



## AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, September 22, 2026 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 11:00 PM, whichever comes first

### **Governing Body and Town Senior Executive Leadership**

Mayor: Jacques K. Gilbert | Mayor Pro Tempore: Terry Mahaffey

Council Members: Edward Gray, Arno Zegerman, Shane Reese, Sue Mu

Town Manager: Randal E. Vosburg

Deputy Town Manager: Shawn Purvis

Assistant Town Managers: Demetria John and Marty Stone

Town Clerk: Allen L. Coleman | Interim Town Attorney: Brian Meyer

| English                                                                                                                                                                                                                                                                                                                                                                                         | Spanish                                                                                                                                                                                                                                                                                                                                                                                                                      | Chinese (Simplified)                                                                                                                                                                         |
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| <b>ANNOUNCEMENTS</b><br>Members of the public can 1one1m and view the meeting on the Town's YouTube Channel <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> or attend in-person. The meeting date, start time, and location details are included at the top of this agenda document.                                                              | <b>ANUNCIOS</b><br>Las personas interesadas pueden acceder y ver la reunión a través del canal de YouTube de la Ciudad en <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> o asistir en persona. En la parte superior de este documento de agenda se indican la fecha, la hora de inicio y la ubicación de la reunión.                                                          | <b>公告</b><br>公众可通过镇政府的YouTube频道 <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> 在线旁听会议，或选择现场参与。会议日期、开始时间及地点详情见本议程文件顶部。                         |
| <b>Accommodation Statement:</b><br>Anyone needing special accommodations to attend this meeting and/or if this 1one1mation is needed in an alternative format, please contact the Town Clerk's Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) <a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a> or (1one) 919-249-1260. | <b>Aviso sobre adaptaciones:</b> Si necesita adaptaciones especiales para asistir a esta reunión o requiere esta información en un formato alternativo, comuníquese con la Oficina del Secretario Municipal, ubicada en el segundo piso del Ayuntamiento de Apex, en 73 Hunter Street, por correo electrónico a través de <a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a> o llamando al 919-249-1260. | <b>便利服务声明:</b><br>如需特殊便利服务以参加本次会议，或需要将本信息提供为其他格式，请联系镇书记官办公室。<br>办公地址：Apex镇政务厅二楼（Hunter街73号）<br>邮箱： <a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a><br>电话：919-249-1260 |

### **COMMENCEMENT, INVOCATION, AND PLEDGE OF ALLEGIANCE**

The Town of Apex values and celebrates diversity and inclusion. We see diversity as a strength that binds our community together - inviting members from different faith communities to deliver the invocation at the beginning of our Council meetings, supports this unity.

Recognizing that not everyone practices the same traditions, we welcome you to have a private moment of silence.

Please stand as you are able for the Pledge of Allegiance

## ANNOUNCEMENTS AND PETITIONS BY THE GOVERNING BODY

Members of the governing body may use this time to share updates on a variety of different topics or submit petitions for future consideration with the entire board and the community.

## ADOPTION OF THE MEETING AGENDA

The Mayor will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions. Items to be pulled or added should be submitted to the Town Clerk in advance of the meeting.

## CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

**CN1 Agreement - Memorandum of Agreement w/Central Pines Regional Council - Solid Waste Consortium - through June 30, 2027**

*Brandon Roberson, Solid Waste Manager, Public Works Department*

**CN2 Agreement Multi-Year - ITpipes Opco, LLC - IT pipes Mobile CCTV Software to Inspect Sewer Pipe for Compliance - through June 30, 2029**

*Jonathan Jacobs, P.E., Director, Water Resources Department*

**CN3 Agreement Multi-Year Ratification - Blue Arrow - Geotab Vehicle Telematics Services - through June 30, 2029**

*Bill Spare, Fleet Services Manager, Public Works Department*

**CN4 Agreement Renewal - Data Voice International - Maintenance Agreement for Continued Outage Management Software Support for Water and Electric Systems - through June 30, 2027**

*Kathy Moyer, Director, Electric Utilities Department*

**CN5 Annexation No. 797 - Apex Medical Center - 1405 and 1407 Zeno Road - 3.60 acres**

*Allen Coleman, Town Clerk*

**CN6 Annexation No. 837 - Ivy Glen Subdivision - 0 and 7104 Camp Branch Lane - 22.19 acres**

*Allen Coleman, Town Clerk*

**CN7 Tax Report - July 2026**

*Allen Coleman, Town Clerk*

**CN8 Unified Development Ordinance (UDO) Amendments - August 2026 - Statement**

*Bruce Venable, Planner III, Planning Department*

## **TOWN COUNCIL COMMITTEE REPORTS**

### **TR1 Responsible Development Committee Report - Friday, September 18, 2026**

*Mayor Pro-Tempore Terry Mahaffey, Committee Chair*

## **TOWN MANAGER'S REPORT**

### **TM1 Special Presentation of Recent Awards received by the Apex Electric Utilities Department and Proclamation - Public Power Week 2026 - Sunday, October 04 through Saturday, October 10, 2026**

*Town Manager, Randy Vosburg and Mayor Jacques K. Gilbert*

*(A) American Public Power Association Reliability Award,*

*(B) ElectriCities Safety Award, and*

*(C) ElectriCities Public Power Award of Excellence in the areas of Future Focused,  
Provide Superior Power, People*

## **TOWN CLERK'S REPORT**

### **TC1 Appointments - Culture and Arts Advisory Board (CAAB)**

*Allen Coleman, Town Clerk*

### **TC2 Appointments - Environmental Advisory Board (EAB)**

*Allen Coleman, Town Clerk*

### **TC3 Appointments - Multimodal Transportation Advisory Board (MTAB)**

*Allen Coleman, Town Clerk*

### **TC4 Appointments - Parks and Recreation Advisory Board (PRAB)**

*Allen Coleman, Town Clerk*

### **TC5 Appointments - Planning Board**

*Allen Coleman, Town Clerk*

## **PUBLIC ART MOMENT QUARTERLY**

The quarterly public art moment spotlights local creativity, reflects community voices, and supports informed decisions that strengthen a vibrant and growing cultural landscape. The purpose of this item is to bring awareness and appreciation of local artist.

### **PA1 Culture and Arts Moment - 3<sup>rd</sup> Quarter**

*Tom Colwell, Chair, Town of Apex Culture and Arts Advisory Board*

## **PROCLAMATIONS / SPECIAL PRESENTATIONS**

- PR1 Proclamation - Apex Prisoner of War and Missing-In-Action (POW/MIA) Day of Honor - Friday, September 25, 2026**

*Mayor Jacques K. Gilbert*

- PR2 Proclamation - Fire Prevention Week 2026 - Sunday, October 04 through Saturday, October 10, 2026**

*Mayor Jacques K. Gilbert*

- PR3 Proclamation - Indigenous Peoples Day 2026 - Monday, October 12, 2026**

*Mayor Jacques K. Gilbert*

## **PUBLIC FORUM**

Public Forum allows the public an opportunity to address the Mayor and Town Council. The speaker is requested not to address items that appear as Public Hearings. The Mayor will recognize those who would like to speak at the appropriate time.

Large groups are asked to select a representative to speak for the entire group.

Comments must be limited to 3 minutes to allow others the opportunity to speak.

Members of the public are encouraged to view the Public Forum and Public Hearing Participation Guidelines.

## **PUBLIC HEARINGS**

- PH1 Limited Obligation Bond Order Authorization - \$16M - Various Streets and Sidewalk Improvement Projects, Town Hall and Tunstall House Renovations and Equipment Improvements, Property Acquisition of Future Public Safety Station**

*Jon Griffin, Director, Finance Department*

- PH2 Rezoning Case No. 26CZ06 - Apex Light Industrial Phase III**

*Joshua Killian, Planner III, Planning Department*

- PH3 Unified Development Ordinance Amendments - September 2026**

*Bruce Venable, Planner III, Planning Department*

## **REGULAR MEETING AGENDA**

- RA1 Ordinance Amendment - Chapter 2 - Administration, Article IV. Apex Environmental Advisory Board, Article V. Culture and Arts Advisory Board, and Article VI. Multimodal Transportation Advisory Board, and Chapter 15 - Parks and Recreation Advisory Board - Resident Advisory Board Appointment Process**

*Allen Coleman, Town Clerk*

**RA2 Ordinance Amendment - Chapter 12 - Municipal Utilities and Services, Article V. - Yard  
Waste Collection - Follow-up from May 28, 2026**

*John Mullis, Director, Public Works Department*

**INFORMATIONAL ITEMS**

Information items focus on educating and bringing awareness to matters or topics that do not require immediate decision or action.  
Information items are for informational purposes only and may not be discussed as part of the business meeting.

**CLOSED SESSION**

Council will enter into closed session pursuant to:

**CS1 Dianne Khin, Director, Planning Department**

**NCGS §143-318.11(a)(5):**

*"To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease."*

**CS2 Karmen McGee, Director, Human Resources Department**

**NCGS §143-318.11(a)(6):**

*"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."*

**ADJOURNMENT**