



AGENDA | REGULAR TOWN COUNCIL MEETING

Thursday, November 13, 2025 at 6:00 PM
Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Edward Gray
Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman
Town Manager: Randal E. Vosburg
Deputy Town Manager: Shawn Purvis
Assistant Town Managers: Demetria John and Marty Stone
Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

English	Spanish	Chinese (Simplified)
ANNOUNCEMENTS Members of the public can access and view the meeting on the Town's YouTube Channel https://www.youtube.com/c/TownofApexGov or attend in-person. The meeting date, start time, and location details are included at the top of this agenda document.	ANUNCIOS Las personas interesadas pueden acceder y ver la reunión a través del canal de YouTube de la Ciudad en https://www.youtube.com/c/TownofApexGov o asistir en persona. En la parte superior de este documento de agenda se indican la fecha, la hora de inicio y la ubicación de la reunión.	公告 公众可通过镇政府的YouTube频道 https://www.youtube.com/c/TownofApexGov 在线旁听会议，或选择现场参与。会议日期、开始时间及地点详情见本议程文件顶部。
Accommodation Statement: Anyone needing special accommodations to attend this meeting and/or if this information is needed in an alternative format, please contact the Town Clerk's Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) allen.coleman@apexnc.org or (phone) 919-249-1260.	Aviso sobre adaptaciones: Si necesita adaptaciones especiales para asistir a esta reunión o requiere esta información en un formato alternativo, comuníquese con la Oficina del Secretario Municipal, ubicada en el segundo piso del Ayuntamiento de Apex, en 73 Hunter Street, por correo electrónico a través de allen.coleman@apexnc.org o llamando al 919-249-1260.	便利服务声明: 如需特殊便利服务以参加本次会议，或需要将本信息提供为其他格式，请联系镇书记官办公室。 办公地址：Apex镇政务厅二楼（Hunter街73号） 邮箱： allen.coleman@apexnc.org 电话：919-249-1260

COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

**CN1 Affordable Housing Conditional Funding Commitment - Raleigh Area Land Trust (RALT)
- Support the Acquisition and Long-Term Affordability of Ten (10) Townhomes in
Huxley Development in Apex, NC**

Marla Y. Newman, Director, Community Development and Neighborhood Connections (CDNC) Dept.

**CN2 Agreement and Resolution - Land Exchange AR Custom Homes LLC - 2428 Old US 1
Highway - Subdividing Lot Correction**

Marty Stone, Assistant Town Manager - Development and Operations Portfolio

**CN3 Agreement Ratification - Overhead Door Company of Raleigh - Time Sensitive Secure
Bay Door at Public Safety Station No. 4**

Jeffrey Maynard, Assistant Fire Chief, Apex Fire Department

CN4 Annexation No. 816 - 1000 Classic Road - 2.59 acres

Allen Coleman, Town Clerk

**CN5 Budget Ordinance Amendment No. 7 - Conditional Funding Commitment from
Affordable Housing Fund and Acceptance of Show Your Park Some Love Grant Award**

Jessica Hoffman, Director, Budget and Performance Management Department

**CN6 Construction Contract Award - Comfort System Systems USA (Mid Atlantic), LLC - HVAC
Renovation at Public Safety Station No. 4 and Budget Ordinance Amendment No. 6**

Matt Wetherell, Facilities and Grounds Manager, Public Works Department

CN7 Council Meeting Minutes - Various

Allen Coleman, Town Clerk

CN8 Rezoning Case No. 24CZ10 Ashburn PUD - Statement and Ordinance

Joshua Killian, Planner II, Planning Department

CN9 Surplus Badge and Service Weapon - Former Apex Police Lieutenant Thomas Parody

Allen Coleman, Town Clerk

CN10 Tax Report - September 2025

Allen Coleman, Town Clerk

CN11 Unified Development Ordinance (UDO) Amendments October 2025 - Statement

Bruce Venable, Planner II, Planning Department

REGULAR MEETING AGENDA

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

UPDATES BY TOWN MANAGER

PRESENTATIONS

PR1 Proclamation - Recognizing Team Apex Service Day and Winning Team for Food Collection

Mayor Jacques K. Gilbert

PR2 Proclamation - Small Business Saturday - Saturday, November 29, 2025

Mayor Jacques K. Gilbert

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

PUBLIC HEARINGS

PH1 Annexation No. 809 - 7421 Roberts Road - 1.25 acres

Dianne Khin, Director, Planning Department

PH2 Annexation No. 810 - 2928 Evans Road - 1.31 acres

Dianne Khin, Director, Planning Department

PH3 Annexation No. 811 - 7800 Secluded Acres - 5.70 acres

Dianne Khin, Director, Planning Department

PH4 Apex Transportation Plan Amendments - 24CZ20 Hopson Gateway

Shannon Cox, Long Range Planning Manager, Planning Department

AND

PH5 Rezoning Case No. 24CZ20 - Hopson Gateway PUD and Town of Apex LI-CZ

June Cowles, Senior Planner, Planning Department

PH6 Rezoning Case No. 25CZ15 Veridea Expansion IV

Amanda Bunce, Assistant Director, Planning Department

PH7 Unified Development Ordinance (UDO) Amendments - November 2025

Bruce Venable, Planner II, Planning Department

NEW BUSINESS

NB1 Ordinance Amendment - Chapter 18 - Streets and Sidewalks, Section 11 - Obstructions - Structures - Temporary Seating Placement in Right-of-Way (ROW) at Approved Special Events

Ryan Johansen, Chief of Police, Apex Police Department

NB2 Student Parking at 8008 Humie Olive Road - Discussion and Possible Direction

Councilmember Brett Gantt, Sponsor

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Laurie Hohe, Town Attorney

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body".

CS2 Mayor Pro-Tempore Edward Gray

NCGS §143-318.11(a)(6):

"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."

CS3 Mayor Pro-Tempore Edward Gray

NCGS §143-318.11(a)(6):

"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."

CS4 Mayor Pro-Tempore Edward Gray

NCGS §143-318.11(a)(6):

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ADJOURNMENT