



AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, September 09, 2025 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Audra Killingworth
Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman
Town Manager: Randal E. Vosburg
Deputy Town Manager: Shawn Purvis
Assistant Town Managers: Demetria John and Marty Stone
Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

CN1 Agreement - American Road Conservation, LLC - Street Sweeping Services - through June 30, 2026

John Mullis, Director, Public Works Department

CN2 Agreement - North Carolina Department of Transportation (NCDOT) - For Entry Agreement to Replace Stormwater Culvert Across Olive Chapel Road

Marty Stone, Assistant Town Manager - Development and Operations, Town Manager's Office

CN3 Agreement Amendment Ratification - Hobbs Architects, P.A. - Additional Construction Required at Mason Street Municipal Building

Daniel Edwards, Senior Capital Projects Manager, Town Manager's Office

CN4 Annexation No. 806 - Jessie Drive Industrial - 51.822 acres (w-Rezoning Case No. 25CZ09)

Allen Coleman, Town Clerk

CN5 Budget Ordinance Amendment No. 3 - Cemetery Niche Plates, Data Mining and Services, Eva Perry Library Repairs, and General Debt Service Correction

Jessica Hoffman, Interim Director, Budget and Performance Management Department

CN6 Council Meeting Minutes - Various

Allen Coleman, Town Clerk

CN7 Encroachment Agreement - 1167 Rothwood Way, Lot 16

Chris Johnson, P.E., MPA, Director, Transportation and Infrastructure Development Dept.

CN8 Memorandum of Understanding (MOU) between the Town of Apex, Town of Cary, and Town of Holly Springs - Engineering Studies to Evaluate the Feasibility of Supporting Additional Wastewater Capacity Needs for Apex and Holly Springs at the Western Wake Regional Water Reclamation Facility (WWRWRF)

Johnathan K. Jacobs, P.E., CFM, Assistant Director, Water Resources Department

CN9 Parks, Recreation, and Cultural Resources Program and Rental Pricing Policy Adoption - Effective July 1, 2026

David Wood, Assistant Director, Parks, Recreation, and Cult. Resources Department

CN10 Tax Report - July 2025

Allen Coleman, Town Clerk

CN11 Unified Development Ordinance (UDO) Amendments - August 2025 - Statement

Bruce Venable, Planner II, Planning Department

UPDATES BY TOWN MANAGER

TM1 Utility Billing Monthly Update - September 2025

Randy Vosburg, Town Manager

REGULAR MEETING AGENDA

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

PRESENTATIONS

PR1 Girl Scout Troop 619 - Silver Award Recognition

Mayor Jacques K. Gilbert

PR2 Proclamation - Hispanic Heritage Month 2025 - Monday, September 15, 2025 through Wednesday, October 15, 2025

Mayor Jacques K. Gilbert

PR3 Proclamation - Italian American Heritage Month 2025 - October 2025

Mayor Jacques K. Gilbert

PR4 Proclamation - Patriot Day 2025 - Thursday, September 11, 2025

Mayor Jacques K. Gilbert

PR5 Resolution and Agreement - Adopt-A-Unit Program - Partnership between Town of Apex and 101st Airborne Division Unit of the Army

Ryan Johansen, Chief of Police, Apex Police Department

PR6 Wake Technical Community College - Apex Site Update

Matt Smith, Vice-President of Development and Strategic Partnerships, Wake Technical Community College (WTCC)

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

PUBLIC HEARINGS – None Scheduled

NEW BUSINESS

NB1 Apex Community Land Trust Establishment

Marla Newman, Director, Community Development and Neighborhood Connections Dept.

NB2 Façade Grant Program - Pre-Authorization Step for Tier 3, La Farm Submittal, and Scratch Submittal

Dianne Khin, Director, Planning Department

NB3 Appointments - Culture and Arts Advisory Board (CAAB)

Allen Coleman, Town Clerk

NB4 Appointments - Environmental Advisory Board (EAB)

Allen Coleman, Town Clerk

NB5 Appointments - Multimodal Transportation Advisory Board (MTAB)

Allen Coleman, Town Clerk

NB6 Appointments - Planning Board (PB)

Allen Coleman, Town Clerk

NB7 Appointments - Planning Board (PB) - Chair and Vice-Chair

Allen Coleman, Town Clerk

NB8 Appointments - Board of Adjustment (BOA)

Allen Coleman, Town Clerk

NB9 Appointments - Board of Adjustment (BOA) - Chair and Vice-Chair

Allen Coleman, Town Clerk

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Laurie Hohe, Town Attorney

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body".

ADJOURNMENT