



AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, June 24, 2025 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Edward Gray

Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman

Town Manager: Randal E. Vosburg

Deputy Town Manager: Shawn Purvis

Assistant Town Managers: Demetria John and Marty Stone

Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

CN1 Agreement - Apex Chamber of Commerce - The Depot Lease Agreement - July 1, 2025 through June 30, 2028

Joanna Helms, Director, Economic Development Department

CN2 Agreement Ratification - North Carolina Department of Transportation (NCDOT) - Supplemental Agreement No. 2 - Fred Smith Company - Beaver Creek Greenway

Angela Reincke, Parks Planning Manager ASLA, Parks, Recreation, and Cult. Res. Dept.

CN3 Agreement - North Carolina Department of Transportation (NCDOT) - Traffic Review and Inspection Agreement - Tunstall Avenue and Center Street Sidewalk

Chris Johnson, MPA, P.E., Director, Transportation and Infrastructure Development Dept.

CN4 Annexation No. 769 - Thriftwood Drive and Derry Down Lane - Insufficient

Allen Coleman, Town Clerk

CN5 Capital Improvement Plan (CIP) Adoption - Fiscal Year 2025-2026/2029-2030 - Capital Project Ordinance Amendments 2025-13, 2025-14, 2025-15, 2025-16, and 2025-17

Jessica Hoffman, Interim Director, Budget and Performance Management Department

CN6 Capital Project Ordinance Amendment No. 2025-12 - GoApex and Tunstall House Funding Allocations

Jessica Hoffman, Interim Director, Budget and Performance Management Department

CN7 Contract Amendment - Fred Smith Company - Change Order No. 3 - Middle Creek Greenway - Additional Costs and Extend Completion Date to September 19, 2025

Angela Reincke, Parks Planning Manager ASLA, Parks, Recreation, and Cult. Res. Dept.

CN8 Contract Amendment Ratification - Salisbury and Moore Construction Inc. - Apex Community Park Street Rinks Construction

Angela Reincke, Parks Planning Manager ASLA, Parks, Recreation, and Cult. Res. Dept.

CN9 Contract Award - Down East Preservation Construction and Design LLC - Tunstall House Preservation Project - Buildings

Daniel Edwards, Senior Capital Projects Manager, Town Manager's Office

CN10 Contract Award - C.T. Wilson Construction Company - Tunstall House Preservation Project - Site and Utilities

Daniel Edwards, Senior Capital Projects Manager, Town Manager's Office

CN11 Contract Award - Nature Trails, LLC - Design-Build Contract for Hunter Street Bike Track

Angela Reincke, Parks Planning Manager ASLA, Parks, Recreation, and Cult. Res. Dept.

CN12 Contract Multi-Year Renewal - Zencity Technologies US Inc. - July 1, 2025 through June 30, 2028

Stacie Galloway, Director, Communications Department

CN13 CSX Transportation Inc.- Authorize Project Initiation Form - Rail Relocation Study

Shannon Cox, Long Range Planning Manager, Planning Department

CN14 Council Meeting Minutes - Various

Allen Coleman, Town Clerk

CN15 Ordinance Amendments - Chapter 2 - Administration and Chapter 15 - Parks and Recreation - Various Sections - Resident Advisory Board Structure Changes

Allen Coleman, Town Clerk

CN16 Resident Advisory Board Administrative Policy Adoption

Allen Coleman, Town Clerk

CN17 Resolution - Abandon Existing Sanitary Sewer Easement - 505 and 513 South Hughes Street

Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.

CN18 Resolution - Establishment of Peak Plan 2055 Task Force

Allen Coleman, Town Clerk, and

Shannon Cox, Long Range Planning Manager, Planning Department

CN19 Resolution - Water Resources Development Grant Program - Beaver Creek Nature Park Stream and Floodplain Restoration

Hannah Behr, Stormwater Engineer, Water Resources Department

CN20 Resolution of Support Installation of Public Art in Public Right-Of-Way - Salem Street Crosswalk Mural

Taylor Wray, Cultural Arts Center Manager, Parks, Recreation, and Cultural Resources Dept.

CN21 Surplus Badge and Service Weapon - Former Apex Police Captain Justin Rosser

Ryan Johansen, Police Chief, Apex Police Department

UPDATES BY TOWN MANAGER

REGULAR MEETING AGENDA

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

PRESENTATIONS

PR1 Apex Public School Foundation - Quarterly Peak S.T.A.R. Awards - 4th Quarter

Councilmember Terry Mahaffey, Sponsor, and

Barbara Conroy Co-Founder and President of Apex Public School Foundation

PR2 Proclamations - Apex Parks and Recreation Month 2025

Mayor Jacques K. Gilbert

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group.

Comments must be limited to 3 minutes to allow others the opportunity to speak.

PUBLIC HEARINGS

- PH1 Annexation No. 799 - Saint Paul American Orthodox Church - Kelly Road/Holland Road - 4.0626 acres**

Dianne Khin, Director, Planning Department

- PH2 Annexation No. 790 - Lawrence Property PUD - Olive Chapel Road - 37.98 acres - Continued from May 27, 2025**

June Cowles, Senior Planner, Planning Department

AND

- PH3 Apex Transportation Plan Amendment - 24CZ16 Lawrence PUD - Continued from May 27, 2025**

Shannon Cox, Long Range Planning Manager, Planning Department

AND

- PH4 Rezoning Case No. 24CZ16 - Lawrence Property PUD - Continued from May 27, 2025**

June Cowles, Senior Planner, Planning Department

- PH5 Annexation No. 800 - Atkins Hudson Davidson Homes Assemblage - New Hill Olive Chapel Road - 16.80 acres**

Dianne Khin, Director, Planning Department

- PH6 Rezoning Case No. 25CZ06 New Hill Olive Chapel Assemblage**

Bruce Venable, Planner II, Planning Department

NEW BUSINESS

- NB1 Apex Affordable Housing Incentive Zoning Policy - Recommended Updates**

Marla Newman, Director, Community Development and Neighborhood Connections

- NB2 Apex Homeownership Incentive Pilot Program and Budget Ordinance Amendment No. 13**

Marla Newman, Director, Community Development and Neighborhood Connections

- NB3 Appointments - Culture and Arts Advisory Board (CAAB)**

Allen Coleman, Town Clerk

- NB4 Appointments - Culture and Arts Advisory Board (CAAB) - Chair and Vice-Chair**

Allen Coleman, Town Clerk

- NB5 Appointments - Environmental Advisory Board (EAB)**

Allen Coleman, Town Clerk

- NB6 Appointments - Environmental Advisory Board (EAB) - Chair and Vice-Chair**

Allen Coleman, Town Clerk

NB7 Appointments - Multimodal Transportation Advisory Board (MTAB)

Allen Coleman, Town Clerk

NB8 Appointments - Multimodal Transportation Advisory Board (MTAB) - Chair and Vice-Chair

Allen Coleman, Town Clerk

NB9 Appointments - Parks and Recreation Advisory Board (PRAB)

Allen Coleman, Town Clerk

NB10 Appointments - Parks and Recreation Advisory Board (PRAB) - Chair and Vice-Chair

Allen Coleman, Town Clerk

NB11 Appointments - Planning Board

Allen Coleman, Town Clerk

NB12 Appointments - Planning Board - Chair and Vice-Chair

Allen Coleman, Town Clerk

NB13 Appointments - Board of Adjustment (BOA)

Allen Coleman, Town Clerk

NB14 Appointments - Board of Adjustment (BOA) - Chair and Vice-Chair

Allen Coleman, Town Clerk

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Joanna Helms, Director, Economic Development Department

NCGS §143-318.11(a)(4):

"To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment."

CS2 Allen Coleman, Town Clerk

NCGS §143-318.11(a)(1):

"To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes."

ADJOURNMENT