



# REVISED V3 AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, April 28, 2026 at 6:00 PM  
Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 11:00 PM, whichever comes first

## Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro Tempore: Terry Mahaffey  
Council Members: Edward Gray, Arno Zegerman, Shane Reese, Sue Mu  
Town Manager: Randal E. Vosburg  
Deputy Town Manager: Shawn Purvis  
Assistant Town Managers: Demetria John and Marty Stone  
Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

English	Spanish	Chinese (Simplified)
<p><b>ANNOUNCEMENTS</b> Members of the public can access and view the meeting on the Town’s YouTube Channel <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> or attend in-person. The meeting date, start time, and location details are included at the top of this agenda document.</p>	<p><b>ANUNCIOS</b> Las personas interesadas pueden acceder y ver la reunión a través del canal de YouTube de la Ciudad en <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> o asistir en persona. En la parte superior de este documento de agenda se indican la fecha, la hora de inicio y la ubicación de la reunión.</p>	<p><b>公告</b> 公众可通过镇政府的YouTube频道 <a href="https://www.youtube.com/c/TownofApexGov">https://www.youtube.com/c/TownofApexGov</a> 在线旁听会议，或选择现场参与。会议日期、开始时间及地点详情见本议程文件顶部。</p>
<p><b>Accommodation Statement:</b> Anyone needing special accommodations to attend this meeting and/or if this information is needed in an alternative format, please contact the Town Clerk’s Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) <a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a> or (phone) 919-249-1260.</p>	<p><b>Aviso sobre adaptaciones:</b> Si necesita adaptaciones especiales para asistir a esta reunión o requiere esta información en un formato alternativo, comuníquese con la Oficina del Secretario Municipal, ubicada en el segundo piso del Ayuntamiento de Apex, en 73 Hunter Street, por correo electrónico a través de <a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a> o llamando al 919-249-1260.</p>	<p><b>便利服务声明:</b> 如需特殊便利服务以参加本次会议，或需要将本信息提供为其他格式，请联系镇书记官办公室。 办公地址：Apex镇政务厅二楼（Hunter街73号） 邮箱：<a href="mailto:allen.coleman@apexnc.org">allen.coleman@apexnc.org</a> 电话：919-249-1260</p>

## COMMENCEMENT, INVOCATION, AND PLEDGE OF ALLEGIANCE

The Town of Apex values and celebrates diversity and inclusion. We see diversity as a strength that binds our community together - inviting members from different faith communities to deliver the invocation at the beginning of our Council meetings, supports this unity.

Recognizing that not everyone practices the same traditions, we welcome you to have a private moment of silence.

Please stand as you are able for the Pledge of Allegiance

## ANNOUNCEMENTS AND PETITIONS BY THE GOVERNING BODY

Members of the governing body may use this time to share updates on a variety of different topics or submit petitions for future consideration with the entire board and the community.

## ADOPTION OF THE MEETING AGENDA

The Mayor will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions. Items to be pulled or added should be submitted to the Town Clerk in advance of the meeting.

## CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

**CN1 Advisory Board Attendance Reports 2026 - Quarter 1**

*Ashley Gentry, Deputy Town Clerk, Town Clerk's Office*

**CN2 Agreement Ratification - Barbour's Towing and Truck Repair - Yard Waste Immediate Truck Repair**

*Brandon Roberson, Solid Waste Program Manager, Public Works Department*

**CN3 Agreement Ratification - Sanford Electrical Contractors Inc. - Provide Emergency Electrical Services at Apex Water Reclamation Facility**

*Jonathan Jacobs, P.E., CFM, Director, Water Resources Department*

**CN4 Annexation No. 829 - 3501 Highway 64 - 14.75 acres**

*Allen Coleman, Town Clerk*

**CN5 Contract Award - PGA Construction, Inc. - Wayfinding Signage - Phase 1**

*Daniel Edwards, Senior Capital Projects Manager*

**CN6 Contract Multi-Year - Infrastructure Technology Services (ITS) Inc. - Electric Utility Installation Services - Underground Cables - through April 30, 2029**

*Kathy Moyer, Director, Electric Utilities Department*

**CN7 PROPOSED TO MOVE TO REGULAR MEETING AGENDA - Memorandum of Understanding (MOU) between North Carolina Children's Health Inc. Expectations for Establishment and Support of Healthcare Programs and Services**

*Joanna Helms, Director, Economic Development Department*

**CN8 ADDED Town Council Ad-Hoc Finance Committee - Continue until June 30, 2026**

*Allen Coleman, Town Clerk*

## TOWN COUNCIL COMMITTEE REPORTS

## TOWN MANAGER'S REPORT

**TM1 Recognizing Outstanding Contributions of Apex Fire Department - Insurance Services Office (ISO) Rating**

*Mayor Jacques K. Gilbert*

**TM2 Utility Billing Update**

*Jon Griffin, Director, Finance Department*

## TOWN CLERK'S REPORT

### **PUBLIC ART MOMENT QUARTERLY - None Scheduled**

The quarterly public art moment spotlights local creativity, reflects community voices, and supports informed decisions that strengthen a vibrant and growing cultural landscape. The purpose of this item is to bring awareness and appreciation of local artist.

## **PROCLAMATIONS / SPECIAL PRESENTATIONS**

**PR1 Peak S.T.A.R. Awad - Quarterly**

*Mayor Pro-Tempore Terry Mahaffey (sponsor)*

**PR2 Proclamation - Asian American and Pacific Islander Month 2026 - May 2026**

*Mayor Jacques K. Gilbert*

**PR3 Proclamation - Jewish American Heritage Month 2026 - May 2026**

*Mayor Jacques K. Gilbert*

**PR4 ADDED - Proclamation - National Tennis Month 2026 - May 2026**

*Mayor Jacques K. Gilbert*

**PR5 Proclamation - Older Americans Month 2026 - May 2026**

*Mayor Jacques K. Gilbert*

**PR6 Proclamation - Public Service Recognition Week - Sunday, May 03 through Saturday, May 09, 2026**

*Mayor Jacques K. Gilbert*

**PR7 Proclamation - Safe Drinking Water Week 2026 - Sunday, May 03 through Saturday, May 09, 2026**

*Mayor Jacques K. Gilbert*

**PR8 Think Apex Award Presentations 2026**

*Mayor Jacques K. Gilbert, and,*

*Brianne Gill, Community Engagement Manager, Community Dev. and Neighborhood Conn.*

## PUBLIC FORUM

Public Forum allows the public an opportunity to address the Mayor and Town Council. The speaker is requested not to address items that appear as Public Hearings. The Mayor will recognize those who would like to speak at the appropriate time.

Large groups are asked to select a representative to speak for the entire group.

Comments must be limited to 3 minutes to allow others the opportunity to speak.

Members of the public are encouraged to view the Public Forum and Public Hearing Participation Guidelines.

## PUBLIC HEARINGS

**PH1 Annexation No. 824 - 8204 Stephenson Road - 0.754 acres**

*Dianne Khin, Director Planning Department*

**PH2 Annexation No. 826 - Veridea ETJ - 119.59 acres**

*Dianne Khin, Director Planning Department*

**PH3 Annexation No. 827 - 1217 Twin Creek Road - 5 acres**

*Dianne Khin, Director Planning Department*

**PH4 Yard Waste Program Updates**

*John Mullis, Director, Public Works Department*

**PH5 Annexation No. 807 - 8905 Castleberry Road - 3.35 acres (Associated Rezoning 26CZ01)**

*June Cowles, Senior Planner, Planning Department*

**AND**

**PH6 Rezoning Case No. 26CZ01 - 8905 Castleberry Road - Tracts 10 and 11**

*June Cowles, Senior Planner, Planning Department*

**PH7 Annexation No. 822 - 3100 Olive Chapel Road (Associated Rezoning 25CZ22)**

*June Cowles, Senior Planner, Planning Department*

**AND**

**PH8 Rezoning Case No. 25CZ11 - 25CZ22 - 3100 Olive Chapel Road**

*June Cowles, Senior Planner, Planning Department*

**PH9 Rezoning Case No. 25CZ21 - 2728 Holland Road (Teeter Property)**

*Elise Bielen, Senior Planner, Planning Department*

**PH10 Unified Development Ordinance (UDO) Amendments - April 2026 - Part A**

*Bruce Venable, Planner III, Planning Department*

**PH11 Unified Development Ordinance (UDO) Amendments - April 2026 - Part B**

*Bruce Venable, Planner III, Planning Department*

## REGULAR MEETING AGENDA

**RA1 Annexation No. 805 - Welch Homestead (Associated Rezoning 25CZ10) - Public Hearing**  
*Closed on March 24, 2026 and Item Continued*  
*Bruce Venable, Planner III, Planning Department*

**AND**

**RA2 Rezoning Case No. 25CZ10 - Welch Homestead PUD - Public Hearing Closed on March 24, 2026 and Item Continued**  
*Bruce Venable, Planner III, Planning Department*

**RA3 PROPOSED TO MOVE FROM CONSENT - Memorandum of Understanding (MOU) between North Carolina Children's Health Inc. Expectations for Establishment and Support of Healthcare Programs and Services**  
*Joanna Helms, Director, Economic Development Department*

## INFORMATIONAL ITEMS

Information items focus on educating and bringing awareness to matters or topics that do not require immediate decision or action. Information items are for informational purposes only and may not be discussed as part of the business meeting.

## CLOSED SESSION

Council will enter into closed session pursuant to:

**CS1 Karmen McGee, Human Resources Director**

**NCGS §143-318.11(a)(6):**

*"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."*

**CS2 Laurie Hohe, Town Attorney**

**NCGS §143-318.11(a)(3):**

*"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body".*

**CS3 Allen Coleman, Town Clerk**

**NCGS §143-318.11(a)(1):**

*"To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes."*

**CS4 Laurie Hohe, Town Attorney**

**NCGS §143-318.11(a)(6):**

*"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."*

**ADJOURNMENT**