



City Commission Regular Meeting

Tuesday, June 18, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

AGENDA

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

- [1.](#) Approve June 4, 2024 Regular Meeting Minutes
- [2.](#) Approve June 12, 2024 Special Meeting Minutes
- [3.](#) Appropriation Ordinance No 3192 \$203,117.27
- [4.](#) Approve 06.18.2024 Payroll \$ 71,400.69
5. Approve the Renewal of the Following City Officer Appointments:

City Clerk/Administrator - Cyndra Kastens

Police Chief - Kenny Hodson

City Treasurer - Jamie Deviney

City Attorney - Brandon Ritcha

Municipal Court Judge - Richard Befort
6. Approve \$100 for 5 QR Code Vinyl Adhesives for Lake - Anthony Lake Board Capital Funds
- [7.](#) Bank of the Plains COD 32720-Wayne Dennis for \$50,000 & COD 32721-General for \$25,000-Reinvestment
8. **Approval to Bid Electric Material Stock as Presented**

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

- [9.](#) Request to Waive Hall Rental Fees for Jr High Cheer Practice - Jessica Jaeger
- [10.](#) Request To Place Carport in City Right of Way - 523 N Springfield - Steve White
- 11. Open Bids for AWOS/BEACON Electrical Materials
- 12. Approval of 2023 Financial Report - Alexis Crispin, Adams Brown
- [13.](#) LL&G Sidewalk Survey Quote: Due South Surveying \$2,500 paid from Capital Streets
- [14.](#) Approve Housing Committee CARE Grant Award Recommendations
- 15. Anthony Lake Housing Development
- 16. Sunrise 2nd Residential Housing Building Line Setback
- 17. Update on Lots East of Harper County Courthouse
- 18. Out-of-State License Plate Discussion

STAFF REPORTS

- [19.](#) Administrator Report
- [20.](#) Chief of Police report
- [21.](#) Departments Report

EXECUTIVE SESSION - NONE

ADJOURNMENT

Standing Committees:

- a. Commissioner of Finance: Jan Lanie – Sherrie Eaton (Vice)
- b. Commissioner of Utilities Depts.: Howard Hatfield – Eric Smith (Vice)
- c. Commissioner of Parks, Police, Fire Dept.: Sherrie Eaton – Howard Hatfield (Vice)
- d. Commissioner of Street Dept., Airport: Eric Smith – Jan Lanie (Vice)



City Commission Regular Meeting

Tuesday, June 04, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Randy & Jacque Wiseley, Joel Krosschell, Tony Kastens, Jennifer Wolff and Twila Strong.

ABSENT

Commissioner Jan Lanie

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

PUBLIC COMMENT

Twila Strong followed up with the request to have the stop lights flash at Springfield and Main. Tony Kastens and Randy Wiseley had comments concerning Sunrise 2nd.

CONSENT AGENDA

1. Approve May 21, 2024 Regular Meeting Minutes
2. Special Appropriations:
 - Fund #34 Street Improvements-EBH-\$8,201.15-Engineering FY25 CCLIP ANTHONY K44
3. Appropriation Ordinance No. 3191 \$171,886.93

4. 06.04.2024 Payroll \$67,342.75
5. Approve May 2024 Court Report
6. Approve Pay Request #5&6 KDOT Project No. KA-6909-01 \$8,201.15 Engineering to EBH for FY25 CCLIP Main & Anthony
7. Bank of the Plains COD 32703-General for \$70,000-Reinvestment
8. Approve CDBG Housing Grant Request for Release of Funds and Certification Form
9. Approve CDBG Housing Grant Contractor Guidelines

Mayor Cleveland asked if any items should be removed from the Consent Agenda for further discussion. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Approve Hall CMB Application & Request to Waive Fees - Jennifer Wolff

A motion was made to approve the request from Jennifer Wolff to approve the Hall CMB Application and to waive the fees for the Community Painting Class on August 4, 2024.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

11. Sidewalk on LL&G Discussion - Joel Krosschell, EBH Engineering

Joel Krosschell, EBH Engineering discussed the options for the new sidewalk location on LL&G.

12. Town Hall Meeting Organizational Planning Discussion

The Commission discussed the format and agenda for the town hall meeting on June 12, 2024 at the Municipal Hall for the Salt Plains Outfitters proposal.

13. Ordinance No. G-2873 Moratorium on Billboards *Roll Call

The City Administrator presented Ordinance No. G-2873 to provide for a sixty (60) day moratorium on the construction and permit approval of new billboards in the City of Anthony to allow the Planning Commission adequate time to finalize the updated policies for off-site advertising signs.

A motion was made to approve Ordinance No. G-2873 as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.
A roll call vote was then taken Mayor Cleveland-Yea, , Commissioner Eaton-Yea,
Commissioner Smith - Yea, Commissioner Hatfield-Yea.

14. Public Disclosure of Conflict – CDBG Housing Application

Administrator Kastens presented the self-disclosure made by the property owner at 408 E Main, Anthony, KS, indicating that said owner is personally related to a current City of Anthony employee. The Administrator provided the City of Anthony Attorney’s review of the potential conflict of interest indicating that since the employee has no responsibility or decision-making authority with the CDBG program and since the applicant is subject to all the same restrictions and compliance requirements as every applicant of the grant, and other reasons stated therein, a determination was made that no conflict of interest does exist. This applicant is within the qualifying group of the grant and the property meets the goals of the program and target area. The Commission concurred that the applicant meets the exceptions to the conflict-of-interest policy. A motion was made to allow the owner of 408 E Main to apply for the CDBG Housing Grant.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield. Voting Yea Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

15. On-Call/Back Up Employee Housing

The Administrator sought direction from the Commission as to whether guests should be allowed overnight at the employee on-call/back-up housing facility. The Commission directed the Administrator to update the housing agreement to allow overnight guests only during the employee’s shift/back-up times and only when one employee is utilizing the housing. If there is more than one on-call/back-up employee on an active agreement to utilize the housing, no overnight guests are allowed, regardless of on-call/back-up shift times.

STAFF REPORTS

16. Administrator Report

The Admin reported on Sunrise 2nd Builders, Insurance, On-Call/Back Up Housing, Solar Applications, 2023 Audit, Budget, CDBG Housing Meeting, CARE Grant, Planning Commission and Staffing.

17. Department Reports

Department activity updates were given from the Shop, Power Plant, Street, Electric Distribution and Water/Wastewater.

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator



City Commission Special Meeting

Wednesday, June 12, 2024 at 6:00 PM
Municipal Hall, 130 E. Main, Anthony, KS 67003

MINUTES

CALL TO ORDER

Mayor Cleveland called the Special Meeting to order at 6:00 p.m.

ROLL CALL

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Deputy City Clerk Sherri Miller, Chief of Police Kenny Hodson, Callie Carpenter, Representatives from Salt Plains Outfitters, citizens from the City of Anthony.

ITEMS OF BUSINESS

1. **Commission Opening Remarks**

Mayor Cleveland and Commissioner Smith provided opening remarks.

2. **Salt Plains Outfitters**

Grant Wisenbaker with Salt Plains Outfitters presented the economic development proposal to construct single-family residential homes on undeveloped park land at the north end of Anthony Lake.

3. **Proposal Review, City Administrator**

The City Administrator presented a review of the economic development proposal.

4. **Public Comments**

Public Comments were received from the following: Cynthia Clark, Connie Jacobs, Debbie Hatfield, Alia Lingle, Tanis Johnson, Tony Kastens, Joe Luna Sheri Francis, Rodney Goertz and Janet Slankard.

5. Commission Closing Remarks

Mayor Cleveland and Commissioner Eaton provided closing remarks.

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

A correction to the information presented at the Special Meeting is recorded as follows: There was an error in the equation used to determine the increase in the City's valuation. The corrected figures are reported as follows.

Anthony Current Assessed Valuation: \$13,439,751

Adjusted Assessed Valuation projection *if development is approved and fully developed*: \$13,715,751

Projected Estimated Tax Savings: 2%

This error correction is hereby recorded and reported as part of the official record.

Gregory Mayor, Mayor

Cyndra Kastens, City Clerk/Administrator

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	70,605.37-	875,105.80
02-00-0010	WATER	10,381.83	761,608.32
03-00-0010	ELECTRIC	34,700.68	963,538.25
04-00-0010	SALES TAX & STATE FEES	753.72	38,220.34
05-00-0010	SEWAGE DISPOSAL	13,925.46	514,092.94
10-00-0010	EMP INSURANCE/BENEFIT	17,513.02-	363,836.22
12-00-0010	AIRPORT	845.37-	157,126.58
14-00-0010	INDUSTRIAL DEVELOPMENT		20,605.66
15-00-0010	ECONOMIC DEVELOPMENT	551.88-	108,093.30
16-00-0010	SERVICE DEPOSIT	750.00	81,279.28
17-00-0010	SPECIAL STREETS & HIGHWAY		278,717.28
18-00-0010	PUBLIC RELIEF		24,038.00
19-00-0010	WATER UTILITY RESERVE		244,277.72
21-00-0010	WWTF LOAN 2000		94,191.55
23-00-0010	WATER DEBT SVC RESERVE S2013		50,353.96
24-00-0010	BOND & INTEREST		30,033.95
26-00-0010	RECREATION COMMISSION	11,115.74-	50,233.81
29-00-0010	RECREATION	2,897.83	2,897.83
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		151,660.85
32-00-0010	SPECIAL PARKS & RECREATION	23.10-	34,559.29
34-00-0010	CAPITAL IMPROVEMENT	112.44	4,084,939.35
37-00-0010	GO BONDS S2010 POOL		25,253.29
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		2,228,441.79
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50
45-00-0010	SEWER RESERVE		155,000.00
47-00-0010	WILDLIFE AND PARKS GRANT		484,265.25
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		199,101.69
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		7,602.94
81-00-0010	WASTEWATER LAGOON CLEANING		188,000.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		153,513.70
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		3,495,402.88
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		94,005.71
89-00-0010	TRANS GUEST APPROVED	150.00-	2,508.32
96-00-0010	WAYNE DENNIS FUNDS	16,500.00-	7,844.59
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		573.33
		=====	=====
	PROOF	53,782.52-	18,495,798.61
		=====	=====

CLAIMS REPORT
 Check Range: 6/06/2024- 6/19/2024

#3192

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
AT&T	HALL WIFI		74.90	51788	6/19/24
ADVANCED COMPUTERS	KLER FILE/DOCUWARE		112.50	51789	6/19/24
AFLAC	MAY'S BILL DUE 6/15/24		131.79	12498812	6/18/24
ANTHONY FARMERS COOP	TRAILER TIRE SVC/TIRE REPAIR		595.39	51791	6/19/24
ANTHONY GOLF CLUB	2ND QT GOLF BRD APPROPRIATION		8,000.00	51792	6/19/24
ANTHONY REPUBLICAN	CDBG-REQUEST RELEASE OF FUNDS		210.20	51793	6/19/24
ATMOS ENERGY	4033846667 MUN HALL		332.45	51794	6/19/24
ECOWATER SYSTEMS	PD WATER		18.00	51799	6/19/24
IRS	6/18/24 PR		4,760.22	12498811	6/18/24
GENE'S HEARTLAND GOODS	TP/FORKS/TRASH BAGS/FORKS		471.24	51800	6/19/24
HAZEL'S SHEET METAL INC	FILTERS/LIQUID ALIVE		384.88	51801	6/19/24
HOME LUMBER & SUPPLY INC	GASKET/FRIDGE/STOVE		717.94	51803	6/19/24
HOSPITAL DIST 6 OF HARPER CO	PRE EMPLOYMENT		4.50	51804	6/19/24
GREAT-WEST FINANCIAL	6/18/24 PR		508.04	12498808	6/18/24
KPERS	6/18/24 PR		3,500.15	12498807	6/18/24
KANZA BANK	JUNE DURANGO		698.13	51805	6/19/24
KANSAS PAYMENT CENTER	6/18/24 PR		207.69	12498809	6/18/24
KANSAS PEACE OFFICERS	HODSON KPOA TRAINING		175.00	51808	6/19/24
KANSAS STATE TREASURER	MAY COURT FEE		49.00	12498813	6/18/24
KANSAS TURNPIKE AUTHORITY	ALEX TRAINING IN LAWERENCE		10.00	51809	6/19/24
KONE INC	HALL ELEVATOR MAIN CONTRACT		383.67	51813	6/19/24
KONICA MINOLTA BUSINESS SOLUTI	PD SUPPORT		92.00	51814	6/19/24
KS DEPT OF REV-WITHHOLDING	6/18/24 PR		868.73	12498810	6/18/24
LARRY'S HOMETOWN MKT.	CLEANING SUPPLIES		110.07	51815	6/19/24
MATTHEW W RICKE ATTY AT LAW LL	TRAVEL TO COURT		389.38	51817	6/19/24
NAPA AUTO PARTS ANTHONY	CERAMIC SPRAY/CLEAN/SHOP TOWEL		149.43	51819	6/19/24
OFFICE PLUS OF KANSAS	PAPER PADS/BATTERIES/STICEY		130.43	51820	6/19/24
RON'S GARDEN CENTER	TREES-TREE BOARD		114.99	51822	6/19/24
COMPLIANCE ONE	MAY MONTHLY CONTRACT		12.12	51824	6/19/24
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		395.97	51826	6/19/24
VERIZON WIRELESS	PD CELL		41.46	51827	6/19/24
VISA	PEER SUPPORT & INCIDENT-ALEX	580.19		12498816	6/18/24
VISA	MITCHELL	64.97	645.16	12498817	6/18/24
US BANK VOYAGER FLEET SYS	PD GAS		1,965.69	51828	6/19/24
WYATT TRASH SERVICE INC	MUNICIPAL HALL		276.00	51829	6/19/24

01 GENERAL OPERATING TOTAL 26,537.12

WATER					
ADVANCED COMPUTERS	SERVER UPDATE/SHARED FOLDER		247.50	51789	6/19/24
AFLAC	MAY'S BILL DUE 6/15/24		136.75	12498812	6/18/24
ANTHONY FARMERS COOP	DIESEL		1,266.32	51791	6/19/24
ATMOS ENERGY	4014536644 WATER PROD		238.64	51794	6/19/24
B&B ELECTRIC MOTOR CO	GOLF COURSE IRRIGATION PUMP		74.00	51795	6/19/24
BILL'S GENERAL REPAIR LLC	#64 REPAIR		3,047.00	51757	6/10/24
CAMPSPOT	MARKETPLACE		420.92	51796	6/19/24
CITY OF ANTHONY	WATER PROD		1,367.97	51797	6/19/24
IRS	6/18/24 PR		2,224.55	12498811	6/18/24
GENE'S HEARTLAND GOODS	SHOP TOILET PAPER		9.73	51800	6/19/24
HOME LUMBER & SUPPLY INC	MATERIALS FOR LIFT STATIONROOF		2,644.53	51803	6/19/24
HOSPITAL DIST 6 OF HARPER CO	PRE EMPLOYMENT		14.40	51804	6/19/24
GREAT-WEST FINANCIAL	6/18/24 PR		79.36	12498808	6/18/24
KPERS	6/18/24 PR		1,612.93	12498807	6/18/24

CLAIMS REPORT
Check Range: 6/06/2024- 6/19/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
CYNDRA KASTENS	#28 VAC TRUCK EGR SENSOR		92.78	51806	6/19/24
KANSAS ONE-CALL SYSTEM, INC.	MAY ONE CALLS		31.20	51807	6/19/24
KONICA MINOLTA BUSINESS SOLUTI	COPIER CONTRACT		19.95	51814	6/19/24
KS DEPT OF REV-WITHHOLDING	6/18/24 PR		373.78	12498810	6/18/24
LARRY'S HOMETOWN MKT.	CLEANING SUPPLIES		39.22	51815	6/19/24
LD ENTERPRISES INC	UTILITY BILL ENVELOPES		248.33	51816	6/19/24
MATTHEW W RICKE ATTY AT LAW LL	AUDIT LETTER		4.38	51817	6/19/24
MICROSOFT AZURE	USAGE CHARGE		13.30	51818	6/19/24
NAPA AUTO PARTS ANTHONY	DRILL BIT/WD40/BRAKE CLEANER		562.80	51819	6/19/24
NUVEI	OFFICE CC FEES		60.56	12498814	6/18/24
OFFICE PLUS OF KANSAS	PENS/PAPER/STICEY NOTES/FOLDER		76.57	51820	6/19/24
POSTMASTER	12 MO PO BOX FEE		62.67	51821	6/19/24
RURAL WATER DISTRICT #2	CAMPGROUNDS LAKE		367.19	12498815	6/18/24
COMPLIANCE ONE	MAY MONTHLY CONTRACT		6.06	51824	6/19/24
GARY TAYLOR	CERT OP FEES MAY 2024		1,495.94	51825	6/19/24
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		160.18	51826	6/19/24
VERIZON WIRELESS	WATER CELL		106.72	51827	6/19/24
VISA	REED'S WATER TESTING	60.22		12498816	6/18/24
VISA	4TH OF JULY BAGS & CUPS	765.09	825.31	12498817	6/18/24
US BANK VOYAGER FLEET SYS	WATER GAS		882.45	51828	6/19/24
WYATT TRASH SERVICE INC	LAKE		162.50	51829	6/19/24

02 WATER TOTAL 18,976.49

ELECTRIC					
ADVANCED COMPUTERS	SERVER UPDATE/SHARED FOLDER		247.50	51789	6/19/24
AFLAC	MAY'S BILL DUE 6/15/24		329.01	12498812	6/18/24
ANTHONY FARMERS COOP	#19 NEW TIRE MOUNT & BALANCE		209.99	51791	6/19/24
ATMOS ENERGY	3018386827 SHOP		49.05	51794	6/19/24
NAAMAN CLARK	REIMB BOOTS/SHOES		108.59	51798	6/19/24
IRS	6/18/24 PR		6,752.91	12498811	6/18/24
GENE'S HEARTLAND GOODS	SHOP TOILET PAPER		6.49	51800	6/19/24
HOME LUMBER & SUPPLY INC	1/8 CUTTER/GASKET/FRIDGE/STOVE		766.23	51803	6/19/24
HOSPITAL DIST 6 OF HARPER CO	PRE EMPLOYMENT		79.35	51804	6/19/24
GREAT-WEST FINANCIAL	6/18/24 PR		623.73	12498808	6/18/24
KPERS	6/18/24 PR		4,551.65	12498807	6/18/24
KANSAS ONE-CALL SYSTEM, INC.	MAY ONE CALLS		31.20	51807	6/19/24
KANSAS MUNICIPAL GAS AGENCY	MEMBERSHIP FEES		35.00	51810	6/19/24
KMEA EMP2 OPERATING ACCOUNT	MAY PURCHASED POWER		111,545.00	51811	6/19/24
KANSAS MUN ENERGY AGENCY	2024 DUES		709.00	51812	6/19/24
KS DEPT OF REV-WITHHOLDING	6/18/24 PR		1,248.66	12498810	6/18/24
LARRY'S HOMETOWN MKT.	CLEANING SUPPLIES		39.22	51815	6/19/24
LD ENTERPRISES INC	UTILITY BILL ENVELOPES		248.33	51816	6/19/24
MATTHEW W RICKE ATTY AT LAW LL	AUDIT LETTER		4.38	51817	6/19/24
MICROSOFT AZURE	USAGE CHARGE		26.59	51818	6/19/24
NAPA AUTO PARTS ANTHONY	#5 STARTER/FILTER OIL/RATCHET		909.49	51819	6/19/24
NUVEI	OFFICE CC FEES		60.56	12498814	6/18/24
OFFICE PLUS OF KANSAS	PENS/PAPER/STICEY NOTES/FOLDER		76.58	51820	6/19/24
POSTMASTER	12 MO PO BOX FEE		62.67	51821	6/19/24
COMPLIANCE ONE	MAY MONTHLY CONTRACT		6.06	51824	6/19/24
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		778.54	51826	6/19/24
VERIZON WIRELESS	ELECTRIC CELL		55.26	51827	6/19/24
VISA	ZOOM	10.23		12498816	6/18/24
VISA	MITCHELL	51.97	62.20	12498817	6/18/24

CLAIMS REPORT
 Check Range: 6/06/2024- 6/19/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
US BANK VOYAGER FLEET SYS	PLANT GAS		2,142.15	51828	6/19/24
WYATT TRASH SERVICE INC	POWER PLANT		132.50	51829	6/19/24

03 ELECTRIC TOTAL			131,897.89		
SALES TAX & STATE FEES					
DIRECTOR OF TAXATION	MAY 2024		6,766.51	12498818	6/18/24

04 SALES TAX & STATE FEES TOTAL			6,766.51		
SEWAGE DISPOSAL					
ADVANCED COMPUTERS	SERVER UPDATE/SHARED FOLDER		247.50	51789	6/19/24
AFLAC	MAY'S BILL DUE 6/15/24		43.53	12498812	6/18/24
ANTHONY FARMERS COOP	BATTERIES/HI LIGHT/TORDON/PRUN		358.55	51791	6/19/24
ATMOS ENERGY	4024346189 SEWER		302.50	51794	6/19/24
CITY OF ANTHONY	SEWER		326.46	51797	6/19/24
IRS	6/18/24 PR		1,015.18	12498811	6/18/24
GENE'S HEARTLAND GOODS	SHOP TOILET PAPER/BATTERIES		31.99	51800	6/19/24
HOME LUMBER & SUPPLY INC	HDE/GASKET/FRIDGE/STOVE		244.61	51803	6/19/24
HOSPITAL DIST 6 OF HARPER CO	PRE EMPLOYMENT		6.75	51804	6/19/24
GREAT-WEST FINANCIAL	6/18/24 PR		29.44	12498808	6/18/24
KPERS	6/18/24 PR		796.76	12498807	6/18/24
CYNDRA KASTENS	#28 VAC TRUCK EGR SENSOR		92.78	51806	6/19/24
KS DEPT OF REV-WITHHOLDING	6/18/24 PR		158.98	12498810	6/18/24
LD ENTERPRISES INC	UTILITY BILL ENVELOPES		248.34	51816	6/19/24
MATTHEW W RICKE ATTY AT LAW LL	AUDIT LETTER		4.36	51817	6/19/24
MICROSOFT AZURE	USAGE CHARGE		13.29	51818	6/19/24
NAPA AUTO PARTS ANTHONY	GLOVES/RADIATOR HOSE/CLEANER		97.67	51819	6/19/24
NUVEI	OFFICE CC FEES		60.57	12498814	6/18/24
POSTMASTER	12 MO PO BOX FEE		62.66	51821	6/19/24
SMITH & LOVELESS, INC.	LIFT STATION CKV PARTS		2,435.45	51823	6/19/24
COMPLIANCE ONE	MAY MONTHLY CONTRACT		6.06	51824	6/19/24
GARY TAYLOR	CERT OP FEES MAY 2024		1,495.94	51825	6/19/24
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		117.52	51826	6/19/24
VERIZON WIRELESS	SUPER CELL		13.80	51827	6/19/24
VISA	AUTHORIZE		1.66	12498816	6/18/24
US BANK VOYAGER FLEET SYS	SEWER GAS		525.18	51828	6/19/24
WYATT TRASH SERVICE INC	SEWER PLANT		60.00	51829	6/19/24

05 SEWAGE DISPOSAL TOTAL			8,797.53		
AIRPORT					
CITY OF ANTHONY	AIRPORT		114.27	51797	6/19/24
HEARTLAND MERCHANT	AIRPORT CC MACHINE		159.47	12498806	6/18/24
KPERS	6/18/24 PR		9.46	12498807	6/18/24
LARRY'S HOMETOWN MKT.	CLEANING SUPPLIES		25.28	51815	6/19/24
WYATT TRASH SERVICE INC	AIRPORT		30.00	51829	6/19/24

12 AIRPORT TOTAL			338.48		
ECONOMIC DEVELOPMENT					
ANTHONY REPUBLICAN	ECO-LAKE PROPOSAL		151.88	51793	6/19/24
LD ENTERPRISES INC	ECO DEVO-LAKE PROPOSAL TOWNHAL		400.00	51816	6/19/24

CLAIMS REPORT
 Check Range: 6/06/2024- 6/19/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
15 ECONOMIC DEVELOPMENT TOTAL			551.88		
RECREATION COMMISSION					
ACROSS THE HALL BOUTIQUE	BASE/SOFTBALL UNIFORMS		1,294.00	51758	6/13/24
AMAZON CAPITAL SERVICES	FIELD MARKER & KEYBOX		470.19	51759	6/13/24
ANTHONY FARMERS COOP	FUEL		100.83	51760	6/13/24
BEACON ATHLETICS	PAINT FOR BALLFIELDS		293.20	51761	6/13/24
CITY OF ANTHONY	POOL		14.53	51797	6/19/24
HEARTLAND COCA-COLA	POP FOR POOL		521.17	51762	6/13/24
DIRECTOR OF TAXATION	MAY REC SALES TAX		11.90	12498805	6/12/24
EPIC SPORTS	SOFT/BASEBALL EQUIPMENT		466.86	51763	6/13/24
IRS	6/18/24 PR		982.98	12498811	6/18/24
GENE'S HEARTLAND GOODS	POOL CON STAND/DADDY DAUGHTER		773.90	51764	6/13/24
GIESEN ELECTRIC	CONCESSION STAND AT BALLFIELDS		1,232.53	51765	6/13/24
HAZEL'S SHEET METAL INC	PLUG		8.53	51801	6/19/24
HOME LUMBER & SUPPLY INC	DEADBOLT BASEBALL FIELD SHED	61.99		51766	6/13/24
HOME LUMBER & SUPPLY INC	DOO-Z COVER	78.49	140.48	51803	6/19/24
KS DEPT OF REV-WITHHOLDING	6/18/24 PR		111.77	12498810	6/18/24
LARRY'S HOMETOWN MKT.	DADDY DAUGHTER/POOL CON STAND		90.95	51767	6/13/24
MARTY ESHELMAN	DADDY/DAUGHTER DANCE		270.00	51768	6/13/24
ANGIE ORD	2024 LIFEGUARD TRAINING		740.00	51769	6/13/24
RICKE'S HOME CENTER, LLC	POOL LOCKS		22.99	51770	6/13/24
SAM RIVERA	AVA'S BALL REFUND		45.00	51771	6/13/24
SUPERIOR ATHLETIC FIELDS	BALLFIELD MAINTENANCE		1,470.00	51772	6/13/24
VERIZON WIRELESS	REC CELL		41.46	51827	6/19/24
WHEATLAND PHOTOGRAPHY	DADDY/DAUGHTER DANCE		125.00	51773	6/13/24
26 RECREATION COMMISSION TOTAL			9,228.27		
SPECIAL PARKS & RECREATIO					
WYATT TRASH SERVICE INC	TENNIS COURT		23.10	51829	6/19/24
32 SPECIAL PARKS & RECREATIO TOTAL			23.10		
Accounts Payable Total			203,117.27		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
01	GENERAL OPERATING	26,537.12
02	WATER	18,976.49
03	ELECTRIC	131,897.89
04	SALES TAX & STATE FEES	6,766.51
05	SEWAGE DISPOSAL	8,797.53
12	AIRPORT	338.48
15	ECONOMIC DEVELOPMENT	551.88
26	RECREATION COMMISSION	9,228.27
32	SPECIAL PARKS & RECREATIO	23.10

	TOTAL FUNDS	203,117.27

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	27.13	.00	.00	.00	28.43	1290.94	.00	.00	.00	1314.79	280.82
102 POLICE	399.70	.00	.00	.00	413.00	9372.37	.00	.00	.00	9632.96	1397.15
103 FIRE	121.00	.00	.00	.00	199.00	2182.00	.00	.00	.00	3508.00	.00
104 STREET	322.41	.00	.00	.00	325.41	6528.82	.00	.00	.00	6611.11	630.04
105 GEN-ZONING	.00	.00	.00	.00	.00	188.34	.00	.00	.00	188.34	.00
107 PARK	32.00	.00	.00	.00	32.00	429.28	.00	.00	.00	429.28	.00
230 WATER-LAKE	154.96	.00	.00	.00	157.96	2165.73	.00	.00	.00	2214.84	78.58
232 WATER-DISTRIBUT	333.38	.00	.00	.00	358.52	4157.88	.00	.00	.00	4633.09	584.24
233 WATER-COMM& GEN	74.88	.00	.00	.00	97.33	2302.84	.00	.00	.00	2764.09	.00
331 ELECTRIC-PROD	537.50	.00	.00	.00	584.00	7699.84	.00	.00	.00	8998.81	931.74
332 ELEC-DISTRIBUTI	646.76	.00	.00	.00	672.23	10062.61	.00	.00	.00	10691.50	1639.01
333 ELECTRIC-COMM	103.99	.00	.00	.00	128.54	4177.60	.00	.00	.00	4674.28	198.77
533 SEWER-COMM & GE	34.05	.00	.00	.00	36.20	666.47	.00	.00	.00	702.93	.00
534 SEWER-TREATMENT	301.24	.00	.00	.00	316.38	3615.98	.00	.00	.00	3890.69	.00
2601 REC - GEN	20.50	.00	.00	.00	20.50	369.00	.00	.00	.00	369.00	.00
2621 REC - POOL	414.25	.00	.00	.00	414.25	4583.88	.00	.00	.00	4583.88	.00
2622 REC - BALL	16.50	.00	.00	.00	16.50	297.00	.00	.00	.00	297.00	.00
5102 OT GEN POLICE	.00	22.75	.00	.00	22.75	.00	712.60	.00	.00	712.60	.00
5104 OT GEN STREET	.00	23.00	.00	.00	23.00	.00	707.86	.00	.00	707.86	.00
5231 OT WATER PROD	.00	2.50	.00	.00	2.50	.00	71.66	.00	.00	71.66	.00
5232 OT WATER DIST	.00	23.25	.00	.00	23.25	.00	848.11	.00	.00	848.11	.00
5331 OT ELEC PROD	.00	21.00	.00	.00	21.00	.00	974.50	.00	.00	974.50	.00
5332 OT ELEC DIST	.00	43.50	.00	.00	43.50	.00	1983.52	.00	.00	1983.52	.00
5333 OT ELEC COMM/GN	.00	8.25	.00	.00	8.25	.00	283.84	.00	.00	283.84	.00
5534 OT SEWER TREAT	.00	6.25	.00	.00	6.25	.00	239.38	.00	.00	239.38	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	149.25	.00	.00	.00	.00	74.63	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	418.80
TOTAL	3540.25	150.50	.00	.00	4100.00	60090.58	5821.47	.00	.00	71400.69	6159.15



BANK OF THE PLAINS

IRA/CD Maintenance Form

Last Maturity Date: 6/17/24

IRA/CD #: 32720

Customer: CITY OF ANTHONY

Balance at Renewal: \$ 50,000.00

Added to CD: \$ 0

Total: \$ 50,000.00

(Note: All IRA Contributions must have the accompanying Contribution form completed through Onboard Tax Plan)

Current Term 12 M

Change Term To: 12 M

New Maturity Date: 06/18/2025

Current Annual Percentage Yield: 5.38%

New APY: 5.08.%

Interest Disbursement Method TO CKG 52027

Signature

Signature

Print Name

Print Name

Financial Institution Use Only

Date of Maintenance: _____

Date Renewal Notice Provided & Scanned: _____

Employee Initials: _____

Checked by: _____

PO Box 38 Plains, KS 67869
620-563-7242

517 E 30th Ave Ste H Hutchinson, KS 67502
620-860-0722

203 W. Main St. Anthony, KS 67003
620-842-1000

PO Box 754 Lakin, KS 67860
620-355-8444

1900 South Ohio St. Salina, KS 67401
785-825-4321

1021 W 14th St. Harper, KS 67058
620-896-1035

1000 Adams St. Great Bend, KS 67530
620-796-2370

824 N Kansas Ave. Liberal, KS 67901
620-482-8460

124 N Broadway Sterling, KS 67579
620-278-2244

Making Your Success Simple.
Member FDIC, Equal Housing Lender



BANK OF THE PLAINS

IRA/CD Maintenance Form

Last Maturity Date: 6/17/24

IRA/CD #: 32721

Customer: CITY OF ANTHONY

Balance at Renewal: \$ 25,000.00

Added to CD: \$ 0

Total: \$ 25,000.00

(Note: All IRA Contributions must have the accompanying Contribution form completed through Onboard Tax Plan)

Current Term 12 M

Change Term To: 12 M

New Maturity Date: 06/18/2025

Current Annual Percentage Yield: 5.38%

New APY: 5.08.%

Interest Disbursement Method TO CKG 52027

Signature

Signature

Print Name

Print Name

Financial Institution Use Only

Date of Maintenance: _____

Date Renewal Notice Provided & Scanned: _____

Employee Initials: _____

Checked by: _____

PO Box 38 Plains, KS 67869
620-563-7242

517 E 30th Ave Ste H Hutchinson, KS 67502
620-860-0722

203 W. Main St. Anthony, KS 67003
620-842-1000

PO Box 754 Lakin, KS 67860
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Making Your Success Simple.
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CITY OF ANTHONY, KANSAS MUNICIPAL HALL RENTAL CONTRACT

I, Jessica Jaeger, request to rent the following areas and equipment at the Municipal Hall, 130 E. Main, for the purpose of having a Jr High Cheer practice on July month, 2024 day, 2024 year.

I will need the doors opened at: 10:00 a.m./(p.m.) and closed at: 8:00 a.m./(p.m.).

Main Floor (gym floor) purpose Cheer practice

Main Floor for 14 hours @ \$20.00 per hr. = \$ 280⁰⁰

Basement for _____ hours @ \$20.00 per hr. = \$ _____

On-Site Custodian (after-hours only) for _____ hours @ \$25.00 per hr. = \$ _____
(Subject to Availability: The City Custodian will be present for events occurring during normal City business hours, free of charge to the renter.)

Dance or Other Event Potentially Injurious to Floors = \$250.00 per event = \$ _____
(This fee is determined by the City and is non-refundable. It is in lieu of the hourly rental fee.)

Police Protection Fee (if required by the City or if requested by the renter) is as follows:

_____ (#) of officers @ _____ per hr. for _____ hours = \$ _____

(If Police Protection is required by the City, this rental agreement shall not be approved or the rental date reserved, until it is first signed by the Chief of Police or his/her designated assistant. It is the responsibility of the Renter to contact the Chief of Police and make arrangements for the Police Protection, whether the protection is required or requested.)

Alcoholic/Cereal Malt Beverage Flat-Rate Fee (if served) = \$75.00 per event = \$ _____
(The *Consumption Exemption Application* must be approved by the City Commission or the Chief of Police prior to the event.)

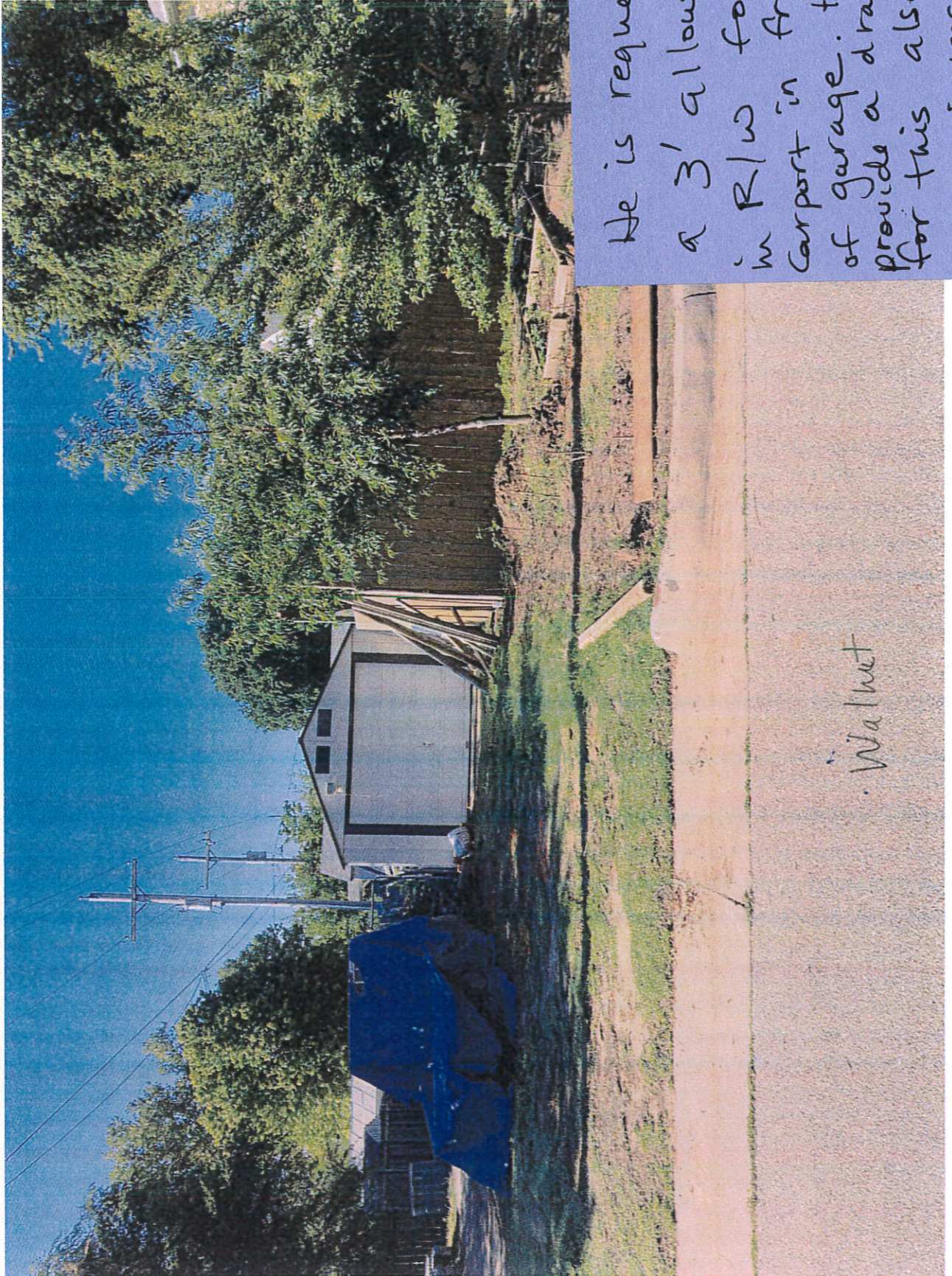
The City **REQUIRES** a Cash Deposit (Refundable LESS Damages). Deposit amount depends upon Rental Use:

Refundable Cash Deposit for Non-Dance Event = \$100.00 per event = \$ _____

Refundable Cash Deposit for Dance, Etc. Event = \$200.00 per event = \$ _____

TOTAL FOR ALL FEES = \$ 280⁰⁰

July 8, 11, 15, 18, 22, 25 + 29, 2024

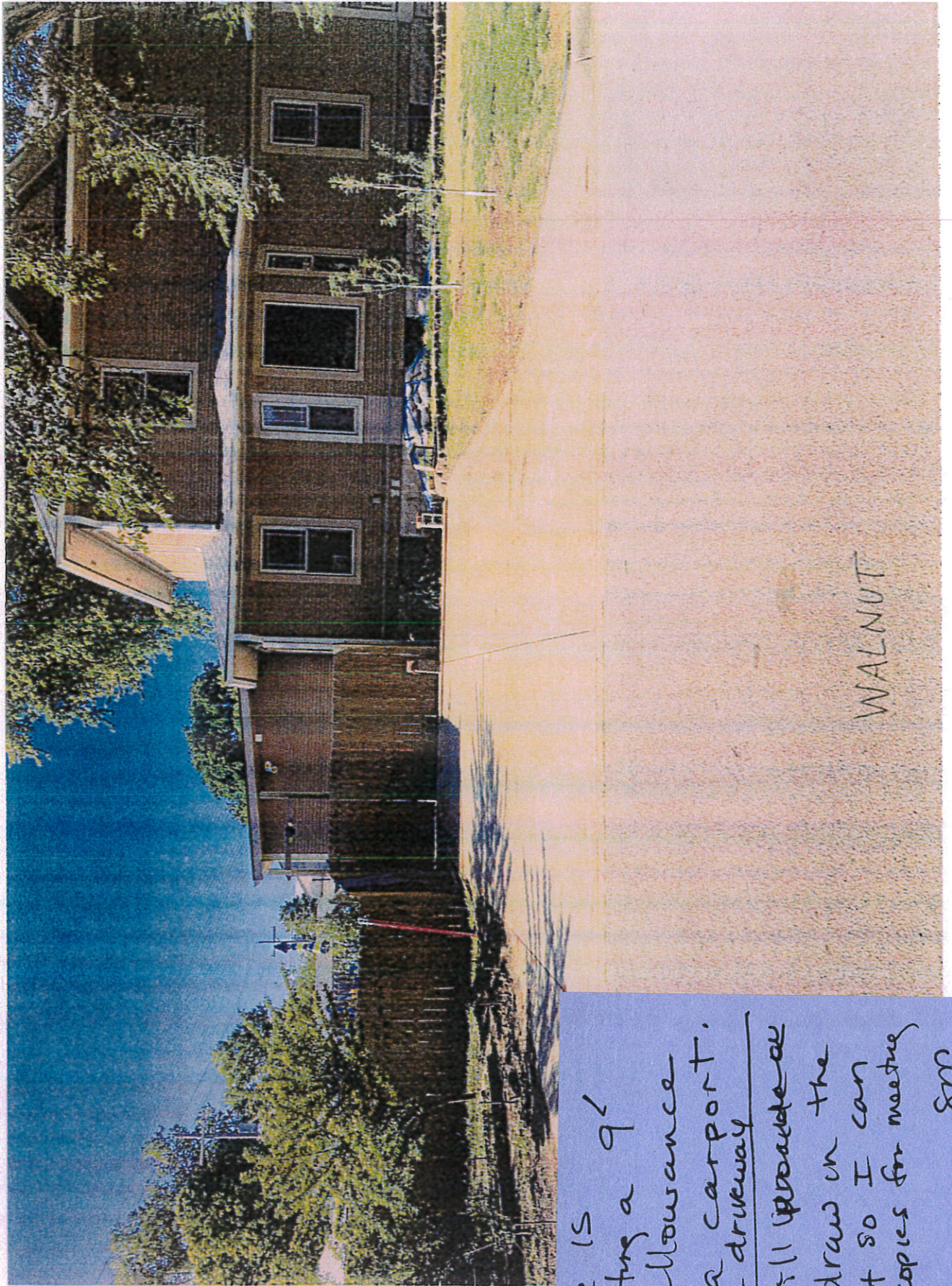


Walnut

He is requesting
a 3' allowance
in R/W for
carport in front
of garage. He will
provide a drawing
for this also.
He is within reqs SMA
from the alley.

Item 9.

523 N Springfield



Steve is requesting a 9' f/w allowance for a carport. in the driveway
 He will provide a ~~plan~~ draw on the carport so I can make copies for meeting
 sm

WALNUT

523 N SPRINGFIELD

Due-South Professional Land Surveying, Inc.
Michael Alldritt Registered Land Surveyor
17276 SW 25th Ave. Harper, Kansas 67058
620.532.3056 or 620.532.6684

June 7th, 2024

PROPOSAL: Fieldwork for Sidewalk Project on West side of N LL&G from the South line of Garfield to the North line of Main Street.

FOR: The City of Anthony

Locate Utilities by placing a One Call of the West 15 feet from the Back of the existing curb on North LL&G from the South line of Garfield to the North line of Main Street.

Locate all improvements to include but not limited to the following. signs, fire hydrants, power poles, driveways, above ground utilities, and property corners.

Spot sea level elevations of the flow lines, top of curbs, 15 feet West of curb lines, sidewalks.

Locate Section corners.

Provide all the above information on an AUTOCAD drawing file.

Due-South Professional Land Surveying, Inc. will perform the above work for a fee not to exceed Two Thousand Five Hundred Dollars (\$2,500).

Completion time of 60 days from the time of notification.

Respectively Submitted,



Michael Alldritt R.L.S.

Owner, Due South Professional Land Surveying, Inc.

CARE Grant Applicant Award Recommendations:

MOTION IS CONTINGENT UPON COMPLYING WITH THE CARE GRANT REQUIREMENTS.

Name	Address	Project Total	Grant Award
Joe Wilcox \$1,500.00	724 N Jennings	\$3,095.52	
Scrape, caulk, prime & paint third story dormers.			
Marcia Haffner	113 N Lincoln	\$638.48	\$319.24
Replace bottom piece of siding on second story, north and south side.			
Mark & Shannon Kerstner \$750.00	302 N Jennings	\$1,500.00	
Repair warp around porch, paint.			
Patricia & Tina Babcock	223 S Franklin	\$1,163.52	\$581.76
Repair/Replace broken windows, trim around doors and windows, paint trim and house.			
Randy & Cheryl Dunmire \$1,445.00	224 S Madison	\$2,890.00	
Install new front door and new composite front porch flooring.			
Sam & Kathy Tracy	528 S Bluff	\$4,000	\$2,000.00
Demolition of Residential Structure			
Sheila Adams	622 N Franklin	\$3,320.00	\$1,500.00
Install new windows			
Shana Klick \$1,500.00	723 N Jennings	\$Still quoting labor	
Exterior paint, repair wood work, caulking, insulate around windows.			

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

PUBLIC COMMENT –

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve June 4, 2024 Regular Meeting Minutes
2. Approve June 12, 2024 Special Meeting Minutes
3. Appropriation Ordinance No 3192 \$203,117.27
4. Approve 06.18.2024 Payroll \$ 71,400.69
5. Approve the Renewal of the Following City Officer Appointments:

City Clerk/Administrator - Cyndra Kastens

Police Chief - Kenny Hodson

City Treasurer - Jamie Deviney

City Attorney - Brandon Ritcha

Municipal Court Judge - Richard Befort
6. Approve \$100 for 5 QR Code Vinyl Adhesives for Lake - Anthony Lake Board Capital Funds
7. Bank of the Plains COD 32720-Wayne Dennis for \$50,000 & COD 32721-General for \$25,000- Reinvestment

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

8. Request to Waive Hall Rental Fees for Jr High Cheer Practice - Jessica Jaeger
9. Request To Place Carport in City Right of Way - 523 N Springfield - Steve White

There are a few photos in the packet, but I encourage the commission to drive by prior to the meeting if possible. Sherri said Mr. White is bringing a drawing that evening. FYI
10. Open Bids for AWOS/BEACON Electrical Materials

Since the city is now installing electricity to save cost, these are the materials needed.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

11. Approval of 2023 Financial Report - Alexis Crispin, Adams Brown

You received a copy of the financial report last week. The auditor can answer auditing questions at the meeting. If you have specific questions that are general about funds, I can answer them at the meeting. If you have detailed questions about funds, please let me know or present them this night so I can prepare responses for you to review during upcoming financial/budget workshops.

12. LL&G Sidewalk Survey Quote: Due South Surveying \$2,500 paid from Capital Streets

See below.

13. Approve Housing Committee CARE Grant Award Recommendations

See below.

14. Anthony Lake Housing Development

The Commission will decide whether to proceed on the SPO Proposal.

15. Sunrise 2nd Residential Housing Building Line Setback

See below.

16. Update on Lots East of Harper County Courthouse

I have an update on the County purchase consideration.

17. Out-of-State License Plate Discussion

Commissioner Hatfield requested this to be on the agenda for discussion.

Admin Report:

1. Sidewalk on LL&G – In your packet you will find the street widths map Commissioner Eaton requested from Joel at the last commission meeting when we discussed the sidewalk options. To start this process, we will first need to have the area surveyed to determine the location of all items that would require relocating as well as a determination of how much easement will be needed for sidewalk construction. I have the estimate for this starting survey work attached as an agenda item for approval. I cannot approve this item as I assume you would want to pay it out of street capital which is where the commission had committed match for this project.
2. Sunrise 2nd Builders – I met with Don Klausmeyer and his team on June 17th. He has agreed to build two homes to start with, construction to start approximately 30 days after we execute documents and transfer deeds. This means we need to draft and finalize the Restrictive Covenant and Buyers Agreement. It is now time to discuss some of the standards the Commission would like to see for the Sunrise Housing development. I was going to have the draft documents in your packet to begin official discussions for this

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

purpose, but I did not get them completed. Therefore, I will finish them this week and email them, so you have a chance to review prior to the next commission meeting so we can review for edits. Here are some items that were discussed at the Klausmeyer meeting:

- A. We will provide a list of our local licensed contractors to Klausmeyer so that local contractors will be included in any bidding they put out for the houses. In addition, I will provide the appropriate contact number for the local lumber yard to Klausmeyer to open the door of communication between the local supplier and the builder. I cannot guarantee or require Klausmeyer to only do business with locals, but we have required the opportunity for local contractors to bid and local suppliers to be considered.
- B. You will need to decide on a minimum square footage. The Commission has thus far tentatively discussed 1,500 square feet however, after much review with other builders, the cost of construction, and the available models that would still serve that area well, I will be asking the Commission to consider 1,200 square feet as the development minimum.
- C. The Housing Committee will be the "Architectural Review" committee unless the Commission provides guidance otherwise but that is one of the reasons we established their function. Please let me know if you feel differently after reviewing these documents.
- D. These documents are being drafted based upon standard examples and language used across the state. With one exception, I removed anything having to do with an HOA. It is my impression that the commission wanted to have some standards maintain the investment and integrity of the development (and because most builders will require it to protect their financial investment) but I did not think we wanted to go so far as to regulate every activity, construction, and color. I left a few items in that warrant the possibility of need to have but otherwise, I removed all other language for the HOA. Let me know if you want to handle this differently.
- E. Klausmeyer agreed to utilize some of the tax credits to either off-set the additional ADA requirements KHITC requires if you are constructing a basement or if building slab on grade, they have agreed to use the funds to help pay closing costs for buyers (a way to help customers and incentivize the sale). This of course will be dependent on either the house the buyer wants to build or the model of slab on grade that will be constructed as the first two homes. This has not yet been decided and the housing committee will likely guide that process. Note: all slab on grades will be built with the storm room.
- F. We will also provide Klausmeyer with a list of all realtors that serve Anthony so they can work with them on the marketing portion. Marketing is left to the real estate agent or the city (as we may want to at least put some literature out officially now that we have a builder). They would like to talk to the realtors to help decide which model for sure to start with. Here are a few they are considering:

<https://www.klausmeyer.com/plans/morgan/#content>

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

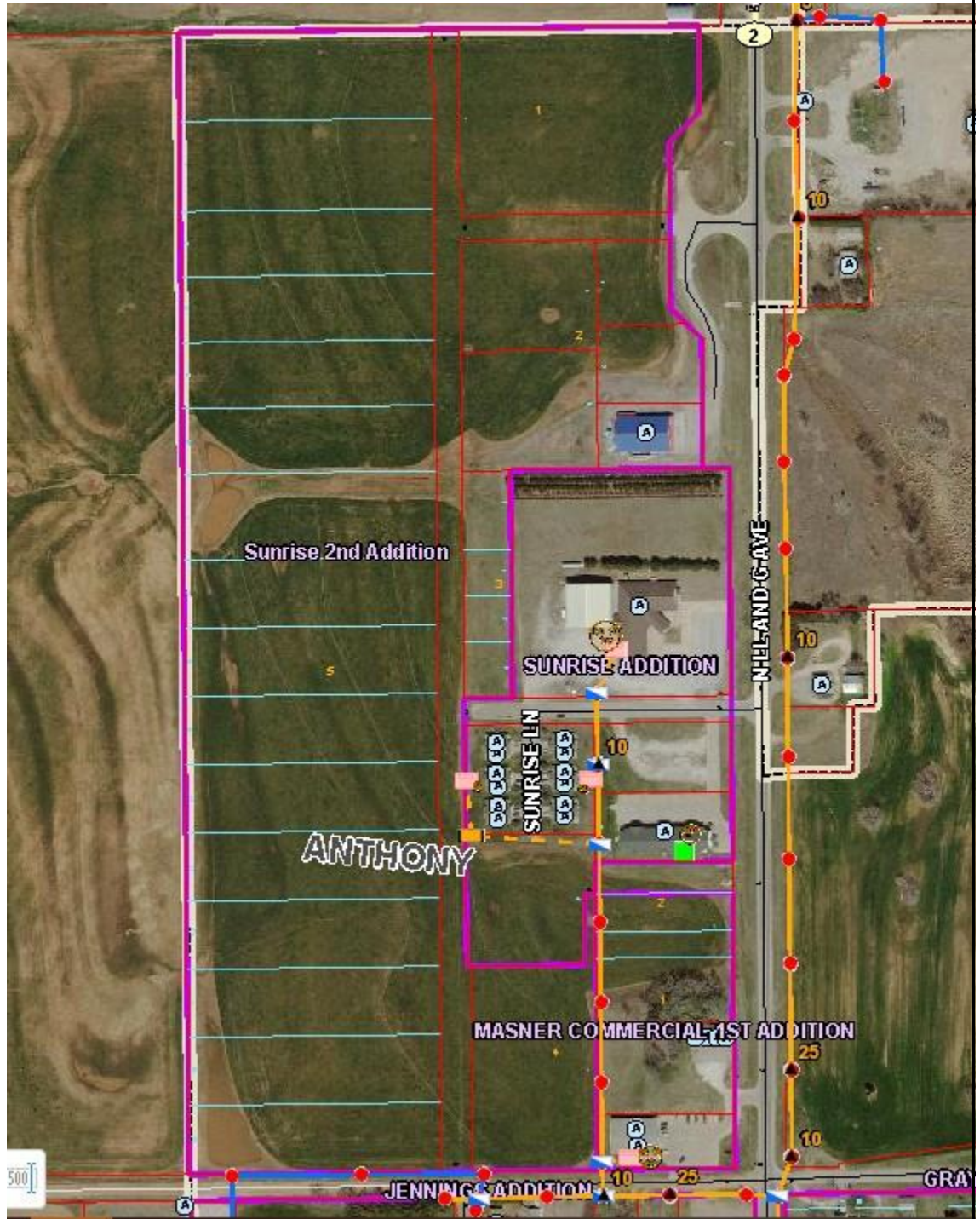
<https://www.klausmeyer.com/plans/justin/#content>

- G. This is all just a rough update from the meeting on the 17th and what I am working on for draft documentation to present for review and edits. We will walk through the above items at the first meeting in July. For this commission meeting, we will just need to discuss the setback of the houses. I will need the commission to decide an established building line (the distance from the property line moving west that the Commission wants the front of the houses to be located at for aesthetics and uniformity of the development). I have this as an item of discussion because I need to let the engineer get started on the drainage plan and he needs this piece of info. You might take a drive out at Sunrise on the new West Street for visual aesthetics if you have time prior to the meeting.

Here is a reminder of the plat layout for reference:

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24



3. Storms – As you are aware, the storms plagued the city once again on the weekend of the 8th and 9th. This caused many changes in schedules and delayed work as all city staff worked to remediate issues from this latest event.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

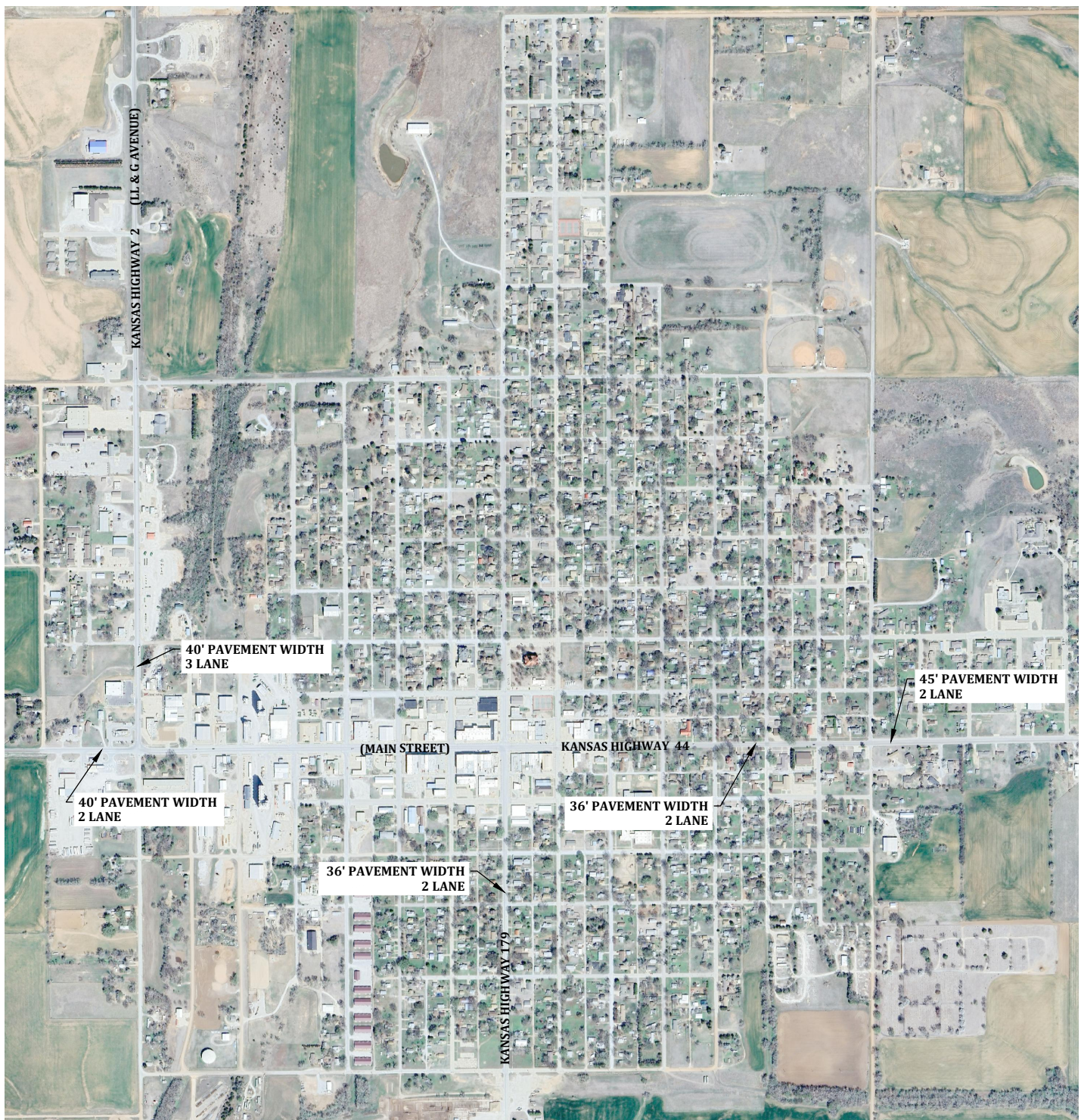
4. On-Call/Back Up Housing –The housing is up and running. There are currently no tenants but the Police Department is planning to advertise for full or part-time officers (utilizing the housing as lodging) to try an out of the box approach to attract LEO’s as we are very short staffed.
5. Solar Applications – At the time I am typing this, I have reviewed the latest information from Artisun Solar, the company representing the one commercial application we currently have, with KMEA. At the end of the Commission meeting on the 18th I will be asking to check calendars to schedule a date for a special meeting to discuss this further.
6. Budget – I haven’t started yet. We have not yet received the information from the County Clerk but it was due June 15th so I am sure we will have it any day. We will have to know prior to July 20th if we are going to exceed the revenue neutral rate. That gives us two commission meetings after this (plus any work sessions we schedule). I really need to get started though as my part will take two solid weeks uninterrupted and as you know, with our staffing the way it is, that is not possible.
7. CARE Grant – The Housing Committee reviewed the applications and visited each location that applied for CARE Grant funds. There is an agenda item this week to approve their recommendation along with a list of the applicants. This item is contingent upon completing the requirements of the grant such as paying all property taxes current, submitting quotes and or receipts etc.
8. Staffing – The contract Administrative Assistant has had a serious family illness and will be delayed 30 days before starting. FYI
9. SPO Eco Devo Proposal at Anthony Lake – In order to comply with the statutory requirements to sell park land and the requirements to hold an election (the same process as a bond election) there are many milestones that must occur within timely requirements. The following is a timeline of events to occur if the commission should approve the proposal with SPO:

6/18	Approve Proposal
6/28	Send Notice of Proposal to Republican
7/10	Publish Notice of Proposal
7/17	Publish Notice of Proposal 2 nd Consecutive Week
8/7	Starts 90 Days – Required per Election
8/16	Deadline for Petition – 30 Days from Date of 2 nd Publication
8/20	Adopt Ordinance to Call Election
8/23	Send Ordinance to Republican
8/28	Publish Ordinance
9/4	2 nd Publication (if required)
8/29	Send Notice to County for Question on Regular Election Ballot
10/4	Send Notice of Election to the Republican

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/18/24

10/9 Publish Notice of Election
10/16 2nd Publication
11/5 Election



HIGHWAY PAVEMENT WIDTHS ANTHONY, KANSAS



To: Anthony City Commission

Re: Chief of Police report

From: Kenny Hodson

Date: 06-18-2024

Served some weed notices.

Talked to kids riding bikes on the sidewalk

We attended an active shooter training at Harper Industries

We investigated a domestic disturbance in the 100 block of N. 4th and arrested Colton Kitchen for aggravated assault, criminal restraint and criminal damage to property

We arrested Mathew Clark for electronically soliciting a child/sexually

We investigated a domestic disturbance on Fanning drive and arrested Shaun Morris for aggravated domestic battery and criminal damage to property

Officer Manning resigned from the Police Department effective 06-10-2024

DEPARTMENT REPORT

June 18, 2024

SHOP REPORT

Put a new tire on #19 office pickup
Changed upper radiator hose on # 10 Shop pickup.
Cleaned out an old tool box.
Replaced the EGR Valve on # 28 Big Red.
Performed oil filter inventory.
Replaced one of the coil packs on # 11.
Watched multiple instructional videos from brakes to AC charging for pickups.
Attended Safety Meeting.
Created files for Repair Orders on the computer and paper copies in file cabinet.
Replaced the filter on break room AC and thawed out frozen a-coil.
Cleaned the wash bay at the shop.
Worked on #75 Street Dept. Deweze Mower.
Replaced the front brakes on #22 Water Dept. Truck and rotated the tires.
Straightened up bent part on #17 Parks Dept. Grasshopper mower.
Replaced 3 coil packs on #4 pickup.
Replaced the spark plugs on #4 pickup.

ELECTRIC DISTRIBUTION

Replaced broken power pole 7 miles east 3.25 miles north. Cause from high wind.
Report of outage 5 miles west 2 miles north. Cause was from high wind.
Report of outage 56 N.W. 5 rd. Cause was a bad transformer.
Cut tree limbs on N. Anthony, S. Anthony, S. Springfield and N. Penn.
Replaced fence service 2 miles east 1.5 miles south. Rebuilt from storm.
Replaced 5 lightning arrestors in the rural.
Report of outage 2 miles west 2.5 miles south. Cause from tree limb.
Trimmed tree limbs 7 miles west 3.5 miles north.
Took down leaking transformer 3 miles west .5 miles south.
Put up American flags for Flag Day.
Light list
Turn On/Off orders
Just read orders

Locates

POWER PLANT/LAKE

We have been hammered by storms and wind and the tree limbs took days to pick up and we still have piles in places we haven't got back to.

I had a very short crew this last week at the plant so after morning rounds and virtual meetings most of our time was spent at the lake trying to get it back in shape from the storms and the lack of equipment.

I have been monitoring electrical equipment as our summer loads continue to grow and add stress to our system, hopefully before long our tree trimmers can start getting the trees cut back out of our system (what's left after all these storms and wind) resulting in a whole lot less blinks and flickering.

Everyday workload and the everyday unexpected, we just try to move forward the best we can.

STREET

Regular mowing

Helped line crew and water dept. during storm

Picking up tree limbs for 2 weeks