



City Commission Regular Meeting

Tuesday, March 05, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

AGENDA

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

- [1.](#) Approve February 20, 2024 Regular Meeting Minutes
- [2.](#) Approve February 29, 2024 Special Meeting Minutes
- [3.](#) Appropriation Ordinance No. 3185-\$121,060.65
- [4.](#) Approve 02.27.2024 Payroll \$60,510.31
5. Reappointment of Cyndra Kastens as KMEA Director 2 Until April 30, 2026
6. Approval to Submit Bid for 14 Loads Blue Base AB-1 Rock

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

7. Bid Opening for Lake Boat Ramp Repair or Replacement
8. Bid opening for MAG Meter - Water
- [9.](#) Approve Submission of Spring 2024 KDOT Cost-Share Grant
- [10.](#) Approve HRA Summary Plan Description Update for Health Insurance Renewal
11. Old Street Signs Discussion
12. Approve Lake Camp Host for 2024 Camping Season
- [13.](#) Approve Friendship Meals Annual Facility Agreement

[14.](#) Health Resolution No. 1143 - 526 S. Lincoln - Smith 2024

[15.](#) Approve February 2024 Court Report

STAFF REPORTS

[16.](#) Administrator Report

[17.](#) Superintendent Report

[18.](#) Chief of Police report

EXECUTIVE SESSION - NONE

ADJOURNMENT

Standing Committees:

- | | |
|---|--------------------------------------|
| a. Commissioner of Finance: | Jan Lanie – Sherrie Eaton (Vice) |
| b. Commissioner of Utilities Depts.: | Kenny Hodson Jr. – Jan Lanie (Vice) |
| c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Eric Smith (Vice) |
| d. Commissioner of Street Dept., Airport: | Eric Smith – Kenny Hodson Jr. (Vice) |



City Commission Regular Meeting

Tuesday, February 20, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith (via ZOOM)
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Superintendent Randy Moore, Deputy City Clerk Sherri Miller, Police Chief Kenny Hodson, Ashley Twyman, Robert Chandler, Autumn Kloefkorn and Grant Wisenbaker via Zoom.

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC COMMENT -

Robert Chandler, Administrative Assistant of Utilities and Ashley Twyman, Deputy City Clerk were introduced to the Commission.

CONSENT AGENDA

1. Approve February 6, 2024 Regular Meeting Minutes
2. Appropriation Ordinance No 3184 - \$364,630.19
3. Special Appropriations:

Fund #30 Mun EQ Fire - NAPA \$2,499.00 Jump Starter Pack

- 4. Approve 02.13.2024 Payroll \$61,234.84
- 5. Approval to Bid Electrical Materials for AWOS Airport Project
- 6. Approval to Bid 2024 Street Sealing
- 7. Approval to Bid 2024 Tree Trimming for Anthony Streets and Electric Utility Right of Way
- 8. Approve 2024 Health and Dental Insurance Renewal with Blue Cross for the Level Funded CMZCC Plan and Authorize the Administrator to Execute Documents

Mayor Cleveland asked if any items should be removed from the consent agenda for discussion. Commissioner Eaton asked to remove Item 2 Appropriation Ordinance No 3184 - \$364,630.19 for further discussion. Item 2 will be discussed after Item #10 on the agenda.

A motion was made to approve the consent agenda less Item #2.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

9. Housing Development at Anthony Lake

Grant Wisenbaker, Salt Plains Outfitters was present via Zoom to discuss housing development at Anthony Lake. The topic was tabled until the Commission can review the provided information and discuss it at a future work session. The work session is scheduled for Thursday, February 29, 2024, at 6:00 p.m.

10. Request to Waive Hall Rental Fees & Approve CMB Application - PRIDE

A motion was made to approve the request from PRIDE to waive the Hall rental fees and approve the CMB Application for Trivia Night on March 23, 2024.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

Voting Abstaining: Mayor Cleveland, Commissioner Eaton

2. Appropriation Ordinance No 3184 - \$364,630.19

Discussion was requested regarding a finance charge on a bill. After discussion a motion was made to approve Appropriation Ordinance No 3184 - \$364,630.19.

Motion made by Commissioner Eaton, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

11. Approve Lake Lease 24 E Quail Creek Trail to Kirk and Nidia Black

A motion was made to approve Lake Lease 24 E Quail Creek Trail to Kirk and Nidia Black.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

12. Approve Contract for Sale of 24 E Quail Creek Trail to Kirk & Nidia Black

A motion was made to approve the Contract for Sale of 24 E Quail Creek Trail to Kirk & Nidia Black for \$9500.00 and authorize the City Administrator to execute documents at closing.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith
Voting Nay: Commissioner Hatfield

13. Approve Wayne Dennis Committee Recommendation to Award \$8,000 to the Anthony Tree Board for Planter Boxes on Main Street

A motion was made to approve the Wayne Dennis recommendation to award \$8,000 to the Anthony Tree Board for Planter Boxes on Main Street. There was further discussion then the motion was seconded.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

14. Approve Transient Guest Tax Recommendation \$3,000 to Troy Lankton for Car Show and \$500 to Anthony Theatre for Golf Tournament

A motion was made to approve the Transient Guest Tax Recommendation of \$3,000 to Troy Lankton for Car Show and \$500 to Anthony Theatre for Golf Tournament.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

15. January Power Cost Review

Administrator Kastens presented the January power bill and alternate options to cover the 3-day cold event that would have higher than normal costs for utility customers. After discussion, a motion was made to pay the unexpected \$40,000 electric January overage costs from KMEA Funds.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

16. On-Call/Back-Up Employee Housing

Administrator Kastens discussed the city's recruitment and retention program for city employees. After discussion, a motion was made for the recruitment and retention program to allow a no charge program at the Anthony Lake for camping until other options could be obtained.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith
Voting Nay: Commissioner Hatfield

17. Sunrise 2nd Street Lighting

Administrator Kastens sought direction for the type of street lighting to install at Sunrise 2nd commercial and residential development.

STAFF REPORTS

18. Administrator Report

Administrator reported on Traffic Accident, Housing KHITC, Lake Board Meeting, BASE Grant, USD361, Street Operational Plan, Mural Grant and Permit, CORE Communities, End of Year Financials/Audit, Health Insurance Renewal, lead Service Line Inventory Update, Airport and Municipal Hall.

19. Superintendent Report

The Superintendent reported on working on permits, sign variance, working in front office and other department activities.

20. Chief of Police report

We arrested Chad Deffenbaugh for possession of drug paraphernalia,

We took a report of a violation of a protection from stalking.

We investigated one minor injury accident.

We talked to several people about riding their bikes on the Main Street sidewalks.

We wrote two traffic citations and ten warning citations.

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,
Commissioner Hatfield

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator



City Commission Special Meeting

Thursday, February 29, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

CALL TO ORDER

Mayor Cleveland called the Special Meeting to Order at 6:00 p.m.

ROLL CALL

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Clerk/Administrator Cyndra Kastens, Deputy City Clerk Sherri Miller, Chief of Police Kenny Hodson, Neven Cullop, Teresa Cullop, Bill Giesen, Steve Bellesine, Connie Jacobs, Kenny Hodson Jr., Bill Slankard, Bryan Hilgeman, Chris Hoskinson, Brandon O'Riley, Don Atha, Rebecca Tarnow and Grant Wisenbaker (zoom).

ITEMS OF BUSINESS

1. City Commission Work Discussion Anthony Lake Development Proposal

The City Commission reviewed the Salt Plains Outfitters proposal.

2. City Commission Discussion with Salt Plains Outfitters

The City Commission presented questions and discussed the proposal with Grant Wisenbaker of Salt Plains Outfitters.

3. Public Comments

The City Commission took comments from the public. The following members of the public provided questions or comments: Teresa Cullop, Steve Bellesine, Chris Hoskinson, Brandon O'Riley.

4. City Commission Concluding Comments

After discussion, a motion was made to work on a counter proposal for Salt Plains Outfitters. Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith

Voting Nay: Commissioner Hatfield

ADJOURNMENT

A motion was made to adjourn the special meeting.

Motion made by Commissioner Lanie, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hatfield, Commissioner Lanie, Commissioner Smith.

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator

BALANCE SHEET
CALENDAR 3/2024, FISCAL 3/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	6,785.00-	1,071,945.13
02-00-0010	WATER	2,270.03-	706,095.67
03-00-0010	ELECTRIC	1,199.31-	761,265.78
04-00-0010	SALES TAX & STATE FEES	203.11	39,247.87
05-00-0010	SEWAGE DISPOSAL	1,313.24-	501,175.15
10-00-0010	EMP INSURANCE/BENEFIT	35,729.79-	402,353.41
12-00-0010	AIRPORT	223.24-	174,318.20
14-00-0010	INDUSTRIAL DEVELOPMENT		20,774.19
15-00-0010	CASH CONTROL		108,942.68
16-00-0010	SERVICE DEPOSIT		76,729.28
17-00-0010	SPECIAL STREETS & HIGHWAY		271,386.97
18-00-0010	PUBLIC RELIEF		24,038.00
19-00-0010	WATER UTILITY RESERVE		244,277.72
21-00-0010	WWTF LOAN 2000		36,926.63
23-00-0010	WATER DEBT SVC RESERVE S2013		578.62
24-00-0010	BOND & INTEREST		30,521.96
26-00-0010	RECREATION COMMISSION	51.72-	69,663.85
29-00-0010	RECREATION	230.00	3,559.00
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		163,175.00
32-00-0010	SPECIAL PARKS & RECREATION		32,680.98
34-00-0010	CAPITAL IMPROVEMENT		4,086,042.70
37-00-0010	GO BONDS S2010 POOL		17,265.79
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		2,266,196.79
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50
45-00-0010	SEWER RESERVE		155,000.00
47-00-0010	WILDLIFE AND PARKS GRANT		484,265.25
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		199,101.69
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		6,171.04
81-00-0010	WASTEWATER LAGOON CLEANING		184,400.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		160,962.03
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		3,480,151.23
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		101,454.04
89-00-0010	TRANS GUEST APPROVED		3,500.00
95-00-0010	FIRE DEPT CLOSING CK 612		12,674.02
96-00-0010	WAYNE DENNIS FUNDS		18,001.79
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		866.30
		=====	=====
	PROOF	47,139.22-	18,440,583.60
		=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	14,248.58	394,323.09	1,225,439.00	831,115.91
	TOTAL EXPENSES	20,752.53	188,540.83	1,588,880.00	1,400,339.17
		=====	=====	=====	=====
	GENERAL OPERATING TOTAL	6,503.95-	205,782.26	363,441.00-	569,223.26-
		=====	=====	=====	=====
	TOTAL REVENUE	5,894.17	167,289.37	1,000,500.00	833,210.63
	TOTAL EXPENSES	8,028.09	139,971.48	1,127,552.00	987,580.52
		=====	=====	=====	=====
	WATER TOTAL	2,133.92-	27,317.89	127,052.00-	154,369.89-
		=====	=====	=====	=====
	TOTAL REVENUE	9,358.10	692,967.27	6,362,800.00	5,669,832.73
	TOTAL EXPENSES	10,054.50	451,854.23	7,358,010.00	6,906,155.77
		=====	=====	=====	=====
	ELECTRIC TOTAL	696.40-	241,113.04	995,210.00-	1,236,323.04-
		=====	=====	=====	=====
	TOTAL REVENUE	203.11	21,560.21	.00	21,560.21-
	TOTAL EXPENSES	.00	19,837.71	.00	19,837.71-
		=====	=====	=====	=====
	SALES TAX & STATE FEES TOTAL	203.11	1,722.50	.00	1,722.50-
		=====	=====	=====	=====
	TOTAL REVENUE	3,215.50	94,182.85	559,500.00	465,317.15
	TOTAL EXPENSES	4,454.68	77,076.46	581,945.00	504,868.54
		=====	=====	=====	=====
	SEWAGE DISPOSAL TOTAL	1,239.18-	17,106.39	22,445.00-	39,551.39-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	182,592.98	676,300.00	493,707.02
	TOTAL EXPENSES	35,729.79	128,131.84	676,300.00	548,168.16
		=====	=====	=====	=====
	EMPLOYEE BENEFIT TOTAL	35,729.79-	54,461.14	.00	54,461.14-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	48,174.95	1,424,494.00	1,376,319.05
	TOTAL EXPENSES	223.24	28,178.42	1,475,700.00	1,447,521.58
		=====	=====	=====	=====
	AIRPORT TOTAL	223.24-	19,996.53	51,206.00-	71,202.53-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	.00	950.00	950.00
	TOTAL EXPENSES	.00	500.00-	21,522.00	22,022.00
		=====	=====	=====	=====
	INDUSTRIAL DEVELOPMENT TOTAL	.00	500.00	20,572.00-	21,072.00-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,050.00	.00	1,050.00-
	TOTAL EXPENSES	.00	11,050.00	.00	11,050.00-
		=====	=====	=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SERVICE DEPOSIT TOTAL	.00	10,000.00-	.00	10,000.00
	TOTAL REVENUE	.00	13,559.54	56,010.00	42,450.46
	TOTAL EXPENSES	.00	1,864.84	209,730.00	207,865.16
	SPECIAL STREETS & HIGHWAY TOTA	.00	11,694.70	153,720.00-	165,414.70-
	TOTAL REVENUE	.00	1,296.41	.00	1,296.41-
	WATER UTILITY RESERVE TOTAL	.00	1,296.41	.00	1,296.41-
	TOTAL REVENUE	.00	14,316.23	.00	14,316.23-
	TOTAL EXPENSES	.00	85,897.40	.00	85,897.40-
	WTF LOAN 2000 TOTAL	.00	71,581.17-	.00	71,581.17
	TOTAL REVENUE	.00	33,183.56	.00	33,183.56-
	TOTAL EXPENSES	.00	199,101.35	.00	199,101.35-
	WATER DEBT SERV 2013 TOTAL	.00	165,917.79-	.00	165,917.79
	TOTAL REVENUE	.00	21,462.89	31,471.00	10,008.11
	TOTAL EXPENSES	.00	.00	31,470.00	31,470.00
	BOND & INTEREST TOTAL	.00	21,462.89	1.00	21,461.89-
	TOTAL REVENUE	.00	31,540.02	68,332.00	36,791.98
	TOTAL EXPENSES	.00	31,540.02	68,332.00	36,791.98
	LIBRARY TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	34,604.84	125,453.00	90,848.16
	TOTAL EXPENSES	51.72	17,380.40	162,650.00	145,269.60
	RECREATION COMMISSION TOTAL	51.72-	17,224.44	37,197.00-	54,421.44-
	TOTAL REVENUE	230.00	41,460.21	104,453.00	62,992.79
	TOTAL EXPENSES	.00	37,901.21	104,453.00	66,551.79
	RECREATION CITY TOTAL	230.00	3,559.00	.00	3,559.00-
	TOTAL REVENUE	.00	51.75	.00	51.75-

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	MUNICIPAL EQUIPMENT RESER TOTA	.00	51.75	.00	51.75-
	TOTAL REVENUE	.00	.00	6,017.00	6,017.00
	TOTAL EXPENSES	.00	23.10	36,892.00	36,868.90
	SPECIAL PARKS & RECREATIO TOTA	.00	23.10-	30,875.00-	30,851.90-
	TOTAL REVENUE	.00	96,593.19	.00	96,593.19-
	CAPITAL IMPROVEMENT FUND TOTA	.00	96,593.19	.00	96,593.19-
	TOTAL REVENUE	.00	2,256.25	.00	2,256.25-
	GO BONDS S2010 POOL TOTAL	.00	2,256.25	.00	2,256.25-
	TOTAL REVENUE	.00	12,810.14	.00	12,810.14-
	WILDLIFE AND PARKS GRANT TOTA	.00	12,810.14	.00	12,810.14-
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00
	TOTAL EXPENSES	.00	.00	25,208.00	25,208.00
	MUNICIP FIGHT ADDICTION TOTAL	.00	.00	5,208.00-	5,208.00-
	TOTAL REVENUE	.00	900.00	.00	900.00-
	WASTEWATER LAGOON CLEANIN TOTA	.00	900.00	.00	900.00-
	TOTAL REVENUE	.00	21,350.00	.00	21,350.00-
	TOTAL EXPENSES	.00	10,785.57	.00	10,785.57-
	ELECTRIC EQUIPMENT/REPLAC TOTA	.00	10,564.43	.00	10,564.43-
	TOTAL REVENUE	.00	3,500.00	.00	3,500.00-
	TRANSIENT GUEST APPROVED TOTA	.00	3,500.00	.00	3,500.00-
	TOTAL REVENUE	.00	10,385.36	.00	10,385.36-
	TOTAL EXPENSES	.00	8,000.00	.00	8,000.00-
	WAYNE DENNIS FUNDS TOTAL	.00	2,385.36	.00	2,385.36-

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	2,153.41	.00	2,153.41-
	TOTAL EXPENSES	.00	3,500.00	.00	3,500.00-
		=====	=====	=====	=====
	TRANSIENT GUEST TAX TOTAL	.00	1,346.59-	.00	1,346.59
		=====	=====	=====	=====
	Report Total	46,145.09-	503,429.66	1,806,925.00-	2,310,354.66-

CLAIMS REPORT
 Check Range: 2/22/2024- 3/06/2024

#3185

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
ADVANCED COMPUTERS	HODSON NEW COMPUTER		795.40	51380	3/06/24
PATTERSON HEALTH CENTER	FEBRUARY DUES		109.00	51381	3/06/24
BRITTEN, INC	SEED BANNERS		9,576.63	51382	3/06/24
EMERGENCY FIRE EQUIPMENT CO	#58 HOSE VALVE		1,139.20	51385	3/06/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT ID 58		106.31	51386	3/06/24
GREAT-WEST FINANCIAL	2/27/24 PR		515.32	12498722	2/29/24
HARPER COUNTY CORE	2024 DONATION		1,500.00	51387	3/06/24
HOSPITAL DIST 6 OF HARPER CO	ARRESTEE MEDICAL 23CR072		719.46	51388	3/06/24
IRS	2/27/24 PR		4,467.14	12498725	2/29/24
JACOBS WELDING	#56 LIGHT REPAIR		580.00	51389	3/06/24
KANSAS PAYMENT CENTER	2/27/24 PR		207.69	12498726	2/29/24
KANSAS PEACE OFFICERS	KPOZ MEMBERSHIP 2024		30.00	51392	3/06/24
KEN ROSS INCORPORATED	TREE CONTAINERS-WAYNE DENNIS		1,380.00	51394	3/06/24
KPERS	2/27/24 PR		3,435.62	12498723	2/29/24
KS DEPT OF REV-WITHHOLDING	2/27/24 PR		799.43	12498724	2/29/24
MAISEY PRO	FEB SVC		33.00	51403	3/06/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		6.43	51396	3/06/24
HERMAN MANNING	1 DOG PICK UP		10.00	51397	3/06/24
NEW YORK LIFE	EMP LIFE INS		4.90	51399	3/06/24
RUSTY ECK FORD	#12 FUEL PUMP/GASKET REPAIR		4,228.10	51402	3/06/24
SOUTH CENTRAL WIRELESS	PD PHONE LINE		199.35	51379	2/26/24
MARK STRUBLE	#53 THROTTLE ACTUATOR		474.21	51405	3/06/24
TASC	HRA DOCUMENT FEE		38.76	51406	3/06/24
KU EDWARDS CAMPUS	KENNY & HERMAN LEGAL CAR TRAIN		100.00	51407	3/06/24
VERIZON WIRELESS	PD CELL		41.46	51408	3/06/24
VISION SERVICE PLAN	MARCH		160.72	12498720	3/05/24

01 GENERAL OPERATING TOTAL 30,658.13

WATER

PATTERSON HEALTH CENTER	FEBRUARY DUES		7.02	51381	3/06/24
CITY OF ANTHONY	ELECTRIC REIM JAN 2024		1,561.98	51383	3/06/24
CITY OF ANTHONY	REIMB MARCH BCBS		4,780.60	51384	3/06/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT ID 58		53.15	51386	3/06/24
GREAT-WEST FINANCIAL	2/27/24 PR		86.76	12498722	2/29/24
IRS	2/27/24 PR		2,067.75	12498725	2/29/24
KANSAS RURAL WATER ASSOC.	REED/TODD/GREG KRWA CONF		645.00	51393	3/06/24
KPERS	2/27/24 PR		1,618.71	12498723	2/29/24
KS DEPT OF REV-WITHHOLDING	2/27/24 PR		353.35	12498724	2/29/24
MAISEY PRO	FEB SVC		33.00	51403	3/06/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		22.34	51396	3/06/24
MUTUAL OF OMAHA	MARCH LIFE INS		57.76	12498719	3/05/24
NEW YORK LIFE	EMP LIFE INS		17.03	51399	3/06/24
POSTMASTER	PERMIT #1 FEE		106.67	51400	3/06/24
MARY ROBB	24 E QUAIL LAKE LEASE REIM		625.00	51401	3/06/24
SOUTH CENTRAL WIRELESS	WELL LINE		98.27	51379	2/26/24
TASC	HRA DOCUMENT FEE		58.17	51406	3/06/24
VERIZON WIRELESS	WATER CELL		106.76	51408	3/06/24
VISION SERVICE PLAN	MARCH		89.72	12498720	3/05/24

02 WATER TOTAL 12,389.04

CLAIMS REPORT
 Check Range: 2/22/2024- 3/06/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ELECTRIC					
PATTERSON HEALTH CENTER	FEBRUARY DUES		34.56	51381	3/06/24
CARBANC AUTO SALES, INC	2/27/24 PR CASE#22LM 05471		39.92	51390	3/06/24
CITY OF ANTHONY	REIMB MARCH BCBS		9,308.30	51384	3/06/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT ID 58		106.31	51386	3/06/24
GREAT-WEST FINANCIAL	2/27/24 PR		488.98	12498722	2/29/24
IRS	2/27/24 PR		5,951.32	12498725	2/29/24
KPERS	2/27/24 PR		4,301.65	12498723	2/29/24
KS DEPT OF REV-WITHHOLDING	2/27/24 PR		1,122.17	12498724	2/29/24
LIBERTY NATIONAL	MARCH		107.08	12498721	3/05/24
MAISEY PRO	FEB SVC		51.00	51403	3/06/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		93.87	51396	3/06/24
MID-AMERICAN RESEARCH CHEMICAL	INSECTICIDE		253.65	51398	3/06/24
MUTUAL OF OMAHA	MARCH LIFE INS		99.49	12498719	3/05/24
NEW YORK LIFE	EMP LIFE INS		21.07	51399	3/06/24
POSTMASTER	PERMIT #1 FEE		106.66	51400	3/06/24
SOUTH CENTRAL WIRELESS	OFFICE LINE		184.65	51379	2/26/24
TASC	HRA DOCUMENT FEE		58.17	51406	3/06/24
VERIZON WIRELESS	ELECTRIC CELL		55.30	51408	3/06/24
VISION SERVICE PLAN	MARCH		206.41	12498720	3/05/24
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS		15.62	51409	3/06/24

03 ELECTRIC TOTAL 22,606.18

SEWAGE DISPOSAL					
PATTERSON HEALTH CENTER	FEBRUARY DUES		3.42	51381	3/06/24
CITY OF ANTHONY	ELECTRIC REIM JAN 2024		540.36	51383	3/06/24
CITY OF ANTHONY	REIMB MARCH BCBS		2,460.23	51384	3/06/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT ID 58		53.15	51386	3/06/24
GREAT-WEST FINANCIAL	2/27/24 PR		42.29	12498722	2/29/24
IRS	2/27/24 PR		1,072.53	12498725	2/29/24
KPERS	2/27/24 PR		873.00	12498723	2/29/24
KS DEPT OF REV-WITHHOLDING	2/27/24 PR		166.52	12498724	2/29/24
MAISEY PRO	FEB SVC		33.00	51403	3/06/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		9.80	51396	3/06/24
MUTUAL OF OMAHA	MARCH LIFE INS		14.65	12498719	3/05/24
NEW YORK LIFE	EMP LIFE INS		7.46	51399	3/06/24
POSTMASTER	PERMIT #1 FEE		106.67	51400	3/06/24
RAY LINDSEY COMPANY	VULCAN PRESS REPAIR		1,213.41	51395	3/06/24
TASC	HRA DOCUMENT FEE		19.38	51406	3/06/24
VERIZON WIRELESS	SUPER'S CELL		13.83	51408	3/06/24
VISION SERVICE PLAN	MARCH		53.38	12498720	3/05/24

05 SEWAGE DISPOSAL TOTAL 6,683.08

EMPLOYEE BENEFIT					
BCBS OF KANSAS	MARCH 2024		25,024.98	12498718	3/05/24
CITY OF ANTHONY	REIMB MARCH BCBS		7,623.21	51384	3/06/24
CYNDRA KASTENS	HRA PAYOUT 23/24 DEDUCTIBLE		1,500.00	51391	3/06/24
MUTUAL OF OMAHA	MARCH LIFE INS		81.60	12498719	3/05/24
BRYAN S STRUBLE	HRA PAYOUT 23/24 DEDUCTIBLE		1,500.00	51404	3/06/24

10 EMPLOYEE BENEFIT TOTAL 35,729.79

CLAIMS REPORT
 Check Range: 2/22/2024- 3/06/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AIRPORT					
CITY OF ANTHONY	ELECTRIC REIM JAN 2024		223.24	51383	3/06/24
SOUTH CENTRAL WIRELESS	AIRPORT LINE		21.13	51379	2/26/24
	12 AIRPORT TOTAL		244.37		
RECREATION COMMISSION					
CITY OF ANTHONY	ELECTRIC REIM JAN 2024		10.25	51383	3/06/24
IRS	2/27/24 PR		78.50	12498725	2/29/24
NBCRC	VOLLEYBALL & FLAG FB TROPHIES		144.84	51377	2/22/24
VARSITY SCOREBOARDS	SCOREBOARD FOR BASEBALL		12,475.00	51378	2/22/24
VERIZON WIRELESS	REC CELL		41.47	51408	3/06/24
	26 RECREATION COMMISSION TOTAL		12,750.06		
	Accounts Payable Total		121,060.65		

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
01	GENERAL OPERATING	30,658.13
02	WATER	12,389.04
03	ELECTRIC	22,606.18
05	SEWAGE DISPOSAL	6,683.08
10	EMPLOYEE BENEFIT	35,729.79
12	AIRPORT	244.37
26	RECREATION COMMISSION	12,750.06

	TOTAL FUNDS	121,060.65

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	29.23	.00	.00	.00	31.53	1553.34	.00	.00	.00	1611.74	339.09
102 POLICE	485.98	.00	.00	.00	512.01	9796.98	.00	.00	.00	10304.12	1410.69
104 STREET	305.75	.00	.00	.00	320.00	6183.05	.00	.00	.00	6497.60	552.50
105 GEN-ZONING	.00	.00	.00	.00	.00	498.84	.00	.00	.00	498.84	.00
230 WATER-LAKE	79.00	.00	.00	.00	80.00	1293.23	.00	.00	.00	1309.60	78.58
231 WATER-PRODUCTIO	26.75	.00	.00	.00	30.75	507.04	.00	.00	.00	580.20	.00
232 WATER-DISTRIBUT	292.36	.00	.00	.00	306.46	3490.69	.00	.00	.00	3794.36	581.32
233 WATER-COMM& GEN	98.77	.00	.00	.00	109.69	3147.42	.00	.00	.00	3402.13	.00
331 ELECTRIC-PROD	531.00	.00	.00	.00	576.00	7747.46	.00	.00	.00	8976.80	883.46
332 ELEC-DISTRIBUTI	624.90	.00	.00	.00	645.57	9819.12	.00	.00	.00	10321.61	1451.32
333 ELECTRIC-COMM	131.79	.00	.00	.00	146.75	5728.50	.00	.00	.00	6071.98	210.19
533 SEWER-COMM & GE	38.36	.00	.00	.00	43.28	1076.63	.00	.00	.00	1188.05	.00
534 SEWER-TREATMENT	304.11	.00	.00	.00	309.21	3705.86	.00	.00	.00	3806.04	.00
2601 REC - GEN	28.50	.00	.00	.00	28.50	513.00	.00	.00	.00	513.00	.00
5102 OT GEN POLICE	.00	12.00	.00	.00	12.00	.00	397.81	.00	.00	397.81	.00
5104 OT GEN STREET	.00	.50	.00	.00	.50	.00	13.25	.00	.00	13.25	.00
5232 OT WATER DIST	.00	9.75	.00	.00	9.75	.00	391.68	.00	.00	391.68	.00
5233 OT WA COMM/GEN	.00	4.75	.00	.00	4.75	.00	167.00	.00	.00	167.00	.00
5331 OT ELEC PROD	.00	4.00	.00	.00	4.00	.00	191.84	.00	.00	191.84	.00
5332 OT ELEC DIST	.00	2.00	.00	.00	2.00	.00	124.84	.00	.00	124.84	.00
5534 OT SEWER TREAT	.00	6.50	.00	.00	6.50	.00	278.82	.00	.00	278.82	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	138.00	.00	.00	.00	.00	69.00	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	418.80
TOTAL	2976.50	39.50	.00	.00	3317.25	55061.16	1565.24	.00	.00	60510.31	5925.95

Hwy K2 Sidewalk Improvements		CITY OF ANTHONY		2/26/2024	
				EBH ENGINEERS	
OPINION OF PROBABLE COST					
<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	
1	Mobilization	1	L.S.	\$40,000.00	\$40,000.00
2	Common Excavation	390	C.Y.	\$30.00	\$11,700.00
3	Rock Excavation	560	C.Y.	\$40.00	\$22,400.00
4	Concrete Sidewalk (4")(AE)	1,170	S.Y.	\$80.00	\$93,600.00
5	Concrete Pavement (6")(AE)(Reinforced)	1,070	S.Y.	\$95.00	\$101,650.00
6	Concrete Edge Curb	130	L.F.	\$38.00	\$4,940.00
7	Concrete Curb & Gutter (Combined) (AE)	2,425	L.F.	\$38.00	\$92,150.00
8	Sidewalk Ramp	7	Each	\$1,600.00	\$11,200.00
9	Remove and Reset Signs	11	Each	\$300.00	\$3,300.00
10	Removal of Existing Structures	14	Each	\$2,000.00	\$28,000.00
11	Inlets, Curb	12	Each	\$9,000.00	\$108,000.00
12	Storm Sewer Pipe (24" CMP)	50	L.F.	\$150.00	\$7,500.00
13	Pavement Marking Removal	6,100	L.F.	\$2.00	\$12,200.00
14	Pavement Marking (Multi-Component)(Yellow)(4")	6,100	L.F.	\$2.00	\$12,200.00
15	Pavement Marking Symbol (IG)(White)(Lt. Turn)	16	Each	\$500.00	\$8,000.00
16	Erosion Control	1	L.S.	\$6,000.00	\$6,000.00
17	Traffic Control	1	L.S.	\$30,000.00	\$30,000.00
18	Contractor Construction Staking	1	L.S.	\$12,000.00	\$12,000.00
19	Contingencies (10%)	1	L.S.	\$60,000.00	\$60,000.00
CONSTRUCTION COST					\$664,840.00
SURVEYING / ENGINEERING					\$42,000.00
CONSTRUCTION SERVICES					\$76,000.00
TOTAL PROJECT COST					\$740,840.00

Utility relocation, tree removal, and easement acquisition not included.

Scope of Work: This opinion of probable cost includes construction of a 6' wide concrete sidewalk on the west side of LL&G, from Main Street north to Garfield Street. New curb and gutter will be constructed 4' east of the existing curb to allow for the new sidewalk.

City of Anthony – HRA Summary Plan Description
 Available Benefits

DEDUCTIBLE CLAIMS:

EMPLOYEE ONLY COVERAGE -

Covered Expenses: After a \$1,500 medical deductible as listed on the BCBS Benefits Summary is reached, the plan will reimburse \$750.

Claims	Reimbursement Rate
\$0.00 - \$1,499.99	0%
\$1,500.00	\$750.00

EMPLOYEE + COVERAGE (Employee Spouse, Employee Children, Family) -

Covered Expenses: After a \$3,000 medical deductible as listed on the BCBS Benefits Summary is reached, the plan will reimburse \$1,500. If at the end of the plan year the \$3,000 medical deductible has not been met but one covered person on the employee+ plan did meet \$1,500 medical deductible individually, the plan will reimburse one \$750.00.

Claims	Reimbursement Rate
\$0.00 - \$2,999.99	0%
\$3,000.00	\$1,500.00

OUT OF POCKET CLAIMS:

EMPLOYEE ONLY COVERAGE -

Covered Expenses: After a \$6,350 medical Out of Pocket maximum as listed on the BCBS Benefits Summary is reached, the plan will reimburse up to \$1,850 less deductible already paid.

Claims	Less Deductible Paid	Reimbursement Rate
\$0.00 - \$6,349.99		0%
\$6,350.00	\$1,850.00 - \$750.00=	\$1,100.00

EMPLOYEE + COVERAGE (Employee Spouse, Employee Children, Family) -

Covered Expenses: After a \$12,700 medical Out of Pocket maximum as listed on the BCBS Benefits Summary is reached, the plan will reimburse up to \$3,700 less deductible already paid. If at the end of the plan year the \$12,700 medical Out of Pocket maximum has not been met but one covered person on the employee+ plan did meet \$6,350 medical Out of Pocket maximum individually, the plan will reimburse one covered person up to \$1,850.00 less deductible already paid.

Claims	Less Deductible Paid	Reimbursement Rate
\$0.00 - \$12,699.99		0%
\$12,700.00	\$3,700.00 - \$1,500.00=	\$2,200.00

TOTAL MAXIMUM PAYOUT BENEFIT AVAILABLE (Deductible and Out of Pocket Combined):

Employee Only Coverage - \$1,850.00 Employee+ Coverage - \$3,700.000

FACILITY AGREEMENT

Aging Projects, Inc., 112 W Sherman, Hutchinson, Kansas 67501, which sponsors Meals on Wheels/Friendship Meals and the City of Anthony, Kansas, agree to the following:

1. That the kitchen and dining room facilities in the basement of the Anthony Municipal Hall building, 130 East Main, Anthony, Kansas, 67003, are to be used by Meals on Wheels/Friendship Meals each Monday through Friday, 7:30 a.m. to 1:00 p.m. fifty-two (52) weeks per year, October 1, 2023, through September 30, 2024. Excluded days shall be November 23 and 24, 2023; December 25 and 26, 2023; January 1 and 15, 2024; March 29, 2024; May 27, 2024; June 19, 2024; July 4, 2024; and September 2, 2024.
2. That the storage area in the basement of the municipal hall is to be used by Meals on Wheels/Friendship Meals to the extent necessary and shall remain locked to the public.
3. Friendship Meals shall be responsible for daily cleaning of the kitchen and dining room facility areas during their regular use. In addition, weekly cleaning shall be required by Friendship Meals in the kitchen and dining room facilities to ensure cleanliness of the facility and prevent buildup of dust, grime, food, grease, etc. around the floor of table legs, along back area of countertops, inside cabinets, behind equipment, and other such non-daily use areas of the kitchen and dining room that are under the regular use of Friendship Meals. The city will require the same cleaning from outside entities that receive approved use of the kitchen and dining facility to prevent Friendship Meals from cleaning after outside uses.
4. After 2:00 p.m. each serving day, the kitchen and dining room shall revert back to the city for city approved use.
5. That any and all equipment which is under warranty shall be the responsibility of the buyer. Aging Projects, Inc. will be responsible for all equipment purchased for Meals on Wheels/Friendship Meals. The City will be responsible for all other equipment.
6. That all tables and chairs owned by Aging Projects, Inc. will remain in the municipal hall but are available to the city for city approved functions.
7. That all electrical, lighting, sewer, and other building maintenance problems shall be the responsibility of the City.
8. That the city and Aging Projects, Inc. shall not discriminate against anyone on the basis of race, religion, color, sex, disability, national origin, or ancestry.
9. That the State of Kansas Department of Agriculture standards of cleanliness shall be enforced by the city and Aging Projects, Inc. or any individual or group(s) using the kitchen.
10. That this Facility Agreement shall be renegotiated prior to the month of September 2024.

THE CITY OF ANTHONY
_____ Date _____

City Administrator

AGING PROJECTS, INC.
_____ Date _____

President
Board of Directors

THE CITY OF ANTHONY
_____ Date _____

Mayor

AGING PROJECTS, INC.
_____ Date _____

Executive Director

MEALS ON WHEELS/FRIENDSHIP MEALS
_____ Date _____

President
Nutrition Center Council

RESOLUTION NO. 1143

A RESOLUTION AUTHORIZING THE PUBLIC OFFICERS OR OTHER AGENTS OF THE CITY TO ABATE HEALTH NUISANCES AS AUTHORIZED BY ARTICLE 2 OF CHAPTER VII OF THE CITY OF ANTHONY CITY CODE.

WHEREAS, it is in the interest of the City Commission that the health, safety, and general welfare of the citizens of the City of Anthony be maintained;

WHEREAS, that a health nuisance has developed in Lot Thirteen (13) in Block Eight (8) of Meig’s Addition, in the City of Anthony, Harper County, Kansas; as shown by the recorded Plat thereof, 526 S. Lincoln Ave, Anthony, Kansas.

WHEREAS, Notice of Violations was served in person to the property owner of record Chance Smith, on February 2, 2024, at 412 S. Springfield Ave address, by Officer Herman Manning.

WHEREAS, the property owner has not alleviated the alleged violations nor requested a hearing before the City Commission within the time periods specified;

WHEREAS, the public officer and other agents of the City of Anthony presents this Resolution to the City Commission;

BE IT RESOLVED BY THE CITY COMMISSION that the Public Officers and other Agents of the City of Anthony are authorized to abate the conditions causing the violations at the end of March 18, 2024, and;

BE IT FURTHER RESOLVED that the cost incurred by the City shall be charged against the Lot or Lots or parcel of ground on which the nuisance or nuisances were located. The City Clerk shall, at the time of certifying other taxes to the County Clerk certify the cost as provided and the County Clerk shall extend the same on the tax roll and it shall be collected by the County Treasurer and paid to the City as other City taxes are collected and paid.

Amount is due from property owner(s) for services rendered by the City of Anthony upon presentation of bill. Failure of property owner(s) to pay amount due may result in the City bringing an action in district court, or causing a special assessment to be levied on the property, or any other manner of collection provided by law.

ADOPTED at Anthony, Kansas, this 5th day of March, 2024.

Gregory L. Cleveland, Mayor

SEAL
ATTEST:

Cyndra Kastens, City Clerk

COURT REPORTING CASE REPORT
OFFN DATES: 02/01/2024-02/29/2024

FOR OFFICER CODES: ALB-TTOT

CASE NO	DEFENDANT'S NAME OFFICER'S NAME	TICKET NO	CRT DATE OFN DATE	FINE OFFENSE DESC	CRT COST	OFFN FEE	ACTN FEE	CASE TOTL	AMT PAID LST PYDT	AMT DUE
202400005	WILSON, JARED D MANNING HERMAN	1341	3/26/24 2/12/24	25.00 DOG AT LARGE	74.50	23.50	.00	123.00	.00	123.00
202400006	MCCARTNEY, MARTHA GINA FRANCIS HODSON KENNY	1409	3/12/24 2/13/24	.00 DOG AT LARGE VICIOUS DOG	.00	.00	.00	.00	.00	.00
202400007	RESCINITI, KATHLEEN M. MANNING HERMAN	4966	3/12/24 2/16/24	.00 SPEEDING 10 MPH OVER	.00	.00	.00	.00	.00	.00
202400008	PAGE, GAVIN M. MANNING HERMAN	4967	3/26/24 2/18/24	.00 FTY AT STOP OR YIELD SIGN	.00	.00	.00	.00	.00	.00
202400009	ANTHONY, CARSON J. MANNING HERMAN	4968	3/26/24 2/21/24	.00 SPEEDING 11 MPH OVER	.00	.00	.00	.00	.00	.00

REPORT TOTALS 123.00 .00 123.00

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
3/5/24

Wednesday March 6th will be a statewide tornado drill at 11:00 a.m.

PUBLIC COMMENT –

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve February 20, 2024 Regular Meeting Minutes
2. Approve February 29, 2024 Special Meeting Minutes
3. Appropriation Ordinance No. 3185-\$121,060.65
4. Approve 02.27.2024 Payroll \$60,510.31
5. Reappointment of Cyndra Kastens as KMEA Director 2 Until April 30, 2026

This is the reoccurring bi-annual appointment as required by KMEA.

6. Approval to Submit Bid for 14 Loads Blue Base AB-1 Rock

We need rock at the power plant, 138kV substation, and at the lake. This bid would cover all of those locations with 14 loads at around 24-26 ton per load.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

7. Bid Opening for Lake Boat Ramp Repair or Replacement
8. Bid opening for MAG Meter - Water
9. Approve Submission of Spring 2024 KDOT Cost-Share Grant

The Commission redirected me away from applying for cost-share for replacement of concrete streets (around the courthouse, east side of the COOP service station, etc) since we could not get it funded and it was not a good fit for cost-share dollars. The Commission then directed me to apply for cost-share for the crosswalk and sidewalk on LL&G for public safety as it is a need and a better KDOT Cost-Share fit. If we are going to pursue that grant, it is time to apply. I will have the details at the meeting.

10. Approve HRA Summary Plan Description Update for Health Insurance Renewal

When the Commission approved the 2024 health insurance renewal, I made you aware that we would still need to clean up the Health Reimbursement Account language of the HRA plan that was not cleaned up well since we switched to level-funding last year. We need to get this completed so HUB

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
3/5/24

can insert the language in our Employee Benefit guides and have them available April 1 to the employees.

11. Old Street Signs Discussion

It's time to decide the fate of the sought-after old street signs the street department removed when they hung the new ones. Several commissioners have reached out with ideas, I will let you all discuss it at the meeting.

12. Approve Lake Camp Host for 2024 Camping Season

We would like to start advertising to secure a camp host again for the 2024 camping season. Standard package for a volunteer camp host is free camping May 1 – September 15 and \$200 per month for fuel.

13. Approve Friendship Meals Annual Facility Agreement

This is the standard annual agreement for Friendship Meals. The only change in the agreement is the addition of paragraph #3. I drafted the paragraph, and it was reviewed and approved by Aging Projects. I will explain more at the meeting.

14. Health Resolution No. 1143 - 526 S. Lincoln - Smith 2024

15. Approve February 2024 Court Report

Side Note: Gina was not sure where to put the court report on the agenda. In 2023 it was sometimes on the consent agenda and sometimes on the regular agenda. At the end of the commission meeting, please provide guidance as to where the Commission would like this agenda item to appear each month? Consent or Regular items to discuss it.

Admin Report:

1. Metal Art in the Right of Way – I received the response back from Strong's Insurance after consulting with EMC in regard to metal art in the right of way. The insurance agent provided the following statement:

"After reviewing the photos and the placement of the metal art, EMC has advised that the City should require the removal of the sculpture from City property.

Our underwriter did not go into detail, but she did state that she had to go to her directors on this for further input as she has never had to deal with any similar situation."

At this point I believe it would be up to the Artist and /or PRIDE committee to come back to the city with a proposal if they are still requesting consideration for art to be located on city property. Please let me know if this is not accurate or if you would like this back on the agenda prior to receiving some form of request/plan from the Artist/PRIDE. Otherwise, I will prepare a letter from the city making them aware of the information we received from insurance and let them know if they would like the city to consider any other options or

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
3/5/24

locations, they need to prepare a plan and bring it back to a commission meeting. Let me know if you want me to proceed differently on the topic.

2. BASE Grant – Concrete construction has moved steady with the exception of a few cold days where temperatures did not permit continued pouring. We are 95% done with the curb and 35% done with paving. Weather permitting, we should have about 6 working days left to pour and then start on final dirt work and seeding.
3. KCC 40101(d) Grid Resilience Grant – I received word from the KCC that the City of Anthony has been selected as one of only nine awards across Kansas for this grant. The project still has to be presented to the DOE for approval and we will need to provide KCC with some information they are required to include in this recommendation for approval so technically, there could be a change but for now, KCC is recommending our project!! Woohoo! To remind you, this is the grant that will help pay for two critical alley electrical rebuild projects (Springfield/Lincoln and Kansas/Bluff) and circuit rebuild of the four reclosers at the in-town switching station that we really need to complete.

Bad news, I had not yet completed the application to the Build Kansas Fund for the match commitment. I will stay late this evening and get that done. But still, super exciting!!

4. Billboard/Off-Site Sign Text Amendments – Sherri and I have continued to work with Russ Ewy, our Planning Consultant, to draft language for review of the necessary text amendments to clean up the billboard language in the UDC. The Planning Commission could not meet February 27th due to lack of quorum but we will meet on March 26th and the Planning Commission is prepared to hold a special meeting the following week to keep on our timeline.
5. Power – Larry and I attended the EMP2 Meeting last week in McPherson. Of the 15 cities represented in this EMP, Anthony's January delivery sheets showed that we were 4th lowest in power cost. Actually, if you do not consider Russell and Garden City (they ran so their numbers are lower but their gas cost from running was not included), we were actually 2nd lowest. Now that's not all in but it's still very good. It will be time to start discussing our power portfolio since our peak power contract ends 9/30/24. We will start working with KMEA to present a review of where we will have risk and what current contract pricing, and options will look like. It's also an excellent time to start talking solar and how that may or may not fit in the portfolio for our power cost to citizens.
6. Street Operational Plan – Bryan and I met again and made more headway on the street operational plan. We have decided to wait and bid out the tree trimming in May to allow more time to gain additional leaves on the trees, which is what you need to see to determine the weight and how far the tree is hanging. Bryan is meeting with Joel on Wednesday of this week to review the street sealing map to determine which streets are beyond repair and will need replacement. We are still gathering all of our facts to bring in a full presentation for summer 2024 street plans.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
3/5/24

- 7. End of Year Financials/Audit – We have started gathering the data for the 2023 audit. The audit is scheduled for April 11th.
- 8. Municipal Hall – The Hall was treated again on March 1st as a precaution. So far, only one dead bug was found in the interim which is suggestive that the chemical treatment was doing its job. We will inspect again next month for good measure.
- 9. Street Signs – All of the new blue street signs are up! I have attached before and after pic of the shop floor. Now the Commission will need to decide what to do with the old signs. There is an item on the agenda for this discussion.



- 10. Housing Development at Anthony Lake – We need to set up another work session to prepare the counter proposal for the housing development. Please do this at the end of this commission meeting.

Superintendent Report 2-29-24

Organized tools and performed inventory at the mechanic shop for 4.5 days.

Swept the shop

Inspected several demo properties to see if clean-up was finished properly and no damage was incurred to City property.

Finished a couple of permits.

Typed up inventory list.

Was out with the flu for 2 days

Power Plant / Lake Report 2-29-24

LB has been working on filling in holes all around the lake and secondary roadways.

DB has been trimming all the little trees and bushes off around the lake front.

TM & HT welded up a pipe rail along in front of the RV dump station to help protect our equipment.

LB has been visiting with Bill M. about bush removal and what can be done with the bag worm problem we have on the cedar trees on the east side of the lake.

LB has been working on order material for the High lift station roof project.

LB has been getting rock bids for the places in the campgrounds that need fixing.

NC and HT got the meter reading done.

Stating to work on some summer maintenance stuff in and around the plant.

HT and TM have done some maintenance work on some fire trucks and the fire station.

Every day stuff that comes up and normal maintenance, it's looking like mowing is coming up earlier than normal so we need to finish getting everything ready.

Power Plant Superintendent/ LCT/ CBD.

STREET REPORT Feb 19th-March 1st 2024

Grade at Lake behind damn and 2nd lake road.

Hauled rock to lake to fill potholes in road North of stage.

Hauled dirt for sewer dept. to old hospital lot.

Cut & removed trees with help from line crew in town.

Cut and removed tree at lake from wind damage.

Worked on alleys on North Jennings & North Springfield.

Worked on street map for upcoming chip seal season.

Replaced basketball nets at water tower park.

Electric Dept. Report

Cut down 2 trees at 200 N. Penn.

Installed new service at 771 SE 80 Ave.

American Testing was here to test bucket trucks and digger derricks.

Had a KEC safety meeting over NESC clearance and codes.

Cut down 2 trees on S. Lincoln.

Replaced broken power pole SE 40 Ave SE 10 RD.

Fixed light at Municipal Hall.

Replaced rope and American flag at the lake.

Report of broken service neutral behind Country at Heart.

Took down triplex at 28W at the lake for construction clearance.

Turn On/Off Orders

Just Read Orders

Locates

Water/Wastewater Report

2/19 – 2/24/24

Rounds

Replaced sump pump at the hall

Garfield lift station bowl repair.

Brought sunrise 2 lift station online.

Chambers at the Lake.

Bidding Mag meter.

2/26 – 3/1/24

Rounds.

Chambers at the Lake.

Sewer repair at old hospital.

Getting mower prepped for mowing season.

Valve box repair W. Main & Penn.

Unclog the Vulcan at the sewer plant.

Install radio on well 1.

To: Anthony City Commission

Re: Chief of Police report

From: Kenny Hodson

Date: 03-05-2024

Took a trespassing complaint in the 300 block of S. Madison and turned the case over to the C.A. for possible charges

Investigated a case of I.D. theft

Took a theft report in the 400 block of N. Jefferson

Investigated a disturbance in the 600 block of N. Lincoln

We picked up a runaway from Oklahoma and parent came and got them

We did a civil standby for an eviction

We investigated an accident on private property

We responded to a domestic in the 300 block of N. Santa Fe

We wrote 18 warning tickets and 4 citations