

City Commission Regular Meeting

Tuesday, May 21, 2024 at 6:00 PM Commission Chambers, 124 S Bluff, Anthony, KS 67003

AGENDA

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

- 1. Approve May 7, 2024 Regular Meeting Minutes
- 2. Appropriation Ordinance No 3190 \$204,855.63
- 3. 05.21.2024 Payroll \$61,025.59
- 4. Accept Resignation of Bill Slinkard from Anthony Lake Board
- 5. Bank of the Plains COD 32913-Electric System for \$100,000 & COD 32914-Wayne Dennis for \$100,000-Reinvestment
- 6. Approve Recommendation of Recreation Commission to Appoint Kaitlyn Greve to Recreation Board Term to expire July 2028

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

- 7. Anthony Lake Housing Development Salt Plains Outfitters
- 8. Approve "Welcome to Anthony Lake" Sign to be Paid with Lake Board Capital Funds Lake Board
- Request from County to Purchase Available lots in Block 23 in Anthony (211 N Anthony) -Commissioner Struble, Josh Teel
- 10. Request to Remove Special Assessment Kelly Thell 534 S. Lincoln

- 11. Request to Change Limit on Fireworks Sales Permits to 2 Per Year Carl Schmidt & Sheila Adams
- 12. Power Portfolio Review
- 13. Sunrise 2nd Housing Development
- 14. Approve Resin Replacement at Water Treatment Plant \$175,350.00 Layne Christensen Company

STAFF REPORTS

- 15. Administrator's Report
- 16. Chief of Police report
- 17. Department Reports

EXECUTIVE SESSION - NONE

ADJOURNMENT

Standing Committees:

a. Commissioner of Finance: Jan Lanie – Sherrie Eaton (Vice)

b. Commissioner of Utilities Depts.: Howard Hatfield – Eric Smith (Vice)

c. Commissioner of Parks, Police, Fire Dept.: Sherrie Eaton – Howard Hatfield (Vice)

d. Commissioner of Street Dept., Airport: Eric Smith – Jan Lanie (Vice)



City Commission Regular Meeting

Tuesday, May 07, 2024 at 6:00 PM Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland Commissioner Sherrie Eaton Commissioner Jan Lanie Commissioner Eric Smith Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Deputy City Clerk Ashley Twyman, Deputy Police Chief Nate Houston, Randy & Jacquie Wiseley, Twila Strong, Michael & Jody Crow and Tony Kastens.

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,

Commissioner Hatfield

PUBLIC COMMENT

CONSENT AGENDA

- 1. Approve April 16, 2024 Regular Meeting Minutes
- 2. Approve April 29, 2024 Special Meeting Minutes
- 3. Approve April 30, 2024 Special Meeting Minutes
- 4. Appropriation Ordinance No 3189 \$381,156.41
- 5. Approve 04.23.2024 Payroll \$59,900.44
- 6. Approve 05.07.2024 Payroll \$63,061.16

- 7. Removed prior to meeting and placed as item 20.
- 8. Appoint Dan Levens to Airport Board for Term to expire in 2026 and Tracy Copenhaver Term to Expire 2027
- 9. Approve Service Quote for Vac Truck to RED Equipment for \$6,475.61
- 10. Approve April 2024 Court Report
- 11. Approve Increase of \$486.00 to Strong's Insurance for Cyberliability Insurance (Orignal Approval \$8,451, premium increased before binding to \$8,937)
- 12. Approve to get Quote and Repair Air Conditioner Compressor #56 Rescue Fire Truck (Specialty Equipment One Vendor)

Mayor Cleveland asked if any items should be removed from the consent agenda for further discussion. Commissioner Hatfield asked to remove Item 12 - Approve to get Quote and Repair Air Conditioner Compressor #56 Rescue Fire Truck (Specialty Equipment-One Vendor) to be paid from Municipal Equipment Fire for further discussion. Item 12 will be discussed before Item #13 in Regular Business.

A motion was made to approve the consent agenda as amended less Item #12.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

12. Approve to get Quote and Repair Air Conditioner Compressor #56 Rescue Fire Truck (Specialty Equipment - One Vendor)

After discussion, a motion was made to approve item #12.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

13. Approve Wayne Dennis Committee Recommendation to Award Anthony Chamber of Commerce \$11,500 for BalloonFest and PRIDE \$5,000 for City Wide Cleanup Project

A motion was made to approve the Wayne Dennis Committee Recommendation to award the Anthony Chamber of Commerce \$11,500 for the Balloon Fest.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner

Hatfield

Voting Abstaining: Commissioner Smith

A motion was made to approve the Wayne Dennis Committee Recommendation to award PRIDE \$5,000 for City Wide Cleanup Project.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield. Voting Yea: Commissioner Lanie, Commissioner Smith, Commissioner Hatfield Voting Abstaining: Mayor Cleveland, Commissioner Eaton

14. Approve 2024 Sunflower Balloon Fest Food Vendor List and Waive Fees Contingent Upon City Admin Approval

A motion was made approve the 2024 Sunflower Balloon Fest Food Vendor List and waive the fees contingent upon the City Administrator Approval.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

15. Anthony Lake Housing Development - Salt Plains Outfitters-Moved to the May 21st meeting.

16. Police Department Mandated Radio Upgrade Discussion

Deputy Police Chief Nate Houston discussed the Police Department mandated radio upgrade needed to come into compliance with the required mandated encryption by the first quarter of 2025. The PD will continue to gather information and report back.

17. Sunrise 2nd Building Development Discussion

The Commission discussed the Sunrise 2nd Building Development. Direction was given to share information with those on the Sunrise waiting list and discuss the builder decision at the May 21, 2024, meeting.

18. 2024 Insurance Renewal Update/Approval to Bid Out Electric Upgrade for Municipal Hall

A motion was made to approve to bid out the electric upgrade for the Municipal Hall to come into compliance with the 2024 Insurance.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

19. Storm Damage Update

Administrator Kastens updated the Commission on the storm damage to buildings from the April 30, 2024, hail storm.

20. <u>Approve ID/ECO Devo Board Recommendation for Utility Rebate Incentive for Frake's Diner and Motel - 416 W Main</u>

After discussion, a motion was made to approve the ID/ECO Devo Board Recommendation for Utility Rebate Incentive for Frake's Diner and Motel at 416 W Main.

Motion made by Commissioner Lanie and Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Voting Nay: Mayor Cleveland.

21. On Call/Back Up Employee Housing

The current arrangement for on-call/back-up employee housing at the lake will expire on May 15, 2024. The Administrator was given direction to proceed formally on reclaiming all three houses at the power plant for current city employees and utilize one of the houses for the on call/back up housing program.

22. <u>Transient Guest Tax Committee Recommendation \$2,500 to Anthony Golf Club for Annual</u> Golf Event

A motion was made to approve the Transient Guest Tax Committee recommendation for \$2,500 to the Anthony Golf Club for the Annual Golf Event.

Motion made by Commissioner Eaton and Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie, Commissioner Hatfield.

STAFF REPORTS

23. Chief of Police Report

Served some weed notices.

We arrested Darrin Turner on a warrant.

Investigated a domestic disturbance in Campsite A and arrested Mark Rohlman for domestic battery.

We arrested Victor Sleeper on a warrant.

We investigated two minor traffic accidents.

We served a search warrant at 620 North Anthony and arrested Eddie Fry, Richard Fogel and Gina Fry on drug related charges.

24. <u>Department Reports</u>

Department activity updates were given from the Power Plant/Lake, Water, Electric and Street.

EXECUTIVE SESSION -

25. Executive Session to Discuss Staffing Pursuant to "Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1)."

At 7:25 p.m., Mayor Cleveland made a motion to go into Executive Session for ten minutes until 7:35 p.m. to Discuss Staffing Pursuant to "Personnel Matters of Non-Elected Personnel, K.S.A. 75-4319 (b) (1)." Commissioner Smith seconded the motion. Motion carried 5-0. The Commission chambers were cleared with the Commissioners and City Administrator remaining present.

At 7:35 p.m. Mayor Cleveland called the regular meeting back to order. No binding action was

ADJOURNMENT	
A motion was made to adjourn the meeting.	
Motion made by Mayor Cleveland, Seconded by Commission Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hatfield	
	Gregory Cleveland, Mayor
Cyndra Kastens, City Clerk/Administrator	

CLAIMS REPORT Check Range: 5/09/2024-5/22/2024

Item 2.

42100

#3190				
REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
APRIL NETWORK LABOR SKATEPARK BOARDS #34 TIRES/HOSE MENDOR/HOOKS HALL WIFI 4033846667 MUN HALL GAS GOLF COURSE IRRIGATION PUMP APRIL MONTHLY CHARGES COPIER CONTRACT WALLY'S PANTS POLOS FOR OFFICERS TOILE PAPER 5/21/24 PR IMPOUND VEHICLE TITLES LIQUID ALIVE/PLEATED FILTERS 5/21/24 PR PD PIV BOOK 5/21/24 PR APRIL COURT FEE MAY DURANGO PD SUPPORT 5/21/24 PR TP/WATER/EMP BREAKFAST/TISSUES IMPOUND VEHICLE MEAL REIMB-LEDEZMA-PEER SUPPOR ATTY CLIENT IMPACT WRENCH/BATTERY CLEANER/ USB/RECEIPT BOOK/PAGE PROTECTO TOILET & URINAL PARTS NOTARY BOND-ASHLEYU TWYMAN EMPLOYEE UNIFORMS KENNY TRAINING PD GAS STUMP GRINDER	3, 3, 1,	135.00 699.54 74.90 357.40 058.26 12.12 148.35 161.95 192.99 49.72 506.32 120.00 230.83 496.96 95.00 207.69 141.00 126.96 127.98.56 127.98.56 128.13 129.00 144.44 127.98.56 128.13 128.16 128.16 1	\$1660 \$1661 \$1658 \$1663 \$1664 \$1695 \$1667 \$1669 \$1668 \$1670 \$498786 \$1672 \$1673 \$498783 \$1676 \$498787 \$498783 \$1676 \$498787 \$498785 \$498	5/22/24 5/22/24 5/21/24 5/21/24 5/21/24 5/21/24 5/22/24 5/22/24 5/21/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24
MUNICIPAL HALL TRASH SERVICE				5/22/24
GENERAL OPERATING TOTAL	ariana esperante de 21	,313.67		
SCADA HOSE MENDOR/AQUA NET 3018386532 WATER DIST GAS MARKEP PLACE FEES APRIL MONTHLY CHARGES WATER PROTECTION FEE COPIER CONTRACT CLEANING SUPPLIES/EMP BREAKFAS 5/21/24 PR #61 BLADES 5/21/24 PR APRIL ONE CALL REED-TRAINING CROSS CON-TOLL F	1	510.08 ,921.76 12 42.60	51661 51663 51665 51695 51666 51667 51670 2498786 51671 2498783 51677	5/22/24
	APRIL NETWORK LABOR SKATEPARK BOARDS #34 TIRES/HOSE MENDOR/HOOKS HALL WIFI 4033846667 MUN HALL GAS GOLF COURSE IRRIGATION PUMP APRIL MONTHLY CHARGES COPIER CONTRACT WALLY'S PANTS POLOS FOR OFFICERS TOILE PAPER 5/21/24 PR IMPOUND VEHICLE TITLES LIQUID ALIVE/PLEATED FILTERS 5/21/24 PR PD PIV BOOK 5/21/24 PR APRIL COURT FEE MAY DURANGO PD SUPPORT 5/21/24 PR TP/WATER/EMP BREAKFAST/TISSUES IMPOUND VEHICLE MEAL REIMB-LEDEZMA-PEER SUPPOR ATTY CLIENT IMPACT WRENCH/BATTERY CLEANER/ USB/RECEIPT BOOK/PAGE PROTECTO TOILET & URINAL PARTS NOTARY BOND-ASHLEYU TWYMAN EMPLOYEE UNIFORMS KENNY TRAINING PD GAS STUMP GRINDER BATTERY MUNICIPAL HALL TRASH SERVICE GENERAL OPERATING TOTAL SCADA HOSE MENDOR/AQUA NET 3018386532 WATER DIST GAS MARKEP PLACE FEES APRIL MONTHLY CHARGES WATER PROTECTION FEE COPIER CONTRACT CLEANING SUPPLIES/EMP BREAKFAS 5/21/24 PR #61 BLADES 5/21/24 PR	APRIL NETWORK LABOR SKATEPARK BOARDS \$3, #34 TIRES/HOSE MENDOR/HOOKS HALL WIFI 4033846667 MUN HALL GAS GOLF COURSE IRRIGATION PUMP APRIL MONTHLY CHARGES COPIER CONTRACT WALLY'S PANTS POLOS FOR OFFICERS TOILE PAPER 5/21/24 PR IMPOUND VEHICLE TITLES LIQUID ALIVE/PLEATED FILTERS 5/21/24 PR APRIL COURT FEE MAY DURANGO PD SUPPORT 5/21/24 PR 33. 5/21/24 PR 34. 35. 37. 37. 38. 39. 39. 39. 39. 39. 39. 39	APRIL NETWORK LABOR	APRIL NETWORK LABOR APRIL NETWORK LABOR APRIL NETWORK LABOR \$1,355.00 51659 \$1,315.00 51660 \$3,431 TIRES/HOSE MENDOR/HOOKS \$3,699.54 51661 HALL WITT 74,90 51658 4033846667 MUN HALL GAS 357.40 51663 GOLF COURSE IRRIGATION PUMP 1,058.26 51664 APRIL MONTHLY CHARGES 12.12 51695 COPIER CONTRACT 148.35 51667 WALLY'S PANTS 161.95 51669 POLOS FOR OFFICERS 192.99 51668 TOILE PAPER 49.72 51670 \$5/21/24 PR 506.32 12498786 TOILE PAPER 49.72 51670 \$5/21/24 PR 4,496.96 12498783 PD PIV BOOK 95.00 51676 \$5/21/24 PR 4,496.96 12498783 APRIL COURT FEE 141.00 12498793 MAY DURANCO 698.13 51674 PD SUPPORT 92.00 51681 \$5/21/24 PR 798.56 12498784 TP/WATER/EMPB BREAKFAST/TISSUES JMPOUND VEHICLE 150.00 51681 JMPOUND VEHICLE 150.00 51682 JMPOUND VEHICLE 150.00 51683 JMPOUND VEHICLE 150.00 51684 ATTY CLIENT 146.51 51684 ATTY CLIENT 147.00 123.64 51688 MEAL REIMB-LEDEZMA-PEER SUPPOR ATTY CLIENT 147.00 00 51694 EMPLOYEE UNIFORNS 292.36 51698 MEAN TERNORY TRAINING 100.00 51694 EMPLOYEE UNIFORNS 292.36 51698 KENNY TRAINING 100.00 51694 EMPLOYEE UNIFORNS 292.36 51698 MARKEP PLACE FEES 374.15 51665 APRIL MONTHLY CHARGES 40.60 51695 WATER PROTECTION FEE 41.00 12498786 APRIL MONTHLY CHARGES 40.60 51695 WATER PROTECTION FEE 41.01 12498786 5/21/24 PR 5/21/24 PR 51.10 12498786 5/21/24 PR 51.10 12498786 5/21/24 PR 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786 51.10 12498786

CLAIMS REPORT Check Range: 5/09/2024- 5/22/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL		CHECK DATE
KPERS KS DEPT OF REV-WITHHOLDING LARRY'S HOMETOWN MKT. MICROSOFT AZURE NAPA AUTO PARTS ANTHONY NUVEI OFFICE PLUS OF KANSAS PITNEY BOWES INC PITNEY BOWES INC POSTMASTER RURAL WATER DISTRICT #2 SALINA SUPPLY CO. GARY TAYLOR TAYLOR WATER UNIFIRST CORPORATION US BANK VOYAGER FLEET SYS VISA VISA WATER WISE ENTERPRISES	ADDED POSTAGE POSTAGE FOR BILLS DUE 6/10/24 CAMPGROUNDS LAKE TOILET & URINAL PARTS CERT OP FEES APRIL 2024 FIRE HYDRANT METER EMPLOYEE UNIFORMS WATER GAS	30.43 125.00 334.35 383.59	114.97 12.06 312.36 61.13 78.18 155.43 150.00 215.44 10.09 1,859.04 518.28 107.28 905.35	12498785 12498784 51682 51686 51687 12498791 51688 51689 12498792 51690 12498794 51692 51696 51697 51698 51701 12498790 12498795 51702	5/21/24 5/22/24 5/22/24 5/21/24 5/22/24 5/22/24 5/21/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24
	WATER TOTAL				1988 - 1986 - 1986 - 198
ANTHONY FARMERS COOP ATMOS ENERGY COMPLIANCE ONE GALAXIE BUSINESS EQUIPMENT INC GENE'S HEARTLAND GOODS GREAT-WEST FINANCIAL HAZEL'S SHEET METAL INC IRS KANSAS ONE-CALL SYSTEM, INC. KMEA EMP2 OPERATING ACCOUNT KANSAS MUNICIPAL GAS AGENCY KPERS KS DEPT OF REV-WITHHOLDING LARRY'S HOMETOWN MKT. MICROSOFT AZURE NAPA AUTO PARTS ANTHONY NUVEI OFFICE PLUS OF KANSAS PITNEY BOWES INC PITNEY BOWES INC POSTMASTER QLT UNIFIRST CORPORATION US BANK VOYAGER FLEET SYS VISA VISA	WATER/TP 5/21/24 PR PLEATED FILTERS 5/21/24 PR	30.43 250.00 10.21 51.97	274.92 6,143.73 42.60 103,955.00 35.00 4,377.69 1,148.32 90.18 24.12 608.16 61.13 78.19 280.43 300.00 10.39 580.56 1,620.24	51661 51663 51695 51667 51670 12498786 51673 12498783 51677 51680 51679 12498784 51682 51686 51687 12498791 51688 51689 12498792 51690 51691 51698 51701 12498790 12498795	5/22/24 5/21/24 5/22/24 5/22/24 5/22/24 5/21/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24

CLAIMS REPORT Check Range: 5/09/2024- 5/22/2024

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VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
_03	ELECTRIC TOTAL	cheel (P. S.)	124,002.69		
SALES TAX & STATE FEES DIRECTOR OF TAXATION DIRECTOR OF TAXATION	APRIL 2024 WATER PROTECTION FEE		8,654.09 973.77		5/21/24 5/22/24
.04	SALES TAX & STATE FEES TOTAL	ome Skill delle k	9,627.86	No of	
SEWAGE DISPOSAL ADVANCED COMPUTERS ANTHONY FARMERS COOP ATMOS ENERGY COMPLIANCE ONE GALAXIE BUSINESS EQUIPMENT INC GENE'S HEARTLAND GOODS GREAT-WEST FINANCIAL HARPER INDUSTRIES, INC IRS KPERS KS DEPT OF REV-WITHHOLDING MICROSOFT AZURE NAPA AUTO PARTS ANTHONY NUVEI PITNEY BOWES INC PITNEY BOWES INC POSTMASTER GARY TAYLOR UNIFIRST CORPORATION US BANK VOYAGER FLEET SYS VISA WYATT TRASH SERVICE INC	CLEANING SUPPLIES	30.43 125.00	510.28 1,184.80 939.63 187.52 12.06 337.48 61.12 155.43 150.00 1,859.03 73.16 721.01	51661 51663 51695 51667 51670 12498786 51671 12498783 12498785 12498784 51686 51687 12498791 51689 12498792 51690 51696 51698 51701 12498790	5/22/24 5/21/24 5/21/24 5/21/24 5/22/24 5/22/24 5/21/24 5/22/24 5/22/24 5/22/24 5/22/24 5/22/24
	SEWAGE DISPOSAL TOTAL		7,138.97		
AIRPORT HAZEL'S SHEET METAL INC HEARTLAND MERCHANT LARRY'S HOMETOWN MKT. WYATT TRASH SERVICE INC	FLOAT/LIFT/SWITCH/BUSHING AIRPORT CC MACHINE TP/WATER/EMP BREAKFAST/TISSUES AIRPORT TRASH SERVICE AIRPORT TOTAL		549.73 98.91 9.99 30.00	12498789 51682 51703	5/22/24 5/21/24 5/22/24 5/22/24
ECONOMIC DEVELOPMENT MATTHEW W RICKE ATTY AT LAW LL	_ SPO		157.50	51685	5/22/24
15	ECONOMIC DEVELOPMENT TOTAL		157.50	1	
RECREATION COMMISSION AMAZON CAPITAL SERVICES PAUL W JEFFERIS dba CITY OF HARPER COMPLIANCE ONE EPIC SPORTS	STENCILS FOR POOL BALLFIELD MAINTENANCE 5th & 6th GRADE SOFTBALL PLAY PRE-EMPLOYMENT TESTING BASEBALL SAFETY EQUIPMENT		46.53 3,650.00 120.00 79.50 2,463.72	51650 51651 51695	5/09/24 5/09/24 5/09/24 5/22/24 5/09/24

CLAIMS REPORT Check Range: 5/09/2024-5/22/2024

Page Item 2.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
HOME LUMBER & SUPPLY INC HOSPITAL DIST 6 OF HARPER CO IRS LITTLE SUNFLOWER LEAGUE NAPA AUTO PARTS ANTHONY SALINA SUPPLY CO.	PAINTING SUPPLIES PRE-EMPLOYMENT SCREENING 5/21/24 PR BASEBALL DUES 165 PIECE TOOL SET TOILET & URINAL PARTS		48.94 45.00 85.38 800.00 165.09 158.68	51654 12498783 51655 51687	5/09/24 5/09/24 5/21/24 5/09/24 5/22/24 5/22/24
26	RECREATION COMMISSION TOTAL		7,662.84	7	
SPECIAL PARKS & RECREATIO WYATT TRASH SERVICE INC	TENNIS COURTS TRASH SERVICE		23.10	51703	5/22/24
=32	SPECIAL PARKS & RECREATIO TOTAL		23.10		
CAPITAL IMPROVEMENT FUND SILVER STARR MANAGEMENT	LAKE BOAT RAMP-REPAIR		13,105.00	51693	5/22/24
34	CAPITAL IMPROVEMENT FUND TOTAL		13,105.00	1	
TRANSIENT GUEST APPROVED ANTHONY THEATER COMMITTEE	TGT-ANTHONY THEATRE-GOLF TOURN		500.00	51662	5/22/24
89	TRANSIENT GUEST APPROVED TOTAL		500.00		
	Accounts Payable Total		204,855.63		

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT	
01	GENERAL OPERATING	27,313.67	
02	WATER	14,635.37	
03	ELECTRIC	124,002.69	
04	SALES TAX & STATE FEES	9,627.86	
05	SEWAGE DISPOSAL	7,138.97	
12	AIRPORT	688.63	
15	ECONOMIC DEVELOPMENT	157.50	
26	RECREATION COMMISSION	7,662.84	
32	SPECIAL PARKS & RECREATIO	23.10	
34	CAPITAL IMPROVEMENT FUND	13,105.00	
89	TRANSIENT GUEST APPROVED	500.00	
	TOTAL FUNDS	204,855.63	

BALANCE SHEET CALENDAR 5/2024, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL	
01-00-0010	GENERAL OPERATING	68,217.12-	925,225.86	
02-00-0010	WATER	15,904.59	758,967.37	
03-00-0010	ELECTRIC	43,207.32-	928,308.98	
04-00-0010	SALES TAX & STATE FEES	2,980.30-	36,774.26	
05-00-0010	SEWAGE DISPOSAL	9,535.27	510,843.74	
10-00-0010	EMP INSURANCE/BENEFIT	29,083.66-	381,427.52	
12-00-0010	AIRPORT	18,662.34-	156,359.22	
14-00-0010	INDUSTRIAL DEVELOPMENT	113.33-	20,605.66	
15-00-0010	ECONOMIC DEVELOPMENT	157.50-	108,645.18	
16-00-0010	SERVICE DEPOSIT	600.00	80,279.28	
17-00-0010	SPECIAL STREETS & HIGHWAY	5,555.39-	278,717.28	
18-00-0010	PUBLIC RELIEF		24,038.00	
19-00-0010	WATER UTILITY RESERVE		244,277.72	
21-00-0010	WWTF LOAN 2000		79,875.32	
23-00-0010	WATER DEBT SVC RESERVE S2013		33,762.18	
24-00-0010	BOND & INTEREST		30,033.95	
26-00-0010	RECREATION COMMISSION	11,099.31-	57,723.56	
29-00-0010	RECREATION	3,123.41	3,123.41	
30-00-0010	MUNICIPAL EQUIPMENT RESERVE	15 1 A 15 1	151,352.60	
32-00-0010	SPECIAL PARKS & RECREATION	46.20-	34,582.39	
34-00-0010	CAPITAL IMPROVEMENT	37,067.44-	4,066,270.46	
37-00-0010	GO BONDS S2010 POOL		22,997.04	
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43	
41-00-0010	EL UTIL S2017 REV BOND		2,228,441.79	
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50	
45-00-0010	SEWER RESERVE		155,000.00	
47-00-0010	WILDLIFE AND PARKS GRANT		484,265.25	
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35	
54-00-0010	DEBT RES. WATER 2013		199,101.69	
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		7,602.94	
81-00-0010	WASTEWATER LAGOON CLEANING		187,100.00	
82-00-0010	WATER/EQUIPMENT REPLACEMENT	7,448.33-	153,513.70	
83-00-0010	ELECTRIC/EQUIP REPLACEMENT	7,448.34-	3,475,878.88	
85-00-0010	SEWER/EQUIPMENT REPLACEMENT	7,448.33-	94,005.71	12
89-00-0010	TRANS GUEST APPROVED	3,172.93-	158.32	
96-00-0010	WAYNE DENNIS FUNDS	5,112155	19,575.73	
97-00-0011	DT REVIT. REVOLVING LOAN		.56	
98-00-0011	TRANSIENT GUEST TAX	2,207.03	3,073.33	
20_00_0010		2,207.03	3,073.33	
	PROOF	210,337.54-	18,466,783.16	
		=========	=========	
	1.5			

PRUPDT00 07.14.22 Thu May 16, 2024 8:43 AM City of Anthony KS PAID THROUGH 5/12/2024

COST CENTER REPORT CALENDAR 5/2024, FISCAL 5/2024 DATES 5/12/2024 -- 5/21/2024

OPER: JD JRNL 4162 2ND PROLL OF MONTH

PAGE Item 3.

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN ADM.	27.18	.00	.00	.00	31.96	1306.38	.00	.00	.00	1413.89	287.09
102 POLICE	465.13	.00	.00	.00	469.51	10225.12	.00	.00	.00	10305.12	1421.97
104 STREET	203.30	.00	.00	.00	332.00	5628.34	.00	.00	.00	6725.60	581.35
105 GEN-ZONING		.00	.00	.00	.00	188.34	.00	.00	.00	188.34	.00
	75.00	.00	.00	.00	80.00	1227.75	.00	.00	.00	1309.60	78.58
231 WATER-PRODUCTIO		.00	.00	.00	22.50	332.50	.00	.00	.00	427.50	.00
232 WATER-DISTRIBUT	295.91	.00	.00	.00	312.34	3555.24	.00	.00	.00	3839.26	579.65
233 WATER-COMM& GEN	86.56	.00	.00	.00	108.79	2593.61	.00	.00	.00	3084.20	.00
331 ELECTRIC-PROD	534.50	.00	.00	.00	576.00	7768.97	.00	.00	.00	8976.80	892.55
332 ELEC-DISTRIBUTI	620.43	.00	.00	.00	659.44	9719.13	.00	.00	.00	10566.97	1663.07
333 ELECTRIC-COMM	115.24	00	.00	.00	144.07	4477.92	.00	.00	.00	5106.41	199.04
533 SEWER-COMM & GE	33.77	.00	.00	.00	41.68	684.33	.00	.00	.00	854.59	.00
534 SEWER-TREATMENT	342.03	.00	.00	.00	355.46	4497.53	.00	.00	.00	4748.55	.00
	27.00	.00	.00	.00	27.00		.00	.00	.00	486.00	.00
2621 REC - POOL		.00	.00	.00	1.50	27.00	.00	.00	.00	27.00	.00
2622 REC - BALL	2.50	.00	.00	.00	2.50	45.00	.00	.00	.00	45.00	.00
5102 OT GEN POLICE	.00	22.75	.00	.00	22.75	.00	718.60	.00	.00	718.60	.00
5232 OT WATER DIST	.00	14.50	.00	.00	14.50	.00	530.78	.00	.00	530.78	.00
5331 OT ELEC PROD	.00	7.00	.00	.00	7.00	.00	343.27	.00	.00	343.27	.00
5332 OT ELEC DIST	.00	17.00	.00	.00	17.00	.00	862.96	.00	.00	862.96	.00
5333 OT ELEC COMM/GN	.00	7.75	.00	.00	7.75	.00	276.50	.00	.00	276.50	.00
5534 OT SEWER TREAT	.00	4.00	.00	.00	4.00	.00	129.89	.00	.00	129.89	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	117.50	.00	.00	.00	.00	58.76	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	418.80
TOTAL	2913.75	73.00	.00	.00	3355.25	52763.16	2862.00	.00	.00	61025.59	6122.10



IRA/CD Maintenance Form

Date:	05/13/2024					
IRA/CD#	32913					
Customer:	CITY OF ANTHONY					
Balance at Ren	ewal: \$_100,000.00					
Added to CD: \$		Total: _\$	100,000.00			
(Note: All IF	RA Contributions must have the accom	npanying Con	tribution form completed through Onboard Tax Plan)			
Current Term		24 MO	NTH			
Change Term To:		24 MO	NTH			
New Maturity	Date:	5/13/2	026			
Current Annual Percentage Yield:		4.79% APY				
New APY:		4.81%	APY			
Interest Disbur	sement Method*	PAY T	O CHECKING 52027			
Interest Paid Ann	nually					
	Signature		Signature			
CYNDRA L I	KASTENS		JAMIE R DEVINEY			
	Print Name		Print Name			
*******			***************			
Date of Maintona	nce: 5/16/2024	cial Institution	Provided & Scanned: <u>5/16/20</u> 24			
Employee Initials:			py:			

PO Box 38 Plains, KS 67869 620-563-7242

517 E 30th Ave Ste H Hutchinson, KS 67502 620-860-0722

203 W. Main St. Anthony, KS 67003 620-842-1000 PO Box 754 Lakin, KS 67860 620-355-8444

1900 South Ohio St. Salina, KS 67401 785-825-4321

1021 W 14th St. Harper, KS 67058 620-896-1035 1000 Adams St. Great Bend, KS 67530 620-796-2370

824 N Kansas Ave. Liberal, KS 67901 620-482-8460

124 N Broadway Sterling, KS 67579 620-278-2244



IRA/CD Maintenance Form

Date:	05/13/2024			
IRA/CD#	32914			
Customer:	CITY OF ANTHONY			
Balance at Rei	newal: \$ 100,000.00			
	\$	Total: <u>\$</u>	100,000.00	
(Note: All	IRA Contributions must have the accor	mpanying Cont	tribution form completed through Onboard Tax Plan)	
Current Term		24 MOI	NTH	
Change Term To:		24 MOI	NTH	
New Maturity Date:		5/13/20	026	
Current Annual Percentage Yield:		.55% A	PY	
New APY:		4.81%APY		
Interest Disbu	rsement Method*	PAY TO	O CHECKING 52027	
Interest Paid An	nually			
	Signature		Signature	
CYNDRA L	KASTENS		JAMIE R DEVINEY	
Print Name			Print Name	
******	*********	*******	************	***
	Finan	icial Institution	Use Only	
Date of Maintena	_{ance:} 5/16/2024	Date TISA	Provided & Scanned: <u>5/16/20</u> 24	
Employee Initials	: <u>LLP</u>	Checked b	у:	

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824 N Kansas Ave. Liberal, KS 67901 620-482-8460

124 N Broadway Sterling, KS 67579 620-278-2244 New Lake Sign Proposal

May 2024

The Anthony Lake Board requests approval from the Anthony City Commission to use \$2,109 of lake board funds to purchase a new "Welcome to Anthony Lake" sign to be placed at the main lake entrance. The old metal sign will be removed.

The lake board members have been working on this project since 2023. Considerable discussion and research led to a final decision. At the May 13, 2024 Anthony Lake Board meeting a motion was made, a second given, discussion, and a unanimous vote to present this request to the Anthony City Commission for approval.

Sign description:

Letters will be 8" tall x 1/4" thick flat cut aluminum in ARIAL BOLD font attached to a backer panel. (WELCOME TO ANTHONY LAKE)

Backer panel will be 11" tall x 1-1/2" thick and a length of 16 Feet, constructed of AC2 Ground Contact Pressure treated Lumber

in a Western Cedar Color (darker than regular PT Lumber) and attached to the existing wooden posts at the lake.

We ask that the city maintenance crew assist with installation, as we will need some posts and landscaping removed and/or relocated to accommodate the new sign to be centered in front of the flagpole.

WHile we do not have an actual sketch or picture of the proposed sign, you can see a similar sign photo below.

Total completed and installed cost will be \$2,109.00

Vendor:

Troy Lankton Classic Woods 105 W. Main St Anthony, KS. 67003 620-842-3308



From Josh Teel:

I have attached the layout for the East side courthouse lots and a rough drawing of the DOA shop.

The parking lot would add 25 spaces (24+1 ADA). It sits roughly where our current lot (11) is but would also take about half of lot (10). There are currently 65 official parking spaces (not including street parking) around the courthouse, adding 25 would be a significant improvement to help with events like jury trials and tennis tournaments. This would help with the parking taken away by the idle hour, back side of main street businesses, and our health department. I have attached a few pictures from a jury trial this week of the parking around the courthouse.

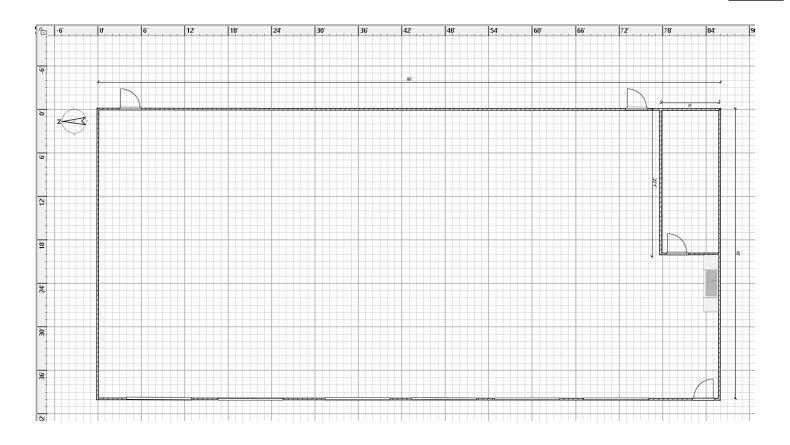
The DOA bus barn is 86'x40' with six 14' garage doors, three exterior walk doors, and a small storage room. It would have basic utilities, water, power and sewer. It would house the four department on aging/transportation buses, the emergency management trailer and pickup, and lawn/courthouse maintenance equipment (mower, snow bush, ice melt, etc.).

We have developed plans for the southern lots, but continue to inquire about purchasing all 5 lots together for future development.

Lastly, I asked Jennifer Wolfe to reach out about the grant for the DOA bus barn. The funding window has closed, and may not have a good chance of reopening. We will most likely need to look at other grants and funding sources for this specific plan.

Jury Trial Parking Pictures:

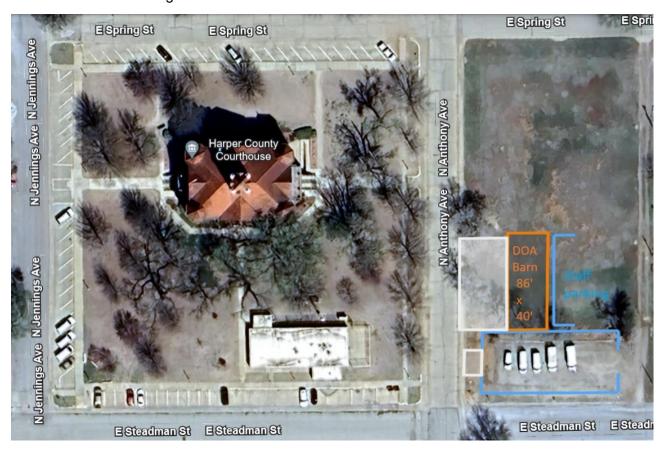




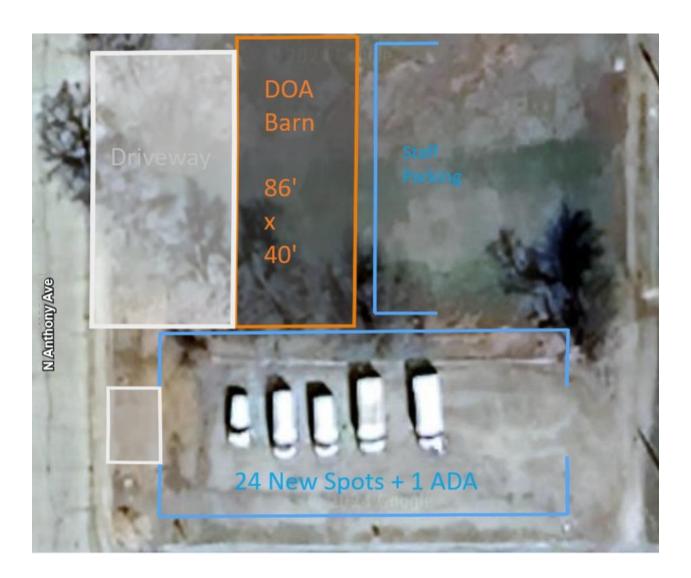
Name	Width	Depth	Height	Visible
Exit North	3'	0'5%"	6'10"	Х
Exit South	3'	0'5%"	6'10"	Х
Garage door #1	9'	0'3"	14'	Х
Garage door #2	9'	0'3"	14'	Х
Garage door #3	9'	0'3"	14'	X
Garage door #4	9'	0'3"	14'	Х
Garage door #5	9'	0'3"	14'	Х
Garage door #6	9'	0'3"	14'	Х
Exit West	3'	0'5%"	6'10"	Х
Door	3'	0'5%"	6'10"	Х
Kitchen cabinet	1'111/2"	2'1"	2'91/2"	Х
Kitchen cabinet	1'111/2"	2'1"	2'91/2"	Х
Sink	3'1114"	2'1"	3'5¾"	Х



DOA Bus Barn & Parking Lot



DOA Bus Barn and Parking Lot Zoomed In:



Re: City Clerk/Administrator Report 5/21/24

I am summoned to report to jury duty Tuesday May 28th. FYI

PUBLIC COMMENT -

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

- 1. Approve May 7, 2024, Regular Meeting Minutes
- 2. Appropriation Ordinance No 3190 \$204,855.63
- 3. 05.21.2024 Payroll \$61,025.59
- 4. Accept Resignation of Bill Slinkard from Anthony Lake Board
- 5. Bank of the Plains COD 32913-Electric System for \$100,000 & COD 32914-Wayne Dennis for \$100,000-Reinvestment
- 6. Approve Recommendation of Recreation Commission to Appoint Kaitlyn Greve to Recreation Board Term to expire July 2028

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

- 7. Anthony Lake Housing Development Salt Plains Outfitters
- 8. Approve "Welcome to Anthony Lake" Sign to be Paid with Lake Board Capital Funds Lake Board
- 9. Request from County to Purchase Available lots in Block 23 in Anthony (211 N Anthony) Commissioner Struble, Josh Teel
- 10. Request to Remove Special Assessment Kelly Thell 534 S. Lincoln
- 11. Request to Change Limit on Fireworks Sales Permits to 2 Per Year Carl Schmidt & Sheila Adams
- 12. Power Portfolio Review
- 13. Sunrise 2nd Housing Development

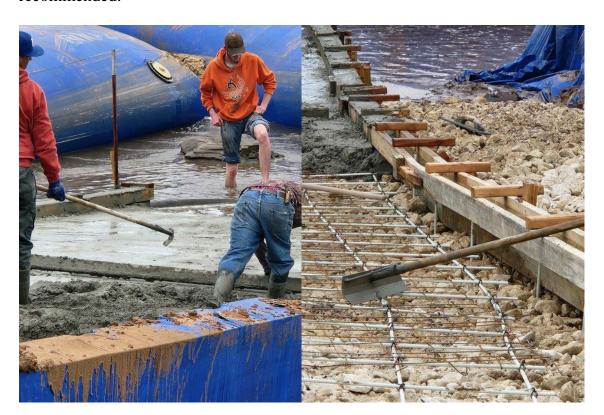
Admin Report:

1. Sunrise 2nd Builders – I have had two meetings with Builders in the last few weeks as we are moving closer to being ready for the building stage. We are currently in conversation

Re: City Clerk/Administrator Report 5/21/24

with Klausmeyer Construction and Artistic/Liberty Builders. I reached back out to Dan Dopps who had an earlier meeting of interest, but he has not responded to messages thus far. It will be time for these builders to meet with the Commission so the governing body can start to decide how we want to proceed from here.

- 2. Insurance We have started the insurance claim for the buildings however, we have not as of this date heard anything from EMC's adjuster. We have decided not to repair the hail damage on the vehicles since it is minor and cosmetic.
- 3. Boat Ramp I'm sure most of you have been out to the lake by now but the boat ramp is complete and open. We let the concrete cure 14 days which is double what was recommended.



Re: City Clerk/Administrator Report 5/21/24





There were two sections of sidewalk that had to be repaired due to damage from equipment. Oscar took care of this at the conclusion of the project.

- 4. County's Request to Purchase Land East of Courthouse I had been asked to look up how much money the city has spent on the lots east of the courthouse. The city paid \$144,501.90 in the purchase of the building, attorney fees, and other expenses to own the property. The city then contracted for the demolition work and spent an additional \$74,450. The total cost to the city to own the land east of the courthouse thus far is: \$218,951.90. FYI
- 5. Employee Appreciation Breakfast The employees enjoyed breakfast on April 25th out at the lake for our spring employee appreciation. Several employees helped with the cooking, and all had a wonderful time and were very appreciative. We also got a first-hand look at the work on the boat ramp, field trip lol. We drew for the annual balloon ride donated by the Chamber to the City since we are a Balloon Fest sponsor, Hunter Turner won the drawing.
- 6. On-Call/Back Up Housing I met with the tenant that will be leaving the powerplant house, so he is aware and knows to expect the official 60-day notice in the mail. We have started base furnishing the vacant house to get it ready for the city employee that needs lodging now.

Re: City Clerk/Administrator Report 5/21/24

- 7. Harper County Community Impact Meeting Mayor Cleveland and I attended the Harper County CI Meeting in Harper on May 8th. I was asked to speak but only gave a slimmed down fast version of the housing effort in Harper County. The main focus of the meeting was to speak to businesses in our communities and to hear the local priorities and challenges they are facing, especially with workforce issues. Workforce Alliance, ROZ, Network Kansas, and other partnership opportunity programs presented. The main topic that came from this meeting was what it takes to get an employee their CDL. It appears additional joint meetings on this topic may come from this meeting, hosted by Harper County Economic Development Coordinator Kari O'Riley.
- 8. Economic/Industrial Development Board I met with the EcoDevo/ID Board on May 14th. The board continues to brainstorm projects and goals they would like to establish for local efforts to aid with economic sustainability. One topic that came out of this meeting was the need for a discussion with the Harper County Appraiser to seek further information on what the county is experiencing regarding valuations. The County Appraiser has agreed to come to a future meeting for this purpose.
- 9. Lead Service Line Inventory Mandate We had another meeting with JEO Consulting on May 9th. We are still needing about 1,000 responses in order to complete the inventory. We are now deciding how to respond to this final phase of data collection. Some cities are scheduling appointments and contracting with retirees or other able persons to go to people's home and help them complete the survey. Some cities have moved to a fee-based approach, charging a fee to each property that has not completed it. Yikes. At present, Gary Taylor, the certified water operator, does not want city staff going in the home. He would rather pothole each yard with the vac truck to obtain the data. However, that's a huge time constraint and I would rather that was our last stitch effort when we get the number down to a few hundred responses needed, not 1,000. We are still working on options.
- 10. Solar Applications Solar continues to be a time demanding issue. I met with two other solar companies last week to answer questions. In addition, since one commercial applicant has been waiting to process their application since last summer, and we have been stuck since we updated our policy waiting on meter lead times, we switched to an alternate meter type. This is not preferred and does not work with our software so we will need to hand process readings and billings, but our meter's lead time has been extended from 30 weeks to an unknown date. So, we ordered the alternate meters, and we are allowing the customer to use the alternate option so as not to delay them further. Those meters have been received and we are finally processing the commercial application from last summer. I have sent a follow-up request for some missing information from the solar company. Once it is received, we hope to process it quickly.
- 11. 2023 Audit The final information was provided to the auditor last week and as far as I know currently, we have completed our portion of the data collection for them. I know there is one piece they are still processing. Once that is complete, I hope to see the draft financial report and get the auditor on a June agenda to present. I hope, because budget is right around the corner.

Re: City Clerk/Administrator Report 5/21/24

To: City Commissioners From: Cyndra Kastens

- 12. Camp Host Jenn and Derrick Tyler from Kingman have moved their RV to the lake and completed their camp host training at the city office May 20th. They have three kids that go to school in Cunningham and are very excited to spend the summer at Anthony Lake.
- 13. School Service Projects Anthony Elementary School students painted fire hydrants last week as a service project to the community. The 5th graders gave 11 hydrants around the school area a fresh look. Here are some photos:





To: Anthony City Commission Re: Chief of Police report

From: Kenny Hodson Date: 05-21-2024

Served some weed notices.

We arrested Jared Ownbey for no insurance, expired tag and open container.

We investigated a criminal damage to property case in the 300 block of N. LL&G.

We arrested Amanda Carr for disorderly conduct.

We investigated a domestic disturbance in the 200 block of S. Anthony and arrested Christian Bauck for domestic battery.

We investigated an unattended death on N. Bluff.

We cited 2 juveniles for minors in possession of alcohol. We investigated one minor traffic accident.

We had a very good balloon fest and fund raiser.

DEPARTMENT REPORTS

5/6/24 - 5/17/24

SHOP REPORT

Serviced #21 Hall Pickup

Serviced #81 PD Car

Read thru service manuals from several city vehicles to create service checklist

Missed 2 days due to knee problem (not from job)

Serviced #4 and helped Hunter and Tate replace the starter.

Serviced # 49 Airport Car.

Organized tools and made a list of missing tools.

Watched instructional videos on mechanic topics(cab air filters, changing transmission fluid on different vehicles)

Still cleaning areas of the shop.

Sharpened several sets of mower blades.

Worked on oil filter leak on #83 PD Pickup, filter or filter housing leaking.

Updated the Preventive Maintenance List.

ELECTRIC DISTRIBUTION

Report of outage #6 Madison trailer park. Unknown cause.

Replaced hydraulic line on truck #1.

Removed pole at 524 N. Bluff

Attended Dept. Head Meeting

Hung Welcome flags for Balloon Fest.

Worked a scheduled outage at lake 28W.

Report of power outages in east rural. Cause from lightning and bad breaker.

Report of power outage 43 W. Hwy 2. Cause from wind.

Cut broken limb at 304 N. Anthony.

Hung Door Knockers.

Turned off School Zone lights.

Work Orders

Turn On/Off Orders

Just Read Orders

Locates

STREET DEPARTMENT

Regular grading lake and town

Weed spraying

Regular mowing

Patched potholes

Prepared for Balloon Fest

WATER/WASTEWATER DEPARTMENT

Rounds
Sewer cleaning
Work with Gary on water reports & lead sampling
Clean and work on Vulcan
Pool – wash, fill, work on plumbing
Salt delivery
Trim around lift stations
Installed flow meter at Well #4

ELECTRIC PRODUCTION

Larry did not submit a report