



City Commission Regular Meeting

Tuesday, January 21, 2025 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

AGENDA

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve January 7, 2025 Regular Meeting Minutes
2. Approve Special Appropriations:
 - Fund #58 CDBG - SCKEDD - \$600.00 - Admin FY23-HR-003
 - Fund #58 CDBG - Harper County Register of Deeds - \$55.00 - Admin FY23-HR-003
 - Fund #58 CDBG - Arambula Construction - \$20,902.00 - Admin FY23-HR-003
3. Appropriation Ordinance No 3026 \$236,328.23
4. Approve 01.14.2025 Payroll \$78,638.13
5. Approve Transient Guest Tax Comm Recommendation to Award \$3,500 to Anthony Car Show for Annual Show and Shine Event in May 2025
6. Approve Pay Request #4 CDBG Grant 23-HR-003 \$21,557.00
7. Approve Investment Renewal:
 - Kanza CDARS 1028419178-General \$127,000-12 months
 - Kanza CDARS 1028418694-Wayne Dennis \$100,000-12 months
 - Kanza CDARS 1028417795-Wayne Dennis \$100,000-12 months

8. Approve Submission of 2025 KDOT KAIP Grant Application for JetA
9. Approve to Submit Application to the Build Kansas Fund for the Match Commitment on the KDOT KAIP JetA Grant

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Baseball Field Drainage Improvements - Rec Commission
11. ID/Economic Development Board - Curt Miller
12. Approve Appointment Recommendation of Sheila Adams to the ID/Economic Development Board
13. Sunrise 2nd Updates
14. 2025 Street Capital and Operational Planning Work Session

STAFF REPORTS

- [15.](#) Administrator Report
- [16.](#) Chief of Police report
- [17.](#) Department Reports

EXECUTIVE SESSION - NONE

18. Executive Session to Discuss Electric System Improvements Pursuant to “Preliminary discussions relating to the acquisition of real property, K.S.A. 75-4319 (b) (6).”

ADJOURNMENT

Standing Committees:

- | | |
|---|-------------------------------------|
| a. Commissioner of Finance: | Jan Lanie – Sherrie Eaton (Vice) |
| b. Commissioner of Utilities Depts.: | Howard Hatfield – Eric Smith (Vice) |
| c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Howard Hatfield |
| (Vice) | |
| d. Commissioner of Street Dept., Airport: | Eric Smith – Jan Lanie (Vice) |



City Commission Regular Meeting

Tuesday, January 07, 2025 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Melinda Ewertz, Randy Wisely

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

PUBLIC COMMENT - No comments were received by the public.

CONSENT AGENDA

1. Approve December 17, 2024 Regular Meeting Minutes
2. Special Appropriations

Fund #34 Capital Airport- EBH \$1,703.50 Eng & Survey - AWOS/Beacon AV-2023-17

Fund #34 Capital Street – Mitch Gates \$1,200.00 Construction Easement – CCLIP 44-39 KA-6909-01

Fund #34 Capital Street – Harper County (via City of Anthony Petty Cash) \$72 Filing of Construction Easement – CCLIP 44-39 KA-6909-01

3. Approve Appropriation Ordinance No. 3025 \$364,739.27
4. Approve 12.31.2024 Payroll \$63,542.70
5. Approve December 2024 Court Report
6. Approve Drawdown #4 KDOT Project No. AV-2023-17 \$1,533.15 AWOS/Beacon Project

Mayor Cleveland asked if any items should be removed from the consent agenda. Commissioner Lanie requested to remove the Construction Easement from Special Appropriations for further clarification. Mayor Cleveland made a motion to approve the consent agenda minus the Gates Construction Easement.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

After discussion of the Construction Easement, a motion was made to approve \$1,200 to Mitch Gates for the CCLIP Construction Easement.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

PUBLIC HEARINGS – NONE

REGULAR BUSINESS

7. **Approve Wayne Dennis Committee Recommendation of \$6,500.00 to the Anthony Tree Board for Tree Planter Project**

After review of the recommendation and discussion of the Wayne Dennis Funds, a motion was made to approve the recommendation of \$6,500 to the Anthony Tree Board for the Tree Planter Project.

Motion made by Commissioner Eaton, seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

8. **Fuel Storage Code Review**

Chief Hodson presented his findings thus far regarding the updates to the fuel storage regulations and sought Commission direction on the fire limits and regulatory locations of the code for drafting edits.

9. **Police Department Wage Review**

Administrator Kastens presented a wage scale worksheet comparing similar sized departments and their current wages, annual city budgets and police department budgets. After discussion, additional information was requested to be presented back to the Commission.

10. **Water Sustainability Research Direction**

Administrator Kastens sought the direction of the Commission with regards to the appropriate time to receive comments from the engineer regarding the water report presented. The Commission decided to wait until this was a project of action to hear comments.

11. **Permission to use East Burn Site as Fire Department Exercise**

Kenny Hodson, Fire Chief presented a request from the Anthony Fire Department to use the East Burn Site for a training exercise for the fire department. A motion was made to approve the Fire Department exercise at the east burn site.

Motion made by Commissioner Smith, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith. Voting No: Commissioner Hatfield. Motion Carried.

12. **Permission to Burn Tree Pile at Airport *Contingent upon FAA Approval**

Administrator Kastens presented the request from Street Department Head Bryan Struble to burn the existing tree pile at the airport. After discussion, a motion was made to burn the tree pile at the airport contingent upon FAA approval and businesses that are affected, and residents are notified within ½ mile of the airport.

Motion made by Commissioner Eaton, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith. Voting No: Commissioner Hatfield. Motion Carried.

13. **Approve to waive fees for Municipal Hall for Trivia Night March 29th**

A.C.E. Representative Randy Wisely was present to request that the Municipal Hall fees be waived for the Trivia Night Event held on March 29th, 2025. A motion was made to waive the fees for Municipal Hall for Trivia Night.

Motion made by Commissioner Lanie, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Lanie, Commissioner Smith, Commissioner Hatfield
Abstaining: Mayor Cleveland, Commissioner Eaton. Motion Carried.

14. **Approve to Withdraw Rural Development November 2020 Application for Correction of Wastewater Lagoon Cells 1 & 2**

Administrator Kastens informed the Commission that the city still has an open Rural Development application from 2020 for the repairs to Cells 1&2 berms and needed direction to either close the application or continue the process. After discussion, a motion was made to withdraw the Rural Development 2020 Application.

Motion made by Commissioner Eaton, Seconded by Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith. Voting No: Commissioner Hatfield. Motion Carried.

STAFF REPORTS

15. Administrator Report

The Administrator provided a written report on the 40101d grant, Lake Trail project, Sunrise 2nd, Power Plant Soil Compliance, Kayak Building, CCLIP Main & Anthony project, EPA Water Tech Project, Hail Damage Insurance Claim, GWorks, Staffing, Fuel Storage Code, Community Solar Project, and the Retirement Party for Sherri Miller.

16. Chief of Police report

The police chief provided a report on:

We arrested Felipe Barriento II on a warrant

We investigated a criminal damage to property case in the 600 block of N. Kansas

We arrested Jamie Prince for transporting an open container, possession of drug paraphernalia and possession of meth

We arrested Kieth Carberry for aggravated battery

We investigated two minor traffic accidents

We investigated a runaway, she was located in Sedgwick County and returned

We arrested Jeremiah Bergkamp on a warrant

We investigated an unattended death in the 600 block of N. Springfield

EXECUTIVE SESSION - NONE

ADJOURNMENT

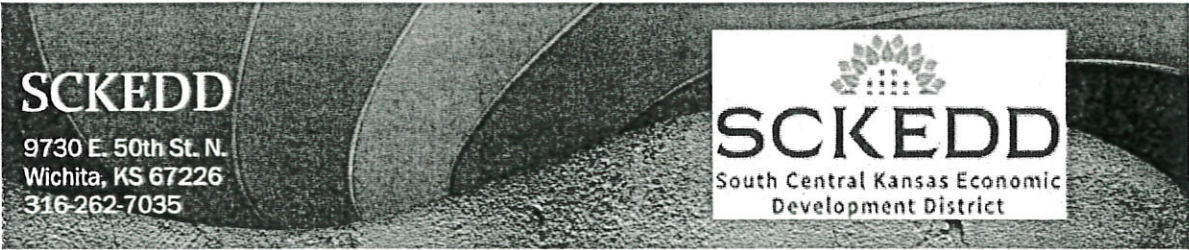
A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator



Invoice # 25-102

Date: 1/15/25

Bill To

Cyndra Kastens | City Clerk
124 S Bluff Ave, Anthony, KS 67003
620-842-5434

For

23-HR-003, City of Anthony
Rehabilitation of 436 S
Springfield

CDBG Activity	Amount
436 S Springfield	CDBG Cost
Final HQS Inspection	\$300.00
Final Radon Inspection - None Required	\$0.00
Final Lead Clearance	\$300.00
Total Payable to SCKEDD	\$600.00
Payable to Harper County Register of Deeds	Amount
436 S Springfield - Repayment Agreement Filings	\$55.00
Total Payable to Harper County ROD	\$55.00
Payable to Arambula Construction	Amount
436 S Springfield	Cost
CDBG Rehabilitation Cost	\$18,176.00
Lead Safe Work Practices Costs	\$2,726.00
Subtotal	\$18,176.00
Total Payable to Arambula Construction	\$20,902.00

CDBG Inspection

CDBG lead clear

CDBG Filing

CDBG Construction

Subtotal	\$21,557.00
Tax Rate	0.00%
Other Costs	
Total Cost	\$21,557.00

Make all checks payable to South Central KS Economic Development District
If you have any questions concerning this invoice, use the following contact information:
Megan Unruh | munruh@sckedd.org
Thank you for your business!

BALANCE SHEET
CALENDAR 1/2025, FISCAL 1/2025

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	25,413.36-	989,982.78
02-00-0010	WATER	37,018.04	929,782.23
03-00-0010	ELECTRIC	220,973.61	1,539,315.37
04-00-0010	SALES TAX & STATE FEES	121.39-	41,084.23
05-00-0010	SEWAGE DISPOSAL	23,403.19	557,746.78
10-00-0010	EMP INSURANCE/BENEFIT	14,007.83-	342,094.86
12-00-0010	AIRPORT	3,406.11-	172,153.01
14-00-0010	INDUSTRIAL DEVELOPMENT		20,988.10
15-00-0010	ECONOMIC DEVELOPMENT	86.80-	101,980.08
16-00-0010	SERVICE DEPOSIT	300.00	87,129.28
17-00-0010	SPECIAL STREETS & HIGHWAY		284,782.92
18-00-0010	PUBLIC RELIEF	22.32-	23,627.26
19-00-0010	WATER UTILITY RESERVE		244,277.72
21-00-0010	WWTF LOAN 2000		94,191.53
23-00-0010	WATER DEBT SVC RESERVE S2013		149,904.64
24-00-0010	BOND & INTEREST		10,463.73
26-00-0010	RECREATION COMMISSION	3,284.66-	31,106.92
29-00-0010	RECREATION	2,707.39	6,409.87
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		155,226.69
32-00-0010	SPECIAL PARKS & RECREATION		39,954.04
34-00-0010	CAPITAL IMPROVEMENT		3,775,733.16
37-00-0010	GO BONDS S2010 POOL		12,753.29
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		198,679.63
45-00-0010	SEWER RESERVE		155,000.00
47-00-0010	WILDLIFE AND PARKS GRANT		491,849.41
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		199,101.69
58-00-0014	CDBG	3,504.00-	21,557.00-
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		12,487.11
81-00-0010	WASTEWATER LAGOON CLEANING		193,400.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		65,655.86
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		3,881,868.56
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		94,005.71
96-00-0010	WAYNE DENNIS FUNDS		16,026.22
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		3,985.15
		=====	=====
	PROOF	234,555.76	17,211,168.17
		=====	=====

CLAIMS REPORT

Check Range: 12/28/2024- 1/22/2025

3026

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
ADVANCED COMPUTERS	MONTHLY NETWORK LABOR		397.50	52631	12/28/24
ALERT 360	SURVEILLANCE OF SHOP		14.99	52660	1/22/25
AMERICAN TEST CENTER INC	#50 SAFETY INSPECTION		840.00	52633	12/28/24
ANTHONY FARMERS COOP	DSL FOR EAST BURNSITE		22.03	52634	12/28/24
AT&T	HALL WIFI		74.90	52659	1/22/25
ATMOS ENERGY	NATURAL GAS		2,093.05	52635	12/28/24
CITY ATTORNEYS ASSOC OF KS	2025 ATTY ASSOC DUES		11.67	52665	1/22/25
COMPLIANCE ONE	DEC MONTHLY CHARGE		12.12	52654	12/28/24
EMERGENCY FIRE EQUIPMENT CO	HELMET & #53 PLUMBING		523.01	52667	1/22/25
FIRST WIRELESS INC	PAGER BATTERY		67.20	52639	12/28/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		84.85	52640	12/28/24
GENE'S HEARTLAND GOODS	CLEANING SUPPLIES		42.06	52668	1/22/25
GREAT-WEST FINANCIAL	1/14/25 PR		508.33	12499023	1/21/25
HAZEL'S SHEET METAL INC	LIQUID ALIVE-CASE		290.84	52642	12/28/24
HOME LUMBER & SUPPLY INC	TIOLET REPAIR		113.42	52643	12/28/24
HOSPITAL DIST 6 OF HARPER CO	PRE-EMPLOYMENT SCREENING		45.00	52644	12/28/24
NATHAN HOUSTON	PICK UP 1 DOG		10.00	52671	1/22/25
HUB INTERNATIONAL	JAN BROKER FEE		51.00	52669	1/22/25
IRS	1/14/25 PR		6,271.85	12499021	1/21/25
KANSAS ASSOCIATION OF CITY/COU	KACM MEMBERSHIP DUES		25.00	52674	1/22/25
KANSAS MAYORS ASSOCIATION	2025 DUES		12.50	52675	1/22/25
KANSAS MUNICIPAL UTILITIES	QUARTERLY DUES		368.40	52676	1/22/25
KANSAS PAYMENT CENTER	1/14/25 PR		253.84	12499019	1/21/25
KANSAS STATE TREASURER	CHRIS DUWE TO UNCLAIMED PROPER		12.00	52630	1/16/25
KANZA BANK	JAN DURANGO		698.13	52672	1/22/25
CYNDRA KASTENS	BURN SITE KEY		104.08	52673	1/22/25
KONICA MINOLTA BUSINESS SOLUTI	COPIER OVERAGE CHARGE	3.03		52649	12/28/24
KONICA MINOLTA BUSINESS SOLUTI	COPIER CONTRACT	92.00	95.03	52677	1/22/25
KPERS	1/14/25 PR		4,016.25	12499022	1/21/25
KS DEPT OF REV-WITHHOLDING	1/14/25 PR		1,157.36	12499020	1/21/25
MATTHEW W RICKE ATTY AT LAW LL	CAMERA/DEFERRED		87.50	52678	1/22/25
NAPA AUTO PARTS ANTHONY	#42 AIR FILTER/#12" OIL CHA		599.48	52651	12/28/24
OFFICE PLUS OF KANSAS	PD SURGE PROTECTOR		93.99	52652	12/28/24
TERMINIX PROCESSING CENTER	JAN HALL PEST CONTROL		92.00	52684	1/22/25
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		410.75	52656	12/28/24
US BANK VOYAGER FLEET SYS	GAS/DIESEL		1,918.97	52685	1/22/25
VISA	SHERRI'S RETIREMNET GIFT/PARTY	155.74		12499016	1/21/25
VISA	KASTENS CONT ED	218.50	374.24	12499017	1/21/25
WAXIE SANITARY SUPPLY	HALL PAPERTOWELS/URINAL MATS		267.82	52686	1/22/25
WYATT TRASH SERVICE INC	DEC SVC		276.00	52658	12/28/24

01 GENERAL OPERATING TOTAL 22,337.16

WATER

ADVANCED COMPUTERS	MONTHLY NETWORK LABOR	215.48	52631	12/28/24
ALERT 360	SURVEILLANCE OF SHOP	14.99	52660	1/22/25
AMAZON CAPITAL SERVICES	#20 RIGHT MIRROR REPLACEMENT	85.66	52661	1/22/25
ANDERSON WELDING	WELDING ROD	71.50	52662	1/22/25
ANTHONY FARMERS COOP	NUTS/WASHERS/TORCH TIP/DISC	97.16	52634	12/28/24
ATMOS ENERGY	NATURAL GAS	1,106.68	52635	12/28/24
BORDER STATES INDUSTRIES, INC	TAPE MEASURERS	21.38	52650	12/28/24
CAMPSPOT	MARKETPLACE	224.53	52636	12/28/24
CITY ATTORNEYS ASSOC OF KS	2025 ATTY ASSOC DUES	11.66	52665	1/22/25

CLAIMS REPORT

Check Range: 12/28/2024- 1/22/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
COMPLIANCE ONE	DEC MONTHLY CHARGE		45.81	52654	12/28/24
DIRECTOR OF TAXATION	WATER PROTECTION FEE		1,078.37	52637	12/28/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		84.85	52640	12/28/24
GREAT-WEST FINANCIAL	1/14/25 PR		78.20	12499023	1/21/25
HOME LUMBER & SUPPLY INC	HEATER FOR JAMIE		41.97	52643	12/28/24
HOSPITAL DIST 6 OF HARPER CO	PRE-EMPLOYMENT SCREENING		22.50	52644	12/28/24
HUB INTERNATIONAL	JAN BROKER FEE		99.00	52669	1/22/25
IRS	1/14/25 PR		3,541.67	12499021	1/21/25
KANSAS ASSOCIATION OF CITY/COU	KACM MEMBERSHIP DUES		25.00	52674	1/22/25
KANSAS MAYORS ASSOCIATION	2025 DUES		12.50	52675	1/22/25
KANSAS MUNICIPAL UTILITIES	QUARTERLY DUES		736.80	52676	1/22/25
KANSAS ONE-CALL SYSTEM, INC.	DECEMBER ONE CALL		16.80	52646	12/28/24
KANSAS PAYMENT CENTER	1/14/25 PR		35.08	12499019	1/21/25
KONICA MINOLTA BUSINESS SOLUTI	COPIER OVERAGE CHARGE		3.03	52649	12/28/24
KPERS	1/14/25 PR		1,494.50	12499022	1/21/25
KS DEPT OF REV-WITHHOLDING	1/14/25 PR		640.96	12499020	1/21/25
NAPA AUTO PARTS ANTHONY	SHOP STOCK		208.20	52651	12/28/24
NUVEI	OFFICE CC FEES		50.21	12499018	1/21/25
OFFICE PLUS OF KANSAS	COPY PAPER/COLOR PAPER/FOLDERS		25.85	52652	12/28/24
PITNEY BOWES INC	POSTAGE METER LEASE		69.65	52679	1/22/25
POSTMASTER	POSTAGE FOR BILLS DUE 2/10/25		150.00	52680	1/22/25
RD PAPER COMPANY LLC	WINDOW ENVELOPES		171.70	52681	1/22/25
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		88.16	52656	12/28/24
US BANK VOYAGER FLEET SYS	GAS/DIESEL		940.57	52685	1/22/25
VISA	SHERRI'S RETIREMNET GIFT/PARTY	275.43		12499016	1/21/25
VISA	SHERRI'S RETIREMENT PARTY	45.26	320.69	12499017	1/21/25
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		44.00	52687	1/22/25
WICHITA WINWATER WORKS	METER PITS & LIDS		814.35	52657	12/28/24
WYATT TRASH SERVICE INC	DEC SVC		162.50	52658	12/28/24

02 WATER TOTAL 12,851.96

ELECTRIC					
ADVANCED COMPUTERS	MONTHLY NETWORK LABOR		222.99	52631	12/28/24
ALERT 360	SURVEILLANCE OF SHOP		14.99	52660	1/22/25
ALTEC INDUSTRIES, INC.	#14 OUTRIGGER PADS		512.91	52632	12/28/24
AMAZON CAPITAL SERVICES	CHAMBER CORD CONTAINMENT		20.70	52661	1/22/25
ANTHONY FARMERS COOP	GLUE TRAPS/WASHERS		64.82	52634	12/28/24
ATMOS ENERGY	PP NATURAL GAS		1,953.02	52635	12/28/24
BORDER STATES INDUSTRIES, INC	MILLED HAMMER/LED/PLUGS/AMP/TO		1,144.46	52650	12/28/24
CITY ATTORNEYS ASSOC OF KS	2025 ATTY ASSOC DUES		11.67	52665	1/22/25
COMPLIANCE ONE	DEC MONTHLY CHARGE		45.81	52654	12/28/24
FARM & RANCH INC	MENHUSEN-BOOTS		119.28	52638	12/28/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		84.85	52640	12/28/24
GRAINGER	PUMPS FOR PLANT		813.06	52641	12/28/24
GREAT-WEST FINANCIAL	1/14/25 PR		648.14	12499023	1/21/25
HAZEL'S SHEET METAL INC	PLANT FILTERS/FLANGES/TAPE		105.61	52642	12/28/24
HOME LUMBER & SUPPLY INC	HEATER FOR JAMIE		47.95	52643	12/28/24
HOSPITAL DIST 6 OF HARPER CO	PRE-EMPLOYMENT SCREENING		22.50	52644	12/28/24
HUB INTERNATIONAL	JAN BROKER FEE		99.00	52669	1/22/25
IRS	1/14/25 PR		8,452.58	12499021	1/21/25
JUSTICE BATTERY CO.	STIHL CHAINSAWS		933.03	52645	12/28/24
KANSAS ASSOCIATION OF CITY/COU	KACM MEMBERSHIP DUES		25.00	52674	1/22/25
KANSAS MAYORS ASSOCIATION	2025 DUES		12.50	52675	1/22/25

CLAIMS REPORT
Check Range: 12/28/2024- 1/22/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
KANSAS MUNICIPAL UTILITIES	QUARTERLY DUES		736.80	52676	1/22/25
KANSAS ONE-CALL SYSTEM, INC.	DECEMBER ONE CALL		16.80	52646	12/28/24
KANSAS PAYMENT CENTER	1/14/25 PR		68.31	12499019	1/21/25
KMEA EMP2 OPERATING ACCOUNT	DEC PURCHASES PWR		122,994.00	52648	12/28/24
KANSAS MUNICIPAL GAS AGENCY	MEMBERSHIP FEE		35.00	52647	12/28/24
KONICA MINOLTA BUSINESS SOLUTI	COPIER OVERAGE CHARGE		3.03	52649	12/28/24
KPERS	1/14/25 PR		4,444.11	12499022	1/21/25
KS DEPT OF REV-WITHHOLDING	1/14/25 PR		1,600.87	12499020	1/21/25
NAPA AUTO PARTS ANTHONY	PLANT HEATER		523.33	52651	12/28/24
NUVEI	OFFICE CC FEES		50.23	12499018	1/21/25
OFFICE PLUS OF KANSAS	COPY PAPER/COLOR PAPER/FOLDERS		25.85	52652	12/28/24
PITNEY BOWES INC	POSTAGE METER LEASE		139.31	52679	1/22/25
POSTMASTER	POSTAGE FOR BILLS DUE 2/10/25		300.00	52680	1/22/25
RD PAPER COMPANY LLC	WINDOW ENVELOPES		171.65	52681	1/22/25
RUSTY ECK FORD	#1 FUEL INJECTOR		180.60	52653	12/28/24
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		788.65	52656	12/28/24
US BANK VOYAGER FLEET SYS	GAS/DIESEL		1,093.97	52685	1/22/25
VISA	SHERRI'S RETIREMNET GIFT/PARTY	414.39		12499016	1/21/25
VISA	LARRY BERRY'S 25 YRS OF SVC AW	494.97	909.36	12499017	1/21/25
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		17.76	52687	1/22/25
WYATT TRASH SERVICE INC	DEC SVC		132.50	52658	12/28/24
03 ELECTRIC TOTAL			149,587.00		
SALES TAX & STATE FEES					
DIRECTOR OF TAXATION	DEC 2024		10,114.13	12499014	1/21/25
DIRECTOR OF TAXATION	WATER PROTECTION FEE		1,150.26	52637	12/28/24
04 SALES TAX & STATE FEES TOTAL			11,264.39		
SEWAGE DISPOSAL					
ADVANCED COMPUTERS	MONTHLY NETWORK LABOR		207.99	52631	12/28/24
ALERT 360	SURVEILLANCE OF SHOP		14.98	52660	1/22/25
AMAZON CAPITAL SERVICES	CHAMBER CORD CONTAINMENT		20.70	52661	1/22/25
ANTHONY FARMERS COOP	CAULK GUN/HOSE/HYDRANT END		116.97	52634	12/28/24
ATMOS ENERGY	NATURAL GAS		404.96	52635	12/28/24
BORDER STATES INDUSTRIES, INC	SAWZALL BLADES		21.37	52650	12/28/24
COMPLIANCE ONE	DEC MONTHLY CHARGE		6.06	52654	12/28/24
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		84.86	52640	12/28/24
GENE'S HEARTLAND GOODS	CLEANING SUPPLIES		84.08	52668	1/22/25
GREAT-WEST FINANCIAL	1/14/25 PR		28.89	12499023	1/21/25
HOME LUMBER & SUPPLY INC	THERMOSTAT/CAULK		140.01	52643	12/28/24
HUB INTERNATIONAL	JAN BROKER FEE		51.00	52669	1/22/25
IRS	1/14/25 PR		1,427.29	12499021	1/21/25
KANSAS ASSOCIATION OF CITY/COU	KACM MEMBERSHIP DUES		25.00	52674	1/22/25
KANSAS MAYORS ASSOCIATION	2025 DUES		12.50	52675	1/22/25
KANSAS MUNICIPAL UTILITIES	QUARTERLY DUES		368.39	52676	1/22/25
KANSAS PAYMENT CENTER	1/14/25 PR		35.08	12499019	1/21/25
KONICA MINOLTA BUSINESS SOLUTI	COPIER CONTRACT		22.98	52649	12/28/24
KPERS	1/14/25 PR		595.52	12499022	1/21/25
KS DEPT OF REV-WITHHOLDING	1/14/25 PR		237.80	12499020	1/21/25
NUVEI	OFFICE CC FEES		50.21	12499018	1/21/25
OFFICE PLUS OF KANSAS	COPY PAPER/COLOR PAPER/FOLDERS		25.86	52652	12/28/24
PITNEY BOWES INC	POSTAGE METER LEASE		69.65	52679	1/22/25

CLAIMS REPORT

Check Range: 12/28/2024- 1/22/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
POSTMASTER	POSTAGE FOR BILLS DUE 2/10/25		150.00	52680	1/22/25
RD PAPER COMPANY LLC	WINDOW ENVELOPES		171.65	52681	1/22/25
SMITH & LOVELESS, INC.	LIFT STATION STOCK PARTS		1,096.95	52682	1/22/25
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		87.91	52656	12/28/24
VISA	SHERRI'S RETIREMNET GIFT/PARTY	124.78		12499016	1/21/25
VISA	SHERRI'S RETIREMENT PARTY	25.36	150.14	12499017	1/21/25
WYATT TRASH SERVICE INC	DEC SVC		60.00	52658	12/28/24

	05 SEWAGE DISPOSAL TOTAL		5,768.80		
AIRPORT					
EVANS-BIERLY-HUTCHISON & ASSOC	RCNST TAXIWAY 3-20-0002-016		4,536.00	52666	1/22/25
HEARTLAND MERCHANT	AIRPORT CC MACHINE		532.91	12499015	1/21/25
WYATT TRASH SERVICE INC	DEC SVC		30.00	52658	12/28/24

	12 AIRPORT TOTAL		5,098.91		
ECONOMIC DEVELOPMENT					
CYNDRA KASTENS	SUNRISE 2ND-MILEAGE		86.80	52673	1/22/25

	15 ECONOMIC DEVELOPMENT TOTAL		86.80		
PUBLIC RELIEF					
GENE'S HEARTLAND GOODS	TURKEY/HAM GIVEAWAY		22.32	52668	1/22/25

	18 PUBLIC RELIEF TOTAL		22.32		
RECREATION COMMISSION					
AMAZON CAPITAL SERVICES	REC BB		312.24	52628	1/09/25
CASH	CONCESSION START UP CASH		150.00	52664	1/22/25
IRS	1/14/25 PR		17.12	12499021	1/21/25
STRONG'S INSURANCE, INC.	K&K INSURANCE		2,660.35	52629	1/09/25

	26 RECREATION COMMISSION TOTAL		3,139.71		
SPECIAL PARKS & RECREATIO					
WYATT TRASH SERVICE INC	DEC SVC		23.10	52658	12/28/24

	32 SPECIAL PARKS & RECREATIO TOTAL		23.10		
CDBG					
ARAMBULA CONSTRUCTION CO INC	CDBG-CONST-436 S SPRINGFIELD		20,902.00	52663	1/22/25
REGISTER OF DEEDS	CDBG FILING-436 S SPRINGFIELD		55.00	52670	1/22/25
SCKEDD	CDBG INSP-436 S SPRINGFIELD		600.00	52683	1/22/25

	58 CDBG TOTAL		21,557.00		
ELECTRIC EQUIPMENT/REPLAC					

CLAIMS REPORT
Check Range: 12/28/2024- 1/22/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TECHLINE, INC	SUNRISE 2ND LIGHTING		4,591.08	52655	12/28/24
	83 ELECTRIC EQUIPMENT/REPLAC TOTAL		4,591.08		
	Accounts Payable Total		236,328.23		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
01	GENERAL OPERATING	22,337.16
02	WATER	12,851.96
03	ELECTRIC	149,587.00
04	SALES TAX & STATE FEES	11,264.39
05	SEWAGE DISPOSAL	5,768.80
12	AIRPORT	5,098.91
15	ECONOMIC DEVELOPMENT	86.80
18	PUBLIC RELIEF	22.32
26	RECREATION COMMISSION	3,139.71
32	SPECIAL PARKS & RECREATIO	23.10
58	CDBG	21,557.00
83	ELECTRIC EQUIPMENT/REPLAC	4,591.08

	TOTAL FUNDS	236,328.23

COST CENTER REPORT
CHECK DATE 1/14/2025 - 1/14/2025

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	70.95	.00	.00	.00	152.21	2576.69	.00	.00	.00	2837.48	305.66
102 POLICE	683.80	.00	.00	.00	713.00	13446.28	.00	.00	.00	13923.73	1641.36
104 STREET	259.50	.00	.00	.00	320.00	5059.85	.00	.00	.00	6547.60	643.45
105 GEN-ZONING	.00	.00	.00	.00	.00	190.84	.00	.00	.00	190.84	.00
230 WATER-LAKE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
232 WATER-DISTRIBUT	336.39	.00	.00	.00	354.20	4404.03	.00	.00	.00	4765.60	491.78
233 WATER-COMM& GEN	247.01	.00	.00	.00	495.65	6928.68	.00	.00	.00	7595.33	.00
331 ELECTRIC-PROD	565.00	.00	.00	.00	596.00	8264.74	.00	.00	.00	9011.00	932.26
332 ELEC-DISTRIBUTI	579.72	.00	.00	.00	664.60	7935.18	.00	.00	.00	10309.24	1529.47
333 ELECTRIC-COMM	332.55	.00	.00	.00	665.28	10328.15	.00	.00	.00	11195.22	218.96
533 SEWER-COMM & GE	109.44	.00	.00	.00	224.11	2739.06	.00	.00	.00	3012.38	.00
534 SEWER-TREATMENT	221.39	.00	.00	.00	231.45	1999.54	.00	.00	.00	2180.92	.00
2601 REC - GEN	7.00	.00	.00	.00	7.00	112.00	.00	.00	.00	112.00	.00
5101 OT GEN ADMIN	.00	7.00	.00	.00	7.00	.00	200.66	.00	.00	200.66	.00
5102 OT GEN POLICE	.00	54.00	.00	.00	54.00	.00	1847.23	.00	.00	1847.23	.00
5104 OT GEN STREET	.00	20.50	.00	.00	20.50	.00	646.73	.00	.00	646.73	.00
5231 OT WATER PROD	.00	4.00	.00	.00	4.00	.00	137.76	.00	.00	137.76	.00
5232 OT WATER DIST	.00	18.75	.00	.00	18.75	.00	683.88	.00	.00	683.88	.00
5233 OT WA COMM/GEN	.00	12.25	.00	.00	12.25	.00	406.06	.00	.00	406.06	.00
5331 OT ELEC PROD	.00	13.00	.00	.00	13.00	.00	624.40	.00	.00	624.40	.00
5332 OT ELEC DIST	.00	40.00	.00	.00	40.00	.00	1688.12	.00	.00	1688.12	.00
5534 OT SEWER TREAT	.00	15.50	.00	.00	15.50	.00	578.45	.00	.00	578.45	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	287.00	.00	.00	.00	.00	143.50	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	423.60
TOTAL	3412.75	185.00	.00	.00	4895.50	63985.04	6813.29	.00	.00	78638.13	6186.54

MINUTES
CITY TRANSIENT TAX COMMITTEE

The meeting was held on January 6, 2025, at 5:30 o'clock p.m. by telephone conference call, due to inclement weather.

Committee members in attendance were Brandon Bellesine, Susan Croft, Bette DeMeritt, Marcy Kastens, Charlie Gipple and Karen Younce.

Karen Younce announced that we have one application to consider.

Anthony Car Show for an event to be held on May 17, 2025. Amount requested is \$3,500.00.

Karen advised the committee that the account balance is \$3,985.15 and the next distribution from the State should be deposited at the end of January, 2025.

The committee considered the application submitted by Troy Lankton for the 26th Annual Show & Shine Car Show to be held May 17, 2025, for \$3,500.00.

After discussion, it was moved by Susan Croft and seconded by Charlie Gipple to approve the application as submitted. Motion carried.

Since the Anthony Car Show application is an annual request, no Committee member will be present in person to present the committee's recommendation to the city commission for approval at the next commission meeting scheduled for January 21, 2025, at 6:00 p.m.

There being no further business to come before the committee, the meeting was adjourned.

Marcy Kastens, Secretary

REQUEST FOR PAYMENT OF CDBG FUNDS

CFDA 14.228

PART I: REQUEST FOR PAYMENT INFORMATION

GRANTEE - NAME The City of AnthonyGRANT NO. 23-HR-003STREET ADDRESS 124 S BluffREQUEST NO. Four (4)PO BOX 504Ckastens@AnthonyKansas.orgCITY, STATE, ZIP Anthony, KS 67003

Grantee's - E-mail address for notifying about ACH deposit

munruh@sckedd.org

Administrator - E-mail address for notifying about ACH deposit

PART II: STATUS OF CDBG FUNDS

AMOUNT

1	PAYMENT DUE & AMOUNT OF THIS REQUEST	<u>21,557.00</u>
2	CDBG GRANT AWARD	<u>300,000.00</u>
3	PROGRAM INCOME AND OTHER RECEIPTS	<u></u>
4	TOTAL FUNDS (2 + 3)	<u>300,000.00</u>
5	CDBG FUNDS RECEIVED TO DATE	<u>32,303.00</u>
6	TOTAL (1 + 5)	<u>53,860.00</u>
7	REMAINING CDBG FUNDS (4 - 6)	<u>246,140.00</u>

PART III: CERTIFICATION

I HEREBY CERTIFY THAT THE DATA REPORTED ABOVE IS CORRECT AND THAT THE AMOUNT REQUESTED IS NOT IN EXCESS OF CURRENT NEEDS

DATE _____ SIGNATURE _____ TITLE _____

DATE: _____ SIGNATURE _____ TITLE _____

PART IV: APPROVAL (FOR KANSAS DEPT. OF COMMERCE USE ONLY)

CDBG APPROVAL:

1. CONTRACT TERMINATION DATE: _____

2. AUTHORIZED SIGNATURE: _____

3. MONITORING RESOLUTION: CURRENT / PAST DUE / NA

4. QUARTERLY PROGRESS REPORTS: CURRENT / PAST DUE

FIELD REPRESENTATIVE _____ DATE _____

FISCAL _____ DATE _____

Kansas Department of Commerce
Small Cities Community Development Block Grant

(For Economic Development Grants, please attach a copy of summary of payment)

Kansas Dept of Commerce
1000 SW JACKSON STREET, SUITE 100
TOPEKA, KS 66612-1354

CDBG-F-CD
6/2017 (REV)

	ACTIVITY	BUDGET		TOTAL COST	CDBG \$			LOCAL/OTHER \$		
NO.	NAME (As on Budget Form)	CDBG	LOCAL		EXPENDED THIS RFP	EXPENDED TO DATE	AVAILABLE BALANCE	EXPENDED THIS RFP	EXPENDED TO DATE	AVAILABLE BALANCE
2a	Housing Rehabilitation	208,370.00	28,000.00	236,370.00	18,176.00	35,874.00	172,496.00		12,275.00	15,725.00
2b	Lead-Based Paint Activities	38,000.00		38,000.00	3,026.00	7,026.00	30,974.00			
2c	Demolition	15,000.00		15,000.00			15,000.00			
2e	Relocation	5,000.00		5,000.00			5,000.00			
2g	Housing Inspection	10,250.00		10,250.00	300.00	4,600.00	5,650.00			
3a	Administrative Activities	23,000.00	2,000.00	25,000.00		6,250.00	16,750.00		2,000.00	
3b	Legal	380.00		380.00	55.00	110.00	270.00			
TOTALS		300,000.00	30,000.00	330,000.00	21,557.00	53,860.00	246,140.00		14,275.00	15,725.00

Total Invoices this DD	1	\$21,557.00
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Total Expended this DD, CDBG and Local

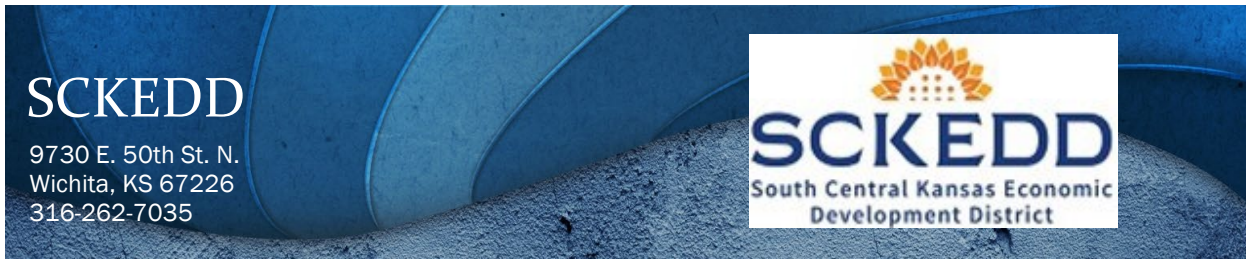
\$21,557.00

Total Expended

\$68,135.00

HOUSING CASH DISBURSEMENT REPORT

GRANTEE NAME:	City of Anthony				
GRANT NUMBER:	23-HR-003				
		CDBG \$		LOCAL \$	
Housing Rehabilitation		EXPENDED THIS RFP	EXPENDED TO DATE	EXPENDED THIS RFP	EXPENDED TO DATE
Rehabilitation		\$18,176	\$35,874		\$12,275
Radon Insulation					
HQS & Radon Inspection		\$300	\$4,600		
LSWP/Cleaning for Clearance		\$2,726	\$2,726		
TOTAL HOUSING REHABILITATION		\$21,202	\$43,200	\$0	\$12,275
LBP					
Risk Assessment			\$4,000		
Clearance Testing		\$300	\$300		
TOTAL LEAD BASE PAINT		\$300	\$4,300	\$0	\$0
Demolition					
Demolition					
Demolition Inspection					
TOTAL DEMOLITION		\$0	\$0	\$0	\$0
Temporary Relocation					
TOTAL TEMP RELOCATION		\$0	\$0	\$0	\$0
TOTAL HOUSING ACTIVITIES		\$21,502	\$47,500	\$0	\$12,275
Administration					
Administration		\$0	\$6,250	\$0	\$2,000
Legal		\$55	\$110		
TOTAL ADMINISTRATION		\$55	\$6,360	\$0	\$2,000
					6/21/2023



Invoice # 25-102

Date: 1/15/25

Bill To

Cyndra Kastens | City Clerk
124 S Bluff Ave, Anthony, KS 67003
620-842-5434

For

23-HR-003, City of Anthony
Rehabilitation of 436 S
Springfield

CDBG Activity	Amount
436 S Springfield	CDBG Cost
Final HQS Inspection	\$300.00
Final Radon Inspection - None Required	\$0.00
Final Lead Clearance	\$300.00
Total Payable to SCKEDD	\$600.00
Payable to Harper County Register of Deeds	Amount
436 S Springfield - Repayment Agreement Filings	\$55.00
Total Payable to Harper County ROD	\$55.00
Payable to Arambula Construction	Amount
436 S Springfield	Cost
CDBG Rehabilitation Cost	\$18,176.00
Lead Safe Work Practices Costs	\$2,726.00
Subtotal	\$18,176.00
Total Payable to Arambula Construction	\$20,902.00

Subtotal	\$21,557.00
Tax Rate	0.00%
Other Costs	
Total Cost	\$21,557.00

Make all checks payable to South Central KS Economic Development District
If you have any questions concerning this invoice, use the following contact information:
Megan Unruh | munruh@sckedd.org
Thank you for your business!

**ARAMBULA CONSTRUCTION CO., INC****2455 N. Broadway****Wichita, KS 67219****316-943-1727****316-943-2200 Fax****sales@arambulaconstruction.com****www.arambulaconstruction.com****Invoice**

Date	Invoice #
1/9/2025	6212

Bill To**SCKEDD****9730 E. 50th Street****Bel Aire, Kansas 67226**

Due Date	Terms	Job Location
1/9/2025	Due on receipt	436 Springfield

Item	Description	Qty	Rate	Amount
Siding	Exterior: LSWP Install vinyl siding to the back addition and to the two gables on the north and south of the main house. Wrap any exposed wood on door and window trim, soffit and fascia	1	12,650.00	12,650.00
Guttering	Exterior: LSWP Install new gutters with down spouts and concrete splash blocks	1	1,978.00	1,978.00
Mechanical	Install new 40 gallon electric water heater	1	1,950.00	1,950.00
Electrical	Interior Electrical: Make sure all receipts, lights and switches are working as designed and have covers. (Open ground in living room)	1	1,598.00	1,598.00
Lead/Abatem...	Costs for using lead safe work practices and clearance	1	2,726.00	2,726.00

Thank you for your business.

Total \$20,902.00

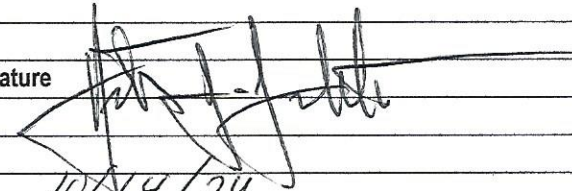
Please submit all payments to:

Payments/Credits \$0.00

Arambula Construction Co., Inc.
 2455 N. Broadway
 Wichita, KS 67219

Balance Due \$20,902.00***YOUR FEEDBACK MATTERS, PLEASE LEAVE US A REVIEW!***

Sherry Rishell
436 S Springfield
Anthony, KS

Description	Estimated Cost	Estimated KWAP Cost
Exterior: LSWP Install vinyl siding to the back addition and to the two gables on the north and south of the main house. Wrap any exposed wood on door and window trim, soffit and fascia.		12,650
Exterior: LSWP Install new gutters with down spouts and concrete splash blocks.		1,978
Mechanical: Install new 40 gallon electric water heater.		1,950
Interior Electrical: Make sure all recepts, lights and switches are working as designed and have covers. (Open ground in living room)		1,598
Total of Part 1	\$0.00	18,176
Part 2 Lead Activities		
Costs for using lead safe work practices and clearance		2,726
Total of Part 2	\$ -	2,726
Total of part 1 and 2	\$ -	20,902
Company <i>Arambula Construction Co., Inc</i>		
Contact <i>Hector J. Arambula</i>		
Signature 		
Date <i>10/14/24</i>		

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
1/21/24

Reminder: The overflow date for the street capital planning meeting will be Wednesday January 22nd at 6:00 p.m.

CONSENT AGENDA

1. Approve January 7, 2025 Regular Meeting Minutes
2. Approve Special Appropriations:

Fund #58 CDBG - SCKEDD - \$600.00 - Admin FY23-HR-003

Fund #58 CDBG - Harper County Register of Deeds - \$55.00 - Admin FY23-HR-003

Fund #58 CDBG - Arambula Construction - \$20,902.00 - Admin FY23-HR-003
3. Appropriation Ordinance No 3026 \$236,328.23
4. Approve 01.14.2025 Payroll \$78,638.13
5. Approve Transient Guest Tax Comm Recommendation to Award \$3,500 to Anthony Car Show for Annual Show and Shine Event in May 2025
6. Approve Pay Request #4 CDBG Grant 23-HR-003 \$21,557.00
7. Approve Investment Renewal:

Kanza CDARS 1028419178-General \$127,000-12 months

Kanza CDARS 1028418694-Wayne Dennis \$100,000-12 months

Kanza CDARS 1028417795-Wayne Dennis \$100,000-12 months
8. Approve Submission of 2025 KDOT KAIP Grant Application for Jet A

This is the grant Darin told you about that you guided me to just put on the consent agenda in January when we are ready to submit it. The application is not fully completed yet, but it will be due prior to the February meeting so I am getting the formal consent on here now. This would be to purchase Jet A fuel at the airport in accordance with the airport board project list the Commission approved.

9. Approve to Submit Application to the Build Kansas Fund for the Match Commitment on the KDOT KAIP Jet A Grant.

I have this application approval included for formality. I am still waiting for a response from KDOT on how much of the KAIP grant will be BIL money and therefore is subject to Build Kansas match. If none is, I will not apply. If some is, I can apply to Build Kansas for the match commitment. However, the deadline will be before the Commission meeting in February so I would need authority now or to call a special meeting. It is your choice.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
1/21/24

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Baseball Field Drainage Improvements - Rec Commission

The recreation commission has continued their effort to try to correct the drainage issues at the ballfields. They have a quote to do additional work that they would like to approve but since there has been historical efforts performed out there and additional dollars previously invested for this same purpose, the request has been made for the city commission to review the new effort and weigh in on approval of the work since it is city land. They are here just to review that and seek input/consent. Since the bid has not officially been awarded yet, there will be copies of the bid at the meeting and will be collected after so we do not impact the bidders bid negatively in a public meeting.

11. ID/Economic Development Board - Curt Miller

Curt wanted to come because of the appointment recommendation for Sheila (next agenda item). Since he is going to be here anyway, I wanted to share an economic/tourism idea I have been given and see if the Commission supports the effort and if the Eco Devo board could be tasked with the implementation of it since I am time limited.

12. Approve Appointment Recommendation of Sheila Adams to the ID/Economic Development Board

13. Sunrise 2nd Updates

I would like to update the Commission on some of the conversations I have had with potential home buyers.

14. 2025 Street Capital and Operational Planning Work Session

Admin Report:

1. KCC-40101d Grant – I completed the required first quarter report. January is the month that we should be preparing the RFP for a contractor. However, since we are planning to work with KMEA, we are not completing that step. I have not received the final confirmation from KMEA that we are going to be able to bypass the Davis Bacon Wage requirement. We think we can, but we need to determine for sure how we will retire the old transformers and make sure we do not need to contract that work. If we did, we would then be required to follow Davis Bacon and KMEA does not want to participate in that. So, we are still working this out. Otherwise, I did consult with KMEA last week to make this final determination and if successful, then to get started on the material review list and prepare a bid submission for materials so we can get our order in. I am concerned with lead times so this will be the priority focus for me and KMEA. Will keep you posted.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
1/21/24

2. Lake Trail – The survey work is complete and preliminary engineering drawings are being drafted. We will work on this draft with the landowner and start to prep the easement document. Once we have a completed working draft of the plan and easement, I will bring them to the Commission for review and input.
3. Sunrise 2nd – Work continues on Sunrise as we enter the actual housing development stage. I will be visiting with you at the Commission meeting in regard to some of the feedback received as we are entering these official processes.
4. Power Plant Soil Compliance – I am behind and need to get the application submitted. Perhaps next weekend I can. It is nearing the deadline. Will work to get it done.
5. Kayak Building – Bid requests are out with an open date of February 4th. I think we have the state permit issue completely avoided. I expect to have an email confirming this by Tuesday or Wednesday of this week.
6. CCLIP Main & Anthony – I am in the process of submitting the required documentation to the state to show we have completed the requirements of the construction easement.
7. EPA Water Technical Assistance – Still working on trying to finalize a master map of all the water main breaks that is prepared based off factual record data. The water department head is assisting in this effort as EPA needs this information as a priority. With the new change of office and the multiple executive orders signed today, we will have to watch to see if that changes the continued assistance received for this program. ?
8. Water Tower Repair – The water tower was repaired on January 14th. This repair was for the OUTSIDE only. The inside still needs repaired but that cannot be done until spring. Additionally, the process of what needs to be done inside the tank is partially what we would do when we service and maintain the tank, of which we are about to go out for bid to secure our service contracts for all the water tank cleanings. They are cleaned every three years and therefore, we will contract to do one set each year. In example, the tank in town on year, the tower the next, the two tanks at the water plant on the third year, then we start back over on the cycle so each tank is serviced every three years. Since we are in the process of rebidding to contract this service work we will just include the final inside repair work in this same bidding. Here are some photos of the exterior repair:

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
1/21/24

Before it was fixed:



After:

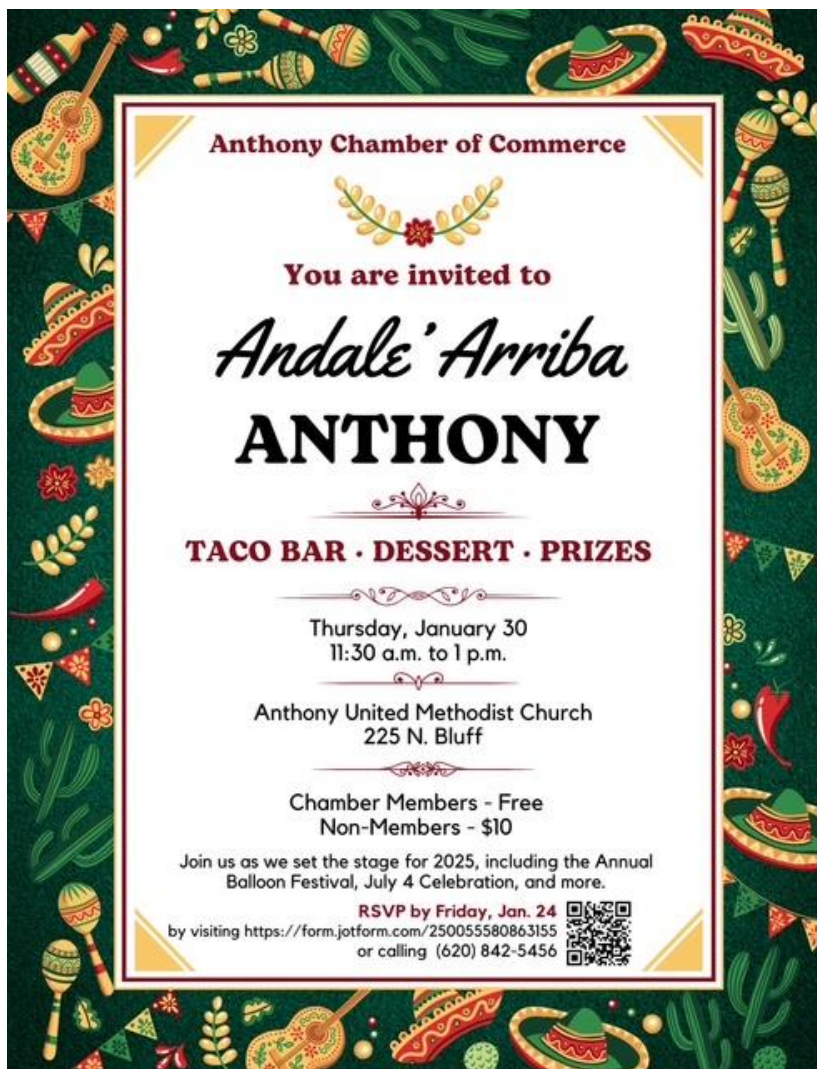


9. ID/Eco Devo Board – The board met on January 14th and worked on the draft survey. There was further discussion on how the board can aid in economic efforts. The survey will be presented to the commission once it is finalized.

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
1/21/24

10. CDBG Grant – We still need more applications for the grant. I met with the Housing Committee (Greg and Eric) to discuss possible actions toward soliciting additional applications. The housing committee will draft some literature to mail to the properties in the target area to see if we can gain some additional interest.
11. Fuel Storage Code – Kenny is still working on this effort and will report at the first meeting in February.
12. Wayne Dennis Fund – I will have copies of the Wayne Dennis documents at the next meeting for you to take with you and since we have such a long agenda at this meeting I have added this discussion to the February 4th meeting agenda.
13. Chamber of Commerce – Please note the invitation to the Annual Chamber meeting sent to all Chamber sponsors:



To: Anthony City Commission

Re: Chief of Police report

From: Kenny Hodson

Date: 01-21-2025

We investigated a burglary to a home in the 400 block of east Main

We investigated a domestic disturbance in the 500 block of S. Anthony and arrested Becca Sowter for domestic battery and aggravated battery.

We are investigating a case of breach of privacy and have turned the case over to the CA for possible charges.

We investigated one minor traffic accident.

DEPARTMENT REPORTS

December 23, 2024

ELECTRIC DISTRIBUTION**STREET**

Regular grading of town and lake roads
Sweeping as weather allows
Cleaning out the ditch on east Hayes Street
Serviced vehicles and equipment
Placed new culvert at West Street Auto
Snow removal on Main Street
Sanding icy roads
Opening snow drifted roads in town and at the lake

WATER/WASTEWATER

Rounds, Locates, Tickets
Tear down High Service Pump #1 Valve
Work on Water Loss Report

ELECTRIC PRODUCTION

DEPARTMENT REPORTS

December 30, 2024

ELECTRIC DISTRIBUTION**STREET**

Regular grading of town and lake roads
Sweeping as weather allows
Cleaning out the ditch on east Hayes Street
Serviced vehicles and equipment
Placed new culvert at West Street Auto
Snow removal on Main Street
Sanding icy roads
Opening snow drifted roads in town and at the lake

WATER/WASTEWATER

Rounds, Locates, Tickets
Put High Service Pump #1 Back Together
Water Tower Leaking
Repair Service at 402 S. Penn
Repair Faucet at the Municipal Hall
Work on Garfield Lift Station
Swap Meter at 422 N. Kansas
Replace Battery Maintainer on Big Red

ELECTRIC PRODUCTION

DEPARTMENT REPORTS

January 6th, 2025

ELECTRIC DISTRIBUTION**STREET**

Regular grading of town and lake roads
Sweeping as weather allows
Cleaning out the ditch on east Hayes Street
Serviced vehicles and equipment
Placed new culvert at West Street Auto
Snow removal on Main Street
Sanding icy roads
Opening snow drifted roads in town and at the lake

WATER/WASTEWATER**ELECTRIC PRODUCTION**