



# City Commission Regular Meeting

Tuesday, May 03, 2022 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## AGENDA

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

### PUBLIC COMMENT

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

### CONSENT AGENDA

1. Approve Regular Meeting Minutes of April 19, 2022
2. Special Appropriations:  
  
Fund#34 Capital Airport - EBH \$430.73 - Demolition RPZ
3. Ordinance No. 6111 \$168,354.59
4. Approve 04.26.2022 Payroll \$51,494.22
5. Approve ID Board Utility Incentive Recommendation - Carter's IDevice
6. Approval to Correct Appropriation Recoding on previous Accounts Payable from Electric to Capital Electric  
  
Fund#34 Electric Distribution-Techline \$10,256.90-East Rural Poles  
  
Fund #34 Electric Distribution-Border States \$3,566.32-East Rural Wire

### PUBLIC HEARINGS - NONE

### REGULAR BUSINESS

7. RFP Opening: Compensation Study

8. 2022 Anthony Street Sealing Project Bid Opening
- [9.](#) Police Department Security Entrance
10. Economic Development Videos
11. Lamp Posts on Steadman and Courthouse
- [12.](#) Health Resolution 1099 501 S. Lincoln Davidson 2022

#### **STAFF REPORTS**

- [13.](#) Administrator Report
14. Chief of Police Report (Will be available at the meeting)

#### **EXECUTIVE SESSION - NONE**

15. Executive Session for Personnel Pursuant to “Personnel Matters of Non-Elected Personnel, K.S.A. 75-4319 (b) (1).”

#### **ADJOURNMENT**

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#### Standing Committees:

- |   |                                      |
|---|--------------------------------------|
| a. Commissioner of Finance:                   | Jan Lanie – Sherrie Eaton (Vice)     |
| b. Commissioner of Utilities Depts.:          | Kenny Hodson Jr. – Jan Lanie (Vice)  |
| c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Eric Smith (Vice)    |
| d. Commissioner of Street Dept., Airport:     | Eric Smith – Kenny Hodson Jr. (Vice) |



# City Commission Regular Meeting

Tuesday, April 19, 2022 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

## MINUTES

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Jan Lanie  
Commissioner Kenny Hodson Jr.  
Commissioner Eric Smith

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Water/Wastewater Dept Head Terry Stark, Electric Distribution Dept. Head Jerry Angle, Deputy Police Chief Nate Houston, Mechanic Justin Arnold, Billing Clerk Callie Carpenter, Tiffany Asper, Josie Duwe, Creighton and Teresa Cullop, Mike Yoder, Wren Robinson, Gillian Struble, Trevor Cullop, Sandra Owen and Donna Crowe.

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

### PUBLIC COMMENT

Mayor Cleveland asked the room if there were any public comments. There was the introduction of new city employees. Callie Carpenter as Utility Billing Clerk and Nathan Houston as Deputy Police Chief. Mayor Cleveland read thank you notes from the Bob Lee Family and Jan Truby.

### CONSENT AGENDA

1. Approve Regular Meeting Minutes of April 5, 2022
2. Approve Special Meeting Minutes of April 11, 2022

### 3. Special Appropriations:

Fund#34 Capital Lake Maint & Imp - Joel Walker \$133.40 - 1/3 Crop Damage

Fund#34 Capital Lake Maint & Imp - Blake Bollman \$266.60 - 2/3 Crop Damage

### 4. Appropriation Ordinance No. 6110 \$182,603.13

### 5. Approve 04.12.2022 Payroll \$51,459.06

### 6. Approve SRLF Drawdown #5 WWTF Cell 1 Repair C20-3005-01 \$2,500

Mayor Cleveland asked if any consent agenda items should be pulled for further discussion. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

## PUBLIC HEARINGS - NONE

## REGULAR BUSINESS

### 7. Heavy Duty Shop Lift Bid Awarded to Central Equipment

One bid was received from Central Equipment. After allowing Justin Arnold time to review the bid, the Commission came back to this item and made a motion to accept the bid from Central Equipment for a heavy-duty shop lift for \$16,778.03 contingent upon meeting all the bid specifications.

Motion made by Commissioner Hodson Jr., Seconded by Commissioner Smith. Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

### 8. Transformer Bid Awarded to T&R Electric

One bid was received from T&R Electric. After allowing Jerry Angle time to review the bid, the Commission came back to this item and made a motion to accept the bid of \$27,942.00 plus sales tax from T & R Electric for the following transformers:

QTY	Category	Phase	KVA	HV	LV
6 Pole Mount	1	5	7200/12470Y	120/240	
6 Pole Mount	1	10	7200/12470Y	120/240	
3 Pole Mount	1	15	7200/12470Y	120/240	
4 Pole Mount	1	25	7200/12470Y	120/240	
3 Pole Mount	1	37.5	7200/12470Y	120/240	
3 Pad Mount	1	50	7200/12470Y	120/240	

Motion made by Commissioner Smith, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**9. New Lake Sign Approved**

Wren Robinson was present to show the Commissioners the proposed new sign to replace the main lake entrance sign by Campsite A. A motion was made to approve the new sign and continue to seek funding for their project.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**10. New Gun Club Sign Approved**

Sandra Owen, Gillian Struble, and Trevor Cullop were present representing the CHS Shooting Team and Anthony Gun Club to seek permission to install a gun club sign. After discussion, a motion was made to approve the gun club sign with the recommendation to seek funding and come back if they are unable to secure it.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**11. Recreation Commission and City Commission Moving Forward to Allow Alcohol at Ballfields**

Tiffany Asper, representing the Anthony Recreation Commission, informed the Commission that in October 2021 the Recreation Commission approved to allow alcohol at the ballfields via a special use permitting system which would be required to be approved for each event. The Commission guided the Administrator to determine what legal options and code changes would be required to allow the request. The Commission further guided Tiffany Asper to consult with the Recreation Commission and report back to the City Commission on what the Rec's policy is on rental/usage of the ballfields.

**12. Josie Duwe Appointed to Recreation Commission to Fill Remainder of a Four-Year Term to Expire in 2025**

A motion was made to appoint Josie Duwe to the Recreation Commission to fill the remainder of a four-year term to expire in 2025.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**13. Fence Placement in City Right of Way Approved for Mike Yoder**

Mike Yoder was present to request permission to place a fence on City property (in City Right-of-Way) which would connect to his existing building, also located in the R/W on the south side at 220 S Franklin. After much discussion, a motion was made to allow Mike Yoder to place the fence in the city right of way on the south side at 220 S Franklin. The fence will be located 3' from the north edge of the north right of way of Grant St.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.  
 Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**14. LMI Survey - Donna Crowe**

Donna Crowe was present to refresh the Commission on what LMI is, options for performing a survey, and seek the Commission's guidance on which option they would like to proceed on. The Commission directed Donna to gather more information and report back.

**15. Health Nuisance Issued for 501 S. Lincoln Davidson 2022**

The Commission reviewed the nuisance. A motion was made to approve the Findings of Fact and issue the order.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.  
 Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**16. Tritan Swim League Kanza Bank Checking Account Ordered Closed**

A motion was made to close the Tritan Swim League account at Kanza Bank connected to the City's EIN number.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.  
 Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**17. BASE Grant - Sunrise 2nd Addition Match Approved**

Administrator Kastens reported the exciting news that the joint project grant between the City of Anthony and Harper, sponsored by the Harper County Community Foundation, was awarded \$3,000,000 by the Governor last week. After discussion, a motion was made that the City of Anthony does hereby commit matching funds in the amount of \$697,292.00 to the Harper County Community Foundation BASE Grant project as follows: \$315,900.96 ARPA Funds, \$264,062.96 Street Capital Funds, \$107,276.08 Special Streets and Highway Funds, and \$10,052.00 in Economic Development Funds (as paid for land in 2021).

Motion made by Commissioner Hodson Jr., Seconded by Mayor Cleveland.  
 Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**18. FAA Cares Act, CRRSA, and ARPA Grants Prioritized**

The Administrator verified additional grant guidelines and options with the Commission to seek funding priority with the FAA grant money. The Commission prioritized the funding based on need as follows: CARES Act - (1) fuel pump (2) airport sign (3) marketing event as money permits. CRRSA and ARPA Grant: Pilots Lounge – replace carpet and couches. Any remaining grant dollars will go toward airport operational expenses.

**19. CID Update- Commissioner Smith**

Commissioner Smith gave an update on his attendance at a CID Meeting.

**20. Dedication of Mary Hixson Bench May 22nd @ 5:00 p.m.**

The Dedication of Mary Hixson's Bench will be Sunday, May 15, 2022, at 6:00 p.m. at the Anthony Lake. A flier provided by the PRIDE Committee will be placed in the utility bills this month.

**STAFF REPORTS****21. Administrator Report**

The Admin provided a written report on Patterson Health Center tax credit program, Electric Distribution Annual Operating Plan, Staffing, Audit, Street Sealing and Tree Trimming Bids, Compensation Study and other department activities.

**22. Chief of Police Report**

I contacted someone on north Springfield about their noisy rooster  
 We served some papers  
 We investigated a trash can fire in the 100 block of east Main. We arrested Christina Horbatenko for arson  
 We investigated a criminal damage to property in the 700 block of north Jennings  
 We investigated a criminal damage to property in the 600 block of north Anthony  
 We investigated one minor traffic accident  
 We placed four kids ageing 8 mo. to 9 years old into protective custody and transported them to a location out of town

**EXECUTIVE SESSION - NONE****ADJOURNMENT**

A motion was made to adjourn the regular meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator



Evans, Bierly, Hutchison & Associates, P.A.  
 1105 Williams | Great Bend, KS 67530  
 620.793.8411

Cyndra Kastens  
 City of Anthony  
 124 South Bluff  
 PO Box 504  
 Anthony, KS 67003

April 20, 2022

Project No: R3703.1  
 Invoice No: 13772

Project R3703.1 Anthony Airport Runway 36 RPZ Land Acquisition 2019  
 Project Manager: Darin Neufeld

Professional Services from February 27, 2022 to April 20, 2022

**Amount Due**

Billing Phase	Fee	Earned
Property Acquisition	18,131.06	18,131.06
Environmental	5,500.00	5,500.00
Relocation	11,500.00	11,500.00
ALP Update	2,473.76	2,473.76
DBE Program	0.00	0.00
Design Demolition	10,050.00	10,050.00
Inspection Demolition	14,950.00	14,950.00
Total Fee	62,604.82	62,604.82
	Previous Fee Billing	62,174.09
	Current Fee Billing	430.73
	<b>Total Fee</b>	<b>430.73</b>
	<b>Total this Invoice</b>	<b>\$430.73</b>



**BALANCE SHEET**  
**CALENDAR 5/2022, FISCAL 5/2022**

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	12,239.88-	1,001,685.25
02-00-0010	WATER	9,069.49-	1,099,344.92
03-00-0010	ELECTRIC	17,602.27-	4,059,973.54
04-00-0010	SALES TAX & STATE FEES		32,214.25
05-00-0010	SEWAGE DISPOSAL	3,650.71-	384,326.69
10-00-0010	EMP INSURANCE/BENEFIT	31,230.06-	307,221.93
12-00-0010	AIRPORT	539.46-	163,541.86
14-00-0010	INDUSTRIAL DEVELOPMENT		19,745.15
16-00-0010	SERVICE DEPOSIT		75,358.23
17-00-0010	SPECIAL STREETS & HIGHWAY		192,185.23
18-00-0010	PUBLIC RELIEF		26,000.49
19-00-0010	WATER UTILITY RESERVE		103,981.31
21-00-0010	WWTF LOAN 2000		202,270.98
23-00-0010	WATER DEBT SVC RESERVE S2013		17,170.93
24-00-0010	BOND & INTEREST		52,100.13
26-00-0010	RECREATION COMMISSION	1,029.56-	109,001.24
29-00-0010	RECREATION		3,417.20
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		113,694.71
32-00-0010	SPECIAL PARKS & RECREATION		23,233.04
34-00-0010	CAPITAL IMPROVEMENT	430.73-	1,735,147.89
37-00-0010	GO BONDS S2010 POOL		19,075.76
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		1,268,471.91
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50
45-00-0010	SEWER RESERVE		80,000.00
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		180,850.71
71-00-0010	CASH CONTROL		157,950.48
75-00-0010	COSTS OF ISS.ELEC BONDS 2013		2,421.53
81-00-0010	WASTEWATER LAGOON CLEANING		164,600.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		67,962.03
83-00-0010	ELECTRIC/EQUIP REPLACEMENT	57,780.00-	1,840,179.53
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		6,454.04
89-00-0010	TRANS GUEST APPROVED	2,423.76-	8,516.99
96-00-0010	WAYNE DENNIS FUNDS		33,276.24
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		1,099.58
		=====	=====
	PROOF	135,995.92-	16,077,348.61
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# CLAIMS REPORT

Check Range: 4/21/2022- 5/04/2022

# 6111

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
ANTHONY CHAMBER OF COMMERCE	2022 CHAMBER DUES		100.00	46310	5/04/22
AT&T	HALL WIFI		52.79	46307	5/04/22
BERRY TRACTOR & EQUIP CO	#34 LIGHT ASSEMBLY		154.31	46312	5/04/22
BOLEN OFFICE SUPPLY	CHECK PRINTING		135.82	46313	5/04/22
CITY OF ANTHONY	POLICE DEPT MAILING		168.16	1249369	5/03/22
CITY OF ANTHONY	REIMB APRIL BCBS		2,489.55	46318	5/04/22
ECOWATER SYSTEMS	PD WATER		9.00	46320	5/04/22
FIRST BANK	MAY'S GRADER		2,963.50	1249366	5/03/22
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		75.16	46322	5/04/22
GALLS INCORPORATED	BELT FOR HODSON		39.60	46323	5/04/22
GREAT-WEST FINANCIAL	4/26/22 PR		508.51	1249363	4/26/22
IRS PAYROLL TAXES	4/26/22 PR		3,205.10	1249361	4/26/22
J & J DRAINAGE PRODUCTS CO.	WEST ST CULVERT @ KDOT ENTRCE		912.40	46324	5/04/22
KANSAS PAYMENT CENTER	4/26/2022 PR		207.69	1249359	4/26/22
KANZA BANK	MAY FIRE TRUCK		2,783.26	46325	5/04/22
KPERS	4/26/22 PR		2,521.96	1249358	4/26/22
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		500.24	1249360	4/26/22
LD ENTERPRISES INC	SPECIAL USE STICKERS		30.00	46328	5/04/22
LIBERTY NATIONAL	MAY		12.12	1249364	5/03/22
MANHATTANLIFE ASSURANCE COMP	CANCER INS		57.73	46329	5/04/22
MATTHEW W RICKE ATTY AT LAW LL	DIVERSIONS		105.00	46330	5/04/22
MIDWEST TRUCK EQUIPMENT INC	SEAL KIT FOR #30		133.86	46331	5/04/22
NEW YORK LIFE	EMP LIFE INS		4.85	46332	5/04/22
PIONEER CELLULAR	PIONEER CELLULAR		29.41	46334	5/04/22
PURE WORKPLACE SOLUTIONS	DEPOSIT ON OFFICE DESK		294.00	46335	5/04/22
SAFE LIFE DEFENSE	VEST, ARMOR, PATCH HOUSTON		865.80	46337	5/04/22
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		414.13	46336	5/04/22
TERMINIX PROCESSING CENTER	HALL PEST CONTROL		72.84	46341	5/04/22
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		225.43	46342	5/04/22
VISION SERVICE PLAN	MAY		111.16	1249365	5/03/22
01 GENERAL OPERATING TOTAL			19,183.38		
WATER					
AMAZON CAPITAL SERVICES	LAKE T/P & PAPER TOWELS		101.01	46308	5/04/22
BOLEN OFFICE SUPPLY	CHECK PRINTING		135.82	46313	5/04/22
CITY OF ANTHONY	OFFICE MAILING		11.26	1249369	5/03/22
CITY OF ANTHONY	REIMB APRIL BCBS		7,008.74	46318	5/04/22
CITYCODE FINANCIAL LLC	ONLINE AD SUPERINTENDENT		16.67	46316	5/04/22
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		75.16	46322	5/04/22
GREAT-WEST FINANCIAL	4/26/22 PR		50.55	1249363	4/26/22
IRS PAYROLL TAXES	4/26/22 PR		2,068.13	1249361	4/26/22
KS DEPT OF HEALTH & ENVIRON.	1ST QTR WATER TESTING		72.00	46327	5/04/22
KANSAS RURAL WATER ASSOC.	2022 CONFERENCE TODD/DAVE/TERR		615.00	46326	5/04/22
KPERS	4/26/22 PR		1,393.41	1249358	4/26/22
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		307.91	1249360	4/26/22
LD ENTERPRISES INC	BOAT STICKERS 2022		326.67	46328	5/04/22
LIBERTY NATIONAL	MAY		10.02	1249364	5/03/22
MANHATTANLIFE ASSURANCE COMP	CANCER INS		22.00	46329	5/04/22
MUTUAL OF OMAHA	MAY'S LIFE INS		40.99	1249368	5/03/22
NEW YORK LIFE	EMP LIFE INS		16.76	46332	5/04/22
PIONEER CELLULAR	PIONEER CELLULAR		89.38	46334	5/04/22
PITNEY BOWES INC	ADDED POSTAGE		125.00	1249356	4/26/22



# CLAIMS REPORT

Check Range: 4/21/2022- 5/04/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		278.01	46336	5/04/22
TELE-COMMUNICATIONS INC	APRIL ANSWERING SERVICE		90.00	46340	5/04/22
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		84.12	46342	5/04/22
VISION SERVICE PLAN	MAY		75.88	1249365	5/03/22
02 WATER TOTAL			13,014.49		
ELECTRIC					
AMAZON CAPITAL SERVICES	KEYBOARD/PENS/NOTEPADS		17.55	46308	5/04/22
JERRY ANGLE	BOOT REIMBURSE		150.00	46309	5/04/22
ATMOS ENERGY	P PLANT GAS		459.05	46311	5/04/22
BOLEN OFFICE SUPPLY	CHECK PRINTING		135.82	46313	5/04/22
CITY OF ANTHONY	EASEMENT DEED		106.01	1249369	5/03/22
CITY OF ANTHONY	REIMB APRIL BCBS		11,247.70	46318	5/04/22
CITYCODE FINANCIAL LLC	ONLINE AD SUPERINTENDENT		16.67	46316	5/04/22
DIRECTOR OF TAXATION	1ST QT 22 USE TAS		212.94	1249362	4/26/22
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		75.16	46322	5/04/22
GREAT-WEST FINANCIAL	4/26/22 PR		363.96	1249363	4/26/22
IRS PAYROLL TAXES	4/26/22 PR		4,301.18	1249361	4/26/22
KPERS	4/26/22 PR		3,163.09	1249358	4/26/22
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		733.21	1249360	4/26/22
LD ENTERPRISES INC	TURN ON/OFF PADS		26.67	46328	5/04/22
LIBERTY NATIONAL	MAY		113.89	1249364	5/03/22
MANHATTANLIFE ASSURANCE COMP	CANCER INS		94.52	46329	5/04/22
MUTUAL OF OMAHA	MAY'S LIFE INS		93.54	1249368	5/03/22
NEW YORK LIFE	EMP LIFE INS		21.57	46332	5/04/22
OFFICE OF THE ST FIRE MARSHALL	BOILER CERT FEES 2022		90.00	46333	5/04/22
PIONEER CELLULAR	PIONEER CELLULAR		31.21	46334	5/04/22
PITNEY BOWES INC	ADDED POSTAGE		250.00	1249356	4/26/22
PURE WORKPLACE SOLUTIONS	DEPOSIT ON OFFICE DESK		294.00	46335	5/04/22
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		298.52	46336	5/04/22
STANION WHOLESALE ELECTRIC CO	STOCK/PLATES/SPLICES/QUAD WIRE		3,633.59	46339	5/04/22
TELE-COMMUNICATIONS INC	APRIL ANSWERING SERVICE		90.00	46340	5/04/22
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		433.72	46342	5/04/22
VISION SERVICE PLAN	MAY		157.00	1249365	5/03/22
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS		16.08	46343	5/04/22
03 ELECTRIC TOTAL			26,626.65		
SALES TAX & STATE FEES					
DIRECTOR OF TAXATION	MARCH 2022		10,414.14	1249357	4/26/22
04 SALES TAX & STATE FEES TOTAL			10,414.14		
SEWAGE DISPOSAL					
AMAZON CAPITAL SERVICES	KEYBOARD/PENS/NOTEPADS		17.54	46308	5/04/22
BOLEN OFFICE SUPPLY	CHECK PRINTING		135.81	46313	5/04/22
CITY OF ANTHONY	EBH MAILING ON LAGOONS		31.05	1249369	5/03/22
CITY OF ANTHONY	REIMB APRIL BCBS		2,959.85	46318	5/04/22
CITYCODE FINANCIAL LLC	ONLINE AD SUPERINTENDENT		16.66	46316	5/04/22
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		75.14	46322	5/04/22
GREAT-WEST FINANCIAL	4/26/22 PR		19.48	1249363	4/26/22
IRS PAYROLL TAXES	4/26/22 PR		701.37	1249361	4/26/22
KPERS	4/26/22 PR		532.96	1249358	4/26/22

**CLAIMS REPORT**  
Check Range: 4/21/2022- 5/04/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		100.18	1249360	4/26/22
LD ENTERPRISES INC	TURN ON/OFF PADS		26.66	46328	5/04/22
LIBERTY NATIONAL	MAY		.59	1249364	5/03/22
MANHATTANLIFE ASSURANCE COMP	CANCER INS		9.55	46329	5/04/22
MUTUAL OF OMAHA	MAY'S LIFE INS		10.39	1249368	5/03/22
NEW YORK LIFE	EMP LIFE INS		7.28	46332	5/04/22
PITNEY BOWES INC	ADDED POSTAGE		125.00	1249356	4/26/22
PURE WORKPLACE SOLUTIONS	DEPOSIT ON OFFICE DESK		294.00	46335	5/04/22
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		52.28	46342	5/04/22
VISION SERVICE PLAN	MAY		13.91	1249365	5/03/22
			-----		
05 SEWAGE DISPOSAL TOTAL			5,129.70		
EMPLOYEE BENEFIT					
BCBS OF KANSAS	MAY 2022		24,511.30	1249367	5/03/22
CITY OF ANTHONY	REIMB APRIL BCBS		6,648.23	46318	5/04/22
MUTUAL OF OMAHA	MAY'S LIFE INS		70.53	1249368	5/03/22
			-----		
10 EMPLOYEE BENEFIT TOTAL			31,230.06		
AIRPORT					
CITY OF ANTHONY	ELECTRIC REIMBURSEMENT MAR 22		240.26	46318	5/04/22
EVANS-BIERLY-HUTCHISON & ASSOC	AIRPORT RADIO		235.50	46321	5/04/22
IRS PAYROLL TAXES	4/26/22 PR		231.81	1249361	4/26/22
KPERS	4/26/22 PR		159.49	1249358	4/26/22
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		32.61	1249360	4/26/22
MANHATTANLIFE ASSURANCE COMP	CANCER INS		14.86	46329	5/04/22
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		47.04	46336	5/04/22
VISION SERVICE PLAN	MAY		1.80	1249365	5/03/22
			-----		
12 AIRPORT TOTAL			963.37		
RECREATION COMMISSION					
BRENNTAG SOUTHWEST, INC.	CHLORINE		952.24	46314	5/04/22
CITY OF ANTHONY	ELECTRIC REIMBURSEMENT MAR 22		8.83	46318	5/04/22
IRS PAYROLL TAXES	4/26/22 PR		118.00	1249361	4/26/22
KPERS	4/26/22 PR		8.35	1249358	4/26/22
KS DEPT OF REV-WITHHOLDING	4/26/22 PR		2.40	1249360	4/26/22
LIBERTY NATIONAL	MAY		1.74	1249364	5/03/22
PIONEER CELLULAR	PIONEER CELLULAR		65.57	46334	5/04/22
VISION SERVICE PLAN	MAY		1.18	1249365	5/03/22
			-----		
26 RECREATION COMMISSION TOTAL			1,158.31		
CAPITAL IMPROVEMENT FUND					
EVANS-BIERLY-HUTCHISON & ASSOC	DEMOLITION RPZ		430.73	46321	5/04/22
			-----		
34 CAPITAL IMPROVEMENT FUND TOTAL			430.73		
ELECTRIC EQUIPMENT/REPLAC					
SOLOMON CORPORATION	3-500KVA, 7620V REGULATORS		57,780.00	46338	5/04/22
			-----		
83 ELECTRIC EQUIPMENT/REPLAC TOTAL			57,780.00		



# CLAIMS REPORT

Check Range: 4/21/2022- 5/04/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TRANSIENT GUEST APPROVED					
CARS	CAR SHOW		150.00	46315	5/04/22
TROY LANKTON	CAR SHOW		2,273.76	46319	5/04/22
89 TRANSIENT GUEST APPROVED TOTAL			2,423.76		
Accounts Payable Total			168,354.59		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
01	GENERAL OPERATING	19,183.38
02	WATER	13,014.49
03	ELECTRIC	26,626.65
04	SALES TAX & STATE FEES	10,414.14
05	SEWAGE DISPOSAL	5,129.70
10	EMPLOYEE BENEFIT	31,230.06
12	AIRPORT	963.37
26	RECREATION COMMISSION	1,158.31
34	CAPITAL IMPROVEMENT FUND	430.73
83	ELECTRIC EQUIPMENT/REPLAC	57,780.00
89	TRANSIENT GUEST APPROVED	2,423.76
-----		
	TOTAL FUNDS	168,354.59

PRUPDT00 Thu Apr 21, 2022 8:33 AM City of Anthony KS  
 09.21.21 PAID THROUGH 4/17/2022 COST CENTER REPORT  
 CALENDAR 4/2022, FISCAL 4/2022 DATES 4/17/2022 -- 4/26/2022

OPER: J D  
 JRNL 3784

PAGE Item 4.

2ND PROLL OF MONTH

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	22.13	.00	.00	.00	24.01	1030.76	.00	.00	.00	1066.23	307.20
102 POLICE	276.50	.00	.00	.00	302.50	7436.39	.00	.00	.00	7874.58	1940.91
103 FIRE	9.00	.00	.00	.00	9.00	168.57	.00	.00	.00	168.57	.00
104 STREET	275.50	.00	.00	.00	301.50	5496.12	.00	.00	.00	6057.40	1067.96
105 GEN-ZONING	.00	.00	.00	.00	.00	156.54	.00	.00	.00	156.54	.00
230 WATER-LAKE	103.50	.00	.00	.00	103.50	1684.66	.00	.00	.00	1684.66	385.73
231 WATER-PRODUCTIO	2.75	.00	.00	.00	2.75	48.46	.00	.00	.00	48.46	.00
232 WATER-DISTRIBUT	328.00	.00	.00	.00	425.95	4248.90	.00	.00	.00	5908.62	1246.42
233 WATER-COMM& GEN	70.30	.00	.00	.00	75.60	1962.58	.00	.00	.00	2069.85	.00
331 ELECTRIC-PROD	536.25	.00	.00	.00	578.00	6674.78	.00	.00	.00	7583.07	1347.97
332 ELEC-DISTRIBUTI	616.00	.00	.00	.00	656.10	8158.77	.00	.00	.00	8910.61	2188.34
333 ELECTRIC-COMM	88.13	.00	.00	.00	94.39	3359.73	.00	.00	.00	3487.43	130.50
533 SEWER-COMM & GE	20.69	.00	.00	.00	22.00	361.90	.00	.00	.00	389.76	.00
534 SEWER-TREATMENT	254.75	.00	.00	.00	265.20	2754.19	.00	.00	.00	2978.92	.00
1201 AIRPORT	46.00	.00	.00	.00	46.00	1061.68	.00	.00	.00	1061.68	.00
2601 REC - GEN	13.00	.00	.00	.00	13.00	206.19	.00	.00	.00	206.19	.00
2622 REC - BALL	34.50	.00	.00	.00	34.50	537.50	.00	.00	.00	537.50	.00
5102 OT GEN POLICE	.00	6.50	.00	.00	6.50	.00	164.45	.00	.00	164.45	.00
5104 OT GEN STREET	.00	.50	.00	.00	.50	.00	11.78	.00	.00	11.78	.00
5232 OT WATER DIST	.00	6.50	.00	.00	6.50	.00	225.88	.00	.00	225.88	.00
5233 OT WA COMM/GEN	.00	5.75	.00	.00	5.75	.00	159.09	.00	.00	159.09	.00
5331 OT ELEC PROD	.00	7.50	.00	.00	7.50	.00	331.81	.00	.00	331.81	.00
5332 OT ELEC DIST	.00	3.50	.00	.00	3.50	.00	150.51	.00	.00	150.51	.00
5534 OT SEWER TREAT	.00	6.00	.00	.00	6.00	.00	208.13	.00	.00	208.13	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	105.00	.00	.00	.00	.00	52.50	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	572.29
TOTAL	2697.00	36.25	.00	.00	3095.25	45347.72	1251.65	.00	.00	51494.22	9187.32

# The Anthony Industrial Development Corporation

Helping to Keep Anthony “Active, Attractive and Alive”

To: Anthony City Commission  
124 South Bluff  
Anthony KS, 67003

April 28, 2022

From: Anthony Industrial Development Corporation  
124 South Bluff  
Anthony, Ks 67003

Subject: Utility Incentive, Carter’s iDevice Repair

The ID Board is requesting a utility incentive reduction for Carter’s iDevice Repair, typically granted to new business start-up in the City of Anthony, Kansas. Christian Carter Owner is the operator of Carter’s iDevice Repair. The ID Board supports this incentive application as follows: The reduction applies only to the “Base charge.”

1. June 2022 thru June 2023 10%
2. June 2023 thru June 2024 8%
3. June 2024 thru June 2025 6%
4. June 2025 thru June 2026 4%
5. June 2026 thru June 2027 2%

This reduction is not transferable to a new owner or operator. It is understood to maintain this incentive all taxes and all utilities billed by the City of Anthony are current. It is further understood once a business become not current the business will become dis-enrolled and not allowed to reenter the program

Your Anthony Industrial Development Corporation supports this request to assist this business in remaining viable in our community.

Sincerely

*Mike Lanie*

---

Mike Lanie, President  
Anthony Indus. Dev. Corp.

ML/gw





# TECHLINE, Inc.

9609 Beck Circle ■ Austin, Texas 78758-5401  
Phone: (512) 833-5410 ■ Fax: (512) 833-5407

# 200547

Item 6.

## INVOICE

CUST.#: 9935  
SHIP TO: CITY OF ANTHONY, KS  
124 S BLUFF  
ANTHONY, KS 67003

BILL TO: CITY OF ANTHONY, KS  
PO BOX 504  
ANTHONY, KS 67003

INVOICE DATE	SHIPPED	ORDER NO.
		7211911-00
P.O. NO.	PAGE #	TERMS
48935	1	NET 30 DAYS
INSTRUCTIONS		
SHIP POINT		SHIP VIA
** Drop Ship **		BEST WAY

### Please remit all payments to:

Techline, Inc.  
P.O. Box 674005  
Dallas, TX 75267-4005

### Please remit overnight payments to:

Techline, Inc.  
4400 Amon Carter Blvd.  
Suite 110  
Fort Worth, TX 76155  
(972) 705-4267

LINE NO.	QUANTITY ORDERED	QUANTITY B.O.	PRODUCT AND DESCRIPTION	QTY. SHIPPED	QTY. U/M	UNIT PRICE	AMOUNT (NET)
1	60		LEAD TIME 8-10 WEEKS DELIVERED VIA SELF UNLOADER TO ANTHONY 35CL3-PENTA Pole, Wood, 35FT CL3 PENTA		EA	359.00	21540.00 7180.00 502.40
2	15		40CL3-PENTA Pole, Wood, 40FT CL3 PENTA M20		EA	446.00	6690.00 2230.00 156.10
3	5		45CL3-PENTA Pole, Wood, 45FT CL3 PENTA		EA	538.00	2690.00
3	Lines Total		Qty Shipped Total	80		Total Taxes Invoice Total	30920.00 2782.80 33702.80
<p>"Fast Rural poles"</p> <p>7180.00 646.20 2230.00 200.70 9410.00 + 846.90 tax \$10,256.90 →</p> <p>Qty 20 of 35' poles Qty 5 of 40' poles 34-18-3080 from # 46240 03-32-3040</p>							<p>20@ 7180.00 646.20 5@ 2230.00 200.70 40@ 14360.00 1292.40 10@ 4460.00 401.40 5@ 2690.00 242.10 33702.80</p> <p>95% AP 4484</p>

Last Page

Past due invoices will accrue interest at the rate of one and one-half percent (1.5%) per month (18% per year).


**BORDER STATES**
*Supply Chain Solutions™*

Border States Electric Supply

**INVOICE**

BSE Invoice: 923619181

Cust Acct#: 209607

P.O.#: 009

Sales Order#: 36289167

Sales Doc Type: Sales Order

Packing Slip#: 8032993806

Ordered By: Jerry Angle

Payment Terms: Net 25th prox

Date: 01/28/2022

Page 1 of 1

 Border States Electric - WIC  
 3800 W Dora St  
 Wichita KS 67213-1211  
 Phone: 316-945-1313

 City of Anthony KS  
 PO Box 504  
 Anthony KS 67003-0504

Move 3566.32 " Recode East Rural Wire"  
 and 10,256.90 " Recode East Rural Poles"

from 03-32-3040 to 34-18-3080

 should have been  
 paid from Capital.



**Please remit to:**

Border States Industries Inc

NW 7235

PO Box 1450

Minneapolis MN 55485-1450

**Ship to:**

City of Anthony KS

124 S Lawrence Ave

Anthony KS 67003

Cust Item	BSE Item	Material MFG - Description	Order Qty	Ship Qty	Back Ordered	Price	Per	UoM	Total Value
	000010	3395564 ACSR - 2-SPARATE-7/1-ACSR-600# KRIZ	1,200 LB	1,212		275.00/100		LB	3,333.00

Total due by 02/25/2022

Mail at least 7 business days before due date.

Shipping and Handling \$

0.00

Total \$

3,333.00

State Tax \$	6.500 %	216.65
County Tax \$	0.000 %	0.00
Local Tax \$	0.500 %	16.67
Other Tax1 \$	0.000 %	0.00
Other Tax2 \$	0.000 %	0.00
Other Tax3 \$	0.000 %	0.00

Tax Subtotal \$

233.32

**Net Invoice Amount \$**
**3,566.32**

Please return invoice with your remittance noting all adjustments.

A finance charge of 1.5% per month or the maximum allowable by law whichever is greater, will be assessed if payment is not received by invoice due date.

To access BSE's Terms and Conditions of Sale, please go to

<https://www.borderstateselectric.com>

Delivery: 8032993806 Received by:

 NCD  
 01/28/2022 10:21:18

3566.32

"East Rural Wire"

34-18-3080

from # 46054

03-32-3040

 Sign up for Border States all-new e-commerce platform!  
 Pay bills online, easy ordering anytime from any device  
[borderstates.com/enroll](https://borderstates.com/enroll)

ORIGINAL



# Construction Material List

Approx 1800.00

3- 2x4 10'	13.50	40.50
25- 2x4 Studs,	10.99	274.75
4 lbs 3" Black Screws.	4.99	19.96
5- 3/8" x 4" Anchor Bolts.	4.99	24.95
9- sheets 4'x8' 1/2" Sheet rock.	14.99	134.91
4 lbs 1 1/2" black screws,	4.99	19.96
1- 5 gal bucket of Sheet rock mud.		21.99
1- roll paper tape.		4.99
100' of wood trim for both sides of the wall.		100.00
2- 10" x 12" Flat Vents for return air.	10.99	21.98
2- gal Flat latex paint.	44.99	89.98
3- rollers		
4- 2" paint brushes.	3.99	
1- 2" roll of masking tape.		10.99
1- 3/0 Hard wood door pre hung		305.99
		outside
1- Push button coded lock for entry.		179.99
1- Pack door shims.		2.99
Wood to finish in door both sides to match.		50.00
1- pack door shims.		2.99

Needing to make a window ~ 30" x 30" out of tempered glass with a slide sheet under with for paper work to be passed through.

1522.87

+ 300 Leeway

## CITY OF ANTHONY

## Project Cost Sheet

Date Prepared: 4-26-20 Item 9.

Date Invoiced: \_\_\_\_\_

Name: POLICE DEPARTMENTType of Service: SECURITY WALL

Service Location: \_\_\_\_\_

	Materials Description:	Quantity	Unit Cost	Total Cost
1	CBT24 2x4 FLAT PANEL	2	74. <sup>20</sup> EACH	\$148.40
2	MC CABLE	10'	1. <sup>00</sup> PER FT	10. <sup>00</sup>
3	MC CONNECTOR	2	1. <sup>25</sup> EACH	2. <sup>50</sup>
4				
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31				
32	TAX INCLUDED			

Prepared by: TERRY ANGLETotal Cost of Project: \$160.90 20

## RESOLUTION NO. 1099

A RESOLUTION AUTHORIZING THE PUBLIC OFFICERS  
OR OTHER AGENTS OF THE CITY TO ABATE HEALTH NUISANCES  
AS AUTHORIZED BY ARTICLE 2 OF CHAPTER VII OF  
THE CITY OF ANTHONY CITY CODE.

WHEREAS, it is in the interest of the City Commission that the health, safety, and general welfare of the citizens of the City of Anthony be maintained;

WHEREAS, that a health nuisance has developed in Lot Two (2) and the North Forty (40) ft. of Lot Four (4) in Block Nine (9), in Meig's Addition, in the City of Anthony, Harrper County, Kansas; as shown by the recorded Plat thereof, 501 S. Lincoln, Anthony, Kansas.

WHEREAS, Notice of Violations have been served in person to the property owner of record, Kimberly Davidson, 501 S. Lincoln, Anthony KS 67003.

WHEREAS, the property owner has not alleviated the alleged violations nor requested a hearing before the City Commission within the time periods specified;

WHEREAS, the public officer and other agents of the City of Anthony presents this Resolution to the City Commission;

BE IT RESOLVED BY THE CITY COMMISSION that the Public Officers and other Agents of the City of Anthony are authorized to abate the conditions causing the violations at the end of, May 13, 2022; and

BE IT FURTHER RESOLVED that the cost incurred by the City shall be charged against the Lot or Lots or parcel of ground on which the nuisance or nuisances were located. The City Clerk shall, at the time of certifying other taxes to the County Clerk certify the cost as provided and the County Clerk shall extend the same on the tax roll and it shall be collected by the County Treasurer and paid to the City as other City taxes are collected and paid.

Amount is due from property owner(s) for services rendered by the City of Anthony upon presentation of bill. Failure of property owner(s) to pay amount due may result in the City bringing an action in district court or causing a special assessment to be levied on the property, or any other manner of collection provided by law.

ADOPTED at Anthony, Kansas, this 3<sup>rd</sup> day of May, 2022.

---

Gregory L. Cleveland, Mayor

SEAL  
ATTEST:

---

Cyndra Kastens, City Clerk

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**5/3/22**

---

**Balloon Fest May 7, 8, and 9. CHS Graduation May 7<sup>th</sup> @ 10:00 am.**

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## **CONSENT AGENDA**

1. Approve Regular Meeting Minutes of April 19, 2022
2. Special Appropriations:
  - Fund#34 Capital Airport - EBH \$430.73 - Demolition RPZ
3. Ordinance No. 6111 \$168,354.59
4. Approve 04.26.2022 Payroll \$51,494.22
5. Approve ID Board Utility Incentive Recommendation - Carter's IDevice
6. Approval to Correct Appropriation Recoding on previous Accounts Payable from Electric to Capital Electric

Fund#34 Electric Distribution-Techline \$10,256.90-East Rural Poles

Fund #34 Electric Distribution-Border States \$3,566.32-East Rural Wire

*This was paid out of Jerry's regular operating fund by accident instead of the new capital project fund which is where his department operational capital planning projects are funded from. This will correct that incorrect coding.*

## **PUBLIC HEARINGS - NONE**

## **REGULAR BUSINESS**

7. RFP Opening: Compensation Study

*Our RFP policy states that the Commission shall tabulate the bids. I will have bid tabulation sheets to handout for you at the Commission meeting but do not plan to award the bids until the next commission meeting to give time to review the bids, tabulate them, and allow me time to check references.*

8. 2022 Anthony Street Sealing Project Bid Opening

*This will be an opening process and not an awarding of bid either. We will need the tree trimming bids in as well, so we know how much funding to dedicate to each. Then you can award a bidder. This will be at the next commission meeting. For this meeting, please open and review the bids to be prepared to award at a later date.*

9. Police Department Security Entrance

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**5/3/22**

*Larry and Jerry have prepared a materials list for your review. We would perform this minimal work in-house but would need around \$2,000 for materials to complete the new secure entrance.*

10. Economic Development Videos

*I have allotted time to watch the videos.*

11. Lamp Posts on Steadman and Courthouse

*Need to discuss ownership.*

12. Health Resolution 1099 501 S. Lincoln Davidson 2022

Admin's Report:

1. Due to weather, I did not stay late tonight, working from home right now. So, the meeting and report is short. (Though it seems we have been blessed with a false alarm.)
2. Housing Plan – I am still working with Attica, Harper, and the County on the preparation of a large-scale housing plan to present an array of options to the Commission. It's hard to get the planning time for this right now but we are still actively trying to schedule meetings to keep it going.
3. Economic Development Project – I will show you the videos at this commission meeting. We are working on landing page development at present.
4. Building Code Workshops – The Moratorium on stamped plans and inspections will pass quickly. I am preparing to start scheduling work session meetings with contractors, building inspectors, business owners, other cities etc.. Please let me know any dates and or times of day that do not work for you in May and June to attend these extra work sessions. I think it will be important for all commissioners to be present to hear the varying points of view.
5. ARPA – We survived the first report to the state for the ARPA funds. This was a statewide pandemic in itself it seemed with attendance at several webinars, reading pages and pages of FAQ's, and attempting to ask questions specific to our use of the dollars as matching funds on another grant (those questions actually never got answered due to the state's overload of calls and questions). However, we made the reporting deadline.
6. Staffing – Positions remaining open: LEO, Water/Wastewater, Superintendent.

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**5/3/22**

7. Masner Land – As you are aware, two of the deeds for the Masner Land were going to need legal work due to the LLC no longer in existence. In the course of the City Attorney drawing up the documents for that correction, I noticed there is a small piece of legal description that was omitted when the quit claim deeds were prepared. I contacted the Title company to ask if that was an intended action, thinking perhaps they had sold previously with a separate parcel or something, and found that to not be the case. Therefore, a new deed will have to be prepared and returned to all the Masner's again for signing. FYI
8. Tree Trimming Bids – Trying to finish them today to open at the next meeting.
9. KDHE Inspection – The water and wastewater inspection was performed on April 25<sup>th</sup>. Terry spent quite a few days preparing for that. I will forward reports on findings to you once we have received them.
10. Balloon Fest – I have tasked JD with having the town looking sharp for this coming weekend. The weather is not going to make mowing windows fun but we will have all hands on deck and ready to get things taken care of and ready for the balloon fest.
11. FAA Grant 12 Closeout – Sherri and I are still working with Darin and the FAA on the final closeout documents and drawdown for Grant #12, the relocation and demolition in the airport RPZ so we can get our final paydown reimbursed.
12. FAA Inspection – I have an airport inspection the morning of balloon fest, oh joy. So, I will be preparing for that this week.

13. Department Activities:

Street –  
 Tree work  
 Mowing  
 Weed eating  
 Street Sweeping  
 Patching holes  
 Filled hole in alley  
 Trimmed trees on north side of W. Garfield  
 Picked up brush at lake

Water/WW –  
 Cleaned pool  
 Trimmed lift stations  
 Mowed and trimmed sewer plant  
 Cleaned restrooms at lake



**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**5/3/22**

Worked on big bush hog  
 Installed circulators at water plant ponds  
 Rounds  
 Locates  
 Turn on/off  
 Safety Meeting  
 Cleaned lift stations & wet wells  
 Mowing at the water plant

Electric Distribution -  
 Helped street dept with the tree list  
 Had a scheduled outage at Magellan Site, the sub-breaker was tripped  
 Fixed cross arm and braces 6mi north and 3/4mi west  
 Finished framing and laid out framing for bridge ROW project  
 Opened Magellan switches for their maintenance  
 Moved regulators around at power plant and bypassed for maintenance  
 Had a fire call at ACCC with report of an electrical fire, cause was from a shorted-out vacuum  
 Installed streetlight at 433 N Mass  
 Just read orders  
 Turn on/off orders  
 Locates  
 Finished Bridge R/W 3 miles north and 3.5 miles west  
 Fixed 2 broken primary strands 4 miles west and 2 miles north  
 Had outage at 501 W . Main out building. (Unknown cause)  
 Framed and laid out 8 poles for 3rd lake road project.  
 Had outage at 1103 N. Anthony. (Cause was from bad transformer also blown alley fuse)  
 Had outage ay Prairieland and North Coop. (Cause was from bad cutout. Replaced dock cross arm)  
 Had 18 turn Off Orders  
 Had outage at 315 N. Penn. Cause was from bad triplex connection.  
 Preformed routine Equipment Maintenance check list.

Electric Production –  
 Did spraying and trash clean up  
 Tate and Hunter helped with line crew with a couple of projects  
 Magellan had some equipment burn up on their side, so we worked with them on killing out and turning back on their service a few times this week.  
 We changed out and moved around regulators at the plant. The tech guy at Solomon was on site to make some changes to the regulators already installed. They are all back in service, but we still need to set B phase and will do that Monday over the phone.  
 Normal plant operations completed.  
 Worked on getting water levels back to summer mode on the cooling systems for the units.  
 Bob Collins from Chubb Insurance was on site for our electric boiler inspection. He issued the new operating permits on our units that heat our engines and the building where they

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**5/3/22**

are housed. He also took all the information from our new regulators to get them under our coverage umbrella.

Larry attended the monthly KMEA/EMP2 Meeting in McPherson.

SC Telcom was out looking at how they will complete the final install for phone and internet but has not hooked us up yet.

Got a lot of mowing and spraying done, normal maintenance and plant operations.

Mechanic –

#29 Dodge flatbed rebuild front end

#83 fuel pump issues

#70 mower axle

#39 diagnose no start

#14 replace headlight bulb