



# City Commission Regular Meeting

Tuesday, February 07, 2023 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## AGENDA

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

### PUBLIC COMMENT

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

### CONSENT AGENDA

- [1.](#) Approve January 17, 2023 Regular Meeting Minutes
- [2.](#) Approve January 30, 2023 Special Meeting Minutes
- [3.](#) Appropriation Ordinance No 6129 \$185,000.31
- [4.](#) Approve 01.31.2023 payroll \$57,418.65
- [5.](#) Special Appropriations:
  - Fund #34 Fire Dept Capital-Andy's Wrecker and Repair-\$1,125.00-#50 Tow Fee
  - Fund #34 Fire Dept Capital-Kenny Hodson-#50 Repair-\$5-Toll Fees
6. Reappoint Jessica Graves and Blake LePard to the Anthony Planning Commission for a Three Year Term to Expire August 2025
- [7.](#) 2022 Transfer List

### PUBLIC HEARINGS - NONE

8. Dangerous Structure 301 N. Kansas Drosselmeyer

### REGULAR BUSINESS

9. Request to Burn Trees on South Vermont - Jared Nuffer
10. Campsite A Lake Wi-Fi and Misc. Projects Update- Lake Board

- 11. Tax Exemption Request - Anthony Golf Board
- [12.](#) Approve Cereal Malt Beverage/Alcohol at Municipal Hall Application
- [13.](#) Municipal Court Report January 2023
- 14. Sunrise 2nd Housing Standards

**STAFF REPORTS**

- [15.](#) Administrator Report
- [16.](#) Chief of Police report
- [17.](#) Superintendent Report

**EXECUTIVE SESSION - NONE**

- 18. Executive Session to Discuss Annual Evaluation Pursuant to “Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1).”

**ADJOURNMENT**

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Standing Committees:

- |   |                                      |
|---|--------------------------------------|
| a. Commissioner of Finance:                   | Jan Lanie – Sherrie Eaton (Vice)     |
| b. Commissioner of Utilities Depts.:          | Kenny Hodson Jr. – Jan Lanie (Vice)  |
| c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Eric Smith (Vice)    |
| d. Commissioner of Street Dept., Airport:     | Eric Smith – Kenny Hodson Jr. (Vice) |



## City Commission Regular Meeting

Tuesday, January 17, 2023 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

### MINUTES

#### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

#### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Jan Lanie  
Commissioner Kenny Hodson Jr.  
Commissioner Eric Smith

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, City Superintendent Randy Moore, Deputy City Clerk Sherri Miller, Allen Finley, Emily Kohler, Brian Hilgeman, Howard Hatfield and Dedra Rathgeber.

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

#### PUBLIC COMMENT

Howard Hatfield was present to express concern regarding the truck traffic going north on Jennings Ave. and the potential sale of the archery land.

#### CONSENT AGENDA

1. Approve January 3, 2023 Regular Meeting Minutes
2. Special Appropriations:

Fund #34 Lake Maintenance - Border States - RV Dump Water Station \$56.33 - Conduit

Fund #34 Lake Maintenance - Salina Supply -RV Dump Water Station \$808.74- 2" Check Valve

Fund #34 Police Capital - Home Lumber - Security Wall - \$14.78 - Brads/Nails

Fund #34 Police Capital - Larry Berry - Security Wall - \$316.59 - Trim Wood

- 3. Appropriation Ordinance No. 6127 \$186,806.73 (2022 Expenses)
- 4. Appropriation Ordinance No. 6128 \$97,258.46 (2023 Expenses)
- 5. Approve 01.17.2023 Payroll \$107,028.88
- 6. Reappoint Jeremy Graves to the Anthony Airport Board for a Four Year Term to Expire November 2026
- 7. Reappoint Connie Jacobs and Bill Slankard to the Anthony Lake Board for a Four-Year Term to Expire December 2026
- 8. Reappoint Jessica Bradley to the Anthony Recreation Commission for a Four-Year Term to Expire July 2026

Mayor Cleveland asked if any items should be pulled from the consent agenda for further review. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

- 9. Appoint Zack Anderson, Eric Berryman, and Jaden Eslinger to the Anthony Fire Department

**PUBLIC HEARINGS - NONE**

**REGULAR BUSINESS**

**10. 2023 Outlook and Swimming Pool - Anthony Recreation**

Allen Finley and Emily Kohler representing the Recreation Commission were present to report the 2023 project planning outlook for the Recreation Commission as follows: Rec Sports, Adult Co-Leagues, Mother/Son Cornhole, Father/Daughter Dance and their main project of the year will be the continued work on the ball fields. The Rec also officially requested the city to take over management of the pool beginning in 2023. The Commission agreed to evaluate their request further.

**11. Campsite A Lake Wi-Fi - Lake Board**

Lake Board representation was not present so the Administrator will place this item on the next agenda when they can be here.



**12. Waiver Request Approved for All Municipal Hall Fees for February 18th Fundraiser - Higher Grounds Leather Bounds**

Brian Hilgeman was present to request a waiver of all fees for the Higher Grounds Leather Bounds fundraiser at Municipal Hall. A motion was made to approve the waiver request for all Municipal Hall rental fees for February 18, 2023, Fundraiser for Higher Grounds and Leather Bounds.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**13. Dangerous Structure Request for Extension - Lot 1 Block 73 a.k.a. Southwest Corner of Grant and S. Massachusetts Rathgeber**

Dedra Rathgeber was present to request an extension of the dangerous structure demolition order for Resolution No.1113. A motion was made to extend the Dangerous Structure deadline for demolition for Lot 1 Block 73 a.k.a. Southwest Corner of Grant and S. Massachusetts to April 4, 2023 and to work with Chief Hodson to secure the sight.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**14. HPCO Growth Initiative Housing Committee**

Administrator Kastens updated the Commission on the formulation of a local housing committee to aid in the implementation of the Housing Assessment Tool (HAT) that will be completed as part of the housing crisis and the Rural Champion grant. The Commission appointed Mayor Cleveland to serve with the City Administrator on the HPCO Growth Initiative Housing Committee and report progress to the City Commission.

**15. Dangerous Structure Resolution No. 1109 Fixing Time and Place 422 N. Massachusetts Williams 2023 Packet**

**RESOLUTION NO. 1109**

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS A DANGEROUS OR UNSAFE STRUCTURE.

WHEREAS, the enforcing officer of the City of Anthony, Kansas, did on the 17th day of January, 2023, file with the governing body of said city, a statement in writing that the structure, hereinafter described, is dangerous or unsafe.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS:

That a hearing will be held on the 7<sup>th</sup> day of March, 2023, before the governing body of the city at 6:00 p.m. at City Hall, 124 S Bluff, Anthony, Kansas 67003 at which the owner, his or her agent, any lienholders of record, any occupant and any other parties in interest, as that term is defined by law, of the structure located at:

Lot Nineteen (19) in Block Three (3) in Gray’s Addition in the City of Anthony  
Harper County, Kansas  
422 N. Massachusetts  
Anthony, KS 67003

may appear and show cause why such structure should not be condemned as a dangerous or unsafe structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED, that the City Clerk, or designated representative, shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Adopted this 17<sup>th</sup> day of January, 2023.

A motion was made to approve Dangerous Structure Resolution No. 1109 Fixing Time and Place 422 N Massachusetts Williams.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

**16. Resolution No. 1114 Employee Retirement Benefit Commitment**

**RESOLUTION NO. 1114**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ANTHONY, KANSAS ESTABLISHING THE RETIREMENT COMMITMENT TO QUALIFIED EMPLOYEES THROUGH TRANSITIONAL PERSONNEL POLICIES AND GUIDELINES**

**WHEREAS**, it is beneficial for the City of Anthony to have written and adopted Personnel Policies and Guidelines;

**AND WHEREAS**, effective January 1, 2023, the City of Anthony did by passing of Resolution No. 1111 amend and update the City’s Personnel Policies and Guidelines to best serve the City;

**AND WHEREAS**, in the amendment the Short Term Disability Retirement Benefit was removed from the new Personnel Policies and Guidelines;

**AND WHEREAS**, some employees already qualified for the retirement benefit as stated in the former Personnel Policies and Guidelines prior to the amendment;

**AND WHEREAS**, it is the desire of the Governing Body to honor the retirement commitment to those employees that currently qualified for said benefit at the time of policy change for the remaining length of their current employment with the City of Anthony.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the City of Anthony, Kansas, that the City of Anthony does hereby agree to pay said retirement benefit to employees with at least 240 hours of Short Term Disability leave as of December 31, 2022 as follows:

- I. One-third (1/3) of the employee's total Short Term Disability hours on December 31, 2022, shall be deducted from their total Short Term Disability leave and will be held separately as a retirement benefit for the employee.
- II. At retirement from the City of Anthony, the employee with qualifying retirement hours will be paid the 1/3 hours held to honor this benefit at the employee's then current rate of pay.
- III. To remain eligible for the retirement benefit, the employee must remain continuously employed with the City of Anthony from December 31, 2022, to the date of retirement and retire from the City of Anthony through the Kansas Public Employee Retirement System. Hours held to honor this retirement benefit shall no longer qualify for any compensation for the qualifying employee that does not meet this eligibility requirement.
- IV. A list of employees and their total retirement hours qualifying for this retirement benefit is attached as Exhibit A and shall remain on file in the office of the City Administrator.
- V. Throughout the remainder of the employee's employment with the City of Anthony, no additional hours shall be eligible to be added to the employees total qualifying retirement hours as determined on December 31, 2022.

The passing of this resolution is the commitment to honor this benefit to the individuals listed on Exhibit A throughout the remaining tenure of their employment with the City of Anthony regardless of future Personnel Policy and Guideline changes.

This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

**ADOPTED** by the Governing Body of the City of Anthony, Kansas, this 17th day of January 2023.

A motion was made to approve Resolution No 1114 Employee Retirement Benefit Commitment.

Motion made by Commissioner Smith, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

## **STAFF REPORTS**

### **17. Administrator Report**

The Administrator provided a written report on CMB & Liquor License, Salt Plains Outfitters Proposal, BASE Grant/Sunrise 2nd, Rural Champions Grant, SEED Grant, Compensation Study, Airport CRRSA Grant, Tunnel to Towers, End of Year, Staffing and Annual Evaluations.

### **18. Chief of Police report**

We investigated an identity theft

We investigated a domestic disturbance in the 400 block of south LL&G and we turned the case over to the CA for possible charges

We investigated a disturbance in the 100 block of south Springfield

We picked up a juvenile for driving with no driver's license

We worked on another possible dangerous structure  
We investigated a dog bite

**19. Superintendent Report**

Superintendent reported on morning meetings, #2 High Service Pump, Permits, Lake sewer, County Industrial Park Water, Fire Rings at Lake, Electric service at ID Park and other department activities.

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr., Commissioner Smith

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator



# City Commission Special Meeting

Monday, January 30, 2023 at 8:00 AM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## MINUTES

### CALL TO ORDER

At 8:00 a.m., Mayor Cleveland called the Special Meeting to order.

### ROLL CALL

#### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Eric Smith

City Administrator Cyndra Kastens, Deputy City Clerk Sherri Miller

#### ABSENT

Commissioner Kenny Hodson Jr.  
Commissioner Jan Lanie

### ITEMS OF BUSINESS

**1. Approve Ordinance G-2866 Amend Municipal Hall to Allow Alcohol Sales**

After discussion, a motion was made to approve Ordinance G-2866 Amendment to Allow Alcohol Sales at Municipal Hall.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

A roll call vote was taken. Mayor Cleveland - Yea, Commissioner Eaton - Yea, Commissioner Smith - Yea. Motion passed.

**2. Approve Ordinance G-2867 Amend CMB to Add Record Check**

After review, a motion was made to approve Ordinance G-2867 Amend CMB Add Record Check Sales.

Motion made by Commissioner Smith, Seconded by Commissioner Eaton.

A roll call vote was taken. Mayor Cleveland - Yea, Commissioner Eaton - Yea, Commissioner Smith - Yea. Motion passed.

**ADJOURNMENT**

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator

**BALANCE SHEET**  
**CALENDAR 2/2023, FISCAL 2/2023**

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	10,098.21-	1,238,561.02
02-00-0010	WATER	461.25-	1,314,646.73
03-00-0010	ELECTRIC	19,602.34	2,193,491.69
04-00-0010	SALES TAX & STATE FEES	3,210.07	40,761.94
05-00-0010	SEWAGE DISPOSAL	2,050.68	623,832.55
10-00-0010	EMP INSURANCE/BENEFIT	22,898.71-	401,283.41
12-00-0010	AIRPORT	381.02-	180,238.68
14-00-0010	INDUSTRIAL DEVELOPMENT		20,297.01
16-00-0010	SERVICE DEPOSIT		80,033.23
17-00-0010	SPECIAL STREETS & HIGHWAY		224,613.79
18-00-0010	PUBLIC RELIEF		25,036.12
19-00-0010	WATER UTILITY RESERVE		103,981.31
21-00-0010	WTF LOAN 2000		125,705.52
23-00-0010	WATER DEBT SVC RESERVE S2013		166,496.77
24-00-0010	BOND & INTEREST		48,490.45
25-00-0010	LIBRARY	32,010.76-	
26-00-0010	RECREATION COMMISSION	83.96-	92,384.05
29-00-0010	RECREATION	327.00	3,995.78
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		126,120.13
32-00-0010	SPECIAL PARKS & RECREATION	23.10-	26,919.08
34-00-0010	CAPITAL IMPROVEMENT	1,130.00-	3,069,904.10
37-00-0010	GO BONDS S2010 POOL		15,009.54
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		2,432,531.04
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50
45-00-0010	SEWER RESERVE		80,000.00
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		195,783.33
61-00-0010	OPIOID GRANT		499.36
71-00-0010	ARPA		315,900.96
81-00-0010	WASTEWATER LAGOON CLEANING		172,700.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		67,962.03
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		1,773,849.88
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		6,454.04
95-00-0010	FIRE DEPT CLOSING CK 612		19,890.05
96-00-0010	WAYNE DENNIS FUNDS		24,071.09
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX	2,338.50	5,732.49
		=====	=====
	PROOF	39,558.42-	17,742,052.01
		=====	=====



**CLAIMS REPORT**  
 Check Range: 1/19/2023- 2/08/2023

# 6129

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
ADVANCED COMPUTERS	PD DOCUWARE/KENNY TROUBLESHOOT		318.75	49910	2/08/23
AFLAC	JAN BILL DUE IN FEB		216.98	1249622	2/07/23
AMAZON CAPITAL SERVICES	DONNA'S PLANNER		28.94	49911	2/08/23
PATTERSON HEALTH CENTER	JAN DUES		36.91	49915	2/08/23
ASFPM MEMBERSHIP	CFM RENEWAL		120.00	49916	2/08/23
MICHELLE BELLESINE	REFUND COURT OVRPY CIT 3955		78.00	49917	2/08/23
CITY ATTORNEYS ASSOC OF KS	2023 ATTY ASSOC DUES		11.67	49918	2/08/23
ECOWATER SYSTEMS	PD WATER		26.00	49923	2/08/23
EMERGENCY FIRE EQUIPMENT CO	#53 TANKER PUMP PLUS AUTO CHAR		1,657.58	49924	2/08/23
FIRST BANK	FEB GRADER		2,963.50	1249620	2/07/23
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		122.99	49925	2/08/23
GREAT-WEST FINANCIAL	1/31/23 PR		559.68	1249616	1/31/23
HAZEL'S SHEET METAL INC	SHOP HEATER SERVICE		40.50	49927	2/08/23
KENNY HODSON	REIMB FOR #50 TIRE REPAIR		1,753.98	49909	2/01/23
HUB INTERNATIONAL	FEB BROKER FEE		51.00	49926	2/08/23
INTERNATL INST OF MUN CLERKS	CYNDRA'S MEMBERSHIP		108.75	49931	2/08/23
IRS PAYROLL TAXES	1/31/23 PR		4,919.41	1249612	1/31/23
KANSAS MAYORS ASSOCIATION	2023 DUES		12.50	49934	2/08/23
KANSAS NARCOTICS OFFICERS ASSO	TRAINING KENNY & HERMAN		500.00	49936	2/08/23
KANSAS PAYMENT CENTER	1/31/23 PR		207.69	1249613	1/31/23
KANSAS STATE TREASURER	JANUARY COURT FEES		256.00	49937	2/08/23
KANZA BANK	SAFETY DEP BOX 002-0000360		25.00	49932	2/08/23
KONICA MINOLTA BUSINESS SOLUTI	PD SUPPORT SVC		92.00	49939	2/08/23
KPERS	1/31/23 PR	3,267.93		1249614	1/31/23
KPERS	1/17/23 PR CORRECTION	.07	3,268.00	1249619	1/30/23
KS DEPT OF REV-WITHHOLDING	1/17/23 & 1/31/23 PR		3,060.59	1249615	1/31/23
LD ENTERPRISES INC	SPECIAL USE STICKERS		30.00	49941	2/08/23
LIBERTY NATIONAL	FEBRUARY		10.93	1249625	2/07/23
MAISEY PRO	JAN SVC		33.00	49948	2/08/23
MANHATTANLIFE ASSURANCE COMP	CANCER INS		72.62	49942	2/08/23
MATTHEW W RICKE ATTY AT LAW LL	KORA & BODYCAM		157.50	49943	2/08/23
NEW YORK LIFE	EMP LIFE INS		4.88	49945	2/08/23
SOUTH CENTRAL WIRELESS	PD PHONE & FAX		412.45	49947	2/08/23
TERMINIX PROCESSING CENTER	JAN HALL PEST CONTROL		81.00	49952	2/08/23
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		246.36	49953	2/08/23
VERIZON WIRELESS	PD CELL		72.32	49954	2/08/23
VISION SERVICE PLAN	FEBRUARY		124.12	1249624	2/07/23
WAXIE SANITARY SUPPLY	HALL PAPERTOWELS		190.98	49955	2/08/23
WYATT TRASH SERVICE INC	MUNICIPAL HALL		276.00	49957	2/08/23

01 GENERAL OPERATING TOTAL 22,148.58

WATER					
ADVANCED COMPUTERS	SERVER WORK		517.08	49910	2/08/23
AFLAC	JAN BILL DUE IN FEB		95.07	1249622	2/07/23
PATTERSON HEALTH CENTER	JAN DUES		3.73	49915	2/08/23
CITY ATTORNEYS ASSOC OF KS	2023 ATTY ASSOC DUES		11.66	49918	2/08/23
CITY OF ANTHONY	WATER PROD		1,846.46	49919	2/08/23
CORE & MAIN LP	STOCK 16" MAIN		2,305.01	49920	2/08/23
DON'S ELECTRIC & REWIND, INC	TELEMETRY PANEL & PWR SUPPLY		514.13	49922	2/08/23
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		122.99	49925	2/08/23
GREAT-WEST FINANCIAL	1/31/23 PR		54.86	1249616	1/31/23
HAZEL'S SHEET METAL INC	SHOP HEATER SERVICE		20.25	49927	2/08/23



**CLAIMS REPORT**  
**Check Range: 1/19/2023- 2/08/2023**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
HOSPITAL DIST 6 OF HARPER CO	PRE-EMPLOYMENT PHYSICAL/SCREEN		52.50	49929	2/08/23
HUB INTERNATIONAL	FEB BROKER FEE		99.00	49926	2/08/23
INTEGRATED CONTROLS	TROUBLE SHOOTING RCYL TANK PL		1,591.00	49930	2/08/23
INTERNATL INST OF MUN CLERKS	CYNDRA'S MEMBERSHIP		108.75	49931	2/08/23
IRS PAYROLL TAXES	1/31/23 PR		1,444.65	1249612	1/31/23
KANSAS MAYORS ASSOCIATION	2023 DUES		12.50	49934	2/08/23
KANSAS ONE-CALL SYSTEM, INC.	JAN LOCATES		19.20	49935	2/08/23
KPERS	1/31/23 PR		973.71	1249614	1/31/23
KS DEPT OF REV-WITHHOLDING	1/17/23 & 1/31/23 PR		726.77	1249615	1/31/23
LD ENTERPRISES INC	100 BOAT STICKERS		361.67	49941	2/08/23
LIBERTY NATIONAL	FEBRUARY		14.15	1249625	2/07/23
MAISEY PRO	JAN SVC		33.00	49948	2/08/23
MANHATTANLIFE ASSURANCE COMP	CANCER INS		22.53	49942	2/08/23
MICROSOFT AZURE	USAGE CHARGE		6.02	49944	2/08/23
MUTUAL OF OMAHA	FEBRUARY'S LIFE INS		35.36	1249623	2/07/23
NEW YORK LIFE	EMP LIFE INS		17.17	49945	2/08/23
PITNEY BOWES INC	POSTAGE METER LEASE		92.87	49946	2/08/23
SOUTH CENTRAL WIRELESS	SHOP & EMERGENCY LINE		278.01	49947	2/08/23
TELE-COMMUNICATIONS INC	ANSWERING SERVICE		90.00	49950	2/08/23
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		49.48	49953	2/08/23
VERIZON WIRELESS	CAMPHOST CELL		180.89	49954	2/08/23
VISION SERVICE PLAN	FEBRUARY		32.12	1249624	2/07/23
WYATT TRASH SERVICE INC	LAKE		162.50	49957	2/08/23
<b>02 WATER TOTAL</b>			<b>11,895.09</b>		
ELECTRIC					
ADVANCED COMPUTERS	SERVER WORK		517.08	49910	2/08/23
AFLAC	JAN BILL DUE IN FEB		256.50	1249622	2/07/23
AMAZON CAPITAL SERVICES	PP REPLACEMENT RADIO PARTS		104.08	49911	2/08/23
ANDERSON WELDING	NITROGEN & AURGAS		70.10	49913	2/08/23
PATTERSON HEALTH CENTER	JAN DUES		23.63	49915	2/08/23
ATMOS ENERGY	POWER PLANT GAS		600.41	49908	2/01/23
BORDER STATES INDUSTRIES, INC	STOCK-BRACKETS, BOLTS, CONDUIT		3,439.90	49940	2/08/23
CARBANC AUTO SALES, INC	1/31/23 PR		358.99	49933	2/08/23
CITY ATTORNEYS ASSOC OF KS	2023 ATTY ASSOC DUES		11.67	49918	2/08/23
DCF -LIEAP	J FLETCHER TAKEMIRE		171.63	49921	2/08/23
DIRECTOR OF TAXATION	4TH QT USE TAX		208.17	1249618	1/25/23
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		123.00	49925	2/08/23
GREAT-WEST FINANCIAL	1/31/23 PR		447.95	1249616	1/31/23
HAZEL'S SHEET METAL INC	SHOP HEATER SERVICE		40.50	49927	2/08/23
HOME LUMBER & SUPPLY INC	VALVE-PVC TRAP		17.35	49928	2/08/23
HUB INTERNATIONAL	FEB BROKER FEE		99.00	49926	2/08/23
INTERNATL INST OF MUN CLERKS	CYNDRA'S MEMBERSHIP		108.75	49931	2/08/23
IRS PAYROLL TAXES	1/31/23 PR		6,105.28	1249612	1/31/23
KANSAS MAYORS ASSOCIATION	2023 DUES		12.50	49934	2/08/23
KANSAS ONE-CALL SYSTEM, INC.	JAN LOCATES		19.20	49935	2/08/23
KANSAS MUNICIPAL GAS AGENCY	DEC GAS		1,881.25	49938	2/08/23
KONICA MINOLTA BUSINESS SOLUTI	COPIER CONTRACT		16.18	49939	2/08/23
KPERS	1/31/23 PR		4,051.92	1249614	1/31/23
KS DEPT OF REV-WITHHOLDING	1/17/23 & 1/31/23 PR		3,066.00	1249615	1/31/23
LD ENTERPRISES INC	TURN ON PADS		26.67	49941	2/08/23
LIBERTY NATIONAL	FEBRUARY		113.28	1249625	2/07/23
MAISEY PRO	JAN SVC		51.00	49948	2/08/23

**CLAIMS REPORT**  
**Check Range: 1/19/2023- 2/08/2023**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MANHATTANLIFE ASSURANCE COMP	CANCER INS		93.91	49942	2/08/23
MICROSOFT AZURE	USAGE CHARGE		12.03	49944	2/08/23
MUTUAL OF OMAHA	FEBRUARY'S LIFE INS		96.71	1249623	2/07/23
NEW YORK LIFE	EMP LIFE INS		21.09	49945	2/08/23
PITNEY BOWES INC	POSTAGE METER LEASE		92.87	49946	2/08/23
SOUTH CENTRAL WIRELESS	OFFICE LINES		437.56	49947	2/08/23
STANION WHOLESALE ELECTRIC CO	HARD HATS		295.71	49949	2/08/23
TECHLINE, INC	STOCK POLES		56,794.46	49951	2/08/23
TELE-COMMUNICATIONS INC	ANSWERING SERVICE		90.00	49950	2/08/23
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		440.88	49953	2/08/23
VERIZON WIRELESS	ELEC CELL		97.31	49954	2/08/23
VISION SERVICE PLAN	FEBRUARY		158.57	1249624	2/07/23
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS		16.10	49956	2/08/23
WYATT TRASH SERVICE INC	POWER PLANT		132.50	49957	2/08/23
	<b>03 ELECTRIC TOTAL</b>		<b>80,721.69</b>		
SALES TAX & STATE FEES					
DIRECTOR OF TAXATION	DECEMBER 2022		9,800.42	1249617	1/31/23
	<b>04 SALES TAX &amp; STATE FEES TOTAL</b>		<b>9,800.42</b>		
SEWAGE DISPOSAL					
ADVANCED COMPUTERS	SERVER WORK		517.09	49910	2/08/23
AFLAC	JAN BILL DUE IN FEB		39.73	1249622	2/07/23
PATTERSON HEALTH CENTER	JAN DUES		3.73	49915	2/08/23
CITY OF ANTHONY	SEWER		581.52	49919	2/08/23
DON'S ELECTRIC & REWIND, INC	TELEMETRY PANEL & PWR SUPPLY		514.12	49922	2/08/23
GALAXIE BUSINESS EQUIPMENT INC	COPIER CONTRACT		123.00	49925	2/08/23
GREAT-WEST FINANCIAL	1/31/23 PR		13.72	1249616	1/31/23
HOSPITAL DIST 6 OF HARPER CO	PRE-EMPLOYMENT PHYSICAL/SCREEN		52.50	49929	2/08/23
HUB INTERNATIONAL	FEB BROKER FEE		51.00	49926	2/08/23
INTERNATL INST OF MUN CLERKS	CYNDRA'S MEMBERSHIP		108.75	49931	2/08/23
IRS PAYROLL TAXES	1/31/23 PR		715.09	1249612	1/31/23
KANSAS MAYORS ASSOCIATION	2023 DUES		12.50	49934	2/08/23
KPERS	1/31/23 PR		478.17	1249614	1/31/23
KS DEPT OF REV-WITHHOLDING	1/17/23 & 1/31/23 PR		265.49	1249615	1/31/23
LD ENTERPRISES INC	TURN ON PADS		26.66	49941	2/08/23
MAISEY PRO	JAN SVC		33.00	49948	2/08/23
MANHATTANLIFE ASSURANCE COMP	CANCER INS		9.60	49942	2/08/23
MICROSOFT AZURE	USAGE CHARGE		6.01	49944	2/08/23
MUTUAL OF OMAHA	FEBRUARY'S LIFE INS		10.39	1249623	2/07/23
NEW YORK LIFE	EMP LIFE INS		7.32	49945	2/08/23
PITNEY BOWES INC	POSTAGE METER LEASE		92.87	49946	2/08/23
UNIFIRST CORPORATION	EMPLOYEE UNIFORMS		13.64	49953	2/08/23
VERIZON WIRELESS	SUPERINTENDENT CELL		34.11	49954	2/08/23
VISION SERVICE PLAN	FEBRUARY		46.56	1249624	2/07/23
WYATT TRASH SERVICE INC	SEWER PLANT		60.00	49957	2/08/23
	<b>05 SEWAGE DISPOSAL TOTAL</b>		<b>3,816.57</b>		
EMPLOYEE BENEFIT					
BCBS OF KANSAS	FEB 2023		22,818.67	1249621	2/07/23
MUTUAL OF OMAHA	FEBRUARY'S LIFE INS		80.04	1249623	2/07/23



**CLAIMS REPORT**  
 Check Range: 1/19/2023- 2/08/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	<b>10 EMPLOYEE BENEFIT TOTAL</b>		22,898.71		
AIRPORT					
CITY OF ANTHONY	AIRPORT		303.98	49919	2/08/23
SOUTH CENTRAL WIRELESS	AIRPORT LINE		47.04	49947	2/08/23
WYATT TRASH SERVICE INC	AIRPORT		30.00	49957	2/08/23
	<b>12 AIRPORT TOTAL</b>		381.02		
LIBRARY					
ANTHONY LIBRARY	APPROPRIATION AS BUDGETED		32,010.76	49914	2/08/23
	<b>25 LIBRARY TOTAL</b>		32,010.76		
RECREATION COMMISSION					
CITY OF ANTHONY	ATHLETIC FIELD		11.64	49919	2/08/23
IRS PAYROLL TAXES	1/31/23 PR		87.22	1249612	1/31/23
KS DEPT OF REV-WITHHOLDING	1/17/23 & 1/31/23 PR		3.19	1249615	1/31/23
VERIZON WIRELESS	REC CELL		72.32	49954	2/08/23
	<b>26 RECREATION COMMISSION TOTAL</b>		174.37		
SPECIAL PARKS & RECREATIO					
WYATT TRASH SERVICE INC	TENNIS COURTS		23.10	49957	2/08/23
	<b>32 SPECIAL PARKS &amp; RECREATIO TOTAL</b>		23.10		
CAPITAL IMPROVEMENT FUND					
ANDY'S WRECKER & REPAIR INC	#50 TOW		1,125.00	49912	2/08/23
KENNY HODSON	REIMB FOR #50 TIRE REPAIR		5.00	49909	2/01/23
	<b>34 CAPITAL IMPROVEMENT FUND TOTAL</b>		1,130.00		
	Accounts Payable Total		185,000.31		

# CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
01	GENERAL OPERATING	22,148.58
02	WATER	11,895.09
03	ELECTRIC	80,721.69
04	SALES TAX & STATE FEES	9,800.42
05	SEWAGE DISPOSAL	3,816.57
10	EMPLOYEE BENEFIT	22,898.71
12	AIRPORT	381.02
25	LIBRARY	32,010.76
26	RECREATION COMMISSION	174.37
32	SPECIAL PARKS & RECREATIO	23.10
34	CAPITAL IMPROVEMENT FUND	1,130.00
-----		
	TOTAL FUNDS	185,000.31

PRUPDT00 Thu Jan 26, 2023 2:54 PM  
 07.14.22 PAID THROUGH 1/22/2023  
 CALENDAR 1/2023, FISCAL 1/2023 DATES 1/22/2023 -- 1/31/2023

City of Anthony KS  
 COST CENTER REPORT

OPER: JD  
 JRNL 3936  
 3RD PAY OF MONTH

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	70.83	.00	.00	.00	80.01	2326.75	.00	.00	.00	2516.32	236.07
102 POLICE	482.45	.00	.00	.00	484.00	10434.10	.00	.00	.00	10462.35	1350.63
104 STREET	302.50	.00	.00	.00	320.00	6433.38	.00	.00	.00	6858.40	464.22
105 GEN-ZONING	.00	.00	.00	.00	.00	478.52	.00	.00	.00	478.52	.00
230 WATER-LAKE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	154.19
232 WATER-DISTRIBUT	267.01	.00	.00	.00	281.95	2696.34	.00	.00	.00	2939.49	208.95
233 WATER-COMM& GEN	81.86	.00	.00	.00	85.61	2657.72	.00	.00	.00	2745.72	.00
331 ELECTRIC-PROD	577.00	.00	.00	.00	585.00	10398.00	.00	.00	.00	10564.00	803.27
332 ELEC-DISTRIBUTI	611.98	.00	.00	.00	654.60	8912.34	.00	.00	.00	9908.45	1344.94
333 ELECTRIC-COMM	109.45	.00	.00	.00	114.39	5008.95	.00	.00	.00	5125.08	193.31
533 SEWER-COMM & GE	30.41	.00	.00	.00	31.99	870.15	.00	.00	.00	907.81	.00
534 SEWER-TREATMENT	209.26	.00	.00	.00	213.45	1718.87	.00	.00	.00	1798.08	.00
2601 REC - GEN	38.00	.00	.00	.00	38.00	570.00	.00	.00	.00	570.00	.00
5102 OT GEN POLICE	.00	24.75	.00	.00	24.75	.00	754.34	.00	.00	754.34	.00
5104 OT GEN STREET	.00	1.00	.00	.00	1.00	.00	25.13	.00	.00	25.13	.00
5232 OT WATER DIST	.00	12.75	.00	.00	12.75	.00	461.83	.00	.00	461.83	.00
5233 OT WA COMM/GEN	.00	4.75	.00	.00	4.75	.00	163.50	.00	.00	163.50	.00
5331 OT ELEC PROD	.00	7.00	.00	.00	7.00	.00	323.91	.00	.00	323.91	.00
5332 OT ELEC DIST	.00	8.00	.00	.00	8.00	.00	338.77	.00	.00	338.77	.00
5534 OT SEWER TREAT	.00	10.25	.00	.00	10.25	.00	392.95	.00	.00	392.95	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	168.00	.00	.00	.00	.00	84.00	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	314.22
TOTAL	2780.75	68.50	.00	.00	3125.50	52505.12	2460.43	.00	.00	57418.65	5069.80

11308

"#50 tow"

34-01-0001

Item 5.

# INVOICE

**Andys Wrecker and Repair**  
225 W Wilson  
Ottawa, KS 66067

bennettrepair21@yahoo.com  
(785) 418-2359

## City of Anthony

**Bill to**  
City of Anthony  
124 S Bluff  
Anthony, KS 67003

**Invoice details**  
Invoice no.: AWR1653  
Invoice date: 1/27/23  
Terms: Due on receipt  
Due date: 1/27/23

Product or service	Amount
1. <b>Hook-AH</b> Hook and tow to Emporia KS Q#50, Fire Department @ I-35 MP 132. VIN: 58717UB	1 unit x \$1,125.00 \$1,125.00
<b>Total</b>	<b>\$1,125.00</b>
<b>Overdue</b>	1/27/23



82800

"Reimb for #50 tire repair

CITY OF ANTHONY

34-01-001-75

01-03-3040 - \*17530

Mileage & Travel Expenses

Reimbursement Form

Name: Kenny Hodson

Dates of Travel: 1-27-23

Travel Destination: 

Total Mileage (Roundtrip): 

Purpose of Travel: 

Total Cost of <sup>Reimb.</sup> Meals: \$1758.98

(Must Attach Meal Receipts – Reimbursed Meals for Overnight Stays Only)  
(CITY DOES NOT REIMBURSE FOR ALCOHOL PURCHASES)

Other Reimbursable Expenses (Include Name of Expense and Amount):

(Must Attach Receipts for Expenses)  
(Examples of Expenses: Parking Passes, Toll Road Fees, Bus Ticket Fees, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X Signature & Date: 

Approved & Date: \_\_\_\_\_

# KANSAS TURNPIKE AUTHORITY RECEIPT

CLASS: 02    AMOUNT \$ 5.75

ENTRY PLAZA: 053  
EXIT PLAZA: 177

DATE: 01/27/2011    TIME: 09:07:49

COLLECTOR: 1337  
SER. NUM.: 0000



Pay less with a K TAG  
[www.MyKTAG.com](http://www.MyKTAG.com)

A handwritten signature in black ink, consisting of several overlapping, fluid strokes that are difficult to decipher.



**CITY OF ANTHONY**

**2022 Transfer List:**

<b>FUNDS TRANSFERRING</b>		<b>TRANSFER AMOUNT:</b>	<b>PURPOSE OF TRANSFER:</b>
<b>FROM:</b>	<b>TO:</b>		
General Fund	Capital Improvement – Municipal Hall	\$253.00	Hall Rental Fees (20% is txfd to Cap. Imp.)
General Fund	Capital Improvement – Police Dept.	\$5,220.58	City retains 75% of monthly court costs collected. Half of the 75% is txfd to Cap Imp Police.
General Fund	Mun. Equip. Replacement – Police Dept.	\$7,182.58	City retains \$18 of every \$20 paid for VIN inspection, this is txfd to Mun Eqp. Police. Also, the other half of the 75% court costs listed above is also txfd here.
General Fund	Mun. Equipment Fire Reserve Fund	\$16,930.00	Twensp 2,3,4 pay the city annually for rural fire services. 30% of these payments are txfd to Mun. Eqp. Fire Reserve. *\$50 Jeff Parson & \$5,000 helmet donation for fire dept 2022*
General Fund	Capital Improvement – Street	\$214,430.40	Txfr'ing sales tax money from Street to Cap. Imp. to build for street repairs. Also, txfr'ing Connecting Links.
General Fund	General Fund Reserve	\$285,287.00	Budgeted txfr to build reserve. *Completed in 2022*
Electric Utility Fund	Capital Improvement	\$6,573.72	Budgeted txfr what was left from the City Hall renovation.
Electric Utility Fund	General Fund	\$189,077.18	Money generated by our customers for our electric utility (City's franchise fee). 100% is txfr'd to General Fund.
Electric Utility Fund	Equipment Replacement – Electric Dept.	\$278,352.00	AEC money, rec'd monthly in the Electric Fund, 100% txfd to Electric Equipment Replacement fund.
Electric Utility Fund	Capital Improvement – Tree Trimming	\$1,332,000.00	\$50,000 pr year to build for 3 yr tree trimming. 1,000,000 for meter replacement. \$282,000 for electric distribution capital plan.
Electric Utility Fund	Electric Equipment Replacement	\$200,000.00	Txfr from electric for electric distribution equipment plan.
Electric Equip Replace	Electric 138kV Bond	\$278,352.00	Txfr'ing AEC money into S2017 Bond fund to build for bond payments.
Electric Utility Fund	Electric 138kV Bond	\$790,105.34	\$575,982.34 for early payoff, & \$214,123.00 budgeted payment for 2022
Sewer Utility Fund	General Fund	\$29,250.00	Franchise Fee - Budgeted txfr amount from Sewer to General.
Sewer Utility Fund	WWTF Loan Fund	\$0.00	Txfr'ing money from Sewer to the WWTF Loan fund to build for payment.
Sewer Utility Fund	Wastewater Lagoon Cleaning Reserve	\$10,800.00	Budgeted txfr from Sewer to Lagoon Cleaning Reserve to build for these costs.
Sewer Utility Fund	Lake Maint. & Improvement Capital	\$5,000.00	Repayment for West Lake Community Sewer System
Sewer Utility Fund	Sewer Reserve	\$75,000.00	Budgeted txfr to build reserve. Completed in 2022. Unused KDHE loan payment. 1x

Sewer Utility Fund	Sewer Equipment Replacement	\$75,000.00	Budgeted txfr. Unused KDHE loan payment. 1x
Water Utility Fund	General Fund	\$39,150.00	Franchise Fee - Budgeted txfr amount from Water to General.
Water Utility Fund	Capital Improvement – Lake Maint & Imp /Lake Board	\$9,103.00	Per Resolution and Lease agreement, a portion of camping and boating fees, and a portion of the lake lease payments gets transferred to capital improvement.
Water Utility Fund	2013 USDA RD Revenue Bonds	\$199,101.12	Txfr'ing money from Water to the 2013 USDA RD fund to build for loan payment.
Water Utility Fund	Water Debt Reserve	\$19,910.16	Required by 2013 USDA RD Loan, an additional 10% of each loan payment amount must be placed in a debt reserve account until it reaches \$199,101.00.
Water Utility Fund	Lake Maint. & Improvement Capital	\$0	Sale of Lake Lots Balance 2015-2021
Water Utility Fund	Capital Improvement-Resin	\$100,000.00	To replace Resin at water plant
Water Utility Fund	Capital Improvement-Meter Replacement	\$400,00.00	To Build for water meter replacement
Water Utility Fund	Water Reserve	139,000.00	Budgeted txfr to build reserve. Completed in 2022.
Water Utility Fund	Water Equipment Replacement	\$53,000.00	Budgeted txfr for water equipment plan.
Water Utility Fund	Capital Improvement	\$52,000.00	Budgeted txfr for water capital plan.
Recreation Fund	Capital Improvement – Pool	\$16,938.85	To build for Pool Repairs.
Recreation Fund	General Obligation Bond – Pool	\$23,735.04	This is the “PI” charge on the utility bills, it automatically goes into the Rec Fund. Each month we txfr \$1,977.92 from Rec to the GO Bond-Pool fund to accumulate for the Bond Payment. Any amount collected that month in the “PI” that exceeds the txfr amount for the bond payment, is txfd from Rec to Cap. Imp. Pool Renovation to build for repairs (line item above).
Airport	Capital Improvement-Airport	\$20,000.00	Budgeted txfr for Match

CEREAL MALT BEVERAGE/ALCOHOL AT  
MUNICIPAL HALL APPLICATION  
FEE \$75.00

**APPLICANT INFORMATION:**

Name of Applicant: Bryan Hilgemann DOB: [REDACTED]  
Address: 128 W. main st. City/State/Zip: Anthony, KS 67003  
Phone: [REDACTED] Email: [REDACTED]

**EVENT INFORMATION:**

Type of Event: Adult Dance / Fundraiser  
Event Date: Feb. 18<sup>th</sup>, 2023 Event Time: 5 a.m./(p.m.) to 10 a.m./(p.m.)  
Hours when alcohol will be served: 6:00 a.m./(p.m.) to 9:00 a.m./(p.m.)

**Event Details:**

Is this event:  Private  By invitation only  Public  
Is the event organizer:  Individual  For-profit  Non-profit  
Will there be any charges for your event or for drinks? Yes  No

List charges (including admission, tickets, etc...) Tickets and Alcohol Tickets

Type of alcohol to be served (or sold): Beer, wine, Seltzers

Will you be using a bartender or professional in the distribution of alcoholic beverages: Yes  No

Estimated number of attendees/invitees: 90

Please list specific food to be served during the event: Chicken/Pork Leg, Potatoes, Beans, Roll, Salad

**By signing below, the applicant agrees:**

1. To provide proof that they are 21 years of age or older.
2. To be responsible for violations of all laws, state and local, concerning possession and/or consumption of alcohol by minors.
3. To defend, indemnify, and hold harmless the City of Anthony, its employees and agents, for all liability claims arising out of this event.
4. To provide, if required, a valid Certificate of Insurance with event liability insurance that includes liquor liability naming the City of Anthony as an additional insured in the amount of \$1,000,000.00 at least seven (7) days prior to the start of the event.

- 5. To provide separate and in addition to the above, if applicant is using a bartender or professional, an additional liquor liability policy naming the City of Anthony as an additional insured in the amount of not less than \$500,000.00 at least seven (7) days prior to the start of the event.
- 6. To be personally responsible for any repairs and costs associated with such repairs necessary as a result of the event.

Signature: B.A. [Signature] Date: 2/1/23

\*\*\*\*\*

**Approval:**

The following is hereby approved:  Consumption on Premises  Sale on Premises  
*only with approved temporary permit from City Alcoholic Bev. Control (copy must be provided prior to event)*

A Temporary Permit is required and must be sent to the Alcoholic Beverage Control not less than 14 days before the event.  Yes  No

Event Insurance, that includes liquor liability, is required (with the City of Anthony listed as additional insured)  Yes  No

Additional Liquor Liability Insurance is required for Bartender or Professional (\$500,000.00) (with the City of Anthony listed as additional insured)  Yes  No

Received by/date/time: 2.1.23 12:30pm

Date reviewed by City Commission: 2.7.23  Approved  Disapproved

Mayor Signature: \_\_\_\_\_

**COURT REPORTING CASE REPORT**

OFFN DATES: 01/01/2023-01/31/2023

FOR OFFICER CODES: BARR-TPOT

CASE NO	DEFENDANT'S NAME OFFICER'S NAME	TICKET NO	CRT DATE OFN DATE	FINE OFFENSE DESC	CRT COST	OFFN FEE	ACTN FEE	CASE TOTL	AMT PAID LST PYDT	AMT DUE
202300001	AHLSTROM, CAMERON N LUCK BAILEY	4687	2/14/23 1/01/23	.00 SPEEDING 10 MPH OVER	.00	.00	.00	.00	.00	.00
202300002	WITT, BRADLEE R LUCK BAILEY	4688	2/14/23 1/01/23	.00 SPEEDING 10 MPH OVER	.00	.00	.00	.00	.00	.00
202300003	FRY, GINA MANNING HERMAN	1387	2/28/23 1/03/23	.00 DOG AT LARGE VICIOUS DOG	.00	.00	.00	.00	.00	.00
202300004	TWYMAN, ASHLEY V HOUSTON NATHAN	1388	2/14/23 1/10/23	25.00 DOG AT LARGE	74.50	23.50	.00	123.00	.00	123.00
202300005	ANDERSON, PHYLLIS ANTRIM MANNING HERMAN	4926	2/28/23 1/11/23	60.00 SPEEDING 10 MPH OVER	74.50	23.50	.00	158.00	.00	158.00
202300006	GRAY, RUSSELL E MANNING HERMAN	4927	2/14/23 1/12/23	.00 SPEEDING 10 MPH OVER	.00	.00	.00	.00	.00	.00
202300007	PASSET, GREGORY R MANNING HERMAN	4928	2/14/23 1/17/23	.00 SPEEDING 13 MPH OVER	.00	.00	.00	.00	.00	.00
202300008	ROTHNER, MARTINUS LUCK BAILEY	4690	2/14/23 1/19/23	.00 SPEEDING 15 MPH OVER	.00	.00	.00	.00	.00	.00
202300009	HUNTER, ANDREW D MANNING HERMAN	4930	2/14/23 1/21/23	.00 FTY AT STOP OR YIELD SIGN	.00	.00	.00	.00	.00	.00
202300010	WADE, DENNIS R MANNING HERMAN	4929	2/14/23 1/21/23	.00 SPEEDING 10 MPH OVER	.00	.00	.00	.00	.00	.00
202300011	FIELDS, GABRIEL W MANNING HERMAN	4933	2/14/23 1/23/23	.00 SPEEDING 11 MPH OVER	.00	.00	.00	.00	.00	.00
202300012	WESSEL, EDWARD M MANNING HERMAN	4932	2/14/23 1/22/23	.00 SPEEDING 16 MPH OVER	.00	.00	.00	.00	.00	.00

**COURT REPORTING CASE REPORT**  
 OFFN DATES: 01/01/2023-01/31/2023

FOR OFFICER CODES: BARR-TPOT

CASE NO	DEFENDANT'S NAME OFFICER'S NAME	TICKET NO	CRT DATE OFN DATE	FINE OFFENSE DESC	CRT COST	OFFN FEE	ACTN FEE	CASE TOTL	AMT PAID LST PYDT	AMT DUE
202300013	PALMITIER, SCOTT M MANNING HERMAN	4931	2/14/23 1/22/23	.00 SPEEDING 11 MPH OVER	.00	.00	.00	.00	.00	.00
202300014	CRIPPEN, KATIE M HOUSTON NATHAN	1379	2/28/23 1/24/23	.00 DOG AT LARGE	.00	.00	.00	.00	.00	.00
202300015	VALDIVI, CELSO ALEJANDRO PEREZ MANNING HERMAN	4689	1/24/23 1/03/23	30.00 SPEEDING 10 MPH OVER	74.50	23.50	.00	128.00	128.00 1/24/23	.00
202300016	ZUNIGA, JARES D LUCK BAILEY	4934	2/28/23 1/01/23	.00 SPEEDING 14 MPH OVER	.00	.00	.00	.00	.00	.00
202300017	CRIPPEN, KATIE M HOUSTON NATHAN	1380	2/28/23 1/28/23	50.00 DOG AT LARGE	74.50	23.50	.00	148.00	.00	148.00
202300018	COXMACOUBRIE, JOSEPH H LUCK BAILEY	4935	2/28/23 1/28/23	.00 SPEEDING 11 MPH OVER	.00	.00	.00	.00	.00	.00
REPORT TOTALS								557.00	128.00	429.00

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**2/7/23**

---

**I will be attending Emmerly's Basketball Game at CHS at 6:00 p.m. so I will be arriving late to the meeting.**

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**PUBLIC COMMENT**

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

**CONSENT AGENDA**

1. Approve January 17, 2023 Regular Meeting Minutes
2. Approve January 30, 2023 Special Meeting Minutes
3. Appropriation Ordinance No 6129 \$185,000.31
4. Approve 01.31.2023 payroll \$57,418.65
5. Special Appropriations:
  - Fund #34 Fire Dept Capital-Andy's Wrecker and Repair-\$1,125.00-#50 Tow Fee
  - Fund #34 Fire Dept Capital-Kenny Hodson-#50 Repair-\$5-Toll Fees
6. Reappoint Jessica Graves and Blake LePard to the Anthony Planning Commission for a Three-Year Term to Expire August 2025
7. 2022 Transfer List

**PUBLIC HEARINGS - NONE**

8. Dangerous Structure 301 N. Kansas Drosselmeyer

**REGULAR BUSINESS**

9. Request to Burn Trees on South Vermont - Jared Nuffer
10. Campsite A Lake Wi-Fi and Misc. Projects Update- Lake Board
11. Tax Exemption Request - Anthony Golf Board
12. Approve Cereal Malt Beverage/Alcohol at Municipal Hall Application
13. Municipal Court Report January 2023

14. Sunrise 2nd Housing Standards

*If I have time to prepare housing standard options to review, I will bring them with me to the meeting. If not, we will have to bump this to the next commission meeting.*

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**2/7/23**

Admin Report:

1. Employee Retention and Recruitment – As part of the compensation and benefit review, the Commission discussed briefly the possibility of encouraging health and wellness and other programs to continue to promote the City of Anthony as a positive inviting place to work. In keeping with the spirit of this intent and some of the items the commission asked us to follow up on, additional information is being put together to present on an employee promotional health program and an On-Boarding program. More information to follow at a later date.
2. Salt Plains Outfitters Proposal – I have reached out to both the Archery Club and the Salt Plains Outfitters to attempt to schedule the requested special meeting. Archery has responded but Salt Plains has not. Will continue to attempt to schedule.
3. BASE Grant/Sunrise 2<sup>nd</sup> – To save time, I have signed the KDHE permit applications and EBH has finalized a draft engineering plan for City of Anthony and KDHE review. I will schedule this into a meeting in the near future so Joel can come and present the plan set to you all.
4. Health Insurance Renewal – Yep, it's that time. Jamie and I have been working to compile the numbers for renewal options. We will have 2-3 options to review at the meeting on the 21<sup>st</sup>. At present we are looking at a 12% increase from BCBS. We are also looking into level funding again and KMIT which is a unified governmental pool that has joined together in Kansas to get large group rates. We will have these figures as well as options for the commission to consider the employer percentages. Open enrollment must take place in March and the renewal finalized prior to April 1<sup>st</sup>. So, the meeting on the 21<sup>st</sup> will be the last commission meeting to stay on this schedule. More to come.
5. Rural Champions Grant – Greg and I have started working on Committee formation for the City of Anthony Housing Committee. This committee will be meeting every other week for 8-10 weeks to perform the Housing Assessment Tool (HAT). Once that is complete, there will be a public meeting presented to the entire public to see what data has been compiled so far and to give anyone in the community a chance to provide comments or suggestions. Our first committee meeting will be February 17<sup>th</sup>. The Community meeting date and delivery method has not been set yet as we will be relying on the committee to guide the process and solidify the details and presentation of the public meeting. Will keep you posted.
6. SEED Grant – Final estimates show we will be able to cover the cost of the little awning going up to Ewertz Salon Apartment. With that, there will be three total awnings going up



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on Main Street with these grant funds. In addition, we did get a sample banner in so we could check the size on our poles downtown. When you hold the 2x4 banner up to your person, it sure seems large, almost too large. But when you hold it up in the air on the pole, it actually seems small. Jerry and the line crew helped us with a make shaft bracket to hold it in place for a visual. I took some pics of the size on the pole and the difference of the two HPCO signs above them. Note: that bracket is not the actual bracket they will hang with, this is just what Jerry made to help the preview cause.



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7. End of Year – Jamie and I worked very hard and stayed late a few times to finally get all the end of year reviews complete. On your consent agenda you will see the transfer list for 2022. All transfers that were directed either via the 2022 budget or by commission direction have been made and are referenced in this document. Please pull this off the consent agenda if there are any items you wish to discuss in detail our would simply like to be reminded of.
8. Airport CRRSA Grant – As part of year end, Jamie and I worked to prepare the reimbursements for the CARES Act grants with the airport. Instead of using the funds to pay for the new EMV card reader at the airport, we will submit the grants based on a operational cost needs, which we had more than enough of. Then, when the reimbursement comes in, we will use those funds for the EMV reader. This is just a legitimate way to get those funds spent which is what FAA needs to have happen. FYI
9. Tunnel to Towers – Mayor Cleveland worked with Commissioner Smith and submitted a Land Donation Intake Form to the Tunnel to Towers Foundation for the 16 residential lots at Sunrise 2<sup>nd</sup>. A copy is in the packet for your review.
10. End of Year – Jamie and I have been working on the end of year financial review and requirements. We HOPE to have this wrapped up in the next week or two. After that, we will present an end of year accounting balance and final transfer sheet for approval as usual.

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11. Training – Randy and I attended an asset management workshop on January 24<sup>th</sup> in Valley Center hosted by KMU. I had been wanting to attend this workshop for the last few years to confirm if the direction with all of the department operation plans and asset management efforts, I had been making were inline with the recommended utility training. It was very comforting to know that our plans for maintenance, capital and financial planning, and asset management were right in line with what KMU is trying to teach cities to learn and follow. There was only two components I was lacking and that is energy efficiency (performing an energy audit and replacing outdated equipment that is overutilizing costly energy) and critical asset prioritization (which I did but not to the extent the had prioritized). All in all, it was a very reassuring conference and reiterates that our planning efforts are very on target with what is recommended for utilities across the state.
12. CORE Meeting – At the request of CORE I attended a meeting and answered the questions of CORE participants. There was quite a bit of discussion around the perception individuals in the community have about applying for jobs at the city (or any government entity). It was a great opportunity to share information that the City no longer requires a GED for all but 2 departments and I have even had one member contact us already for a job.
13. Staffing – Brad Dory has accepted the water/wastewater position with the city. His first day was February 6<sup>th</sup>. An offer of employment has been made to candidates for the Lake Caretaker and Police Officer positions.
14. Woohoo It's Finally Almost DONE! – The old sub south of town (on the highway by the powerplant turn) has officially been almost fully decommissioned. All the structure has been removed by our Power Plant Staff. Larry will work with Solomon on the transport and final disposal of the transformer that remains. This is something that has been on the last for several years and I am super excited at the work of the power plant staff to get to this and finally get it down!! Here is a before and after photo:



To: City Commissioners  
From: Cyndra Kastens

Re: City Clerk/Administrator Report  
2/7/23



To: Anthony City Commission

Re: Chief of Police report

From: Kenny Hodson

Date: 02-07-2023

We arrested Zacherya McCrew on a warrant

Investigated a theft in the 200 block of N. Kansas

We interviewed a person for the Police officer position and he has accepted the job and will be starting around March 1st

## Anthony Commission Meeting 2/7/2023: Dept. Reports

### Street Department:

- Laying salt/ sand
- Grade roads
- Push brush pile
- Haul leaves
- Repair ditch on N Santa Fe
- Fix street signs
- Cut down tree on Garfield
- Street Sweeping
- Patch holes

### Water & Wastewater Department:

- Daily Round
- Locates
- Meter Changes
- Pull pump motor at High Service
- Replaced stop at 510 N Kansas
- Remove unused meters from abandoned homes.
- Put together parts for RV Dump and Chisholm.
- Located, tapped main, dug trench, and finished meter at Chisholm.

### Shop:

- Worked on drive shaft, hub, clutch, and emergency brake on #31 with Tate.
- Worked on intake manifold and wiring harness on truck #11.
- Routine service jobs
- Worked on cv axle on #82.

### Power Plant:

- We started out the week with a Sunday night power outage on the west side of our city, LB checked the plant and the line crew fixed a line that caused the outage.
- LB attended an EMP-2 Meeting in McPherson relating to current market conditions and projects that KMEA is working on.
- The crew worked on the old substation when weather permitted and took a load of copper up and sold it to keep it cleaned up.
- TM helps at the shop when needed on projects that require some help.
- The cotton gin is finishing for the season so our loads will go back to a more city like load curve.
- Worked on parking and roads at the plant, now we need rock to finish.

- Started working on the sink area of the break room to update some very old water lines and faucets.
- Made some gaskets for the water dept. and helped the line crew thread some pipes for some control boxes they were building.
- Normal everyday things that come up and rounds at the plant.
- NC got meter reads at the end of the month.
- LB and TM fixed a few spots on the police wall.
- Worked on getting the fencing and post hauled off from the old substation.
- Line crew came out and helped get all the steel structures on the ground, it was a long day, but everything went smoothly and safely.

### Electric Department:

- We had an outage on feeder #4, cause was from a dozer pushing trees and came in contact with primary wire.
- Installed new service for Pizza Ranch
- Took out the electric motor at the high service station for repair.
- Framed poles for the Nulik Project
- Worked on the power rack for the lake R.V. Dump Station
- Repaired street lighting that was reported not working.
- Has a report of Ballfield fire siren not working- replaced batteries and it's back in service.
- Turn on/offers and just read orders.
- Locates
- Set pump motor in high lift station.
- Framed Poles for rural project.
- Worked on trucks for upcoming dielectric test.

### Superintendent Report:

- Checked into billboard codes.
- Contacted KDHE about private septic and wash bays.
- Talked to an oil company about running 3 phase wires to well site. Jerry is working on a cost.
- Contacted Integrated Controls to troubleshoot problem at the Water Plant. Found 2 valves not working properly.
- Talked to KDHE about demo waste disposal rules.
- Fixed and replaced high speed service pump #2 motor rework.
- Getting prices to fix submergible pump for sewer pump #4.
- Getting quotes to repair high service pump #1.
- Checked at Family Dollar/ Dollar Tree to see if work had been completed outside.
- Getting prices for 2-way radios
- Usual daily meetings with Departments.