



# City Commission Regular Meeting

Tuesday, April 01, 2025 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## AGENDA

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

### PUBLIC COMMENT

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

### CONSENT AGENDA

- [1.](#) Approve Regular Meeting Minutes of March 18, 2025
- [2.](#) Appropriation Ordinance No 3211 \$133,674.67
- [3.](#) Approve 03.25.2025 Payroll \$62,467.16
- [4.](#) Approve March 2025 Court Report

### PUBLIC HEARINGS - NONE

### REGULAR BUSINESS

- [5.](#) Approve CMB/Alcohol Application for Municipal Hall - Wilson
- [6.](#) Approve CMB/Alcohol Application for Municipal Hall - Gerber
7. Approve 2025 EMC Insurance Renewal as Presented

### STAFF REPORTS

- [8.](#) Chief of Police Report
- [9.](#) Department Reports

### EXECUTIVE SESSION - NONE

### ADJOURNMENT

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Standing Committees:

- |        |   |                                     |
|--------|---|-------------------------------------|
|        | a. Commissioner of Finance:                   | Jan Lanie – Sherrie Eaton (Vice)    |
|        | b. Commissioner of Utilities Depts.:          | Howard Hatfield – Eric Smith (Vice) |
| (Vice) | c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Howard Hatfield     |
|        | d. Commissioner of Street Dept., Airport:     | Eric Smith – Jan Lanie (Vice)       |



## City Commission Regular Meeting

Tuesday, March 18, 2025 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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### MINUTES

#### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

#### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Jan Lanie  
Commissioner Eric Smith  
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Melinda Ewertz, Street Department Head Bryan Struble, ID/Eco Devo Chair Curt Miller, Randy and Jacquie Wiseley, Joyce Kaup

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

#### PUBLIC COMMENT - NONE

#### CONSENT AGENDA

1. Approve Regular Meeting Minutes of March 4, 2025
2. Approve Special Meeting Minutes of March 13, 2025
3. Appropriation Ordinance No 3210 \$265,161.71
4. Approve 03.11.2025 Payroll \$61,903.04

5. Approve Reappointment of Drew Berry to ID/Eco Devo Board for a 4-Year Term to Expire 2029
6. Approve to Submit Bid for Airport Taxiway Rehabilitation Project No. 3-20-0002-016
7. Approve Appointment of Roger Elliott to the Anthony Fire Department.

Mayor Cleveland asked if any items should be removed from the consent agenda. Hearing none, a motion was made to approve the consent agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

## **PUBLIC HEARINGS - NONE**

## **REGULAR BUSINESS**

### **8. Request to Waive Municipal Hall Fees for Anthony High School Reunion Approved**

Joyce Kaup was present to request waving the Municipal Hall rental fees for the Anthony High School Reunion in July. A motion was made to approve the request to waive Municipal Hall fees for the Anthony reunion.

Motion made by Commissioner Eaton, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

### **9. Approve Procurement Bid Exceptions 1.10.1 Sole Source Distributor and 1.10.3 Purchase of Product of Proven Quality for Purchase of Pelican Street Sweeper from Elgin Sweeper Company**

A motion was made to approve Procurement Bid Exceptions 1.10.1 and 1.10.3 as presented.

Motion made by Commissioner Smith, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

### **10. Approve Quote for the Purchase of Replacement Street Sweeper**

Administrator Kastens and Street Department Head Bryan Struble presented the quotes and purchase options from Key Equipment for replacement of the city street sweeper. After a great discussion, a motion was made to purchase the new Pelican in the amount of \$296,715.00 paid by Capital Improvement Street.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Voting Nay: Commissioner Eaton. Motion Carried.

11. **Approve Submission of KDOT CCLIP FY28 Pavement Restoration Project East Main**

Administrator Kastens presented the CCLIP FY28 Application for restoration of East Main in accordance with the approved 2025 Street Capital Operations Plan. A motion was made to submit the KDOT CCLIP FY28 Pavement Restoration Project Application for East Main.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

12. **Approve Lake Camp Host for 2025 Camping Season**

A motion was made to approve the lake camp host for 2025. Further discussion amended the motion to allow the city administrator to fill the lake camp host position each year from now on. The motion was amended to approve having a lake camp host annually

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

13. **Approve KWO Technical Assistance Grant Agreement #25-2875-120 \$50,000**

Administrator Kastens presented the KWO Technical Assistance Grant to aid in the engineering testing to fix the 16" water main. A motion was made to approve KWO Technical Assistance Grant Agreement #25-2875-120 for \$50,000.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

14. **Anthony Report of Water Right Usage 2024**

Administrator Kastens presented the status report of the 2024 City of Anthony Water Rights.

15. **Municipal Hall Maintenance and Rehabilitation Discussion**

Administrator Kastens presented pictures and information about the Municipal Hall Kitchen and basement area. A motion was made to go out for bids to clean the kitchen at the Municipal Hall.

Motion made by Commissioner Smith, Seconded by Commissioner Lanie

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion carried.

## STAFF REPORTS

### 16. Administrator Report

The Administrator provided a written report on EPA TA & HB 2302, KCC-40101d, 2025 Aviation Day, Community Solar, Airport Taxiway, SC Telcom, Floodplain Mapping, Kayak Building, EMC Insurance, Deweze Mower, Golf Course Bathroom, Electric Rate Comparison, PD Wage Review, ID/EcoDevo Board, and the 2025 Legislative Session.

### 17. Chief of Police report

We arrested Eric Little Coyote for driving while revoked, no insurance and transporting an open container.

We investigated theft by fraud in the 800 block of N. Anthony

We investigated a theft of services case in the 900 block of N. Jennings and turned the case over to the C.A.

We arrested Courtney Cook on traffic violations.

We investigated a case of disorderly conduct in the 300 block of N. Franklin and turned the case over to the C.A.

We investigated a shooting in the 400 block of S. Penn involving two males.

We investigated a domestic disturbance in the 300 block of N. Jennings and turned the case over to the C.A.

We investigated a disturbance in the 300 block of N. Kansas and trespassed a subject from that location.

We investigated a case of battery against a child and removed two children from the home in the 600 block of N. Madison.

### 18. Department Reports

Department activity updates were provided from Electric Distribution, Street, and Water/Wastewater.

## EXECUTIVE SESSION - NONE

## ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator

# BALANCE SHEET

## CALENDAR 4/2025, FISCAL 4/2025

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	3,749.18-	1,028,859.65
02-00-0010	WATER	20,927.51-	833,695.42
03-00-0010	ELECTRIC	16,271.02-	933,895.75
04-00-0010	SALES TAX & STATE FEES		42,429.54
05-00-0010	SEWAGE DISPOSAL	4,280.22-	513,888.00
10-00-0010	EMP INSURANCE/BENEFIT	47,614.38-	392,388.18
12-00-0010	AIRPORT	177.57-	138,247.93
14-00-0010	INDUSTRIAL DEVELOPMENT		20,988.10
15-00-0010	ECONOMIC DEVELOPMENT		138,466.98
16-00-0010	SERVICE DEPOSIT		89,289.28
17-00-0010	SPECIAL STREETS & HIGHWAY		298,633.29
18-00-0010	PUBLIC RELIEF		24,647.02
19-00-0010	WATER UTILITY RESERVE		244,277.72
21-00-0010	WWTF LOAN 2000		51,242.82
23-00-0010	WATER DEBT SVC RESERVE S2013		578.63
24-00-0010	BOND & INTEREST		18,594.60
25-00-0010	LIBRARY	2,872.67-	
26-00-0010	RECREATION COMMISSION	41.52-	58,067.46
29-00-0010	RECREATION		3,446.76
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		194,358.75
32-00-0010	SPECIAL PARKS & RECREATION		37,412.63
34-00-0010	CAPITAL IMPROVEMENT	9,600.00-	4,376,411.08
37-00-0010	GO BONDS S2010 POOL		17,247.79
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		198,679.63
45-00-0010	SEWER RESERVE		155,000.00
47-00-0010	WILDLIFE AND PARKS GRANT		461,849.41
50-00-0010	WAYNE DENNIS INVESTMENT FUND		1,000,141.35
54-00-0010	DEBT RES. WATER 2013		199,101.69
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		12,794.21
81-00-0010	WASTEWATER LAGOON CLEANING		196,100.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		105,655.86
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		4,271,355.40
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		114,005.71
89-00-0010	TRANS GUEST APPROVED		3,500.00
96-00-0010	WAYNE DENNIS FUNDS		38,857.31
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		3,102.20
		=====	=====
	PROOF	105,534.07-	17,777,046.14
		=====	=====

# REVENUE & EXPENSE REPORT

## CALENDAR 4/2025, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	468,924.07	1,222,716.00	753,791.93
	TOTAL EXPENSES	3,460.49	257,763.41	1,465,958.00	1,208,194.59
		=====	=====	=====	=====
	GENERAL OPERATING TOTAL	3,460.49-	211,160.66	243,242.00-	454,402.66-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	253,423.18	998,950.00	745,526.82
	TOTAL EXPENSES	20,865.56	170,874.28	1,164,701.00	993,826.72
		=====	=====	=====	=====
	WATER TOTAL	20,865.56-	82,548.90	165,751.00-	248,299.90-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,001,138.11	5,168,000.00	4,166,861.89
	TOTAL EXPENSES	15,895.72	607,973.78	5,169,268.00	4,561,294.22
		=====	=====	=====	=====
	ELECTRIC TOTAL	15,895.72-	393,164.33	1,268.00-	394,432.33-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	32,025.13	.00	32,025.13-
	TOTAL EXPENSES	.00	30,801.21	.00	30,801.21-
		=====	=====	=====	=====
	SALES TAX & STATE FEES TOTAL	.00	1,223.92	.00	1,223.92-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	132,341.86	554,500.00	422,158.14
	TOTAL EXPENSES	4,260.30	95,155.63	582,745.00	487,589.37
		=====	=====	=====	=====
	SEWAGE DISPOSAL TOTAL	4,260.30-	37,186.23	28,245.00-	65,431.23-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	252,242.74	735,488.00	483,245.26
	TOTAL EXPENSES	47,614.38	215,957.25	785,200.00	569,242.75
		=====	=====	=====	=====
	EMPLOYEE BENEFIT TOTAL	47,614.38-	36,285.49	49,712.00-	85,997.49-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	26,295.94	1,399,887.00	1,373,591.06
	TOTAL EXPENSES	177.57	11,922.49	1,406,051.00	1,394,128.51
		=====	=====	=====	=====
	AIRPORT TOTAL	177.57-	14,373.45	6,164.00-	20,537.45-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	.00	1,000.00	1,000.00
	TOTAL EXPENSES	.00	.00	21,824.00	21,824.00
		=====	=====	=====	=====
	INDUSTRIAL DEVELOPMENT TOTAL	.00	.00	20,824.00-	20,824.00-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	.00	42,500.00	42,500.00
	TOTAL EXPENSES	.00	221.80	193,509.00	193,287.20
		=====	=====	=====	=====

# REVENUE & EXPENSE REPORT

## CALENDAR 4/2025, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ECONOMIC DEVELOPMENT TOTAL	.00	221.80-	151,009.00-	150,787.20-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	2,460.00	.00	2,460.00-
		=====	=====	=====	=====
	SERVICE DEPOSIT TOTAL	.00	2,460.00	.00	2,460.00-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	13,850.37	56,010.00	42,159.63
	TOTAL EXPENSES	.00	.00	264,472.00	264,472.00
		=====	=====	=====	=====
	SPECIAL STREETS & HIGHWAY TOTA	.00	13,850.37	208,462.00-	222,312.37-
		=====	=====	=====	=====
	TOTAL EXPENSES	.00	102.17	.00	102.17-
		=====	=====	=====	=====
	PUBLIC RELIEF TOTAL	.00	102.17-	.00	102.17
		=====	=====	=====	=====
	TOTAL REVENUE	.00	28,632.46	.00	28,632.46-
	TOTAL EXPENSES	.00	85,897.40	.00	85,897.40-
		=====	=====	=====	=====
	WWTF LOAN 2000 TOTAL	.00	57,264.94-	.00	57,264.94
		=====	=====	=====	=====
	TOTAL REVENUE	.00	33,183.56	.00	33,183.56-
	TOTAL EXPENSES	.00	199,101.35	.00	199,101.35-
		=====	=====	=====	=====
	WATER DEBT SERV 2013 TOTAL	.00	165,917.79-	.00	165,917.79
		=====	=====	=====	=====
	TOTAL REVENUE	.00	8,130.87	2,456.00	5,674.87-
	TOTAL EXPENSES	.00	.00	11,515.00	11,515.00
		=====	=====	=====	=====
	BOND & INTEREST TOTAL	.00	8,130.87	9,059.00-	17,189.87-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	35,504.97	68,977.00	33,472.03
	TOTAL EXPENSES	2,872.67	35,504.97	68,977.00	33,472.03
		=====	=====	=====	=====
	LIBRARY TOTAL	2,872.67-	.00	.00	.00
		=====	=====	=====	=====
	TOTAL REVENUE	.00	31,111.66	128,963.00	97,851.34
	TOTAL EXPENSES	41.52	7,435.78	145,100.00	137,664.22
		=====	=====	=====	=====
	RECREATION COMMISSION TOTAL	41.52-	23,675.88	16,137.00-	39,812.88-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	39,595.56	106,463.00	66,867.44
	TOTAL EXPENSES	.00	36,148.80	106,463.00	70,314.20
		=====	=====	=====	=====

# REVENUE & EXPENSE REPORT

CALENDAR 4/2025, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	RECREATION CITY TOTAL	.00	3,446.76	.00	3,446.76-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	632.06	.00	632.06-
		=====	=====	=====	=====
	MUNICIPAL EQUIPMENT RESER TOTA	.00	632.06	.00	632.06-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	2,525.54	7,152.00	4,626.46
	TOTAL EXPENSES	.00	5,066.95	45,173.00	40,106.05
		=====	=====	=====	=====
	SPECIAL PARKS & RECREATIO TOTA	.00	2,541.41-	38,021.00-	35,479.59-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	112,914.53	.00	112,914.53-
	TOTAL EXPENSES	9,600.00	171,633.39	.00	171,633.39-
		=====	=====	=====	=====
	CAPITAL IMPROVEMENT FUND TOTA	9,600.00-	58,718.86-	.00	58,718.86
		=====	=====	=====	=====
	TOTAL REVENUE	.00	2,757.00	.00	2,757.00-
	TOTAL EXPENSES	.00	518.75	.00	518.75-
		=====	=====	=====	=====
	GO BONDS S2010 POOL TOTAL	.00	2,238.25	.00	2,238.25-
		=====	=====	=====	=====
	TOTAL EXPENSES	.00	30,000.00	.00	30,000.00-
		=====	=====	=====	=====
	WILDLIFE AND PARKS GRANT TOTA	.00	30,000.00-	.00	30,000.00
		=====	=====	=====	=====
	TOTAL REVENUE	.00	250,000.00	.00	250,000.00-
		=====	=====	=====	=====
	WAYNE DENNIS INVESTMENT F TOTA	.00	250,000.00	.00	250,000.00-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	39,610.00	.00	39,610.00-
	TOTAL EXPENSES	.00	21,557.00	.00	21,557.00-
		=====	=====	=====	=====
	CDBG TOTAL	.00	18,053.00	.00	18,053.00-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	307.10	10,000.00	9,692.90
	TOTAL EXPENSES	.00	.00	26,171.00	26,171.00
		=====	=====	=====	=====
	MUNICIP FIGHT ADDICTION TOTAL	.00	307.10	16,171.00-	16,478.10-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,800.00	.00	1,800.00-
		=====	=====	=====	=====
	WASTEWATER LAGOON CLEANIN TOTA	.00	1,800.00	.00	1,800.00-
		=====	=====	=====	=====

# REVENUE & EXPENSE REPORT

## CALENDAR 4/2025, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	.00	11,329.16	.00	11,329.16-
	ELECTRIC EQUIPMENT/REPLAC TOTA	.00	11,329.16-	.00	11,329.16
	TOTAL REVENUE	.00	3,500.00	.00	3,500.00-
	TRANSIENT GUEST APPROVED TOTA	.00	3,500.00	.00	3,500.00-
	TOTAL REVENUE	.00	24,803.34	.00	24,803.34-
	TOTAL EXPENSES	.00	6,540.00	.00	6,540.00-
	WAYNE DENNIS FUNDS TOTAL	.00	18,263.34	.00	18,263.34-
	TOTAL REVENUE	.00	2,617.05	.00	2,617.05-
	TOTAL EXPENSES	.00	3,500.00	.00	3,500.00-
	TRANSIENT GUEST TAX TOTAL	.00	882.95-	.00	882.95
	Report Total	104,788.21-	795,321.53	954,065.00-	1,749,386.53-

# CLAIMS REPORT

Check Range: 3/20/2025- 4/02/2025

# 3211

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
AMAZON CAPITAL SERVICES	HALL TOOL BOX		164.92	60067	4/02/25
PATTERSON HEALTH CENTER	MARCH DUES		83.27	60070	4/02/25
THE ATTICA INDEPENDENT	HELP WANTED MECHANIC		9.99	60071	4/02/25
BERRY TRACTOR & EQUIP CO	#34 PLATES		376.78	60072	4/02/25
IRS	3/25/25 PR		5,502.55	12499078	3/25/25
THE HARPER ADVOCATE	HELP WANTED MECHANIC		30.99	60076	4/02/25
HAZEL'S SHEET METAL INC	HALL SVC FURN/AC/CONDENSATE PU		1,238.86	60077	4/02/25
GREAT-WEST FINANCIAL	3/25/25 PR		495.48	12499077	3/25/25
KPERS	3/25/25 PR	3,860.02		12499074	3/28/25
KPERS	3/25/25 PR	240.63	4,100.65	12499075	3/25/25
KANSAS PAYMENT CENTER	3/25/25 PR		253.84	12499073	3/28/25
KDOA-OFFICE OF ACCOUNTS & REPO	C KASTENS BDGT WORKSHOP		18.75	60081	4/02/25
KINGMAN LEADER-COURIER	HELP WANTED MECHANIC		21.87	60082	4/02/25
KS DEPT OF REV-WITHHOLDING	3/25/25 PR		1,072.10	12499076	3/28/25
LEAGUE OF KS MUNICIPALITIES	2025 CITY FORUMS		10.00	60083	4/02/25
NEWBERRY FAMILY AUTO	IMPOUNDED MOTORCYCLE 25CR029		164.00	60085	4/02/25
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		412.21	60087	4/02/25
MAISEY PRO	MARCH SVC		25.50	60088	4/02/25
VERIZON WIRELESS	FEB 15-MARCH14		41.52	60092	4/02/25
VISION SERVICE PLAN	APRIL		205.42	12499081	4/01/25
WEIS FIRE & SAFETY EQUIP. LLC	FOAM/GLOVE/HOOD		668.00	60093	4/02/25
WICHITA TRACTOR CO	#33 BACKHOE KIT SEALS		277.10	60095	4/02/25

01 GENERAL OPERATING TOTAL 15,173.80

WATER					
AMAZON CAPITAL SERVICES	LAKE TIOLET PAPER		111.23	60067	4/02/25
ANSWER PRO	2/15/25-3/14/25 ANS SVC		100.00	60068	4/02/25
PATTERSON HEALTH CENTER	MARCH DUES		5.76	60070	4/02/25
THE ATTICA INDEPENDENT	HELP WANTED W/WW		19.33	60071	4/02/25
CITY OF ANTHONY	REIMB APRIL BCBS		4,862.03	60073	4/02/25
CUMMINS SALES & SERVICE	GEN SVC WATER PLANT PUMP		1,199.56	60074	4/02/25
IRS	3/25/25 PR		1,531.25	12499078	3/25/25
THE HARPER ADVOCATE	HELP WANTED W/WW		49.08	60076	4/02/25
GREAT-WEST FINANCIAL	3/25/25 PR		48.25	12499077	3/25/25
INNOVATIVE AUTOMATION	PRESSURE TRANSDUCER		13,500.00	60078	4/02/25
KPERS	3/25/25 PR	1,109.15		12499074	3/28/25
KPERS	3/25/25 PR	37.67	1,146.82	12499075	3/25/25
KANSAS PAYMENT CENTER	3/25/25 PR		35.08	12499073	3/28/25
KANSAS RURAL WATER ASSOC.	KASTENS-KRWA CON		85.00	60080	4/02/25
KDOA-OFFICE OF ACCOUNTS & REPO	C KASTENS BDGT WORKSHOP		18.75	60081	4/02/25
KINGMAN LEADER-COURIER	HELP WANTED W/WW		42.29	60082	4/02/25
KS DEPT OF REV-WITHHOLDING	3/25/25 PR		293.82	12499076	3/28/25
MUTUAL OF OMAHA	APRIL LIFE INS		33.23	12499079	4/01/25
RD PAPER COMPANY LLC	2025 BOAT STICKERS		355.00	60086	4/02/25
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		267.40	60087	4/02/25
MAISEY PRO	MARCH SVC		49.50	60088	4/02/25
UNITED STATES TREASURY	HRA FEDERAL EXCISE TAX		6.44	60091	4/02/25
VERIZON WIRELESS	FEB 15-MARCH14		120.72	60092	4/02/25
VISION SERVICE PLAN	APRIL		56.19	12499081	4/01/25
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		46.00	60094	4/02/25

# CLAIMS REPORT

Check Range: 3/20/2025- 4/02/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
02 WATER TOTAL			23,982.73		
ELECTRIC					
AMAZON CAPITAL SERVICES	PLANT CLEANING SUPPLIES		141.73	60067	4/02/25
ANSWER PRO	2/15/25-3/14/25 ANS SVC		100.00	60068	4/02/25
PATTERSON HEALTH CENTER	MARCH DUES		13.03	60070	4/02/25
THE ATTICA INDEPENDENT	HELP WANTED MECHANIC		3.33	60071	4/02/25
CITY OF ANTHONY	REIMB APRIL BCBS		14,834.09	60073	4/02/25
IRS	3/25/25 PR		5,752.00	12499078	3/25/25
GRAINGER	PILOT DRILL BITS		23.70	60075	4/02/25
THE HARPER ADVOCATE	HELP WANTED MECHANIC		10.33	60076	4/02/25
GREAT-WEST FINANCIAL	3/25/25 PR		637.10	12499077	3/25/25
KPERS	3/25/25 PR	4,005.61		12499074	3/28/25
KPERS	3/25/25 PR	130.57	4,136.18	12499075	3/25/25
KANSAS PAYMENT CENTER	3/25/25 PR		68.31	12499073	3/28/25
KANSAS RURAL WATER ASSOC.	KASTENS-KRWA CON		85.00	60080	4/02/25
KDOA-OFFICE OF ACCOUNTS & REPO	C KASTENS BDGT WORKSHOP		18.75	60081	4/02/25
KINGMAN LEADER-COURIER	HELP WANTED MECHANIC		7.30	60082	4/02/25
KS DEPT OF REV-WITHHOLDING	3/25/25 PR		1,140.30	12499076	3/28/25
LIBERTY NATIONAL	APRIL		107.08	12499080	4/01/25
MANHATTANLIFE ASSURANCE COMP	CANCER INS		66.22	60084	4/02/25
MUTUAL OF OMAHA	APRIL LIFE INS		78.05	12499079	4/01/25
SOUTH CENTRAL WIRELESS	PHONE/INTERNET		430.88	60087	4/02/25
MAISEY PRO	MARCH SVC		49.50	60088	4/02/25
UNITED STATES TREASURY	HRA FEDERAL EXCISE TAX		25.76	60091	4/02/25
VERIZON WIRELESS	FEB 15-MARCH14		69.20	60092	4/02/25
VISION SERVICE PLAN	APRIL		188.97	12499081	4/01/25
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		18.10	60094	4/02/25
03 ELECTRIC TOTAL			28,004.91		
SEWAGE DISPOSAL					
AMAZON CAPITAL SERVICES	HALL OFFICE SHELVES/PLANNER &		26.26	60067	4/02/25
PATTERSON HEALTH CENTER	MARCH DUES		15.94	60070	4/02/25
THE ATTICA INDEPENDENT	HELP WANTED W/WW		19.35	60071	4/02/25
CITY OF ANTHONY	REIMB APRIL BCBS		2,581.76	60073	4/02/25
CUMMINS SALES & SERVICE	GEN SVC WW TREAT PLANT		1,367.78	60074	4/02/25
IRS	3/25/25 PR		894.27	12499078	3/25/25
THE HARPER ADVOCATE	HELP WANTED W/WW		49.10	60076	4/02/25
GREAT-WEST FINANCIAL	3/25/25 PR		21.43	12499077	3/25/25
KPERS	3/25/25 PR	684.69		12499074	3/28/25
KPERS	3/25/25 PR	2.95	687.64	12499075	3/25/25
KANSAS PAYMENT CENTER	3/25/25 PR		35.08	12499073	3/28/25
KANSAS RURAL WATER ASSOC.	KASTENS-KRWA CON		85.00	60080	4/02/25
KDOA-OFFICE OF ACCOUNTS & REPO	C KASTENS BDGT WORKSHOP		18.75	60081	4/02/25
KINGMAN LEADER-COURIER	HELP WANTED W/WW		42.29	60082	4/02/25
KS DEPT OF REV-WITHHOLDING	3/25/25 PR		165.43	12499076	3/28/25
MUTUAL OF OMAHA	APRIL LIFE INS		10.39	12499079	4/01/25
MAISEY PRO	MARCH SVC		25.50	60088	4/02/25
UNITED STATES TREASURY	HRA FEDERAL EXCISE TAX		6.44	60091	4/02/25
VERIZON WIRELESS	FEB 15-MARCH14		27.68	60092	4/02/25
VISION SERVICE PLAN	APRIL		3.98	12499081	4/01/25

# CLAIMS REPORT

Check Range: 3/20/2025- 4/02/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
<hr/>					
	05 SEWAGE DISPOSAL TOTAL		6,084.07		
EMPLOYEE BENEFIT					
BCBS OF KANSAS	APRIL 2025	35,197.22	12499082	4/01/25	
CITY OF ANTHONY	REIMB APRIL BCBS	12,289.27	60073	4/02/25	
MUTUAL OF OMAHA	APRIL LIFE INS	86.03	12499079	4/01/25	
UNITED STATES TREASURY	HRA FEDERAL EXCISE TAX	41.86	60091	4/02/25	
	10 EMPLOYEE BENEFIT TOTAL		47,614.38		
AIRPORT					
KANSAS MUNICIPAL UTILITIES	CAPITOL DAY	50.00	60079	4/02/25	
SOUTH CENTRAL WIRELESS	PHONE/INTERNET	47.07	60087	4/02/25	
SYN-TECH SYSTEMS	FUEL MASTER SUPPORT	80.50	60090	4/02/25	
	12 AIRPORT TOTAL		177.57		
LIBRARY					
ANTHONY LIBRARY	APPROPRIATION AS BUDGETED	2,872.67	60069	4/02/25	
	25 LIBRARY TOTAL		2,872.67		
RECREATION COMMISSION					
IRS	3/25/25 PR	123.02	12499078	3/25/25	
VERIZON WIRELESS	FEB 15-MARCH14	41.52	60092	4/02/25	
	26 RECREATION COMMISSION TOTAL		164.54		
CAPITAL IMPROVEMENT FUND					
SOLIDA TREE SERVICE INC	WEEK ENDING 3/6/2025	9,600.00	60089	4/02/25	
	34 CAPITAL IMPROVEMENT FUND TOTAL		9,600.00		
	Accounts Payable Total		133,674.67		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
01	GENERAL OPERATING	15,173.80
02	WATER	23,982.73
03	ELECTRIC	28,004.91
05	SEWAGE DISPOSAL	6,084.07
10	EMPLOYEE BENEFIT	47,614.38
12	AIRPORT	177.57
25	LIBRARY	2,872.67
26	RECREATION COMMISSION	164.54
34	CAPITAL IMPROVEMENT FUND	9,600.00
-----		
	TOTAL FUNDS	133,674.67

PRUPDT00  
07.14.22

Thu Mar 20, 2025 11:29 AM  
PAID THROUGH 3/16/2025  
CALENDAR 3/2025, FISCAL 3/2025 DATES 3/16/2025 -- 3/25/2025

City of Anthony KS  
COST CENTER REPORT  
2ND PAY MAR/JUN/SEP/DEC

OPER: JD  
JRNL 4333

PAGE

Item 3.

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	23.43	.00	.00	.00	23.83	1224.97	.00	.00	.00	1231.86	298.91
102 POLICE	624.40	.00	.00	.00	636.50	13099.03	.00	.00	.00	13435.07	1601.83
103 FIRE	119.00	.00	.00	.00	207.00	2148.00	.00	.00	.00	3644.00	.00
104 STREET	305.75	.00	.00	.00	319.75	6530.46	.00	.00	.00	6831.37	606.79
105 GEN-ZONING	.00	.00	.00	.00	.00	194.37	.00	.00	.00	194.37	.00
230 WATER-LAKE	40.00	.00	.00	.00	40.00	884.80	.00	.00	.00	884.80	.00
231 WATER-PRODUCTIO	7.00	.00	.00	.00	7.00	163.93	.00	.00	.00	163.93	.00
232 WATER-DISTRIBUT	247.82	.00	.00	.00	250.20	2837.40	.00	.00	.00	2881.70	448.51
233 WATER-COMM& GEN	84.54	.00	.00	.00	84.54	2569.75	.00	.00	.00	2569.75	.00
331 ELECTRIC-PROD	527.50	.00	.00	.00	536.00	8418.13	.00	.00	.00	8651.20	938.32
332 ELEC-DISTRIBUTI	585.86	.00	.00	.00	605.60	9570.30	.00	.00	.00	10097.73	1233.92
333 ELECTRIC-COMM	112.64	.00	.00	.00	112.64	4467.73	.00	.00	.00	4467.73	231.76
533 SEWER-COMM & GE	31.24	.00	.00	.00	31.24	608.98	.00	.00	.00	608.98	.00
534 SEWER-TREATMENT	262.82	.00	.00	.00	265.20	3141.43	.00	.00	.00	3185.73	.00
2601 REC - GEN	37.50	.00	.00	.00	37.50	608.00	.00	.00	.00	608.00	.00
2621 REC - POOL	2.00	.00	.00	.00	2.00	32.00	.00	.00	.00	32.00	.00
2622 REC - BALL	8.50	.00	.00	.00	8.50	164.00	.00	.00	.00	164.00	.00
5102 OT GEN POLICE	.00	29.50	.00	.00	29.50	.00	1053.19	.00	.00	1053.19	.00
5232 OT WATER DIST	.00	5.25	.00	.00	5.25	.00	230.61	.00	.00	230.61	.00
5331 OT ELEC PROD	.00	4.00	.00	.00	4.00	.00	200.34	.00	.00	200.34	.00
5332 OT ELEC DIST	.00	10.00	.00	.00	10.00	.00	532.70	.00	.00	532.70	.00
5333 OT ELEC COMM/GN	.00	8.75	.00	.00	8.75	.00	293.69	.00	.00	293.69	.00
5534 OT SEWER TREAT	.00	9.00	.00	.00	9.00	.00	398.66	.00	.00	398.66	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	211.50	.00	.00	.00	.00	105.75	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	427.83
TOTAL	3020.00	66.50	.00	.00	3445.50	56663.28	2709.19	.00	.00	62467.16	5787.87

## COURT REPORTING CASE REPORT

OFFN DATES: 02/28/2025-03/27/2025

Page

Item 4.

FOR OFFICER CODES: AL

CASE NO	DEFENDANT'S NAME OFFICER'S NAME	TICKET NO	CRT DATE OFN DATE	FINE OFFENSE DESC	CRT COST	OFFN FEE	ACTN FEE	CASE TOTL	AMT PAID LST PYDT	AMT DUE
202500007	WILSON, JERID D HOUSTON NATHAN	1445	4/08/25 3/01/25	25.00 BURNING IN CITY LIMITS	74.50	23.50	.00	123.00	.00	123.00
202500008	RAMIREZ, OLIVER LEDEZMA ALEX	5111	3/25/25 3/07/25	100.00 ILLEGAL TAG/NO TAG	74.50	23.50	.00	198.00	198.00 3/11/25	.00
202500009	SCOW, DOUGLAS HODSON KENNY	1457	6/24/25 3/04/25	125.00 VICIOUS DOG DOG AT LARGE	74.50	23.50	.00	223.00	.00	223.00
202500010	DENT, DERICK LEDEZMA ALEX	1447	4/08/25 3/12/25	.00 DOG AT LARGE VICIOUS DOG	.00	.00	.00	.00	.00	.00
202500011	BECKER, SCOTT R LEDEZMA ALEX	5112	4/22/25 3/17/25	.00 EXPIRED LICENSE/NO D.L.	.00	.00	.00	.00	.00	.00
202500012	SALSBERRY, BRADAN HOUSTON NATHAN	1419	4/22/25 3/24/25	.00 DOG AT LARGE	.00	.00	.00	.00	.00	.00
REPORT TOTALS								544.00	198.00	346.00

# CEREAL MALT BEVERAGE/ALCOHOL AT MUNICIPAL HALL APPLICATION

FEE \$75.00

## APPLICANT INFORMATION:

Name of Applicant: Lori Wilson DOB: 12/1/70  
 Address: 116 N. Franklin City/State/Zip: Anthony KS 67003  
 Phone: 620-243-2586 Email: LWILSON67003@GMAIL.COM

## EVENT INFORMATION:

Type of Event: Wedding Reception  
 Event Date: June 7, 2025 Event Time: 7 a.m./p.m. to 10 a.m./p.m.  
 Hours when alcohol will be served: 7 a.m./p.m. to 10 a.m./p.m.

## Event Details:

Is this event: ☒ Private ☐ By invitation only ☐ Public  
 Is the event organizer: ☒ Individual ☐ For-profit ☐ Non-profit  
 Will there be any charges for your event or for drinks? Yes ☐ No ☒

List charges (including admission, tickets, etc...) 0

Type of alcohol to be served (or sold): beer/wine

Will you be using a bartender or professional in the distribution of alcoholic beverages: Yes ☒ No ☐ *just a friend*

Estimated number of attendees/invitees: 80

Please list specific food to be served during the event: Charcuterie Board apps

## **By signing below, the applicant agrees:**

1. To provide proof that they are 21 years of age or older.
2. To be responsible for violations of all laws, state and local, concerning possession and/or consumption of alcohol by minors.
3. To defend, indemnify, and hold harmless the City of Anthony, its employees and agents, for all liability claims arising out of this event.
4. To provide, if required, a valid Certificate of Insurance with event liability insurance that includes liquor liability naming the City of Anthony as an additional insured in the amount of \$1,000,000.00 at least seven (7) days prior to the start of the event.

Phil L. Wilson

2/27/25

The following is hereby approved:                      Consumption on Premises                      Sale on Premises

A Temporary Permit is required and must be sent to the Alcoholic Beverage Control not less than 14 days before the event.                      Yes                      No

Event Insurance, that includes liquor liability, is required (with the City of Anthony listed as additional insured)

Additional Liquor Liability Insurance is required for Bartender or Professional (\$500,000.00) (with the City of Anthony listed as additional insured)                      Yes                      No

Received by/date/time: \_\_\_\_\_

Date reviewed by City Commission: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Mayor Signature: \_\_\_\_\_

# Anthony Municipal Hall Rental Agreement

Item 5.

130 E. Main Street, Anthony, KS 67003

Renter Name: Lori Wilson Renter Ph #: 620-243-2586

Event Description: Jensen / Dorsey Wedding Reception

Date(s) of event: June 7, 2025 Start Time: all day End Time: \_\_\_\_\_

What area(s) are you renting? GYMNASIUM BASEMENT or BOTH Will there be alcohol at this event? YES NO  
APPROVED PERMIT & FEE REQUIRED FOR ANY ALCOHOL

Will you be using the stage? YES NO Using the PA System? YES NO Using the Basement Kitchen? YES NO

To rent the Hall for an event, you must complete and sign this contract, pay the fees and deposit, then pick up the key with zipper pouch on the business day prior to your event. The zipper pouch contains the east door key and an End of Event Checklist which is required to be completed at the end of your event. Once completed, return the zipper pouch with the key and the signed completed checklist in the night drop box located at the city office, 124 S. Bluff in Anthony.

The fees and deposit must be paid with this signed contract to reserve your event date. Expenses for damage or incomplete cleaning after your event will be withheld from your cash deposit. Any damages or fees exceeding the amount of the cash deposit will be charged to you as the renter.

Any request to have the fees waived must be made to and approved by the City of Anthony Governing Body before your event date can be reserved. Please call the city office staff to request to be on the agenda to present your request at the next regular commission meeting; regular meetings are on the first and third Tuesday of each month at 6p.m.

If you need assistance during business hours (M-F 8-5) please call 620-842-5434; for after-hours assistance, call 316-616-4112. Please make adequate arrangements to coordinate picking up your key during business hours.

## RULES:

- NO ALCOHOL MAY BE CONSUMED OR SERVED IN THE HALL WITHOUT THE APPROPRIATE, APPROVED PERMIT.
- Please do not allow people to be in the balcony area.
- Painter's tape may be used on walls, ceilings, and the floor, no other types of attachment may be used on any surface.
  - This means NO duct tape, scotch tape, packaging tape, nails, staples or tack may be used.
- Any type of crafting items such as glue, paint, or other potentially staining or damaging substances must not be used without prior approval from city staff and protective drop cloth/tarping in place.
- No candles or flammable lighting/luminary lighting are allowed to be used in the Hall.
- No sand, salt or wax may be used on the floors for dancing.
- Cookware and appliances can be used, and must be returned in clean, operational conditions as found.
  - Food items found in the basement, including packaging, condiments, ingredients, etc. are property of the senior meals program and not to be used by the renter.
- No pets are allowed inside the basement of the Hall.

*I understand the requested rental date for my event is not guaranteed until this Rental Agreement is completed, signed, and the deposit and rent fees are paid in full. I also understand I will be charged for any damage caused during my event that exceeds the amount of the cash deposit paid. As the renter, I agree to assume financial responsibility for my event and its potential damage and will protect this rented City property to the best of my ability. By signing, I agree to the rules and terms of this agreement and certify I am at least 18 years of age or older.*

Renter's Signature: Lori L. Wilson Printed Name: LORI L. WILSON Date: 2/26/25

Renter's Address: 116 N. Franklin / 30E QUAIL CRK TRL City, State: ANTHONY KS Zip: 67003

## HALL RENTAL FEES & DEPOSIT

Item 5.

A cash deposit is required from each renter for their event at the Hall. This deposit is refundable **IF** the Hall is left without damage or need for additional cleaning; this will be determined after inspection by city staff on the next business day after your event. The cash deposit for the basement area is \$100.00. The cash deposit for the gym is \$100.00 for a non-dance event, and \$200.00 for a dance event. Be sure to complete a pre and post event walkthrough and document any findings from both inspections.

Rental fees for the Hall gymnasium and basement are assessed in hourly increments at \$20/hour for each area. For a long event where time is needed for set-up before the event, and time for the take-down of decorations, cleaning, etc., the rental fee is \$250.00 for the entire day.

If your event will have alcohol, whether served or B.Y.O.B (bring your own beverage), this requires an additional permit application that must be approved by the City of Anthony governing body and/or the City of Anthony Chief of Police prior to your event. An additional fee of \$75.00 for this permit is required once approved. Please allow adequate time to submit your application for approval at least 45 days prior to your event to be presented at a regular city commission meeting.

### HALL RENTAL RESERVATION CHECKLIST – All must be completed as required before your reservation is booked.

- ☒ Complete and signed Hall Rental Agreement submitted
- ☒ Fees and deposit paid – date paid/waived: 2/27/25
- ☐ If requesting waived fees, the date of the regular commission meeting you will make your request at: N/A
- ☐ Date you will pick up your Hall key: June 6, 2025
- ☐ Number of tables and chairs needed: 15 / 80 chairs
- ☐ Alcohol permit application complete and signed? ☒ YES ☐ NO ☐ n/a
  - ☐ Date of regular commission meeting to be reviewed for approval: \_\_\_\_\_

### YOUR EVENT FEES DUE (\$20/hr per area, or \$250.00/day):

GYMNASIUM AREA	# of hours _____	fees \$ <u>250</u>
BASEMENT AREA	# of hours _____	fees \$ _____
Deposit Non-dance Event (\$100 per area)	deposit amount \$ _____	
Deposit Dance Event (\$200)	deposit amount \$ <u>200.00</u>	
Alcohol Permit Fee (\$75.00)	permit fee \$ <u>75.00</u>	
Total Fees Due: \$		<u>525</u>

#### Official Use Only

Deposit Received: Date 2/27/25 Amount: \$ 200 CASH ONLY

Fees Paid/Waived: Date 2/27/25 Amount: \$ 250 Cash/Check/Card: check

Alcohol Permit Approved? Approved? YES NO N/A Alcohol Permit Fee Paid: ☒ YES ☐ NO ☐ N/A 75.00

**CEREAL MALT BEVERAGE/ALCOHOL AT  
MUNICIPAL HALL APPLICATION  
FEE \$75.00**

**APPLICANT INFORMATION:**

Name of Applicant: Brenda Gerber DOB: May 08, 1972  
 Address: 323 E. Main St. City/State/Zip: Anthony, KS 67003  
 Phone: (620) 842-2327 Email: brendagerber90@gmail.com

**EVENT INFORMATION:**

Type of Event: Wedding reception  
 Event Date: May 17<sup>th</sup> 2025 Event Time: 7 a.m./p.m. to 12 a.m./p.m.  
 Hours when alcohol will be served: 7pm a.m./p.m. to 12 a.m./p.m.

**Event Details:**

Is this event: ☒ Private ☐ By invitation only ☐ Public  
 Is the event organizer: ☒ Individual ☐ For-profit ☐ Non-profit  
 Will there be any charges for your event or for drinks? Yes ☐ No ☒

List charges (including admission, tickets, etc...) N/A

Type of alcohol to be served (or sold): Champagne / beer

Will you be using a bartender or professional in the distribution of alcoholic beverages: Yes ☐ No ☒

Estimated number of attendees/invitees: 80

Please list specific food to be served during the event: brisket / ribs salad, potatoes

**By signing below, the applicant agrees:**

1. To provide proof that they are 21 years of age or older.
2. To be responsible for violations of all laws, state and local, concerning possession and/or consumption of alcohol by minors.
3. To defend, indemnify, and hold harmless the City of Anthony, its employees and agents, for all liability claims arising out of this event.
4. To provide, if required, a valid Certificate of Insurance with event liability insurance that includes liquor liability naming the City of Anthony as an additional insured in the amount of \$1,000,000.00 at least seven (7) days prior to the start of the event.

- 5. To provide separate and in addition to the above, if applicant is using a bartender or professional, an additional liquor liability policy naming the City of Anthony as an additional insured in the amount of not less than \$500,000.00 at least seven (7) days prior to the start of the event.
- 6. To be personally responsible for any repairs and costs associated with such repairs necessary as a result of the event.

Signature: [Signature] Date: March 20, 2025

\*\*\*\*\*

Approval:

The following is hereby approved: \_\_\_\_\_ Consumption on Premises \_\_\_\_\_ Sale on Premises

A Temporary Permit is required and must be sent to the Alcoholic Beverage Control not less than 14 days before the event. \_\_\_\_\_ Yes \_\_\_\_\_ No

Event Insurance, that includes liquor liability, is required (with the City of Anthony listed as additional insured) \_\_\_\_\_ Yes \_\_\_\_\_ No

Additional Liquor Liability Insurance is required for Bartender or Professional (\$500,000.00) (with the City of Anthony listed as additional insured) \_\_\_\_\_ Yes \_\_\_\_\_ No

Received by/date/time: \_\_\_\_\_

Date reviewed by City Commission: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

Mayor Signature: \_\_\_\_\_

# Anthony Municipal Hall Rental Agreement

Item 6.

130 E. Main Street, Anthony, KS 67003

Renter Name: Brenda Gerber Renter Ph #: (620) 842-2327  
Event Description: Miguel & Emma Lea's Wedding Reception  
Date(s) of event: May-17<sup>th</sup> 2025 Start Time: 7pm End Time: 12AM?  
What area(s) are you renting? GYMNASIUM BASEMENT or ~~BOTH~~ Will there be alcohol at this event? YES NO  
APPROVED PERMIT & FEE REQUIRED FOR ANY ALCOHOL  
Will you be using the stage? YES NO Using the PA System? YES NO Using the Basement Kitchen? YES NO

To rent the Hall for an event, you must complete and sign this contract, pay the fees and deposit, then pick up the key with zipper pouch on the business day prior to your event. The zipper pouch contains the east door key and an End of Event Checklist which is required to be completed at the end of your event. Once completed, return the zipper pouch with the key and the signed completed checklist in the night drop box located at the city office, 124 S. Bluff in Anthony.

The fees and deposit must be paid with this signed contract to reserve your event date. Expenses for damage or incomplete cleaning after your event will be withheld from your cash deposit. Any damages or fees exceeding the amount of the cash deposit will be charged to you as the renter.

Any request to have the fees waived must be made to and approved by the City of Anthony Governing Body before your event date can be reserved. Please call the city office staff to request to be on the agenda to present your request at the next regular commission meeting; regular meetings are on the first and third Tuesday of each month at 6p.m.

If you need assistance during business hours (M-F 8-5) please call 620-842-5434; for after-hours assistance, call 316-616-4112. Please make adequate arrangements to coordinate picking up your key during business hours.

## RULES:

- NO ALCOHOL MAY BE CONSUMED OR SERVED IN THE HALL WITHOUT THE APPROPRIATE, APPROVED PERMIT.
- Please do not allow people to be in the balcony area.
- Painter's tape may be used on walls, ceilings, and the floor, no other types of attachment may be used on any surface.
  - This means NO duct tape, scotch tape, packaging tape, nails, staples or tack may be used.
- Any type of crafting items such as glue, paint, or other potentially staining or damaging substances must not be used without prior approval from city staff and protective drop cloth/tarping in place.
- No candles or flammable lighting/luminary lighting are allowed to be used in the Hall.
- No sand, salt or wax may be used on the floors for dancing.
- Cookware and appliances can be used, and must be returned in clean, operational conditions as found.
  - Food items found in the basement, including packaging, condiments, ingredients, etc. are property of the senior meals program and not to be used by the renter.
- No pets are allowed inside the basement of the Hall.

I understand the requested rental date for my event is not guaranteed until this Rental Agreement is completed, signed, and the deposit and rent fees are paid in full. I also understand I will be charged for any damage caused during my event that exceeds the amount of the cash deposit paid. As the renter, I agree to assume financial responsibility for my event and its potential damage and will protect this rented City property to the best of my ability. By signing, I agree to the rules and terms of this agreement and certify I am at least 18 years of age or older.

Renter's Signature: Brenda Gerber Printed Name: Brenda Gerber Date: March 20, 2025  
Renter's Address: 323 E. Main St (physical) Anthony, KS City, State: 67003 Zip: 67003  
Mailing Address: 113 N. Bluff

## HALL RENTAL FEES & DEPOSIT

Item 6.

A cash deposit is required from each renter for their event at the Hall. This deposit is refundable **IF** the Hall is left without damage or need for additional cleaning; this will be determined after inspection by city staff on the next business day after your event. The cash deposit for the basement area is \$100.00. The cash deposit for the gym is \$100.00 for a non-dance event, and \$200.00 for a dance event. Be sure to complete a pre and post event walkthrough and document any findings from both inspections.

Rental fees for the Hall gymnasium and basement are assessed in hourly increments at \$20/hour for each area. For a long event where time is needed for set-up before the event, and time for the take-down of decorations, cleaning, etc., the rental fee is \$250.00 for the entire day.

If your event will have alcohol, whether served or B.Y.O.B (bring your own beverage), this requires an additional permit application that must be approved by the City of Anthony governing body and/or the City of Anthony Chief of Police prior to your event. An additional fee of \$75.00 for this permit is required once approved. Please allow adequate time to submit your application for approval at least 45 days prior to your event to be presented at a regular city commission meeting.

### HALL RENTAL RESERVATION CHECKLIST – All must be completed as required before your reservation is booked.

- Complete and signed Hall Rental Agreement submitted
- Fees and deposit paid – date paid/waived: 3/20/25
- If requesting waived fees, the date of the regular commission meeting you will make your request at: N/A
- Date you will pick up your Hall key: May 16, 2025
- Number of tables and chairs needed: \_\_\_\_\_
- Alcohol permit application complete and signed? ☒ YES ☐ NO ☐ n/a
  - Date of regular commission meeting to be reviewed for approval: 4/1/25 @ 6pm

### YOUR EVENT FEES DUE (\$20/hr per area, or \$250.00/day):

GYMNASIUM AREA	# of hours <u>24 hrs</u>	fees \$ <u>250.00</u>
BASEMENT AREA	# of hours <u>✓</u>	fees \$ <u>✓</u>
Deposit Non-dance Event (\$100 per area)	deposit amount \$ <u>✓</u>	
Deposit Dance Event (\$200)	deposit amount \$ <u>200.00</u>	
Alcohol Permit Fee (\$75.00)	permit fee \$ <u>75.00</u>	
Total Fees Due: \$		<u>525.00</u>

#### Official Use Only

Deposit Received: Date \_\_\_\_\_ Amount: \$ \_\_\_\_\_ **CASH ONLY**

Fees Paid/Waived: Date \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Cash/Check/Card: \_\_\_\_\_

Alcohol Permit Approved? Approved? **YES NO N/A** Alcohol Permit Fee Paid: **YES NO N/A**

To: Anthony City Commission

Re: Chief of Police report

From: Kenny Hodson

Date: 04-01-2025

We arrested Weston Hoover on a warrant for theft of services

We investigated a disturbance on W. Hayes street and turned the case over to the C.A. for possible charges

We investigated a domestic disturbance in the 300 block of N. Anthony and arrested Arthur Molina for domestic battery

We served a search warrant at 548 S. Penn and turned the case over to the C.A. for possible charges

The County Attorney has decided not to file charges against the shooter from 03-14-2025 but filed charges on Alek Schuler for disorderly conduct, assault and battery. Mr. Schuler turned himself into jail.

We attended the graduation of Officer Hyrst from the Law Enforcement Training Center

## **Department Reports**

### **3.28.25**

#### **ELECTRIC DISTRIBUTION**

Tickets, locates

Replaced light switch at Municipal Hall

Cut down trees at 404 & 405 S Kansas

Looked at electric services at 219, 221, and 223 S Bluff

Looked at electric services at 599 NW 80 Ave

#### **POWER PLANT**

#### **STREET**

Picked up tree limbs

Cut trees on N Penn, S Kansas, S Bluff, N Santa Fe

Swept Main Street

Graded

Started mowing

#### **WATER/WASTEWATER**

Rounds, tickets, locates

Pool plumbing

McDonald's lift station

Attended water conference in Wichita

Water and wastewater testing

## Department Reports 3/21/25

### **ELECTRIC DISTRIBUTION**

Tickets, locates

Replaced dusk to dawn lights on S. Pennsylvania.

Turned off school zone lights for spring break.

Report of outage at 509 N. Jennings. Cause from tree branch.

Report of outage at 711 N. Lincoln. Unknown cause.

Report of 2 broken poles at 997 S.E. 10 Ave. Cause from high wind.

Attended staff meeting.

Delivered 56 door knockers.

Put up batting cage net.

Fixed broken service neutral in town.

### **POWER PLANT**

We have the gravel down and we ran a packer over it to really make a good base, I am hoping for a good rain, and we will level it off one more time before the building is set.

We have no known build date yet.

We have picked up limbs and the street department has helped us with the big trees that have fallen in all the wind events.

The guys have completed round one of spraying the dog park , I really recommend getting a small pull behind sprayer with a boom for this task and the spraying of the gravel camping spots as it would save a tremendous amount of man time compared to using a hand wand sprayer.

LB & TM went and got recertification for method 9 opacity reading required under our air emissions standards.

LB attended the EMP2 meeting in Hoisington, had some great discussions with colleagues and gathered some great ideas.

We are now entering camping season, and we have been keeping up with the bathrooms pretty well and it's almost full-blown mowing season.

Pretty much just normal maintenance in and around the power plant and the substations.

I will be going on vacation next week so no reports next week but will update on the next.

### **STREET**

Grading at lake

Pushed tree pile at lake and east burn sites

Picked up tree limbs lake and town from winds

Fixed various signs from winds

Removed tile floor at the shop

Helped with gas pump at the airport

## **WATER/WASTEWATER**

Rounds, tickets, locates

Pool plumbing

Lagoon lift station

Study for tests