



City Commission Regular Meeting

Tuesday, June 04, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

AGENDA

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call
- Approval of Agenda

PUBLIC COMMENT

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve May 21, 2024 Regular Meeting Minutes
2. Special Appropriations:
Fund #34 Street Improvements-EBH-\$8,201.15-Engineering FY25 CCLIP ANTHONY K44
3. Appropriation Ordinance No. 3191 \$171,886.93
4. 06.04.2024 Payroll \$67,342.75
5. Approve May 2024 Court Report
6. Approve Pay Request #5&6 KDOT Project No. KA-6909-01 \$8,201.15 Engineering to EBH for FY25 CCLIP Main & Anthony
7. Bank of the Plains COD 32703-General for \$70,000-Reinvestment
8. Approve CDBG Housing Grant Request for Release of Funds and Certification Form
9. Approve CDBG Housing Grant Contractor Guidelines

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Approve Hall CMB Application & Request to Waive Fees - Jennifer Wolff
11. Sidewalk on LL&G Discussion - Joel Krosschell, EBH Engineering

- 12. Town Hall Meeting Organizational Planning Discussion
- [13.](#) Ordinance No. G-2873 Moratorium on Billboards **Roll Call*
- 14. Conflict of Interest Review – CDBG Housing Application
- 15. On-Call/Back Up Employee Housing

STAFF REPORTS

- [15.](#) Administrator Report
- [16.](#) Department Reports

EXECUTIVE SESSION - NONE

ADJOURNMENT

Standing Committees:

- | | |
|---|--|
| a. Commissioner of Finance: | Jan Lanie – Sherrie Eaton (Vice) |
| b. Commissioner of Utilities Depts.: | Howard Hatfield – Eric Smith (Vice) |
| c. Commissioner of Parks, Police, Fire Dept.: | Sherrie Eaton – Howard Hatfield (Vice) |
| d. Commissioner of Street Dept., Airport: | Eric Smith – Jan Lanie (Vice) |



City Commission Regular Meeting

Tuesday, May 21, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Power Plant Superintendent Larry Berry, Randy & Jacquie Wiseley, Twila Strong, Michael & Jody Crow, Tony Kastens, Creighton & Teresa Cullopp, Neven Cullopp, Connie Jacobs, Andi Giesen, Troy Lankton, Harper Co Commissioner Struble, Josh Teel, Janet Slankard, Kelly Thell, Grant Wisenbaker, Brenton Washausen and Patrick McLeod.

- Approval of Agenda

A motion was made to approve the agenda

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC COMMENT

Twila Strong requested the stop light at Main & Springfield be flash during the entire period school is out of session.

CONSENT AGENDA

1. Approve May 7, 2024 Regular Meeting Minutes
2. Appropriation Ordinance No 3190 \$204,855.63

3. 05.21.2024 Payroll \$61,025.59
4. Accept Resignation of Bill Slinkard from Anthony Lake Board
5. Bank of the Plains COD 32913-Electric System for \$100,000 & COD 32914-Wayne Dennis for \$100,000-Reinvestment
6. Approve Recommendation of Recreation Commission to Appoint Kaitlyn Greve to Recreation Board - Term to expire July 2028

Mayor Cleveland asked if any items should be removed from the consent agenda for further discussion. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

7. Anthony Lake Housing Development - Salt Plains Outfitters

Grant Wisenbaker with Salt Plains Outfitters visited with the City Commission regarding the proposal to construct residential housing at Anthony Lake. A town hall meeting was set for June 12th, 2024, at 6:00 p.m. at Municipal Hall.

8. Approve "Welcome to Anthony Lake" Sign to be Paid with Lake Board Capital Funds - Lake Board

Connie Jacobs with the Anthony Lake Board presented a Lake Board recommendation to fund a replacement Welcome to Anthony Lake sign as bid by Classic Woods. A motion was made to approve the "Welcome to Anthony Lake" sign for \$2,109.00 to be paid with Lake Board Capital Funds. The city crew will help with installation.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

9. Request from County to Purchase Available lots in Block 23 in Anthony (211 N Anthony) - Commissioner Struble, Josh Teel

Josh Teel and Commissioner Struble asked the Commission to revisit the County's request to purchase the lots east of the Harper County Courthouse. After much discussion, a motion was made to approve the request from Harper County to purchase Lots 7 & 10 in Block 23 (211 N. Anthony) for \$4,000.00 each.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

10. Request to Remove Special Assessment - Kelly Thell - 534 S. Lincoln

Kelly Thell, 534 S Lincoln was present to request to remove the \$400 special assessment from her property taxes. A motion was made to approve the request to remove the \$400 assessment.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

11. ~~Request to Change Limit on Fireworks Sales Permits to 2 Per Year – Carl Schmidt & Sheila Adams~~

No speaker attended, cancelled agenda item.

12. Power Portfolio Review

Larry Berry, Powerplant Superintendent and Administrator Kastens presented the update to the City's power review and the need to begin planning for portfolio additions/options that will need to be secured by 2026 and 2028. The Commission guided the Administrator to have KMEA prepare a Solar Opportunity Analysis to review figures and options.

13. Sunrise 2nd Housing Development

Administrator Kastens sought direction from the Commission in regard to securing a builder for Sunrise 2nd. The Commission guided the Administrator to contact Klausmeyer Construction to discuss the formality of an agreement to initiate their services.

14. Approve Resin Replacement at Water Treatment Plant \$175,350.00 Layne Christensen Company

A motion was made to approve the resin replacement at the Water Treatment Plant for \$175,350.00 from Layne Christensen Company.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

STAFF REPORTS

15. Administrator's Report

The Admin reported on Sunrise 2nd builders, Insurance, Boat Ramp, County's Request to Purchase Land East of Courthouse, Employee Appreciation Breakfast, On-Call/Back Up Housing, Harper Co Community Impact Meeting, Economic/Industrial Development Board, Lead Service Line Inventory Mandate, Solar Applications, 2023 Audit, Camphost, School

Service Projects.

16. Chief of Police report

Served some weed notices.

We arrested Jared Ownbey for no insurance, expired tag and open container.

We investigated a criminal damage to property case in the 300 block of N. LL&G.

We arrested Amanda Carr for disorderly conduct.

We investigated a domestic disturbance in the 200 block of S. Anthony and arrested Christian Bauck for domestic battery.

We investigated an unattended death on N. Bluff.

We cited 2 juveniles for minors in possession of alcohol. We investigated one minor traffic accident.

We had a very good Balloon Fest and fundraiser.

17. Department Reports

Department activity updates were given from the Shop, Electric Distribution, Street and Water/Wastewater.

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator



Evans, Bierly, Hutchison & Associates, P.A.
 1105 Williams | Great Bend, KS 67530
 620.793.8411

Cyndra Kastens
 City Clerk
 124 S Bluff Ave
 Anthony, KS 67003

Date 30-Apr-24
 Project No. 39 KA-6909-01
 CMS No. 17232154
 KDOT Agreement No. 490-23
 For Services from 3/24/2024 through 4/27/2024
 Billing Statement No. Five (5)

Direct Payroll

Labor	Title	Hours	Rate	Extension	Totals
J. Krosschell**	Project Engineer	13	\$46.75	\$607.75	
J. Krosschell**	Project Engineer O/T	4	\$70.13	\$280.52	
T. McCann**	Engineering Technician	19.5	\$30.50	\$594.75	
D. Hall	Survey Technician	0.5	\$35.75	\$17.88	
F. Feemster	Survey Technician		\$29.75	\$0.00	
F. Feemster	Survey Technician O/T		\$44.63	\$0.00	
C. Feemster	Survey Technician		\$17.50	\$0.00	
C. Feemster	Survey Technician O/T		\$26.25	\$0.00	
D. Abbott**	Engineering Technician	1	\$30.50	\$30.50	

Direct Salaries \$1,531.40
 General Overhead 165.97% of Labor \$2,541.66
 Net Fee This Statement: \$400.00
Total Direct Payroll, Overhead & Net Fee \$4,473.06

Direct Expenses:

Per Diem & Subsistence

Mileage

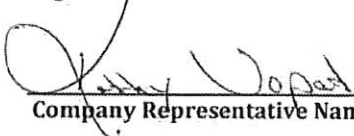
Motel

Equipment Rental

Total Direct Expenses

Total Cost Claimed \$4,473.06

Signature



 Company Representative Name

4-30-24

 Date

** Rate Change



Evans, Bierly, Hutchison & Associates, P.A.
 1105 Williams | Great Bend, KS 67530
 620.793.8411

Cyndra Kastens
 City Clerk
 124 S Bluff Ave
 Anthony, KS 67003

Date 30-May-24
Project No. 39 KA-6909-01
CMS No. 17232154
KDOT Agreement No. 490-23
For Services from 4/28/2024 through 5/25/2024
Billing Statement No. Six (6)

Direct Payroll					
Labor	Title	Hours	Rate	Extension	Totals
J. Krosschell**	Project Engineer	18	\$46.75	\$841.50	
J. Krosschell**	Project Engineer O/T	5	\$70.13	\$350.65	
T. McCann**	Engineering Technician	2	\$30.50	\$61.00	
D. Hall	Survey Technician	1	\$35.75	\$35.75	
F. Feemster	Survey Technician		\$29.75	\$0.00	
F. Feemster	Survey Technician O/T		\$44.63	\$0.00	
C. Feemster	Survey Technician		\$17.50	\$0.00	
C. Feemster	Survey Technician O/T		\$26.25	\$0.00	
D. Abbott**	Engineering Technician		\$30.50	\$0.00	
Direct Salaries				\$1,288.90	
General Overhead 165.97% of Labor				\$2,139.19	
Net Fee This Statement:				\$300.00	
Total Direct Payroll, Overhead & Net Fee					\$3,728.09

Direct Expenses:

Per Diem & Subsistence

Mileage

Motel

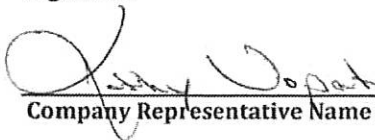
Equipment Rental

Total Direct Expenses

Total Cost Claimed

\$3,728.09

Signature



 Company Representative Name

5-30-24

 Date

** Rate Change

REVENUE & EXPENSE REPORT
CALENDAR 6/2024, FISCAL 6/2024

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	542,628.84	1,225,439.00	682,810.16
	TOTAL EXPENSES	32,220.24	502,098.43	1,588,880.00	1,086,781.57
	GENERAL OPERATING TOTAL	32,220.24-	40,530.41	363,441.00-	403,971.41-
	TOTAL REVENUE	.00	434,836.61	1,000,500.00	565,663.39
	TOTAL EXPENSES	38,777.41	385,984.78	1,127,552.00	741,567.22
	WATER TOTAL	38,777.41-	48,851.83	127,052.00-	175,903.83-
	TOTAL REVENUE	.00	1,612,122.10	6,362,800.00	4,750,677.90
	TOTAL EXPENSES	52,696.88	1,239,409.16	7,358,010.00	6,118,600.84
	ELECTRIC TOTAL	52,696.88-	372,712.94	995,210.00-	1,367,922.94-
	TOTAL REVENUE	.00	47,094.69	.00	47,094.69-
	TOTAL EXPENSES	.00	47,516.55	.00	47,516.55-
	SALES TAX & STATE FEES TOTAL	.00	421.86-	.00	421.86
	TOTAL REVENUE	.00	229,169.02	559,500.00	330,330.98
	TOTAL EXPENSES	10,638.23	208,553.69	581,945.00	373,391.31
	SEWAGE DISPOSAL TOTAL	10,638.23-	20,615.33	22,445.00-	43,060.33-
	TOTAL REVENUE	.00	293,421.15	676,300.00	382,878.85
	TOTAL EXPENSES	52,850.21	312,814.39	676,300.00	363,485.61
	EMPLOYEE BENEFIT TOTAL	52,850.21-	19,393.24-	.00	19,393.24
	TOTAL REVENUE	.00	50,637.03	1,424,494.00	1,373,856.97
	TOTAL EXPENSES	508.13	49,116.45	1,475,700.00	1,426,583.55
	AIRPORT TOTAL	508.13-	1,520.58	51,206.00-	52,726.58-
	TOTAL REVENUE	.00	.00	950.00	950.00
	TOTAL EXPENSES	.00	331.47-	21,522.00	21,853.47
	INDUSTRIAL DEVELOPMENT TOTAL	.00	331.47	20,572.00-	20,903.47-
	TOTAL EXPENSES	.00	297.50	.00	297.50-
	ECONOMIC DEVELOPMENT TOTAL	.00	297.50-	.00	297.50

REVENUE & EXPENSE REPORT
CALENDAR 6/2024, FISCAL 6/2024

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	4,750.00	.00	4,750.00-
	TOTAL EXPENSES	.00	11,050.00	.00	11,050.00-
		=====	=====	=====	=====
	SERVICE DEPOSIT TOTAL	.00	6,300.00-	.00	6,300.00
		=====	=====	=====	=====
	TOTAL REVENUE	.00	26,445.24	56,010.00	29,564.76
	TOTAL EXPENSES	.00	7,420.23	209,730.00	202,309.77
		=====	=====	=====	=====
	SPECIAL STREETS & HIGHWAY TOTA	.00	19,025.01	153,720.00-	172,745.01-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,296.41	.00	1,296.41-
		=====	=====	=====	=====
	WATER UTILITY RESERVE TOTAL	.00	1,296.41	.00	1,296.41-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	57,264.92	.00	57,264.92-
	TOTAL EXPENSES	.00	85,897.40	.00	85,897.40-
		=====	=====	=====	=====
	WWTF LOAN 2000 TOTAL	.00	28,632.48-	.00	28,632.48
		=====	=====	=====	=====
	TOTAL REVENUE	.00	66,367.12	.00	66,367.12-
	TOTAL EXPENSES	.00	199,101.35	.00	199,101.35-
		=====	=====	=====	=====
	WATER DEBT SERV 2013 TOTAL	.00	132,734.23-	.00	132,734.23
		=====	=====	=====	=====
	TOTAL REVENUE	.00	21,709.88	31,471.00	9,761.12
	TOTAL EXPENSES	.00	735.00	31,470.00	30,735.00
		=====	=====	=====	=====
	BOND & INTEREST TOTAL	.00	20,974.88	1.00	20,973.88-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	33,146.37	68,332.00	35,185.63
	TOTAL EXPENSES	.00	33,146.37	68,332.00	35,185.63
		=====	=====	=====	=====
	LIBRARY TOTAL	.00	.00	.00	.00
		=====	=====	=====	=====
	TOTAL REVENUE	.00	44,485.18	125,453.00	80,967.82
	TOTAL EXPENSES	2,586.80	38,468.82	162,650.00	124,181.18
		=====	=====	=====	=====
	RECREATION COMMISSION TOTAL	2,586.80-	6,016.36	37,197.00-	43,213.36-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	53,870.65	104,453.00	50,582.35
	TOTAL EXPENSES	.00	50,405.81	104,453.00	54,047.19
		=====	=====	=====	=====
	RECREATION CITY TOTAL	.00	3,464.84	.00	3,464.84-
		=====	=====	=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 6/2024, FISCAL 6/2024

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	1,170.38	.00	1,170.38-
	TOTAL EXPENSES	.00	12,941.03	.00	12,941.03-
		=====	=====	=====	=====
	MUNICIPAL EQUIPMENT RESER TOTA	.00	11,770.65-	.00	11,770.65
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,970.71	6,017.00	4,046.29
	TOTAL EXPENSES	.00	92.40	36,892.00	36,799.60
		=====	=====	=====	=====
	SPECIAL PARKS & RECREATIO TOTA	.00	1,878.31	30,875.00-	32,753.31-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	174,682.90	.00	174,682.90-
	TOTAL EXPENSES	8,088.71	105,950.66	.00	105,950.66-
		=====	=====	=====	=====
	CAPITAL IMPROVEMENT FUND TOTA	8,088.71-	68,732.24	.00	68,732.24-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	9,025.00	.00	9,025.00-
	TOTAL EXPENSES	.00	1,037.50	.00	1,037.50-
		=====	=====	=====	=====
	GO BONDS S2010 POOL TOTAL	.00	7,987.50	.00	7,987.50-
		=====	=====	=====	=====
	TOTAL EXPENSES	.00	37,755.00	.00	37,755.00-
		=====	=====	=====	=====
	EL UTIL S2017 REV BOND TOTAL	.00	37,755.00-	.00	37,755.00
		=====	=====	=====	=====
	TOTAL REVENUE	.00	12,810.14	.00	12,810.14-
		=====	=====	=====	=====
	WILDLIFE AND PARKS GRANT TOTA	.00	12,810.14	.00	12,810.14-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	1,431.90	20,000.00	18,568.10
	TOTAL EXPENSES	.00	.00	25,208.00	25,208.00
		=====	=====	=====	=====
	MUNICIP FIGHT ADDICTION TOTAL	.00	1,431.90	5,208.00-	6,639.90-
		=====	=====	=====	=====
	TOTAL REVENUE	.00	3,600.00	.00	3,600.00-
		=====	=====	=====	=====
	WASTEWATER LAGOON CLEANIN TOTA	.00	3,600.00	.00	3,600.00-
		=====	=====	=====	=====
	TOTAL EXPENSES	.00	7,448.33	.00	7,448.33-
		=====	=====	=====	=====
	WATER\EQUIPMENT REPLACE TOTAL	.00	7,448.33-	.00	7,448.33
		=====	=====	=====	=====
	TOTAL REVENUE	.00	79,958.00	.00	79,958.00-

REVENUE & EXPENSE REPORT
CALENDAR 6/2024, FISCAL 6/2024

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	.00	73,665.92	.00	73,665.92-
	ELECTRIC EQUIPMENT/REPLAC TOTA	.00	6,292.08	.00	6,292.08-
	TOTAL EXPENSES	.00	7,448.33	.00	7,448.33-
	SEWER EQUIPMENT/ REPLACE TOTA	.00	7,448.33-	.00	7,448.33
	TOTAL REVENUE	.00	6,000.00	.00	6,000.00-
	TOTAL EXPENSES	150.00	3,491.68	.00	3,491.68-
	TRANSIENT GUEST APPROVED TOTA	150.00-	2,508.32	.00	2,508.32-
	TOTAL EXPENSES	.00	12,674.02	.00	12,674.02-
	FIRE DEPT CLOSING CK 612 TOTA	.00	12,674.02-	.00	12,674.02
	TOTAL REVENUE	.00	11,959.30	.00	11,959.30-
	TOTAL EXPENSES	16,500.00	24,500.00	.00	24,500.00-
	WAYNE DENNIS FUNDS TOTAL	16,500.00-	12,540.70-	.00	12,540.70
	TOTAL REVENUE	.00	4,360.44	.00	4,360.44-
	TOTAL EXPENSES	.00	6,000.00	.00	6,000.00-
	TRANSIENT GUEST TAX TOTAL	.00	1,639.56-	.00	1,639.56
	Report Total	215,016.61-	361,524.65	1,806,925.00-	2,168,449.65-

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL
01-00-0010	GENERAL OPERATING	31,822.00-	906,928.02
02-00-0010	WATER	38,678.01-	727,933.01
03-00-0010	ELECTRIC	52,441.67-	893,366.11
04-00-0010	SALES TAX & STATE FEES		37,103.51
05-00-0010	SEWAGE DISPOSAL	10,585.43-	504,814.77
10-00-0010	EMP INSURANCE/BENEFIT	52,850.21-	328,499.03
12-00-0010	AIRPORT	506.89-	155,852.33
14-00-0010	INDUSTRIAL DEVELOPMENT		20,605.66
15-00-0010	ECONOMIC DEVELOPMENT		108,645.18
16-00-0010	SERVICE DEPOSIT		80,429.28
17-00-0010	SPECIAL STREETS & HIGHWAY		278,717.28
18-00-0010	PUBLIC RELIEF		24,038.00
19-00-0010	WATER UTILITY RESERVE		244,277.72
21-00-0010	WWTF LOAN 2000		79,875.32
23-00-0010	WATER DEBT SVC RESERVE S2013		33,762.18
24-00-0010	BOND & INTEREST		30,033.95
26-00-0010	RECREATION COMMISSION	2,586.80-	58,455.75
29-00-0010	RECREATION		3,464.84
30-00-0010	MUNICIPAL EQUIPMENT RESERVE		151,352.60
32-00-0010	SPECIAL PARKS & RECREATION		34,582.39
34-00-0010	CAPITAL IMPROVEMENT	8,088.71-	4,058,181.75
37-00-0010	GO BONDS S2010 POOL		22,997.04
40-00-0010	ELECTRIC UTILITY RESERVE		1,559,835.43
41-00-0010	EL UTIL S2017 REV BOND		2,228,441.79
43-00-0010	EL UTIL S2017 BOND RESERVE		214,897.50
45-00-0010	SEWER RESERVE		155,000.00
47-00-0010	WILDLIFE AND PARKS GRANT		484,265.25
50-00-0010	WAYNE DENNIS INVESTMENT FUND		750,141.35
54-00-0010	DEBT RES. WATER 2013		199,101.69
61-00-0010	MUNICIPALITIES FIGHT ADDICTION		7,602.94
81-00-0010	WASTEWATER LAGOON CLEANING		187,100.00
82-00-0010	WATER/EQUIPMENT REPLACEMENT		153,513.70
83-00-0010	ELECTRIC/EQUIP REPLACEMENT		3,475,878.88
85-00-0010	SEWER/EQUIPMENT REPLACEMENT		94,005.71
89-00-0010	TRANS GUEST APPROVED	150.00-	2,508.32
96-00-0010	WAYNE DENNIS FUNDS	16,500.00-	3,075.73
97-00-0011	DT REVIT. REVOLVING LOAN		.56
98-00-0010	TRANSIENT GUEST TAX		573.33
		=====	=====
	PROOF	214,209.72-	18,299,857.90
		=====	=====

CLAIMS REPORT
 Check Range: 5/23/2024- 6/05/2024

#3191

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL OPERATING					
AMAZON CAPITAL SERVICES	PLASTIC WARE PIONEER FEED		62.75	51720	6/05/24
ANTHONY CHAMBER OF COMMERCE	SILVER SPONSORSHIP-4TH OF JULY		250.00	51722	6/05/24
PATTERSON HEALTH CENTER	MAY DUES		109.00	51724	6/05/24
AXON ENTERPRISE, INC	BODY CAM CHARGERS		19.84	51719	6/05/24
BEST SUPPLY CO, INC.	#53 ELBOW COUPLINGS		245.45	51726	6/05/24
ROBERT CHANDLER	ON CALL/BACKUP HOUSING		150.00	51730	6/05/24
COX MACHINE INC	SEED-HPCO METAL SIGNS		6,970.00	51732	6/05/24
DISPLAY SALES	SEED-HP CHRISTMAS BANNERS		4,256.00	51704	5/23/24
DOCUWARE CORPORATION	DOCUWARE SUPPORT		3,077.69	51733	6/05/24
FARMERS OIL COMPANY, INC	#53 TIRE ROD ASSMBLY & REPAIR		553.26	51735	6/05/24
GREAT-WEST FINANCIAL	6/4/24 PR		492.71	12498800	6/04/24
HAZEL'S SHEET METAL INC	SVC POLICE AC		638.22	51738	6/05/24
HUB INTERNATIONAL	JUNE BROKER FEE		51.00	51736	6/05/24
IRS	6/4/24 PR		4,465.71	12498803	6/04/24
KHP TROOP F HEADQUARTERS	PD VIN FORMS		100.00	51739	6/05/24
KANSAS PAYMENT CENTER	6/4/24 PR		207.69	12498796	5/31/24
KANSAS TURNPIKE AUTHORITY	ALEX TO LAWERENCE TRAINING		20.50	51740	6/05/24
KPERS	6/4/24 PR		3,022.70	12498804	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		783.45	12498801	6/04/24
MAISEY PRO	APRIL SVC		33.00	51750	6/05/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		6.22	51743	6/05/24
NEW YORK LIFE	EMP LIFE INS		4.74	51745	6/05/24
PRONTO TIRE & SERVICE, LLC	#19 TIRE MOUNTING		14.17	51746	6/05/24
SOUTH CENTRAL WIRELESS	PD PHONE/FAX		386.04	51748	6/05/24
TERMINIX PROCESSING CENTER	MAY PD PEST CONTROL		234.29	51751	6/05/24
VISION SERVICE PLAN	JUNE		159.76	12498799	5/31/24

01 GENERAL OPERATING TOTAL 26,314.19

WATER					
ADVANCED COMPUTERS	NEW SERVER RACK CABLE		110.66	51717	6/05/24
AMAZON CAPITAL SERVICES	FUEL TANK ON BOAT		107.92	51720	6/05/24
ANSWER PRO	MAY SERVICE		95.00	51721	6/05/24
ANTHONY CHAMBER OF COMMERCE	SILVER SPONSORSHIP-4TH OF JULY		250.00	51722	6/05/24
PATTERSON HEALTH CENTER	MAY DUES		30.98	51724	6/05/24
BILL'S GENERAL REPAIR LLC	#64 BELT & PTO SWITCH		177.58	51727	6/05/24
BOHLMANN INCORPORATED	BENCH LEGS		243.79	51728	6/05/24
CARGILL, INCORPORATED	SALT		5,274.98	51729	6/05/24
ROBERT CHANDLER	ON CALL/BACKUP HOUSING		75.00	51730	6/05/24
CITY OF ANTHONY	REIMB JUNE BCBS		7,905.18	51731	6/05/24
GREAT-WEST FINANCIAL	6/4/24 PR		119.37	12498800	6/04/24
HAZEL'S SHEET METAL INC	OFFICE HOT WATER TANK		130.31	51738	6/05/24
HUB INTERNATIONAL	JUNE BROKER FEE		99.00	51736	6/05/24
IRS	6/4/24 PR		2,828.18	12498803	6/04/24
KPERS	6/4/24 PR		1,895.06	12498804	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		463.10	12498801	6/04/24
LD ENTERPRISES INC	CAMP RESERVATION SIGNS		1,225.00	51741	6/05/24
M & S TRUCKS INC	AB-1 ROCK		6,949.80	51742	6/05/24
MAISEY PRO	APRIL SVC		33.00	51750	6/05/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		21.35	51743	6/05/24
MUNICIPAL SUPPLY, INC	WATER STOCK 16" ACC KIT		90.75	51744	6/05/24
MUTUAL OF OMAHA	JUNE LIFE INSURANCE		46.80	12498797	5/31/24
NEW YORK LIFE	EMP LIFE INS		16.28	51745	6/05/24

CLAIMS REPORT
 Check Range: 5/23/2024- 6/05/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
PRONTO TIRE & SERVICE, LLC	#19 TIRE MOUNTING		7.08	51746	6/05/24
SALINA SUPPLY CO.	STOCK COUPLINGS/BRASS/PVC		447.58	51749	6/05/24
SOUTH CENTRAL WIRELESS	SHOP PHONE/EMERGENCY LINE		261.04	51748	6/05/24
DERICK & JENNIFER TYLER	CAMP HOST FUEL	200.00		51705	5/23/24
DERICK & JENNIFER TYLER	CAMP HOST FUEL	200.00	400.00	51752	6/05/24
VERNON MANUFACTURING	BULK WATER KEYS		70.00	51753	6/05/24
VISION SERVICE PLAN	JUNE		77.27	12498799	5/31/24
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		44.00	51754	6/05/24

02 WATER TOTAL 29,496.06

ELECTRIC

ADVANCED COMPUTERS	NEW SERVER RACK CABLE		110.66	51717	6/05/24
ALTEC INDUSTRIES, INC.	#1 HOSE ASSEMBLY PARTS		524.76	51718	6/05/24
AMAZON CAPITAL SERVICES	SHERRI CHAIR		78.84	51720	6/05/24
ANSWER PRO	MAY SERVICE		95.00	51721	6/05/24
ANTHONY CHAMBER OF COMMERCE	SILVER SPONSORSHIP-4TH OF JULY		250.00	51722	6/05/24
PATTERSON HEALTH CENTER	MAY DUES		66.60	51724	6/05/24
ATMOS ENERGY	3063464792 PP NATURAL GAS		364.08	51725	6/05/24
ROBERT CHANDLER	ON CALL/BACKUP HOUSING		225.00	51730	6/05/24
CITY OF ANTHONY	REIMB JUNE BCBS		15,527.03	51731	6/05/24
GREAT-WEST FINANCIAL	6/4/24 PR		629.38	12498800	6/04/24
HAZEL'S SHEET METAL INC	OFFICE HOT WATER TANK		260.63	51738	6/05/24
HUB INTERNATIONAL	JUNE BROKER FEE		99.00	51736	6/05/24
IRS	6/4/24 PR		6,590.28	12498803	6/04/24
KPERS	6/4/24 PR		4,328.68	12498804	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		1,202.42	12498801	6/04/24
LIBERTY NATIONAL	JUNE		107.06	12498798	5/31/24
M & S TRUCKS INC	AB-1 ROCK		2,779.90	51742	6/05/24
MAISEY PRO	APRIL SVC		51.00	51750	6/05/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		95.54	51743	6/05/24
MUTUAL OF OMAHA	JUNE LIFE INSURANCE		90.83	12498797	5/31/24
NEW YORK LIFE	EMP LIFE INS		22.33	51745	6/05/24
PRONTO TIRE & SERVICE, LLC	#19 TIRE MOUNTING		14.17	51746	6/05/24
SOUTH CENTRAL WIRELESS	OFFICE PHONE/FAX/CC LINE		407.33	51748	6/05/24
VISION SERVICE PLAN	JUNE		193.64	12498799	5/31/24
WHEATLAND ELECTRIC COOP INC	LAKE LIGHTS/TRANSDUCER		17.50	51754	6/05/24

03 ELECTRIC TOTAL 34,131.66

SEWAGE DISPOSAL

ADVANCED COMPUTERS	NEW SERVER RACK CABLE		110.66	51717	6/05/24
AMAZON CAPITAL SERVICES	OFFICE PAPERTOWELS		12.93	51720	6/05/24
ANTHONY CHAMBER OF COMMERCE	SILVER SPONSORSHIP-4TH OF JULY		250.00	51722	6/05/24
PATTERSON HEALTH CENTER	MAY DUES		11.42	51724	6/05/24
ROBERT CHANDLER	ON CALL/BACKUP HOUSING		150.00	51730	6/05/24
CITY OF ANTHONY	REIMB JUNE BCBS		3,705.63	51731	6/05/24
GREAT-WEST FINANCIAL	6/4/24 PR		34.81	12498800	6/04/24
HARPER COUNTY HEALTH DEPT	CALHOUN HEP B		68.00	51737	6/05/24
HAZEL'S SHEET METAL INC	OFFICE HOT WATER TANK		130.31	51738	6/05/24
HUB INTERNATIONAL	JUNE BROKER FEE		51.00	51736	6/05/24
IRS	6/4/24 PR		1,136.30	12498803	6/04/24
KPERS	6/4/24 PR		814.11	12498804	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		173.91	12498801	6/04/24

CLAIMS REPORT
 Check Range: 5/23/2024- 6/05/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MAISEY PRO	APRIL SVC		33.00	51750	6/05/24
MANHATTANLIFE ASSURANCE COMP	CANCER INS		9.33	51743	6/05/24
MUTUAL OF OMAHA	JUNE LIFE INSURANCE		12.33	12498797	5/31/24
NEW YORK LIFE	EMP LIFE INS		7.11	51745	6/05/24
PRONTO TIRE & SERVICE, LLC	#19 TIRE MOUNTING		7.08	51746	6/05/24
VISION SERVICE PLAN	JUNE		53.50	12498799	5/31/24

	05 SEWAGE DISPOSAL TOTAL		6,771.43		
EMPLOYEE BENEFIT					
BCBS OF KANSAS	JUNE 2024		38,885.36	12498802	6/04/24
CITY OF ANTHONY	REIMB JUNE BCBS		10,581.52	51731	6/05/24
MUTUAL OF OMAHA	JUNE LIFE INSURANCE		78.28	12498797	5/31/24

	10 EMPLOYEE BENEFIT TOTAL		49,545.16		
AIRPORT					
GREAT-WEST FINANCIAL	6/4/24 PR		7.15	12498800	6/04/24
IRS	6/4/24 PR		93.45	12498803	6/04/24
KPERS	6/4/24 PR		63.62	12498804	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		12.99	12498801	6/04/24
SOUTH CENTRAL WIRELESS	AIRPORT LINE		46.95	51748	6/05/24

	12 AIRPORT TOTAL		224.16		
RECREATION COMMISSION					
CASH	POOL START UP MONEY		100.00	51706	5/24/24
IRS	6/4/24 PR		503.86	12498803	6/04/24
KS DEPT OF REV-WITHHOLDING	6/4/24 PR		61.68	12498801	6/04/24
LIBERTY NATIONAL	JUNE		.02	12498798	5/31/24

	26 RECREATION COMMISSION TOTAL		665.56		
CAPITAL IMPROVEMENT FUND					
EVANS-BIERLY-HUTCHISON & ASSOC	FY25 CCLIP ANTHONY & K44		8,201.15	51734	6/05/24
SOUTH CENTRAL WIRELESS			112.44-	51748	6/05/24

	34 CAPITAL IMPROVEMENT FUND TOTAL		8,088.71		
TRANSIENT GUEST APPROVED					
LD ENTERPRISES INC	CAR SHOW BANNER		150.00	51741	6/05/24

	89 TRANSIENT GUEST APPROVED TOTAL		150.00		
WAYNE DENNIS FUNDS					
ANTHONY CHAMBER OF COMMERCE	2024 BALLOON FEST		11,500.00	51722	6/05/24

CLAIMS REPORT
Check Range: 5/23/2024- 6/05/2024

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ANTHONY PRIDE	COMMUNITY CLEAN UP		5,000.00	51723	6/05/24
	96 WAYNE DENNIS FUNDS TOTAL		16,500.00		
	Accounts Payable Total		171,886.93		

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
01	GENERAL OPERATING	26,314.19
02	WATER	29,496.06
03	ELECTRIC	34,131.66
05	SEWAGE DISPOSAL	6,771.43
10	EMPLOYEE BENEFIT	49,545.16
12	AIRPORT	224.16
26	RECREATION COMMISSION	665.56
34	CAPITAL IMPROVEMENT FUND	8,088.71
89	TRANSIENT GUEST APPROVED	150.00
96	WAYNE DENNIS FUNDS	16,500.00

	TOTAL FUNDS	171,886.93

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
101 GEN. - ADM.	32.13	.00	.00	.00	34.46	1507.12	.00	.00	.00	1563.70	288.69
102 POLICE	494.99	.00	.00	.00	496.00	10697.55	.00	.00	.00	10714.12	1424.42
104 STREET	244.22	.00	.00	.00	273.40	5111.33	.00	.00	.00	5741.31	614.66
105 GEN-ZONING	.00	.00	.00	.00	.00	190.84	.00	.00	.00	190.84	.00
107 PARK	41.75	.00	.00	.00	41.75	563.26	.00	.00	.00	563.26	.00
230 WATER-LAKE	153.32	.00	.00	.00	157.90	2142.52	.00	.00	.00	2217.71	78.58
231 WATER-PRODUCTIO	16.00	.00	.00	.00	16.00	330.60	.00	.00	.00	330.60	.00
232 WATER-DISTRIBUT	369.47	.00	.00	.00	385.51	4992.40	.00	.00	.00	5293.68	589.68
233 WATER-COMM& GEN	104.01	.00	.00	.00	118.04	3117.13	.00	.00	.00	3436.37	.00
331 ELECTRIC-PROD	545.00	.00	.00	.00	574.00	8291.88	.00	.00	.00	8983.02	907.07
332 ELEC-DISTRIBUTI	626.88	.00	.00	.00	657.59	9685.02	.00	.00	.00	10526.67	1696.36
333 ELECTRIC-COMM	140.79	.00	.00	.00	157.32	5217.42	.00	.00	.00	5597.93	205.81
533 SEWER-COMM & GE	43.27	.00	.00	.00	46.68	972.28	.00	.00	.00	1055.83	.00
534 SEWER-TREATMENT	298.67	.00	.00	.00	312.10	3588.20	.00	.00	.00	3845.59	.00
1201 AIRPORT	22.00	.00	.00	.00	22.00	391.16	.00	.00	.00	391.16	.00
2601 REC - GEN	26.25	.00	.00	.00	26.25	472.50	.00	.00	.00	472.50	.00
2621 REC - POOL	30.25	.00	.00	.00	30.25	382.46	.00	.00	.00	382.46	.00
2622 REC - BALL	86.00	.00	.00	.00	86.00	1548.00	.00	.00	.00	1548.00	.00
5101 OT GEN ADMIN	.00	1.00	.00	.00	1.00	.00	26.60	.00	.00	26.60	.00
5102 OT GEN POLICE	.00	16.50	.00	.00	16.50	.00	505.40	.00	.00	505.40	.00
5104 OT GEN STREET	.00	1.00	.00	.00	1.00	.00	28.67	.00	.00	28.67	.00
5232 OT WATER DIST	.00	34.25	.00	.00	34.25	.00	1390.30	.00	.00	1390.30	.00
5233 OT WA COMM/GEN	.00	4.00	.00	.00	4.00	.00	143.52	.00	.00	143.52	.00
5331 OT ELEC PROD	.00	11.50	.00	.00	11.50	.00	579.17	.00	.00	579.17	.00
5332 OT ELEC DIST	.00	35.00	.00	.00	35.00	.00	1424.35	.00	.00	1424.35	.00
5534 OT SEWER TREAT	.00	7.50	.00	.00	7.50	.00	309.86	.00	.00	309.86	.00
6102 SHIFT GEN POLIC	.00	.00	.00	.00	160.25	.00	.00	.00	.00	80.13	.00
99999 DISTRIBUTED	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	421.80
TOTAL	3275.00	110.75	.00	.00	3706.25	59201.67	4407.87	.00	.00	67342.75	6227.07

COURT REPORTING CASE REPORT
OFFN DATES: 03/29/2024-04/30/2024

FOR OFFICER CODES: ALL

CASE NO	DEFENDANT'S NAME OFFICER'S NAME	TICKET NO	CRT DATE OFN DATE	FINE OFFENSE DESC	CRT COST	OFFN FEE	ACTN FEE	CASE TOTL	AMT PAID LST PYDT	AMT DUE
202400014	PARIS, BRUCE W. MANNING HERMAN	4981	5/28/24 3/29/24	.00 SPEEDING 10 MPH OVER	.00	.00	20.00	20.00	.00	20.00
202400015	BERGMAN, JIM L MANNING HERMAN	4982	5/14/24 4/14/24	30.00 SPEEDING 10 MPH OVER	74.50	23.50	.00	128.00	128.00 4/17/24	.00
202400016	LARCOM, VERONICA A. MANNING HERMAN	1450	5/14/24 4/12/24	.00 BURNING IN CITY LIMITS	.00	.00	.00	.00	.00	.00
202400017	CHRISTENSEN, MARLENE A HODSON KENNY	1451	5/14/24 4/18/24	.00 DOG AT LARGE	.00	.00	.00	.00	.00	.00
202400018	PETERS, REAGAN JEFFERSON HODSON KENNY	1452	5/14/24 4/18/24	.00 DOG AT LARGE	.00	.00	.00	.00	.00	.00
202400019	BARNETT, MICHELLE MANNING HERMAN	1453	5/28/24 4/22/24	.00 DOG AT LARGE	.00	.00	.00	.00	.00	.00

REPORT TOTALS 148.00 128.00 20.00

Request for Payments

Project: CCLIP KDOT Project No. 39 KA-6909-01 (Estimated project cost \$900,000 - Grant amount \$900,000.00)

City of Anthony

Engineering Contract - \$53,374.97 (Payment to EBH cannot exceed 95% until after award of construction contract, then full amount -\$500 retainage, unless 6 mo, then full amount once agreement audited by sec

Construction Contract - \$Not yet bid.

Date: April 2, 2024

Payment Request Number: 5 & 6

Fund Paying Drawdowns: Capital Improvement Street 34-04-0001

Federal Audit n/a - State funds

	Date	Invoice#	Vendor:	Service:	Engineering	Construction	State Reimb	City's Share
1.	4/2/2024	1	EBH	Preliminary Engineering	\$3,323.23			
2.	4/2/2024	2	EBH	Preliminary Engineering	\$10,916.82			
3.	4/2/2024	3	EBH	Preliminary Engineering	\$4,242.58			
4.	4/2/2024	4	EBH	Preliminary Engineering	\$4,209.38			
5.	4/9/24		State of KS	Grant Reimbursement			\$22,692.01	
6.	6/4/24	5	EBH	Preliminary Engineering	\$4,473.06			
7.	6/4/24	6	EBH	Preliminary Engineering	\$3,728.09			
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
				DRAWDOWN TOTALS:	\$30,893.16	\$0.00	\$22,692.01	\$0.00

Total This Payment Request: **\$8,201.15**

Total Billing to Date: \$30,893.16

Total Reimbursement/Payment: \$22,692.01

Total City Paid for Project: \$0.00

Portion of Project Complete: 0.03

Approved by: _____

Greg Cleveland, Mayor

PAYMENT VOUCHER

DATE: April 30, 2024

Cyndra Kastens
City Clerk
124 S Bluff Ave
Anthony, KS 67003

E-Mail: Ckastens@anthonykansas.org

VENDOR INFORMATION

FIRM NAME: EBH Engineers
ADDRESS: 1105 Williams Street
City: Great Bend

State: KS

Electronic Deposit: NO
No/SFX
Zip: 67530

Contract No: 017232154
KDOT Project No: 39 KA-6909-01
Work Type: Engineering Design
Invoice No:

County: Harper
City: Anthony

COMPUTATION OF PAYMENT DUE

Payment No: 5		Paid to Date:	\$ 22,692.01
Total Cost Claimed:	\$ 27,165.07		
Less Prepaid Amount:	\$ -		
Less Previous Payments:	\$ (22,692.01)		
Amount Due Vendor:	\$ 4,473.06		

	Contract Amount	Previously Billed	Total This Bill	Total To Date
Payroll:	\$ 19,495.00	\$ 7,387.49	\$ 1,531.40	\$ 8,918.89
Overhead:	\$ 26,842.67	\$ 12,261.01	\$ 2,541.66	\$ 14,802.67
Net Fee:	\$ 5,000.00	\$ 2,500.00	\$ 400.00	\$ 2,900.00
Direct Expenses:	\$ 2,037.30	\$ 543.51	\$ -	\$ 543.51
Total:	\$ 53,374.97	\$ 22,692.01	\$ 4,473.06	\$ 27,165.07

I do hereby certify that the above bill is just, correct and remains due and unpaid and that the amount claimed is actually due according to the law.

PAYMENT VOUCHER

STATE OF KANSAS
 DEPARTMENT OF ADMINISTRATION
 DIVISION OF ACCOUNTS & REPORTS
 DA-120 DOT-2 (Rev. 11-91)

Warrant No.		
Agency No.	Div. No.	Current Document Number
276		V

Document Date:	Effective Date:	Due Date:
----------------	-----------------	-----------

Vendor Information	Paying Agency Name & Address
No./Sfx Name: Cyndra Kastens City Clerk Street: 124 S Bluff Ave City,State,Zip: Anthony, KS 67003	KANSAS DEPARTMENT OF TRANSPORTATION TOD SALFRANK, P. E., CHIEF BUREAU OF LOCAL PROJECTS 700 SW HARRISON ST., 3rd FL. West, ESOB TOPEKA, KANSAS 66603-3745

Date & Inv. No.	Quantity	Unit	Description	Unit Price	Amount
			Project No. 39 KA-6909-01 CMS Contract No. 0172321543 Engineering Agreement Date: September 19, 2023 Payment No. 5 Total compensation not to exceed Previous earned by City from KDOT Previous payments to City by KDOT Total claimed to date by Consultant Less City share (0 %) Subtotal Less retainage (Final Invoice) Subtotal Less previous payments to City by KDOT Amount due vendor		\$53,374.97 22,692.01 22,692.01 27,165.07 0.00 27,165.07 0.00 27,165.07 22,692.01 4,473.06
Document Total					

Audited:	Coded:	Approved:	Approved:	Approved:
		Office in charge	Bureau Chief/Dist. Eng.	State Transportation Controller

I do hereby certify that the above bill is just, correct, and remains due and unpaid, and that the amount claimed therein is actually due according to the law.
 (Claimant sign here) City of Anthony
 (City Name)
 By [Signature]
 Date 6.4.24

I do hereby certify that the within was contracted for the State, under authority of law, and that the amount therein claimed is correct according to such contract and is unpaid.

PAYMENT VOUCHER

DATE: May 30, 2024

Cyndra Kastens
City Clerk
124 S Bluff Ave
Anthony, KS 67003

E-Mail: Ckastens@anthonykansas.org

VENDOR INFORMATION

FIRM NAME: EBH Engineers
ADDRESS: 1105 Williams Street
City: Great Bend

State: KS

Electronic Deposit: NO
No/SFX
Zip: 67530

Contract No: 017232154
KDOT Project No: 39 KA-6909-01
Work Type: Engineering Design
Invoice No:

County: Harper
City: Anthony

COMPUTATION OF PAYMENT DUE

Payment No: 6		Paid to Date:	\$ 22,692.01
Total Cost Claimed:	\$ 30,893.16		
Less Prepaid Amount:	\$ -		
Less Previous Payments:	\$ (27,165.07)		
Amount Due Vendor:	\$ 3,728.09		

	Contract Amount	Previously Billed	Total This Bill	Total To Date
Payroll:	\$ 19,495.00	\$ 8,918.89	\$ 1,288.90	\$ 10,207.79
Overhead:	\$ 26,842.67	\$ 14,802.67	\$ 2,139.19	\$ 16,941.86
Net Fee:	\$ 5,000.00	\$ 2,900.00	\$ 300.00	\$ 3,200.00
Direct Expenses:	\$ 2,037.30	\$ 543.51	\$ -	\$ 543.51
Total:	\$ 53,374.97	\$ 27,165.07	\$ 3,728.09	\$ 30,893.16

I do hereby certify that the above bill is just, correct and remains due and unpaid and that the amount claimed is actually due according to the law.

PAYMENT VOUCHER

STATE OF KANSAS
 DEPARTMENT OF ADMINISTRATION
 DIVISION OF ACCOUNTS & REPORTS
 DA-120 DOT-2 (Rev. 11-91)

Warrant No.		
Agency No.	Div. No.	Current Document Number
276		V

Document Date:	Effective Date:	Due Date:
----------------	-----------------	-----------

Vendor Information	Paying Agency Name & Address
No./Sfx: _____ Name: Cyndra Kastens City Clerk Street: 124 S Bluff Ave City, State, Zip: Anthony, KS 67003	KANSAS DEPARTMENT OF TRANSPORTATION TOD SALFRANK, P. E., CHIEF BUREAU OF LOCAL PROJECTS 700 SW HARRISON ST., 3rd FL. West, ESOB TOPEKA, KANSAS 66603-3745

Date & Inv. No.	Quantity	Unit	Description	Unit Price	Amount
			Project No. 39 KA-6909-01 CMS Contract No. 0172321543 Engineering Agreement Date: September 19, 2023 Payment No. 6 Total compensation not to exceed \$53,374.97 Previous earned by City from KDOT 27,165.07 Previous payments to City by KDOT 27,165.07 Total claimed to date by Consultant 30,893.16 Less City share (0 %) 0.00 Subtotal 30,893.16 Less retainage (Final Invoice) 0.00 Subtotal 30,893.16 Less previous payments to City by KDOT 27,165.07 Amount due vendor 3,728.09		
Document Total					

Audited:	Coded:	Approved:	Approved:	Approved:
		Office in charge	Bureau Chief/Dist. Eng.	State Transportation Controller

I do hereby certify that the above bill is just, correct, and remains due and unpaid, and that the amount claimed therein is actually due according to the law.
 (Claimant sign here) *Cyndra Kastens*
 (City Name) City of Anthony
 By *[Signature]*
 Date 6.4.24

I do hereby certify that the within was contracted for the State, under authority of law, and that the amount therein claimed is correct according to such contract and is unpaid.



BANK OF THE PLAINS

IRA/CD Maintenance Form

Last Maturity Date: 05/29/2024

IRA/CD #: 32703

Customer: CITY OF ANTHONY

Balance at Renewal: \$ 70,000.00

Added to CD: \$ _____ Total: \$ 70,000.00

(Note: All IRA Contributions must have the accompanying Contribution form completed through Onboard Tax Plan)

Current Term 12 month SINGLE MATURITY

Change Term To: 12 month SINGLE MATURITY

New Maturity Date: 5/29/2025

Current Annual Percentage Yield: 5.22% APY

New APY: 5.16% APY

Interest Disbursement Method DEPOSIT TO DDA 52027

Signature

Print Name

Financial Institution Use Only

Date of Maintenance: 5/30/2024

Date Renewal Notice Provided & Scanned: _____

Employee Initials: LLP

Checked by: _____

PO Box 38 Plains, KS 67869
620-563-7242

517 E 30th Ave Ste H Hutchinson, KS 67502
620-860-0722

203 W. Main St. Anthony, KS 67003
620-842-1000

PO Box 754 Lakin, KS 67860
620-355-8444

1900 South Ohio St. Salina, KS 67401
785-825-4321

1021 W 14th St. Harper, KS 67058
620-896-1035

1000 Adams St. Great Bend, KS 67530
620-796-2370

824 N Kansas Ave. Liberal, KS 67901
620-482-8460

124 N Broadway Sterling, KS 67579
620-278-2244

Making Your Success Simple.
Member FDIC, Equal Housing Lender

Request for Release of Funds and Certification

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB No. 2500-0047
(exp. 04/30/2010) Item 8.

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s) <input style="width: 95%;" type="text" value="Community Development Block Grant"/>	2. HUD/State Identification Number <input style="width: 95%;" type="text" value="23-HR-003"/>	3. Recipient Identification Number (optional) <input style="width: 95%;" type="text"/>
4. OMB Catalog Number(s) <input style="width: 95%;" type="text" value="CFDA 14.228"/>	5. Name and address of responsible entity <input style="width: 95%; height: 30px;" type="text" value="City of Anthony, 124 S Bluff, P.O. BOX 504
Anthony, KS 67003"/>	
6. For information about this request, contact (name & phone number) <input style="width: 95%;" type="text" value="Cyndra Kastens (620)842-5434"/>	7. Name and address of recipient (if different than responsible entity) <input style="width: 95%; height: 40px;" type="text"/>	
8. HUD or State Agency and office unit to receive request Kansas Department of Commerce 1000 SW Jackson Street, Suite 100 Topeka KS 66612-1354		

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s) <input style="width: 95%; height: 30px;" type="text" value="City of Anthony, Kansas, CDBG Housing Rehab"/>	10. Location (Street address, city, county, State) <input style="width: 95%; height: 30px;" type="text" value="City of Anthony, Harper County, Kansas"/>
--	---

11. Program Activity/Project Description

A substantial housing rehabilitation of approximately 10 houses occupied by qualifying low-to-moderate-income families, approximately 3 of which will be rental units, 7 of which will be owner occupied, and the demolition of approximately 2 vacant dilapidated residential structures within a target area bounded by E. Main Street to the North, the alley on the west side of S. Springfield Ave. to the west, the alley on the east side of S. Lincoln Ave. to the East, and E. Ironton Street to the South.

The estimated project cost is \$330,000.00, with the grant request for \$300,000.00 of the project cost and a local match of \$30,000.00 from landlord contributions, KWAP, and City funds.

Part 2. Environmental Certification (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. The responsible entity has assumed responsibility for and complied with and will continue to comply with Section 106 of the National Historic Preservation Act, and its implementing regulations 36 CFR 800, including consultation with the State Historic Preservation Officer, Indian tribes and Native Hawaiian organizations, and the public.
4. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did did not require the preparation and dissemination of an environmental impact statement.
5. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
6. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
7. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

8. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
9. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity	Title of Certifying Officer <div style="border: 1px solid black; padding: 2px;">Gregory L. Cleveland, Mayor of Anthony</div>
X	Date signed <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Address of Certifying Officer

124 S Bluff, P.O. BOX 504 Anthony, KS 67003

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient	Title of Authorized Officer <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
X	Date signed <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)

City of Anthony 2023 Community Development Block Grant Contractor Guidelines

In order to be eligible to work on houses in the Anthony Housing Rehabilitation program, contractors must meet the following program requirements.

I. Contractor Eligibility

- A. Contractors are placed on the Bidders List through contact with the City.
- B. All contractors must be licensed with the City of Anthony.
- C. All plumbing, electrical and mechanical subcontractors must also be licensed and have qualifications information on file with the City.
- D. Permits are required and must be pulled and approved by the City prior to starting work. Subcontractors must also pull their own permits. Permit fees will be waived.
- E. Contractors may be asked to provide work and credit references.
- F. Contractors must provide references upon bid submission.
- G. Contractors must be in good standing which means they will not appear on the Department of Labor's debarment list.

II. Contractor Requirements

- A. Contractors must comply with all federal and state guidelines, rules, regulations and orders issued by the U.S. Department of Housing & Urban Development, the U.S. Department of Labor, and the Kansas Department of Commerce governing the Anthony Housing Rehabilitation program.
- B. Contractors may not work on more than two CDBG houses in the City at one time, unless the dollar value of a housing rehabilitation contract is less than \$2,500; except under special exceptions granted by the City Commission.
- C. Contractors shall provide and shall require any subcontractors to provide certificates or other evidence of insurance prior to signing a contract certifying that for the period covered by any contract all contractors and subcontractors carry:
 - 1. Workmen's Compensation Insurance for all owners, employees and employees of subcontractors engaged in work on the premises, in accordance with Kansas Workmen's Compensation Laws.
 - 2. Contractors shall maintain general liability coverage with a company licensed as an admitted insurance company in the state of Kansas, in an amount not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. The City of Anthony shall be added as a "Certificate Holder" to the insurance policy and require the insurance

company to notify the City in writing of any change or cancellation in coverage at least 10 days prior.

3. Property damage insurance in an amount not less than \$25,000 to protect the contractor, his subcontractors and the owners, as their interests may appear, from claims for property damage that might arise from operations under any contract.
 4. Contractor shall also submit to the city a good and sufficient bond in the amount of \$3,000 conditioned that the contractor will comply with all laws and regulations of the city.
 5. Any and all additional insurance required by the laws of the State of Kansas.
 6. Lead Based Paint Certification for themselves, all employees and subcontractors, as applicable by law.
 7. A valid Renovation Firm license as applicable by law.
 8. A Sam.gov UEI registration number
- D. An invitation to bid will be sent to all contractors placed on the Bidding List through the city. Those contractors interested will be sent a bid package which will include:
1. Instructions to bidders, which will include bid tour date and bid opening.
 2. The final bid specifications for each house.
 3. A required Bid Proposal form for each house.
 4. General and Material Specifications.
 5. A notice of where lead hazards have been identified.
 6. A copy of the Construction Contract (for informational purposes only).
- E. Contractors send sealed bids to City Clerk at the City of Anthony unless otherwise instructed. Bids will be opened virtually and will be accessible to the public. Contractors bidding on the project will receive invitations to attend the opening, ensuring compliance with the open and fair bidding process. Bid selection will be determined by the following factors:
1. Lowest bid.
 2. Each contractor will only be allowed to have three open CDBG housing contracts at one time.
 3. Low bid on individual line items that are selected for inclusion in the final contract document specifications.

4. Quality of workmanship on previous projects.
 5. Performance on previous contracts with federal and state funds.
 6. References supplied by the contractor.
 7. Timeliness of start date for work.
- G. City Commission approves the best bid.
- H. Conference is held between the Grant Administrator and the contractor to finalize the contract specifications, contract terms and to go over federal and state rules, regulations, and laws.
1. Contract specifications may need to be revised due to a maximum allowable limit per house placed on grants to homeowners.
 2. The contract specifications will contain only the highest priority repairs on each house.
 3. Change orders must be approved by the inspector, grant administrator, the City, and the Homeowner.
- I. Conference is held between the Grant Administrator, the contractor and the homeowner to sign the contract and issue the Notice to Proceed.
1. Notice to proceed will not be issued until Subcontractor Disclosure forms are completed.
- J. Terms of payment must be met for payment to be made by the City.
1. Work must pass inspection.
 2. Certificate of Completion will be signed.
 3. A subcontractor Release of Liens form will be required.
 4. Contractor will submit an invoice for the amount of the work no later than the Monday prior to the next scheduled payment date of Friday. Checks are normally issued weekly, but payment within 5 days cannot be guaranteed. Submittal of invoices one week prior to the next payment date is encouraged to ensure that payment can be made at the next scheduled payment date.

These guidelines are specifically established for the Community Development Block Grant (CDBG) project. They are intended to ensure proper administration and compliance throughout the duration of the grant. These procedures serve as an addition to the guidelines of the City of Anthony. Upon the completion of the CDBG project, these CDBG standards will no longer be required or applicable, and City of Anthony contractor requirements will remain customary city regulations.

The Contractor Guidelines and all related attachments were approved and adopted by the City Commission of the City of Anthony on the ____ day of _____ 2023.

City of Anthony

By: _____
Mayor: Gregory L. Cleveland

Attest: _____
City Clerk: Cyndra Kastens

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

PUBLIC COMMENT –

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

- 1. Approve May 21, 2024 Regular Meeting Minutes
- 2. Special Appropriations:
 - Fund #34 Street Improvements-EBH-\$8,201.15-Engineering FY25 CCLIP ANTHONY K44
- 3. Appropriation Ordinance No. 3191 \$171,886.93
- 4. 06.04.2024 Payroll \$67,342.75
- 5. Approve May 2024 Court Report
- 6. Approve Pay Request #5&6 KDOT Project No. KA-6909-01 \$8,201.15 Engineering to EBH for FY25 CCLIP Main & Anthony
- 7. Bank of the Plains COD 32703-General for \$70,000-Reinvestment
- 8. Approve CDBG Housing Grant Request for Release of Funds and Certification Form
- 9. Approve CDBG Housing Grant Contractor Guidelines

These two CDBG documents (items 8 & 9) are required for the grant.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

- 10. Approve Hall CMB Application & Request to Waive Fees - Jennifer Wolff
- 11. Sidewalk on LL&G Discussion - Joel Krosschell, EBH Engineering
 - This is just a follow up planning session for the Commission to give direction on where you want us to focus our efforts for the sidewalk on LL&G. Joel will be here to answer questions and get clarity on the next step efforts.*

- 12. Ordinance No. G-2873 Moratorium on Billboards
 - Though the Planning Commission has finalized their draft amendments to the sign code to better address billboards (off-site signs), due to statutory publishing requirements the hearing will not be held until the end of this month. At that time the amendments will be presented to the City*

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

Commission for review and approval. We will need to extend the moratorium to get us through the publication and hearing phase.

13. Town Hall Meeting Organizational Planning Discussion

Mayor Cleveland asked this item to be placed on the agenda to clarify the process/presentation for the town hall meeting.

Admin Report:

1. Sunrise 2nd Builders – I have notified Don Klausmeyer that we are interested in working with him. We are setting up a meeting (hopefully for next week) to discuss the next steps to solidify the agreement for Klausmeyer to be the Sunrise 2nd builder. More to come.
2. Insurance – We are still working on the insurance audit. The follow up lists continue to get long with little time to get back to completing them but we are continuing to work through the process.
3. On-Call/Back Up Housing – We have been working to clean and lightly furnish the on-call house. We purchased several items second hand and a few appliances new (local through the lumber yard). We have drafted an agreement for those employees to sign that will be lodging there and reviewed it with legal. A copy is enclosed for your review if you would like to. The only concern from legal was allowing guests to sleep there in addition to employees. I have asked legal counsel to elaborate on that so I can report that to the Commission, and we will likely need to get your input on that topic. For now, by the time you read this, our on-call employee should be able to be lodging at the house on shift days.
4. Solar Applications – We continue to have some dissatisfactions with the processing of a local solar application. There will likely be an agenda item at the next commission meeting on this topic and KMEA will be present.
5. 2023 Audit – The audit is complete and will be presented at the June 18th meeting via Zoom from Adams Brown as we have done in years past. If the Commission does not want the presentation Zoom again this year, please let me know asap.
6. Budget – On May 22nd I attended the 2025 Budget Workshop in Wichita. There were not a lot of earth shattering changes this year with the exception that it appears there has been an amendment to the bill that required the RNR and corrected the need to go through the process to exceed the RNR if we do not intend to raise taxes. If you recall, since the removal of the tax lid and introduction of the “Revenue Neutral Rate” the city had to go through the hoops to increase taxes, even if we were not increasing taxes, just to be able to levy the same tax dollars as the previous year. This was a problem when they passed the language on that bill and has now been corrected. This could mean some changes to our timelines this year, but I will review those and report back. Please keep in mind once again, if there

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

is anything specific you want me to investigate or change in our financial planning directives, please let me know asap as I will start moving into preparing a first draft budget in the next few weeks.

7. CDBG Housing Meeting – The kick-off CDBG Housing meeting was held at Municipal Hall on May 29th with approximately 12 in attendance. There was a Call to Contractors meeting at 6:00 to discuss the process for contractors to be able to bid on the rehab and demo projects, followed by a property owner’s meeting at 6:30 to explain the process to apply for the housing funds. I am attaching the flyer that went out to the residential properties located in the target area for a refresher on some of the CDBG guidelines. Here are a few reminders:

1. Contractors – All contractors interested in bidding on the rehab projects are required to have their lead certifications and be licensed with the city. To obtain this lead certification, a contractor must already be a licensed contractor and then attend a one-day class. We are trying to work with any local contractors who are interested in obtaining this certification to encourage local bidding. There are some other contractors not based in Harper County that are already licensed with the city and do work here that have their lead certifications as well. All that qualify will be able to bid the projects.
2. Residential Property Owners – This is the application phase. Reminder that anyone who completed a “preapplication” in November must reapply with an official application now that we have gotten the grant. In November, it was a very short form that required no documentation. Now the standard CDBG form and supporting documentation will be required. This is first come first served (after the applications and all supporting documentation has been received) with priority projects given to those properties that completed a preapplication. There is a ranking system to narrow down the applications in the event we have more applications than funds. All of this was spelled out in the Rehab and Demo plans the Commission approved last month.

Overall, with CDBG we are wrapping up the requirements of the Environmental Review, which KDOC must approve before we can actually process the on-site inspections, compiling all the remaining documentation, and starting the application collection process. If all goes well, we hope to start scheduling home inspections in the next 30-45 days. As application processing is underway, the Housing Committee as appointed (Mayor Cleveland and Commissioner Smith) will review the applications and approve them. Reports will be provided to the Commission as we proceed.

8. CARE Grant – The deadline for the CARE grant was May 31st. We received 9 applications. The Housing Committee will meet this week to review them and approve applications where possible. A report of the application awards will be presented at the next city commission meeting.
9. Planning Commission – We had a final planning commission meeting on the 28th to review the last changes to the text amendments for the Off-Site Sign updates. I am not sure that I

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

will get the final amendments typed in for this report (I would have to finish tonight). More likely I will finish them this week and email them out so you can review them. They will officially be presented at a later commission meeting after the public hearing, but I want you to get a look at them sooner, so you have time to review. Look for this to come by email.

10. Staffing – As you know we have an office vacancy. I have been reviewing directive options on filling that void. Likely the ad will go out next week for this purpose.

CEREAL MALT BEVERAGE/ALCOHOL AT
MUNICIPAL HALL APPLICATION
FEE \$75.00

APPLICANT INFORMATION:

Name of Applicant: Jenni Fu Wolff DOB: _____

Address: 77 NEW AVE City/State/Zip: Anthony

Phone: 842 2363 Email: embrypramos@gmail.com

EVENT INFORMATION:

Type of Event: Community Painting Class

Event Date: 8/4/24 Event Time: 3 a.m./p.m. to 6 a.m./p.m.

Hours when alcohol will be served: _____ a.m./p.m. to _____ a.m./p.m.

Event Details:

Is this event: Private _____ By invitation only _____ Public

Is the event organizer: _____ Individual _____ For-profit Non-profit

Will there be any charges for your event or for drinks? Yes No _____

List charges (including admission, tickets, etc...) \$55 per painter

Type of alcohol to be served (or sold): not sold or served - BYOBev = Snacks

Will you be using a bartender or professional in the distribution of alcoholic beverages: Yes _____ No


Estimated number of attendees/invitees: 60 - 80

Please list specific food to be served during the event: none

By signing below, the applicant agrees:

1. To provide proof that they are 21 years of age or older.
2. To be responsible for violations of all laws, state and local, concerning possession and/or consumption of alcohol by minors.
3. To defend, indemnify, and hold harmless the City of Anthony, its employees and agents, for all liability claims arising out of this event.
4. To provide, if required, a valid Certificate of Insurance with event liability insurance that includes liquor liability naming the City of Anthony as an additional insured in the amount of \$1,000,000.00 at least seven (7) days prior to the start of the event.

- 5. To provide separate and in addition to the above, if applicant is using a bartender or professional, an additional liquor liability policy naming the City of Anthony as an additional insured in the amount of not less than \$500,000.00 at least seven (7) days prior to the start of the event.
- 6. To be personally responsible for any repairs and costs associated with such repairs necessary as a result of the event.

Signature:  Date: 5/6/24

Approval:

The following is hereby approved: _____ Consumption on Premises _____ Sale on Premises

A Temporary Permit is required and must be sent to the Alcoholic Beverage Control not less than 14 days before the event. _____ Yes _____ No

Event Insurance, that includes liquor liability, is required (with the City of Anthony listed as additional insured) _____ Yes _____ No

Additional Liquor Liability Insurance is required for Bartender or Professional (\$500,000.00) (with the City of Anthony listed as additional insured) _____ Yes _____ No

Received by/date/time: Sm 5/9/24 3:00pm

Date reviewed by City Commission: _____ Approved _____ Disapproved

Mayor Signature: _____

(Published in The Anthony Republican on June 12, 2024)

ORDINANCE NO. G-2873

AN ORDINANCE OF THE CITY OF ANTHONY, KANSAS, PROVIDING FOR A SIXTY (60) DAY MORATORIUM ON THE CONSTRUCTION AND PERMIT APPROVAL OF NEW BILLBOARDS IN THE CITY OF ANTHONY.

WHEREAS, in 2004, the City of Anthony adopted the Unified Development Code (UDC) requirements of the City of Anthony, Kansas; and

WHEREAS, Chapter One, Article 16, Sign Regulations, of the UDC, was adopted to 1. encourage the effective use of signs as a means of communication in Anthony and its extra-territorial area; 2. Maintain and enhance the aesthetic environment; 3. Improve pedestrian and traffic safety; 4. Minimize the adverse effect of signs on nearby public and private property; and 5. Enable the fair and consistent enforcement of the sign regulations; and

WHEREAS, Article 16, Sign Regulations, contains language to control the regulatory construction and maintenance of “Billboards”; and

WHEREAS, the governing body and the planning commission of the City of Anthony, Kansas has found the existing language in Article 16 to be insufficient in the adequate definition, construction, and location specifications for billboards; and

WHEREAS, the governing body and the planning commission of the City of Anthony, Kansas will need sufficient time for research and consultation to ensure that an informed decision can be reached regarding the adequate definition, construction, and location standards of billboards for the good of the overall community; and

WHEREAS, continuing to issue permits for the new construction of billboards while regulatory language is under review could create the existence of non-conforming signs and inadvertently create undo hardships on sign and or property owners should new language changes impact existing standards, and

WHEREAS, the City of Anthony has determined it is in the best interest of the community and potential sign and or property owners, to place a temporary moratorium on the construction and permitting approval of permits of new billboards until such code review is complete; and

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS:

Section 1. Billboard Construction Permits Temporarily Suspended

The Governing Body of the City of Anthony, Kansas hereby temporarily suspends the approval of any new billboard permits in the City of Anthony, Kansas. For the context and application of this ordinance, a billboard shall be defined as a sign advertising products or services other than those available on the premises. It shall be prohibited to construct a new billboard during the period of this moratorium.

Section 2. All Ordinances, Unified Development Code, and City Code Requirements Still in Affect.

This moratorium herein is temporary and does not constitute a development regulation or revise or amend any existing City Codes or Ordinances. The temporary suspension of the construction of billboards shall not release, extinguish, alter, modify, or change, in whole or in part, any other requirements of the remaining sections of the Unified Development Codes or any other Ordinances of the City of Anthony, Kansas. Nothing in this ordinance shall prohibit the permitting and construction of all other sign types in the City of Anthony, Kansas in accordance with the Unified Development Code regulations.

Section 3. Term.

The moratorium imposed by this ordinance shall expire sixty (60) days after the effective date, unless sooner repealed.

Section 4. Effective Date. This ordinance shall take effect after its passage and one publication in the official city newspaper.

Passed by the City Commission on this 4th day of June, 2024.

Gregory Cleveland, Mayor

ATTEST
(SEAL)

Cyndra Kastens, City Clerk/Administrator

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

PUBLIC COMMENT –

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve May 21, 2024 Regular Meeting Minutes
2. Special Appropriations:
 - Fund #34 Street Improvements-EBH-\$8,201.15-Engineering FY25 CCLIP ANTHONY K44
3. Appropriation Ordinance No. 3191 \$171,886.93
4. 06.04.2024 Payroll \$67,342.75
5. Approve May 2024 Court Report
6. Approve Pay Request #5&6 KDOT Project No. KA-6909-01 \$8,201.15 Engineering to EBH for FY25 CCLIP Main & Anthony
7. Bank of the Plains COD 32703-General for \$70,000-Reinvestment
8. Approve CDBG Housing Grant Request for Release of Funds and Certification Form
9. Approve CDBG Housing Grant Contractor Guidelines

These two CDBG documents (items 8 & 9) are required for the grant.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Approve Hall CMB Application & Request to Waive Fees - Jennifer Wolff
11. Sidewalk on LL&G Discussion - Joel Krosschell, EBH Engineering

This is just a follow up planning session for the Commission to give direction on where you want us to focus our efforts for the sidewalk on LL&G. Joel will be here to answer questions and get clarity on the next step efforts.

12. Ordinance No. G-2873 Moratorium on Billboards

Though the Planning Commission has finalized their draft amendments to the sign code to better address billboards (off-site signs), due to statutory publishing requirements the hearing will not be held until the end of this month. At that time the amendments will be presented to the City

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

Commission for review and approval. We will need to extend the moratorium to get us through the publication and hearing phase.

13. Town Hall Meeting Organizational Planning Discussion

Mayor Cleveland asked this item to be placed on the agenda to clarify the process/presentation for the town hall meeting.

Admin Report:

1. Sunrise 2nd Builders – I have notified Don Klausmeyer that we are interested in working with him. We are setting up a meeting (hopefully for next week) to discuss the next steps to solidify the agreement for Klausmeyer to be the Sunrise 2nd builder. More to come.
2. Insurance – We are still working on the insurance audit. The follow up lists continue to get long with little time to get back to completing them but we are continuing to work through the process.
3. On-Call/Back Up Housing – We have been working to clean and lightly furnish the on-call house. We purchased several items second hand and a few appliances new (local through the lumber yard). We have drafted an agreement for those employees to sign that will be lodging there and reviewed it with legal. A copy is enclosed for your review if you would like to. The only concern from legal was allowing guests to sleep there in addition to employees. I have asked legal counsel to elaborate on that so I can report that to the Commission, and we will likely need to get your input on that topic. For now, by the time you read this, our on-call employee should be able to be lodging at the house on shift days.
4. Solar Applications – We continue to have some dissatisfactions with the processing of a local solar application. There will likely be an agenda item at the next commission meeting on this topic and KMEA will be present.
5. 2023 Audit – The audit is complete and will be presented at the June 18th meeting via Zoom from Adams Brown as we have done in years past. If the Commission does not want the presentation Zoom again this year, please let me know asap.
6. Budget – On May 22nd I attended the 2025 Budget Workshop in Wichita. There were not a lot of earth shattering changes this year with the exception that it appears there has been an amendment to the bill that required the RNR and corrected the need to go through the process to exceed the RNR if we do not intend to raise taxes. If you recall, since the removal of the tax lid and introduction of the “Revenue Neutral Rate” the city had to go through the hoops to increase taxes, even if we were not increasing taxes, just to be able to levy the same tax dollars as the previous year. This was a problem when they passed the language on that bill and has now been corrected. This could mean some changes to our timelines this year, but I will review those and report back. Please keep in mind once again, if there

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

is anything specific you want me to investigate or change in our financial planning directives, please let me know asap as I will start moving into preparing a first draft budget in the next few weeks.

7. CDBG Housing Meeting – The kick-off CDBG Housing meeting was held at Municipal Hall on May 29th with approximately 12 in attendance. There was a Call to Contractors meeting at 6:00 to discuss the process for contractors to be able to bid on the rehab and demo projects, followed by a property owner’s meeting at 6:30 to explain the process to apply for the housing funds. I am attaching the flyer that went out to the residential properties located in the target area for a refresher on some of the CDBG guidelines. Here are a few reminders:

1. Contractors – All contractors interested in bidding on the rehab projects are required to have their lead certifications and be licensed with the city. To obtain this lead certification, a contractor must already be a licensed contractor and then attend a one-day class. We are trying to work with any local contractors who are interested in obtaining this certification to encourage local bidding. There are some other contractors not based in Harper County that are already licensed with the city and do work here that have their lead certifications as well. All that qualify will be able to bid the projects.
2. Residential Property Owners – This is the application phase. Reminder that anyone who completed a “preapplication” in November must reapply with an official application now that we have gotten the grant. In November, it was a very short form that required no documentation. Now the standard CDBG form and supporting documentation will be required. This is first come first served (after the applications and all supporting documentation has been received) with priority projects given to those properties that completed a preapplication. There is a ranking system to narrow down the applications in the event we have more applications than funds. All of this was spelled out in the Rehab and Demo plans the Commission approved last month.

Overall, with CDBG we are wrapping up the requirements of the Environmental Review, which KDOC must approve before we can actually process the on-site inspections, compiling all the remaining documentation, and starting the application collection process. If all goes well, we hope to start scheduling home inspections in the next 30-45 days. As application processing is underway, the Housing Committee as appointed (Mayor Cleveland and Commissioner Smith) will review the applications and approve them. Reports will be provided to the Commission as we proceed.

8. CARE Grant – The deadline for the CARE grant was May 31st. We received 9 applications. The Housing Committee will meet this week to review them and approve applications where possible. A report of the application awards will be presented at the next city commission meeting.
9. Planning Commission – We had a final planning commission meeting on the 28th to review the last changes to the text amendments for the Off-Site Sign updates. I am not sure that I

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/4/24

will get the final amendments typed in for this report (I would have to finish tonight). More likely I will finish them this week and email them out so you can review them. They will officially be presented at a later commission meeting after the public hearing, but I want you to get a look at them sooner, so you have time to review. Look for this to come by email.

10. Staffing – As you know we have an office vacancy. I have been reviewing directive options on filling that void. Likely the ad will go out next week for this purpose.

City of Anthony Shared Housing Agreement and Rules of Conduct

Purpose:

This agreement is for City of Anthony personnel that reside outside of the city limits and who have received approval from the City Administrator to utilize city housing for lodging during their on-call/backup shifts. This Shared Housing program is provided by the City to support employee recruitment/retention by allowing a local housing opportunity in-lieu of the employment residency requirements.

A. Eligibility:

1. Must be a current employee of the City of Anthony.
2. Must be employed in a position with the City of Anthony that requires the employee to fill on-call or back-up positions.
3. Must reside outside of the city limits of Anthony.
4. May only utilize the Shared Housing during the shifts the employee is working the on-call or back-up schedule. Employees may not occupy the Shared Housing when they are not on shift.
5. Must not have previously violated or lost the privilege to participate in the City of Anthony Shared Housing Program.
6. Must have approval by the City Administrator.
7. If at any time after the employee is approved and is utilizing the Shared Housing, the employee no longer meets any of these eligibility requirements, the employee will no longer be able to utilize the Shared Housing and will vacate the premises effective immediately.

B. The City of Anthony Agrees:

1. To provide adequate housing to approved city personnel with on call/ back-up assignments.
2. To respect the resident's rights to be secure in his/her person and affects in accordance with Kansas state law.
3. To provide appliances, basic furnishing needs, and maintenance/repair to the housing structure.

C. The Employee Agrees:

1. That the use of city facilities is a shared use with other city employees as approved by the City Administrator.
2. To respect and be mindful of other individual employee rights in the Shared Housing.
3. To abide by the rules and guidelines set forth in this agreement and those adopted in the most recent City of Anthony Personnel Policies and Guidelines.

4. To give reasonable care of the city property provided by the City of Anthony and provide financial responsibility within 30 days for any damages other than normal wear and tear caused by the employee or their guests. Repeated damages could result in loss of privilege of the Shared Housing.
5. To abide by all local, state, and federal law.
6. The employee may bring minor belongings as is common to that of hotel stay. The City is not responsible for employee possessions or property.
7. To allow City of Anthony personnel to conduct inspection of the Shared Housing for maintenance and safety needs.

D. General Information and Guidelines:

1. All employees will utilize a shared refrigerator, stove, washer/dryer, and bathroom. Separate bedrooms are provided for city employees, one employee per bedroom.
2. Employees agree to be individually responsible for their own perishable items to include but not limited to: toiletries, soap, detergent, food, beverage, bathing material including wash cloths and towels, and trash bags.
3. Employees agree to provide up-keep of the housing and interior cleanliness.
4. Employees agree amongst themselves a fair and equitable rotation of cleaning duties.
5. Cleaning duties shall include but not limited to sweeping, mopping, washing dishes, any shared laundry, and at least weekly cleaning of the shared bathroom and kitchen. Individual laundry needs shall remain solely upon individual employees with equitable time per employee's use of washer and dryer. Employees also agree to shared trash removal.

E. Restrictions:

1. NARCOTICS; Use or possession of narcotics is strictly prohibited and illegal. Any person found to be in possession or under the influence of any illegal substance(s) will be subject to disciplinary action (See City of Anthony policy) and removal/loss of privilege of the Shared Housing program. Employees may be subject to loss of privilege of the Shared Housing program if their guests are found to be in possession or under the influence of any illegal substance while at the Shared Housing.
2. ALCOHOL; (See City of Anthony personnel policy). Alcohol is not permitted at City of Anthony facilities.
3. EXCESSIVE NOISE; Keeping in mind your fellow employee may have different shifts and or back-up schedules than yours, excessive noise in any form, i.e. stereos, musical instruments, amplified devices, will not be permitted.
4. CONDUCT; Fighting or using obscene language will be strictly prohibited.
5. SMOKING; Smoking inside the City owned property is prohibited.
6. PETS; Pets of any kind are prohibited.
7. VISITORS; Visitors are allowed as long as they also follow the "rules of conduct".

8. PERSONAL VEHICLES/ CITY VEHICLES; Personal vehicles and City owned and operated vehicles shall be parked and kept in the provided parking area. Only one personal vehicle per city employee is permitted and only while employee is on shift. The city is not responsible for personal vehicles parked at the Shared Housing.
9. TERM; The City of Anthony reserves the right to remove the employee from the Shared Housing program for failure to comply with the terms of this agreement or for other “cause” warranted by the City of Anthony City Commission.

F. Loss of Shared Housing Privilege:

1. Failure to comply with the terms of this agreement or suspension/loss of employment with the City will result in loss of shared housing privileges or other disciplinary action. In the case of loss of privileges, the employee will be notified in writing by the city and vacate the premises effective immediately.
2. In such case of loss of housing privilege, the employee will no longer be eligible to utilize the Shared Housing Program in-lieu of the meeting the residency requirement for their City of Anthony employment position and will be required to relocate and establish permanent residency in the City of Anthony or to a location that enables a minimum 15-minute response time, which ever is required for the employee’s position, in order to maintain employment with the city. The employee acknowledges that they were informed and agreed to the residency/response time requirements when offered employment with the city and must meet said requirements of their own financial means in order to continue employment with the city.

Both City and Employee agree that nothing in this agreement is establishing a tenant/landlord privilege or relationship. The City of Anthony maintains full rights and privileges as owner of the Shared Housing properties located at SW 20 Rd, Anthony KS, and is allowing the employee use of said work facilities to accommodate sleeping/eating/hygiene needs during their shift schedules.

PLEASE SIGN AND RETURN THE HOUSING AGREEMENT to the City of Anthony, 124 S. Bluff Ave, Anthony KS, 67003 to City Administrator, Cyndra Kastens.

I have read, understand, and agree to the terms of this agreement. I realize that my use of City owned housing is a privilege extended to me by the City of Anthony only during my employment with the City of Anthony. This privilege is revocable at any time for failure to comply with Agreement terms at the discretion of the City.

Housing Assignment Address:

Employee Name:

Employee Date

City Administrator Date

Property pre-inspection notes:

Date of Departure:

Property departure inspection notes:

Shared Housing vacated in acceptable condition? YES NO

If no, list items of repair and cost required to be paid to the City of Anthony within 30 days of the date of departure:

Employee Date

City Administrator Date

City of Anthony
**Housing Rehab
 Grant Opportunity**



**Low-to-Moderate
 Income Families**

Owner-occupied AND
 Rental
 properties can qualify!

Dilapidated homes
 can qualify for
 demolition funds.

The City of Anthony announces that we have been awarded a KS Dept of Commerce CDBG Grant for Housing Rehabilitation and Demolition! The grant award is for \$300,000 (up to \$25,000 per property) for qualifying applicants located in the target area (shown in blue on back page). To apply, you must complete an application and submit all supporting documentation. New applications are required even if you filled out a preapplication. Join us at **Municipal Hall Wednesday May 29th @ 6:30 p.m. to obtain the official application and receive further information.**

**Maximum Household
 Income Limits:**

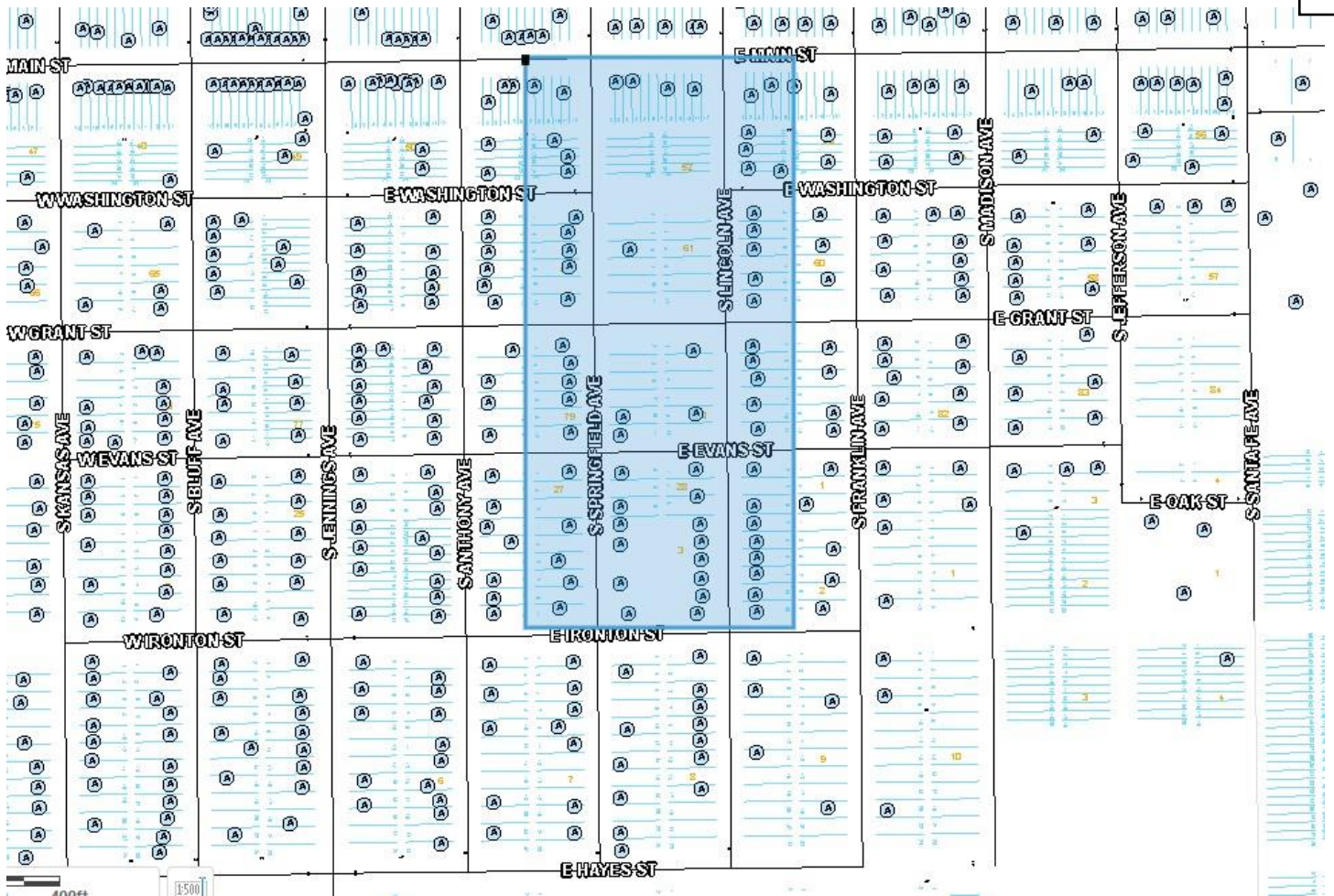
1 person -	\$43,200
2 person -	\$49,350
3 person -	\$55,500
4 person -	\$61,650
5 person -	\$66,600
6 person -	\$71,550
7 person -	\$76,450
8 person -	\$81,400

Rehab Activities Can Include:

Health, Safety, & Efficiency ~ Electric (wiring), plumbing, HVAC, windows, siding, repair holes in floors/ceilings, etc.

ADA Modifications ~ ramps, widening of doorways, etc.

Property Owners / Landlords that would like to schedule a meeting for more information, please call City Hall 620-842-5434



Grant Proposed Target Area Denoted in Blue. Only properties located in the blue area can apply for this round.

Summary of General Info (for complete or specific information contact the city office):

1. Must meet income guidelines to qualify. Meaning the total ADJUSTED gross income of household (based off your most recent tax return) must be less than the amounts listed on the front page for the number of people in your home.
2. No match required if you own and live in the property (no cost to owner). If renting, match is required from the Landlord (15% if they meet income limits, 25% if they do not). Please notify your landlord of this opportunity as this could get 75%-85% of the costs for repairs for the rental paid for.
3. APPLICATIONS ARE FIRST COME FIRST SERVED. Applications will be accepted on a first-come/first served basis with priority being given to applications received on or before May 29th, 2024, and top priority to applicants who submitted pre-applications. Again, even if you completed a preapplication in the fall, you must now complete an official application to be considered for grant funds.
4. Only applications that are COMPLETED in their entirety for those properties that qualify for the grant, meet the income guidelines, and are received to the city with all supporting documentation will be considered.
5. To qualify an applicant must be current on your property taxes and city utility bill (per grant guidelines).

DEPARTMENT REPORTS

June 4, 2024

Shop Report

Replaced one of the Coil Packs on #11 with the help of Tate M.
 Serviced #49 -Airport Car.
 Looked at maintenance requirements for some of the vehicles.
 Watched more repair videos.
 Sorted old permits at the office to be filed.
 Placed sockets onto fixtures to hold them.
 Worked on #81, it had an oil leak.
 Put repair records on to shop laptop.
 Cleaned accumulated oil from floor.
 Cleaned shop funnels.
 Reviewed some old shop records.
 Cleaned spilled oil off the top of drums.
 Cleaned some of the shop tools.
 Used the code reader on #19, took it to the car wash.
 Had the spare put on #19 and ordered a new tire for it.
 Cleaned the shop.
 Had Coop install the new tire On truck #19.
 Took inventory of oil and fuel filters for vehicles.
 Replaced upper radiator hose on #10.
 Researched info on #28 "Big Red".
 Watched more repair videos.

POWER PLANT

Well we had back to back holiday events for the lake with ballon fest and Memorial Day so lots of man hours were put towards that.

Last week only the lake crew got any mowing done mainly in and around the campgrounds with the short week and other departments having the big tractor and DewEze so this week we have got to go get it back looking nice again before we lose control.

We had numerous break downs with the lake mowers but as of now we have everything running again that we use in the campgrounds.

We had a gentleman from Chub Insurance do our boiler inspection so they are rectified for another year.

It seems the storms will never end and between the stress of the constant storms brewing up and cleaning up after them we are needing a break.

I don't think I reported but the boat ramp is open and people are able to enjoy the waters again.

Our camp host have had their first holiday and I believe they done well. I had received several complements on how helpful and nice they were to deal with.

We have been keeping up pretty good with mowing at the plant as well as getting out and helping fill the voids at the lake.

We have done cleaning and started on some preventative maintenance inside the plant as well as went through some operations drills with the incoming storms as a refresher on how we will respond to outages.

We have been having trouble with the two trucks we use at the plant to get us where we will be working that day, I think truck 11 is running okay again but truck 4 still has a problem every once in a while, we are thinking fuel pump but haven't decided yet.

We have some personal going on vacation and some taking off to help with harvest in the afternoons so we will doing the stuff that needs done everyday and trying to not lose control of the lake mowing (if equipment is available).

STREET DEPARTMENT

Grading lake and town
 Pick up tree limbs from storms
 Help line crew on storm
 Regular mowing
 Ditch work on West Street
 Sand roads at Lake and Town

ELECTRIC DISTRIBUTION

Replaced 1200' primary and neutral wire 7.5 miles west.
 Replaced pole at 756 W. Hwy 2
 Replaced pole at 757 W. Hwy 2
 Outage on N. Springfield. Cause was from wildlife.
 Replaced service at 756 W. Hwy 2.
 Replaced service at 757 W. Hwy 2.
 Outage at 549 SW 60 Ave. Cause from tornado.
 Outage in south rural. Cause was from lightning.
 Outage at 601 NE 40 Rd. Cause was from lightning.
 Outage in 200 E. Main. Cause was from wildlife.
 Cleaned up material from tornado at 756 W. Hwy 2.
 Outage at 80 SW 30 Rd. Causes was from lightning.
 Report of street light wire down at Jennings and Grant.
 Report of limb on service at 522 S. Bluff.
 Outage at 309 S. Bluff. Cause was from tree limb.
 Locates

Just Read Orders
Turn On/Off Orders

WATER/WASTEWATER

Rounds

Gary, cut weeds and trees around pond one at the sewer plant
paint cation stripe at the pool
suck out bathrooms at the lake
install radio in well 4
had red serviced
sprayed for thistle
installed auto flusher on north Franklin.

Mow

rebuild pump 1 on water tower lift station
replaced check valve on water tower lift station
rebuilt check valves
cleaned trucks and shop.