

City Commission Regular Meeting

Tuesday, November 15, 2022 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, City Superintendent Randy Moore, Emily Ushamba, Cheryl Adelhardt and Naaman Clark

ABSENT

Commissioner Kenny Hodson Jr.
Commissioner Eric Smith

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

PUBLIC COMMENT

There was the introduction of new employee Emily Ushamba as the Administrative Assistant of Utilities.

CONSENT AGENDA

2. Approve Regular Meeting Minutes from November 1, 2022
3. Approve 11.08.2022 Payroll \$50,566.14
4. Appropriation Ordinance No. 6123 \$250,766.61
5. Approve KDHE Construction Completion Certificate C20-3005-01 WWTF Cell 1 Repair

Mayor Cleveland asked if any items should be pulled for further review. Hearing none, a motion was made to approve the consent agenda.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

6. *6:00 p.m. - RFQ Opening Airport Consultant Services

One bid was received for airport consulting services from EBH Engineering. After reviewing the proposal, a motion was made to approve the RFQ for Airport Consultant Services with EBH & Associates Engineering.

Motion made by Commissioner Eaton, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

7. PRIDE Fundraiser Use of Municipal Hall and Waiver of Fees Feb. 3rd & 4th. - Autumn Kloefkorn

A motion was made to table the PRIDE Fundraiser use of Municipal Hall and waiver of fees for Feb 3rd & 4th.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

8. HPCO Growth Initiative - Cheryl Adelhardt, HP CO Rural Champion

Cheryl Adelhardt, HPCO Rural Housing Champion, was present to discuss the progress on the rural housing project to date and the upcoming steps to complete the local Housing Assessment and develop the Housing Playbook for Harper County.

9. Approve Submission of Recreational Trails Grant for the Anthony Lake Trail

Administrator Kastens presented the application for the Recreation Trails Grant for the new walking path from town to Anthony Lake. A motion was made to approve the submission of the Recreational Trails Grant for the Anthony Lake Trail.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

10. Utility EBill and Auto Pay Promo Program

Administrator Kastens presented a promotional campaign to encourage customers to utilize the Ebilling and Auto Pay programs. The campaign would allow a one-time \$5 credit toward their bill for each service signed up for and a chance to win a \$100 credit if a customer signs up for both. The Commission approved the campaign as presented. Information will go out in the billing mailed toward the end of December.

11. Compensation Study

Administrator Kastens updated the commission on the direction of the short-term disability discussion seeking guidance on the type of benefit sought. Since additional information will still be necessary prior to final decisions and adoption of all the changes from the compensation study, the Administrator asked the commission to commit to honoring the additional on-call pay for employees that work unscheduled on-call weeks in the interim while final decision is still being made on the compensation/benefit study. A motion was then made that once the compensation study is decided we will retroact the additional \$200 compensation for extra on-call weeks worked effective October 31st, 2022, to current.

Motion made by Commissioner Eaton, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

12. Dangerous Structure Resolution No. 1104 301 N. Bluff Shaffer Drosselmeyer 2022

RESOLUTION NO. 1104

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS A DANGEROUS OR UNSAFE STRUCTURE.

WHEREAS, the enforcing officer of the City of Anthony, Kansas, did on the 15th day of November, 2022, file with the governing body of said city, a statement in writing that the structure, hereinafter described, is dangerous or unsafe.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS:

That a hearing will be held on the 3rd day of January, 2023, before the governing body of the city at 6:00 p.m. at City Hall, 124 S Bluff, Anthony, Kansas 67003 at which the owner, his or her agent, any lienholders of record, any occupant and any other parties in interest, as that term is defined by law, of the structure located at:

All of Lots Ten (10) and Eleven (11), in Block Nine (9), in the City of Anthony, as shown by the recorded plat thereof, EXCEPT the East Fifty (50) feet thereof; together with easements reserved therein in General Warranty Deed dated August 3, 1950, and recorded in the office of the Register of Deeds of Harper County, Kansas, in Book 76, Page 257, which said easements are hereby conveyed to second parties.

301 N. Kansas
Anthony, KS 67003

may appear and show cause why such structure should not be condemned as a dangerous or unsafe structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED, that the City Clerk, or designated representative, shall cause this resolution to

be published and shall give notice of the aforesaid hearing in the manner provided by law.

Adopted this 15th day of November, 2022.

A motion was made to approve Resolution No. 1104-301 N Kansas Shaffer Drosselmeyer.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

13. COA Christmas Party and Bonuses

A motion was made to approve the City of Anthony Christmas Party on Friday, December 16, 2022 and Bonuses of \$100 for each employee.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie

STAFF REPORTS

14. Administrator Report

The Administrator provided a written report on Lineman Intern, Renovation/Remodel, BASE Grant, Electric Charging Station, Rural Champions Grant, Lake Board, Board Report-Anthony Recreation and other department activities.

15. Chief of Police report

We are investigating a theft by scam

We arrested Kimberly Davidson on a warrant

We investigated a theft of a welder in the 400 block of N. Mass

We investigated a burglary and theft of a pickup in the 1000 block of industrial road

We investigated one minor traffic accident

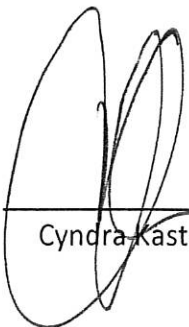
EXECUTIVE SESSION - NONE

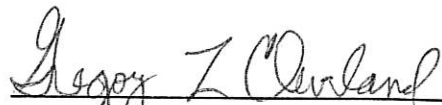
ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie



Cyndra Kastens, City Clerk/Administrator

Gregory Cleveland, Mayor