

City of Aniak  
**CITY COUNCIL REGULAR MEETING**  
Teleconference  
Tuesday, December 27, 2022 at 5:00 PM

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**AGENDA**

Virtual Meeting Information:

*To Participate please call 1-800-315-6338  
Conference Code- 54481#*

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Participation**
- V. Previous Meeting Minutes-** November 17, 2022-Not ready at this time.
- VI. Reports**
  - A. Aniak Volunteer Fire Department - L.Kiana
  - [B.](#) Public Works - G. Hager
  - [C.](#) Library - R. Hill
  - [D.](#) Bookkeeper/Financial Statement - L. Kameroff
  - [E.](#) City Manager - L. Kiana
- VII. New Business**
  - [A.](#) Resolution 22-08 Update Bank Information for Check Signers
- VIII. Old Business**
  - [A.](#) CDBG Grant Project Update on Library & Elder Center
  - [B.](#) Bobcat Brush-Cutter Purchase Using ARPA Funds
  - C. Executive Session with City Manager on Personnel Matters
- IX. Time and Place of Next Meeting-** Regular Council Meeting- January 19,2023 7pm
- X. Adjourn**

Attested:

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*Vice Mayor David Bonanno Signed: Date*

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City Manager Leon Kiana Signed: Date



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## December Public Works Report

1 message

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**Greg Hager** <ghager58@gmail.com>  
To: City of Aniak <cityofaniak@gmail.com>

Tue, Dec 6, 2022 at 12:51 PM

The Public Works crew continues to do what is needed to keep things running smoothly. We haven't had any major problems to deal with.

The roads have been mostly in good shape. The recent thaw/freeze episodes required putting some of our road gravel on curvy spots as well as the intersections. Maintenance on the grader is a daily activity.

The landfill has been pushed back on a daily basis and it continues to be manageable. Lots of trash comes in every day of the week.

The sewer system is working well. We have had to reset some of the pumps almost daily because the powerplant is running on the small generator and doesn't supply good enough power to run the pumps consistently.

We will proceed with the purchase of a tracked Bobcat with a drum mulcher to be delivered next summer. This purchase will cost about \$157,000 plus the freight from Anchorage. We just need one more OK from the council. We checked several other brands of skid steers and the Bobcat brand seemed like the best value. This should be a great long term investment that will allow the crew to stay ahead of brush clearing and right of way maintenance.

Greg Hager  
Aniak Director of Public Works



12-7-22

## Library Report #6

Library has been quite the challenge this past month with all holidays coming and going. I've been having a lot of patrons in and out utilizing our supplies for this purpose as in; ordering Christmas gifts, decorations, printing items, etc.

I'm glad to announce the library now has a microwave of its own. We have been bringing food over just for ourselves when we get hungry.

Zoom meets for myself have been tough to handle, because it's my first time joining all the new meetings and trying to figure out, what is what and who's new. I'm still waiting on call back phone calls for all my questions. It's kind of hard to do for the hours I hold, but they also have my personal phone # just in case, and I have an answering machine now that makes a lot of difference.

Leona and I have been keeping up with all the late patrons as of calling and reminding them when they are do.

As of our last host of a movie night I postpone our 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> prizes of children renting books because none have returned their books yet. When they are late returning, they do call me a let me know because of travel or rides limited to them.

I have not yet had any applicates for a on-call librarian. So that's a frustration.

We also had to keep restarting our internet because of this winter weather. I make sure that when I'm restarting it all patrons at the library are aware, and that there aren't any patrons outside when I do this.

Rebecca M. Hill, Librarian



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
2	Total FY23 Carry Over Balance	213,256	-	-	-	-	-	-	-	-	-	-	-	-	-	213,256
3	Sewer Savings Set Aside R&R	50,000	-	50,000	-	-	-	-	-	-	-	-	-	-	50,000	-
4	Subtotal of FY23 Carryover after Sewer Setaside	163,256													-	163,256
5	Previous Year Carry Over Contribution to FY23 Budget	147,884	59,570	-	5,000	-	-	-	-	-	-	-	-	-	64,570	83,314
6	City Savings Set Aside	10,000		10,000											10,000	-
7	Carry Over Balance Left	5,372													-	5,372
8															-	-
9	FY2023 Purchase Cost	32,501	1,596	1,143	14,778	1,611	637								19,764	12,737
10	Diesel in Gallons from FY20	4,441	405	290	1,722	177	70								2,664	1,778
11																-
12	ARPA Funds Income	279,862	140,109	66,440	73,669	-	-	-	-	-	-	-	-	-	280,218	(356)
13	ARPA Funds Expenses	279,862	9,379	34,161	-	-	-	-	-	-	-	-	-	-	43,540	236,323
14	ARPA Funds Net														-	
15																
16	Administration Income															
17	Community Revenue Sharing	73,000			86,695										86,695	(13,695)
18	GCI Land Lease	5,400	450	450	450	450	450								2,250	3,150
19	Miscellaneous Income		3		3										6	(6)
20	Office Space Rental	24,000	998	1,802	1,400	1,400	1,400								7,000	17,000
21	Payment in Lieu of Taxes	68,000	76,379	-											76,379	(8,379)
22	Sales Tax Revenue (2%)	93,000	15,519	4,865	1,172	19,549	5,449								46,554	46,446
23	Tobacco Excise Tax	54,572	6,393	4,344		7,670	4,878								23,285	31,287
24	Total Admin. Income	317,972	99,741	11,461	89,719	29,069	12,178	-	-	-	-	-	-	-	242,168	75,804
25	Administration Expenses															
26	Bank Charges and Fees		72	61	59	26	6								224	(224)
27	Building/Vehicle	4,000	192			164	133								489	3,512
28	Contract Services	1,000			392	660									1,052	(52)
29	Dues & Membership Fees	2,000	713	2,043	256	240	579								3,831	(1,831)
30	Electric	1,000	29	56	24	31	34								175	825
31	Equipment/Materials Purchase	1,000	1,000		4,378	667	3,295								9,340	(8,340)
32	Gasoline	2,000		200	305	146	231								882	1,118
33	Health Insurance Opt. Out	12,000													-	12,000
34	Heating Fuel	3,500		138											138	3,362
35	Liability Insurance	20,667	5,099	2,565		1,778									9,442	11,225
36	Worker's Comp. Ins.	2,500	2,500												2,500	-
37	Lease and Rent														-	-
38	Employee Life/Retirement	24,800	1,128	1,447	1,170	1,603	1,020								6,367	18,433
39	Employee Payroll Taxes	15,014	693	808	733	928	663								3,823	11,191
40	Gross Wages	136,488	7,728	10,406	9,551	12,135	8,427								48,246	88,242
41	Postage/Freight	300	20	65	20	65	5								175	125
42	Office Supplies/Equip.	100	77		45	155	192								469	(369)
43	Telephone/Fax/Internet	7,900	(55)	370	758	510	453								2,036	5,864
44	Travel/Training/Per Diem	2,500		1,959	680	1,779									4,418	(1,918)
45	Miscellaneous Expense	-	-	-	2,000	-	-	-	-	-	-	-	-	-	2,000	(2,000)
46	Total Admin. Expenses	236,769	19,196	20,117	20,371	20,886	15,037	-	-	-	-	-	-	-	95,607	141,162
47	Administration Net	81,203	80,545	(8,656)	69,348	8,183	(2,860)	-	-	-	-	-	-	-	146,561	(65,358)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
48	<b>Fire &amp; Police Income</b>															
49	Animal Control Income			41	5										46	(46)
50	Donations														-	-
51	Volunteer Fire Assist. Grant			425											425	(425)
52	Previous Year Carry Over	20,500	10,250		(0)										10,250	10,250
53	<b>Total F&amp;P Income</b>	<b>20,500</b>	<b>10,250</b>	<b>466</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,721</b>	<b>9,779</b>
54	<b>Fire &amp; Police Expenses</b>															
55	Animal Control Expense	500	18	-											18	482
56	Building Maint./Operations														-	-
57	Contract Services	-	-	-	-	9,800									9,800	(9,800)
58	Electric	3,000	190	134	52	102	154								632	2,368
59	Equipment Diesel Fuel	250													-	250
60	Equipment/Materials Purchase														-	-
61	Gasoline	250													-	250
62	Heating Fuel	15,000			5,546										5,546	9,454
63	Maintenance/Operations (Incl. parts)														-	-
64	Employee Life/Retirement														-	-
65	Employer Payroll Taxes														-	-
66	Gross Wages														-	-
67	Postage/Freight														-	-
68	Telephone/Fax/Internet	1,500	92	54		108									254	1,246
69	Travel/Training/Per Diem														-	-
70	<b>Total Fire &amp; Police Expense</b>	<b>20,500</b>	<b>301</b>	<b>188</b>	<b>5,599</b>	<b>10,010</b>	<b>154</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,251</b>	<b>4,249</b>
71	Fire & Police Net	-	9,949	277	(5,594)	(10,010)	(154)	-	-	-	-	-	-	-	(5,530)	5,530
72																
73	<b>Landfill Income</b>															
74	Landfill Income	40,000	200	7,000											7,200	32,800
75	<b>Total Landfill Income</b>	<b>40,000</b>	<b>200</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,200</b>	<b>32,800</b>
76	<b>Landfill Expenses</b>															
77	Equipment Diesel Fuel	3,000	615	433	1,023										2,072	928
78	Equipment/Materials Purchase	-			2,002	1,200									3,202	(3,202)
79	Maintenance/Operations (Incl. parts)	3,000					118								118	2,882
80	Employee Life/Retirement	4,809	187	411	184	288	204								1,274	3,535
81	Employer Payroll Taxes	4,379	96	232	82	185	81								675	3,704
82	Gross Wages	39,811	1,041	2,601	878	2,113	928								7,561	32,250
83	Landfill Supplies	1,000													-	1,000
84	<b>Total Landfill Expenses</b>	<b>55,999</b>	<b>1,939</b>	<b>3,677</b>	<b>4,169</b>	<b>3,786</b>	<b>1,331</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,902</b>	<b>41,097</b>
85	Landfill Net	(15,999)	(1,739)	3,323	(4,169)	(3,786)	(1,331)	-	-	-	-	-	-	-	(7,702)	(8,297)
86																
87	<b>Levee Maint. Income</b>															
88	Previous Year Carry Over	32,064			5,000										5,000	27,064
89	<b>Total Levee Income</b>	<b>32,064</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>27,064</b>
90	<b>Levee Maint. Expenses</b>															
91	Equipment Diesel Fuel														-	-
92	Equipment/Materials Purchase	5,000			5,000										5,000	-
93	Maintenance/Operations (Incl. parts)	5,000													-	5,000
94	Employee Life/Retirement	906													-	906
95	Employer Payroll Taxes	2,097													-	2,097
96	Gross Wages	19,061													-	19,061
97	<b>Total Levee Maint. Expenses</b>	<b>32,064</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>27,064</b>
98	Levee Maint. Net	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

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99	<b>Library Income</b>															
100	CDBG Grant			3,975		994									4,968	(4,968)
101	IMLS Grant	10,000				7,093									7,093	2,907
102	Owl Grant	5,000													-	5,000
103	State PLA Grant	7,000		7,000											7,000	-
104	Archiving Aniak Grant	31,162													-	31,162
105	ARPA #ARPA61 Wifi Gazebo Grant															-
106	Office Space Rental	-													-	-
107	Previous year carry-over	3,735	3,735												3,735	-
108	<b>Total Library Income</b>	<b>56,897</b>	<b>3,735</b>	<b>10,975</b>	<b>-</b>	<b>8,087</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,796</b>	<b>34,101</b>
109	<b>Library Expenses</b>															
110	Bank Charges and Fees	35		7	7	7	7								28	7
111	Building Maint./Operations														-	-
112	Contract Services	-	2,981		994		2,981								6,956	(6,956)
113	Electric	1,000	70	148	47	47	57								369	631
114	Equipment Purchase			1,940	1,060		123								3,123	(3,123)
115	Heating Fuel	1,500		138											138	1,362
116	Lease and Rent	1,200		300											300	900
117	Library Collection	3,500	903	690		509	82								2,184	1,316
118	Employee Life/Retirement														-	-
119	Employer Payroll Taxes	3,762	253	164	62	129	147								754	3,008
120	Gross Wages	34,200	2,817	1,814	684	1,427	1,624								8,365	25,835
121	Postage & Freight	200			341										341	(141)
122	Library Supplies	500			90	20	129								239	261
123	Telephone/Fax/Internet	10,000	800	709	122	1,558	605								3,795	6,205
124	Travel/Training/Per Diem	1,000													-	1,000
125	<b>Total Library Expenses</b>	<b>56,897</b>	<b>7,823</b>	<b>5,909</b>	<b>3,406</b>	<b>3,697</b>	<b>5,756</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,592</b>	<b>30,305</b>
126	Library Net	-	(4,088)	5,065	(3,406)	4,389	(5,756)	-	-	-	-	-	-	-	(3,795)	3,795
127																
128	<b>Public Works Income</b>															
129	Equipment Rental Income	5,000	2,000	1,000			210								3,210	1,790
130	Inspection Fees	-													-	-
131	Public Service Fee	20,000	1,860	2,002	2,334	1,744	1,815								9,754	10,246
132	Previous Year Carry Over Contribution	-													-	-
133	<b>Total Public Works Income</b>	<b>25,000</b>	<b>3,860</b>	<b>3,002</b>	<b>2,334</b>	<b>1,744</b>	<b>2,025</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,964</b>	<b>12,036</b>
134	<b>Public Works Expenses</b>															
135	Building Maint/Ops	5,000													-	5,000
136	Contract Services														-	-
137	Electric	1,500		190	78	74	89								431	1,069
138	Equipment Diesel Fuel	500	51	79			151								281	219
139	Equipment/Materials Purchase	20,000	1,200		23,800										25,000	(5,000)
140	Gasoline	7,000	932	749	556	419	656								3,313	3,687
141	Heating Fuel	7,500	394		8,008										8,402	(902)
142	Lease and Rent	7,000		2,868	1,733										4,600	2,400
143	Maintenance/Operations (Incl. parts)	14,000	1,194	448	415	1,878	847								4,782	9,218
144	Employee Life/Retirement	9,293	1,572	1,730	1,036	768	485								5,592	3,701
145	Employer Payroll Taxes	4,646	567	1,355	478	353	205								2,957	1,689
146	Gross Wages	42,240	6,347	15,283	5,201	3,883	2,205								32,919	9,321
147	Postage/Freight	2,500	56		16										72	2,428
148	Public Works Supplies														-	-
149	<b>Total Public Wks Expenses</b>	<b>121,179</b>	<b>12,314</b>	<b>22,702</b>	<b>41,321</b>	<b>7,376</b>	<b>4,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>88,350</b>	<b>32,830</b>
150	<b>Public Works Net</b>	<b>(96,179)</b>	<b>(8,454)</b>	<b>(19,700)</b>	<b>(38,987)</b>	<b>(5,632)</b>	<b>(2,612)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(75,385)</b>	<b>(20,794)</b>

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151	<b>Roads Income</b>															
152	Previous Year Carry Over Contribution	91,585	45,585		-				-						45,585	46,000
153	<b>Total Roads Income</b>	<b>91,585</b>	<b>45,585</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,585</b>	<b>46,000</b>
154	<b>Roads Expenses</b>															
155	Contract Services														-	-
156	Electric-For 6 Streetlights	1,750	76	191	112	117	122								619	1,131
157	Equipment Diesel Fuel	8,500	580	355		1,556	637								3,127	5,373
158	Equipment/Materials Purchase	5,000		1,166	3,834										5,000	0
159	Maintence/Ops.w/parts	7,500													-	7,500
160	Employee Life/Retirement	10,036	168	479	157	182	867								1,853	8,183
161	Employer Payroll Taxes	7,908	89	216	82	122	319								828	7,080
162	Gross Wages	71,887	911	2,388	922	1,297	3,941								9,459	62,429
163	Postage/Freight	2,000		74		101									175	1,825
164	<b>Total Roads Expenses</b>	<b>114,581</b>	<b>1,824</b>	<b>4,868</b>	<b>5,107</b>	<b>3,375</b>	<b>5,886</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,060</b>	<b>93,521</b>
165	Roads Net	(22,996)	43,761	(4,868)	(5,107)	(3,375)	(5,886)	-	-	-	-	-	-	-	24,525	(47,521)
166																
167	<b>Sewer Utility Income</b>															
168	City Sewer Income	168,000	16,406	14,936	17,614	11,963	14,380								75,299	92,701
169	Miscellaneous Income				18										18	(18)
170	<b>Total Sewer Utility Income</b>	<b>168,000</b>	<b>16,406</b>	<b>14,936</b>	<b>17,632</b>	<b>11,963</b>	<b>14,380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,317</b>	<b>92,683</b>
171	<b>Sewer Utility Expenses</b>															
172	Bank Charges and Fees	2,100	219	225	(31)	216	109								739	1,361
173	Donations			600	300		300								1,200	(1,200)
174	Electric	6,000	828	586	238	235	468								2,356	3,644
175	Equipment Diesel Fuel	1,000			200	55									255	745
176	Equipment/Materials Purchase	10,000	1,200	7,436	1,364		214								10,214	(214)
177	Gasoline		-	-											-	-
178	Heating Fuel	3,500													-	3,500
179	Liability Insurance	10,333	5,099	1,234		2,000									8,333	2,000
180	Worker's Comp. Ins.	2,500	2,500												2,500	-
181	Lease & Rent	3,500		3,500											3,500	-
182	Maintenance/Operations (w/parts)	7,000	838	166	57	334	216								1,611	5,389
183	Employee Life/Retirement	3,764	1,193	1,042	998	1,445	1,372								6,051	(2,287)
184	Employer Payroll Taxes	5,335	561	645	590	806	663								3,265	2,071
185	Gross Wages	48,497	6,397	6,928	6,552	9,429	7,812								37,118	11,380
186	Postage/Freight	2,500	116	120		192	120								548	1,952
187	Small Claims Fees				(133)										(133)	133
188	Supplies														-	-
189	Telephone/Internet/Fax	4,000	36	303	331	187	241								1,098	2,902
190	Travel/Training/Per Diem	4,000													-	4,000
191	<b>Total Sewer Utility Expenses</b>	<b>114,029</b>	<b>18,988</b>	<b>22,785</b>	<b>10,466</b>	<b>14,899</b>	<b>11,516</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>78,654</b>	<b>35,375</b>
192	Sewer Utility Net	53,971	(2,582)	(7,849)	7,166	(2,935)	2,864	-	-	-	-	-	-	-	(3,337)	57,308
193																
194	<b>Current Month Collection Rate</b>	100%	93%	98%	97%	89%	99%	0%	0%	0%	0%	0%	0%	0%	94%	6%
195	<b>Including Past Due Balances</b>	100%	11%	21%	20%	14%	14%	0%	0%	0%	0%	0%	0%	0%	17%	84%
196																
197																
198																
199																

Customer Outstanding Balances

107,027

Employee Outstanding Balances

89

107,116

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
200																
201	TOTAL INCOME	752,018	179,777	47,839	114,690	50,863	28,583	-	-	-	-	-	-	-	421,751	330,267
202	TOTAL EXPENSES	752,018	62,385	80,245	95,439	64,028	44,318	-	-	-	-	-	-	-	346,415	405,603
203	Net Income	-	117,392	(32,406)	19,251	(13,165)	(15,735)	-	-	-	-	-	-	-	75,336	(75,336)
204																
205	CASH AND BANK BALANCES	JUN 2022	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023		
206	Cash on Hand - 3151	476	863	1,240	122	1,190	910									
207	General Fund - 0699	83,563	124,291	123,944	227,716	115,095	95,684									
208	General Fund Savings- 8460	14,882	14,882	24,882	24,885	24,885	24,885									
209	Sewer Payments - 0699	129,217	137,454	72,307	68,863	69,262	66,715									
210	Grant Account - 6039	12,603	12,603	7,794	7,787	7,351	7,185									
211	Sewer Savings - 1389	106,719	106,719	156,719	156,737	156,737	156,737									
212	ARPA Funding - 4577	139,926	139,926	164,998	164,998	238,667	238,667									
213	TOTAL CASH AND BANK	487,387	536,738	551,885	651,108	613,188	590,783	-	-	-	-	-	-	-		
214	Amounts for FY23 Carry-Over	213,256														
215																
216																
217	Financial Report Approved by:				Date: _____				Attested by: _____					Date: _____		
218																



## Section VI, Item D.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N		
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
219	<b>Income Totals</b>															
220	Animal Control Income	-	-	41	5	-	-	-	-	-	-	-	-	-	46	(46)
221	ARPA #ARPA61 Wifi Gazebo Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
222	CDBG Grant	-	-	3,975	-	994	-	-	-	-	-	-	-	-	4,968	(4,968)
223	City Sewer Income	168,000	16,406	14,936	17,614	11,963	14,380	-	-	-	-	-	-	-	75,299	92,701
224	Comm.Revenue Sharing	73,000	-	-	86,695	-	-	-	-	-	-	-	-	-	86,695	(13,695)
225	Donation Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
226	Equipment Rental	5,000	2,000	1,000	-	-	210	-	-	-	-	-	-	-	3,210	1,790
227	GCI Land Lease	5,400	450	450	450	450	450	-	-	-	-	-	-	-	2,250	3,150
228	IMLS Grant	10,000	-	-	-	7,093	-	-	-	-	-	-	-	-	7,093	2,907
229	Inspection Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
230	Landfill Income	40,000	200	7,000	-	-	-	-	-	-	-	-	-	-	7,200	32,800
231	Miscellaneous	-	3	-	21	-	-	-	-	-	-	-	-	-	24	(24)
232	Office Space Rental	24,000	998	1,802	1,400	1,400	1,400	-	-	-	-	-	-	-	7,000	17,000
233	OWL Grant	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
234	PILT Payment	68,000	76,379	-	-	-	-	-	-	-	-	-	-	-	76,379	(8,379)
235	PLA Grant	7,000	-	7,000	-	-	-	-	-	-	-	-	-	-	7,000	-
236	Public Service Fee	20,000	1,860	2,002	2,334	1,744	1,815	-	-	-	-	-	-	-	9,754	10,246
237	Sales Tax Revenue (2%)	93,000	15,519	4,865	1,172	19,549	5,449	-	-	-	-	-	-	-	46,554	46,446
238	Previous Year Carry Over	147,884	59,570	-	5,000	-	-	-	-	-	-	-	-	-	64,570	83,314
239	Archiving Aniak Grant	31,162	-	-	-	-	-	-	-	-	-	-	-	-	-	31,162
240	Tobacco Excise Tax	54,572	6,393	4,344	-	7,670	4,878	-	-	-	-	-	-	-	23,285	31,287
241	Volunteer Fire Assist. Grant	-	-	425	-	-	-	-	-	-	-	-	-	-	425	(425)
242	<b>Total Overall Income</b>	<b>752,018</b>	<b>179,777</b>	<b>47,839</b>	<b>114,690</b>	<b>50,863</b>	<b>28,583</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>421,751</b>	<b>330,267</b>
243	<b>Expense Totals</b>															
244	Animal Control Expense	500	18	-	-	-	-	-	-	-	-	-	-	-	18	482
245	Bank Service Charges	2,135	291	293	36	249	122	-	-	-	-	-	-	-	991	1,144
246	Building Maint./Ops.	9,000	192	-	-	164	133	-	-	-	-	-	-	-	489	8,512
247	Contract Services	1,000	2,981	-	1,386	10,460	2,981	-	-	-	-	-	-	-	17,808	(16,808)
248	Donations	-	-	600	300	-	300	-	-	-	-	-	-	-	1,200	(1,200)
249	Dues/Membership Fees	2,000	713	2,043	256	240	579	-	-	-	-	-	-	-	3,831	(1,831)
250	Electric	14,250	1,194	1,306	552	606	924	-	-	-	-	-	-	-	4,582	9,668
251	Equipment Diesel Fuel	13,250	1,245	867	1,224	1,611	788	-	-	-	-	-	-	-	5,734	7,516
252	Equipment/Materials Purchase	41,000	3,400	10,542	41,438	1,867	3,632	-	-	-	-	-	-	-	60,879	(19,879)
253	Gasoline	9,250	932	949	861	565	888	-	-	-	-	-	-	-	4,196	5,054
254	Health Insurance Opt. Out	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000
255	Heating Fuel	31,000	394	276	13,554	-	-	-	-	-	-	-	-	-	14,224	16,776
256	Liability Insurance.	31,000	10,199	3,799	-	3,778	-	-	-	-	-	-	-	-	17,775	13,225
257	Workers Comp.Insurance	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000	-
258	Lease and Rent	11,700	-	6,668	1,733	-	-	-	-	-	-	-	-	-	8,400	3,300
259	Library Collection	3,500	903	690	-	509	82	-	-	-	-	-	-	-	2,184	1,316
260	Maintenance/Ops w/parts	36,500	2,032	614	472	2,212	1,181	-	-	-	-	-	-	-	6,511	29,989
261	Miscellaneous	-	-	-	2,000	-	-	-	-	-	-	-	-	-	2,000	(2,000)
262	Employee Life/Retirement	53,608	4,249	5,108	3,545	4,286	3,948	-	-	-	-	-	-	-	21,137	32,472
263	Employer Payroll Taxes	43,141	2,258	3,418	2,026	2,523	2,078	-	-	-	-	-	-	-	12,302	30,839
264	Gross Wages	392,184	25,241	39,419	23,787	30,282	24,937	-	-	-	-	-	-	-	143,667	248,517
265	Postage/Freight	7,500	192	258	377	358	125	-	-	-	-	-	-	-	1,311	6,189
266	Small Claims Fees	-	-	-	(133)	-	-	-	-	-	-	-	-	-	(133)	133
267	Supplies	1,600	77	-	135	175	321	-	-	-	-	-	-	-	708	892
268	Telephone/Internet/Fax	23,400	873	1,435	1,211	2,364	1,300	-	-	-	-	-	-	-	7,183	16,217
269	Travel/Training/Per Diem	7,500	-	1,959	680	1,779	-	-	-	-	-	-	-	-	4,418	3,082
270	<b>Total Overall Expenses</b>	<b>752,018</b>	<b>62,385</b>	<b>80,245</b>	<b>95,439</b>	<b>64,028</b>	<b>44,318</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>346,415</b>	<b>405,603</b>
271	Net Income	-	117,392	(32,406)	19,251	(13,165)	(15,735)	-	-	-	-	-	-	-	75,336	(25,236)

**Leon L. Kiana**  
**Manager's Report**  
**December 2022**

This past month has been a busy month. After attending the Alaska Native Administration (ANA) grant writing course, I find that there are a lot of updating of supporting manuals that we need. This is where the office of the Planner will be most important asset for the City Office. This person will need to update our Demographics for the purpose of having the current data to justify our needs when we purpose a viable grant proposal.

This past week, attending the Alaska Municipal League Conference has also been valuable. A lot of updates from what used to be “business as usual” have changed to help city governments to work more efficiently by utilizing “time saving” methods. This is by using computers in all aspects of daily requirements (as in daily calendar duties).

Overall, we need to utilize all the support services that as members of Alaska Municipal League provides. This list is just a few of those services we could use:

- ✓ Grant writing assistance
- ✓ Transportation Plan assistance
- ✓ Housing and Elder services

I did talk with our Representative Bryce Edgmon and he is willing to come to Aniak for a public meeting where we could give him our community needs for the next Legislative session.

To plan ahead, I still would like for all Council Members to attend a day session of the 2023 Legislature in Juneau. This can happen first part of April, or after Easter.

City of Aniak

P.O. Box 189  
Aniak, Alaska 99557  
Ph: (907)675-4481 Fax: (907)675-4486  
email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)

RESOLUTION NO. 22-08

A RESOLUTION TO ADD Audrey Leary AS A CHECK SIGNER for  
the City of Aniak’s business accounts.

**WHEREAS** the City of Aniak requires two Council Members to sign and approve of any checks paid from its bank accounts; and

**WHEREAS** at least two check signers are needed at all times throughout the year; and

**WHEREAS**, the City Council has determined that all seven Council Members will be appointed check signers for availability to City staff for check signing.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Aniak, Alaska that Council Member Audrey Leary be added as an authorized check signer.

Dated this 15<sup>th</sup> day of December 2022.

VOTE	Yes	No
-----	-----	-----
Annie Sakar-Morgan	_____	_____
Audrey Leary	Abstain	_____
Nicholas Kameroff Jr.	_____	_____
Charlene Erik	_____	_____
David Bonanno	_____	_____
Clara Morgan	_____	_____

Attested by:

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Finance Director/City Clerk Lenore Kameroff



# Grant Agreement - Amendment

**State of Alaska**  
**Department of Commerce, Community, and Economic Development**  
**Division of Community and Regional Affairs**  
**Community Development Block Grant (CDBG) Program**

Grantee Name <b>City of Aniak</b>	Grant Agreement Number <b>20-CDBG-06</b>	CFDA # <b>14.228</b>
Project Title <b>Library and Elder's Center Design and Engineering</b>	Effective Date of Amendment <b>December 2, 2022</b>	GAE# <b>220001391</b>

## Amendment # 02 to the Grant Agreement

Effective the date shown above, this grant is hereby amended as follows:

1. The termination date of the grant agreement is extended to **March 31, 2023.**
2. The total allocation of this grant remains **\$194,290.00.**

**ALL OTHER TERMS AND CONDITIONS OF THE GRANT AGREEMENT REMAIN IN FULL FORCE AND EFFECT.**

Grantee	Department
Signature <i>Leon Kiana</i>	Signature
Printed Name and Title <b>Leon Kiana, City Manager</b>	Printed Name and Title <b>Pauletta Bourne, Grants Administrator 3</b>
Date <i>12/2/2022</i>	Date



# WAIVER REQUEST FOR ADVANCE PAYMENT IN EXCESS OF 20%

Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs

**ORIGINAL FORMS MUST BE SUBMITTED – FAXED OR EMAILED COPIES ARE NOT ACCEPTED**

<b>Grantee:</b> City of Aniak	<b>Grant Number:</b> 20-CDBG-06
<b>Project Title:</b> Library and Elder's Center Design and Engineering	<b>Grant Program:</b> CDBG
<b>Total Amount of Grant:</b> 194,290.00	<b>Current Balance:</b> 189,321.75
<b>Amount Requested (*see below):</b> 94,556.35	<b>Date:</b> 12/2/2022

(1) Check the appropriate type of request:

- ☐ Payment for goods and services prior to receipt
- ☐ A. Up to 50% paid upon submittal of required documents listed below.
- ☐ B. Up to 100% paid in rare situations when full funding is necessary. Required documentation must include a letter highlighting any statutes, regulations or other mitigating circumstances in addition to requirements listed below.
- ☒ Payment for received goods or rendered services (\*up to full cost).

(2) Check boxes to confirm the advance is justified and the conditions under which the advance will be approved and recovered by the Department (below) have been read and understood.

- ☒ The Grantee confirms that the advance is necessary due to a lack of cash on hand to administer the grant on a cost-reimbursable basis.
- ☒ The Grantee will submit a Financial/Progress Report to recover the advanced funds within 30 days of receiving the Advance.
- ☒ The Grantee understands the conditions under which the Department will recover the advance.
- All waivers will be at the discretion of the Department, and negotiated and approved in advance by the Department.
  - Waivers will be authorized only when, in the judgment of the Department, the grantee is unable to secure the purchases through cost reimbursable means.
  - All reporting is current and the grantee is in good standing.
  - The grantee has recovered any outstanding advances.

(3) Attach the following documentation:

- ☒ WRITTEN REQUEST explaining the need for advanced funds, AND
- ☐ PRIOR TO RECEIPT of payment for goods and services, attach estimate, quote, or purchase agreement for goods or services, including a complete materials list, a purchase shipment date, and a final price, OR
- ☒ RECEIVED GOODS AND SERVICES invoice from the vendor that includes an itemized list of the goods already shipped and received and/or services that have been rendered.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures will be made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

 12/2/2022  
Signature of Authorized Signer Date

Lenore Kameronoff Finance Director/  
Name and Title City Clerk

## DCCED STAFF USE

**Encumbrance #:** \_\_\_\_\_

**Payment Amount:** \_\_\_\_\_

**GA Approval:** \_\_\_\_\_ **Date** \_\_\_\_\_

**DCCED Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



# City of Aniak

P.O. Box 189

Aniak, Alaska 99557

Ph: (907)675-4481 Fax: (907)675-4486

email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)

---

December 2, 2022

State of Alaska Department of Commerce, Community, and Economic Development  
Division of Community and Regional Affairs  
Community Development Block Grant (CDBG) Program  
Attn: Judy Haymaker, Grant Administrator

RE: City of Aniak


Library and Elder's Center Design and Engineering

Grant #20-CDBG-06

The City of Aniak is requesting an Advance Payment Request of \$94,556.35 for goods or rendered services by Architects Alaska, Inc. due to lack of cash on hand to administer the grant on a cost-reimbursable basis. We understand we are required to submit a Financial/Progress Report to recover the advanced funds within 30 days of receiving the Advance.

Along with our written request, we are submitting an invoice from Architects Alaska, Inc. with the above-mentioned amounts and what they cover.

Thank you for your consideration of our request.

  
Lenore "Missy" Kameroff  
Finance Director/City Clerk  
City of Aniak, Alaska



**Invoice**

**Architects Alaska, Inc.**  
**900 W. 5th Avenue, Suite 403**  
**Anchorage, AK 99501**

November 21, 2022  
 Invoice No: 22026.01 - 0000001069  
**Invoice Total \$94,556.35**

City of Aniak  
 P.O. Box 189  
 Aniak, AK 99557

Project 22026.01 Aniak Elder Center & Library  
**Professional Services from October 1, 2022 to October 31, 2022**

Phase Site Visit  
**Fee**

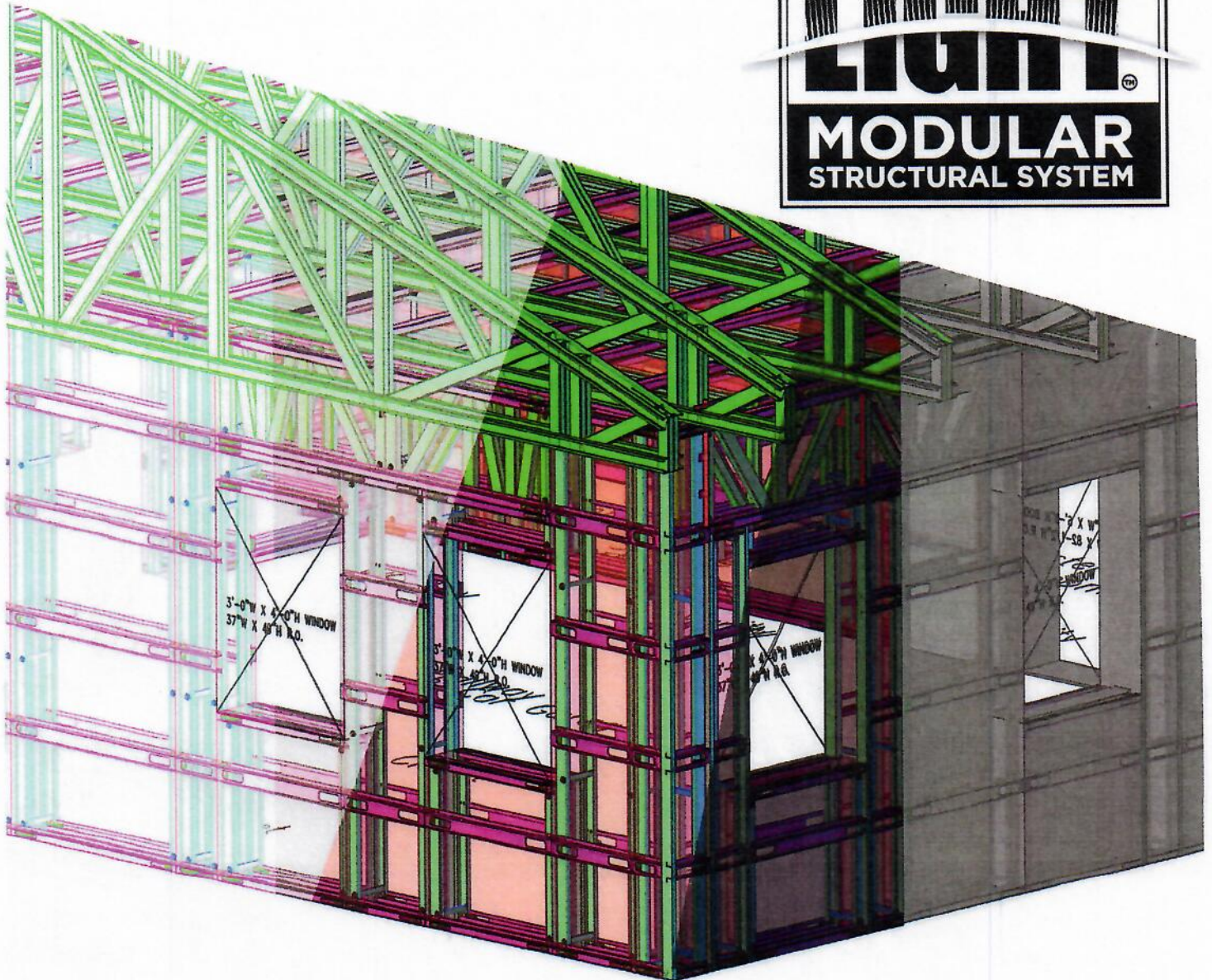
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Site Visit	15,366.00	100.00	15,366.00	0.00	15,366.00
Schematic Design	19,873.00	100.00	19,873.00	7,949.20	11,923.80
Design Development	42,235.00	100.00	42,235.00	0.00	42,235.00
Construction Documents	26,349.00	95.00	25,031.55	0.00	25,031.55
Total Fee	103,823.00		102,505.55	7,949.20	94,556.35
	<b>Total Fee</b>				<b>94,556.35</b>
			<b>Total this Invoice</b>		<b>\$94,556.35</b>

All invoices are due upon receipt. Thank you for your prompt payment.



**Introducing a new, locally-manufactured innovative building solution designed for Alaskan conditions --- The ArcticLight Modular Structural System™**

Section VIII, Item A.



**ArcticLight MSS™ is:**

- \* Innovative**
- \* Efficient**
- \* Affordable**
- \* Resilient**
- \* Locally-Manufactured**
- \* Available for 2023 construction season**





# PanAlaska

Glenn Brady P.E. | Partner  
glenn@panalaskallc.com

Mark Sherman P.E. | Partner  
mark@panalaskallc.com

## Introducing the ArcticLight Modular Structural System manufactured in Fairbanks, Alaska by PanAlaska, LLC

Recognizing the need for affordable, efficient, quality structures in Alaska, two local Fairbanks engineers have developed a new approach to residential and commercial construction – the *ArcticLight Modular Structural System™*.

The *ArcticLight MSS™* consists of an internal light-gauge steel framework embedded within a matrix of expanded polystyrene (EPS) foam insulation. The 12-inch-thick panelized system delivers a composite insulative value of R-50 and can be assembled on site with simple hand tools and minimal labor effort – a 1200 square foot house structure may be erected in as few as 3 days with only 2 people and no specialized tooling or equipment. The basic *MSS* panel is 4 feet wide by 10 feet tall and weighs only 140 lbs., easily placed and connected with the bolt-together assembly. Floors and trusses are installed with connectors that do not require fasteners. Additional bolt-together in-fill, header and king-stud panels complete the basic structure in a fully customizable layout. With the addition of the *MSS* light-gauge steel roof trusses, a complete structural system can be completed and ready for temporary heat and finishes in a few days.

The advantages of the *ArcticLight MSS™*:

- **Affordable** – The *MSS* system is currently estimated to be 20%-30% less expensive compared to conventional stick-built on-site construction.
- **Labor saving** – No skilled labor required for assembly, and installation time on-site is dramatically minimized.
- **Efficient and Affordable to own** – The R-50 walls will reduce energy consumption and cost over the entire life of the structure.
- **Availability** – No supply chain or delivery issues. The panels are manufactured locally in Fox, Alaska, and the modular system assures availability of the panels in days, as opposed to weeks or months.
- **Constructability** – Can be constructed in inclement weather such as snow or rain with simple gloved-hand operable tools.
- **Weather-proof** – ArcticLight *MSS* panels are fully weather-resistant and may be exposed to rain and snow for extended lengths of time without degradation or risk of rot or mildew.
- **Environmentally friendly** – Can be constructed of recycled materials, and the entire structural framework and insulation can be 100% recycled.
- **Manufactured locally** – The manufacturing facility is located on Fox, Alaska. Customer service and technical assistance is available at the factory and on-site if needed. Local manufacturing further reduces the cost, lead-time and environmental impact by dramatically reducing freight.
- **Flexible and Adaptable** – The ArcticLight *MSS* is easily expandable and can be modified by simply unbolting the panels and reassembling them with additional panel into a new larger configuration.

**Additional information about the ArcticLight MSS will be available soon at [www.arcticlightmss.com](http://www.arcticlightmss.com)**



## Product Quotation

Quotation Number: 41376D041437

Date: 2022-11-29 13:53:27

Ship to	Bobcat Dealer	Bill To
City of Aniak	Craig Taylor Equipment Co, Anchorage, AK	City of Aniak
Aniak, AK	733 E WHITNEY ROAD	Aniak, AK
Email: ghager58@gmail.com	ANCHORAGE AK 99501-1694	
	Phone: (907) 276-5050	
	Fax: (907) 276-0889	
	-----	
	Contact: Greg Morrison	
	Cellular: 907-313-9219	
	E Mail: g.morrison@cteak.com	

Description	Part No	Qty	Price Ea.	Total
<b>T770 T4 Bobcat Compact Track Loader</b>	M0285	1	\$78,851.00	\$78,851.00
92 HP Turbo Tier 4 Diesel Engine	Lift Arm Support			
Air Intake Heater (Automatically Activated)	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front & Rear			
Backup Alarm	Operator Cab			
Bob-Tach	Includes: Adjustable Suspension Seat, Top & Rear			
Bobcat Interlock Control System (BICS)	Windows, Seat Bar, Seat Belt			
Controls: Bobcat Standard	Roll Over Protective Structure (ROPS) meets SAE-J1040			
Engine/Hydraulic Systems Shutdown	& ISO 3471			
Horn	Falling Object Protective Structure (FOPS) meets SAE-			
Instrumentation: Engine Temp & Fuel Gauges, Hourmeter,	J1043 & ISO 3449, Level I; (Level II is available through			
RPM and Warning Lights	Bobcat Parts)			
	Parking Brake: Spring Applied, Pressure Released			
	(SAPR)			
	Tracks: Rubber, 17.7" wide			
	Warranty: 2 years, or 2000 hours whichever occurs first			
<b>P69 Performance Package</b>	M0285-P06-P69	1	\$7,456.00	\$7,456.00
Power Bob-Tach	Hydraulic Bucket Positioning			
7-Pin Attachment Control Kit	Automatic Ride Control			
High Flow	Reversing Fan			
2-Speed				
<b>C37 Comfort Package</b>	M0285-P07-C37	1	\$6,435.00	\$6,435.00
Enclosed Cab with AC/Heat	Deluxe Instrument Panel with Keyless Start			
Sound Reduction	Radio			
Cab Accessories Package	Heated Cloth Air Ride Suspension Seat			
Selectable Joystick Controls (SJC)	M0285-R01-C04	1	\$945.00	\$945.00
17.7" Multi-Bar Tracks	M0285-R09-C05	1	\$850.00	\$850.00
Block Heater	7328972	1	\$84.00	\$84.00
Rear Camera Kit	7329670	1	\$1,165.00	\$1,165.00
Drum Mulcher - 2-Speed, 50"	M7055	1	\$37,762.00	\$37,762.00
--- Engine Compartment Seal Kit, 700 Series	7309976	1	\$1,147.00	\$1,147.00
--- Tier 4 Forestry Applications Kit, M Series	7257723	1	\$10,874.00	\$10,874.00
80" Severe Duty Bucket	7326129	1	\$2,643.00	\$2,643.00
--- Bolt-On Cutting Edge, 80"	6718008	1	\$426.00	\$426.00
4K Heavy Duty Pallet Fork Frame	7294305	1	\$588.00	\$588.00
--- 48" 4K Heavy Duty Pallet Fork Teeth	6540182	1	\$448.00	\$448.00
<b>Description</b>	<b>Part No</b>	<b>Qty</b>	<b>Price Ea.</b>	<b>Total</b>
winterization		1	\$1,500.00	\$1,500.00

Total of Items Quoted

**\$151,174.00**



Dealer P.D.I.	
Freight Charges	<b>\$4,538.00</b>
Dealer Assembly Charges	<b>\$4,208.00</b>
Other Charges:           Material and Logistics	<b>\$9,487.00</b>
Discount                   Muni / Gov	<b>(\$12,094.00)</b>
Quote Total - US dollars	<b>\$158,163.00</b>

**Notes:**

Freight is estimated. FOB: Anchorage yard

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

**Customer Acceptance:**

Purchase Order: \_\_\_\_\_

**Authorized Signature:**

**Print:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_