

City of Aniak  
**CITY COUNCIL REGULAR MEETING**  
Teleconference  
Thursday, January 18, 2024 at 6:00 PM

---

**AGENDA**

**I. Call to Order**

**II. Roll Call**

AMorgan- , NKelila- , RMorgan- , FBrown- , DBonanno- , CMorgan-

**III. Approval of Agenda**

**IV. Public Participation**

**V. Previous Meeting Minutes-**

[A.](#) December 28, 2023 Regular Meeting Minutes

**VI. Reports**

A. Mayor Report

B. Aniak Volunteer Fire Department -

[C.](#) Public Works - S. Simeon/F. Vaska

[D.](#) City Clerk- M. Simeon

E. Library -

[F.](#) Financial Statement -

G. City Manager - L. Kameroff

**VII. Old Business**

A. Rental Building

[B.](#) Drinking Water: First Time Provision of Community Water-Select Two Parcel Land

C. Wastewater: Wastewater Treatment Upgrades-Select Two Parcel Land

**VIII. New Business**

A. Review IMLS Library Grant Application

**IX. Council Comments**

**X. Time and Place of Next Meeting**-February 15, 2024 Regular Council Meeting @ 6pm

**XI. Adjourn**

Attested:

\_\_\_\_\_  
Mayor David Bonanno      *Signed: Date*

\_\_\_\_\_  
City Clerk Morgan Simeon      *Signed: Date*

**City of Aniak**  
**CITY COUNCIL REGULAR MEETING**  
**Teleconference**  
**Thursday, December 28, 2023 at 6:00 PM**

**MEETING MINUTES**

Virtual Meeting Information:

*To Participate please call 1-800-315-6338  
 Conference Code- 54481#*

- I. Call to Order-**Mayor DBonanno call to order @ 605pm
- II. Roll Call-**AMorgan-P, NKelila-P, RMorgan-Ab, FBrown-P, DBonanno-P,CMorgan-P **Staff Present:** LKameroff, MSimeon
- III. Approval of Agenda-**CMorgan makes a motion to approve December 28, 2023, meeting agenda, NKelila seconded, all approved.
- IV. Public Participation-** None
- V. Previous Meeting Minutes**
- A. November 20, 2023, Meeting Minutes
- AMorgan makes a motion to approve November 20, 2023, meeting Minutes, seconded by NKelila, all approved.
- VI. Reports**
- A. Mayor Report- Welcome back Morgan, Great Christmas program, Santa did a great job.
- B. Aniak Volunteer Fire Department – No fires reported this month. Was able to close out Safer Grant, wanted to find out from the council if you'd like to do another 3-year grant. Can look into grant within this next month, grant to hire and recruit, look for trainings for volunteers to attend. I found an application for a 3-year grant to hire for the Fire Department Recruit & Retention position that was not complete I will finish filling out this application and will look into its budget allowable expenses to make this position more appealing DBonanno- Look for incentives, LKameroff will email everyone the application process, we had a \$300,000 Grant for 3 years, \$25.00-\$28.00 an hour plus retirement. AMorgan-Can we get that back? LKameroff will have the application process ready at the next meeting.
- C. Public Works - C. Lang/S. Simeon/F. Vaska-The public works Departments have been running smoothly, Stephen has been grading the roads and doing a very good job. Francis has been cleaning up with the plow truck. Everyone is happy and enjoying the work. I will be taking time off on the 1<sup>st</sup> of the year and will work on-call for any emergencies that may come up. It'll be good for the guys to take on all the responsibilities and learn how to deal with them. The public work's Department would like to wish all the Council Members a Very Merry Christmas and a Happy Healthy New Year!
- The Public Works Department Director position-I am hoping to post this job announcement by the new year. The State DOT/PF lease for the City Shop has been renewed up to 2028.The Public Works guys need a mechanic to come out this spring to work on our Excavator. We got a quote for \$7734.33 just for the work. I am not sure about the other expenses but will have more information when the time gets closer.
- NKelila-Got a few personal calls from the public that they are appreciative with Stephen and Francis' job on the roads, other calls about dogs. LKameroff-Been meeting with the guys, will need a mechanic to work on excavator, asked Charlie to get other quotes, will be working on finding in budget. Was able to work on Public Works Job Position and would like a date from the Council to close the position, will close next meeting before January 18-until filled, will post

around town and on facebook. NKelila- Question regards to mechanic, would it be possible to split with entities, if they're needing a mechanic. Send a letter to business about piling snow.

- D. Library – I've been working with the library ladies for our Library E-Rate selections for the next fiscal year. Closing out the Library Archiving Grant and the IMLS Library Grant for 2022. The next FY24 IMLS Grant application period is open until March, so I will have that for the council to approve at our January meeting. I would like 2-3 council members to help and participate in interviews for the Librarian position.
- Closed 2023 & PLA Grant, the same type of grant that helps with the library wages. We have about 4-5 applicants and would like to set up an interview committee with at least 2-3 council members to set up interviews. NKelila, AMorgan, and FBrown will assist with interviewing and hiring.
- E. Financial Statement -Verbal Report. Under the Public Works Department there is a donation from the ARPA Funds of \$15,000. I will be transferring these funds by next week. Which would leave \$11,549 remaining. Working on Financial Report this past month. Seems like we are going to be running into short falls, have a better idea next month. Hope everyone had a great Christmas and is ready for the New Year! So happy to have Morgan back in the office! No longer a quiet and empty office. We are looking forward to the New Year and hopeful for the months ahead.
- F. City Clerk- M. Simeon- Good Evening, feels so good to be back home and back to work on a schedule. I'm happy and excited to be back and continue to further my employment with The City of Aniak. Thank you all for accepting me back to work, Happy Holidays and Happy New Year!
- G. City Manager – Last month when Dave and I met with Laura and Daisy from the Aniak Traditional Council we talked about holding a combined meeting. We could introduce our staff and councils and inform the community what both entities are working on and how we plan to work together moving forward. That's where the assessment forms Adrian Boelens gave us at the last meeting would come in handy. Please fill them out so I can get them to her, and we will have them in hand as well. As always, if you have any questions or concerns give us a call at the office. Have a wonderful safe Happy New Year!~

## VII. Old Business

- A. AML Infrastructure Financial Nav Center Work Plan-Help rate study with sewer utility rates/charge, how much it cost to run utility, combined list of assets, helps with budget and they hold monthly meetings.
- B. Village Safe Water Project Agreement-Water Sources-Finding out what options are available for water sources we need, fire hydrants/water hose, and drinking water ring point.
- C. Rental Building-Pros & Cons of Usage-DBonanno-Moving library to main office, moving office to rental building, will take away our rental money, take some time to think about. AMorgan-Our employees need to be comfortable at their workplace, and the library will be right next door. CMorgan-Was that the rental amount because of a business renting? LKameroff-Want to move next door, cons replacing all appliances if anything happens to them, we paid for heating fuel. NKelila-Best its used for City Office, main building as library, all buildings will be next door to each other, and would be easier for the guys to maintain and check on when needed. DB-Something to think of, sleep on it before we make a good decision.

## VIII. New Business

- A. Resolution No 24-02 Bank Update LKameroff Resolution to approve and update check signers. AMorgan makes a motion to approve the Resolution No 24-02 Bank Update, CMorgan seconded, all approved.
- B. EDA Public Works & Economic Assistants Grant Application-Purchase Heavy Equipment-Applying for a grant for a Front-End Loader and dump truck, bobcat is too small for what work they do. Would be applying for a big loader and a 10-yard dump truck.

C. E-Rate Selection for FY24 Internet Vendor LKameroff gave council copies of all bids over each one with council. Figure out all the rates and differences, council discussed vendors. NKelila makes a motion to accept Seaport, AMorgan seconded, all approved.

**IX. Council Comments**-None at this time.

**X. Time and Place of Next Meeting**-January 18, 2024 @ 6pm Regular Meeting

**XI. Adjourn**-AMorgan makes a motion to adjourn the meeting @ 722pm, FBrown seconded, all approved.

Attested:

\_\_\_\_\_  
Mayor David W. Bonanno      *Signed: Date*

\_\_\_\_\_  
City Clerk Morgan Simeon      *Signed: Date*

# *City of Aniak*

Section VI, Item C.

*P.O. Box 189*

*Aniak, Alaska 99557*

*Ph: (907)675-4481 Fax: (907)675-4486*

*email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)*

---

## Public Works December Monthly Report

Public Works has been doing a lot of work on the roads trying to have them in decent shape before the bus and people start going to work. We push the landfill every day and check the Sewer at least once a week. Also been slowly organizing and cleaning the shop, maintaining our Equipment on days we don't need to use them. We put new hoses and U-bolts on the plow truck, and we had to make a brace for the snow wing that broke on the Grader.

Stephen Simeon

Francis Vaska

# *City of Aniak*

Section VI, Item D.

*P.O. Box 189*

*Aniak, Alaska 99557*

*Ph: (907)675-4481 Fax: (907)675-4486*

*email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)*

---

## City Clerk December Monthly Report

Happy New Year! So far everything has been going smoothly at the office. I've been keeping busy with our files, resolution and Muni code binders. Setting up meetings and completing meeting minutes. Posted the Adopt an Elder Program, we haven't had too many participants sign up, as many as last year so hopefully we will have a few more participants sign up. Other than that, everything is going well.

Morgan Simeon

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
2	<b>Administration Income</b>															
3	Community Revenue Sharing	115,594				81,280									81,280	34,314
4	GCI Land Lease	5,400	450	450	450	450	450	450							2,700	2,700
5	Miscellaneous Income				7			7							15	(15)
6	Office Space Rental	-	1,365	1,435			(660)								2,140	(2,140)
7	Payment in Lieu of Taxes	72,000	85,436												85,436	(13,436)
8	Sales Tax Revenue (2%)	92,000	16,307	4,608	1,832	16,400	7,302	5,004							51,452	40,548
9	Tobacco Excise Tax	47,500	6,347	4,397		8,469	100	4,815							24,128	23,372
10	<b>Total Admin. Income</b>	<b>332,494</b>	<b>109,905</b>	<b>10,890</b>	<b>2,289</b>	<b>106,599</b>	<b>7,192</b>	<b>10,276</b>	-	-	-	-	-	-	<b>247,151</b>	<b>85,343</b>
11	<b>Admin. Expenses</b>															
12	Bank Charges and Fees	649	(1)	68	75	75	51	53							322	328
13	Contract Services	5,000				452	740								1,192	3,808
14	Dues & Membership Fees	4,000	1,792	35	177	577	717	350							3,648	352
15	Electric	800	136	59	73	183	136	141							729	71
16	Equipment/Materials	2,000	470	135	20	20	20	134							801	1,199
17	Gasoline	2,000		90			180	384							653	1,347
18	Health Insurance Opt. Out	14,400						13,000							13,000	1,400
19	Heating Fuel	5,500	-	2,004		3,278									5,282	218
20	Liability Insurance	23,673	1,661		4,424	4,399		(2,767)							7,716	15,958
21	Worker's Comp. Ins.	2,625	2,625					(1,587)							1,038	1,587
22	Lease and Rent	-													-	-
23	Building Maint./Ops.	-													-	-
24	Employee Life/Retirement	29,097	2,306	3,129	1,903	1,704	834	990							10,867	18,229
25	Employee Payroll Taxes	15,872	898	1,232	730	621	290	348							4,119	11,753
26	Gross Wages	132,257	10,483	14,225	9,452	8,844	4,191	5,202							52,396	79,861
27	Postage/Freight	1,000	224			10	160	151							545	455
28	Supplies	1,500	510	96	147	22	140	159							1,074	426
29	Telephone/Fax/Internet	4,000	507	952	194	985	239	518							3,394	606
30	Travel/Training/Per Diem	2,500			67										67	2,433
31	Bulk Fuel Purchase			24,558											24,558	(24,558)
32	Miscellaneous Expense	-													-	-
33	ARPA Funds				7,941										7,941	(7,941)
34	<b>Total Admin. Expenses</b>	<b>246,873</b>	<b>21,612</b>	<b>46,582</b>	<b>25,204</b>	<b>21,169</b>	<b>7,699</b>	<b>17,075</b>	-	-	-	-	-	-	<b>139,341</b>	<b>107,532</b>
35	Administration Net	85,621	88,293	(35,692)	(22,915)	85,429	(507)	(6,799)	-	-	-	-	-	-	107,810	(22,189)
36																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
37	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
38	<b>Fire &amp; Police Income</b>															
39	Animal Control	-					24								24	(24)
40	Donations	-													-	-
41	Volunteer Fire Assist. Grant	91,705													-	91,705
42	Previous Year Carry Over	-													-	-
43	<b>Total F&amp;P Income</b>	<b>91,705</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24</b>	<b>91,681</b>
44	<b>Fire &amp; Police Expenses</b>															
45	Animal Control Expense	372													-	372
46	Contract Services	28,005													-	28,005
47	Electric	2,233	220	119	139	138	230	331							1,178	1,056
48	Equipment Diesel Fuel	-													-	-
49	Equipment/Materials	-													-	-
50	Gasoline	-													-	-
51	Heating Fuel	35,000				17,116	1,953								19,070	15,930
52	Maintenance/Operations (Incl. parts)	-													-	-
53	Employee Life/Retirement	-													-	-
54	Employer Payroll Taxes	6,825													-	6,825
55	Gross Wages	56,875													-	56,875
56	Postage/Freight	-													-	-
57	Telephone/Fax/Internet	1,148	108	54	54	54		54							324	824
58	Travel/Training/Per Diem	-													-	-
59	<b>Total Fire &amp; Police Expense</b>	<b>130,458</b>	<b>328</b>	<b>173</b>	<b>193</b>	<b>17,309</b>	<b>2,184</b>	<b>385</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,571</b>	<b>109,887</b>
60	<b>Fire &amp; Police Net</b>	<b>(38,753)</b>	<b>(328)</b>	<b>(173)</b>	<b>(193)</b>	<b>(17,309)</b>	<b>(2,160)</b>	<b>(385)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(20,547)</b>	<b>(18,206)</b>
61																



Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
63	<b>Library Income</b>															
64	IMLS Grant	10,000						1,443							1,443	8,557
65	Owl Grant	-													-	-
66	State PLA Grant	7,000													-	7,000
67	Archiving Aniak Grant	16,438													-	16,438
68	Office Space Rental	-													-	-
69	Donation Income	-			100										100	(100)
70	Previous year carry-over	-													-	-
71	<b>Total Library Income</b>	<b>33,438</b>	-	-	<b>100</b>	-	-	<b>1,443</b>	-	-	-	-	-	-	<b>1,543</b>	<b>31,895</b>
72	<b>Library Expenses</b>															
73	Bank Charges and Fees	75	7	7	7	7	7	7							42	33
74	Contract Services	-													-	-
75	Electric	917	176	76	70	63	93	91							567	350
76	Heating Fuel	2,736					349								349	2,387
77	Lease and Rent	1,200		300				300							600	600
78	Library Collection	3,500	486	713	102	82		164							1,548	1,952
79	Building Maint./Ops.	-													-	-
80	Employee Life/Retirement	-													-	-
81	Employer Payroll Taxes	1,973	112	107											219	1,754
82	Gross Wages	41,089	1,245	1,194											2,439	38,650
83	Postage & Freight	200													-	200
84	Supplies	500	115												115	385
85	Telephone/Fax/Internet	9,200	733	1,410	738	799	738	738							5,157	4,043
86	Travel/Training/Per Diem	1,000													-	1,000
87	<b>Total Library Expenses</b>	<b>62,390</b>	<b>2,874</b>	<b>3,808</b>	<b>916</b>	<b>951</b>	<b>1,187</b>	<b>1,300</b>	-	-	-	-	-	-	<b>11,035</b>	<b>51,355</b>
88	<b>Library Net</b>	<b>(28,952)</b>	<b>(2,874)</b>	<b>(3,808)</b>	<b>(816)</b>	<b>(951)</b>	<b>(1,187)</b>	<b>143</b>	-	-	-	-	-	-	<b>(9,492)</b>	<b>(19,460)</b>
89																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
91	<b>Landfill Income</b>															
92	Landfill Income	40,000	1,000	3,900		1,500									6,400	33,600
93	Previous Year Carry Over	-													-	-
94	<b>Total Landfill Income</b>	<b>40,000</b>	<b>1,000</b>	<b>3,900</b>	<b>-</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,400</b>	<b>33,600</b>
95	<b>Landfill Expenses</b>															
96	Equipment Diesel Fuel	3,000	152	536	357	2,353									3,397	(397)
97	Equipment/Materials	-													-	-
98	Maintenance/Operations (Incl.	3,949	450	768	741		677	174							2,810	1,140
99	Employee Life/Retirement	4,196	297	534	316	351	275	196							1,968	2,228
100	Employer Payroll Taxes	2,513	122	213	127	143	115	82							802	1,711
101	Gross Wages	20,943	1,349	2,428	1,437	1,594	1,248	891							8,946	11,997
102	Landfill Supplies	450	99		18		36	37							191	259
103	<b>Total Landfill Expenses</b>	<b>35,051</b>	<b>2,469</b>	<b>4,478</b>	<b>2,996</b>	<b>4,440</b>	<b>2,351</b>	<b>1,380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,114</b>	<b>16,937</b>
104	Landfill Net	4,949	(1,469)	(578)	(2,996)	(2,940)	(2,351)	(1,380)	-	-	-	-	-	-	(11,714)	16,663
105																
106	<b>Levee Maint. Income</b>															
107	Previous Year Carry Over	-	-												-	-
108	<b>Total Levee Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
109	<b>Levee Maint. Expenses</b>															
110	Equipment Diesel Fuel	-	-												-	-
111	Equipment/Materials	-	-												-	-
112	Maintenance/Operations (Incl. parts)	-	-												-	-
113	Employee Life/Retirement	-	-												-	-
114	Employer Payroll Taxes	-	-												-	-
115	Gross Wages	-	-												-	-
116	<b>Total Levee Maint. Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
117	Levee Maint. Net	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
118																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
119	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
120	<b>Public Works Income</b>															
121	Equipment Rental Income	5,000		75		700	500								1,275	3,725
122	Inspection Fees	-	500			300									800	(800)
123	ARPA Donation	15,000													-	15,000
124	Public Service Fee	23,570	1,733	1,469	1,279	1,222	1,518	1,770							8,991	14,579
125	Previous Year Carry Over	34,433	34,433												34,433	-
126	<b>Total Pub.Wks. Income</b>	<b>78,003</b>	<b>36,666</b>	<b>1,544</b>	<b>1,279</b>	<b>2,222</b>	<b>2,018</b>	<b>1,770</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,499</b>	<b>32,504</b>
127	<b>Public Works Expenses</b>															
128	Building Maint./Ops.	5,000													-	5,000
129	Contract Services	-													-	-
130	Electric	1,388	113	88	99	97	170	245							811	577
131	Equipment Diesel Fuel	375		179		375	209								763	(388)
132	Equipment/Materials	15,000	769			121	1,540	969							3,399	11,601
133	Gasoline	6,099	491	320	597	444	239	640							2,732	3,367
134	Heating Fuel	8,000		893		4,870									5,762	2,238
135	Lease and Rent	7,000			6,618										6,618	382
136	Maintenance/Operations (Incl. parts)	9,000	608	1,097	2,697	142	223	(14)							4,754	4,246
137	Employee Life/Retirement	8,112	906	1,204	856	1,061	639	1,319							5,985	2,127
138	Employer Payroll Taxes	4,859	380	523	348	439	268	534							2,493	2,366
139	Gross Wages	40,490	4,117	5,842	3,891	4,823	2,906	5,995							27,573	12,917
140	Postage/Freight	1,200	49	55	35	-	-	35							174	1,026
141	Public Works Supplies	-													-	-
142	<b>Total Pub.Wks Exp.</b>	<b>106,522</b>	<b>7,433</b>	<b>10,201</b>	<b>15,140</b>	<b>12,372</b>	<b>6,194</b>	<b>9,722</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61,063</b>	<b>45,459</b>
143	<b>Public Works Net</b>	<b>(28,519)</b>	<b>29,232</b>	<b>(8,657)</b>	<b>(13,861)</b>	<b>(10,149)</b>	<b>(4,176)</b>	<b>(7,952)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(15,564)</b>	<b>(12,955)</b>
144																
145	<b>Roads Income</b>															
146	Previous Year Carry Over	-													-	-
147	<b>Total Roads Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
148	<b>Roads Expenses</b>															
149	Contract Services	-													-	-
150	Electric-For 6 Streetlights	1,635	177	131	151	176	170	489							1,294	340
151	Equipment Diesel Fuel	8,500	93	1,071	652	1,688	1,186								4,690	3,810
152	Equipment/Materials	-													-	-
153	Maintenance/Operations (Incl. parts)	6,796	899	947	818		2,096	867							5,628	1,168
154	Employee Life/Retirement	5,035	237	207	196	14	333	222							1,209	3,826
155	Employer Payroll Taxes	3,016	101	100	85	12	135	89							522	2,494
156	Gross Wages	25,132	1,076	941	892	64	1,515	1,010							5,496	19,636
157	Postage/Freight	234		-	198										198	36
158	<b>Total Roads Expenses</b>	<b>50,347</b>	<b>2,583</b>	<b>3,397</b>	<b>2,992</b>	<b>1,954</b>	<b>5,436</b>	<b>2,676</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,037</b>	<b>31,310</b>
159	<b>Roads Net</b>	<b>(50,347)</b>	<b>(2,583)</b>	<b>(3,397)</b>	<b>(2,992)</b>	<b>(1,954)</b>	<b>(5,436)</b>	<b>(2,676)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(19,037)</b>	<b>(31,310)</b>

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
160	<b>Sewer Utility Income</b>															
161	City Sewer Income	195,000	13,192	11,842	10,680	7,693	14,133	13,792							71,333	123,667
162	Miscellaneous Income	-			24			18							43	(43)
163	<b>Total Sewer Income</b>	<b>195,000</b>	<b>13,192</b>	<b>11,842</b>	<b>10,704</b>	<b>7,693</b>	<b>14,133</b>	<b>13,810</b>	-	-	-	-	-	-	<b>71,376</b>	<b>123,624</b>
164	<b>Sewer Utility Expenses</b>															
165	Bank Charges and Fees	1,600	104	101	66	73	100	347							790	810
166	Donations	-													-	-
167	Electric	5,000	680	293	329	468	359	338							2,468	2,532
168	Equipment Diesel Fuel	340				340									340	-
169	Equipment/Materials	-						-							-	-
170	Gasoline	3,000	186		200	244		508							1,138	1,862
171	Heating Fuel	1,500													-	1,500
172	Liability Insurance	10,850	10,850												10,850	(0)
173	Worker's Comp. Ins.	2,625	2,625												2,625	-
174	Lease & Rent	3,500			1,733										1,733	1,768
175	Maintenance/Operations (Incl. parts)	7,000	963	1,569	1,750	703	264	159							5,409	1,592
176	Employee Life/Retirement	14,480	1,360	1,854	1,191	1,367	1,277	1,092							8,140	6,339
177	Employer Payroll Taxes	8,467	554	754	495	532	483	417							3,235	5,232
178	Gross Wages	70,559	6,182	8,427	5,413	6,212	5,805	4,963							37,001	33,558
179	Postage/Freight	1,000	-	-	91	-	271	120							483	517
180	Small Claims Fees	-				(110)									(110)	110
181	Supplies	-													-	-
182	Telephone/Internet/Fax	4,079	187	188	188	376	188	313							1,441	2,638
183	Travel/Training/Per Diem	5,000			3,200	4,376									7,576	(2,576)
184	<b>Total Sewer Utility Expenses</b>	<b>138,999</b>	<b>23,692</b>	<b>13,184</b>	<b>14,655</b>	<b>14,581</b>	<b>8,748</b>	<b>8,257</b>	-	-	-	-	-	-	<b>83,118</b>	<b>55,881</b>
185	Sewer Utility Net	56,001	(10,500)	(1,342)	(3,951)	(6,888)	5,385	5,553	-	-	-	-	-	-	(11,742)	67,743
186																
187	<b>Current Month</b>	100%	83%	92%	95%	82%	75%	95%							88%	12%
188	<b>Including Past Due</b>	100%	11%	13%	9%	8%	10%	10%							10%	90%
189																
190																
191								Customer Outstanding Balances	129,030							
192								Employee Outstanding Balances	-							
193									129,030							
194																
195	<b>TOTAL INCOME</b>	<b>770,640</b>	<b>160,763</b>	<b>28,177</b>	<b>14,373</b>	<b>118,014</b>	<b>23,368</b>	<b>27,299</b>	-	-	-	-	-	-	<b>371,994</b>	<b>398,646</b>
196	<b>TOTAL EXPENSES</b>	<b>770,640</b>	<b>60,991</b>	<b>81,823</b>	<b>62,097</b>	<b>72,776</b>	<b>33,799</b>	<b>40,794</b>	-	-	-	-	-	-	<b>352,280</b>	<b>418,360</b>
197	Net Income	0	99,772	(53,647)	(47,724)	45,239	(10,431)	(13,495)	-	-	-	-	-	-	19,714	(19,713)
198																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
199	<b>CITY OF ANIAK MONTHLY FINANCIAL STATEMENT</b>	<b>2024 Budget</b>	<b>Jul 23</b>	<b>Aug 23</b>	<b>Sep 23</b>	<b>Oct 23</b>	<b>Nov 23</b>	<b>Dec 23</b>	<b>Jan 24</b>	<b>Feb 24</b>	<b>Mar 24</b>	<b>Apr 24</b>	<b>May 24</b>	<b>Jun 24</b>	<b>YTD</b>	<b>Balance</b>
200	Total FY23 Carry Over	83,092													-	83,092
201	Sewer Savings Set Aside	-													-	-
202	Subtotal of FY23 Carryover	83,092													-	83,092
203	FY23 Carry Over Contribution to FY24 Budget	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
204	City Savings Set Aside	-													-	-
205	Carry Over Balance Left	48,659													-	48,659
206																
207	FY2023 Purchase Cost	\$ 66,146	\$ 1,426	\$ 4,420	\$ 1,009	\$ 26,241	\$ 3,697	\$ 7,603	\$ 3,767						\$ 48,162	\$ 17,984
208	Diesel in Gallons from FY20	9,265	157	495	113	3,762	530	1,090	540						6,687	2,578
209																
210	ARPA Funding Income	280,219	280,219	-	-										280,219	-
211	ARPA Funding Expense	280,219	244,988	-	7,941	-									252,929	27,289
212	Net Income	-	35,230	-	(7,941)	-	-	-	-	-	-	-	-	-	27,289	(27,289)
213																
214	<b>CASH AND BANK BALANCES</b>	<b>Jun 23</b>	<b>Jul 23</b>	<b>Aug 23</b>	<b>Sep 23</b>	<b>Oct 23</b>	<b>Nov 23</b>	<b>Dec 23</b>	<b>Jan 24</b>	<b>Feb 24</b>	<b>Mar 24</b>	<b>Apr 24</b>	<b>May 24</b>	<b>Jun 24</b>		
215	Cash on Hand - 3151	2,013	1,843	1,821	1,089	730	1,466	2,062								
216	General Fund - 0699	43,381	86,129	27,476	39,510	145,919	74,857	47,711								
217	General Fund Savings- 8460	24,904	24,904	24,904	24,911	24,911	24,911	24,919								
218	Sewer Payments - 0699	37,698	54,010	66,249	33,910	38,178	47,055	57,178								
219	Grant Account - 6039	5,588	4,714	4,639	4,591	4,564	4,557	4,550								
220	Sewer Savings - 1389	81,859	81,859	81,859	56,883	56,883	56,883	56,901								
221	ARPA Funding - 4577	34,490	34,490	34,490	34,490	26,549	26,549	26,519								
222	<b>TOTAL CASH AND BANK BALANCES</b>	<b>229,932</b>	<b>287,948</b>	<b>241,437</b>	<b>195,384</b>	<b>297,734</b>	<b>236,279</b>	<b>219,840</b>	-	-	-	-	-	-		
223	Amounts for FY23 Carry-Over	83,092														
224																
225																
226	Financial Report Approved by:															
227																
228																
229																

Date: \_\_\_\_\_

Attested by: \_\_\_\_\_

Date: \_\_\_\_\_

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
230																
231	<b>Income Totals</b>															
232	Animal Control Income	-	-	-	-	-	24	-	-	-	-	-	-	-	24	(24)
233	ARPA Donation	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000
234	City Sewer Income	195,000	13,192	11,842	10,680	7,693	14,133	13,792	-	-	-	-	-	-	71,333	123,667
235	Comm.Revenue Sharing	115,594	-	-	-	81,280	-	-	-	-	-	-	-	-	81,280	34,314
236	Donation Income	-	-	-	100	-	-	-	-	-	-	-	-	-	100	(100)
237	Equipment Rental	5,000	-	75	-	700	500	-	-	-	-	-	-	-	1,275	3,725
238	GCI Land Lease	5,400	450	450	450	450	450	450	-	-	-	-	-	-	2,700	2,700
239	IMLS Grant	10,000	-	-	-	-	-	1,443	-	-	-	-	-	-	1,443	8,557
240	Archiving Aniak Grant	16,438	-	-	-	-	-	-	-	-	-	-	-	-	-	16,438
241	Inspection Fees	-	500	-	-	300	-	-	-	-	-	-	-	-	800	(800)
242	Landfill Income	40,000	1,000	3,900	-	1,500	-	-	-	-	-	-	-	-	6,400	33,600
243	Miscellaneous	-	-	-	32	-	-	26	-	-	-	-	-	-	58	(58)
244	Office Space Rental	-	1,365	1,435	-	-	(660)	-	-	-	-	-	-	-	2,140	(2,140)
245	OWL Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
246	PILT Payment	72,000	85,436	-	-	-	-	-	-	-	-	-	-	-	85,436	(13,436)
247	PLA Grant	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
248	Public Service Fee	23,570	1,733	1,469	1,279	1,222	1,518	1,770	-	-	-	-	-	-	8,991	14,579
249	Sales Tax Revenue (2%)	92,000	16,307	4,608	1,832	16,400	7,302	5,004	-	-	-	-	-	-	51,452	40,548
250	Tobacco Excise Tax	47,500	6,347	4,397	-	8,469	100	4,815	-	-	-	-	-	-	24,128	23,372
251	Volunteer Fire Assist. Grant	91,705	-	-	-	-	-	-	-	-	-	-	-	-	-	91,705
252	Previous Year Carry Over	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
253	<b>Total Overall Income</b>	<b>770,640</b>	<b>160,763</b>	<b>28,177</b>	<b>14,373</b>	<b>118,014</b>	<b>23,368</b>	<b>27,299</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>371,994</b>	<b>398,646</b>
254																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
255	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
256	<b>Expense Totals</b>															
257	Animal Control Expense	372	-	-	-	-	-	-	-	-	-	-	-	-	-	372
258	Bank Service Charges	2,324	110	175	149	155	158	407	-	-	-	-	-	-	1,154	1,170
259	Building Maint./Ops.	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
260	Contract Services	33,005	-	-	-	452	740	-	-	-	-	-	-	-	1,192	31,813
261	Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
262	Dues/Membership Fees	4,000	1,792	35	177	577	717	350	-	-	-	-	-	-	3,648	352
263	Electric	11,973	1,503	766	860	1,125	1,159	1,634	-	-	-	-	-	-	7,047	4,927
264	Equipment Diesel Fuel	12,215	245	1,786	1,009	4,756	1,395	-	-	-	-	-	-	-	9,190	3,024
265	Equipment/Materials	17,000	1,239	135	20	141	1,561	1,102	-	-	-	-	-	-	4,199	12,801
266	Gasoline	11,099	677	410	796	689	419	1,532	-	-	-	-	-	-	4,523	6,575
267	Health Insurance Opt. Out	14,400	-	-	-	-	-	13,000	-	-	-	-	-	-	13,000	1,400
268	Heating Fuel	52,736	-	2,896	-	25,265	2,302	-	-	-	-	-	-	-	30,463	22,273
269	Liability Insurance.	34,523	12,511	-	4,424	4,399	-	(2,767)	-	-	-	-	-	-	18,566	15,957
270	Workers Comp. Insurance	5,250	5,250	-	-	-	-	(1,587)	-	-	-	-	-	-	3,663	1,587
271	Lease and Rent	11,700	-	300	8,350	-	-	300	-	-	-	-	-	-	8,950	2,750
272	Library Collection	3,500	486	713	102	82	-	164	-	-	-	-	-	-	1,548	1,952
273	Maintenance/Operations (Incl. parts)	26,745	2,921	4,381	6,007	845	3,261	1,185	-	-	-	-	-	-	18,599	8,146
274	Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
275	Employee Life/Retirement	60,918	5,105	6,928	4,463	4,496	3,358	3,819	-	-	-	-	-	-	28,169	32,749
276	Employer Payroll Taxes	43,525	2,167	2,929	1,785	1,747	1,292	1,470	-	-	-	-	-	-	11,390	32,135
277	Gross Wages	387,344	24,451	33,055	21,085	21,536	15,664	18,060	-	-	-	-	-	-	133,851	253,493
278	Postage/Freight	3,634	274	55	324	10	432	306	-	-	-	-	-	-	1,400	2,234
279	Small Claims Fees	-	-	-	-	(110)	-	-	-	-	-	-	-	-	(110)	110
280	Supplies	2,450	725	96	165	22	176	196	-	-	-	-	-	-	1,381	1,069
281	Telephone/Internet/Fax	18,427	1,535	2,604	1,173	2,214	1,165	1,624	-	-	-	-	-	-	10,316	8,111
282	Bulk Fuel Purchase	-	-	24,558	-	-	-	-	-	-	-	-	-	-	24,558	(24,558)
283	Travel/Training/Per Diem	8,500	-	-	3,267	4,376	-	-	-	-	-	-	-	-	7,643	857
284	ARPA Funds				7,941										7,941	(7,941)
285	<b>Total Overall Expenses</b>	<b>770,640</b>	<b>60,991</b>	<b>81,823</b>	<b>62,097</b>	<b>72,776</b>	<b>33,799</b>	<b>40,794</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>352,280</b>	<b>418,360</b>
286	Net Income	0	99,772	(53,647)	(47,724)	45,239	(10,431)	(13,495)	-	-	-	-	-	-	19,714	(19,713)
287																



## RE: ANIAK Sanitation Project Status Update for 2023Q4

1 message

Erickson, Anita Y (DEC) <anita.erickson@alaska.gov>

Fri, Jan 5, 2024 at 4:17 PM

To: cityofaniak <cityofaniak@gmail.com>

Cc: Lenore Missy Kameroff <aniakcityfinance@gmail.com>, "Laura Simeon (aniaktribe@gmail.com)"

<aniaktribe@gmail.com>, Harvey Hoffman <aniak.igap@gmail.com>, bruce\_werba <bruce\_werba@ykhc.org>, "Broerman, Fred J (CED)" <fred.broerman@alaska.gov>

Hi Missy,

Once again, congratulations on your new position as City Manager. I enjoyed our telephone meeting on November 8<sup>th</sup> to review projects that are in the works and the possible timing and logistics of traveling to Aniak to finally meet in person. I hope that you had a joyous and rejuvenating holiday season. Here's an update for work the Village Safe Water (VSW) Program has completed on behalf of the community of Aniak during the fourth quarter of 2023. Please note that I have added to the recipient list of this update for the first time: Bruce Werba (Remote Maintenance Worker, or RMW, with the Yukon Kuskokwim Health Corporation) and Fred Broerman (Rural Utilities Business Advisor, or RUBA, with the Alaska Department of Commerce, Community & Economic Development) who are assigned to work with Aniak as needed in their respective fields of expertise.

### Activities During This Quarter:

#### 1. Drinking Water:

- **First Time Provision of a Community Water System (Planning Project)** — the VSW grants team has continued the grant application process to acquire the Rural Alaska Village Grants (RAVG) funds from the USDA Rural Development Program. This had entailed working with the City of Aniak to post a public notice regarding the intent to file an application for this planning project starting in November and, on December 8<sup>th</sup>, the City of Aniak provided documentation of posting. The Cooperative Project Agreement was sent to the City of Aniak on December 5<sup>th</sup>, and it was fully signed on December 12<sup>th</sup> by both parties. Therefore, the front-end process required of the grant was completed in December. VSW initiated drafting the scope of work in December and, as a result, the VSW team is poised to begin soliciting engineering consulting firms to develop a preliminary engineering report (PER) to evaluate options for providing a potable water system for the community of Aniak.

#### 2. Wastewater:

- **Wastewater Treatment Upgrades (Planning Project)** —
- **Project Name and Scope Change:** this was previously referred to as the "Lagoon Expansion or Relocation". Because we will be looking at the potential to relocate the lagoon, which is not an insignificant endeavor, I did not want to limit the scope of this planning project to just wastewater treatment by facultative lagoon because there have been improvements to wastewater treatment systems since the lagoon system was originally installed. Therefore, I am broadening the scope of this project to include the evaluation of other potential methods of wastewater treatment to give the community of Aniak more options to contemplate and choose to be the best solution for the community.
- **Funding:** the Indian Health Service (IHS) funds for this project have been disbursed to the Alaska Native Tribal Health Consortium (ANTHC). ANTHC works cooperatively with the Alaska Department of Environmental Conservation (the Department) VSW Program to develop sustainable sanitation facilities. On behalf of the Department Director of the Division of Water, the VSW grants team sent a Cooperative Project Agreement (CPA) to the City of Aniak on November 14, 2023 and it was fully signed on November 20<sup>th</sup> by both parties. There is not requirement to public notice this wastewater planning project as there was for the potable water planning project because of the differences in requirements of the funding sources. As a result, the VSW team is poised to begin soliciting engineering consulting firms to develop a preliminary engineering report (PER) to evaluate options for wastewater treatment upgrades for the community of Aniak.

#### 3. Solid Waste:

- **Solid Waste Upgrades Project**— this project is for equipment and materials: signage, a #10 burn cage, fish totes for storage of collected household hazardous wastes, and a skid steer. IHS has indicated that it has



allocated funds for IHS-eligible portions of this project, however, we are still waiting for the funds. In the meantime, because other communities in Alaska have also requested similar equipment and VSW is contemplating methods to efficiently procure these items in bulk, instead of on a community-by-community basis.

#### 4. Other Items for the Good of the Community:

- **Training Opportunity** — On October 14, 2023, VSW forwarded information from the Department regarding webinars on amended 18 AAC 72 Wastewater Treatment and Disposal regulations that became effective October 1, 2023.
- **Energy Resource and Funding Opportunity** — On November 8, 2023, VSW sent an email with links to US Department of Energy resources regarding alternative energy projects. As usual, my disclaimer is that energy is outside of Village Safe Water's direct purview; however, VSW hopes that the information will spark some ideas and lead to contacts for how Aniak can pursue similar projects to improve its energy reliability, resilience, and lower its costs.
- **Online Clearinghouse of Federal Funding Opportunities** — On December 29, 2023, VSW forwarded a news release from the US Department of the Interior announcing the development and online availability of a clearinghouse of federal funding opportunities for Tribal governments, Tribal enterprises, Native entrepreneurs, and Native Community Development Financial Institutions. Although it was developed with the intent of gathering Tribal and Native funding opportunities, this clearinghouse also includes funding opportunities for which non-Tribal government organizations of underserved communities are also eligible.

#### Activities Anticipated for the Next Quarter:

1. **Drinking Water: First Time Provision of Community Water (Planning Project)** — VSW has prepared an initial draft scope description of the planning process we anticipate for the water system. The scope of work will be reviewed internally within VSW, then it will be provided to the community of Aniak for review and comments. VSW anticipates issuing a Request for Proposals from interested consulting and design engineering firms during the first quarter of 2024; however, please refer to the wastewater treatment upgrades project anticipated activities description below for additional information.
2. **Wastewater: Wastewater Treatment Upgrades (Planning Project)** — VSW will be preparing a scope description of the planning process we anticipate for the wastewater treatment upgrades. As with the planning project for a potable water system, the scope of work will be reviewed internally within VSW, then it will be provided to the community of Aniak for review and comments. VSW is contemplating combining the drinking water and wastewater planning projects into a single solicitation. While VSW anticipates issuing a Request for Proposals from interested consulting and design engineering firms during the first quarter of 2024, the decision-making process regarding how to solicit the two planning projects may delay its issuance into the second quarter of the year.
3. **Solid Waste:** None required at this time. Waiting for funding to come through and for a DEC-internal decision regarding purchasing strategy.

#### Action Items for the City of Aniak:

1. **Drinking Water: First Time Provision of Community Water (Planning Project)** — There is no immediate action required. However:
  - a. When the scope of work description is provided to the community of Aniak, VSW would very much appreciate review and comments from the entire community of Aniak, not limited to just the City. VSW wants to ensure that the product from this planning project will be aligned with the community's needs and desires.
  - b. As noted in the previous quarterly update, it would be helpful for the City to identify one or two parcels of land that could be used as the basis for cost estimates of a water treatment plant and washeteria (as a possible alternative) and appurtenant piping. This information would be useful for the engineering firm that is selected to perform the project and will probably be needed around the second quarter of 2024.
2. **Wastewater: Wastewater Treatment Upgrades (Planning Project)** — As noted in the previous quarterly update, it would be helpful for the City to identify one or two parcels of land that could be considered for potential wastewater treatment relocation options. As with the drinking water planning project, this information would be useful for the engineering firm that is selected to perform the project and will probably be needed around the second quarter of 2024.
3. **Solid Waste:** None required at this time.

As usual, if you have any questions, think I've overlooked anything or if you would like to pursue other drinking water system, wastewater system or solid waste management improvements for Aniak, please don't hesitate to contact me.

Cheers,

Anita Erickson, P.E.

Village Safe Water Program