

City of Aniak
CITY COUNCIL SPECIAL MEETING
Teleconference
Tuesday, January 13, 2026 at 2:00 PM

AGENDA

Virtual Meeting Information:

*To Participate please call 1-800-315-6338
Conference Code- 54481#*

- I. Call to Order**
- II. Roll Call-** D.Bonanno- , B.Morgan- , L.Seavey- , S.Charles- , A.Folz- , C.Morgan- , A.Morgan- .
Staff: L.Kameroff- , M.Morgan-
- III. New Business**
 - [A.](#) Alaska Energy Authority Grant Authorized Signer Form
- IV. Council Comments**
- V. Time and Place of Next Meeting-** Regular Council Meeting January 21, 2026 at 6pm
- VI. Adjourn**

Attested:

Mayor David Bonanno *Signed: Date*

City Manager Lenore Kameroff *Signed: Date*

Alaska Energy Authority

Grant Authorized Signer Form

Community _____

Grantee Name _____

Highest Ranking Entity Official

Printed Name	Title	Signature	Date

I authorize the following individuals to sign Grant Documents

Printed Name	Title	Signature	Date

Grantee Contact Information

Mailing Address	
Phone Number	
Email Address	
Federal Tax ID #	
Unique Entity ID # (SAMs)	
Please submit an updated form when there is a change to the above information	

Return Original Completed Form to:

Alaska Energy Authority
813 W Northern Lights Blvd.
Anchorage, AK 99503
Attn: Grants Department
grants@akenergyauthority.org



Lenore Kameroff <cityofaniak@gmail.com>

Aniak - Alaska Bulk Fuel Infrastructure Partnership

1 message

Christopher J. McConnell <cjmcconnell@akenergyauthority.org>
To: Lenore Kameroff <cityofaniak@gmail.com>

Thu, Dec 11, 2025 at 2:15 PM

Hi Lenore -

As discussed, you should be receiving some outreach from AEA to initiate the grant process for Aniak. This message is to give you an idea of the scope of the project for this phase - the conceptual design review, which consists of engineers laying out possible pathways for bulk fuel storage solutions in the community. Upon the City of Aniak agreeing to being the grantee for this project we will send the formal grant documents for your comments and finally signature.

We look forward to hearing from you and answering any questions you might have.

ANIAK ABFIP Scope:

SCOPE OF WORK

CRW proposes to perform the following Scope of Work

Task 1- Project Start-up Meeting. CRW will meet with AEA staff to discuss the project and gather any additional project information that might be available. Additional information may include relevant project correspondence, funding constraints, site control and permitting documents and previous reports not yet provided.

Task 2- Site Visit. CRW will travel to Aniak with AEA personnel to conduct an inspection of existing facilities. The inspection will include a review of existing bulk fuel tank farms, pipelines, and fuel transportation methods. While in the community, we will also meet with facility owners/operators and community leaders to discuss existing fuel practices and potential Aniak BFU ñ Mini-CDR upgrades. For the purpose of this proposal, it is assumed that the duration of the site visit will be one day (including travel).

Task 3- Data Collection and Base Map. CRW will gather available information pertinent to each project location. Work to be performed will include:

- Collecting existing mapping (DCRA community mapping, etc).
- Collecting available design and as-built data for the existing fuel and power systems as well as other local utilities (wells, water mains, etc).
- Contacting the various agencies (ADOT, ANTHC, VSW, Housing Authority, etc.) to identify planned improvements for the community.
- Gathering pertinent background information for the project (ACOE flood data, geotechnical conditions, historic sites, critical habitat, etc.)
- Identifying fuel usage, and methods and frequency of delivery.
- Identifying local resources (gravel, heavy equipment, spill response equipment, local labor skills etc.)

From the information collected, CRW will prepare a project base map of the community. The map will identify the location of key facilities in the community, including bulk fuel storage

tanks and fuel dispensing / distribution infrastructure. The data will also be used as the basis for the Mini-CDR covered in greater detail below.

Section III, Item A.

Task 4 - Desktop Geotechnical Study

With the exception of the site visit, no field investigations are proposed for this initial phase of the project. A review of existing geotechnical information (if available) will be performed by WSP. Deliverables for this task will include a letter presenting the findings of the desk top study, and preliminary foundation recommendations. For the purposes of this proposal, it is assumed that the cost of WSP's services will not exceed \$6,000.

Task 5- Site Control. Once a preferred site (or sites) has been identified the CRW survey department will review available on-line recorded information and site restrictions. The status of ANCSA land entitlements and Native Allotment claims will also be reviewed. The findings of the site control research will be summarized in the mini-CDR and pertinent documentation will be attached. Should it be necessary to complete a record survey or subdivision plat, those additional services can be provided for an additional fee.

Task 6- Conceptual Site Plans. With the scope and sites for improvements established, CRW will prepare a set of conceptual site plans. The drawings will include a community map that identifies the location of proposed improvements, and individual site plans for each bulk fuel facility location. Preliminary tank configurations, sizing, and setback requirements will also be shown. The types of foundations shown will be based on the availability of gravel, flood elevations, existing soils information and local experience.

Task 7- Mini -Conceptual Design Report. CRW will prepare a Mini- Conceptual Design Report (Mini-CDR) based on the findings of the above tasks. The format of the report will generally follow the table of contents identified in the Rural Energy Group Project Reference Manual.

Thanks
Chris

Chris McConnell

AEA Rural Programs Manager
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