

City of Aniak  
**CITY COUNCIL REGULAR MEETING**  
Aniak City Office  
Thursday, October 17, 2024 at 6:00 PM

---

**AGENDA**

**I. Call to Order**

**II. Roll Call**

AMorgan- , DBonanno- , CMorgan- , NKelila-  
Staff Present: LKameroff-, MSimeon- , MJohn- , FVaska-  
Members of the Public:

**III. Approval of Agenda**

**IV. Public Participation**

**V. Certificate of Election & Oath of Office**

[A.](#) Certified Report of Election Results

**VI. Previous Meeting Minutes**

[A.](#) September 30, 2024 Regular Meeting Minutes  
[B.](#) October 4, 2024, Special Meeting Certification of Election Results

**VII. Reports**

[A.](#) Mayor Report- D. Bonanno  
[B.](#) Aniak Volunteer Fire Department - See City Manager Report  
[C.](#) Public Works - F. Vaska  
[D.](#) City Clerk- M. Simeon  
[E.](#) Library - See City Manager Report  
[F.](#) Bookkeeper/Financial Statement - M. John  
[G.](#) City Manager - L. Kameroff

**VIII. Old Business**

[A.](#) Library Lease Agreement-Discussion  
[B.](#) Russian Orthodox Land-Discussion

**IX. New Business**

[A.](#) 2024 Aniak Class III Landfill Permit Renewal Parts 1-4  
[B.](#) FY25 Aniak Owl Grant Award & Agreement-High Speed Internet Costs Grant  
[C.](#) Resolution 24-05 Joint Agreement to Purchase Dust Control FY26-Using remaining ARPA Funds  
[D.](#) Resolution 24-06 Letter of Support for AVCP Housing Improvement and Economic Dev. Project Proposal-Weatherization Project  
[E.](#) Aniak Landfill Grant Numbers 24AV72/24AV73 Co-Op Project Agreement-Solid Waste Upgrades

**X. Council Comments**

**XI. Time and Place of Next Meeting-** November 21, 2024 at 6pm Regular Council Meeting

**XII. Adjourn**

Attested:

\_\_\_\_\_  
Mayor David Bonanno      *Signed: Date*

\_\_\_\_\_  
City Clerk Morgan Simeon      *Signed: Date*

# City of Aniak

P.O. Box 189 Aniak, Alaska 99557  
Ph: (907)675-4481 Fax: (907)675-4486  
email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)

## Certified Report of Election Results

The tally below is a true and accurate record of all votes cast in the General Election of the City of Aniak, Alaska on October 1<sup>st</sup>, 2024

### Part I: Elective Offices

City Council Seat B: THREE Year Term

Write-In Bill Wilson 111  
Write-In Steven McEvoy 1  
No Vote \_\_\_\_\_

City Council Seat C: TWO Year Term

Write-In Dominic Lena 1  
Write-In Lisa Seavey 11  
No Vote \_\_\_\_\_

City Council Seat D: THREE Year Term

Write-In Samantha Charles 11  
Write-In \_\_\_\_\_  
No Vote \_\_\_\_\_

City Council Seat E: ONE Year Term

Write-In Andrew Folz 1  
Write-In \_\_\_\_\_  
No Vote \_\_\_\_\_

### Part II: Ballot Propositions and Questions-

### Part III: Accounting of Ballots

Total Regular Ballots Cast: 89

Total Questioned Ballots Cast: 5

Accepted: \_\_\_\_\_  
Rejected: \_\_\_\_\_

Total Defective Ballots Cast: 5

Total Absentee Ballots Cast: 0

Accepted: \_\_\_\_\_  
Rejected: \_\_\_\_\_

Accepted: \_\_\_\_\_  
Rejected: \_\_\_\_\_

Total Ballots Cast: 94

The Canvass of Election was completed between the hours of 6 p.m. and 6:47 p.m. on October 4<sup>th</sup>, 2024

Attested by:

David W. Bonanno Oct 4, 2024  
Mayor, David W. Bonanno Date

Morgan Simeon 10/04/24  
Morgan Simeon, City Clerk Date

{City Seal}

## CERTIFICATE OF ELECTION

THIS IS TO CERTIFY that on the 1<sup>st</sup> day of October 2024, \_\_\_\_\_  
was elected to the office of Seat D, a 3 Year Term, of the City of Aniak, Alaska, as  
confirmed by the Aniak City Council upon completion of the final canvass of  
ballots held on the 6th day of October 2024.

### Oath of Office

“I, \_\_\_\_\_, do solemnly swear that I will support the constitutions of the  
United States and State of Alaska and the laws and ordinances of the City of Aniak.  
I will honestly, faithfully, and impartially perform the duties of the office of the City Council  
member, so help me God.”

Dated this \_\_\_\_ day of October 2024.

\_\_\_\_\_  
Elected Council Member

ATTEST:

\_\_\_\_\_  
Mayor, David W. Bonanno

\_\_\_\_\_  
City Clerk, Morgan Simeon

(City Seal)

## Council Member Update Form

### General Information:

Council Seat: \_\_\_\_\_ Term Ends: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_ State of Alaska ID# \_\_\_\_\_

Physical Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

I hereby certify that:

1. I am a resident of the City of Aniak.
2. I am a registered voter in the State of Alaska.
3. I am or have been, by the date of this declaration, a resident of the City of Aniak for at least one year.
4. I am not disqualified as a voter under Article V of the Alaska Constitution which provides in Section 2 of Voter qualifications.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

ATTESTED BY: \_\_\_\_\_

City Clerk, Morgan Simeon      Date

\*\*\*Please provide two forms of ID with this form. Thank you.

**City of Aniak**  
**CITY COUNCIL REGULAR MEETING**  
**Aniak City Office**  
**Thursday, September 30, 2024, at 6:00 PM**

---

## MEETING MINUTES

**I. Call to Order** by DBonanno at 616pm

**II. Roll Call**

AMorgan-P, NKelila-P, DBonanno-P, CMorgan-P

Staff Present: LKameroff, FVaska, MJohn, MSimeon

**III. Approval of Agenda** NKelila makes a motion to approve the Agenda, AMorgan seconded, all approved

**IV. Public Participation** Fred Broerman and Andrew Folz

**V. Executive Session-Budgets**

AMorgan made a motion to go into executive session at 625pm, NKelila seconded, all approved.

CMorgan made a motion to exit executive session at 651pm, NKelila seconded, all approved.

**VI. Previous Meeting Minutes**

A. July 18, 2024, Regular Meeting Minutes

AMorgan makes a motion to approve the July 18, 2024, Regular Meeting Minutes, NKelila seconded, all approved.

**VII. Reports**

A. Mayor Report-D. Bonanno- Got the front porch complete, got our move, was a rough-go, Kids in library, the second door needed stairway for emergency, had the lumber for it. Thanks, Francis, for pushing landfill. Excavator is down. First fire kept well informed, Mike R concerns all winter and summer, multiple complaints and nothing done. Second fire July 27 Saturday at 2am First thing shut off Electricity, fire concerns brought up 2-3 years ago before Amanda Steeves house fire.

B. Aniak Volunteer Fire Department - See City Manager Report

C. Public Works - F. Vaska- It has been an eventful July. There were a few fires in the same weekend and luckily Stephen was willing to help us. We responded with our pump from Fran Brown for across the Slough, and we were able to contain it to his property. In the case of A&G shop, we were called in around 2am or so. As we were working on stopping the spread, another building was partially damaged as well, but we were able to put that out as well. We have been maintaining our equipment and were able to do some cutting around the lagoon. We

have been planning on winter prep as well. We have been busy throughout the month with maintaining our vehicles. We have also dealt with the airport folks (FOX AIR) about renting out equipment and got them finished up. Yute also had us deal with their sewer septic setup and we also helped with few other individuals' sewer as well. We have spread gravel in the dump in the week of sun provided to us. We also moved signs around.

D. City Clerk- M. Simeon- Feels like it's been forever since I've been at a Council Meeting. Seems like with our hours being cut down, working four days a week, and working with the manager 3 days a week makes everything seem a lot busier than before. I still have the time to get the main work done and follow up with everything. I've been reading and learning about Elections and trying to find back-up workers because I had issues with the Primary Election in August when I was out of town and returning the day of the Elections. I completed the RUBA Clerks Management for Rural Utilities training from August 12<sup>th</sup>-20<sup>th</sup>, with being busy and losing a family member, and being out of town in the time being I'm so proud of myself for completing and getting my certificate. We have the REAA Election coming up on October 1<sup>st</sup> and General Election November 5<sup>th</sup>. Hopefully things will work out from here on out, sure is busy time of year with school starting and moose hunting season, enjoy rest of your fall, stay warm!

E. Library - See City Manager Report

F. Bookkeeper/Financial Statement - L. Kameroff & Aniak's Best Practices Optional Scoring Fall 2024- N. Martinez

AMorgan makes a motion to approve the Financial Statement, NKelila seconded the motion, all approved.

G City Manager - L. Kameroff- Good evening, everyone!

Been awhile since our last meeting! So much has been happening at the City of Aniak! Hope for better things to come!

**Fire Department-** No fires reported. We have started an invitation letter regarding our combined Community with the Tribe and business entities, but have yet to set a date. We need more input from the council and of course volunteers. We will need to plan on storage of our Water Truck and possibly reach out to the Aniak Tribe on what they are planning to do with theirs once winter hits. They have been a big help with previous fire emergencies, and I'd like to make sure they wouldn't have any problems come winter with their water truck in the event they're needed again. As time allows, I will also have a lease Agreement written up for the Storage of the Ambulance. Our fuel & electricity costs to keep the building running are too much to hold up alone.

**Public Works Department-** 5yrd Dump Truck Sale- Spoke w/ Leonard Morgan Jr regarding sale and need to move before winter to clean up the City Shop yard. I was also asked about our 450 Cat and if we would be interested in selling? The motor works but the track slips. We haven't had much use for it. The public Works Dept has been keeping me updated on their projects weekly. When the weather is bad I have them working on building maintenance and other tasks as they come up. We are finally able to have Francis take his Sewer Utility Operator test. So hopefully before October we should be back in full compliance. Planning to have one more public works employee take this test, as well as myself, to familiarize myself with what it all entails. We are still waiting on Crowley to let us know when they will be delivering our fuel, but the guys have all our equipment ready go! I haven't received a Levee Inspection report back from the Army Corps of Engineers as of yet, but it should be soon, and I will report back to the Council. At the next meeting I will have a Resolution

ready to review regarding purchasing Calcium Chloride in partnership with the Aniak Traditional Council as well.

**City Clerk-** We have posted notices and Declaration of Candidacy forms. Elections will be October 4<sup>th</sup> for a Special Meeting to Certify the Election results. In the coming months we will be reviewing and updating our Municipal Code of Ordinances. Morgan has been finishing up scanning them into the computer and we will have them stored on a Hard Drive, as well as our Meetings website. I will also be working with Nick Martinez on getting our Sewer Utility Business Plan updated. We are still in the process of going through old files in the office and figuring out where everything will be filed in the office. Morgan will also be reviewing the Sewer Utility, Sales and Tobacco tax, and the Bed taxes to get familiar with our ordinances. This is very important for her to be informed of all our Ordinances and how they work.

**Library-** This past month we have had the library set up. Our internet is finally up and running, I am just working on getting the right filtering in place. The emergency exit steps have been put in, thank you Dave Bonanno, and our Publics Works Department finished up the handrail and fixed the door so it is functional once again. We have cut down the number of computers for patron use but we still do not have enough room for projects or events at this time. As of September 11<sup>th</sup> we no longer have a Librarian or a Library Tech. So, we will need to decide what to do with these openings. Due to big funding cuts, it may only be possible to hire a Part Time Librarian and leave the Library Tech vacant for now.

**Bookkeeper/Financial Statement & Aniak’s Best Practices Optional Scoring Fall 2024-**

The Best Practice’s of the City of Aniak Score in this report was optional. Anytime The City of Aniak can find ways to better our utility or municipality, I would like to continue to participate in. We have maintained our scoring through the years, now we need to find other ways to make it more efficient. We have a number of expenses that are required of us but I would like to remove some of the optional ones. We also have a washer/dryer in our office that I would also like to get rid of, so we have more space. Once we have depleted our APRA funds, I would like to close this account as well as the Grant Account (Library) due to funding cuts and everything comes out of the General Fund and is coded to whichever department.

**City Manager Report-** I have been very busy keeping up with weekly meetings with my staff. We continue to do our daily tasks and are getting ready for the new library & office opening. I hope to go through all our boxes and get them moved into storage once we have our new Finance Director Office cleared out and files where they belong. End of September is also the end of 3<sup>rd</sup> Quarter, so I’ll be busy with Quarterly reports due. We have finally hired a Finance Director for the position, sure looking to have some relief from those duties. I am still looking at possible grant funding ideas. Mainly equipment and building upgrades for now. As well as many online training courses as they come up and my staff has time for. I was able to send out notices to the local stores about the sales taxes on other non-smoking devices. All other reporting for my side is on the agenda already so I’ll save it for when it comes up. Thank you for your time and hope you’ve had a successful summer!

**VIII. Old Business**

- A. Library Lease Agreement & FY25 ERATE Approval of Application

NKelila makes a motion to approve the FY25 ERATE Approval of Application, AMorgan Seconded, all Approved.

- B. Road Signage on Public Roads & Work Estimate for Excavator

The Public Works Department has been working on signage and getting them updated with materials on hand. Work estimates for Excavator \$13,330.12 the remaining of our



Maintenance budget all summer. Will need to Amend budget to find where we can pull these funds from. Our excavator is at least 20 years old or more. A very important piece of equipment for our Public Works Department, the landfill, sewer lines and roads.

NKelila makes a motion to transfer 10,000 from sewer savings, AMorgan seconded, all approved.

**IX. New Business**

A. Sewer Utility Customer Agreements Discussion

See Revised Customer Agreement includes section for Comm/Business Service to offices, # of Employees/Staff/Students. Meetings and events held per year, and # of Rental units besides owner. This way more uniform and accurate billing of sewer services can be made. I will have a current rate schedule included in our next meeting agenda as stated in 5.25.090 Sewer Rates and it will also include other rates for the services we provide. I have also reached out to N. Martinez our LGS to see how we can update our Business Plan. It hasn't been done since 2006. All customer lists, charges and balances are also public knowledge.

B. Local B&B Sales Taxes & Notice of Remote Seller Uniform Code Agreements

**X. Council Comments**

**XI. Time and Place of Next Meeting-** October 4th, 2024, Special Meeting- Canvas of Elections October 17, 2024, Regular Meeting

**XII. XII. Adjourn** AMorgan makes a motion to adjourn the meeting at 814pm, NKelila seconded, all approved.

Attested:

\_\_\_\_\_  
Mayor David Bonanno      *Signed: Date*

\_\_\_\_\_  
Clerk Morgan Simeon      *Signed: Date*      City

City of Aniak  
**CITY COUNCIL SPECIAL MEETING-CERTIFICATION OF  
ELECTION RESULTS**  
Aniak City Office  
Friday, October 04, 2024 at 6:00 PM

---

**MEETING MINUTES**

- I. Call to Order** by DBonanno @ 614pm
- II. Roll Call-** AMorgan-P, NKelila-P, DBonanno-P, CMorgan-P  
**Staff Present:** MSimeon
- III. New Business**
  - A. Canvass of 2024 Regular Election Results  
NKelila read the Preliminary General Election Results  
Question Ballots: 1<sup>st</sup>: All empty except for Seat E: Lisa Seavey 2 Votes  
2<sup>nd</sup>: Seat B: Bill Wilson, Seat C and E were blank, Seat D: Andrew Folz  
Bill Wilson 4 Votes  
3<sup>rd</sup>: Seat B: Ben Hoeldt, Seat C: Richie Diehl, Seat D: Emerie Diehl, Seat E: blank  
4<sup>th</sup>: Seat B: Megan Leary, Seat C: Bill Wilson, Seat D: Andrew Folz, Seat E: Sue Hoeldt  
5<sup>th</sup>: Seat B: Joe Kameroff Jr, Seat C: Bill Wilson, Seat D: Nick Kameroff Jr, Seat E: Nora Kelila

AMorgan makes a motion to approve the Canvass of 2024 Regular Election Results, CMorgan seconded, all approved.

- IV. Public Participation**
- V. Council Comments**  
NKelila states its her last meeting, always open to any suggestions, may reach out to her for anything, and may apply for employment if there may be any job openings in the future.
- VI. Time and Place of Next Meeting-** October 17, 2024, Regular Meeting at 6pm
- VII. Adjourn** CMorgan makes a motion to adjourn the meeting @ 654pm, NKelila seconded, all approved

Attested:

\_\_\_\_\_  
Mayor David W. Bonanno *Signed: Date*

\_\_\_\_\_  
City Clerk Morgan Simeon *Signed: Date*

## Public Works Monthly Report September

We have been getting our equipment back up and running. Our water truck is back in the fire station, and we were able to get Bobs stove oil tank back up and reconnected. We were able to remain in town throughout the hunting season and didn't have any emergencies pop up so far. We also have been trying to keep up with the library when we get a chance.

Francis Vaska and Public Works

## City Clerk Monthly Report

Good evening, welcome new Council Members! This past month has been very busy. Mostly working on Election paperwork and updating important names and phone numbers on all our paperwork for the office. Working on daily normal tasks, entering payments, taking payments over the phone, filing, and any tasks I'm assigned to do. Posting meeting signs, job openings around town and on our Facebook page. This is my first experience this year doing Elections, we have one more Election on November 5 for General Election. This past week I've been very busy with our City Council Election paperwork, getting the agenda and meeting minutes ready.

Morgan Simeon

Section VII, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	FY2025 Budget	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
2	<b>Administration Income</b>															
3	Community Revenue Sharing	75,082													-	75,082
4	GCI Land Lease	5,400	450	450	450										1,350	4,050
5	Miscellaneous Income				8										8	(8)
6	Office Space Rental														-	-
7	Payment in Lieu of Taxes	80,000	78,976												78,976	1,024
8	Sales Tax Revenue (2%)	105,000	21,461	6,906	1,817										30,184	74,816
9	Tobacco Excise Tax	47,000	6,001												6,001	40,999
10	<b>Total Admin. Income</b>	<b>312,482</b>	<b>106,889</b>	<b>7,356</b>	<b>2,274</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>116,520</b>	<b>195,963</b>
11	<b>Admin. Expenses</b>															
12	Bank Charges and Fees	650	87	81	73										241	409
13	Contract Services	5,000													-	5,000
14	Dues & Membership Fees	6,000	2,287	922	362										3,571	2,429
15	Electric	2,000	198	53	117										368	1,632
16	Equipment/Materials	3,500	740		20										761	2,739
17	Gasoline	2,500	221	110	91										422	2,078
18	Health Insurance Opt. Out	13,000													-	13,000
19	Heating Fuel	5,000		486											486	4,514
20	Liability Insurance	17,000													-	17,000
21	Worker's Comp. Ins.	4,000													-	4,000
22	Lease and Rent														-	-
23	Building Maint./Ops.	3,466													-	3,466
24	Employee Life/Retirement	22,000	2,054	1,158	1,329										4,540	17,460
25	Employee Payroll Taxes	10,000	784	442	498										1,724	8,276
26	Gross Wages	99,000	9,736	5,263	(561)										14,438	84,562
27	Postage/Freight	800	10		43										53	747
28	Supplies	2,000	292	283	131										705	1,295
29	Telephone/Fax/Internet	6,000	535	345	289										1,169	4,831
30	Travel/Training/Per Diem	2,500		6,000	(7,000)										(1,000)	3,500
31	Bulk Fuel Purchase														-	-
32	Miscellaneous Expense														-	-
33	ARPA Funds														-	-
34	<b>Total Admin. Expenses</b>	<b>204,416</b>	<b>16,944</b>	<b>15,142</b>	<b>(4,609)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,477</b>	<b>176,939</b>
35	<b>Administration Net</b>	<b>108,066</b>	<b>89,945</b>	<b>(7,786)</b>	<b>6,883</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>89,043</b>	<b>19,023</b>
36																

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
37																
38	<b>Fire &amp; Police Income</b>															
39	Animal Control		20												20	(20)
40	Donations														-	-
41	Volunteer Fire Assist. Grant														-	-
42	Previous Year Carry Over														-	-
43	<b>Total F&amp;P Income</b>	<b>0</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20</b>	<b>(20)</b>
44	<b>Fire &amp; Police Expenses</b>															
45	Animal Control Expense														-	-
46	Contract Services														-	-
47	Electric	3,000	122	121	96										338	2,662
48	Equipment Diesel Fuel														-	-
49	Equipment/Materials														-	-
50	Gasoline														-	-
51	Heating Fuel	32,000													-	32,000
52	Maintenance/Operations (Incl. parts)			320											320	(320)
53	Employee Life/Retirement		84												84	(84)
54	Employer Payroll Taxes		61												61	(61)
55	Gross Wages		468												468	(468)
56	Postage/Freight														-	-
57	Telephone/Fax/Internet	600	54	54											108	492
58	Travel/Training/Per Diem														-	-
59	<b>Total Fire &amp; Police Expense</b>	<b>35,600</b>	<b>789</b>	<b>495</b>	<b>96</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,380</b>	<b>34,220</b>
60	Fire & Police Net	(35,600)	(769)	(495)	(96)	-	-	-	-	-	-	-	-	-	(1,360)	(34,240)
61																

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
62	<b>Library Income</b>															
64	IMLS Grant	10,000		2,803											2,803	7,197
65	Owl Grant														-	-
66	State PLA Grant	7,000	7,000												7,000	-
67	Archiving Aniak Grant														-	-
68	Office Space Rental														-	-
69	Donation Income														-	-
70	Previous year carry-over														-	-
71	<b>Total Library Income</b>	<b>17,000</b>	<b>7,000</b>	<b>2,803</b>	-	-	-	-	-	-	-	-	-	-	<b>9,803</b>	<b>7,197</b>
72	<b>Library Expenses</b>															
73	Bank Charges and Fees	75	7	7	7										21	54
74	Contract Services														-	-
75	Electric	1,000	29	29	30										88	912
76	Heating Fuel	7,000													-	7,000
77	Lease and Rent														-	-
78	Library Collection	3,000	164	82											246	2,754
79	Building Maint./Ops.														-	-
80	Employee Life/Retirement	4,500													-	4,500
81	Employer Payroll Taxes	3,600	14	110	119										244	3,356
82	Gross Wages	30,000	165	1,275	1,380										2,820	27,180
83	Postage & Freight														-	-
84	Supplies	200		584	109										693	(493)
85	Telephone/Fax/Internet	4,000	738	870	61										1,669	2,331
86	Travel/Training/Per Diem														-	-
87	<b>Total Library Expenses</b>	<b>53,375</b>	<b>1,118</b>	<b>2,956</b>	<b>1,707</b>	-	-	-	-	-	-	-	-	-	<b>5,781</b>	<b>47,594</b>
88	Library Net	(36,375)	5,882	(153)	(1,707)	-	-	-	-	-	-	-	-	-	4,022	(40,397)
89																

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
90																
91	<b>Landfill Income</b>															
92	Landfill Income	33,000	300	235	1,795										2,330	30,670
93	Previous Year Carry Over														-	-
94	<b>Total Landfill Income</b>	<b>33,000</b>	<b>300</b>	<b>235</b>	<b>1,795</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,330</b>	<b>30,670</b>
95	<b>Landfill Expenses</b>															
96	Equipment Diesel Fuel	5,100													-	5,100
97	Equipment/Materials														-	-
98	Maintenance/Operations (Incl.	3,700	38	2,831											2,868	832
99	Employee Life/Retirement	3,500	245	23	106										375	3,125
100	Employer Payroll Taxes	1,750	163	43	76										281	1,469
101	Gross Wages	14,000	1,861	344	824										3,029	10,972
102	Landfill Supplies	400	38	37											75	325
103	<b>Total Landfill Expenses</b>	<b>28,450</b>	<b>2,343</b>	<b>3,278</b>	<b>1,006</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,628</b>	<b>21,822</b>
104	Landfill Net	4,550	(2,043)	(3,043)	789	-	-	-	-	-	-	-	-	-	(4,298)	8,848
105																
106	<b>Levee Maint. Income</b>															
107	Previous Year Carry Over			-											-	-
108	<b>Total Levee Income</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
109	<b>Levee Maint. Expenses</b>															
110	Equipment Diesel Fuel			-											-	-
111	Equipment/Materials			-											-	-
112	Maintenance/Operations (Incl. parts)			-											-	-
113	Employee Life/Retirement		121												121	(121)
114	Employer Payroll Taxes		98												98	(98)
115	Gross Wages		1,012												1,012	(1,012)
116	<b>Total Levee Maint. Expenses</b>	<b>0</b>	<b>1,231</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,231</b>	<b>(1,231)</b>
117	Levee Maint. Net	0	(1,231)	-	-	-	-	-	-	-	-	-	-	-	(1,231)	1,231
118																



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
119	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
120	<b>Public Works Income</b>															
121	Equipment Rental Income	2,500	610	975	7,750										9,335	(6,835)
122	Inspection Fees	500													-	500
123	ARPA Donation														-	-
124	Public Service Fee	40,000	1,670	2,032	3,441										7,143	32,857
125	<b>Total Pub.Wks. Income</b>	<b>43,000</b>	<b>2,280</b>	<b>3,007</b>	<b>11,191</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,478</b>	<b>26,522</b>
126	<b>Public Works Expenses</b>															
127	Building Maint./Ops.														-	-
128	Contract Services														-	-
129	Electric	1,900	59	59	47										166	1,734
130	Equipment Diesel Fuel	1,500													-	1,500
131	Equipment/Materials	8,000		2,785											2,785	5,215
132	Gasoline	8,000		718	372										1,089	6,911
133	Heating Fuel	22,000													-	22,000
134	Lease and Rent	7,000		6,368											6,368	632
135	Maintenance/Operations (Incl. parts)	9,000	1,486	771	2,287										4,544	4,456
136	Employee Life/Retirement	13,000	1,650	568	851										3,069	9,931
137	Employer Payroll Taxes	5,000	810	361	609										1,780	3,220
138	Gross Wages	50,000	9,298	3,069	3,162										15,529	34,471
139	Postage/Freight	700			608										608	92
140	Public Works Supplies														-	-
141	<b>Total Pub.Wks Exp.</b>	<b>126,100</b>	<b>13,304</b>	<b>14,699</b>	<b>7,936</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,938</b>	<b>90,162</b>
142	<b>Public Works Net</b>	<b>(83,100)</b>	<b>(11,024)</b>	<b>(11,691)</b>	<b>3,255</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(19,460)</b>	<b>(63,640)</b>
143																
144	<b>Roads Income</b>															
145	Previous Year Carry Over														-	-
146	<b>Total Roads Income</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
147	<b>Roads Expenses</b>															
148	Contract Services														-	-
149	Electric-For 6 Streetlights	2,750	118	115	244										477	2,273
150	Equipment Diesel Fuel	8,500													-	8,500
151	Equipment/Materials														-	-
152	Gasoline	0	153													
153	Maintenance/Operations (Incl. parts)	8,500	1,757	2,936											4,693	3,807
154	Employee Life/Retirement	3,000	322	125	101										548	2,452
155	Employer Payroll Taxes	1,500	207	84	67										359	1,141
156	Gross Wages	11,500	2,444	882	698										4,024	7,476
157	Postage/Freight	234	208	261											469	(235)
158	<b>Total Roads Expenses</b>	<b>35,984</b>	<b>5,210</b>	<b>4,403</b>	<b>1,110</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,724</b>	<b>25,260</b>
159	<b>Roads Net</b>	<b>(35,984)</b>	<b>(5,210)</b>	<b>(4,403)</b>	<b>(1,110)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(10,724)</b>	<b>(25,260)</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
160	<b>Sewer Utility Income</b>															
161	City Sewer Income	207,112	12,659	14,538	12,954										40,151	166,961
162	Miscellaneous Income				11										11	(11)
163	<b>Total Sewer Income</b>	<b>207,112</b>	<b>12,659</b>	<b>14,538</b>	<b>12,965</b>	-	-	-	-	-	-	-	-	-	<b>40,161</b>	<b>166,951</b>
164	<b>Sewer Utility Expenses</b>															
165	Bank Charges and Fees	1,500	76	160	180										416	1,084
166	Donations														-	-
167	Electric	5,000	300	297	287										885	4,115
168	Equipment Diesel Fuel	500													-	500
169	Equipment/Materials		237												237	(237)
170	Gasoline	3,200	667												667	2,533
171	Heating Fuel	1,500		486											486	1,014
172	Liability Insurance	11,000													-	11,000
173	Worker's Comp. Ins.	3,000													-	3,000
174	Lease & Rent	1,735													-	1,735
175	Maintenance/Operations (Incl. parts)	8,234	1,698	3,302	233										5,233	3,001
176	Employee Life/Retirement	14,500	903	706	535										2,143	12,357
177	Employer Payroll Taxes	6,500	471	383	286										1,140	5,360
178	Gross Wages	60,000	5,000	4,366	3,195										12,561	47,439
179	Postage/Freight	1,000	212	117	117										446	554
180	Small Claims Fees														-	-
181	Supplies														-	-
182	Telephone/Internet/Fax	3,000	438	696	313										1,448	1,552
183	Travel/Training/Per Diem	8,000			150										150	7,850
184	<b>Total Sewer Utility Expenses</b>	<b>128,669</b>	<b>10,001</b>	<b>10,513</b>	<b>5,297</b>	-	-	-	-	-	-	-	-	-	<b>25,811</b>	<b>102,858</b>
185	Sewer Utility Net	78,443	2,658	4,025	7,669	-	-	-	-	-	-	-	-	-	14,351	64,092
186																
187																
188	<b>Current Month</b>	<b>1</b>	<b>98%</b>	<b>52%</b>	<b>92%</b>										<b>81%</b>	<b>19%</b>
189	<b>Including Past Due</b>	<b>1</b>	<b>11%</b>	<b>5%</b>	<b>16%</b>										<b>11%</b>	<b>89%</b>
190																
191																
192																
193																
194																
195	<b>TOTAL INCOME</b>	<b>612,594</b>	<b>129,147</b>	<b>27,940</b>	<b>28,225</b>	-	-	-	-	-	-	-	-	-	<b>185,312</b>	<b>427,282</b>
196	<b>TOTAL EXPENSES</b>	<b>612,594</b>	<b>50,940</b>	<b>51,486</b>	<b>12,543</b>	-	-	-	-	-	-	-	-	-	<b>114,969</b>	<b>497,625</b>
197	<b>Net Income</b>	<b>0</b>	<b>78,207</b>	<b>(23,547)</b>	<b>15,683</b>	-	-	-	-	-	-	-	-	-	<b>70,343</b>	<b>(70,343)</b>
198																

Customer Outstanding Balances \$ 153,132

Employee Outstanding Balances \$ -

153,132

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
199	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
200	Total FY24 Carry Over	105,936													-	105,936
201	Sewer Savings Set Aside	-													-	-
202	Subtotal of FY24 Carryover	105,936													-	105,936
203	FY24 Carry Over Contribution to FY25 Budget	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-
204	City Savings Set Aside	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-
205	Carry Over Balance Left	105,936													-	105,936
206																
207	FY2024 Purchase Cost														\$ -	\$ -
208	Diesel in Gallons from FY20														-	-
209																
210	ARPA Funding Income	280,219	-												-	280,219
211	ARPA Funding Expense	280,219	270,658												270,658	9,561
212	Net Income	(0)	(270,658)	-	-	-	-	-	-	-	-	-	-	-	(270,658)	270,658
213																
214	CASH AND BANK BALANCES	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25		
215	Cash on Hand - 3151	670	545	503	578											
216	General Fund - 0699	11,001	108,310	67,674	49,560											
217	General Fund Savings- 8460	24,934	24,934	24,934	24,941											
218	Sewer Payments - 0699	57,783	48,788	73,364	90,255											
219	Grant Account - 6039	3,953	3,946	3,939	3,862											
220	Sewer Savings - 1389	31,936	31,936	31,936	31,947											
221	ARPA Funding - 4577	11,549	11,549	11,549	11,549											
222	TOTAL CASH AND BANK BALANCES	141,825	230,006	213,898	212,691	-	-	-	-	-	-	-	-	-		
223	Amounts for FY24 Carry-Over	-														
224																
225																
226	Financial Report Approved by:					Date: _____				Attested by: _____					Date: _____	
227																
228																
229																

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
230																
231	<b>Income Totals</b>															
232	Animal Control Income	0	20	-	-	-	-	-	-	-	-	-	-	-	20	(20)
233	ARPA Donation		-	-	-	-	-	-	-	-	-	-	-	-	-	-
234	City Sewer Income	207,112	12,659	14,538	12,954	-	-	-	-	-	-	-	-	-	40,151	166,961
235	Comm.Revenue Sharing	75,082	-	-	-	-	-	-	-	-	-	-	-	-	-	75,082
236	Donation Income	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-
237	Equipment Rental	2,500	610	975	7,750	-	-	-	-	-	-	-	-	-	9,335	(6,835)
238	GCI Land Lease	5,400	450	450	450	-	-	-	-	-	-	-	-	-	1,350	4,050
239	IMLS Grant	10,000	-	2,803	-	-	-	-	-	-	-	-	-	-	2,803	7,197
240	Archiving Aniak Grant		-	-	-	-	-	-	-	-	-	-	-	-	-	-
241	Sewer/Inspection Fees	500	-	-	-	-	-	-	-	-	-	-	-	-	-	500
242	Landfill Income	33,000	300	235	1,795	-	-	-	-	-	-	-	-	-	2,330	30,670
243	Miscellaneous	0	-	-	18	-	-	-	-	-	-	-	-	-	18	(18)
244	Office Space Rental		-	-	-	-	-	-	-	-	-	-	-	-	-	-
245	OWL Grant	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-
246	PILT Payment	80,000	78,976	-	-	-	-	-	-	-	-	-	-	-	78,976	1,024
247	PLA Grant	7,000	7,000	-	-	-	-	-	-	-	-	-	-	-	7,000	-
248	Public Service Fee	40,000	1,670	2,032	3,441	-	-	-	-	-	-	-	-	-	7,143	32,857
249	Sales Tax Revenue (2%)	105,000	21,461	6,906	1,817	-	-	-	-	-	-	-	-	-	30,184	74,816
250	Tobacco Excise Tax	47,000	6,001	-	-	-	-	-	-	-	-	-	-	-	6,001	40,999
251	Volunteer Fire Assist. Grant	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-
252	Previous Year Carry Over	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
253	<b>Total Overall Income</b>	<b>612,594</b>	<b>129,147</b>	<b>27,940</b>	<b>28,225</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,312</b>	<b>427,282</b>
254																

Section VII, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT		Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	YTD	Balance
255	<b>Expense Totals</b>															
257	Animal Control Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
258	Bank Service Charges	2,225	170	248	260	-	-	-	-	-	-	-	-	-	678	1,547
259	Building Maint./Ops.	3,466	-	-	-	-	-	-	-	-	-	-	-	-	-	3,466
260	Contract Services	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
261	Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
262	Dues/Membership Fees	6,000	2,287	922	362	-	-	-	-	-	-	-	-	-	3,571	2,429
263	Electric	15,650	827	673	822	-	-	-	-	-	-	-	-	-	2,322	13,328
264	Equipment Diesel Fuel	15,600	-	-	-	-	-	-	-	-	-	-	-	-	-	15,600
265	Equipment/Materials	11,500	977	2,785	20	-	-	-	-	-	-	-	-	-	3,782	7,718
266	Gasoline	13,700	1,041	828	462	-	-	-	-	-	-	-	-	-	2,331	11,369
267	Health Insurance Opt. Out	13,000	-	-	-	-	-	-	-	-	-	-	-	-	-	13,000
268	Heating Fuel	67,500	-	972	-	-	-	-	-	-	-	-	-	-	972	66,528
269	Liability Insurance.	28,000	-	-	-	-	-	-	-	-	-	-	-	-	-	28,000
270	Workers Comp. Insurance	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
271	Lease and Rent	8,735	-	6,368	-	-	-	-	-	-	-	-	-	-	6,368	2,367
272	Library Collection	3,000	164	82	-	-	-	-	-	-	-	-	-	-	246	2,754
273	Maintenance/Operations (Incl. parts)	29,434	4,978	10,161	2,520	-	-	-	-	-	-	-	-	-	17,659	11,775
274	Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
275	Employee Life/Retirement	60,500	5,378	2,580	2,921	-	-	-	-	-	-	-	-	-	10,880	49,620
276	Employer Payroll Taxes	28,350	2,609	1,424	1,655	-	-	-	-	-	-	-	-	-	5,687	22,663
277	Gross Wages	264,500	29,983	15,199	8,698	-	-	-	-	-	-	-	-	-	53,880	210,620
278	Postage/Freight	2,734	430	377	768	-	-	-	-	-	-	-	-	-	1,575	1,159
279	Small Claims Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
280	Supplies	2,600	329	904	240	-	-	-	-	-	-	-	-	-	1,473	1,127
281	Telephone/Internet/Fax	13,600	1,766	1,965	664	-	-	-	-	-	-	-	-	-	4,394	9,206
282	Bulk Fuel Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
283	Travel/Training/Per Diem	10,500	-	6,000	(6,850)	-	-	-	-	-	-	-	-	-	(850)	11,350
284	ARPA Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
285	<b>Total Overall Expenses</b>	<b>612,594</b>	<b>50,940</b>	<b>51,486</b>	<b>12,543</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114,969</b>	<b>497,625</b>
286	Net Income	-	78,207	(23,547)	15,683	-	-	-	-	-	-	-	-	-	70,343	(70,343)
287																



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS  
Anchorage Office

550 W. 7<sup>th</sup> Ave Ste 1650  
Anchorage, Alaska 99501  
Main: 907.269-4501  
Fax: 907.269-4563

September 30, 2024

City Manager  
Aniak  
P.O. Box 189  
Aniak, AK 99557

RE: FY25 Community Assistance Program (CAP)

Dear City Manager:

The Division of Community and Regional Affairs (DCRA) is pleased to announce the FY25 Community Assistance Program (CAP) payment for your community. The FY25 CAP payment for City of Aniak is: \$80,298.98

Entities that submitted all the required documentation for eligibility will be issued their CAP payment. Entities that have not yet submitted the required documentation for eligibility will be issued their calculated payment amount, once received.

To check the status of your CAP payment go to the DCRA website at <https://www.commerce.alaska.gov/dkra/eGrantsOnLine/Pages/RevenueSharing.aspx>. The status report will indicate any required documents needed to disburse your payment.

If there are any questions concerning the Community Assistance Program payment, please contact me at: (907)269-7906 or [cam@alaska.gov](mailto:cam@alaska.gov).

Sincerely,

*Lindsay Reese*

Lindsay Reese  
Grant Administrator 2

Good evening,

It's my pleasure to introduce myself as the new Finance Director and Assistant Clerk for the City. I'm excited to step into this role and contribute to the financial management and well-being of our community. I am committed to ensuring our city's finances continue to remain transparent, accountable and align with our long-term goals as well as maintaining a strong financial foundation managed with integrity and efficiency.

Over the past two weeks, I've been working on several tasks to get up to speed in my new role. I've reconciled the City's bank accounts, learning the new QuickBooks online version, the chart of accounts, did some accounts payable, processing customer sewer payments and transferring information from QuickBooks to the budget sheet to ensure our financial data is up to date. Additionally, I've set up both myself and Missy's computers to ensure we're both operational and ready to move forward efficiently and created the Landfill and Salvage maps.

As I transition into my role, I want to express my commitment to serving the city to the best of my ability. While I'm familiarizing myself with specific processes of the city's operations, I kindly ask for your patience during this learning phase. I am confident that with everyone's support and collaboration, I will be able to effectively contribute to the financial health and continue our work towards a stable and successful future .

I look forward to working with you all!

- Maciel John

**Fire Dept.-**No fires reported this month. SCERP Emergency Response Plans-Public Emergency, Fire, Fuel Spill, Flood, Search & Rescue, Pandemic

Lease Agreement for Ambulance Storage-need notification letter ideas-Resolution write-up? Electricity \$2716 and Heating Fuel \$28,477 average the last 4 years

**Public Works Dept.-**F. Vaska & D. Phillips took Spill Response Training Oct. 8-10<sup>th</sup>, 2024. F. Vaska working with R. Stallworth (Kuspuk S.D.) to take the Utility Operator test by the end of this month. G. Peterson Jr. is working on getting drivers license-until then will be on call status and we will hold off on posting the Full-Time Laborer position for now.

Need to look into Landfill Operator training, Freon (CFC's) Removal, Heavy Equipment training.

Working on Landfill Layout Plan for next spring/summer-old vehicles/appliances and removal of fluids & batteries.

Backhaul Program for FY26, what can we do for gravel? Purchase/Store gravel

Levee Inspection Report-Still need to review and plan for next year

**City Clerk-**Working on getting signed Ordinances in digital format to upload to our Meetings Website. Will start working on getting the Ordinance Book updated.

Employee Handbook-addition of social media-Public Comments-Newspapers-Posting on City's FB page, Authorized Access-Procedure's to post

**Library-** Posted Librarian position opening. Just notified we will be receiving Supplemental Funding of \$5,171 for the Public Library Assistance Grant, up to the original \$7,000.

Public Works Dept. is working on moving the gazebo soon and the Connex to the City Shop.

**Financial Statement-** Sales Tax-working on Amended Ordinance to include Digital Goods & Services. Letter to local B&B's to start collecting sales taxes-Reviewing customer accounts and process to begin Small Claims. Update/Renewal of Land Lease for GCI/Unicom-will have a Resolution ready next month. As well as reviewing ATC and YKHC's land lease agreements on when and how they were done.

**City Manager-** Community Meeting-Grant Funding Ideas-Skate/Ice Rink, Track, Playground, Streetlights

Ballfield Grant-MOAs with ATC & Kuspuk-Design, Layout, Plans, Supplies, Equipment etc.

ANCSA Training-December 4-6, 2024, in Anc.-Ownersjip-14© lands, Recordkeeping, Policies & Procedures, Mapping, Boundaries, Surveys, Planning. Would be beneficial for me to attend.

As always if you have any questions or concerns, please let me know if I can help.

Thank you for your time.

Respectfully,

Lenore Kameroff

City of Aniak, City Manager





## Class III Community Landfill Permit Renewal Application

Alaska Department of Environmental Conservation  
Solid Waste Program

**DEC Office Only:**  
 Facility Name: \_\_\_\_\_  
 Authorization #: \_\_\_\_\_

**Instructions:**

This application is for a **permit renewal** for a Class III community landfill. The landfill must accept less than 5 tons of municipal solid waste per day and must be at least 50 road miles from the nearest Class I Landfill. Please call or email the ADEC Solid Waste Program Rural Solid Waste Specialist assigned to the community for assistance with completing the application. <http://dec.alaska.gov/eh/solid-waste/>

**Section 1. Community Information**

Community Name: <b>Aniak</b>	Population: <b>439</b>
Current Landfill Permit #: <b>SW3A126-24</b>	

**Section 2. Contact Information**

**Permit Applicant (Co. or Entity):** City of Aniak

Contact Name: **Lenore Kameroff - City Manager**

Address: <b>PO Box 189</b>	City: <b>Aniak</b>	State: <b>AK</b>	Zip: <b>99557</b>
Email: <b>cityofaniak@gmail.com</b>		Phone: <b>(907) 676-0346</b>	

Type of Entity:  Government  Corporation  Other:

State of Incorporation or Registration: **AK** Alaska Business License Number: **N/A**

IRS Tax ID Number: **92-0044123**

**Check if any of the following entities has changed from the last permit or renewal application:**

Facility Owner    
  Facility Operator    
  Agent/Consultant    
  Landowner

**For each of the entities that has changed please update the contact information:**

Co. or Entity: <b>City of Aniak</b>	<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Operator
Contact Name: <b>Francis Vaska</b>	<input type="checkbox"/> Agent	<input type="checkbox"/> Landowner
Address: <b>P.O. Box 189</b>	City: <b>Aniak</b>	State: <b>Ak</b> Zip: <b>99557</b>
Email: <b>aniakcitypublicworks@gmail.com</b>	Phone: <b>906-676-1611</b>	

Co. or Entity: <b>City of Aniak</b>	<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Operator
Contact Name: <b>Dakota Phillips</b>	<input type="checkbox"/> Agent	<input type="checkbox"/> Landowner
Address: <b>P.O. Box 189</b>	City: <b>Aniak</b>	State: <b>Ak</b> Zip: <b>99557</b>
Email: <b>aniakcitypublicworks@gmail.com</b>	Phone: <b>906-676-1272</b>	

**3. Environmental Information:**

Has the landfill flooded in the past 5 years?  Yes  No If yes, Month/Year?

Describe any other environmental conditions that have significantly changed in the community and have impacted solid waste management.

Empty text box for describing environmental conditions.

**4. Map:**

Check if any of the information below has changed since the previous application. If any items are checked, attach a current map or aerial photograph with the all the items clearly labeled. For each item, indicate the distance from the landfill. Also provide an arrow indicating North.

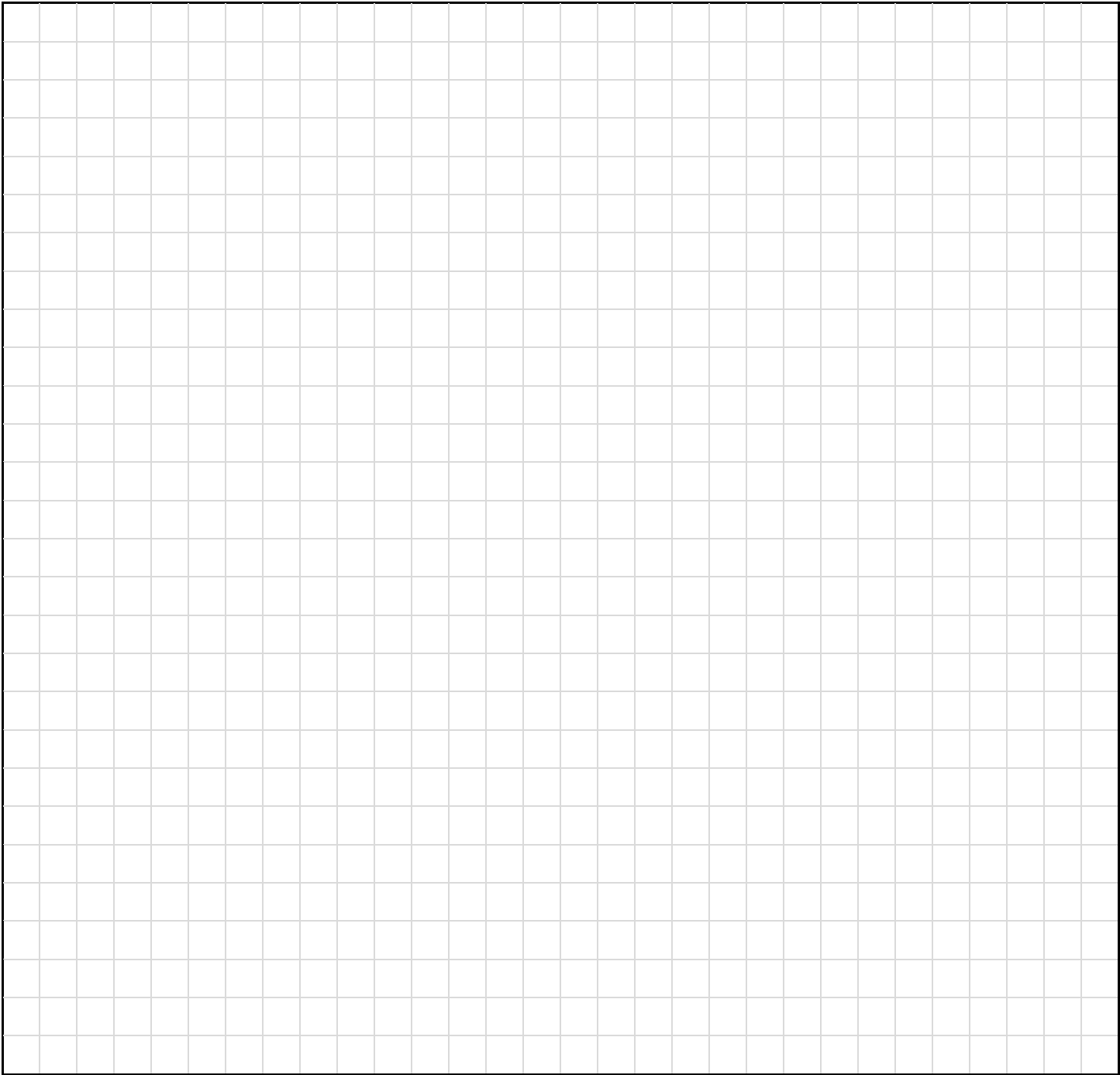
<input checked="" type="checkbox"/> Check here if the map has not changed significantly since the previous application, and move to part 5.	
<input type="checkbox"/> Landfill property boundaries	<input type="checkbox"/> Groundwater well(s)
<input type="checkbox"/> Community	<input type="checkbox"/> Drinking water source(s)
<input type="checkbox"/> Surface water (lakes, streams, ponds, etc.)	<input type="checkbox"/> Subsistence resource areas
<input type="checkbox"/> Airport (if within 10,000 feet of the landfill)	<input type="checkbox"/> Residential areas



**5. Landfill Site Plan:**

Update the landfill site plan on the grid below or other format. Include features from the list below as they pertain to your landfill. Check all that apply. See example on the next page.

<input checked="" type="checkbox"/> Closed disposal areas	<input checked="" type="checkbox"/> Access roads	<input checked="" type="checkbox"/> Salvage areas
<input checked="" type="checkbox"/> Open disposal areas	<input checked="" type="checkbox"/> Storage area(s)	<input checked="" type="checkbox"/> Construction and demolition debris disposal
<input checked="" type="checkbox"/> Future waste disposal areas	<input type="checkbox"/> Buildings/sheds	<input checked="" type="checkbox"/> Dead animal disposal
<input checked="" type="checkbox"/> Fences and gates	<input checked="" type="checkbox"/> Berms, ditches, and culverts	<input type="checkbox"/> Septage disposal
<input checked="" type="checkbox"/> Signs	<input checked="" type="checkbox"/> Cover material source	<input type="checkbox"/> HHW storage



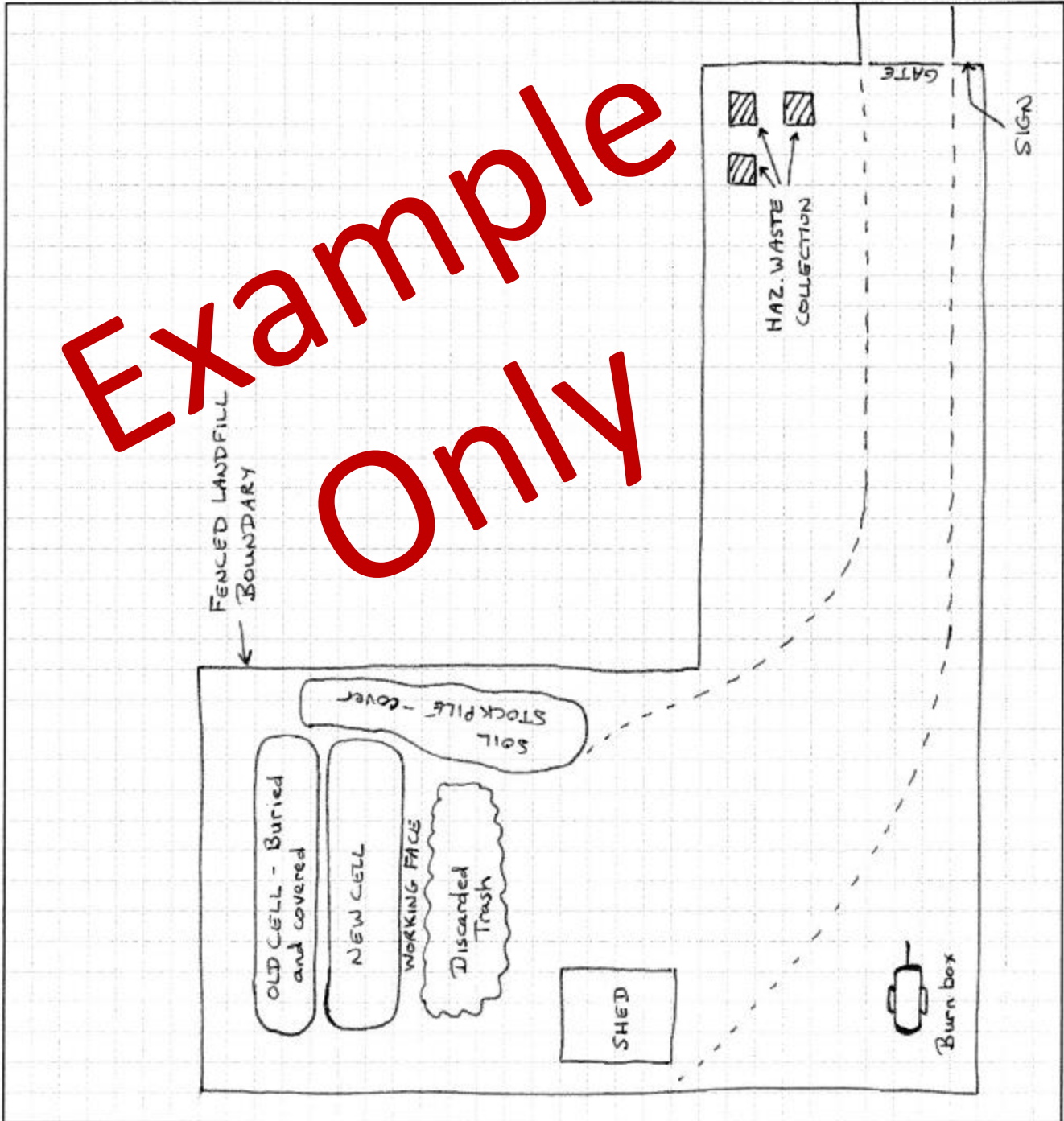
Sample Landfill Site Plan

Check all that apply:

- Closed disposal areas
- Open disposal areas
- Future waste disposal areas
- Fences and gates
- Signs

- Access roads
- Storage area(s)
- Buildings/sheds
- Berms, ditches, and culverts
- Cover material source
- Salvage areas

- Construction and Demolition
- Debris disposal
- Dead Animal disposal
- Septage disposal
- Hazardous waste storage



**6. Operations Plan:**

Review, update, and submit the Landfill Operations Plan

If you don't already have an operations plan, you can use our Class III Landfill Operations Plan to easily create one. <http://dec.alaska.gov/eh/solid-waste/permitapps>

If you need help in preparing the operations plan or have questions, please call your ADEC Rural Solid Waste Specialist for assistance. <http://dec.alaska.gov/eh/solid-waste/waste-in-rural-alaska/rural-contacts>

**7. Closure and Post-Closure Cost Estimate:**

It is important in planning for the life of the landfill to understand the costs to close the facility.

Is the landfill closing in the next 5 years?  Yes  No

Have you calculated closure/post-closure costs for the landfill?  Yes  No

Closure Cost	Post-Closure Cost:	Total:	0
--------------	--------------------	--------	---

**If closure/post closure cost is unknown, please complete the following section:**

Check all equipment available in the community:  Dump Truck  Bulldozer  Loader/Backhoe

Area of the landfill (in acres)? 4.34	Cost of cover soil <u>per cubic yard</u> in village (if known): \$200/sf.
---------------------------------------	---

Are you currently conducting water monitoring at the landfill?  Yes  No

If Yes, what is the cost per year?	If cost is unknown, how many water sampling sites?
------------------------------------	--

**DEC office will complete the following section with the information provided above:**

Closure Cost:	Post-Closure Cost:	Total:	0
---------------	--------------------	--------	---

**8. Signature:**

I certify, under penalty of perjury, that all of the information and exhibits in this cover letter and application are true, accurate, and complete.

Printed Name: Lenore Kameroff	Title: City Manager
-------------------------------	---------------------

Signature:	Date: 10/10/2024
------------	------------------

All applications must be signed as follows per 18 AAC 15.030:

- **Corporations:** A principal executive officer, an officer that is no lower than the level of vice president, or a duly authorized representative who is responsible for the overall management of the project or operation.
- **Municipal, state, federal, or other public entity:** A principal executive officer, ranking elected official, or duly authorized employee.
- **Partnerships:** A general partner.
- **Sole proprietorship:** The proprietor.

**Additional Information** – Attach any additional information necessary to accurately reflect the location, construction, and operations of the facility.



# Class III Landfill Operations Plan

Alaska Department of Environmental Conservation  
Solid Waste Program

## Instructions

- Please use this form to create an operations plan if your landfill does not already have one.
- Your answers should describe things you are currently doing for an existing landfill. If it is for a new landfill, your answers should describe things you intend to do in the new landfill.
- Do **NOT** leave items blank. If you do not have a procedure in place for any item, say so.  
Example: Lead-acid Batteries – We do not have a policy for handling lead-acid batteries.
- If your answers are too long for the boxes provided, please submit them as an attachment.

## General Information

Community Name: City of Aniak

Authors: Lenore Kameroff & Francis Vaska

Date: 10/11/2024

Table of Contents	
Section:	Page:
1. Site Control	2
2. Burning	2
3. Daily Operations	3
4. Landfill Water Impacts	5
5. Special Waste Management	6
6. Administration	8
7. Waste Management Improvement Programs	9

### 1. Site Control

How are roads to and from the landfill kept passable and safe?

The roads to and from the landfill are kept passable and safe by the Public Works and Maintenance employees who clear the roads of any natural or man-made debris. In the winter the road is graded to keep it free of hazardous snow and ice and in the summer it is graded to fill potholes. The City Maintenance employees also clear the shoulders of the road of any brush to keep roadway open and visibility clear.

What signs are posted at the landfill entrance and/or throughout the landfill?

Signs posted at the landfill are ones stating landfill rules, signs warning of wild animals, signs designating waste dumping areas, salvage areas, and signs stating what is and isn't accepted at the landfill.

How is public access to the landfill limited to prevent unauthorized activities?

There is a fence surrounding the landfill to keep trash and materials in the dumping area. The gate is not locked so there is 24-hour access and no monitoring.

### 2. Burning

What type of burn unit do you have, if any?

We don't currently have a Burn Unit, but we have recently been offered a project agreement with Village Safe Water & Ak. Native Tribal Health Consortium to purchase a #10 burn cage unit and a skid-steer to keep it maintained.

How is the burn managed to minimize environmental effects (waste kept dry, weather conditions, etc)?

The City of Aniak does not allow burning at the landfill and will be working on management of our #10 Burn Cage once officially approved.

How are non-combustible wastes separated from combustible prior to burning?

Non-Combustible and combustible wastes are not separated before burning. The City of Aniak has a waste-oil burn unit located at the Fire Station and the Public Works Dept. collects waste-oil from businesses in town and burns the oil to generate heat for the Fire Dept. building.

### 3. Daily Operations

Is there a landfill operator? How many hours per week do they work? What do their job duties include?  
There is no designated landfill operator; the Public Works Supervisor and Maintenance employees oversee the landfill and address any issues that need attention. They also operate the dozer to maintain waste and clean space.

Is there heavy equipment available for use at the landfill? What type of equipment is it?  
Yes, there is heavy equipment available for use at the landfill. Such as a 450 Dozer, 580 Backhoe, 10-Yard Dump-truck and a 16-EC Volvo Excavator and a Bobcat.

Is there a designated working face? How big is it? What steps are taken to keep it to a reasonable size?  
Yes, there is a designated landfill face, it is 189,225 square feet. To keep the landfill face a reasonable size the waste is compacted with the dozer and covered with material.

How is waste volume reduced (compaction)? How often does this occur?  
Waste volume is reduced and compacted by the use of a dozer to move and compact the waste. This process occurs twice throughout the work week.



Is cover material applied? If so, how often is it applied? What type of material is it? Where is the source?  
Cover material is applied when needed and available. Cover material consists of sand, gravel and dirt.  
We are currently looking into other sources for fill and cover due to a local business no longer in service that were able to extract gravel and dirt.

What is the grade or slope of the landfill? How is instability, erosion, or ponding remediated if it occurs?  
The landfill has a 3% grade.  
There is no issue of erosion or instability. Ponding is only an issue in the springtime when the snow melts and the landfill collects some water and gets too muddy to enter the dump. The mud gets covered with gravel to resurface and an alternate dumping cell is opened during this time.

How are dust, odor, noise, traffic, disease vectors, litter, and other nuisance issues controlled?  
Dust is not an issue. Fencing controls litter and the other nuisance issues listed are not a problem due to the landfill's distance out of town.

What is the procedure for identifying and reporting damage to landfill structures and components? Who is responsible for making the repairs?  
The Public Works and Maintenance Department are responsible for repairing any damages that are needed on any landfill structures and components. Damages are identified by the Public Works Supervisor and reported to the City Manager.

Are there areas of the landfill that are not currently used? How are these areas distinguished from active areas? Are there previously used areas in the landfill that have been covered?  
Yes, the south half of the landfill is not being used. Signs are used to distinguish active areas and designated dumping areas.  
Yes, previously covered areas are on the southwest side of the landfill.

## 4. Landfill Water Impacts

How will leachate seeps be prevented, contained or controlled?  
Leachate seeps will be prevented and controlled by having the landfill designed like a pit; with a wall of dirt surrounding the landfill to keep polluted water from leaking out of the landfill.

How is the landfill constructed and operated to prevent water from coming into contact with waste? If flooding occurs, how is water removed?  
There is a dike barrier around the entire perimeter of the landfill, it is about 10 feet high to help keep water out and any water collected in the landfill will stay inside the barrier.

How are impacts to permafrost and wetlands minimized? (as applicable)  
No applicable.

**5. Special Waste Management:** Please describe the procedures you use for handling and disposal of the following wastes. If you do not accept a type of waste, explain how you keep it out of the landfill.

**Sewage Solids/Septage/Honeybuckets**  
All human waste is dumped in the sewer lagoon.

**Animal Carcasses/Subsistence Waste**  
There is no procedure for animal carcasses and subsistence waste. That type of waste is dumped in the active landfill in a designated open trench and then covered with dirt and lime daily.  
We also post notices in the community to discourage dumping of these types of wastes.

**Household Hazardous Waste**  
We do not currently accept household hazardous waste but with our Co-Op project with VSW & ANTHC this may change.

**Liquid Waste (greater than 1 gallon)**  
We do not currently accept liquid waste but with our Co-Op project with VSW & ANTHC this may change. Liquid waste is usually handled by residents at their home.

**Construction and Demolition Waste/Metals**  
There is a lot located behind our active landfill specifically for metal, wood scraps and construction debris.

Public Salvage Area

There is a designated area for public salvage. After goods are in the salvage area for 2 months they will be processed according to their type and put into whatever cell is currently open.

\*Except for vehicles, ATV's, etc. (see below)

Used Oil

Used oil is collected and brought to the City Shop from other businesses in Aniak; the oil is then put into a waste-oil burner that generates heat for the Fire Station.

Vehicles (trucks, 4-wheelers, snow machines, etc.)

There is a designated salvage area for used vehicles, ATV's, etc. currently being staged by our sewer lagoon and we are working on a plan to get them moved, crushed and stacked at the landfill.

Before drop-off to this area residents are asked to fill out a Landfill permit stating that all liquids have been drained, batteries removed etc.

Appliances with CFC's (Freon®)

There is a designated area for these appliances to be dumped at the landfill.

The CFC's are annually drained from them but we would like additional training for this process for new employees hired within the past year.

Lead-acid Batteries

We do not collect lead-acid batteries in our landfill. We do have a sign stating that we do not accept these batteries but with our project with VSW and ANTHC this may change.

## 6. Administration

How is the landfill monitored? (Monthly Visual Monitoring)

The landfill is monitored by daily visual inspections done by the Public Works and Maintenance employees.

Where is the Landfill Operating Record kept? (e.g. copies of the permit, operations plan, inspection records)

All landfill records are kept at the City of Aniak office.

Is there a landfill site plan? Is waste kept within 50 feet of the property boundary? How will the landfill be developed over time? How can the landfill space be used in a way that maximizes its useful life?

A landfill site plan is still in the process of being created and we would appreciate any help to get this updated and complete.

Is there a landfill closure plan? How much longer is the site expected to last? Are there any proposed uses for the landfill site once it is closed?

There is not a landfill closure plan made; the existing landfill has at least 10 more years of use left. But again, we would be open to start our planning process earlier to get once in place.

**7. Waste Management Improved Programs (Yes or No. If Yes, explain.)**

Do you have a backhaul program? What do you backhaul? How frequently?  
There is currently not a backhaul program in place for the City of Aniak but are very open to any funding available to start one.

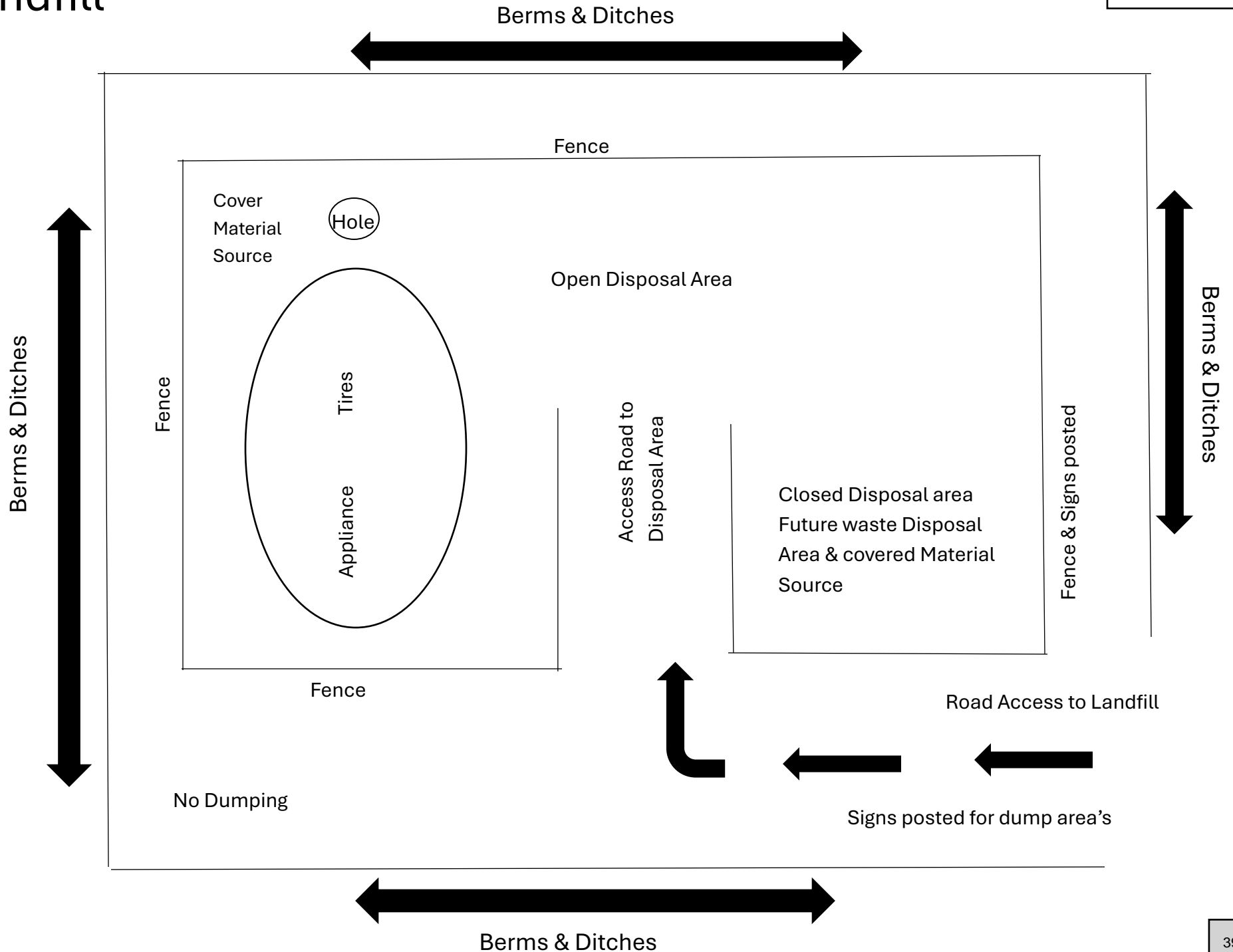
Do you have a waste collection program?  
No. We do post notices that we accept waste oil but are open to other ideas to help with this issue in our community. Our co-op agreement with VSW & ANTHC may help with this issue as well.

Does your community collect landfill fees?  
In July 2024 we have started collection a Commercial Landfill User Fee of \$100 per commercial entity that is billed each month.

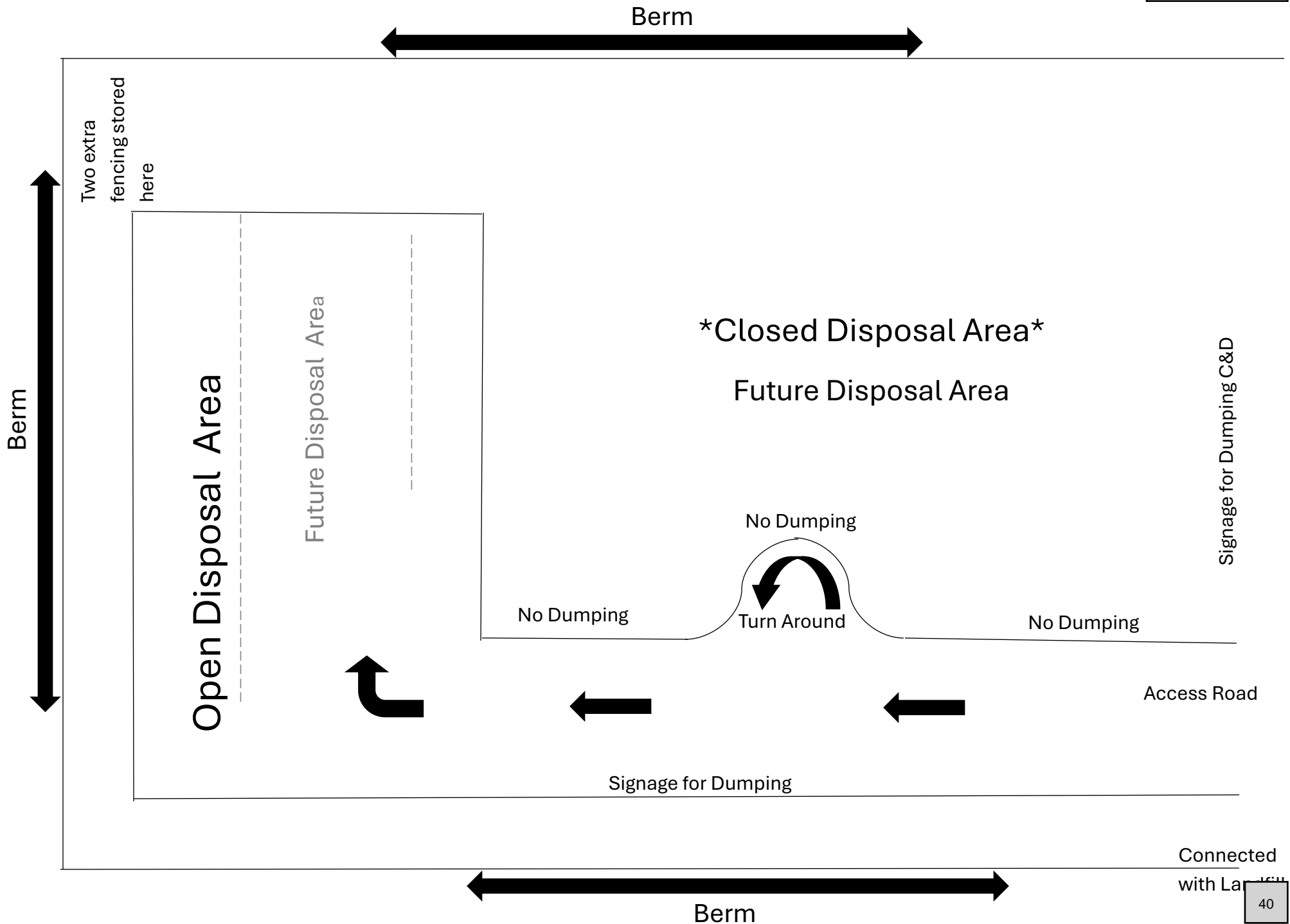
Do you have a policy or plan for training landfill staff?  
The City of Aniak plans to send at least one operator to Landfill Operator Training. The City Manager or Office Manager will also receive training on the administration side of operating and overseeing the landfill within the next 12 months and would be open to options to get this complete.

Do you conduct any community education and outreach efforts?  
The Aniak Traditional Council and IGAP Program conduct an annual "Clean-Up Green-Up" in the spring. We regularly post on our social media site as well as posting signs in the community.

# Landfill

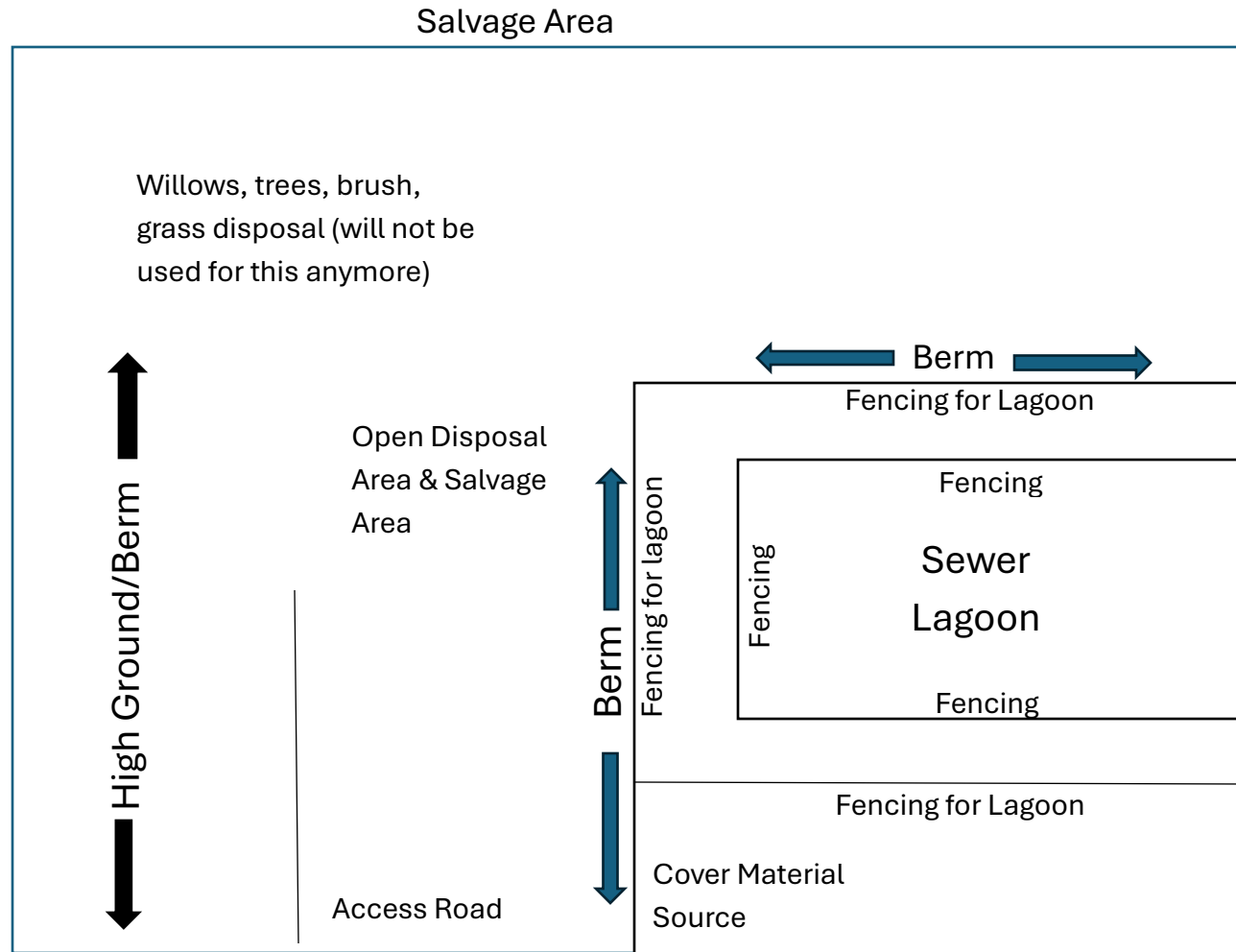


# Construction Landfill





Vehicles- Trucks, 4 Wheelers,  
Snowmachines, etc.





September 23, 2024

The **Online with Libraries (OWL) Internet Cost Assistance Program** award for **FY25** for **Aniak Public Library** will be **\$2,500**. The Alaska State Library is pleased that your library is eligible to receive this grant for high-speed internet costs so that you can provide the best possible service to your library patrons.

**In order to receive this award, please return a signed copy of the attached grant agreement within thirty days of this award letter.** Two different people (the librarian and the appropriate legal authority) must sign the grant agreement as it is a legal document committing your library to certain obligations in return for receiving the OWL Internet Cost Assistance Program award. Upon return of the signed grant agreement, the division will be able to electronically deposit your grant award (or mail a paper check in specific instances).

Librarians and officials should carefully review the conditions governing the administration of this OWL award. To remain eligible for future grants from the Alaska State Library, some of the most important grant requirements are highlighted below:

1. Maintain **internet access for public use** at the library.
2. Maintain accurate financial records for auditing purposes.
3. Use funds for **public library internet access** (not school or staff-only internet).
4. Return any grant funds unexpended or unencumbered by **June 30, 2025**.
5. Submit a final report and copies of all internet bills for the fiscal year by **September 1, 2025**.
6. Notify the OWL Program Manager of changes in director or library contact information within 30 days.
7. Maintain eligibility as a public library by meeting the statutory requirements for the Public Library Assistance Grant (4 AAC 57.064. and 4 AAC 57.067.), including:
  - a. Establish and maintain a collection of books and other materials for loan;
  - b. Provide access to interlibrary loans;
  - c. Provide reference information;
  - d. Provide programming for children;
  - e. Maintain the number and timing of open hours;
  - f. Maintain the existing and ongoing educational requirements for the library director;
  - g. Have trained paid or volunteer staff on duty in the library during scheduled open hours;
  - h. Submit an Alaska Public Library Annual Report; and
  - i. Uphold specific governance requirements for non-profits and school/public libraries.

Any portion of this grant money not spent or encumbered by **June 30, 2025**, must be returned to the Alaska State Library. You may request a short extension to spend unused grant funds. The Alaska State Library audits the records of selected libraries at the end of the grant year. The Alaska State Library will reclaim any unused grant funds and funds not properly accounted for.

Please return the signed agreement to the OWL Program Manager at **eed.owlprogram@alaska.gov** within 30 days or request an extension if you need more time. After receiving your FY25 OWL grant funds, please send an email to confirm that funds were received to: **eed.owlprogram@alaska.gov**.

Questions should be directed to the email above or you may call 907.465.2921.

Sincerely,

Stacy R.J. Tomaszewski  
Library Technology Consultant & OWL Program Manager  
Alaska State Library

**Alaska State Library  
Online With Libraries (OWL)  
Internet Cost Assistance Grant Agreement FY2025**

This agreement, made and entered into on September 23, 2024 by and between the **Alaska State Library**, hereafter referred to as the Grantor; and the **Aniak Public Library** hereafter referred to as the Grantee. The FY25 grant period spans July 1, 2024 to June 30, 2025.

Whereas, the State of Alaska has appropriated funds for the Online with Libraries (OWL) Program; and whereas, the application of the Grantee for a grant for Internet Cost Assistance has been approved. NOW THEREFORE, for and in consideration of the mutual covenants herein contained the parties hereto agree as follows:

The Grantor will agree to:

1. Furnish funds in the amount of \$2,500 (dispersed after the signed agreement is received).
2. Provide advisory services in furtherance of the grant project.
3. Acknowledge the Grantee's eligibility for additional OWL grants and services.

The Grantee will agree to:

8. Abide by the conditions set forth in its application, and approved by the Grantor, which includes:
  - a. Maintain **internet access for public use** at the library.
9. Maintain accurate financial records for auditing purposes.
  - a. Expended funds must be clearly attributable to **public library internet access** (not school or staff-only internet).
  - b. Return any grant funds unexpended or unencumbered by **June 30, 2025**, and all funds for which there is no proper accounting.
10. Respond to communication, provide reports, and maintain contact information, such as:
  - a. Submit a final report and copies of all internet bills for the fiscal year by **September 1, 2025**.
  - b. Notify the OWL Program Manager of any changes in director or library contact information within 30 days.
11. Maintain eligibility as a public library by meeting the statutory requirements for the Public Library Assistance Grant (4 AAC 57.064. and 4 AAC 57.067.), including:
  - a. Establish and maintain a collection of books and other materials for loan;
  - b. Provide access to interlibrary loans;
  - c. Provide reference information;
  - d. Provide programming for children;
  - e. Maintain the number and timing of open hours;
  - f. Maintain the existing and ongoing educational requirements for the library director;
  - g. Have trained paid or volunteer staff on duty in the library during scheduled open hours;
  - h. Submit an Alaska Public Library Annual Report; and
  - i. Uphold specific governance requirements for non-profits and school/public libraries.

Funding for this grant is dependent on the following source:

<b>EOWL01004 - OWL</b>	<b>OWL25-ANIAK</b>	<b>\$2,500</b>
------------------------	--------------------	----------------

By accepting this award or agreement, the grantee may become subject to the audit requirements of the State of Alaska Administrative Code 2 AAC 45.010. As a result, the grantee may be required to provide for an audit and permit independent auditors to access their records and financial statements. The grantee should consult with an independent auditor for assistance in determining audit requirements for each fiscal year.

**The undersigned understands and agrees to the conditions of this agreement. Both signatures are required.**

**For the Library**

**For the Legal Entity**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**MAIL TO:** OWL Program Manager Alaska State Library, P.O. Box 110571, Juneau, AK 99801  
**or SCAN TO:** [eed.owlprogram@alaska.gov](mailto:eed.owlprogram@alaska.gov)  
**or FAX TO:** 907-465-2151

# City of Aniak

P.O. Box 189  
Aniak, Alaska 99557  
Ph: (907)675-4481 Fax: (907)675-4486  
email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)

## Resolution of the City of Aniak, Alaska RESOLUTION # 24-05

### **A RESOLUTION REQUESTING THAT THE ANIAK TRADITIONAL COUNCIL USE BIA/IRR (BUREAU OF INDIAN AFFAIRS/INDIAN RESERVATION ROADS) AND/OR COVID-19 CARES ACT FUNDING in ADDITION OF THE CITY OF ANIAK’S CONTRIBUTIONS OF \$10,000 FROM OUR ARPA FUNDS TO PURCHASE DUST CONTROL PRODUCT FOR ANIAK CITY ROADS.**

WHEREAS a proactive measure to slow the rate of infection in Aniak includes addressing the fact that COVID-19 pathogens can be carried on dust; and that dust can potentially exacerbate COVID-19 symptoms; and

WHEREAS, controlling dust on Aniak’s City roads is already a priority health issues for all the residents of the City and Tribe of Aniak and is a priority for the City of Aniak Public Works Department; and

WHEREAS the City of Aniak will contribute \$10,000 dollars for Dust Control Calcium Chloride

WHEREAS the City of Aniak does not receive BIA, State, or Federal funding for dust control on Aniak City roads and the Aniak Tribe annually receives BIA/IRR funding to help maintain City-owned roads and have a history of working together to address road problems; and

NOW THEREFORE BE IT RESOLVED THAT: The City Council of the City of Aniak by this resolution hereby requests that the Aniak Traditional Council, as the Governing body of the Aniak Tribe, as a cooperative project with the City of Aniak, purchase dust suppressant product to apply around the community of Aniak on all the main public roads.

PASSED AND APPROVED by a duly constituted quorum of the City Council of Aniak, Alaska this \_\_\_\_ day of \_\_\_\_\_ 2024

<u>VOTE</u>	<u>YES</u>	<u>NO</u>
Annie Morgan	___	___
Dave Bonnano	___	___
Clara Morgan	___	___
William Wilson	___	___
Andrew Folz	___	___
Lisa Seavey	___	___
Samantha Charles	___	___

Signed: \_\_\_\_\_  
Mayor David W. Bonanno

ATTEST: \_\_\_\_\_  
City Clerk, Morgan Simeon

# City of Aniak

Section IX, Item D.

P.O. Box 189

Aniak, Alaska 99557

Ph: (907)675-4481 Fax: (907)675-4486

email: [cityofaniak@gmail.com](mailto:cityofaniak@gmail.com)

Resolution #24-06  
Letter of Support for the  
AVCP Housing Improvement & Economic Development Project

To: Whom It May Concern;

The City of Aniak is writing in support of the Association of Village Council President’s (AVCP) application for an Environmental Protection Agency Inflation Reduction Act Community Change grant to provide weatherization of current housing stock and develop the local workforce to improve the indoor air quality and reduce energy costs for up to 400 homes in up to 8 villages in the AVCP Region.

Whereas, The City of Aniak welcomes this opportunity and if our village is selected, we will participate as a Contributing Entity, providing communications, assisting AVCP in locating space and available storage Connex’s and other non-monetary support as needed.

Whereas, Climate change is disproportionately affecting Alaskans, with temperatures in Alaska warming twice as fast as the global average. Higher temperatures are causing permafrost degradation, erosion, flooding, and severe storms, all of which cause damage to village infrastructure and housing. The Alaska Native Tribal Health Consortium (ANTHC) estimates that 63% of homes in the Yukon Kuskokwim Delta need to be weatherized. Weatherization also has health and economic benefits, as it improves indoor air quality, decreases fuel consumption, and increases energy efficiency.

Whereas, in addition to providing these critical housing upgrades, this project would be a significant economic development project for our village. AVCP will hire and train a local workforce, and 90-100% of the workforce for the project will come from our community depending on the number of skilled carpenters we can recruit locally. Everyone hired will receive specialized training at Yuut Elitnaurviat for this project. At the close of this project our community would have skilled laborers capable of supporting the continued upkeep of these homes.

Therefore be it resolved the City of Aniak, City Council is wholeheartedly in support of this project.

<u>VOTE</u>	<u>YES</u>	<u>NO</u>
Dave Bonanno	_____	_____
Annie Sakar-Morgan	_____	_____
Clara Morgan	_____	_____
William Wilson	_____	_____
Samantha Charles	_____	_____
Lisa Seavey	_____	_____
Andrew Folz	_____	_____

Signed: \_\_\_\_\_  
Mayor David W. Bonanno

ATTEST \_\_\_\_\_  
City Clerk Morgan Simeon



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Environmental  
**Conservation**

DIVISION OF WATER

P.O. Box 111800  
Juneau, Alaska 99811-1800  
Main: 907.465.5180  
Fax: 907.465.5177

9/27/2024

David Bonanno, Mayor  
City of Aniak  
PO Box 189  
Aniak, Alaska 99557

Dear Honorable Mayor Bonanno,

The State of Alaska Village Safe Water (VSW) Program, in conjunction with Alaska Native Tribal Health Consortium, is pleased to offer the City of Aniak the attached Cooperative Project Agreement for VSW Project ANI0004, Solid Waste Upgrades, in support of our cooperative efforts to develop sustainable sanitation facilities. Please review this Agreement carefully, and if satisfactory, sign the first page titled "Cooperative Project Agreement" where indicated, and return the signed original to the following address:

Village Safe Water Program  
Attn: Kari Warner, Grants Administrator  
555 Cordova Street  
Anchorage, Alaska 99501

All other attachments should be retained for your records.

Nothing in this Agreement whether accepted or not accepted, may be deemed to constitute an obligation on the part of the Department until the signed Agreement has been received.

Sincerely,

DocuSigned by:  


7C5D8866BB4843B...

Carrie Bohan

Facilities Programs Manager

Enclosure: Cooperative Project Agreement

cc: Lyman Hoffman, State Senator  
Bryce Edgmon, State Representative  
Anita Erickson, VSW Project Engineer



**Cooperative Project Agreement**

<b>Community Code</b> ANI	<b>Community</b> Aniak	<b>VSW Project Number</b> <b>Grant ID</b>	<b>ANI0004</b> <b>24AV72 &amp; 24AV73</b>
<b>Funding Allocation System</b> Sanitation Deficiency System (SDS)		<b>Project Type</b> Design & Construction	
<b>Project Title</b> Solid Waste Upgrades			
		<i>Total Estimate of Obligated Funds</i> \$      274,015.00	

Local Participant	Department
<p><b>Local Participant</b>  <i>City of Aniak</i>                      PO Box 189                      Aniak, AK 99557</p> <p><b>Signatory</b>                      David Bonanno, Mayor                      (907) 675-4481</p>	<p><b>Department of Environmental Conservation</b>  <i>Village Safe Water</i>                      555 Cordova Street                      Anchorage, AK 99501</p> <p><b>Project Engineer</b>                      Anita Erickson                      (907) 269-7502</p>

**Agreement**

The Department of Environmental Conservation (hereinafter 'Department') and the City of Aniak (hereinafter 'Local Participant') agree as set forth herein.

**Section I.** Upon execution of this Agreement, and under the terms included herein, the Department shall administer funds, subject to appropriation and availability, to accomplish the scope of work described in Article A, Section 1. The estimated cost of this scope of work is identified in Article A, Section 2.

**Section II.** Performance under this Agreement begins upon signature by the Division of Water's Director and ends at Project completion.

**Section III.** This Agreement becomes null and void if not signed by the Local Participant within 90 days of the Department's signature.

**Section IV.** The Agreement consists of this page and the following attachments and appendices, **if applicable:**

Attachments	Appendices
Article A: Project Outline	Appendix 1: Funding Agency-Specific Conditions
Article B: General Conditions	Appendix 2: Additional Reporting Forms
Article C: Project-Specific Conditions	

Local Participant	Department
<p>Signature</p>  <p>Printed Name and Title</p>  <p>Date</p>	<p>Signature <small>DocuSigned by:</small>    <small>7E0A11E50CB4E8</small>                      Cathy Dallaire, Admin. Operations Mgr., Division of Admin. Services                      Printed Name and Title      Date 9/27/2024</p> <p>Signature <small>DocuSigned by:</small>    <small>1765D88668B9443B</small>                      Carrie Bohan, Facilities Programs Manager, Division of Water                      Printed Name and Title      Date 9/27/2024</p>



**Article A: Project Outline**

Subject to appropriation and availability of funds, funding will be made available under this Agreement and will be used only to pay eligible costs to perform the scope of work stated herein. The Department is the Grantee and will serve as an agent for the Local Participant. The Department will spend monies awarded under this grant only for the scope of work in this Agreement.

**Section 1. Project Scope of Work**

Provide the following items for the Aniak landfill: A #10 burn cage to stop practice of open burning on the ground and to reduce windblown litter; six fish totes to collect and properly store household hazardous wastes including lead acid batteries, electronic waste, paints, and other chemicals to prevent exposure to the public; a skidsteer to clean the burn cage out, move fish totes, and consolidate waste and apply cover material at the landfill; signs to meet regulatory requirements and reduce operational costs from unsegregated wastes.

**Section 2. Project Funding Committed This Action**

**Grant ID** 24AV72

Funding Administrator	<b>Estimated Funding</b>
Alaska Native Tribal Health Consortium (ANTHC)	\$ 192,359
Funding Agency	
Indian Health Service	
Funding Program	
CFDA 93.210 Indian Health Service IJJA	

**Grant ID** 24AV73

Funding Administrator	<b>Estimated Funding</b>
Alaska Native Tribal Health Consortium (ANTHC)	\$ 81,656
Funding Agency	
Denali Commission	
Funding Program	
CFDA 90.100 Denali Commission	

**Total Project Funding      \$      274,015**

**Section 3. Project Administration**

The following table provides the anticipated project schedule:

Project Activity	Date
Design Start	01/01/2025
Design Complete	04/30/2025
Construction Start	08/01/2025
Construction Complete	10/31/2025
Final Inspection	10/31/2025
Warranty Inspection	10/31/2026
Final Report Date	12/31/2026

**Section 4. Changes to Project Scope**

---

Any significant changes to the project scope of work must be approved by the Department. The scope of work for any design or construction project must remain consistent with the current Department approved Sanitation Master Plan, Comprehensive Plan, Feasibility Study, or Preliminary Engineering Report, if applicable.

---

## Article B: General Conditions

### Section 1. Project Funding

This project is subject to appropriation and availability of funds from the sources of funding identified herein. The Department may adjust the sources of the funding, project administration, or scope of work shown and will provide an Amendment to this Agreement to the Local Participant if such changes occur.

If the project costs exceed the estimated funds, and if additional funds are available to perform the work described herein, the Department may provide additional funds to perform this work by issuing and providing to the Local Participant an amended Agreement. The Local Participant acknowledges that such a provision of additional funds will be subject to the same terms and conditions as the original Agreement.

Expenses associated with the project under this Agreement may be made with funds from future State appropriations. If such future state appropriations are not signed into law, this Agreement will be amended or terminated in accordance with AS 37.05.170, which may result in the defunding of project activities.

### Section 2. Eligible Costs

- a) The Department shall have sole discretion to determine the eligibility of project costs.
- b) No work shall be performed or initiated without prior approval from the Department.
- c) Upon approval by the Department, the following reasonable, allowable, and allocable expenses associated with the project are eligible for payment from project funds:
  - i. Payroll Costs. These costs are comprised of Department personnel wages for time worked directly on the project, plus payroll taxes, and insurance. In the event force account labor is implemented under this project, wages, payroll taxes, and insurance costs associated with Local Participant personnel employed through a Superintendent or Force Account Labor Agreement are eligible.
  - ii. Direct Non-Salary Costs. These costs must be directly attributable to the project and shall include the following:
    1. The costs associated with consultants, inspectors, surveyors, contractors, subcontractors, and other services required to complete the project.
    2. The cost of materials, supplies, storage, and freight used to complete the project.
    3. Purchase or rental of equipment or tools needed in the completion of the project.
    4. Housing expenses for force account laborers
    5. Insurance for the project covering the Local Participant and the Department.

The Department may pay for costs not specifically listed in this section from project funds, if the Department determines the costs are necessary.

### Section 3. Project Expenses and Accounting

- a) The Department will utilize project funds to pay for eligible costs as incurred.
- b) The Department will engage an accounting firm (Firm) to provide payroll services for force account employees of the Local Participant associated with this project. The Firm will receive and disburse a portion of project funds to cover various project costs, which include payroll and related obligations, including taxes and workers compensation insurance, and other selected project costs as the Department directs. The Firm will be used to prepare quarterly and annual payroll tax reports for the IRS, the State of Alaska, and the Department of Labor, as applicable, and W-2 Forms for the project employees. The Firm will submit such reports and pertinent checks to the appropriate federal and state offices.
- c) The Department will be the liaison between the Local Participant and the Firm.

- d) The Department, as agent for the Local Participant, will provide record and bookkeeping services associated with the administration of the project, including federal reporting requirements, vendor payments, and ledger balances in accordance with the funding sources identified herein.
- e) Upon project completion, any project funds not expended under this Agreement, and any interest accruing on the project funds, belong to the Department.
- f) The Department may apply any monies authorized for, but not expended or obligated under, this project to other projects.

#### **Section 4. Department Responsibilities**

- a) The Department spends federal funds directly, on behalf of the Local Participant, and is therefore fully responsible for all federal funding requirements. The Department agrees that it will be bound by any audit requirements that may apply to this Agreement in accordance with 2 CFR 200.501. State departments are not subject to State Single Audits under 2 ACC 45. The project engineer will be the Department contact for the Local Participant during the project.
- b) The Department will oversee planning, design, and construction management of the project, including, but not limited to, where applicable, the selection of qualified contractors. Contracting and procurement activities will be conducted using the Department policies, procedures, and methods.
- c) The Department will use Project funds to procure project-related insurance. Levels of coverage will be defined by internal policy.
- d) The Department will participate in all matters related to the project planning, design, and construction, including, but not limited to: approval of plans and specifications; choices of scheduling, workforce and methods; procedures for administering the project; securing real property and obtaining permits; payment of all project billings; complying with all federal reporting requirements; and performing a final project inspection.
- e) The Department will complete financial and performance reports on a quarterly basis and submit them to the federal funding agency within 30 days following the end of each reporting period. The reports will include the following information:
  - i. Project development milestones, including design, construction, and closeout;
  - ii. Comparison of current outputs (facilities provided by the project) and outcomes (increased levels of service to homes and essential community buildings) to targeted outputs and outcomes;
  - iii. Narrative explanation for delays, reduced scope, and cost overruns;
  - iv. An estimation of the percentage of facilities (outputs) completed;
  - v. Financial information by facility (output), including budgets, expended funds, and remaining funds and;
  - vi. Information regarding problems, delays, or adverse conditions which will materially impair the ability to meet the project objective.

#### **Section 5. Local Participant Responsibilities**

- a) The Local Participant is responsible for securing the real property interests necessary for the construction and operation of the project, through ownership, leasehold, easement, or otherwise. The Department will assist the Local Participant in obtaining these permits and approvals. The Local Participant also is responsible for accepting the required permits and approvals. These permits may include, but are not limited to:
  - Construction Plan Approval
  - United States Corps of Engineers' Sec. 404 Wetlands Fill Permit
  - State Fire Marshal approval
  - United States Fish and Wildlife Service
  - Department of Transportation (State and/or Federal)

- Department of Environmental Conservation
  - United States Environmental Protection Agency
  - Department of Natural Resources
  - Floodplain Permit
  - Right-of-ways for any construction activity or permanent infrastructure
- b) The Local Participant is responsible for timely engagement with respect to assisting the project engineer with finding qualified local labor for the project and will provide necessary local administration assistance, including recommending qualified local personnel; assisting in obtaining necessary personnel information; assisting in obtaining housing for nonresident workers; facilitating communications between the Department, the community and local employees; and serving as a liaison between the Department and the community.
- c) The Local Participant will, promptly and prior to project completion, raise any concerns or issues it may have regarding the project with the Department. If those concerns or issues are not satisfactorily resolved, the Local Participant will promptly give written notice to the Department's contact with a detailed description of the concerns or issues.
- d) Upon completion of the project:
- i. The Local Participant will sign an acknowledgement of project completion, thereby releasing the Department from further liability. The acknowledgement will further state that the Local Participant agrees that it accepts ownership and responsibility for operation and maintenance of any facilities provided under this project for the public benefit. These responsibilities include, but are not limited to, assessing user fees to ensure the system is self-supporting, and selecting individuals who will be trained to operate and maintain the facility.
  - ii. The Local Participant shall reflect the Fair Market Value (FMV) of the Donated Property in its books, and on its financial statements as applicable, following Generally Accepted Accounting Standards (GAAP).
  - iii. The Local Participant will not sell, transfer, encumber, or dispose of any of its interest in any facilities constructed with this funding during the economic life of the facility without prior written Department approval.

## Section 6. Equipment

The Department shall purchase, use, manage, and dispose of equipment acquired under this Agreement with all applicable state or federal procurement laws as identified in Article B, Section 7 and 2 CFR 200.313.

## Section 7. Compliance with Applicable Law and Funding Source Requirements

The Local Participant and the Department shall comply with all applicable local, state and federal statutes, regulations, ordinances and codes, whether or not specifically mentioned herein including, but not limited to:

- a) Administrative Order No. 199  
The Department and the Local Participant agree to pay any employees hired for this project, in accordance with a progressive, graduated scale of the current Minimum Rates of Pay published by the Alaska Department of Labor (available on-line at <http://labor.alaska.gov/lss/pamp600.htm> or hard copies may be obtained from the Department) for all work completed with funds made available for this project.
- b) Copyrighted Materials and Data  
In accordance with 2 CFR 200.315, all designs, drawing, specifications, notes, artwork, computer programs, reports and other work developed with federal funds in the performance of this Agreement are public domain and will be used by the federal funding agency, state and/or public without notice or compensation.
- c) Recycled Paper  
Recycled paper and double-sided printing will be used for all reports which are prepared as part of this Agreement. Preference will be given to the purchase of recycled materials.

d) Prohibition Statement

No employees may engage in severe forms of trafficking in persons during the period of time that this Agreement is in effect; procure a commercial sex act during the period of time this Agreement is in effect; or use forced labor in the performance of this Agreement. The Department must be informed immediately of any information that is received from any source alleging a violation of the Prohibition Statement above.

e) As well as:

- Americans with Disabilities Act (ADA) of 1990
- Section 504 of the Rehabilitation Act of 1973
- Title VI of the Civil Rights Act of 1964
- Age Discrimination Act of 1975
- Equal Employment Opportunity Executive Orders
- Copeland Anti-Kickback Act
- Davis-Bacon Act
- Contract Work Hours and Safety Standards Act
- Debarment and Suspension Executive Order 12549
- Bayh-Dole Act
- Byrd Anti-Lobbying Amendment
- Drug Free Workplace Act
- Hotel-Motel Fire Safety Act
- Clean Air and Clean Water Act
- Fly America Act
- Resource Conservation and Recovery Act
- 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements

### **Section 8. Department Solid Waste Program Coordination**

Disposal of any solid waste, including construction and demolition debris, generated by this project will be coordinated with the Department's solid waste program.

### **Section 9. Limited Warranty**

A limited one-year warranty will be provided on the facilities and utility systems completed under this Agreement. The warranty period begins on the date the facilities are placed on-online and put into beneficial use, as identified in the Acknowledgment of Project Completion or the Beneficial Use Agreement. The warranty will cover repairs of completed facilities and utility systems constructed under this Agreement that are necessary due to defects in workmanship or equipment. The Department is responsible for correcting and repairing, or replacing, such defective items, subject to the availability of remaining funding and resources identified in the Agreement. The limited warranty does not cover other damage, such as normal wear and tear, or misuse, such as vandalism or neglect.

### **Section 10. Inspection and Retention of Records**

The Local Participant shall allow the Department or its designees to examine all project related records at any reasonable time for the purpose of copying, audit, or inspection. The Local Participant shall ensure that the Department, its contractors and consultants, have reasonable access to project facilities during the project, and reasonable access for performance analysis and testing over the life of project facilities for no cost. The Local Participant shall retain all project-related records for five years following the completion date of the project or three years after termination of the federal award, whichever is later.

### **Section 11. State and Department Held Harmless**

As a condition of this project, the Local Participant agrees to defend, indemnify, and hold harmless the Department and the State of Alaska, and their agents, servants, contractors, and employees, from and against any and all claims, demands, causes of action, actions, and liabilities arising out of, or in any way connected with this funding or the project for which the funding is made, howsoever caused, except to the extent that such claims, demands, causes of action, actions or liabilities are the proximate result of the sole negligence or willful misconduct of employees or agents of the Department or the State of Alaska.

### **Section 12. No Assignment or Delegation**

Unless otherwise allowed by this Agreement or in writing by the Department, any assignment by the Local Participant of its interest in any part of this Agreement or any delegation of its duties under this Agreement without such approval shall be void.

### **Section 13. Declaration of Public Benefit**

The parties acknowledge and agree, where applicable, that facilities shall be constructed, owned and operated for the benefit of the general public and will not deny any person use and/or benefit of project facilities due to race, religion, color, sex, marital status, age, or national origin.

### **Section 14. Amendment**

This Agreement may only be modified or amended in writing and executed by the authorized representatives of the parties to this Agreement.

### **Section 15. Termination**

- a) The Local Participant shall have no rights to compensation or damages for termination of this Agreement except as provided in this Section.
- b) In addition to all other rights available under law, the Department may terminate this Agreement for the convenience of the Department or for cause upon ten (10) days written notice.
- c) "Cause for termination" shall exist when the Local Participant has failed to perform under these conditions, has provided incorrect or misleading information or has failed to provide information which would have influenced the Department's actions. In order for termination to be for cause, the Local Participant's failure to perform or the Local Participant's provision of incorrect, misleading, or omitted information must be material.
- d) The Department may require the Local Participant to return to the Department some or all of the project assets if this Agreement is terminated for cause.

---

## Article C: Project-Specific Conditions for Projects Funded by and through Indian Health Service

### Planning and Design Projects

#### Section 1. Planning Documents

- a) Any Preliminary Engineering Report (PER) developed in this project will utilize the multi-agency template developed in 2013. The PER template can be located on the VSW website at <http://dec.alaska.gov/water/village-safe-water>.  
An electronic PER template has been developed by USDA-RD and can be located at the following link: <https://www.rd.usda.gov/programs-services/all-programs/water-environmental-programs/electronic-preliminary-engineering>. Use of the electronic template is not required.
- b) Before completion of the PER, the project engineer must provide the Department and federal funding agency an opportunity to review and approve the alternatives that will be evaluated to address deficiencies. Department approval of the alternatives is required prior to finalization of the PER. The alternatives must be submitted electronically to: [DEC-VSW.PERreview@alaska.gov](mailto:DEC-VSW.PERreview@alaska.gov).
- c) The final draft of the PER must be provided to the Department and federal funding agency for review. Department approval is required prior to any subsequent application for construction funding. The final draft must be submitted electronically to: [DEC-VSW.PERreview@alaska.gov](mailto:DEC-VSW.PERreview@alaska.gov).
- d) The community must pass a resolution adopting the PER approved by the Department.
- e) Any planning document developed by this project will include a summary business plan for the operation of all related facilities that details annual operating costs including operations and maintenance, repair and short-lived replacement; annual revenues including user fees, local subsidies, and capital contributions; and describes the managerial structure for the utility.
- f) All labor related cost estimates developed as part of any planning document will be based on a progressive, graduated scale of the current Minimum Rates of Pay published by the Alaska Department of Labor, available on-line at: <http://labor.alaska.gov/lss/pamp600.htm>. Hard copies may be obtained from the Department.
- g) Any planning document developed in this project, will be provided to the Department for review and final approval

#### Section 2. Design Documents

- a) Any draft design documents developed in this project will be provided to the Remote Maintenance Worker (RMW) program for review.
- b) Final design documents and record drawings will be provided to the RMW program.

#### Section 3. Environmental Review for Planning and Design Documents

- a) Planning or design projects which include a geotechnical investigation must receive the appropriate level of environmental review.
- b) Planning or design projects with no geotechnical investigation are not required to have an environmental review completed; however, an environmental review and determination must be completed prior to construction activities.
- c) All environmental review and determinations will be completed in accordance with federal funding source requirements.



## **Construction Projects**

### **Section 1. Environmental Determination**

Prior to obligation of funding for construction, a review and determination of environmental effects for the project will be completed according to policies and procedures established by the federal funding source. In addition, all pre-construction environmental requirements and stipulations will be completed prior to obligation of funding for construction. Any mitigation measures identified through the environmental review will be fully implemented.





ALASKA NATIVE  
TRIBAL HEALTH  
CONSORTIUM

Environmental Health & Engineering

# Cooperative Project Agreement

Performed under Title V of 93-638

---

A Sanitation Facilities Improvement Project Between  
The Alaska Native Tribal Health Consortium and  
The City of Aniak, Alaska  
Project No. AN 23-SW4  
September 2024

---

COOPERATIVE PROJECT AGREEMENT  
SANITATION FACILITIES IMPROVEMENTS  
CITY OF ANIAK, ALASKA

PROJECT NO. AN 23-SW4

To complete this project, ANTHC and the City and the Tribe mutually agree to the terms and conditions contained in this Agreement. For purposes of negotiating and finalizing this Agreement, if this document or any document executed in connection with it is transmitted by facsimile machine or electronic document, it shall be treated for all purposes as an original document. Additionally, the signature of any party on this document transmitted by way of a facsimile machine or electronic document shall be considered for all purposes as an original signature. Any such faxed or electronic document shall be considered to have the same binding legal effect as an original document. At the request of any party, any faxed document shall be re-executed by each signatory party in an original form.

**Prepared &  
Recommended by:**

9/30/2024  
Date

Signed by:  
*Charissa Williar*  
63CE637E01DF465...  
Charissa Williar, P.E., M.P.H.  
Sanitation Facilities Program Director  
DEHE, ANTHC

**Approved by the  
City of Aniak:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Aniak, Alaska

By signing this agreement, the Village Council acknowledges that funding for this project has been made available by the Indian Health Service and/or the Environmental Protection Agency Tribal or Indian Set Aside programs for the purpose of providing sanitation facilities to the members of Village of Aniak and authorizes ANTHC to enter into an agreement for this project with the City of Aniak for expenditure of tribal construction funding.

APPROVED BY THE  
VILLAGE OF ANIAK:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief, Village of Aniak

COOPERATIVE PROJECT AGREEMENT  
SANITATION FACILITIES IMPROVEMENTS  
CITY OF ANIAK, ALASKA

PROJECT NO. AN 23-SW4

---

**Table of Contents**

**Introduction .....1**

**Scope of Project .....1**

**Cost Estimate Table .....2**

**Project Funding .....2**

**Project Administration .....2**

**Operation and Maintenance Considerations .....3**

**Provisions for Project Completion .....3**

**APPENDIX**

**COOPERATIVE PROJECT AGREEMENT  
SANITATION FACILITIES IMPROVEMENTS  
CITY OF ANIAK, ALASKA**

**PROJECT NO. AN 23-SW4**

Date of Agreement:  
September 2024

**Introduction**

Throughout this Cooperative Project Agreement (Agreement), use the following as reference:

Village of Aniak	=	Tribe
City of Aniak	=	City
Alaska Native Tribal Health Consortium	=	ANTHC
Division of Environmental Health and Engineering	=	DEHE
Alaska Department of Environmental Conservation	=	ADEC
ADEC Village Safe Water	=	VSW
Indian Health Service	=	IHS
Denali Commission	=	Commission
Infrastructure Investment & Jobs Act	=	IIJA
Inter-Agency Agreement	=	IA
Preliminary Engineering Report	=	PER
Title V Construction Project Agreement	=	TVCPA

ANTHC DEHE has as its mission to create safe and healthy communities. Through Public Laws 86-121, 93-638, and 105-83, ANTHC has assumed management of the sanitation facilities construction program.

ANTHC and the IHS have executed a TVCPA for the provision of the sanitation facilities provided under this project. The TVCPA is incorporated by reference into this Cooperative Project Agreement and a copy is included in the appendix.

This Agreement contains information about the project scope of work, funding, costs, and administration.

**Scope of Project**

This project will provide the following items for the Aniak landfill:

- A #10 burn cage to stop practice of open burning on the ground and to reduce windblown litter.

- Six fish totes to collect and properly store household hazardous wastes including lead acid batteries, electronic waste, paints, and other chemicals to prevent exposure to the public
- A skidsteer to clean the burn cage out, move fish totes, and consolidate waste and apply cover material at the landfill.
- Signs to meet regulatory requirements and reduce operational costs from unsegregated wastes.

**Cost Estimate Table**

The total funding shown in the cost estimate table is the not-to-exceed estimated budget amount to provide the scope of work identified in this Agreement. Funding for this project will be contributed toward the cost of the sanitation facilities as described in this Agreement.

Job Type	Scope of Work	Qty	Units	Unit Cost	Extended Cost	Funding Sources	
						IHS IJJA Tier I Construction	Denali Commission
M-PT	Solid waste upgrades	1	LS	\$274,015.00	\$274,015.00	\$192,359.00	\$81,656.00
Total					\$274,015.00	\$192,359.00	\$81,656.00

**Project Funding**

Contributor	Fiscal Year	Description	Amount
<u>IHS</u>	<u>(Federal) 2023</u>	<u>IJJA</u>	<u>\$ 192,359.00</u>
<u>Commission</u>	<u>(Federal) 2023</u>	<u>IA#</u>	<u>\$ 81,656.00</u>
<b>TOTAL PROJECT FUNDING</b>			<b><u>\$ 274,015.00</u></b>

Funding from the IHS and the Commission was made available to ANTHC in a single, lump-sum advance payment through a TVCPA between IHS and ANTHC.

**Project Administration**

Design and construction will be completed by VSW or VSW-managed contract.

The following table provides the anticipated project schedule:

Project Activity	Date
Design Start	January 2025
Design Complete	April 2025
Construction Start	August 2025
Construction Complete	October 2025
Final Inspection	October 2025
Warranty Inspection	October 2026

Final Report Date	December 2026
-------------------	---------------

Any IHS & Commission funding associated with this project has no expiration date.

### **Operation and Maintenance Considerations**

The City of Aniak will assume or retain ownership of and responsibility for operations and maintenance of the improvements and facilities constructed under this project.

This project may impact the overall utility cost. The City of Aniak will work with the local authority to adjust rates as necessary.

### **Provisions for Project Completion**

The ANTHC, DEHE General Provisions Manual defines the operating parameters for planning, design, and construction projects performed under this project. General Provisions dated January 2020 applicable to this agreement are found in Attachment 1, which is hereby incorporated by reference.



## **Appendix**

Environmental Information and Documentation

Project Activity Maps

General Provisions

Title V Construction Project Agreement

**ENVIRONMENTAL INFORMATION AND DOCUMENTATION**

Section IX, Item E.

Tribe: Village of Aniak	Project Name: Landfill Equipment, Project No. AN 23-SW4
Project Description: Project will provide the following items for the Aniak landfill: A burn cage, six fish totes to collect and properly store household hazardous wastes, a skidsteer to clean the burn cage out, move fish totes, and consolidate waste and apply cover material at the landfill and signs to meet regulatory requirements.	

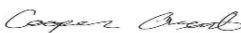

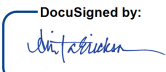
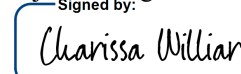
This environmental review is for funding for landfill equipment with no geotechnical, construction or other ground disturbing activities. Based on the available record, the following determination was made on the proposed activity/action/undertaking. No negative impacts were identified that may occur as a result of the project. As a result of the findings related to this environmental review, an Environmental Review Checklist is not needed for the proposed action. The Categorical Exclusion<sup>1</sup> applicable to this activity/action/undertaking is marked below.

NHPA Compliance Requirements: A review of the effects of the project on historic properties has been conducted in order to meet compliance requirements for the use of public funding under 54 USC 306108. NHPA evaluations may result in restrictions or conditions for compliance that must be met prior to initiating project construction activities that may be in addition to NEPA requirements. NHPA Determination: Purchasing and shipping activities have no potential to affect cultural resources and are exempt from NHPA evaluation under 36 CFR 800.3(a)(1). NHPA Conditions: None.

X	Categorical Exclusion (E), Technical Assistance (Environmental Improvement and Sanitation Facility Operation and Maintenance)
	Categorical Exclusion (F), Management and Administrative Support
	Categorical Exclusion (G), Training, Education and Manpower Development (Environmental Improvement and Sanitation Facility Operation and Maintenance)
	Categorical Exclusion (H), Statistics, Data Processing, and Information Gathering (Engineering Studies and Investigations)
	Categorical Exclusion (I), Indian Health Serviced Owned or Leased Facilities (Actions funded by IHS at Tribally-owned, leased or managed facilities)

<sup>1</sup> Federal Register, Vol. 58, No. 3, January 6, 1993, pp. 569-572

I certify that to the best of my knowledge and ability the information presented above is true and correct.

	09/26/2024
ANTHC Environmental Reviewer	Date
	9/26/2024
Cultural Resources Manager	Date
	10/7/2024
Project Manager	Date
	9/30/2024
ANTHC Environmental Certification Officer	Date

**ENVIRONMENTAL INFORMATION AND DOCUMENTATION**

Section IX, Item E.

Tribe: Village of Aniak

Project Name: Landfill Equipment, Project No. AN 23-SW4

Project Description: Project will provide the following items for the Aniak landfill: A burn cage, six fish totes to collect and properly store household hazardous wastes, a skidsteer to clean the burn cage out, move fish totes, and consolidate waste and apply cover material at the landfill and signs to meet regulatory requirements.

