

City of Aniak
CITY COUNCIL REGULAR MEETING
Aniak City Office
Thursday, April 18, 2024 at 6:00 PM

AGENDA

I. Call to Order

II. Roll Call

AMorgan- , NKelila- , RMorgan- , FBrown- , DBonanno- , CMorgan-
Staff Present:

III. Approval of Agenda

IV. Public Participation

V. Previous Meeting Minutes

[A.](#) March 21, 2024 Regular Meeting Minutes

VI. Reports

- A. Mayor Report-D. Bonanno
- B. Aniak Volunteer Fire Department - (SCERP Update)
- [C.](#) Public Works - S. Simeon/F. Vaska
- [D.](#) City Clerk- M. Simeon
- [E.](#) Library - T. Folz
- [F.](#) Financial Statement - L. Kameroff
- [G.](#) City Manager - L. Kameroff

VII. Old Business

- [A.](#) Correction-Resolution 24-04 Certifying FY23 Annual Financial Report
- [B.](#) Public Hearing on Ordinance 24-01 FY24 Budget Amendment
- [C.](#) Water & Wastewater Statement of Services
- D. Open Employment Positions-Discussion

VIII. New Business

- A. Introduction to Ordinance FY25 Budget 24-02
- B. FY25 Insurance Renewal- Discussion
- C. St. Theresa Church Lease Agreement- Discussion

IX. Council Comments

X. Time and Place of Next Meeting-May 16, 2024 Regular Council Meeting

XI. Adjourn

Attested:

Mayor David Bonanno *Signed: Date*

City Clerk Morgan Simeon *Signed: Date*

City of Aniak
CITY COUNCIL REGULAR MEETING
Thursday, March 21, 2024, at 6:00 PM

MEETING MINUTES

- I. Call to Order** Mayor DBonanno called to order at 6pm
- II. Roll Call**
AMorgan-P, NKelila-Ab Ex, RMorgan-Absent, FBrown-P, DBonanno-P, CMorgan-P
Staff Present: LKameroff, SSimeon 604pm
- III. Approval of Agenda** CMorgan makes a motion to approve the agenda, FBrown seconded, all in favor.
- IV. Public Participation-NONE**
- V. Previous Meeting Minutes**
 - A. February 15, 2024, Regular Meeting Minutes
AMorgan makes a motion to approve the February 15, 2024, Regular Meeting Minutes, seconded by FBrown, all in favor.
- VI. Reports**
 - A. Mayor Report-DBonanno-Spill response and SCERP Meeting, River Ice Report
 - B. Aniak Volunteer Fire Department-No fires reported this month. Please see Spill Response Report. We will be holding our 1st SCERP Meeting, March 19th at 2pm to update information and prep for River-Watch/Flood. There is a Community Emergency Response Team training coming up in April. We should see if any of our other entities participating in the SCERP plans and meetings would be interested in attending. If not, then 1-2 from the City of Aniak should try to attend. Up to \$1,500 is reimbursed for travel, etc.
 - C. Public Works - S. Simeon/F. Vaska- We have been working on the roads a lot this month. We had to deal with the oil spill at Moffit's which set us back a few days. We plan on getting all our spring equipment ready to thaw culverts. Still have work to do in the Fire Station to get the domestic water going. We also helped the Aniak Tribe fix a grader tire.
 - D. City Clerk- LKameroff recorded MSimeon had returned to work, don't have to take leave.
 - E. Library – FY25 PLA Grant Application-see below-this grant helps with wages and supplies for our Library. We are hoping to hire our Librarian this week.

We will be planning our move and getting our grant objectives ready for this summer.

- F. Financial Statement-LKameroff- We need to amend our FY24 Budget due to O&M Best Practices Scoring-to demonstrate sufficient revenue to cover expenses. 75/100 scoring. The original budget shows over-projection of revenues (sewer and landfill). The amended budget will have to be carefully expended for the remainder of the year, but still a balanced budget. Resolution 24-03 is to certify our FY23 (last year) Budget. It will be used to help plan for our FY25 Budget and is part of our permanent records.

AMorgan makes a motion to approve the financial statement, seconded by FBrown, all approved.

- G. City Manager - L. Kameroff-Attended FEMA-Flood Plain Management Training last month. Very informative and so much more it entails for city management. I will be posting more notices about this as time allows. AVCP Housing program is still looking into 4 open lots-Asked them to consider looking at vacant housing owned by private owners. Listed at least 9-10 vacant properties. Next opening for housing projects is in 2030.

VII. Old Business-NONE

VIII. New Business

- A. Resolution 24-03 FY23 Certify Annual Financial Statement
AMorgan makes a motion to approve Resolution 24-03 FY23 Certify Annual Financial Statement, FBrown seconded, all approved.
- B. Ordinance #24-01 FY24 Budget Amendment First Reading
AMorgan makes a motion to approve Ordinance #24-01 FY24 Budget Amendment First Reading, CMorgan seconded, all in favor, approved.
- C. FY25 Alaska Public Library Assistance Grant Application
CMorgan makes a motion to approve FY25 Alaska Public Library Assistance Grant Application, FBrown seconded, all in favor, application approved.

IX. Council Comments-

- X. **Time and Place of Next Meeting-** April 18, 2024, Regular Council Meeting 6pm & SCERP Meeting Thursday March 28, 2024, at 2pm.

- XI. **Adjourn-**AMorgan makes a motion to adjourn the March 21, 2024, regular council meeting at 702pm, CMorgan seconded, all approved.

Attested:

Mayor David Bonanno *Signed: Date*

City Clerk Morgan Simeon *Signed: Date*

Public Works March Monthly Report

Public Works has been dealing with heat problems at the Fire Barn. Working on roads as much as possible. Finally got our excavator working, have to change hydraulic fluid and oil changes on the heavy equipment that we need for summer. We also got all our jetting and culvert cleaning equipment ready for the warm weather. Once the weather is warm enough, we will be spending a lot of time in the landfill. We have been having starter problems on the grader, looking in to changing the starter ASAP.

Stephen Simeon

Francis Vaska

City of Aniak

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City Clerk March Monthly Report

Continuing my daily tasks, accepting payments on the phone, entering payments that come through the mail, updating all our important paperwork and applications, entering bills, and sending monthly bills to customers along with important and helpful information. Missy and I started going through all our files, a start for our moving process. Scheduling monthly and weekly SCERP meetings, posted job openings all over town, and on the AML website, emailed AVCP to post all our job openings, so hopefully we have more applicants.

Thank you!

Morgan Simeon

Aniak Public Library Monthly Report

Our hours are from 3-6PM Wednesday, Thursday, Friday and 1-6 on Saturdays. Currently Leona and I are weeding out books and our plan is to offer them for free at the decathlon and school to students or otherwise free at the library. I'm working out a system for checking out Chrome books. We are reorganizing to the best of our abilities at the moment. I'd like to hang up flyers that list our current hours and create a new Facebook account to inform the public of hours and events. After getting organized we'd like to host reading aloud to children and craft time and possibly a movie night. With the space we have now it would be great to create a space to cater to younger children and have an area with puzzles, coloring, and blocks. For adults a craft night would be something I'd host or potentially a book club to encourage community members to read. Another idea that I have is to create kits for others to check out for example sewing kits, knitting/crocheting kits. And search for funding for STEM kits it's something I've used from Anchorage Public Libraries and it was something that intrigued myself and my children.

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
2	Administration Income															
3	Community Revenue Sharing	115,594				81,280									81,280	34,314
4	GCI Land Lease	5,400	450	450	450	450	450	450	450	450	450				4,050	1,350
5	Miscellaneous Income				7			7			7				22	(22)
6	Office Space Rental	-	1,365	1,435			(660)								2,140	(2,140)
7	Payment in Lieu of Taxes	72,000	85,436												85,436	(13,436)
8	Sales Tax Revenue (2%)	92,000	16,307	4,608	1,832	16,400	7,302	5,004	15,269	7,720	1,424				75,865	16,135
9	Tobacco Excise Tax	47,500	6,347	4,397		8,469	100	4,815	5,483						29,611	17,889
10	Total Admin. Income	332,494	109,905	10,890	2,289	106,599	7,192	10,276	21,202	8,170	1,881	-	-	-	278,404	54,090
11	Admin. Expenses															
12	Bank Charges and Fees	649	(1)	68	75	75	51	53	70	6	66				464	186
13	Contract Services	5,000				452	740								1,192	3,808
14	Dues & Membership Fees	4,000	1,792	35	177	577	717	350	151	437	253				4,488	(488)
15	Electric incl Rental	800	136	59	73	183	136	141	226	332	304				1,591	(791)
16	Equipment/Materials	2,000	920	135	20	20	20	134	127	122	149				1,649	351
17	Gasoline	2,000		90			180	384	273	182					1,108	892
18	Health Insurance Opt. Out	14,400						13,000							13,000	1,400
19	Heating Fuel incl Rental	5,500	-	2,004		3,278			767						6,049	(549)
20	Liability Insurance	23,673	1,661		4,424	4,399		(2,767)	4,804		4,451				16,970	6,703
21	Worker's Comp. Ins.	2,625	2,625					(1,587)							1,038	1,587
22	Lease and Rent	-													-	-
23	Building Maint./Ops.	-													-	-
24	Employee Life/Retirement	29,097	2,306	3,129	1,903	1,704	834	990	2,117	1,392	1,388				15,763	13,333
25	Employee Payroll Taxes	15,872	898	1,232	730	621	290	348	812	544	529				6,004	9,868
26	Gross Wages	132,257	10,483	14,225	9,452	8,844	4,191	5,202	10,022	6,726	6,708				75,852	56,405
27	Postage/Freight	1,000	224			10	160	151	22		12				579	421
28	Supplies	1,500	510	96	147	22	140	159	119	42	221				1,455	45
29	Telephone/Fax/Internet	4,000	507	952	194	985	239	518	481	233	597				4,705	(705)
30	Travel/Training/Per Diem	2,500			67				650	1,088	1,613				3,417	(917)
31	Bulk Fuel Purchase			-											-	-
32	Miscellaneous Expense	-													-	-
33	ARPA Funds				-				-						-	-
34	Total Admin. Expenses	246,873	22,062	22,025	17,263	21,169	7,699	17,075	20,642	11,102	16,289	-	-	-	155,326	91,547
35	Administration Net	85,621	87,843	(11,134)	(14,974)	85,429	(507)	(6,799)	560	(2,933)	(14,408)	-	-	-	123,079	(37,457)
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Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
37	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
38	Fire & Police Income															
39	Animal Control	-					24								24	(24)
40	Donations	-													-	-
41	Volunteer Fire Assist. Grant	91,705													-	91,705
42	Previous Year Carry Over	-													-	-
43	Total F&P Income	91,705	-	-	-	-	24	-	-	-	-	-	-	-	24	91,681
44	Fire & Police Expenses															
45	Animal Control Expense	372													-	372
46	Contract Services	28,005													-	28,005
47	Electric	2,233	220	119	139	138	230	331	355	343	382				2,258	(24)
48	Equipment Diesel Fuel	-													-	-
49	Equipment/Materials	-													-	-
50	Gasoline	-									585				585	(585)
51	Heating Fuel	35,000				17,116	1,953			4,841					23,911	11,089
52	Maintenance/Operations (Incl. parts)	-													-	-
53	Employee Life/Retirement	-								421	48				470	(470)
54	Employer Payroll Taxes	6,825								163	26				188	6,637
55	Gross Wages	56,875								1,915	220				2,135	54,740
56	Postage/Freight	-													-	-
57	Telephone/Fax/Internet	1,148	108	54	54	54		54	-	54	108				487	661
58	Travel/Training/Per Diem	-													-	-
59	Total Fire & Police Expense	130,458	328	173	193	17,309	2,184	385	355	7,737	1,370	-	-	-	30,033	100,425
60	Fire & Police Net	(38,753)	(328)	(173)	(193)	(17,309)	(2,160)	(385)	(355)	(7,737)	(1,370)	-	-	-	(30,009)	(8,744)
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Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
62	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
63	Library Income															
64	IMLS Grant	10,000						1,443		10,000					11,443	(1,443)
65	Owl Grant	-													-	-
66	State PLA Grant	7,000													-	7,000
67	Archiving Aniak Grant	16,438													-	16,438
68	Office Space Rental	-													-	-
69	Donation Income	-			100										100	(100)
70	Previous year carry-over	-													-	-
71	Total Library Income	33,438	-	-	100	-	-	1,443	-	10,000	-	-	-	-	11,543	21,895
72	Library Expenses															
73	Bank Charges and Fees	75	7	7	7	7	7	7	7	7	7				63	12
74	Contract Services	-													-	-
75	Electric	917	176	76	70	63	93	91	105	111	98				882	36
76	Heating Fuel	2,736					349		698	488					1,535	1,201
77	Lease and Rent	1,200		300				300		300					900	300
78	Library Collection	3,500	486	713	102	82		164	82	82					1,712	1,788
79	Building Maint./Ops.	-													-	-
80	Employee Life/Retirement	-													-	-
81	Employer Payroll Taxes	1,973	112	107					14						232	1,741
82	Gross Wages	41,089	1,245	1,194					160						2,599	38,490
83	Postage & Freight	200													-	200
84	Supplies	500	115												115	385
85	Telephone/Fax/Internet	9,200	733	1,410	738	799	738	738	738	738	738				7,372	1,828
86	Travel/Training/Per Diem	1,000													-	1,000
87	Total Library Expenses	62,390	2,874	3,808	916	951	1,187	1,300	1,803	1,727	844	-	-	-	15,409	46,981
88	Library Net	(28,952)	(2,874)	(3,808)	(816)	(951)	(1,187)	143	(1,803)	8,273	(844)	-	-	-	(3,866)	(25,086)
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Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
91	Landfill Income															
92	Landfill Income	40,000	1,000	3,900		1,500			400	2,750	-				9,550	30,450
93	Previous Year Carry Over	-													-	-
94	Total Landfill Income	40,000	1,000	3,900	-	1,500	-	-	400	2,750	-	-	-	-	9,550	30,450
95	Landfill Expenses															
96	Equipment Diesel Fuel	3,000	152	536	357	2,353									3,397	(397)
97	Equipment/Materials	-													-	-
98	Maintenance/Operations (Incl.	3,949	450	768	741		677	174	-						2,810	1,140
99	Employee Life/Retirement	4,196	297	534	316	351	275	196	283	83	151				2,484	1,711
100	Employer Payroll Taxes	2,513	122	213	127	143	115	82	120	36	61				1,019	1,494
101	Gross Wages	20,943	1,349	2,428	1,437	1,594	1,248	891	1,286	375	685				11,292	9,652
102	Landfill Supplies	450	99		18		36	37			94				285	165
103	Total Landfill Expenses	35,051	2,469	4,478	2,996	4,440	2,351	1,380	1,688	494	991	-	-	-	21,287	13,764
104	Landfill Net	4,949	(1,469)	(578)	(2,996)	(2,940)	(2,351)	(1,380)	(1,288)	2,256	(991)	-	-	-	(11,737)	16,686
105																
106	Levee Maint. Income															
107	Previous Year Carry Over	-	-												-	-
108	Total Levee Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
109	Levee Maint. Expenses															
110	Equipment Diesel Fuel	-	-												-	-
111	Equipment/Materials	-	-												-	-
112	Maintenance/Operations (Incl. parts)	-	-												-	-
113	Employee Life/Retirement	-	-												-	-
114	Employer Payroll Taxes	-	-												-	-
115	Gross Wages	-	-												-	-
116	Total Levee Maint. Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
117	Levee Maint. Net	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
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Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
119	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
120	Public Works Income															
121	Equipment Rental Income	5,000		75		700	500				570				1,845	3,155
122	Inspection Fees	-	500			300									800	(800)
123	ARPA Donation	15,000							15,000						15,000	-
124	Public Service Fee	23,570	1,733	1,469	1,279	1,222	1,518	1,770	1,601	1,685	2,047				14,325	9,246
125	Previous Year Carry Over	34,433	34,433												34,433	-
126	Total Pub.Wks. Income	78,003	36,666	1,544	1,279	2,222	2,018	1,770	16,601	1,685	2,617	-	-	-	66,403	11,601
127	Public Works Expenses															
128	Building Maint./Ops.	5,000													-	5,000
129	Contract Services	-													-	-
130	Electric	1,388	113	88	99	97	170	245	220	228	159				1,418	(30)
131	Equipment Diesel Fuel	375		179		375	209		49		244				1,056	(681)
132	Equipment/Materials	15,000	769			121	1,540	969	250	1,048	915				5,612	9,388
133	Gasoline	6,099	491	320	597	444	239	640	652	1,433	848				5,665	434
134	Heating Fuel	8,000		893		4,870				8,318					14,080	(6,080)
135	Lease and Rent	7,000			6,618										6,618	382
136	Maintenance/Operations (Incl. parts)	9,000	608	1,277	2,697	142	402	315	194	824	1,091				7,550	1,450
137	Employee Life/Retirement	8,112	906	1,204	856	1,061	639	1,319	2,265	830	581				9,660	(1,549)
138	Employer Payroll Taxes	4,859	380	523	348	439	268	534	861	583	224				4,161	697
139	Gross Wages	40,490	4,117	5,842	3,891	4,823	2,906	5,995	10,297	6,771	2,640				47,280	(6,791)
140	Postage/Freight	1,200	49	55	35	-	-	35	205		115				494	706
141	Public Works Supplies	-													-	-
142	Total Pub.Wks Exp.	106,522	7,433	10,380	15,140	12,372	6,374	10,051	14,993	20,034	6,817	-	-	-	103,594	2,928
143	Public Works Net	(28,519)	29,232	(8,836)	(13,861)	(10,149)	(4,355)	(8,281)	1,608	(18,349)	(4,199)	-	-	-	(37,191)	8,673
144																
145	Roads Income															
146	Previous Year Carry Over	-													-	-
147	Total Roads Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
148	Roads Expenses															
149	Contract Services	-													-	-
150	Electric-For 6 Streetlights	1,635	177	131	151	176	170	489	213	200	186				1,893	(259)
151	Equipment Diesel Fuel	8,500	93	1,071	652	1,688	1,186		419	907	523				6,539	1,962
152	Equipment/Materials	-													-	-
153	Maintenance/Operations (Incl. parts)	6,796	449	768	818		1,917	538		314	915				5,719	1,077
154	Employee Life/Retirement	5,035	237	207	196	14	333	222	477	262	545				2,493	2,542
155	Employer Payroll Taxes	3,016	101	100	85	12	135	89	187	99	198				1,007	2,009
156	Gross Wages	25,132	1,076	941	892	64	1,515	1,010	2,168	1,193	2,475				11,331	13,801
157	Postage/Freight	234		-	198										198	36
158	Total Roads Expenses	50,347	2,133	3,217	2,992	1,954	5,256	2,347	3,463	2,976	4,841	-	-	-	29,179	21,168
159	Roads Net	(50,347)	(2,133)	(3,217)	(2,992)	(1,954)	(5,256)	(2,347)	(3,463)	(2,976)	(4,841)	-	-	-	(29,179)	(21,168)

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
160	Sewer Utility Income															
161	City Sewer Income	195,000	13,192	11,842	10,680	7,693	14,133	13,792	12,355	12,345	15,063				111,096	83,904
162	Miscellaneous Income	-			24			18	3,000		18				3,061	(3,061)
163	Total Sewer Income	195,000	13,192	11,842	10,704	7,693	14,133	13,810	15,355	12,345	15,081	-	-	-	114,157	80,843
164	Sewer Utility Expenses															
165	Bank Charges and Fees	1,600	104	101	66	73	100	347	136	101	107				1,134	466
166	Donations	-													-	-
167	Electric	5,000	680	293	329	468	359	338	375	378	674				3,894	1,106
168	Equipment Diesel Fuel	340				340			28						368	(28)
169	Equipment/Materials	-						-							-	-
170	Gasoline	3,000	186		200	244		508	482						1,621	1,379
171	Heating Fuel	1,500								1,500					1,500	-
172	Liability Insurance	10,850	10,850												10,850	(0)
173	Worker's Comp. Ins.	2,625	2,625												2,625	-
174	Lease & Rent	3,500			1,733										1,733	1,768
175	Maintenance/Operations (Incl. parts)	7,000	963	1,569	1,750	703	264	159	277	84	151				5,921	1,079
176	Employee Life/Retirement	14,480	1,360	1,854	1,191	1,367	1,277	1,092	1,411	547	585				10,683	3,797
177	Employer Payroll Taxes	8,467	554	754	495	532	483	417	572	211	246				4,264	4,203
178	Gross Wages	70,559	6,182	8,427	5,413	6,212	5,805	4,963	6,415	2,486	2,659				48,560	21,999
179	Postage/Freight	1,000	-	-	91	-	271	120	136	136	113				867	133
180	Small Claims Fees	-				(110)									(110)	110
181	Supplies	-													-	-
182	Telephone/Internet/Fax	4,079	187	188	188	376	188	313	439	249	189				2,316	1,763
183	Travel/Training/Per Diem	5,000			3,200	4,376									7,576	(2,576)
184	Total Sewer Utility Expenses	138,999	23,692	13,184	14,655	14,581	8,748	8,257	10,270	5,690	4,724	-	-	-	103,802	35,197
185	Sewer Utility Net	56,001	(10,500)	(1,342)	(3,951)	(6,888)	5,385	5,553	5,085	6,655	10,358	-	-	-	10,355	45,646
186																
187	Current Month	100%	83%	92%	95%	82%	75%	95%	97%	96%	76%				88%	12%
188	Including Past Due	100%	11%	13%	9%	8%	10%	10%	10%	8%	8%				10%	90%
189																
190																
191								Customer Outstanding Balances	135,802							
192								Employee Outstanding Balances	686							
193									136,488							
194																
195	TOTAL INCOME	770,640	160,763	28,177	14,373	118,014	23,368	27,299	53,557	34,951	19,580	-	-	-	480,081	290,559
196	TOTAL EXPENSES	770,640	60,991	57,266	54,156	72,776	33,799	40,794	53,214	49,760	35,876	-	-	-	458,631	312,009
197	Net Income	0	99,772	(29,089)	(39,783)	45,239	(10,431)	(13,495)	343	(14,810)	(16,296)	-	-	-	21,451	(21,450)
198																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
199	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
200	Total FY23 Carry Over	83,092													-	83,092
201	Sewer Savings Set Aside	-													-	-
202	Subtotal of FY23 Carryover	83,092													-	83,092
203	FY23 Carry Over Contribution to FY24 Budget	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
204	City Savings Set Aside	-													-	-
205	Carry Over Balance Left	48,659													-	48,659
206																
207	FY2023 Purchase Cost	\$ 66,146	\$ 4,420	\$ 2,434	\$ 26,241	\$ 3,697	\$ 7,603	\$ 3,767	\$ 1,960	\$ 6,962	\$ 767				\$ 57,851	\$ 8,295
208	Diesel in Gallons from FY20	9,265	495	270	3,762	530	1,090	540	281	998	110				8,076	1,189
209																
210	ARPA Funding Income	280,219	280,219	-	-										280,219	-
211	ARPA Funding Expense	280,219	247,717	-	7,941	-			15,000						270,658	9,561
212	Net Income	-	32,502	-	(7,941)	-	-	-	(15,000)	-	-	-	-	-	9,561	(9,561)
213																
214	CASH AND BANK BALANCES	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24		
215	Cash on Hand - 3151	2,013	1,843	1,821	1,089	730	1,466	2,062	1,722	1,143	513					
216	General Fund - 0699	43,381	86,129	27,476	39,510	145,919	74,857	47,711	72,598	53,829	42,162					
217	General Fund Savings- 8460	24,904	24,904	24,904	24,911	24,911	24,911	24,919	24,919	24,919	24,926					
218	Sewer Payments - 0699	37,698	54,010	66,249	33,910	38,178	47,055	57,178	24,786	49,832	45,681					
219	Grant Account - 6039	5,588	4,714	4,639	4,591	4,564	4,557	4,550	4,543	4,536	4,529					
220	Sewer Savings - 1389	81,859	81,859	81,859	56,883	56,883	56,883	56,901	56,901	56,901	56,920					
221	ARPA Funding - 4577	34,490	34,490	34,490	34,490	26,549	26,549	26,549	11,549	11,549	11,549					
222	TOTAL CASH AND BANK BALANCES	229,932	287,948	241,437	195,384	297,734	236,279	219,870	197,017	202,709	186,280	-	-	-		
223	Amounts for FY23 Carry-Over	83,092														
224																
225																
226	Financial Report Approved by:															
227																
228																
229																

Date: _____

Attested by: _____

Date: _____

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
230																
231	Income Totals															
232	Animal Control Income	-	-	-	-	-	24	-	-	-	-	-	-	-	24	(24)
233	ARPA Donation	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	15,000	-
234	City Sewer Income	195,000	13,192	11,842	10,680	7,693	14,133	13,792	12,355	12,345	15,063	-	-	-	111,096	83,904
235	Comm.Revenue Sharing	115,594	-	-	-	81,280	-	-	-	-	-	-	-	-	81,280	34,314
236	Donation Income	-	-	-	100	-	-	-	-	-	-	-	-	-	100	(100)
237	Equipment Rental	5,000	-	75	-	700	500	-	-	-	570	-	-	-	1,845	3,155
238	GCI Land Lease	5,400	450	450	450	450	450	450	450	450	450	-	-	-	4,050	1,350
239	IMLS Grant	10,000	-	-	-	-	-	1,443	-	10,000	-	-	-	-	11,443	(1,443)
240	Archiving Aniak Grant	16,438	-	-	-	-	-	-	-	-	-	-	-	-	-	16,438
241	Inspection Fees	-	500	-	-	300	-	-	-	-	-	-	-	-	800	(800)
242	Landfill Income	40,000	1,000	3,900	-	1,500	-	-	400	2,750	-	-	-	-	9,550	30,450
243	Miscellaneous	-	-	-	32	-	-	26	3,000	-	26	-	-	-	3,084	(3,084)
244	Office Space Rental	-	1,365	1,435	-	-	(660)	-	-	-	-	-	-	-	2,140	(2,140)
245	OWL Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
246	PILT Payment	72,000	85,436	-	-	-	-	-	-	-	-	-	-	-	85,436	(13,436)
247	PLA Grant	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
248	Public Service Fee	23,570	1,733	1,469	1,279	1,222	1,518	1,770	1,601	1,685	2,047	-	-	-	14,325	9,246
249	Sales Tax Revenue (2%)	92,000	16,307	4,608	1,832	16,400	7,302	5,004	15,269	7,720	1,424	-	-	-	75,865	16,135
250	Tobacco Excise Tax	47,500	6,347	4,397	-	8,469	100	4,815	5,483	-	-	-	-	-	29,611	17,889
251	Volunteer Fire Assist. Grant	91,705	-	-	-	-	-	-	-	-	-	-	-	-	-	91,705
252	Previous Year Carry Over	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
253	Total Overall Income	770,640	160,763	28,177	14,373	118,014	23,368	27,299	53,557	34,951	19,580	-	-	-	480,081	290,559
254																

Section VI, Item F.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
255	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
256	Expense Totals															
257	Animal Control Expense	372	-	-	-	-	-	-	-	-	-	-	-	-	-	372
258	Bank Service Charges	2,324	110	175	149	155	158	407	213	114	180	-	-	-	1,661	663
259	Building Maint./Ops.	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
260	Contract Services	33,005	-	-	-	452	740	-	-	-	-	-	-	-	1,192	31,813
261	Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
262	Dues/Membership Fees	4,000	1,792	35	177	577	717	350	151	437	253	-	-	-	4,488	(488)
263	Electric	11,973	1,503	766	860	1,125	1,159	1,634	1,494	1,592	1,803	-	-	-	11,936	38
264	Equipment Diesel Fuel	12,215	245	1,786	1,009	4,756	1,395	-	495	907	767	-	-	-	11,360	855
265	Equipment/Materials	17,000	1,689	135	20	141	1,561	1,102	377	1,170	1,064	-	-	-	7,261	9,739
266	Gasoline	11,099	677	410	796	689	419	1,532	1,408	1,614	1,433	-	-	-	8,978	2,120
267	Health Insurance Opt. Out	14,400	-	-	-	-	-	13,000	-	-	-	-	-	-	13,000	1,400
268	Heating Fuel	52,736	-	2,896	-	25,265	2,302	-	1,465	15,147	-	-	-	-	47,075	5,661
269	Liability Insurance.	34,523	12,511	-	4,424	4,399	-	(2,767)	4,804	-	4,451	-	-	-	27,820	6,703
270	Workers Comp. Insurance	5,250	5,250	-	-	-	-	(1,587)	-	-	-	-	-	-	3,663	1,587
271	Lease and Rent	11,700	-	300	8,350	-	-	300	-	300	-	-	-	-	9,250	2,450
272	Library Collection	3,500	486	713	102	82	-	164	82	82	-	-	-	-	1,712	1,788
273	Maintenance/Operations (Incl. parts)	26,745	2,471	4,381	6,007	845	3,261	1,185	471	1,222	2,157	-	-	-	21,999	4,746
274	Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
275	Employee Life/Retirement	60,918	5,105	6,928	4,463	4,496	3,358	3,819	6,553	3,534	3,297	-	-	-	41,554	19,365
276	Employer Payroll Taxes	43,525	2,167	2,929	1,785	1,747	1,292	1,470	2,567	1,636	1,284	-	-	-	16,877	26,648
277	Gross Wages	387,344	24,451	33,055	21,085	21,536	15,664	18,060	30,347	19,465	15,387	-	-	-	199,049	188,295
278	Postage/Freight	3,634	274	55	324	10	432	306	362	136	240	-	-	-	2,138	1,496
279	Small Claims Fees	-	-	-	-	(110)	-	-	-	-	-	-	-	-	(110)	110
280	Supplies	2,450	725	96	165	22	176	196	119	42	315	-	-	-	1,856	594
281	Telephone/Internet/Fax	18,427	1,535	2,604	1,173	2,214	1,165	1,624	1,658	1,274	1,632	-	-	-	14,879	3,547
282	Bulk Fuel Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
283	Travel/Training/Per Diem	8,500	-	-	3,267	4,376	-	-	650	1,088	1,613	-	-	-	10,993	(2,493)
284	ARPA Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
285	Total Overall Expenses	770,640	60,991	57,266	54,156	72,776	33,799	40,794	53,214	49,760	35,876	-	-	-	458,631	312,009
286	Net Income	0	99,772	(29,089)	(39,783)	45,239	(10,431)	(13,495)	343	(14,810)	(16,296)	-	-	-	21,451	(21,450)
287																

Fire Dept.-No fires reported this month. I have not been able to work on a lease agreement for the Ambulance storage yet.

Public Works Dept.-The Mechanic came out and worked on our excavator. It was about \$2,100 less than quoted. No new applications received for the Public Works positions. I will go over this later in the agenda. Our Landfill Permit expires December 2024. I will need to look into this more and what needs to be done for renewal before then.

City Clerk-I have Morgan taking over the SCERP meetings and planning as well of starting to take over a few more financial duties.

Library- I am excited to introduce our new Librarian, Trisha Morgan-Folz. She started with the library on 4/11/24. She has so many great ideas for our Library! Welcome to our team Trisha! We also have our Library Tech, Leona Morgan back at the library!~ Welcome back Leona! We missed you!~ We hope to have an exciting summer planned for the library!~

Financial Statement- Current budget would technically work, but due to income & expenses with differences of 10% or more, DCRA/RUBA requires us to amend this year's financial report to reflect true numbers. All information is current with this budget report. All tax and quarterly reports have been submitted.

City Manager-We need to make announcements of changes to our staff, offices, and locations. Please see the announcement of what we came up with so far (copy available at the meeting) and help with any edits needed. We are slowly working on clearing filing cabinets and getting them ready for the move. I have sent the 4 appraised lots to AVCP and Native Village of Napaimute for their review. I am hoping once Nicholas Martinez, our LGS, comes to Aniak he will be able to help me with this process.

Insurance Renewal- FY25- going through the renewal process. No major changes. The application was due on April 15th of this month. In our FY25 budget I have increased the limit by 5%, same as last year.

St. Theresa Church Lease Agreement- Current lease agreement expires August 31, 2025.

As always if you have any questions or concerns, please let me know.

Respectfully,

Lenore Kameroff

City of Aniak, City Manager

FY23

**Certified
Financial
Statement**

City of **Aniak**

**Resolution of the City of
Aniak, Alaska
No. 24-04**

A RESOLUTION CERTIFYING THE ANNUAL CERTIFIED FINANCIAL STATEMENT OF REVENUES AND AUTHORIZED EXPENDITURES FOR THE YEAR ENDING JUNE 30, 2023.

WHEREAS The City of Aniak is a recognized second-class city; and

WHEREAS second class cities are required by AS 29.20.640(a)(2) to submit a Certified Financial Statement of income and expenditures or audit for the year ending June 30, 2023, to the Department of Commerce, Community, and Economic Development.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANIAK, ALASKA:

The attached CERTIFIED FINANCIAL STATEMENT (or audit) of The City of Aniak, for the year ending June 30, 2023, and prepared by Lenore Kameroff, is true and complete to the best of our knowledge.

ADOPTED by duly constituted quorum of the City Council of Aniak, Alaska on this 21st day of March 2024.

Mayor David Bonanno

Attest: _____
City Manager Lenore Kameroff

VOTE	YES	NO
Annie Morgan	___	___
Nora Kelila	___	___
Riley Morgan	___	___
Francine Brown	___	___
Clara Morgan	___	___
David Bonanno	___	___

Original — To be kept by City of Aniak
Photocopy — Return to Department of Commerce, Community, and Economic Development

City of Aniak

P.O. Box 189
Aniak, Alaska 99557
Ph: (907)675-4481 Fax: (907)675-4486
email: cityofaniak@gmail.com

Budget Amendment Ordinance Ordinance No #24-01

AN ORDINANCE FOR THE CITY OF ANIAK, ALASKA PROVIDING FOR THE AMENDMENT OF THE BUDGET FOR FISCAL YEAR 2024

BE IT ENACTED BY THE COUNCIL OF THE CITY
OF ANIAK, ALASKA

Section 1. For the fiscal year of 2024, estimated revenues and/or expenditures have varied from the estimates in the approved budget.

Section 2. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Original Budget	Amounts	
			Amended
Administration:			
Community Revenue Sharing	from \$ 115,594		to \$ 81,280
Office Space Rental	from \$ 0		to \$ 2,140
Payment in Lieu of Taxes	from \$ 72,000		to \$ 85,436
Sales Tax Revenue	from \$ 92,000		to \$ 110,000
Tobacco Excise Tax	from \$ 475,000		to \$ 47,262
Contract Services	from \$ 5,000		to \$ 1,192
Dues & Membership Fees	from \$ 4,000		to \$ 6,354
Electric-incl Rental	from \$ 800		to \$ 1,930
Gasoline	from \$ 2,000		to \$ 1,700

Health Insurance Opt Out	from \$ 14,400	to \$ 13,000
Heating Fuel- incl Rental	from \$ 5,500	to \$ 6,800
Liability Insurance	from \$ 23,673	to \$ 16,970
Workers Comp. Insurance	from \$2,625	to \$ 1,038
Employee Life/Retirement	from \$ 29,097	to \$ 19,751
Employee Payroll Taxes	from \$ 15,872	to \$ 8,925
Gross Wages	from \$ 132,257	to \$ 100,894
Telephone/fax/Internet	from \$ 4,000	to \$ 6,160
Travel/Training/Per Diem	from \$ 2,500	to \$ 2,000
Fire & Police:		
Volunteer Fire Assist. Grant	from \$ 91,705	to \$ 0
Contract Services	from \$ 28,005	to \$ 0
Heating Fuel	from \$ 35,000	to \$ 27,911
Employee Life/Retirement	from \$ 0	to \$ 421
Employer Payroll Taxes	from \$ 6,825	to \$ 163
Gross Wages	from \$ 56,875	to \$ 1,915
Telephone/fax/Internet	from \$ 1,148	to \$ 500
Library:		
IMLS Grant	from \$ 10,000	to \$ 11,443
OWL Grant	from \$ 0	to \$ 9200
Archiving Aniak Grant	from \$ 16,438	to \$ 0
Heating Fuel	from \$ 2,736	to \$ 2,300
Employee Life/Retirement	from \$ 0	to \$ 1,232
Employer Payroll Taxes	from \$ 1,973	to \$ 1,206

Gross Wages	from \$ 41,089	to \$ 10,719
Postage and Freight	from \$ 200	to \$ 0
Travel/Training/Per Diem	from \$ 1,000	to \$ 0

Landfill:

Landfill Income	from \$ 40,000	to \$ 14,000
Equipment Diesel Fuel	from \$ 3,000	to \$ 5,100
Employee Life/Retirement	from \$ 4,196	to \$ 3,454
Employer Payroll Taxes	from \$ 2,513	to \$ 1,569
Gross Wages	from \$ 20,943	to \$ 13,970

Public Works:

Equipment Rental Income	from \$ 5,000	to \$ 2,000
Inspection Fees	from \$ 0	to \$ 800
Public Service Fees	from \$ 23,570	to \$ 18,310
Building Maintenance/Ops	from \$ 5,000	to \$ 0
Electric	from \$ 1,388	to \$ 1,900
Equipment Diesel Fuel	from \$ 375	to \$ 1,218
Heating Fuel	from \$ 8,000	to \$ 22,000
Employee Life/Retirement	from \$ 8,112	to \$ 13,562
Employer Payroll Taxes	from \$ 4,859	to \$ 6,382
Gross Wages	from \$ 40,490	to \$ 58,088

Roads:

Electric-for 6 Streetlights	from \$ 1,635	to \$ 2,562
Equipment Diesel Fuel	from \$ 8,500	to \$ 8,000
Employee Life/Retirement	from \$ 5,035	to \$ 2,845
Employer Payroll Taxes	from \$ 3,016	to \$ 1,297

Gross Wages	from \$ 25,135	to \$ 11,545
Sewer Utility:		
City Sewer Income	from \$ 195,000	to \$ 142,606
Equipment Diesel Fuel	from \$ 340	to \$ 550
Gasoline	from \$ 3,000	to \$ 2,400
Lease and Rent	from \$ 3,500	to \$ 1,733
Employee Life/Retirement	from \$ 14,480	to \$ 14,805
Employer Payroll Taxes	from \$ 8,467	to \$ 6,585
Gross Wages	from \$ 70,559	to \$ 60,022
Telephone/fax/Internet	from \$ 4,079	to \$ 3,192
Travel/Training/Per Diem	from \$ 5,000	to \$ 8,000

Section 3. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 4. This ordinance becomes effective upon its adoption by the city council.

First Reading: March 21, 2024

Public Hearing: April 18, 2024

ADOPTED by a duly constituted quorum of the City Council of Aniak, Alaska,
This 18th day of April 2024.

Mayor David Bonanno

ATTEST:

City Manager Lenore Kameroff

Original - To be kept by City of Aniak
Copy - To be returned to the Department of Commerce, Community, and Economic Development

Section VII, Item B.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Amended	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
2	Administration Income																
3	Community Revenue Sharing	81,280	115,594				81,280									81,280	-
4	GCI Land Lease	5,400	5,400	450	450	450	450	450	450	450	450	450				4,050	1,350
5	Miscellaneous Income					7			7			7				22	(22)
6	Office Space Rental	2,140	-	1,365	1,435			(660)								2,140	-
7	Payment in Lieu of Taxes	85,436	72,000	85,436												85,436	(0)
8	Sales Tax Revenue (2%)	110,000	92,000	16,307	4,608	1,832	16,400	7,302	5,004	15,269	7,720	1,424				75,865	34,135
9	Tobacco Excise Tax	47,262	47,500	6,347	4,397		8,469	100	4,815	5,483						29,611	17,651
10	Total Admin. Income	331,518	332,494	109,905	10,890	2,289	106,599	7,192	10,276	21,202	8,170	1,881	-	-	-	278,404	53,113
11	Admin. Expenses																
12	Bank Charges and Fees	649	649	(1)	68	75	75	51	53	70	6	66				464	186
13	Contract Services	1,192	5,000				452	740								1,192	0
14	Dues & Membership Fees	6,354	4,000	1,792	35	177	577	717	350	151	437	253				4,488	1,866
15	Electric incl Rental	1,930	800	136	59	73	183	136	141	226	332	304				1,591	339
16	Equipment/Materials	2,000	2,000	920	135	20	20	20	134	127	122	149				1,649	351
17	Gasoline	1,700	2,000		90			180	384	273	182					1,108	592
18	Health Insurance Opt. Out	13,000	14,400						13,000							13,000	-
19	Heating Fuel incl Rental	6,800	5,500	-	2,004		3,278			767						6,049	751
20	Liability Insurance	16,970	23,673	1,661		4,424	4,399		(2,767)	4,804		4,451				16,970	(0)
21	Worker's Comp. Ins.	1,038	2,625	2,625					(1,587)							1,038	-
22	Lease and Rent	-	-													-	-
23	Building Maint./Ops.	-	-													-	-
24	Employee Life/Retirement	19,751	29,097	2,306	3,129	1,903	1,704	834	990	2,117	1,392	1,388				15,763	3,988
25	Employee Payroll Taxes	8,925	15,872	898	1,232	730	621	290	348	812	544	529				6,004	2,921
26	Gross Wages	100,894	132,257	10,483	14,225	9,452	8,844	4,191	5,202	10,022	6,726	6,708				75,852	25,042
27	Postage/Freight	1,000	1,000	224			10	160	151	22		12				579	421
28	Supplies	1,500	1,500	510	96	147	22	140	159	119	42	221				1,455	45
29	Telephone/Fax/Internet	6,160	4,000	507	952	194	985	239	518	481	233	597				4,705	1,455
30	Travel/Training/Per Diem	2,000	2,500			67				650	1,088	1,613				3,417	(1,417)
31	Bulk Fuel Purchase				-											-	-
32	Miscellaneous Expense	-	-													-	-
33	ARPA Funds					-				-						-	-
34	Total Admin. Expenses	191,863	246,873	22,062	22,025	17,263	21,169	7,699	17,075	20,642	11,102	16,289	-	-	-	155,326	36,538
35	Administration Net	139,654	85,621	87,843	(11,134)	(14,974)	85,429	(507)	(6,799)	560	(2,933)	(14,408)	-	-	-	123,079	16,576
36																	

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
37	Fire & Police Income																
38	Animal Control	-	-					24								24	(24)
39	Donations	-	-													-	-
40	Volunteer Fire Assist. Grant	-	91,705													-	-
41	Previous Year Carry Over	-	-													-	-
42	Total F&P Income	-	91,705	-	-	-	-	24	-	-	-	-	-	-	-	24	(24)
43	Fire & Police Expenses																
44	Animal Control Expense	372	372													-	372
45	Contract Services	-	28,005													-	-
46	Electric	2,233	2,233	220	119	139	138	230	331	355	343	382				2,258	(24)
47	Equipment Diesel Fuel	-	-													-	-
48	Equipment/Materials	-	-													-	-
49	Gasoline	-	-									585				585	(585)
50	Heating Fuel	27,911	35,000				17,116	1,953			4,841					23,911	4,000
51	Maintence/Operations (Incl. parts)	-	-													-	-
52	Employee Life/Retirement	421	-								421	48				470	(49)
53	Employer Payroll Taxes	163	6,825								163	26				188	(25)
54	Gross Wages	1,915	56,875								1,915	220				2,135	(220)
55	Postage/Freight	-	-													-	-
56	Telephone/Fax/Internet	500	1,148	108	54	54	54		54	-	54	108				487	13
57	Travel/Training/Per Diem	-	-													-	-
58	Total Fire & Police Expense	33,515	130,458	328	173	193	17,309	2,184	385	355	7,737	1,370	-	-	-	30,033	3,482
59	Fire & Police Net	(33,515)	(38,753)	(328)	(173)	(193)	(17,309)	(2,160)	(385)	(355)	(7,737)	(1,370)	-	-	-	(30,009)	(3,506)
60																	
61																	

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
63	Library Income																
64	IMLS Grant	11,443	10,000						1,443		10,000					11,443	(0)
65	Owl Grant	9,200	-													-	9,200
66	State PLA Grant	7,000	7,000													-	7,000
67	Archiving Aniak Grant	-	16,438													-	-
68	Office Space Rental	-	-													-	-
69	Donation Income	-	-			100										100	(100)
70	Previous year carry-over	-	-													-	-
71	Total Library Income	27,643	33,438	-	-	100	-	-	1,443	-	10,000	-	-	-	-	11,543	16,100
72	Library Expenses																
73	Bank Charges and Fees	75	75	7	7	7	7	7	7	7	7	7				63	12
74	Contract Services	-	-													-	-
75	Electric	917	917	176	76	70	63	93	91	105	111	98				882	36
76	Heating Fuel	2,300	2,736					349		698	488					1,535	765
77	Lease and Rent	1,200	1,200		300				300		300					900	300
78	Library Collection	3,500	3,500	486	713	102	82		164	82	82					1,712	1,788
79	Building Maint./Ops.	-	-													-	-
80	Employee Life/Retirement	1,232	-													-	1,232
81	Employer Payroll Taxes	1,206	1,973	112	107					14						232	974
82	Gross Wages	10,719	41,089	1,245	1,194					160						2,599	8,120
83	Postage & Freight	-	200													-	-
84	Supplies	500	500	115												115	385
85	Telephone/Fax/Internet	9,200	9,200	733	1,410	738	799	738	738	738	738	738				7,372	1,828
86	Travel/Training/Per Diem	-	1,000													-	-
87	Total Library Expenses	30,849	62,390	2,874	3,808	916	951	1,187	1,300	1,803	1,727	844	-	-	-	15,409	15,440
88	Library Net	(3,206)	(28,952)	(2,874)	(3,808)	(816)	(951)	(1,187)	143	(1,803)	8,273	(844)	-	-	-	(3,866)	660
89																	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
91	Landfill Income																
92	Landfill Income	14,000	40,000	1,000	3,900		1,500			400	2,750					9,550	4,450
93	Previous Year Carry Over	-	-													-	-
94	Total Landfill Income	14,000	40,000	1,000	3,900	-	1,500	-	-	400	2,750	-	-	-	-	9,550	4,450
95	Landfill Expenses																
96	Equipment Diesel Fuel	5,100	3,000	152	536	357	2,353									3,397	1,703
97	Equipment/Materials	-	-													-	-
98	Maintenance/Operations (Incl.	3,949	3,949	450	768	741		677	174	-						2,810	1,140
99	Employee Life/Retirement	3,454	4,196	297	534	316	351	275	196	283	83	151				2,484	970
100	Employer Payroll Taxes	1,569	2,513	122	213	127	143	115	82	120	36	61				1,019	550
101	Gross Wages	13,970	20,943	1,349	2,428	1,437	1,594	1,248	891	1,286	375	685				11,292	2,679
102	Landfill Supplies	450	450	99		18		36	37			94				285	165
103	Total Landfill Expenses	28,492	35,051	2,469	4,478	2,996	4,440	2,351	1,380	1,688	494	991	-	-	-	21,287	7,205
104	Landfill Net	(14,492)	4,949	(1,469)	(578)	(2,996)	(2,940)	(2,351)	(1,380)	(1,288)	2,256	(991)	-	-	-	(11,737)	(2,755)
105																	
106	Levee Maint. Income																
107	Previous Year Carry Over	-	-	-												-	-
108	Total Levee Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
109	Levee Maint. Expenses																
110	Equipment Diesel Fuel	-	-	-												-	-
111	Equipment/Materials	-	-	-												-	-
112	Maintenance/Operations (Incl. parts)	-	-	-												-	-
113	Employee Life/Retirement	-	-	-												-	-
114	Employer Payroll Taxes	-	-	-												-	-
115	Gross Wages	-	-	-												-	-
116	Total Levee Maint. Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
117	Levee Maint. Net	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
118																	

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	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
119	Public Works Income																
120	Equipment Rental Income	2,000	5,000		75		700	500				570				1,845	155
121	Inspection Fees	800	-	500			300									800	-
122	ARPA Donation	15,000	15,000							15,000						15,000	-
123	Public Service Fee	18,310	23,570	1,733	1,469	1,279	1,222	1,518	1,770	1,601	1,615	2,047				14,255	4,056
124	Previous Year Carry Over	34,433	34,433	34,433												34,433	-
125	Total Pub.Wks. Income	70,543	78,003	36,666	1,544	1,279	2,222	2,018	1,770	16,601	1,615	2,617	-	-	-	66,333	4,211
126	Public Works Expenses																
127	Building Maint./Ops.	-	5,000													-	-
128	Contract Services	-	-													-	-
129	Electric	1,900	1,388	113	88	99	97	170	245	220	228	159				1,418	482
130	Equipment Diesel Fuel	1,218	375		179		375	209		49		244				1,056	162
131	Equipment/Materials	15,000	15,000	769			121	1,540	969	250	1,048	915				5,612	9,388
132	Gasoline	6,099	6,099	491	320	597	444	239	640	652	1,433	848				5,665	434
133	Heating Fuel	22,000	8,000		893		4,870				8,318					14,080	7,920
134	Lease and Rent	7,000	7,000			6,618										6,618	382
135	Maintenance/Operations (Incl. parts)	9,000	9,000	608	1,277	2,697	142	402	315	194	824	1,091				7,550	1,450
136	Employee Life/Retirement	13,562	8,112	906	1,204	856	1,061	639	1,319	2,265	830	581				9,660	3,902
137	Employer Payroll Taxes	6,382	4,859	380	523	348	439	268	534	861	583	224				4,161	2,221
138	Gross Wages	58,088	40,490	4,117	5,842	3,891	4,823	2,906	5,995	10,297	6,771	2,640				47,280	10,808
139	Postage/Freight	1,200	1,200	49	55	35	-	-	35	205		115				494	706
140	Public Works Supplies	-	-													-	-
141	Total Pub.Wks Exp.	141,449	106,522	7,433	10,380	15,140	12,372	6,374	10,051	14,993	20,034	6,817	-	-	-	103,594	37,855
142	Public Works Net	(70,906)	(28,519)	29,232	(8,836)	(13,861)	(10,149)	(4,355)	(8,281)	1,608	(18,419)	(4,199)	-	-	-	(37,261)	(33,644)
143	Roads Income																
144	Previous Year Carry Over	-	-													-	-
145	Total Roads Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
146	Roads Expenses																
147	Contract Services	-	-													-	-
148	Electric-For 6 Streetlights	2,562	1,635	177	131	151	176	170	489	213	200	186				1,893	669
149	Equipment Diesel Fuel	8,000	8,500	93	1,071	652	1,688	1,186		419	907	523				6,539	1,462
150	Equipment/Materials	-	-													-	-
151	Maintenance/Operations (Incl. parts)	6,796	6,796	449	768	818		1,917	538		314	915				5,719	1,077
152	Employee Life/Retirement	2,845	5,035	237	207	196	14	333	222	477	262	545				2,493	352
153	Employer Payroll Taxes	1,297	3,016	101	100	85	12	135	89	187	99	198				1,007	290
154	Gross Wages	11,545	25,132	1,076	941	892	64	1,515	1,010	2,168	1,193	2,475				11,331	214
155	Postage/Freight	234	234		-	198										198	36
156	Total Roads Expenses	33,279	50,347	2,133	3,217	2,992	1,954	5,256	2,347	3,463	2,976	4,841	-	-	-	29,179	4,100
157	Roads Net	(33,279)	(50,347)	(2,133)	(3,217)	(2,992)	(1,954)	(5,256)	(2,347)	(3,463)	(2,976)	(4,841)	-	-	-	(29,179)	(4,100)
158																	
159																	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
160	Sewer Utility Income																
161	City Sewer Income	142,606	195,000	13,192	11,842	10,680	7,693	14,133	13,792	12,355	12,345	15,063				111,096	31,510
162	Miscellaneous Income	-	-			24			18	3,000		18				3,061	(3,061)
163	Total Sewer Income	142,606	195,000	13,192	11,842	10,704	7,693	14,133	13,810	15,355	12,345	15,081	-	-	-	114,157	28,449
164	Sewer Utility Expenses																
165	Bank Charges and Fees	1,600	1,600	104	101	66	73	100	347	136	101	107				1,134	466
166	Donations	-	-													-	-
167	Electric	5,000	5,000	680	293	329	468	359	338	375	378	674				3,894	1,106
168	Equipment Diesel Fuel	550	340				340			28						368	182
169	Equipment/Materials	-	-						-							-	-
170	Gasoline	2,400	3,000	186		200	244		508	482						1,621	779
171	Heating Fuel	1,500	1,500								1,500					1,500	-
172	Liability Insurance	10,850	10,850	10,850												10,850	(0)
173	Worker's Comp. Ins.	2,625	2,625	2,625												2,625	-
174	Lease & Rent	1,733	3,500			1,733										1,733	1
175	Maintenance/Operations (Incl. parts)	7,000	7,000	963	1,569	1,750	703	264	159	277	84	151				5,921	1,079
176	Employee Life/Retirement	14,805	14,480	1,360	1,854	1,191	1,367	1,277	1,092	1,411	547	585				10,683	4,122
177	Employer Payroll Taxes	6,585	8,467	554	754	495	532	483	417	572	211	246				4,264	2,321
178	Gross Wages	60,022	70,559	6,182	8,427	5,413	6,212	5,805	4,963	6,415	2,486	2,659				48,560	11,462
179	Postage/Freight	1,000	1,000	-	-	91	-	271	120	136	136	113				867	133
180	Small Claims Fees	-	-				(110)									(110)	110
181	Supplies	-	-													-	-
182	Telephone/Internet/Fax	3,192	4,079	187	188	188	376	188	313	439	249	189				2,316	876
183	Travel/Training/Per Diem	8,000	5,000			3,200	4,376									7,576	424
184	Total Sewer Utility Expenses	126,862	138,999	23,692	13,184	14,655	14,581	8,748	8,257	10,270	5,690	4,724	-	-	-	103,802	23,060
185	Sewer Utility Net	15,744	56,001	(10,500)	(1,342)	(3,951)	(6,888)	5,385	5,553	5,085	6,655	10,358	-	-	-	10,355	5,389
186																	
187	Current Month	100%	100%	83%	92%	95%	82%	75%	95%	97%	96%	76%				88%	12%
188	Including Past Due	100%	100%	11%	13%	9%	8%	10%	10%	10%	8%	8%				10%	90%
189																	
190																	
191							Customer Outstanding Balances			135,802							
192							Employee Outstanding Balances			686							
193										136,488							
194																	
195	TOTAL INCOME	586,310	770,640	160,763	28,177	14,373	118,014	23,368	27,299	53,557	34,881	19,580	-	-	-	480,011	106,299
196	TOTAL EXPENSES	586,309	770,640	60,991	57,266	54,156	72,776	33,799	40,794	53,214	49,760	35,876	-	-	-	458,631	127,679
197	Net Income	0	0	99,772	(29,089)	(39,783)	45,239	(10,431)	(13,495)	343	(14,880)	(16,296)	-	-	-	21,381	(21,380)
198																	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
199	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
200	Total FY23 Carry Over	83,092	83,092													-	83,092
201	Sewer Savings Set Aside R&R	-	-													-	-
202	Subtotal of FY23 Carryover	83,092	83,092													-	83,092
203	FY23 Carry Over Contribution to FY24 Budget	34,433	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
204	City Savings Set Aside	-	-													-	-
205	Carry Over Balance Left	48,659	48,659													-	48,659
206																	
207	FY2023 Purchase Cost	\$ 66,146	\$ 66,146	\$ 4,420	\$ 2,434	\$ 26,241	\$ 3,697	\$ 7,603	\$ 3,767	\$ 1,960	\$ 6,962	\$ 767				\$ 57,851	\$ 8,296
208	Diesel in Gallons from FY20	9,265	9,265	495	270	3,762	530	1,090	540	281	998	110				8,076	1,189
209																	
210	ARPA Funding Income	280,219	280,219	280,219	-	-										280,219	-
211	ARPA Funding Expense	280,219	280,219	247,717	-	7,941	-	-	-	15,000						270,658	9,561
212	Net Income	-	-	32,502	-	(7,941)	-	-	-	(15,000)	-	-	-	-	-	9,561	(9,561)
213																	
214	CASH AND BANK BALANCES	Jun 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24		
215	Cash on Hand - 3151	2,013	2,013	1,843	1,821	1,089	730	1,466	2,062	1,722	1,143	513					
216	General Fund - 0699	43,381	43,381	86,129	27,476	39,510	145,919	74,857	47,711	72,598	53,829	42,162					
217	General Fund Savings- 8460	24,904	24,904	24,904	24,904	24,911	24,911	24,911	24,919	24,919	24,919	24,926					
218	Sewer Payments - 0699	37,698	37,698	54,010	66,249	33,910	38,178	47,055	57,178	24,786	49,832	45,681					
219	Grant Account - 6039	5,588	5,588	4,714	4,639	4,591	4,564	4,557	4,550	4,543	4,536	4,529					
220	Sewer Savings - 1389	81,859	81,859	81,859	81,859	56,883	56,883	56,883	56,901	56,901	56,901	56,920					
221	ARPA Funding - 4577	34,490	34,490	34,490	34,490	34,490	26,549	26,549	26,549	11,549	11,549	11,549					
222	TOTAL CASH AND BANK BALANCES	229,932	229,932	287,948	241,437	195,384	297,734	236,279	219,870	197,017	202,709	186,280	-	-	-		
223	Amounts for FY23 Carry-Over	83,092	83,092														
224																	
225																	
226	Financial Report Approved by:						Date: _____			Attested by: _____						Date: _____	
227																	
228																	
229																	

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	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
230																	
231	Income Totals																
232	Animal Control Income	-	-	-	-	-	-	24	-	-	-	-	-	-	-	24	(24)
233	ARPA Donation	15,000	15,000	-	-	-	-	-	-	15,000	-	-	-	-	-	15,000	-
234	City Sewer Income	142,606	195,000	13,192	11,842	10,680	7,693	14,133	13,792	12,355	12,345	15,063	-	-	-	111,096	31,510
235	Comm.Revenue Sharing	81,280	115,594	-	-	-	81,280	-	-	-	-	-	-	-	-	81,280	-
236	Donation Income	-	-	-	-	100	-	-	-	-	-	-	-	-	-	100	(100)
237	Equipment Rental	2,000	5,000	-	75	-	700	500	-	-	-	570	-	-	-	1,845	155
238	GCI Land Lease	5,400	5,400	450	450	450	450	450	450	450	450	450	-	-	-	4,050	1,350
239	IMLS Grant	11,443	10,000	-	-	-	-	-	1,443	-	10,000	-	-	-	-	11,443	(0)
240	Archiving Aniak Grant	-	16,438	-	-	-	-	-	-	-	-	-	-	-	-	-	-
241	Inspection Fees	800	-	500	-	-	300	-	-	-	-	-	-	-	-	800	-
242	Landfill Income	14,000	40,000	1,000	3,900	-	1,500	-	-	400	2,750	-	-	-	-	9,550	4,450
243	Miscellaneous	-	-	-	-	32	-	-	26	3,000	-	26	-	-	-	3,084	(3,084)
244	Office Space Rental	2,140	-	1,365	1,435	-	-	(660)	-	-	-	-	-	-	-	2,140	-
245	OWL Grant	9,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,200
246	PILT Payment	85,436	72,000	85,436	-	-	-	-	-	-	-	-	-	-	-	85,436	(0)
247	PLA Grant	7,000	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000
248	Public Service Fee	18,310	23,570	1,733	1,469	1,279	1,222	1,518	1,770	1,601	1,615	2,047	-	-	-	14,255	4,056
249	Sales Tax Revenue (2%)	110,000	92,000	16,307	4,608	1,832	16,400	7,302	5,004	15,269	7,720	1,424	-	-	-	75,865	34,135
250	Tobacco Excise Tax	47,262	47,500	6,347	4,397	-	8,469	100	4,815	5,483	-	-	-	-	-	29,611	17,651
251	Volunteer Fire Assist. Grant	-	91,705	-	-	-	-	-	-	-	-	-	-	-	-	-	-
252	Previous Year Carry Over	34,433	34,433	34,433	-	-	-	-	-	-	-	-	-	-	-	34,433	-
253	Total Overall Income	586,310	770,640	160,763	28,177	14,373	118,014	23,368	27,299	53,557	34,881	19,580	-	-	-	480,011	106,299
254																	

Section VII, Item B.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	CITY OF ANIAK MONTHLY FINANCIAL STATEMENT	2024 Budget	2024 Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	YTD	Balance
255	Expense Totals																
256	Animal Control Expense	372	372	-	-	-	-	-	-	-	-	-	-	-	-	-	372
257	Bank Service Charges	2,324	2,324	110	175	149	155	158	407	213	114	180	-	-	-	1,661	663
258	Building Maint./Ops.	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
259	Contract Services	1,192	33,005	-	-	-	452	740	-	-	-	-	-	-	-	1,192	0
260	Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
261	Dues/Membership Fees	6,354	4,000	1,792	35	177	577	717	350	151	437	253	-	-	-	4,488	1,866
262	Electric	14,543	11,973	1,503	766	860	1,125	1,159	1,634	1,494	1,592	1,803	-	-	-	11,936	2,607
263	Equipment Diesel Fuel	14,868	12,215	245	1,786	1,009	4,756	1,395	-	495	907	767	-	-	-	11,360	3,508
264	Equipment/Materials	17,000	17,000	1,689	135	20	141	1,561	1,102	377	1,170	1,064	-	-	-	7,261	9,739
265	Gasoline	10,199	11,099	677	410	796	689	419	1,532	1,408	1,614	1,433	-	-	-	8,978	1,220
266	Health Insurance Opt. Out	13,000	14,400	-	-	-	-	-	13,000	-	-	-	-	-	-	13,000	-
267	Heating Fuel	60,511	52,736	-	2,896	-	25,265	2,302	-	1,465	15,147	-	-	-	-	47,075	13,436
268	Liability Insurance.	27,820	34,523	12,511	-	4,424	4,399	-	(2,767)	4,804	-	4,451	-	-	-	27,820	(1)
269	Workers Comp. Insurance	3,663	5,250	5,250	-	-	-	-	(1,587)	-	-	-	-	-	-	3,663	-
270	Lease and Rent	9,933	11,700	-	300	8,350	-	-	300	-	300	-	-	-	-	9,250	683
271	Library Collection	3,500	3,500	486	713	102	82	-	164	82	82	-	-	-	-	1,712	1,788
272	Maintenance/Operations (Incl. parts)	26,745	26,745	2,471	4,381	6,007	845	3,261	1,185	471	1,222	2,157	-	-	-	21,999	4,746
273	Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
274	Employee Life/Retirement	56,070	60,918	5,105	6,928	4,463	4,496	3,358	3,819	6,553	3,534	3,297	-	-	-	41,554	14,516
275	Employer Payroll Taxes	26,127	43,525	2,167	2,929	1,785	1,747	1,292	1,470	2,567	1,636	1,284	-	-	-	16,877	9,250
276	Gross Wages	257,153	387,344	24,451	33,055	21,085	21,536	15,664	18,060	30,347	19,465	15,387	-	-	-	199,049	58,104
277	Postage/Freight	3,434	3,634	274	55	324	10	432	306	362	136	240	-	-	-	2,138	1,296
278	Small Claims Fees	-	-	-	-	-	(110)	-	-	-	-	-	-	-	-	(110)	110
279	Supplies	2,450	2,450	725	96	165	22	176	196	119	42	315	-	-	-	1,856	594
280	Telephone/Internet/Fax	19,052	18,427	1,535	2,604	1,173	2,214	1,165	1,624	1,658	1,274	1,632	-	-	-	14,879	4,173
281	Bulk Fuel Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
282	Travel/Training/Per Diem	10,000	8,500	-	-	3,267	4,376	-	-	650	1,088	1,613	-	-	-	10,993	(993)
283	ARPA Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
284	Total Overall Expenses	586,309	770,640	60,991	57,266	54,156	72,776	33,799	40,794	53,214	49,760	35,876	-	-	-	458,631	127,679
285	Net Income	0	0	99,772	(29,089)	(39,783)	45,239	(10,431)	(13,495)	343	(14,880)	(16,296)	-	-	-	21,381	(21,380)
286																	
287																	

STATEMENT OF SERVICES

APPENDIX B

Background:

Location and Access

The City of Aniak (the community) is in the Bethel Census Area on the south bank of the Kuskokwim River. It lies approximately 92 miles Northeast of Bethel and 315 miles west of Anchorage. The current population is 498 with approximately 70 percent identifying as Alaska Native.

The community is not on the road system and is primarily dependent on planes for travel to and from the community and for outside goods.

Water Supply and Wastewater Services

The community currently does not have a piped public water supply. Most residents reportedly get water from individual wells. Residents without private water wells in their homes obtain water from a sink at the Community Hall, from a water spigot located outside the health clinic during the summer, or at the high school during emergencies. Water from the wells in the community is reportedly very hard and not palatable. Most residents reportedly drink bottled water that is brought into Aniak at significant expense which results in additional solid waste burden at the community landfill.

Originally constructed in 1982 and expanded in 2005 and 2010, the central piped wastewater collection system with six lift stations serves most residents in the community. Aniak Light and Power, a privately owned utility, provides electricity to the community; it has been reported that electric service in the community is unreliable and brown outs, which cause backups at wastewater lift stations, commonly occur.

The wastewater is treated in a lagoon system located on land leased by the Aniak Airport from the Alaska Department of Transportation and Public Facilities, near the Kuskokwim River (Attachment A, 2006). The community believes that the proximity of the lagoon system to the airport runway is limiting the type of air service available to Aniak.

The wastewater percolates in the stabilization cell instead of filling and providing treatment prior to overflowing into the percolation cell as designed. Laboratory analysis of water samples collected in January of 2006 from three monitoring wells near the lagoon reported nitrate concentrations greater than 5 milligrams per liter (mg/l), which could be indicative of seepage of insufficiently treated wastewater.

Project Objectives

This project seeks to evaluate options for improving the community water quality and access and improving the wastewater system. The objective of this project is to inform the community members and leaders of the options, costs, and benefits of 1) improving the community's potable water quality and access and 2) improving the wastewater system to ensure both vital services will be sufficient for meeting the long-term needs of the entire community for the next 20 years and beyond, factoring in potential impacts of growth.

The preliminary engineering report (PER) resulting from this project must describe the engineering evaluation of the current conditions and overall future community needs for water consumption and wastewater management. Deficiencies of the water and sewer services in Aniak are to include, but are not limited to, the differences between the community needs compared to existing services. The PER shall present options to address the deficiencies and meet the project objectives. The PER shall identify and evaluate alternatives to 1) improve potable water access and water quality and 2) to improve the wastewater collection and treatment system. Both sections PERs shall consider services for residences within city limits and beyond the city limits for the entire community of Aniak (Attachments B-Z, 1979-2001).

Alternatives for providing potable water shall range from no action to the construction of a water treatment plant and piped water service. At minimum, alternatives for improving the wastewater treatment shall include no action, rehabilitation of the lagoons and advanced treatment systems. The alternatives must also evaluate the costs and benefits of keeping wastewater treatment system at the existing lagoon location versus relocation of the treatment system off the airport property to property(ies) owned by the City of Aniak. Wastewater collection system deficiencies must be identified and options for addressing the deficiencies must be presented, including options to mitigate the known lift station backup incidents that have resulted from electrical brownouts. Options to relocate the wastewater treatment system shall address whether or how the relocation would affect the type of flight service to the airport as part of the non-monetary factors, and documentation of the related research to support the findings shall be included as an appendix to the PER.

The outcome of this project shall be planning documents that the community can use to pursue Capital Improvement Program (CIP) construction project funding which requires approval of the PER by the Review Committee. The planning document shall, in separate sections, 1) describe the comprehensive investigation of the potential water sources and potable water deficiencies within Aniak and present the evaluation of community water system alternatives to improve water access and quality; and 2) describe the comprehensive investigation of the existing wastewater collection and treatment system in Aniak and present the evaluation of alternatives to improve the wastewater collection and treatment systems.

SCOPE OF WORK

The contractor shall prepare, at minimum, an Alternatives Memo, a Preliminary Engineering Report (PER), and an Environmental Review (ER) that comprise planning documents. Alternatives must meet current State of Alaska regulatory standards for drinking water and wastewater.

The Alternatives Memo, PER, and ER each have their own review and approval requirements at different stages of development, as described under each task. In addition to the VSW Engineer and Environmental Analyst, the reviewers include the Community, the regional health organization, where applicable, and the Multi-Agency Review Committee (Review Committee). The Review Committee is comprised of representatives from state and federal funding agencies, as well as Alaska Department of Environmental Conservation (DEC) programs that perform plan review for sanitation improvement projects and/or have regulatory oversight of drinking water, wastewater, and solid waste facilities. Revisions to address comments from reviewers shall be incorporated into each successive deliverable. Final approval of the ER is provided by the Indian Health Service and United States Department of Agriculture (USDA) Rural Development.

The PER shall include the following as part of the scope of work:

- House-to-house survey presented as a mapped inventory of buildings in the community, including general information and all aspects of funding eligibility: ownership, use, design occupancy, frequency of occupancy, year-round occupancy, occupancy type, condition of the homes, and presence of indoor plumbing, thermostatically controlled heat, electrical power, and room for a bathroom.
- Estimate of future water consumption and wastewater management needs through the next 25 years based on documented interviews with staff of the City offices and, where they exist, tribal housing and planning agencies.
- A records search for boring logs and well construction diagrams of existing geotechnical boring logs and water wells in and around the community, along with their associated water quality test results, where applicable and available.
- Water sampling and testing of potential surface water sources and current groundwater sources within the community for quantity and quality data.
 - The number of water quality samples need to be sufficient to represent the source water quality, for the regulated parameters with primary standards (maximum contaminant levels, or MCLs) as appropriate for the source water, and for parameters with secondary standards for aesthetic qualities such as taste and odor under the Safe Drinking Water Act (SDWA) which dictate appropriate water treatment strategies.
 - The number and geographic distribution of water quantity samples need to be sufficient to evaluate the feasibility of the candidate water source to adequately serve the community through the planning period.
- An evaluation of the conditions and the capacity of the existing wastewater lagoon system, considering the amount of sludge build-up and erosion risk, to provide a projection of the remaining length of useful service life.
- The respective cost estimates of each alternative shall include the costs of monitoring and reporting under:
 - 1) the SDWA for potable water improvements; or
 - 2) the Clean Water Act for wastewater treatment improvements that would result in a discharge to surface water and thus require a discharge permit from either the United States Environmental Protection Agency or DEC.
- The identification of and estimation of costs to obtain other permits appropriate and necessary for each evaluated alternative.

Fully evaluated means evaluation and inclusion of the content as described under “4) Alternatives Considered” of USDA Bulletin 1780-2, e.g., operation and maintenance, environmental impacts, land requirements.

1) Alternatives for water improvements must consider and include, but are not limited to:

- Full evaluation of a “No Action” alternative. The No Action alternative is to be based on the existing sources and delivery methods of water as determined during the site visit (Task 1).
- Full evaluation of potential water supply sources, including surface and subsurface. The water source evaluation must include an assessment of water quality as well as producible water quantity.

- Full evaluation of treatment strategies for the water source(s) to meet primary and secondary standards established under the SDWA.
- Full evaluation of options for delivering the water, including:
 - One or multiple watering points, with and without washeteria(s);
 - Distribution lines to provide piped water service to homes within and outside of Aniak city limits; and
 - A combination of the prior options.

2) Alternatives for wastewater system improvements must consider and include, but are not limited to:

- Full evaluation of a “No Action” alternative. The No Action alternative is to be based on the existing conditions of the wastewater collection and lagoon treatment system as determined during the site visit (Task 1).
- Full evaluation of options to mitigate wastewater backups at wastewater lift stations resulting from electrical brown outs.
- Full evaluation of rehabilitating the current lagoon system to correct deficiencies as needed to function as designed, with or without expansion, as appropriate to meet the projected needs of the planning period.
- Full evaluation of relocating wastewater treatment facilities to location(s) that may minimize impacts to the operation of the Aniak Airport.
- Full evaluation of other wastewater treatment options, along with any appurtenant changes and additions that would be needed to implement the option(s).

Task 1 – Site Visits

The contractor shall perform two site visits. During the first site visit, the contractor will meet with representatives of the City, Aniak Tribe, and DEC to tour the community and gather information that must be considered to successfully accomplish the project objectives. The second site visit will be for presenting the results of the 65% Draft PER to the community and responding to questions during a public meeting held in the community.

The contractor must coordinate with the necessary personnel (i.e., city administrator, water system operator, VSW Engineer, Community-assigned Remote Maintenance Worker) and provide a minimum notice of 7 days prior to each site visit to ensure a successful site visit.

Task 1 – Site Visit Deliverables

Document Type	Format
Trip Report(s)	Emailed Microsoft Word and PDF (Electronic versions)

Task 2 – Alternatives Memorandum

The contractor shall prepare a single Alternatives Memorandum providing statements of deficiencies and summary of alternatives to be considered for evaluation in each PER. The Alternatives Memorandum should not be longer than 8 pages. Feasible options will be addressed and developed in the PER, and impractical options shall be mentioned in the PER for completeness but dismissed from further evaluation. The Alternatives Memo shall identify which options will be deemed feasible for further development in the PER and which options will be dismissed from further evaluation. The Alternatives

Memorandum is reviewed by the VSW Engineer, the Community, the Remote Maintenance Worker of the Regional Health Organization where applicable, and the Review Committee. A meeting with the VSW Engineer, Community, Regional Health Organization where applicable, and the contractor will occur as needed before and after the Alternatives Memorandum is prepared.

Task 2 – Alternatives Memorandum Deliverables

Document Type	Format
Alternatives Memo	Electronic versions

Task 3 – PER

The contractor shall prepare the PER in accordance with the structure and content of the United States Department of Agriculture (USDA) Bulletin 1780-2, Preliminary Engineering Reports for the Water and Waste Disposal Program (Attachment 1). In addition to the content required by USDA Bulletin 1780-2, the contractor shall include the following in the PERs:

- “VSW Project Nos. ANI0002 – 24RV47 and ANI0003 – 24AV78” on the PER cover pages along with notation to identify the document version as 65% Draft, 95% Draft or Final.
- An executive summary with a statement of the deficiency, the alternatives considered, and a summary of the preferred alternative, and estimated capital cost.
- Evaluation and mapping of the stratigraphy in the area and inclusion of all project-acquired boring logs and well construction diagrams as an appendix.
- Tabulation of key laboratory analytical results for collected well water samples; mapping of key parameters to support alternative development and selection; and inclusion of all project-generated analytical laboratory reports as an appendix.
- Responses to comments, meeting minutes and/or agendas, and trip reports as Appendices.
- Two cost estimates for each alternative: one including Build America, Buy America (BABA) Act requirements and one without. At the planning phase of a project the source of construction funding is unknown and if construction of this project is federally funded, a cost analysis based on BABA requirements of the Infrastructure and Jobs Act is required. See General Conditions, Appendix A. Additional information is provided by the EPA, available at <https://www.epa.gov/system/files/documents/2022-11/OW-BABA-Implementation-Procedures-Final-November-2022.pdf>.
- Where applicable, the cost estimates should include remote monitoring.
- User fees for each alternative to ensure the necessary revenue for operations and maintenance costs is met. The user fees should be determined for service only to those homes within city limits and then service to all homes, including those outside city limits. If any subsidy is anticipated the costs with and without subsidy must be provided.
- Justification for any cost estimate contingencies greater than 10%.
- A description of the anticipated wastes generated during demolition and construction of the recommended alternative, along with a statement regarding their proposed proper disposal.
- Documentation of consultation of the proposed alternatives with the appropriate ADEC regulatory staff and other necessary consultations for environmental impacts.

- For each alternative, identification of any necessary associated geotechnical evaluation work and any site control issues, including potential impacts from coastal erosion.
- Operator Certification requirements of each alternative.
- Cost and lead time estimate of permitting requirements of each alternative.
- All labor-related capital cost estimates developed as part of any planning document will be based on a progressive, graduated scale of the current Minimum Rates of Pay published by the Alaska Department of Labor (<http://labor.alaska.gov/lss/pamp600.htm>).
- A statement of community preference, with supporting documentation, and description of any construction challenges in the Non-Monetary Factors for the Selection of an alternative.
- The table of contents shall have clickable links to each of the sections.

Revisions based on the Review Committee’s comments, as well as other comments provided by the Village Safe Water (VSW) Engineer, shall be incorporated into each PER at the next submittal.

- Each 65% Draft PER submittal shall include development of relevant options identified in the Alternatives Memo and incorporate responses to comments for the Alternatives Memo. The 65% Draft PER shall include an executive summary, as well as identify and describe the selected alternative. The 65% Draft PER will include all the field work findings associated with the project. It will include capital and operational cost estimates with a 25% level of confidence. The 65% Draft PER shall include the chapter addressing environmental effects, which is included in the PER outline. A meeting with the VSW Engineer, Community, Community-assigned Remote Maintenance Worker of the Regional Health Organization where applicable, and the contractor will occur after submission of the 65% Draft PER. The 65% Draft PER is subject to review by the Review Committee.
- The 95% Draft PER submittal shall include an executive summary, nearly final report, and final cost estimate. It will incorporate responses to comments on the 65% Draft PER. The 95% Draft PER must be free of all spelling and grammatical errors before submittal. A meeting with the VSW Engineer, Community, community-assigned Remote Maintenance Worker of the Regional Health Organization (where applicable), and the contractor will occur after submission of the 95% Draft PER, if necessary, as determined by the VSW Engineer in consultation with the identified representatives. The 95% Draft PER is subject to review by the Review Committee.
- The Final PER shall address and/or incorporate any comments from the 95% Draft PER. The Final PER is subject to review by the Review Committee, if the 95% Draft PER was not approved.

Task 3 – PER Deliverables

Document Type	Format
65% Draft PER	Electronic versions
95% Draft PER	Electronic versions
Final PER	In addition to the electronic versions, one (1) double-sided comb-bond paper copy sent to the community, and where used, native GIS shapefiles and CAD files of figures and maps presented within the PER.

Responses to comments on the Final PER, if any Electronic versions

Task 4 – ER

A single ER will be completed for the selected alternatives upon approval of the 95% Draft PER. The contractor shall complete the USDA RD Alaska Rural Villages Grants (RAVG) Program, State of Alaska Environmental Review Guide to Comply with 7 CFR 1970 form (USDA RD Environmental Review form Attachment 2) for the selected alternative and provide necessary supporting documentation. This form is to be used in lieu of the previously required Environmental Report and will be used to determine whether the project meets the criteria for categorical exclusion or if an Environmental Assessment (EA) is required. The contractor shall include the following in the ER:

- “VSW Project Nos. ANI0002 – 24RV47 and ANI0003 – 24AV78” on the ER cover page along with notation to identify the document version as Draft or Final.
- The Draft ER submittal shall include preliminary information described in the form and maps of the areas to be disturbed. The Draft ER is subject to review and comments by the VSW Environmental Analyst.
- The Final ER shall address and/or incorporate any comments from the Draft ER submittal. The Final ER must be free of all spelling and grammatical errors before submittal. The Final ER is subject to review and approval by the VSW Environmental Analyst and USDA Rural Development.

Task 4 – ER Deliverables

Document Type	Format
Draft ER	Electronic versions
Final ER	One (1) double-sided comb-bond paper copy sent to the community in addition to the electronic versions.

MILESTONES AND DELIVERABLES

The contractor is invited to propose a schedule based on the deliverables and milestones identified below. Note, however, as emphasized below, the intent is that the 95% Draft PER is to be submitted no later than the deadline for review and approval to support the community’s planned 2025 CIP Construction Project Funding application, the date of which is to be announced in 2025 and is anticipated to be in early March 2025. Contractors can expect a minimum of 30-day review time on all submittals to allow for review by the VSW engineer, community, Remote Maintenance Worker of the regional health organization (if applicable), and the Review Committee. Calendar days are used unless indicated otherwise.

Aniak Community Water Service and Wastewater System Preliminary Engineering	
Milestones and Deliverables:	Est. Calendar Days

Initial Project Kickoff Meeting	7 days after award
E-mail updates	14 days after award, and every two weeks thereafter
Trip Reports and Photos	7 days after site visits
Alternatives Memorandum	By July 15, 2024
65% Draft PER	42 days after comments are provided for the Alternatives Memorandum
95% Draft PER	28 days after comments on the 65% Draft PER are provided. <i><u>To be submitted no later than the deadline for review and approval to support the community's planned 2025 CIP Construction Funding application, date to be announced in 2025 and anticipated to be in early March 2025.</u></i>
Final PER and responses to comments on 95% Draft PER	21 days after comments for the 95% Draft PER are provided
Draft ER	15 days after comments on the 95% Draft PER are provided
Final ER	15 days after comments for the Draft ER are provided

BUDGET

The budget for the project is \$200,000.00 for the Site Visit, Alternatives Memo, PER and ER (Task 1 through Task 4). Cost proposals that exceed \$200,000 for Task 1 through 4 shall be deemed non-responsive.

EVALUATION CRITERIA

Proposals shall be evaluated and scored as outlined below: There are 100 available evaluation points. Technical proposals shall not exceed 8 pages in length. The cost proposal does not count towards the technical proposal page count.

- 1. Project Understanding 25
points:
Offerors shall submit narrative statements describing their understanding of the community, its wastewater history and issues, the project needs, and scope of services.
- 2. Project Approach and Work Plan 35
points:
Offerors shall submit narrative statements regarding the planned approach to developing solutions including the project schedule, submittal of deliverables and availability of principal staff.
- 3. Relevant Experience 30
points:

Offerors shall submit narrative statements describing their experience with issues to be addressed in this PER such as water source and system capacity, wastewater treatment, permitting, and geotechnical investigations.

- 4. MBE/WBE Preference 5
points:
- 5. Cost proposal (1 page) 5
points:
 - i. Offerors shall use the attached cost proposal form and submit with their technical proposal as a separate attachment. Proposal costs shall be a fixed fee. Proposal costs identified as time and material shall be deemed non-responsive.
 - ii. Upon award the offeror shall submit a schedule of values, which shall coordinate with the SOW Task outline. Cost proposal shall include amount of hours for each task and hourly rate for each staff member and total hours for each task must be commensurate for the job function they are performing. Rates shall include all direct and indirect costs.

The Offeror with the highest scoring proposal will be issued a WO for the services outlined in this RFP. If the Offeror with the highest scoring proposal cannot complete the RFP, the Offeror with the next highest proposal score will be awarded a WO. The VSW Program reserves the right to add terms and conditions during contract negotiations or work order so long as they are within the scope of the RFP and will not affect the proposal ranking.

ATTACHMENTS

- 1. Cost Proposal Form
- 2. USDA Bulletin 1780-2 for the Water and Waste Disposal Program, 4/4/2013