

**City of Aniak**  
**CITY COUNCIL REGULAR MEETING**  
**Teleconference**  
**Thursday, February 16, 2023 at 7:00 PM**

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**AGENDA**

Virtual Meeting Information:

*To Participate please call 1-800-315-6338  
Conference Code- 54481#*

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Participation**
- V. Previous Meeting Minutes-**
  - [A.](#) January 19, 2023 Regular Meeting Minutes
- VI. Reports**
  - [A.](#) Aniak Volunteer Fire Department - L. Kiana
  - [B.](#) Public Works - G. Hager
  - [C.](#) Library - R. Hill
  - [D.](#) City Clerk- M. Simeon
  - [E.](#) Bookkeeper/Financial Statement - L. Kameroff
  - [F.](#) City Manager - L. Kiana
- VII. Old Business**
  - [A.](#) CDBD Grant Project Update on Library & Elder Center
- VIII. New Business**
  - [A.](#) Elected Officials Management Training
- IX. Time and Place of Next Meeting-**
  - Regular Scheduled Meeting March 16, 2023 @ 7PM
  - Elected Officials Training @ Library- March 2-3 and March 6-10th, 12:30-3:30pm
- X. Adjourn**

Attested:

\_\_\_\_\_  
Mayor Nicholas H Kameroff Jr. *Signed: Date*

\_\_\_\_\_  
City Clerk Morgan Simeon *Signed: Date*

**City of Aniak**  
**CITY COUNCIL REGULAR MEETING**  
**Teleconference**  
**Thursday, January 19, 2023 at 7:00 PM**

**MEETING MINUTES**

Virtual Meeting Information:

*To Participate please call 1-800-315-6338  
 Conference Code- 54481#*

- I. Call to Order** – Meeting called to order by Mayor N. Kameroff Jr @ 7:04pm
- II. Roll Call**- NK-P, DB-P, CE-P, CM-P (phone), AM-P (phone), AL-P (phone) Staff Present: LKiana, LKameroff, GHager, MSimeon, RHill- Ab
- III. Approval of Agenda** Motion made by C. Erik to approve agenda, motion 2<sup>nd</sup> by D. Bonanno. All approved agenda as presented.
- IV. Public Participation**- L.Kiana introduced Virginia McMichaels from the State Fire Marshalls Office- Ms. McMichaels was invited to attend by L. Kiana to discuss fire safety measures for our community. He also invited the State Troopers, as requested by Council C.Morgan, but they could not attend.
- Ms. McMichaels introduced herself, she was previously in Aniak for the Fire Training held in June 2022. She stated that this is a high year for fires in the state, up to 23-27 fire fatalities, several fire fatalities due to homicide, a lot of them had no working smoke alarms, no other fire escape. Mainly residential structure fires. Its been a trend where many have alcohol and drugs involved with smoking and/or cooking. Fire Safety should be a big issue. Especially with no working fire department or a non-functional fire department. Recommends all households have 2 ways out of each room, using fire alarms, making sure access or escape-ways are not blocked and fixing non-functional windows. Cleaning chimneys and the use of Fire Escape Plans. They've found that alcohol is also a factor in most fires, as well as careless smoking and cooking. Most fire departments don't have enough responders or volunteers, no working equipment or no close water source. Council C.Morgan asked where we can find fire equipment? Or what needs or can be upgraded? V.McMichaels replied that her office can help with current equipment and suggest what we can do with it. The Council thanked V.McMichaels for her time and report to the Council.
- Council C.Morgan requested to invite the State Troopers to our next meeting.
- V. Previous Meeting Minutes**- Mayor N.Kameroff Jr. wanted it noted that he asked to have the December meeting postponed and did a Poll-Vote (over the phone) with all other Council, and all agreed at the time and thought protocols were not followed and was dismayed the meeting still went through. Council A.Leary asked for the Council to have time to review his comments so that we have the right protocols in the future. Mayor N.Kameroff Jr. stated he would like to have an ALL COUNCIL ONLY WORKSESSION soon , possibly February or March to go over what our roles are as Council, as Mayor and the organizational chart, including proper procedures and protocols and requests all Council Members to attend. Council A.Leary and C.Morgan agreed.
- Motion to approve meeting minutes for November 17, 2022, and December 27<sup>th</sup>, 2022, made by A. Leary, 2<sup>nd</sup> by C. Morgan. All approved minutes as presented.
- A. 12/27/2022 Regular Meeting Minutes
- B. 11/17/2022 Regular Meeting Minutes
- VI. Reports**
- A. Aniak Volunteer Fire Department - L. Kiana-No reports or no fire calls.
- B. Public Works - G. Hager-Everything is going quite well for the Aniak Public Works Department, Charlie and Francis kept all the bases covered when I was gone for almost a month. We continue

- to have electrical feed issues with Aniak Light and Power, they repaired the problems power pole which allowed us to get it pumping again but needs to be reset almost daily. The city is spending a lot of money keeping the Fire Department warm, last month bill was close to 10 thousand dollars. N. Kameroff request to look for support with YKHC since the ambulance is part of the clinic, the City Manager was also asked to reach out to YKHC, Aniak Traditional Council, Napaimute, Association of Village Council Presidents, The Kuskokwim Corporation and Crowley for support contributions or help finding a solution for the Fire Station and keeping it heated. It's a 3-door fire station. 1 for the ambulance and the other 2 for the water and fire trucks. Another thing the city needs to look at is our Levee and it needs to be addressed by us, Army Corps. and the State. Especially down at the end of the runway where the Sewer Lagoon is. We can do dike repair, but we need to reach out to other entities to help get that portion of the dike fixed.
- C. Library - R. Hill was absent-M.Simeon read her written report out loud. As the new year is here we have a lot of transactions to be addressed within the library such as being the new librarian; I'm on the issue of finally updating from the former librarians information to my information. Zoom meetings are getting more useful for me since I have filled out my first grant a few months ago, in the process of filling for a new grant for disabled patrons, which will involve the managers approval. No running water at the library since November, I make sure to let the patrons know before arriving. There's been a few times that people dropped off donations of books/DVD's, I'd like to say thank you to them, but they don't give a name or leave a not, some are books that the library doesn't have that are yet in good condition, thanks to whomever.
- D. City Clerk- M. Simeon-I am the new City Clerk, I started working on January 10 last week. This week is my second week so far, I like it and excited to learn a lot. So far, I've filed 2022 in banker boxes, made new files for the new 2023 Year. Missy is doing a great job so far on training me on-the-job and I look forward to continuing my employment with the City of Aniak. Council welcomed her to our team.
- E. Bookkeeper/Financial Statement - L. Kameroff- L.Kameroff reported that the previous quarter tax reports and W-2's/W-3's have been submitted. Mayor N. Kameroff Jr. requests that the reports be enlarged and easier to read.
- Motion to approve December 2022 Financial Report made by D. Bonanno 2<sup>nd</sup> by C. Erik. Financial Report approved by all present council members.
- F. City Manager - L. Kiana-Last four months of 2022 were very busy months for me in this new position of City Manager. Attended two grant writing seminars and plan on more updates on grants as new classes are scheduled. The TKC 2023 Middle Kuskokwim Gathering will be February 28- March 2 this will be a good forum to bring up the needs of all of us working together to bring about needed changes or implementation of programs regarding our livelihood. As in new demographics for our area that all stakeholders can utilize for grants or programs funded by the state. Joint ventures in acquiring new heavy equipment to use in our community in building structures, road maintenance, snow removal, to mitigate Spring flooding potential, landfill management, sewer lagoon management, riverbank erosion abatement, city dock and boat launch ramp etc. MOU or MOA for joint projects to share costs for dry wood clearing, need chain saws to cut down dead trees or cut fallen trees for local firewood. This would Eliminate potential fire hazards including safety and health hazards. We have financial needs that we need to identify as special projects that we need to ask the State Legislature for special funding. The city needs to attend one or two days in Juneau during the Legislative session of 2023 in end of March or early April. We also need to prepare a list of Capital Improvement Projects for our community and get support letters to include, as we submit our list to the State Legislature. I have also been looking into grant funding for the Fire Department. To help with hiring a fire chief and possibly volunteers. We are also looking into an E-Rate for Star-link for the library. The Contract with GCI is a little high. But we should have the bids in next week. I have been in contact with Melissa Sage, regarding the sale of her 2-story property. Haven't had an appraisal to look at for a bid. Present council discussed property further and what interest we have in it and decided to Table looking into the property for a future purchase. I have also been contacted by an individual, regarding Gaming. They propose for us to get our Gaming License and they would like to sell

pull-tabs at their location for a 60/40 split with the City of Aniak. I will also be attending Financial Management training being held in Anchorage in February. Both Fred Broerman and Nick Martinez our LGS's to see if they can come to Aniak to help with our FY24 Budget.

**VII. Old Business**

- A. Adopt An Elder Program- Moving forward with this program requested by A.Leary, M. Simeon city clerk will follow-up with Residents and Organizations that signed up. Council would like the program to move forward, don't give up yet. Suggested looking into YKHC programs to assist hiring or help keeping program moving forward. C Morgan suggested more of like shoveling snow, giving an elder a ride to the store/PO, dumping trash.
- B. CDBG Project Update-Library and Elder Center Grant will close March 2023 for the Design phase. Architects Alaska is close to 65% schematics. We've completed the Desk Monitor for the grant. So far, No Deficiencies reported. Hopeful to get our final draft from them next month. Grant was extended and will close March 2023, waiting on architects Alaska to finish what they need to finish and hopefully February we will have the final draft.
- C. 18-02 Animal Control Ordinance-Re-vise Ordinance for animal control-L Kameroff requested council to review ordinance to see if there's anything we can change because there is a lot of lose dogs and still a problem. C Erik request we raise the fines, the first would be a warning, 2<sup>nd</sup> would be \$150, 3<sup>rd</sup> would be \$200, 24 hours to hold the animal then have it dispatched. Council A Leary recommend the city manager look into grants to cover a dog catcher, place to hold animals, feed/water, dispatch. Council also will go over animal control ordinance during the work session in February.
- D. Amend Ordinance for Mayor Stipend/ Council Sewer Credit-Mayor N.Kameroff Jr. requested to be tabled for council work session in February to discuss. Stated that he does not agree with the Ordinance that stipends do not start until after the next regular election. **NO MOTION MADE TO TABLE.**

**VIII. New Business**

- A. Resolution 22-08 Update Bank Check Signers-A resolution to add Council Member A.Leary and City Manager L.Kiana to sign checks. Finance Director/City Clerk L.Kameroff read outload Resolution 22-08 and did a Roll Call vote. Present Council Approved by 5 Yes and 1 Abstain. Resolution 22-08 approved by majority.
- B. Resolution 22-09 Small Claims-A resolution approving the Mayor, Vice-Mayor and City Manager to sign all Small Claims documents for the City of Aniak. Resolution was read outload by Finance Director/City Clerk L.Kameroff and did a Roll Call vote. Present Council Approved by 6 Yes 0 No. Resolution 22-09 approved by majority.
- C. Streetlights-Council A.Leary requested for the City Manager look into types of streetlights, cost, where they are needed, etc. and if we can contact the Aniak Traditional Council, The Kuskokwim Corporation, and Aniak Light & Power for help with getting more streetlights. Council C.Morgan agreed with A.Leary, stating that they are badly needed in Housing Area.
- D. 2023 TKC Mid Kusko Gathering Feb 28- Mar 2-City Manager suggests that the council participates
- E. Executive Session-Personnel Matters-9:49pm out of ES , Request for employee Bonus 5 Full-time and 2 Part-time Employees. Council member request as well, they will discuss in work session.

**IX. Time and Place of Next Meeting-**

February 16, 2023 @ 7pm Regular Meeting  
TBA Work Session with all council to review ordinances.

- X. **Adjourn-** C.Erik made a motion to adjourn the meeting, motion 2<sup>nd</sup> by A.Leary All in favor, meeting adjourned at 9:56pm.

Attested:

Section V, Item A.

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Mayor Nicholas H. Kameroff Jr. *Signed: Date*

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City Manager Leon Kiana *Signed: Date*



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## February Public Works Report

1 message

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**Greg Hager** <ghager58@gmail.com>

Mon, Feb 13, 2023 at 11:44 AM

To: City of Aniak <cityofaniak@gmail.com>

Everything is going just fine in the Public works Department. We have been staying busy with vehicle maintenance and shop work. We changed out 16 old light fixtures with new LED units. We now have better lighting and it should save some money on electric usage.

We have made contact with SKW Construction about purchasing some of their heavy equipment that is located here in Aniak. This is something that wouldn't happen until late summer.

Wish I had more to report but no news is usually a good thing. We will continue to do what it takes to keep things running.

Greg Hager  
Aniak Director of Public Works

2-9-2023

## Library Report #8

Aniak Public Library still doesn't have running water, also our internet has been running slow for a while which I have to come in early at least 15 minutes to restart the internet.

For the past 2 ½ weeks I've been on zoom meetings with IMLS projects, including gatherings to help with issues on patrons or computers.

There have been some patrons that are late with returning their items to the library. I'm grateful that they have been taking the time to call in and have me re-issue the return date of that item.

My co-worker has been on travel for a while for school and appointments. I'm glad to say that it hasn't been so hectic here at work.

Rebecca M. Hill, Librarian

City Clerk February 2023 Meeting Report

So far everything has been going well. I assigned four elders to our participants that signed up, one of the participants followed up by email and let me know that they checked on her, dumped her trash and her husband was going to get her four-wheeling working. I've been getting more familiar with work tasks and staying busy at the office. I'm slowly learning the process of our council meetings and getting the agenda and meeting minutes completed in a timely manner.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
2	Total FY23 Carry Over Balance	213,256	-	-	-	-	-	-	-	-	-	-	-	-	-	213,256
3	Sewer Savings Set Aside R&R	50,000	-	50,000	-	-	-	-	-	-	-	-	-	-	50,000	-
4	Subtotal of FY23 Carryover after Sewer Setaside	163,256													-	163,256
5	Previous Year Carry Over Contribution to FY23 Budget	147,884	59,570	-	5,000	-	-	-	15,043	-	-	-	-	-	79,613	68,271
6	City Savings Set Aside	10,000		10,000											10,000	-
7	Carry Over Balance Left	5,372													-	5,372
8																-
9	FY2023 Purchase Cost	32,501	1,596	1,143	14,778	1,611	637	892	1,456						22,112	10,389
10	Diesel in Gallons from FY20	4,441	405	290	1,722	177	70	98	160						2,922	1,520
11																-
12	ARPA Funds Income	279,862	140,109	66,440	73,669	-	-	-	-	-	-	-	-	-	280,218	(356)
13	ARPA Funds Expenses	279,862	9,379	34,161	-	-	-	-	158,163	-	-	-	-	-	201,703	78,160
14	ARPA Funds Net														-	
15																
16	Administration Income															
17	Community Revenue Sharing	73,000			86,695										86,695	(13,695)
18	GCI Land Lease	5,400	450	450	450	450	450	450	450						3,150	2,250
19	Miscellaneous Income		3		3			5							11	(11)
20	Office Space Rental	24,000	998	1,802	1,400	1,400	1,400	1,400	1,400						9,800	14,200
21	Payment in Lieu of Taxes	68,000	76,379	-											76,379	(8,379)
22	Sales Tax Revenue (2%)	93,000	15,519	4,865	1,172	19,549	5,449	1,501	15,574						63,629	29,372
23	Tobacco Excise Tax	54,572	6,393	4,344		7,670	4,878		6,729						30,014	24,558
24	Total Admin. Income	317,972	99,741	11,461	89,719	29,069	12,178	3,356	24,153	-	-	-	-	-	269,677	48,295
25	Administration Expenses															
26	Bank Charges and Fees		72	61	59	26	45	54	43						360	(360)
27	Building/Vehicle	4,000	401		45	(240)	1,043	15	280						1,543	2,457
28	Contract Services	1,000			392	660			100						1,152	(152)
29	Dues & Membership Fees	2,000	191	1,489	132	240	578	293	270						3,192	(1,192)
30	Electric	1,000	29	56	24	31	34	34	41						250	750
31	Equipment/Materials Purchase	1,000	190		4,378	667	2,458	(3,160)							4,534	(3,534)
32	Gasoline	2,000		200	305	146	231	269	122						1,273	727
33	Health Insurance Opt. Out	12,000						12,000							12,000	-
34	Heating Fuel	3,500		138				1,809	709						2,656	844
35	Liability Insurance	20,667	5,099	2,565		1,778		(2,183)	3,800						11,059	9,608
36	Worker's Comp. Ins.	2,500	2,500												2,500	-
37	Lease and Rent														-	-
38	Employee Life/Retirement	24,800	1,128	1,447	1,170	1,603	1,020	860	932						8,160	16,640
39	Employee Payroll Taxes	15,014	693	808	733	928	663	575	915						5,313	9,701
40	Gross Wages	136,488	7,728	10,406	9,551	12,135	8,427	7,102	8,950						64,298	72,190
41	Postage/Freight	300	20	65	20	65	5	490	406						1,071	(771)
42	Office Supplies/Equip.	100	1,200	554	124	30	118	20	86						2,133	(2,033)
43	Telephone/Fax/Internet	7,900	(115)	323	704	465	405	517	460						2,759	5,141
44	Travel/Training/Per Diem	2,500		1,959	680	1,779		1,866	1,244						7,528	(5,028)
45	Miscellaneous Expense	-	-	-	2,000	-	-	-	-	-	-	-	-	-	2,000	(2,000)
46	Total Admin. Expenses	236,769	19,136	20,070	20,317	20,311	15,028	20,561	18,357	-	-	-	-	-	133,782	102,987
47	Administration Net	81,203	80,605	(8,609)	69,402	8,758	(2,851)	(17,205)	5,796	-	-	-	-	-	135,895	(54,692)

Section VI, Item E.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
48	<b>Fire &amp; Police Income</b>															
49	Animal Control Income			41	5			7							53	(53)
50	Donations														-	-
51	Volunteer Fire Assist. Grant			425											425	(425)
52	Previous Year Carry Over	20,500	10,250		(0)				10,250						20,500	0
53	<b>Total F&amp;P Income</b>	<b>20,500</b>	<b>10,250</b>	<b>466</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>10,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,978</b>	<b>(478)</b>
54	<b>Fire &amp; Police Expenses</b>															
55	Animal Control Expense	500	18	-					261						279	221
56	Building Maint./Operations														-	-
57	Contract Services	-	-	-	-	9,800									9,800	(9,800)
58	Electric	3,000	190	134	52	102	154	153	256						1,041	1,959
59	Equipment Diesel Fuel	250													-	250
60	Equipment/Materials Purchase														-	-
61	Gasoline	250													-	250
62	Heating Fuel	15,000			5,546			1,486	9,787						16,819	(1,819)
63	Maintenance/Operations (Incl. parts)														-	-
64	Employee Life/Retirement														-	-
65	Employer Payroll Taxes														-	-
66	Gross Wages														-	-
67	Postage/Freight														-	-
68	Telephone/Fax/Internet	1,500	92	54		108									254	1,246
69	Travel/Training/Per Diem														-	-
70	<b>Total Fire &amp; Police Expense</b>	<b>20,500</b>	<b>301</b>	<b>188</b>	<b>5,599</b>	<b>10,010</b>	<b>154</b>	<b>1,639</b>	<b>10,304</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,194</b>	<b>(7,694)</b>
71	Fire & Police Net	-	9,949	277	(5,594)	(10,010)	(154)	(1,632)	(54)	-	-	-	-	-	(7,216)	7,216
72																
73	<b>Landfill Income</b>															
74	Landfill Income	40,000	200	7,000											7,200	32,800
75	<b>Total Landfill Income</b>	<b>40,000</b>	<b>200</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,200</b>	<b>32,800</b>
76	<b>Landfill Expenses</b>															
77	Equipment Diesel Fuel	3,000	615	433	1,023										2,072	928
78	Equipment/Materials Purchase	-			-	-									-	-
79	Maintenance/Operations (Incl. parts)	3,000			1,502	1,200	-		260						2,962	38
80	Employee Life/Retirement	4,809	187	411	184	288	204	169	111						1,554	3,255
81	Employer Payroll Taxes	4,379	96	232	82	185	81	68	55						799	3,580
82	Gross Wages	39,811	1,041	2,601	878	2,113	928	768	504						8,833	30,978
83	Landfill Supplies	1,000													-	1,000
84	<b>Total Landfill Expenses</b>	<b>55,999</b>	<b>1,939</b>	<b>3,677</b>	<b>3,669</b>	<b>3,786</b>	<b>1,213</b>	<b>1,005</b>	<b>930</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,219</b>	<b>39,780</b>
85	Landfill Net	(15,999)	(1,739)	3,323	(3,669)	(3,786)	(1,213)	(1,005)	(930)	-	-	-	-	-	(9,019)	(6,980)
86																
87	<b>Levee Maint. Income</b>															
88	Previous Year Carry Over	32,064			5,000				4,793						9,793	22,271
89	<b>Total Levee Income</b>	<b>32,064</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,793</b>	<b>22,271</b>
90	<b>Levee Maint. Expenses</b>															
91	Equipment Diesel Fuel														-	-
92	Equipment/Materials Purchase	5,000			5,000										5,000	-
93	Maintenance/Operations (Incl. parts)	5,000			4,793										4,793	207
94	Employee Life/Retirement	906													-	906
95	Employer Payroll Taxes	2,097													-	2,097
96	Gross Wages	19,061													-	19,061
97	<b>Total Levee Maint. Expenses</b>	<b>32,064</b>	<b>-</b>	<b>-</b>	<b>9,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,793</b>	<b>22,271</b>
98	Levee Maint. Net	-	-	-	(4,793)	-	-	-	4,793	-	-	-	-	-	-	-

Section VI, Item E.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
99	<b>Library Income</b>															
100	CDBG Grant			3,975		994		94,556	23,980						123,505	(123,505)
101	IMLS Grant	10,000				7,093									7,093	2,907
102	Owl Grant	5,000													-	5,000
103	State PLA Grant	7,000		7,000											7,000	-
104	Archiving Aniak Grant	31,162													-	31,162
105	ARPA #ARPA61 Wifi Gazebo Grant	-							(3,734)						(3,734)	3,734
106	Office Space Rental	-													-	-
107	Previous year carry-over	3,735	3,735												3,735	-
108	<b>Total Library Income</b>	<b>56,897</b>	<b>3,735</b>	<b>10,975</b>	<b>-</b>	<b>8,087</b>	<b>-</b>	<b>94,556</b>	<b>20,246</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,599</b>	<b>(80,702)</b>
109	<b>Library Expenses</b>															
110	Bank Charges and Fees	35		7	7	7	7	7	7						42	(7)
111	Building Maint./Operations														-	-
112	Contract Services	-	2,981	-	994	-	2,981	94,556	20,999	-	-	-	-	-	122,511	(122,511)
113	Electric	1,000	70	148	47	47	57	82	82						533	467
114	Equipment Purchase			1,940	1,060										3,000	(3,000)
115	Heating Fuel	1,500		138				439	322						899	601
116	Lease and Rent	1,200		300				300							600	600
117	Library Collection	3,500	903	690		509	82	82	82						2,348	1,152
118	Employee Life/Retirement								278						278	(278)
119	Employer Payroll Taxes	3,762	253	164	62	129	147	145	249						1,149	2,613
120	Gross Wages	34,200	2,817	1,814	684	1,427	1,624	1,610	2,753						12,728	21,472
121	Postage & Freight	200			341										341	(141)
122	Library Supplies	500			90	20	253	159							522	(22)
123	Telephone/Fax/Internet	10,000	800	709	122	1,558	605	1,406	61						5,262	4,738
124	Travel/Training/Per Diem	1,000													-	1,000
125	<b>Total Library Expenses</b>	<b>56,897</b>	<b>7,823</b>	<b>5,909</b>	<b>3,406</b>	<b>3,697</b>	<b>5,756</b>	<b>98,786</b>	<b>24,833</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,211</b>	<b>(93,314)</b>
126	Library Net	-	(4,088)	5,065	(3,406)	4,389	(5,756)	(4,230)	(4,587)	-	-	-	-	-	(12,612)	12,612
127																
128	<b>Public Works Income</b>															
129	Equipment Rental Income	5,000	2,000	1,000			210	200							3,410	1,590
130	Inspection Fees	-													-	-
131	Public Service Fee	20,000	1,860	2,002	2,334	1,744	1,815	1,193	1,892						12,839	7,161
132	Previous Year Carry Over Contribution	-													-	-
133	<b>Total Public Works Income</b>	<b>25,000</b>	<b>3,860</b>	<b>3,002</b>	<b>2,334</b>	<b>1,744</b>	<b>2,025</b>	<b>1,393</b>	<b>1,892</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,249</b>	<b>8,751</b>
134	<b>Public Works Expenses</b>															
135	Building Maint/Ops	5,000			5,000										5,000	-
136	Contract Services														-	-
137	Electric	1,500		190	78	74	89		235						667	833
138	Equipment Diesel Fuel	500	51	79			151								281	219
139	Equipment/Materials Purchase	20,000	-		12,871										12,871	7,129
140	Gasoline	7,000	932	749	556	419	656	974	1,094						5,381	1,619
141	Heating Fuel	7,500	394		7,106										7,500	-
142	Lease and Rent	7,000		2,868	1,733										4,600	2,400
143	Maintenance/Operations (Incl. parts)	14,000	2,394	448	415	1,878	965	531	1,010						7,641	6,359
144	Employee Life/Retirement	9,293	1,572	1,730	1,036	768	485	620	1,588						7,800	1,493
145	Employer Payroll Taxes	4,646	567	1,355	478	353	205	243	629						3,830	816
146	Gross Wages	42,240	6,347	15,283	5,201	3,883	2,205	2,818	7,220						42,957	(717)
147	Postage/Freight	2,500	56		16			35	450						557	1,943
148	Public Works Supplies														-	-
149	<b>Total Public Wks Expenses</b>	<b>121,179</b>	<b>12,314</b>	<b>22,702</b>	<b>34,490</b>	<b>7,376</b>	<b>4,755</b>	<b>5,221</b>	<b>12,227</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>99,085</b>	<b>22,094</b>
150	<b>Public Works Net</b>	<b>(96,179)</b>	<b>(8,454)</b>	<b>(19,700)</b>	<b>(32,156)</b>	<b>(5,632)</b>	<b>(2,731)</b>	<b>(3,828)</b>	<b>(10,335)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(82,835)</b>	<b>(13,344)</b>

Section VI, Item E.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
151	<b>Roads Income</b>															
152	Previous Year Carry Over Contribution	91,585	45,585		-				-						45,585	46,000
153	<b>Total Roads Income</b>	<b>91,585</b>	<b>45,585</b>	-	-	-	-	-	-	-	-	-	-	-	<b>45,585</b>	<b>46,000</b>
154	<b>Roads Expenses</b>															
155	Contract Services														-	-
156	Electric-For 6 Streetlights	1,750	76	191	112	117	122	149	149						917	833
157	Equipment Diesel Fuel	8,500	580	355		1,556	637	892	1,456						5,475	3,025
158	Equipment/Materials Purchase	5,000		1,166	3,834										5,000	0
159	Maintenance/Ops.w/parts	7,500			3,000										3,000	4,500
160	Employee Life/Retirement	10,036	168	479	157	182	867	798	333						2,985	7,051
161	Employer Payroll Taxes	7,908	89	216	82	122	319	295	133						1,256	6,652
162	Gross Wages	71,887	911	2,388	922	1,297	3,941	3,629	1,515						14,603	57,285
163	Postage/Freight	2,000		74		101									175	1,825
164	<b>Total Roads Expenses</b>	<b>114,581</b>	<b>1,824</b>	<b>4,868</b>	<b>8,107</b>	<b>3,375</b>	<b>5,886</b>	<b>5,764</b>	<b>3,586</b>	-	-	-	-	-	<b>33,410</b>	<b>81,171</b>
165	Roads Net	(22,996)	43,761	(4,868)	(8,107)	(3,375)	(5,886)	(5,764)	(3,586)	-	-	-	-	-	12,175	(35,171)
166																
167	<b>Sewer Utility Income</b>															
168	City Sewer Income	168,000	16,406	14,936	17,614	11,963	14,380	10,152	14,077						99,528	68,472
169	Miscellaneous Income				18			39							57	(57)
170	<b>Total Sewer Utility Income</b>	<b>168,000</b>	<b>16,406</b>	<b>14,936</b>	<b>17,632</b>	<b>11,963</b>	<b>14,380</b>	<b>10,191</b>	<b>14,077</b>	-	-	-	-	-	<b>99,585</b>	<b>68,415</b>
171	<b>Sewer Utility Expenses</b>															
172	Bank Charges and Fees	2,100	219	225	(31)	216	109	97	240						1,075	1,025
173	Donations			600	300		300	828							2,028	(2,028)
174	Electric	6,000	828	586	238	235	468	561	426						3,343	2,657
175	Equipment Diesel Fuel	1,000			200	55									255	745
176	Equipment/Materials Purchase	10,000		7,436											7,436	2,564
177	Gasoline															
178	Heating Fuel	3,500			902										902	2,598
179	Liability Insurance	10,333	5,099	1,234		2,000		515							8,848	1,485
180	Worker's Comp. Ins.	2,500	2,500												2,500	-
181	Lease & Rent	3,500		3,500											3,500	-
182	Maintenance/Operations (w/parts)	7,000	2,038	166	57	404	390	95	439						3,590	3,410
183	Employee Life/Retirement	3,764	1,193	1,042	998	1,445	1,372	1,264	1,010						8,325	(4,561)
184	Employer Payroll Taxes	5,335	561	645	590	806	663	616	439						4,320	1,015
185	Gross Wages	48,497	6,397	6,928	6,552	9,429	7,812	7,169	4,661						48,947	(450)
186	Postage/Freight	2,500	116	120		192	120		210						758	1,742
187	Small Claims Fees				(133)				(136)						(269)	269
188	Supplies															
189	Telephone/Internet/Fax	4,000	96	349	384	233	289	261	248						1,860	2,140
190	Travel/Training/Per Diem	4,000														4,000
191	<b>Total Sewer Utility Expenses</b>	<b>114,029</b>	<b>19,048</b>	<b>22,831</b>	<b>10,058</b>	<b>15,015</b>	<b>11,524</b>	<b>11,406</b>	<b>7,536</b>	-	-	-	-	-	<b>97,418</b>	<b>16,611</b>
192	Sewer Utility Net	53,971	(2,642)	(7,895)	7,574	(3,051)	2,856	(1,215)	6,540	-	-	-	-	-	2,167	51,804
193																
194	<b>Current Month Collection Rate</b>	100%	93%	98%	97%	89%	99%	87%	98%	0%	0%	0%	0%	0%	94%	6%
195	<b>Including Past Due Balances</b>	100%	11%	21%	20%	14%	14%	8%	15%	0%	0%	0%	0%	0%	17%	84%
196																
197								Customer Outstanding Balances	113,236							
198								Employee Outstanding Balances	653							
199									113,889							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
200																
201	<b>TOTAL INCOME</b>	752,018	179,777	47,839	114,690	50,863	28,583	109,503	75,411	-	-	-	-	-	606,666	145,352
202	<b>TOTAL EXPENSES</b>	752,018	62,385	80,245	95,439	63,570	44,317	144,382	77,774	-	-	-	-	-	568,111	183,907
203	Net Income	-	117,392	(32,406)	19,251	(12,706)	(15,734)	(34,879)	(2,362)	-	-	-	-	-	38,555	(38,555)
204																
205	<b>CASH AND BANK BALANCES</b>	<b>JUN 2022</b>	<b>JUL2022</b>	<b>AUG2022</b>	<b>SEP2022</b>	<b>OCT2022</b>	<b>NOV2022</b>	<b>DEC2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUN 2023</b>		
206	Cash on Hand - 3151	476	863	1,240	122	1,190	910	980	980							
207	General Fund - 0699	83,563	124,291	123,944	227,716	115,095	95,684	237,879	57,683							
208	General Fund Savings- 8460	14,882	14,882	24,882	24,885	24,885	24,885	24,890	24,890							
209	Sewer Payments - 0699	129,217	137,454	72,307	68,863	69,262	66,715	61,704	62,615							
210	Grant Account - 6039	12,603	12,603	7,794	7,787	7,351	7,185	6,394	6,387							
211	Sewer Savings - 1389	106,719	106,719	156,719	156,737	156,737	156,737	156,776	156,776							
212	ARPA Funding - 4577	139,926	139,926	164,998	164,998	238,667	238,667	80,504	80,504							
213	<b>TOTAL CASH AND BANK</b>	487,387	536,738	551,885	651,108	613,188	590,783	569,129	389,836	-	-	-	-	-		
214	<b>Amounts for FY23 Carry-Over</b>	213,256														
215																
216																
217	Financial Report Approved by:				Date: _____				Attested by: _____					Date: _____		
218																

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF ANIAK MONTHLY	FY2023	JUL2022	AUG2022	SEP2022	OCT2022	NOV2022	DEC2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	YTD	BALANCE
219	<b>Income Totals</b>															
220	Animal Control Income	-	-	41	5	-	-	7	-	-	-	-	-	-	53	(53)
221	ARPA #ARPA61 Wifi Gazebo Grant	-	-	-	-	-	-	-	(3,734)	-	-	-	-	-	(3,734)	3,734
222	CDBG Grant	-	-	3,975	-	994	-	94,556	23,980	-	-	-	-	-	123,505	(123,505)
223	City Sewer Income	168,000	16,406	14,936	17,614	11,963	14,380	10,152	14,077	-	-	-	-	-	99,528	68,472
224	Comm.Revenue Sharing	73,000	-	-	86,695	-	-	-	-	-	-	-	-	-	86,695	(13,695)
225	Donation Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
226	Equipment Rental	5,000	2,000	1,000	-	-	210	200	-	-	-	-	-	-	3,410	1,590
227	GCI Land Lease	5,400	450	450	450	450	450	450	450	-	-	-	-	-	3,150	2,250
228	IMLS Grant	10,000	-	-	-	7,093	-	-	-	-	-	-	-	-	7,093	2,907
229	Inspection Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
230	Landfill Income	40,000	200	7,000	-	-	-	-	-	-	-	-	-	-	7,200	32,800
231	Miscellaneous	-	3	-	21	-	-	44	-	-	-	-	-	-	68	(68)
232	Office Space Rental	24,000	998	1,802	1,400	1,400	1,400	1,400	1,400	-	-	-	-	-	9,800	14,200
233	OWL Grant	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
234	PILT Payment	68,000	76,379	-	-	-	-	-	-	-	-	-	-	-	76,379	(8,379)
235	PLA Grant	7,000	-	7,000	-	-	-	-	-	-	-	-	-	-	7,000	-
236	Public Service Fee	20,000	1,860	2,002	2,334	1,744	1,815	1,193	1,892	-	-	-	-	-	12,839	7,161
237	Sales Tax Revenue (2%)	93,000	15,519	4,865	1,172	19,549	5,449	1,501	15,574	-	-	-	-	-	63,629	29,372
238	Previous Year Carry Over	147,884	59,570	-	5,000	-	-	-	15,043	-	-	-	-	-	79,613	68,271
239	Archiving Aniak Grant	31,162	-	-	-	-	-	-	-	-	-	-	-	-	-	31,162
240	Tobacco Excise Tax	54,572	6,393	4,344	-	7,670	4,878	-	6,729	-	-	-	-	-	30,014	24,558
241	Volunteer Fire Assist. Grant	-	-	425	-	-	-	-	-	-	-	-	-	-	425	(425)
242	<b>Total Overall Income</b>	<b>752,018</b>	<b>179,777</b>	<b>47,839</b>	<b>114,690</b>	<b>50,863</b>	<b>28,583</b>	<b>109,503</b>	<b>75,411</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>606,666</b>	<b>145,352</b>
243	<b>Expense Totals</b>															
244	Animal Control Expense	500	18	-	-	-	-	-	261	-	-	-	-	-	279	221
245	Bank Service Charges	2,135	291	293	36	249	161	158	289	-	-	-	-	-	1,478	657
246	Building Maint./Ops.	9,000	401	-	5,045	(240)	1,043	15	280	-	-	-	-	-	6,543	2,457
247	Contract Services	1,000	2,981	-	1,386	10,460	2,981	94,556	21,099	-	-	-	-	-	133,463	(132,463)
248	Donations	-	-	600	300	-	300	828	-	-	-	-	-	-	2,028	(2,028)
249	Dues/Membership Fees	2,000	191	1,489	132	240	578	293	270	-	-	-	-	-	3,192	(1,192)
250	Electric	14,250	1,194	1,306	552	606	924	979	1,189	-	-	-	-	-	6,750	7,500
251	Equipment Diesel Fuel	13,250	1,245	867	1,224	1,611	788	892	1,456	-	-	-	-	-	8,082	5,168
252	Equipment/Materials Purchase	41,000	190	10,542	27,143	667	2,458	(3,160)	-	-	-	-	-	-	37,840	3,160
253	Gasoline	9,250	932	949	861	565	888	1,243	1,216	-	-	-	-	-	6,655	2,595
254	Health Insurance Opt. Out	12,000	-	-	-	-	-	12,000	-	-	-	-	-	-	12,000	-
255	Heating Fuel	31,000	394	276	13,554	-	-	3,733	10,818	-	-	-	-	-	28,776	2,225
256	Liability Insurance.	31,000	10,199	3,799	-	3,778	-	(1,668)	3,800	-	-	-	-	-	19,907	11,093
257	Workers Comp.Insurance	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000	-
258	Lease and Rent	11,700	-	6,668	1,733	-	-	300	-	-	-	-	-	-	8,700	3,000
259	Library Collection	3,500	903	690	-	509	82	82	82	-	-	-	-	-	2,348	1,152
260	Maintenance/Ops w/parts	36,500	4,432	614	9,767	3,482	1,355	626	1,709	-	-	-	-	-	21,986	14,514
261	Miscellaneous	-	-	-	2,000	-	-	-	-	-	-	-	-	-	2,000	(2,000)
262	Employee Life/Retirement	53,608	4,249	5,108	3,545	4,286	3,948	3,712	4,253	-	-	-	-	-	29,101	24,507
263	Employer Payroll Taxes	43,141	2,258	3,418	2,026	2,523	2,078	1,943	2,421	-	-	-	-	-	16,666	26,475
264	Gross Wages	392,184	25,241	39,419	23,787	30,282	24,937	23,096	25,603	-	-	-	-	-	192,365	199,819
265	Postage/Freight	7,500	192	258	377	358	125	525	1,066	-	-	-	-	-	2,901	4,599
266	Small Claims Fees	-	-	-	(133)	-	-	-	(136)	-	-	-	-	-	(269)	269
267	Supplies	1,600	1,200	554	215	50	371	179	86	-	-	-	-	-	2,655	(1,055)
268	Telephone/Internet/Fax	23,400	873	1,435	1,211	2,364	1,300	2,184	769	-	-	-	-	-	10,136	13,264
269	Travel/Training/Per Diem	7,500	-	1,959	680	1,779	-	1,866	1,244	-	-	-	-	-	7,528	(28)
270	<b>Total Overall Expenses</b>	<b>752,018</b>	<b>62,385</b>	<b>80,245</b>	<b>95,439</b>	<b>63,570</b>	<b>44,317</b>	<b>144,382</b>	<b>77,774</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>568,111</b>	<b>183,907</b>
271	Net Income	-	117,392	(32,406)	19,251	(12,706)	(15,734)	(34,879)	(2,362)	-	-	-	-	-	38,555	(38,555)

**Leon L. Kiana**  
City Manager Report  
February 16, 2023

I did attend another grant writing seminar that dealt with “key phrase” wording on our actual grant proposals. I did get some good insight and help in wording for our next CDBG grant proposal for the Library/Elder Center during the next funding cycle.

As a reminder, TKC’s 2023 Middle Kuskokwim Gathering for February 28 through March 2. This gathering will be a good forum to bring up the needs of all of us working together to bring about needed changes or implementation of programs regarding our livelihood.

- New demographics for our area that all stakeholders can utilize for grants or programs funded by the State.
- Joint ventures in acquiring new heavy equipment to use in our community in building structures, road maintenance, snow removal to mitigate Spring flooding potential, landfill management, sewer lagoon management, riverbank erosion abatement, City dock and boat launch ramp, etc.
- MOU or MOA for joint projects to share costs for dry wood clearing. Need chain saws to cutting down dead trees or cut fallen trees for local firewood. This would eliminate potential fire hazards including safety and health hazards.

I have started my research for Federal grants for funds to revitalize our Fire Department in hopes to hire a paid Fire Chief. Other programs would include getting certified Volunteer Fire Fighters, EMTs and First Responders This may also serve to start a Search & Rescue Team. So far, all I have gotten is just gathering information and just asking other communities as to their process in submitting their proposals.

My upcoming training will be with FEMA Insurance Feb 27<sup>th</sup> through March 2<sup>nd</sup> in Anchorage. This training will position City of Aniak to be able to apply for disaster funds immediately and not be put on the list at the bottom of the list. Travel and Hotel costs are reimbursable directly from FEMA (up to \$1,000.00).



## **ELECTED OFFICIALS' MANAGEMENT FOR RURAL UTILITIES**

**ONLINE Training:** March 2- March 10, 2023

The State of Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs through the Rural Utility Business Advisor (RUBA) program is sponsoring an Elected Officials Management for Rural Utilities class online. In response to survey responses from our communities indicating online trainings would be a beneficial the RUBA program is now offering utility management courses online. The Elected Officials Management for Rural Utilities online training runs from March 2 to March 10, 2023.

**WHAT WILL I LEARN?** The skills and knowledge needed for elected officials' management of a small water and wastewater utility. Topics include an overview of government, roles and responsibilities, meetings, ordinances and resolutions, policies and procedures, financial management, and sustainability.

**WHO SHOULD TAKE THIS COURSE?** Municipal clerks, utility clerks, treasurers, bookkeepers, managers, administrators, chiefs, mayors, and council members who are involved in the managerial and financial operations of the utility.

**BENEFITS OF A TAKING A RUBA COURSE:** RUBA free training courses can help an organization's staff be more successful in their job and earn the community Best Practice Program points for state and federal grants. Best Practice scores account for 15% of the points possible for SDS project scoring and 40% of the points possible for CIP project scoring. Water/Wastewater operators can also earn 3.2 core CEUs for taking a RUBA training course.

The new course format is a mix of online reading and exercises combined with daily interactive video teleconferencing. Participants will need a good Internet connection, video camera, headset with a microphone, and a quiet workspace to interact with the other participants through video teleconferencing. You may want to consider childcare for the time you are on the **two-hour** daily video calls.

If you have questions or want to test your computer's capability, please contact Jed Cox, LGS III, at (907) 269-4614.

### **Bandwidth Requirements:**

- 800kbps/1.0Mbps (up/down) for high quality video.
- For gallery view and/or 720p HD video: 1.5Mbps/1.5Mbps (up/down)



- Receiving 1080p HD video requires 2.5mbps (up/down)
- Sending 1080p HD video requires 3.0 Mbps (up/down)

To check your bandwidth, you can go to <https://fast.com/>

**Recommended Software:**

**Windows Machines:**

- Google Chrome, Firefox
- Most current version of Java installed on with all other versions fully removed
- Most current version of Adobe Flash installed
- Pop-up blocker disabled
- Third-party toolbars disabled

**Apple Macintosh:**

- OSX Tiger, Leopard, Snow Leopard, or higher version
- Safari 3.0 or higher for your browser (Or utilizing the Mac versions of Chrome or Firefox)
- Pop-up blocker disabled
- Third-party toolbars disabled

HOW DO I REGISTER? You may register by clicking the link below to register.

**DEADLINE FOR REGISTRATION IS FRIDAY February 17 at 1:00PM**

**Register at <https://arcg.is/0KXv0L>**

Contact Jed Cox at [jed.cox@alaska.gov](mailto:jed.cox@alaska.gov)  
or your Local Government Specialist if you have any questions.



**Jed Cox**  
Local Government Specialist III  
*Division of Community & Regional Affairs*  
550 West 7th Avenue, Suite 1640  
Anchorage, Alaska 99501  
Phone: 907.269.4614  
Fax: 907.269.4539  
Email: [jed.cox@alaska.gov](mailto:jed.cox@alaska.gov)