



# CITY COUNCIL MEETING

September 17, 2024 at 5:00 PM

Angels Fire House – 1404 Vallecito Road

## AGENDA

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To view or participate in the meeting online, please use the following link:

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Meeting ID: 259 054 873 390

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**In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.**

**CITY COUNCIL** appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

**CONSENT AGENDA:** These matters include routine financial and administration actions and are usually approved by a single majority vote.

**REGULAR AGENDA:** These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

**Mayor** Jennifer Herndon | **Vice Mayor** Isabel Moncada

**Council Members** Alvin Broglio, Michael Chimente, Caroline Schirato

**Interim City Administrator** Steve Williams | **City Attorney** Doug White

**1. 5:00PM CLOSED SESSION**

**2. ROLL CALL**

**3. ADJOURN TO CLOSED SESSION**

- A. Public Employee Employment (Gov. Code Section 54957) Title: Fire Chief,  
Steve Williams, Interim City Administrator,
- B. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,  
Steve Williams, Interim City Administrator,
- C. Conference with Labor Negotiations (Gov't Code Section 54957.6)  
Employee Organization: City of Angels Employee Association (Miscellaneous)  
City of Angels Firefighter Association  
City of Angels Employee's Association (Exempt)

**6:00 PM REGULAR MEETING**

**4. ROLL CALL**

**5. PLEDGE OF ALLEGIANCE**

**6. REPORT OUT OF CLOSED SESSION**

- A. Public Employee Employment (Gov. Code Section 54957) Title: Fire Chief,  
Steve Williams, Interim City Administrator,
- B. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,  
Steve Williams, Interim City Administrator,
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Employee Organization: City of Angels Employee Association (Miscellaneous)  
City of Angels Firefighter Association  
City of Angels Employee's Association (Exempt)

**7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**

**8. PUBLIC COMMENT**

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

**9. CONSENT AGENDA**

- A. Approve Draft Minutes of September 3, 2024, Rose Beristianos, City Clerk
- B. AP Checks and Treasurer Report August, Michelle Gonzalez, Finance Director

**10. REGULAR AGENDA**

- A. Review two (2) Applications and Appoint one Planning Commissioner filling the vacancy of Joseph Whittle, Rose Beristianos, City Clerk
- B. Presentation - Capital Improvement Projects, Interim City Administrator, Steve Williams
- C. Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update, Amy Augustine, City Planner

- D.** Approve Resolution No. 24-71 to Place a Utica Water and Power Authority (UWPA), “Where Does Our Water Come From?” Sign at Tryon Park, Amy Augustine, City Planner
- E.** Task Order - Approve Task Order 19 to Dewberry for Habitat for Humanity Construction Management / Inspections / Engineering Services, Interim City Administrator, Steve Williams
- F.** Resolution No. 24-72, Approving Revisions to Job Descriptions in the Fire Department including Firefighter, Fire Captain, and Fire Chief, Interim City Administrator, Steve Williams  
Resolution No. 24-73, Reclassifying the Position of Fire Lieutenant to Fire Engineer, Interim City Administrator, Steve Williams  
Resolution No. 24-74, Creating a new Job Description of Fire Captain II, Interim City Administrator, Steve Williams  
Resolution No. 24-75 - Creating a new Job Description of Recruit Firefighter, Interim City Administrator, Steve Williams
- G.** Approve Resolution No. 24-76, Authorizing the Mayor to Sign a Letter in Opposition of AB98, Interim City Administrator, Steve Williams

**11. ADMINISTRATION REPORT**

- A.** Booster Way Infrastructure Upgrade, Interim City Administrator, Steve Williams
- B.** Moving 79 South Main to Museum, Interim City Administrator, Steve Williams
- C.** Automated Meter Readers, Interim City Administrator, Steve Williams
- D.** Space Needs Assessment, Interim City Administrator, Steve Williams

**12. COUNCIL REPORT**

**13. CALENDAR**

- A.** Review September, October and November Calendar. Rose Beristianos, City Clerk

**14. FUTURE AGENDA ITEMS**

**15. ADJOURNMENT**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at [www.angelscamp.gov](http://www.angelscamp.gov).*



# CITY COUNCIL MEETING

September 03, 2024 at 5:00 PM

Angels Fire House – 1404 Vallecito Road

## DRAFT MINUTES

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Mayor Jennifer Herndon **(PRESENT)** | Vice Mayor Isabel Moncada **(PRESENT)**

Council Members Alvin Broglio **(PRESENT)**, Michael Chimento **(PRESENT)**,

Caroline Schirato **(PRESENT)**

Interim City Administrator Steve Williams **(PRESENT)** | City Attorney **(PRESENT, ONLINE)**

1. 5:00PM CLOSED SESSION

2. ROLL CALL

3. ADJOURN TO CLOSED SESSION

A. Conference with Real Property Negotiators

Property Location: 060-010-044/045

Agency Negotiator: Amy Augustine, City Planner

B. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,

Steve Williams, Interim City Administrator,

C. Conference with Labor Negotiations (Gov't Code Section 54957.6)

Employee Organization: City of Angels Employee Association (Miscellaneous)

City of Angels Firefighter Association

City of Angels Employee's Association (Exempt)

6:00 PM REGULAR MEETING

4. ROLL CALL

5. PLEDGE OF ALLEGIANCE
6. REPORT OUT OF CLOSED SESSION
  - A. Conference with Real Property Negotiators  
Property Location: 060-010-044/045  
Agency Negotiator: Amy Augustine, City Planner
  - B. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,  
Steve Williams, Interim City Administrator,
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Employee Organization: City of Angels Employee Association (Miscellaneous)  
City of Angels Firefighter Association  
City of Angels Employee's Association (Exempt)

**DIRECTION GIVEN ON ALL ITEMS**

7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)  
**ACTION: MOTION TO APPROVE THE AGENDA BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES**
8. PUBLIC COMMENT - **NONE**
9. CONSENT AGENDA
  - A. Approve Draft Minutes of August 20, 2024 Rose Beristianos, City Clerk
  - B. Approve Draft Minutes of August 28, 2024, Rose Beristianos, City Clerk**ACTION: MOTION TO APPROVE BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES**
10. REGULAR AGENDA
  - A. Calaveras County Water District (CCWD) Presentation, Michael Minkler  
**MINKLER SPOKE ABOUT CCWD AND NORTH FORK**
  - B. Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update,  
Amy Augustine, City Planner  
**UPDATE GIVEN**
  - C. Authorize Staff to Pursue Formula Allocation Permanent Local Housing Allocation (PLHA)  
Funds, Amy Augustine, City Planner  
**STAFF DISCUSSION, COUNCIL DISCUSSION**  
**PUBLIC COMMENT:**  
**MORGAN GACE – SPOKE IN FAVOR**  
**JERRY WITH SIERRA HOPE – SPOKE IN FAVOR**  
**ACTION: MOTION TO PURSUE BY COUNCIL MEMBER SCHIRATO, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES**
  - D. Resolution No. 24-66, Authorizing an Amendment to the Lease Agreement between the City of  
Angels and Pickled Porch Café, Steve Williams, Interim City Administrator  
**ACTION: MOTION TO APPROVE RESOLUTION NO. 24-66 AND AGREEMENT BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER CHIMENTE, PASSED 5 YES**

E. Approve Resolution No. 24-67, Authorizing the City Administrator to work with Calaveras Council of Governments (COG) to Identify and Pursue Funding Sources for Electric Vehicle Charging Stations to be installed in the City of Angels, Steve Williams, Interim City Administrator

**ACTION: MOTION TO APPROVE RESOLUTION NO.24-67 BY VICE MAYOR MONCADA, SECONDED BY MAYOR HERNDON, PASSED 5 YES**

F. Approve Resolution No. 24-68, Declaring Property Surplus and Authorizing the Sale of Such Property to the MACT Museum for One Dollar, Steve Williams, Interim City Administrator

**ACTION: MOTION TO APPROVE RESOLUTION NO. 24-68 BY VICE MAYOR MONCADA, SECONDED BY COUNCIL MEMBER CHIMENTE, PASSED 5 YES**

G. Approve the Staff Recommendation to Enter into an Agreement with Accufund for the Cities Government Accounting Fund-Based System Software, Michelle Gonzalez, Finance Director

**ACTION: MOTION TO APPROVE BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES**

H. Approve Resolution No. 24-70, Department of Justice (DOJ), Giving the City Access to State and Federal Level Summary Criminal History Information for Employment, Rose Beristianos, Admin Services Officer / City Clerk

**ACTION: MOTION TO APPROVE BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES**

11. ADMINISTRATION REPORT

A. Monthly Update, Steve Williams, Interim City Administrator - **GIVEN**

12. COUNCIL REPORT – **ALL REPORTED OUT**

13. CALENDAR – **REVIEWED**

14. FUTURE AGENDA ITEMS

**FIRE JOB DESCRIPTIONS, H/R CONSULTANTS, CIP PRESENTATION, MASTER PLAN CITY/SPACE NEEDS, ROOF ON OLD CITY HALL**

15. ADJOURNMENT

**ACTION: MOTION TO ADJOURN THE MEETING AT 8:19PM BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER CHIMENTE, PASSED 5 YES**

\_\_\_\_\_  
Jennifer Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos, City Clerk



## CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

**MEETING DATE:** September 17, 2024

**TO:** City Council

**FROM:** Michelle Gonzalez, Finance Director

**RE:** Monthly Accounts Payable (AP) Checks and Treasury Report

### BACKGROUND

Accounts Payable and Treasury Reports for Council Review.

### DISCUSSION

Staff is providing Council with the Accounts Payable and Treasury Report for the month of July 2024

### FISCAL IMPACT

No fiscal impact

### ATTACHMENTS

1. Accounts Payable Checks August, 2024
2. Treasury Report August, 2024





# CITY OF ANGELS

Section 9, Item B.

## TREASURER'S REPORT For the Month Ended

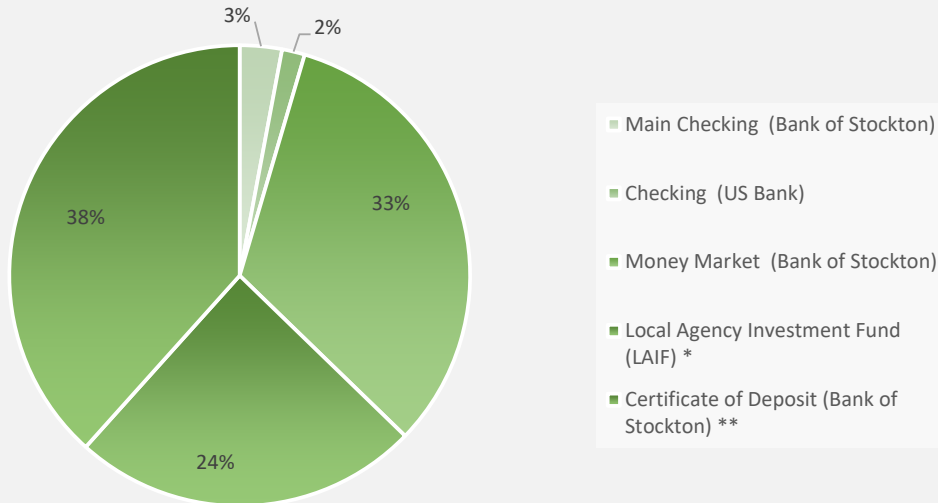
**August 31, 2024**

Operating Portfolios	Beginning Balance	Ending Balance	Accrued Interest	Bank Fees	% of Total
Main Checking (Bank of Stockton)	\$ 655,426	\$ 817,764	\$ 25	\$ 148	3%
Checking (US Bank)	423,294	443,421		314	2%
Money Market (Bank of Stockton)	9,108,775	9,042,941	34,167		33%
Local Agency Investment Fund (LAIF) *	6,750,193	6,750,193			24%
Certificate of Deposit (Bank of Stockton) **	10,565,371	10,608,348	42,977		38%
<b>TOTAL OPERATING FUNDS</b>	<b>\$ 27,503,058</b>	<b>\$ 27,662,667</b>	<b>\$ 77,168</b>	<b>\$ 462</b>	<b>100%</b>

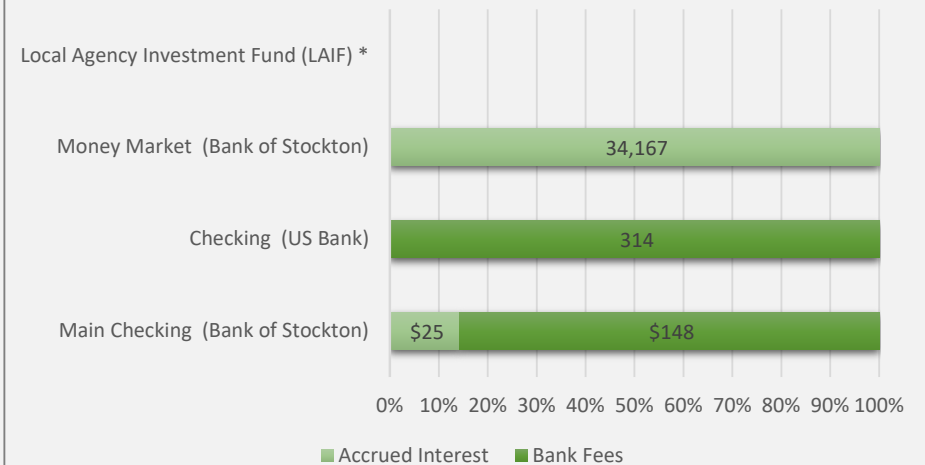
\* Interest recorded Quarterly (June 2024)

\*\* CD opened 6/27/2024 interest rate 5.10% Term 6 months

Composition of Operating Portfolios  
August 31, 2024



Interest Earnings/Bank Fees  
August 31, 2024



Total Interest Earned FY 23/24	\$	1,034,558
Total Interest Earned FY 24/25	\$	152,746



# Bank Reconciliation

## Board Audit



User: mgonzalez  
 Printed: 09/11/2024 - 11:26AM  
 Date Range: 08/01/2024 - 08/31/2024  
 Systems: 'AP'

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 010 General Fund				
Department: 0000 No Dept				
0	Hunt & Sons LLC.	FUEL DELIVERY DATE 7-29-24	08/02/2024	1,516.05
0	Hunt & Sons LLC.	FUEL DELIVERY DATE 8/5/24	08/09/2024	1,366.03
0	Hunt & Sons LLC.	FUEL DELIVERY DATE 8-12-24	08/16/2024	1,275.69
0	Hunt & Sons LLC.	FUEL DELIVERY DATE 8-19-24	08/23/2024	882.79
0	Hunt & Sons LLC.	FUEL DELIVERY DATE 8-26-24	08/30/2024	1,445.37
Total for Department: 0000 No Dept				6,485.93
Department: 1000 City Officials				
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	183.77
0	Gateway Press	NAME PLATES FOR EXISTING WALNUT DESK HOLDERS	08/09/2024	58.19
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024 -BARRACUDA	08/09/2024	169.79
0	NEXUS TECHNOLOGIES	BARRACUDA	08/16/2024	172.78
0	ROSE BERISTIANOS	ICE CREAM SOCIAL TOPPINGS	08/16/2024	60.54
93018	Calaveras County - Administration	VIDEOGRAPHER FOR COUNCIL MEETING 7/16/24	08/02/2024	336.69
93061	Calaveras County - Administration	VIDEOGRAPHER FOR COUNCIL MEETING 7/30/24	08/16/2024	286.81
93085	Calaveras County - Administration	VIDEOGRAPHER FOR COUNCIL MEETING 8/13/24	08/30/2024	311.75
Total for Department: 1000 City Officials				1,580.32
Department: 3000 Finance & General Administrati				
0	Calaveras Power Agency	Power - City Locations	08/16/2024	856.40
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	4,631.02
0	CONETH SOLUTIONS, INC.	IT SERVICES -MAINT AT CITY HALL	08/16/2024	1,800.00
0	GovInvest Inc.	COMPREHENSIVE ACTUARIAL ANALYSIS, REPORTING, ANI	08/09/2024	11,500.00
0	MuniServices	SUTA SERVICES FOR TAX QUARTER ENDING MARCH 31, 20	08/02/2024	3,106.65
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024-BARRACUDA	08/09/2024	207.77
0	NEXUS TECHNOLOGIES	MICROSOFT OFFICE 365 GCC PRORATED BILL	08/16/2024	229.34
0	Price Paige & Company, CPA, LLP	Audit Services FYE 06/30/2023	08/16/2024	1,815.00
93022	FOSTER & FOSTER CONSULTING ACTUARIES, INC.	Preparation of GASB 75 6/30/22 & 6/30/23	08/02/2024	4,000.00

Check No.	Vendor/Employee	Transaction Description	Date	
93025	Laurie Boire	Cleaning Services for July 2024	08/02/2024	15.00
93028	Quill Corporation	Electronic duster -Compressed Gas	08/02/2024	35.44
93035	Calaveras Lumber Co., Inc.	INV 30023- CABLE SURGE STRIP	08/09/2024	19.38
93043	Mountain Oasis Purified Water	WATER REFILL SERVICES FOR CITY HALL	08/09/2024	67.37
93046	Quadient Finance USA, Inc	POSTAGE	08/09/2024	210.00
93050	Toshiba Financial Services	SERVICES 7/23/24-8/23/24	08/09/2024	903.89
93066	Michelle Gonzalez	COSTCO REIMB. FOR KITCHEN SUPPLIES	08/16/2024	47.60
93070	LAURI MOORE		08/16/2024	38.16
93081	STOCKTON FENCE AND MATERIAL	FENCE RENTAL	08/23/2024	1,174.75
93096	Quill Corporation	SAPPHIRE RENEWAL	08/30/2024	52.79
93101	Signal Service Inc.	MAINT. ON ALARMS AND MOTION DETECTOR	08/30/2024	287.23
Total for Department: 3000 Finance & General Admin				30,997.79
Department: 3002 Community Support				
93060	Calaveras Visitors Bureau	4 QTR FISCAL YEAR 23/24 TOT DISTRIBUTION	08/16/2024	22,000.00
Total for Department: 3002 Community Support				22,000.00
Department: 4000 Building & Planning Department				
0	Calaveras Power Agency	Power - City Locations	08/16/2024	49.36
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	73.51
0	Gateway Press	Code Enforcement Officer cards	08/02/2024	185.95
0	Interwest Consulting Group Inc.	GF B&P Projects/All Hazards Planning Codes/Planning Consultant	08/16/2024	1,377.50
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024 -G3 MICROSOFT 365	08/09/2024	39.13
0	NEXUS TECHNOLOGIES	G3 MICROSOFT 365	08/16/2024	39.72
93025	Laurie Boire	Cleaning Services for July 2024	08/02/2024	35.00
93043	Mountain Oasis Purified Water	WATER REFILL SERVICES FOR CITY HALL	08/09/2024	28.88
93046	Quadient Finance USA, Inc	POSTAGE FOR ACCOUNT 7900 0440 8117 1088	08/09/2024	90.00
93050	Toshiba Financial Services	SERVICES 7/23/24-8/23/24	08/09/2024	387.36
93063	CSG Consultants, Inc.	PLAN REVIEW -52 S MAIN ST	08/16/2024	6,853.75
93096	Quill Corporation	SAPPHIRE RENEWAL	08/30/2024	22.62
Total for Department: 4000 Building & Planning Dep				9,182.78
Department: 6000 Fire Department				
0	Calaveras Power Agency	Power - City Locations	08/16/2024	444.76
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024 -BARRACUDA	08/09/2024	352.06
0	NEXUS TECHNOLOGIES	BARRACUDA	08/16/2024	357.53
93035	Calaveras Lumber Co., Inc.	INV 29803- SUPPLIES FOR FIRE DEP.	08/09/2024	229.49
93045	O'Reilly Automotive, Inc.	SUPPLIES FOR ANGELS FIRE DEP.	08/09/2024	168.17
93047	Scott's Distributing	SUPPLIES FOR ANGELS FIRE DEP	08/09/2024	152.55
93048	Sierra Embroidery Works	CITY OF ANGELS FIRE -CUSTOM BADGES	08/09/2024	40.00
93050	Toshiba Financial Services	SERVICES 7/23/24-8/23/24	08/09/2024	313.92
93062	Columbia Communications, Inc.	POWER TOOLS FOR ANGELS FIRE DEP.	08/16/2024	352.00

Check No.	Vendor/Employee	Transaction Description	Date	
93064	Bill Davis	EMT RENEWAL REIMB	08/16/2024	87.00
93072	John Rohrabough	VEHICLE REGISTRATIONS	08/16/2024	108.00
93076	Columbia Communications, Inc.	REMAINING BALANCE -POWER PRODUCTS	08/23/2024	25.52
93084	AT&T Mobility	ON-CALL PHONE -FIRE DEP	08/30/2024	160.96
93087	Columbia Communications, Inc.	POWER PRODUCTS	08/30/2024	472.52

Total for Department: 6000 Fire Department 3,264.48

Department: 6100 Police Department

0	Calaveras Power Agency	Power - City Locations	08/16/2024	615.28
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	882.10
0	Gateway Press	MAGNETIC SIGNS FOR GMC PICK UP	08/09/2024	239.21
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024-BARRACUDA	08/09/2024	447.22
0	NEXUS TECHNOLOGIES	G3 MICROSOFT 365	08/16/2024	453.79
0	Top Dog Police K9 Training & Consulting	MAINT. TRAINING FOR JODI MCDEARMID -JULY 2024	08/09/2024	250.00
93020	FBI NATIONAL ACADEMY ASSOCIATES CALIFORNIA	CHIEF SCOTT ELLIS -LAW ENFORCEMENT EXECUTIVE DEV	08/02/2024	300.00
93026	MACH ONE TOWING YARD BURSON	TOW/HOOK FEE 2019 DODGE CHARGER	08/02/2024	140.00
93027	National Command Course Association	2024 DUES -FBI NATIONAL COMMAND COURSE MEMBERSHIP	08/02/2024	50.00
93038	Gravison Inc. - Pioneer Electric	SERVICES FOR ANGELS CAMP POLICE DEPARTMENT	08/09/2024	147.50
93039	Guardian Public Safety Background Investigations	LAW ENFORCEMENT BACKGROUND INVESTIGATION - KRY	08/09/2024	1,400.00
93040	Laurie Boire	CLEANING SERVICES FOR POLICE JULY 2024	08/09/2024	120.00
93041	MCI	LONG DISTANCE SERVICE	08/09/2024	44.96
93050	Toshiba Financial Services	SERVICES 7/23/24-8/23/24	08/09/2024	317.19
93059	AT&T	PHONE SERVICES FROM 8/4/24-9/3/24	08/16/2024	135.58
93075	Cal.net	SERVICES FROM 9/2/24-10/2/24	08/23/2024	133.84
93083	ANGELS CAMP POLICE PETTY CASH	POSTAGE	08/30/2024	3.93
93090	Scott Ellis	PER DIEM FOR 5 DAY POST TRAINING CLASS	08/30/2024	195.00
93098	Sam Berri Towing	SERVICES FOR 2014 CHEVY TAHOE -ANGELS CAMP PD	08/30/2024	125.00
93099	BEN SAVAGE	PER DIEM FOR 5 DAY POST TRAINING CLASS	08/30/2024	75.00
93100	Sierra Motors	SERVICES FOR ANGELS CAMP POLICE DEP.	08/30/2024	3,520.65

Total for Department: 6100 Police Department 9,596.25

Department: 7010 Public Works General

0	Calaveras Power Agency	Power - City Locations	08/16/2024	991.64
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	540.29
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024-BARRACUDA	08/09/2024	234.77
0	NEXUS TECHNOLOGIES	BARRACUDA	08/16/2024	238.35
93024	Javelina Trading Company	SUPPLIES FOR PUBLIC WORKS	08/02/2024	533.51
93035	Calaveras Lumber Co., Inc.	INV 30637- PLYWOOD AND FURRING STRIP	08/09/2024	973.62
93036	Campora Propane Service	RPROPANE FUEL -SPRINGHOUSE RD #2	08/09/2024	118.25
93042	MotherLode Answering Service, Inc.	BASIC SERVICES AND ADDITIONAL TRANSACTIONS	08/09/2024	150.60
93044	No Contract Pest Control, Inc.	GENERAL PEST CONTROL SERVICES AT FARMERS MARKET	08/09/2024	108.00
93045	O'Reilly Automotive, Inc.	RETURN -MINI BULB	08/09/2024	75.07
93047	Scott's Distributing	CLEANING SUPPLIES FOR PICKLED PORCH	08/09/2024	603.10

<b>Check No.</b>	<b>Vendor/Employee</b>	<b>Transaction Description</b>	<b>Date</b>	
93049	Tiger Mowers, Inc	Tractor with mid mount boom mower	08/09/2024	193,741.42
93068	Javelina Trading Company	STRIPING PAINT	08/16/2024	284.18
93075	Cal.net	SERVICES FROM 9/2/24-10/2/24	08/23/2024	133.38
93084	AT&T Mobility	ON-CALL PHONE -PUBLIC WORKS	08/30/2024	17.28
93091	Gold Electric, Inc.	BUCKET TRUCK TO HANG/REMOVE BANNER ON 7/17, 7/30 .	08/30/2024	405.00
Total for Department: 7010 Public Works General				199,148.46
Total for Fund:010 General Fund				282,256.01
 Fund: 115 General Fund Projects				
Department: 2011 General GF Grants				
0	Robert E. Boyer Construction, Inc.	Community Enhancement Projects/Utica Park Expansion Rural Rec/	08/30/2024	189,779.00
93065	GEOCON Consultants	Design Level Geotechnical Investigation and Evaluation for Park	08/16/2024	6,395.00
Total for Department: 2011 General GF Grants				196,174.00
Total for Fund:115 General Fund Projects				196,174.00
 Fund: 139 Transportation Projects				
Department: 2011 General GF Grants				
93089	Dewberry Engineers Inc.	Transportation Projects/CMAQ Trail CML-5206(016) NL/Engineeri	08/30/2024	10,999.03
Total for Department: 2011 General GF Grants				10,999.03
Total for Fund:139 Transportation Projects				10,999.03
 Fund: 206 Gas Tax RMRA (SB1)				
Department: 7010				
93017	BOBCAT COMPANY	Skid-Steer Bobcat Loader	08/02/2024	69,812.61
Total for Department: 7010				69,812.61
Total for Fund:206 Gas Tax RMRA (SB1)				69,812.61
 Fund: 245 Lighting/Landscape District				
Department: 9003 Landscape & Lighting District				
0	California Landscaping & Design Inc	JULY LANDSCAPE MAINT.	08/09/2024	8,887.50
0	California Landscaping & Design Inc	LANDSCAPE SERVICES FOR AUGUST	08/30/2024	8,887.50

Check No.	Vendor/Employee	Transaction Description	Date	
93019	DARIO'S LANDSCAPING	Spreading bark at area A-8, spraying weeds	08/02/2024	1,600.00
93032	ALEJANDRO RODRIGUEZ	GRIND CONCRETE WALKWAY, REMOVE AND DISPOSE OF (	08/09/2024	3,540.00
93078	GSD ConstructionServices, LLC	SERVICES FOR GREENHORN CREEK LLD	08/23/2024	3,405.96
93093	GSD ConstructionServices, LLC	SPACE CLEARING MAINT. FOR GREENHORN CREEK	08/30/2024	3,685.96
Total for Department: 9003 Landscape & Lighting Di				30,006.92
Total for Fund:245 Lighting/Landscape District				30,006.92
Fund: 272 TOT-Tourism				
Department: 3002				
0	Calaveras Power Agency	Power - City Locations	08/16/2024	1,240.56
Total for Department: 3002				1,240.56
Total for Fund:272 TOT-Tourism				1,240.56
Fund: 300 Sewer O&M				
Department: 0000 No Dept				
93052	JILL JODIE	Refund Check 011152-000, 1075 DEVEGGIO LN	08/09/2024	181.91
93053	JEREMY ANDERSON	Refund Check 010610-000, 509 SPYGLASS CIRCLE	08/09/2024	242.69
93054	LESLIE BROWN	Refund Check 005352-000, 1454 S MAIN ST	08/09/2024	29.82
93070	LAURI MOORE	Refund- Double charged for deposit and app fee.	08/16/2024	150.00
93082	SECRETARY OF VETERAN AFFAIRS	Refund Check 011780-000, 810 CASEY ST	08/23/2024	176.85
Total for Department: 0000 No Dept				781.27
Department: 8000 Sewer O&M				
0	Bartle Wells Associates	Professional services for Water/Wastewater rate study	08/02/2024	4,940.00
0	Calaveras Power Agency	Power - City Locations	08/16/2024	15,360.36
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	367.54
0	DataProse LLC	BILL PACKAGING/POSTAGE FOR JULY	08/09/2024	858.36
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024-BARRACUDA	08/09/2024	117.37
0	NEXUS TECHNOLOGIES	G3 MICROSOFT 365	08/16/2024	119.18
0	Northstar Chemical	CHEMICALS FOR WASTEWATER	08/09/2024	4,203.33
0	Northstar Chemical	CHEMICALS FOR WASTEWATER PLANT	08/30/2024	4,434.45
0	Springbrook Holding Company LLC	CIVICPAY TRANSACTION FEE/IVR	08/02/2024	418.50
0	USABlueBook	PRODUCTS FOR WASTEWATER	08/23/2024	790.54
93021	Foothill-Sierra Pest Control, Inc	QRTL Y PEST CONTROL SERVICES FOR WASTE WATER DEP.	08/02/2024	207.00
93023	Helix Environmental Solutions	Minimizer Liquid, 6 Gallon Pail Caddie/Pump/Box	08/02/2024	1,208.31
93030	State Water Resources Control Board	GRADE T2 CERTIFICATION FEE JEREMY HEISTER	08/02/2024	60.00
93031	Utica Water & Power Authority	PRIOR MONTH WATER DATA COLLECTION FEES	08/02/2024	400.00

Check No.	Vendor/Employee	Transaction Description	Date	
93033	Alpha Analytical Laboratories, Inc.	WASTEWATER TESTING	08/09/2024	1,688.00
93035	Calaveras Lumber Co., Inc.	INV 32021- SUPPLIES FOR WASTE WATER	08/09/2024	274.65
93037	Energy Systems	Diagnose E-panel with a blank display, labor, travel, mileage.	08/09/2024	3,358.37
93041	MCI	LONG DISTANCE SERVICE	08/09/2024	21.31
93042	MotherLode Answering Service, Inc.	BASIC SERVICES AND ADDITIONAL TRANSACTIONS	08/09/2024	105.42
93043	Mountain Oasis Purified Water	WATER REFILL SERVICES FOR WASTEWATER	08/09/2024	47.50
93045	O'Reilly Automotive, Inc.	WASH MOP	08/09/2024	20.46
93059	AT&T	PHONE SERVICES FROM 8/4/24-9/3/24	08/16/2024	677.90
93073	Sonora Airco Gas & Gear	CYLINDER RENTAL	08/16/2024	8.00
93075	Cal.net	SERVICES FROM 9/2/24-10/2/24	08/23/2024	158.38
93077	Foothill-Sierra Pest Control, Inc	PEST CONTROL FOR ANGELS CAMP SPRAY FIELD	08/23/2024	184.00
93079	Quill Corporation	BLACK TONER	08/23/2024	280.13
93088	Condor Earth Technologies, Inc.	Well Monitoring- Year 2	08/30/2024	3,380.71
93094	Helix Environmental Solutions	MINIMIZER LIQUID ETC	08/30/2024	1,208.31

Total for Department: 8000 Sewer O&M 44,898.08

Total for Fund:300 Sewer O&M 45,679.35

Fund: 310 Sewer Capital Replacement

Department: 2022 Sewer Capital Replacement

93029	R SUTTON ENTERPRISES, LLC	Booster Way Sewer Replacement Project	08/02/2024	143,136.00
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Total for Department: 2022 Sewer Capital Replaceme 143,136.00

Total for Fund:310 Sewer Capital Replacement 143,136.00

Fund: 350 Water O&M

Department: 0000 No Dept

93070	LAURI MOORE		08/16/2024	100.00
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Total for Department: 0000 No Dept 100.00

Department: 8001 Water O&M

0	Bartle Wells Associates	Professional services for Water/Wastewater rate study	08/02/2024	4,940.00
0	Calaveras Power Agency	Power - City Locations	08/16/2024	2,432.80
0	CONETH SOLUTIONS, INC.	MONTHLY BILLING FOR AUGUST	08/09/2024	183.77
0	DataProse LLC	BILL PACKAGING/POSTAGE FOR JULY	08/09/2024	596.49
0	NEXUS TECHNOLOGIES	MONTHLY BILLING FOR JULY 2024-BARRACUDA	08/09/2024	117.39
0	NEXUS TECHNOLOGIES	BARRACUDA	08/16/2024	119.18
0	Springbrook Holding Company LLC	CIVICPAY TRANSACTION FEE/IVR	08/02/2024	418.50
0	USABlueBook	MAGNETOMATIC PIPE LOCATOR	08/30/2024	101.24

Check No.	Vendor/Employee	Transaction Description	Date	
93016	A.T.E.E.M.	23-06 AND 24-02. SCADA SUPPORT FOR WTP, SUPPORT PLAI	08/02/2024	2,368.32
93033	Alpha Analytical Laboratories, Inc.	WATER TREATMENT TESTING	08/09/2024	1,617.00
93035	Calaveras Lumber Co., Inc.	INV 30836 -BRASS SWEEPER NOZZLE	08/09/2024	374.44
93042	MotherLode Answering Service, Inc.	BASIC SERVICES AND ADDITIONAL TRANSACTIONS	08/09/2024	45.18
93045	O'Reilly Automotive, Inc.	ANTIFREEZE X2	08/09/2024	49.54
93051	Tuolumne-Stanislaus Integrated Regional	WATERSHED ADVISORY COMMITTEE, RENEWAL FOR F/Y 2	08/09/2024	200.00
93071	Pace Supply Corp.	SUPPLIES FOR WATER TREATMENT PLANT	08/16/2024	105.62
93075	Cal.net	SERVICES FROM 9/2/24-10/2/24	08/23/2024	168.38
93080	Sam Berri Towing	TOWED FORD F350 FROM ANGELS CAMP TO SONORA	08/23/2024	295.00
93092	Griswold Industries	ADDED NEW STAINLESS STEEL PILOT SYSTEM	08/30/2024	3,249.12
93095	Pace Supply Corp.	SUPPLIES FOR WATER TREATMENT PLANT	08/30/2024	711.15
93097	Rolleri Landscape Products	WHITE SAND FOR PUBLIC WORKS	08/30/2024	317.86
Total for Department: 8001 Water O&M				18,410.98
Total for Fund:350 Water O&M				18,510.98

Fund: 405 LAFCO Trust Fund

Department: 9001 LAFCO

93034	John Benoit	STAFF SERVICES FOR JULY	08/09/2024	8,572.04
93086	CALAFCO	CALAFCO ANNUAL DUES FOR 24/25	08/30/2024	1,837.00
Total for Department: 9001 LAFCO				10,409.04
Total for Fund:405 LAFCO Trust Fund				10,409.04

Fund: 417 Retiree Health

Department: 3000

0	Anthony Tacheira	RETIREE BENEFIT -AUGUST	08/16/2024	291.15
0	Billy Brown	RETIREE BENEFIT -AUGUST	08/16/2024	291.15
0	Faye Perata	RETIREE BENEFIT -AUGUST	08/16/2024	291.15
0	Gary Burns	RETIREE BENEFIT -AUGUST	08/16/2024	291.15
0	Judy King	RETIREE BENEFIT -AUGUST	08/16/2024	67.08
0	Kitchell, Jonathan	RETIREE BENEFIT -AUGUST	08/16/2024	255.81
0	Mary Kelly	RETIREE BENEFIT -AUGUST	08/16/2024	46.30
0	Richard Soracco	RETIREE BENEFIT -AUGUST	08/16/2024	46.30
0	Tinnin, Jennifer	RETIREE BENEFIT -AUGUST	08/16/2024	46.30
0	William Nuttall	RETIREE BENEFITS -AUGUST	08/16/2024	249.60
93067	JIM HESS	RETIREE BENEFIT -AUGUST	08/16/2024	67.08
93069	Joseph Kitchell	RETIREE BENEFIT -AUGUST	08/16/2024	300.41
93074	CAROL WOOLF	RETIREE BENEFIT -AUGUST	08/16/2024	46.30
Total for Department: 3000				2,289.78

**Check No.**

**Vendor/Employee**

**Transaction Description**

**Date**

*Section 9, Item B.*

Total for Fund:417 Retiree Health

2,289.78

Grand Total

810,514.28





**CITY HALL**

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

**DATE:** September 17, 2024  
**TO:** City Council  
**FROM:** Rose Beristianos, City Clerk  
**RE:** **PLANNING COMMISSION APPOINTMENT**

**RECOMMENDATION:**

Review two applicants and appoint one applicant to Planning Commission

**BACKGROUND:**

Joseph Whittle submitted his resignation on July 31, 2024. Staff ran the Planning Commission recruitment from August 1<sup>st</sup>, 2024 to September 6<sup>th</sup>, 2024 and has received two applications for City Council to review.

**DISCUSSION:**

The Commission is made up of five (5) residents residing in the City of Angels, City Limits and works with the City’s Community Development Planning Department, it’s Director and Staff.

The Commissioners term is for three (3) years unless the Commissioner has been appointed by the City Council to fill the remaining term of a vacated seat.

Joseph Whittles term expires June 30, 2024. The appointee will be reconsidered shall they choose to reapply at the June 17, 2025.

Planning Commission meets once a month and receives a \$50 dollar stipend and will be required to take the Ethics Training Class and fill out a Statement of Economic Interests.

**FINANCIAL IMPACT:**

\$50 a month for attending a meeting

**ATTACHMENTS:**

Christopher “Clavey” Wendt  
Michael R Ziehlke





CITY OF ANGELS  
APPLICATION FOR  
PLANNING COMMISSION APPOINTMENT

Name: CHRISTOPHER "CLAY" WENDT (PREFERRED "FIRST" NAME)

Address: [REDACTED]

Phone Number: CELL [REDACTED] Email Address: [REDACTED]

Years of Residency in Angels Camp? 20 Registered Voter? Yes  No

What experience, knowledge and insight in City Planning and/or Civic Participation can you provide to the Commission?

ADMITTEDLY, AND I APOLOGIZE FOR CHANGING PENS, THIS WOULD BE MY FIRST OPPORTUNITY TO SERVE THE CITY OF ANGELS, AND THE PLANNING THAT GOES INTO GROWING AND MODERNIZING OUR SMALL TOWN.  
I DO BRING A SMALL-BUSINESS BACKGROUND TO THE TABLE, (SINCE 2005) THOUGH, HAVING WORKED IN ALL FACETS (INCLUDING PLANNING FOR EXPANSION, ACQUISITIONS, REAL ESTATE OPPORTUNITIES, BUDGETS, SALES-TARGETS, ETC.) OF THE "FAMILY FARM," AND WORKING WITH MY BROTHER TO CARRY ON PAM & GEORGE WENDT'S LEGACY AT OARS RAFTING CO.

From a City Planning aspect, what three things do you believe the City is doing well?

- "BUILDING BACK BETTER" OUR ROADS, STREETS, SIDEWALKS, BIKE LANES, ETC., WHILE INNOVATING WITH CAL TRAN'S HELP FOR THE FUTURE, UTILIZING ROUND-A-BOUNTS & PRESSING FOR CONTINUED WORK ON THE ANGELS CAMP "EXPRESSWAY" AND OTHER "THRU-WAYS."
- NEW "ANGELS'S UTICA PARK!" → TRYON PARK & TRAILWAYS!

From a City Planning aspect, what three areas does the City need to improve on the most?

- COMMUNICATIONS SURROUNDING OUR NEEDED WATER & SEWER / WASTEWATER UPGRADES & MODERNIZATIONS.
- PUSHING AND PULLING THE STATE & OUR "TRI-COUNTIES" CONSORTIUM TO PUT THE SOUTHERN HWY 49 BYPASS WORK ON THE LONG-TERM CALENDAR, UNLOCKING DOWNTOWN'S POTENTIAL WITH HEAVY, COMMERCIAL, TRAFFIC ROUTED AROUND OUR "RING ROAD." → MORE SIDEWALKS ALONG HWY 49.



# CITY OF ANGELS CAMP Planning Commissioner Overview



## Primary Commissioner Responsibilities:

- Develop and maintain a comprehensive, long-term General Plan for the physical development of the City of Angels planning area as provided by the California Planning and Zone Law;
- Develop such specific plans as may be necessary or desirable;
- Take action upon or make recommendations to the City Council regarding General Plan changes, rezoning, annexations, subdivision tentative maps, development agreements, use permits, variances and other related matters referred by the City Council;
- To carry out the duties specified by law; to conduct studies and report on matters referred for action by the City Council; and generally to assist and advise the City Council and the public in matters pertaining to planning so as to protect and promote public health, safety, comfort, convenience and general welfare.

## Commission Structure:

The Commission is made up of five (5) residents residing in the City of Angels City Limits and works with the City's Community Development Planning Department, its Planning Director and staff. When required, additional City staff support is provided by the Fire Marshall, City Engineer, Chief of Police, City Attorney and Public-Works.

## Commissioner Term:

The Commissioner's term is for three (3) years unless the Commissioner has been appointed by the City Council to fill the remaining term of a vacated seat. A Commissioner may reapply when their term is completed.

## Meeting Schedule:

The Planning Commission meets the second Thursday of the month at 6:00 PM at the Angels Fire House 1404 Vallecito Road, Angels Camps CA. There may be additional meetings or workshops if required, Commissioners may be asked by the Planning Commission Chair to participate in additional committees defined in the Planning Commission Procedures Section 17,85,040, Committees.

## Commissioner Obligation:

Members will be required to attend the scheduled meetings, be willing to partake in achieving the Commission goals and requirements, and adhere to the City of Angels Ordinance: Planning Commission Procedures, Chapter 17.85. A Commissioner must be willing to spend anywhere from two to twelve (2 to 12) hours of research and review time before the monthly meeting. Review time is dependent of the number of items on the agenda and the type of application. Missing three (3) consecutive meetings without an acceptable excuse, may be grounds for the Planning Commission to recommend the removal of that member from the Commission. Commissioners must take the Ethics Training Class, fill out a Statement of Economic Interests.

**CITY OF ANGELS  
APPLICATION FOR  
PLANNING COMMISSION APPOINTMENT**

Name: Michael R Ziehlke

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Registered Voter? Yes  No

E-mail address: \_\_\_\_\_ Years of residency in Angels Camp? 62

What experience, knowledge and insight in City Planning and/or Civic Participation can you provide to the Commission?

As a lifetime resident of this city I have seen so many changes and growth I'd like to be involved with the new growth with my experience of the small town I grew up in I believe we need to keep a small town atmosphere. I have over 40 years of community service coaching and donating my time to the youth of this city and am involved with the frog jump every year. I have over 30 years of public employment including the county office of education, county road dept, cal trans and the last 20 years with EBMUD working in water and waste water including distribution and collection. We also had 2 power plants that I was involved with doing extensive maintenance work. I understand how public agencies work and I believe my work experiences and my lifelong experience of growing up here would help me as a planning commissioner

From a City Planning aspect, what three things do you believe the City is doing well?

The park is going to be nice.  
The downtown area keeping it historic  
The way they are starting to enforce planning ordinances and cleanup

From a City Planning aspect, what three areas does the City need to improve on the most?

Attracting more businesses  
Attracting more housing  
Planning of expansion

# City of Angels Five Year CIP Projects

September 17, 2024

**Dave Richard**

Dewberry  
Associate Vice President  
Principal Engineer

**Chris Oflinn**

City of Angels  
Public Works Superintendent

**Steve Williams**

City of Angels  
Interim City Administrator

# Five Year CIP

## Wastewater 2024-2028 Capital Projects

### Capital Projects Overview

The City of Angels has identified eight critical projects as part of its wastewater system capital improvement program for 2024-2028. The projects are crucial for maintaining and upgrading the wastewater infrastructure to ensure sustainability, compliance, and improved service delivery. Funding for these projects will come from a combination of reserve funds, grants, developer contributions, and debt service. This strategic approach aims to balance financial resources while addressing the most urgent infrastructure needs. A five-year plan for the wastewater capital improvements program has been identified for the fiscal years 2024-2028. The table below summarizes the projects, their scopes, costs, and funding strategies.

Project Designation	Project Title	Project Limits	Length (ft)	Diameter (in)	Construction Cost (\$)	Total Project Cost (\$)	Funding Source
<b>Wastewater Treatment Plant (WWTP)</b>							
WWTP-1	Emergency Storage Basin Improvements	Armoring of side slopes, re-routing of storm drain lines, spillway/outlet modifications	-	-	350,000	550,000	Debt
WWTP-2	Grit Removal System	Construction of grit removal system at plant headworks	-	-	450,000	700,000	PG
<b>Wastewater Collection System (WWCS)</b>							
WWCS-1	Vallecito Road Sewer Rehabilitation Project	SSMH 36 – SSMH 43	1,600	12	640,000	990,000	G
WWCS-2	East Angels Trunk Sewer Rehabilitation Project	SSMH 19 – SSMH 43	3,500	12	1,225,000	1,910,000	PG
WWCS-3	Main Street Sewer Replacement Project	Main Street between Church Street and Vallecito Road	1,500	12	450,000	700,000	PG
WWCS-4	Murphys Grade Road Sewer Rehabilitation Project	SSMH 75 – SSMH 79-4	1,400	12	490,000	760,000	PG
WWCS-5	North Angels Sewer Replacement Project	SSMH 46 – SSMH 74	4,600	12	1,610,000	2,510,000	Dev
<b>Wastewater Pump Station (WWPS)</b>							
WWPS-1	Angel Oaks Pump Station Improvements Project	Emergency generator, pump replacement	-	-	360,000	560,000	Dev

Total Costs  
 - Construction Cost: \$5,575,000  
 - Total Project Cost: \$8,680,000

Funding Sources Key  
 - PG: Pay Go  
 - G: Grant  
 - Debt: Debt Service  
 - Dev: Development

## Water 2024-2028 Capital Projects

### Capital Projects Overview

The City of Angels has identified eight critical projects as part of its water system capital improvement program for 2024-2028. The projects are crucial for maintaining and upgrading the water infrastructure to ensure sustainability, compliance, and improved service delivery. Funding for these projects will come from a combination of reserve funds, grants, developer contributions, and debt service. This strategic approach aims to balance financial resources while addressing the most urgent infrastructure needs. The following tables summarize the key projects for the water system capital improvement program from 2024 to 2028, detailing the scope, costs, and funding strategies.

### Water Treatment Plant (WTP)

Project Designation	Project Title	Project Limits	Length (ft)	Diameter (in)	Construction Cost (\$)	Total Project Cost (\$)	Funding Source
WTP-1	Backwash Handling Improvements	Backwash recovery system, residual dewatering system	-	-	4,270,000	6,660,000	G
WTP-2	Treated Water Transmission Main Replacement	Water Treatment Plant to Murphys Grade Road	3,500	18	1,400,000	2,180,000	Debt

### Water Treatment Mains (WTM)

Project Designation	Project Title	Project Limits	Length (ft)	Diameter (in)	Construction Cost (\$)	Total Project Cost (\$)	Funding Source
WTM-1	Murphys Grade Road Transmission Main Upgrade	Murphys Grade Road from WTP-2 project termination to Main Street	4,920	12	1,476,000	2,300,000	Debt
WTM-2	SR-49 Transmission Main Upgrade	SR-49 from Monte Verde Street to Murphys Grade Road and SR-49 from Clifton Lane to Cherokee Creek	2,000	12	650,000	1,015,000	Debt
WTM-3	Stockton Road/Foundry Lane Interconnect Project	Stockton Road from Angels Oak Drive to Main Street and Foundry Lane from SR-496 to Stockton Road	6,600	12	1,980,000	3,090,000	Dev

### Water Distribution Pipelines (WDP)

Project Designation	Project Title	Project Limits	Length (ft)	Diameter (in)	Construction Cost (\$)	Total Project Cost (\$)	Funding Source
WDP-1	Mark Twain Road Water System Improvements	Mark Twain Road from Fairview Drive to Hardenbrook Street	1,750	10	438,000	680,000	PG
WDP-2	Hillcrest, Gold Cliff, McCauley Ranch Road Water System Improvements	Fairview Drive to Ratz Alley Hillcrest Street from Gold Cliff Road to West Street Cold Cliff Road from McCauley Ranch Road to Hillcrest Street McCauley Ranch Road from Spyglass Circle to Gold Cliff Road	1,900	8	380,000	590,000	PG
WDP-3	Pressure Relief Valve Replacement	Replace ten PRVs within distribution system	-	-	500,000	780,000	PG

Total Costs  
 - Construction Cost: \$11,179,000  
 - Total Project Cost: \$18,275,000

Funding Sources Key  
 - PG: Pay Go  
 - G: Grant  
 - Debt: Debt Service

## Five Year CIP Wastewater

• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>TOTAL</b>	<b>\$15,165,000</b>



## Five Year CIP Waste Water and Water Totals

Waste Water  
\$5,910,000

Water  
\$15,165,000

**TOTAL**  
**\$21,075,000**

Five Year CIP  
Waste Water and Water Totals

Waste Water  
\$5,910,000

## Five Year CIP Wastewater

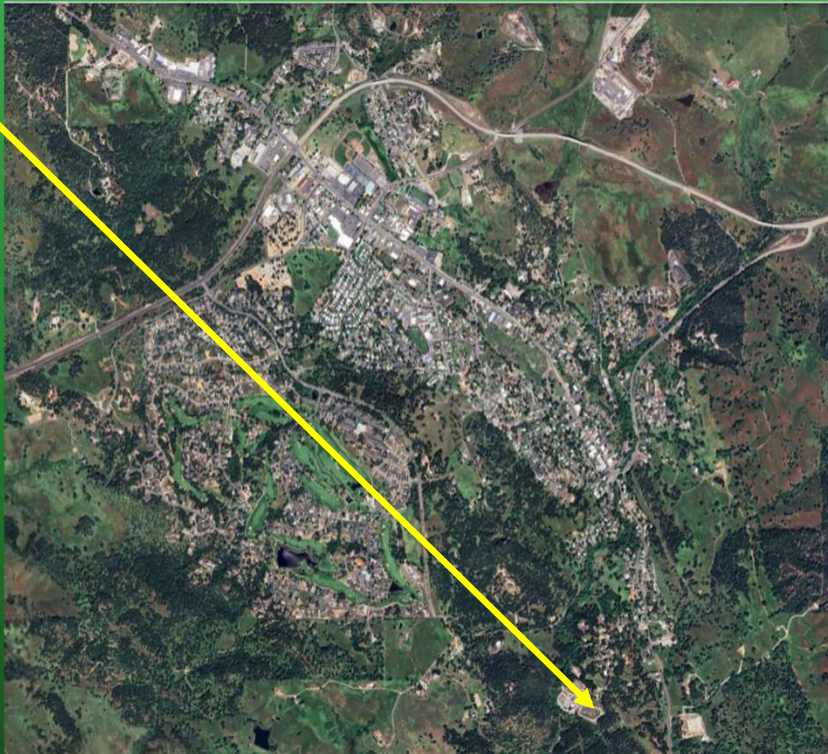
• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

## Five Year CIP Wastewater

- WWTP-1 Emergency Storage Basin Improvements

\$ 550,000

WWTP-1



### Benefits

Increase Flexibility During Weather Events  
Improve Resiliency following Emergencies

### Priority

Low

### Estimated Start

Q1 of 2028

### Estimated Complete

Q2 of 2029

## Five Year CIP Wastewater

• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

## Five Year CIP Wastewater

- WWTP-2 Grit Removal Systems

\$ 700,000



### Benefits

Reduce Grit Accumulation  
Reduce Plant Maintenance  
Extend Life of Equipment

### Priority

Low

### Estimated Start

Q1 of 2028

### Estimated Complete

Q2 of 2029

## Five Year CIP Wastewater

• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

## Five Year CIP Wastewater

- WWCS-1&2 Booster Way/Vallecito/East Angels

\$2,900,000



### Benefits

Eliminate Hydraulic Bottlenecks  
Increase Capacity of Key Trunk Sewer  
Extend Life of Equipment

### Priority

High

### Estimated Start

Q3 of 2024

### Estimated Complete

Q4 of 2025



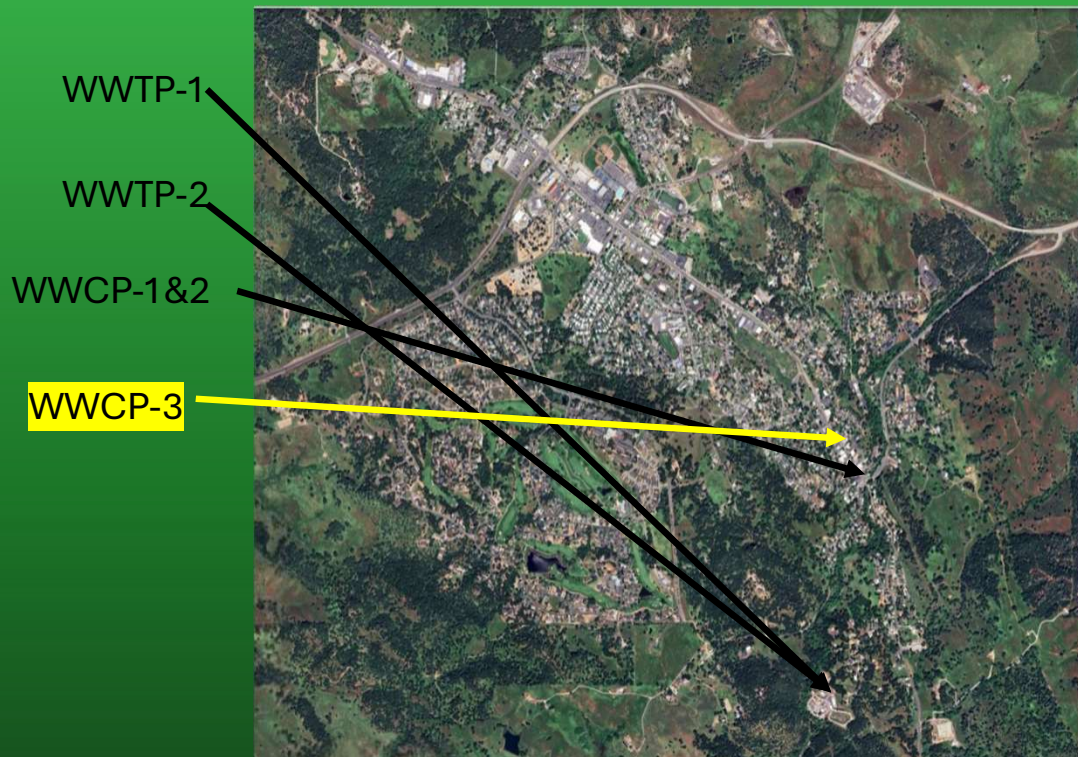
## Five Year CIP Wastewater

• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

## Five Year CIP Wastewater

- **WWCS-3 Main Street Sewer Replacement**

**\$ 700,000**



### Benefits

Replace “Failed’ Sewer Lines  
Improve Reliability of Sewer Lines  
Reduce Disruption of Downtown Businesses

### Priority

High

Estimated Start

Q2 of 2025

Estimated Complete

Q1 of 2026

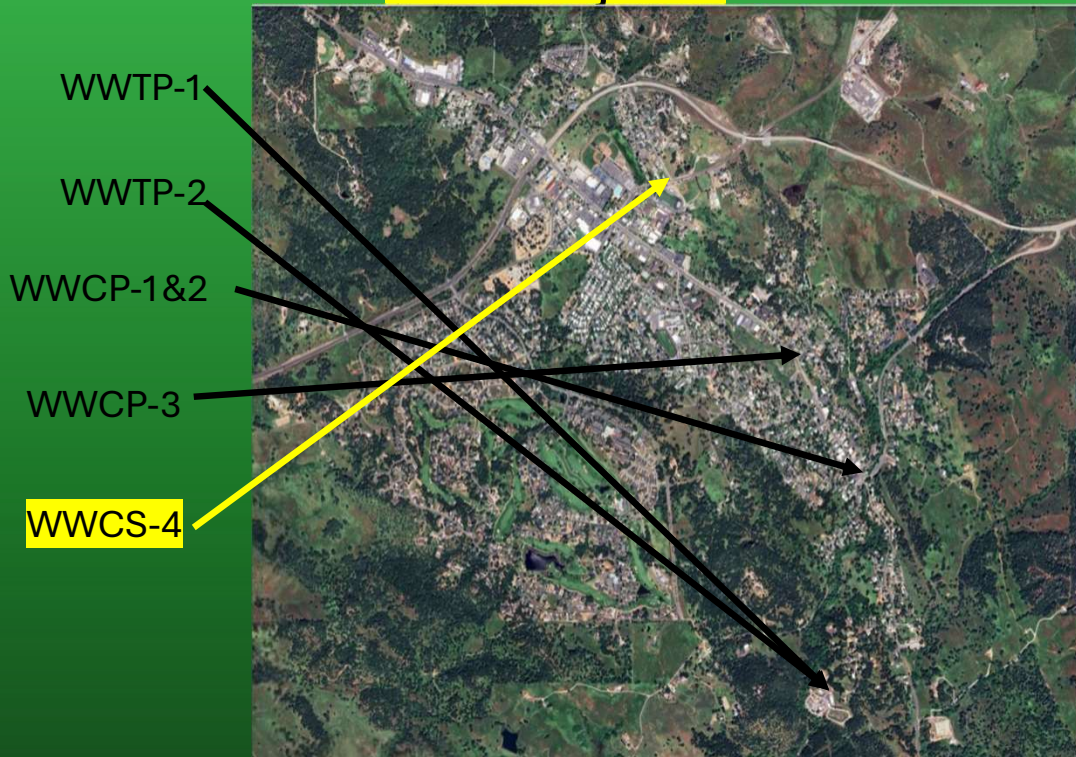
## Five Year CIP Wastewater

• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
• WWTP-2 Grit Removal Systems	\$ 700,000
• WWCS-1&2 Booster Way/Vallecito/East Angels	\$2,900,000
• WWCS-3 Main Street Sewer Replacement	\$ 700,000
• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
I & I Projects	\$ 300,000
<b>WASTE WATER TOTAL</b>	<b>\$5,910,000</b>

# Five Year CIP Wastewater

- **WWCS-4 Murphys Grade Road Sewer Rehab  
I & I Projects**

**\$ 760,000**  
**\$ 300,000**



## Benefits

Removes Manholes/Minimizes Overflows  
Reduces I&I and Peak Hydraulic Flows  
Simplifies Sewer Network near High School

## Priority

High

## Estimated Start

Q2 of 2025

## Estimated Complete

Q1 of 2026

Five Year CIP  
Waste Water and Water Totals

Water  
\$15,165,000

## Five Year CIP Water

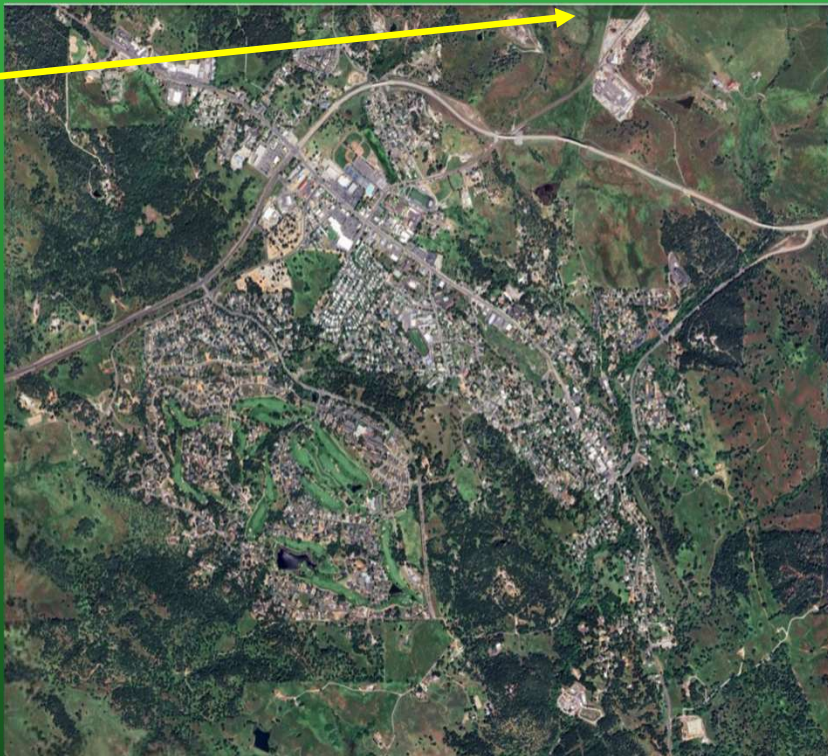
• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

## Five Year CIP Water

- WTP-1 Backwash Handling Improvements

\$6,660,000

WTP-1



### Benefits

Increase Efficiency at Water Treatment Plant  
Improve Regulatory Compliance  
Reduce Maintenance Requirements

### Priority

High

### Estimated Start

Q3 of 2025

### Estimated Complete

Q1 of 2027

## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>



## Five Year CIP Water

- WTP-2 Transmission Main Replacement

\$2,180,000



### Benefits

Replace Pipeline / Exceeded Service Life  
Improve Reliability of Water Delivery System  
Facilitates Future Expansion

### Priority

High

### Estimated Start

Q1 of 2025

### Estimated Complete

Q1 of 2026

## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• <b>WTM-1 SR49 Transmission Main Upgrade</b>	<b>\$1,015,000</b>
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

## Five Year CIP Water

- WTM-1 SR49 Transmission Main Upgrade

\$1,015,000



### Benefits

Increase Water Pressure along SR-49  
Improves ability to Shunt Water  
Facilitates Future Development

### Priority

Low

### Estimated Start

Q1 of 2029

### Estimated Complete

Q1 of 2030

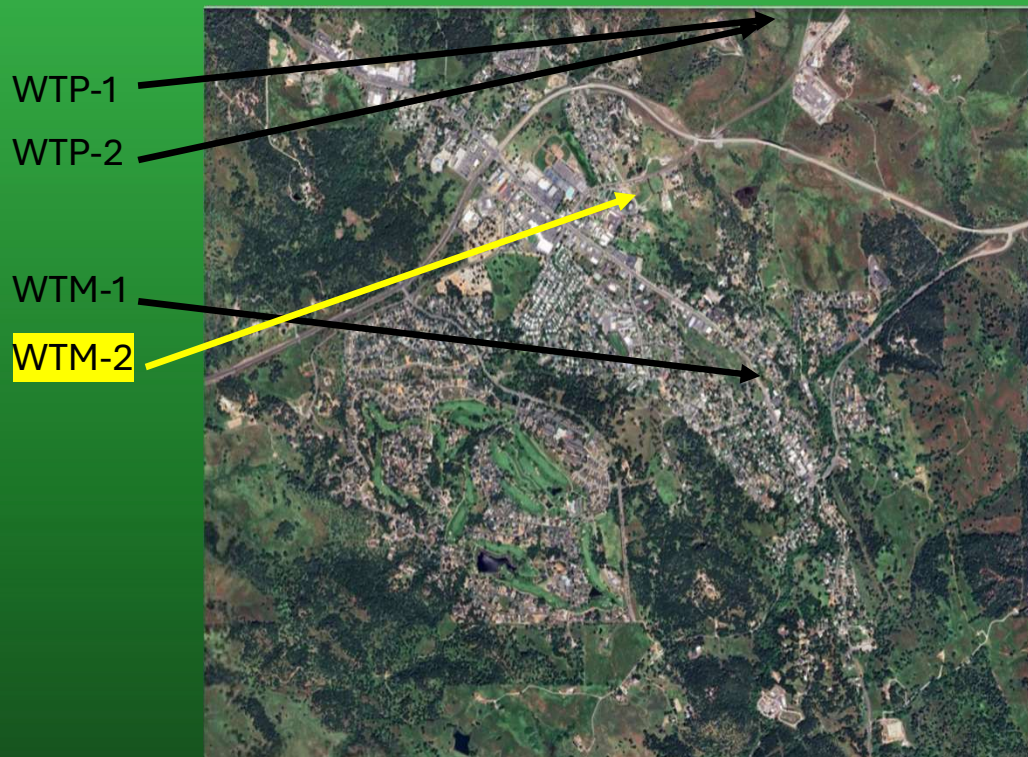
## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
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• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

## Five Year CIP Water

- WTM-2 M.G. Rd Transmission Main Upgrade

\$2,300,000



### Benefits

Improves Deliveries to the Main System  
Improves Fire Protection along SR-49  
Increase Resiliency in Event of Emergency

### Priority

Medium

### Estimated Start

Q2 of 2026

### Estimated Complete

Q3 of 2027

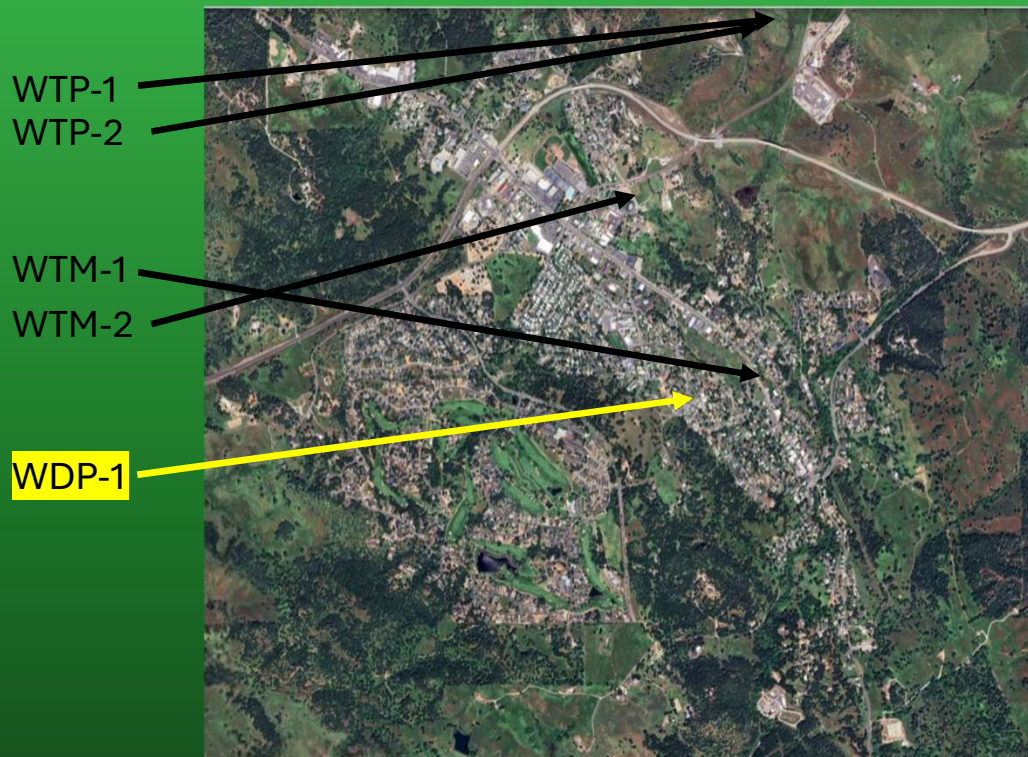
## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• <b>WDP-1 Mark Twain Road</b>	<b>\$ 680,000</b>
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

## Five Year CIP Water

- WDP-1 Mark Twain Road

\$ 680,000



### Benefits

Eliminates Dead End Line/Min Interruptions  
Increases Pressure w/in Local System  
Replaces Undersized Pipelines

### Priority

Medium

### Estimated Start

Q3 of 2024

### Estimated Complete

Q2 of 2025

## Five Year CIP Water

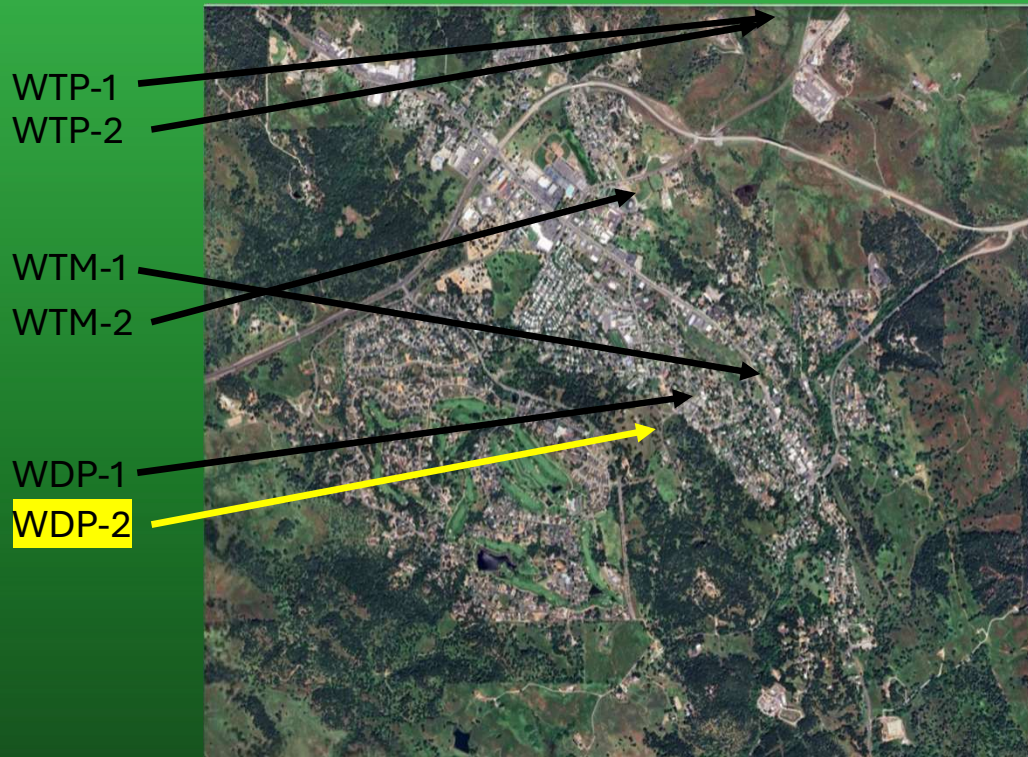
• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>



# Five Year CIP Water

- WDP-2 Hillcrest/Gold Cliff/McCauley

\$ 590,000



## Benefits

Increases Water System Delivery  
Replaces Undersized Pipelines  
Greater Reliability during Emergencies

## Priority

Medium

## Estimated Start

Q4 of 2027

## Estimated Complete

Q1 of 2029

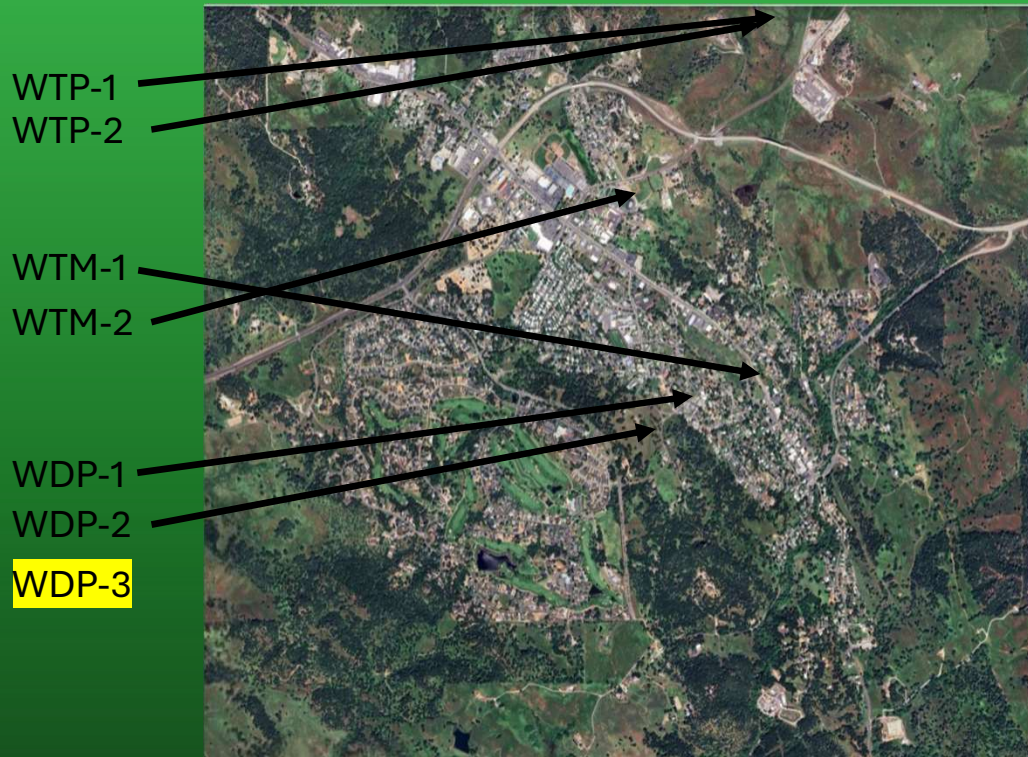
## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
• WTM-2 M.G. Rd Transmission Main Upgrade	\$2,300,000
• WDP-1 Mark Twain Road	\$ 680,000
• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

## Five Year CIP Water

- **WDP-3 Pressure Relief Valve Replacements**

**\$ 980,000**



### Benefits

Replace End of Life Components  
Reduce Maintenance Requirements  
Improved Control of System Pressures

### Priority

**Medium**

### Estimated Start

**Q4 of 2024**

### Estimated Complete

**Q1 of 2025**

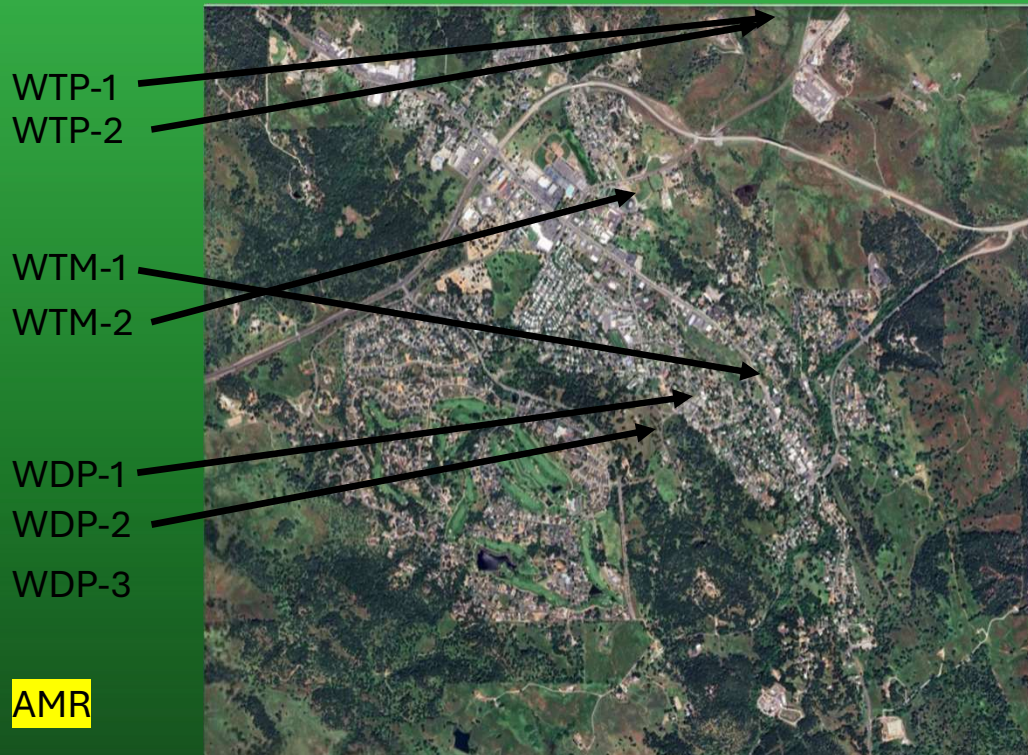
## Five Year CIP Water

• WTP-1 Backwash Handling Improvements	\$6,660,000
• WTP-2 Transmission Main Replacement	\$2,180,000
• WTM-1 SR49 Transmission Main Upgrade	\$1,015,000
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• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
• Automated Meter Reader Project	\$ 760,000
<b>WASTE WATER TOTAL</b>	<b>\$15,165,000</b>

# Five Year CIP Water

- Automated Meter Reader Project

\$ 760,000



## Benefits

- Improve Efficiency & Accuracy Meter Readings
- Reduce Operational Costs
- Improve Ability to Manage Water System

## Priority

Medium

## Estimated Start

Q4 of 2024

## Estimated Complete

Q1 of 2025

## Five Year CIP Waste Water and Water Totals

# Priority and Timeline

## Five Year CIP Wastewater and Water

	Start	End	Priority		
1	Q3 2024	Q4 2025	High	• WWCS-1&2 Booster Way/Vallecito/East Angels	\$ 2,900,000
2	Q4 2024	Q1 2025	Medium	• WDP-3 Pressure Relief Valve Replacements	\$ 980,000
3	Q4 2024	Q1 2025	Medium	• Automated Meter Reader Project	\$ 760,000
4	Q1 2025	Q1 2026	High	• WTP-2 Transmission Main Replacement	\$ 2,180,000
5	Q2 2025	Q1 2026	High	• WWCS-3 Main Street Sewer Replacement	\$ 700,000
6	Q2 2025	Q1 2026	High	• WWCS-4 Murphys Grade Road Sewer Rehab	\$ 760,000
7	Q2 2025	Q1 2026	High	I & I Projects	\$ 300,000
8	Q3 2025	Q2 2025	High	• WTP-1 Backwash Handling Improvements	\$ 6,660,000
9	Q3 2024	Q2 2025	Medium	• WDP-1 Mark Twain Road	\$ 680,000
10	Q2 2026	Q3 2027	Medium	• WTM-2 M.G. Rd Transmission Main Upgrade	\$ 2,300,000
11	Q4 2027	Q1 2029	Medium	• WDP-2 Hillcrest/Gold Cliff/McCauley	\$ 590,000
12	Q1 2028	Q2 2029	Low	• WWTP-1 Emergency Storage Basin Improvements	\$ 550,000
13	Q1 2028	Q2 2029	Low	• WWTP-2 Grit Removal Systems	\$ 700,000
14	Q1 2029	Q1 2030	Low	• WTM-1 SR49 Transmission Main Upgrade	\$ 1,015,000
<b>TOTAL</b>					<b>\$21,075,000</b>



# MEMORANDUM

## City of Angels City Council

**Date:** September 17, 2024

**To:** City Council

**From:** Amy Augustine, AICP – Contract City Planner

**Re:** Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update

**Recommendation:**

Acknowledge and accept updates.

**Background:**

Consistent with direction from the City Council, attached is an update on the above-captioned project through September 10, 2024.

**Strategic Plan Alignment**

**A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources.** The proposed Rural Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children's playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

**A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources.** See above.

**B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp.** The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

**C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure.** The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

**Discussion**

Phase II Plans for the park have been received and are currently under City review. (Phase 1 included the park and bathroom, Phase II includes the pavilion, hardcourts, bocce, stage).

**Hydration Stations**

Staff contacted the T-Stan IRWMA. Funding for hydration stations has been exhausted. However, there are funds available for hydration stations accessible to the underhoused. **Staff requests**



**direction from the Council.** If Council approves acquiring hydration stations accessible to the underhoused, staff will submit a formal request to T-Stan IRWMA for the hydration stations.

**Outdoor Gym**

The City expects to receive an updated cost for this park feature and order the equipment in September. It will be located adjacent to the playground. Equipment is not expected to arrive prior to December (if it can be ordered soon). Staff may ask Council to consider a task order in early October to allow Boyer oversight to order the equipment and coordinate installation.

**Playground**

The last of the playground equipment has installed (minus two swings which are on site). The first (black) layer of the poured-in-place rubber surfacing was completed approximately 9/9/24. The second (blue) will be installed commencing the week of September 9<sup>th</sup>. The surfacing provides a spongy rubber material that allows ADA access and safe landing zones for children within the playground boundaries. The remaining open areas will be filled with chips. A third-party playground inspector will then inspect the playground, tentatively scheduled for the week of 9/23/24. The City will use CSG's CASP (ADA) inspector to ensure ADA accessibility.

It was determined that shade is cast across the playground commencing around 5 p.m. at this time of year based on the strategic location of the existing cedar tree. An ASTM (safety) approved shade structure is not available for the Neptun (rope climbing) structure.

Boyer has installed sidewalks surrounding the playground with fence installation around the playground pending the week of 9/16.

Once inspections are completed, the playground will be opened for use. Please note that completion of surrounding equipment (outdoor gym) and features (staircase, statue re-installation) may require temporary closure of the playground from time to time until the entire park is completed.

**Fencing around New Lightner Shaft (adjacent to highway)**

Fence posts were installed as of 8/27/24 and panels were completed on three sides. Caltrans approved work within Caltrans' ROW for the fence. The fence will be allowed to rust naturally (i.e., will not be painted). Public Works has approved the location and design of the man-gate for the fencing. The fence is slated for completion the week of 9/9/24.

**Pad over Old Lightner Shaft (in the pit)**

The 50 X 50 pad over the Old Lightner shaft has been completed. Some residents have asked if the pad is the same as the hardcourt for the park. It is not.

**Stage and Pavilion.**

Metal roofing colors on the Pavilion and Stage will match (as closely as possible) the roofing color on the new bathroom. Roofing has been ordered. Preparation for painting the pavilion is tentatively slated for the week of 9/16. Decorative rock material has been approved for the surrounds at the bases of the Pavilion supports.

**Landscaping**

Steve Williams and Amy Augustine met with the landscaping consultant team on 8/23/24 to review the City's needs relative to irrigation and landscaping. Once a draft landscaping plan is available, it will be presented to the Utica Park Community Design Review Committee for review. Once established, the City will begin taking reservations for memorial trees to be planted at the park. An estimated 15 trees will be available. Additional trees may be added.

**Black Walnut Benches**

Millworkz presented the City with a mock-up of one of the benches created from the black walnut trees from the park. Authorization was given allowing variable sizing (none shorter than four feet) to maintain the natural beauty and shape of the wood milled from the trees. Four of the twelve benches have been reserved @ \$1,500 with other reservations anticipated soon. The benches can be reserved by families, as a memorial, or by local

organizations. Benches are not available for advertising. A bench can be reserved by contacting [cda@angelscamp.gov](mailto:cda@angelscamp.gov). (Photos are of an unfinished bench. Each will be different.)

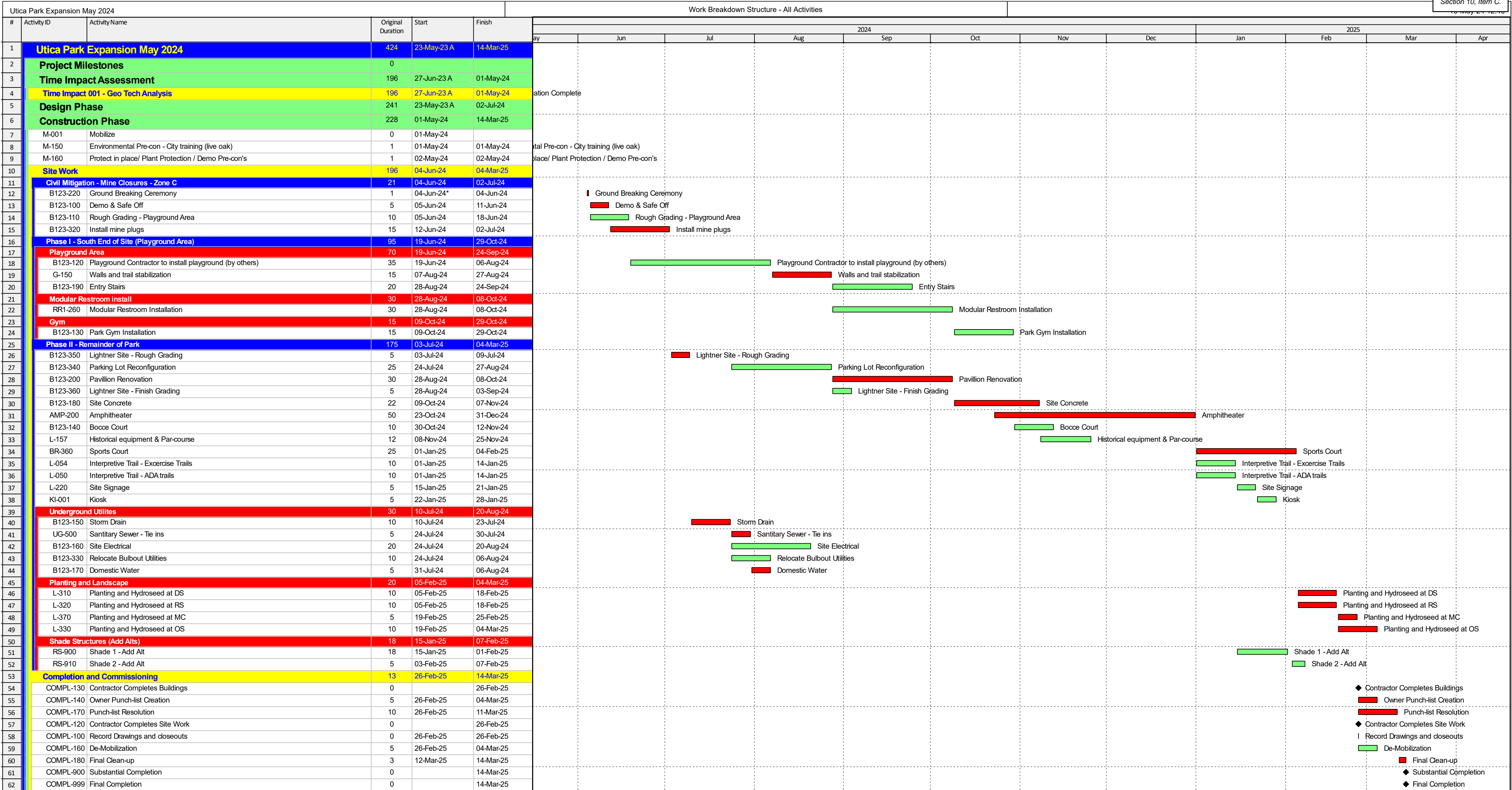


**Financial Impact**

See attached budget.

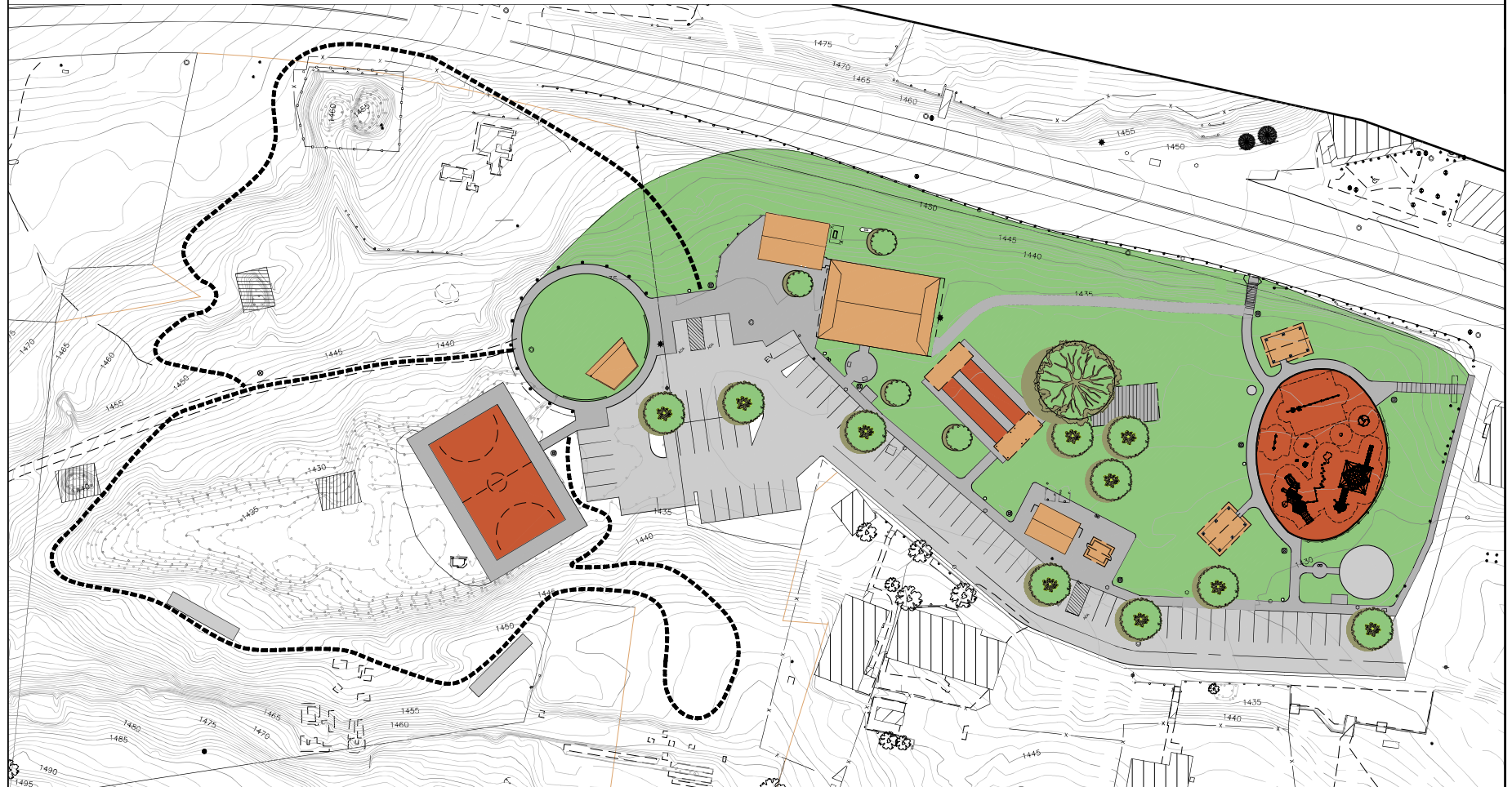
**Attachments**

- A. Approved Site Layout
- B. Timeline
- C. Budget



# UTICA PARK SITE PLAN

CITY OF ANGELS CAMP, CA.



# Utica Budget



Type	Description	Vendor	Budget Amount	Actuals	Balance	
1	Revenue Agreement	Rural Recreation and Tourism	\$3,000,000.00	\$832,289.03	\$2,167,710.97	
2	Revenue Agreement	Per Capita	\$177,952.00	\$177,952.00	\$0.00	
3	Revenue Agreement	CDBG CV (Bathrooms)	\$167,000.00	\$91,127.50	\$75,872.50	
4	Revenue Agreement	CDBG CV (Generator)	\$30,430.00	\$30,430.00	\$0.00	
5	Revenue Agreement	CDBG CV Additional Funds (Bathrooms)	\$49,355.00	\$0.00	\$49,355.00	
6	Revenue Agreement	CDBG CV Additional Funds (Generator)	\$17,000.00	\$0.00	\$17,000.00	
7	City Contribution	ARPA Funds	\$400,000.00	\$61,878.36	\$338,121.64	
8	Revenue Agreement	Angels Community Club	\$135,000.00	\$135,000.00	\$0.00	
9	City Contribution	Water/Wastewater	\$131,000.00	\$0.00	\$131,000.00	
10	City Contribution	General Fund Match for State Grant	\$57,166.00	\$13,663.50	\$43,502.50	
11	City Contribution	General Fund Contribution	\$60,000.00	\$0.00	\$60,000.00	
12		<b>Total Revenue/Contribution Sources</b>	<b>\$4,224,903.00</b>	<b>\$1,342,340.39</b>	<b>\$2,882,562.61</b>	
13						
14	Expense Contract	Land Purchase	Placer Title	\$325,071.00	\$325,071.00	\$0.00
15	Expense Contract	Phase 1 (Haz Materials)	Nelson Environmental	\$2,500.00	\$2,500.00	\$0.00
16	Expense Contract	Appraisal	Schuller Appraisals	\$2,500.00	\$2,500.00	\$0.00
17	Expense Contract	Planning Services	Augustine Planning	\$57,166.00	\$13,663.50	\$43,502.50
18	Expense Contract	Design and Construction	Boyer Construction	\$2,275,000.00	\$288,891.44	\$1,986,108.56
19	Expense Contract	CO #1 Mine Remediation	Boyer Construction	\$193,888.00	\$74,290.00	\$119,598.00
20	Expense Contract	CO #2	Boyer Construction	\$182,645.00	\$0.00	\$182,645.00
21	Expense Contract	Geotechnical Engineering - Original Agreement	Geocon	\$4,900.00	\$4,900.00	\$0.00
22	Expense Contract	Design-Level Investigation CO #1	Geocon	\$30,670.00	\$30,670.00	\$0.00
23	Expense Contract	Preliminary Evaluation CO #2	Geocon	\$4,800.00	\$4,800.00	\$0.00
24	Expense Contract	Design-Level Investigation CO #3	Geocon	\$20,023.00	\$20,023.00	\$0.00
25	Expense Contract	Design and Monitoring Remediation CO #4	Geocon	\$29,380.00	\$9,330.00	\$20,050.00
26	Expense Contract	Arborist Report	California Tree and Landscape	\$2,180.00	\$2,180.00	\$0.00
27	Expense Contract	Demolition	SJOOE	\$171,622.00	\$171,622.00	\$0.00
28	Expense Contract	Tree trimming (per arborist report)	Peffer's Tree Service	\$7,000.00	\$7,000.00	\$0.00
29	Expense Contract	Playground equipment and installation	SPEC	\$460,000.00	\$235,054.09	\$224,945.91
30	Expense Contract	Bathrooms	T&S West	\$309,000.00	\$118,370.00	\$190,630.00
31	Expense Contract	Generator	Pioneer Electric	\$30,430.00	\$30,430.00	\$0.00
32	Expense Contract	Signs for Park	Gateway Press	\$1,045.36	\$1,045.36	\$0.00
33		<b>Total Expenses</b>	<b>\$4,109,820.36</b>	<b>\$1,342,340.39</b>	<b>\$2,767,479.97</b>	
34		<b>Balance</b>	<b>\$115,082.64</b>	<b>\$0.00</b>	<b>\$115,082.64</b>	



# MEMORANDUM

## City of Angels City Council

**Date:** September 17, 2024  
**To:** City of Angels City Council  
**From:** Amy Augustine, AICP – City Planner  
**Re:** Resolution 24-71 to place a UWPA “Where Does Our Water Come From?” Sign in Tryon Park

**Recommendation:**  
Approve Resolution 24-71

**Background:**  
The Utica Water and Power Authority (UWPA) produced educational signs addressing “Where Does Our Water Come From?” The signs are 4’ wide by 3.8’ high.

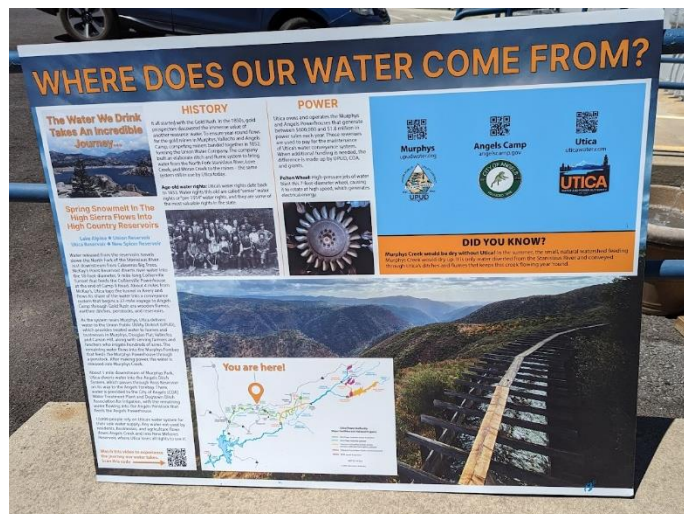


Figure 1: UWPA Sign

Similar signs are located at the City Museum and County locations. UWPA asked to place one in Tryon Park given the park's location adjacent to the UWPA hydroelectric facility.

To memorialize installation and ongoing maintenance responsibilities, approve potential sign locations, and document City approval to place the sign on City property; staff is providing this resolution.

**Strategic Plan Alignment:**

*A6 Public Facilities and Services*  
Continue to improve Angels Camp's capacity to store, treat, and deliver water and to collect and treat wastewater as necessary to achieve the stated goals of the city.

*A7 Public Safety*  
Facilitate the provision of an adequate supply of water, and essential utilities and communications for city residents during emergency situations.

Through education, this sign can assist in furthering the City's stated strategic plan goals.

**Discussion:**

Pre-approved alternative locations for the sign are shown in Figure 2. UWPA will be responsible for installation and maintenance. The City may remove or relocate the sign at any time should it hinder park operations.

**Financial Impact:**

The cost of producing the sign and the supporting structure will be borne by UWPA. Some assistance from the City of Angels Public Works Department to ensure the installation avoids City infrastructure may be required at a minimal cost.

**Environmental Evaluation:**

The proposed sign is exempt from the City and State Guidelines for the implementation of the California Environmental Quality Act pursuant to Section 15311, Class 11, which states that construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities, including but not limited to on-premise signs are exempt from CEQA.

**Attachments**

- A. Resolution 24-71 with Figure 2 (Pre-approved sign locations)

CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-71

Section 10, Item D.

**A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL AUTHORIZING A UTICA WATER AND POWER AUTHORITY (UWPA) SIGN IN TRYON PARK**

- WHEREAS**, City Strategic Plan Policy A6, Public Facilities and Services, calls for the city to continue to improve Angels Camp's capacity to store, treat, and deliver water ... as necessary to achieve the stated goals of the city; and
- WHEREAS**, City Strategic Plan Policy A7, Public Safety, calls for the City to facilitate the provision of an adequate supply of water, and essential utilities and communications for city residents during emergency situations; and
- WHEREAS**, UWPA's "Where Does Our Water Come From?" sign, provides public education that can facilitate support for the City's stated strategic plan goals; and
- WHEREAS**, Tryon Park abuts the UWPA hydroelectric facility and provides the public with an opportunity to see the operation of that facility "in action;" and
- WHEREAS**, UWPA has asked the city to place one, approximately 4' X 3.8', educational sign at Tryon Park that approximately conforms with Attachment A; and
- WHEREAS**, the City has preapproved potential sign locations as shown in Attachment B; and
- WHEREAS**, UWPA will be responsible for installing and maintaining the sign; and
- WHEREAS**, UWPA will provide design plans to the City for City review prior to installing the sign; and
- WHEREAS**, the City may relocate or remove the sign at any time if it becomes deteriorated or interferes with Tryon Park or other City operations; and
- WHEREAS**, Pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed sign is exempt from additional review pursuant to Section 15311, Class 11 of the state and City guidelines for the implementation of the California Environmental Quality Act.
- NOW THEREFORE**, the City of Angels City Council does hereby adopt Resolution 24-71 authorizing a Utica Water And Power Authority (UWPA) Sign In Tryon Park.

**PASSED AND ADOPTED** this 17th day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rose Beristianos, City Clerk

\_\_\_\_\_  
Jennifer Herndon, Mayor

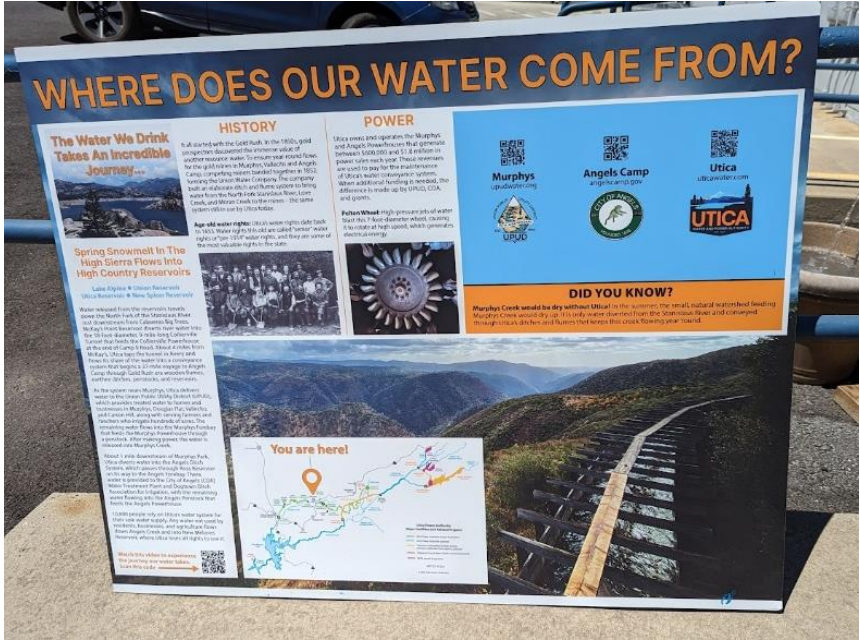


**HOME OF THE JUMPING FROG**



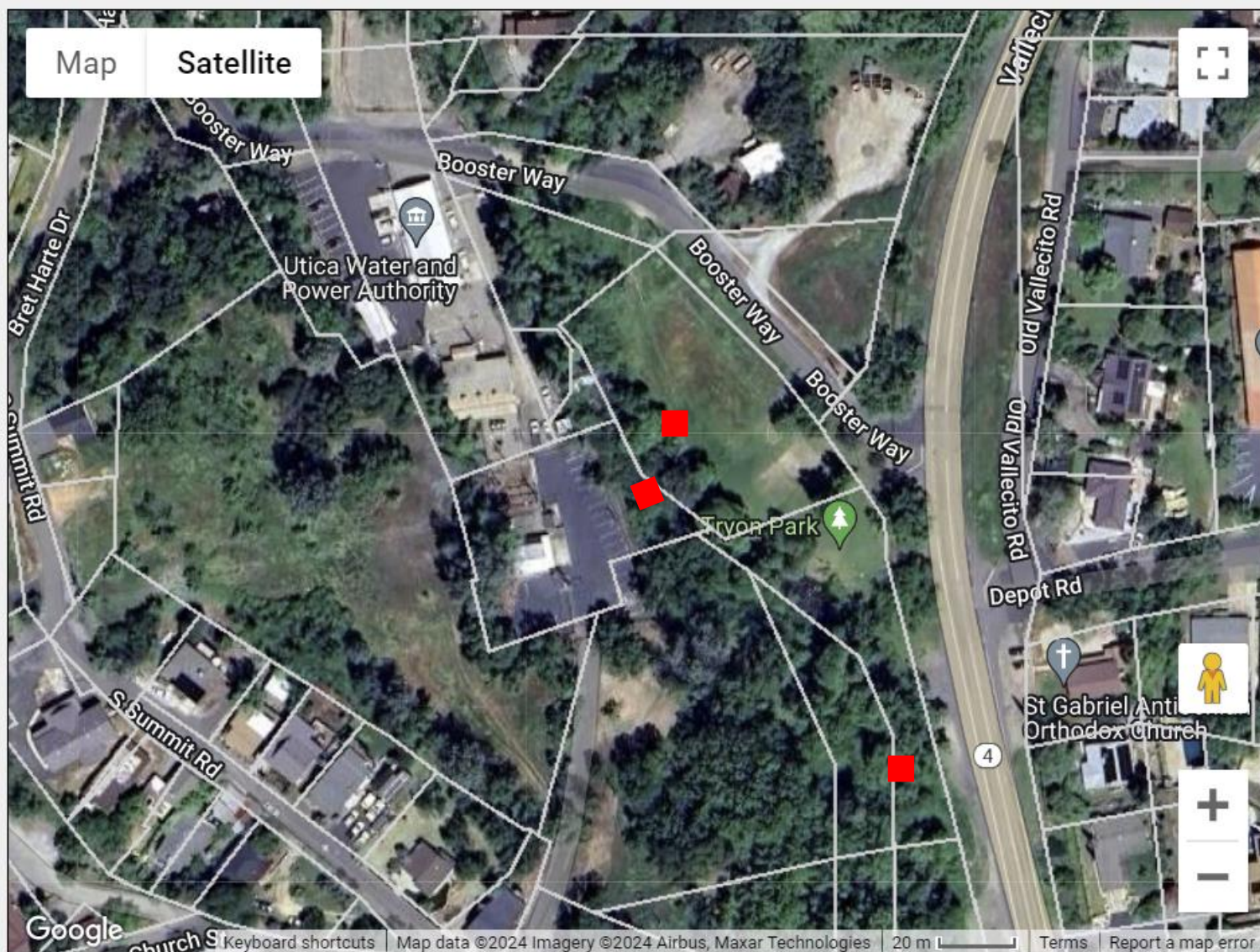
# Attachment A to Resolution 24-71

## UWPA Sign



4' X 3.8' (Approximate)

**ATTACHMENT B to Resolution No 24-71 Pre-Approved Sign Locations (Minor Alteration may be approved by City Staff)**



■ Pre-Approved UWPA Sign Location Options



# CITY OF ANGELS INTER-OFFICE MEMORANDUM

CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: 09-17-24

TO: CITY OF ANGELS, CITY COUNCIL

FROM: STEVE WILLIAMS, INTERIM CITY ADMINISTRATOR

SUBJECT: TASK ORDER - APPROVING TASK ORDER 19 TO PROFESSIONAL SERVICES DATED 07/06/2022 HABITAT FOR HUMAINTY ONSITE AND OFFSITE IMPROVEMENTS CONSTRUCTION MANAGEMENT/INSPECTION/ENGINEERING SERVICES DURING CONSTRUCTIONSCOPE OF SERVICES AND FEE ESTIMATE.

**Recommendation:**

Approve a Task Order 19 to Professional Services dated 07/06/2022 Habitat for Humanity onsite and offsite improvements construction management/inspection/engineering services during construction scope of services and fee estimate.

**Background:**

On September 20, 2022, the City of Angels City Council adopted Resolution 22-62 establishing when and how engineering charges will be assessed for routine services and project construction activities within the City of Angels.

Habitat for Humanity has received approvals from the City of Angels for the construction of the Eureka Oaks development project. Dewberry provides Engineering services for the City of Angels.

**Discussion:**

In July 2024, Dewberry proposed Task Order 19 to the City of Angels to provide construction management, inspection, and engineering services for the Eureka Oaks project.

The scope of services for Dewberry Task Order 19 includes:

- Task 1 – Construction Oversight and Field Inspection
- Task 2 – Office Engineering
- Task 3 – Materials Testing

The total fee estimate for Dewberry Task Order 19 is \$230,000, although the billable fees will be based on actual time in work performed.

The City has provided Habitat for Humanity a schedule for a deposit of fees based on the fee schedule established by City Council Resolution 22-62. The amount of fees to be paid by Habitat for Humanity is expected to exceed the amount of Dewberry Task Order 19.

The fees collected from Habitat for Humanity will be used to pay the fees associated with Dewberry Task Order 19.

**Financial Impact:**

Increase Revenue in G/L 010-4000-40303-0000 by \$230,000

Increase Expense in G/L 010-4000-50087-0000 by \$230,000

This action will result in a net zero impact to the identified funds. Fees (revenue) collected from the Eureka Oaks developer will be used to offset the fees (expenses) associated with the Dewberry Task Order.

**Attachments:**

Dewberry Task Order 19.

Budget Transfer Form

**TASK ORDER 19 TO  
CITY OF ANGELS CONTRACT FOR PROFESSIONAL SERVICES DATED 7/6/2022  
HABITAT FOR HUMANITY ONSITE AND OFFSITE IMPROVEMENTS  
CONSTRUCTION MANAGEMENT/INSPECTION/  
ENGINEERING SERVICES DURING CONSTRUCTION  
SCOPE OF SERVICES AND FEE ESTIMATE  
July 2024**

Habitat for Humanity (H4H) has received approvals from the City of Angels (City) for the construction of the Eureka Oaks development (Project). Onsite improvements include underground wet utilities (water, sewer, and storm drain), wastewater pump station, curb/gutter, streets, and surface improvements. Offsite improvements include waterline improvements along SR-49. Onsite water, sewer, storm drain, curb/gutter, streets, and surface improvements were designed by Land and Structure (Civil Engineer). Onsite wastewater pump station and waterline improvements were designed by Dewberry Engineers Inc. (City Engineer). The City has requested assistance from City Engineer in construction oversight of the Project including construction management, inspection, and engineering services during construction. A scope of services and fee estimate for the desired assistance are summarized below.

**SCOPE OF SERVICES**

The scope of services is divided into the following tasks:

- Task 1 – Construction Oversight and Field Inspection
- Task 2 – Office Engineering
- Task 3 – Materials Testing

Each is detailed below.

**TASK 1 – CONSTRUCTION OVERSIGHT AND FIELD INSPECTION**

UNICO will provide parttime field inspection services during construction (880 hours of resident inspector during 100 working days budgeted). Specific activities are detailed below.

**1.1 Field Inspection**

Construction Manager/Inspector (CM/I) will inspect constructed facilities at key milestones or prior to burial and observe all tests required to be performed by the Contractor as referenced in the Contract Documents. The CM/I will monitor the Contractor’s performance from the perspective of quality, cost, and schedule and will enforce the requirements of applicable Contract Documents. Weekly inspection reports of the Contractor’s construction activities will be completed and filed to be ultimately transmitted to the City and H4H at the end of the Project. Any special situations will be documented by photograph or video and unacceptable testing and/or defective work will be documented until it is repaired to the CM/I’s satisfaction and quality of work in accordance with the Contract Documents.

Inspection reports will contain the following information:

- The quantity, classification, and summary of activity of each of the Contractor’s employees working on-site
- Quantity, type, and summary of Contractor’s equipment on site, both working and idle

- Materials deliveries
- Discussions with the Contractor
- Weather conditions
- Problems, issues addressed and changes

Any other information necessary to create a satisfactory record of the week’s activities at the Project site in accordance with standard inspection practice will also be noted. No Saturday, Sunday, or overtime inspection work is anticipated or accounted for under this task.

### **1.2 Reporting**

The CM will prepare and submit a monthly invoice which will include a brief Project status report (PSR) which will include updates of Project progress; percent of work completed; percent of funds expended, including change orders; and any community relations issues.

### **1.3 Traffic Control**

During construction there may be multiple traffic control plans to handle a variety of construction activities. These plans will be prepared by the Contractor but reviewed and accepted by the CM prior to implementation. Reviews will consider access to businesses along SR-49 which could be affected. Once acceptable, the CM team will monitor the traffic control plans in the field to verify proper implementation and monitor their effectiveness, recommending any changes as the need may arise.

### **1.4 Meetings**

Periodic tailgate meetings/progress meetings will be conducted between CM, Contractor, City staff, H4H, Civil Engineer, City Engineer, and any appropriate agencies related to the Project. CM staff will meet with interested property owners during the periods of construction as needed and document any discussions for inclusion into the Project record. A total of 20 meetings are anticipated for budgeting purposes.

### **1.5 Schedule Review**

The Contractor’s construction schedule will be reviewed and updates requested and assessed for reasonableness, as appropriate. Contract progress will be monitored for any delays or accelerations based on actual Contractor operations.

### **1.6 Submittals and Clarifications**

Any necessary clarifications and interpretations of the Contract Documents in response to requests by the Contractor will be issued. CM will also accept and process submittals including, but not limited to, shop drawings, product data, and product samples. Submittals requiring review by the Civil Engineer and City Engineer will be logged and transmitted for concurrent review. Submittals will be returned within 10 calendar days. Requests for information (RFIs) will be handled promptly and in conjunction with the Civil Engineer and City Engineer and appropriate stakeholders, if necessary. Any outstanding RFIs will be discussed and resolved during each Project progress meeting. A total of 15 submittals and 20 RFIs are anticipated to be reviewed and responded to by CM.

### **1.7 Storm Water Pollution Prevention Plan (SWPPP) Monitoring**

While SWPPP compliance is the Contractor’s responsibility, CM staff will observe the Contractor’s work and verify activities are conducted in accordance with the approved SWPPP.

### **1.8 Closeout**

After the Project is substantially complete, a walkthrough will be scheduled with the CM team, Contractor, City, H4H, and any other appropriate parties and a “punch list” will be prepared of

incomplete or unsatisfactory items. The punch list will be submitted to the Contractor for completion. Once all work is satisfactorily complete, the CM will deliver a statement to the City indicating that to the best of their knowledge and belief, after diligent investigation, including satisfaction of its other obligations under the agreement, the Project has been completed in accordance with the Contract Documents and will recommend acceptance.

**TASK 2 – OFFICE ENGINEERING**

The CM will forward to the City Engineer contractor RFIs and shop drawings associated with the onsite wastewater pump station/offsite waterline requiring response by the City Engineer. Draft responses for up to 20 RFIs will be provided to the CM for finalization. Draft responses for up to 15 contractor submittals or resubmittals to assure conformance with contract documents will be provided to CM for finalization. The City Engineer will assist in developing a response to potential construction change order requests. The City Engineer will attend up to five site visits and five construction meetings. Upon construction completion, the City Engineer will meet with CM to discuss contractor as-built mark-ups.

The City Engineer will prepare one set of record drawings for the onsite wastewater pump station and offsite waterline and submit the PDF and CAD files to the City.

**TASK 3 – MATERIALS TESTING**

Material testing subconsultant, Crawford & Associates, will be retained to perform field and laboratory testing of soils, backfill, asphalt, structural concrete, and other testing required by law or the Contract Documents. Results of tests will be reviewed by CM and copies of the results will be forwarded to the City and Engineer. CM will work with the Contractor to resolve any deficiencies. All test procedures will be filed in accordance with the Contract Documents.

**FEE ESTIMATE**

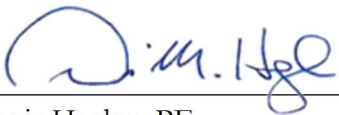
The estimated fee to complete the tasks described above is \$230,000 summarized as follows:

Task 1 – Construction Oversight and Field Inspection	\$175,000
Task 2 – Office Engineering	\$45,000
Task 3 – Materials Testing	\$10,000

CITY OF ANGELS

DEWBERRY ENGINEERS INC.

\_\_\_\_\_



Dennis Haglan, PE  
Principal in Charge

Date: \_\_\_\_\_

Date: 7/26/2024

# City of Angels Camp

## Budget Adjustment Request

Section 10, Item E.

Department: Building and Planning

Date: 9/17/2024

Account Number	Account Description	Previous Budget Balance	Change Request Amount: Expense Inc/(Dec), Revenue (Inc)/Dec	New Budget Balance DB/(CR)
010-4000-40303-0000	Buildng Permit Fees	\$ (250,000.00)	\$ (240,000.00)	\$ (490,000.00)
010-4000-50087-0000	Engineering Services	\$ 170,000.00	\$ 240,000.00	\$ 410,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
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<b>Total*</b>			\$ -	

**Justification:** Dewberry Task Order 19 for Habitat for Humanity Construction Management / Inspection / Engineering Services

**Authorizations:**

Department Manager \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator:\*\* \_\_\_\_\_ Date: \_\_\_\_\_

Entered into System by: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

\*Total must be zero unless additional budget authorization given by Council.  
 \*\*Administrator must approve all budget adjustments not authorized by Council.





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DATE: 09-17-24

TO: CITY OF ANGELS, CITY COUNCIL

FROM: STEVE WILLIAMS, INTERIM CITY ADMINISTRATOR

SUBJECT: RESOLUTION 24-072 - APPROVING REVISIONS TO JOB DESCRIPTIONS IN THE FIRE DEPARTMENT INCLUDING FIREFIGHTER, FIRE CAPTAIN, AND FIRE CHIEF.

RESOLUTION 24-073 - RECLASSIFYING THE POSITION OF FIRE LIEUTENANT TO FIRE ENGINEER.

RESOLUTION 24-074 CREATING A NEW JOB DESCRIPTION OF FIRE CAPTAIN II.

RESOLUTION 24-075 - CREATING A NEW JOB DESCRIPTION OF RELIEF FIREFIGHTER.

**Recommendation:**

Approve the updates to the job descriptions of Firefighter, Fire Captain, and Fire Chief

Approve the reclassification of the Fire Lieutenant to Fire Engineer

Approve the new job description of Fire Captain II

Approve the new job description of Relief Firefighter.

**Background:**

The current staffing of the fire department is based on (5) fulltime positions and several parttime positions.

In March of 2024, Measure A, a special tax initiative to impose an additional 1% tax on gross receipts of retail sales transactions in Calaveras County including the City of Angels, passed.

Measure A is intended to provide additional funding for staffing, training, equipment, and other costs associated with improving fire services.

The 1% increase in sales tax from Measure A will begin on October 1, 2024.

The City of Angels intends to transition its parttime fire staff to fulltime positions supported by the additional funding received from Measure A revenue.

**Discussion:**

The City of Angels is served by one fire station located at 1404 Vallecito Road in Angels Camp, California. There are currently two members of the Fire Department on duty 24 hours a day, seven days a week. Staffing the fire station is accomplished by a combination of fulltime and parttime fire employees.

The current staffing model for the City of Angels Fire Department includes (5) fulltime positions:

- (1) Deputy Chief/Fire Marshall
- (1) Battalion Chief
- (1) Fire Captain
- (2) Fire Lieutenant

These (5) fulltime positions are supplemented by several parttime positions including:

- (1) Fire Chief
- (4) Firefighters

Funding from Measure A will allow the City of Angels to increase staffing to (3) fulltime personnel 24 hours a day, seven days a week to staff an engine, and (1) fulltime Fire Chief.

The new staffing model, supplemented by Measure A funding, will allow for the following fulltime positions:

- (1) Fire Chief
- (3) Fire Captains
- (3) Fire Engineers
- (3) Firefighters

This new staffing model streamlines the chain of command, provides for (3) fully staffed engine companies (one per day), and transitions the department from a fulltime/parttime combination department to a fulltime fire department.

Staffing the fire department with (3) personnel per day is commonly referred to as 3/0 staffing.

Most of the fire departments throughout Calaveras County has already transitioned to 3/0 staffing. 3/0 staffing is the minimum acceptable industry standard for fulltime, career fire departments.

This staffing model would provide for one Fire Captain, one Fire Engineer, and one Firefighter on duty at all times.

The Fire Captain is a supervisory level position. The Fire Engineer and the Firefighter would report to the Fire Captain on duty. Each Fire Captain would report to the Fire Chief.

All recommendations below have been through legal review from the City Attorney.

Staff has met and conferred with the Fire Union. All recommendations below have the approval of the Fire Union.

If the recommendations of staff are approved, the City Administrator will determine the timing of the implementation of the changes. The timing of the implementation of these changes will be largely determined by revenues received from Measure A.

Updates to the job descriptions of Firefighter, Fire Captain, and Fire Chief

During the process of developing the proposed 3/0 staffing model, staff reviewed the existing job descriptions within the Fire Department. Updates are being recommended to the existing job descriptions of Firefighter, Fire Captain, and Fire Chief. The recommended updates are intended to ensure the minimum qualifications are appropriate for the fulltime requirements of the positions.

Reclassification of the Fire Lieutenant to Fire Engineer

The recommendation to reclassify the position of Fire Lieutenant to Fire Engineer is a change in title only. There is no change in the essential functions of the position and no change to the minimum qualifications for the position. This change is to bring the title of the position in line with the new staffing model of the department.

New job description of Fire Captain II

The new staffing model will be accomplished, in part, by accepting the self-demotion of two existing staff members within the fire department. The Deputy Chief and the Battalion Chief will self-demote to the position of Fire Captain.

The Battalion Chief will start at step 2 of the Fire Captain salary range.

The Deputy Chief is currently paid at a significantly higher rate than the Fire Captain salary range. In recognition of the self-demotion, staff recommends that the Deputy Chief maintains his current hourly rate of pay when he self-demotes to the rank of Fire Captain. To accomplish this, a new job description of Fire Captain II will be created to distinguish the differential in pay between the self-demoting Deputy Chief and the current salary scheduled of the Fire Captain position.

This would result in two Fire Captain positions and one Fire Captain II position.

The Fire Captain II position would become dormant through attrition after the current Deputy Chief is no longer employed with the City of Angels.

The Fire Captain II position is not intended to be available as a promotional opportunity for Fire Captains or any other rank within the fire department.

New job description of Relief Firefighter

The position of Firefighter is currently a parttime, hourly position. The new 3/0 staffing model will transition the Firefighter positions to fulltime. There will continue to be a benefit of maintaining a parttime firefighter position to backfill or provide for occasional supplemental staffing.

Staff recommends creating the position of Relief Firefighter. This position will provide for a cadre of parttime firefighters to be available for backfilling or supplemental staffing needs.

**Financial Impact:**

There will be no impact to the General Fund as a result of these recommendations. All additional funding necessary to accomplish this new staffing plan will be in the form of revenue generated from Measure A.

**Attachments:**

- Job Description - Fire Chief
- Job Description - Fire Captain II
- Job Description - Fire Engineer
- Job Description - Firefighter
- Job Description - Relief Firefighter
- Fire Organizational Chart

**CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-072**

**RESOLUTION APPROVING REVISIONS TO JOB DESCRIPTIONS IN THE FIRE DEPARTMENT INCLUDING FIREFIGHTER, FIRE CAPTAIN, AND FIRE CHIEF**

**WHEREAS**, in March of 2024, Measure A was approved by voters in Calaveras County; and

**WHEREAS**, Measure A is a special tax initiative to impose an additional 1% tax on gross receipts of retail sales transactions in Calaveras County including the City of Angels; and

**WHEREAS**, Measure A is intended to provide additional funding for staffing, training, equipment, and other costs associated with improving fire services; and

**WHEREAS**, funding from Measure A will allow the City of Angels to increase staffing to (3) fulltime personnel 24 hours a day, seven days a week to staff an engine, and (1) fulltime Fire Chief; and

**WHEREAS**, staff reviewed the existing job descriptions within the Fire Department and updates are being recommended to the existing job descriptions of Firefighter, Fire Captain, and Fire Chief; and

**WHEREAS**, the recommended updates are intended to ensure the minimum qualifications are appropriate for the fulltime requirements of the positions.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Angels City Council does hereby approve revisions to the job descriptions in the Fire Department including Firefighter, Fire Captain, and Fire Chief.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jennifer Davis-Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos,  
City Clerk



AUGUST 2024  
FLSA: Non-Exempt  
AC Firefighters Association

## FIREFIGHTER

### DEFINITION

Under immediate to general supervision, responds to fires, medical emergencies, hazardous materials incidents, rescues, and other emergency and non-emergency situations; participates in other fire suppression, prevention, inspection, education, and related activities to prevent or minimize the loss of life and property; performs fire station, equipment, and apparatus maintenance; and performs related work as required.

### SUPERVISION RECEIVED AND EXERCISED

Receives immediate to general supervision from assigned supervisory and management personnel. As employee gains training and experience, general supervision is received. Exercises no direct supervision over staff.

### CLASS CHARACTERISTICS

This is an entry-level classification in the fire series. Initially under close supervision, incumbents learn and perform routine fire suppression, basic medical emergency services, hazardous materials, and other emergency response activities. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently.

Positions at this level perform many of the duties required of the positions at the Fire Engineer level but do not drive or operate fire equipment and apparatus, which is a requirement for progression to the Fire Engineer level. Further, positions at this level are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

### EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Responds to fires; performs search and rescue operations to remove persons from burning structures; performs fire suppression techniques as appropriate; lays, connects, charges, and uses supply lines and various water appliances to control and extinguish fires; uses chemical extinguishers as required by the nature of the fire; operates fire streams as directed; raises and climbs ladders; ventilates roofs and windows; operates fire pumpers; makes forcible entry into buildings when necessary.

- ▶ Responds to fire alarms, delivers all equipment, and implements fire suppression and fire fighting techniques to rescue victims and protect private and public property.
- ▶ Provides support to community members. Actively serves on an on-call basis to respond to community concerns. Assists community members with performing fire prevention tasks as time allows.
- ▶ Performs ventilation procedures and salvage operations to minimize property damage by moving and/or covering furnishings, sweeping water, and removing debris and smoke.
- ▶ Performs triage, primary, and secondary assessments; responds to emergency medical calls and administers first aid and/or basic life support as appropriate, including assessing patients, cardiopulmonary resuscitation (CPR), rescue breathing, administration of oxygen, recording vital signs, and other related medical treatments within scope and authority of licensure.
- ▶ Studies Fire Department rules and regulations, fire hazards, and firefighting techniques; performs all necessary training activities as assigned and in accordance with readiness and preparation for firefighting activities, including training in fire suppression, emergency medical training, hazardous materials, equipment use and maintenance, fire drills, and other related functions.
- ▶ Cleans, washes, and services firefighting vehicles and equipment; inspects, tests, and maintains equipment and pump motors including nozzles, appliances, fittings, hydrants, fire extinguishers, hand and power tools, generators, rescue and first aid, and related equipment.
- ▶ Participates in company fire prevention inspection operations.
- ▶ Assists in the maintenance of clean and orderly conditions in and about the fire station.
- ▶ Performs special assignments including maintenance of resuscitation equipment, public education, upkeep of department library, and maintenance of nozzles, appliances, and fittings.
- ▶ Participates in fire investigation activities; identifies, collects and preserves evidence at fire scenes.
- ▶ Participates in a variety of public awareness activities to promote good public relations and fire safety awareness, including providing demonstrations, classes, and training to the public.
- ▶ Responds to hazardous materials emergencies, including scene assessment, identifying the extent of damage and/or potential hazard to the community, implementing containment plans, and protecting fire personnel and civilians from exposure to chemicals.
- ▶ Performs a variety of administrative duties including maintaining proper records and documentation on all job-related activities, functions, apparatus, and equipment, preparing reports, forms, recommendations, and other required administrative procedures.
- ▶ Performs other duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- ▶ Principles, practices, procedures, techniques, and equipment used in fire, medical, and hazardous materials emergency response, including containment and clean-up; technical and confined response situations.
- ▶ Fire apparatus, equipment, tools, devices, facilities, and their proper use and maintenance requirements.
- ▶ Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- ▶ Techniques of First Aid, CPR, and emergency medical response.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.
- ▶ Principles and practices of work safety.
- ▶ Mathematical principles
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.

- ▶ Modern equipment and communication tools used for business functions and program, project, and coordination, including computers and software programs relevant to work performed.

**Ability to:**

- ▶ Learn and apply the principles, practices, and procedures of modern firefighting and protection of life and property.
- ▶ Learn firefighting techniques and procedures.
- ▶ Demonstrate mechanical aptitude as required in the operation of firefighting equipment.
- ▶ Learn to drive fire engines and trucks safely and in accordance with traffic laws and ordinances.
- ▶ Learn and apply first aid and CPR principles.
- ▶ Remain calm while working in extremely stressful situations that may present a threat to life and property.
- ▶ Work within a command structure requiring strict adherence to the following of orders.
- ▶ Learn incident command systems and principles.
- ▶ Observe safety rules and work safely without presenting a direct threat to self or others.
- ▶ Understand and act in accordance with departmental policies, rules, instructions, and written material in the field of firefighting.
- ▶ Analyze situations and adopt effective courses of action.
- ▶ Learn the operation and maintenance of voice radio equipment.
- ▶ Think and act quickly and effectively in emergencies.
- ▶ Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- ▶ Effectively represent the department and the City in meetings with governmental agencies, community groups, various business, and professional organizations, and in meetings with individuals.
- ▶ Learn and understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to completion of the twelfth (12<sup>th</sup>) grade.

Experience:

- ▶ See Licenses and Certifications

**Licenses and Certifications:**

- ▶ Possession of a valid Class "C" California Driver's License, to be maintained throughout employment.
- ▶ Possession of a valid California State Fire Marshal (CSFM) Firefighter I certificate or equivalent, to be obtained within 12 months and maintained throughout employment.
- ▶ Possession of a valid EMT I or EMT FS Certificate, to be maintained throughout employment.
- ▶ Possession of, or successful acquisition within the probationary period, a valid Hazmat F.R.O.

Firefighter Candidate Testing Center (FCTC) Written Test:

Passing score of 70% or higher must be obtained within the past twelve months from the final application filing date.

Candidate Physical Ability Test (CPAT) Certificate:

Possession of a CPAT Certificate issued within the past twelve months from the final application filing date.

**PHYSICAL DEMANDS**

For fire suppression work, must have the ability to quickly respond to changing emergency conditions and to rapidly don personal protective equipment including self-contained breathing apparatus; mobility, physical strength, and stamina to carry and operate fire hoses and related firefighting equipment; to operate hand and power tools to enter buildings; to climb fire ladders to access higher levels in buildings; and to assist and/or lift/carry victims for long distances under strenuous and hazardous conditions. Incumbents will be required to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops and on ladders; vision to operate vehicles at a high rate of speed in all weather conditions, and hearing and speech to communicate in person, before groups, and over the telephone or radio. The job involves fieldwork requiring frequent walking on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards. Positions in this classification frequently bend, stoop, kneel, reach, and climb to perform duties; incumbents must meet the physical/mental standards as set forth by the City's physical and other mandated testing and assessment programs.

Positions also work in a station environment, and use standard office equipment, including a computer.

**ENVIRONMENTAL ELEMENTS**

Employees work in outdoor conditions, and are exposed to unsuppressed fire conditions, vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, and smoke, hazardous or toxic physical substances and fumes. Employees also work in an office or station environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.





AUGUST 2024  
FLSA: Non-Exempt  
AC Firefighters Association

## FIRE CAPTAIN

### **DEFINITION**

Under direction, plans, schedules, assigns, reviews, and supervises the work of staff performing fire suppression, fire prevention, and emergency response duties on a shift in an assigned station of the Fire Department; participates in fire prevention and inspection activities; oversees equipment and station maintenance; trains staff in all phases of fire suppression, prevention, inspection, rescue, and emergency operations; provides complex staff assistance to management staff in areas of expertise; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from assigned management personnel. Exercises direct supervision over engineers and firefighters on an assigned shift.

### **CLASS CHARACTERISTICS**

This is a supervisory-level class in the fire series that exercises independent judgment on diverse and specialized fire suppression and prevention duties with accountability and ongoing decision-making responsibilities associated with the work. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating the work of assigned staff. Incumbents are responsible for providing professional level support to management in a variety of areas. Performance of the work requires the use of independence, initiative, and discretion within established guidelines.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Plans, organizes, assigns, supervises, and reviews the work of firefighters on a shift in an assigned station of the Fire Department; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- ▶ Responds to fire alarms and assumes responsibility for the supervision, performance, and safety of assigned firefighting personnel on the scene of an emergency incident.
- ▶ Participates in the development of goals, objectives, policies, and procedures for assigned services and programs; recommends and implements policies and procedures including standard operating procedures for assigned operations.
- ▶ Identifies fire training needs of company personnel; trains and instructs personnel in the use of a variety of firefighting apparatus, equipment, tools, and devices; instructs personnel on location of fire hazards in public buildings and the methods of combating fires in such places; ensures conformance of training and instructional work with department policies and procedures.

- ▶ Monitors shift and station operations and activities; identifies opportunities for improving service delivery and procedures; provides recommendations concerning process changes; reviews with appropriate management staff and implements improvements.
- ▶ Provides support to community members. Actively serves on an on-call basis to respond to community concerns. Assists community members with performing fire prevention tasks as time allows.
- ▶ Provides support to the city's police force. Provides additional coverage for crowd control or facilities maintenance duties as needed.
- ▶ Coordinates assigned services and operations with those of other divisions and outside agencies.
- ▶ Prepares incident reports; ensures the proper documentation of operations and activities and the establishment, maintenance and retention of files and records.
- ▶ Answers questions and provides information to the public; investigates and responds to complaints and inquiries from citizens, other departments, and other agencies; recommends corrective actions to resolve issues.
- ▶ Assists in fire investigations; examines fire scene; collects and preserves evidence at a fire scene; collaborates with others to determine cause and origin.
- ▶ Performs special projects on assigned department equipment and facilities including, but not limited to, vehicle extraction, technical rescue, ladders, and related equipment; hazardous materials; and building improvements.
- ▶ Participates in a variety of public awareness activities to promote good public relations and fire safety awareness including presentations at schools, retirement homes and the general public.
- ▶ Maintains files, databases, and records related to fire and emergency services; prepares a variety of written reports, memoranda, and correspondence.
- ▶ Represents the City in meetings with members of other public and private organizations, community groups, contractors, and the public.
- ▶ Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
- ▶ May perform fire safety inspections on a variety of businesses and residences to ensure they are in compliance with fire safety codes; identifies violations and follows up to ensure these are remedied.
- ▶ Performs other duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- ▶ Principles and practices of employee supervision, including work planning, assignment, review and evaluation, discipline, and the training of staff in work procedures.
- ▶ Principles and practices of leadership.
- ▶ Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- ▶ Basic principles and practices of budget administration and monitoring.
- ▶ Incident command systems and principles.
- ▶ Principles, practices, methods, and techniques of modern firefighting and protection of lives and property.
- ▶ Local street system, location of hydrants, the layout and location of public utilities, potentially hazardous materials, and emergency treatment facilities.
- ▶ Principles, practices, procedures, techniques, and equipment used in fire, medical, and hazardous materials emergency response, including containment and clean-up.
- ▶ Methods and techniques of managing technical and confined response situations.
- ▶ Technical operation, use, and maintenance of specialized fire apparatus and equipment.
- ▶ Principles, practices, and technical aspects of fire science, hydraulics, and water flow capacity.

- ▶ Techniques of CPR and emergency medical response.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.
- ▶ Applicable Federal, State, and local laws, rules, regulations, and procedures relevant to assigned areas of responsibility.
- ▶ Principles and procedures of record keeping.
- ▶ City and mandated safety rules, regulations, and protocols.
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- ▶ Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

**Ability to:**

- ▶ Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- ▶ Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- ▶ Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- ▶ Identify problems, research and analyze relevant information, and develop and present recommendations and justification for solutions.
- ▶ Perform the most complex firefighting and emergency response duties.
- ▶ Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- ▶ Operate pumps, hoses, hydrants, compressors, and a variety of hydraulic and electronic equipment.
- ▶ Analyze situations and adopt effective courses of action.
- ▶ Apply the mechanics of firefighting and emergency medical care.
- ▶ Administer first aid and CPR.
- ▶ Remain calm and be capable of making decisions while working in extremely stressful situations that may present a threat to life and property.
- ▶ Work within a command structure requiring strict adherence to the following of orders.
- ▶ Respond to complaints or inquiries from citizens, staff, and outside organizations.
- ▶ Read, understand, and interpret blueprints, plans, and specifications.
- ▶ Prepare clear, effective, and accurate reports, correspondence, and other written materials.
- ▶ Maintain accurate logs, records, and written records of work performed.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to completion of the twelfth (12<sup>th</sup>) grade, supplemented by college level coursework in fire science.

Experience:

- ▶ Three (3) years of experience performing duties similar to an Engineer with the City of Angels.

**Licenses and Certifications:**

- ▶ Possession of a valid Class "B" California Driver's License or Class C Firefighter Endorsement, including fire apparatus license to be maintained throughout employment.
- ▶ Possession of a valid EMT-I and CPR Health Care Provider Certificates, to be maintained throughout employment.
- ▶ California State Fire Marshal Fire Company Officer and Engine Boss certificate.

**PHYSICAL DEMANDS**

For fire suppression work, must have the ability to quickly respond to changing emergency conditions and to rapidly don personal protective equipment including self-contained breathing apparatus; mobility, physical strength, and stamina to carry and operate fire hoses and related fire-fighting equipment; to operate hand and power tools to enter buildings; to climb fire ladders to access higher levels in buildings; and to assist and/or lift/carry victims for long distances under strenuous and hazardous conditions. Incumbents will be required to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops and on ladders; vision to operate vehicles at a high rate of speed in all weather conditions, and hearing and speech to communicate in person, before groups, and over the telephone or radio. The job involves fieldwork requiring frequent walking on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards. Positions in this classification frequently bend, stoop, kneel, reach, and climb to perform duties; incumbents must meet the physical/mental standards as set forth by the City's physical and other mandated testing and assessment programs.

Positions also work in a station environment, and use standard office equipment, including a computer.

**ENVIRONMENTAL ELEMENTS**

Employees work in outdoor conditions and are exposed to unsuppressed fire conditions, moving vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, and smoke, hazardous, or toxic physical substances and fumes. Employees also work in an office or station environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.



AUGUST 2024  
FLSA: Exempt  
AC Exempt Unit

## FIRE CHIEF

### **DEFINITION**

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Fire Department; areas of responsibility include operations, fire prevention, training and administration; formulates departmental policies, goals, and directives; coordinates assigned activities with other City departments, officials, outside agencies, and the public; fosters cooperative working relationships among City departments and with intergovernmental, regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the City Administrator in areas of expertise; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction from the City Administrator. Exercises direct supervision over management, professional, technical, and administrative support staff through subordinate levels of supervision.

### **CLASS CHARACTERISTICS**

This is a department director classification that oversees, directs, and participates in all activities of the Fire Department, including short- and long-term planning as well as development and administration of departmental policies, procedures, and services. This class provides assistance to the City Administrator in a variety of administrative, coordinative, analytical, and liaison capacities. Successful performance of the work requires knowledge of public policy, City functions and activities, including the role of the City Council, and the ability to develop, oversee, and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and outside agencies and managing and overseeing the complex and varied functions of the department. The incumbent is accountable for accomplishing departmental planning and operational goals and objectives, and for furthering City goals and objectives within general policy guidelines.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Assumes **full** management responsibility for all Fire Department programs, services, and

activities including operations, prevention, training and administration.

- ▶ Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the Department; establishes, within City policy, appropriate budget, service, and staffing levels.
- ▶ Manages and participates in the development and administration of the department's budget; directs the forecast of additional funds needed for staffing, equipment, and supplies; directs the monitoring of and approves expenditures; directs and implements budgetary adjustments as necessary.
- ▶ Selects, trains, motivates, and directs Fire Department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.
- ▶ Contributes to the overall quality of the department's service by developing, reviewing, and implementing policies and procedures to meet legal requirements and City needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- ▶ Directs multi-unit emergency operations; may serve as Incident Commander; conducts pre-incident planning and deploys assigned resources consistent with incident need; directs firefighting operations to ensure all response activities are conducted in a manner consistent with prescribed policies and procedures.
- ▶ Monitors legal, regulatory, technology, and societal changes and court decisions that may affect the work of the department; determines equipment acquisition, training programs, and procedural changes to ensure retention of qualified staff and the provision of services to the community in an effective, efficient, and economical manner.
- ▶ Oversees the development of requests for proposals for professional services and evaluates proposals and recommends project award; coordinates with legal counsel to determine City needs and requirements for contractual services; negotiates contracts and agreements and administers same after award.
- ▶ Manages the City's Emergency Operations Center (EOC) including City-wide emergency management training, operations, and plan development and implementation.
- ▶ Manages the Hazardous Materials Planning and Emergency Response program.
- ▶ Represents the department to other City departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- ▶ Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies, and procedures as appropriate.
- ▶ Participates in and makes presentations to the City Council and a wide variety of committees, boards, and commissions.
- ▶ Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of fire safety.
- ▶ Directs the maintenance of working and official departmental files.
- ▶ Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the City Administrator.
- ▶ Responds to public inquiries and complaints and assists with resolutions and alternative recommendations.
- ▶ Serves as a spokesperson for the Department at a variety of community events, meetings, and other public relations activities.
- ▶ Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
- ▶ Performs other duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- ▶ Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- ▶ Principles and practices of leadership.
- ▶ Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- ▶ Principles and practices of strategic plan development.
- ▶ Principles and practices of budget administration.
- ▶ Principles and practices of contract management.
- ▶ General principles of risk management related to the functions of the assigned area.
- ▶ Principles, practices, and procedures of public administration in a municipal setting.
- ▶ Functions, authority, responsibilities, and limitations of an elected City Council.
- ▶ Incident command structure and management.
- ▶ Disaster and large-scale incident mitigation plans; including mutual aid, strike team, disaster mitigation and response.
- ▶ Modern firefighting and rescue principles, practices, techniques, and procedures, including the operation and maintenance requirements of various types of fire apparatus and equipment.
- ▶ Principles and practices of fire prevention, suppression, containment, rescue and investigation.
- ▶ Principles and practices of providing emergency medical care.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.
- ▶ Methods and techniques of developing technical and administrative reports, and business correspondence.
- ▶ Federal, State, and local laws, codes, and regulations relevant to assigned areas of responsibility.
- ▶ City and mandated safety rules, regulations, and protocols.
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- ▶ Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

### **Ability to:**

- ▶ Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- ▶ Provide administrative and professional leadership for the Fire Department.
- ▶ Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- ▶ Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- ▶ Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel, delegate authority and responsibility.
- ▶ Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- ▶ Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- ▶ Effectively administer special projects with contractual agreements and ensure compliance with contractual obligations.

- ▶ Control and direct emergency situations related to fire prevention, emergency medical response, and hazardous materials incidents, including natural and man-made disasters.
- ▶ Effectively represent the City and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- ▶ Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- ▶ Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- ▶ Direct the establishment of filing, record-keeping, and tracking systems.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to a bachelor's degree from an accredited college or university with major coursework in fire science, fire administration, business or public administration, or a related field. A Master's degree is preferred.

Experience:

- ▶ Seven (7) years of increasingly responsible fire protection management and/or administrative experience, including five (5) years of fire program management experience.

**Licenses and Certifications:**

- ▶ Possession of a valid Class "B" California Driver's License or Class "C" with Firefighter Endorsement, including fire apparatus license to be maintained throughout employment.
- ▶ Possession of a valid California State Fire Marshal Fire Chief Officer Certificate within one (1) year of appointment, to be maintained throughout employment.

**PHYSICAL DEMANDS**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees



must possess the ability to lift, carry, push, and pull materials and objects up to 10 pounds.

The job involves periodic fieldwork serving as an Incident Commander, or as the Fire Marshal requiring walking or running or standing on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards.

**ENVIRONMENTAL ELEMENTS**

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. As situations demand, incumbents may serve as an Incident Commander or Fire Marshal in the field. Employees work in outdoor conditions, and are exposed to unsuppressed fire conditions, moving vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, smoke, and hazardous or toxic physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.

**CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-073**

**RESOLUTION RECLASSIFYING THE POSITION OF FIRE LIEUTENANT TO FIRE ENGINEER**

**WHEREAS**, in March of 2024, Measure A was approved by voters in Calaveras County; and

**WHEREAS**, Measure A is a special tax initiative to impose an additional 1% tax on gross receipts of retail sales transactions in Calaveras County including the City of Angels; and

**WHEREAS**, Measure A is intended to provide additional funding for staffing, training, equipment, and other costs associated with improving fire services; and

**WHEREAS**, funding from Measure A will allow the City of Angels to increase staffing to (3) fulltime personnel 24 hours a day, seven days a week to staff an engine, and (1) fulltime Fire Chief; and

**WHEREAS**, the recommendation to reclassify the position of Fire Lieutenant to Fire Engineer is a change in title only; and

**WHEREAS**, there is no change in the essential functions of the position and no change to the minimum qualifications for the position; and

**WHEREAS**, this change is to bring the title of the position in line with the new staffing model of the department.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Angels City Council does hereby approve the reclassification of Fire Lieutenant to Fire Engineer.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jennifer Davis-Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos,  
City Clerk



AUGUST 2024  
FLSA: Non-Exempt  
AC Firefighters Association

## FIRE ENGINEER

### **DEFINITION**

Under general supervision, to drive and operate various types of fire apparatus, to operate and maintain fire and emergency equipment; to engage in firefighting and rescue activities in protecting life and property; to set up hoses, ladders, and other equipment in fighting fires; performs fire station, equipment, and apparatus maintenance; and performs related work as required; may oversee a fire station in the absence of a Fire Captain.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from assigned supervisory and management personnel. May exercise direct supervision over lower-level staff on assigned shift in the absence of a Fire Captain.

### **CLASS CHARACTERISTICS**

This is a journey-level class in the fire series that exercises independent judgment and ongoing decision-making responsibilities associated with the work. Incumbents in this classification exercise judgment and initiative, receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Responds to fires; performs search and rescue operations to remove persons from burning structures; performs fire suppression techniques as appropriate; lays, connects, charges, and uses supply lines and various water appliances to control and extinguish fires; carries and operates chemical fire extinguishers as required by the nature of the fire; operates fire streams as directed; raises, lowers, and climbs ladders; ventilates roofs and windows; operates fire pumpers; enters burning areas or buildings with hose lines; assists in operating nozzles; makes forcible entry into buildings when necessary.
- ▶ Drives, operates and maintains fire apparatus including pumpers and aerials and performs minor maintenance and repairs on equipment.
- ▶ Selects the most direct route to fires and other emergencies.
- ▶ Locates fire apparatus in the proper place at emergency scenes for most efficient operation.
- ▶ Responds to fire alarms, delivers all equipment, and implements fire suppression and firefighting techniques to rescue victims and protect private and public property.
- ▶ Provides support to community members. Actively serves on an on-call basis to respond to community concerns. Assists community members with performing fire prevention tasks as time allows.
- ▶ Provides support to the city's police force. Provides additional coverage for crowd control or facilities

maintenance duties as needed.

- ▶ Performs ventilation procedures and salvage operations to minimize property damage by moving and/or covering furnishings, sweeping water, and removing debris and smoke.
- ▶ Performs triage, primary, and secondary assessments; responds to emergency medical calls and administers first aid and/or basic life support as appropriate, including assessing patients, cardiopulmonary resuscitation (CPR), rescue breathing, administration of oxygen, recording vital signs, and other related medical treatments within the scope and authority of licensure.
- ▶ Studies Fire Department rules and regulations; performs all necessary training activities as assigned and in accordance with readiness and preparation for firefighting activities, including training in fire suppression, emergency medical training, hazardous materials, equipment use and maintenance, fire drills, and other related functions.
- ▶ Cleans, washes, and services firefighting vehicles and equipment; inspects, tests, and maintains equipment and pump motors including nozzles, appliances, fittings, hydrants, fire extinguishers, hand and power tools, generators, rescue and first aid, and related equipment.
- ▶ Drives and maintains fire trucks and other emergency vehicles including the grass rig and tanker; operates engine pumping equipment and apparatus.
- ▶ Assists in the maintenance of clean and orderly conditions in and about the fire station.
- ▶ Performs special assignments including maintenance of resuscitation equipment, public education, upkeep of department library, and maintenance of nozzles, appliances, and fittings.
- ▶ Participates in fire investigation activities; identifies, collects, and preserves evidence at fire scene.
- ▶ Participates in a variety of public awareness activities to promote good public relations and fire safety awareness, including providing demonstrations to the public.
- ▶ Responds to hazardous materials emergencies, including scene assessment, identifying the extent of damage and/or potential hazards to the community, implementing containment plans, and protecting fire personnel and civilians from exposure to chemicals.
- ▶ Performs a variety of administrative duties including maintaining proper records and documentation on all job-related activities, functions, apparatus, and equipment.
- ▶ Performs other duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- ▶ Principles, practices, procedures, techniques, and equipment used in fire, medical, and hazardous materials emergency response, including containment and clean-up; technical and confined response situations.
- ▶ Local street system, location of hydrants, the layout and location of public utilities, potentially hazardous materials, and emergency treatment facilities.
- ▶ Principles, practices, and technical aspects of fire science, hydraulics, and water flow capacity as applied to fire suppression.
- ▶ Purposes and uses of a variety of vehicles, equipment, and apparatus used in firefighting, rescue, and medical assistance operations.
- ▶ Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- ▶ Techniques of First Aid, CPR, and emergency medical response.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.
- ▶ Incident command systems and principles.
- ▶ Mathematical principles.
- ▶ Principles and practices of work safety.
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.

- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- ▶ Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

**Ability to:**

- ▶ Operate pumps, hoses, hydrants, compressors, and a variety of hydraulic and electronic equipment.
- ▶ Apply the mechanics of firefighting and emergency medical care.
- ▶ Apply the principles, practices, and procedures of modern firefighting and protection of life and property.
- ▶ Administer first aid and CPR.
- ▶ Drive and operate fire vehicles including the engine, grass rig, and tanker.
- ▶ Remain calm while working in extremely stressful situations that may present a threat to life and property.
- ▶ Work within a command structure requiring strict adherence to the following of orders.
- ▶ Identify safety hazards and work safely without presenting a direct threat to self or others.
- ▶ Understand and act in accordance with departmental policies, rules, instructions and written material in the field of firefighting.
- ▶ Analyze situations and adopt effective courses of action.
- ▶ Think and act quickly and effectively in emergencies.
- ▶ Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- ▶ Effectively represent the department and the City in meetings with governmental agencies, community groups, various business and professional organizations, and in meetings with individuals.
- ▶ Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to completion of the twelfth (12<sup>th</sup>) grade.

Experience:

- ▶ One (1) year of experience performing duties similar to a Firefighter with the City of Angels.

**Licenses and Certifications:**

- ▶ Possession of a valid Class B California Driver's License or Class C with firefighter endorsement, to be maintained throughout employment.
- ▶ Possession of a valid California State Fire Marshal (CSFM) Driver/Operator I certificate or equivalent, to be maintained throughout employment.
- ▶ Possession of a valid EMT I or EMT FS Certificate, to be maintained throughout employment.
- ▶ Possession of a valid Hazmat F.R.O. Certificate, to be maintained throughout employment.

**PHYSICAL DEMANDS**

For fire suppression work, must have the ability to quickly respond to changing emergency conditions and to rapidly don personal protective equipment including self-contained breathing apparatus; mobility, physical strength, and stamina to carry and operate fire hoses and related fire-fighting equipment; to operate hand and power tools to enter buildings; to climb fire ladders to access higher levels in buildings; and to assist and/or lift/carry victims for long distances under strenuous and hazardous conditions. Incumbents will be required to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops and on ladders; vision to operate vehicles at a high rate of speed in all weather conditions, and hearing and speech to communicate in person, before groups, and over the telephone or radio. The job involves fieldwork requiring frequent walking on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards. Positions in this classification frequently bend, stoop, kneel, reach, and climb to perform duties; incumbents must meet the physical/mental standards as set forth by the City's physical and other mandated testing and assessment programs.

Positions also work in a station environment, and use standard office equipment, including a computer.

**ENVIRONMENTAL ELEMENTS**

Employees work in outdoor conditions, and are exposed to unsuppressed fire conditions, moving vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, and smoke, hazardous or toxic physical substances and fumes. Employees also work in an office or station environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.

**CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-074**

**RESOLUTION CREATING A NEW JOB DESCRIPTION OF FIRE CAPTAIN II.**

**WHEREAS**, in March of 2024, Measure A was approved by voters in Calaveras County; and

**WHEREAS**, Measure A is a special tax initiative to impose an additional 1% tax on gross receipts of retail sales transactions in Calaveras County including the City of Angels; and

**WHEREAS**, Measure A is intended to provide additional funding for staffing, training, equipment, and other costs associated with improving fire services; and

**WHEREAS**, funding from Measure A will allow the City of Angels to increase staffing to (3) fulltime personnel 24 hours a day, seven days a week to staff an engine, and (1) fulltime Fire Chief; and

**WHEREAS**, the new staffing model will be accomplished, in part, by accepting the self-demotion of two existing staff members within the fire department; and

**WHEREAS**, the Deputy Chief and the Battalion Chief will self-demote to the position of Fire Captain; and

**WHEREAS**, the Deputy Chief is currently paid at a significantly higher rate than the Fire Captain salary range; and

**WHEREAS**, in recognition of the self-demotion, staff recommends that the Deputy Chief maintains his current hourly rate of pay when he self-demotes to the rank of Fire Captain; and

**WHEREAS**, The Fire Captain II position would become dormant through attrition after the current Deputy Chief is no longer employed with the City of Angels

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Angels City Council does hereby approve the new job description of Fire Captain II.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jennifer Davis-Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos,  
City Clerk







AUGUST 2024  
FLSA: Non-Exempt  
AC Firefighters Association

## **FIRE CAPTAIN II**

### **DEFINITION**

Under direction, plans, schedules, assigns, reviews, and supervises the work of staff performing fire suppression, fire prevention, and emergency response duties on a shift in an assigned station of the Fire Department; participates in fire investigation, prevention, and inspection activities; oversees equipment and station maintenance; trains staff in all phases of fire suppression, prevention, inspection, rescue, and emergency operations; provides complex staff assistance to management staff in areas of expertise; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from assigned management personnel. Exercises direct supervision over engineers and firefighters on an assigned shift.

### **CLASS CHARACTERISTICS**

This is a supervisory-level class in the fire series that exercises independent judgment on diverse and specialized fire suppression and prevention duties with accountability and ongoing decision-making responsibilities associated with the work. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating the work of assigned staff. Incumbents are responsible for providing professional level support to management in a variety of areas. Performance of the work requires the use of independence, initiative, and discretion within established guidelines.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Plans, organizes, assigns, supervises, and reviews the work of firefighters on a shift in an assigned station of the Fire Department; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- ▶ Responds to fire alarms and assumes responsibility for the supervision, performance, and safety of assigned firefighting personnel on the scene of an emergency incident.
- ▶ Participates in the development of goals, objectives, policies, and procedures for assigned services and programs; recommends and implements policies and procedures including standard operating procedures for assigned operations.
- ▶ Identifies fire training needs of company personnel; trains and instructs personnel in the use of a variety of firefighting apparatus, equipment, tools, and devices; instructs personnel on location of fire hazards in public buildings and the methods of combating fires in such places; ensures conformance of training and instructional work with department policies and procedures.

- ▶ Monitors shift and station operations and activities; identifies opportunities for improving service delivery and procedures; provides recommendations concerning process changes; reviews with appropriate management staff and implements improvements.
- ▶ Provides support to community members. Actively serves on an on-call basis to respond to community concerns. Assists community members with performing fire prevention tasks as time allows.
- ▶ Provides support to the city's police force. Provides additional coverage for crowd control or facilities maintenance duties as needed.
- ▶ Coordinates assigned services and operations with those of other divisions and outside agencies.
- ▶ Prepares incident reports; ensures the proper documentation of operations and activities and the establishment, maintenance and retention of files and records.
- ▶ Answers questions and provides information to the public; investigates and responds to complaints and inquiries from citizens, other departments, and other agencies; recommends corrective actions to resolve issues.
- ▶ Assists in fire investigations; examines fire scene; collects and preserves evidence at a fire scene; collaborates with others to determine cause and origin.
- ▶ Performs special projects on assigned department equipment and facilities including, but not limited to, vehicle extraction, technical rescue, ladders, and related equipment; hazardous materials; and building improvements.
- ▶ Participates in a variety of public awareness activities to promote good public relations and fire safety awareness including presentations at schools, retirement homes and the general public.
- ▶ Maintains files, databases, and records related to fire and emergency services; prepares a variety of written reports, memoranda, and correspondence.
- ▶ Represents the City in meetings with members of other public and private organizations, community groups, contractors, and the public.
- ▶ Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
- ▶ May perform fire safety inspections on a variety of businesses and residences to ensure they are in compliance with fire safety codes; identifies violations and follows up to ensure these are remedied.
- ▶ Performs other duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- ▶ Principles and practices of employee supervision, including work planning, assignment, review and evaluation, discipline, and the training of staff in work procedures.
- ▶ Principles and practices of leadership.
- ▶ Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- ▶ Basic principles and practices of budget administration and monitoring.
- ▶ Incident command systems and principles.
- ▶ Principles, practices, methods, and techniques of modern firefighting and protection of lives and property.
- ▶ Local street system, location of hydrants, the layout and location of public utilities, potentially hazardous materials, and emergency treatment facilities.
- ▶ Principles, practices, procedures, techniques, and equipment used in fire, medical, and hazardous materials emergency response, including containment and clean-up.
- ▶ Methods and techniques of managing technical and confined response situations.
- ▶ Technical operation, use, and maintenance of specialized fire apparatus and equipment.
- ▶ Principles, practices, and technical aspects of fire science, hydraulics, and water flow capacity.
- ▶ Techniques of CPR and emergency medical response.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.

- ▶ Applicable Federal, State, and local laws, rules, regulations, and procedures relevant to assigned areas of responsibility.
- ▶ Principles and procedures of record keeping.
- ▶ City and mandated safety rules, regulations, and protocols.
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- ▶ Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

**Ability to:**

- ▶ Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- ▶ Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- ▶ Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- ▶ Identify problems, research and analyze relevant information, and develop and present recommendations and justification for solutions.
- ▶ Perform the most complex firefighting and emergency response duties.
- ▶ Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- ▶ Operate pumps, hoses, hydrants, compressors, and a variety of hydraulic and electronic equipment.
- ▶ Analyze situations and adopt effective courses of action.
- ▶ Apply the mechanics of firefighting and emergency medical care.
- ▶ Administer first aid and CPR.
- ▶ Remain calm and be capable of making decisions while working in extremely stressful situations that may present a threat to life and property.
- ▶ Work within a command structure requiring strict adherence to the following of orders.
- ▶ Respond to complaints or inquiries from citizens, staff, and outside organizations.
- ▶ Read, understand, and interpret blueprints, plans, and specifications.
- ▶ Prepare clear, effective, and accurate reports, correspondence, and other written materials.
- ▶ Maintain accurate logs, records, and written records of work performed.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to completion of the twelfth (12<sup>th</sup>) grade, supplemented by college level coursework in fire science.

Experience:

- ▶ Five (5) years of experience performing duties similar to an Engineer with the City of Angels.

**Licenses and Certifications:**

- ▶ Possession of a valid Class "B" California Driver's License or Class C Firefighter Endorsement, including fire apparatus license to be maintained throughout employment.
- ▶ Possession of a valid EMT-I and CPR Health Care Provider Certificates, to be maintained throughout employment.
- ▶ Possession of California State Fire Marshal Fire Company Officer and Engine Boss certificate.
- ▶ Possession of California State Fire Marshal Inspector I Certificate
- ▶ Possession of California State Fire Marshal Investigator Certificate.

**PHYSICAL DEMANDS**

For fire suppression work, must have the ability to quickly respond to changing emergency conditions and to rapidly don personal protective equipment including self-contained breathing apparatus; mobility, physical strength, and stamina to carry and operate fire hoses and related fire-fighting equipment; to operate hand and power tools to enter buildings; to climb fire ladders to access higher levels in buildings; and to assist and/or lift/carry victims for long distances under strenuous and hazardous conditions. Incumbents will be required to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops and on ladders; vision to operate vehicles at a high rate of speed in all weather conditions, and hearing and speech to communicate in person, before groups, and over the telephone or radio. The job involves fieldwork requiring frequent walking on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards. Positions in this classification frequently bend, stoop, kneel, reach, and climb to perform duties; incumbents must meet the physical/mental standards as set forth by the City's physical and other mandated testing and assessment programs.

Positions also work in a station environment, and use standard office equipment, including a computer.

**ENVIRONMENTAL ELEMENTS**

Employees work in outdoor conditions and are exposed to unsuppressed fire conditions, moving vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, and smoke, hazardous, or toxic physical substances and fumes. Employees also work in an office or station environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.

**CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-075**

**RESOLUTION CREATING A NEW JOB DESCRIPTION OF RELIEF FIREFIGHTER**

**WHEREAS**, in March of 2024, Measure A was approved by voters in Calaveras County; and

**WHEREAS**, Measure A is a special tax initiative to impose an additional 1% tax on gross receipts of retail sales transactions in Calaveras County including the City of Angels; and

**WHEREAS**, Measure A is intended to provide additional funding for staffing, training, equipment, and other costs associated with improving fire services; and

**WHEREAS**, funding from Measure A will allow the City of Angels to increase staffing to (3) fulltime personnel 24 hours a day, seven days a week to staff an engine, and (1) fulltime Fire Chief; and

**WHEREAS**, the position of Firefighter is currently a parttime, hourly position; and

**WHEREAS**, the new staffing model will transition the Firefighter positions to fulltime; and

**WHEREAS**, there will continue to be a benefit of maintaining a parttime firefighter position to backfill or provide for occasional supplemental staffing; and

**WHEREAS**, the position of Relief Firefighter will provide for a cadre of parttime firefighters to be available for backfilling or supplemental staffing needs.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Angels City Council does hereby approve the new job description of Relief Firefighter.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jennifer Davis-Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos,  
City Clerk

AUGUST 2024  
FLSA: Non-Exempt  
Unrepresented



## RELIEF FIREFIGHTER

### DEFINITION

Under immediate to general supervision, responds to fires, medical emergencies, hazardous materials incidents, rescues, and other emergency and non-emergency situations; participates in other fire suppression, prevention, inspection, education, and related activities to prevent or minimize the loss of life and property; performs fire station, equipment, and apparatus maintenance; and performs related work as required.

### SUPERVISION RECEIVED AND EXERCISED

Receives immediate to general supervision from assigned supervisory and management personnel. As employee gains training and experience, general supervision is received. Exercises no direct supervision over staff.

### CLASS CHARACTERISTICS

This is an entry-level classification in the fire series. Under close supervision, incumbents learn and perform routine fire suppression, basic medical emergency services, hazardous materials, and other emergency response activities. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently.

Positions at this level perform many of the duties required of the positions at the Firefighter level. Positions at this level are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

### EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so qualified employees can perform the essential functions of the job.*

- ▶ Responds to fires; performs search and rescue operations to remove persons from burning structures; performs fire suppression techniques as appropriate; lays, connects, charges, and uses supply lines and various water appliances to control and extinguish fires; uses chemical extinguishers as required by the nature of the fire; operates fire streams as directed; raises and climbs ladders; ventilates roofs and windows; operates fire pumps; makes forcible entry into buildings when necessary.
- ▶ Responds to fire alarms, delivers all equipment, and implements fire suppression and firefighting

techniques to rescue victims and protect private and public property.

- ▶ Provides support to community members. Actively serves on an on-call basis to respond to community concerns. Assists community members with performing fire prevention tasks as time allows.
- ▶ Performs ventilation procedures and salvage operations to minimize property damage by moving and/or covering furnishings, sweeping water, and removing debris and smoke.
- ▶ Performs triage, primary, and secondary assessments; responds to emergency medical calls and administers first aid and/or basic life support as appropriate, including assessing patients, cardiopulmonary resuscitation (CPR), rescue breathing, administration of oxygen, recording vital signs, and other related medical treatments within scope and authority of licensure.
- ▶ Studies Fire Department rules and regulations, fire hazards, and firefighting techniques; performs all necessary training activities as assigned and in accordance with readiness and preparation for firefighting activities, including training in fire suppression, emergency medical training, hazardous materials, equipment use and maintenance, fire drills, and other related functions.
- ▶ Cleans, washes, and services firefighting vehicles and equipment; inspects, tests, and maintains equipment and pump motors including nozzles, appliances, fittings, hydrants, fire extinguishers, hand and power tools, generators, rescue and first aid, and related equipment.
- ▶ Participates in company fire prevention inspection operations.
- ▶ Assists in the maintenance of clean and orderly conditions in and about the fire station.
- ▶ Performs special assignments including maintenance of resuscitation equipment, public education, upkeep of department library, and maintenance of nozzles, appliances, and fittings.
- ▶ Participates in fire investigation activities; identifies, collects and preserves evidence at fire scenes.
- ▶ Participates in a variety of public awareness activities to promote good public relations and fire safety awareness, including providing demonstrations, classes, and training to the public.
- ▶ Responds to hazardous materials emergencies, including scene assessment, identifying the extent of damage and/or potential hazard to the community, implementing containment plans, and protecting fire personnel and civilians from exposure to chemicals.
- ▶ Performs a variety of administrative duties including maintaining proper records and documentation on all job-related activities, functions, apparatus, and equipment, preparing reports, forms, recommendations, and other required administrative procedures.
- ▶ Performs other duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- ▶ Principles, practices, procedures, techniques, and equipment used in fire, medical, and hazardous materials emergency response, including containment and clean-up; technical and confined response situations.
- ▶ Fire apparatus, equipment, tools, devices, facilities, and their proper use and maintenance requirements.
- ▶ Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- ▶ Techniques of First Aid, CPR, and emergency medical response.
- ▶ Practices and techniques of hazardous materials response, containment, and clean-up.
- ▶ Principles and practices of work safety.
- ▶ Mathematical principles
- ▶ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- ▶ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- ▶ Modern equipment and communication tools used for business functions and program, project, and task

coordination, including computers and software programs relevant to work performed.

**Ability to:**

- ▶ Learn and apply the principles, practices, and procedures of modern firefighting and protection of life and property.
- ▶ Learn firefighting techniques and procedures.
- ▶ Demonstrate mechanical aptitude as required in the operation of firefighting equipment.
- ▶ Learn to drive fire engines and trucks safely and in accordance with traffic laws and ordinances.
- ▶ Learn and apply first aid and CPR principles.
- ▶ Remain calm while working in extremely stressful situations that may present a threat to life and property.
- ▶ Work within a command structure requiring strict adherence to the following of orders.
- ▶ Learn incident command systems and principles.
- ▶ Observe safety rules and work safely without presenting a direct threat to self or others.
- ▶ Understand and act in accordance with departmental policies, rules, instructions, and written material in the field of firefighting.
- ▶ Analyze situations and adopt effective courses of action.
- ▶ Learn the operation and maintenance of voice radio equipment.
- ▶ Think and act quickly and effectively in emergencies.
- ▶ Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- ▶ Effectively represent the department and the City in meetings with governmental agencies, community groups, various business, and professional organizations, and in meetings with individuals.
- ▶ Learn and understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- ▶ Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ▶ Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- ▶ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- ▶ Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- ▶ Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:

- ▶ Equivalent to completion of the twelfth (12<sup>th</sup>) grade.

Experience:

- ▶ See Licenses and Certifications



**Licenses and Certifications:**

- ▶ Possession of a valid Class "C" California Driver's License, to be maintained throughout employment.
- ▶ Possession of a valid California State Fire Marshal (CSFM) Firefighter I certificate or equivalent, to be obtained within 12 months and maintained throughout employment.
- ▶ Possession of a valid EMR or EMT Certificate, to be maintained throughout employment.
- ▶ Possession of, or successful acquisition within the probationary period, a valid Hazmat F.R.O.

Firefighter Candidate Testing Center (FCTC) Written Test:

Passing score of 70% or higher must be obtained within the past twelve months from the final application filing date.

Candidate Physical Ability Test (CPAT) Certificate:

Possession of a CPAT Certificate issued within the past twelve months from the final application filing date.

**PHYSICAL DEMANDS**

For fire suppression work, must have the ability to quickly respond to changing emergency conditions and to rapidly don personal protective equipment including self-contained breathing apparatus; mobility, physical strength, and stamina to carry and operate fire hoses and related firefighting equipment; to operate hand and power tools to enter buildings; to climb fire ladders to access higher levels in buildings; and to assist and/or lift/carry victims for long distances under strenuous and hazardous conditions. Incumbents will be required to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops and on ladders; vision to operate vehicles at a high rate of speed in all weather conditions, and hearing and speech to communicate in person, before groups, and over the telephone or radio. The job involves fieldwork requiring frequent walking on uneven terrain and climbing and descending structures to access fire scenes and to identify problems or hazards. Positions in this classification frequently bend, stoop, kneel, reach, and climb to perform duties; incumbents must meet the physical/mental standards as set forth by the City's physical and other mandated testing and assessment programs.

Positions also work in a station environment, and use standard office equipment, including a computer.

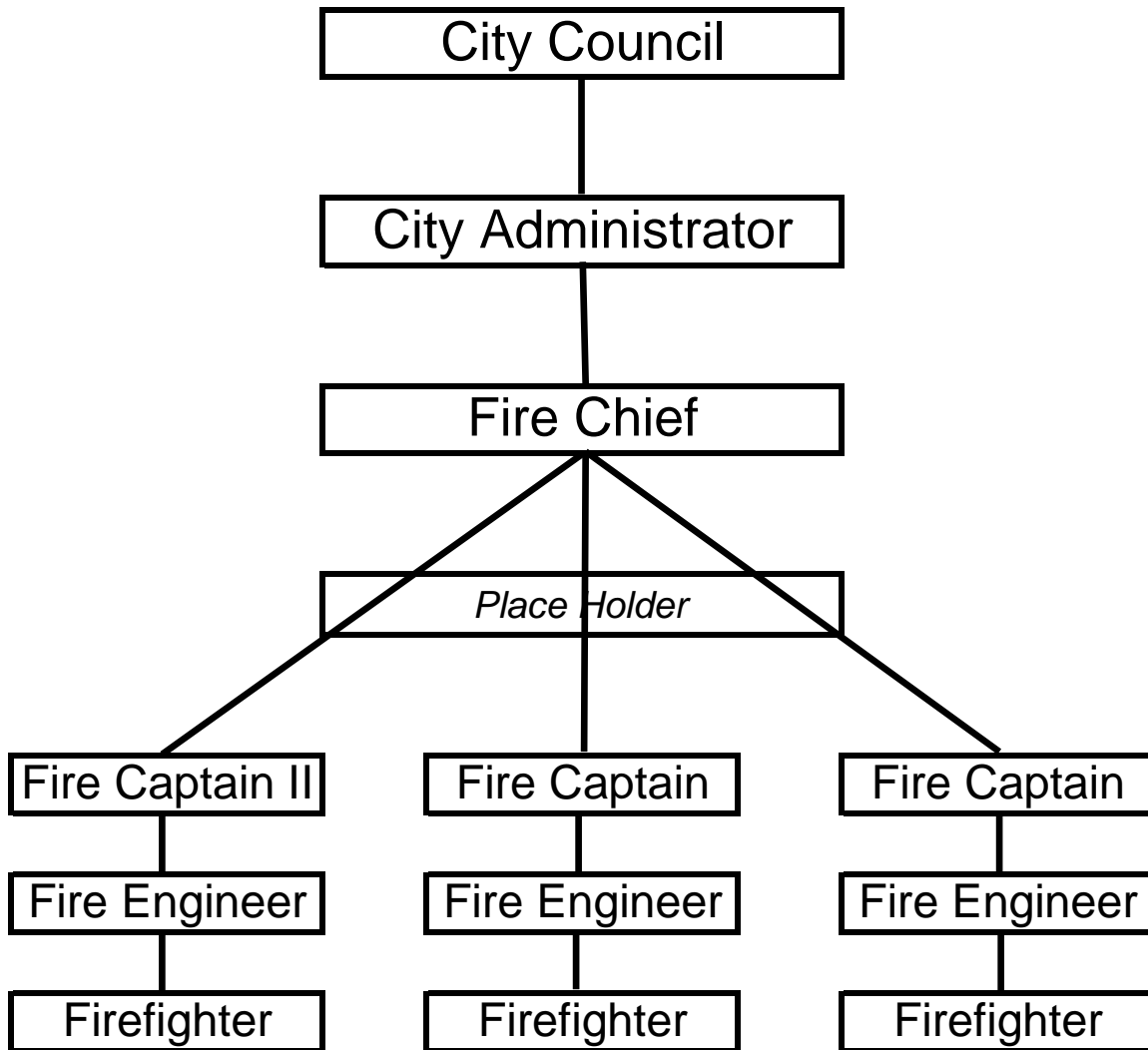
**ENVIRONMENTAL ELEMENTS**

Employees work in outdoor conditions, and are exposed to unsuppressed fire conditions, vehicle accident scenes, loud noise levels, cold and hot temperatures, inclement weather conditions, moving vehicles, and smoke, hazardous or toxic physical substances and fumes. Employees also work in an office or station environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**WORKING CONDITIONS**

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays.

City of Angels  
Fire Department  
Organizational Chart





**CITY HALL**

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

**DATE:** September 17, 2024

**TO:** City Council

**FROM:** Steve Williams, Interim City Administrator

**RE:** Resolution Authorizing the Mayor to Sign a Letter in Opposition of AB98

**RECOMMENDATION:**  
 Consider the request from the California League of Cities to Oppose AB98

**BACKGROUND:**  
 In 2023, AB 1000 (Reyes) and AB 1748 (Ramos) were introduced to circumvent local development rules and establish statewide standards — including mandated setback distances from sensitive receptors — on qualifying logistics use projects. These bills were held in January 2024, and Speaker Rivas tasked Assembly Member Juan Carrillo (Chair of the Assembly Local Government Committee) with forming a working group of stakeholders to develop a new framework for a bill this year. The working group excluded local governments and other key stakeholders from the policymaking process, and negotiated a deal behind closed doors.

**What does AB 98 propose to do?**

The bill would limit new or expanded logistics use developments and warehouses on existing and rezoned industrial sites within 900 feet of sensitive receptors (including homes, hospitals, schools, and public recreational areas) by requiring a 300-to-500-foot setback, 50-to-100-foot buffer zones, and required trucking routes.

The bill would also require all local governments to update their circulation elements to include truck routes, signage, parking, and idling, and would authorize the Attorney General to fine local jurisdictions \$50,000 every six months if they are not in compliance.

The bill imposes specific air quality monitoring requirements within San Bernardino and Riverside Counties.

**FINANCIAL IMPACT:**  
 None

- ATTACHMENTS:**
1. Resolution 24-0076
  2. Information from League of Ca Cities
  3. Letter Opposing AB98



**CITY OF ANGELS  
CITY COUNCIL  
RESOLUTION No. 24-076**

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER IN OPPOSITION TO  
AB98**

**WHEREAS**, in 2023, AB 1000 (Reyes) and AB 1748 (Ramos) were introduced to circumvent local development rules and establish statewide standards — including mandated setback distances from sensitive receptors — on qualifying logistics use projects; and

**WHEREAS**, these bills were held in January 2024, and Speaker Rivas tasked Assembly Member Juan Carrillo (Chair of the Assembly Local Government Committee) with forming a working group of stakeholders to develop a new framework for a bill this year; and

**WHEREAS**, the working group excluded local governments and other key stakeholders from the policymaking process; and

**WHEREAS**, AB98 would impose stringent warehouse and logistic use standards and mandate setbacks, buffer zones, and trucking routes; and

**WHEREAS**, AB98 would require a circulation element update with enforcement measures and thrust additional fines on local governments; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Angels City Council does hereby authorize the Mayor to sign a letter in opposition of AB98.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jennifer Davis-Herndon, Mayor

\_\_\_\_\_  
Rose Beristianos,  
City Clerk



## Anticipated Gut-and-Amend AB 98 (Carrillo, Reyes) Warehouse Design and Build Standards

### OPPOSE

#### ACTION

**AB 98** was gutted-and-amended and swiftly heard on the Senate Floor. **AB 98** would propose stringent warehouse and logistic use standards and mandate setbacks, buffer zones, and trucking routes. The bill would also require a circulation element update with enforcement measures and thrust additional fines on local governments.

Voice your opposition to **AB 98** by requesting that the Governor VETO AB 98. A sample letter is also attached.

I will be sending a veto request letter on our division letterhead on Friday.

**Background:** In 2023, AB 1000 (Reyes) and AB 1748 (Ramos) were introduced to circumvent local development rules and establish statewide standards — including mandated setback distances from sensitive receptors — on qualifying logistics use projects. These bills were held in January 2024, and Speaker Rivas tasked Assembly Member Juan Carrillo (Chair of the Assembly Local Government Committee) with forming a working group of stakeholders to develop a new framework for a bill this year. The working group excluded local governments and other key stakeholders from the policymaking process, and negotiated a deal behind closed doors.

#### **What does AB 98 propose to do?**

The bill would limit new or expanded logistics use developments and warehouses on existing and rezoned industrial sites within 900 feet of sensitive receptors (including homes, hospitals, schools, and public recreational areas) by requiring a 300-to-500-foot setback, 50-to-100-foot buffer zones, and required trucking routes.

The bill would also require all local governments to update their circulation elements to include truck routes, signage, parking, and idling, and would authorize the Attorney General to fine local jurisdictions \$50,000 every six months if they are not in compliance.

The bill imposes specific air quality monitoring requirements within San Bernardino and Riverside Counties.

**Talking points:**

We ask you to **VETO AB 98**.

The warehouse bill was negotiated behind closed doors and excluded key stakeholders, including cities and counties.

The policy presented in the warehouse bill goes far beyond previous legislative efforts, including AB 1000 (Reyes) from earlier this year. Not only is the legislation far-reaching, but it has not been fully vetted through the legislative process.

No policy committee has deliberated on this bill. Only hand-picked stakeholders were able to have their positions heard. There have been zero public hearings or opportunities for public comment on this substantial policy matter that forces a "one-size-fits-all" approach on communities.

The warehouse bill takes local community-based solutions completely off the table.

The measure limits a city's ability to site a new or expanded use of a logistic use development or warehouse.

Local decision-making is essential to ensuring zoning regulations are tailored to the unique needs and concerns of our communities.

Cities and counties have good neighbor policies and local ordinances that make them better equipped to determine appropriate setback requirements and conditions for logistic use developments.

The warehouse bill creates an uneven playing field for local governments by creating winners and losers based on geography, hampering employment opportunities, and limiting future economic growth.

The bill's tiered framework applies different setback requirements and warehouse conditions depending on existing industrial or re-zoned sites across the state.

This uneven playing field will benefit certain local governments to the detriment of others — in some cases solely based on geographic differences — and hinder the ability of cities and counties to provide future job opportunities for their communities.

The warehouse bill proposes a cart-before-the-horse approach that lacks science-based evidence for the standards imposed.

It is pre-emptive to require such stringent standards — including setback distances — when sound scientific data is not available to justify such prescriptive requirements.

Without evidence backing the need for additional requirements, the warehouse bill would simply provide greater constraints that will hurt local communities.

Cities are already complying with existing regulatory frameworks to addressing environmental impacts in their communities.

The required circulation element update is extensive and must be completed within one to two years depending on your region of the state.

The bill thrusts extensive and costly circulation element update provisions onto local governments with no regard to the actual development of logistic uses and warehouses in their communities.

The warehouse bill would also conflict with existing circulation element statutes. The bill would trigger the deadlines in this bill to apply to existing statutory requirements to update bicycle and pedestrian safety measures in the circulation element. This is problematic as it is not germane to the warehouse bill issues but would impose additional updates in an unreasonable timeline.

The bill imposes costly, unfunded mandates for local governments.

The bill sets new, complicated, and unreasonable requirements without including a mechanism for local governments to be reimbursed for the mandated costs.

The enforcement provisions are overly harsh and punish all local governments.

The warehouse bill would authorize the Attorney General to impose a fine of \$50,000 every six months on local jurisdictions that do not complete their circulation element updates.

With a 'no-questions-asked' approach to enforcement, local governments are being targeted with this punitive provision.

Sincerely,  
Stephen Qualls

Regional Public Affairs Manager  
Central Valley Division of the League of California Cities  
Cell: [209-614-0118](tel:209-614-0118)  
Fax: [209-883-0653](tel:209-883-0653)  
[squalls@calcities.org](mailto:squalls@calcities.org) | [www.calcities.org](http://www.calcities.org)



**CITY HALL**

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

September 17, 2024

The Honorable Gavin Newsom  
Governor, State of California  
1021 O Street, Suite 9000  
Sacramento, CA 95814

**RE: AB 98 (Carrillo J., Reyes): Planning and zoning: logistic use: truck routes**  
**REQUEST FOR VETO** (As Amended August 28, 2024)

Dear Governor Newsom,

On behalf of the City of Angels, we **strongly urge your veto of AB 98** (Carrillo J., Reyes), related to warehouse and logistic use standards and truck routes.

While the bill aims to address air quality related concerns adjacent to warehouse operations, this problematic gut-and-amend includes stringent requirements that will severely impact the ability for local jurisdictions to site based on unique geographic and community characteristics, and stifles economic and workforce development in their communities.

The interests and perspectives of those most intimately involved at the local level and responsible for implementation efforts were not involved in crafting AB 98. We believe that a more robust, inclusive, and transparent process leads to more informed policy solutions and AB 98 did not meet this mark. Instead, the bill was a gut-and-amend in the 11<sup>th</sup> hour of the legislative session. The bill could not be amended due to the 72-hour in print rule, preventing substantive and meaningful public input.

For these process and procedural reasons alone, we request AB 98 be vetoed; however, the City of Angels has serious concerns regarding the substantive policy solution that AB 98 would mandate for all cities and counties if chaptered into law.

**1) AB 98 takes local community-based solutions completely off the table.**

We are extremely concerned that this measure overly constrains local governments by outright limiting a city's ability to site a new or expanded use of a logistic use development or warehouse that are within 900 feet of a sensitive receptors. Local decision making is essential to ensure zoning regulations are tailored to the unique needs and concerns of various communities. Cities and counties have good neighbor policies and local ordinances that make them better equipped to determine appropriate setback requirements and conditions for logistic use developments based on the specific geographic and regional factors in their communities and allows local governments the ability to engage the public. Cities are actively siting and zoning to prepare for community growth and development. Cities are already planning for housing, lowering vehicle miles traveled, updating climate action plans, zoning for open space and greenbelts, and more. We believe that







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local governments should retain their abilities to exercise local discretion when siting logistic use developments prior to any state-mandated conditions being required.

**2) AB 98 creates an uneven playing field for local governments, creating winners and losers based on geography, hampering employment opportunities, and limiting future economic growth.**

AB 98 establishes a tiered framework that applies different setback requirements and warehouse conditions depending on existing industrial or re-zoned sites across the state. This would make logistic use and warehouse developments in certain cities or counties more attractive compared to other cities or counties. This uneven playing field will benefit certain local governments to the detriment of others, in some cases solely based on geographic differences, hindering the ability of cities and counties to provide future job opportunities for their communities.

Additionally, several definitions in the bill would make the implementation of the measure extremely complex and remain problematic. The definition of 'logistic use' would include that the development may incidentally serve retail customers for onsite purchases and the bill also states that a logistic use development may not sell directly to consumers. This is contradictory and misleading. Similarly, the definition of 'sensitive receptor' would include schools. Local governments are not responsible for the siting of schools and therefore would have no control should a school relocate directly adjacent to a logistic use development or warehouse.

**3) AB 98 proposes a cart-before-the-horse approach that lacks science-based evidence for the standards imposed.**

AB 98 would require the South Coast Air Quality Management District (SCAQMD) to deploy mobile air monitoring systems within the counties of Riverside and San Bernardino beginning January 1, 2026 to January 1, 2032 and after conducting an air modeling analysis to evaluate the impact of air pollution on sensitive receptors from logistic use development operations, submit findings to the legislature by January 1, 2033. It is pre-emptive to require such stringent statewide standards, including setback distances, when sound scientific data hasn't been collected and isn't available to justify these prescriptive requirements. Further, it is unclear why the statewide setback standards would be based on air quality monitoring and analysis from only one region of the state. Therefore, the absence of air quality monitoring and modeling across the state to ensure such setback standards are in fact based on the appropriate regional data another foundation element of AB 98 that is extremely problematic.

The stringent standards in the bill are new and compounding on existing laws and regulations that local governments are already complying with. Without sound science backing the need for additional requirements, AB 98 would simply provide greater constraints that will hurt local communities. As noted, cities are already addressing environmental impacts by complying with existing regulatory frameworks such as 1) implementing the California Environmental Quality Act (CEQA), 2) developing regional transportation and land use plans through regional council of governments, 3) implementing the Advanced Clean Fleet (ACF) regulations promulgated by the





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California Air Resources Board, and 4) meeting existing rules related to air quality standards, such as by the SCAQMD, which has established regulations to limit emissions from certain types of businesses, including logistics and warehouse facilities. Ultimately, this bill would set a precedent of usurping local control without a sound scientific basis.

#### **4) The required circulation element update is extensive and triggers existing statutorily required updates to the circulation element to now meet the deadlines included in AB 98.**

AB 98 would require all local governments to update their circulation element with truck routing information by either January 1, 2028 or, if located in San Bernardino and Riverside counties, by January 1, 2026. This would require a local government to make these updates within several years and for the Inland Empire region, within one year of the statute coming into effect. The circulation element update would be required, even if a local government is not approving warehouse or logistic use development and would result in costly fines, if the element update is not completed within the deadline. The bill thrusts these extensive provisions onto local governments with no regard to the actual development of logistic uses and warehouses in their communities, which is a fundamental flaw in the bill.

An unintended consequence of AB 98 would trigger that, based on the deadlines in the bill, existing statute that requires cities and counties to update their circulation element with protective safety measures for bicyclists and pedestrians must also meet the January 1, 2026 and January 1, 2028 deadlines, as prescribed in the bill. This would double down on the requirement for local governments to complete both updates in the circulation element in this time frame, otherwise the enforcement provisions and costly fines would apply.

The circulation element update would also require that truck traffic avoid residential areas and sensitive receptors. The bill would limit trucks traveling from highways to industrial zoned areas to only use major and minor collector streets and roads that predominantly serve commercially oriented uses. Communities are uniquely situated and not all regions and roadway networks look the same and certainly many cannot meet these restrictive requirements. Further understanding of the potential implications in small to mid-size communities, and suburban, rural and urban communities must be a first step taken to further analyzed unintended consequences before imposing such one-size-fit-all restrictions.

#### **5) The requirements of AB 98 will impose costly, unfunded mandates on local governments.**

AB 98 would require local governments to comply with the extensive standards included in the bill and does not offer any form of cost reimbursement based on these mandates. Local governments work hard to comply with existing statute and regulations, such as CEQA, ACF, among many other state-mandated requirements. By adding new and complicating requirements, without including a mechanism for local governments to receive reimbursement for such mandated costs is unreasonable. This would make it more challenging for local governments to meet the demands in the bill which should ultimately be the intent of the legislation, should be to encourage local





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governments to achieve the proposed requirements, not make it harder with greater unfunded mandates.

Cities and counties estimate the circulation element update alone would be an additional cost on local governments, outside of their existing general plan updates, of approximately \$54 million to \$749 million for all 58 counties and 483 cities to comply, roughly anywhere between \$100,000 to the low millions for each city or county to comply. Some cities will have greater costs due to the complexities of incorporating traffic patterns and fewer choices to de-conflict freight movement with residential traffic on a city's road network. AB 98 disregards the enormous local costs that would likely be quadrupled from additional legislation this year that will require a safety element update, a conservation element update, and bicycle safety update, along with the circulation element in AB 98.

### **6) The enforcement provisions are overly harsh, aiming to punish all local governments.**

AB 98 would authorize the Attorney General to impose a fine of \$50,000 every six months on local jurisdictions that do not complete their circulation element updates. Other legislation that has included similar fines, have been contingent upon a court order or litigation prior to such fines being imposed. With a 'no-questions-asked' approach to enforcement, local governments are being targeted with this punitive provision. Furthermore, this provision singles out local governments based on the completion of their circulation element update, rather than focusing on the implementation of all of the standards included in the bill. It should be noted that there are no other enforcement provisions in the bill for any of the other standards that are proposed.

For these reasons, the City of Angels **strongly request your veto** on AB 98 (Carrillo, J., Reyes). Please do not hesitate to contact Steve Williams at [stevewilliams@angelscamp.gov](mailto:stevewilliams@angelscamp.gov) regarding our opposition.

Sincerely,

Jennifer Davis-Herndon  
Mayor  
City of Angels

cc: The Honorable Juan Carrillo ([assemblymember.juancarrillo@assembly.ca.gov](mailto:assemblymember.juancarrillo@assembly.ca.gov))  
The Honorable Eloise Gomez Reyes ([assemblymember.reyes@assembly.ca.gov](mailto:assemblymember.reyes@assembly.ca.gov))  
Stephen Qualls [squalls@cacities.org](mailto:squalls@cacities.org)  
League of California Cities (via email: [cityletters@calcities.org](mailto:cityletters@calcities.org))





*Mission Statement:*

*To provide municipal services, infrastructure, and a high quality of life through trusted leadership, accountability, and efficiency for the benefit of our community*

Section 11, Item D.

**CITY OF ANGELS  
INFRASTRUCTURE/FACILITIES COMMITTEE MEETING  
February 12, 2024  
8:00 a.m.**

**THIS MEETING WILL BE HELD AT ANGELS FIRE HOUSE, 1404 VALLECITO ROAD AND WILL BE OPEN TO PUBLIC.**

In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time. CITY COUNCIL appreciates your interest and encourages your participation.

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**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

- 1. ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF MINUTES: N/A**
- 4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**
- 5. NEW BUSINESS**
  - A. Discussion and Direction of the City of Angels Space Needs Assessment**
- 6. OLD BUSINESS**
- 7. CITY ADMINISTRATOR COMMENTS**
- 8. COUNCIL MEMBER COMMENTS OR FUTURE AGENDA ITEMS**
- 9. NEXT COMMITTEE MEETING**
- 10. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The agenda is also available online at [www.angelscamp.gov](http://www.angelscamp.gov).



*Vision Statement:*

*Dedicated to preserving our rich history and providing a safe and thriving community that is devoted to families, businesses, and visitors*



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**DATE:** February 12, 2024  
**TO:** City Council  
**FROM:** Rebecca Callen, City Administrator  
**RE:** **DISCUSSION AND DIRECTION OF THE CITY OF ANGELS NEEDS ASSESSMENT**

**RECOMMENDATION:**

Discussion of the 2016 City of Angels Needs Assessment and where it stands today

**STRATEGIC PLAN ALIGNMENT:**

C4 Public Facilities & Services - Maintain or increase the levels of service currently available within Angels Camp for public works facilities and infrastructure including roads, sidewalks, drainage facilities, public buildings, and other public facilities

**BACKGROUND:**

The City of Angels engaged with Aspen Street Architects in 2015 and 2016 to do a Space Needs Assessment, focusing on how to support its residents moving forward in to the next 5-10 years.

**DISCUSSION:**

Aspen Street Architects was contracted to develop a 5 to 10-year facility plan assessment. The total investment was \$10,525 and covered documentation of existing space, interviews with departmental managers and staff, establish future space needs (based on expected growth), provide conceptual site plan for co-location, and supply a report outlining the findings.

**Then and Now:**

**City Hall** was located at 584 South Main Street. It lacked conference/meeting facilities. To meet public and community outreach demands, the city uses the Fire House (located in a flood zone), the Bret Harte High School Theatre, and the building located at 200 Monte Verda, which is now where City Hall is located, along with Community Development. This current location lacks adequate office space, meeting space, and technology ability. The two biggest challenges with City Hall are the lack of assembly space for community engagement in the case of emergencies, and centralized access to general and community development services.





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**Community Development** was located at 200 Monte Verda (and still is). However, there is now only one full-time employee dedicated to a support function for these efforts. At the time of the report, the city had a community Development Director, Engineer, Building Inspector, engineering technician, and administrative technician. The building was also used for map and plan storage, in addition to offsite storage for the same provided at the Police Department due to insufficient storage capacity and limited technology access. The reduction in full-time employees, is a temporary solution, to a temporary lag in development. The city is engaging with multiple consultants for engineering, planning, building inspection, and code compliance, all of whom need office space. With the move of City Hall staff to the “Community Development” building, the space needs have only become more of an issue.

**Police Department** The metal building that houses the Police Department was initially intended to be the Public Works Corp Yard, as a central location for all Distribution, Collection, and Road equipment and staff. Minimal improvements were made to facilitate the move of the Police Department from the Museum location to the current location at 200 Monte Verda. Public Works and Fire also house equipment in this facility. The existing building does not provide adequate evident processing and storage, training and conference space, expanded restroom and locker facilities for both men and woman employees, and there is no access to community gathering/training space.

**Public Works** At the time of the report, Public Works was under the City Engineer, who was housed at the Public Works Superintendent, Foreman, and all Distribution/Collection staff are housed out of the wastewater site. Sand, gravel, and various equipment are housed at the Police Department.

**Water/Wastewater** Operators are housed at whatever the plant they work out of.

**Fire Department** The Fire Department is located at the Vallecito facility. This is located in a flood zone and does not have adequate storage capability for its equipment. This location serves as a limited space for City Council meetings, Planning Commission meetings, and small community meetings.

The city applied for a Community Resiliency Grant. This would provide for a centralized office and meeting space to be used for training and community meetings, centralized office space for general governmental services that benefit the public during emergencies for all city services, emergency services and responses, and public safety to be co-located at 584 South Main Street (the old city hall location).

The city applied for a CDBG grant for planning a new city firehouse. The 200 Monte Verda location was determined to be the site, per the grant. The issue is that the total cost would exceed the potential



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construction grant identified. To help facilitate this, if the Community Resiliency Grant is successful, this would free up the Police Department facility to be repurposed as the Firehouse and we could amend the plans to utilize that location. From that change, we would be able to bring the construction costs well down to align with CDBG construction or other sources of funding.

This concept is identified in the plan as Site Option 2.

**Parking** Not identified in the plan was public parking facilities. The city has engaged in the purchase of various parcels to facilitate parking. Staff are looking at demolition quotes to complete an initial phase to use these parcels as gravel parking lots and then work to identify future funding options to build and/or pave the lots.

**FINANCIAL IMPACT:**

Any budgetary impacts will be identified per direction and brought back to the subcommittee, as directed, or the the full City Council for budget authority.

**ATTACHMENTS:**

2015 City of Angels Space Needs Assessment



# City of Angels Camp

## Space Needs Assessment



ASPEN STREET  
ARCHITECTS, INC.



# City of Angels Camp

## Space Needs Assessment

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## City of Angels Camp

### Space Needs Assessment

#### SCOPE

The City of Angels Camp is taking proactive steps towards understanding how it can support its residents moving forward today and in the next 5-10 years and beyond. City departments are currently dispersed within multiple offices in multiple buildings throughout the city boundaries. The City is considering the benefits of co-location of applicable departments in an effort to consolidate services and potentially create a single public face for government interaction.

The City currently has seven departments – City Administration (administration and City Council), Community Development (Planning and Building), Public Works Department, Water and Sewer Department, Police Department, Fire Department and the Museum.

Aspen Street Architects, Inc. (ASAi) was contracted by the City to perform an architectural needs assessment related to the space usage of city departments. The tasks to perform were the following

1. Document existing space utilization by City services – to include departmental working space, storage, support space and parking.
2. Interview departmental managers and/or staff to develop current requirements.
3. Establish future space needs – taking in to account expected growth.
4. Provide conceptual site/massing plan for co-location on sites directed by the City Administrator.
5. Supply a report outlining the findings of the above.

#### ANALYSIS

Initial discussions were undertaken and resulted with an understanding that this analysis would focus on the possibilities of consolidating City Administration, Community Development and Police. These are the three departments that the residents and community of Angels Camp interact with on a daily basis and pose the greatest potential for efficiencies and economies in a consolidation of space.

The attached tables show the current and future (5-10 years out) requirements of these departments, as far as room type and size.

**City Administration** – The existing City Hall is composed of city administration and finance. This is located within a residential type structure off Highway 49 between Stanislaus Avenue and Mark Twain Road. Actual office space is provided for the City Manager and two directors. Other staff occupies open work stations as noted in the attached appendixes. No dedicated office space is provided for the Mayor, City Council members, or City Attorney. The existing building is limited in size with no expansion possibilities.



The department does not expect large growth in personnel in the next 5-10 years, however future needs point to having in-house conference and council chamber activities. Currently, the City uses 3<sup>rd</sup> party spaces such as the Angels Fire Department Building, Bret Harte High School and Community Development spaces for large conferences and council meetings. The current City Hall facility is relatively adequate for the current staff and daily work activities apart from the need for 1+ future staff member and need for larger common facilities such as Break Room and common storage.

Outside of the City Hall staff scope, it was discussed that Council, Mayor, and City Attorney currently do not have offices. Calaveras Council of Governments (COG) offices (5-7 people) were also discussed in moving to central location. It was determined that these additional offices, for such entities as COG or others, would be considered in the future plan if space is available.

The largest future need for City Hall is assembly space. These spaces require a large amount of square footage and public access, however the continued use of 3<sup>rd</sup> party facilities is inefficient for staff and the City is already paying to use some of these spaces. It is a priority to have one location for both the public and private functions of City Hall in one location.

**Community Development** – The Planning and Building department composes Community Development. This department is located within a modular building on the city property off Monte Verda Street near the Police Department. The Community Development Director, City Engineer, Building Inspector, engineering tech and administrative tech all have private offices. Storage fills all available space, and additional storage is provided within the existing metal building that houses the Police Department. The existing building is limited in size with no expansion possibilities.



Community Development likely has the largest foreseeable increase in personnel of all the city departments. One additional engineer and one administrative position are the most likely additions, but an inspector, a planner, and an additional engineer may be needed in 5-10 years. Four additional personnel were factored in the tables.

The most immediate needs slightly reflect those of City Hall, in that public and private conference and meeting areas are a top priority with staff. Storage and printing are also on top of the list, as a large printing room is needed to handles the large prints. Storage is also a main need as much of it is spread out in different buildings and containers.

**Police Department** – The Police Department is housed within the existing metal building off Monte Verda Street. The department is comprised of the Chief, seven officers and dispatch. The existing office space is adequate for existing personnel. Vehicles and storage occupy a portion of the yard and garage associated with the existing metal building. Dog kennels are also within the garage space.



The Police department also does not expect large personnel growth in 5-10 years. A detective and possibly additional officer were predicted to be needed in the future. The most immediate needs for the department are evidence processing space, training and conference spaces and restroom and locker facilities for both men and women. The current lack of restroom facilities for both staff and

public as well as gathering areas such as conference room and training/classroom impact the need for additional space the most.

The current facility provides for the majority of the department's needs other than those previously mentioned. Being that the department is in the largest building surveyed, they also have the most space available to expand. It is important to note that the spaces the Police Department need are to be secured and separated from those of other departments such as Community Development due to their sensitive nature. This would increase the amount of space allocated to the Police Department in a shared environment with other departments.

The other departments reside in locations specific to their activities and would not benefit from co-location within a single building:

**Public Works** – headed up by the City Engineer who resides within the Community Development department space usage analysis. The foreman's office, meeting room and lab are all located off Centennial Lane in a modular building at the wastewater site. There is parking for PW vehicles and associated storage. Additional storage is provided on the current Police site off Monte Verda Street – within the existing metal building enclosed garage space (parts) and within the exterior yard (gravel/etc).



**Water/Wastewater** - headed up by the City Engineer who resides within the Community Development department space usage analysis. Plant operators work out of facilities at the water storage tanks off Murphys Grade Road as well as the wastewater facility off Centennial Lane. They share facilities with PW at the Centennial Lane modular building.



**Fire Department** – the Fire Department is located at the fire house on Vallecito Road near the Highway 49 intersection. This is a facility specific to the fire department in housing fire equipment and vehicle storage, as well as accommodating overnight shifts (sleeping and meal preparation).



To date the fire house has also been used for City Council/Planning Commission meetings due to the fact that it has the only public meeting space that can accommodate the expected public participation. This space/meeting room is limited in size and use, and a major goal heading forward is a new dedicated City Council Chambers and public meeting space in a new location/new building.

The fire department also houses equipment in the Police Department’s existing metal building enclosed garage space off Monte Verda Street (older vehicles and equipment).

**Museum** – the museum is a specific building located on Highway 49, occupied 3 acres on the historic Angels Mine site. The director and staff works out of the museum.



**SITE SCENARIOS**

Citing examples of co-located government services in other California communities, the City of Angels Camp is considering the options of consolidating the city administrative, community development and Police services within a single site and/or building. A new single building would be a new public face to the community and the single point of community interaction with the local government. In so doing, this space could become a “government center”, reducing redundant support spaces, but adding much needed public meeting rooms for government and community needs.

The City Manager identified two potential sites for further review for a new consolidated City Hall/Police Building. The first is the existing Police/Community Development site off Monte Verda Street. The second is the existing City Hall parcel and adjacent available parcels off Highway 49 at the intersection with Mark Twain Road.

**Site Option 1** – This site is two parcels totaling approximately 4.67 acres. The Police and Community Development departments are currently located on this site; Community Development is located in a modular single story building and the Police within the large metal building. The metal building is approximately 10,200 square foot footprint. The police department occupies less than 3,000 square feet over two floors. The remainder of the building is single story garage/storage area and loft storage.



This site is properly sized for a consolidated City Hall/Police Department as indicated on the conceptual plan. Additional space is provided for PW storage, potential sharing (dividing the parcel) with adjacent tenants if desired, and additional future public spaces, such as a Community Recreation Center or Youth Center.



This site leads to two options:

- 1) Renovate existing metal building and add addition
- 2) Demolish all existing structures and building new

The conceptual plan attached shows the option of adding an addition to the existing metal building. The exterior of the metal building would be refinished to resemble a public institution – the physical look of the building could be altered to appear as a two story public building with stone veneer or other siding.

The Police Department could remain on the side they are currently located and expand as needed into the garage space. The garage space inside could be built out with a second floor and provide office space for City Administration and/or Community Development. A shared entrance for public access could be developed mid span of the existing building and an elevator added for shared use between all departments. Police would maintain a private entrance on the western side as well as a private access to a vehicle yard in this location.

A building addition is shown to help break down the mass of the larger building and create aesthetic interest and could provide for a public entrance to new City Council Chambers/meeting rooms. This addition could respond to the view from Highway 4 as residents and visitors pass by.

The refinished building would also respond to additional future buildings on the site creating a public campus – such as a new Community or Recreation Center along Highway 4. A monument, whether in the shape of a tower or sign could be built on the corner with Highway 4, visible from the Highway 49 intersection to mark the City at the location most visitors transverse daily. No access of Highway 4 would be possible, but improved access of Monte Verda Street could be provided and sidewalk access to Highway 49 improved. The campus could also house a new storage building for the existing fire department vehicles stored within the metal building currently (antique engines).

**Site Option 2** – This site is the existing City Hall parcel and two adjacent available parcels to the Southeast. Total area is approximately 3.38 acres. City Hall is currently on this site, but would be proposed to be demolished to accommodate a consolidated two story structure to house Administration, Community Development and Police.



A single access off Highway 49 is shown on the attached conceptual plan located where the existing City Hall access is. This would approach a public parking area for the new building, as well as access higher parking lots stepped up the existing grade towards the rear of the parcels and an access off Oneida Street. The additional PW covered storage and equipment storage yard would not be possible due to site size constraints as available on the Site Option 1 location. However, the sloped site would be conducive to a second story entrance on the rear for the Police Department to separate it from the City Hall activities.

This site also has a distinctive element in that there are existing foundations from mining activities on site. A thorough geotechnical survey would be required in order to build here, but assuming the ground is adequate, the foundations could be utilized as a public feature, creating a park like setting at the access to the building to connect the city's past to the current government.

**CONCLUSIONS**

The City of Angels Camp is proactively looking at how to best support the community it serves. In so doing, the expected growth of government functions reflects the expected growth within the population base. This growth is expected by all forecasts to be minor, but even a small increase in department staffing requirements can hardly be handled by the existing constraints imposed by the current buildings. Also, the need for a formal Council Chambers and meeting space has been emphasized. The existing plan to use Fire Department space is not adequate (occupancy, safety and security wise) and when forced to look at larger venues (the High School) the City is subject to scheduling conflicts. An addition of this space in a consolidated structure would also be a public asset, for use for community events.

A new building, whether building upon an existing structure on land currently owned by the City, or a new building located within the heart of the City near where current City Hall is would be adequate for the purposes of current and future needs. Both sites have differing advantages for creating a distinct public campus/government center.

**ANGELS CAMP - NEEDS ASSESSMENT, DEPARTMENT TABLES**

Section 11, Item D.

	Current #	5-10yr #	Est Sqft/Room	Current Sqft	5-10yr Sqft	5-10yr growth Contingency	5-10YR Shared Space?	Notes
<b>City Hall</b>								
Offices (Private)	3	4	120	360	480			
Work Stations (Open/Admin)	4	4	100	400	400			Cubicle/Admin Station
Conference Room	0	1	300	-	300		Y	Wanted: 1, Private use
Storage Area (File Cabinet)	1	1	n/a	160	192	Extg+20%	Y	Currently have 20Inft of file cabs
Storage Area (File Boxes)	1	1	n/a	200	240	Extg+20%	Y	Container(s) + Misc Storage+ 10 boxes In-house
Entry w/ Waiting	1	1	120	120	120		Y	Use: 5-10 visitors/hour
Storage (Misc)	1	1	n/a	40	48	Extg+20%	Y	Paper/Supplies/forms
Council Chamber	0	1		-	2,000		Y	Currently using Fire Station (60ppl max) need to house 100. To be multi use, multi user.
Kitchen	1	1	120	120	120		Y	
Restrooms (private)	2	2	100	200	200		Y	Need mens+womens
Restrooms (public)	0	2	100	-	200		Y	Need mens+womens
Plotting/Layout Room	0	1	300	-	300		Y	To be shared by all disciplines
Admin Work/Copy Area	1	1	80	80	80			
Waiting	1	1	120	120	120		Y	
Reception	1	1	50	50	50			Need Controlled Entry
Server Room	1	1	n/a	10	50		Y	
Mail Room	1	1	80	80	96	Extg+20%		Weigher, Stamps, Shedders, Sorters
Break Room	0	1	160	-	160			

Parking (Staff)	8	9						
Parking (Public)	n/a	65+						Main Parking Increase due to Council

	<u>Current</u>	<u>New</u>
Total Room Sqft		5,156
Circulation Space 15%		773
Building Area Total (Sqft)	1,650	5,929

**ANGELS CAMP - NEEDS ASSESSMENT, DEPARTMENT TABLES**

Section 11, Item D.

	Current #	5-10yr #	Est Sqft/Room	Current Sqft	5-10yr Sqft	5-10yr growth Contingency	5-10YR Shared Space?	Notes
<b>Community Development</b>								
Offices (Private)	5	8	120	600	960			
Work Stations (Open/Admin)	2	3	100	200	300			
Conference Room	1	2	300	300	600			Wanted: 1, Private use, 1 public/walk-in mtg.
Storage Area (File Cabinet)	1	1	n/a	150	180	Extg+20%		Currently have 12Inft of file cabs
Storage Area (File Boxes)	1	1	n/a	580	696	Extg+20%		2nd Flr Police Bldg + Inside Planning
Storage Area (Rolled Plans)	1	1	n/a	60	72	Extg+20%		
Storage (Misc)	1	1	n/a	80	96	Extg+20%		Survey equip/general strg
Storage (Flat Files)	0	1	n/a	-	60			
Kitchen	1	1	120	120	120			
Restrooms (private)	1	2	100	100	200			Need mens+omens
Restrooms (public)	1	2	100	100	200			Need mens+omens
Plotting/Layout Room	0	1	300	-	300			To be shared by all diciplines
Admin Work/Copy Area	1	1	80	80	80			
Waiting	0	1	120	-	120			
Reception	1	1	50	50	50			
Server Room	1	1	n/a	10	50			

Parking (City Vehicles)	2	2						
Tractors	4	3						1 On site. Road crew use.
Sand Strg Bin	1	1						Needs weather protection. May need relocation on site.
Gravel Strg Bin	1	1						
Emergency Trailers	4	4						

	<u>Current</u>	<u>New</u>
Total Room Sqft		4,084
Circulation Space 15%		613
Building Area Total (Sqft)	2,130	4,697

**ANGELS CAMP - NEEDS ASSESSMENT, DEPARTMENT TABLES**

Section 11, Item D.

	Current #	5-10yr #	Est Sqft/Room	Current Sqft	5-10yr Sqft	5-10yr growth Contingency	5-10YR Shared Space?	Notes
<b>Police Department</b>								
Offices (Private)	1	2	120	120	240			1 Chief. 1 future detective
Offices (Shared)	1	2	200	200	400			2 in Sgt. Office. 1 future room for reports
Work Stations (Officer/Admin)	4	4	100	400	400			1 full Time, 1 Part time, 2 in Brief Rm
Conference Room/Brief Room	1	1	300	300	300		Y	Future to be for conference/brief only
Storage Area (File Cabinet)	1	1	n/a	60	72	Extg+20%		Currently have 20lnft of file cabs
Storage Area (File Boxes)	1	1	n/a	200	240	Extg+20%		In Evidence area
Entry w/ Waiting	1	1	120	120	120			Secure Entry/Exit
Storage (Misc)	1	1	n/a	40	48	Extg+20%	Y	Paper/Supplies/forms
Storage (Evidence)	1	1	250	250	250		Y	Currently upstairs. Need eyewash
Storage (Evidence Layout)	0	1	140	-	140			Tied to Evidence storage
Storage (Fire Arms)	1	1	100	100	100			Secure, Gun Safe
Storage (Dogs)	1	1	150	150	150			Protected from elements
Locker Room (Male)	1	1	200	200	200			
Locker Room (Female)	0	1	200	-	200			Currently shared/makeshift.
Kitchen	1	1	120	120	120		Y	
Restrooms (Staff)	1	2	100	100	200			Need mens+womens
Restrooms (Custody)	0	1	100	-	100			Unisex
Restrooms (public)	0	2	100	-	200		Y	Need mens+womens
Finger Print/Photo Room	0	1	100	-	100			
Line Walk/Balance Test	1	1	100	100	100			
Admin Work/Copy Area	1	1	80	80	80			
Waiting	1	1	120	120	120			
Reception	1	1	50	50	50			Need Controlled Entry
Server Room	1	1	n/a	10	50			Needs desk for cpu
Classroom	0	1	140	-	140		Y	For Training/Public Classes
	0	1	160	-	160		Y	
Parking (Staff)	12	15						Covered Parking Needed.
Parking (Public)	10	15						
Storage (Dogs)	1	1	150	150	150			Protected from elements

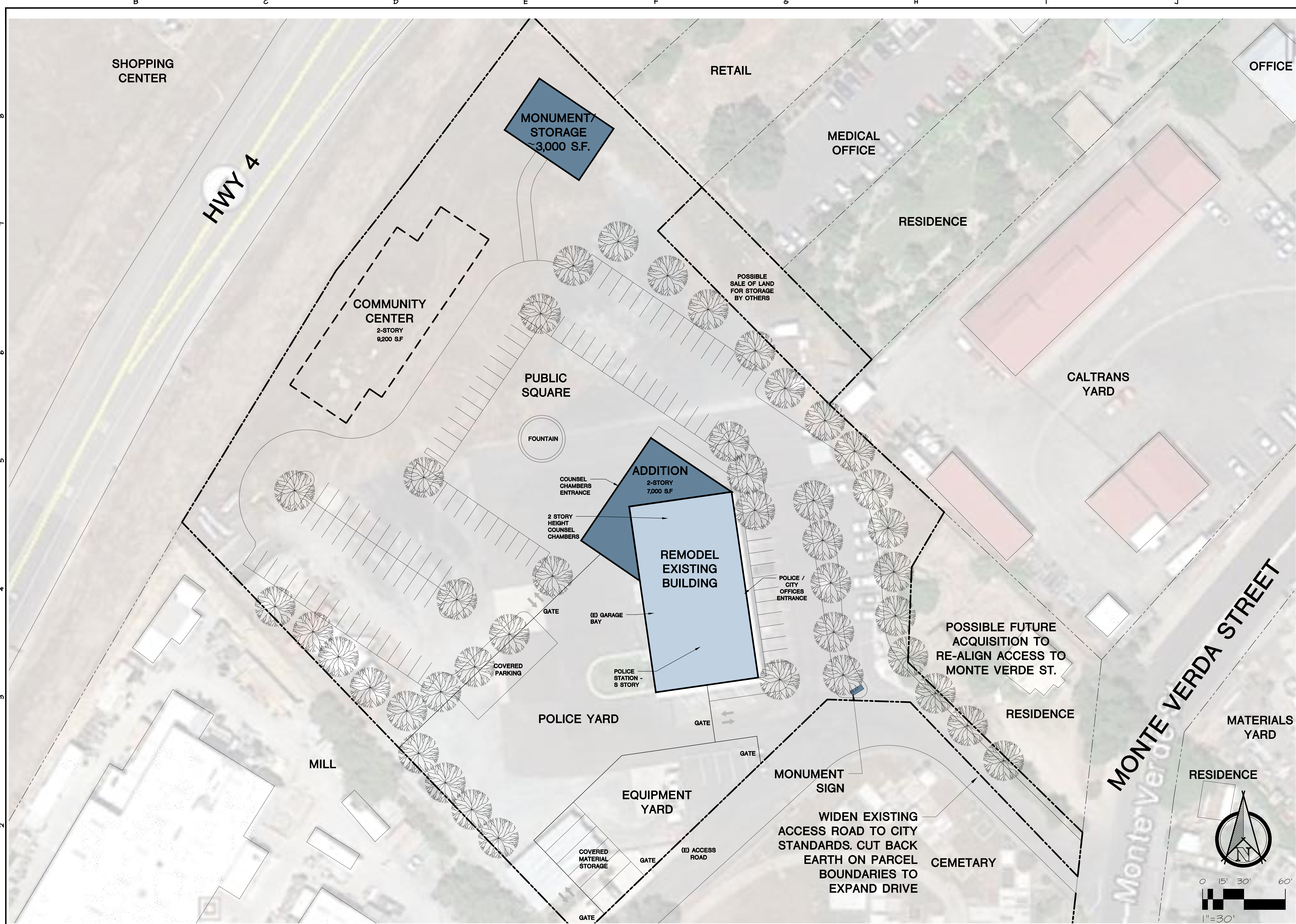
	<u>Current</u>	<u>New</u>
Total Room Sqft		4,280
Circulation Space 15%		642
Building Area Total (Sqft)	2,760	4,922

# ANGELS CAMP - NEEDS ASSESSMENT, DEPARTMENT TABLES

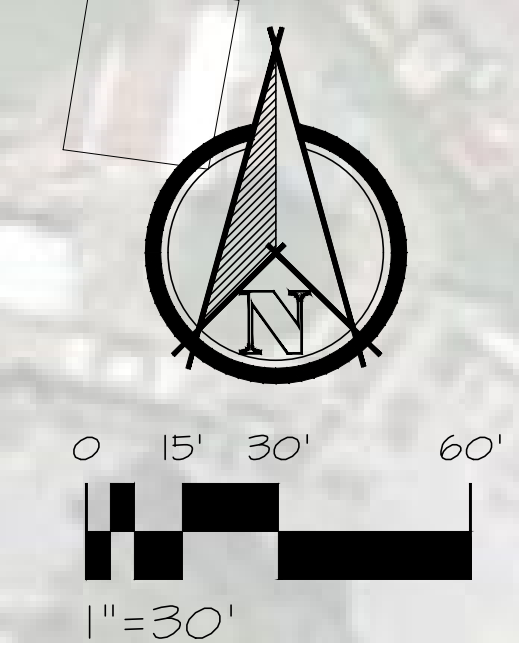
	Current Sqft	5-10yr Sqft
<b>City Hall</b>	1,650	5,929
<b>Community Development</b>	2,130	4,697
<b>Police</b>	2,760	4,922
<b>Separate Bldg Total</b>	6,540	15,548
Shared Space Savings (-)		2,500
<b>TOTAL BUILDING Sqft</b>	6,540	13,048

(estimated from kitchen, restroom, conference sharing between departments)

THIS DRAWING IS MEANT TO BE PRINTED 24"x36". AT ANY OTHER SIZE, DISREGARD REFERENCES TO SCALE




### 20 SITE PLAN OPTION ONE



#	ISSUED FOR	DATE


Section 11, Item D.



**ASPEN STREET ARCHITECTS, INC.**  
 Architecture • Planning  
 Feasibility Studies  
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**REDEFINING THE RUSH**  
**ANGELS CAMP CALIFORNIA**

**CITY OF ANGELS CAMP NEEDS ASSESSMENT**

ANGELS CAMP, CA 95222  
 584 S. MAIN STREET

KEY PLAN

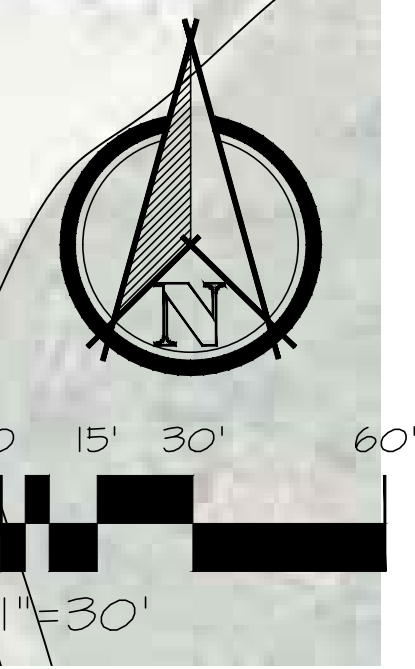
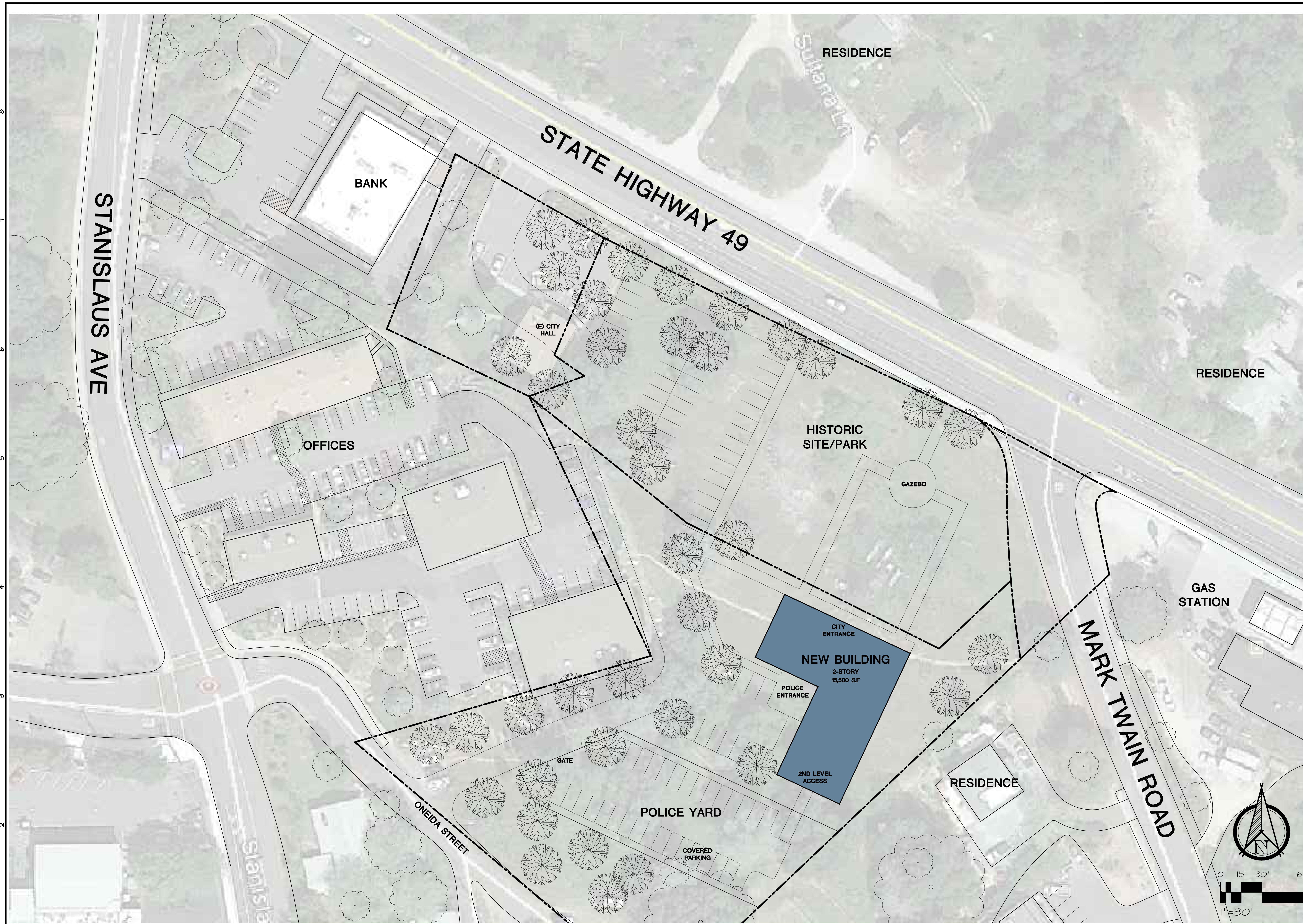
AGENCY APPROVALS  
 AGENCY NO. 00-000000  
 SITE PLAN OPTION ONE

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 DR. BY:  
 CHECKED:  
 DATE:

**A-101.1**  
 SHEET NO.




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### 20 SITE PLAN OPTION TWO

#	ISSUED FOR	DATE


Section 11, Item D.



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**CITY OF ANGELS CAMP NEEDS ASSESSMENT**

584 S. MAIN STREET  
ANGELS CAMP, CA 95222

KEY PLAN

AGENCY APPROVALS  
 AGENCY NO. **00-000000**  
 SITE PLAN OPTION TWO

DRAWING TITLE  
 JOB: 215011.00  
 SCALE: As Shown  
 DR. BY:   
 CHECKED:   
 DESIGNED:   
 SCALE: 1"=30'-0"

**A-102.1**

SHEET NO.

SEPTEMBER 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDA	THURSDAY	FRIDAY	SATURDAY
1	2 <b>Labor Day HOLIDAY</b>	3 <b>COUNCIL MEETING</b>	4 <b>COG 5:30PM</b>	5	6	7
8	9	10 <b>ALL HAZARDS 1PM</b>	11	12	13	14
15	16 <b>LAFCO 6pm</b>	17 <b>COUNCIL MEETING</b>	18 <b>COG/TAC</b> 10am <b>IRWMA 9am</b> to 11pm	19	20	21
22	23 <b>9AM Grnd Breaking Habitat</b>	24 <b>UWPA 5:30</b>	25	26	27	28
29	30	1	2	3	4	5

OCTOBER 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDA	THURSDAY	FRIDAY	SATURDAY
29	30	1 COUNCIL MEETING	2 COG 5:30PM	3	4	5
6	7	8 ALL HAZARDS 1PM	9	10	11	12
13	14 Columbus Day HOLIDAY	15 COUNCIL MEETING	16 CPPA COG/TAC IRWMA	17	18	19
20	21	22 RIBBON CUTTING COUNTY BOARD OF SUPS UWPA 5:30	23	24	25	26
27	28	29	30	31	1	2

NOVEMBER 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDA	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4	Election 5 day COUNCIL MEETING	6 COG 5:30PM	7	8	9
10	11 Veterans Day HOLIDAY	12 ALL HAZARDS 1PM	13	14 CSEDD	15	16
17	18 LAFCO	19 COUNCIL MEETING	20 COG/TAC IRWMA	21	22	23
24	25	26 UWPA 5:30	27	28 Thanksgiving Day HOLIDAY	29 HOLIDAY	30