



CITY COUNCIL MEETING

August 05, 2025 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

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Meeting ID: 259 054 873 390

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In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimento | **Vice Mayor** Caroline Schirato

Council Members Alvin Broglio, Scott Behiel, and one (1) vacant seat

City Administrator Pamela Caronongan | **City Attorney** Doug White

6:00 PM REGULAR MEETING

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

4. CONSENT ITEMS

- A.** Approve Draft Minutes of July 15, 2025 (Pamela Caronongan, City Administrator; for Michelle Gonzalez, Deputy City Clerk)
- B.** Adopt **Resolution No. 25-61**, thereby Approving the Execution of the Cover Agreement between the City and the State of California Department of Transportation (CalTrans) as it pertains to Project No.1-H010 - also known as the State 4 and Highway 49 Roundabout Project (Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer)
- C.** Adopt **Resolution No. 25-54**, thereby Formalizing the Implementation of a "Holdover Period" while Awaiting the Filling of a Vacant Citywide Board, Commission, or Committee Position (Pamela Caronongan, City Administrator; and Amy Augustine, City Planner)
- D.** Discuss, Consider, and Adopt **Resolution Nos 58, 59, and 60** thereby Approving the American Disabilities Act (ADA) Grievance and Complaint Procedure, the Acceptance and Approval of the ADA Self-Evaluation, the Designation of a Citywide ADA Liaison, and the Designation of a Citywide DBE Liaison Officer (Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer)

5. ACTION ITEMS

- A.** The City Council will facilitate the interview process to fill the currently-vacant City Council seat previously occupied by former Council Member Isabel Moncada. Interviewees are (1) Michael Ziehlke, (2) Mary Kelly, and (3) Kara Scott.
- B.** Mayor Michael Chimento to administer the Oath of Office for newly-appointed City Council Member. This will be followed by a 10-minute break before the Regular Meeting reconvenes.
- C.** Provide Update to City Council regarding the Mark Twain Water Distribution System Improvements Project (Dave Richards, Water Engineer)
- D.** Provide Update to City Council regarding the Habitat for Humanity - Offsite Water System Improvements (Dave Richards, Water Engineer)
- E.** Adopt **Resolution No. 25.-56**, thereby approving Construction Change Order No. 002 for the removal and replacement of 20 existing water meters with City-furnished SMART water meters in the amount of \$29,665.27 – a portion of a greater project called the Mark Twain Water Distributions System Improvements Project (Dave Richards, Water Engineer)
- F.** Adopt **Resolution No. 25-57**, thereby awarding the construction contract for the Purdy Road Water and Sewer Improvements Project to Njirich & Sons, Inc. in an amount not to exceed \$349,475.00 (Dave Richards, Water Engineer)
- G.** Hold a Public Hearing, Re-introduce, Waive the Second Reading by Substitution of Title, and adopt **Ordinance No. 547** to update Chapter 2.12 and associated sections of the City of Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 and renaming it Emergency Management and Response with updates reflecting current emergency response procedures and adopted emergency response documents (Amy Augustine, City Planner)
- H.** Adopt **Resolution No. 25-55**, thereby approving and expenditure of up to \$45,000 to purchase and install two hydration station/drinking fountains at Utica Park (Amy Augustine, City Planner)
- I.** Designate the City of Angels' Voting Delegate and Alternate(s) for the 2025 League of California Cities Annual Conference (Pamela Caronongan, City Administrator)

- J. Adopt **Resolution No. 25-63**, thereby Approving the Recently Revised Municipal Services Agreement (MSA) between Calaveras County and the City of Angels for Angels Police Dispatch Services from Fiscal Year 2025-2026 beginning July 1, 2025 through Fiscal Year 2029-2030 ending June 30, 2030 (Pamela Caronongan, City Administrator)

6. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

7. INFORMATIONAL ITEMS

8. ADMINISTRATION REPORT

9. COUNCIL REPORT

10. CORRESPONDENCE

11. FUTURE AGENDA ITEMS

12. CALENDAR

- A. Review City Council Calendar - August to December 2025.

13. ADJOURN TO CLOSED SESSION

CLOSED SESSION

- A.** Conference with Labor Negotiators pursuant to Government Code Section 54957.6

City Designated Representatives: Pamela Caronongan, City Administrator; Scott Ellis, Chief of Police; and William Creger, City Attorney

Employee Organization: Angels Camp Police Officers Association

14. REPORT OUT OF CLOSED SESSION

- A.** Conference with Labor Negotiators pursuant to Government Code Section 54957.6

City Designated Representatives: Pamela Caronongan, City Administrator; Scott Ellis, Chief of Police; and William Creger, City Attorney

Employee Organization: Angels Camp Police Officers Association

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



CITY COUNCIL MEETING

July 15, 2025 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MEETING MINUTES

5:00 PM CLOSED SESSION

1. 5:00 P.M. CLOSED SESSION ROLL CALL

Mayor Michael Chimente (present) | **Vice Mayor** Caroline Schirato (present)

Council Members Alvin Broglio (present), Scott Behiel (present)

Noted for the record that there is one (1) vacant seat on the City Council

City Administrator Pamela Caronongan (present)

City Attorneys Douglas White (present) and William Creger (present)

2. ADJOURN TO CLOSED SESSION

A. Conference regarding Real Property Negotiation (Government Code Section 54956.8)

Property: APNs 060-010-025, 060-010-024

Agency Negotiator: Pam Caronongan, City Administrator and Amy Augustine, City Planner

Negotiating Party: Wheeler Family

B. Conference with Legal Counsel – Anticipated Litigation (Govt. Code Section 54956.9(d)(2) and 54956.9(d)(3) [1 matter]

6:00 PM REGULAR MEETING

3. ROLL CALL

Mayor Michael Chimente (present) | **Vice Mayor** Caroline Schirato (present)

Council Members Alvin Broglio (present), Scott Behiel (present)

Noted for the record that there is one (1) vacant seat on the City Council

City Administrator Pamela Caronongan (present)

City Attorneys Douglas White (present) and William Creger (present)

4. PLEDGE OF ALLEGIANCE

Before leading the Pledge of Allegiance, Mayor Chimente thanked former Council Member Isabel Moncada for her service to the community.

5. REPORT OUT OF CLOSED SESSION

A. Conference regarding Real Property Negotiation (Government Code Section 54956.8)

Property: APNs 060-010-025, 060-010-024

Agency Negotiator: Pam Caronongan, City Administrator and Amy Augustine, City Planner

Negotiating Party: Wheeler Family

B. Conference with Legal Counsel – Anticipated Litigation (Govt. Code Section 54956.9(d)(2) and 54956.9(d)(3) [1 matter]

Mayor Chimento announced that the City Council provided directions for staff regarding Closed Session Items A and B.

6. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

City Administrator Caronongan requested the following amendments to the Agenda:

- a. Pull Agenda Item 9F from the Agenda
- b. Move Agenda Item 9K to Consent Items.

Zero (0) public comment was received.

Motion made by Vice Mayor Schirato, seconded by Council Member Broglio. Motion passed to approve the agenda as amended by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

7. PUBLIC COMMENT

Two (2) public comments were received.

8. CONSENT ITEMS

- A. Approve Draft Minutes of July 1, 2025 (Pamela Caronongan, City Administrator - for Michelle Gonzalez, Deputy City Clerk)
- B. Receive Monthly AP Checks and Treasurer Report - June 2025 (Michelle Gonzalez, Finance Director)
- C. Adopt **Resolution No. 25-47**, Authorizing State Route 49 Road Closure in the City of Angels for the Bret Harte High School Homecoming Parade and Rally (Amy Augustine, City Planner)
- 9K.** Adopt **Resolution No. 25-52**, thereby Approving the Professional Services Agreement (PSA) between the City of Angels and JBS Landscape, Inc. in regards to Providing Landscaping Services for the Greenhorn Creek LLD Community (Pamela Caronongan, City Administrator)

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to approve the agenda as amended by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to approve Consent Items A, B, and C by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

Motion made by Mayor Chimento, seconded by Council Member Broglio. Motion passed to approve Consent Item 9K by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, and Council Member Broglio

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

RECUSED: Council Member Behiel

Council Member Behiel recused himself from participating, discussing, and voting on Consent Item 9K due to his current Board position on Greenhorn Creek LLD Committee.

9. ACTION ITEMS

A. Receive a Quarterly Verbal Report from the Planning Commission (Amy Augustine, City Planner)

City Planner Amy Augustine and Planning Commission Chair Jon Broeder provided a Fiscal Year 2024-2025 update regarding Planning Commission activities and accomplishments.

Zero (0) public comment was received.

No motion was made for Agenda Item 9A.

B. Introduce, Waive the First Reading by Substitution of Title, Hold a Public Hearing to Consider the Introduction of **Ordinance No. 547** and set August 5, 2025 for a Second Reading to Update Chapter 2.12 and Associated Sections of the City of Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 and renaming it Emergency Management and Response with Updates Reflecting Current Emergency Response Procedures and Adopted Emergency Response Documents (Amy Augustine, City Planner)

City Planner Augustine provided the report. City Planner Augustine and City Attorney Creger responded to inquiries and requests for clarification from City Council.

Mayor Chimento opened the Public Hearing at 6:19 p.m.

Zero (0) public comment was received.

Mayor Chimento closed the Public Hearing at 6:20 p.m.

Motion made by Council Member Behiel, seconded by Mayor Chimento. Motion passed to introduce Ordinance No. 547 with modifications per direction of City Council, and to schedule the second reading of Ordinance No. 547 on August 1, 2025 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- C. Introduce, Waive the Second Reading by Substitution of Title, Hold a Public Hearing, and consider Adopting Ordinance No. 548 Amending the Setbacks in the Industrial Zoning District (Amy Augustine, City Planner)**

City Planner Augustine provided the report and responded to inquiries and requests for clarification from City Council.

Mayor Chimento opened the Public Hearing at 6:21 p.m.

Zero (0) public comment was received.

Mayor Chimento closed the Public Hearing at 6:22 p.m.

Motion made by Vice Mayor Schirato, seconded by Council Member Broglio. Motion passed to adopt Ordinance No. 548 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- D. Adopt Resolution No. 25-46, thereby Approving Change Order 9 for Utica Park / Lightner Mine Expansion for \$452.42 for Exterior Kitchen Lighting and Recognizing \$43,627.34 in Owner Allowance Credits to the City (Amy Augustine, City Planner)**

City Planner Augustine provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Vice Mayor Schirato. Motion passed to adopt Resolution No. 25-46 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

In response to a previous inquiry regarding Change Order dollar amounts – specifically as to when and what “dollar amount” should Change Orders be brought back to City Council for consideration and approval, City Attorney White provided clarification that City Council may direct staff to change the City Administrator’s authorization level so that “low-dollar” Change Orders can be approved administratively and without having to return to City Council for approval.

- E. Adopt Resolution No. 25-50, thereby approving the Agreement for City Financial Services between the City of Angels and the Local Agency Formation Commission of Calaveras County (Calaveras LAFCo), with a start date of July 1, 2025 and a \$300.00 monthly payment due to the City for said services in Fiscal Year (FY) 2025-2026; and with said monthly payment increasing to \$420.00 beginning FY 2026-2027 (Pamela Caronongan, City Administrator)**

City Administrator Caronongan provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Mayor Chimente. Motion passed to adopt Resolution No. 25-50 by the following roll call vote:

AYES: Mayor Chimente, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- ~~F. Review Two (2) Applications and Appoint Two (2) Commissioners to the Planning Commission (Amy Augustine, City Planner)~~**

Agenda Item 9F was pulled from the agenda by request from staff.

- G. Adopt Resolution No. 25-48, thereby Authorizing Grant Application to the Environmental Enhancement and Mitigation Program for Angels Creek Trail (Amy Augustine, City Planner)**

City Planner Augustine provided the report and responded to inquiries and requests for clarification from City Council.

One (1) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adopt Resolution No. 25-48 by the following roll call vote:

AYES: Mayor Chimente, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- H. Adopt **Resolution No. 25-49**, thereby Approving the Request to Accept \$116,640 of Conditionally-Approved Grant Monies from the Cannabis Tax Fund Grant Program (CTFGP) (Scott Ellis, Police Chief)

Police Chief Scott Ellis provided the report and responded to inquiries and requests for clarification from City Council.

One (1) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adopt Resolution No. 25-49 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- I. Review Alternatives and Identify Exhibit to Use as the Basis for Future Design and Funding Efforts in regards to the Napa Auto Parts Site, and Adopt **Resolution No. 25-51** which memorializes the selection of Sam's Way Parking as the Project's Official Name (Aaron Brusatori, City Engineer)

City Engineer Brusatori provided the report and responded to inquiries and requests for clarification from City Council.

One (1) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adopt Resolution No. 25-51 – memorializing the selection of Alternative No. 1 - by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- J. Discuss, Consider, and Select Option Regarding Vacant City Council Member Seat (Pamela Caronongan, City Administrator)

City Administrator Caronongan provided the report to City Council. City Administrator Caronongan and City Attorney White responded to inquiries and requests for clarification from City Council.

Two (2) public comments were received.

Motion made by Council Member Behiel seconded by Vice Mayor Schirato. Motion passed to move forward with an “application and interview process” in filling the vacant City Council seat previously occupied by former City Council Member Isabel Moncada, with an application deadline date of July 29, 2025 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- K. ~~Adopt Resolution No. 25-52, thereby Approving the Professional Services Agreement (PSA) between the City of Angels and JBS Landscape, Inc. in regards to Providing Landscaping Services for the Greenhorn Creek LLD Community (Pamela Caronongan, City Administrator)~~**

Agenda Item 9K was moved to the Consent Items section by request from staff.

- L. Adopt Resolution No. 25-53, thereby Approving the Award of a Five-Year (5-Year) Grazing Lease Agreement to JHeart Ranch, with an Annual Lease Payment of \$10,500 Per Year Paid to the City for Lease of the "Spray Field Facility" from Fiscal Year (FY) 2025-2026 through FY 2029-2030 (Pamela Caronongan, City Administrator)**

City Administrator Caronongan provided the report to City Council. City Administrator Caronongan responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Mayor Chimento. Motion passed to adopt Resolution No. 25-53 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

10. INFORMATIONAL ITEMS

- A. Provide Information and Update regarding the Local Agency Formation Commission (LAFCo) Municipal Services Review for the City of Angels (Amy Augustine, City Planner)**

City Planner Augustine provided the report to City Council and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

No motion was made for Agenda Item 10A.

11. ADMINISTRATION REPORT

City Administrator Caronongan provided the Administration Report.

12. COUNCIL REPORT

All present members of the City Council provided their respective reports.

13. CORRESPONDENCE

There was no Correspondence to review.

14. CALENDAR

A. City Council Calendar as of July 10, 2025

The City Council reviewed the Calendar with staff.

15. FUTURE AGENDA ITEMS

The following were added to Future Agenda Items:

1. A Future Agenda Item updating the City Council regarding the Water Loop project.
2. A Future Agenda Item serving as a study session for Goal Setting and Strategic Planning.

16. ADJOURNMENT

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adjourn the City Council meeting at 7:44 p.m. by roll call vote.

Draft Meeting Minutes submitted by:
Pamela Caronongan, City Administrator
For Michelle Gonzalez, Deputy City Clerk



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pam Caronongan, City Administrator and Aaron Brusatori, City Engineer

RE: **ADOPT RESOLUTION NO. 25-61, THEREBY APPROVING THE EXECUTION OF THE COVER AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)**

RECOMMENDATION:

Staff recommends for the City Council to consider and adopt **Resolution No. 25.-61**, thereby approving the execution of the Cover Agreement (Standard Form 13-EX-04) with CalTrans for the facilitation of adjustments to valve covers and manhole lids by CalTrans and/or CalTrans contractor(s).

BACKGROUND

Caltrans is advancing Project 1-H010 State Route 4 and 49 Roundabout project. Changes in grade will require adjustments of valve covers and manhole lids of City maintained utilities. Caltrans has a standard Cover Agreement (13-EX-04) which, when executed, authorizes Caltrans to adjust to grade valve covers and manhole lids.

This agreement authorizes Caltrans to adjust valve covers and manhole lids at no cost to the City.

FISCAL IMPACT

There is no cost to the City associated with Caltrans adjusting valve covers and manhole lids to grade.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a "project," and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS

1. Draft Resolution
2. 1H010 ACPW Cover Agreement Transmittal Letter
3. Cover Agreement



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
THEREBY APPROVING THE ENDORSEMENT OF A COVER AGREEMENT BETWEEN THE
CITY AND STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)**

WHEREAS, CalTrans will be performing improvements to State Route 4 and 49 with Project 1-H010, also known as the 4.49 Roundabout Project; and

WHEREAS, the City maintains water and sewer utilities within the proposed work area; and

WHEREAS, the valve covers and manhole lids will require adjustments to grade with the construction of Project 1-H010; and

WHEREAS, Caltrans will agree to make said adjustments at no cost to the City, and

WHEREAS, the City has adopted Sam's Way Parking as the project name; and

WHEREAS, a Cover Agreement is required to be endorsed between the City and CalTrans to facilitate the work mentioned above.

NOW, THEREFORE, BE IT RESOLVED that the City has authorized endorsement of Cover Agreement with Caltrans.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves the endorsement of a Cover Agreement with CalTrans as it pertains to Project 1-H010 which is also known as the Sam's Way Parking Lot Project.

PASSED AND ADOPTED on the 5th day of August 2025 by the following roll call vote:

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimente, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



Date	<u>07/02/2025</u>
Utility Number	<u></u>
Post Mile	<u>R21.0/R21.2, 8.5/9.0</u>
Project ID No.	<u>1017000057</u>
EA	<u>1H010</u>
Subject to Buy America	Yes <u>X</u> No <u></u>

Enclosed is the Cover Agreement. The Department of Transportation will perform the adjustment to grade of your manhole and valve covers at no cost to your city in order to accommodate the State's conventional highway construction project on State Routes 4 and 49. The State's proposed project intends to extend the service life of the existing pavement to improve the overall pavement condition, ride quality, and minimize future maintenance needs.

This Agreement also gives your city the option to do the adjustment to grade work yourself based on the liability determination.

If the Agreement is satisfactory, please have the appropriate official date, sign and return it to this office for execution.

This project is currently scheduled for construction October of 2026.

If you have any questions, please contact me at (209) 280-2072 or email adriana.jacobs@dot.ca.gov. Your cooperation is appreciated.

Sincerely,



Adriana Jacobs
District Utility Coordinator
Right of Way Utilities

Enclosures

Cover Agreement Form 13-EX-04

COVER AGREEMENT

Date: _____

PARTIES:

1. State of California, acting by and through the Department of Transportation ("Department"). "Department" includes the Department, its officers, agents, employees and contractors.
2. City of Angels Camp ("Owner").
"Owner" includes the Owner, its officers, agents, employees and contractors.

RECITALS:

- A. Owner owns, operates or maintains underground utility facilities in the State of California.
- B. In order to facilitate the planning, design and construction of Department's projects, to ensure the safety of the traveling public, and to ensure the continuity of the roadway/highway, manhole and valve cover adjustments need to be made on a routine basis. Utility owners may or may not be responsible for the cost of performing such adjustments, depending upon the liability determination made by the Department, with the cost of such activities allocated as provided by California law, contracts and the Department's policies.
- C. The Department frequently needs to adjust said manhole and valve covers more expeditiously than Owner can readily or economically accomplish.
- D. Department is willing to assume control of the operation and cost of such adjustments to certain manhole and valve covers in order to facilitate the Department's project needs from time to time as provided herein.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. This Agreement for the Adjustment of Manhole and Valve Covers ("Agreement") is made and executed by the parties hereto in connection with the provisions of Sections 680.5 and 707.5 of the California Streets and Highways Code. This Agreement shall exclusively govern the determination of the obligations and costs to be borne by each party hereto in regard to work described herein in lieu of determination in connection with and under the provisions of Sections 673, 680 and 700 to 707, inclusive, of said Streets and Highways Code, as now or hereafter existing, or under any other laws applicable to said subject matter.

2. This Agreement shall apply throughout the State of California to all of the Department's projects and related activities and to all of the Owner's manhole and valve covers. With regard to any other agreements or parties, this Agreement is not intended to, and shall not, establish any precedent, principle, rule or guide to interpretation.
3. For purposes of this Agreement, manhole and valve cover adjustment is limited to the following: adjusting manhole frames and covers, replacing existing manhole frames, and adjusting manhole rings, valve covers and meter boxes. This Agreement does NOT include the adjustment to grade of gas, electric or telephone vaults, or any other utility facility not mentioned in this agreement.
4. In the event that the Department initiates a project and the Department determines that some of the Owner's manhole and valve covers are in physical conflict with Department's highway project, the Department shall issue a conflict letter ("Conflict Letter") to the Owner that (a) identifies the manhole and valve covers that are in physical conflict with Department's highway project and (b) includes a document (the "Reply") in which the Owner will designate the manhole and valve covers that the Owner agrees to be responsible to adjust. The Owner shall adjust the manhole and valve covers for which it agreed to be responsible within the Department's project scheduling and other requirements. Owner shall return the Reply to the Department within 30 days of receipt of the Conflict Letter. The Department is authorized to adjust only the manhole and valve covers that are not designated by Owner as those for which the Owner is responsible. The work to be performed under this Agreement is expressly limited to the work required to adjust the manhole and valve covers that are listed in the Conflict Letter, and the Reply shall not and cannot expand the list of manhole and valve covers.
5. Notwithstanding the other terms of this Agreement, the Department may, at its sole option, elect to NOT adjust-to-grade manhole and valve covers that do not satisfy Caltrans standard specifications, as amended from time to time (including without limitation manhole and valve covers that do not use standard rings or covers).
6. This Agreement does not apply to the relocation, rearrangement, removal or protection of utility facilities.

7. All existing manhole and valve covers will be reused unless the manhole or valve cover requires replacement. Replacement of manhole and valve covers with ancillary parts must meet Buy America compliance by the Department's contractor. The Department's contractor is to provide Buy America replacement manhole and valve covers per Owner's specifications in response to the Cover Adjustment to Grade letter 13-EX-08. If no specifications are provided to the Department by Owner in the reply, the Department's contractor is authorized to use a general specification attached to the Cover Adjustment to Grade letter 13-EX-08.
8. All work under this Agreement shall be preceded by the delivery of a written Notification to Owner ("NTO") by the Department to the Owner. The Department shall list the manhole and valve covers that the Department is authorized to adjust pursuant to the Reply, and the Department will identify the manhole and valve covers that it elects to adjust. If the Department elects to not adjust manhole and/or valve covers which the Owner authorized the Department to adjust pursuant to the Reply, then the Owner shall be responsible for the adjustment of those manhole and valve covers in accordance with the provisions of the NTO, and the Owner shall allocate sufficient staff and resources to meet all of the schedules established for the project design and construction work.
9. Following receipt of the Cover Adjustment to Grade letter 13-EX-08, the Owner shall provide confirmation regarding the identity and typical characteristics (including size, material, contents, pressure or capacity) of Owner's utility facility and related activities, including, but not limited to, inspection services at no expense to the Department, in accordance with the Department's time schedule. Owner to provide its written confirmation to the Department within 30 days of the date that they receive the Cover Adjustment to Grade letter 13-EX-08.
10. When manhole and valve cover adjustment work is performed by the Department under this Agreement, the cost of the work shall be borne by the Department. When manhole and valve cover adjustment work is performed by the Owner under this Agreement, the cost of the work shall be allocated according to the liability determination made by the Department.
11. The Department may perform its work under this Agreement or it may perform the work through the services of a third-party contractor.

12. It is intended that all work under this Agreement performed by the Department shall be performed using the contractors that are acceptable to the Department. Owner grants to Department, immediately upon receipt of the NTO and in accordance with the Department's time schedule, permission to perform manhole and valve cover adjustments within Owner's private rights of way and facilities, wherever located. Owner retains the right to require reasonable controls and restrictions provided such items are set forth in writing and delivered to the Department (in response to Cover Adjustment to Grade 13-EX-08 letter) at least 30 days from the receipt of the 13-EX-08 letter.
- a) As part of this Agreement, Owner shall submit, in writing, its preliminary specifications for the adjustment of manhole and valve covers to grade to the Department.
 - b) Owner will approve, in writing, the Department's final specifications for the adjustment of manhole and valve covers to grade.
13. Owner shall have access to all phases of the work to be performed by the Department for the purpose of inspection in order to ensure that the work being performed for the Owner is in accordance with the specifications contained in the highway contract, provided such access is made at no cost to the Department. Owner will be notified by the Department's Resident Engineer to schedule a final field inspection per the Department's Notice to Owner.
14. Upon completion of the work performed by Department, Owner agrees to accept ownership and the responsibility for the maintenance of the manhole and valve covers.
15. This Agreement supersedes and replaces any previous agreement between the parties relating to the work required to adjust identified manhole and valve covers in physical conflict with Department's highway projects.
16. This Agreement may only be amended, changed or altered by mutual written agreement of the parties.
17. This Agreement may be terminated by either party upon ninety (90) days written notice from the terminating party to the other party.
18. Time shall be of the essence of this Agreement.

COVER AGREEMENT (Cont.)

EXHIBIT
13-EX-04 (NEW 05/2022)
Page 5 of 5

For The Utility Owner:

Date

Name

Title

For The State of California:

Tiaira T. Moering, Chief
Office of Railroad and Utility Relocations
Division of Right of Way and Land Surveys
California Department of Transportation

Date

- DISTRIBUTION:
- 1 – HQ Right of Way, Office of Railroads and Utility Relocations
 - 1 – District
 - 1 – Utility Owner



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator and Amy Augustine, City Planner

RE: ADOPT RESOLUTION NO. 25-54 THEREBY FORMALIZING THE IMPLEMENTATION OF “HOLDOVER PERIOD” WHILE AWAITING THE FILLING OF A VACANT CITYWIDE BOARD, COMMISSION, OR COMMITTEE POSITION

RECOMMENDATION

Staff recommends that the City Council:

1. Adopt **Resolution No. 25-54**, thereby formalizing the implementation of a “holdover period” to allow Citywide boards, committee, and commission appointees to serve after the expiration of term while awaiting the filling of a now-officially vacant seat.
2. Schedule a public hearing for August 15, 2025 to introduce an ordinance which would amend sections of the City of Angels Municipal Code which would include a provision memorializing the City’s implementation of a “holdover period.”

BACKGROUND

Many jurisdictions implement a “holdover period” where a commissioner or an appointee can continue to serve until a successor is appointed and qualified. Such “holdover period” policies are mostly an understood and/or unwritten rule. Other jurisdictions take the additional step to formalize and memorialize the implementation of a “holdover period” in their policies either through a resolution or through an ordinance.

Recently, two Planning Commissioners – specifically Commissioner Gary Gordon and Commissioner Clavey Wendt – had their respective terms expire on June 30, 2025. The City posted a Notice of Vacancy for both vacancies on July 11, 2025 pursuant to Government Code Section 54974 prior to having the vacancies filled.

In the City’s continued efforts towards greater transparency, staff recommends for the City Council to discuss, consider, and have the implementation of the “holdover period” be formalized and memorialized – first, via **Resolution No. 25-54** and eventually through an ordinance.



The “holdover period” ensures that quorum is maintained in all Citywide boards, commissions, or committees; and that board, commission, or committee business would continue while staff and City Council fill the vacancy.

FINANCIAL CONSIDERATION

None.

ENVIRONMENTAL CONSIDERATION

The City has determined that the deliberation on whether the City should implement a “holdover period” while a vacancy is being filled in a Citywide board, commission, or committee has no environmental matters to consider and is exempt from review under the California Environmental Quality Act, Public Resources Code Section 15061(b)(3) where it can be seen with certainty that the action has no potential for causing a significant effect on the environment.

ALTERNATIVES

Provide directions for staff.



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
TO FORMALIZE APPROVING THE “HOLDOVER PERIOD” OR CONTINUATION OF
APPOINTEE’S SERVICE AFTER TERM EXPIRATION WHILE AWAITING THE FILLING OF
VACANT CITY BOARD, COMMISSION, OR COMMITTEE SEAT**

WHEREAS, many jurisdictions implement a “holdover period” where a commissioner or an appointee can continue to serve until a successor is appointed and qualified; and

WHEREAS, such a “holdover period” allows for a smooth transition and ensures the continuation of the commission’s work without interruption; and

WHEREAS, more importantly, the “holdover period” would help ensure the commission maintains a quorum and can continue its responsibilities as a legislative body; and

WHEREAS, the “holdover period” is a common mechanism implemented to ensure continuity in the operations of commissions, even when there are delays in appointing new commissioners; and

WHEREAS, the “holdover period” has been implemented as an unwritten rule in other municipalities and jurisdictions; and

WHEREAS, in the spirit of transparency, the City of Angels (CITY) wishes to formalize the implementation of the “holdover period” through this Resolution and

WHEREAS, the City intends to further formalize the implementation of the “holdover period” through the passage of an Ordinance.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves the formalization of a “holdover period” which would allow for the continuation of quorum in Citywide boards, commissions, and committees.

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimento, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



HOME OF THE JUMPING FROG

RESOLUTION 25-58

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
TO ADOPT THE AMERICANS WITH DISABILITIES ACT (ADA)
GRIEVANCE AND COMPLAINT PROCEDURE**

WHEREAS, as part of the required annual Disadvantaged Business Enterprise (DBE) Certification, the State of California Department of Transportation (CalTrans) Local Assistance requires Local Public Agencies to prepare and adopt an ADA Grievance and Complaint Procedure; and

WHEREAS, the City of Angels (CITY) has prepared an ADA Grievance and Complaint Procedure.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves and adopts the ADA Grievance and Complaint Procedure.

PASSED AND ADOPTED on the 5th day of August 2025 by the following roll call vote:

AYES :

NOES :

ABSENT :

ABSTAIN :

Michael Chimente, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer

RE: DISCUSS, CONSIDER, AND ADOPT RESOLUTIONS APPROVING THE AMERICAN DISABILITIES ACT (ADA) GRIEVANCE AND COMPLAINT PROCEDURE, THE ACCEPTANCE AND APPROVAL OF THE ADA SELF-EVALUATION, THE DESIGNATION OF A CITYWIDE ADA LIAISON OFFICER, AND THE DESIGNATION OF A CITYWIDE DBE LIAISON OFFICER

RECOMMENDATIONS

Staff recommends the City Council consider the following:

1. Adopt **Resolution No. 25-58**, thereby approving the ADA Grievances and Complaint Procedure.
2. Adopt **Resolution No. 25-59**, thereby designating the City Administrator as the American Disabilities Act (ADA) Liaison Officer for the City of Angels.
3. Adopt **Resolution No. 25-60**, thereby designating the City Administrator as the Disadvantaged Business Enterprise (DBE) Liaison Officer for the City of Angels.
4. Accept and approve the ADA Self-Evaluation completed by staff dated June 22, 2025.

BACKGROUND

The Americans with Disabilities Act (ADA) is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else.

As part of the Federal Highway Administration (FHWA) regulatory requirements under Title II of the ADA and Section 504 of the Rehabilitation Act of 1973 (504), Caltrans ensures that subrecipients of Federal aid and State and local entities that are responsible for roadways and pedestrian facilities do not discriminate on the basis of disability in any highway transportation program, activity, service or benefit they provide to the public; and to ensure that people with disabilities have equitable opportunities to use the public rights-of-way system.



All public entities are required to complete a self-evaluation. However, only those that employ 50 or more persons are required to maintain the self-evaluation on file and make it available for public inspection for at least three years pursuant to 28 CFR 35.105(c). Other public entities are not required to retain their self- evaluations but are encouraged to do so because these documents are evidence of a public entity's good faith efforts to comply with ADA requirements.

DISCUSSION

Caltrans Local Assistance Requirement: As part of the required annual Disadvantaged Business Enterprise (DBE) Certification, Caltrans Local Assistance requires Local Public Agencies to prepare and adopt an ADA Grievance/Complaint Procedure and complete a Self-Evaluation every three years as part of the annual Disadvantaged Business Enterprise (DBE) Certification.

The City must designate both an ADA and DBE Liaison Officer.

Exceptions For Small Agencies: Because the City of Angels Camp has less than 50 employees, it is not required to identify an ADA Liaison Officer and it is not required to prepare and ADA Transition Plan. Regardless of size all agencies must conduct an ADA Self-Evaluation and adopt an ADA Grievance/Complaint Procedure.

Self-Evaluation: Local Public Agencies (LPA) are required to complete a self-evaluation of current programs, policies, and practices to identify barriers for people with disabilities pursuant to 28 CFR 35.105, 49 CFR 27.11(c)(2), and Section 504 of the Rehabilitation Act of 1973. The scope of the self-evaluation includes both architectural and administrative barriers. The LPA must provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments. Critical areas to evaluate as part of a self-evaluation must accomplish the following, but are not limited to:

- Identify all programs (including public right-of-way facilities), activities, and services and their locations.
- Determine whether employees and officials are familiar with the public entity's ADA obligations, including the requirement to make reasonable modifications to policies, practices, and procedures.
- Determine whether employees and officials know how to arrange for auxiliary aids and services, such as sign language interpreters, material in Braille, and assistive listening systems; to ensure that communication with people with disabilities is as effective as others.
- Review service, activity and program's policies and procedures to determine whether they ensure an equal opportunity for people with disabilities to participate and benefit.



- Survey facilities and determine whether there are physical barriers to access programs. If non-structural changes, such as moving programs, should be made, include them in the self-evaluation. If structural changes are needed, include them in the transition plan.

The ADA Self-Evaluation and ADA grievance/Complaint Procedure were completed on July 22, 2025 and is provided as an attachment to this staff report.

FISCAL IMPACT

Approximately \$750 in staff time to complete the DBE and ADA forms required for the annual Caltrans Coordination.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a “project,” and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS

1. Draft Resolution 25-58 – ADA Grievance and Complaint Procedures
2. Draft Resolution 25-59 – Designate City Administrator as ADA Liaison Officer
3. Draft Resolution 25-60 – Designate City Administrator as DBE Liaison Officer
4. ADA Grievance/Complaint procedure prepared and dated July 22, 2025
5. Caltrans Local Assistance Form 9-C: Local Agency ADA Annual Certification Form ADA Self-Evaluation for Angels Camp dated July 22, 2025





**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
TO DESIGNATE THE CITY ADMINISTRATOR AS THE
AMERICANS WITH DISABILITIES ACT (ADA) LIAISON OFFICER**

WHEREAS, as part of the required annual Disadvantaged Business Enterprise (DBE) Certification, the State of California Department of Transportation (CalTrans) Local Assistance requires Local Public Agencies to prepare and adopt an ADA Grievance and Complaint Procedure; and

WHEREAS, Local Public Agencies are required to complete a Self-Evaluation every three (3) years as part of said Certification; and

WHEREAS, the City is required to designate an ADA Liaison Officer; and

WHEREAS, the City designates the City Administrator to serve as the ADA Liaison Officer; and

WHEREAS, the current City Administrator is Pamela Caronongan; and

WHEREAS, the ADA Liaison Officer must endorse forms related to ADA annual certifications, and other related documents as required and mentioned above.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council thereby designates City Administrator Pamela Caronongan to serve as the City's ADA Liaison Officer.

PASSED AND ADOPTED on the 5th day of August 2025 by the following roll call vote:

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimente, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
TO DESIGNATE THE CITY ADMINISTRATOR AS THE
DISADVANTAGED BUSINESS ENTERPRISE (DBE) LIAISON OFFICER**

WHEREAS, as part of the required annual Disadvantaged Business Enterprise (DBE) Certification, the City is required to designate a DBE Liaison Officer; and

WHEREAS, the DBE Liaison Officer must endorse forms for federally-funded projects and other documents as needed; and

WHEREAS, the City designates the City Administrator to serve as the ADA Liaison Officer; and

WHEREAS, the current City Administrator is Pamela Caronongan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council thereby designates City Administrator Pamela Caronongan to serve as the City's DBE Liaison Officer.

PASSED AND ADOPTED on the 5th day of August 2025 by the following roll call vote:

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimente, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

ADA Grievance/Complaint Procedure

Complaints concerning discrimination on the basis of disability by the City of Angels Camp may be sent to the City Administrator, Pam Caronongan. Pam Caronongan will contact the complaint within 15 calendar days after receipt of the complaint to discuss the complaint and will respond in writing within 15 days of the discussion.

Adopted at City Council Meeting on: _____

Attest by City Clerk: _____





CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025
TO: City Council
FROM: Pam Caronongan, City Administrator
RE: CONDUCT INTERVIEWS TO FILL VACANT CITY COUNCIL MEMBER SEAT

BACKGROUND

During the July 15, 2025 regular meeting, the City Council decided to fill the seat previously occupied by former Council Member Isabel Moncada, who resigned from her position on July 1, 2025 via an “application and interview” process.

Staff immediately advertised the opening as well as posted the required Notice of Vacancy on physical bulletin boards, the City website, and social media. The deadline for submitting applications was Monday, July 28, 2025 at 2:00 p.m.

Three (3) applicants have placed their applications for the vacant City Council seat (in order of receipt):

1. Michael Ziehlke (participating in-person)
2. Mary Kelly (participating via telephone due to prior commitments)
3. Kara Scott (participating in-person)

City Council will facilitate and conduct the interview process, and by motion will nominate and appoint an applicant.

Should an applicant be selected during the August 5, 2025 interview process, the City Council intends to immediately proceed with the Oath of Office for the appointee.

FINANCIAL CONSIDERATIONS

The cost to advertise vacancy notice (or combined vacancy notice and calls for applications) in Calaveras Enterprise estimated at \$200-\$300.



ENVIRONMENTAL CONSIDERATION

The City has determined that this activity has no environmental matters to consider and is exempt from review under the California Environmental Quality Act, Public Resources Code Section 15061(b)(3) where it can be seen with certainty that the action has no potential for causing a significant effect on the environment.

ALTERNATIVES

Provide directions for staff.

ATTACHMENTS

1. Redacted Application – Michael Zielke
2. Redacted Application – Mary Kelly
3. Redacted Application – Kara Scott



RECEIVED
7/23/2025

Section 5, Item A.
[Signature]



CITY OF ANGELS

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Council and made available to the press and public.

Name: Michael R Ziehlke

Date of Birth: [REDACTED]

Home Address: [REDACTED]

Mailing Address: [REDACTED]

Occupation: Retired

Business Address: [REDACTED]

Telephone: Home [REDACTED] Cell [REDACTED] Business [REDACTED]

E-mail: [REDACTED]

Please indicate if above addresses, email and telephone number can be made available to the public upon request: Yes No

Resident of Angels Camp? Yes No

If yes, how long have you lived in Angels Camp? 61 years

Occupations (within last 5 years): Maintenance specialist III East bay MUD 20 years

[REDACTED]

Business interests in last 12 months: [REDACTED]

[REDACTED]

Previous Committee/Commission/Board Experience:
Director AMA YOUTH SPORTS

Calaveras cancer support tournament director

Education/Experience: *A resume may be attached containing this and any other information that would be helpful in evaluating your application.*

Mark Twain elementary

Bret Harte High School

Several training courses with EBMUD STORM WATER AND ENVIRONMENTAL

Professional and/or Community Service Activities:

Coach youth sports for 35 years, several charities and fund raising events
Run the cancer coed tournament for the past 25 years

Local Government Related Experience:

I follow current and past events in the community and attend local meetings when
Possible I read the minutes and watch online

Please explain your reasons for wishing to serve on the City Council and how you feel that you may contribute:

I've been involved in this community for my entire life and have considered this for a long time now I'm retired and I have the time to do this and dedicate the necessary time

In your opinion, what are the top three (3) issues facing Angels Camp?

Growth
Traffic
Public services

Names, addresses, and phone numbers of three (3) individuals familiar with your background:

Jon Kitchell [REDACTED]
Gary Hegel [REDACTED]
Mike Nash [REDACTED]

Appointment to this position requires you to file a Conflict-of-Interest Disclosure Statement (Form 700), which is of public record.

[REDACTED] _____ 7-22-25
Signature of Applicant Date

If you have any questions regarding the appointment procedure, please telephone the City Administrator at (209) 736-2185.

Please return the completed application before or by the due date to:

City of Angels Camp
Attn. City Administrator
584 S. Main Street
Angels Camp, CA 95222



CITY OF ANGELS

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Council and made available to the press and public.

Name: Mary Kelly

Date of Birth: [REDACTED]

Home Address: [REDACTED]

Mailing Address: Same

Occupation: Retired

Business Address: _____

Telephone: Home _____ Cell [REDACTED] Business _____

E-mail: [REDACTED]

Please indicate if above addresses, email and telephone number can be made available to the public upon request: Yes No

Resident of Angels Camp? Yes No

If yes, how long have you lived in Angels Camp? 22+ Years

Occupations (within last 5 years): Retired

Business interests in last 12 months: ----

Previous Committee/Commission/Board Experience:

See Attached

Education/Experience: *A resume may be attached containing this and any other information that would be helpful in evaluating your application.*

See Attached

Professional and/or Community Service Activities:

Member of the Calaveras Frog Jump Committee serving as a team leader/Main Stage Recording Manager

Local Government Related Experience:

See Attached

Please explain your reasons for wishing to serve on the City Council and how you feel that you may contribute:

I'd like to think I'm fulfilling a community responsibility by representing the citizens of Angels Camp and advocating their needs and wishes.

In your opinion, what are the top three (3) issues facing Angels Camp?

Housing availability, Infrastructure needs and smart growth. I don't necessarily think these are the only 3 issues - community goals need to be prioritized & long term considerations like growth, land use and development.

Names, addresses, and phone numbers of three (3) individuals familiar with your background:

NATHAN PRY [REDACTED]
Pam Satterfield - Murphys
Jon Kitchell - Vallecito
DEBBIE FORTE - Altaville [REDACTED]

Appointment to this position requires you to file a Conflict-of-Interest Disclosure Statement (Form 700), which is of public record.

[REDACTED] 7-28-25
Signature of Applicant Date

If you have any questions regarding the appointment procedure, please telephone the City Administrator at (209) 736-2185.

Please return the completed application before or by the due date to:

City of Angels Camp
Attn. City Administrator
584 S. Main Street
Angels Camp, CA 95222

MARY KELLY

ATTACHMENT TO: CITY OF ANGELS – APPLICATION FOR APPOINTMENT

PREVIOUS COMMITTEE/COMMISSION/BOARD EXPERIENCE AND

LOCAL GOVERNMENT RELATED EXPERIENCE:

Worked as Board Secretary and Administrative Assistant to the CCOG Board for 11 years.

Recruited and hired by the City of Angels as Director of Administrative Services

Appointed City Clerk in 2006, elected City Treasurer in 2007 and was re-elected and served in these positions until my retirement.

Served as City of Angels Interim City Administrator in 2009

Served as City of Angels Interim City Administrator in in 2011

Appointed City of Angels Administrator in 2017.

EDUCATION/EXPERIENCE:

- Worked at Seagate Technology in Scotts Valley for approximately 7 years investing and tracking the company financial funds – approximately \$10 million dollars daily.
- Worked for Kraft General Foods in Sonora for 4 years as accounting rep.
- Employed in 1998 as Administrative Assistant for newly formed Calaveras Council of Governments (CCOG)
- Recruited by the City of Angels in 2007 as Director of Administrative Services



CITY OF ANGELS

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Council and made available to the press and public.

Name: Kara Scott

Date of Birth: _____

Home Address: _____

Mailing Address: _____

Occupation: Medical Billing Specialist

Business Address: _____

Telephone: Home _____

Cell _____

Business _____

E-mail: _____

Please indicate if above addresses, email and telephone number can be made available to the public upon request: Yes ☒ No ☐

Resident of Angels Camp? ☒ Yes ☐ No

If yes, how long have you lived in Angels Camp? 12 years

Occupations (within last 5 years): Medical Billing Specialist and Bookkeeper

Business interests in last 12 months: We have owned a local roofing company in Calaveras County for 26 years.

Having a local small business, gives me a perspective of challenges and opportunities in our local economy.

Previous Committee/Commission/Board Experience:

Studio4 Dance Board, Mind Matters Board and Calaveras County Graduation Foundation

Education/Experience: *A resume may be attached containing this and any other information that would be helpful in evaluating your application.*

See Attachment

Professional and/or Community Service Activities:

Work for County Behavioral Health- which it gives me a deep understanding of the challenges and strengths within our community.

I have served on Bret Harte High School sober grad night for several years and try to volunteer with different school activities.

Local Government Related Experience:

I currently work for Calaveras County, where I've gained direct insight of how local government operates. My role has given me experience with public service delivery, budgeting, community engagement and interdepartmental collaboration, as well as a strong understanding of local procedures and ordinances.

Please explain your reasons for wishing to serve on the City Council and how you feel that you may contribute:

I am interested in serving on the City Council because I deeply care about the future of our town, for my family, our community members and I want to be part of the solution of keeping Angels Camp both safe and welcoming. My background with the county helps with knowledge of how public service operates, how budgets are managed and how policies affect the people we serve. I am a strong listener and am committed to helping the City Council make decisions that reflect the values and needs of the people of Angels Camp.

In your opinion, what are the top three (3) issues facing Angels Camp?

- Economic Opportunity
- Infrastructure Improvements
- Budget Constraints & Revenue Issues

Names, addresses, and phone numbers of three (3) individuals familiar with your background:

Karen Whittle [redacted]

Anthony Eberhardt [redacted]

Wendy Alt [redacted]

Appointment to this position requires you to file a Conflict-of-Interest Disclosure Statement (Form 700), which is of public record.

[redacted signature]

7/27/2025

Signature of Applicant

Date

If you have any questions regarding the appointment procedure, please telephone the City Administrator at (209) 736-2185.

Please return the completed application before or by the due date to:

City of Angels Camp
Attn. City Administrator
584 S. Main Street
Angels Camp, CA 95222

KARA SCOTT

Angels Camp, CA 95222 • [REDACTED]

PROFESSIONAL SUMMARY

Dependable office management professional with over 20 years of experience in administrative oversight. Self-starter and skilled team leader with history of unifying staff under common goals, modeling organizational efficiency and instilling customer service excellence. Specializes in multiple office environments.

Logical Accounting Assistant with 20 years of experience organizing finances by preparing and managing budgets, forecasting and payroll. Expertise in processing payments and payroll for hourly and piecework employees, annually negotiate workers compensation and general liability contracts, as well as preparing invoices and statements. Detail-oriented with focus on deadlines and skilled in handling medical billing without errors. Confident Medical Biller knowledgeable in data confidentiality and privacy practices when reviewing patient information.

SKILLS

- Accounting Principles
- Billing & Invoicing
- Auditing Procedures & Expectations
- Ability to Prioritize to Meet Deadlines
- Detail Oriented
- Documentation & Recordkeeping
- Medical Billing Knowledge
- Patient Care
- Adept Electronic Health Record Experience
- Thrive Under Pressure
- Leadership & Team Builder

WORK HISTORY

Medical Billing Specialist-

Calaveras County Mental Health - San Andreas

07/2022 - Current

- Send out billing error reports to staff and contracted facilities for corrections (assisting with corrections when possible) to make sure they are in compliance with all Medi-Cal regulations
- Run monthly EOM reports and make needed corrections for state compliance
- Prepare EOM billing submission forms for the state
- Verify Treatment Authorization Request notifications
- Review, confirm county Medi-Cal eligibility and process Treatment Authorization Request
- Communicate with placement hospitals and fiscal regarding patient records and payments
- Assist with management project tasks when needed

Parris Scott Roofing, Inc - Arnold

- Oversee monthly, quarterly and annual financial reporting.
- Prepare accounts and conduct audits for company attorney, workers comp and liability insurance.
- Manage company budgets, payroll, accounting and other financial operations.
- Manage clerical staff of 2 employees and reorganized training procedures to increase productivity.
- Implement procedures to improve occupational health and safety.
- Assist with employee hiring, raises and disciplining procedures.
- Oversee issuance of compensation, benefits and leave.
- Develop organizational filing systems for correspondence, communications, records and reports.
- Coordinate communications, taking calls, responding to emails and interfacing with clients
- Oversaw production, pricing and distribution activities to generate profit for company
- Prepared accurate financial statements at end of quarter to summarize financial health and performance of business

Accounts Receivable

03/2021 - 12/2021

Gold Country Medical Billing - Angels Camp

- Assisted with company start up process
- Data entry of client invoices & billing
- Verify patient demographics and insurance information
- Assisted with submitting claims and communication with private insurance
- Set up payment plans for patients
- Maintained account accuracy by reviewing and reconciling checks monthly

Board Member

09/2019 - 12/2020

Mind Matters Board - Murphys

- As a board we worked on ways to keep the foundation open.
- Collaboratively worked on and received a 35k grant from Dignity Heath.
- We brought a renowned child psychiatrist to the company.
- Went over and approved monthly financial budget.
- sent out case management and executive summary in hopes of donations.
- Helped to revise and approve new by-laws.

Board Member

05/2015 - 12/2020

Studio 4 Dance Theater - Angels Camp,

- Developed tailored business strategies, outlined long term goals and smaller milestones to keep company moving forward.
- Oversaw strategic business decision-making to develop, enhance and enforce business mission.
- Created weekly and main event volunteer spreadsheets.
- Recruited and followed up with parent volunteers for weekly rehearsals.

- Recruited and organized Nutcracker nightly volunteers lists, with leads in each area. Made volunteers had and understood area expectations.
- Designed and ordered event tickets; spring show, fundraisers and nutcracker

EDUCATION

General Education & EMT Certification

Santa Barbara City College - Santa Barbara, CA

Phlebotomy

Truckee Meadows Community College - Reno, NV

General Education/Accounting 1A & IB

Columbia College - Sonora, CA

To the Citizens of Angels Camp,

My name is Kara Scott, and I'm writing to express my heartfelt interest in serving on the Angels Camp City Council.

Angels Camp has been my chosen home for years. I made a conscious decision to raise my children here because of the strong sense of community, shared values, and small-town character that make this place so special. I continue to live and work in the county and care deeply about the future of our community—not just for today's families, but for the generations to come.

While I had originally planned to run in the next election cycle, this opportunity feels like a meaningful first step toward serving in a more direct way. It's a chance to get involved now, to listen, to learn, and to contribute to decisions that truly matter to our town. More importantly, it's an opportunity to earn your trust and show my commitment through action.

I'm grounded in values that reflect the best of small-town life: personal responsibility, mutual respect, and a strong belief in faith, family, and freedom. I believe that when small towns thrive, so does the heart of America.

Like many of you, I've followed the local conversations around challenges such as delays in park improvements, the loss of the redwoods, and questions around how city funds are being managed. I understand the frustration, and I believe city government should operate with transparency, accountability, and care. I support smart, balanced growth that honors our history and protects what makes Angels Camp unique, while also creating opportunities for the future.

My faith and values guide me daily, and I strive to lead with humility, honesty, and compassion. I believe in the principles set forth in our local, state, and federal Constitutions—principles that exist to protect our freedoms and ensure that government remains accountable to the people it serves.

If chosen to serve on the City Council, I will be a voice for families, small businesses, and everyday residents. I'll advocate for practical, common-sense solutions and work hard to ensure that the priorities and values of Angels Camp are reflected in every decision we make.

This town has given so much to me and my family. I'd be honored to give back by serving with a commitment to listening, learning, and leading with a servant's heart.

Thank you for your time and consideration. I'd be proud to represent you.

Warmly,
Kara Scott



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pam Caronongan, City Administrator and Dave Richards, Water Engineer

RE: ADOPT RESOLUTION NO. 25-56, THEREBY APPROVING CONSTRUCTION CHANGE ORDER NO. 002 FOR THE REMOVAL AND REPLACEMENT OF 20 EXISTING WATER METERS WITH CITY-FURNISH AMR METERS (ALSO KNOWN AS SMART WATER METERS) IN AN AMOUNT NOT TO EXCEED \$29,665.27 – A PORTION OF A GREATER PROJECT CALLED THE MARK TWAIN WATER DISTRIBUTIONS SYSTEM IMPROVEMENTS PROJECT

RECOMMENDATION:

Staff recommends for the City Council to consider and adopt **Resolution No. 25.-56**, thereby approving Construction Change Order No. 002 for the removal and replacement of 20 existing water meters with City-furnished SMART water meters in the amount of \$29,665.27 – a portion of a greater project called the Mark Twain Water Distributions System Improvements Project.

BACKGROUND:

To improve accuracy in reading water meters while reducing staff time, the City has purchased SMART meters from Badger. SMART meters have been delivered to the City and are ready for installation. Njirich & Sons (N/S) is completing water line construction as part of the Mark Twain Water Distribution System Improvements Project including connection of water services to the new water mainlines. Because N/S are mobilized currently onsite and available to install the City-furnished meters as part of the connection of water services to the water mainlines, the City would likely benefit from a significant savings in installation cost (estimated at 20-25%) as compared to procuring an installation contractor at a later date. A total of 20 residential SMART water meters would be installed under this change order.

DISCUSSION:

The Mark Twain Water Distribution System Improvements Project was awarded to N/S for a total amount of \$787,955. The scope of work required for installation of City-furnished SMART meters has been defined by City staff as follows:

- Level 1 – remove existing meter and replace with new meter, no other work required.
- Level 2 – excavate within meter box to expose existing meter, remove existing meter and replace with new meter, no other work required.
- Level 3 – excavate within meter box to expose existing meter, remove existing meter,



- modify piping to accommodate new meter, install new meter, no other work required.
- Level 4 – Complete replacement of meter box, appurtenances, and meter.

Based on the definition above, the level of effort for the 20 meters recommended for installation as part of the Mark Twain Water Distribution System Improvements Project is summarized below:

- Level 1 – 6
- Level 2 – 6
- Level 3 – 5
- Level 4 – 3

A cost breakdown for the recommended change order is included in the proposal from N/S.

FISCAL IMPACT:

Replacement of manual-read water meters with SMART meters including installation is funded through an approved water capital improvement project.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a “project,” and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS:

1. Draft Resolution
2. Construction Change Order No. 002 signed by City Water/Wastewater Engineer and N/S.



RESOLUTION 25-56

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
THEREBY APPROVING CONSTRUCTION CHANGE ORDER NO. 002
FOR THE REMOVAL AND REPLACEMENT OF TWENTY (20) EXISTING
WATER METERS WITH CITY-FURNISHED SMART WATER METERS
IN AN AMOUNT NOT TO EXCEED \$29,665.27 – A PORTION OF A GREATER
PROJECT CALLED THE MARK TWAIN WATER DISTRIBUTIONS SYSTEM
IMPROVEMENTS PROJECT**

WHEREAS, to improve accuracy in reading water meters while reducing staff time, the City has purchased SMART meters from Badger; and

WHEREAS, SMART meters have been delivered to the City and are ready for installation; and

WHEREAS, Njirich & Sons (N/S) is completing water line construction as part of the Mark Twain Water Distribution System Improvements Project including connection of water services to the new water mainlines, and

WHEREAS, because N/S are mobilized currently onsite and available to install the City-furnished meters as part of the connection of water services to the water mainlines, the City would likely benefit from significant savings in installation cost (estimated at 20-25%) as compared to procuring an installation contractor at a later date; and

WHEREAS, a total of 20 residential SMART water meters would be installed under this change order; and

WHEREAS, the project involving the installation of 20 residential SMART water meters is a portion of a larger project which had been previously approved by City Council called the Mark Twain Water Distribution System Improvements Project; and

WHEREAS, the Mark Twain Water Distribution System Improvements Project was awarded to N/S for a total amount of \$787,955; and

WHEREAS, a Construction Change Order is necessary to capture and formalize the request and need for additional funds in an amount not to exceed \$29,665.27 for the purposes of installing 20 residential SMART water meters.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves Construction Change Order 002 as it pertains to the SMART Water Meter Project (AMR Water Meter Project) in an amount not to exceed \$29,665.27 for the purposes as outlined above.

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimente, Mayor

ATTEST:

Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG



CHANGE ORDER City Of Angels

Sheet 1 of 3

Section 5, Item E.

Change requested by: ☒ Engineer ☐ Contractor

CHANGE ORDER NO.	CONTRACT NUMBER	PROJECT	FEDERAL NUMBER(S)
002		Mark Twain Water Distribution System Replacement	

TO

Njirich & Sons, Contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid.

The City has purchased Badger SMART meters. Contractor shall install 20 City-furnished meters under this change order as shown on the attached exhibit (Attachment 1).

The scope of work required for installation of City-furnished SMART meters has been defined as follows:

- Level 1 – remove existing meter and replace with new meter, no other work required.
- Level 2 – excavate within meter box to expose existing meter, remove existing meter and replace with new meter, no other work required.
- Level 3 – excavate within meter box to expose existing meter, remove existing meter, modify piping to accommodate new meter, install new meter, no other work required.
- Level 4 – Complete replacement of meter box, appurtenances, and meter.

Based on the definition above, the level of effort for the 20 meters recommended for installation as part of the Mark Twain Water Distribution System Improvements Project is as follows: Level 1 – 6 meters, Level 2 – 6 meters, Level 3 – 5 meters, Level 4 – 3 meters.

A summary of the costs to complete the above task from Njirich & Sons is attached (Attachment 2).

Estimated Cost: ☒ Increase ☐ Decrease **\$29,665.27**

For this order, the time of completion will be adjusted as follows: No change

SUBMITTED BY

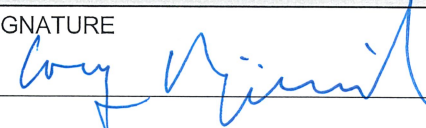
SIGNATURE	(PRINT NAME AND TITLE)	DATE
	Dave Richard, Water/Wastewater Engineer	7/25/2025

CITY APPROVAL BY

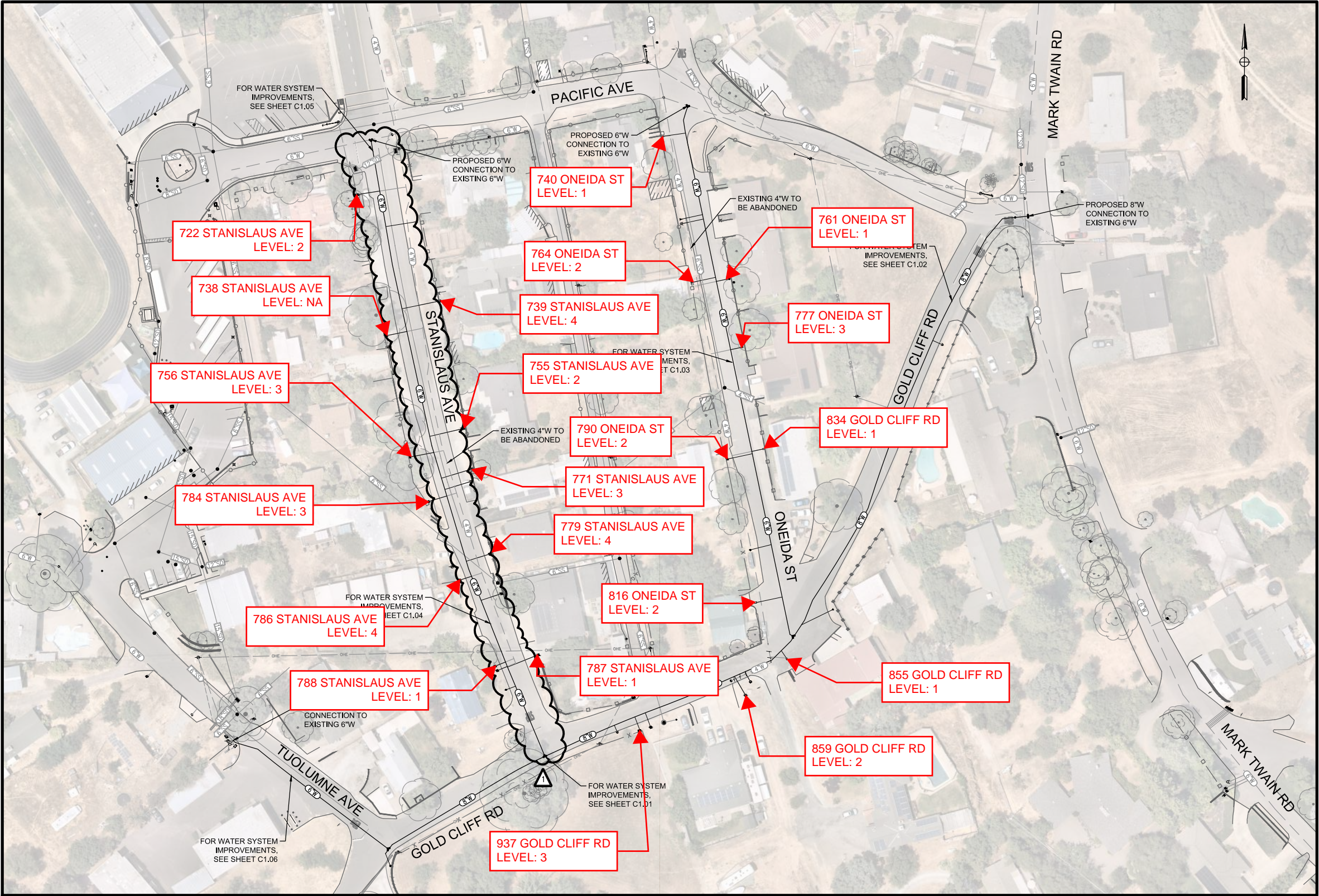
SIGNATURE	(PRINT NAME AND TITLE)	DATE

We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within 15 days.**

CONTRACTOR ACCEPTANCE BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
	Cory Njirich Vice-President	7-24-25


CITY OF ANGELS – DEPARTMENT OF PUBLIC WORKS		CONSULTANT PROJECT MANAGER		CALCULATED– DESIGNED BY	C. AGUIAR	REVISED BY	C. AGUIAR	FIELD CHANGE NO. 1
MARK TWAIN WATER SYSTEM IMPROVEMENTS PROJECT		D. RICHARD						
				CHECKED BY	K. TRAN	DATE REVISED	06/25/25	A




OVERALL PLAN VIEW OF PROPOSED IMPROVEMENTS

SCALE: 1" = 50'

CHANGE ORDER NO. 2
METER REPLACEMENT



Section 5, Item E.



CITY OF ANGELS
DEPARTMENT OF PUBLIC WORKS
2990 CENTENNIAL ROAD
ANGELS CAMP, CA 95222

DEWBERRY
903 W CENTER STREET
MANTECA, CA 95337

- LEGEND
- 4"W EXISTING 4" POTABLE WATER MAIN
 - 6"W EXISTING 6" POTABLE WATER MAIN
 - 4"SS EXISTING 4" SANITARY SEWER
 - 6"SS EXISTING 6" SANITARY SEWER
 - 6"SD EXISTING 6" STORM DRAIN
 - 8"SD EXISTING 8" STORM DRAIN
 - 12"SD EXISTING 12" STORM DRAIN
 - 15"SD EXISTING 15" STORM DRAIN
 - 18"SD EXISTING 18" STORM DRAIN
 - 6"W PROPOSED 6" POTABLE WATER MAIN
 - 8"W PROPOSED 8" POTABLE WATER MAIN
- WATER KEY NOTES
- EXISTING WATERLINES TO BE ABANDONED SHALL BE CUT AND PLUGGED WITH CONCRETE A DISTANCE OF 2-FT FROM CUT
- DESCRIPTION OF FIELD CHANGE NO. 1
- WATERLINE ALIGNMENT IN STANISLAUS AVENUE REVISED TO AVOID CONFLICT WITH EXISTING 4-INCH WATERLINE. LOCATION OF EXISTING WATERLINE CONFIRMED BY POTHOLING 6/4/2025.
- METER REPLACEMENT LEVELS
- METER REPLACEMENT LEVEL 1 - REMOVE EXISTING METER AND REPLACE WITH NEW METER. NO OTHER WORK REQUIRED.
- METER REPLACEMENT LEVEL 2 - EXCAVATE WITHIN METER BOX TO EXPOSE EXISTING METER. REMOVE EXISTING METER AND REPLACE WITH NEW METER. NO OTHER WORK REQUIRED.
- METER REPLACEMENT LEVEL 3 - EXCAVATE WITHIN METER BOX TO EXPOSE EXISTING METER. REMOVE EXISTING METER. MODIFY PIPING TO ACCOMMODATE NEW METER. INSTALL NEW METER. NO OTHER WORK REQUIRED.
- METER REPLACEMENT LEVEL 4 - COMPLETE REPLACEMENT OF METER BOX, APPURTENANCES, AND METER.

Attachment 1
Sheet 2 of 3



Njirich & Sons, INC.
19970 Kelly Dr · Sonora, CA 95370
Phone: 209-533-2268
License #:573731

July 16, 2025

PROPOSAL – 07162025

TO: Dewberry
ATTN: Dave Richard
PROJECT: City of Angels Mark Twain Water Distribution System Improvements
SUBMITTED BY: Cory Njirich

Item	QTY	UNIT	UNIT COST	TOTAL
Level 1 Meter Replacement	6	EA	\$594.28	\$3,565.69
Level 2 Meter Replacement	6	EA	\$911.43	\$5,468.58
Level 3 Meter Replacement	5	EA	\$2,578.88	\$12,894.38
Level 4 Meter Replacement	3	EA	\$2,578.88	\$7,736.63
				TOTAL: \$29,665.27

Clarification and Notes:

1. Bid Price is subject to change if any portion of the proposed work is eliminated, phased or divided.
2. Asphalt Pavement will be ½" regular from George Reed Materials.
3. Rock excavation NOT included in excavation work.
4. Water to be provided by General.
- ~~5. Payment to be made within 30 days of delivery.~~
- ~~6. Bid based on each party being responsible for its own acts and for its share of liability. The contract's indemnification provision must include a "comparative fault" clause by which Njirich and Sons is obligated to indemnify Owner/General Contractor only to the extent of Njirich and Sons's own fault: "...but only to the extent caused in whole or part by the negligent acts or omissions of the Subcontractor...." (As provided in AGC/ASA/ASC Standard Form Construction Subcontract at paragraph 12.1 and AIA Document A401 at paragraph 4.6.1.)~~
7. Please take special note of the 20-day expiration of this bid confirmation. Due to the extremely volatile pricing and shortages of materials, our proposal is based on the materials quoted at bid time (we can confirm the material prices when our proposal is accepted). We reserve the right to address any cost revisions associated with price increases or shortages beyond our control (energy crisis, war, major impacts to industry, economy, etc.)
8. Pricing based of the plan sheet provided Proposed Change Order No. 1 Meter Replacement



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator and Dave Richards, Water Engineer

RE: ADOPT RESOLUTION 25-57, THEREBY AWARDING THE CONSTRUCTION CONTRACT FOR THE PURDY ROAD WATER AND SEWER IMPROVEMENTS PROJECT TO NJIRICH & SONS, INC. IN AN AMOUNT NOT TO EXCEED \$349,475.00

RECOMMENDATION:

It is recommended that the City Council consider the following pertaining to the Purdy Road Water and Sewer Improvements Project:

- 1) Award the construction contract for the Purdy Road Water and Sewer Improvements Project to Njirich & Sons, Inc., in the amount of \$324,475;
- 2) Authorize the City Administrator to execute a construction contract with Njirich & Sons, Inc., in the amount of \$324,475; and
- 3) Authorize the City Administrator to approve supplemental work and change orders not-to-exceed \$25,000.
- 4) Adopt **Resolution No. 25-57**, thereby memorializing the above-mentioned actions by City Council for the entire project with a not-to-exceed amount of \$349,475.00.

BACKGROUND

A number of sanitary sewer overflows have occurred from the existing 8-inch collection system along Purdy Road due to reduced flow capacity. A recent CCTV investigation has revealed segments of the sewer have experienced severe root intrusion and are in poor condition. Replacement of deteriorated segments of the sewer is recommended to eliminate hydraulic bottlenecks due to obstructions while mitigating potential infiltration and inflow.

In addition to sewer work along Purdy Road, a waterline extension is proposed as the initial stage of constructing a connection to the existing water supply main in Murphys Grade Road. For reference, upgrading of the water supply pipeline with additional connections to the distribution network is programmed under CIP Project WTM-1, scheduled for construction in 2026.



City Council
July 29, 2025

Award Construction Contract for the Purdy Road Water and Sewer Improvements Project

City Council approved the release of construction documents prepared by Dewberry for the project for public bid at the July 1, 2025, City Council meeting. A mandatory pre-bid meeting was conducted on July 10, 2025, with two prospective bidders in attendance: R. Sutton Enterprises LLC and Njirich & Sons, Inc. Two addenda were released during the bidding period to respond to bidder questions and to clarify bid item descriptions.

BID ANALYSIS

Bids were opened on July 29, 2025, at 2 pm at City Hall. Two bids were received, and a summary of the bids received are presented in Table 1 below.

Table 1

BIDDER	BID AMOUNT
Njirich & Sons, Inc.	\$324,475
R. Sutton Enterprises	\$393,170

The Engineer's opinion of probable construction cost for the project is \$450,000.

After review of the bids received, staff has determined that Njirich & Sons, Inc., is the lowest responsible bidder submitting the lowest responsive bid.

As specified in the construction contract, the contractor must execute and return the contract, along with other specified requirements, within 10 calendar days following receipt of the Notice of Award. The construction is expected to start in September and to be completed within 120 calendar days from the Notice to Proceed.

FISCAL IMPACT

The Purdy Road Water and Sewer Improvements Project is an approved Water and Wastewater Capital Improvements Project. Funding budget was originally established at \$400,000.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a "project," and that the activity does not cause a direct change, indirect change, or significant effect on the environment.



City Council
July 29, 2025

Award Construction Contract for the Purdy Road Water and Sewer Improvements Project

ATTACHMENTS

1. Draft Resolution
2. Summary of Bid Results
3. Bid Documents – Njirich & Sons*
4. Bid Documents – R. Sutton Enterprises*

Note:

*PDF Document available by request via email to City Administrator



RESOLUTION NO: 25-57

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
THEREBY AUTHORIZING AWARD OF CONSTRUCTION CONTRACT FOR THE
PURDY ROAD WATER AND SEWER IMPROVEMENTS PROJECT TO NJIRICH &
SONS, INC., AND AUTHORIZE THE CITY ADMINISTRATOR AND THE CITY
ATTORNEY TO WORK ON A CONSTRUCTION CONTRACT WITH NJIRICH &
SONS, INC., IN THE AMOUNT OF \$324,475, WHICH WOULD INCLUDE A
STIPULATION TO APPROVE SUPPLEMENTAL WORK AND CHANGE ORDERS
NOT TO EXCEED \$25,000**

WHEREAS, the City of Angels proposes to construct the Purdy Road Water and Sewer Improvements Project (Project), an approved Water and Wastewater Capital Improvements Project; and

WHEREAS, construction documents were approved for construction of the Project by the City Council on July 1, 2025; and

WHEREAS, two bids for the Project were submitted and opened on July 29, 2025; and

WHEREAS, Njirich & Sons, Inc. is the lowest responsible bidder submitting the lowest responsive bid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Angels, State of California:

1. The construction contract for the Purdy Road Water and Sewer Improvements Project is awarded to Njirich & Sons, Inc., in the amount of \$324,475;
2. The City Administrator is authorized to work with the City Attorney and staff on a construction contract with Njirich & Sons, Inc., in the amount of \$324,475 which will be brought before City Council for approval at a later meeting date; and
3. Consider including in the contract a stipulation to authorize the City Administrator to approve supplemental work and change orders not-to-exceed \$25,000.
4. The approved recorded dollar amount for the above-mentioned project's contract and supplemental work and change orders would not exceed \$349,475.00

PASSED AND ADOPTED on the 5th day of August 2025 by the following
roll call vote:

AYES :
:
NOES :
:
ABSENT :
:
ABSTAIN

Michael Chimento, Mayor

ATTEST:

**Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk**



HOME OF THE JUMPING FROG

CITY OF ANGELS
PURDY ROAD WATER AND SEWER IMPROVEMENTS PROJECT
BID TABULATION
7/29/2025

				Bidder:		Njirich & Sons, Inc		R. Sutton Enterprises	
Bid Item		Unit	Approx Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
BASE BID									
1	Mobilization/Demobilization	LS	1	\$ 35,000	\$ 35,000	\$ 75,000	\$ 75,000		
2	SWPPP Implementation	LS	1	\$ 10,000	\$ 10,000	\$ 12,000	\$ 12,000		
3	Traffic Control - Purdy Road	LS	1	\$ 2,500	\$ 2,500	\$ 50,000	\$ 50,000		
4	Construct 8-inch Waterline - Purdy Road, Stage 1A and 1B	LF	325	\$ 290	\$ 94,250	\$ 199	\$ 64,675		
5	Install Fire Hydrant Assembly	LS	1	\$ 17,000	\$ 17,000	\$ 8,500	\$ 8,500		
6	Install Air Release Valve	EA	1	\$ 10,000	\$ 10,000	\$ 6,500	\$ 6,500		
7	Install Dead-End Blow-Off	EA	1	\$ 15,000	\$ 15,000	\$ 4,500	\$ 4,500		
8	Construct Connection to Existing Waterline – Purdy Road	LS	1	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		
9	Install Residential Water Services	EA	2	\$ 4,000	\$ 8,000	\$ 8,500	\$ 17,000		
10	Sewer Bypass Pumping MH 55-7 to MH 55-5	LS	1	\$ 2,500	\$ 2,500	\$ 45,000	\$ 45,000		
11	Sewer Bypass Pumping MH 55-5 to MH 55-2	LS	1	\$ 2,500	\$ 2,500	\$ 20,000	\$ 20,000		
12	Rehabilitation of 8-inch Sanitary Sewer	LF	50	\$ 550	\$ 27,500	\$ 285	\$ 14,250		
13	Sheeting, Shoring, and Bracing	LS	1	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
14	Construct 8-inch Waterline - Purdy Road, Stage 1C	LF	255	\$ 295	\$ 75,225	\$ 199	\$ 50,745		
Total Base Bid				\$	324,475	\$	393,170		
TOTAL BID				\$	324,475	\$	393,170		



MEMORANDUM

Section 5, Item G.

City of Angels City Council

Date: August 5, 2025

To: City of Angels City Council

From: Amy Augustine, AICP – City Planner

Re: Introduce, waive the second reading by substitution of title, hold a public hearing and consider ordinance 547 to update Chapter 2.12 and associated sections of the Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 and renaming it Emergency Management and Response with updates reflecting current emergency response procedures and adopted emergency response documents.

RECOMMENDATION

Introduce, waive the second reading by substitution of title, hold a public hearing and consider ordinance 547 to update Chapter 2.12 and associated sections of the Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 and renaming it Emergency Management and Response with updates reflecting current emergency response procedures and adopted emergency response documents.

BACKGROUND The City of Angels City Council approved Resolution 20-46 on November 17, 2020, adopting the City of Angels Camp hazard mitigation projects for the 2021 Calaveras County Operational Area Multi-Jurisdictional Hazard Mitigation Plan). Mitigation Projects included:

MU-6: Update Local Mitigation, Disaster Recovery, and All Hazards Planning Codes. Update or prepare and adopt in the City Codes:

- Fire Safety Standards,
- Flood Hazard Prevention;
- Grading, Drainage and Erosion Control Standards; and
- Post Disaster Recovery Standards.

Funding was secured through the California Governor's Office of Emergency Services (CAL OES) Hazard Mitigation Grant Program to prepare the codes. InterWest was hired through a Request for Proposals to prepare the code amendments in consultation with the All Hazards Planning Codes Steering Committee composed of:

City Council Member
Planning Commission Member
Fire Chief
Fire Marshal
Police Chief

City Engineer
City Planner
Public Works
City Administrator

Public workshops were held on December 12, 2024, and January 16, 2025, to gather public input.

A staff presentation summarizing the program was provided to the Planning Commission at its November 14, 2024, meeting and to the City of Angels City Council at its November 19, 2024, meeting.

These revisions are the result of those efforts.

A summary of Ordinance highlights includes:

- Changing an emphasis on “Civil Defense” to “Emergency Management and Response”
- Updating Chapter 2.12 and associated sections of the Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 with updates reflecting current emergency response procedures and adopted emergency response documents.
- Adding Section 2.12.065 Powers of director following a disaster or emergency. These provisions allow for facilitating post-emergency recovery and expedite reconstruction within the city, the director is empowered:
 - A To allow the suspension of certain portions of the Angels Municipal Code when:
 1. The normal application of the code would be inconsistent with public health, safety, and welfare, and;
 2. The suspension is consistent with any federal or state statutes and regulations.
 - B. To requisition necessary personnel or material of any city department or agency, including expedited employment of contract services needed to facilitate plan review and inspection services for post-disaster demolition and rebuild permits;
 - C. To waive permit fees for post-disaster demolition and rebuild permits.
 - D. To require businesses that provide building, construction, repair, and renovation services to submit to the city proof of a contractor’s license in good standing, prior to commencement of work, in order to prevent post-disaster predatory practices.
- Incorporating and making consistent the Emergency Operations Plan and Hazard Mitigation Plan.

The City of Angels Planning Commission considered the item at its June 12, 2025 meeting, took public input, and adopted Resolution of Intent 25-11 recommending to the City Council adoption of the proposed amendments. The City Council introduced the ordinance at its July 15, 2025 meeting and set August 5, 2025 for a second reading and to consider adoption.

At the July 15, 2025, meeting; Councilmember Behiel asked if removing the phrase “civil defense” would hinder the ability of the city to respond to terrorism-type threats/actions. The City Attorney stated that Emergency Response would be considered broad enough to cover the issue. A quick review by staff finds that the term “civil defense” is, in fact, now considered more restrictive than “emergency management and response” and has been removed from most ordinances as a relic of the Cold War era and re-defined to emergency management and response and due to the following:

- Expanded Scope: Modern emergency management encompasses a wider range of threats than just military attacks, including natural disasters (like hurricanes, earthquakes, wildfires), technological accidents, and other human-made incidents.
- Comprehensive Approach: Emergency management emphasizes a holistic approach covering prevention, mitigation, preparedness, response, and recovery, rather than solely focusing on reactive defense measures.
- Shift in Federal Terminology: Federal agencies like FEMA have embraced the broader "emergency management" concept, influencing state and local governments to follow suit.

ANALYSIS

Pursuant to Angels Municipal Code Section 17.90.040, decisions pertaining to code amendments shall be made upon the following findings of fact:

- A. The proposed change or amendment is consistent with the city of Angels Municipal Code
- B. The proposed change or amendment is consistent with the city of Angels general plan; and
- C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

Findings A & B – Consistency with the Angels Municipal Code and General Plan

Adopting the proposed code amendment in the Angels Municipal Code will allow for implementation of the following General Plan goals, policies, and implementation programs:

Goals:

6.A.4, 6.D.3, 6.E.4, 6.F.3 Make emergency preparedness a city priority and keep the city's emergency response plan updated.

6.C Undertake adequate preparation for and ensure an adequate response to emergency and disaster situations affecting the city.

Policies:

6. B.1 Make emergency preparedness a city priority.

6.B.2 Keep the city's emergency response plan updated to reflect the most current information available regarding the potential risks to persons and property from flooding and inundation from dam failures within the city.

6.C.4 Make emergency preparedness a city priority and keep the city's emergency response plan updated.

Implementation Programs:

6.A.a, 6Ba, 6Ca, 6Da, 6Ea, 6Fa Prepare an Emergency Operations Plan and Local Hazard Mitigation Plan for the City

Using the guidelines provided by the State Office of Emergency Services and the Federal Emergency Management Agency (FEMA), prepare an emergency operations plan and local hazard mitigation plan for Angels Camp. A draft plan should be completed by December 31, 2008. Anticipated contents of the Emergency Operations Plan may include, but are not limited to:

Administration: including responsibilities of government during disaster, emergency plan authorities and references, comprehensive emergency management planning, the incident command system, continuity of government, and preservation of records.

Management Functions and Responsibilities: including activation of the Emergency Service Plan, resource management, assignment of responsibilities, mutual aid, incident command system, emergency operations center, emergency alerting and broadcast system, emergency broadcast system procedures, emergency public information, evacuation, emergency shelter and feeding, donation management, medical care, public health, mass casualties, mass fatalities, and recovery.

Hazard Specific Operations:...

6.C.c Adopt an Emergency Operations Plan Enabling Ordinance

Adopt an enabling ordinance in conjunction with an Emergency Operations Plan.

Adoption of the code amendments brings the Angels Municipal Code into partial compliance with these General Plan 2020 goals, policies, and implementation programs as described. Therefore, based on the preceding, findings A and B may be made.

Finding C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

The purpose of the proposed code amendments is to protect the health, safety, and general welfare of the city against threats to life and property related to emergency response during hazardous conditions. Based on the preceding, Finding C can be made.

FISCAL IMPACT:

The proposed amendments were prepared through a CAL OES grant with time expended by the City as a “soft match” for the grant. Implementation of the code amendments and standards are covered by permit fees charged by the City. Therefore, no fiscal impact is anticipated.

ENVIRONMENTAL FINDING:

Pursuant to the state guidelines for implementing the California Environmental Quality Act (CEQA), the proposed code amendments are exempt from further review, because the proposed amendments implement a program or programs identified within the scope of the 2020 General Plan Environmental Impact Report adopted for the 2020 General Plan.

ATTACHMENTS:

- A. Planning Commission Resolution of Intent 25-11
- B. Ordinance 547 with proposed code amendments (redline and strikeout and clean)

**CITY OF ANGELS
PLANNING COMMISSION**

RESOLUTION OF INTENT NO. 25-11

**A RESOLUTION OF INTENTION OF THE CITY OF ANGELS PLANNING COMMISSION
RECOMMENDING TO THE CITY COUNCIL APPROVAL OF AND UPDATE TO CHAPTER 2.12 AND
ASSOCIATED SECTIONS OF THE ANGELS MUNICIPAL CODE RELATIVE TO CIVIL DEFENSE AND
DISASTER ORGANIZATION ADOPTED IN 1958 AND RENAMING IT EMERGENCY MANAGEMENT
AND RESPONSE WITH UPDATES REFLECTING CURRENT EMERGENCY RESPONSE PROCEDURES
AND ADOPTED EMERGENCY RESPONSE DOCUMENTS.**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare; and

WHEREAS, the establishment of emergency response procedures for the City assists in protecting the health, safety, and general welfare of the community; and

WHEREAS, the Planning Commission held a duly noticed public hearing on June 12, 2025, and received public input on the proposed code amendments and associated supporting documents; and

WHEREAS, the proposed code amendments and supporting documents are consistent with the city of Angels general plan; and

WHEREAS, The proposed code amendments and supporting documents are consistent with the city of Angels Municipal Code; and

WHEREAS, the proposed code amendments and supporting documents will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and

WHEREAS, pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed amendment is exempt from further review, because the proposed amendments implement a program identified within the scope of the 2020 General Plan and was analyzed in conjunction with the Environmental Impact Report adopted for the 2020 General Plan;

NOW, THEREFORE, BE IT RESOLVED, the Planning Commission hereby recommends to the City Council approval of the update to Chapter 2.12 and associated sections of the Angels Municipal Code relative to civil defense and disaster organization adopted in 1958 and renaming it emergency management and response with updates reflecting current emergency response procedures and adopted emergency response documents and directs staff to provide this recommendation of the planning commission and supporting findings to the City Council in writing within thirty days.

The foregoing resolution was introduced and moved for adoption on June 12, 2025, by Commissioner _____ and being duly seconded by Commissioner _____. PASSED AND ADOPTED THIS 12th day of June, by the following vote:



AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

John Broeder
Chairman

Amy Augustine, AICP
City Planner



Title 2

ADMINISTRATION AND PERSONNEL¹

Chapters:

- 2.04 City Council Salaries**
- 2.05 City Clerk**
- 2.06 City Treasurer**
- 2.08 City Administrator**
- 2.10 Community Planner**
- 2.12 ~~Civil Defense and Disaster Organization~~Emergency Management and Response**
- 2.16 ~~Volunteer Fire Department Repealed by Ordinance~~**
- 2.20 Public Library**
- 2.24 Employees' Retirement System**
- 2.28 Law Enforcement Officers' Training**
- 2.32 Development Application Fees**
- 2.36 Conflict of Interest Code--Public Officers and Employees**
- 2.40 Redevelopment Agency**
- 2.44 Procedures for Appointment of Advisory Boards**
- 2.48 Claims Procedures**
- 2.50 Angels Museum Commission**

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¹ For provisions on fees for permits and other city services, see Ch. 15.16 of this code.

Chapter 2.12

~~CIVIL DEFENSE AND DISASTER ORGANIZATION~~EMERGENCY MANAGEMENT AND RESPONSE

Sections:

- 2.12.010 Purpose.
- 2.12.020 Definitions.
- 2.12.030 ~~Civil defense and disaster~~Emergency council--Membership.
- 2.12.040 ~~Civil defense and disaster~~Emergency council--Powers and duties--Meetings.
- 2.12.050 Director of ~~civil defense and disaster~~emergency management and response.
- 2.12.060 Powers of director during disaster or emergency.
- 2.12.065 Powers of director following a disaster or emergency.
- 2.12.070 Composition of organization.
- 2.12.080 Assignment of functions and duties.
- 2.12.090 Resolution setting forth form, functions and duties.
- 2.12.100 Obstruction--Disobedience--Impersonation.

2.12.010 Purpose.

The declared purposes of this chapter are to provide for the preparation and carrying out of plans for the protection of persons and property within this city in the event of an ~~an emergency or~~ disaster, and to provide for the coordination of the ~~civil defense and disaster emergency management and response~~ functions of the city with all other public agencies and affected private persons, corporations and organizations.

Any expenditures made in connection with such ~~civil defense and disaster emergency management and response~~ activities, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the city of Angels. (~~Ord. 145 §1, 1958~~)

2.12.020 Definitions.

As used in this chapter:

A. ~~"Civil defense" means preparation for and carrying out of all emergency functions, other than functions for which military forces are primarily responsible, to prevent, minimize and repair injury and damage resulting from disasters. It shall not include, nor does any provision of this chapter apply to any condition relating to a labor controversy.~~

~~B. "Disaster" means actual or threatened enemy attack sabotage, extraordinary fire, flood, storm, epidemic, riot, earthquake or other similar public calamity. (Ord. 145 §2, 1958)~~

B. "Emergency Management" means the organized process of preparing for, mitigating, responding to, and recovering from emergencies and disasters. It involves the coordination and integration of all activities necessary to build, sustain, and improve the capability to prevent, protect against, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. The goal of emergency management is to reduce the harmful effects of all hazards, including saving lives, protecting property, and preserving the environment.

C. "Emergency Response" involves the immediate actions taken during and immediately after an emergency to protect lives, property, and the environment. This includes the deployment of emergency services, such as fire, police, and medical teams, as well as the activation of emergency plans and procedures. The primary focus of emergency response is to manage the incident, provide relief to affected individuals, and mitigate further damage or hazards.

2.12.030 ~~Civil defense and disaster~~Emergency council--Membership.

The city of Angels ~~civil defense and disaster~~emergency council is created and shall consist of the following:

- A. The mayor, who shall be ~~chairman~~chairperson;

Angels Camp Municipal Code
 Chapter 2.12 ~~CIVIL DEFENSE AND DISASTER~~
~~ORGANIZATION~~EMERGENCY MANAGEMENT AND
 RESPONSE

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B. The ~~city administrator as~~ director of ~~civil defense and disaster~~emergency services, who shall be vice chairman;

C. The assistant director ~~of emergency services~~, appointed by the mayor, with the advice and consent of the city council who, under the supervision of the director, shall develop ~~civil defense and disaster~~emergency response and disaster plans, including but not limited to Emergency Operations Plans, and Hazard Mitigation Plans, and and organize the ~~civil defense and disaster~~emergency management and response program of this city, ~~and shall have~~ such other duties as may be assigned by the director;

D. Such deputy directors and chiefs of ~~civil defense and disaster departments~~emergency, services ~~or divisions~~ as are provided for by resolution pursuant to this chapter;

E. Such representatives of civic, business, labor, veterans', professional or other organizations having an official group or organization ~~civil defense and disaster~~emergency services responsibility as may be appointed by the mayor with the advice and consent of the city council. ~~(Ord. 145 §3, 1958)~~

2.12.040 Civil defense and disaster~~Emergency~~ council--Powers and duties--Meetings.

A. It shall be the duty of the city ~~civil defense and disaster~~emergency council, and it is hereby empowered, to review and recommend for adoption by the city council, ~~civil defense and disaster and emergency~~ mutual aid plans, including Emergency Operations Plans, and Hazard Mitigation Plans, and agreements and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements, and provide for the maintenance and regular updates to these plans and agreements..

B. The ~~civil defense and disaster~~emergency council shall meet upon call of the ~~chairman~~ chairperson or, in ~~his~~ their absence from the city or inability to call such meeting, upon the call of the vice ~~chairman~~ chairperson. ~~(Ord. 145 §4, 1958)~~

2.12.050 Director of civil defense and disaster~~emergency management and response~~.

A. There is created the office of director of ~~civil defense and disaster~~emergency management and response. Such officer shall be appointed by the mayor with the advice and consent of the city council.

B. The director is empowered:

1. To request the city council to proclaim the existence or threatened existence of a disaster or an emergency and the termination thereof, if the city council is in session, or to issue such proclamation if the city council is not in session, subject to confirmation by the city council at the earliest practicable time;
2. To request the Governor to proclaim a state of ~~disaster or a state of extreme~~ emergency when, in the opinion of the director, the resources of the area or region are inadequate to cope with the disaster;
3. To control and direct the effort of the ~~civil defense and disaster organization~~emergency council of this city for the accomplishment of the purposes of this chapter;
4. To direct coordination and cooperation between divisions, services and staff of the ~~civil defense and disaster organization~~emergency council of this city, and to resolve questions of authority and responsibility that may arise between them;
5. To represent ~~the civil defense and disaster organization of~~ this city in all dealings with public or private agencies pertaining to ~~civil defense and disaster~~emergency management and response. ~~(Ord. 145 §5, 1958)~~

2.12.060 Powers of director during disaster or emergency.

In the event of the proclamation of a local disaster or emergency as provided in this chapter, or the proclamation of a state of disaster or a state of extreme emergency by the Governor or the director of the California ~~Disaster~~ Office of Emergency Services (CalOES), the director is empowered:

Angels Camp Municipal Code
Chapter 2.12 ~~CIVIL DEFENSE AND DISASTER~~
~~ORGANIZATION~~EMERGENCY MANAGEMENT AND
RESPONSE

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- A. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council;
- B. To obtain vital supplies, equipment and such other properties found lacking and needed for the protection of the life and property of the people, and bind the city for the fair value thereof, and, if required immediately, to commandeer the same for public use;
- C. To require emergency services of any city officer or employee and, in the event of the proclamation of a state of disaster or a state of extreme emergency by the Governor in the region in which this city is located, to command the aid of as many citizens of this community as he thinks necessary in the execution of his duties; such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered civil defense and disaster service volunteers;
- D. To requisition necessary personnel or material of any city department or agency;
- E. To execute all of his ordinary powers as mayor, all of the special powers conferred upon him by this chapter or by resolution adopted pursuant thereto, all powers conferred upon him by any statute, agreement approved by the city council, or by any other lawful authority, and, in conformity with Section 38791 of the Government Code, to exercise authority over the city and to exercise all police power vested in the city by the Constitution and general laws. ~~(Ord. 145 §6, 1958)~~

2.12.065 Powers of director following a disaster or emergency.

Following the proclamation of a local disaster or emergency as provided in this chapter, or the proclamation of a state of disaster or a state of extreme emergency by the Governor or the director of Cal OES, in order to facilitate expedited reconstruction within the city, the director is empowered:

- A. To allow the suspension of certain portions of the AMC when:
 - 1. The normal application of the code would be inconsistent with public health, safety, and welfare, and;
 - 2. The suspension is consistent with any federal or state statutes and regulations.
- B. To requisition necessary personnel or material of any city department or agency, including expedited employment of contract services needed to facilitate plan review and inspection services for post-disaster demolition and rebuild permits;
- C. To waive permit fees for post-disaster demolition and rebuild permits.
- D. To require businesses that provide building, construction, repair, and renovation services to submit to the city proof of a contractor's license in good standing, prior to commencement of work, in order to prevent post-disaster predatory practices.

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2.12.070 Composition of organization.

All officers and employees of this city, together with those volunteer forces enrolled to aid them during a disaster, and all groups, organizations and persons who may, by agreement or operation of law, including persons pressed into service under the provisions of Section 2.12.060(C), be charged with duties incident to the protection of life and property in this city during such disaster, shall constitute the ~~civil defense and disaster organization~~emergency council of the city of Angels. ~~(Ord. 145 §7, 1958)~~

2.12.080 Assignment of functions and duties.

The functions and duties of ~~the civil defense and disaster organization~~emergency council shall be distributed among such divisions, services and special staff as the city council shall prescribe by resolution. ~~(Ord. 145 §8(part), 1958)~~

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 Chapter 2.12 ~~CIVIL DEFENSE AND DISASTER-~~
~~ORGANIZATION~~EMERGENCY MANAGEMENT AND
 RESPONSE

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2.12.090 Resolution setting forth form, functions and duties.

The city council shall, concurrently with the adoption of the ordinance codified in this chapter, adopt a resolution setting forth the form of organization, establishment and designation of divisions and services, the assignment of functions, duties and powers, and the designation of officers and employees. Insofar as possible, the form of organization, titles and terminology shall conform to the recommendations of the ~~civil defense and-~~
~~disaster~~emergency management and response agencies of the federal government and the state of California. (~~Ord-~~
~~145 §8(part), 1958)~~

2.12.100 Obstruction--Disobedience--Impersonation.

It is a misdemeanor, punishable by a fine of not to exceed ~~five hundred dollars one thousand dollars (\$1,000)~~ or by imprisonment for not to exceed six months, or both, for any person during a declared emergency or disaster:

- A. ~~Willfully~~Willfully to obstruct, hinder or delay any member of the ~~civil defense and disaster-~~
~~organization~~emergency council in the enforcement of any lawful rule or regulation issued pursuant to this chapter, or in the performance of any duty imposed upon him by virtue of this chapter;
- B. To do any act forbidden by any lawful rules or regulations issued pursuant to this chapter, if such act is of such a nature as to give or be likely to give assistance to the enemy, or to imperil the lives or property of inhabitants of this city, or to prevent, hinder or delay the defense or protection thereof;
- C. To wear, carry or display, without authority, any means of identification specified by the ~~civil defense and-~~
~~disaster agency of the state~~CalOES. (~~Ord. 145 §9, 1958)~~

Chapter 2.16

Repealed by Ordinance

VOLUNTEER FIRE DEPARTMENT

Sections:

~~2.16.010 — Established.~~

~~2.16.020 — Composition.~~

~~2.16.030 — Officer election.~~

~~2.16.040 — Duties of chief.~~

~~2.16.050 — Enforcement of fire hazard laws and ordinances.~~

~~2.16.060 — Annual report to council.~~

~~2.16.070 — Appointment and compensation of chief.~~

~~2.16.080 — Police to assist department.~~

~~2.16.090 — Violation — Penalty.~~

~~2.16.100 — Fire service fees — Established by resolution.~~

2.16.010 — Established.

~~A volunteer fire department, hereinafter known as the "Angels Camp Volunteer Fire Department," a nonprofit organization, the object of which shall be the prevention and extinguishment of fires, and the protection of life and property within the limits of the city of Angels, is created and recognized. (Ord. 246 §1, 1981)~~

2.16.020 — Composition.

~~The fire department shall consist of a chief, his designated officers and companies. (Ord. 246 §2(1), 1981)~~

2.16.030 — Officer election.

~~The department shall elect its own officers according to the bylaws of the department. (Ord. 246 §2(2), 1981)~~

2.16.040 — Duties of chief.

~~The duties of the chief shall be as so stated in the job description. (Ord. 246 §2(3), 1981)~~

2.16.050 — Enforcement of fire hazard laws and ordinances.

~~The building official, or any member of the department designated by the building official, is empowered to enforce all city ordinances and laws of the state of California regarding the abatement of fire hazards to real property and structures thereon. (Ord. 389, 2002; Ord. 246 §3(1), 1981)~~

2.16.060 — Annual report to council.

~~The chief shall make an annual report to the council on the operation of the volunteer fire department, such report to include comparative data for previous years and recommendations for~~

~~improving the effectiveness of the department. (Ord. 246 §3(2), 1981)~~

2.16.070 — Appointment and compensation of chief.

~~The position of the fire chief shall be appointed by the city council, and that person so appointed shall be compensated at a rate to be determined by the city council. (Ord. 246 §4, 1981)~~

2.16.080 — Police to assist department.

~~It is made the special duty of the chief of police and the other officers of the city police department who may be on duty and available for fire duty to respond to all fire alarms and assist the department in the protection of life and property, in regulating traffic, maintaining order and enforcing observance of all sections of this chapter. (Ord. 246 §5, 1981)~~

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Chapter 2.16 VOLUNTEER FIRE DEPARTMENT

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~~2.16.090 — Violation — Penalty.~~

The Angels Camp Municipal Code is current through Ordinance 523, passed March 15, 2022.

City of Angels
Emergency Operations Plan

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City of Angels

Emergency Operations Plan

Section 1
Forward, Emergency
Operations Plan Development
and Approval Process

Section 5, Item G.

The County, Angels Camp, and the unincorporated areas of the County first executed an agreement in 1998 and have continued to renew the agreement, most recently in 2014. This agreement formed and recognized the Calaveras County Operational Area Council.

1.2.3. ~~Disaster~~ Emergency Council

The County restructured its ~~Disaster~~ Emergency Council in 2018 to better serve the community by bringing together the Calaveras Operational Area Council members and other community members from non-government agencies, community and faith-based organizations, and other partners involved in emergency management planning, training and operations. Members of the ~~Disaster~~ Emergency Council are policy-level representatives from the County and City within the County. The ~~Disaster~~ Emergency Council is responsible for reviewing and approving emergency management and disaster response programs developed by the Operational Area Council and/or special work groups formed for specific project work. Although the Council will have no overall authority over any individual political jurisdiction, through the consensus process, programs and concepts will be developed that will provide a common platform for all stakeholders, thereby making a more effective and efficient delivery system area wide. The ~~Disaster~~ Emergency Council is also responsible for administering a disaster service worker volunteer program.

The City of Angels is a member of the joint City/County ~~Disaster~~ Emergency Council.

Chapter 2: Council—General Powers and Responsibilities

A. Council Functions

The Council is the legislative body of the City; its members are the community's decision makers. Power is centralized in the elected Council collectively, and not in individual members of the Council. The Council approves the budget and determines the public services to be provided and the taxes, fees and assessments to pay for these public services. It focuses on the community's goals, major projects and such long-term considerations as community growth, general plan and land use, development standards, capital improvements, financing and strategic planning. The Council appoints a professional City Administrator to carry out the administrative responsibilities and supervises the City Administrator's performance.

B. Mayor and Vice Mayor Functions

1. **Mayor:** The Mayor is to preside at all meetings of the Council and perform such other duties consistent with the office as may be imposed by the Council or by vote of the people. At Council meetings, the Mayor assists the Council in focusing on the agenda, discussions and deliberations. The Mayor does not possess any power of veto. As presiding officer of the Council, the Mayor is to faithfully communicate the will of the Council majority in matters of policy. The Mayor is also recognized as the official head of the City for all ceremonial purposes.
2. **Vice Mayor:** The Vice Mayor shall perform the duties of the Mayor during the Mayor's absence or disability. The Vice Mayor shall serve in this capacity at the pleasure of the Council.

The Mayor and Vice Mayor are appointed for a two (2) year term.

C. Appointment of City Administrator and City Attorney

The Council appoints two (2) positions within the City organization: City Administrator and City Attorney. Both positions serve at the will of the Council.

1. **City Administrator:** Is an employee of the City and has an employment agreement which specifies terms of employment including an annual evaluation by the Council. City Administrator shall be the administrative head of the City government under the direction of the City Council, except as otherwise provided in the A.M.C. He or she shall be responsible for the efficient administration of all the affairs of the City which are under the City Administrator's control. In addition to his general powers as administrative head, and not as a limitation thereon, it shall be the City Administrator's duty and the City Administrator shall have the powers listed in the A.M.C.¹
2. **City Attorney:** City Attorney services will be provided by contract. The City Attorney attends all Council Meetings as well as other meetings at the request of the Council as deemed necessary. The City Attorney is appointed and serves at the pleasure of the Council.

D. Role in Emergency

Chapter 2.12 of the Angeles Municipal Code governs the preparation, planning and protection of persons and property in the City in the event of an emergency or disaster. The City also has an *Emergency Operations Plan* that assists in governing emergency response.

Per AMC Section 2.12.030, the City's "Emergency Council" (~~aka Civil Defense and Disaster Council~~) consists of the following:

- The Mayor, who shall be chairman;
- The City Administrator as Director of Emergency Services, who shall be vice-chair;

- The Assistant Director of Emergency Services, appointed by the mayor with the advice and consent of the City Council who, under the supervision of the Director, shall develop emergency response and disaster plans of the City, ~~and other duties as assigned by the Director~~including Emergency Operations Plans, and Hazard Mitigation Plans, and organize the emergency management and response program of this city, and other duties as may be assigned by the director;
- Such deputy directors and chiefs of emergency services as are provided for in the City's Emergency Operations Plan; and
- Such representatives of civic, business, labor, veterans, professional, or other organizations having an official emergency responsibility as may be appointed by the mayor with the advice and consent of the City Council.ⁱⁱ

The Emergency Council shall be responsible for the development of the City emergency plan, which shall provide for the effective mobilization of the City's resources, both public and private, to meet any condition constituting a local emergency, state of emergency or state of war emergency, and shall provide for the organization, powers and duties, services and staff of the emergency organization. Such plan shall take effect upon adoption by resolution of the City Council.ⁱⁱⁱ The Council shall meet upon call of the Chairman, or in the Chair's absence, upon the call of the Vice Chairman [AMC 12.12.040(B)].

In the event of a local emergency or state emergency, the office of the Director of Emergency Services shall be created who shall appoint the Assistant Director of Emergency Services.^{iv} The Director of Emergency Services' power and responsibilities are outlined in the A.M.C. Section 2.12.050~~and~~, 2.12.060, and 2.12.065^v

Should the Council be unavailable during an emergency, state or federal law, as applicable, specifies a hierarchy of others who may serve in place of the Council

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**CITY OF ANGELS
CITY COUNCIL
ORDINANCE 547**

**TO UPDATE CHAPTER 2.12 AND ASSOCIATED SECTIONS OF THE ANGELS MUNICIPAL
CODE RELATIVE TO CIVIL DEFENSE AND DISASTER ORGANIZATION ADOPTED IN 1958
AND RENAMING IT EMERGENCY MANAGEMENT AND RESPONSE WITH UPDATES
REFLECTING CURRENT EMERGENCY RESPONSE PROCEDURES AND ADOPTED
EMERGENCY RESPONSE DOCUMENTS**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare; and

WHEREAS, the establishment of disaster response procedures for the City assists in protecting the health, safety, and general welfare of the community; and

WHEREAS, the Planning Commission held a duly noticed public hearing on June 12, 2025, and received public input on the proposed code amendment; and

WHEREAS, the Planning Commission passed Resolution of Intent 25-11 recommending to the City Council adoption of Ordinance 547, and

WHEREAS, the City of Angels City Council did hold a public hearing on July 15, 2025, introducing the ordinance and set and held a second public hearing to consider adoption on August 5, 2025;

NOW THEREFORE BE IT RESOLVED that the City of Angels City Council hereby adopts Ordinance 547 in accordance with **Attachment A** based on the following findings:

1. The proposed code amendments are consistent with the City of Angels General Plan; and
2. The proposed code amendments are consistent with the City of Angels Municipal Code; and
3. The proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and
4. Pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed amendments are exempt from further review, because the proposed amendments implement a program identified within the scope of the 2020 General Plan and was analyzed in conjunction with the Environmental Impact Report adopted for the 2020 General Plan.

Section 2:

The foregoing Ordinance or a summary shall, before the expiration of fifteen (15) days of its passage, be published with the names of the Council members voting for and against the same once in a newspaper of general circulation printed and published in the County of Calaveras, State of California, and said Ordinance shall take effect and be in force thirty (30) days after the passage thereof.

The foregoing Ordinance was introduced at a regular meeting of the City of Angels City Council held on July 15, 2025, and passed and adopted as an ordinance of said City at a regular meeting of said Council held on August 5, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimente, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

Attachment A to Ordinance 547



MEMORANDUM

City of Angels City Council

Date: August 5, 2025

To: City Council

From: Amy Augustine, AICP City Planner

Re: Resolution 25-55 approving and expenditure of up to \$45,000 to purchase and install two hydration station/drinking fountains at Utica Park

Recommendation

Approve Resolution 25-55. The City Council may:

1. Approve purchasing two hydration stations/drinking fountains at a cost of \$23,446.21
2. Approve purchasing two hydration stations/drinking fountains and include ESTIMATED installation costs for a contractor for up to \$21,553.79 for a total not to exceed \$45,000.

Background/Discussion

The City was awarded a \$3,000,000 Rural Recreation and Tourism Grant in late 2022. The City hired Boyer for a design and build contract for the Utica Park Lightner Mine Expansion and Rehabilitation project in March of 2023 with a Notice to Proceed issued May 14, 2024. At the City Council meeting of August 20, 2024, Council opted to exclude an optional task item from the Boyer contract, two drinking fountains at an estimated cost of \$24,500 (excluding installation costs), in favor of spending the funds on increasing fire safety (adding a hydrant) and improving park access for emergency vehicles.

The grant award requires the installation of at least one hydration station as a mechanism for reducing site waste. Staff originally pursued funding for the hydration stations through the Tuolumne-Stanislaus Integrated Regional Water Management Authority, but that funding was recently determined to be unavailable or, at best, unavailable for several years. At Council direction, staff is requesting additional funding to purchase two drinking fountain/hydration stations. Given public works' staff shortages and workloads, staff is including an added cost to hire a contractor to install the hydration stations.

Based on park design, the hydration station/drinking fountains need to be free standing and ADA compliant. Staff have reviewed alternative free-standing hydration stations/drinking fountains and identified less expensive models (\$4,000-\$6,000), but they are not freeze resistant. In discussions with public works and Boyer, staff are recommending the purchase of the model in Attachment A for durability. Lead time, once ordered, is 10 days.

Strategic Plan Alignment

A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources. The proposed Rural

Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children’s playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources. See above.

B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp. The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

Financial Impact

A budget amendment is attached. The cost to purchase the drinking fountains (including tax and delivery) is \$23,446.21. The estimated cost to install the fountains is \$21,553.79. The fountain installation includes contractor costs to expedite the installation given staff shortages at public works. Total costs, not to exceed: \$45,000.

Attachments

- A. Proposed hydration station/drinking fountains/Cost Quote
- B. Resolution 25-55 with Budget Amendment

A. Proposed Hydration Station/Drinking Fountain Elkay



LK4420BF1UDBFRKEVG Freeze Resistant Outdoor ezH2O Bottle Filling Station, Bi-Level Fountain & Pet Station, Evergreen



PO Box 1597
129 Oakpark Drive
 Mooresville, NC 28115
sales@berls.com
704-937-2673

Quotation

9578

7/25/2025

Customer #: **187392**

Bill To

Chris O'Flinn
City of Angels
Centennial Lane
Angels Camp CA 95222
United States

Ship To

Chris O'Flinn
City of Angels
Centennial Lane
Angels Camp CA 95222
United States
209-743-2323

TOTAL

\$23,446.21

Expires: 9/26/2025

Customer Ref.	Terms	Exp. Ship Date	Shipping Method	Shipping Terms	Sales Rep.
			LTL	FFA	Peter B Brainard

Quantity	Item	Rate	Amount
2	LK4420BF1UDBFRKEVG Elkay Outdoor EZH2O Bottle Filling Station, Drinking Fountain, and Pet Station, Non-Filtered, Non-Refrigerated, Freeze Resist, Evergreen	\$10,829.66	\$21,659.32

Serial #: ;

Subtotal \$21,659.32

Discount

Shipping Charge \$0.00

Tax (%) \$1,786.89

Total \$23,446.21

Tracking #:

Notes:

Please contact Peter Brainard VP Sales at 704-937-2676 or peter@berls.com to order. You may email a PO and we'll get these ordered and invoice you when they ship in about 10 days.

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 25-55**

Section 5, Item H.

**A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL
APPROVING AN EXPENDITURE NOT TO EXCEED \$45,000 TO PURCHASE AND INSTALL TWO FREEZE-RESISTANT
OUTDOOR DRINKING FOUNTAIN/BOTTLE FILLING STATIONS AT UTICA PARK**

WHEREAS, Utica Park requires new drinking fountains; and

WHEREAS, the best combination of price, durability, and accessibility for freeze-resistant, free-standing, outdoor Bottle Filling Stations and drinking fountains is \$10,829.66 each (excluding tax); and

WHEREAS, the City Council directed staff to bring the item to the City Council for consideration; and

WHEREAS, on August 5, 2025, the City Council, at a regularly scheduled meeting, did review, consider, and approve the purchase.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Angels hereby approves the expenditure, not to exceed, \$45,000 for the purchase and installation of two freeze-resistant outdoor drinking fountain/bottle filling stations at Utica Park.

Passed and adopted this 5th day of August 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimento, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator

**RE: DESIGNATE THE CITY OF ANGELS' VOTING DELEGATE AND ALTERNATE(S)
FOR THE 2025 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

RECOMMENDATION

Staff recommends for the City Council to discuss, consider, and designate a voting delegate and one alternate for the 2025 League of California Cities Annual Conference to be held from October 8, 2025 to October 10, 2025 in Long Beach, California.

BACKGROUND

The 2025 League of California Cities (Cal Cities) Annual Conference is October 8-10, 2025 in Long Beach. During the Conference's Annual Business Meeting on Friday, October 10, Cal Cities membership considers and acts on resolutions that establish Cal Cities policy.

For the City to have a vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternates and then submit a completed 2025 Annual Conference Voting Delegate/Alternate Form by Wednesday, September 24, 2025.

The voting delegate and alternate(s) must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges and voting delegate cards at the Voting Delegate Desk for admission into the voting area during the Annual

Currently, the City Council has not yet selected attendees for the Annual Conference.

ALTERNATIVES

Do not designate a delegate and alternate(s) to vote on the City's behalf at the 2025 League of California Cities Annual Business Meeting on October 10, 2025.



FINANCIAL CONSIDERATIONS

The Fiscal Year 2025-2026 budget includes funding for Council conferences and meeting attendance.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a “project,” and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a “project,” and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS

1. 2025 Annual Conference Voting Delegate Information Sheet
2. 2025 Annual Conference Schedule of Events



Council Action Advised by September 24, 2025**DATE: Wednesday, July 16, 2025****TO: Mayors, Council Members, City Clerks, and City Managers****RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



2025 Annual Conference and Expo

Long Beach Convention Center, Long Beach, CA [Visit Website](#)

Wednesday, October 08, 2025 - Friday, October 10, 2025 [iCalendar](#)

Pacific Standard Time

The League of California Cities is excited to announce that registration is now open for the **2025 Annual Conference and Expo** at the Long Beach Convention Center, Oct. 8-10!

The conference will feature inspiring keynote speakers and presentations on key topics for local leaders, plus numerous opportunities for peer-to-peer sharing with fellow California city officials.

Our popular [Expo Hall](#) will be brimming with opportunities to engage with organizations that provide essential services to cities. Expo spaces are available! Please visit our [Exhibitor and Sponsorship](#) page for more information on how to get involved and showcase your organization.

Importantly, the member-driven [General Assembly and Resolutions process](#) will take place during the conference. This is a great opportunity for a wide range of members to participate in the development of Cal Cities policy.

For registration questions, please contact Event Registration Specialist, [Megan Dunn](#).

For expo and sponsorship questions, please contact Exposition Sales and Event Sponsorship Manager, [Amy Wade](#).

For program questions, please contact Senior Education and Events Manager, [Christina George](#).

Please see our [event and meeting policies](#).

▼ Registration Information

Capacity is limited, and registration is subject to sell out prior to the deadline. [Register](#) early!

Full registration includes

- Admission to general and concurrent sessions and the expo hall
- Wednesday host city reception
- Admission to CitiPAC and diversity caucus receptions
- Thursday grab-and-go breakfast, Thursday lunch, and Friday grab-and-go breakfast

Pre-registration deadline

Online registration ends Friday, Sept. 26. After this date, please register on-site if space allows.

Registration Process:

Register online through your MyCalCities account. If you have not yet used your MyCalCities account, please review [details about the portal](#) and [contact us](#) with questions.

If you are registering someone other than yourself, first sign in as yourself and then choose the option to register someone else.

NOTE: A credit card is required for registration through MyCalCities. If you need to pay with a check, create your account and then reach out to [Megan Dunn](#) to request a mail-in registration form. Full payment is due at the time of registration.

Conference registration is required for all conference activities, including department, division, and caucus meetings as well as the General Assembly. Sharing of registration is prohibited.

To request an accommodation or for inquiries about accessibility, please contact [Megan Dunn](#). Every effort will be made to honor requests submitted.

FULL CONFERENCE REGISTRATION FEES	
Member-City Official	\$ 725
Non-member City Official	\$1,725
Other Public Official	\$ 800
All Others	\$ 900

ONE-DAY REGISTRATION FEES	
Member City Official	\$ 375
Non-Member City Official	\$1,375
Other Public Official	\$ 425
All Others	\$ 475

ADDITIONAL REGISTRATION OPPORTUNITIES

These events are not included in full conference or one day registration.

Pre-Conference Tours and Workshops - View [event details](#).

Member City Official	\$ 200
Non-Member City Official	\$ 375
Guest/Spouse Reception Pass*	\$ 125

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any Cal Cities Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to the Expo Hall, Wednesday's host city reception and the CitiPAC Event. There is no refund for the cancellation of a guest/spouse registration. It is not advisable to use city funds to register a guest/spouse. If you believe you are eligible for a guest/spouse pass, please contact [Megan Dunn](#).*

Refund Policy

Advance registrants unable to attend will receive a refund of the rate paid, minus a \$75 processing charge, only when a written request is submitted to [Megan Dunn](#), and received on or before Sept. 26. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration.

► **Hotel and Travel**

[View Session Materials](#)

SCHEDULE AT A GLANCE
(Schedule is subject to change.)

Tuesday, Oct. 7

Various Times [Pre-Conference Tours and Workshops](#)
(additional registration required)

Wednesday, Oct. 8

8:00 a.m. - 6:00 p.m. Registration open/Voting Delegates Booth open

8:00 a.m. - 12:30 p.m. [Pre-Conference Tours and Workshops](#)
(additional registration required)

9:30 - 11:30 a.m. AB 1234 Ethics Training

10:30 a.m. - 1:00 p.m. Regional Division Lunches, Department and Caucus Meetings**

12:30 - 1:00 p.m. First-Time Attendee Orientation

1:15 - 3:00 p.m. **Opening General Session***

3:00 - 5:30 p.m. Expo Hall Grand Opening *(non-compete 3:00 - 4:00 p.m.)**

4:00 - 5:30 p.m. Concurrent Sessions, and Department and Caucus Meetings**

5:15 - 7:30 p.m. Host City Reception

7:30 - 9:30 p.m. CitiPAC Event

Thursday, Oct. 9

8:00 a.m. - 4:00 p.m. Registration open/Voting Delegates Booth open

8:30 a.m. Petition Resolutions Due

8:30 - 9:45 a.m. Concurrent Sessions and Caucus Meetings**

9:00 a.m. - 4:00 p.m. Expo Hall Open

10:00 - 11:30 a.m. **General Session***

11:30 a.m. - 1:00 p.m. Attendee Lunch in Expo Hall

11:30 a.m. - 1:00 p.m. Regional Division Lunches**

1:00 - 2:30 p.m. Resolutions Committee

1:00 - 5:15 p.m. Concurrent Sessions; Department, Issues Group, and Caucus Meetings**

Evening Regional Division and Caucus Events**

Friday, Oct. 10

8:00 - 11:30 a.m. Registration open

7:00 - 8:15 a.m. Regional Division Breakfasts**

8:00 - 10:45 a.m. Concurrent Sessions

8:30 - 10:30 a.m. General Assembly

8:45 - 10:45 a.m. AB 1661 Sexual Harassment Prevention Training

11:00 a.m. - 12:30 p.m. **Closing General Session***

**No competing events may be scheduled during this time.*
***Check with the staff assigned to your group for the specific day/time for this event. Additional registration may be required.*

Register

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CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator

RE: ADOPT RESOLUTION NO. 25-63, THEREBY APPROVING THE RECENTLY REVISED MUNICIPAL SERVICES AGREEMENT (MSA) BETWEEN CALAVERAS COUNTY AND THE CITY OF ANGELS FOR ANGELS POLICE DISPATCH SERVICES FROM FISCAL YEAR 2025-2026 BEGINNING JULY 1, 2025 THROUGH FISCAL YEAR 2029-2030 ENDING JUNE 30, 2030

RECOMMENDATION

Staff recommends the City Council to:

1. Discuss, consider, and approve the recently revised Municipal Services Agreement (MSA) between the County of Calaveras and the City of Angels for Angels Police dispatch services from Fiscal Year (FY) 2025-2026 through FY 2029-2030; and
2. Adopt **Resolution No. 25-63** memorializing the approval of the above-mentioned MSA and the corresponding budget allocation for the FYs noted above, and authorizing the City Administrator and City Attorney to work with County Sheriff's Office staff – with County Sheriff's Office legal counsel to approve minor changes as proposed by the City Attorney, and for the City Administrator to execute the MSA.

Please note that the City Attorney's and County Legal Counsel's respective proposed changes are shown via "tracked changes/redline."

BACKGROUND

The Calaveras County Sheriff's Dispatch Department has been providing dispatch services to the City of Angels for several years. Due to the 24/7 requirements for dispatch needs throughout the City, the Sheriff's Department has the dedicated resources to provide continuous dispatch services to the City.

On July 1, 2025, the City Council made a motion to approve the MSA between the City and the County for dispatch services. The same motion also authorized the City Administrator and the City Attorney to move towards the execution of the MSA on an administrative level since the proposed changes presented by staff were minor, if any.



After the July 1, 2025 meeting, City staff worked with County legal counsel. The County's legal counsel and staff proposed other changes to the MSA that they have overlooked. These proposed changes are not considered as minor whether it be in contract terms/stipulations and the monetary amount that such a change in term represents.

City staff brings back the MSA for City Council consideration after County legal counsel proposed extending the contract term from three (3) years to five (5) years. This stipulation change is not reflected in the draft currently presented before City Council. Nonetheless, County staff wishes and requests for City Council to consider granting this change.

The County, for the July 1, 2025 package that was presented to City Council, also used an outdated CPI index formula in its calculations. City staff analyzed that the new CPI calculations and projections provided by the County are within the dollar ranges of the City's cost and budget analysis.

FISCAL CONSIDERATION

The contract amount is based on the inflator using the Consumer Price Index – All Urban consumers (CPI-U), San Francisco-Oakland Hayward, CA Area.

Based on the most recent factor, prior to the completion of the attached draft MSA, staff estimated the annual contract for the FY 2025-2026 is \$209,811. This amount was already included in the City's budget for FY 2025-2026.

The last contract period was July 1, 2024 through June 30, 2025.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a "project," and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENT

1. Draft Resolution No. 25-63
2. Draft MSA with tracked changes as proposed by City Attorney
3. Draft "clean version" of MSA
4. CPI rate adjustment calculation from County Sheriff's Office



RESOLUTION 25-63

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ANGELS APPROVING
THE RECENTLY REVISED MUNICIPAL SERVICES AGREEMENT (MSA) BETWEEN
CALAVERAS COUNTY AND THE CITY OF ANGELS FOR ANGELS POLICE
DISPATCH SERVICES FROM FISCAL YEAR 2025-2026 THROUGH FISCAL YEAR
2029-2030**

WHEREAS, the Calaveras County Sheriff's Dispatch Department has been providing dispatch services to the City of Angels for several years; and

WHEREAS, due to the 24/7 requirements for dispatch needs throughout the City, the Sheriff's Department has the dedicated resources to provide continuous dispatch services to the City; and

WHEREAS, Calaveras County and the City of Angels wish to enter into a Municipal Services Agreement (MSA) which would have the Calaveras County Sheriff's Dispatch Department provide for Angels Police Dispatch Services for the City of Angels; and

WHEREAS, the Beginning Term Date for the MSA is July 1, 2025; and the End Term Date for the MSA is June 30, 2030; and

WHEREAS, the MSA contract amount for every year that the MSA is in force is based on the inflator using the Consumer Price Index – All Urban consumers (CPI-U), San Francisco-Oakland Hayward, CA Area; and

WHEREAS, the CITY approved the MSA on July 1, 2025 as well as authorized the City Administrator and the City Attorney to work with County staff in terms of executing the MSA which could include minor revisions to the MSA; and

WHEREAS, the COUNTY requested for changes that would require City Council approval since such changes would entail a modification in already mutually-agreed terms and the corresponding dollar amount that such change represents; and

WHEREAS, the change that the COUNTY requested entails extending the MSA term from three (3) years to five (5) years; and

WHEREAS, the change that Year Four (4) and Year (5) of the MSA entails dollar amounts that are within City staff's cost and budget projections.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves recently revised five-year (5-year) MSA between Calaveras County and the City of Angels from FY 2025-2026 through FY 2029-2030; with this Resolution being adopted by the following roll call vote:

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimento, Mayor

ATTEST:

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

MUNICIPAL SERVICES AGREEMENT
BETWEEN THE COUNTY OF CALAVERAS AND
THE CITY OF ANGELS CAMP

This Municipal Law Enforcement Services Agreement ("Agreement") is entered into this 1st day of July, 2025 by the County of Calaveras ("County") and the City of Angels Camp ("City").

RECITALS

Whereas the City wishes to contract with the County for the performance of dispatch services by the Calaveras County Sheriff's Office Sheriff; and

Whereas, the County agrees to provide dispatch services on the terms and conditions set forth in this Agreement; and

Whereas, local agencies may contract with another local agency for municipal services per California Government Code §54981; and

Whereas, dispatch services are police services as defined in California Government Code §54980;

Therefore in consideration of the mutual covenants and consideration set forth below, the parties mutually agree as follows:

1.0 Scope of Services

- 1.1 The County agrees, through the Sheriff's Office, to provide dispatch services to the City, located within the incorporated jurisdiction of the City of Angels Camp in Calaveras County, California.
- 1.2 The Sheriff, or the Sheriff's designee, on behalf of the County, shall have exclusive discretion to determine dispatch staffing levels and schedules for the services to be performed under this ~~agreement~~ Agreement.
- 1.3 The Sheriff's Office, on behalf of the County, will receive all emergency 911 calls for the City ~~twenty-four (24) hours per day, seven (7) days per week, and three hundred and sixty five (365) days per year~~ at the same service levels that the County provides 911 emergency services to unincorporated areas of the County for the ~~duration term~~ of this Agreement ~~the contract~~.
- 1.3.1 The Sheriff's Office, on behalf of the County, will dispatch City police officers to calls for service.
- 1.3.2 The Sheriff's Office, on behalf of the County, will conduct CLETS inquiries/entries for driver's license status, registration, wanted persons, stolen vehicles, towed vehicles, stored vehicles, missing persons, stolen property, and restraining orders.
- 1.4 The Sheriff's Office, on behalf of the County, will provide monthly reports to City on the City's calls for service, self-initiated activity, arrests, and warrants.
- 1.5 The Sheriff's Office shall provide emergency medical dispatch services in accordance with all policies, procedures, and procedures established by its local emergency medical services agency and the State Emergency Medical Services Authority, to the extent applicable.

~~1.51.6 To the extent required by California law, the Parties shall maintain books, records, logs, documents, and other evidence pertaining to rendering services under this Agreement throughout the performance of services and for three (3) years following completion of services under this Agreement. The parties further agree to allow for mutual inspection, copying and auditing of such books, records, documents and other evidence relevant to the Parties' performance of this Agreement at mutually agreeable dates and times.~~

2.0 Term of Agreement.

- 2.1 The term of this Agreement shall be from July 1, 2025 through June 30, 2028, unless earlier terminated or extended as provided herein.
- 2.2 One hundred and twenty (120) days prior to the expiration of this Agreement or any extensions thereto, the parties shall meet to discuss the possible extension of this Agreement. The parties shall may reach an agreement as to the terms of any extension period no later than thirty (90) days prior to the expiration of this Agreement or any extensions thereto. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.

3.0 Right of Termination.

- 3.1 Either party may terminate this Agreement ~~with or for convenience~~ without cause upon ninety (90) days written notice to the designated representatives set forth in Section 5.0 of this Agreement.

4.0 Payment.

- 4.1 City shall reimburse County on a quarterly basis for services performed under this ~~agreement~~Agreement. The cost to City for the performance of services for July 1, 2025 through June 30, 2026 shall be \$206,347.44 per year (\$51,586.86 per quarter). Beginning on July 1, 2026, and on the first day of each twelfth (12th) month thereafter, the annual cost to the City shall be increased by the percentage increase in the Consumer Price Index-All Urban Consumers (CPI-U), San Francisco-Oakland-Hayward, CA Area (the "CPI") for the prior April 1 ("Adjustment Month") over the CPI for the twelfth (12th) month preceding the Adjustment Month. The cost to the City will be adjusted annually based on the change in the Consumer Price Index-All Urban Consumers (CPI-U), San Francisco-Oakland-Hayward, CA Area using the month of April beginning with the year 2025 and ending with the year 2028. Cost to City for the performance of services are: (a) July 1, 2025 through June 30, 2026—\$190,964.48 per year, or \$47,741.12 per quarter; (b) Year 2 (July 2026–June 2027) shall be escalated based upon the CPI-U April 2026 as aforementioned; (2) Year 3 (July 2027–June 2028) shall be escalated based upon the CPI-U April 2027 as aforementioned.
- 4.2 The Sheriff's Office will invoice the first business day after the completion of a quarter; or every three months. Payment in full shall be due within thirty (30) days after the invoice date. If such payment is not delivered within thirty (30) days after the date of the invoice, the County is entitled to recover interest thereon.
- 4.3 Interest shall be at the rate of ten percent (10%) per annum, calculated from the last day of the month in which the services were performed.

- 4.4 The **p**Parties acknowledge that the Bureau of Labor Statistics may adjust its area sample from time to time, and other factors impacting the CPI index and the substance of this Section 4.0; the **p**Parties agree to negotiate in good faith to modify this Agreement should any such changes materially impact this Agreement. Furthermore, the **p**Parties each stipulate and express that it is their intent for the City to fully and fairly compensate the County for its personnel and administrative costs of providing services under this Agreement; to that end, this Section 4.0 shall be modified and adjusted to reflect compensation increases due to labor negotiations, if any, from time to time during the operative periods in Section 4.1(a)-(c), above. The CPI index adjustment shall not result in a decreased fee for services.

5.0 Notices and Designated Representatives.

- 5.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt, or mailed by first class registered or certified mail, postage prepaid, and addressed to the parties at the following addresses and to the attention of the person named. Addresses and person to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices to the County shall be addressed as follows:

Calaveras County Sheriff's Office
Attn: Rachelle Whiting, Sheriff
1045 Jeff Tuttle Drive
San Andreas, CA 95249

Notices to the City shall be addressed as follows:

City of Angels Camp Police Department
Attn: Scott Ellis, Chief of Police
P.O. Box 459
Angels Camp, CA 95222

- 5.2 The designated party representatives for this Agreement and contact information is as follows:

Calaveras County Sheriff's Office
Section/Unit: Sheriff
Attn: Rachelle Whiting
891 Mountain Ranch Road
San Andreas, CA 95249
Phone: (209) 754-6552
Fax: (209) 754-6659

City of Angels Camp Police Department
Section/Unit: ACPD
Attn: Scott Ellis, Chief of Police
P.O. Box 459
Angels Camp, CA 95222
Phone: (209) 736-2567
Fax: (209) 736-0517

6.0 Indemnification

- 6.1 The County and its officers, appointed and elected officials, agents, employees, and contractors (collectively "Released Parties") shall not be deemed to have assumed any liability for the negligence or any other act or omission of the City or any of its officers, agents, employees, or contractors, the validity of its local laws, or for any act or omission of the City and its officers, elected and appointed officials, agents, employees, and contractors, and the City shall indemnify and hold the County harmless of and from all claims, demands, and liabilities of and arising from all such acts, omissions, or conditions.
- 6.2 The City shall also defend, however the complaint or cross-complaint is pled, indemnify, and hold harmless the Released Parties from all claims, demands, and liabilities whatsoever, of any kind or nature, whether economic or non-economic, however caused, arising from the County's performance of this Agreement and any addendum hereto, except the City will not indemnify the County for liabilities caused by the County's mis-feasance or non-feasance amounting to negligence, willful conduct, or a negligent or willful violation of local, state, or federal law in the County's performance of this Agreement as provided for in Section 6.3. This indemnity provision shall survive termination of this Agreement as to any covered claim, demand, or liability asserted and which arose while this Agreement was in effect.
- 6.3 The City's defense of the County under this Section 6.0 shall be at the City's expense, including attorney fees, costs, damages and disbursements, and with counsel approved in writing by the County notwithstanding Civil Code sec. 2778(4). Should judgment be rendered against the Released Parties, or any of them, for willful conduct, or a negligent or willful violation of local, state, or federal law in the performance of this Agreement, the City will not be required to indemnify or hold the County harmless to the extent of such liability. In such a case, the City and County agree that liability will be apportioned, and the County shall reimburse the City for the apportioned defense costs, including fees, costs, damages, and disbursements. Neither Party shall request a Jury apportionment; it shall be apportioned by the judicial officer unless otherwise agreed to by the Parties.

7.0 Choice of Law and Forum.

This Agreement shall be interpreted under the laws of the State of California and venue for any action shall be in Calaveras County, State of California. Notwithstanding the foregoing, neither party to this Agreement shall be deemed to waive any right or benefit it has under California Code of Civil Procedure section 394.

8.0 Amendments.

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment executed by the County Board of Supervisors and an authorized representative of the City.

9.0 Non-Waiver

The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this ~~agreement~~ [Agreement](#) constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

10.0 Severability

If any provision of this ~~agreement~~ Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this ~~agreement~~ Agreement shall remain in full force and effect.

11.0 Authority

The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.

12.0 Entire Agreement

This Agreement and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change in this Agreement shall be valid unless prepared pursuant to Section 8.0, Amendments, of this Agreement.

IN WITNESS WHEREOF, the ~~Pp~~ parties hereto have executed this Agreement on the dates indicated below.

Dated: _____

Calaveras County Board of Supervisors
Martin Huberty

By: _____

Board Chair

Dated: _____

City of Angels Camp

~~Rebecca Callen~~ Pamela Caronongan

By: _____

City Administrator

APPROVED AS TO FORM:

County Counsel

Date: _____

By: _____

Jonathan Frost, Deputy County Counsel

City Attorney, Angels Camp

Date: _____

By: _____

~~Douglas L. White~~William Creger, City Attorney

MUNICIPAL SERVICES AGREEMENT
BETWEEN THE COUNTY OF CALAVERAS AND
THE CITY OF ANGELS CAMP

This Municipal Law Enforcement Services Agreement ("Agreement") is entered into this 1st day of July, 2025 by the County of Calaveras ("County") and the City of Angels Camp ("City").

RECITALS

Whereas the City wishes to contract with the County for the performance of dispatch services by the Calaveras County Sheriff's Office Sheriff; and

Whereas, the County agrees to provide dispatch services on the terms and conditions set forth in this Agreement; and

Whereas, local agencies may contract with another local agency for municipal services per California Government Code §54981; and

Whereas, dispatch services are police services as defined in California Government Code §54980.

Therefore in consideration of the mutual covenants and consideration set forth below, the parties mutually agree as follows:

1.0 Scope of Services

- 1.1 The County agrees, through the Sheriff's Office, to provide dispatch services to the City, located within the incorporated jurisdiction of the City of Angels Camp in Calaveras County, California.
- 1.2 The Sheriff, or the Sheriff's designee, on behalf of the County, shall have exclusive discretion to determine dispatch staffing levels and schedules for the services to be performed under this Agreement.
- 1.3 The Sheriff's Office, on behalf of the County, will receive all emergency 911 calls for the City at the same service levels that the County provides 911 emergency services to unincorporated areas of the County for the term of this Agreement.
 - 1.3.1 The Sheriff's Office, on behalf of the County, will dispatch City police officers to calls for service.
 - 1.3.2 The Sheriff's Office, on behalf of the County, will conduct CLETS inquiries/entries for driver's license status, registration, wanted persons, stolen vehicles, towed vehicles, stored vehicles, missing persons, stolen property, and restraining orders.
- 1.4 The Sheriff's Office, on behalf of the County, will provide monthly reports to City on the City's calls for service, self-initiated activity, arrests, and warrants.
- 1.5 The Sheriff's Office shall provide emergency medical dispatch services in accordance with all policies, procedures, and procedures established by its local emergency medical services agency and the State Emergency Medical Services Authority, to the extent applicable.
- 1.6 To the extent required by California law, the parties shall maintain books, records, logs, documents, and other evidence pertaining to rendering services under this Agreement

throughout the performance of services and for three (3) years following completion of services under this Agreement.

2.0 Term of Agreement.

- 2.1 The term of this Agreement shall be from July 1, 2025 through June 30, 2028, unless earlier terminated or extended as provided herein.
- 2.2 One hundred and twenty (120) days prior to the expiration of this Agreement or any extensions thereto, the parties shall meet to discuss the possible extension of this Agreement. The parties may reach an agreement as to the terms of any extension period no later than thirty (90) days prior to the expiration of this Agreement or any extensions thereto. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.

3.0 Right of Termination.

- 3.1 Either party may terminate this Agreement for convenience without cause upon ninety (90) days written notice to the designated representatives set forth in Section 5.0 of this Agreement.

4.0 Payment.

- 4.1 City shall reimburse County on a quarterly basis for services performed under this Agreement. The cost to City for the performance of services for July 1, 2025 through June 30, 2026 shall be \$206,347.44 per year (\$51,586.86 per quarter). Beginning on July 1, 2026, and on the first day of each twelfth (12th) month thereafter, the annual cost to the City shall be increased by the percentage increase in the Consumer Price Index-All Urban Consumers (CPI-U), San Francisco-Oakland-Hayward, CA Area (the "CPI") for the prior April 1 ("Adjustment Month") over the CPI for the twelfth (12th) month preceding the Adjustment Month.
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- 4.3 Interest shall be at the rate of ten percent (10%) per annum, calculated from the last day of the month in which the services were performed.
- 4.4 The parties acknowledge that the Bureau of Labor Statistics may adjust its area sample from time to time, and other factors impacting the CPI index and the substance of this Section 4.0; the parties agree to negotiate in good faith to modify this Agreement should any such changes materially impact this Agreement. Furthermore, the parties each stipulate and express that it is their intent for the City to fully and fairly compensate the County for its personnel and administrative costs of providing services under this Agreement; to that end, this Section 4.0 shall be modified and adjusted to reflect compensation increases due to labor negotiations, if any, from time to time during the operative periods in Section 4.1(a)-(c), above. The CPI index adjustment shall not result in a decreased fee for services.

5.0 Notices and Designated Representatives.

- 5.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt, or mailed by first class registered or certified mail, postage prepaid, and addressed to the parties at the following addresses and to the attention of the person named. Addresses and person to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices to the County shall be addressed as follows:

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Attn: Rachelle Whiting, Sheriff
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Notices to the City shall be addressed as follows:

City of Angels Camp Police Department
Attn: Scott Ellis, Chief of Police
P.O. Box 459
Angels Camp, CA 95222

- 5.2 The designated party representatives for this Agreement and contact information is as follows:

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6.0 Indemnification

- 6.1 The County and its officers, appointed and elected officials, agents, employees, and contractors (collectively "Released Parties") shall not be deemed to have assumed any liability for the negligence or any other act or omission of the City or any of its officers, agents, employees, or contractors, the validity of its local laws, or for any act or omission of the City and its officers, elected and appointed officials, agents, employees, and contractors, and the City shall indemnify and hold the County harmless of and from all claims, demands, and liabilities of and arising from all such acts, omissions, or conditions.
- 6.2 The City shall also defend, however the complaint or cross-complaint is pled, indemnify, and hold harmless the Released Parties from all claims, demands, and liabilities whatsoever, of any kind or nature, whether economic or non-economic, however caused, arising from the County's performance of this Agreement and any addendum hereto, except the City will not indemnify the County for liabilities caused by the County's mis-feasance or non-feasance amounting to negligence, willful conduct, or a negligent or willful violation of local, state, or

- federal law in the County's performance of this Agreement as provided for in Section 6.3. This indemnity provision shall survive termination of this Agreement as to any covered claim, demand, or liability asserted and which arose while this Agreement was in effect.
- 6.3 The City's defense of the County under this Section 6.0 shall be at the City's expense, including attorney fees, costs, damages and disbursements, and with counsel approved in writing by the County notwithstanding Civil Code sec. 2778(4). Should judgment be rendered against the Released Parties, or any of them, for willful conduct, or a negligent or willful violation of local, state, or federal law in the performance of this Agreement, the City will not be required to indemnify or hold the County harmless to the extent of such liability. In such a case, the City and County agree that liability will be apportioned, and the County shall reimburse the City for the apportioned defense costs, including fees, costs, damages, and disbursements. Neither Party shall request a Jury apportionment; it shall be apportioned by the judicial officer unless otherwise agreed to by the Parties.

7.0 Choice of Law and Forum.

This Agreement shall be interpreted under the laws of the State of California and venue for any action shall be in Calaveras County, State of California. Notwithstanding the foregoing, neither party to this Agreement shall be deemed to waive any right or benefit it has under California Code of Civil Procedure section 394.

8.0 Amendments.

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment executed by the County Board of Supervisors and an authorized representative of the City.

9.0 Non-Waiver

The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

10.0 Severability

If any provision of this Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

11.0 Authority

The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.

12.0 Entire Agreement

This Agreement and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No

change in this Agreement shall be valid unless prepared pursuant to Section 8.0, Amendments, of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates indicated below.

Dated: _____

Calaveras County Board of Supervisors
Martin Huberty

By: _____

Board Chair

Dated: _____

City of Angels Camp
Pamela Caronongan

By: _____

City Administrator

APPROVED AS TO FORM:

County Counsel

Date: _____

By: _____

Jonathan Frost, Deputy County Counsel

City Attorney, Angels Camp

Date: _____

By: _____

William Creger, City Attorney

CCSO - Calaveras County Sheriff's Office

Section 5, Item J.

2025 Annual Rate Adjustment Calculation per Section 4.1 of current Municipal Service Agreement (MSA) between the County of Calaveras and the City of Angels Camp

Current Rate* - for performance period 7/1/2024 - 6/30/2025

Annual Fee	\$ 203,699.36
Quarterly Fee	\$ 50,924.84

New, Adjusted Rate* - for performance period 7/1/2025 - 6/30/2026

Annual Fee	\$ 206,347.44	\$ 2,648.08	Annual dollar escalation
Quarterly Fee	\$ 51,586.86	\$ 662.02	Quarterly dollar escalation

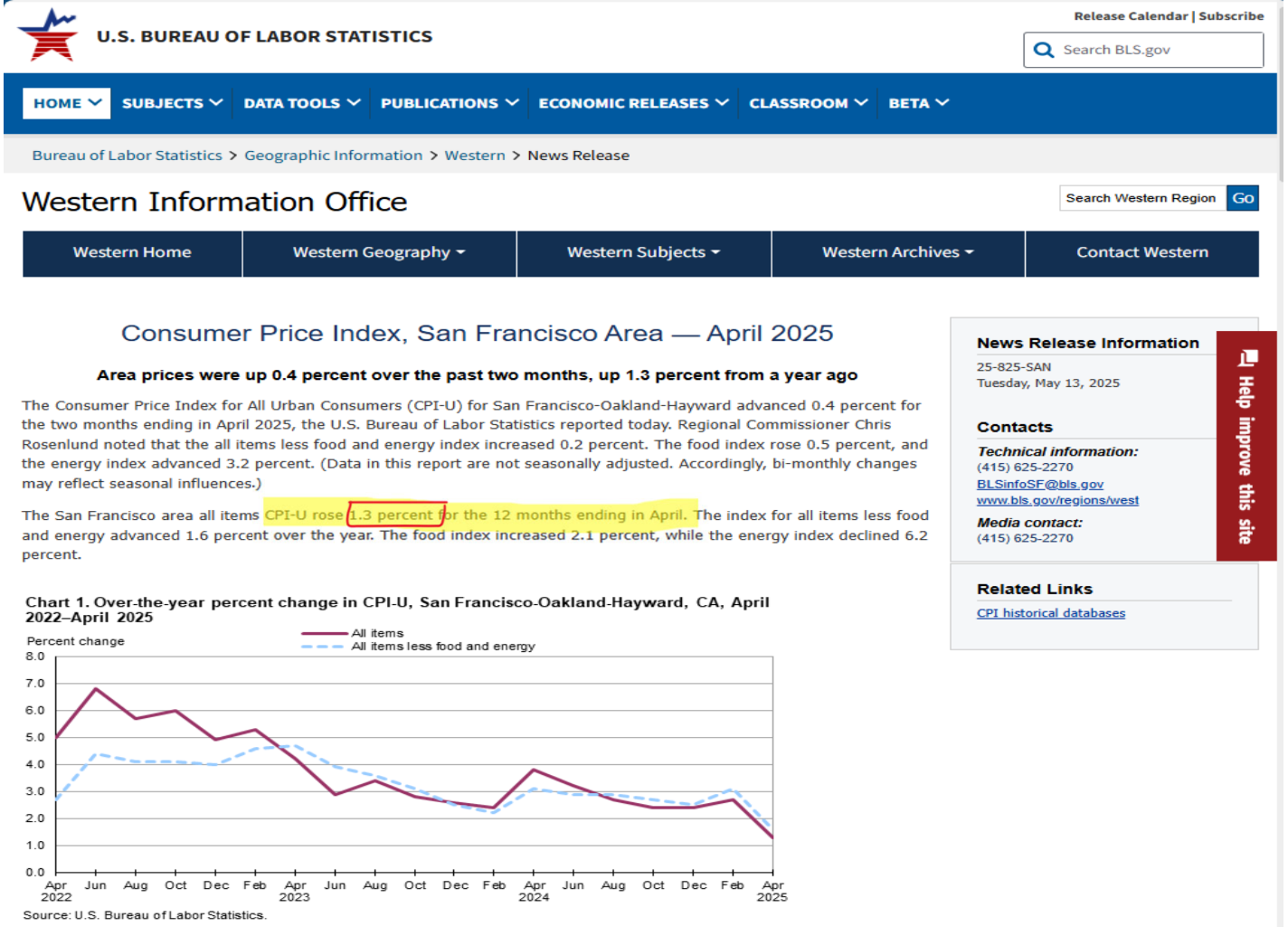
* Annual Rate adjustment is based upon Section 4.1 of Original Municipal Service Agreement that states that Annual Rate will be adjusted by Consumer Price Index for All Urban Consumers (CPI-U)-San Francisco-Oakland-Hayward, CA Area using the month of April. Consumer Price Index for All Consumers (CPI-U), San Francisco-Oakland-Hayward (San Francisco Area) index percent change from April of the past year to March of the current year. See below

CPI-U, San Francisco-Oakland-Hayward, CA

Series Title: Consumer Price Index, West Region — April 2025
Area: All Urban Consumers
Item: CPI-U 1.3%
Years: 2024 - 2025

CPI Escalation

1.3%



January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLIDAY	2	3	4
5	6	7 City Council Meeting	8	9 Planning Com 5:00	10	11
12	13	14	15 COG TAC CPPA IRWMA	16 All hazards planning Codes 3pm to 5pm	17	18
19	20 HOLIDAY	21 City Council Meeting	22 Bank of Stkn Mixer 5pm to 7pm	23	24	25
26	27 LAFCO	28 UWPA	29 MEETING FIRE WATER RATES 6pm	30	31	

LEAGUE OF CITIES Mayors and Council Members Academy January 22-24, 2024 Sac, January 29-31, 2024 Garden Grove

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting *CountyBOS Monument Ribbon Cutting 10AM	5 COG	6	7	8
9	10	11	12	13 FERC Com 3:00 Planning Com 5:00	14 Avellino Ribbon Cut 4:00pm RSVP by 2/12	15
16	17	18 City Council Meeting BEHIEL GONE	19 COG TAC (cancelled) IRWMA	20 CSEDD	21	22
23	24	25 UWPA – MOVE NO DATE SET	26	27	28	

LEAGUE OF CITIES City managers Conference Feb 5-7, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting MONCADA OUT	5 COG **FERC 2PM	6	7	8
9	10	11	12	13 Planning Com 5:00	14	15
16	17 LAFCO	18 City Council Meeting	19 COG TAC IRWMA pot/AVA	20 POT/AVA	21	22
23	24	25 UWPA	26 POT/AVA 11am BOS.O	27	28	29
30	31					

LEAGUE OF CITIES Planning Commissioners Academy March 5-7, 2025, Public Works Officers Institute March 19-21, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 City Council Meeting NO CAROLINE	2 COG – NO CAROLINE RIBBON-5PM FOXY FACE & SCULPT N GLOW	3	4	5
6	7	8	9 RIBBON-4PM THE SALON	10 Planning Com 5:00	11	12
13	14	15 City Council Meeting	16 COG TAC CPPA IRWMA	17	18	19
20	21	22 UWPA	23 MIXER-5PM TO 7PM @ PAUL JAMES JEWELERS	24	25	26
27	28	29	30			

LEAGUE OF CITIES City Leaders Summit April 23-25, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 City Council Meeting	7 COG	8 ROCK CREEK RIBBON CUT 11AM Planning Com AM 5:00	9	10 JR FROG JUMP 10-1PM MARK TWAIN ELEM
11	12	13	14 STAFF APPRECIATION DAY	15 CSEDD AVA 11AM	16	17
18	19 LAFCO	20 City Council Meeting	21 COG TAC IRWMA	22	23	24
25	26	27 UWPA	28	29	30 BEHIEL OUT Until June 8th	31

LEAGUE OF CITIES City Attorneys Spring Conference May 7-9, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO, Local
 Agency Formation Commission click here

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 BEHIEL OUT Unth June 8th	3 City Council Meeting BEHIEL OUT Unth June 8th	4 COG REP TO BE IN AREA, BEHIEL OUT LAFCO 4:30	5 BEHIEL OUT Unth June 8th	6 BEHIEL OUT Unth June 8th	7
8	9	10	11	12 Planning Com 5:00	13 FARMERS MARKET OPENING 4:30PM MUSEUM	14
15	16	17 City Council Meeting	18 COG-TAC IRWMA 4PAWs Ribbon Cutting 4pm	19	20 FARMERS MARKET OPENING 4:30PM MUSEUM	21
22	23	24 UWPA	25	26 JJ's & Lexy Ribbon Cutting 5pm	27 FARMERS MARKET OPENING 4:30PM MUSEUM	28
29	30					

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO, Local
 Agency Formation Commission click here

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 City Council Meeting	2 Shorties Ribbon Cutting 5pm	3	4 FARMERS MARKET OPENING 4:30PM MUSEUM	5
6	7	8	9	10 Planning Com 5:00	11 FARMERS MARKET OPENING 4:30PM MUSEUM	12
13	14	15 City Council Meeting	16 COG TAC CPPA IRWMA	17	18 FARMERS MARKET OPENING 4:30PM MUSEUM	19
20	21 LAFCO	22 UWPA	23 Business Mixer 5pm Prospect 72 Wine Co	24	25 FARMERS MARKET OPENING 4:30PM MUSEUM	26
27	28	29	30	31	FARMERS MARKET OPENING 4:30PM MUSEUM	

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
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COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 FARMERS MARKET OPENING 4:30PM MUSEUM	2
3	4	5 City Council Meeting	6 COG	7	8 FARMERS MARKET OPENING 4:30PM MUSEUM	9
10	11	12	13	14 Planning Com 5:00	15 FARMERS MARKET OPENING 4:30PM MUSEUM	16
17	18	19 City Council Meeting	20 COG TAC IRWMA	21 CSEDD	22 FARMERS MARKET OPENING 4:30PM MUSEUM	23
24	25	26 UWPA	27	28	29 FARMERS MARKET OPENING 4:30PM MUSEUM	30
31						

CSEDD: R: Chimento, A: Broglio
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 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 City Council Meeting	3 COG	4	5 FARMERS MARKET OPENING 4:30PM MUSEUM	6
7	8	9	10	11 Planning Com 5:00	12 FARMERS MARKET OPENING 4:30PM MUSEUM	13
14	15 LAFCO	16 City Council Meeting	17 COG TAC IRWMA	18	19 FARMERS MARKET OPENING 4:30PM MUSEUM	20
21	22	23 UWPA	24	25	26 FARMERS MARKET OPENING 4:30PM MUSEUM	27
28	29	30				

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
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October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 COG	2	3	4
5	6	7 City Council Meeting	8	9 Planning Com 5:00	10	11
12	13	14	15 COG TAC CPPA IRWMA	16	17	18
19	20	21 City Council Meeting	22	23	24	25
26	27	28 UWPA	29	30	31	

LEAGUE OF CITIES Annual Conference and Expo October 8-10, 2025

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 AVA – City Administrator

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November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting	5 COG	6	7	8
9	10	11	12	13 Planning Com 5:00	14	15
16	17 LAFCO	18 City Council Meeting	19 COG TAC IRWMA	20 CSEDD	21	22
23	24	25 UWPA	26	27	28	29
30						

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 AVA – City Administrator

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December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 City Council Meeting	3 COG	4	5	6
7	8	9	10	11 Planning Com 5:00	12	13
14	15	16 City Council Meeting	17 COG TAC IRWMA	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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