

CITY COUNCIL MEETING

March 04, 2025 at 6:00 PM Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

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Click here to join the meeting Meeting ID: 259 054 873 390 Passcode: NRF287

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In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimente | Vice Mayor Caroline Schirato Council Members Isabel Moncada, Alvin Broglio, Scott Behiel City Administrator Pam Caronongan | City Attorney Doug White

6:00 PM REGULAR MEETING

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. REPORT OUT OF CLOSED SESSION

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

6. CONSENT AGENDA

A. Road Closure Youth Parade

7. REGULAR AGENDA

- A. Proclamation to Acknowledge and Celebrate Bret Harte High School Girl's Varsity Basketball Team's Division V Sectional Championship Victory., Mayor Michael Chimente
- **B.** Rural Recreation and Tourism Program Utica Park Lightner Mine Expansion Project Update, Amy Augustine, City Planner
- C. Approving the Purchase of AMR Equipment, Chris O'Flinn, Public Works Superintendent
- D. Approval of Request for Qualifications (RFQ) for On-Call Engineering Services, Michelle Gonzalez, Finance Director
- E. Resolution No. 25-12 Approve Temporary Construction Easement (TCE) Agreement between City of Angels Camp and Pacific Gas and Electric (PG&E), Pam Caronongan, City Administrator

8. ADMINISTRATION REPORT

9. COUNCIL REPORT

10. CALENDAR

- A. 2025 Calendar
- **11. FUTURE AGENDA ITEMS**

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: March 4, 2025 (Amended)

TO: City Council

FROM: Caytlyn Schaner, Administrative Services Specialist

RE: RESOLUTION 25-11 AUTHORIZING ROAD CLOSURE OF STATE 49 IN THE CITY OF ANGELS CAMP FOR 39TH DISTRICT AGRICULTURAL ASSOCIATION ANNUAL YOUTH PARADE

RECOMMENDATION:

Approve Resolution 25-11

BACKGROUND:

Angels Camp Business Association is requesting approval from the City Council to close Highway 49 between Vallecito Road and Bret Harte Drive on May 15, 2025, from 10:00 A.M. until 11:00 A.M for the Youth Parade.

DISCUSSION: None

FINANCIAL IMPACT:

Staff estimated that approximately \$910.07 of costs would be forgiven should Resolution No. 25-11 is approved.

ATTACHMENTS: Resolution No. 25-11



CITY OF ANGELS CITY COUNCIL RESOLUTION No. 25-11

A RESOLUTION APPROVING ROAD CLOSURE OF STATE ROUTE 49 IN THE CITY OF ANGELS HISTORIC DISTRICT FOR ANGELS CAMP BUSINESS ASSOCIATION ANNUAL YOUTH PARADE

WHEREAS,; 39th District Agricultural Association is planning their annual Youth parade for Thursday, May 15th; and

WHEREAS,; 39th District Agricultural Association has expressed an interest in having a Youth Parade on May 15, 2025; and

WHEREAS,; 39th District Agricultural Association is requesting approval from the City Council to close Highway 49 between Vallecito Road and Bret Harte Drive on this date; and

WHEREAS,; this closure will temporarily impede and restrict the free passage of traffic over State Highway Route 49 between Vallecito Road and Bret Harte Drive on May 15, 2024 from approximately 10:00 A.M. until 11:00 A.M.; and

WHEREAS,; the closure details and route will comply with the California State Department of Transportation Encroachment permit.

NOW, THEREFORE, BE IT RESOLVED, that the City of Angels City Council consents to the proposed closure of State Highway Route 49 upon terms and conditions deemed appropriate and necessary by the California State Department of Transportation.

PASSED AND ADOPTED this 4th day of March, 2025 by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

Mayor Michael Chimente

Rose Beristianos, City Clerk







PROCLAMATION CONGRATULATING THE BRET HARTE HIGH SCHOOL GIRLS BASKETBALL TEAM ON THEIR CIF SAC-JOAQUIN SECTION DIVISION V CHAMPIONSHIP

WHEREAS, the 2025 CIF Section Division V Season is definitely a tale of vision, perseverance, and victory against all odds for the Bret Harte High School Girls Basketball Team – the Bullfrogs – as they have won the 2025 CIF Section Division V Championship on February 28, 2025; and

WHEREAS, Bret Harte's 45-42 win over Woodland Christian marks its first section title in 44 years; and

WHEREAS, when the odds were stacked against it twice – once in the first half and again in the second – as it trailed Woodland Christian by nine points in the biggest game of the year, Bret Harte outscored Woodland Christian 30-24 in the end of the second half; and

WHEREAS, Bret Harte continued playing with pure heart and soul on the court – giving all to keep the confidence up and fighting even harder – with their efforts being rewarded as they entered the fourth quarter with a score of 32-30; and

WHEREAS, Bret Harte reasserted its Number One Team status as it closed the championship game by defeating Woodland Christian with a score of 45-42; and

WHEREAS, Bret Harte has proven that with faith, perseverance, resilience, and teamwork, anything is possible. The team played with a drive and spirit that will stay in the community's collective heart and mind for many years to come; and

WHEREAS, Head Coach Jeff Eltringham and his Assistant Coaches are commended for their guidance and mentorship.

NOW THEREFORE I, Mayor Michael Chimente, and the City Council of the City of Angels Camp, heartily congratulate the Bret Harte Girls Varsity Basketball team on their amazing accomplishment and wish the team all the best in their future endeavors. Go Bullfrogs!

APPROVED, this 4th day of March 2025

Mayor Michael Chimente

Michelle Gonzalez, Finance Director and Deputy City Clerk



MEMORANDUM

City of Angels City Council

Date:	March 4, 2025
То:	City Council
From:	Amy Augustine, AICP – Contract City Planner
Re:	Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update

Recommendation:

Acknowledge and accept updates.

Background:

Consistent with direction from the City Council, attached is an update on the above-captioned project through February 25, 2025.

Strategic Plan Alignment

A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources. The proposed Rural Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children's playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources. See above.

B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp. The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

Discussion

Park Opening

The City contract with Boyer identifies approximately April 2, 2025, as when construction should be completed, **weather permitting and unforeseen circumstances permitting**. As noted in the following; this is not intended to be a grand opening date for the park. It is possible that hydroseeded surfaces may require additional time to take root; however, hydroseeding has been moved up in the

schedule to avoid delays as much as possible. The City Council will determine when the park can be opened to the public.

Landscaping

Landscaping installation (irrigation) began the week of 1/27/25. Trees have been ordered from PG&E and are due to arrive by mid-March. Three trees have been sold. Fourteen remain for sale at a cost of \$500 each or, for a veteran, \$350.00. The park will be hydroseeded after irrigation is installed. Staff is researching the amount of time necessary before hydroseeded patches can allow for public use (i.e., how long it takes for hydroseeding to take root). Therefore, it is possible that portions of the park that are hydroseeded may not be immediately usable when the park opens.

Lighting and Electric

The City met 1/7/25 with Calaveras Public Power Agency (CPPA) and began the process of applying for a grant to assist in funding proposed replacement lighting (two streetlights, kitchen lighting, old bathroom lighting, pavilion lighting). The Angels Camp Veteran's Memorial District has generously donated the cost of lighting the flagpole. The City net with PG&E on 2/6/25. PG&E anticipates that it could take many months to process the city's permit to re-install two light poles. To avoid these delays and allow the City greater flexibility to control the amount of lighting, and light maintenance; the City has asked PG&E to sell the six existing streetlights in the park to the City. The City already is installing non-PG&E lighting in the remainder of the park.

Infrastructure

Much of the electrical infrastructure has been installed. Landscaping irrigation is ongoing through late Feb/early March.

Seal coat for driveway and parking

A cost of \$26,582 was approved to seal coat the parking area (and line parking spaces) following city crews performing crack sealing. The activity would be one of the final actions taken by Boyer at the park before completing their work.

Mark Twain Statue

Boyer is coordinating with Sutton Enterprises to return Mark Twain to the park. Once returned, the jumping frogs removed from the statue decades ago will be restored to the statue and a final seal coating will be applied.

Bocce Court

The bocce courts have been installed. The Council elected to use oyster shell surfacing, as originally proposed.

Hardcourts

The hardcourts are poured. Fencing is completed. Hoops will be installed at the courts just before the park opens to discourage trespass. Lining for three pickleball courts was approved with assistance from local pickleball enthusiasts and will be included on the hardcourts.

Outdoor gym

The outdoor gym equipment has arrived and is installed. Rubber surfacing was disturbed by premature walking on the final layer. The city is awaiting a repair to the surfacing.

Parcourse

The general layout of the parcourse has been established. Surfacing is underway. Equipment for the parcourse will be added in future months.

Benches

The completed benches made from black walnut trees removed from the park due to rot have been delivered and are in storage at the park. Approximately six are still available for purchase at a cost of \$1,500 each.

<u>Stage</u>

Amphitheatre wingwalls, walls, roof, and concrete have been installed. Metal roofing is expected to be installed the final week of February or the first week in March. Plastering on the walls is expected in early March.

Stairway

The new stairway from the highway into the park has been completed.

Trespass

Staff installed twenty "No Trespass" signs on the fencing at the park in response to public comment at the 1/21/25 City Council meeting.

<u>Kitchen</u>

Staff prepared a resilience center application to PG&E to assist with kitchen renovations that would allow for commercial use during emergencies and to investigate wiring the pavilion to the site generator to provide lighting during public safety power shutdowns. Staff will report to Council once PG&E makes a decision.

Interpretive signage and plaques

Staff is investigating alternatives for interpretive signage and plaques for tree and bench dedications. These are outside the scope of Boyer and will be completed in-house and with local vendors. Staff is continuing to draft interpretive signs.

Non-Smoking Park

Staff met 2/25/25 with Calaveras County Health Department's Tobacco Prevention team to add signage encouraging youths not to smoke.

<u>Rain</u>

Boyer will continue park construction as weather permits.

Financial Impact

See attached budget.

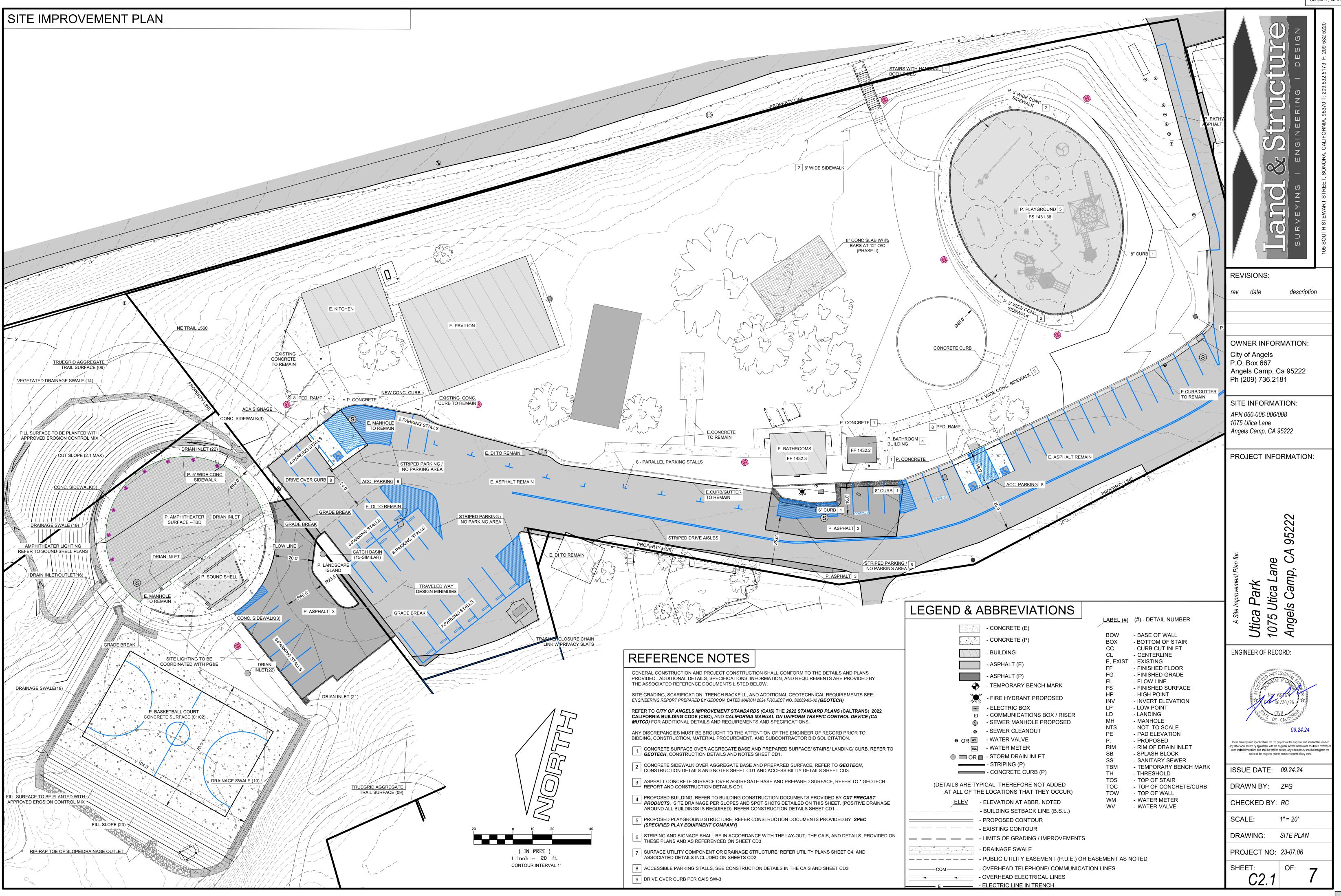
Attachments

- A. Approved Site Layout
- B. Budget



Four Week Schedule

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tripe playground stairs																			X	Х																					Downey & Son
ite electrical (plugs, flagpole light, RR packs)																	Х	X	X	Х	Х																				Gold Electric
tripe basketball court																						Х																			First Serve
stall basketball court poles																							X	Х																	All-Commercial
stall oyster shell at bocce ball court																										X															Boyer/Petersor
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CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

Date : February 25, 2024 (Amended March 4, 2025)

- To : City Council
- **From :** Chris O'Flinn, Public Works Superintendent
- **Re** : Authorization to pay Pace Supply Company \$399,792.31 for Automatic Meter Reading (AMR) meters, associated hardware and software

RECOMMENDATION

Staff recommends authorizing an order of 956 AMR meters, all associated hardware and software from Pace Supply Company at the cost of \$399,792.31.

Please note that this transaction represents software and approximately 50 percent of the associated hardware. This also does not include installation / labor costs.

BACKGROUND

Public Works staff have been using Badger Meters as a replacement meter for the last five years. These replacement meters can be upgraded to AMR technology without having to replace the existing meter, saving the City money.

In 2022, staff began exploring options for AMR meters which would provide greater efficiency and accuracy for Public Works and Administrative staff. Staff researched equipment, vendors, and pricing as to which meter would best suit the needs of the City and found that Badger Meters would work best for our situation due to the following reasons:

- The City has already been using Badger Meter equipment for more than five years, and choosing to go with another type of equipment would require the City to replace all pieces of equipment currently installed – including ones that have been recently installed. This would result in additional costs as well as substantial delays in completing the project.
- Since the City is currently using Badget Meters as a replacement meter when old meters go bad, the City has a stockpile of Badger Meter parts that may not work with a different brand of meter. This would also render the current stockpile of Badger Meters and parts as obsolete inventory – a cost to the City.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

AMR Meter – Pace Supply Company Page 2 of 2

- 3. The City is in the process of updating its current accounting system to Accufund. To achieve the efficiencies and accuracy expected from AMRs, it is essential for all AMRs Citywide to be the same. The soon-to-be Citywide accounting system works in tandem with the Badger AMR meters.
- 4. Per staff research, Badger Meters was selected as the meter to be used five years ago due to its technical performance, accuracy, and durability. Staff found that the same holds true during its conducted research in 2022.

Pace Supply Company is the local representative as well as the sole source provider for Badger Meters.

On June 18th 2024, the City Council approved the Capital Improvement Project (CIP) to upgrade the City's water meters to AMR meters. This upgrade will reduce the time that field staff spends each month manually reading meters and will reduce the time office staff spends inputting and increase accuracy.

The lead time for this order is 75 working days putting delivery towards the end of June. This order will deplete the replacement meter budget for this fiscal year.

FINANCIAL IMPACT

The City Council approved the AMR (Automated Meter Reading) Project as part of the Fiscal Year 2024-25 budget on June 18, 2024. The project is funded under the Water Capital Improvement Program (CIP), with an allocation of \$400,000 in fiscal year 2024/25 designated for the replacement of existing water meters with smart meters. This funding will cover the procurement of 956 AMR meters, associated hardware, and any necessary software costs. The total 5-year CIP project budget is \$2,000,000.

The City will utilize Pay-Go funds for this project, drawing from the Water Capital Equipment funds in reserve to finance the purchase and installation of AMR meters. There is no additional funding requests associated with this purchase, as the project remains within the approved budget allocation.

ATTACHMENT

- 1. Quote
- 2. Sole Source Letter Badger Meters, dated March 4, 2025



Section 7, Item C.

Price Quote workbook



3033 Dutton Ave. Santa Rosa, CA 95407 PHONE: 866-717-2537 metersupport@pacesupply.com www.pacesupply.com

> BILL TO: City of Angels PO box 667 Angels Camp, CA 95222

CREATED DATE: February 13, 2025 QUOTED BY: Kathy Richards REQUESTED BY: Chris O'Flinn PHONE: 209-840-3063 EMAIL: chrisoflinn@angelscamp.gov

> SHIP TO: City of Angels 3000 Centennial Ln. Angels Camp, CA 95222

Subject to review: 5/31/2025

CONTACT	PROPOSAL SUBJECT	SHIPPING TERMS	PAYMENT TERMS
Kathy Richards 707-981-3940 cell krichards@pacesupply.com	Badger ORION Mobile reading system	Prepay/No Charge For Shipments > \$35,000 FCA Factory/Warehouse	Net 30 days

QTY	PRODUCT DESCRIPTION		UNIT PRICE	AMOUNT
	Getting Started with BEACON SaaS Mobile			
	program #ORI-MP-02238-EN, Price Code H			
	1. One time setup and training	-		
1	BEACON Engagement Fee	\$	5,000.00	\$ 5,000.00
1	*less 65% promotional program discount	\$	(3,250.00)	\$ (3,250.00)
1	#66220-201, Billing Integration	\$	4,410.00	\$ 4,410.00
1	*less 65% promotional program discount	\$	(2,866.50)	\$ (2,866.50)
1	Training #69328-302, BEACON AMA for Mobile Solutions, 2-days onsite	\$	5,425.00	\$ 5,425.00
	2. year 1 License & hosting fees			
12	#68886-501 Mobile Read Module Read License	\$	1,224.00	\$ 14,688.00
24	#68886-502 Mobile Read Module User Login	\$	768.00	\$ 18,432.00
21600	#68886-301 Mobile Hosting fees (1800 services x 12 months)	\$	0.12	\$ 2,592.00
-1	*less 65% promotional program discount	\$	12,499.20	\$ (12,499.20)
	3. Hardware			
2	#100-2755 ME Mobile Transceiver Kit	\$	5,010.00	\$ 10,020.00
1	#68468-001 Programming Kit, HR-E LCD	\$	335.00	\$ 335.00

Section 7, Item C.

Price Quote workbook



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Kathy Richards 707-981-3940 cell krichards@pacesupply.com	Badger ORION Mobile reading system	Prepay/No Charge For Shipments > \$35,000 FCA Factory/Warehouse	Net 30 days

QTY	PRODUCT DESCRIPTION		UNIT PRICE		AMOUNT	
	4. Meters & Endpoints					
	#101-2202 5/8"x3/4" Model 25, bronze w/brz bottom, HR-E LCD					
956	encoder register, FT3, 5' TT	\$	195.00	\$	186,420.00	
956	ORION ME, 8" TT connector, under lid mounting kit #BAM1002105	\$	146.00	\$	139,576.00	
956	12" Fiberglass rod, #BAMSP0093112	\$	2.00	\$	1,912.00	
			SUBTOTAL	\$	370,194.30	
Sales Tax:	8.75% Calaveras County		SALES TAX	\$	29,598.01	
*sales tax cha	*sales tax charged at rate in effect at time of order, point of delivery FREIGHT					
Est. Lead Time:	Est. Lead Time: To be provided at time of order.					

Notes and Assumptions:

If applicable, sales tax and freight, if included on the proposal, is an estimate and will be recalculated based on rates and tax status in effect at time of invoicing.

Actual lead time to be provided at time of order

Due to continuous improvements and redesign of Badger Meter products and technology solutions, we reserve the right to provide our newest product solutions as an alternative to the proposed products provided they are In conformance with the requirements of the specifications and do not exceed the prices quoted.

THANK YOU FOR YOUR BUSINESS!!

Terms and conditions of sale are available at https://pacesupply.com/TermsAndConditionsofSale



4545 W Brown Deer Road PO Box 245036 Milwaukee, Wisconsin 53224-9536 414-355-0400 | 800-876-3837 www.badgermeter.com

March 4, 2025

Ms. Pamela Caronongan City Administrator City of Angels Camp 2990 Centennial Rd. Angels Camp, CA 95222

RE: Sole Source Letter

Dear Ms. Caronongan:

This correspondence confirms that PACE Supply Corp. is the sole authorized distributor of Recordall[®] Disc Meters, HR-E[®] LCD Encoders and BEACON[®] Mobile Reading Solutions for the City of Angels Camp.

In the event you have any questions regarding this correspondence, we can be reached by telephone at 800-876-3837 or by email at proposals@badgermeter.com.

Sincerely,

BADGER METER, ING.

Matthew B. Gieseke Assistant Secretary and Proposal Lead



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE:	March 4, 2025
то:	City Council
FROM:	Michelle Gonzalez, Finance Director
RE:	Approval of Request for Qualifications (RFQ) for On-Call Engineering Services

RECOMMENDATION

Staff recommends that the City Council approve the issuance of a Request for Qualifications (RFQ) for On-Call Engineering Services and authorize staff to solicit proposals through the Public Purchase platform.

BACKGROUND

The City of Angels currently contracts with Dewberry for engineering services; however, this contract is set to expire on June 30, 2025. In preparation for the expiration, the City must procure new engineering services through a competitive process. To ensure uninterrupted and high-quality engineering support for City infrastructure projects, staff proposes issuing an RFQ for on-call engineering services.

The RFQ process will allow the City to identify and contract with one or more qualified engineering firms specializing in transportation, water, and wastewater services. The selected firms will provide essential engineering support for capital improvement projects, grant funding applications, regulatory compliance, emergency response, and general city infrastructure needs. The new contracts will have an initial three-year term with the option for two (one-year) extensions.

DISCUSSION

The City's RFQ seeks firms with expertise in various engineering disciplines, including City Engineering, Water Engineering, and Wastewater Engineering. The intent is to establish multiple on-call contracts to provide flexibility in selecting the most suitable engineering services based on specific project requirements. The scope of work includes but is not limited to:

- Planning, design, and construction oversight of transportation, water, and wastewater infrastructure.
- Project management, grant applications, and regulatory compliance.
- Emergency response and utility coordination.
- Land development and permitting assistance.
- Construction management and inspection services.



Home of the Jumping Frog - Angelscamp.gov



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The RFQ process is structured to ensure transparency, competitiveness, and compliance with applicable procurement regulations. Proposals will be evaluated based on firm qualifications, experience, project approach, and cost considerations. The anticipated consultant selection schedule aligns with the City's operational needs, with final contract approval scheduled for June 3, 2025.

FINANCIAL IMPACT

Engineering services procured through this RFQ will be funded through a combination of the City's general fund, enterprise fund, capital improvement program budgets, and grant funding. Specific project costs will be determined as task orders are issued under the on-call contracts. The competitive selection process is expected to yield cost-effective engineering solutions while maintaining the high quality of service necessary for City operations.

CONCLUSION

Approving the issuance of this RFQ will enable the City to secure qualified engineering services to support its infrastructure needs beyond June 2025. Staff recommends that the City Council approve the RFQ and authorize staff to proceed with the solicitation process.

ATTACHMENT:

2025 Request for Qualifications Engineering





Request for Qualifications (RFQ) for On-Call Engineering Services

Introduction: The City of Angels, committed to maintaining and improving its infrastructure, invites qualified firms like yours to submit a Statement of Qualifications (SOQ) for on-call engineering services. This RFQ is a testament to our desire to secure professional services in City Engineering, Water Engineering, and Wastewater Engineering. The selected firms, we believe, will be able to provide a comprehensive range of engineering services to support various city projects and initiatives over a specified period, demonstrating the depth of your expertise and the value of our potential partnership. These contracts would be for three years with options for two (one-year) extensions).

The City is looking for consultants who have the experience and qualifications to:

- Understand the city facilities and operations
- Efficiently develop and deliver programs and projects on schedule and within budget
- Work with city staff, other consulting partners, and stakeholders
- Have a depth of staff available to deliver an array of engineering services
- For transportation-related engineering, have experience and understanding of Local Assistance Program Guidelines (LAPG) and funding.

Background: The City of Angels is committed to maintaining and improving its infrastructure to meet the needs of its residents and businesses. This RFQ is part of the city's effort to engage highly qualified engineering firms to support ongoing and future projects.

The City of Angels, incorporated in 1912, is the sole incorporated city in Calaveras County. With an estimated population of 3,836 and a population density of 1,055 people per square mile, the City is a vibrant hub. Nestled in the foothills of the Western Sierra Nevada Mountains, 50 miles east of Stockton, it offers a unique location for diverse engineering projects. The City's main arterials, State Route (SR) 4 and SR 49, are heavily traveled, state-owned highways that connect the City to the higher Sierra, carrying regional and interregional travelers. SR 4, a major east/west expressway originating in the Bay Area, crosses the Sierras. SR 49, passing through many of California's historic mining communities, serves as the City's "Main Street." It defines the City core and accommodates millions of visitors looking to experience winter and summer recreation activities or visit other gold rush communities.

Within the incorporated City limits, the City is responsible for maintaining and improving 123 collector and local roads covering approximately 19 linear miles. Additionally, the City operates water and wastewater utility services for its residents. The City works closely with Caltrans to improve the state highway system serving the City, including acting as the lead agency on priority improvement projects. The City's Public Works Department is generally responsible for the maintenance, operation, and improvement of the collector and local road system. The City's Water\Wastewater Department provides residents fresh water and sanitary sewer services. The Public Works Department has five civil service employees, and the Water\Wastewater Department has five civil service employees, and the Water\Wastewater operation. The Public Works Superintendent serves as the department head of both.

The City of Angels is a general law city governed by five city council members that appoint a mayor and vice mayor from its ranks. Through this RFQ, the City intends to procure the services of multiple on-call contracts for City Engineering services.

Scope of Services: The scope of services for this RFQ includes, but is not limited to, the following areas. Statement of Qualifications submitted can be limited to one or more of the following sectors (Transportation, Water, Wastewater) but must include all of the requirements in Other Scope of Services.

1. City Engineer:

- Coordinate the City's Public Works and Water\Waste Water engineering service needs
- Planning, design, and construction oversight of transportation infrastructure, including roads, bridges, and transit systems.
- Understand City facilities and operations
- Work with staff, City Council, the public and private developers in the development and implementation of projects
- Have a depth of staff available to deliver an array of engineering services
- Provide project management services including evaluation, programming, design and construction of capital projects.
- Oversight consultant requests for proposals and/or construction services including the advertising and bid processes for projects; evaluation of proposals and recommendation for project award; negotiation and administration of contracts for construction projects.
- Participate in initiating all capital improvement projects and programs, including defining project scope, determining project budget, and locating financial resources.
- Identify grant funding opportunities, develop and write grant applications, and manage grant reporting responsibilities.
- Participate in the review and conditioning of planning applications in relation to the City's General Plan, infrastructure master plans and overall capital needs of the City.
- Prepare plans, specifications and estimates for projects delivered by City.
- Represent the City within the community and with outside agencies.
- Ensure City compliance with all Federal, State, County and local laws and regulations.
- Manage projects that are Federally, State, or locally funded following required policies including Caltrans Local Assistance Procedures Manual.
- Monitor and makes recommendations in relation to changes in laws, regulations and technology that may affect City operations; implements policy and procedural changes as required.
- Prepare reviews and present staff reports and City engineering documents and reports on various projects and programs and attend City Council meetings as necessary.
- Review and comment on planning programs and land development controls.
- Provide emergency response in time of infrastructure failure, unusual weather and other disaster such as flooding, earthquake, etc.
- Provide utility interface as necessary with PG&E, cable, and other utility companies.

- Perform right-of-way engineering, mapping, and surveying as required on projects delivered by City.
- Provide construction management, inspection, and related support services as required on projects delivered by City.
- Traffic engineering studies, signal design, and safety analysis.
- Pavement management and rehabilitation strategies.
- Environmental and Cultural assessments and permitting related to transportation projects.

2. Water Engineering:

- Design and implementation of water supply systems, including wells, pumps, and distribution networks.
- Water treatment plant design and upgrades.
- Hydrologic and hydraulic modeling.
- Water resource management and conservation strategies.

3. Wastewater Engineering:

- Design and rehabilitation of wastewater collection systems and treatment facilities.
- Inflow and infiltration studies.
- Wastewater treatment process optimization.
- Regulatory compliance and permitting.

4. Other Scope of Services and Duties:

- Provide project management services including evaluation, programming, design and construction of capital projects.
- Oversight consultant requests for proposals and/or construction services including the advertising and bid processes for projects; evaluation of proposals and recommendation for project award; negotiation and administration of contracts for construction projects.
- Participate in initiating all capital improvement projects and programs, including defining project scope, determining project budget, and locating financial resources.
- Identify grant funding opportunities, develop and write grant applications, and manage grant reporting responsibilities.
- Prepare plans, specifications and estimates for projects delivered by City.
- Ensure City compliance with all Federal, State, County and local laws and regulations.

- Manage projects that are Federally, State, or locally funded following required policies including Caltrans Local Assistance Procedures Manual.
- Provide emergency response in time of infrastructure failure, unusual weather and other disaster such as flooding, earthquake, etc.
- Provide utility interface as necessary with PG&E, cable, and other utility companies.
- Perform right-of-way engineering, mapping, and surveying as required on projects delivered by City.
- Review and comment on planning programs and land development controls.
- Prepare reviews and present staff reports and City engineering documents and reports on various projects and programs and attend City Council meetings as necessary.
- Provide Inspection Services for above and underground infrastructure projects.
- Assistance with planning the City Capital Improvement Plan and submittals for calls for projects.

Submission Requirements: Interested firms must submit a SOQ that includes the following information:

1. Cover Letter:

- A brief introduction to the firm.
- Contact information, including the name, address, phone number, and email of the primary contact person.
- Describe the firm's interest in providing the scope of services needed by the City. Indicate if the firm is an individual/sole-proprietorship, partnership, or corporation. The person authorized by the firm to negotiate a contract and contractually bind the proposal with the City shall sign the letter. Include the contact person's name, phone number, and e-mail address for the procurement process.

2. Firm Qualifications:

- A description of the firm's experience and expertise in Transportation Engineering, Water Engineering, and Wastewater Engineering.
- Examples of similar projects completed by the firm, including project descriptions, locations, and client references.
- The City has not identified a DBE goal. However, describe the role that the DBE's will play in the performance of this work.
- Disclose any actual, apparent, or potential conflicts of interest.

• Describe the firm's ability to provide adequate financial management and accounting as required by 48 CFR Part 16.301-3, 49 CFR Part 18, and 48 CFR Part 31.

3. Project Team:

- Resumes of key personnel who will be assigned to city projects, including their qualifications and relevant experience.
- An organizational chart showing the proposed project team structure.

4. Approach and Methodology:

- A description of the firm's approach to providing the requested services, including project management and quality control processes.
- Proposed methodologies for addressing typical challenges encountered in transportation, water, and wastewater projects.

5. Compliance with Federal Procurement Requirements:

- A statement confirming the firm's compliance with all applicable federal procurement requirements.
- Documentation demonstrating the firm's eligibility to perform federal contracts.

6. Consultant Qualifications and References:

- At least three references indicating similar work experience. Include contact information for references.
- Detail work performed and dates of work.
- If any sub-consultants are being proposed, three similar qualifications and references should be provided for the sub-consultant.

7. Cost Proposal:

- A schedule of hourly rates for all personnel and services for 2025 and 2026.
- Any additional costs or fees associated with the firm's services.

8. Contract Comments:

- The city uses a standard contract for consulting services.
- Provide a written discussion of any objections or concerns relative to the Terms and Conditions of the City's sample contract attached to the RFQ.

Evaluation Criteria: Submissions will be evaluated based on the following criteria:

- Firm qualifications and experience. 20
- The firm's understanding of the scope of services and duties. 20
- Approach and methodology. 20

- Compliance and experience with federal procurement requirements. 20
- Cost proposal. 20

Examination of RFQ and Addenda

• The proposer shall be solely responsible for examining, with appropriate care, the RFQ, including any addenda issued. Addenda will be posted on the City's Public Purchase website by the submission date.

Responsiveness

 All submittals must be in writing and fully responsive to this RFQ. Non-responsive submittals or submittals found to be irregular or not in conformance with the requirements and instructions contained herein may be rejected. Other conditions which may lead to City's decision not to evaluate a submittal include obvious lack of experience, expertise, or adequate resources to perform the required work, and/or failure to perform or meet financial obligations on previous contracts. The City reserves the right to reject any and all submittals for any reason whatsoever.

Submission Deadline: All SOQs must be submitted no later than April 11, 2025, by 4:00 PM.

Submission Instructions: SOQs can be submitted in the following ways:

- In Person: Deliver to 200 Monte Verda, Ste B, Angels Camp, CA.
- By Mail: Send to PO Box 667, Angels Camp, CA 95222.
- Electronically: Submit through Public Purchase.

Negotiations Process

• Upon completion of the consultant evaluation process, which includes interviews with topranking firms, City staff will commence contract negotiations with the top-ranking firms for the desired consulting services. Compensation for the subject services will be negotiated based on what is fair and reasonable to both parties. Should City staff and the top-ranked consultant be unable to negotiate contract terms and fee reasonable to both parties, negotiations with that firm will be terminated. The City will initiate negotiations with the second-ranked firm or next-ranked firm if negotiations with the second-ranked firm fail and so forth.

Consultant Selection Schedule

The following are the award milestone dates to assist the consultant in preparing its Statement of Qualifications. The dates are subject to change:

- Issue RFQ March 14, 2025
- Last day to submit RFQ Questions April 7, 2025
- Submittal Due Date April 11, 2025 at 4:00 PM
- Oral Interviews Week of April 21, 2025
- Determination of Qualified Candidates May 2, 2025
- Commence Contract & Cost Negotiations Week of May 5, 2025
- Contract Approvals by City Council June 3, 2025

• Notice to Proceed – as needed after Council awards

Questions: For any questions regarding this RFQ, please contact Pam Caronongan, City Administrator, at 209-736-2185 or pamelacaronongan@angelscamp.gov.

The City of Angels looks forward to reviewing your qualifications and working together to enhance our community's infrastructure.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

- DATE: February 28, 2025
- TO: City Council
- **FROM:** Pam Caronongan, City Administrator
- RE: Agreement Approving an agreement between the City of Angels and PG&E for PG&E's use of approximately 15 acres at 2600 Highway 49, Angels Camp, CA (APN 064-003-026-000) as a temporary construction easement for a period of three years beginning July 1, 2025.

RECOMMENDATION

Adopt **Resolution No. 25-12**, thereby approving an agreement between the City and Pacific Gas and Electric (PG&E) for PG&E's use of approximately 15 acres at 2600 Highway 49, Angels Camp, CA (APN 064-003-026-000) as a temporary construction easement for a period of three years beginning July 1, 2025.

BACKGROUND

In September 2024, representative(s) from PG&E reached out to staff requesting consideration for the use of the Angels Spray Field, 2600 Highway 49, Angels Camp, CA, as a staging area for a multi-year construction project beginning on July 1, 2025.

The parcel numbers for 2600 Highway 49 are:

- 064-005-041-000
- 064-005-027-000
- 064-005-012-000
- 064-005-001-000, and
- 064-003-026-000.

The parcels are currently leased through a non-exclusive use agreement for grazing until July 31, 2025.

DISCUSSION

Since September 2024, staff periodically communicated with PG&E representatives regarding PG&E's request to use a portion of the City-owned property at 2600 Highway 49, Angels Camp, CA as a temporary construction easement and storage area for a period of three (3) years beginning July 1, 2025.

PG&E plans to upgrade some of their overhead transmission lines in the area over the course of the next three (3) years. PG&E identified the above-mentioned property as an ideal location for the storage of their equipment as well as for a helicopter landing zone.

Staff met with representatives from PG&E on multiple occasions to identify an appropriate area for their use. The area identified for storage and a landing zone is depicted on Exhibit "A" of the agreement.

The City's Public Works Superintendent, Chris Oflinn, worked most closely with PG&E to identify the specific area appropriate for their use. The City's Police Chief, Scott Ellis, concurs with the identified location specified in Exhibit A.

The property at 2600 Highway 49, Angels Camp, Ca is currently being leased to a private party through a "Grazing Agreement" with a term of July 13, 2020, through July 31, 2025. Section 5.4 of that agreement states in part, "Lessee acknowledges that this agreement only entitles Lessee to use of the Property for grazing. Lessee further acknowledges and understands that the City will be utilizing the Property for other uses, as City deems necessary."

Vegetation control is necessary on this property and the existing "Grazing agreement" accomplishes that necessity.

The currently Lessee understands that PG&E will be granted use of the area identified in Exhibit "A" of the PG&E agreement.

PG&E understands that the current Lessee uses portions of the property for cattle grazing.

PG&E will make improvements to the dirt roads which provide access from the Highway 49 entrance as well as from the Whittle Road entrance to the specified area on Exhibit "A" of the agreement.

PG&E will erect temporary fencing around the area identified in Exhibit "A" to keep cattle and others out of the storage area and landing zone.

The PG&E agreement includes a "Restoration" clause which requires PG&E to repair any damage and restore the Temporary Easement Area to as near as practicable to the condition that existed prior to PG&E use upon conclusion of the agreement.



Home of the Jumping Frog - Angelscamp.gov

PG&E will pay the City a fee of \$1750 per month for this Temporary Construction Easement for a total amount of \$63,000 over the three (3) year term.

FINANCIAL IMPACT

Revenue of \$63,000 to Fund 010-3000-40704-0000 over the three (3) year term.

ATTACHMENT

- 1. Temporary Construction Easement Agreement
- 2. Draft Resolution No. 25-12



TEMPORARY CONSTRUCTION EASEMENT

CITY OF ANGELS SEWAGE DISPOSAL SITE

("**Property Owner**"), hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation ("**PG&E**"), a temporary construction easement ("**TCE**") for good and valuable consideration, the receipt of which is hereby acknowledged, to be used in connection with PG&E's Electric Transmission project ("**PG&E's Project**"), within Property Owner's lands which are situated in Angels Camp, County of CALAVERAS, State of California, identified as 2600 HIGHWAY 49, County Assessor's Parcel Number 064-007-033, 064-007-003, 064-007-060 and 064-007-001 (the "**Property**").

The activities allowed under this TCE are described as follows:

- (a) To gravel and use for laydown and staging purposes, including the right to park vehicles, locate construction trailers, and store materials and equipment.
- (b) to construct and gravel a pad, and use such pad as a helicopter landing site.
- (c) to grade (including the necessary cuts and fills), gravel, and use existing and/or proposed road(s).
- (d) to park vehicles in connection with PG&E's Project.

The activities described above shall be within the area(s) delineated on the map attached and referred to as ("**Temporary Easement Area**").

- 1. **Term.** The term of this TCE shall be for a period of 36 months commencing on 7/1/2025 and shall terminate on 6/30/2028(the "**Term**"). PG&E shall have the right, subject to the terms herein and approval of the City of Angels, to extend the Term on a month to month basis for up to Twelve(12) month(s) by giving the Property Owner written notice of its intention prior to the expiration of the Term. This TCE shall be irrevocable during the Term, except in the case of material breach of the terms and conditions of this TCE.
- 2. **Compensation.** PG&E shall pay Property Owner One Thousand Seven Hundred and fifty Dollars (\$1,750.00) per month for a total amount of Sixty Three Thousand Dollars (\$63,000.00) as compensation for this TCE and shall deliver the total payment after receiving a completed IRS W-9 Form and an executed copy of this TCE. If PG&E extends the Term of this TCE, PG&E shall pay Property Owner One Thousand Seven Hundred and fifty Dollars (\$1,750.00) per month for the duration of the extended Term.
- 3. Exclusive Use; Access; Fencing. During the Term of this TCE, PG&E shall have the exclusive right to use the storage area identified in Exhibit A and the right of ingress to and egress from the Temporary Easement Area over and across the Property identified in Exhibit A. PG&E shall erect and maintain a gate and fence capable of preventing cattle from entering the gravel road on the area indicated in Exhibit A. The gate shall be locked at all times except for the purpose of ingress and egress. City retains the right to use all roads on the property as necessary to conduct City business including the fenced road. PG&E shall supply the City with keys to the gate on the fenced road. PG&E shall remove such fencing and gate at the end of the Term.

- 4. **Indemnification.** PG&E agrees to indemnify Property Owner against any loss and damage which shall be caused by any wrongful or negligent act or omission of PG&E or of its agents or employees in the course of their employment, provided, however, that this indemnity shall not extend to that portion of such loss or damage that shall have been caused by Property Owner's comparative negligence or willful misconduct.
- 5. **Compliance with Laws.** Interpretation and enforcement of this TCE shall be governed by the laws of the State of California. In exercising the rights granted under this TCE, PG&E shall comply with all laws, ordinances, and regulations pertaining to its use. PG&E is required under State and local law to re-stabilize any disturbed project location within the Temporary Easement Area in order to control soil erosion and sediment runoff, in accordance with applicable project permits. PG&E shall have the right to access the Temporary Easement Area as reasonably necessary to allow it to meet any applicable project permit obligations after the Term.
- 6. **Storm Water Pollution Prevention Plan (SWPPP)** The State of California Construction General Permit (SWPPP) requires that PG&E shall establish a uniform vegetative cover equivalent up to 70% coverage of pre-construction vegetative conditions (wood mulch or gravel is acceptable also); and shall return the Temporary Easement Area to its original line and grade and/or compacted to achieve stabilization. Property Owner understands and agrees that PG&E's establishment of a uniform vegetative cover may require PG&E to access the Temporary Easement Area upon and after the Term to perform the permit's required inspections. PG&E shall have the right to access the Temporary Easement Area to allow it to meet its State mandated obligations.
- 7. **Restoration.** Upon completion of PG&E's Project, PG&E shall repair any damage and restore the Temporary Easement Area to as near as practicable to the condition that existed prior to PG&E use under this TCE. PG&E shall remove all personal property. PG&E shall not be responsible for removing any gravel from the Temporary Easement Area and Property Owner shall own and assume all maintenance and liability associated with the gravel.
- 8. **Insurance.** PG&E certifies it is insured under a major risk management program with large selfinsured retentions, with the minimum amount of \$1,000,000 covering PG&E use of the Temporary Easement Area under this TCE.
- 9. **Representation.** Property Owner represents and warrants the Temporary Easement Area is vacant and free from any encumbrances that would interfere with PG&E's full enjoyment of this TCE.
- 10. **Entire Agreement.** This TCE supersedes all previous oral and written agreements between and representation by or on behalf of the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof. This TCE may not be amended except by a written agreement.
- 11. **Notices.** Any notices or communications hereunder shall be in writing and shall be personally delivered, or by email transmission, or sent by first class mail, certified or registered, postage prepaid, or by national overnight courier, with charges prepaid for next business day delivery, addressed to the addressee party at the address or addresses listed below, or to such other address or addresses as such party may from time to time designate in writing. Notices shall be deemed received upon actual receipt or refusal of the notice by the party being sent the notice.

If to Property Owner:

Pam Caronongan, City Administrator 200 Monte Verda Street , Suite B Angels Camp, California, 95222 <u>pamelacaronongan@angelscamp.gov</u> (209) 736-2185.

<u>If to PG&E</u>: Trevor LaTurner, Principal Right of Way Agent 850 Stillwater Rd West Sacramento CA 95605 <u>Trevor.laturner@pge.com</u> 916-205-4628

- 12. Authority of Signatory. Each party to this TCE warrants to the other that it has the right and authority to enter into and consummate this TCE and all related documents.
- 13. Successors, Heirs, and Assigns. This provisions of this TCE shall inure to the benefit of and bind the successors and assigns of the respective parties.
- 14. **Electronic Signatures**. This TCE may be executed by electronic signature(s) and transmitted either by facsimile or in a portable document format ("pdf") version by email and such electronic signature(s) shall be deemed as original for purposes of this TCE and shall have the same force and effect as a manually executed original.
- 15. **Execution in Counterparts.** This TCE may be executed in two or more counterpart copies, each of which shall be deemed as an original and all of which, when taken together, shall constitute one and the same instrument.

PROPERTY OWNER:

By:	
Name:	
Its:	

Date:	 	

APPROVED AS TO FORM:

By: _____

Name: _____

Its:			

Date:

LESSEE:

By:	
Name:	
Its:	
Date:	

Exhibit A 2600 Hwy 49 - Sewage Disposal Site



CITY OF ANGELS CITY COUNCIL RESOLUTION NO. 25-12

A RESOLUTION APPROVING A THREE-YEAR (3-YEAR) TEMPORARY CONSTRUCTION EASEMENT (TCE) AGREEMENT BETWEEN THE CITY OF ANGELS CAMP AND PACIFIC GAS AND ELECTRIC (PG&E) FOR THE USE OF APPROXIMATELY 15 ACRES AT 2600 HIGHWAY 49, ANGELS CAMP, CA (APN 064-026-000)

WHEREAS, since September 2024, staff periodically communicated with PG&E representatives regarding PG&E's request to utilize a portion of the City-owned property at 2600 Highway 49, Angels Camp, CA as a temporary construction easement and storage area for a period of three (3) years beginning July 1, 2025; and

WHEREAS, PG&E plans to upgrade some of their overhead transmission lines in the area over the course of the next three (3) years. PG&E identified the above-mentioned property as an ideal location for the storage of their equipment as well as for a helicopter landing zone; and

WHEREAS, The property at 2600 Highway 49, Angels Camp, Ca is currently being leased to a private party through a "Grazing Agreement" with a term of July 13, 2020, through July 31, 2025; and

WHEREAS,; PG&E will pay the City a fee of \$1750 per month for this Temporary Construction Easement for a total amount of \$63,000 over the three (3) year term.

NOW, THEREFORE, BE IT RESOLVED, that the City of Angels City Council approves the three-year (3-year) TCE Agreement between the City and PG&E, and authorizes the City Administrator to execute documents related to this transaction.

PASSED AND ADOPTED this 4th day of March, 2025 by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

Mayor Michael Chimente

Rose Beristianos, City Clerk

