



CITY COUNCIL MEETING

August 19, 2025 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 259 054 873 390

Passcode: NRF287

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 209-662-6903,,253817460#](#) United States, Stockton

Phone Conference ID: 253 817 460#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimento | **Vice Mayor** Caroline Schirato

Council Members Alvin Broglio, Kara Scott, and Scott Behiel

City Administrator Pamela Caronongan | **City Attorney** Douglas White

INFORMATION REGARDING CITY COUNCIL MEMBER ATTENDANCE VIA TELECONFERENCE

- A. Council Member Kara Scott will be attending via teleconference at the following location:
4107 Rood Court, Honolulu, HI 96818

5:00 CLOSED SESSION

- A. Public Employee Performance Evaluation (Govt. Code section 54957(b)(1).) Title: City Administrator.

- B. Conference with Legal Counsel – Anticipated Litigation (Govt. Code section 54956.9(d)(2): 1 matter).

1. **ROLL CALL**

2. **ADJOURN TO CLOSED SESSION**

6:00 PM REGULAR MEETING

3. **ROLL CALL**

4. **PLEDGE OF ALLEGIANCE**

5. **REPORT OUT OF CLOSED SESSION**

6. **APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**

7. **PUBLIC COMMENT**

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

8. **CONSENT ITEMS**

- A. Approve Draft Minutes of August 5, 2025 (Pamela Caronongan, City Administrator; for Michelle Gonzalez, Deputy City Clerk)
- B. Receive and file Accounts Payable (AP) Checks and Treasurer Report for the month of July 2025 (Michelle Gonzalez, Finance Director)

9. **ACTION ITEMS**

- A. Review Planning Commission Applications, Conduct Interview Process, and Appoint Two (2) Planning Commissioners (Amy Augustine, City Planner)
- B. Adopt **Resolution No. 25-65**, thereby memorializing the approval and adoption of the construction documents for the City of Angels Vallecito Road Sewer Replacement Project – WWCS-1 and authorize advertisement for construction bids. (Dave Richard, Water/Wastewater Engineer)
- C. Pavement Management Plan and Road Maintenance - (Aaron Brusatori, City Engineer)
- D. Introduce, Waive the First Reading by Substitution of Title, Hold a Public Hearing, and Schedule September 2, 2025 for a Second Reading of **Ordinance 550** thereby Amending the City of Angels Municipal Code Sections 17.09 (P) Defining Personal Services, 17.27.020, 17.27.025, 17.30.020, 17.30.025, 17.37.020, 17.37.030 AND 1.17.080 (Public Nuisances) To Make Salons and Spas a Permitted Use and Establish Standards for Declaring Odors a Public Nuisance When They Affect Adjacent Land Uses as Measured at the Property Boundary (Amy Augustine, City Planner)
- E. Introduce, Waive the First Reading by Substitution of Title, Hold a Public Hearing, and Schedule September 2, 2025 for a Second Reading of **Ordinance 551** replacing and updating City of Angels Municipal Code chapter 14.55 Protecting the City's Water System Through Control of Backflow and Cross-Connections (Amy Augustine, City Planner)
- F. Adopt **Resolution No. 25-55**, thereby Approving an Expenditure of up to \$28,000 to Purchase and Install Two (2) Hydration Station/Drinking Fountains at Utica Park (Amy Augustine, City Planner)
- G. Approve **Resolution No. 25-64**, thereby awarding a Contract to Willdan Financial Services and Authorizing the City Administrator to Execute said Contract Hiring a Consultant to Update the City of Angels Traffic Impact Mitigation Fees (Amy Augustine, City Planner)

- H. Discuss Proposal Submitted by Citygate Associates and Provide Direction to Staff pertaining to the Revisiting of the 2023 City of Angels Strategic Plan and Goal Setting Document (Pamela Caronongan, City Administrator)
- I. Continue Discussion on Options pertaining to the Selection of a Voting Delegate and Alternate for the League of California Cities (LOCC) Annual Conference, and Provide Direction to Staff (Pamela Caronongan, City Administrator)

10. INFORMATIONAL ITEMS

- A. Receive verbal report regarding the outcome of the Foundry Lane Decertification matter during the most recent California Transportation Commission (CTC) meeting held on August 14, 2025 through August 15, 2025; and next steps for the City of Angels (Pamela Caronongan, City Administrator; Amy Augustine, City Planner; and Aaron Brusatori, City Engineer)

11. ADMINISTRATION REPORT

- A. Receive and file July 2025 Monthly Report (Pamela Caronongan, City Administrator)

12. COUNCIL REPORT

13. CORRESPONDENCE

14. CALENDAR

- A. Review and provide feedback (if any) regarding appointments listed Council and City Administration Calendar - August to December 2025.

15. FUTURE AGENDA ITEMS

16. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



CITY COUNCIL MEETING

August 05, 2025 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MEETING MINUTES

6:00 PM REGULAR MEETING

1. ROLL CALL

Mayor Michael Chimente (present) | **Vice Mayor** Caroline Schirato (present)

Council Members Alvin Broglio (present), Scott Behiel (present)

Noted for the record that there is one (1) vacant seat on the City Council

City Administrator Pamela Caronongan (present)

City Attorney William Greger (present)

2. PLEDGE OF ALLEGIANCE

Mayor Chimente led the Pledge of Allegiance.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

Mayor Chimente requested to move Public Comment from the end to the beginning of the meeting.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to approve the agenda as amended by the following roll call vote:

AYES: Mayor Chimente, Vice Mayor Schirato, Council Members Broglio and Behiel

NOES: None

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

Per motion made by City Council above, Public Comment was received afterwards. Please refer to **Agenda Item No. 6 – PUBLIC COMMENT** below.

4. CONSENT ITEMS

A. Approve Draft Minutes of July 15, 2025 (Pamela Caronongan, City Administrator; for Michelle Gonzalez, Deputy City Clerk)

B. Adopt Resolution No. 25-61, thereby Approving the Execution of the Cover Agreement between the City and the State of California Department of Transportation (CalTrans) as it pertains to Project No.1-H010 - also known as the State 4 and Highway 49 Roundabout Project (Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer)

C. Adopt Resolution No. 25-54, thereby Formalizing the Implementation of a "Holdover Period" while Awaiting the Filling of a Vacant Citywide Board, Commission, or Committee Position (Pamela Caronongan, City Administrator; and Amy Augustine, City Planner)

- ~~D. Discuss, Consider, and Adopt **Resolution Nos 58, 59, and 60** thereby Approving the American Disabilities Act (ADA) Grievance and Complaint Procedure, the Acceptance and Approval of the ADA Self-Evaluation, the Designation of a Citywide ADA Liaison, and the Designation of a Citywide DBE Liaison Officer (Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer)~~

Council Member Behiel requested to pull Consent Item D for discussion.

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to approve the agenda items listed on Consent by the following roll call vote:

AYES: Mayor Chimente, Vice Mayor Schirato, Council Members Broglio and Behiel
NOES: None
ABSENT: One (1) vacant seat on the City Council
ABSTAIN: None

Per motion made by City Council, the following item was pulled from Consent for discussion:

- E. Discuss, Consider, and Adopt **Resolution Nos 58, 59, and 60** thereby Approving the American Disabilities Act (ADA) Grievance and Complaint Procedure, the Acceptance and Approval of the ADA Self-Evaluation, the Designation of a Citywide ADA Liaison, and the Designation of a Citywide DBE Liaison Officer (Pamela Caronongan, City Administrator; and Aaron Brusatori, City Engineer)

City Engineer Brusatori provided the report and responded to inquiries and requests for clarification from the City Council.

Zero (0) public comment was received.

Motion made by Vice Mayor Schirato, seconded by Council Member Broglio. Motion passed to approve the adoption of Resolution Nos. 58, 59, and 60 by the following roll call vote:

AYES: Mayor Chimente, Vice Mayor Schirato, Council Members Broglio and Behiel
NOES: None
ABSENT: One (1) vacant seat on the City Council
ABSTAIN: None

5. ACTION ITEMS

- A. The City Council will facilitate the interview process to fill the currently-vacant City Council seat previously occupied by former Council Member Isabel Moncada. Interviewees are (1) Michael Ziehlke, (2) Mary Kelly, and (3) Kara Scott.

The City Council interviewed the applicants in the following order:

- 1. Mary Kelly
- 2. Michael Ziehlke
- 3. Kara Scott

One (1) public comment was received.

After City Council discussion, Ms. Kara Scott was nominated for the appointment to fill the City Council seat.

Motion made by Vice Mayor Schirato, seconded by Council Member Broglio. Motion passed to appoint Ms. Kara Scott to fill the vacant City Council seat by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, and Council Members Broglio

NOES: Council Member Behiel

ABSENT: One (1) vacant seat on the City Council

ABSTAIN: None

- B. Mayor Michael Chimento to administer the Oath of Office for newly-appointed City Council Member. This will be followed by a 10-minute break before the Regular Meeting reconvenes.**

Mayor Chimento administered the Oath of Office for Ms. Kara Scott.

City Council went on a 10-minute recess.

No motion was made regarding this agenda item. The regular meeting resumed after the 10-minute recess, with newly appointed Council Member Scott joining the City Council on the dais.

- C. Provide Update to City Council regarding the Mark Twain Water Distribution System Improvements Project (Dave Richard, Water Engineer)**

Water Engineer Richard provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

No motion was made regarding this agenda item.

- D. Provide Update to City Council regarding the Habitat for Humanity - Offsite Water System Improvements (Dave Richard, Water Engineer)**

Water Engineer Richard provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

No motion was made regarding this agenda item.

- E. Adopt Resolution No. 25.-56, thereby approving Construction Change Order No. 002 for the removal and replacement of 20 existing water meters with City-furnished SMART water meters in the amount of \$29,665.27 – a portion of a greater project called the Mark Twain Water Distributions System Improvements Project (Dave Richard, Water Engineer)**

Water Engineer Richard provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adopt Resolution No. 25-56 by the following roll call vote:

- AYES:** Mayor Chimente, Vice Mayor Schirato, and Council Members Broglio, Behiel, and Scott
NOES: None
ABSENT: None
ABSTAIN: None

- F. Adopt **Resolution No. 25-57**, thereby awarding the construction contract for the Purdy Road Water and Sewer Improvements Project to Njirich & Sons, Inc. in an amount not to exceed \$349,475.00 (Dave Richards, Water Engineer)

Water Engineer Richard provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Mayor Chimente, seconded by Vice Mayor Schirato. Motion passed to adopt Resolution No. 25-57 by the following roll call vote:

- AYES:** Mayor Chimente, Vice Mayor Schirato, and Council Members Broglio, Behiel, and Scott
NOES: None
ABSENT: None
ABSTAIN: None

- G. Hold a Public Hearing, Re-introduce, Waive the Second Reading by Substitution of Title, and adopt **Ordinance No. 547** to update Chapter 2.12 and associated sections of the City of Angels Municipal Code relative to Civil Defense and Disaster Organization adopted in 1958 and renaming it Emergency Management and Response with updates reflecting current emergency response procedures and adopted emergency response documents (Amy Augustine, City Planner)

City Planner Augustine provided the report and responded to inquiries and requests for clarification from City Council.

Mayor Chimente opened the public hearing at 7:58 p.m.

Zero (0) public comment was received.

Mayor Chimente closed the public hearing at 7:59 p.m.

Motion made by Council Member Behiel, seconded by Council Member Broglio. Motion passed to adopt Ordinance No. 547 by the following roll call vote:

- AYES:** Mayor Chimente, Vice Mayor Schirato, and Council Members Broglio, Behiel, and Scott
NOES: None
ABSENT: None
ABSTAIN: None

- H. Adopt **Resolution No. 25-55**, thereby approving and expenditure of up to \$45,000 to purchase and install two hydration station/drinking fountains at Utica Park (Amy Augustine, City Planner)

City Planner Augustine provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

City Council discussed the matter, with consideration that grant funding that was previously expected would not be available. Consensus was reached to not adopt Resolution No. 25-55. City Council directed staff to return to the next regular meeting with less expensive options for City Council to consider.

No motion was made on this agenda item.

- I. Designate the City of Angels' Voting Delegate and Alternate(s) for the 2025 League of California Cities Annual Conference (Pamela Caronongan, City Administrator)

City Administrator Caronongan provided the report and responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

City Council discussed the matter, and directed staff to continue discussion of this matter at the next regular meeting.

No motion was made on this agenda item.

- J. Adopt **Resolution No. 25-63**, thereby Approving the Recently Revised Municipal Services Agreement (MSA) between Calaveras County and the City of Angels for Angels Police Dispatch Services from Fiscal Year 2025-2026 beginning July 1, 2025 through Fiscal Year 2029-2030 ending June 30, 2030 (Pamela Caronongan, City Administrator)

City Administrator Caronongan provided the report. City Administrator Caronongan, Police Chief Scott Ellis, and City Attorney Creger responded to inquiries and requests for clarification from City Council.

Zero (0) public comment was received.

Motion made by Vice Mayor Schirato, seconded by Council Member Scott. Motion passed to adopt Resolution No. 25-63 by the following roll call vote:

AYES: Mayor Chimento, Vice Mayor Schirato, and Council Members Broglio, Behiel, and Scott
NOES: None
ABSENT: None
ABSTAIN: None

6. **PUBLIC COMMENT**

This agenda item was moved immediately after Agenda Item No. 3 per motion made by City Council.

One (1) public comment was received.

7. INFORMATIONAL ITEMS

None.

8. ADMINISTRATION REPORT

City Administrator Caronongan provided the Administration Report to City Council.

9. COUNCIL REPORT

Each member of the City Council provided a report.

10. CORRESPONDENCE

Mayor Chimento shared one (1) correspondence from Mark Twain Elementary School Superintendent Louise Simson complimenting City staff.

11. FUTURE AGENDA ITEMS

City Council requested staff for the following items to be agendized:

1. A future agenda item exploring improving circulation by opening Gateway Park Road to allow golf cart access and greater accessibility.
2. A future agenda item regarding the pavement and road maintenance plan.
3. A future agenda item regarding the City's Strategic Plan.

12. CALENDAR

A. Review City Council Calendar - August to December 2025.

City Council reviewed and provided the following revisions to the Calendar:

1. Mayor Chimento – LAFCO Meetings on August 18, 2025 and September 22, 2025.
2. Change Farmers Market location to Utica Park.
3. Vice Mayor Schirato out of office September 25, 2025 to October 2, 2025.

13. ADJOURN TO CLOSED SESSION

City Council adjourned to Closed Session at 8:50 p.m.

CLOSED SESSION

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6**
City Designated Representatives: Pamela Caronongan, City Administrator; Scott Ellis, Chief of Police; and William Creger, City Attorney
Employee Organization: Angels Camp Police Officers Association

14. **REPORT OUT OF CLOSED SESSION**

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Designated Representatives: Pamela Caronongan, City Administrator; Scott Ellis, Chief
of Police; and William Creger, City Attorney
Employee Organization: Angels Camp Police Officers Association

The City Council provided direction for staff.

15. **ADJOURNMENT**

Motion made by Vice Mayor Schirato, seconded by Council Member Broglio. Motion passed to adjourn the meeting. Mayor Chimente adjourned the meeting at 9:05 p.m. by the following roll call vote:

- AYES:** Mayor Chimente, Vice Mayor Schirato, and Council Members Broglio, Behiel, and Scott
NOES: None
ABSENT: None
ABSTAIN: None

Draft Meeting Minutes submitted by:
Pamela Caronongan, City Administrator
For Michelle Gonzalez, Deputy City Clerk

City of Angels
AP Check Report July 2025

<u>Date</u>	<u>Check</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/10/2025	94102	FUTURE FORD OF SACRAMENTO	2024 F-250 STX 4X4 Crew Cab White	58,711.28
7/16/2025	94103	ANGELS FOOD MARKET	Cleaning supplies	58.86
7/16/2025	94104	AUGUSTINE PLANNING ASSOCIATES INC	Invoices 050125, 060125	18,806.25
7/16/2025	94105	CALAVERAS COUNTY ADMINISTRATION	Videographer for council meeting 7/1/25	282.59
7/16/2025	94106	CALAVERAS COUNTY SHERIFF'S OFFICE	Dispatch Services FY 2024-25	50,924.84
7/16/2025	EFT	CALAVERAS POWER AGENCY	Power billing 5/23-6/23/25	20,427.88
7/16/2025	94107	CA BUILDING STANDARDS COMMISSION	4TH Qtr fees FY24/25	108.00
7/16/2025	94108	CAMPORA PROPANE SERVICE	Invoices 10163276, 10163573	25.92
7/16/2025	94109	COPPEROPOLIS FIRE PROTECTION DISTRICT	1 BLS CARD	10.00
7/16/2025	94110	CSG CONSULTANTS INC	CASP CONSULTANT JUNE 2025	294.00
7/16/2025	94111	DARIO'S LANDSCAPING	BLACKBERRY REMOVAL/TREE REMOVAL, WEED ABATEMENT	3,500.00
7/16/2025	94112	DEPARTMENT OF JUSTICE ACCTNG OFFICE	FINGERPRINTS, CHILD ABUSE INDEX CK	66.00
7/16/2025	94113	DEPT OF CONSERVATION	4TH Qtr fees FY24/25	2.47
7/16/2025	94114	FROGGY'S AUTO WASH & LUBE	MAINT. ON 2013 CHEVY -Public Works	133.73
7/16/2025	94115	GUARDIAN PUBLIC SAFETY BACKGROUND	4-PSB- LEVEL FOUR	1,400.00
7/16/2025	EFT	HUNT & SONS LLC	Fuel delivery date 7-14-25	1,275.82
7/16/2025	94116	JAYS TIRES	MAINT. FOR ANGELS CAMP POLICE DEP.	327.43
7/16/2025	94117	MARK TWAIN UNION ELEMENTARY	MAINT ON E-211	974.00
7/16/2025	94118	MCCOY TRUCK TIRE SERVICE CENTER, INC.	Services for FIRE DEP- EAGLE ENFORCER	559.36
7/16/2025	94119	MCI	Long distance services	67.72
7/16/2025	94120	MOTHERLODE ANSWERING SERVICE INC	Basic Services	264.59
7/16/2025	94121	MOUNTAIN AIR AUTOMOTIVE	Invoices 610, 629	1,066.43
7/16/2025	94122	MOUNTAIN OASIS PURIFIED WATER	REFILLS AT CITY HALL	23.75
7/16/2025	EFT	NEXUS TECHNOLOGIES	IT Software Subscription Services FY 2024-25	2,127.00
7/16/2025	94123	NO CONTRACT PEST CONTROL INC	Invoices 28326, 28330	336.00
7/16/2025	EFT	NORTHSTAR CHEMICAL	Water & Wastewater chemicals FY 2024-25	3,870.95
7/16/2025	94124	QUADIENT FINANCE USA INC	Postage machine services	300.00
7/16/2025	94125	SAFE-T-LITE	Custom alum. sign	209.79
7/16/2025	94126	SIERRA MOTORS	MAINT. 2023 SILVERADO FOR ANGELS POLICE	111.50
7/16/2025	94127	SONORA AIRCO GAS & GEAR	Cylinder rental	8.00
7/16/2025	94128	TOSHIBA FINANCIAL SERVICES	Services 6/23-7/23/25	2,037.31
7/16/2025	EFT	USABLUEBOOK	SUPPLIES FOR WW	1,376.53
7/16/2025	94129	WEST, DAKOTA	BOOT REIMB 24/25	249.99
7/16/2025	EFT	BROWN, BILLY	RETIREE BENEFIT JULY 2025	426.70
7/16/2025	EFT	BURNS, GARY	RETIREE BENEFIT JULY 2025	426.70
7/16/2025	94130	HESS, JIM	RETIREE BENEFIT JULY 2025	134.35
7/16/2025	EFT	KELLY, MARY	RETIREE BENEFIT JULY 2025	115.07
7/16/2025	EFT	KING, JUDY	RETIREE BENEFIT JULY 2025	134.35
7/16/2025	EFT	KITCHELL, JONATHAN	RETIREE BENEFIT JULY 2025	348.85
7/16/2025	94131	KITCHELL, JOSEPH	RETIREE BENEFIT JULY 2025	115.07
7/16/2025	EFT	NUTTALL, WILLIAM	RETIREE BENEFIT JULY 2025	388.13
7/16/2025	94132	SATTERFIELD, PAMELA	RETIREE BENEFIT JULY 2025	115.07
7/16/2025	EFT	SORACCO, RICHARD	RETIREE BENEFIT JULY 2025	115.07
7/16/2025	EFT	TACHEIRA, ANTHONY	RETIREE BENEFIT JULY 2025	426.70
7/16/2025	EFT	TINNIN, JENNIFER	RETIREE BENEFIT JULY 2025	66.14
7/17/2025	94144	SONORA FORD	Ford Explorer Police Vehicle	54,932.94
7/21/2025	94145	WEST, DAKOTA	BOOT REIMB 24/25	249.99
7/22/2025	94166	ACEK9	ACE WATCH DOG SERVICE - 1 YEAR TERM	474.00
7/22/2025	94167	AMERICAN WATER COLLEGE	DISTRIBUTION SYSTEM REVIEW -QUENTIN CARTER	149.95
7/22/2025	94168	AQUA BEN CORPORATION	Polymer for the belt filter press	4,443.53
7/22/2025	94169	ARCHER, STEPHEN	Reimb. for Tree work at A-1 LLD	900.00
7/22/2025	94170	AT&T	Invoices 070425-A, 070425-B, 070425-C, 070425-D, 070425-E, 070425-F	1,239.18
7/22/2025	94171	AT&T MOBILITY	Billing period 6/12-7/11/25	339.16
7/22/2025	94172	CALAVERAS COUNTY ADMINISTRATION	Videographer for council meeting 7/15/25	308.28
7/22/2025	EFT	CALIFORNIA LANDSCAPING & DESIGN INC	LLD Landscaping Greenhorn Creek FY 2024-25	2,200.00
7/22/2025	94173	CALNET	Billing period 8/2-9/3/25	593.98
7/22/2025	94174	CODE 3 WEAR	Supplies for trainees	972.21
7/22/2025	EFT	COMPUTERWORKS NFP SOLUTIONS	Remote access premium plan	500.00
7/22/2025	94175	CONDOR EARTH TECHNOLOGIES INC	GROUNDWATER MONITORING AND REPORTING	3,256.10
7/22/2025	EFT	CONETH SOLUTIONS INC	Services for City Hall	1,445.00
7/22/2025	94176	COPPEROPOLIS FIRE PROTECTION DISTRICT	12 HEART SAVER FIRST AID CARD	300.00
7/22/2025	94177	DANIEL LEWIS- PETTY CASH	Reimb. for petty cash	188.18
7/22/2025	94178	DEPARTMENT OF JUSTICE ACCTNG OFFICE	FINGERPRINTS, CCW INITIAL	93.00
7/22/2025	94179	FOOTHILL-SIERRA PEST CONTROL INC	Qrtly pest control services 3000 Centennial	

<u>Date</u>	<u>Check</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/22/2025	EFT	GATEWAY PRESS	Invoices 73455, 74946	634.74
7/22/2025	94180	GENERAL PLUMBING SUPPLY	Materials for Mark Twain water project	4,928.87
7/22/2025	94181	GRAVISON INC - PIONEER ELECTRIC	Auto-switch and installation for PD generator	10,302.07
7/22/2025	EFT	HUNT & SONS LLC	Invoices 551671, 553229	3,175.88
7/22/2025	94182	JAVELINA TRADING COMPANY	SUPPLIES FOR WASTEWATER	328.78
7/22/2025	94183	LIFE - ASSIST INC	NITRILE EXAM GLOVES X-Large	473.06
7/22/2025	94184	MONARCH	Security camera system.	49,843.57
7/22/2025	94185	NOR-CAL LANDSCAPING, INC	IRRIGATION AUDIT	858.47
7/22/2025	94186	OPERATING ENGINEERS LOCAL UNION NO 3	UNION DUES -JULY 2025	864.00
7/22/2025	94187	PACE SUPPLY CORP	Invoices 0510288224, 0510288224-1	1,058.48
7/22/2025	EFT	PEREZ, ELISA BARRAGAN	CLEANING SERVICES 7/11 AND 7/25/25	400.00
7/22/2025	94188	QUADIENT	METER RENTAL, OTHER SERVICES	118.73
7/22/2025	94189	ROMERO, RAYMOND	Services for Greenhorn Creek	579.13
7/22/2025	94190	SAFE-T-LITE	Alum. sign	101.49
7/22/2025	94191	SAM BERRI TOWING	Services for Angels Police	657.50
7/22/2025	94192	SATTERFIELD, PAMELA	Invoices 021525, 041525, 071524, 081524, 091524, 101524, 111524, 121524	507.94
7/22/2025	94193	SCOTT'S DISTRIBUTING	SUPPLIES -PW	57.07
7/22/2025	94194	STALKER RADAR	EQUIPMENT FOR ANGELS POLICE	3,429.36
7/22/2025	94195	UNDERGROUND SERVICE ALERT OF NO CALIF	Membership fee	376.03
7/22/2025	EFT	USABUEBOOK	Supplies for water dep.	1,593.10
7/31/2025	EFT	ALUMICHEM	EFT TEST	0.01
7/31/2025	EFT	CSJVRMA	BOARD MEETING NON-ATTENDANCE CHARGE 10/25/24	1,000.00
7/31/2025	94196	HDL COMPANIES	ECONOMIC DEV. SERVICES	1,250.00
7/31/2025	94197	PACE SUPPLY CORP	Supplies for Public works	612.59
7/31/2025	94198	PR DIAMOND PRODUCTS, INC.	MULTI PURPOSE BLADE X4	1,094.00
7/31/2025	EFT	RINGCENTRAL INC	Services for City Hall 6/30/25-6/29/26	3,290.73
Total Check				333,078.29



CITY OF ANGELS

Section 8, Item B.

TREASURER'S REPORT For the Month Ended

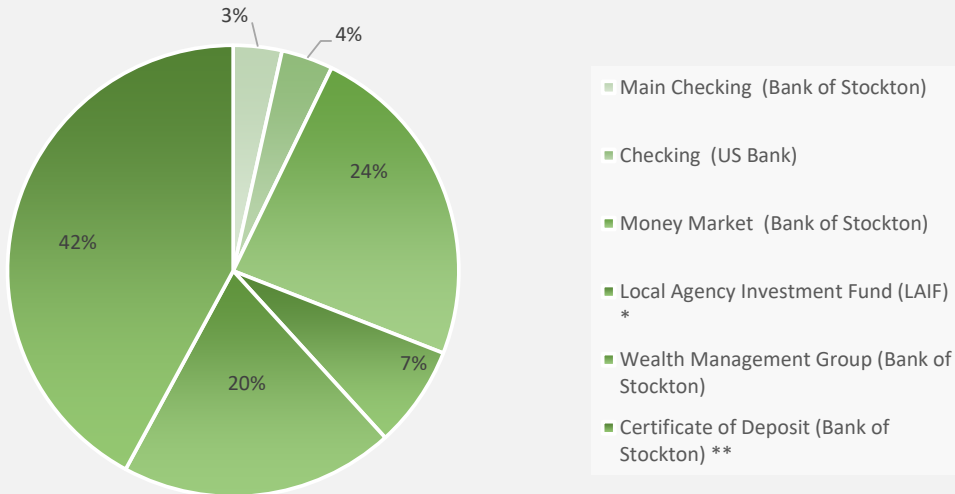
July 31, 2025

Operating Portfolios	Beginning Balance	Ending Balance	Accrued Interest	Bank Fees	% of Total
Main Checking (Bank of Stockton)	\$ 658,327	\$ 913,480	\$ 26	\$ -	3%
Checking (US Bank)	970,659	970,345		202	4%
Money Market (Bank of Stockton)	7,203,033	6,225,020	21,987	-	24%
Local Agency Investment Fund (LAIF) *	1,891,640	1,912,365	20,725	-	7%
Wealth Management Group (Bank of Stockton)	5,149,001	5,156,873	7,872	-	20%
Certificate of Deposit (Bank of Stockton) **	10,996,326	11,032,536	36,210	-	42%
TOTAL OPERATING FUNDS	\$ 26,868,986	\$ 26,210,618	\$ 86,820	\$ 202	100%

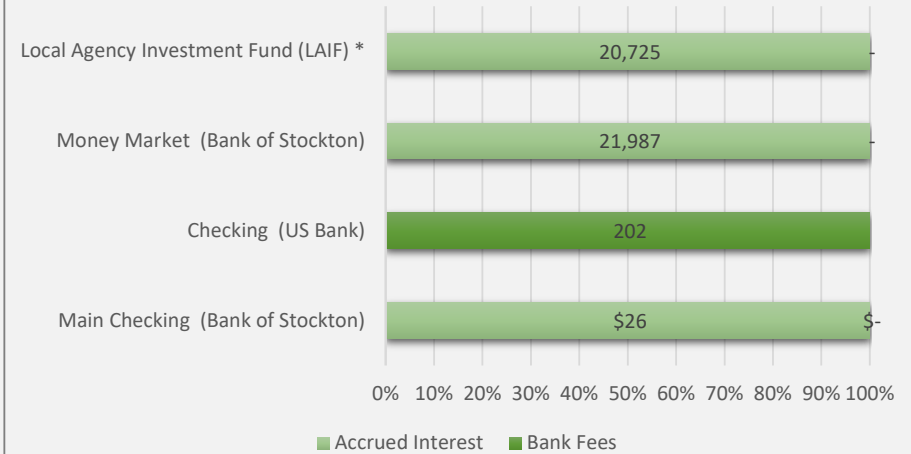
* Interest recorded Quarterly (Dec 2024)

** CD renews 6/28/2025 interest rate 5.10% Term 6 months

Composition of Operating Portfolios
July 31, 2025



Interest Earnings/Bank Fees
July 31, 2025



Total Interest Earned FY 24/25	\$	1,125,195
Total Interest Earned FY 25/26	\$	86,820



MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City of Angels City Council

From: Pamela Caronongan, City Administrator; and Amy Augustine, AICP – City Planner

Re: **REVIEW PLANNING COMMISSION APPLICATIONS, CONDUCT INTERVIEW PROCESS FOR APPLICANTS, AND APPOINT TWO (2) PLANNING COMMISSIONERS**

RECOMMENDATION

Staff recommends for City Council to:

1. Review three applications received for Planning Commission vacancies,
2. Conduct interview process, and
3. Appoint two (2) applicants to the Planning Commission.

BACKGROUND

Staff ran Planning Commissioner recruitment (Calaveras Enterprise, radio, Facebook, City website) through June 24, 2025, and once again from July 2, 2025 through August 10, 2025. In addition, staff posted a Notice of Vacancy for the two vacant Planning Commission seats in June 2025.

Staff received three applications from the following:

1. Gary Gordon
2. Patricia “Trish” Harkins
3. Christopher “Clavey” Wendt

The Planning Commission is made up of five (5) City of Angels residents. Commissioners work with the City’s Community Development Department on short and long-range planning projects and special projects as directed by the City Council. Planning Commission meetings and duties are established in and governed by the City of Angels Municipal Code Chapter 17.85 and include:

17.85.020 Duties.

Duties of the planning commission shall be as follows:

- A. To develop and maintain a comprehensive, long-term general plan for the physical development of the city of Angels planning area as provided by the California Planning and Zoning Law;*
- B. To develop such specific plans as may be necessary or desirable;*
- C. To take action upon or make recommendations to the city council regarding general plan amendments, rezonings, annexations, subdivision or parcel maps, development agreements, conditional use permits, administrative conditional use permits, site development permits, administrative site plan reviews, variances and other related matters referred by the city council;*
- D. To carry out the duties specified by law; to conduct studies and report on matters referred for action by the city council; and generally to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare.*

Unless appealed, the decision of the Planning Commission is final for conditional use permits, site development permits, and variances. The Planning Commission hears appeals of the Planning Director's decisions, including appeals of any administrative conditional use permits or site plan reviews. The Commission also makes findings of architectural conformity in the Historical Commercial zoning district (including signs).

The Planning Commission holds the initial public hearing and makes recommendations to the City Council (most commonly) for municipal code amendments, rezonings and general plan amendments.

The Planning Commission meets the second Thursday of every month commencing at 5:00 p.m.

DISCUSSION

Commissioner terms are for three years, unless the Commissioner is appointed by the City Council to fill an unexpired term created by a vacated seat.

All Commissioners are required to file an Assuming Office Statement of Economic Interest (Form 700) with the California State Fair Political Practices Commission (FPPC) within 30 days of appointment. In addition, Commissioners are required to file an annual Form 700, and complete biennial trainings on Ethics and Sexual Harassment Prevention as required by the State.

Commissioner Clavey Wendt was appointed in September 2024 to complete the rest of Joseph Whittle's term which ended on June 30, 2025. Reappointment would provide Commissioner Wendt with his first full three-year term.

Commissioner (Vice Chair) Gordon's three-year term expired on June 30, 2025.

FINANCIAL CONSIDERATION

\$50 stipend for meeting attendance.

ATTACHMENTS

1. Application: Gary Gordon
2. Application: Patricia Harkins
3. Application: Christopher “Clavey” Wendt

CITY OF ANGELS

APPLICATION FOR PLANNING COMMISSION APPOINTMENT

Name: Gary L. Gordon

Address: Angels Camp

Phone Number _____ Registered Voter? Yes ☒ No ☐

E-mail address: _____ years of residency in Angels Camp? 15

What experience, knowledge, and insight in City Planning and/or Civic Participation can you provide to the Commission?

I have been on the Angels Camp Planning Commission for over 10 years. I also serve as a Director for the Lockford Community Services District in Lockford where I have a second home. I have served on this board for over 23 years. Both of these positions have given me insight in city planning. In Lockford I was involved in planning our City Park and Community Center. I also oversaw a 3-year restoration of our 1895 school house in Lockford as well served as historian for the restoration of San Joaquin Park & Recreation of our 1866 Church, located at our Cemetery which I serve as President of.

From a City Planning aspect, what three things do you believe the City is doing well? both

- 1) The Planning Commission has, under Amy, has brought up to date ordinances throughout the city.
- 2) I believe the city has a good work force. The city hall functions well, sewer and water works thanks to good dedicated workers.

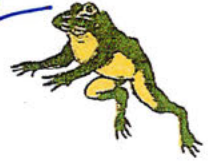
3) The renovation of Utica Park, the museum and most complex with the minor Rausdhouse and museum are good for the city.

From a City Planning aspect, what three areas does the City need to improve on the most?

- 1) The Angels Creek trail. This will increase tourists to the city.
- 2) The Area (south main/Hiway 49) needs some care and improvements, i.e. sidewalks, the stone raised walk needs restoring, this adds to appearance and safety for visitors and residents to walk the area.
- 3) In historic downtown area working on getting property owners to repair their buildings and to rent them. Say those that rent out their buildings

Submit Form

2/5/10

8/7/25
2:34pm

CITY OF ANGELS
APPLICATION FOR
PLANNING COMMISSION APPOINTMENT

Name: Patricia Harkins

Address: [REDACTED]

Phone Number: [REDACTED] Registered Voter? Yes ☒ No ☐

E-mail address: [REDACTED] Years of residency in Angels Camp? 44 yrs

What experience, knowledge and insight in City Planning and/or Civic Participation can you provide to the Commission?

I would be totally new to this and have no
experience in City Planning. I do feel I learn
quickly and ask questions to advance my knowledge.
As a new person I can say I think outside the box
when an issue needs to be done. Being retired I
have the time to put into being on the Commission,

From a City Planning aspect, what three things do you believe the City is doing well?

- 1) Seeing to the continued need in the new park and
making it better for the public.
- 2) addressing issues public has voiced and trying to
work it out to a resolution
- 3) working with businesses wanting to have a cite
within the City of Angels - making the process doable.

From a City Planning aspect, what three areas does the City need to improve on the most?

- 1) Many of the old roads are in bad shape and worsen
each winter - identify - rate - move toward repair
- 2) Traffic is a mess - Not any fault of City of Angels -
work more to make sure CalTrans plans will help and
not make it worse
- 3) housing that is afford able - I have ideas just take
too much to explain here. Two things in my idea
would be @ incentives to landlords
@ small low interest loans.

2/5/10



CITY OF ANGELS
APPLICATION FOR
PLANNING COMMISSION APPOINTMENT

Name: CLAVEY WENDT

Address: _____

Phone Number: _____

Address: _____

Years of Residency in Angels Camp? 20 Registered Voter? Yes X No _____

What experience, knowledge and insight in City Planning and/or Civic Participation can you provide to the Commission?

HAVING SPENT THE LAST YEAR ON THE ANGELS
CAMP PLANNING COMMISSION, I'VE LEARNED
A LOT ABOUT HOW THE CITY IS MODERNIZING
ITS RULES, REGULATIONS AND CODES - SETTING
THE STAGE FOR GROWTH AND DEVELOPMENT.
I'D BE HONORED TO CONTINUE SERVING ON THE
PLANNING COMMISSION.

From a City Planning aspect, what three things do you believe the City is doing well?

- THE NEW UTICA PARK AND OTHER PARKS &
RECREATION DEVELOPMENT.
- THE MODERNIZATION OF OUR WATER & SEWER
SYSTEM, INCLUDING THE ROLL-OUT OF THE NEW
ELECTRONIC WATER METERS.
- THE PROMOTION OF THE ANGELS CAMP BUSINESS ASSOCIATION.

From a City Planning aspect, what three areas does the City need to improve on the most?

- ADVANCING A PLAN FOR THE COMPLETION OF THE
ANGELS CAMP EXPRESSWAY, ALLOWING FOR AN IMPROVED
DOWNTOWN WITHOUT AS MUCH COMMERCIAL THROUGH-
TRAFFIC.
- TOURISM DEVELOPMENT.
- MORE PROGRESS ON THE ANGELS CREEK TRAIL PL



PUBLIC WORKS DEPARTMENT

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 15, 2025

TO: City Council

FROM: Dave Richard, Water/Wastewater Engineer

RE: **ADOPT RESOLUTION NO. 25-65, THEREBY AUTHORIZING THE RELEASE OF CONSTRUCTION DOCUMENTS FOR BIDDING FOR CITY OF ANGELS VALLECITO ROAD SEWER REPLACEMENT PROJECT – WWCS-1**

RECOMMENDATION

It is recommended that the City Council adopt **Resolution No. 25-65**, which would memorialize the approval and adoption of the construction documents for the City of Angels Vallecito Road Sewer Replacement Project – WWCS-1 and authorize advertisement for construction bids.

BACKGROUND

The next project in the expansion of the East Angels Trunk Sewer system is the replacement of the existing sewer in Vallecito Road. Following completion of the Booster Way Sewer Replacement Project, the Vallecito Road Sewer Replacement Project along Booster Way, Angels Creek, Tryon Park and Vallecito Road is planned for construction in the fall of 2025. The Vallecito Road Sewer Replacement Project consists of the installation of 1,650 ft of 12-inch sewer pipeline, eleven manholes, 340 ft of 8-inch waterline, 120 ft of 6-inch waterline, valves, and connections to the existing water and sewer systems. Work also includes removal of abandoned pipeline, manholes, and appurtenances; bypass pumping/piping; and traffic control.

Construction documents have been prepared by Dewberry for the project and have been reviewed and approved by the City Engineer and Public Works Superintendent. Environmental documentation for CEQA compliance has been prepared by the City Planner. The projected duration of the construction contract is approximately 180 days.

FISCAL IMPACT

The Vallecito Road Sewer Replacement Project is an approved Water and Wastewater Capital Improvements Project for Fiscal Year 2025-2026. The Engineer's estimate for the project is \$1,525,000.

ATTACHMENTS

1. Draft Resolution
2. Request for Proposals



3. Instructions to Bidders
4. Project Plans (available upon request from City Administrator)
5. Project Specifications (available upon request from City Administrator)



RESOLUTION 25-65

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS
THEREBY APPROVING AND ADOPTING THE CONSTRUCTION DOCUMENT FOR
THE CITY OF ANGELS VALLECITO ROAD SEWER REPLACEMENT PROJECT –
WWCS1 AND AUTHORIZE ADVERTISEMENT FOR CONSTRUCTION BIDS**

WHEREAS, at this time, the next project in the expansion of the East Angels Trunk Sewer system is the replacement of the existing sewer in Vallecito Road; and

WHEREAS, following completion of the Booster Way Sewer Replacement Project, the Vallecito Road Sewer Replacement Project along Booster Way, Angels Creek, Tryon Park and Vallecito Road is planned for construction in the fall of 2025; and

WHEREAS, the Vallecito Road Sewer Replacement Project consists of the installation of 1,650 ft of 12-inch sewer pipeline, eleven manholes, 340 ft of 8-inch waterline, 120 ft of 6-inch waterline, valves, and connections to the existing water and sewer systems; and

WHEREAS, work also includes removal of abandoned pipeline, manholes, and appurtenances; bypass pumping/piping; and traffic control; and

WHEREAS, construction documents have been prepared by Dewberry for the project and have been reviewed and approved by the City Engineer and Public Works Superintendent; and the environmental documentation for the California Environmental Quality Act (CEQA) compliance has been prepared by the City Planner; and

WHEREAS, the projected duration of the construction contract is approximately 180 days; and

WHEREAS, the Project is an approved Water and Wastewater Capital Improvements Project for Fiscal Year 2025-2026, and the Water/Wastewater Engineer's estimate for the project is \$1,525,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Angels, the City Council approves and adopts the construction documents for the City of Angels Vallecito Road Sewer Replacement Project – WWCS-1 and authorize advertisement for construction bids.

AYES :
NOES :
ABSENT :
ABSTAIN :

Michael Chimente, Mayor

ATTEST:

Michelle Gonzalez, Deputy City Clerk
for Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

SECTION 00020

**REQUEST FOR PROPOSAL
CITY OF ANGELS
VALLECITO ROAD SEWER REPLACEMENT PROJECT – WWCS-1**

Sealed Bids will be received until **September 18, 2025, at 2 p.m.**, by the City of Angels at 200 Monte Verda Street, #B, Angels Camp, for the Vallecito Road Sewer Replacement Project – WWCS-1 (Project) by the City of Angels.

As soon as practical thereafter, sealed bids for the project will be publicly opened and read for performing work as follows:

Installation of 1,650 ft of 12-inch sewer pipeline, eleven manholes, 340 ft of 8-inch waterline, valves, and connections to the existing water and sewer systems. Work also includes removal of pipeline, manholes, and appurtenances; bypass pumping/piping; and traffic control.

Project shall comply with the Milestone dates and Final Completion within 210 calendar days from the date specified in the Notice to Proceed. Time is of the essence for commencement and completion of the work.

A mandatory pre-bid meeting is scheduled for this project. The pre-bid meeting shall be held **September 4, 2025, at 10 am** at Tryon Park, Angels Camp.

The Engineer's Estimate for the Project is \$1,525,000.

There are no disadvantage, women-owned, or veteran business hiring requirements for this project.

Contract documents in PDF format are available for download on the City website. Documents are in the Public Notices section – angelscamp.gov/city-hall/public-notice/. Hard copies are not available for purchase.

Each bid must conform and be fully responsive to this request for proposal, the plans and specifications, and all other documents comprising the pertinent contract documents.

Bidders must submit bids on a hard copy of the bid proposal form provided in the Contract Documents. Signed forms to be submitted by the Bidders include the following and are to be acknowledged in Section 00300, BID FORM:

- Bidder Questionnaire (Section 00160)
- Bidder's Signature and Authority (Section 00170)
- Statement Acknowledging Penal and Civil Penalties Concerning the Contractor's Licensing Laws (Section 00180)
- Insurance Acknowledgement (Section 00190)
- Bid Form (Section 00300)
- Bid Bond Affidavit (Section 00400)

- Bid Guaranty Bond (Section 00410)
- Certification of Bidder's Experience and Qualifications (Section 00420)
- Proposed Subcontractors (Section 00430)
- Site Visit Affidavit (Section 00450)
- Non-Collusion Affidavit to be Executed by Bidder and Submitted with Bid (Section 00480)
- Department of Industrial Relations and SB 854 Compliance Affidavit (Section 00490)

Questions regarding the contract documents shall be submitted in writing to:

Dave Richard, PE
City Water/Wastewater Engineer
Dewberry Engineers Inc.
903 West Center Street, Suite 201
Manteca, CA 95337
drichard@dewberry.com

Bid-related questions must be submitted no later than **5 p.m. on September 15, 2025**. Responses to questions will be provided on the City website. The questions and responses shall form part of the Contract Documents.

Bidding procedures are prescribed in the contract documents. Bids shall only be executed upon the bid form provided, which are a part of said Contract Documents. Bid guarantee in an amount not less than ten percent (10%) of the total bid dollar amount and conforming to the prescribed bidding procedures is required to be submitted with each bid, as a guaranty to be forfeited should the bidder, if awarded the contract, fail to enter into the same, or fails to furnish in a timely manner the bonds and/or proof of insurance.

Pursuant to the provisions of California Labor Code Section 6707, each bid submitted in response to this Request for Proposal shall contain, as a bid item, adequate sheeting, shoring, and bracing, or equivalent method, for the protection of life and limb in trenches and open excavation, which shall conform to applicable safety orders. By listing this sum, the bidder warrants that its actions pursuant to this bid item shall not impose tort liability on the City, the Design Engineer, and their employees, agents, and subconsultants.

Pursuant to Section 1770, et. seq., of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code Section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5).

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement).

Pursuant to Public Contract Code Section 22300, for moneys earned by the Contractor and withheld by the City to ensure the performance of the Contract, the Contractor may, at its option, choose to substitute securities meeting the requirements of said Public Contract Code Section 22300.

All bidders shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the project. In accordance with provisions of California Public Contract Code Section 3300, the City has determined that the **Contractor shall possess a valid Class A license** at the time that the bid is submitted. Failure to possess the specified license shall render the bid non-responsive.

The successful bidder will be required to furnish a Payment bond in the amount equal to one hundred percent (100%) of the Contract price as well as a Faithful Performance Bond, in the amount equal to one hundred percent (100%) of the Contract price. All bonds submitted shall be from admitted sureties.

Each bidder shall submit with its bid a statement setting forth its experience on the forms included in the Bid Proposal.

Telephones will not be available to bidders for the preparation of the bids or for calling in bid results. Bid forms received after the designated time will not be accepted. Bidders and their authorized agents are invited to attend the bid opening.

No bidder may withdraw its bid for sixty (60) days after the date set for the opening of bids.

The successful bidder must ensure that employees and applicants for employment are not discriminated against on the basis of age, color, race, national origin, ancestry, religion, sex, sexual preference, marital status, and comply with the Americans with Disabilities Act.

The City reserves the right to reject any or all bids; to make any awards or any rejections in what it alone considers to be in the best interest of the City; and waive any irregularities in the bids. Each bid must be signed by or on behalf of the bidder and must be enclosed in a SEALED ENVELOPE.

1. Name and address of bidder
2. Project for which the bid is being submitted
3. Date and time of bid opening

The envelope shall be addressed to the City of Angels:

If by mail (USPS) address to:

P.O. Box 667
Angels Camp, CA 95222

If delivery by courier, UPS, FedEx, etc. address to:

200 Monte Verda Street, #B
Angels Camp, CA 95222

Dated: August 20, 2025

City of Angels

Pamela Caronongan
City Administrator

SECTION 00100

INSTRUCTIONS TO BIDDERS**1.00 WORK TO BE DONE**

It is the intention of the City to construct improvements as shown and set forth on the plans, and in the particular locations shown on the plans. All of the work is particularly set forth in the plans and specifications, and all of said work, together with all other work incidental thereto, is included.

The work includes the furnishing of labor, materials, incidentals and equipment necessary for the construction of the Vallecito Road Sewer Replacement Project. The Bidder shall be required to provide, at its own cost and expense, all necessary insurance, as required by law or these specifications, and shall pay the cost and expense of any and all incidental matters herein required.

2.00 EXAMINATION OF CONTRACT DOCUMENTS

Each bidder shall thoroughly examine and be familiar with the contract documents. The submission of a bid shall constitute an acknowledgment, upon which the City may rely, that the bidder has thoroughly examined and is familiar with the contract documents. The failure or neglect of a bidder to receive or examine any of the contract documents shall in no way relieve it from any obligation with respect to its proposal or to the Contract. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract documents.

3.00 INSPECTION OF SITE

Bidders are required to inspect the site of the work to satisfy themselves by personal examination or by such other means, as they may prefer, of the location of the proposed work, and of the actual conditions, including subsurface, of and at the site of work. If, during the course of its examination, a bidder finds facts or conditions which appear to be in conflict with the letter or spirit of the bidding documents, the Bidder may apply to the City, in writing, for additional information and explanation before submitting its bid.

Submission of a bid by the bidder shall constitute conclusive evidence that, if awarded the Contract, it has relied and is relying on its own examination of (1) the site of the work, (2) access to the site, (3) all other data and matters requisite to the fulfillment of the work and on its own knowledge of existing facilities on and in the vicinity of the site of the work to be constructed under the Contract, (4) the conditions to be encountered, (5) the character, quality and scope of the proposed work, (6) the quality and quantity of the materials to be furnished, and (7) the requirements of the bid, the plans, the specifications, and the other contract documents.

The information provided by the City is not intended to be a substitute for, or a supplement to the independent verification by the bidder to the extent such independent investigation of site conditions is deemed necessary or desirable by the bidder.

4.00 **INTERPRETATION OF CONTRACT DOCUMENTS**

No oral representations or interpretations will be made to any bidder as to the meaning of the contract documents. Requests for an interpretation shall be made in writing and received at the time provided previously to:

Dave Richard, PE
City Water/Wastewater Engineer
Dewberry Engineers Inc.
903 West Center Street, Suite 201
Manteca, CA 95337
drichard@dewberry.com

Requests to clarify possible ambiguous or incomplete statements or designs require issuance of an addendum by the City for the interpretation to become effective. All requests for clarifications shall be made in writing. Any addenda issued for the Project will be posted on the City website.

5.00 **POSTPONEMENT OF OPENING**

The City reserves the right to postpone the date and time for receiving and/or opening of bids at any time prior to the date and time established in the Request for Proposal. Postponement notices shall be provided in the form of an addendum.

6.00 **OPENING OF BIDS**

All bids, irrespective of any irregularities or informalities, if received on time, will be opened and publicly read aloud at the time and place set forth in the Request for Proposal. Bidders, their representatives and other interested persons may be present at the opening and reading of bids.

Any bids received after the scheduled closing time as set forth in the Request for Proposal or as postponed by addenda will be considered non-responsive and will not be opened. Any such bids will be returned unopened to the Bidder. The public reading of each bid will include at least the following:

- A. Name and address of bidder.
- B. The total amount of bid.
- C. The nature and amount of the security furnished with the bid.

7.00 PREPARATION OF BID FORMS

Bid shall be made on the bid forms provided in the contract documents and must be submitted at the time and place stated in the Request for Proposal. All blanks in the bid forms must be appropriately filled in either in ink or typed, and all prices must be stated in figures. All bid forms must be submitted in sealed envelopes bearing on the outside the name of the bidder, its address, and the name of the project for which the bid is submitted. It is the sole responsibility of the bidder to see that its bid is received in proper time. Any bid received after the scheduled closing time for receipt of bids will be returned to the bidder unopened. City shall not be responsible for errors or omissions in the bid. Bidders shall write their names on each bid form at the space provided.

8.00 BIDDER'S SIGNATURE AND AUTHORITY

If the bid is made by an individual, this person's name, signature, and post office address must be shown; if made by a firm or partnership, the name and post office address of the firm or partnership, a list of the general partners, and the signature of at least one of the general partners must be shown, if made by a corporation, the bid shall show the name of the state under the laws of which the corporation is chartered, the name and post office address of the corporation, and the title of the person who signs on behalf of the corporation. If the bid is made by the corporation, a certified copy of the bylaws or resolution of the Board of Directors of the corporation shall be furnished showing the authority of the officer or agent signing the bid to execute Contracts on behalf of the corporation. If the bid is made by a joint venture, the bid shall be signed by a representative of one of the joint venture firms. Additionally, the bid shall include a copy of the resolution or agreement empowering the representative to execute the bid and bind the joint venture.

9.00 ERASURES AND CORRECTIONS

The bid submitted must not contain any erasure, interlineations, or other corrections unless each such correction is suitably authenticated by affixing, in the margin immediately opposite the correction, the initials of the person or persons submitting the bid.

10.00 BID IRREGULARITIES

Changes in or additions to the bid form, recapitulations of the work bid upon, alternative bids, omissions, or any other modifications of the bid form which are not specifically called for in the contract documents may result in rejection of the bid by the City, as not being responsive to the Request for Proposal. No oral or telephonic modification of any bid submitted will be considered.

11.00 MODIFICATION OF BID

On written request filed with the City, a bid already received may be modified or withdrawn at any time prior to the time established for receiving bids. The request must be executed by the bidder or its authorized representative as described in Paragraph 00100-8.00, BIDDER'S

SIGNATURE AND AUTHORITY. Modifications shall be made in writing, executed, and submitted in the same form and manner as the original bid. Withdrawal of a bid does not prejudice a bidder's right to submit a new bid within the time designated for the submission of bids. No bid may be withdrawn after the scheduled closing time except as provided in Paragraph 00100-12.00, **WITHDRAWAL OF BIDS**.

12.00 WITHDRAWAL OF BIDS

In accordance with Public Contract Code 5103, within five days after the opening of bids, a bidder may withdraw its bid providing the bidder can establish to the City's satisfaction that a mistake was made in preparing the bid. A bidder desiring to withdraw shall give written notice to the City, specifying, in detail, how the mistake occurred and how the mistake made the bid materially different than it was intended to be. Withdrawal will not be permitted for mistakes resulting from errors in judgment or carelessness in inspecting the site of the work or in reading the contract documents.

13.00 ADDENDA

Addenda issued during the time of bidding shall become a part of the documents furnished bidders for the preparation of bids, shall be covered in the bids, and shall be made a part of the Contract. Each bid shall include specific acknowledgment in the space provided of receipt of all Addenda issued during the bidding period. Failure to so acknowledge may result in the bid being rejected as not responsive. Failure of any bidder to receive such Addenda shall not be grounds for non-compliance with the terms of the instructions.

14.00 BID PRICES

Bid prices shall include everything necessary for the completion of the work including but not limited to providing the materials, equipment, tools, plant and other facilities, and the management, superintendence, labor and services. Bid prices shall include allowance for all federal, state and local taxes.

In the event of a difference between a price quoted in words and a price quoted in figures for the same quotation, the words shall be the amount bid. In the event that the product of a unit price and an estimated quantity does not equal the extended amount quoted, the unit price shall govern, and the correct product of the unit price and the estimated quantity shall be deemed to be the amount bid. If the sum of two or more items in a bidding schedule does not equal the total amount quoted, the individual item amounts shall govern and the correct total shall be deemed to be the amount bid.

The award of contract, if it is awarded, will be awarded to the lowest responsive, responsible Bidder whose proposal complies with all the requirements prescribed.

15.00 **BID GUARANTY**

The bid form shall be accompanied by a bid guaranty bond provided by an admitted surety insurer authorized to carry on business in the State of California with a minimum A – Class IV rating with Best's Rating Guide for payment to the City or meeting the following minimum requirements:

If the Best's Rating for any surety company who has furnished a bid guaranty for the bidder is less than A - Class IV and/or not Treasury Rated, bidder may be required to, within five working days of bid opening, submit to the City an original or certified copy of each of the following documents for each surety company which has furnished a bid guaranty for that bidder:

- A. Appropriate authorization of the signatory to execute each bid guaranty.
- B. A certificate of authority issued by the State Insurance Commissioner.
- C. A certificate from the County Clerk that the above certificate is not ineffective; and
- D. The surety company's financial statement for the prior quarter as specified in Section 995.670 of the California Code of Civil Procedure.

Simultaneously with the submission of the documents described in the preceding paragraphs, the bidder shall also submit an affidavit or declaration, under penalty of perjury under the laws of the State of California, demonstrating the following facts for each bid guaranty submitted or to be submitted on the bidder's behalf.

- A. That the surety company's assets exceed its liabilities by more than the amount of the bid guaranty or guaranties submitted on the bidder's behalf, and
- B. That in issuing the bid guaranty or guaranties submitted on the bidder's behalf, the surety company shall be in full compliance with California Insurance Code Section 12090, supported by appropriate references to the surety company's most recent financial statement on file in the office of the State Insurance Commissioner.

Any bidder wishing to object to the sufficiency of any surety company used by another bidder shall comply fully with the provisions of Section 995.650 of the California Code of Civil Procedure.

The bid guaranty bond shall be in the sum of at least ten percent (10%) of the total amount of the bid price, or, alternatively, by a certified or cashier's check, payable to the City in the sum of at least ten percent (10%) of the total amount of the bid price. The bid guaranty bond shall be provided on the form included in Section 00410, BID GUARANTY BOND, of these contract documents.

The amount payable to the City under the bid guaranty bond, or the certified or cashier's check and the amount thereof, as the case may be, shall be forfeited to the City as liquidated damages in case of a failure or neglect of the bidder to furnish, execute, and deliver to the City the required performance and payment bonds, evidences of insurance, and to enter into, execute, and deliver to the City the Agreement on the form provided herewith, within ten (10) calendar days after receiving written notice from the City that the award has been made and the Agreement is ready for execution.

The bid guarantees of the three lowest bidders will be retained until the Agreement is signed, evidence of insurance provided, and satisfactory bonds furnished or other disposition made thereof. The bid guarantees of all bidders except the three lowest responsive bids will be returned within 15 calendar days after the bids are opened.

16.00 **QUALIFICATION OF BIDDER**

Each bidder shall complete and submit with their bid Section 00420, CERTIFICATION OF BIDDER'S EXPERIENCE AND QUALIFICATIONS.

Upon the request of City, any bidder whose bid is under consideration for the award of the Contract shall promptly submit satisfactory evidence showing the bidder's financial resources, its construction experience, and its organization's availability for the performance of the Contract.

The bidder may be required to establish, to the satisfaction of the City, the reliability and responsibility of the persons or entities proposed to furnish and perform the work described in the contract documents.

17.00 **SUBCONTRACTORS**

In accordance with California Public Contracting Code Section 4100, et. seq., the bidder shall list, in Section 00430, PROPOSED SUBCONTRACTORS, the name, portion of work to be performed, and location of the place of business for the following:

- A. Each subcontractor who will perform work or labor or render service to the bidder in or about the construction of the work or improvement, in an amount in excess of one-half of one percent of the bidder's total bid.
- B. Any subcontractor licensed by the State of California who, under subcontract to the bidder, will specially fabricate and install a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent of the bidder's total bid.

Failure to list the subcontractors defined in subparts 1) and 2) above will render the bid non-responsive and will be grounds for rejection of the bid. Failure to comply with the provisions of the California "Subletting and Subcontracting Fair Practices Act" shall make the Contractor subject to the sanctions as set forth in the Act.

18.00 SUBSTITUTIONS DURING BIDDING

Manufacturers or suppliers of materials and equipment may offer an alternative product to the Contractor and request that alternatives to specified products be considered equal. Inclusion of such alternatives in the bid is the responsibility of the Contractor. Inclusion should only be considered if the Contractor believes the offered alternative is equal in quality and performance to the specified product. After award of the Contract, such offers of alternative products will be reviewed and processed as a substitution as provided under Section 00700, GENERAL CONDITIONS.

19.00 BIDDERS INTERESTED IN MORE THAN ONE BID

No person, firm, or corporation, under the same or different name, shall make, file, or be interested in more than one bid for the same work unless alternate bids are called for. Pursuant to Public Contract Code Section 7106, bidders shall execute and furnish with their bids Section 00480, NON-COLLUSION AFFIDAVIT. Reasonable grounds to believe that any individual, partnership, corporation, or combination is interested in more than one bid for the proposed work may cause rejection of all bids in which that individual, partnership, corporation, or combination is interested,

A person, firm, or corporation may, however, submit subproposals or quote prices on materials to more than one bidder.

20.00 SHEETING, SHORING AND BRACING

Pursuant to the provisions of California Labor Code Section 6707, each bid submitted shall contain, in the bid item indicated, the amount included in the bid for adequate sheeting, shoring, and bracing, or equivalent method, for the protection of life and limb in trenches and open excavation, which shall conform to applicable safety orders. By listing this sum, the bidder warrants that its actions pursuant to this bid item shall not impose tort liability on the City, the Design Engineer, and their employees, agents, and subconsultants.

Pursuant to California Labor Code Section 6705, the Contractor shall submit a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.

21.00 WAGE RATES

Pursuant to provisions of the Labor Code Section 1770, et. seq., of the State of California, the Director of the Department of Industrial Relations has ascertained the prevailing rate of wages of the locality in which the Work is to be performed and applicable to the work to be done. Copies of these wage determinations are on file with the City.

Bidders shall promptly notify the City, in writing, about all the classifications of labor not listed in the prevailing wage determinations but necessary for the performance of the Work, before bids are submitted.

22.00 OFFER OF ASSIGNMENT OF ANTITRUST ACTIONS

As provided by Section 7103.5, of the California Public Contract Code, in entering into a public works contract or subcontract, the Contractor or subcontractor offers and agrees to assign to the City all rights, title and interest in, and all causes of action it may have under Section 4 of the Clayton Act (15 U. S.C. Section 15) or under the Cartwright Act (Chapter 2) commencing with Section 16700 (of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or subcontract. This assignment shall be made and become effective at the time the City tenders final payment to the Contractor, without further acknowledgment by the parties.

23.00 ASSIGNMENT OF CONTRACT

Any attempted assignment by the Contractor of any contract to be entered into hereunder, or any part thereof, or of funds to be received thereunder by the Contractor, is void unless such assignment has had prior written approval of City and the Surety has been given due notice of such assignment in writing and has consented thereto in writing.

24.00 AWARD OR REJECTION OF BIDS

The contract, if awarded, will be awarded to the lowest, responsive, responsible bidder based on the lowest total bid in compliance with these instructions and the Notice Inviting Bids, provided the bid is reasonable and it is to the interest of the City to accept the bid.

The City reserves the right, at its sole discretion, to reject any and all bids and further reserves the right to reject any bids which are: a) non-responsive (e.g.: bids which are incomplete, obscure, or irregular-, bids which omit a bid on any one or more items on which the bids are required, bids which are unbalanced-, bids accompanied by insufficient or irregular bid guaranties), b) any bids from bidders who have previously failed to perform properly or to complete on time contracts of any nature with the City; or c) any bid which fails to provide satisfactory documentation of the bidder's qualifications as required by Section 00100-16.00, QUALIFICATION OF BIDDER. The City reserves the right to waive irregularities.

25.00 BONDS AND INSURANCE

The successful bidder, simultaneously with the execution of the Agreement, will be required to furnish a Payment Bond on forms provided by the City in an amount equal to one hundred percent (100%) of the Contract Price, a Faithful Performance Bond in an amount equal to one hundred percent (100%) of the Contract Price, the Workers Compensation Insurance Certificate, and evidences of insurance. Said insurance and bonds shall only use

the forms attached and shall be secured from a surety company satisfactory to City with a minimum A - Class IV rating with Best's Rating Guide or meeting the following minimum requirements:

If the Best's Rating for any surety company from which the bidder intends to procure the payment bond, performance bond, or both, is less than A - Class IV and/or not Treasury Rated, bidder may be required to, within 5 working days after bid opening, submit to the City an original or certified copy of each of the following documents for each surety company from which the bidder intends to procure such bond or bonds:

- A. Appropriate authorization of the signatory to execute each bond.
- B. A certificate of authority issued by the State Insurance Commissioner.
- C. A certificate from the County Clerk that the above certificate is not ineffective; and
- D. The surety company's financial statement for the prior quarter as specified in Section 995.670 of the California Code of Civil Procedure.

Simultaneously with the submission of the documents described in the preceding paragraphs, the bidder shall also submit an affidavit or declaration, under penalty of perjury under the laws of the State of California, demonstrating the following facts for the bond or bonds submitted or to be submitted on the bidder's behalf

- A. That the surety company's assets exceed its liabilities by more than the amount of the bond or bonds submitted on the bidder's behalf, and
- B. That in issuing the bond or bonds submitted on the bidder's behalf, the surety company shall be in full compliance with California Insurance Code Section 12090, supported by appropriate references to the surety company's most recent financial statement on file in the office of the State Insurance Commissioner.

Any bidder wishing to object to the sufficiency of any surety company used by another bidder shall comply fully with the provisions of Section 995.650 of the California Code of Civil Procedure.

The form of Agreement, as provided in Section 00500, AGREEMENT, which the successful bidder as Contractor will be required to execute, and the forms of bonds as provided in Sections 00610, FAITHFUL PERFORMANCE BOND and 00620, PAYMENT BOND, which it will be required to furnish, shall be carefully examined by the bidder. The Faithful Performance Bond is to secure the faithful performance of the Contract and the Payment Bond is to secure the payment of those to whom the bidder may become legally indebted for labor, materials, tools, equipment, or services of any kind used or employed by the bidder in performing the work.

26.00 **AWARD OF CONTRACT**

Within sixty (60) calendar days after the time of opening of the bids, the City will act either to accept a bid, to reject all bids or with the consent of the bidders and their sureties to extend the time in which the City may act. The acceptance of a bid will be evidenced by a Notice of Award of Contract in writing, delivered in person or by certified mail to the bidder whose bid is accepted. No other act of City will constitute acceptance of a bid. The issuance of a Notice of Award of Contract shall obligate the bidder whose bid is accepted to furnish performance and payment bonds and evidences of insurance, and to execute the Agreement in the form set forth in the contract documents. The Agreement will require the completion of the work according to the contract documents.

If award is made, it will be based on the lowest responsive, responsible bid.

Upon review of bids and determination of the lowest responsive, responsible bidder, the goal of the City is to recommend award of the contract at the October 7, 2025, City Council meeting. Assuming the City Council approves award of the contract at the October 7, 2025, City Council meeting and subsequent execution of the agreement and receipt of bonds and evidence of issuance, a Notice to Proceed could be issued by the City by October 20, 2025.

27.00 **CITY OF ANGELS BUSINESS LICENSE**

At the time the Contractor submits the Contract Documents, Contractor is required to possess or have submitted all documentation to the City to obtain a City of Angels Business License. A copy of the license or documentation verifying submittal to obtain the license shall be provided.

28.00 **EXECUTION OF CONTRACT**

The Agreement shall be executed by the successful bidder and returned, together with the Contract, bonds, business license, and evidences of insurance, within ten days after receiving written Notice of the Award of the Contract. Time is of the essence in this regard. After execution by City, one copy of the Agreement shall be returned to Contractor.

Failure or refusal to enter into a Contract as herein provided or to conform to any of the stipulated requirements in connection therewith shall be just cause for annulment of the award and the forfeiture of the proposal guaranty. If the successful bidder refuses or fails to execute the agreement, the City may award the contract to the second lowest responsible bidder. If the second lowest responsible bidder refuses or fails to execute the agreement, the City may award the contract to the third lowest responsible bidder. On the failure or refusal of such second or third lowest bidder to execute the agreement, such bidder's guarantees shall be likewise forfeited to the City. The work may then be re-advertised.

29.00 **CONSTRUCTION DOCUMENTS**

Within five days after the execution of the Agreement by the City, the City will furnish the Contractor five copies of the Specifications, full and, if available, half-size plans.

****END OF SECTION****

THIS PAGE INTENTIONALLY LEFT BLANK



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 8, 2025
TO: City Council
FROM: Aaron Brusatori, City Engineer and Michelle Gonzalez, Finance Director
RE: **PAVEMENT MANAGEMENT PLAN AND ROAD MAINTENANCE**

RECOMMENDATION:

Receive a presentation from City Engineer Aaron Brusatori on the City's Pavement Management Plan and provide Council direction on project priorities for road maintenance over the next five years.

BACKGROUND:

The City of Angels maintains a roadway network that requires ongoing maintenance, rehabilitation, and repair. In order to make strategic decisions about how to invest limited road maintenance funds, the City has worked with our City Engineer, Aaron Brusatori, to develop a Pavement Management Plan. This plan evaluates the condition of our roads, identifies and prioritizes needed improvements, and establishes a roadmap for future investments.

DISCUSSION:

The Pavement Management Plan will provide the City Council with an overview of road conditions throughout the City and a list of potential projects to address identified deficiencies. The goal of tonight's discussion is to:

- Review the current condition of city streets.
- Discuss prioritized road maintenance and rehabilitation projects.
- Establish a five-year project list based on anticipated funding.
- Develop a pipeline of project-ready plans that can be implemented as funding becomes available.

Recommended Projects

Chip Seal – Chip Seal refers to a road surface treatment where a layer of asphalt emulsion is applied to the road surface, followed by a layer of crushed stone aggregate (chips). The chips are then embedded into the asphalt by rollers, creating a durable, skid-resistant surface. This is more intensive than a Slurry Seal.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

Crack Filling – Crack Filling is a process where cracks in the road are sealed to reduce intrusion of water into the base section, which can accelerate structural failure. Crack Filling is an annual treatment that can be applied by City crews or a contractor prior to a pavement management project.

Rapid Set Slurry Seal - Rapid-set slurry seal is a pavement maintenance treatment that utilizes a quick-setting asphalt emulsion, aggregate, and other additives to create a durable, skid-resistant surface. This application extends the life of the paved surface up to 8 years. Depending on existing roadway conditions, up to three applications of slurry seal can be applied before a more intensive mill and overlay is recommended.

Mill and Overlay – Mill and Overlay is a pavement maintenance treatment that removes 1.5” – 2” of the paved surface and replaces it with a new asphalt layer.

Stop Gap – Stop Gap projects include various methods of more intensive asphalt repair. The intent of a Stop Gap project is to perform repairs to as much area as possible with available budget. Stop Gap effort may include full depth replacement of failed areas, replacement of cold patch with hot mix asphalt, mill and fill operations to address block cracking and or severely alligatored pavement sections. This treatment is more intense than a slurry seal. It is recommended that a Rapid Set Slurry Seal be applied within a year after a stop gap project.

Reconstruction – Reconstruction projects rebuild the pavement structure to a new condition. When the decay of a road advances to poor or very poor, reconstruction is the recommended treatment. A reconstruction would consist of replacing all asphalt, base, and possibly subgrade materials. This is the most expensive treatment option.

5-Year Pavement Management Plan Budget				
Year	Project Type	Budget	Estimated Treatment Area (sf)	% of Network
25/26	Stop Gap	\$ 355,000	78,000	Varies
26/27	Rapid Setting Slurry	\$ 300,000	600,000	18.00%
27/28	Stop Gap	\$ 300,000	65,000	Varies
28/29	Chip Seal	\$ 300,000	375,000	11.00%
29/30	Stop Gap	\$ 300,000	65,000	Varies





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

FINANCIAL IMPACT:

The following revenue sources are available for road projects in Fiscal Year 2025–26:

Fund Source	FY 25/26 Allocation
Highway Users Tax (Gas Tax - HUTA)	\$115,000.00
Transient Occupancy Tax (TOT – Roads)	\$140,047.00
Local Transportation Funds (LTF)	\$50,000.00
SB 1 – Road Maintenance and Rehabilitation Account (RMRA)	\$355,000.00
25/26 Citywide Pavement Repair Project	
Total	\$660,047.00

NOTE: The SB 1 RMRA amount includes rollover from unspent prior year funds.

Looking ahead, the City anticipates an annual average of approximately \$350,000 in recurring road funding from the combined Gas Tax, TOT (roads), and RMRA sources.

NEXT STEPS:

Staff requests Council direction to finalize the five-year project list and designate project priorities. Establishing clear priorities and maintaining a shelf of project-ready plans will position the City to seek additional outside grant funding as opportunities arise. This will be a future agenda item tentatively schedule for September 16, 2025 Council meeting.





Angels Camp Pavement Management Plan

Budget

- 5-Year Budget after Consultant Fees
- Estimated Treatment Area
- Project Type can be Adjusted for Current Needs if Necessary
- Approximate Network Area – 3,300,000 sf

5-Year Pavement Management Plan Budget				
Year	Project Type	Budget	Estimated Treatment Area (sf)	% of Network
25/26	Stop Gap	\$ 355,000	78,000	Varies
26/27	Rapid Setting Slurry	\$ 300,000	600,000	18.00%
27/28	Stop Gap	\$ 300,000	65,000	Varies
28/29	Chip Seal	\$ 300,000	375,000	11.00%
29/30	Stop Gap	\$ 300,000	65,000	Varies

Benefit to Project Road Network (StreetSaver)



- Last PCI Inspections Completed in 2019
- Network Condition Grade = Good (59)
- Goal of "keeping the good roads good"

- Investing in preventive maintenance treatments now delays the need for more costly reconstruction treatments and has a larger impact on the network PCI

Additional Information

- Estimated Treatment Costs Per Condition Category
 - Can vary based on different combination of treatments
 - Full depth patching, mill and overlay, etc.
- Pavement Condition Categories

Table 1: Treatment Estimated Unit Cost

Category	Unit Cost \$/SF	Application Interval (Yrs.)	Detail	100' Section Cost (\$)*
Category I - PREVENT MNT 1	0.50	8	Slurry Seal (Type II), Surface Treatment	1,200
Category II - PREVENT MNT 2	0.50	8	Slurry Seal (Type III), Surface Treatment	1,200
Category III - CORRECT MNT 1	2.00	8	Deep Patching, Base Repair and Surface Treatment/Chip Seal/ Overlay	4,800
Category IV - Arterial and Collector [CORRECT/REHAB]	4.50	-	2" Mill and Overlay/Stop Gap	10,800
Category IV - Residential [RECON/FDR]	8.00	-	Reconstruction/FDR	19,200
Category V - [RECON/FDR]	10.00	-	Reconstruction/FDR	24,000

*Assuming 24' section width (Two 12' lanes)

Pavement Condition Categories

Condition Category	Pavement Condition	PCI Category
I	Very Good	100
II/III	Good	70
IV	Poor	50
V	Very Poor	25
		0

Example of Preventive Maintenance Impact

- Gardner Lane – Chip Seal Treatment
- Significant Impact to Section PCI
- Delaying the Deterioration of the Pavement Section

Street ID	Section ID	Road Name	Begin Location	End Location	PCI Date	Last Calculated PCI	PCI After	PCI High	PCI Low	Pct Load	Pct Envr	Pct Other
GRDNERLN	0010	GARDNER LN	MURPHYS GRADE RD	HOLLY ST	6/30/2025	59	70			58.93	34.90	6.17
GRDNERLN	0020	GARDNER LN	HOLLY ST	EASY ST	6/30/2025	43	59			59.87	40.13	0.00
GRDNERLN	0030	GARDNER LN	EASY ST	BROGLIO WY	6/30/2025	65	75			27.55	58.06	14.39
GRDNERLN	0040	GARDNER LN	BROGLIO WY	DOGTOWN RD	6/30/2025	50	64			52.49	47.51	0.00

Questions



MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City of Angels Planning Commission

From: Amy Augustine, AICP – City Planner

Re: **INTRODUCE, WAIVE THE FIRST READING BY SUBSTITUTION OF TITLE, HOLD A PUBLIC HEARING AND SCHEDULE SEPTEMBER 2, 2025, FOR A SECOND READING OF ORDINANCE 550 AMENDING ANGELS MUNICIPAL CODE SECTIONS 17.09 (P) DEFINING PERSONAL SERVICES, 17.27.020, 17.27.025, 17.30.020, 17.30.025, 17.37.020, 17.37.030 AND 1.17.080 (PUBLIC NUISANCES) TO MAKE SALONS AND SPAS A PERMITTED USE AND ESTABLISH STANDARDS FOR DECLARING ODORS A PUBLIC NUISANCE WHEN THEY AFFECT ADJACENT LAND USES AS MEASURED AT THE PROPERTY BOUNDARY.**

RECOMMENDATION

Introduce, waive the first reading by substitution of title, hold a public hearing and schedule September 2, 2025, for a second reading of Ordinance 550.

The City Council may recommend changes to the ordinance at this time.

BACKGROUND

The Planning Commission considered this item per Resolution of Intent 25-10 on June 12, 2025, and recommended approval as presented.

The following uses required a conditional use permit until 2022 when the Angels Municipal Code was revised to make the uses subject to an *administrative* conditional use permit.

C. Salons (e.g., nail, hair) and spas;

The purpose of the additional layer of review for this land use has been to protect the health and general welfare of adjacent businesses from odors that could permeate from these uses (e.g., a nail salon next door to a restaurant).

The 2022 amendment allowed for these uses to be approved by the City Planner (rather than requiring a public hearing before the Planning Commission) after notifying adjoining landowners and advisory agencies. Where no objections were received, the permit could be issued without a public hearing “in-house” by the City Planner. Since that time, applications for multiple salons and spa-related land uses have been processed. None have received an objection from an adjoining landowner. These uses generally are small businesses, often with a single owner and less than five employees. However, the administrative conditional use permit process, though faster than processing required for a conditional use permit, delays the opening of small

businesses proposing these uses.

In response, Staff researched other jurisdictions and found these uses to generally be permitted uses. However, those jurisdictions also have an established standard for declaring odors a public nuisance. Based on the preceding, staff is recommending making these uses permitted and further amending the code to incorporate standards for deeming odors a public nuisance when they affect adjoining land use.

ANALYSIS

Pursuant to Angels Municipal Code Section 17.90.040, decisions pertaining to code amendments shall be made upon the following findings of fact:

- A. The proposed change or amendment is consistent with the City of Angels Municipal Code; and
- B. The proposed change or amendment is consistent with the City of Angels General Plan; and
- C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

Findings A– Consistency with the Angels Camp Municipal Code

The identified uses require an administrative conditional use permit in the Shopping Center Commercial, Community Commercial, and Business Attraction and Expansion zoning districts. This code amendment will make the use category permitted in the municipal code (i.e., consistent with the municipal code).

Based on the preceding, Finding A may be made.

Finding B – Consistency with the General Plan

Pertinent General Plan goals, policies, and programs include:

Goal 1E

Encourage well-designed commercial development compatible with the rural character of the community that contributes positively to both the city's economic base and the city's jobs/housing balance.

The proposed code amendments will encourage well-designed (i.e., low or no odor) commercial development contributing to the city's economic base.

Based on the preceding, Finding B may be made.

Finding C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

The purpose of the administrative conditional use permit has been to protect the health and general welfare of the city, in particular, existing businesses adjacent to uses that may produce odors that could permeate from this class of uses. However, based on processing nearly one dozen of these permits citywide, it is rare to receive a response from an adjoining landowner expressing concerns about odors. In fact, the city has received none. Frequently, however, new small businesses find the process of the administrative CUP onerous and a delay in opening for business.

Staff have identified an established standard used by multiple jurisdictions to regulate the potential for odors from these uses. That, coupled with the reduced use of chemicals creating heavy odors from these uses, can allow for the use to become a permitted use without affecting adjoining businesses. Should odors affect adjoining land use, it may be deemed a public nuisance using the standard established in this code amendment.

Based on the preceding, Finding C can be made.

FISCAL IMPACT:

Amending the code will reduce the amount of staff time and small business costs associated with securing an administrative conditional use permit. City fees for administrative conditional use permits are used to recover costs and don't generate income for the general fund. Therefore, eliminating the requirement for an administrative conditional use permit will be fiscally neutral because no staff time will be required and staff time will no longer be required to conduct extended reviews of these uses.

ENVIRONMENTAL FINDING:

Individual industrial projects would be subject to review pursuant to the Angels Municipal Code based on individual project design and location at such time as a specific project and location is proposed. Until such time as a project is proposed, no direct or indirect physical changes to the environment may be determined and the project is therefore exempt pursuant Section 15378 (Definition of a Project) of the State and City guidelines for the implementation of the California Environmental Quality Act (CEQA).

ATTACHMENTS:

- A. Resolution of Intent 25-10
- B. Ordinance 550 with proposed Code Changes

**CITY OF ANGELS
PLANNING COMMISSION**

RESOLUTION OF INTENT NO. 25-10

**A RESOLUTION OF INTENTION OF THE CITY OF ANGELS PLANNING COMMISSION
RECOMMENDING TO THE CITY COUNCIL AMENDING ANGELS MUNICIPAL CODE SECTIONS 17.09 (P)
DEFINING PERSONAL SERVICES, 17.27.020, 17.27.025, 17.30.020, 17.30.025, 17.37.020, 17.37.030 AND
1.17.080 (PUBLIC NUISANCES) TO MAKE SALONS AND SPAS A PERMITTED USE AND ESTABLISH
STANDARDS FOR DECLARING ODORS A PUBLIC NUISANCE WHEN THEY AFFECT ADJACENT LAND USES
AS MEASURED AT THE PROPERTY BOUNDARY**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning; and

WHEREAS, a small salon and spa business owner requested amending the requirement for an administrative conditional use permit for salons and spas; and

WHEREAS, the Planning Commission held a duly noticed public hearing on June 12, 2025, and received public input on the proposed code amendments; and

WHEREAS, the proposed code amendments are consistent with the City of Angels General Plan; and

WHEREAS, The proposed code amendments are consistent with the City of Angels Municipal Code; and

WHEREAS, the proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; and

WHEREAS, Until such time as a project is proposed, no direct or indirect physical changes to the environment may be determined and the project is therefore exempt pursuant Section 15378 (Definition of a Project) of the State and City guidelines for the implementation of the California Environmental Quality Act (CEQA).

NOW, THEREFORE, BE RESOLVED, the Planning Commission hereby recommends to the City Council Amending Angels Municipal Code Sections 17.09 (P) defining personal services, 17.27.020, 17.27.025, 17.30.020, 17.30.025, 17.37.020, 17.37.030 and 1.17.080 (Public Nuisances) to make salons and spas a permitted use and establish standards for declaring odors a public nuisance when they affect adjacent land uses as measured at the property boundary in accordance with **Attachment A**, and directs staff to provide this recommendation of the planning commission and supporting findings to the City Council in writing within thirty days.

The foregoing resolution was introduced and moved for adoption on June 12, 2025, by Commissioner _____ and being duly seconded by Commissioner _____. **PASSED AND ADOPTED THIS 12th day of June, by the following vote:**



AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

John Broeder
Chairman

Amy Augustine, AICP
City Planner
City of Angels



Attachment A



**CITY OF ANGELS
CITY COUNCIL
ORDINANCE 550**

**AMENDING ANGELS MUNICIPAL CODE SECTIONS 17.09 (P) DEFINING PERSONAL SERVICES,
17.27.020, 17.27.025, 17.30.020, 17.30.025, 17.37.020, 17.37.030 AND 1.17.080 (PUBLIC
NUISANCES) TO MAKE SALONS AND SPAS A PERMITTED USE AND ESTABLISH STANDARDS FOR
DECLARING ODORS A PUBLIC NUISANCE WHEN THEY AFFECT ADJACENT LAND USES AS
MEASURED AT THE PROPERTY BOUNDARY**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council in matters pertaining to planning; and

WHEREAS, a community representative requested making salons a permitted use; and

WHEREAS, the Planning Commission held a duly noticed public hearing on June 12, 2025, and received public input on the proposed code amendments; and

WHEREAS, the proposed code amendments are consistent with the City of Angels General Plan; and

WHEREAS, The proposed code amendments are consistent with the City of Angels Municipal Code; and

WHEREAS, the proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; and

WHEREAS, Until such time as a project is proposed, no direct or indirect physical changes to the environment may be determined and the project is therefore exempt pursuant Section 15378 (Definition of a Project) of the State and City guidelines for the implementation of the California Environmental Quality Act (CEQA).

WHEREAS, the Planning Commission passed Resolution of Intent 25-10 recommending to the City Council adoption of Ordinance 550; and

WHEREAS, the City of Angels City Council did hold a public hearing on August 5, 2025, introducing the ordinance and set and held a second public hearing to consider adoption on August 19, 2025;

NOW THEREFORE BE IT RESOLVED that the City of Angels City Council hereby adopts Ordinance 550 in accordance with **Attachment A** based on the following findings:

1. The proposed code amendments are consistent with the City of Angels General Plan; and
2. The proposed code amendments are consistent with the City of Angels Municipal Code; and
3. The proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and
4. Until such time as a project is proposed, no direct or indirect physical changes to the environment may be determined and the project is therefore exempt pursuant Section 15378 (Definition of a Project) of the State and City guidelines for the implementation of the California Environmental Quality Act (CEQA)

Section 2:

The foregoing Ordinance or a summary shall, before the expiration of fifteen (15) days of its passage, be published with the names of the Council members voting for and against the same once in a newspaper of general circulation printed and published in the County of Calaveras, State of California, and said Ordinance shall take effect and be in force thirty (30) days after the passage thereof.

The foregoing Ordinance was introduced at a regular meeting of the City of Angels City Council held on August 5, 2025, and passed and adopted as an ordinance of said City at a regular meeting of said Council held on August 19, 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Michael Chimente, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

Proposed Code

Amendments

Chapter 1.17
ENFORCEMENT--PUBLIC NUISANCES, ABATEMENT, RECORDING NOTICES OF VIOLATION

Sections:

1.17.010 Intent and purposes.

1.17.020 Enforcement responsibility, rights, procedures, remedies, penalties.

1.17.030 Public nuisance--Generally.

1.17.040 Public nuisance--California Civil Code.

1.17.050 Public nuisance--Attractive nuisances.

1.17.060 Public nuisance--Encroachments.

1.17.070 Public nuisance--Vegetation, trees, shrubs.

1.17.080 Public nuisance--Disruptive activities, noise, dirt, odor, glare.

1.17.090 Public nuisance--Signs.

1.17.100 Public nuisance--Graffiti.

1.17.110 Public nuisance--Vehicles, boats, trailers, campers, camper shells or similar vehicles.

1.17.120 Public nuisance--Maintenance, repair, restoration, or dismantling vehicle(s) or large equipment or machinery.

1.17.130 Public nuisance--Vehicle parking on sidewalk.

1.17.140 Public nuisance--Outdoor storage.

1.17.150 Public nuisance--Rubbish, garbage, refuse and dirt.

1.17.160 Public nuisance--Hazardous substances or wastes, sewage.

1.17.170 Public nuisance--Dangerous animals, livestock.

1.17.180 Public nuisance--Insects, rodents and related.

1.17.190 Public nuisance--Conditions detrimental to public health, safety or general welfare.

1.17.200 Public nuisance--Abandoned and/or vacant buildings or structures.

1.17.210 Public nuisance--Illegal buildings or structures.

1.17.220 Public nuisance--State housing law.

1.17.230 Summary abatement of public nuisances posing immediate threat to public health and safety.

1.17.240 Abatement process--Vehicles.

1.17.250 Abatement process--Weeds, fire hazard, controlled burning.

1.17.260 Abatement process--General.

1.17.270 Abatement/enforcement cost recovery--Establishing costs.

1.17.280 Abatement/enforcement cost recovery--Assessments and liens.

1.17.290 Abatement/enforcement cost recovery--Treble costs.

1.17.300 Abatement/enforcement cost recovery--Assessment for summary abatement.

1.17.310 Abatement/enforcement cost recovery--Time to contest assessment.

1.17.320 Abatement/enforcement cost recovery--Filing copy of report with county auditor/controller.

1.17.330 Notice of violation--Recordation and service.

1.17.340 Notice of violation--Notice of compliance.

1.17.350 Notice of violation--Notice of compliance/cancellation.

1.17.360 Severability.

1.17.080 Public nuisance--Disruptive activities, noise, dirt, odor, glare.

It is unlawful and it shall be a public nuisance for any person to operate or maintain any premises or property within the city in a manner that has resulted in repeated disruptive activities including, but not limited to:

- A. Disturbances of the peace of one's neighbors and quiet of the neighborhood which causes discomfort or annoyance to any reasonable person of normal sensitiveness residing in the area;
- B. Lights, lighted signs, or other devices, that direct or reflect glare onto public right-of-way, or neighboring properties;
- C. Maintenance, or use of premises which, by reason of noise, dirt, odor or other effects caused by using said premises diminishes the livability, enjoyment, use or property values of neighboring properties;
- D. Noise exceeding the normally acceptable noise levels established in the general plan.

E. No emission shall be permitted of odorous gases or other odorous matter in such quantities as to be readily detectable when diluted in the ratio of one volume of odorous air to four volumes of clean air, at the lot line. Any process which may involve the creation or emission of any odors shall be provided with a secondary safeguard system so that control will be maintained if the primary safeguard system should fail. There is established as a guide in determining such quantities of offensive odors, Table III, "Odor Thresholds," in Chapter 5 of the Air Pollution Abatement Manual, copyright 1951 by Manufacturing Chemists' Association, Inc., Washington, D.C., and as may be amended.

Chapter 17.09 DEFINITIONS

17.09.190 P definitions

“Personal services” shall mean the provision of recurrently needed services of a personal nature. This classification includes barber shops and beauty salons, seamstresses, tailors, day spas, nail salons, shoe repair shops, self-service laundries, video rental stores, photocopying and photo finishing services, and travel agencies mainly intended for the consumer. This classification also includes massage establishments in which all persons engaged in the practice of massage are certified pursuant to the California Business and Professions Code Section.

Chapter 17.27 COMMUNITY COMMERCIAL DISTRICT (CC)

Sections:

17.27.010 Purposes and intent.

17.27.015 Existing uses.

17.27.020 Permitted uses.

17.27.025 Administrative conditional use permit.

17.27.030 Conditional uses.

17.27.040 Site development standards.

17.27.020 Permitted uses.

All permitted uses in the CC district are subject to either an administrative site plan review pursuant to Chapter [17.73](#) or a site plan review pursuant to Chapter [17.74](#) unless otherwise exempted pursuant to those chapters. Permitted uses include:

- A. Retail sales and/or services, ~~indoors~~including personal services, indoors unless otherwise provided in Section [17.27.030](#);
- B. Banks, and other financial institutions;
- C. Hotels, motels, inns, bed and breakfasts, vacation rentals;
- D. Professional office(s);
- E. Schools, churches, libraries, museums, art galleries, tourist information facilities;
- F. Restaurants, banquet halls, delis, fast food, take-out;
- G. Outdoor dining in conjunction with a restaurant when proposed in conjunction with the restaurant. Alcohol service is subject to Section [17.27.025](#);
- H. Health clubs, recreational facilities, indoor;
- I. Theaters, indoor;
- J. Private clubs, lodges, social clubs, cultural centers;
- K. Residential use, single-family where the home was pre-existing prior to January 1, 2021;
- L. Transitional and supportive housing within a permitted single-family residence;

- M. Emergency shelters subject to the standards established in Section [17.52.030](#);
- N. Special needs housing regardless of size;
- O. Mixed Use--Residential/Commercial. This section is intended to allow second-floor housing units in ground-floor commercial buildings. Housing units located at the rear of commercial buildings also are permitted;
- P. Medical clinics;
- Q. Animal hospitals, indoors;
- R. Kennels, animal spa, groomers indoors--ten animals or less;
- S. Plant nurseries (retail);
- T. Certified farmer's market, community gardens;
- U. Self-service laundry;
- V. Exterminator services, without on-site storage of vehicles or chemicals;
- W. Public services and facilities including police stations, fire stations, administration, public parks;
- X. Minor public facilities and infrastructure (e.g., water distribution, wastewater distribution, drainage facilities, pumps, lighting, light transit facilities);
- Y. Recycling facilities, small (less than five hundred square feet);
- Z. TV, radio, broadcast studios without towers;
- AA. Nonresidential rooftop solar energy systems (accessory use for private/single building)--See also Chapter [15.28](#);
- BB. Accessory uses and structures appurtenant to permitted uses. (Ord. 516 §1 (Att. A), 2022)

17.27.025 Administrative conditional use permit.

In the CC district, the following uses are subject to the issuance of an administrative conditional use permit in accordance with Chapter 17.78.027:

- A. Sale of alcoholic beverages with food;
- B. Sale of alcoholic beverages requiring an ABC license or change in the type of ABC license other than a change of ownership of an existing license;
- ~~C. Salons (e.g., nail, hair) and spas;~~
- D. Child day care centers;

- E. Temporary buildings (e.g., construction buildings, sales offices) unless otherwise approved in conjunction with a site development permit or administrative site plan review;
- F. Seasonal sales outside the public right-of-way (e.g., candy sales) involving a semi-permanent or permanent structure remaining on site (in use or vacant) more than thirty days in a calendar year;
- G. Vehicle food vendor, food and drink stands not in conjunction with a special event, or proposed for use more than three days in a calendar year. (Ord. 516 §1 (Att. A), 2022)

Chapter 17.30 SHOPPING CENTER COMMERCIAL DISTRICT (SC)

Sections:

17.30.010 Purposes and intent.

17.30.020 Permitted uses.

17.30.025 Administrative conditional use permit.

17.30.030 Conditional uses.

17.30.040 Site development standards.

17.30.050 Large format retail.

17.30.020 Permitted uses.

All permitted uses in the SC district are subject to either an administrative site plan review pursuant to Chapter [17.73](#) or a site plan review pursuant to Chapter [17.74](#) unless otherwise exempted pursuant to those chapters. Permitted uses include:

- A. Retail sales and/or services, ~~indoors~~ including personal services, indoors unless otherwise listed in Section [17.30.030](#);
- B. Drive-through retail sales and/or services unless otherwise listed in Section [17.30.030](#);
- C. Large format retail, up to eighty thousand square feet in accordance with Section [17.30.050](#). Also requires a development agreement;
- D. Banks, and other financial institutions;
- E. Hotels, motels, inns, bed and breakfasts, vacation rentals;
- F. Professional office(s);
- G. Schools, churches, libraries, museums, art galleries, tourist information facilities;
- H. Restaurants, banquet halls, delis, fast food, take-out;
- I. Outdoor dining in conjunction with a restaurant when proposed in conjunction with the restaurant. Alcohol service is subject to Section [17.30.025](#);
- J. Winery, brewery;
- K. Health clubs, recreational facilities, indoor;

- L. Theaters, indoor;
- M. Private clubs, lodges, social clubs, cultural centers;
- N. Emergency shelters subject to the standards established in Section [17.52.030](#);
- O. Special needs housing regardless of size;
- P. Mixed Use--Residential/Commercial. This section is intended to allow second-floor housing units in ground-floor commercial buildings. Housing units located at the rear of commercial buildings also are permitted;
- Q. Medical clinics; hospitals;
- R. Ambulance service, taxi service;
- S. Animal hospitals, indoors;
- T. Kennels, animal spa, groomers indoors--ten animals or less;
- U. Plant nurseries (retail);
- V. Certified farmer's market, community gardens;
- W. Self-service laundry;
- X. Exterminator services, without on-site storage of vehicles or chemicals;
- Y. Public services and facilities including police stations, fire stations, administration, public parks;
- Z. Minor public facilities and infrastructure (e.g., water distribution, wastewater distribution, drainage facilities, pumps, lighting, light transit facilities);
- AA. Recycling facilities, small (less than five hundred square feet);
- BB. TV, radio, broadcast studios without towers;
- CC. Nonresidential rooftop solar energy systems (accessory use for private/single building)--See also Chapter [15.28](#);
- DD. Off-street garage or lot, public or private;
- EE. Accessory uses and structures appurtenant to permitted uses. (Ord. 516 §2 (Att. A), 2022)

17.30.025 Administrative conditional use permit.

In the SC district, the following uses are subject to the issuance of an administrative conditional use permit in accordance with Chapter 17.78.027:

- A. Sale of alcoholic beverages with food;
- B. Sale of alcoholic beverages requiring an ABC license or change in the type of ABC license other than a change of ownership of an existing license;
- ~~C. Salons (nail, hair) and spas;~~
- D. Child day care centers;
- E. Temporary buildings (e.g., construction buildings, sales offices) unless otherwise approved in conjunction with a site development permit or administrative site plan review;
- F. Seasonal sales outside the public right-of-way (e.g., candy sales) involving a semi-permanent or permanent structure remaining on site (in use or vacant) more than sixty days in a calendar year;
- G. Vehicle food vendor, food and drink stands not in conjunction with a special event, or proposed for use more than three days. (Ord. 516 §2 (Att. A), 2022)

Chapter 17.37 BUSINESS ATTRACTION AND EXPANSION DISTRICT¹

Sections:

[17.37.010 Purpose and intent.](#)

[17.37.020 Uses permitted.](#)

[17.37.030 Uses subject to an administrative conditional use permit.](#)

[17.37.040 Uses subject to a conditional use permit.](#)

[17.37.050 Site development standards.](#)

[17.37.060 Outdoor display and sales.](#)

[17.37.070 Outdoor storage.](#)

17.37.010 Purpose and intent.

The business attraction and expansion (BAE) district was created to establish and preserve areas for a mixture of light industrial and commercial land uses so that the allowed uses do not create serious compatibility problems with other kinds of land uses. This zone district makes provisions for certain kinds of light industrial and commercial uses such as business parks, educational parks, and wholesale businesses. This zone district makes the BAE land use category consistent with the city's general plan. (Ord. 539 Att A, 2024; Ord. 461 §1 (part), 2014)

17.37.020 Uses permitted.

Permitted uses in the BAE district are subject to either an administrative site plan review pursuant to Chapter [17.73](#) or a site development permit pursuant to Chapter [17.74](#) unless otherwise exempted pursuant to those chapters. Permitted uses include:

- A. Retail sales and/or services, ~~indoors including personal services, indoors~~ unless otherwise specified in Section [17.37.040](#);
- B. In conjunction with a structure, outdoor display for sales of products totaling a square footage of twenty percent or less of the primary structures' gross floor area. Outdoor display and sales areas shall be directly related to the business occupying the primary structure and comply with all provisions of Section [17.37.060](#), Outdoor display and sales;
- C. Professional offices;
- D. Restaurants, banquet halls, delis, fast food, take-out;

- E. Outdoor dining in conjunction with a restaurant when proposed in conjunction with the restaurant. Alcohol service is subject to Section [17.37.030](#);
- F. Health clubs, recreational facilities indoors;
- G. Hotels, motels, inns, bed and breakfasts, vacation rentals;
- H. Theaters, indoors;
- I. Private clubs, lodges, social clubs, cultural centers;
- J. Medical clinics;
- K. Animal hospital, indoors;
- L. Kennels, animal spa, groomers indoors--ten animals or less;
- M. Plant nurseries (wholesale or retail);
- N. Certified farmer's market, community gardens;
- O. Self-service laundry;
- P. Exterminator services, without on-site storage of chemicals;
- Q. Schools, churches, libraries, museums, art galleries, tourist information facilities;
- R. Public services and facilities including police stations, fire stations, administration, public parks;
- S. Minor public facilities and infrastructure (e.g., water distribution, wastewater distribution, drainage facilities, lighting, light transit facilities);
- T. Recycling facilities, small (five hundred square feet or less);
- U. TV, radio, broadcast studios without towers;
- V. Nonresidential rooftop solar energy systems (accessory use for private/single building). See also Chapter [15.28](#);
- W. Manager's quarters accessory to a permitted use;
- X. Accessory uses and structures appurtenant to permitted uses. (Ord. 539 Att A, 2024; Ord. 461 §1 (part), 2014)

17.37.030 Uses subject to an administrative conditional use permit.

In the BAE district, the following uses are subject to the issuance of an administrative conditional use permit in accordance with Section [17.78.027](#):

- A. Sale of alcoholic beverages with food;

B. Sale of alcoholic beverages requiring an ABC license or change in the type of ABC license other than a change in ownership of an existing license;

~~C. Salons (e.g., nail, hair) and spas;~~

D. Child day care centers. (Ord. 539 Att A, 2024)



MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City of Angels City Council

From: Amy Augustine, AICP – City Planner

Re: **INTRODUCE, WAIVE THE FIRST READING BY SUBSTITUTION OF TITLE, HOLD A PUBLIC HEARING AND SCHEDULE SEPTEMBER 2, 2025, FOR A SECOND READING OF ORDINANCE 551 REPLACING AND UPDATING ANGELS MUNICIPAL CODE CHAPTER 14.55 PROTECTING THE CITY'S WATER SYSTEM THROUGH CONTROL OF BACKFLOW AND CROSS-CONNECTIONS**

RECOMMENDATION

Introduce, waive the first reading by substitution of title, hold a public hearing and schedule September 2, 2025, for a second reading of Ordinance 551.

The City Council may recommend changes to the ordinance at this time.

BACKGROUND

The City's adopted Improvement Standards currently address backflow devices and Cross Connections (Design Standards Section 16). Angels Municipal Code Chapter 14.55 was adopted in 1989 under Ordinance 303 (part) and has not been updated since. The purpose of this amendment is to clarify standards in compliance with current regulations and how the City will enforce these standards.

Specifically, the amendment:

- Clarifies that portion of the water system under the City's responsibility and that portion of the water system that is the customer's responsibility.
- Elaborates the purposes of the City's requirements and the city's responsibilities for protecting the water system.
- Adds definitions for all terminology associated with backflow devices and cross-connections.
- Specifies the type of City-acceptable backflow devices and cross-connections to be installed.

ANALYSIS

Pursuant to Angels Municipal Code Section 17.90.040, decisions pertaining to code amendments upon the following findings of fact:

- A. The proposed change or amendment is consistent with the City of Angels Municipal Code; and
- B. The proposed change or amendment is consistent with the City of Angels General Plan; and
- C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

Findings A and B– Consistency with the Angels Camp Municipal Code and General Plan

The code updates the existing code for clarification purposes. Based on the preceding, Finding A may be made.

Pertinent General Plan goals, policies, and programs include:

Goal 7B Continue to improve Angels Camp’s capacity to store, treat and deliver water and to collect and treat wastewater as necessary to achieve the stated goals of the city.

The proposed code amendments assist in the City’s ability to deliver safe water to city residents. Therefore, Finding B may be made.

Finding C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

The purpose of the ordinance is to protect the city’s water system from contamination. Therefore, the ordinance will improve and protect the health, safety, and general welfare of the city. Based on the preceding, Finding C can be made.

FISCAL IMPACT:

The proposed update does not add requirementsaa but rather clarifies and codifies the city’s policies. The city already implements these programs, inspections, and standards. Therefore, additional costs are not anticipated.

ENVIRONMENTAL FINDINGS:

The ordinance codifies protections of the city’s water system from contamination, therefore, the addition of backflow devices and cross connection regulations are minor alterations to existing public facilities which are Categorically Exempt from the state and City guidelines for the Implementation of the California Environmental Quality Act (CEQA) pursuant to Section 15301, Class 1, Existing Facilities which exempts the minor alterations to publicly owned facilities, including water systems, including the addition of safety or health devices during construction; and 15303, Class 3 which allows the construction of new, small structures , including those connected to water mains, for new construction.

ATTACHMENTS:

- A. Ordinance 551 with existing code and proposed Code Changes

CITY OF ANGELS
CITY COUNCIL

ORDINANCE 551

REPLACING AND UPDATING ANGELS MUNICIPAL CODE CHAPTER 14.55
PROTECTING THE CITY’S WATER SYSTEM THROUGH CONTROL OF
BACKFLOW AND CROSS-CONNECTIONS

WHEREAS, the proposed code amendments are consistent with the City of Angels General Plan; and

WHEREAS, The proposed code amendments are consistent with the City of Angels Municipal Code; and

WHEREAS, the proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; and

WHEREAS, the project is exempt from the California Environmental Quality Act (CEQA), and

WHEREAS, the City of Angels City Council did hold a public hearing on August 19, 2025, introducing the ordinance and set and held a second public hearing to consider adoption on September 2, 2025;

NOW THEREFORE BE IT RESOLVED that the City of Angels City Council hereby adopts Ordinance 551 in accordance with **Attachment A** based on the following findings:

1. The proposed code amendments are consistent with the City of Angels General Plan; and
2. The proposed code amendments are consistent with the City of Angels Municipal Code; and
3. The proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and
4. The project is exempt from the California Environmental Quality Act (CEQA)

Section 2:

The foregoing Ordinance or a summary shall, before the expiration of fifteen (15) days of its passage, be published with the names of the Council members voting for and against the same once in a newspaper of general circulation printed and published in the County of Calaveras, State of California, and said Ordinance shall take effect and be in force thirty (30) days after the passage thereof.

The foregoing Ordinance was introduced at a regular meeting of the City of Angels City Council held on August 19, 2025, and passed and adopted as an ordinance of said City at a regular meeting of said Council held on September 2, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimento, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

Delete all of Current Chapter 14.55

Chapter 14.55 CROSS-CONNECTION CONTROL¹

Sections:

14.55.010 Purpose.

14.55.020 Responsibility.

14.55.030 Cross-connection protection requirements.

14.55.040 Backflow prevention assemblies.

14.55.050 Administration.

14.55.060 Water service termination.

14.55.010 Purpose.

The purpose of this chapter is to protect the public water supply system from contamination due to potential and actual cross-connections. This shall be accomplished by the establishment of a cross-connection control program as required by state regulations. The ordinance codified in this chapter is adopted pursuant to Title 17, Sections 7583 through 7605, inclusive, of the California Code of Regulations, entitled "Regulations Relating to Cross-Connections." (Ord. 303 (part), 1989)

14.55.020 Responsibility.

The city administrator shall be responsible for implementing and enforcing the cross-connection control program. An appropriate backflow prevention assembly shall be installed by and at the expense of the property owner at each user connection where required to prevent backflow from the water user's premises to the domestic water system. It shall be the property owner's responsibility to comply with the city of Angels requirements. (Ord. 303 (part), 1989)

14.55.030 Cross-connection protection requirements.

The type of protection that shall be provided to prevent backflow into the public water supply system shall be commensurate with the degree of hazard, actual or potential, that exists on the water user's premises. Unprotected cross-connections with the public water supply are prohibited. The type of backflow prevention assembly that may be required, listed in decreasing level of protection, includes: air-gap separation (AG); reduced pressure principle backflow prevention assembly (RP), and a double-check valve assembly (DC). The water user may choose a higher level of protection than required by the water supplier. The minimum types of backflow protection required to

~~protect the approved water supply at the user's water connection to premises with varying degrees of hazard are listed in Table 1 of Section 7604, Title 17 CCR. Situations which are not covered in Table 1 shall be evaluated on a case-by-case basis and the appropriate backflow protections shall be determined by the water supplier or health agency. (Ord. 303 (part), 1989)~~

~~14.55.040 Backflow prevention assemblies.~~

~~A.—Only backflow prevention assemblies which have been approved by the city of Angels shall be acceptable for installation by a water user. A list of approved backflow prevention assemblies will be provided upon request to any affected customer. Backflow preventions assemblies shall be installed in a manner prescribed in Section 7603, Title 17, CCR. Location of the assemblies shall be as close as practical to the user's connection. The city of Angels shall have the final authority in determining the required location of a backflow prevention assembly.~~

~~B.—Testing of backflow prevention assemblies shall be tested only by persons who have demonstrated their competency in testing of these devices to the city of Angels as provided in Title 17 of the state Department of Public Health, and conducted by the city of Angels or subject to the approval of the city of Angels. Backflow prevention assemblies must be tested at least annually and immediately after installation, relocation or repair. More frequent testing may be required if deemed necessary by the city of Angels. No assembly shall be placed back in service unless it is functioning as required. These assemblies shall be serviced, overhauled, or replaced whenever they are found to be defective and all costs of testing, repair, maintenance and replacement shall be borne by the property owner. Approval must be obtained from the city of Angels prior to removing, relocating or replacing a backflow prevention assembly. (Ord. 303 (part), 1989)~~

~~14.55.050 Administration.~~

~~The cross-connection control program shall be administered by the city administrator. The city of Angels will establish and maintain a list of approved backflow prevention assemblies. The city of Angels shall conduct necessary surveys of water user premises to evaluate the degree of potential health hazards. The city of Angels shall notify users when an assembly will be tested. (Ord. 303 (part), 1989)~~

~~14.55.060 Water service termination.~~

~~A.—When the city of Angels encounters water uses that represent a clear and immediate hazard to the potable water supply that cannot be immediately abated, the procedure for terminating water service shall be instituted. Conditions of water uses that create a basis for water service termination shall include, but not are not limited to, the following:~~

~~1.— Refusal to install or to pay cost of testing of a backflow prevention assembly, or to pay cost of repair or replacement of a faulty backflow prevention assembly;~~

~~2.— Direct or indirect connection between the public water system and a sewer line;~~

~~3.— Unprotected direct or indirect connection between the public water system and a system or equipment containing contaminants;~~

~~4.— Unprotected direct or indirect connection between the public water system and an auxiliary water system.~~

~~B.— For condition A(1) of this section, the city will terminate service to a water user's premises after proper notification has been sent. If no action is taken within the allowed time period water service shall be terminated.~~

~~C.— For conditions A(2), A(3), or A(4), the city of Angels shall take the following steps:~~

~~1.— Make reasonable effort to advise the water user of intent to terminate water service;~~

~~2.— Terminate water service and lock service valve. The water service shall remain inactive until correction of violations has been approved by the city of Angels. (Ord. 303 (part), 1989)~~

1

Prior ordinance history: Ord. 273.

Add New

Chapter 14.55

CONTROL OF BACKFLOW AND CROSS-CONNECTIONS

Sections:

- 14.55.010 General Policy
- 14.55.020 Definitions
- 14.55.030 Requirements

14.55.010 GENERAL POLICY

A. **Purpose.** The purpose of this Ordinance is:

1. To protect the public potable water supply of City of Angels (COA) from the possibility of contamination or pollution by isolating within the customer's internal distribution system(s) or the consumer's private water system(s) such contaminants or pollutants which could backflow into the public water systems; and,

2. To promote the elimination or control of existing cross- connections, actual or potential, between the consumer's in-plant potable water system(s) and non-potable water system(s), plumbing fixtures and industrial piping systems; and,

3. To provide for the maintenance of a continuing Program of Cross-Connection Control which will systematically and effectively prevent the contamination or pollution of all potable water systems.

B. **Responsibility.** COA is responsible for the protection of the public potable water distribution/system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connection. Backflow prevention assemblies are required when there is a potential for backflow contamination of the public water supply. This includes irrigation systems, wells, multi-family housing and all commercial and industrial properties. If an approved backflow prevention assembly is required at the customer's water service connection; or, within the customer's private water system for the safety of the water system, COA shall give notice in writing to said customer to install such an approved backflow prevention assembly(s) at specific location(s) on customer's premises. The consumer shall immediately install such an approved assembly(s) at the consumer's own expense; and failure, refusal or inability on the part of the customer to install, have tested and maintained said assembly(s) shall constitute a ground for discontinuing water service to the premises until such requirements have been satisfactorily met.

14.55.020 DEFINITIONS

- A. **City of Angels (COA).** A public utility formed under the Public Utility District Act of the State of California originally enacted May 31, 1921.
- B. **“Air-gap separation” or “AG”** means a physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge end of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch.
- C. **“Approved water supply”** means a water source that has been approved by the State Water Board for domestic use in a public water system and designated as such in a domestic water supply permit issued pursuant to section 116525 of the CHSC.
- D. **“Auxiliary water supply”** means a source of water, other than an approved water supply, that is either used or equipped, or can be equipped, to be used as a water supply and is located on the premises of, or available to, a water user.
- E. **“Backflow”** means an undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a public water system’s distribution system or approved water supply.
- F. **“Backflow prevention assembly” or “BPA”** means a mechanical assembly designed and constructed to prevent backflow, such that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field tested, inspected and evaluated.
- G. **“Backflow prevention assembly tester”** means a person who is certified as a backflow prevention assembly tester.
- H. **“Community water system”** means a public water system that serves at least 15 service connections used by yearlong residents or regularly serves at least 25 yearlong residents of the area served by the system.
- I. **“Contact hour”** means not less than 50 minutes of a continuing education course.
- J. **“Continuing education course”** means a presentation or training that transmits information related to cross-connection control programs and backflow prevention and protection.
- K. **“Cross-connection”** means any actual or potential connection or structural arrangement between a public water system, including a piping system connected to the public water system and located on the premises of a water user or available

to the water user, and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.

- L. **“Cross-connection control specialist”** means a person who is certified as a cross- connection control specialist.
- M. **“Distribution system”** has the same meaning as defined in section 63750.50 of CCR, Title 22, Division 4, Chapter 2.
- N. **“Double check detector backflow prevention assembly”** or **“DCDA”** means a double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass’s water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections.
- O. **“Double check detector backflow prevention assembly – type II”** or **“DCDA-II”** means a double check valve backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections.
- P. **“Double check valve backflow prevention assembly”** or **“DC”** means an assembly consisting of two independently-acting internally-loaded check valves, with tightly closing shut-off valves located at each end of the assembly (upstream and downstream of the two check valves) and fitted with test cocks that enable accurate field testing of the assembly. This type of assembly may only be used to isolate low hazard cross- connections.
- Q. **“Existing public water system”** or **“existing PWS”** means a public water system initially permitted on or before July 1, 2024 as a public water system by the State Water Board.
- R. **“Hazard Assessment”** means an evaluation of a user premises designed to evaluate the types and degrees of hazard at a user’s premises.
- S. **“High hazard cross-connection”** means a cross-connection that poses a threat to the potability or safety of the public water supply. Materials entering the public water supply through a high hazard cross-connection are contaminants or health hazards.
- T. **“Low hazard cross-connection”** means a cross-connection that has been found to not pose a threat to the potability or safety of the public water supply but may adversely affect the aesthetic quality of the potable water supply. Materials

entering the public water supply through a low hazard cross-connection are pollutants or non-health hazards.

- U. **“New public water system”** or **“new PWS”** means a public water system permitted after July 1, 2024 as a public water system by the State Water Board. A new public water system includes a public water system receiving a new permit because of a change in ownership.
- V. **“Noncommunity water system”** means a public water system that is not a community water system.
- W. **“Nontransient noncommunity water system”** means a public water system that is not a community water system and that regularly serves at least 25 of the same persons over six months per year.
- X. **“Premises containment”** means protection of a public water system’s distribution system from backflow from a user’s premises through the installation of one or more air gaps or BPAs, installed as close as practical to the user’s service connection, in a manner that isolates the water user’s water supply from the public water system’s distribution system.
- Y. **“Pressure vacuum breaker backsiphonage prevention assembly”** or **“PVB”** means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with test cocks and tightly closing shutoff valves located at each end of the assembly that enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure.
- Z. **“Public water system”** or **“PWS”** has the same meaning as defined in section 116275(h) of the CHSC.
- AA. **“Recycled Water”** is a wastewater which as a result of treatment is suitable for uses other than potable use.
- BB. **“Reduced pressure principle backflow prevention assembly”** or **“RP”** means an assembly with two independently acting internally-loaded check valves, with a hydraulically operating mechanically independent differential-pressure relief valve located between the check valves and below the upstream check valve. The assembly shall have shut-off valves located upstream and downstream of the two check-valves, and test cocks to enable accurate field testing of the assembly.
- CC. **“Reduced pressure principle detector backflow prevention assembly”** or **“RPDA”** means a reduced pressure principle backflow prevention assembly that includes a bypass with a water meter and reduced pressure principle backflow prevention assembly, with the bypass’s water meter accurately registering flow

rates up to two gallons per minute and visually showing a registration for all rates of flow.

- DD. **“Reduced pressure principle detector backflow prevention assembly – type II” or “RPDA-II”** means a reduced pressure principle backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.
- EE. **“Spill-resistant pressure vacuum breaker backsiphonage prevention assembly” or “SVB”** means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with shutoff valves at each end and a test cock and bleed/vent port, to enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure.
- FF. **“State Water Board”**, unless otherwise specified, means the State Water Resources Control Board or the local primacy agency having been delegated the authority to enforce the requirements of the CCCPH by the State Water Resources Control Board.
- GG. **“Swivel-Ell”** means a reduced pressure principle backflow prevention assembly combined with a changeover piping configuration (swivel-ell connection) designed and constructed pursuant to this Chapter.
- HH. **“Transient noncommunity water system”** means a noncommunity water system that does not regularly serve at least 25 of the same persons over six months per year.
- II. **“User premises”** means the property under the ownership or control of a water user and is served, or is readily capable of being served, with water via a service connection with a public water system.
- JJ. **“User’s service connection”** means either the point where a water user’s piping is connected to a water system or the point in a water system where the approved water supply can be protected from backflow using an air gap or backflow prevention assembly.
- KK. **“User Supervisor”** means a person designated by a water user to oversee a water use site and responsible for the avoidance of cross-connections.
- LL. **“Water supplier”** means a person who owns or operates a public water system.
- MM. **“Water user”** means a person or entity who is authorized by the PWS to receive water.

14.55.030 REQUIREMENTS**A. Water System**

1. The water system shall be considered as made up of two parts: The Utility System and the Customer System.
2. Utility System shall consist of the source facilities and the distribution system and shall include all those facilities of the water system under the complete control of the utility, up to the point where the Customer's System begins.
3. The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system.
4. The distribution system shall include the network of conduits used for the delivery of water from the source to the Customer's System.
5. The Customer's System shall include those parts of the facilities beyond the termination of the utility distribution system which are utilized in conveying utility-delivered domestic water to points of use.

B. Policy

1. No water service connection to any premises shall be installed or maintained by COA unless the water supply is protected as required by State laws and regulations and this Ordinance. Service of water to any premises shall be discontinued by COA if a backflow prevention assembly required by this Ordinance is not installed, tested and maintained, or if it is found that a backflow prevention assembly has been removed, bypassed or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.
2. The Customer's System shall be open for inspection at all reasonable times to authorized representatives of COA to determine whether cross-connections or other structural or sanitary hazards, including violations of these regulations, exist. When such a condition becomes known, COA shall deny or immediately discontinue service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with the State and County statutes relating to plumbing and water supplies and the regulations adopted pursuant thereto.
3. An approved backflow prevention assembly shall also be installed on each service line to a customer's water system at or near the property line or

immediately inside the building being served; but, in all cases, before the first branch line leading off the service line wherever the following conditions exist:

- a. In the case of premises having an auxiliary water supply which is not or may not be of safe bacteriological or chemical quality and which is not acceptable as an additional source by COA, the public water system shall be protected against backflow from the premises by installing an approved backflow assembly in the service line appropriate to the degree of hazard.
 - b. In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the public water system, the public system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line appropriate to the degree of hazard. This shall include the handling of process waters and waters originating from the Utility System which have been subject to deterioration in quality.
 - c. In the case of premises having (1) internal cross-connection that cannot be permanently corrected or controlled, or (2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not dangerous cross-connections exist, the public water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line.
4. It is at the sole discretion of COA to assess the proper protection required and the type of protective assembly necessary under Subsections 14.55.030, B3, a, b, and c, shall depend upon the degree of hazard which exists as follows:
- a. In the case of any premises where there is an auxiliary water supply as stated in Subsection 14.55.030, B, 3, and it is not subject to any of the following rules, the public water system shall be protected by an approved air- gap separation or an approved reduced pressure principle backflow prevention assembly.
 - b. In the case of any premises where there is water or substance that would be objectionable but not hazardous to health, if introduced into the public water system, the public water system shall be protected by an approved double check valve assembly.
 - c. In the case of any premises where there is any material dangerous to health which is handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly. Examples of premises where these conditions will exist include sewage pumping stations, chemical manufacturing plants, hospitals, mortuaries and

plating plants. Further examples can be found in APPENDIX D; HIGH HAZARD CROSS-CONNECTION CONTROL PREMISES in the adopted CCCPH

- d. In the case of any premises where there is sewage treatment plant an approved air-gap separation will be mandatory, in accordance with the adopted CCCPH; APPENDIX D, HIGH HAZARD CROSS-CONNECTION CONTROL PREMISES.
 - e. In the case of any premises where there are "uncontrolled" cross-connections, either actual or potential, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly at the service connection.
 - f. In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete in-plant cross-connection survey, the public water system shall be protected against backflow from the premises by either an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly on each service to the premises.
5. Any backflow prevention assembly required herein shall be a model and size approved by COA. The term "Approved Backflow Prevention Assembly" shall mean an assembly that has been manufactured in full conformance with the standards established by the American Water Works Association (AWWA) entitled:
- AWWA C506-84 Standards for Reduced Pressure Principle and Double Check Valve Backflow Prevention Devices;

and have met completely the laboratory and field performance specifications of the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California (FCCC&HR) established by:

- Specifications of Backflow Prevention Assemblies – Proper section of the most current issue of the MANUAL OF CROSS-CONNECTION CONTROL.

Said AWWA and FCCC&HR standards and specifications have been adopted by COA. Final approval shall be evidenced by a "Certificate of Approval" issued by an approved testing laboratory certifying full compliance with the said AWWA standards and FCCC&HR specifications.

The FCCC&HR testing laboratory has been qualified by COA to test and certify backflow preventers. Testing laboratories other than the FCCC&HR will be added to an approved list as they are qualified by COA.

Backflow preventers which may be subjected to backpressure or back siphonage that have been fully tested and have been granted a Certificate of Approval by said qualified laboratory and are listed on the laboratory's current list of "Approved Back flow Prevention Assemblies" may be used without further test or qualification.

6. It shall be the duty of the customer-user at any premises where backflow prevention assemblies are installed to have certified inspections and operational tests made at least once every 12- month period of time. In those instances where COA deems the hazard to be great enough, certified inspections may be required at more frequent intervals. Those inspections and tests shall be at the expense of the water user and shall be performed by COA personnel or by a certified tester approved by COA. Inspections and tests performed by COA personnel will be billed to the customer at rates established by COA. It shall be the duty of COA to see that these tests are made in a timely manner. The customer-user shall notify COA in advance when the tests are to be undertaken so that an official representative may witness the tests if so desired. These assemblies shall be repaired, overhauled or replaced at the expense of the customer-user whenever said assemblies are found to be defective. Records of such tests, repairs and overhaul shall be kept and made available to COA.
7. All presently installed backflow prevention assemblies which do not meet the requirements of this section but were approved devices for the purposes described herein at the time of installation and which have been properly maintained, shall be accepted until such time that it can no longer be maintained and tested in accordance with the COA requirements. Whenever an existing device is moved from the present location, can no longer be tested, or requires more than minimum maintenance or when COA finds that the maintenance constitutes a hazard to health, the unit shall be replaced by an approved backflow preventer assembly meeting the requirements of this section.



MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City Council

From: Amy Augustine, AICP City Planner

Re: Resolution 25-55 approving an expenditure of up to \$28,000 to purchase and install two hydration station/drinking fountains at Utica Park

Recommendation

Approve Resolution 25-55. The City Council may:

1. Approve purchasing two hydration stations/drinking fountains from the attached alternatives ranging in cost between \$1,199 (resin) and \$3,849 (anti-corrosive stainless steel) each – **Attachment A.**
2. Approve purchasing two hydration stations/drinking fountains and include ESTIMATED installation (labor and materials) costs for a contractor for up to \$20,000. **Attachment B.**

Staff recommends purchasing two free-standing drinking fountain/hydration stations each with one bottle filler (hydration station) and one fountain, freeze resistant, and anti-corrosive stainless steel – cost with S&H and tax for both totals \$6,776.11.

Background/Discussion

The City was awarded a \$3,000,000 Rural Recreation and Tourism Grant in late 2022. The City hired Boyer for a design and build contract for the Utica Park Lightner Mine Expansion and Rehabilitation project in March of 2023 with a Notice to Proceed issued May 14, 2024. At the City Council meeting of August 20, 2024, Council opted to exclude an optional task item from the Boyer contract, two drinking fountains/hydration stations at an estimated cost of \$24,500 (excluding installation costs), in favor of spending the funds on increasing fire safety (adding a hydrant) and improving park access for emergency vehicles.

The grant award requires the installation of two hydration stations as a mechanism for reducing site waste. Staff originally pursued funding for the hydration stations through the Tuolumne-Stanislaus Integrated Regional Water Management Authority, but that funding was recently determined to be unavailable or, at best, unavailable for several years. At Council direction, staff is requesting additional funding to purchase two drinking fountain/hydration stations.

Based on discussions with public works staff and park design, attached hydration stations would require attachment to existing buildings and demolition of adjacent cement work to hook into the water and sewer systems. Freestanding fountains can be strategically located to minimize demolition of existing facilities. Therefore, it is anticipated that overall costs of freestanding fountains would be less

costly and less destructive to the existing park. However, costs for attached fountains are included here for Council's consideration at Council's request.

At the August 5, 2025 Council meeting, two hydration stations with a total cost of \$23,446.21 were considered. At the direction of Council, Staff have reviewed alternative hydration stations/drinking fountains and identified less expensive models that also are freeze resistant. The costs of those models fulfilling grant requirements range between \$1,199 (tan, Rotocast **resin** body, one fountain, one filler) and \$3,849 (Corrosion-resistant 316 **stainless steel**, two fountains, pet bowl) each without tax and shipping. Staff's recommendation (minimum to meet grant requirements for the stainless-steel version) totals \$6,776.11 for both fountains.

Given public works' staff shortages and workloads, staff is including an added cost to hire a contractor to install the hydration stations. The estimated costs of labor and materials is attached. Please note that actual bids will only be solicited after the type of hydration/drinking fountains are selected. Please note that, in addition to connections to the city's water system, costs may include two cement pads and connections to the sanitary sewer system (for drainage) ARE required. Staff are estimating labor and materials costs not to exceed \$20,000 for the two fountains (**Attachment B**).

Strategic Plan Alignment

A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources. The proposed Rural Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children's playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources. See above.

B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp. The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

Financial Impact

A budget amendment is attached. The cost to purchase two drinking fountains (including tax and delivery) for staff's recommendation is \$6,776.11 for two drinking fountains, each with one bottle filler and one fountain. The fountain installation includes contractor costs to expedite the installation given staff shortages at public works. Total costs, not to exceed: \$28,000.

Attachments

- A. Proposed hydration station/drinking fountain options and costs
- B. Estimated installation (labor and materials) costs
- C. Resolution 25-55 with Budget Amendment

A. Hydration Station/Drinking Fountain Options

Figure 1: Staff Recommendation (Anti-Freezing, Hydration Station and Fountains, No Filter) - \$6,776.11 (includes S&H, and Tax)

Outdoor Bottle Filling Stations

EXCLUSIVE BRANDS



Model #: WB761216GN

Global Industrial™ Outdoor Drinking Fountain w/ Bottle Filling Station, Green

★★★★★ (2) | Questions & Answers (0)

[Shop All Outdoor Freestanding Bottle Fillers with Fountains](#)

Select Color



Product Description

- ✓ Simplified push button activation.
- ✓ Vandal-resistant bubbler.
- ✓ Corrosion-resistant 316 stainless steel withstands blazing sun and wet weather.

When you need a bottle filler for your grounds, consider the Global Industrial™ Outdoor Drinking Fountain with Bottle Filling Station. This

[See More Details](#)



PRICE

\$2,849.00

1

Add To Cart

Ships Same Day ⓘ

Ship to 95222 | [Change zipcode](#)

Estimated delivery to 95222 by 12th Aug 2025

Easy online or call-in returns. [Read return policy](#)

Upgrade this item for just **\$150.00** more



**Global Industrial™
Outdoor Drinking
Fountain**

We're online

★★★★★

Ships Same Day ⓘ

\$2,999.00

Figure 2: Optional Configurations



**Outdoor Freestanding
Bottle Fillers**



**Outdoor Freestanding
Bottle Fillers with
Fountains**




**Outdoor Freestanding
Bottle Fillers with Pet
Station**









**Outdoor Wall Mount
Bottle Fillers**

Figure 3: Tan Only has Freeze/Frost Resistant with ONE station/ONE Filler, Green has two fountains/freeze resistant



Outdoor Freestanding Bottle Fillers with Fountains

Compare	Image	Number of Stations ▾	Filter ▾	Water Refilling Location ▾	Freeze/Frost Resistant ▾	Color ▾	Brand ▾	Model #	Price ▴	
<input type="checkbox"/>		2	No	Upper	Yes	Tan	Global Industrial	WB603601	\$1,199.00	Add
<input type="checkbox"/>		2	Yes	Upper	Yes	Tan	Global Industrial	WB603601F	\$1,399.00	Add
<input type="checkbox"/>		2	No	Upper	-	Green ▾	Global Industrial	WB761216GN	\$2,849.00	Add
<input type="checkbox"/>		3	No	Upper	-	Green ▾	Global Industrial	WB761220GN	\$2,999.00	Add
<input type="checkbox"/>		2	Yes	Upper	-	Green ▾	Global Industrial	WB761216GNF	\$2,999.00	Add
<input type="checkbox"/>		3	Yes	Upper	Yes	Green ▾	Global Industrial	WB761220GNF	\$3,199.00	Add

SHIPS SAME DAY

We're online

Figure 4: Options with Pet Bowls



Outdoor Freestanding Bottle Fillers with Pet Station

Compare	Image	Number of Stations ▾	Filter ▾	Water Refilling Location ▾	Freeze/Frost Resistant ▾	Color ▾	Brand ▾	Model #	Price ▾	
<input type="checkbox"/>		4	No	Upper	Yes	Tan	Global Industrial	WB603605	\$2,899.00	Add
<input type="checkbox"/>		2	No	Upper	Yes	Tan	Global Industrial	WB603606	\$2,349.00	Add
<input type="checkbox"/>		4	Yes	Upper	Yes	Tan	Global Industrial	WB603605F	\$3,099.00	Add
<input type="checkbox"/>		4	No	Upper	-	Green ▾	Global Industrial	WB761221GN	\$3,649.00	Add
<input type="checkbox"/>		4	Yes	Upper	Yes	Green ▾	Global Industrial	WB761221GNF	\$3,849.00	Add

Figure 5: Wall Mount Bottle Filler - No Freeze Resistance and no fountain

Outdoor Wall Mount Bottle Fillers



Outdoor wall-mount bottle-filling stations offer filtered and unfiltered water to provide an environmental-friendly hydration solution for outdoor campuses, complex grounds, parks, and more. Made with corrosion and weather-resistant steel, the outdoor water bottle refill station features vandal-resistant bubblers and push-button activation.

Compare	Image	Number of Stations	Filter	Water Refilling Location	Freeze/Frost Resistant	Color	Brand	Model #	Price	
<input type="checkbox"/>		1	Yes	Upper	-	Green	Global Industrial	WB270313GNF	\$1,349.00	Add

Figure 6:

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 25-55**

Section 9, Item F.

**A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL
APPROVING AN EXPENDITURE NOT TO EXCEED \$28,000 TO PURCHASE AND INSTALL TWO FREEZE-RESISTANT
OUTDOOR DRINKING FOUNTAIN/BOTTLE FILLING STATIONS AT UTICA PARK**

WHEREAS, Utica Park requires new drinking fountains; and

WHEREAS, the best combination of price, durability, and accessibility for freeze-resistant, free-standing, outdoor Bottle Filling Stations and drinking fountains is \$28,000 each (excluding tax and shipping); and

WHEREAS, the City Council directed staff to bring the item to the City Council for consideration; and

WHEREAS, on August 5, 2025 and August 19, 2025, the City Council, at a regularly scheduled meeting, did review, consider, and approve the purchase.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Angels hereby approves the expenditure, not to exceed, \$28,000 for the purchase and installation of two freeze-resistant outdoor drinking fountain/bottle filling stations at Utica Park.

Passed and adopted this 19th day of August 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimento, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

Water Fountain Installation - Labor and Materials

Item	Description	Estimated Cost
Project Planning/Permitting	Location, ADA, Drawings	\$1,000
Site Prep/Mobilization	811, Trenching, excavation	\$3,000
	Pour concrete slabs (maybe)	\$6,000
Plumbing/electrical	hook up to water supply lines (includes materials)	\$3,000
	Install drainage pipes to wastewater system (includes materials)	\$5,000
	Backflow	\$500
	Electrical	\$1,000
	Install and Test	\$500
	Total	\$20,000



MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City of Angels City Council

From: Amy Augustine, AICP – City Planner

Re: **RESOLUTION 25-64 AWARDING A CONTRACT TO WILL DAN FINANCIAL SERVICES AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID CONTRACT HIRING A CONSULTANT TO UPDATE THE CITY'S TRAFFIC IMPACT MITIGATION FEES**

RECOMMENDATION

Adopt Resolution 25-64.

BACKGROUND

On December 17, 2024, the City Council adopted Resolution 24-98 approving the release of a Request for Proposals to Prepare an Update to the City's 2016 Traffic Impact Mitigation Fees and authorizing the City Administrator to sign, authorize, and execute all relevant documents and agreements for the update.

Traffic Impact Mitigation Fees are charged to new development to offset a portion of the costs of capital improvement projects for new roads and circulation improvements associated with new development. TIMFs do not fund road maintenance. The City Council adopted the current 2016 TIMF study on a vote of 3-2 per Resolution 16-25 on June 21, 2016. The study was based on a projected 2.5% projected growth rate, which has not occurred.

TIMFs must conform to the multiple requirements of the U.S. and California Constitutions, and the California Mitigation Fee Act (California Government Code 66000 et seq). The City Council recently updated the City's development fees noting that the Traffic Impact Mitigation Fees (TIMF) had not been updated since 2016 and appeared to be out of line with those in other jurisdictions. The City's 2016 TIMFs include a 0.2% cost added to TIMFs to pay for updating the study after five years. Based on the preceding, Staff recommended an update to the TIMFs.

Due to the extensive legal requirements surrounding the adoption of impact mitigation fees, the City pursued hiring a consultant, as was done in 2016. The City further has assigned the City Engineer to update costs of capital improvement projects for transportation projects. The City assembled a subcommittee to review the list of proposed traffic projects to be included in the study (and the current update of the Regional Transportation Plan) and that list was provided to the City Council on June 3, 2025, and adopted pursuant to Resolution 25-29 (Attached). Note: Only those projects on the 0-10 short-term list are expected to be included in the TIMF update.

B5 Land Use Provide a well-organized and orderly development pattern that maintains and enhances Angels Camp's social, economic, cultural, environmental, and aesthetic resources while managing growth so that adequate facilities and services can be provided in pace with development.

An update to the City's 2016 TIMF will assist in ensuring adequate facilities and services (transportation related) will be provided in pace with development.

BID ANALYSIS

The City released a Request for Proposals posted on Public Purchase with a link to that site included on the City's website, on July 8, 2025. The RFP was viewed by 78 firms and downloaded by 40 firms. A non-mandatory pre-bid meeting was held July 15, 2025. One potential bidder attended. Bids were due on July 31, 2025. Three bids were received.

The City Administrator, City Planner, City Finance Officer, and City Engineer ranked and scored the bids as follows:

Firm Name	Score	Rank	Bid Amount
TJKM Transportation Consultants	88.50%	2	\$20,940
Willdan Financial Services	92.00%	1	\$22,500
dta (David Taussig Associates)	65.75%	3	\$77,140

The selection committee split 50-50 on which of the top two to hire (TJKM or Willdan), so references were contacted and the City Planner was directed to hire one of the two based on that input.

Based on the preceding, Willdan was determined to be the lowest and most qualified responsible bidder for the following reasons:

- Proposal included maximum flexibility
- Identification of multiple funding sources
- Emphasized a market driven fee schedule versus a built-out based fee
- Included consideration for not overwhelming development and encouraging economic development
- Reasonable expectations
- Funding alternatives
- Completion by approximately December 31, 2025

Staff recommend awarding the contract to Willdan contingent upon City Attorney approval of the contracts and authorizing the City Attorney to make any potential minor amendments to the contract as may be necessary with authorization for the City Administrator to sign and execute the contract.

Environmental

The project is categorically exempt from the California Environmental Quality Act (CEQA) and state and city guidelines for implementation of said act pursuant to Section 15306, Class 6 of the state guidelines which states that CEQA does not apply to basic data collection or research which does not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded. The project includes collecting and analyzing data to prepare a report related to potential fees which have not yet been approved or adopted. Therefore, no analysis of potential impacts is required at this time.

Fiscal Impact

The City projected (Pre-bid) that the cost of updating the study itself would be approximately \$25,000. Two of the RFPs received are within that budget. The study also is expected to require engineering services to update 2016 transportation capital improvement project costs at an estimated price of \$20,000-\$30,000 (to be completed by the City Engineer). Therefore, the total project cost remains as presented in December 2024 at approximately \$45,000-\$55,000. The entire cost will be paid for from the City's Traffic Impact Mitigation Fee fund.

Attachments

- A. Request for Proposals
- B. Bidders viewing and downloading RFP – Access Report
- C. Draft Project List for TIMF Study
- D. Resolution 25-64 with Scope of Work/Bid Proposal and Draft Contract



CITY OF ANGELS
PO Box 667, 200 Monte Verda St., Suite B
Angels Camp, CA 95222

REQUEST FOR PROPOSALS

City of Angels Traffic Impact Mitigation Fee Update

Release: July 8, 2025

Non-Mandatory Pre-Submittal Conference
July 15, 2025, 1:00 p.m.

Deadline for Proposal Submission (Online Only)
July 31, 2025, 12:00 p.m.

Inquiries - Please direct questions to:

Amy Augustine, City Planner
planning@angelscamp.gov
(209) 743-2323

Table of Contents

Request for Proposals..... 3

PROJECT SUMMARY AND DESCRIPTION – SCOPE OF WORK 3

REQUIRED PROPOSAL SUBMITTALS/ORGANIZATION..... 3

CONTACT 3

PROJECT TIMETABLE 4

PROPOSAL EVALUATION AND SELECTION..... 4

GENERAL CONDITIONS 6

Contract Information 6

 A. City of Angels 6

 B. Term/Termination 7

 C. Successful Bid as Part of Contract Services..... 7

 D. Funding Availability..... 7

 E. Certifications, Hold Harmless, and Contract Template 7

Attachment A – Contract Template

Request for Proposals

City of Angels Traffic Impact Mitigation Fee Update

PROJECT SUMMARY AND DESCRIPTION – SCOPE OF WORK

The City of Angels is seeking consulting services to assist the City in updating its Traffic Impact Mitigation Fees (TIMF). The fees were last updated in 2016.

Specific tasks include, but may not be limited to: Preparing calculations for the fee and preparing the supporting Impact Fee Study Report in accordance with California Government Code Section 66000 et seq., addressing nexus, purpose, use, and reasonable relationship. To the extent practicable, incorporate vehicle miles traveled. The report should address implementation, credits for developer improvements, and recommend a basis for annual fee adjustments and report recovery costs. To the extent feasible, reduced fees for affordable housing should be addressed. Consultant will assist staff with preparing the necessary legal notifications and public hearing presentations.

Current City TIMFs are based on dwelling units (residential), and acreage or square footage (commercial and industrial). Planning staff will assist with providing growth projections and planned future growth.

The City has a 2025 list of ranked transportation projects to be funded by the fee over the next 10 years. The City Engineer has prepared cost estimates for each of the transportation projects. Consultants should be able to add or remove specific transportation projects in response to staff and public input to refine the fee.

REQUIRED PROPOSAL SUBMITTALS/ORGANIZATION

Proposals shall include, in the following order:

- A. Cover Page
- B. Project Understanding and Approach
- C. Experience performing similar work on time and within budget
- D. Cost
- E. Timeline

Proposals should not exceed 20 pages (resumes will not be counted as part of the 20 pages). The cover page will count towards the total.

CONTACT

All questions (outside of those asked at the pre-submittal conference on July 15, 2025) should be submitted in writing and must be received by 2 p.m. on July 18, 2025, through <https://www.publicpurchase.com/vendor/login/login>. For other questions, see Cover Page for contact information.

PROJECT TIMETABLE

ACTIVITY	DATE
Release Request for Proposals (RFP)	July 8, 2025
Pre-Submittal Conference (Zoom)	July 15, 2025 – 10 a.m.
Deadline to submit written questions	July 18, 2025 – 2 p.m.
Answers to written questions posted	July 22, 2025
Deadline to submit Proposals electronically	July 31, 2025 – 12:00 p.m.
Review Committee opens and evaluates proposals	August 5, 2025
Notice of Intent to Award Contract (tentative)	August 6, 2025
Deadline for protests/appeals (tentative)	August 16, 2025
City Council Approval/Contract Executed (tentative)	August 19, 2025
Consultant's Deadline to submit deliverables	March 31, 2026

Proposals must be received electronically (by e-mail) no later than **12:00 p.m. on July 31, 2025**, via Public Purchase (<https://www.publicpurchase.com/vendor/login/login>). Please contact Amy Augustine, City Planner at planning@angelscamp.gov or (209) 743-2323 if you have questions or need additional information.

PROPOSAL EVALUATION AND SELECTION

The objective is to perform a thorough and fair evaluation of submitted bids and facilitate the selection of a vendor that best satisfies the City's requirements. The following evaluation process will be used:

The City shall name, for the purpose of evaluating the bids for this RFP, a Review Committee composed of representatives from the City. The City may also elect to include qualified representatives from other agencies or entities. Proposers may be telephoned and asked for further information and may be expected to appear for oral interviews, if necessary. References and/or previous clients will also be called.

Upon receipt of the proposals, a technical evaluation will be performed. The Review Committee shall be responsible for performing the evaluations of each proposal. Each member of the Committee shall rate the proposers separately. The scores of each of the Committee members shall then be averaged to provide a total score for each of the proposers. The proposals shall be evaluated on the following categories and the maximum weight possible for each category is listed below:

Evaluation Criteria	Points
Project Understanding and approach	25
Experience performing similar work on time and within budget	25
Cost	25
Ability to meet the Project deadlines for deliverables (Timeline)	25
Total	100

The City reserves the right to conduct in-person interviews, if necessary.

The System for Award Management (sam.gov) shall be used to verify contractors are not suspended or debarred before making an award.

Award/Notice of Intent to Award/Appeal Process

Award will be made to the qualified proposer whose bid will be most advantageous to the City with price and all other factors identified above considered. The City will negotiate with the highest ranked proposer to refine the scope for mutual satisfaction.

If the City cannot successfully negotiate a purchase with the highest ranked proposer, the City will terminate negotiations and begin negotiation with the next highest ranked proposer.

Proposers will receive e-mailed Award/Non-Award notification which will include the name of the proposer to be awarded this contract.

Proposers are advised that the City reserves the following prerogatives:

- To reject any and all bids; and/or
- To consider historic information and fact, whether gained from the proposer's bid or any other source, in the evaluation process; and/or
- The proposer is cautioned that it is the proposer's sole responsibility to submit information related to the valuation categories and the City is under no obligation to solicit such information if it is not included with the bid. Failure of the individual or firm to submit such information may cause an adverse impact on the bid evaluation.

Appeal of the RFP process or recommendation of award once the Notices of Award/Non-Award have been issued shall be as follows:

- Any protest shall be submitted in writing to:

**City of Angels City Administrator
Angels Camp City Hall
200 Monte Verda Street, Suite B
Angels Camp, CA 95222**

- The protest must be submitted before 2:00 p.m. on the 10th business day following the date of the Notice of Award/Non-Award.
- The protest shall contain a complete statement of the basis for the protest, the name, address, telephone number and e-mail address of the person representing the protesting party.
- The procedure and time limits are mandatory and are the proposer's sole and excludes remedy in the event of a bid protest.

Proposer's failure to comply with these procedures shall constitute a waiver of any right to further pursue the protest, including filing a Government Code claim or legal proceedings.

Public Records Access

Submitted bids are subject to the California Public Records Act (California Government Code 6250 et seq.) and may be disclosed to members of the public upon request. It is the responsibility of the proposer to clearly identify information in their bids that they consider to be confidential under the California Public Records Act. To the extent that the City agrees with

that designation, such information will be held in confidence whenever possible. All other information will be considered public.

All information regarding the bids will be confidential until such time as the Review Committee has completed its evaluation and, or if, contract negotiations are complete.

Costs of Developing the Bid

All costs incurred in the preparation of a bid are the responsibility of each proposer and will not be reimbursed by the City.

Bid Terms and Conditions

It is the responsibility of each proposer to be familiar with all the specifications, terms and conditions of the Request for Proposals. By submission of a proposal, the proposer certifies that if awarded a contract, proposer will make no claim against the City based upon ignorance of or misunderstanding of the specifications.

Each proposer shall submit its proposal with the understanding that the proposal will become a part of the official file on this matter and shall be subject to disclosure, if requested by a member of the public, following the completion of negotiations.

By submitting a proposal, each proposer certifies that all statements in the proposal are true. This constitutes a warranty, the falsity of which shall include the right, at the County's option of declaring any contract made, as a result thereof, null and void. Proposals shall be completed, executed, and submitted in accordance with the instructions of this RFP and any applicable addendums issued. If a bid is not submitted in the format specified in this RFP, it may be rejected, unless the City determines that the nonconformity is either a minor irregularity or that the defect or variation in the bid is immaterial or inconsequential. The City may give the proposer an opportunity to cure any deficiency resulting from a minor irregularity or an immaterial or inconsequential defect, or the City may waive such deficiency, whichever is most advantageous to the City.

The City cannot accept bids from any individual currently employed with the City of Angels (California Government Code Section 29708).

GENERAL CONDITIONS

Contract Information

A. City of Angels

For a purchase contract with the City of Angels, a bid provider must meet the following, as applicable:

- Provide a federal Tax Identification Number (TIN) or Social Security Number
- Complete an IRS Form W-9
- Comply with all local, State and Federal rules, regulations, policies including, but not limited to:
 - Standard City contract language (**Attachment A**)
 - Insurance coverage including worker's compensation, general liability, auto liability and professional liability, unless waived by the City (See **Attachment A**)
- Meet the audit requirements for City expenditures if required in the above documents.

B. Term/Termination

The contract/purchase will be subject to termination by either party in accordance with **Attachment A**.

C. Successful Bid as Part of Contract Services

Bids received in response to this solicitation, at the City's discretion, may be incorporated into the awarded contract and may serve as basic terms and conditions for the ultimate contract. Therefore, proposers are advised that, if successful, they will be held responsible for levels of services proposed at the funding levels quoted. The City reserves the right to negotiate modifications or revisions to any awarded contract.

D. Funding Availability

It is mutually agreed that if the Federal, State or City budget for the current year and/or any subsequent years pursuant to this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the City shall have no liability to pay any funds to the Contractor or to furnish other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration of this Agreement. City budget decisions are subject to the discretion of the City Council. State budget decisions are subject to the discretion of the state legislature and governor. Federal budget decisions are subject to the discretion of Congress.

If funding for any fiscal year is reduced or deleted by the Federal/State/City budget for purposes of this program, the City shall have the option to either cancel this Agreement with no liability occurring to the City or offer an Agreement amendment to the Contractor to reflect the reduced amount.

E. Certifications, Hold Harmless, and Contract Template

Successful bidder(s) will be asked to certify compliance with the following and sign the contract template included in **Attachment A**.

Access Report**Agency****City of Angels****Bid Number****Bid Title****City of Angels Traffic Impact Mitigation Fee Upda**

Vendor Name	Accessed First Time	Most Recent Access
Endemic Environmental Service	2025-07-21 02:32 PM PDT	2025-07-21 02:32 PM PDT
samsearch	2025-07-08 04:59 AM PDT	2025-07-08 04:59 AM PDT
School Wholesale Supplies LLC	2025-07-11 11:46 PM PDT	2025-07-11 11:46 PM PDT
Gavel Law Firm, P.C.	2025-07-07 03:34 PM PDT	2025-07-07 03:34 PM PDT
Anglepoint Group, Inc	2025-07-07 03:37 PM PDT	2025-07-07 03:37 PM PDT
Cintas	2025-07-07 03:25 PM PDT	2025-07-07 03:25 PM PDT
ICF International	2025-07-08 06:36 AM PDT	2025-07-08 06:37 AM PDT
DF Interactive LLC	2025-07-08 06:20 AM PDT	2025-07-29 06:33 AM PDT
Google Public Sector LLC	2025-07-07 03:55 PM PDT	2025-07-07 03:55 PM PDT
Lexmark International	2025-07-07 05:06 PM PDT	2025-07-07 05:06 PM PDT
Santiago & Company Consultin	2025-07-14 07:16 AM PDT	2025-07-14 07:17 AM PDT
DuraBante LLC	2025-07-08 06:47 AM PDT	2025-07-08 06:47 AM PDT
PerVista Inc.	2025-07-17 10:32 AM PDT	2025-07-17 10:33 AM PDT
HAB Technologies	2025-07-08 08:25 AM PDT	2025-07-08 08:31 AM PDT
ELITE TEXTILE TRADING LLC	2025-07-08 10:04 AM PDT	2025-07-31 10:18 AM PDT
Universal Management Consult	2025-07-08 02:03 PM PDT	2025-07-08 02:06 PM PDT
VRPA Technologies, Inc.	2025-07-10 07:21 AM PDT	2025-07-10 07:21 AM PDT
Willdan Financial Services	2025-07-31 08:17 AM PDT	2025-07-31 08:18 AM PDT
TJKM Transportation Consultar	2025-07-10 11:37 AM PDT	2025-07-31 11:14 AM PDT
Dodge Data & Analytics	2025-07-09 02:12 AM PDT	2025-07-29 04:56 AM PDT
Thurmond Consulting LLC	2025-07-07 03:19 PM PDT	2025-07-07 03:19 PM PDT
Texas A&M Transportation Inst	2025-07-08 02:34 PM PDT	2025-07-08 02:35 PM PDT
2i-T LLC	2025-07-07 03:02 PM PDT	2025-07-07 03:02 PM PDT
James Bell Associates	2025-07-15 07:34 AM PDT	2025-07-15 07:34 AM PDT
T.Y. Lin International	2025-07-10 09:48 AM PDT	2025-07-16 09:51 AM PDT
Howder Labs	2025-07-14 06:02 PM PDT	2025-07-14 06:02 PM PDT
IMS	2025-07-29 08:24 PM PDT	2025-07-29 08:25 PM PDT
The Bid Lab	2025-07-07 10:52 PM PDT	2025-07-30 06:55 PM PDT
Serviant Consulting LLC	2025-07-08 09:11 AM PDT	2025-07-08 09:11 AM PDT
FISHBIO	2025-07-10 08:58 AM PDT	2025-07-10 08:59 AM PDT
ArroyoWest LLC	2025-07-16 12:43 PM PDT	2025-07-16 12:43 PM PDT
Momentum Transport Consulta	2025-07-07 03:26 PM PDT	2025-07-07 03:26 PM PDT
All Points West Consulting	2025-07-08 10:21 AM PDT	2025-07-08 10:21 AM PDT
Fehr & Peers	2025-07-17 01:57 PM PDT	2025-07-21 05:01 PM PDT
HCN Global, LLC	2025-07-14 11:52 AM PDT	2025-07-14 11:52 AM PDT
Quorum Technologies, Inc.	2025-07-07 03:49 PM PDT	2025-07-07 03:49 PM PDT
David Taussig & Associates	2025-07-10 09:19 AM PDT	2025-07-31 02:31 PM PDT
BAE Urban Economics, Inc.	2025-07-10 03:16 PM PDT	2025-07-10 03:16 PM PDT
Ardent Technologies Inc	2025-07-07 09:04 PM PDT	2025-07-07 09:05 PM PDT
CalPERS	2025-07-08 07:47 AM PDT	2025-07-08 07:47 AM PDT
Public Policy Excellence LLC	2025-07-07 06:49 PM PDT	2025-07-07 06:50 PM PDT
Social Impact Consultants	2025-07-08 09:10 AM PDT	2025-07-08 09:10 AM PDT
KEYSS Inc	2025-07-10 01:47 AM PDT	2025-07-10 02:11 AM PDT
UltraSystems Environmental (V	2025-07-10 11:04 AM PDT	2025-07-10 11:14 AM PDT
Rozin Technologies LLC	2025-07-07 03:20 PM PDT	2025-07-07 03:25 PM PDT

Montauk	2025-07-15 01:57 AM PDT	2025-07-15 01:57 AM PDT
15000 Inc.	2025-07-07 03:20 PM PDT	2025-07-07 03:20 PM PDT
Dodge Data & Analytics	2025-07-07 03:22 PM PDT	2025-08-04 12:47 AM PDT
MZB Engineering Inc	2025-07-08 04:47 PM PDT	2025-07-08 04:47 PM PDT
Assel Consulting	2025-07-08 05:11 AM PDT	2025-07-08 05:11 AM PDT
Zilo International Group LLC	2025-07-27 06:43 PM PDT	2025-07-30 08:52 AM PDT
MINAGAR & ASSOCIATES, IN	2025-07-11 04:57 PM PDT	2025-07-11 04:57 PM PDT
Tukmol General Contractor	2025-07-09 04:18 AM PDT	2025-07-09 04:18 AM PDT
Zodiaque Consultants LLC	2025-07-16 08:21 PM PDT	2025-07-16 08:29 PM PDT
Ridgeline Municipal Strategies,	2025-07-08 10:58 AM PDT	2025-07-08 10:58 AM PDT
Dewberry Engineers Inc.	2025-07-08 10:57 AM PDT	2025-07-08 10:57 AM PDT
NuConsult Services, LLC	2025-07-22 01:37 PM PDT	2025-07-22 01:37 PM PDT
LSA Associates, Inc.	2025-07-09 11:21 AM PDT	2025-07-10 09:23 AM PDT
Gunnerson Consulting	2025-07-07 03:27 PM PDT	2025-07-07 03:27 PM PDT
The List We Love LLC	2025-07-11 04:12 AM PDT	2025-07-11 04:12 AM PDT
SCI Consulting Group	2025-07-07 03:06 PM PDT	2025-07-07 03:06 PM PDT
Corsair Commercial Enterprises	2025-07-07 04:52 PM PDT	2025-07-07 04:53 PM PDT
MNS Engineers, Inc.	2025-07-08 05:04 AM PDT	2025-07-08 05:04 AM PDT
The Soyemi Group, LLC	2025-07-15 04:00 AM PDT	2025-07-15 04:02 AM PDT
Washington College Geospatial	2025-07-24 05:50 AM PDT	2025-07-24 06:19 AM PDT
909 Technologies	2025-07-07 03:59 PM PDT	2025-07-07 03:59 PM PDT
Rick Engineering	2025-07-10 06:04 AM PDT	2025-07-10 06:05 AM PDT
Willdan Financial Services	2025-07-08 08:16 AM PDT	2025-07-21 07:11 AM PDT
GHD	2025-07-10 10:59 AM PDT	2025-07-10 11:12 AM PDT
Motive Power, Inc.	2025-07-07 03:23 PM PDT	2025-07-07 03:23 PM PDT
Lee Develops, Inc.	2025-07-07 05:45 PM PDT	2025-07-07 05:45 PM PDT
CJIS GROUP LLC	2025-07-08 07:23 AM PDT	2025-07-08 07:28 AM PDT
CiberSQL	2025-07-08 01:52 PM PDT	2025-07-08 01:52 PM PDT
Lake Research Partners, Inc.	2025-07-08 01:46 PM PDT	2025-07-08 01:46 PM PDT
ARSNDET LLC	2025-07-17 08:41 AM PDT	2025-07-17 08:41 AM PDT
PICS Telecom International	2025-07-07 03:20 PM PDT	2025-07-07 03:20 PM PDT
Infosys Public Services	2025-07-07 05:13 PM PDT	2025-07-18 11:07 AM PDT
MGT Impact Solutions, LLC	2025-07-10 05:20 AM PDT	2025-07-10 05:20 AM PDT
PorchLight Insights LLC	2025-07-07 10:31 PM PDT	2025-07-07 10:31 PM PDT

te

Documents	ost Recent Response Date
TIMF Public Purchase Packet.pdf	
2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf	
2016 TIMF Study.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
	2025-07-31 08:18 AM PDT
2016 TIMF Study.pdfTIMF Publ	2025-07-31 11:13 AM PDT
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf	
2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.p	2025-07-31 10:26 AM PDT
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	
TIMF Public Purchase Packet.pdf	

2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf
TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf2016 TIMF Study.pdf
TIMF Public Purchase Packet.pdf

2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf
TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf
TIMF Public Purchase Packet.pdf
TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf
2016 TIMF Study.pdfTIMF Public Purchase Packet.pdf
TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf

TIMF Public Purchase Packet.pdf

Motorized Transportation (in order of priority) – 0-10 Year Capital Improvements

Facility Name	Description	Benefits	Cost Estimate
Foundry Lane Phase 1 & Phase 2; Round-about at intersection	Urban Expressway: New road north from intersection of Foundry Lane/SR 4 to SR 49 – Provides connection between SR 4 and SR 49 around the 4/49 high volume and congested intersection and opens 133± acres to new mixed-use development. Access from SR 4 (25 years in the making) scheduled before the California Transportation Commission June, 2025. Established per joint study and community effort in the <i>Angels Camp State Route 4 and State Route 49 Gateway Corridor Study, Angels Camp, CA [Caltrans, Calaveras Council of Governments, City of Angels] Jan. 2016</i>	Circulation Economic Development Safety (Emergency Evacuation)	\$8,741,500
Greenhorn Creek (GHC) to Finnegan Lane Connector	First portion of the Greenhorn Creek Road South Extension to SR 49. First phase is 500± feet – See Also Angels Creek Trail.	Safety (Emergency Evacuation) Economic Development Some circulation	\$350,000
Blair Mine Road in GHC to Stockton Road connector	Arterial Urban/Collector/Minor/Arterial Rural. Connections from Blair Mine Road outlet (between GHC Lots 443, 444) to Stockton Road northwest to GHC subdivision	Safety (Emergency Evacuation)	\$450,000
Stockton Road widening	Improve to collector standards (See also bike/pedestrian facilities proposed) from SR 49/Savemart Shopping Center to Angel Oaks/Greenhorn Creek Road	Circulation	\$2,704,170
Tryon Road to Greenstone Mine/SR 49 Connector	Connection from Tryon Road to SR 49 via on-site roadways from Tryon Road off Vallecito near Fire Station #1 to allow for emergency evacuation around SR 49 Bridge over Angels Creek and to SR 49 in the vicinity of the PG&E substation adjacent to SR 49 and south of the Annex during extreme flooding	Safety (Emergency Evacuation)	\$1,250,000
Murphys Grade Road and SR 49 Intersection Improvements	Improve intersection to allow for large truck turns at the intersection to allow for Business Attraction and Expansion (BAE) parcels development on Murphys Grade Road. Also improve visibility to east/west traffic	Economic Development (allows for truck turns) Circulation	\$952,500
Sierra Avenue (GHC) to Tuolumne Avenue Connector	Arterial Urban/Collector/Minor/Arterial Rural Angel Oaks/Greenhorn Creek Road at Gateway Park along dirt Sierra Avenue to Tuolumne Avenue	Safety (Emergency Evacuation)	\$250,000
Road “A”	Construct new, 2-lane roadway from near the terminus of Clifton Lane, around Country Lane Estates, to Dogtown Road.	Circulation	\$2,400,000
Return to Historic Downtown Loop (North 49)	City of Angels, Caltrans, Calaveras Council of Governments. May 2017. <i>Angels Camp Main Street Plan, Final</i>	Circulation Economic Development Safety	\$500,000

	Construct new street entrance to Utica Park through parcel purchased south of former Napa Parking Lot and make Sam's Way a one-way exit			Section 9, Item G.
--	---	--	--	--------------------

Motorized Transportation – 11-20 Year Capital Improvements

Facility Name	Description	Benefits	Cost Estimate
(In order)			
1. GHC Southwest Connector	GHC to SR 49		\$20,043,000
2. Tryon Southeast Connector	South SR 49 to Vallecito Rd/East SR 4. Includes connection to Fairgrounds.		\$75,000,000
3. Demarest Extension	Connect Demarest to Stockton Road (behind Savemart Shopping Center)		\$619,900
4. Foundry Lane Phase III (Angel Oaks/Greenhorn Creek Road Extension)	Extend Angel Oaks/Greenhorn Creek Road across SR 4 and up to intersect with Foundry Lane. Will require revised encroachment from Caltrans.		\$12,213,000
(Not in order)			
Kurt Drive Extension	Stelte Park to Murphys Grade Road		\$5,473,500
Purdy Road Extension to Kurt Drive	Purdy Road to Kurt Drive Extension (See Kurt Drive Extension)		\$217,000
Rolleri Bypass /Murphys Grade Road Intersection Improvements	Improve intersection at Rolleri Bypass and Murphys Grade Road		\$709,500
Moxie Connector	Gold Cliff Road to McCauley Ranch Road at location of existing emergency access		\$1,206,000
Assess Booster Way Bridge	Assess Booster Way bridge for necessity to improve and/or widen. Cost includes widening Booster Way.		\$1,656,000
Murphys Grade Road widen, realign	Widen and realign from SR 49 to French Gulch Road and upgrade to minimum standards		\$15,000,000

Non-Motorized Transportation (in order of priority) – 0-10 Year Capital Improvements

Facility Name	Description	Benefits	Cost Estimate
Angels Creek Trail Phase 1 and Phase 2	<p>Phase 1 – Class III facility from SR 49 to Finnegan Lane at Finnegan Court. Class 1 or Class II facility from Finnegan Lane to Greenhorn Creek dead-end</p> <p>Phase 2 – SR 49 Crosswalk, Class 1 Facility from SR 49, to new pedestrian bridge over Angels Creek; through City Parking lot along Angels Creek through Tryon Park and continuing along Angels Creek to the Kurt Drive/Vallecito Road bridge and intersection</p>	<p>Circulation</p> <p>Safety</p> <p>Economic Development</p>	11,000,000
Stockton Road (SR 49 to Angel Oaks/GHC Road)	Bike/Ped (combination Class I, II, III) along Stockton Road from SR 49 (Savemart Shopping Center) to Greenhorn Creek Road	<p>Circulation</p> <p>Safety</p>	
North Main Street Plan Improvements	<p>Calaveras Council of Governments, City of Angels, Caltrans. May, 2020. <i>Angels Camp North Main Street Plan, Final.</i></p> <p>Implement:</p> <ol style="list-style-type: none"> 1. Copello SR 49 Crosswalk 2. Bicycle Pedestrian Path along SR 49 3. Short-term projects 	<p>Safety (School)</p> <p>Circulation</p> <p>Economic Development</p>	
Stanislaus Avenue	Sidewalks from Twain Harte Elementary School to Gold Cliff Road (Complete Gap from School to Gold Cliff, one side)	Safety (School)	
San Joaquin Avenue	Sidewalks Bighorn Mobilehome Park to Twain Harte Elementary (one side)	Safety (School)	
Demarest	Sidewalks from Bighorn MHP to Stockton Road along existing dirt road/future road behind Savemart to Stockton Road	Circulation	
Angels Camp Main Street Plan Crosswalk/Intersection Improvements	<p>City of Angels, Caltrans, Calaveras Council of Governments. May 2017. <i>Angels Camp Main Street Plan, Final</i></p> <ol style="list-style-type: none"> 1. Implement intersection improvements at the Rasberry Intersection per the plan (bulbouts, pedestrian signalization, re-define crosswalks) 2. Implement intersection improvements at the Vallecito SR 49, including gateway improvements 3. Mark Twain Intersection Improvements (Crosswalks) 4. Intersection improvements from Crusco's alley (1240 S. Main) to 1239 S. Main 	<p>Circulation</p> <p>Safety</p> <p>Economic Development</p>	
Monte Verda/SR 49 Intersection and crosswalks	Improve safety and pedestrian crossings over SR 49 and across Monte Verda at this intersection	Safety	

PARKING Transportation – 0-10 Years

Facility Name	Description	Benefits	Cost Estimate
Expand Raspberry (Slate Circle) Parking Lot	City of Angels, Caltrans, Calaveras Council of Governments. May 2017. <i>Angels Camp Main Street Plan, Final</i>		
Construct 2-story Napa Parking Lot			
Construct parking lot adjacent to new Utica Park ingress	City of Angels, Caltrans, Calaveras Council of Governments. May 2017. <i>Angels Camp Main Street Plan, Final</i>		
Increase parking lot safety	Add lighting (Vallecito City Lot)		

Recreational Non-Motorized Transportation – 0-10 Years

Facility Name	Description	Benefits	Cost Estimate
Angels Creek Trail Phase 3 and Phase 4	Phase 3: Finnegan Lane to City Wastewater Treatment Plant, including bridge across Angels Creek Phase 4: City Wastewater Treatment Plant to New Melones Reservoir		
Bike/Pedestrian Bridge Finnegan Lane to Annex	Bike/Pedestrian bridge across Angels Creek to Annex (vicinity of Mayo Street)		
Utica Park to Mark Twain	Class I or Class II facility from Utica Park through property adjacent to Utica/Lightner Park properties to Mark Twain		
Bush Street – Utica Park to Finnegan Lane	Class III from Utica Park, along Bush Street to Finnegan Lane		

Transit Transportation – 0-10 Years

Facility Name	Description	Benefits	Cost Estimate
Dial-A-Ride	Increase availability of dial-a-ride for Angels Camp seniors, disabled, without cars		
North Main Street Plan Shelter/Stop	Calaveras Council of Governments, City of Angels, Caltrans. May, 2020. <i>Angels Camp North Main Street Plan, Final.</i> Copello Transit Stop (See Transit)		

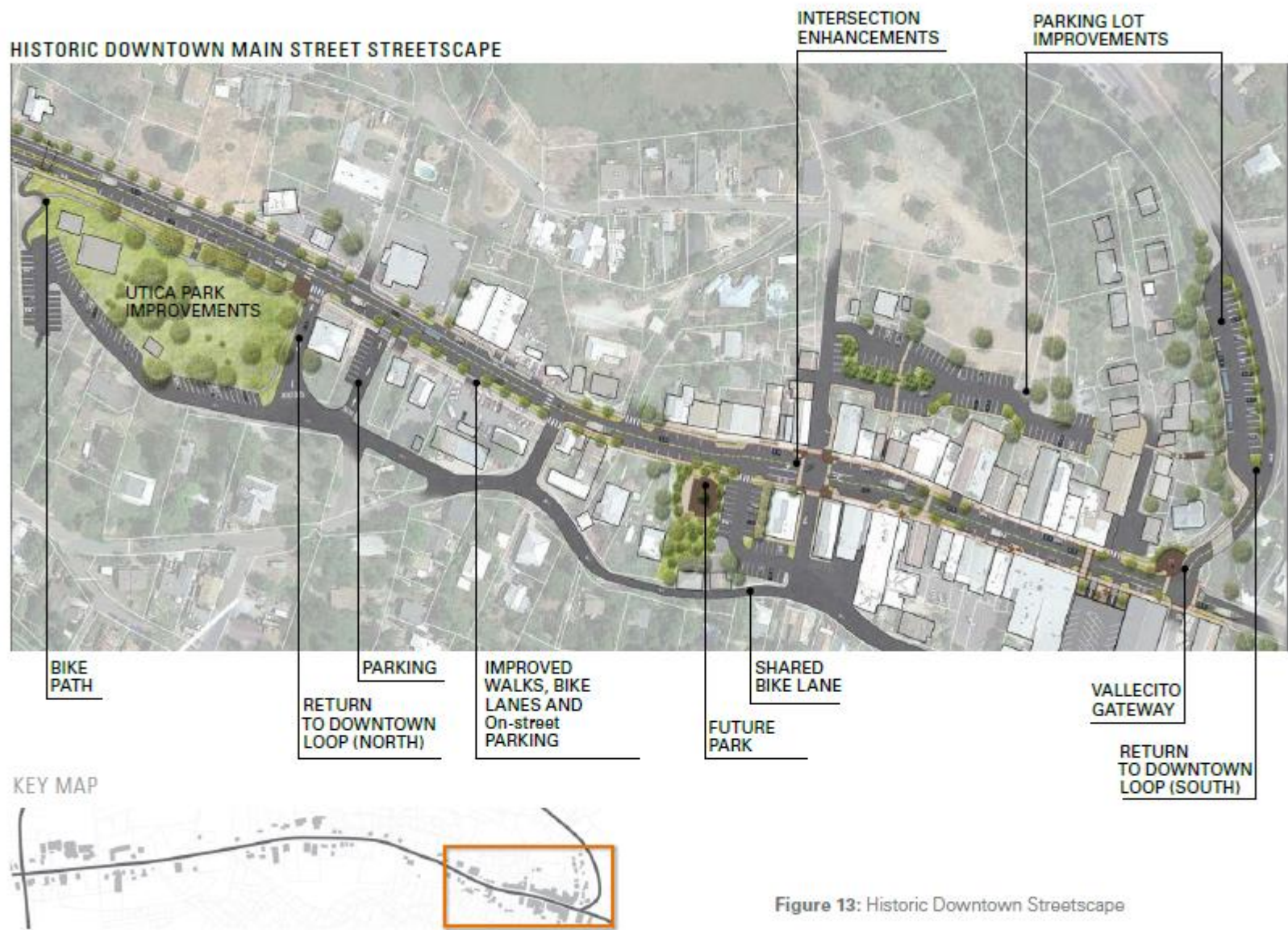


Figure 13: Historic Downtown Streetscape

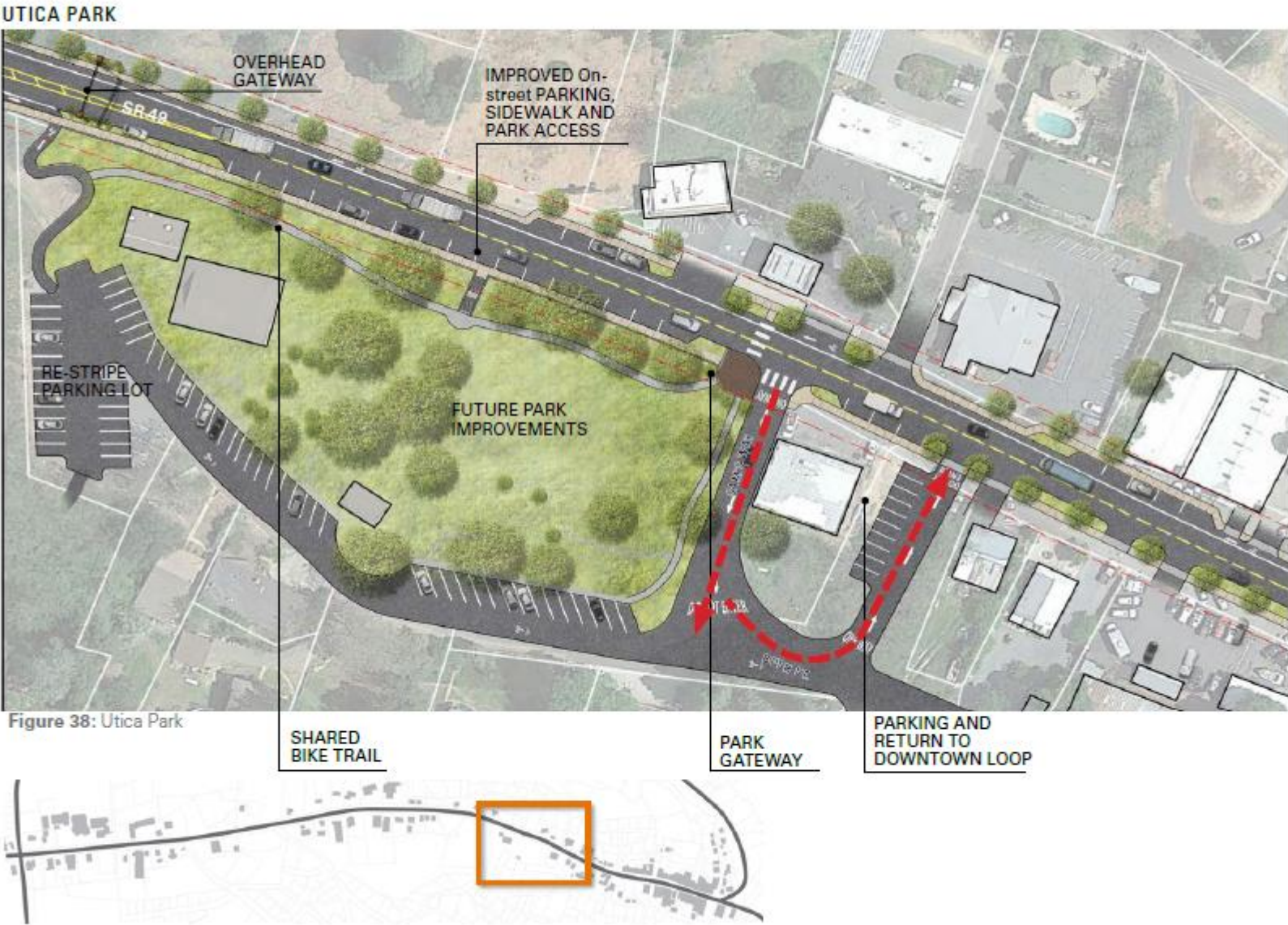


Figure 38: Utica Park



RASBERRY STREET INTERSECTION

Improvements to Raspberry Intersection will include bump outs to create smaller intersections for pedestrian safety and traffic calming. The existing roadway and lanes will remain as currently aligned. Bump outs will extend into the space currently used for parking and should maintain the sight distance triangle. Visibility will be improved by bringing the car forward to increase the visibility of pedestrians and increase the view around buildings.



Figure 19: Raspberry Intersection Perspective



STREET CONCEPTS

4.1.5 INTERSECTION ENHANCEMENTS: VALLECITO INTERSECTION

The City has conducted numerous studies on the intersection at Vallecito and SR 49. The Plan identifies alternatives for pedestrian and signage improvements at Vallecito to provide low- cost, short-term solutions. Long range planning will require detailed land use planning and transportation engineering analysis to address future development and transportation demands at the south end of the City.

The Plan looks to improve pedestrian conditions at the Vallecito Intersection in order to visually extend the downtown streetscape and improve the gateway at the south entry of Angels. The proposed pedestrian improvements, including increased pedestrian area in the northeast corner, intend to improve pedestrian safety conditions by shortening the crosswalk length. It would also have a traffic calming benefit by providing a space for landscaping or entry feature that would give drivers arriving from the south a stronger indication that they are entering an area with a high potential for pedestrian activity. The signage improvements, particularly in the southeast corner, would improve driver sight distance conditions for turns to/from Vallecito Road.

RECOMMENDATIONS

- **Provide Pedestrian Improvements to the Vallecito Intersection:** A reduction and reorganization of the Vallecito Intersection could improve the safety of this intersection for both vehicles and pedestrians.
- **Develop a Gateway Plaza:** Increase the available public space and create a nice entry to downtown by designing a plaza space with benches, interpretive signage, and a sculpture.
- **Extend Sidewalks from Downtown:** Ensure pedestrian connectivity and a positive walking experience by extending sidewalks, landscape and site furnishings from the Main Street.

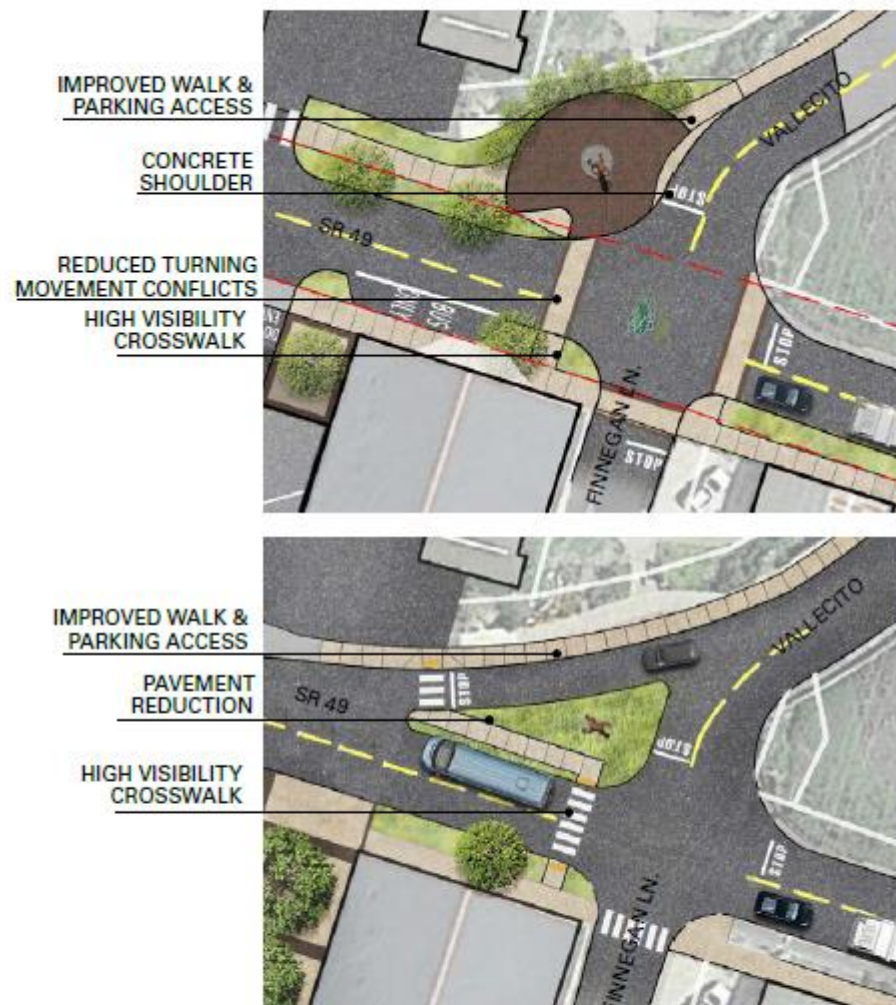


Figure 20: Vallecito Intersection Alternatives

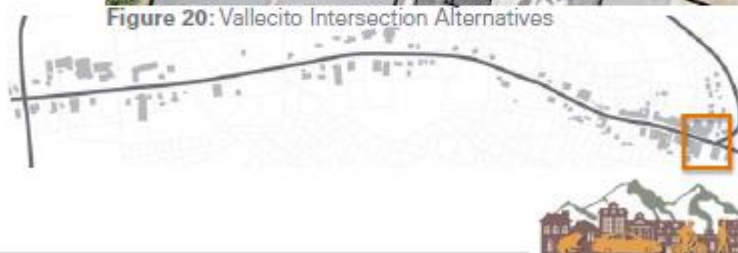




Figure 21: Conceptual Illustrative Perspectives of the Vallecito Intersection Alternatives

VALLECITO INTERSECTION ILLUSTRATIVE

The Vallecito intersection improvements reduce the amount of pavement and enhance pedestrian and traffic safety conditions. Improvements to the Vallecito intersection will influence other design alternative recommendations. The Vallecito Parking Area will have better pedestrian connections to downtown. It is suggested that improvements at this location are coordinated with planning for the Angels Creek Trail. Future improvements to Utica Hotel should coordinate their future parking entrance with existing intersection movement to minimize conflicts.

VALLECITO INTERSECTION KEY FINDINGS

Key findings at the Vallecito intersection are as follows:

- Pedestrian improvements can be installed to improve pedestrian safety conditions (and provide an entry feature).
- There is an opportunity to “bulb out” the northeast corner to provide a large pedestrian plaza area and “T-up” the Vallecito approach, in order to improve pedestrian and traffic safety conditions and to provide a better experience for those entering Downtown from Vallecito Road. This option is evaluated in Appendix D. However, considering the constraints associated with accommodating large truck turns, detailed engineering analysis beyond the scope of this plan would need to be conducted to finalize the design of these improvements.
- The intersection stop control configuration could potentially be modified to improve traffic operations and safety conditions. Detailed engineering analysis beyond the scope of this plan would need to be conducted to finalize the design of these improvements.

For additional traffic data and truck turning studies regarding these options, refer to Appendix F.

PARKING LOT SUMMARY



Figure 26: Parking Lot Summary



PARKING CONCEPTS

4.3.2 RASBERRY PARKING LOT

The Raspberry Parking Lot is under-utilized, considering this area is less than a 2 minute walk to downtown. The parking area is challenged by steep grade changes and lack of visibility from Main Street, which results in petty crime and inefficient parking.

Future improvements should focus on improving visibility, safety and access as these efforts will make Raspberry a desirable parking area for Main Street. Raspberry Lot should be the primary parking area in downtown for visitor parking with increased wayfinding and signage from SR 49.

Potential future development of the vacant land east of the Raspberry Parking Area could provide a parking expansion area. This area could be temporary expansion of parking until the parcel is developed by constructing a gravel or asphalt lot that is leased by the City. This area could also provide long-term parking through a public/private partnership with the City, when the landowner is interested in developing the land. Future long-term parking could be surface parking or a parking garage.

RECOMMENDATIONS

- **Restripe parking lot layout:** The existing paved areas can be realigned to increase the number of parking spaces.
- **Improve Pedestrian Access to Downtown:** Stair access from the upper lot, high visibility pedestrian crossings on the drive aisle, and improved stair connection between buildings will define a pedestrian path. Additional access could be provided at the south end of the parking area with a stair connection to Birds Way to improve access to the south side of Main Street and the Future Angels Creek Trail.
- **Improve Security by Implementing Crime Prevention Through Environmental Design (CEPTD) Strategies:** Security lighting and increased landscape along the backs of buildings will increase the sense of ownership and visibility to increase safety.

- **Improve Parking Signage Visibility from SR 49:** The Raspberry Parking Area should be clearly signed for Parking with the appropriate spacing for drivers to make a decision about turning onto Raspberry from SR 49.
- **Add Wayfinding Signage:** The Parking Area should include return to downtown signs, a downtown map and wayfinding kiosk to orient pedestrians to access downtown. These should be located at the existing stair access and potential Birds Way stair access.



RASBERRY PARKING LOT ALTERNATIVES



ADD AND
IMPROVE STAIR
CONNECTION TO
DOWNTOWN

MAP OF
DOWNTOWN
ENHANCE
WALK, LIGHTING
AND LANDSCAPE

EXISTING PARKING:
56 Spaces

PROPOSED PARKING:
66 Spaces

NET PARKING:
+ 10 Spaces



POTENTIAL
FUTURE
DEVELOPMENT
AND PARKING

EXISTING PARKING:
56 Spaces

PROPOSED PARKING:
119 Spaces

NET PARKING:
+ 63 Spaces

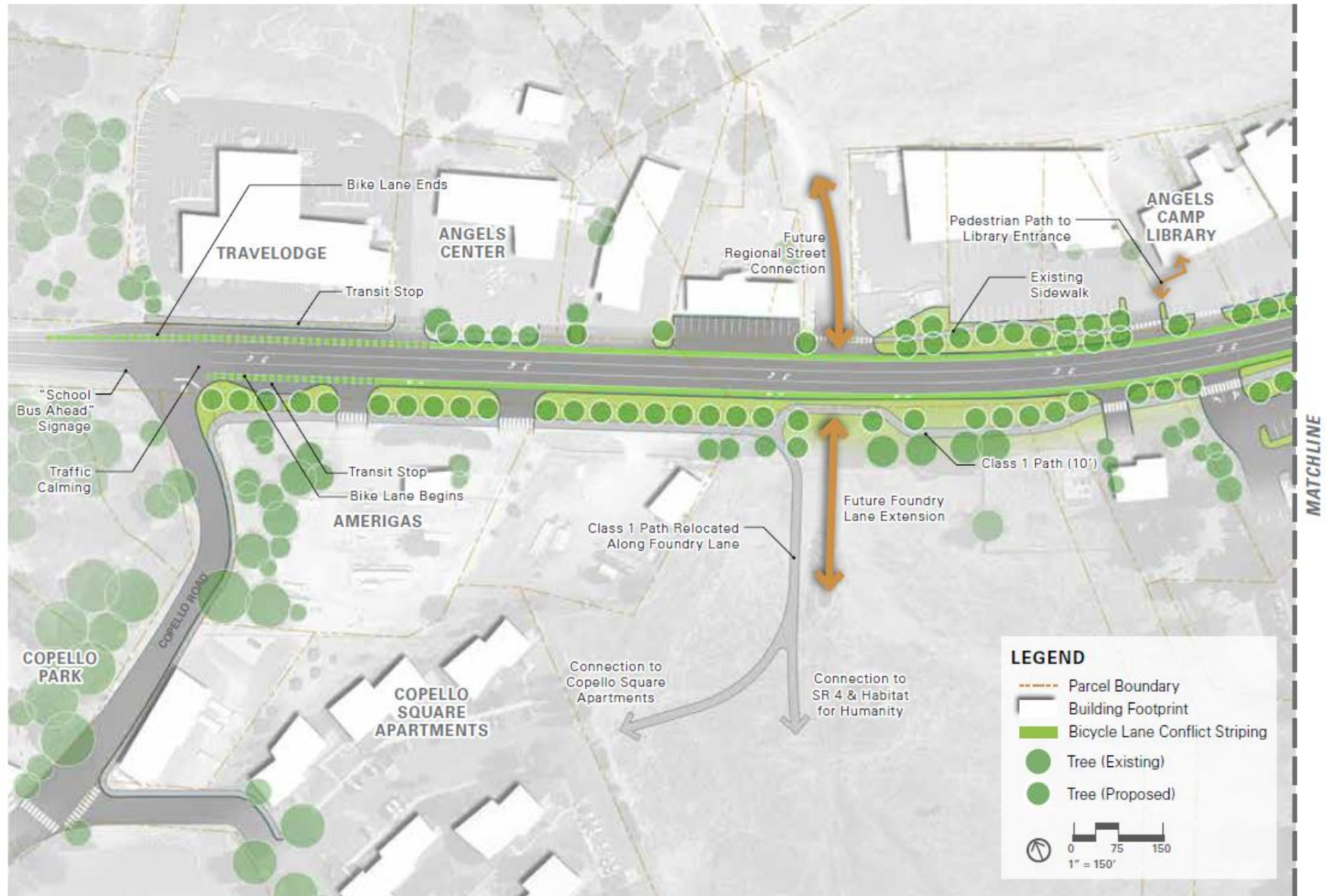
Figure 28: Raspberry Parking Lot

North Main Street Plan

5 –CONCEPTUAL DESIGN & COMPLETE STREET PLAN

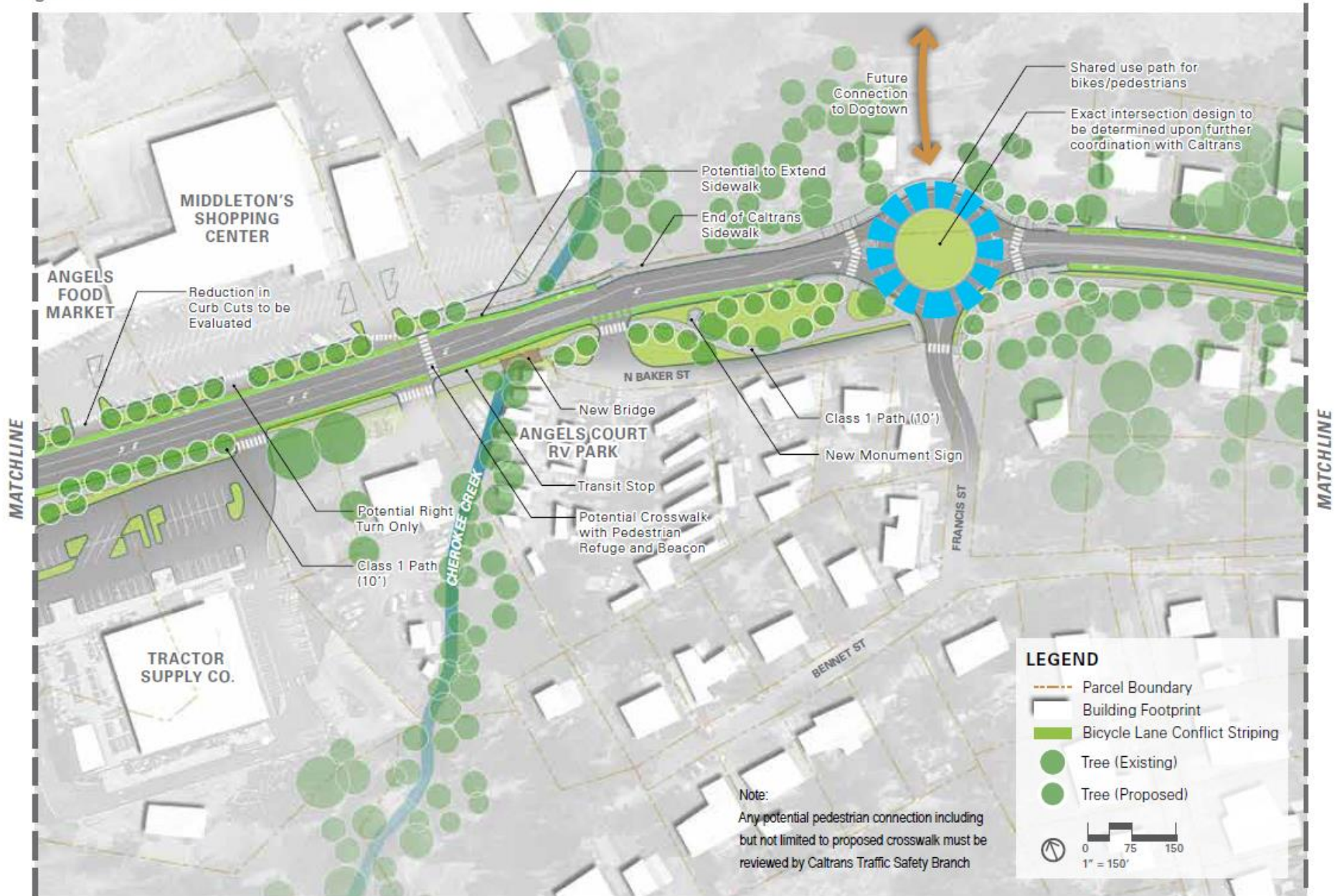
SHORT TERM ILLUSTRATIVE PLAN (1 OF 3)

Figure 5.1: Short-Term Illustrative Plan (1 of 3)



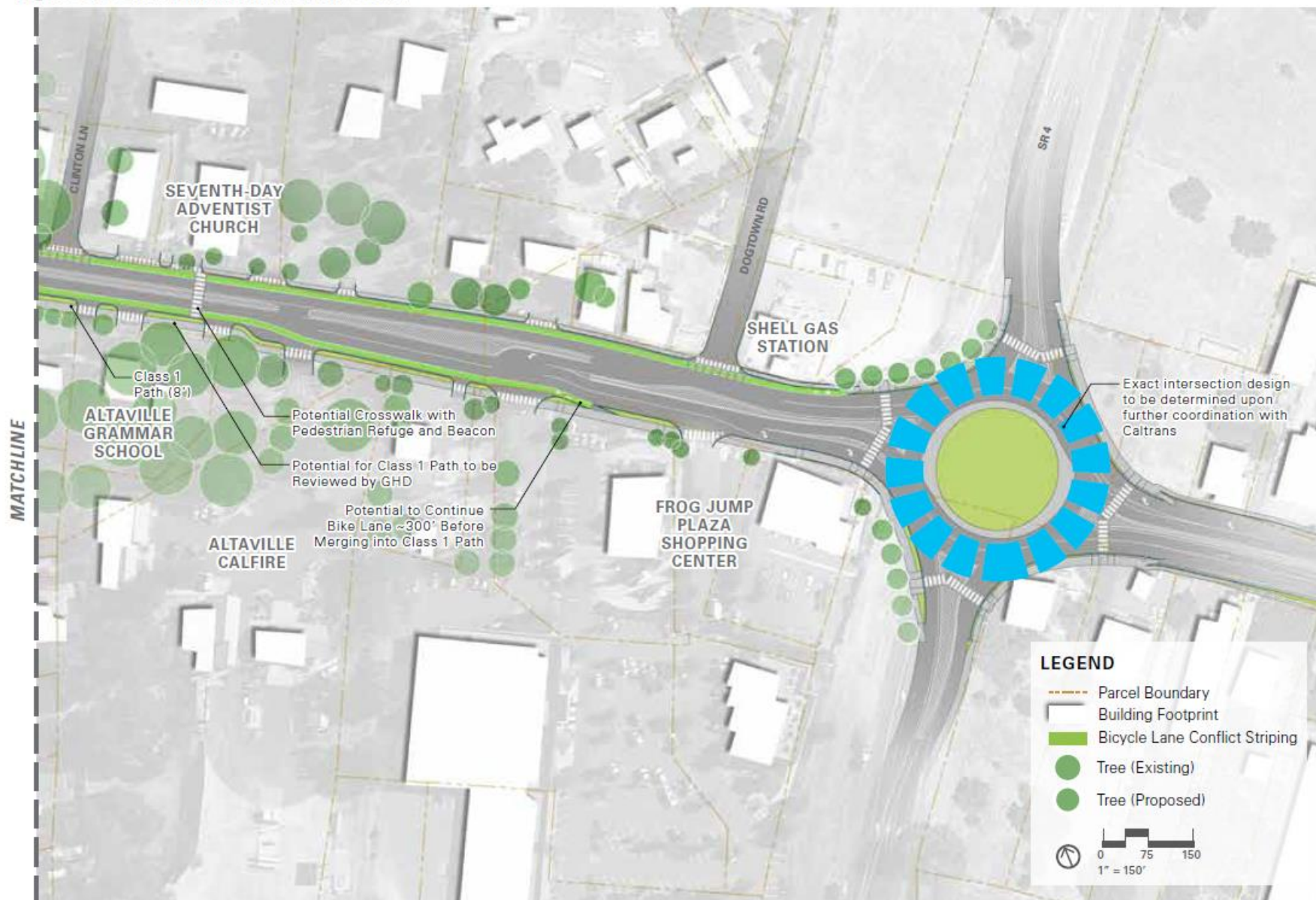
SHORT TERM ILLUSTRATIVE PLAN (2 OF 3)

Figure 5.2: Short-Term Illustrative Plan (2 of 3)



SHORT TERM ILLUSTRATIVE PLAN (3 OF 3)

Figure 5.3: Short-Term Illustrative Plan (3 of 3)





This Agreement is made and entered into as of the ____ day of August by and between the **CITY OF ANGELS**, a municipal corporation ("City") and Willdan, ("Consultant").

RECITALS:

- A. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- C. City desires to retain Consultant to render professional services as set forth in this Agreement.

AGREEMENT

1. Scope of Services. The Consultant shall furnish the following services in a professional manner:
"Consultant shall perform the services described on Exhibit A which is attached hereto and incorporated herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A, subject to the direction of the City through its staff that it may provide from time to time."
2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue for a period of three years.
3. Compensation. Compensation to be paid to Consultant shall be no more than **\$22,500**. In no event shall Consultant's compensation exceed \$22,500 per fiscal year without additional written authorization from the City. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the City at the time of payment.
4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.
5. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from City.
6. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.

7. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon written request by City. Consultant shall not be responsible for any unauthorized modification or use of such information for other than its intended purpose.
8. Consultant's Books and Records.
 - a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.
 - b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
 - c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Administrator, City Attorney, City Auditor, or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.
 - d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.
9. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
10. Interest of Consultant. Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- a. will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and

- b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(a)(2).)
11. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
12. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.
13. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.
14. Indemnity. Consultant shall indemnify and hold harmless City, its elected and appointed officials, officers, employees, and volunteers (collectively, "City") from losses, costs, liabilities and expenses for any damage, injury or death (collectively, "Liability") arising directly or indirectly from or connected with the services provided under this Agreement to the extent that such Liability is caused by the negligence or willful misconduct of Consultant, its officers, employees, agents, contractors, subcontractors, consultants, or any person under its direction or control and shall make good to and reimburse City for any expenditures, including reasonable attorneys' fees, the City may incur by reason of such matters. Consultant's obligations under this Section shall exist regardless of concurrent negligence or willful misconduct on the part of the City or any other person; provided, however, that Consultant shall not be required to indemnify City for the proportion of Liability a court determines is attributable to the negligence or willful misconduct of the City. The City acknowledges that this indemnity does not require the Consultant to provide an up-front legal defense to the City. This indemnification clause shall survive the termination or expiration of this Agreement.

Consultant further agrees to provide, at Consultant's expense, reasonable assistance to the City in responding to third party claims to the extent such claims implicate the quality of the Consultant's performance under this Agreement, which assistance shall include selection, management, and compensation of expert witnesses as necessary to substantiate or defend the quality of the Consultant's performance under this Agreement, as well as making Consultant's employees and project work product available as reasonably necessary to assist in the defense of such claims. This shall not preclude the City from recovering its reasonable attorneys' fees and defense costs in responding to third party claims to the extent such claims are found to have been caused by the Consultant's negligence or willful misconduct.

15. Insurance Requirements.

a. Commercial General Liability

- i. Vendor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Vendor's general liability policies shall be primary and

shall not seek contribution from the City's coverage, and be endorsed using Insur Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. For construction projects, an endorsement providing completed operations coverage for the additional insured, ISO form CG 20 37 (or equivalent), is also required.

- ii. Any failure to comply with reporting provisions of the policies by Vendor shall not affect coverage provided the City.
- iii. Coverage shall state that Vendor insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- iv. Coverage shall contain a waiver of subrogation in favor of the City.

b. Business Automobile Liability

- i. Vendor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01 (or equivalent) with a limit of no less than two million dollars (\$2,000,000) per accident.

c. Workers' Compensation and Employers' Liability

- ii. Vendor shall maintain Workers' Compensation Insurance and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Vendor shall submit to City, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

d. All Coverages

- i. Each insurance policy required by the agreement shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in limits except after thirty (30) days' prior written notice has been given to the City, except that ten (10) days' prior written notice shall apply in the event of cancellation for nonpayment of premium.
- ii. All self-insurance, self-insured retentions, and deductibles must be declared and approved by the City.
- iii. Evidence of Insurance - Prior to commencement of work, the Vendor shall furnish the City with certificates, additional insured endorsements, and waivers of subrogation evidencing compliance with the insurance requirements above. The Vendor must agree to provide complete, certified copies of all required insurance policies if requested by the City.
- iv. Acceptability of Insurers - Insurance shall be placed with insurers admitted in the State of California and with an AM Best rating of A- VII or higher.

16. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of Angels
P.O. Box 667, 200 Monte Verda St., Suite B. Angels
Camp, CA 95222
Attention: Pamela Caronongan, City Administrator

If to Consultant: Willdan
66 Franklin Street, Suite 300
Oakland, California 94607
Attention: Chris Fisher - Vice President / Director

17. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the Agency and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.
18. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City special counsel.
19. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
20. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
21. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
22. Litigation Expenses and Attorneys' Fees. If either party to this Agreement commences any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.
23. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.
24. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

25. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
26. Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
27. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

IN WITNESS HEREOF, the parties have caused this Agreement to be executed on the date first written

Section 9, Item G.

above. **CITY OF ANGELS:**

Consultant: Willdan

By: _____

**Pamela Caronongan,
City Administrator**

By: _____

**Chris Fisher
Vice President / Director**

ATTEST:

Rose Beristianos,

Deputy City Clerk

SCOPE OF WORK

CITY OF ANGELS CALIFORNIA

► Proposal
Traffic Mitigation Impact Fee Update



Table of Contents

A. Cover Page	2
B. Project Understanding and Approach	3
Project Understanding	3
Project Objectives	3
Work Plan	7
City Staff Support	9
Project Disclaimer	9
C. Experience and Similar Work	10
Project Team	10
James Edison, JD, MPP, MA	11
Carlos Villarreal, MPP	13
Firm Profile	15
Experience and Expertise	16
References	17
Similar Studies	19
D. Cost	21
Notes	21
Hourly Rates	22
E. Project Timeline.....	23

A. Cover Page

July 31, 2025

Ms. Amy Augustine
City Planner
City of Angels
200 Monte Verde Street, Suite B
Angels, CA 95222

Re: Proposal to Conduct a Traffic Mitigation Impact Fee Study for the City of Angels

Dear Ms. Augustine:

Willdan Financial Services ("Willdan") is pleased to present this proposal to the City of Angels ("City") to conduct a Traffic Impact Mitigation Fee Study. Willdan's project approach helps to ensure the preparation of an impact fee study that will withstand technical challenges and public scrutiny. Given Willdan's unmatched impact fee experience, we are particularly well positioned to serve the City and help achieve established long-term goals. Outlined below are the advantages and benefits that Willdan will provide for the City.

Unmatched experience implementing and defending fee programs. Willdan's impact fee staff has assisted more than 100 California government agencies with the development and/or update of all fee types and is fortunate to be in a position that will provide a tremendous benefit to the City. Each project has required defensible documentation and thorough coordination of fee program changes for different agency departments and stakeholders within the business community. In some cases, Willdan has been required to negotiate fees with stakeholders and, on occasion, defend them in meetings and public forums.

In addition to the technical work of preparing the fee, we strive to advise our clients on the advantages and disadvantages of different fee schedule structures (Citywide versus multiple-fee districts/zones; more versus fewer land-use categories; etc.) and methods of fee calculation that are based on the City's and stakeholder priorities. Impact fees also need to be developed in compliance with the *Mitigation Fee Act* (California Government Code Section 66000 et seq., also known as Assembly Bill 1600) so that they are defensible and transparent. We are also current on the changes to fee programs and the adoption of nexus studies resulting from AB 602, which took effect in 2022.

Innovative Methodologies. As Willdan operates nationally, we possess unique experiences in numerous jurisdictions dealing with multiple challenges. Our ability to produce studies that accommodate various options and viewpoints ensures fair-minded and sensible projects. Our methodology and approach to impact fees has proven to be effective for Cities and Counties, the development community, and the public. Utilizing focus groups, with established guidelines, during the study, fully informs the development community and the public of the justification of the impact fees, and their positive effect on community growth.

Best-in-class impact fee team that can work immediately to prepare an impact fee program. The Willdan team begins a project by evaluating the agency's existing fee program, if available, and current capital planning policies and funding programs. Not all capital projects are amenable to funding from impact fee programs, and we identify sources that complement fee revenues to fully fund the capital improvement program. The team's Principal-in-Charge James Edison and Project Manager Carlos Villarreal are well respected by our clients for their skill in proactively organizing a clear, consensus-based project approach.

Successful project completion. Willdan has successfully completed many impact fee studies, including most recently in the **Cities of East Palo Alto, Fremont, Union City, Richmond, Belmont, Napa, Foster City, San Bruno, Petaluma, Morgan Hill, Pismo, Gonzales, and Gilroy, and the Counties of Riverside, Santa Barbara, San Benito, San Luis Obispo, Stanislaus, and Tulare.**

Mr. James Edison will serve as the prime contact if you wish to discuss any aspect of this submittal, please contact him directly at (510) 912-4687 | Email: JEdison@Willdan.com

Sincerely,
Willdan Financial Services



Chris Fisher
Vice President / Director

B. Project Understanding and Approach

This section outlines Willdan Financial Services' ("Willdan") understanding of the City of Angels' ("City") desire to update its Traffic Impact Mitigation Fee, as well as identify the project objectives and discusses the background regarding public facilities financing in California. Also outlined is an overview of our impact fee project approach.

Project Understanding

As part of the larger financial planning effort for the City's future development, the City seeks to understand what the financial impacts of future development will have on the City's transportation facilities, and to identify potential gaps in funding for those necessary improvements. The City desires to update its current impact fees to ensure a fair and reasonable fee structure, while meeting the requirements of the *California Mitigation Fee Act (California Government Code 66000 et seq)*, including the new requirements enacted by Assembly Bill (AB) 602. The resulting fees will fund new development's share of planned facilities, while not overburdening development with unnecessary costs. In response to these objectives, the City has issued an RFP to prepare an update to the fee.

Project Objectives

The objective of this project is to update the traffic impact fee pursuant to State law, and to assist the City in understanding additional infrastructure needs necessitated by future development. To accomplish this objective, this study will:

- Develop a technically defensible fee justification, based on the reasonable relationship and deferential review standards;
- Review facility standards, capital facilities plans and costs, and development and growth assumptions and facilities master plans);
- Provide a schedule of maximum-justified fees by land use category; and
- Provide comprehensive documentation of assumptions, methodologies, and results, including findings required by the *Mitigation Fee Act*.

Public Facilities Financing in California

The changing fiscal landscape in California during the past 40 years has steadily undercut the financial capacity of local governments to fund infrastructure. Four dominant trends stand out:

1. The passage of a string of tax limitation measures starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996;
2. Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses;
3. Steep reductions in Federal and State assistance; and
4. Permanent shifting by the State of local tax resources to the State General Fund to offset deficit spending brought on by recessions.

Faced with these trends, many cities and counties have had to adopt a policy of "growth pays its own way." This policy shifts the burden of funding infrastructure expansion from existing rate and taxpayers onto new development. This funding shift has been accomplished primarily through the imposition of assessments, special taxes, and development impact fees, also known as public facilities fees. Assessments and special taxes require approval of property owners or registered voters and are appropriate when the funded facilities are directly related to the developing property.

Development impact fees, on the other hand, are an appropriate funding source for facilities that benefit development jurisdiction-wide. Development fees need only a majority vote of the legislative body for adoption.

Approach and Methodology

Willdan's methodology for calculating public facilities fees is both simple and flexible. Simplicity is important so that the development community and the public can easily understand the justification for the fee program. At the same time, we use our expertise to reasonably ensure that the program is technically defensible.

Flexibility is important, so we can tailor our approach to the available data, and the agency's policy objectives. Our understanding of the technical standards established by statutes and case law suggests that a range of approaches are technically defensible.

Consequently, we can address policy objectives related to the fee program, such as economic development and affordable housing. Flexibility also enables us to avoid excessive engineering costs associated with detailed facility planning. We calculate the maximum justifiable impact fee and provide flexibility for the agency to adopt fees up to that amount.

Development impact fees are calculated to fund the cost of facilities required to accommodate growth. The four steps followed in an impact fee study include:

- **Estimate existing development and future growth:** Identify a base year for existing development and a growth forecast that reflects increased demand for public facilities;
- **Identify facility standards:** Determine the facility standards used to plan for new and expanded facilities;
- **Determine facilities required to serve new development and their costs:** Estimate the total amount and cost of planned facilities, and identify the share required to accommodate new development; and
- **Calculate fee schedule:** Allocate facilities costs per unit of new development to calculate the public facilities fee schedule.

We discuss key aspects of our approach to each of these steps in the subsections that follow.

Growth Projections

In most cases, we recommend use of long-range market-based projections of new development. By "long-range" we suggest 20 to 30 years to: capture the total demand often associated with major public facility investments; and support analysis of debt financing, if needed. In contrast to build out projections, market-based projections provide a more realistic estimate of development across all land uses. Build out projections typically overestimate commercial and industrial development because of the oversupply of these land uses relative to residential development.

Facility Standards

The key public policy issue in development impact fee studies is the identification of facility standards (second bullet above). Facility standards document a reasonable relationship between new development and the need for new facilities. Standards ensure that new development does not fund deficiencies associated with existing development.

Our approach recognizes three separate components of facility standards:

1. **Demand standards** determine the amount of facilities required to accommodate growth. Examples include park acres per thousand residents, square feet of library space per capita, or gallons of water per day. Demand standards may also reflect a level of service such as the vehicles-to-capacity (V/C) ratio used in traffic planning;
2. **Design standards** determine how a facility should be designed to meet expected demand, for example park improvement requirements and technology infrastructure for office space. Design standards are typically not explicitly evaluated as part of an impact fee analysis but can have a significant impact on the cost of facilities. Our approach incorporates current facility design standards into the fee program to reflect the increasing construction cost of public facilities; and
3. **Cost standards** are an alternate method for determining the amount of facilities required to accommodate growth based on facility costs per unit of demand. Cost standards are useful when demand standards were not explicitly developed for the facility planning process. Cost standards also enable different types of facilities to be analyzed based on a single measure (cost or value), useful when disparate facilities are funded by a single fee program. Examples include facility costs per capita, per vehicle trip, or cost per gallon of water per day.

Identifying New Development Facility Needs and Costs

We can take several different approaches to identify facility needs and costs to serve new development. Typically, this is a two-step process: 1) identify total facility needs; and 2) allocate to new development its fair share of those needs. Total facility needs are often identified through a master facility planning process that typically takes place concurrent with or prior to conducting the fee study. Engineered facility plans are particularly important in the areas of traffic, water, sewer, and storm drain due to the specialized technical analysis required to identify facility needs.

There are three common methods for determining new development's fair share of planned facilities costs: 1) the existing inventory method; 2) the planned facilities method; and 3) the system plan method. Often the method selected depends on the degree to which the community has engaged in comprehensive facility master planning to identify facility needs. Willdan anticipates that the planned facilities method, based on the City's transportation projects list, but will evaluate the best method as part of the work effort.

The formula used by each approach and the advantages and disadvantages of each method is summarized as follows:

Existing Inventory Method

The existing inventory method allocates costs based on the ratio of existing facilities to demand from existing development as follows:

$$\frac{\text{Current Value of Existing Facilities}}{\text{Existing Development Demand}} = \$/\text{unit of demand}$$

Under this method new development funds the expansion of facilities at the same standard currently serving existing development. By definition, the existing inventory method results in no facility deficiencies attributable to existing development. This method is often used when a long-range plan for new facilities is not available. Only the initial facilities to be funded with fees are identified in the fee study. Future facilities to serve growth are identified through an annual Capital Improvement Plan (CIP) and budget process, possibly after completion of a new facility master plan.

Planned Facilities Method

The planned facilities method allocates costs based on the ratio of planned facility costs to demand from new development as follows:

$$\frac{\text{Cost of Planned Facilities}}{\text{New Development Demand}} = \$/\text{unit of demand}$$

This method is appropriate when specific planned facilities can be identified that only benefit new development. Examples include street improvements to avoid deficient levels of service or a sewer trunk line extension to a previously undeveloped area. This method is appropriate when planned facilities would not serve existing development. Under this method new development funds the expansion of facilities at the standards used for the master facility plan.

System Plan Method

This method calculates the fee based on the ratio of the value of existing facilities plus the cost of planned facilities divided by demand from existing plus new development:

$$\frac{\text{Value of Existing Facilities} + \text{Cost of Planned Facilities}}{\text{Existing} + \text{New Development Demand}} = \$/\text{unit of demand}$$

This method is useful when planned facilities need to be analyzed as part of a system that benefits both existing and new development. It is difficult, for example, to allocate a new fire station solely to new development when that station will operate as part of an integrated system of fire stations that work together to achieve the desired level of service. Police substations, civic centers, and regional parks are examples of similar facilities.

The system plan method ensures that new development does not pay for existing deficiencies. Often, facility standards based on policies such as those found in General Plans are higher than existing facility standards. This method enables the calculation of the existing deficiency required to bring existing development up to the policy-based standard. The local agency must secure non-fee funding for that portion of planned facilities, required to correct the deficiency, to ensure that new development receives the level of service funded by the impact fee.

Calculating the Fee Schedule

At its simplest, the fee schedule uses the cost per unit of demand discussed in the last subsection to generate the fee schedule. This unit cost is multiplied by the demand associated with a new development project to calculate the fee for that project. The fee schedule uses different demand measures by land use category to provide a reasonable relationship between the type of development and the amount of the fee. We are familiar with a wide range of methods for identifying appropriate land use categories and demand measures depending on the study.

Related Approach Issues

Funding and Financing Strategies

In our experience, one of the most common problems with impact fee programs and with many CIPs is that the program or plan is not financially constrained to anticipated revenues. The result is a “wish list” of projects that generate community expectations that often cannot be fulfilled. Our approach is to integrate the impact fee program into the local agency’s existing CIPs while encouraging those plans to be financially constrained to available resources. We clearly state the cost of correcting existing deficiencies, if any, to document the relationship between the fee program and the need for additional non-fee funding.

We can also address one of the most significant drawbacks of an impact fee program – the inability to support conventional public debt financing, so projects can be built before all fee revenues have been received. In collaboration with financial advisors and underwriters, we have developed specific underwriting criteria so that fees can be used to pay back borrowing if another source of credit exists. Typically, this approach involves the use of Certificates of Participation or revenue bonds that are calibrated so that they can be fully repaid using impact fee revenues.

Economic Development Concerns

The development community often is concerned that fees and other exactions will become too high for development to be financially feasible under current market conditions. Local agencies have several strategies to address this concern, including:

- Conducting an analysis of the total burden placed on development, by exactions, to see if feasibility may be compromised by the proposed fees;
- Gathering similar data on the total fee burden imposed by neighboring or competing jurisdictions;
- Developing a plan for phasing in the fees over several years to enable the real estate market to adjust;
- Providing options for developers to finance impact fees through assessments and other types of financing districts; and
- Imposing less than the maximum justified fee.

If less than the maximum justified fee is imposed, we will work with staff to identify alternative revenues sources for the CIP. The CIP should remain financially feasible to maintain realistic expectations among developers, policymakers, and the public.

Stakeholder Participation

Stakeholder participation throughout the study supports a successful adoption process. Our approach is to create consensus first, around the need for facilities based on agreed upon facility standards. Second, we seek consensus around a feasible funding strategy for these needs, leading to an appropriate role for impact fees.

Gaining consensus among various groups requires a balanced discussion of both economic development and community service objectives. Often, our approach includes formation of an advisory committee to promote outreach to and input from the development community and other stakeholders. We have extensive experience facilitating meetings to explain the program and gain input.

Program Implementation

Fee programs require a certain level of administrative support for successful implementation. Our final report will include recommendations for appropriate procedures, such as:

- Regularly updating development forecasts;
- Regularly updating fees for capital project cost inflation;
- Regularly updating capital facility needs based on changing demands;
- Developing procedures for developer credits and reimbursements; and
- Including an administrative charge in the fee program.

Work Plan

Willdan will work with the City to update its traffic impact mitigation fee consistent with the Mitigation Fee Act and other relevant laws. We want to ensure that our scope of services is responsive to the City's needs and specific local circumstances. We will work with the City to revise our proposed scope based on input prior to approval of a contract, and as needed during the course of the study.

Task 1:	Identify Policy Issues
Objective:	Identify and discuss potential policy issues raised by the study. Kick-off meeting with staff to review data needs, policy issues, schedule and discuss potential additional fee categories.
Description:	<p>Review agency documents related to existing capital planning policies and funding programs including the existing impact fee. Bring policy issues to City staff's attention, as appropriate, during the project and seek guidance prior to proceeding. Potential policy issues include:</p> <ul style="list-style-type: none"> ▪ Prior studies; ▪ Changes in implementation resulting from AB 602; ▪ Changes in approach and nexus findings necessary to comply with AB 602; ▪ Availability of existing public facility master plan and CIP to identify needed facilities; ▪ Types of facilities to be funded by fee; ▪ Land use categories for imposition of fee; ▪ Nexus approach to determining facility standards; ▪ Nexus approach to allocating cost burden among land uses, including need for separate fee zones; ▪ Potential alternative funding sources, if needed; ▪ Funding existing deficiencies, if identified; and ▪ Implementation concerns and strategies.
Deliverables:	(1) Information requests; and (2) revised project scope and schedule (if needed).

Task 2:	Identify Existing Development and Future Growth
Objective:	Identify estimates of existing levels of development; as well as a projection of future growth consistent with current planning policy.
Description:	<p>Identify base year for estimating existing levels of development and for calculating facility standards based on existing facility inventories (see Task 3). Include entitled development that would be exempt from fee program.</p> <p>Consult with City staff to identify growth projections to a defined long-range planning horizon (10 to 30 years). Projections provide a basis for determining the facilities needed to accommodate growth (see Task 4). Consider projections from the City's General Plan and from regional metropolitan planning agencies.</p> <p>Develop approach for converting land use data to measure facility demand. For example, identify population and employment density factors to convert population and employment estimates to dwelling units and building square footage. Select appropriate approach for each impact fee based on:</p> <ul style="list-style-type: none"> ▪ Available local data on facility demand by land use category; ▪ Approaches used by other agencies; and ▪ Support for other agency policy objectives. <p>Changes to estimates and projections during subsequent tasks could cause unanticipated effort and require an amendment to the scope of services and budget. Willdan will obtain approval of estimates and projections from City staff prior to proceeding.</p>

Task 3:	Determine Facility Standards
Note:	Conduct tasks concurrently because of the effect of facility standards (Task 3), facility needs (Task 4), and alternative funding (Task 5) on the fee calculation.
Objective:	Determine standards to identify facilities required to accommodate growth.
Description:	<p>Identify and evaluate possible facility standards depending upon the facility type, current facility inventory data, and available facility planning documents. Consider use of:</p> <ul style="list-style-type: none"> Adopted policy standards (e.g. General Plan, master facility plans listed above); Standards derived from existing facility inventories; or Standards derived from a list of planned facility projects. City staff to provide policies, inventories, and project lists.
Task 4:	Determine Facilities Needs and Costs
Objective:	Identify the type, amount and cost of facilities required to accommodate growth and correct deficiencies, if any.
Description:	<p>Quantify total planned facilities based on growth projection from Task 2 and facility standards from Task 3. Express planned facilities in general quantities or as a specific list of capital projects from a master facility plan. Location of planned facilities may or may not be specified.</p> <p>Distinguish between: facilities needed to serve growth (that can be funded by impact fees); and facilities needed to correct existing deficiencies (that cannot be funded by impact fees). Use one of three cost allocation methods (existing inventory, system plan, or planned facilities) to calculate the fee schedule.</p> <p>Where project cost data is not available from planning documents or the CIP, gather planning-level data on new facilities costs based on lump sum project cost estimates, or unit costs and project quantities (acres, building square feet, lane miles, etc.).</p> <p>Consider recent City experience, local market data such as land transactions, and Willdan experience from prior projects. Inflate older cost estimates to base year using appropriate cost indices. This proposal does not include any engineering design or cost estimates, traffic analysis (for level of service analysis or VMT). Such services can be provided at an additional cost.</p>
Task 5:	Identify Funding and Financing Alternatives
Objective:	Determine the extent of alternative (non-fee) funding available for new facilities.
Description:	<p>If impact fees are going to only partially fund a capital project, the <i>Mitigation Fee Act</i> requires the agency report on the anticipated source and timing of the additional funding every five years. There are two types of alternative funding sources that we will identify:</p> <ol style="list-style-type: none"> Funding from non-impact fee sources to correct existing deficiencies; and Funding from new development other than impact fees that must be credited against new development's impact fee contributions, possibly including taxes paid to finance facilities. <p>Identify anticipated alternative funding based on information from City staff or note that funds are still to be identified based on a list of probable funding alternatives. If fees will fund debt service include financing costs in the total cost of facilities.</p>
Task 6:	Calculate Fees and Prepare Report
Objective:	Provide technically defensible fee report that comprehensively documents project assumptions, methodologies, and results.
Description:	<p>Generate fee schedule to apportion facility costs to individual development projects. Use facility costs per unit of demand multiplied by demand by land use category based on data developed in prior tasks. Prepare draft report tables for City staff to review that document each step of the analysis, including schedule of maximum justified fees by facility type land use category.</p> <p>Following one round of comments from City staff on the quantitative analysis and fee schedules, prepare administrative draft report. Following one round of comments on the administrative draft, prepare public draft for presentation to interested parties, the public and elected officials.</p>

Prepare final report if necessary, based on one round of comments received on the public draft report. Submit up to ten bound copies of the final report. If requested, post report on our website for public access.

Provide legal counsel with copies of fee resolutions and ordinances used by other jurisdictions.

Meetings: One City Council meeting to present the public draft report for review and comment; and one public hearing to present the report for adoption.

Deliverables: Draft report tables, administrative draft report, public draft report, final report (if needed), and slide presentation (if needed).

Task 7: Meetings

Objective: The project manager or other necessary Willdan staff will attend project meetings. A member of the Impact Fee project team will attend up to three (3) meetings throughout the City's engagement. Phone conferences are not considered meetings for the purposes of this scope.

Optional: Optional stakeholder and Council meetings may be requested by the City.

City Staff Support

To complete our tasks, we will need the cooperation of City staff. We suggest that the City of Angels assign a key individual to represent the City as the project manager who can function as our primary contact. We anticipate that the City's project manager will: 1) Coordinate responses to requests for information; 2) Coordinate review of work products; and 3) Help resolve policy issues.

Willdan will endeavor to minimize the impact on City staff in the completion of this project. We will ask for responses to initial information requests in a timely manner. If there are delays on the part of the City, we will contact the City's project manager to steer the project back on track. We will keep the City's project manager informed of data or feedback we need to keep the project on schedule.

Project Disclaimer

Willdan is a registered municipal advisory firm with the U.S. Securities and Exchange Commission ("SEC"), as such the City of Angels represents, acknowledges, and agrees that Willdan is not acting as a "municipal advisor" (as defined by the SEC), to the City, in any capacity as it relates to the project proposed in this Traffic Impact Mitigation Fee Study RFP.

- (i) The City uses, or may use, the services of one or more municipal advisors registered with the SEC to advise it in connection with municipal financial products and the issuance of municipal securities;
- (ii) The City is not looking to Willdan to provide, and the City shall not otherwise request or require Willdan to provide any advice or recommendations with respect to municipal financial products or the issuance of municipal securities (including any advice or recommendations with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues);
- (iii) The provisions of this proposal and the services to be provided hereunder as outlined in the scope of services are not intended (and shall not be construed) to constitute or include any municipal advisory services within the meaning of Section 15B of the U.S. Securities Exchange Act of 1934, as amended (the "Exchange Act"), and the rules and regulations adopted thereunder;
- (iv) For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto; and
- (v) Notwithstanding all of the foregoing, the City recognizes that interpretive guidance regarding municipal advisory activities is currently quite limited and is likely to evolve and develop during the term of the potential engagement and, to that end, the City will work with Willdan throughout the term of the potential Agreement to ensure that the Agreement and the services to be provided by Willdan hereunder, is interpreted by the parties, and if necessary amended, in a manner intended to ensure that the City is not asking Willdan to provide, and Willdan is not in fact providing or required to provide, any municipal advisory services.

C. Experience and Similar Work

Project Team

Our management and supervision philosophy for the project team is very simple: staff every position in sufficient numbers with experienced personnel to deliver a superior product and convey results to decision makers in meetings, on time and on budget. With that philosophy in mind, we have selected experienced professionals for the City's engagement. We are confident that our team possesses the depth of experience that will successfully fulfill the desired work performance.

City of Angels Project Team		
Key Team Member	Project Role	Responsibility to the Engagement
James Edison, JD, MPP Managing Principal	Principal-in-Charge	<ul style="list-style-type: none"> Ensure client satisfaction, flow of communication, and management of the project Technical guidance Project oversight Quality assurance & control, and Meeting and presentation attendance
Carlos Villarreal, MPP Principal Consultant	Project Manager	<ul style="list-style-type: none"> Collect, interpret, and disseminate key data Day to day contact Production of key elements of the analysis Model development Report preparation, and Meeting and presentation attendance

Staff Continuity

Mr. Edison has been assigned to serve as the City's principal-in-charge; he has been selected for this role due to his extensive experience, which includes the preparation and supervision of numerous fee studies, as well as his experience presenting to governing bodies, stakeholders, and industry groups.

Resumes

Resumes for Willdan's project team are presented on the following pages.



James Edison, JD, MPP, MA

Principal-in-Charge

Mr. James Edison, Managing Principal, specializes in the nexus between public and private, with expertise in public-private partnerships, and the benefits of economic development to municipalities and state, provincial, regional, and national governments. He possesses deep expertise in land use economics, with a specialty in finance and implementation, including fiscal impact and the public and private financing of infrastructure and development projects, both in the U.S. and internationally. Mr. Edison's public-sector experience includes local and regional economic impact studies; fiscal impact evaluations; new government formation strategies; and the creation of impact fees, assessments, and special taxes to fund infrastructure and public facilities. He has conducted numerous evaluations of the economic and fiscal impact of specific plans and consulted on a wide variety of land use planning topics related to community revitalization and the economic and fiscal impacts of development.

As a former bond attorney, Mr. Edison understands the legal underpinnings and technical requirements of public financing instruments and has advised both public and private clients on the use of individual instruments, and the interaction between those instruments and the needs of developers and project finance.

Related Experience

City of Carpinteria, CA – Development Impact Fee Update: Mr. Edison was the project manager for the City of Carpinteria's Development Impact Fee update study engagement. The study included updates to the following fees: highways and bridges, streets and thoroughfares, traffic control, parking, storm drain, general government, aquatic, park and recreation, and open space. The City has engaged Willdan again to update their impact fees.

City of McFarland, CA – Impact Fee Study Update: Mr. Edison was the principal-in-charge and technical advisor on the update to the City's development impact fee program. The study included the following facility fee categories; general government, law enforcement, park and recreation, fire protection, water, sewer, storm drain, and traffic.

City of Manteca, CA – Fire Impact Fee Update: Mr. Edison served in the capacity of project manager for the update of the City's fire services impact fee program.

City of Fillmore, CA – North Fillmore Specific Plan Nexus Study: Mr. Edison is currently assisting the City with an analysis of development impact fees needed to finance public facilities necessary for the development of the North Fillmore Specific Plan. Public facilities included in this analysis include water, sewer systems, recycled water, and streets.

City of Pismo Beach, CA – Development Impact Fee Update: Mr. Edison served in the role of principal-in-charge of an update to the City's impact fee program. The program included the following facilities: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. Prior to fee program adoption, a stakeholder meeting was held to inform the public about the project, and to solicit feedback from the development community.

City of Morgan Hill, CA – Development Impact Fee Update: Mr. Edison served as principal-in-charge of an update to the City's existing nexus study, which included general government, fire, police, parks and recreation, library, and storm drain fee categories. The project scope included stakeholder outreach.

City of Fremont, CA – Comprehensive Impact Fee Update: Mr. Edison led the Willdan team in the successful update of the impact fee programs for the City of Fremont. The effort included an update of the City's transportation impact fee program and capital improvement program.

County of San Benito, CA – Comprehensive Impact Fee Study: Mr. Edison served as technical advisor to the County's Impact Fee Study. The study included updates to the following fees: capital improvements, road equipment, fire mitigation, and park and recreation.

Education

*Juris Doctorate,
University of
California, Berkeley,
School of Law*

*Master of Public
Policy, Goldman
School of Public
Policy, University of
California, Berkeley*

*Bachelor of Arts,
magna cum laude,
Harvard University*

Professional Registrations

*Member of State Bar,
California*

Affiliations

*Council of
Development Finance
Agencies*

*CFA Society of
San Francisco*

*Congress for the
New Urbanism*

Urban Land Institute

Seaside Institute

*International Economic
Development Council*

26 Years' Experience

J. Edison
Resume Continued

City of Alameda, CA – Comprehensive Impact Fee Update: Mr. Edison led the Willdan team that updated the City of Alameda's impact fee programs, as well as created a separate impact fee program for Alameda Point, the former Alameda Naval Air Station.

City of Santa Clara, CA – Parks Fee Update: Mr. Edison served as principal-in-charge of the City's park impact fee update. This project included a demographic analysis and estimation of the cost of acquiring and improving public park land.

Stanislaus County Council of Governments, CA – Regional Transportation Fee Update: Mr. Edison worked on an update of the County's transportation impact fee program. Key tasks included a revised capital improvement program and fee model, along with a public participation process that ensures buy-in from the communities of Stanislaus County and the County government itself.

County of Tulare, CA – Countywide Impact Fees: Mr. Edison served as project manager for a study that involved the creation of an impact fee program for the County. The study included a range of facilities such as public protection, library, and parks, as well as a transportation facilities impact fee with different fees calculated for two zones in the County.

County of Riverside, CA – Comprehensive Impact Fee Update: Mr. Edison led the effort to establish a comprehensive fee program for the County, including facilities fees for fire, police, parks, criminal justice, libraries, and traffic. He prepared the technical and analytical documents necessary to calculate the fee and establish the necessary nexus to collect it, as well as presented the fees during public hearings to the County Board of Supervisors. ***Furthermore, Mr. Edison is currently leading an update to the County's development impact fees for 2030.***

City of Moreno Valley, CA – Comprehensive Development Impact Fee Study: Mr. Edison was the principal-in-charge for the City's comprehensive impact update. Fee categories included arterial streets, traffic signals, interchanges, parks, recreation, fire, police, library, corporation yard, maintenance equipment, and animal shelter facilities.

City of Murrieta, CA – Master Facilities Plan and Development Impact Fee Calculation Report Update: Mr. Edison served as the principal-in-charge of the City's study to update their Master Facilities Plan and Development Impact Fee Calculation Report, to ensure that new development pays the capital costs associated with growth. ***Willdan was recently re-selected, through competitive bid, to update the Impact Fees.***

City of Cudahy, CA – Development Impact Fee Study: Mr. Edison led the Willdan team that helped the City analyze impact fees needed to support future development in the City of Cudahy through buildout of the City's General Plan.

City of Indian Wells, CA – Development Impact Fee Study: Mr. Edison served as the principal-in-charge for the City Indian Wells' update to their development impact fees. The fee program was comprised of a variety of fee categories including transportation, public facilities, recreation, park, and storm drain.

City of Fountain Valley, CA – Development Impact Fee Update Study: Mr. Edison served as the project manager for the City of Fountain Valley's update to their development impact fees. Fees included the park impact fee, traffic improvement fee, transportation impact fee, utility infrastructure impact fee and general plan surcharge fee.



Carlos Villarreal, MPP

Project Manager

Mr. Carlos Villarreal, a Financial Consulting Group Principal Consultant, is proposed to serve in the role of project manager due to his experience documenting nexus findings for development impact fees, preparing capital improvement plans, facilitating stakeholder involvement, and analyzing the economic impacts of fee programs. He has supported adoption of fee programs funding a variety of facility types.

Related Experience

Education

Master of Public Policy,
Goldman School of
Public Policy,
University of California,
Berkeley

Bachelor of Arts,
Geography, University
of California, Los
Angeles; Minor in Public
Policy and Urban
Planning

Areas of Expertise

Fiscal Impact Analyses
Development Impact
Fees
Public Facilities
Financing Plans
GIS Analysis

18 Years' Experience

City of Pismo Beach, CA – Development Impact Fee Update: Mr. Villarreal served in the role of project manager for the City's impact fee project. The program included: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. Prior to fee program adoption, a stakeholder meeting was held to inform the public about the project, and to solicit feedback from the development community.

City of Carpinteria, CA – Development Impact Fee Update: Mr. Villarreal was the lead analyst to update the City of Carpinteria's impact fees, which included highways and bridges, streets and thoroughfares, traffic control, parking, storm drain, general government, aquatic, park and recreation, and open space. ***The City has engaged Willdan again to update their impact fees and Mr. Villarreal is serving in the role of project manager.***

County of San Benito, CA – Comprehensive Impact Fee Study: As project manager, Mr. Villarreal assisted the County with the preparation of an updated and expanded impact fee program. The study included updates to the following fees: capital improvements, road equipment, fire mitigation, and park and recreation.

City of Oroville, CA – Impact Fee Study Update: Mr. Villarreal served as project manager for a study updating the City's development impact fee program, including parks, law enforcement, general government, fire suppression, and traffic facilities. The fee program was adopted by the City Council in 2015. The City engaged Willdan again to update the 2015 study, and Mr. Villarreal served in the role of project manager.

City of McFarland, CA – Development Impact Fee Study Update: Mr. Villarreal served as project manager updating the City's development impact fee program. The study comprehensively updated the City's fee program, incorporating new facility master planning and infrastructure costs necessary to facilitate expected development in the City through 2040. The study included the following facility fee categories; general government, law enforcement, park and recreation, fire protection, water, sewer, storm drain, and traffic. The fees were adopted by the City Council in 2020.

County of Stanislaus, CA – Impact Fee Study Update: Mr. Villarreal served in the role of project manager for a study updating the County's existing impact fee program. The program includes a range of facilities, like public protection, library, and parks. The study also included a transportation facilities impact fee, with different fees calculated for two zones in the County. Considerable stakeholder outreach was an integral component of this project.

City of Soledad, CA – Development Impact Fee Study Update: Mr. Villarreal managed the update of the City's impact fee program, specifically changes in demographics, growth projections, project costs, and facility standards. In particular, the City had to revise its capital facilities needs to accommodate a much lower amount of growth than what was projected before 2007. The resulting fees funded new development's share of planned facilities, while not overburdening development with unnecessary costs.

City of Morgan Hill, CA – Development Impact Fee Update: Mr. Villarreal served as lead analyst assisting with an update to the City's existing nexus study, including general government, fire, police, parks and recreation, library, and storm drain fee categories. The project scope included stakeholder outreach. The City engaged Willdan again to update the study and Mr. Villarreal served in the role of project manager.

C. Villarreal
Resume Continued

City of Murrieta, CA – Master Facilities Plan and Development Impact Fee Calculation Report Update: Mr. Villarreal served as the project manager of the City's study to update their Master Facilities Plan and Development Impact Fee Calculation Report, to ensure that new development pays the capital costs associated with growth. ***Willdan was recently re-selected, through competitive bid, to update the Impact Fees.***

City of Long Beach, CA – Park Impact Fee Update: Willdan assisted with an update to the City's existing park impact fees, with Mr. Villarreal serving in the role of project manager. The project included updating demographic data and facility planning to properly update park facility standards. He used this information to then calculate impact fees for single family and multi-family residential dwelling units and prepare a nexus study documenting the revised fees and the required legal findings under the Mitigation Fee Act.

County of Los Angeles/City of Santa Clarita, CA – Law Enforcement Facilities Fee Study: Mr. Villarreal assisted with the development of an impact fee program to fund law enforcement facilities serving the City of Santa Clarita, and other Antelope Valley jurisdictions within the County of Los Angeles. The analysis involved the comparison of law enforcement facilities serving incorporated and unincorporated areas.

County of Riverside, CA – Comprehensive Impact Fee Update: Mr. Villarreal was the lead analyst in the effort to establish a comprehensive fee program for the County, including facilities fees for fire, police, parks, criminal justice, libraries, and traffic. He assisted in the preparation of the technical and analytical documents necessary to calculate the fees and establish the necessary nexus. ***Mr. Villarreal is once again serving on the project team to update the County's impact fees through 2030.***

City of Moreno Valley, CA – Comprehensive Development Impact Fee Study: Mr. Villarreal served as the project manager for the City's comprehensive impact update. Fee categories included arterial streets, traffic signals, interchanges, parks, recreation, fire, police, library, corporation yard, maintenance equipment, and animal shelter facilities. In 2022 the City added a public arts fee and workforce development facility fee.

Firm Profile

Willdan Financial Services is an operating division within Willdan Group, Inc. (WGI), which was founded in 1964 as an engineering firm working with local governments. Today, WGI is a publicly traded company (WLDN). WGI, through its divisions, provides professional technical and consulting services that ensure the quality, value and security of our nation’s infrastructure, systems, facilities, and environment. The firm has pursued two primary service objectives since its inception—ensuring the success of its clients and enhancing its surrounding communities.

A financially stable company, Willdan has approximately 1,770 employees working in more than a dozen states across the U.S. Our employees include a number of nationally recognized Subject Matter Experts for all areas related to the broadest definition of connected communities—including a team who will be committed to contributing their expertise throughout the duration of the City of Angels’ Traffic Impact Fee Study engagement.

Willdan has solved economic, engineering and energy challenges for local communities and delivered industry-leading solutions that have transformed government and commerce. Today, we are leading our clients into a future accelerated by a change in resources, infrastructure, technology, regulations, and industry trends.

Willdan Financial Services

Established on June 24, 1988, Willdan Financial Services, is a national firm and is one of the largest public sector economic and financial analysis consulting firms in the United States. Since that time, we have helped over 800 public agencies successfully address a broad range of infrastructure challenges.

Our staff of over 80 professionals support our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise.

Willdan assists local public agencies by providing the following services:

Willdan Financial Services	
Services	
<ul style="list-style-type: none">▪ User fee studies;▪ Cost allocation studies;▪ Utility rate and cost of service studies;▪ Feasibility studies;▪ Municipal Advisory;▪ Arbitrage and Continuing Disclosure Services;▪ Economic development strategic plans;▪ Debt issuance support	<ul style="list-style-type: none">▪ Development impact fee establishment and analysis;▪ District Administration Services;▪ Real estate economic analysis;▪ Property tax audits;▪ Tax increment finance district formation and amendment;▪ Housing development and implementation strategies; and▪ Long-term financial plans and cash flow modeling.

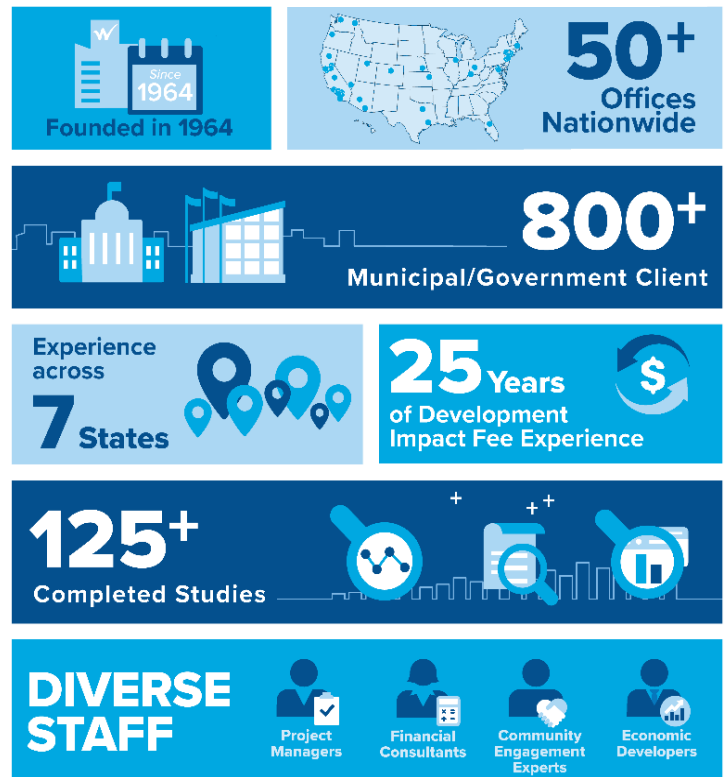


Experience and Expertise

Willdan has been preparing impact fee nexus studies since the passage of the *Mitigation Fee Act*. Our commitment to public agencies and public solutions has helped us develop the broad finance expertise that will be utilized to support the City's Traffic Impact Fee Study. Willdan has worked on virtually every aspect of municipal finance, including fiscal and economic impact studies related to development and re-organization, the financing of infrastructure and services through special district or supplemental taxes, and even working under contract as a department head of an entire municipality. This experience has provided Willdan team members with deep insight into the sources of municipal revenue and the costs of services.

Managing Principal James A. Edison and his team have worked with public agencies on many community development projects, including the full range of analysis related to feasibility, economic and fiscal impacts, infrastructure finance, and negotiations with private developers. Willdan is thoroughly familiar with both the Act and with the technical and policy issues surrounding impact fees.

In the past five years Willdan has conducted over 125 Impact Fee Studies



Unique Qualifications

Willdan is uniquely qualified to assist the City of Angels with the proposed Traffic Impact Fee Study. The following are specific advantages that we will provide for the proposed engagement.

Project Dedication

Willdan has assembled a project team of subject matter experts within the Financial Consulting Services group, to conduct the City of Angels Traffic Impact Fee Study engagement. This team has coordinated or participated in numerous public stakeholder and staff workshops regarding fees and cost of service-based charges.

Community Investment

Much of our success in developing impactful programs and studies is due to our experiences in meeting with citizen / stakeholder groups and elected officials. Our ability to explain technical information in a concise, understandable manner is a fundamental reason for our high degree of success. Willdan staff takes the time to **include and inform the Community**.

Proven Professionals

The Team's quality is often as important as the consulting firm's reputation. Willdan is known for its personal, customized service. Our team will work with the City's professional staff to provide the long-term service, that is our prime goal.

Project Availability

Willdan's Financial Consulting Services group is composed of a team of over 30 senior-level professional consultants. While each member of the project team currently has work in progress with other clients, the workload is at a manageable level with sufficient capacity to meet the needs of the City specific to the schedule and budget for this engagement.

The team presented within this proposal has worked collectively on numerous projects, such as the one requested by the City of Angels; an established work practice between the team members has been forged, this proven long-standing system has benefited our clients.

References

Provided below are client references for projects completed by Willdan and the project team members proposed herein, which demonstrates our ability to provide the requested services. We are proud of our reputation for customer service and encourage you to contact our past clients regarding our commitment to excellence.

City of East Palo Alto
Development Impact Fee Nexus and Financial Feasibility Study

In 2023, Willdan was selected through a competitive bidding process to conduct a comprehensive Development Impact Fee Nexus and Financial Feasibility Study for the City. The planned growth outlined in the City's 2035 Vista General Plan represented significant changes to the anticipated development of the City, and the City's impact fee program was due for an update pursuant to the Mitigation Fee Act. Additionally, there has been an increasing interest in development within the Ravenswood Business District/4 Corners Transit-Oriented Development Specific Plan area that required modifications to the City's infrastructure and financing plans.

To address these challenges, Willdan carried out a comprehensive Development Impact Fee Nexus Study update to revise the existing fees and conducted a Financial Feasibility Analysis to evaluate the effects of the maximum supportable impact fees on development projects. The impact fees included Water Capacity, Parks and Trails, Public Facilities, Transportation Infrastructure, and Storm Drainage.

For this project, the Willdan team evaluated nine development prototypes, compared impact fees with six similar cities, conducted extensive stakeholder outreach, and collaborated closely with City staff. The project was completed in March 2025.

Client Contact: Hanson Hom, FAICOP, Deputy Manager, Special Projects
1960 Tate Street, East Palo Alto, CA 94303
Tel #: (650) 519-5121 | Email: hhom@cityofepa.org

Project Team: James Edison | Carlos Villarreal

County of Stanislaus, CA
Development Impact Fee Update

Willdan has a long-standing relationship with the County of Stanislaus. In 2016, we assisted the County with an update to the existing impact fee program. The program is made up of a range of fee categories including animal control, behavioral health, criminal justice, detention, emergency services, health, library, park, sheriff patrol and investigation, and countywide information technology facilities. Fees are collected on new development countywide, including incorporated municipalities within the County, which include the Cities of Ceres, Hughson, Modesto, Newman, Oakdale, Patterson, Riverbank, Turlock and Waterford. The study also includes a Regional Transportation Impact Fee (RTIF), which is currently being updated for the County. Considerable stakeholder outreach was an integral component of this project.

Willdan recently revised the Public Facilities Impact Fee Update report to include an accessory dwelling unit land use category.

Client Contact: Keith Boggs, Assistant Executive Officer *(Retired, serving as independent consultant to the County)*
1010 10th Street, Suite 6800, Modesto, CA 95354
Tel #: (209) 652-1514 | Email: boggsk@stancounty.com

Project Team: James Edison | Carlos Villarreal

City of Fremont, CA

Comprehensive Impact Fee Update

Willdan's impact fee staff has a long-standing relationship with the City of Fremont. In 2014/2015, Willdan successfully updated their impact fee programs, which included an update of the City's transportation impact fee program and capital improvement program. The City retained Willdan again in 2020 to update their impact fee program and the project was completed during the second quarter of 2021.

Client Contact: Michelle Silva-Salinas, Public Works Business Manager
3300 Capitol Avenue, Fremont, CA 94538
Tel #: (510) 979-5705 | Email: msilva-salinas@fremont.gov

Project Team: James Edison | Carlos Villarreal

City of Pismo Beach, CA

Development Impact Fee Study

Willdan assisted the City of Pismo Beach with an update to their impact fee program. The program included the following facilities: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. This project was warranted due to the amount of time that had elapsed since the prior update, coupled with the adoption of new and revised public facility master plans that complemented the updated impact fees. Prior to fee program adoption, Willdan held a stakeholder meeting to inform the public about the project, and to solicit feedback from the development community.

Willdan was re-engaged in 2024 to provide an update to the Development Impact Fee Study.

Client Contact: Nadia Feeser, Administrative Services Director
760 Mattie Road, Pismo Beach, CA 93449
Tel #: (805) 773-7010 | Email: nfeeser@pismobeach.org

Project Team: James Edison | Carlos Villarreal

City of Murrieta, CA

Comprehensive Development Impact Fee Study

Willdan was retained originally in 2013 to conduct a comprehensive update to the City's impact fees. The team was once again retained through competitive bid in 2023 to update the following fees: Law Enforcement, Fire Protection, Streets and Minor Bridges, Traffic Signals, Storm Drainage, General Facilities, Bridge/Freeway/Ramps, Open Space Acquisition, Park Land Facilities, Community Center, and Public Library.

Willdan developed a technically defensible fee justification based on the reasonable relationship and deferential review standards; provided a schedule of maximum-justified fees by land use category; engaged stakeholders to facilitate public support for the impact fee; and provided comprehensive documentation of all assumptions, methodologies, and results, including findings required by the Mitigation Fee Act.

Willdan was re-engaged in 2023 to provide an update to the Development Impact Fee Study.

Client Contact: Javier Carcamo, Finance Manager
1 Town Square, Murrieta, CA 92562
Tel #: (951) 461-6090 | Email: jcarcamo@murrietaca.gov

Project Team: James Edison | Carlos Villarreal

Similar Studies

The following table lists Willdan's impact fee clientele that have utilized our services.

Willdan Financial Services Development Impact Fee Experience	
Partial Client List	
City of Alameda, CA	City of Pacifica, CA
City of Arcadia, CA	City of Patterson, CA
City of Arroyo Grande, CA	City of Parkland, FL
City of Artesia, CA	City of Pismo Beach, CA
City of Atwater	City of Pittsburg, CA
City of Azusa, CA	City of Pleasant Hill, CA
City of Bakersfield, CA	City of Pomona, CA
City of Barstow, CA	City of Rancho Mirage, CA
City of Bell, CA	City of Redwood City, CA
City of Bell Gardens, CA	City of Rialto, CA
City of Bellflower, CA	City of Richmond, CA
City of Brea, CA	City of Rio Rancho, NM
City of Calexico, CA	City of Riverbank, CA
City of Calimesa, CA	City of Rolling Hills Estates, CA
City of Carpinteria, CA	City of Rosemead, CA
City of Chino Hills, CA	City of San Carlos, CA
City of Claremont, CA	City of San Fernando, CA
City of Clovis, CA	City of San Gabriel, CA
City of Coachella, CA	City of San Jacinto, CA
City of Commerce, CA	City of San Marcos, CA
City of Compton, CA	City of Santa Clara, CA
City of Corona, CA	City of Sebastopol, CA
City of Covina, CA	City of Selma, CA
City of Cudahy, CA	City of Sierra Madre, CA
City of Dixon, CA	City of Soledad, CA
City of Dublin, CA	City of South Gate, CA
City of Eastvale, CA	City of South Pasadena, CA
City of El Monte, CA	City of South San Francisco, CA
City of El Segundo, CA	City of St. Helena, CA
City of Emeryville, CA	City of Tehachapi, CA
City of Fillmore, CA	City of Temple City, CA
City of Fontana	City of Thousand Oaks, CA
City of Fountain Valley, CA	City of Tracy, CA
City of Fremont, CA	City of Upland, CA
City of Garden Grove, CA	City of Visalia, CA
City of Gilroy, CA	City of Wasco, CA
City of Gonzales, CA	City of Yucaipa, CA

Willdan Financial Services
Development Impact Fee Experience

Partial Client List

City of Goose Creek, SC	Coachella Valley Association of Governments, CA
City of Guadalupe, CA	Contra Costa Fire Protection District, CA
City of Greenfield, CA	County of Clay, FL
City of Grover Beach, CA	County of Kern, CA
City of Hawthorne, CA	County of Kings, CA
City of Healdsburg, CA	County of Los Angeles, CA
City of Hemet, CA	County of Madera, CA
City of Hercules, CA	County of Merced, CA
City of Hollister, CA	County of Placer, CA
City of Huntington Beach, CA	County of Riverside, CA
City of Huntington Park, CA	County of Sacramento, CA
City of Indian Wells, CA	County of San Benito, CA
City of Irwindale, CA	County of San Diego, CA
City of Kingsburg, CA	County of San Joaquin, CA
City of La Mesa, CA	County of San Luis Obispo, CA
City of La Verne, CA	County of Santa Barbara, CA
City of Las Cruces, NM	County of Solano, CA
City of Lake Elsinore, CA	County of Sonoma, CA
City of Lake Forest, CA	County of Stanislaus, CA
City of Lancaster, CA	County of Tulare, CA
City of Lawndale, CA	County of Yolo, CA
City of Livermore, CA	East Contra Costa Fire Protection District, CA
City of Long Beach, CA	Kern Council of Governments, CA
City of McFarland, CA	Nevada County Consolidated Fire District, CA
City of Madera, CA	Rodeo-Hercules Fire Protection District, CA
City of Manteca, CA	San Geronio Memorial Healthcare District, CA
City of Menifee, CA	Stanislaus Council of Governments, CA
City of Moreno Valley, CA	Tehachapi Valley Rec. & Park District, CA
City of Morgan Hill, CA	Town of Apple Valley, CA
City of Mountain View, CA	Town of Mead, CO
City of Murrieta, CA	Town of Windsor, CA
City of Newport Beach, CA	Tulare County Association of Governments, CA
City of Oroville, CA	Village of Taos Ski Valley, NM

D. Cost

Based upon the scope of work identified herein, Willdan proposes a **fixed fee of \$22,500** for the City's Traffic Impact Fee Mitigation Study. The table below provides a breakdown of the proposed fee by task and team member.

City of Angels					
Traffic Impact Fee					
Fee Proposal					
		J. Edison Principal-in- Charge	C. Villarreal Project Manager	<u>Total</u>	
		\$	\$	Hours	Cost
Scope of Services					
Task 1:	Identify Policy Issues	4.0	6.0	10.0	\$ 2,820
Task 2:	Identify Existing Development and Future Growth	4.0	6.0	10.0	2,820
Task 3:	Determine Facility Standards	4.0	8.0	12.0	3,360
Task 4:	Determine Facilities Needs and Costs	4.0	8.0	12.0	3,360
Task 5:	Identify Funding and Financing Alternatives	4.0	6.0	10.0	2,820
Task 6:	Calculate Fees and Prepare Report	4.0	8.0	12.0	3,360
Task 7:	Meetings	6.0	8.0	14.0	3,960
Total – Traffic Impact Fee Study		30.0	50.0	80.0	\$ 22,500

Notes

Please note the following:

- The fee denoted above includes attendance at up to three in-person meetings with City staff, stakeholders, and City Council.
Attendance at more than three meetings and/or presentations will be billed at our current hourly rates, provided below, and actual expenses.
- Comprehensive written responses to resolve conflicts or preparation of more than one set of major revisions to the draft report will be classified as Additional Services and may require additional billing at hourly rates stated in the hourly rate schedule listed below. These additional fees shall only take effect once the fixed fee stated above has been exceeded.
- Our fixed fee includes all direct expenses associated with the project.
- We will invoice the City monthly based on percentage of project completed.
- City shall reimburse Willdan for any costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to City or relating to the project. Reimbursement shall be at Willdan 's rates in effect at the time of such response.
- Optional/Additional Services beyond the listed Scope of Services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates.
- The fee mentioned above may be lower, should there be fewer additional fees.

Hourly Rates

Provided below is Willdan's hourly rate table identifying current hourly rates for additional or optional services.

Willdan Financial Services Hourly Rate Schedule		
Position	Team Member	Hourly Rate
Vice President / Director		\$310
Managing Principal	James Edison	\$300
Principal Consultant	Carlos Villarreal	\$270
Senior Project Manager		\$250
Project Manager		\$210
Senior Project Analyst		\$150
Senior Analyst		\$135
Analyst II		\$120
Analyst I		\$110

E. Project Timeline

Willdan anticipates time is of the essence for the City to begin this engagement. The proposed schedule can only be met with the cooperation of City staff. Delays in responding to our requests for data and review will result in corresponding delays to the project schedule. If that is the case, we will notify the City immediately of the possible impact on the schedule.

City of Angels Camp																									
Traffic Impact Fee																									
Project Schedule																									
Scope of Services	August				September					October				November				December							
	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29			
Task 1: Identify Policy Issues				⌘ 1																					
Task 2: Identify Existing Development and Future Growth							⌘ 2																		
Task 3: Determine Facility Standards													⌘ 3												
Task 4: Determine Facilities Needs and Costs																⌘ 4									
Task 5: Identify Funding and Financing Alternatives																									
Task 6: Calculate Fees and Prepare Report																									
Task 7: Meetings																									

Deliverables:

- | | |
|---|--|
| ⌘ 1: Information Request, Meeting Agenda, Revised Schedule, Summary of Policy Decisions | ⌘ 4: Cost Estimates for Identified Facilities |
| ⌘ 2: Development Growth Projections (table format) | ⌘ 5: Draft Fee Tables & Text |
| ⌘ 3: Project List | ⌘ 6: Administrative/Public Draft Report(s), Final Nexus Report, Slide Presentation |



27368 Via Industria, Suite 200
Temecula, CA 92590-4856

951.587.3500 | 800.755.6864 | Fax: 951.587.3510

www.willdan.com



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 19, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator

RE: DISCUSS OPTIONS AVAILABLE REGARDING THE REVISITING AND UPDATING OF THE 2023 CITY OF ANGELS STRATEGIC PLAN AND GOAL SETTING

RECOMMENDATION

Staff recommends for the City Council to discuss, consider, and direct staff on next steps as it pertains to the revisiting and updating of the 2023 City of Angels Strategic Plan and Goal Setting.

BACKGROUND

During the most recent regular meetings starting from Quarter Four (4) of Fiscal Year 2024-2025 up to the Quarter One (1) of Fiscal Year 2025-2026, the City Council directed staff to reach out to Citygate Associates – the consulting firm that the City secured to work on the City of Angels 2023 Strategic Plan and Goal Setting – in order to accomplish the following:

1. For the City to revisit the Strategic Plan and Goals, specifically how is the City now compared to 2023.
2. For the City to update the Strategic Plan and Goals, which would include but not be limited to analyzing metrics, goals, and recommendations as previously outlined in 2023.
3. For the City to continue learning and progressing from this process, which would lead towards the accomplishment of established goals.
4. For the City to promote ownership, engagement, and accountability throughout the entire organization.



In one of the most recent regular meetings, City Council consensus expressed interest in doing a “revisiting and updating” process rather than to restart the process in response to the fact that two years have passed since the Strategic Plan was adopted in 2023, and a yearly “revisiting and updating” was strongly recommended as a benchmark standard to ensure that the Strategic Plan remains updated and any “course-correct” actions needed to steer the City back towards the accomplishment of its goals can be implemented as soon as possible.

Staff reached out to Citygate Associates and provided a proposal offering a handful of options that the City can take. These options are:

Option	Amount	Additional Notes
“Revisit and Update” Strategic Plan and Goals	\$31,050	City Council consensus expressed this option in previous meetings.
Full Strategic Planning and Implementation Study	\$53,150	Start process from the beginning.
Professional Performance Coaching	Depends on number of hours and consulting staff facilitating session	Additional Service. 60-to-90-minute sessions for new city managers, council members, executive staff, and staff tasked with implementation related responsibilities.
AudMod (Proprietary)	Depends on number of hours and consulting staff facilitating service	Additional Service. Pod-cast audio summary used as a social media tool to increase community awareness and engagement regarding the City’s strategic plans and goals.



ALTERNATIVES

1. Select “full study” option.
2. Select one option along with one or more additional services.
3. Do not select any option.

FINANCIAL CONSIDERATIONS

The cost of a “revisit and update” process is \$31,050. The cost of a “full study” process is \$53,150. This expenditure was not budgeted for Fiscal Year 2025-2026. Staff will be utilizing American Rescue Plan Act of 2021 (ARPA) Funds, General Fund reserves, or a combination of the two funds depending on the option chosen by City Council.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a “project,” and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS

1. Proposal from Citygate Associates





600 COOLIDGE DRIVE, SUITE 150 ▪ FOLSOM, CA 95630 ▪ PH (916) 458-5100 ▪ FX (916) 983-2090

July 24, 2025

Pamela Caronongan
City Administrator
City of Angels Camp
200 Monte Verda Street, Suite B
Angels Camp, CA 95222

RE: PROPOSAL TO PROVIDE UPDATED STRATEGIC PLANNING AND FACILITATION ASSISTANCE TO THE CITY OF ANGELS CAMP

Dear Pamela Coronogan:

Thank you for contacting Citygate Associates, LLC (Citygate) regarding your desire for Citygate to perform an update to the Strategic Planning and Facilitation Assistance project for the City of Angels Camp (City), which was previously completed in February 2023. Citygate is pleased to provide this brief proposal, including an overview of the proposed scope of work and project costs.

WORK PLAN AND SCOPE OF WORK OBJECTIVES

For this engagement, Citygate's proposed Work Plan is comprised of the following **four (4) tasks**.

- Task 1: Initiate and Manage the Project**
- Task 2: Conduct Interviews and Analysis**
- Task 3: Preliminary Findings and Recommendations Review**
- Task 4: Produce and Present Draft and Final Reports**

Citygate's proposed scope of work for this update includes the following elements. Citygate will:

- ◆ Conduct a virtual orientation meeting to ensure a common understanding of the project scope.
- ◆ Develop a list of information that Citygate would need from the City to effectuate productive interviews with staff.
- ◆ Review progress related to the goals identified in the original Strategic Planning and Facilitation Assistance report completed by Citygate in February 2023,

focusing on the 20 Tier 1 through Tier 3 goals that were expected to be completed in the first year after Citygate's final report was submitted to the City.

- ◆ Conduct virtual interviews with up to 12 applicable City personnel to determine the status of Citygate's recommendations and the actual costs associated with implementation.
- ◆ Conduct virtual interviews with City Councilmembers.
- ◆ *(Optional) Conduct virtual interviews with up to 8 key external stakeholders.*
- ◆ Review applicable updated fiscal (and related) documents, policies, and procedures implemented after the submittal of Citygate's previous Strategic Planning and Facilitation Assistance report.
- ◆ Conduct a high-level fiscal review of the 20 Tier 1 through Tier 3 goals identified in Citygate's previous report.
- ◆ Provide *revised* findings and recommendations as needed looking forward 12 months and based on review of the 20 goals identified in the previous report.
- ◆ Provide monthly status updates outlining progress, any scope changes, and any potential project issues to the City Administrator.
- ◆ Develop a Draft Management Letter including pertinent new findings and recommendations for review by the City Administrator and appropriate City staff
- ◆ Complete and provide a Final Management Letter including an implementation tool for the City based on review and comments from the City Administrator and other appropriate staff regarding the Draft Management Letter.
- ◆ Provide an on-site update presentation to the City in November or December 2025, as determined by the City Administrator.

PROJECT TEAM

Citygate's senior associates assigned to the previous update for the City, Stacey Bristow and Andrew Green, will perform this review and update. Coordination with other team members associated with the original project will be conducted on an as-needed basis.

Stacey Bristow, MAOL, Local Government Specialist

Ms. Bristow has more than 30 years of experience in high-level management, working with city councils, boards of directors, commissions, developers, unions, communities at large, special districts, and homeowner associations. She has experience in both the public and private sectors, having served Alameda County for 16 years and the City of Hayward for more than 10 years in a variety of capacities. As the Neighborhood Partnership Manager in Hayward, she developed and managed the Mural Arts Program, which won the 2011 Helen Putnam Award for Excellence in the area of Community Services and Development. She also facilitated and executed the settlement agreement between Caltrans and various third parties. Before working for the City of Hayward, Ms. Bristow served Alameda County in the roles of Deputy Planning Section Chief in the Office of Emergency Services and Redevelopment Specialist for the County's Community Development Agency.

Ms. Bristow is skilled in crisis management, advanced mediation, and comprehensive facilitation. For more than 35 years, she has served as Chief Executive Officer of Energy Company, which, in part, provides organizational and executive life coaching. She earned a bachelor's degree in Administrative/Criminal Justice from California State University East Bay (formerly Hayward) and, recently, her master's degree in Organizational Leadership and Innovation from Grand Canyon University.

Andrew Green, MBA, Local Government Fiscal Specialist

Mr. Green has over 35 years of experience in all aspects of municipal finance, including as a professional manager. He has had primary responsibility for the development and monitoring of citywide budgets for four municipalities, with total budgets ranging from \$70 million to \$680 million. He developed and fine-tuned long-range financial plans for multiple municipalities, including playing a lead role in taking the City of Pasadena from a \$10 million General Fund operating deficit to a \$5 million General Fund operating surplus. Mr. Green has extensive experience with all aspects of the operations of a municipal finance department including, but not limited to, financial reporting/accounting and analysis, accounts payable/receivable, debt issuance/management, payroll, investments, business licensing, risk management, purchasing, grant management, labor relations, and budgeting. Additionally, Mr. Green has developed and implemented finance department strategic plans in several jurisdictions. He has also served a variety of roles on many government finance organizations, including California Society of Municipal Finance Officers Chapter Co-chair, League of California Cities Employee Relations Department representative, and the State of Nevada Committee on Local Government Finance committee member.

Mr. Green worked with multi-jurisdictional and multi-functional entities to secure funding for completion of the Reno Transportation Rail Access Corridor (ReTRAC) project, the largest capital project in Northern Nevada at that time. He also served as representative for Nevada cities in the state’s Committee on Local Government Finance, providing review and recommendations to the legislature regarding local government finance operations and legislation for the entire state. He carried out ERP implementation initiatives for four different cities and also led the fiscal impact analysis and debt issuance plan for the Pasadena Rose Bowl renovation project (\$195 million). Mr. Green has provided fiscal reviews for nearly 70 different agencies since joining Citygate.

PROJECT SCHEDULE

Citygate proposes to complete this project approximately **60 days** from the time of contract execution, contingent on the timely response of City staff to provide documents and other information, as well as staff availability for interviews. The engagement will begin in late August or early September 2025, depending on completion of a signed contract.

PROJECT COSTS

Citygate prefers to perform work related to engagements such as this on a time-and-materials, not-to-exceed-cost basis. For such engagements, we do not believe our clients’ interests are well served with a preconceived solution or fixed-cost approach.

Our charges are based on *actual time* spent by our consultants at their established billing rates, plus reimbursable expenses incurred in conjunction with travel, printing, clerical, and support services related to the engagement. As such, we will undertake this engagement for a “not-to exceed” total cost based on our proposed scope of work. Our charges include mileage reimbursement for one on-site trip, as well as time for administrative support and oversight from Citygate’s President, Report Project Administrator, and administrative support positions.

The **total not-to-exceed cost** for this project is shown in the following table.

Project Team Consulting Fees	Reimbursable Expenses	Administration (7.5% of Hourly Fees)	Total Citygate Project Amount
\$26,990	\$2,036	\$2,024	\$31,050

This price quote is **effective for 30 days** from the date of receipt of this proposal and reflects our best effort to be responsive to the City’s needs for this engagement, as we understand them, at a reasonable cost. If our proposed scope and/or cost are not in alignment with the City’s needs or expectations, we are open to discussing modifications to our proposed scope of work and associated costs.

Standard Hourly Billing Rates

Classification	Rate	Consultant
Citygate President	\$260 per hour	Chad Jackson
Senior Associate and Local Government Specialist	\$205 per hour	Stacey Bristow
Senior Associate and Local Government Fiscal Specialist	\$225 per hour	Andrew Green
Report Project Administrator	\$140 per hour	Various
Administrative Support	\$100 per hour	Various

Additional Project Options

Per the City’s request, Citygate has provided the following additional project options related to this proposal.

Option #1 – Full Strategic Planning and Facilitation Assistance Study

If desired by the City, Citygate will repeat the full process of the original Strategic Planning project’s scope and tasks. This option would require at least five (5) months to complete at an **approximate cost of \$53,150** (not including internal/external stakeholder surveys) If there is interest in pursuing this option, Citygate will develop a separate formal proposal based on further input from the City regarding the scope of work and deliverables.

Option #2 – Professional Performance Coaching

If desired by the City, Citygate can offer professional performance coaching for new city managers, elected officials, executive staff, and others tasked with implementation-related responsibilities. Coaching is typically offered in 60-minute or 90-minute sessions, and includes an initial assessment filled out by participants prior to the coaching session. After a foundational session where clear outcomes are determined, each coaching session would be built upon the City’s identified needs and Citygate’s recommendations.

Option #3 – AudMod™

If desired by the City, engage your community like never before with **AudMod™**, a first-of-its-kind service that transforms key insights from your Final Report into a dynamic, podcast-style audio summary. This is particularly helpful if elements of the project need to be communicated to multiple internal and/or external stakeholders.

What does AudMod™ deliver?

Unmatched Accessibility – Absorb essential content anytime, anywhere—on the go, at the gym, during commutes, etc.—offering your agency unprecedented convenience.

Impactful Storytelling – Condenses and narrates report highlights with added context, interviews, and expert insights.

Engagement That Drives Action – Simplifies complex findings and policy to maximize understanding, retention, and real-world implementation.

Tailored to Your Audience – Features curated voices from Citygate’s experts, agency leaders, and key stakeholders, customized for your stakeholder audience of your choosing.

Human-Produced Human Stories – Fully produced by a skilled and experienced producer—this is not a cheap AI gimmick or clunky robot read-through.

AudMod™ empowers agency personnel and residents to connect with your study’s findings in a way that traditional reports cannot, providing an excellent and innovative communication tool that proactively serves to expedite understanding for stakeholders with varied communication styles. Increase transparency, foster accountability, and bring the story to life—increasing your project’s potential for impact and success within your agency or community.

Ready to hear the difference?

For an example of this additional service option, please visit the following link:
<https://citygateassociates.com/audmod-sjb/>

Billing Schedule

We will bill monthly for time, reimbursable expenses incurred at actual costs (travel), plus a seven-and-one-half percent (7.5%) administration charge in lieu of individual charges for copies, phone, etc. Our invoices are payable within thirty (30) days. Citygate’s billing terms are net thirty (30) days plus two percent (2%) for day thirty-one (31) and two percent (2%) per month thereafter. Our practice is to send both our monthly status report and invoice electronically. If we are selected for this project, we will request the email for the appropriate recipients of the electronic documents. Hard copies of these documents will be provided only upon request. We prefer to receive payment through ACH Transfer, if available.

We request that ten percent (10%) of the project cost be advanced at the execution of the contract, to be used to offset our start-up costs. This advance would be credited to our last invoice. Our invoices are payable within thirty (30) days. Citygate’s billing terms are net thirty (30) days plus two percent (2%) for day thirty-one (31) and two percent (2%) per month thereafter. Our practice is to send both our monthly status report and invoice electronically. If we are selected for this project, we will request the email for the appropriate recipients of the electronic documents. Hard copies of these documents will be provided only upon request. We prefer to receive payment through ACH Transfer, if available.

Pamela Caronongan

July 24, 2025

Page 7

Pricing Terms

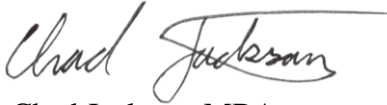
This price quote includes one (1) draft report review cycle as described in our Project Work Plan to be completed by Citygate and the City within 30 calendar days of delivery of the Draft Report. Additional draft cycles or processing delays requested by the City would be billed in addition to the contracted amount at our time and materials rates. The Draft Report will be considered final if there are no suggested changes within thirty (30) days of the delivery of the Draft Report.

* * *

If this proposal is acceptable, you can sign acceptance on the following page or forward a standard consultant contract for us to complete.

As President of the firm, I am authorized to execute a binding contract on behalf of Citygate. Please feel free to contact me at our headquarters office, located in Folsom, California, at (916) 458-5100 or via email at cjackson@citygateassociates.com. Please also send emails to admin@citygateassociates.com to ensure a prompt response.

Sincerely,



Chad Jackson, MBA
President

cc: Project Team

Pamela Caronongan
July 24, 2025
Page 8

Acceptance of Citygate’s proposal and terms:

Name Signature

Title Date

I prefer Option #1 as opposed to the proposal outlined above

Name Signature

Title Date

I would like to add on the following other options:

Option #2 – Yes _____ No _____

Name Signature

Title Date

Option #3 – Yes _____ No _____

Name Signature

Title Date



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 19, 2025

TO: City Council

FROM: Pamela Caronongan, City Administrator

RE: CONTINUE DISCUSSIONS ON DESIGNATING THE CITY OF ANGELS' VOTING DELEGATE AND ALTERNATE(S) FOR THE 2025 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

RECOMMENDATION

Staff recommends for the City Council to discuss, consider, and provide staff direction regarding the designation of a voting delegate and alternate(s) for the 2025 League of California Cities Annual Conference to be held from October 8, 2025 to October 10, 2025 in Long Beach, California.

This agenda item is a continuation from the August 5, 2025 regular meeting.

BACKGROUND

The 2025 League of California Cities (Cal Cities) Annual Conference is October 8-10, 2025 in Long Beach. During the Conference's Annual Business Meeting on Friday, October 10, Cal Cities membership considers and acts on resolutions that establish Cal Cities policy.

For the City to have a vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternates and then submit a completed 2025 Annual Conference Voting Delegate/Alternate Form by Wednesday, September 24, 2025.

The voting delegate and alternate(s) must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges and voting delegate cards at the Voting Delegate Desk for admission into the voting area during the Annual

Currently, the City Council has not yet selected attendees for the Annual Conference.



OPTIONS / ALTERNATIVES

City Council has the following options:

1. Designate one voting delegate and two alternates.
2. Designate one voting delegate and one alternate.
3. Designate one voting delegate and no alternate.
4. Do not designate a delegate and alternate(s) to vote on the City's behalf at the 2025 League of California Cities Annual Business Meeting on October 10, 2025.

FINANCIAL CONSIDERATIONS

The Fiscal Year 2025-2026 budget includes funding for Council conferences and meeting attendance.

ENVIRONMENTAL CONSIDERATION

The above-mentioned action is exempt from California Environmental Quality Act (CEQA) review via CEQA Guidelines 15061(b)(3) since said action is not a "project," and that the activity does not cause a direct change, indirect change, or significant effect on the environment.

ATTACHMENTS

1. 2025 Annual Conference Voting Delegate Information Sheet
2. 2025 Annual Conference Schedule of Events



Council Action Advised by September 24, 2025**DATE: Wednesday, July 16, 2025****TO: Mayors, Council Members, City Clerks, and City Managers****RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI, Sec. 5(f).



2025 Annual Conference and Expo

Long Beach Convention Center, Long Beach, CA [Visit Website](#)

Wednesday, October 08, 2025 - Friday, October 10, 2025 [iCalendar](#)

Pacific Standard Time

The League of California Cities is excited to announce that registration is now open for the **2025 Annual Conference and Expo** at the Long Beach Convention Center, Oct. 8-10!

The conference will feature inspiring keynote speakers and presentations on key topics for local leaders, plus numerous opportunities for peer-to-peer sharing with fellow California city officials.

Our popular [Expo Hall](#) will be brimming with opportunities to engage with organizations that provide essential services to cities. Expo spaces are available! Please visit our [Exhibitor and Sponsorship](#) page for more information on how to get involved and showcase your organization.

Importantly, the member-driven [General Assembly and Resolutions process](#) will take place during the conference. This is a great opportunity for a wide range of members to participate in the development of Cal Cities policy.

For registration questions, please contact Event Registration Specialist, [Megan Dunn](#).

For expo and sponsorship questions, please contact Exposition Sales and Event Sponsorship Manager, [Amy Wade](#).

For program questions, please contact Senior Education and Events Manager, [Christina George](#).

Please see our [event and meeting policies](#).

▼ Registration Information

Capacity is limited, and registration is subject to sell out prior to the deadline. [Register](#) early!

Full registration includes

- Admission to general and concurrent sessions and the expo hall
- Wednesday host city reception
- Admission to CitiPAC and diversity caucus receptions
- Thursday grab-and-go breakfast, Thursday lunch, and Friday grab-and-go breakfast

Pre-registration deadline

Online registration ends Friday, Sept. 26. After this date, please register on-site if space allows.

Registration Process:

Register online through your MyCalCities account. If you have not yet used your MyCalCities account, please review [details about the portal](#) and [contact us](#) with questions.

If you are registering someone other than yourself, first sign in as yourself and then choose the option to register someone else.

NOTE: A credit card is required for registration through MyCalCities. If you need to pay with a check, create your account and then reach out to [Megan Dunn](#) to request a mail-in registration form. Full payment is due at the time of registration.

Conference registration is required for all conference activities, including department, division, and caucus meetings as well as the General Assembly. Sharing of registration is prohibited.

To request an accommodation or for inquiries about accessibility, please contact [Megan Dunn](#). Every effort will be made to honor requests submitted.

FULL CONFERENCE REGISTRATION FEES	
Member-City Official	\$ 725
Non-member City Official	\$1,725
Other Public Official	\$ 800
All Others	\$ 900

ONE-DAY REGISTRATION FEES	
Member City Official	\$ 375
Non-Member City Official	\$1,375
Other Public Official	\$ 425
All Others	\$ 475

ADDITIONAL REGISTRATION OPPORTUNITIES

These events are not included in full conference or one day registration.

Pre-Conference Tours and Workshops - View [event details](#).

Member City Official	\$ 200
Non-Member City Official	\$ 375
Guest/Spouse Reception Pass*	\$ 125

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any Cal Cities Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to the Expo Hall, Wednesday's host city reception and the CitiPAC Event. There is no refund for the cancellation of a guest/spouse registration. It is not advisable to use city funds to register a guest/spouse. If you believe you are eligible for a guest/spouse pass, please contact [Megan Dunn](#).*

Refund Policy

Advance registrants unable to attend will receive a refund of the rate paid, minus a \$75 processing charge, only when a written request is submitted to [Megan Dunn](#), and received on or before Sept. 26. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration.

► **Hotel and Travel**

[View Session Materials](#)

SCHEDULE AT A GLANCE

(Schedule is subject to change.)

Tuesday, Oct. 7

Various Times

[Pre-Conference Tours and Workshops](#)
(additional registration required)

Wednesday, Oct. 8

8:00 a.m. - 6:00 p.m.

Registration open/Voting Delegates Booth open

8:00 a.m. - 12:30 p.m.

[Pre-Conference Tours and Workshops](#)
(additional registration required)

9:30 - 11:30 a.m.

AB 1234 Ethics Training

10:30 a.m. - 1:00 p.m.

Regional Division Lunches, Department and Caucus Meetings**

12:30 - 1:00 p.m.

First-Time Attendee Orientation

1:15 - 3:00 p.m.

Opening General Session*

3:00 - 5:30 p.m.

Expo Hall Grand Opening *(non-compete 3:00 - 4:00 p.m.)**

4:00 - 5:30 p.m.

Concurrent Sessions, and Department and Caucus Meetings**

5:15 - 7:30 p.m.

Host City Reception

7:30 - 9:30 p.m.

CitiPAC Event

Thursday, Oct. 9

8:00 a.m. - 4:00 p.m.

Registration open/Voting Delegates Booth open

8:30 a.m.

Petition Resolutions Due

8:30 - 9:45 a.m.

Concurrent Sessions and Caucus Meetings**

9:00 a.m. - 4:00 p.m.

Expo Hall Open

10:00 - 11:30 a.m.

General Session*

11:30 a.m. - 1:00 p.m.

Attendee Lunch in Expo Hall

11:30 a.m. - 1:00 p.m.

Regional Division Lunches**

1:00 - 2:30 p.m.

Resolutions Committee

1:00 - 5:15 p.m.

Concurrent Sessions; Department, Issues Group, and Caucus Meetings**

Evening

Regional Division and Caucus Events**

Friday, Oct. 10

8:00 - 11:30 a.m.

Registration open

7:00 - 8:15 a.m.

Regional Division Breakfasts**

8:00 - 10:45 a.m.

Concurrent Sessions

8:30 - 10:30 a.m.

General Assembly

8:45 - 10:45 a.m.

AB 1661 Sexual Harassment Prevention Training

11:00 a.m. - 12:30 p.m.

Closing General Session*

**No competing events may be scheduled during this time.*
***Check with the staff assigned to your group for the specific day/time for this event. Additional registration may be required.*

Register

Thank you to our Sponsors!

Keenan®

[Become an exhibitor](#) | [Become a Sponsor](#)



1400 K Street, Suite 400
Sacramento, CA 95814

P: (916) 658-8200
F: (916) 658-8240

[Privacy Policy](#)

[Site Map](#)

[FPPC Compliance](#)

[Contact Us](#)





CITY OF ANGELS

City Council Monthly Update

July
2025
Issue

Mayor Michael Chimente
Vice Mayor Caroline Schirato
Council Member Alvin Broglio, Council Member Kara Scott, and Council Member Scott Behiel

SIGNIFICANT ONGOING PROJECTS

Major Projects : Angels Creek Trail Estimated Completion – 2028
Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) Estimated Completion - 2027
Project Manager: Dave Richard (Unico) - Dewberry

Current CIP Project : Mark Twain Road Looping Pipe Engineering Plans Completed
Estimated Completion: Quarter 3, 2025
Project Manager: Dave Richard – Dewberry

Next CIP Project : Vallecito Sewer Line Upgrade Engineering Plans Submitted
Project Manager: Dave Richard – Dewberry

FISCAL YEAR (FY) 2025-2026 NOTEWORTHY ACCOMPLISHMENTS

July

City Financial System Migration to Accufund
Adoption of FY 2025-2026 Operating Budget
New Police Officer Hire – Justin Hart

ADMINISTRATION

City Administrator Pamela Caronongan
Administrative Services Officer / City Clerk Rose Beristianos

Projects

City Council Handbook Amendments
Citywide Personnel Handbook Update
Ratify Fire Personnel Handbook*
Ratify Police Personnel Handbook*

Current Vacancies/Recruitments/New Hires

Police Officer (New Hire) – Justin Hart
Finance (Part-Time New Hire) – Taylor Wilson
Recruitment: Police Sergeant

NOTE:

*Pending completion of update and City Council
ratification of Citywide Personnel Handbook

Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

FINANCE DEPARTMENT Finance Director Michelle Gonzalez

The Finance Department made significant progress in July, particularly in the rollout of the City's new financial software system, AccuFund. Staff continues to work diligently to ensure a smooth transition and minimal disruption to City operations and services.

1. Payroll Goes Live

Staff successfully processed the first payroll in AccuFund on July 18, marking a major milestone in the system transition. A special thank you goes to Andrea Mata for her exceptional support in the testing and implementation process, this would not have been possible without her dedication and hard work.

2. Utility Billing Transition

Staff is prepared to generate the first utility billing cycle in the new system the first week of August. Staff has been working extended hours to clean up and validate customer account information, ensuring accurate billing going forward.

- Customers have been patient and understanding during this transition, particularly with the temporary limitations in payment processing.
- Late fees will continue to be waived through August to give customers ample time to set up online payments and resume automatic payments.
- The online customer portal is now active and beginning balances have been loaded into the new system.
- Credit card payments will be available through the portal, and we anticipate our card reader at City Hall will be operational within a week. Delays have been due to missing parts and network configuration issues.

FINANCE DEPARTMENT (continued...)

3. Staff Highlights

- Taylor Wilson has joined us part-time at the front counter and has quickly adapted to her duties, demonstrating excellent customer service skills.
- Kasey has been an invaluable resource in training Taylor and supporting front counter operations during this transition.
- Both Taylor and Kasey will begin direct outreach to customers in August to assist with portal setup and answer questions about the new billing system.

4. Next Steps

With payroll and utility billing now live, our focus will shift to:

- Implementing electronic timesheets for all employees.
- Electronic requisitions and purchase orders.
- Training staff on accessing reports and tools via the online portal to improve internal efficiency and transparency.

CODE ENFORCEMENT AND BUILDING

Code Enforcement – Completed in July			Building – Completed in July	
Open Cases on July 1			Number of Inspections	29
Open Cases on July 31			Number of Permits Issued	23
New Cases in July				
Cases Closed in July				
	40			
	9			
	1			
	31			
Violation Type	New	Open		
Transient Occupancy	0	0	Addition/Alteration	5
Building & Construction	0	0	Fire Sprinklers	1
Dangerous Building	1	1	Re-Roofs	5
Public Nuisance	6	5	HVAC	3
Housing	0	2	Park Rentals	5
Weed Abatement	24	0	Encroachment	0
Other	0	0	Solar	4
			Swimming Pool	1
			Electrical	3
			Deck/Patio	1

WATER / WASTEWATER / PUBLIC WORKS
Public Works Superintendent Chris O'Flinn

Water Treatment:

- Troubleshoot and replace router at the water treatment plant- Fix communication issues with SCADA.
- Kaeser compressors and dryer annual service.
- Boil water notices/sampling events/cancellation notices complete for new distribution tie-ins.

Water Distribution:

- Isolation valve replacement at Stelte.
- 2 Service leaks: 272 Acorn Drive/868 Live Oak Drive.
- Mark Twain looping project (New 6" main and services).
- Hydrant flushing at 925 Purdy Rd.
- Water main break at 20 S. Main
- Scheduling and project layout with Dewberry and Njirich Construction.
- Wrapped up the PRV project \$434,821.90 under budget.

Wastewater Sewer Collections

- Sewer plug at the corner of S. Main and Stockton Road.

Public Works

- Brushing along Utica Park.
- Installed new park benches downtown.
- Took down the flags around town.
- Mowing and weed eating the parks.

Wastewater Treatment:

- Jeremy Heister passed his Grade III Wastewater examination.
- Install 2 A/C Units in operations building.
- Kaeser compressor and air dryer annual servicing.
- Pond cleaning and weed control at EQ basin.
- Bio-solids drying operations.

FIRE DEPARTMENT
Chief John Rohrbaugh

Responses in July 2025
(July 1 to July 31, 2025)

Total	102
Structure Fire	1
Vegetation Fire	5
Cancelled prior to arrival	15
Emergency Medical	60
CPR	0
False Call	0
LZ Helicopter	4
Hazmat	0
Other, Investigative	3
Public Service	10
Lift Assist	8
Vehicle Accident	3
Animal Issue	0
Vehicle Fire	1

Notable Calls

- Fall about 40” over embankment requiring rope rescue FH Vill.
- Major Vehicle Accident 49 near Red Hill Road.

Additional Fire Department Activities

- 7/1/25-Meeting with Assemblymember David Tangipa staff from our 8th District re: Firewise program and work with Firewise committee to make the city a Firewise City.
- Meetings with Firewise group on an expanding program from about 670 homes to include whole City. ~ 2,200 Homes.
- Meetings Re:ACFD-AMFD Relationship
- 7/30- T-217 Fix ® Front Tire blow out. Had to be fixed in field East Bay Tire
- Upstaffed for July 3-4, no issues over 4th weekend.
- Working on new Utility, Lights have been put on, awaiting Radios to be delivered for install. Decals being made.

August 2025 Upcoming

- Continue Outfitting new Utility vehicle.
- Intend to hire at least 1 Part-time Firefighter as soon as possible.
- Will be ordering 2nd Front tire to match new front tire and have installed T-217.

POLICE DEPARTMENT
Chief Scott Ellis

Total Incidents	: 363	Total Reports	: 35
Total Arrests	: 12	Total Traffic Stops	: 47
Traffic Collisions Reports	: 6	Thefts	: 3
Assault and Battery	: 2	Auto Thefts	: 1
DUI	: 1	Domestic Violence Reports	: 1
Miscellaneous Disturbance	: 16	Aggravated Assault	: 0
Burglary	: 1		

July Activities

- Volunteers Donated 41 Hours of time for PD activities (records, extra patrol, mail etc.)
- Chief and Teresa attended Coffee with a Cop in San Andreas
- Worked with CHP SWITRS, RIMS, and CCSO to correct issues with completing CHP 555 reports through RIMS. Issue resolved.
- Worked with Coneth and cal.net to correct ongoing voicemail issues at PD.
- Collaborative back to school kickoff social media post with CCSO.
- Working with Coneth to get a RingCentral quote
- Job Flyer for Sergeant position
- New academy trainee Justin Hart officially onboarded 7/28/25. Starts Police Academy orientation on 8/2/25
- FY 25/26 CHP Cannabis grant presented and approved by council
 - Vehicle has been purchased
- CLETS audit completed and awaiting DOJ certification

August Projected Activities

- Sergeant Ben Savage resignation 8/8/25
- Sergeant interviews occurring on 8/6/25
- School starts and Reserve Officer Kirkman returns to a part-time capacity
- Working on CHP Grant vehicle upfitting. Identifying vendors, obtaining quotes etc.

PLANNING and ENGINEERING DEPARTMENTS
Amy Augustine – Contract City Planner
Aaron Brusicatori – Contract City Engineer (Public Works)
Dave Richard – Contract City Engineer (Water and Wastewater)

Engineering

Coordination / Communications

- Review Mark Twain Elementary School drop off access
 - Right turn pavement legend
 - Signs to be placed fence
 - Enforceable by police

ADA

- Section 504 ADA Forms

Capital Improvement Program(s)

- Walk Sewer alignment downstream of SR49 bridge

Reporting

- Wastewater
 - Convey approval to endorse groundwater monitoring report
 - Review groundwater monitoring report

Planning

- Remote participation in the ATRTP stakeholder meeting w CCOG and GreenDot.

Angels Creek Trail

- Environmental status update meeting
- Field review of Angels Creek Trail Alignment

Caltrans Coordination

- 10H7004 – Sidewalks Project – Construction coordination weekly meeting

Water / Sewer / Wastewater Engineering – July

- Responded to comments from Caltrans on SR-49 Water System Improvements Project encroachment permit.
- Provided construction oversight of Mark Twain Water Distribution System Improvements Project.
- Prepared staff report for Mark Twain Water Distribution System Improvements Project construction change order #2 – installation of SMART meters.
- Participated in value engineering process for Eureka Oaks project. Coordinated City inspection activities at Eureka Oaks project.

- Conducted pre-bid meeting for Purdy Road Water and Sewer Improvements Project. Issued two addenda for Purdy Road Water and Sewer Improvements Project.
- Conducted bid opening for Purdy Road Water and Sewer Improvements Project.
- Prepared staff report for contract award and execution for Purdy Road Water and Sewer Improvements Project.

Water / Wastewater / Sewer Engineering – Anticipated in August

- Provide construction oversight of Mark Twain Water Distribution System Improvements Project.
- Prepare design revisions for offsite waterline construction for Eureka Oaks incorporating Caltrans encroachment permit requirements.
- Coordinate City inspection activities for the Eureka Oaks project.
- Conduct pre-bid meeting for Vallecito Road Sewer Replacement Project.
- Prepare business case analysis for revised Critical Water and Wastewater Infrastructure Protection

Planning – Completed in July 2025 and August 2025 Look Ahead

- **Utica Park Project Oversight** - The Calaveras County Garden Club is planning to install the herb garden in September (behind old bathrooms). They have suggested “Working Wednesdays” for doing maintenance on their plantings at the park on the first Weds of each month. PG&E volunteers have asked the city to participate in a work day. Staff is coordinating with them for assistance with this project. The City may wish to consider expanding this to allow other community members to join in and volunteer for “Working Wednesdays.” A work order is pending to install the astrolabe-sculpture in the center of the perennial garden.

The first two bench plaques have been completed and delivered. A work order is pending for installation. A third has been ordered. 11 tree plaques have been completed and are pending installation. A work order is pending for installation once staff identifies metal or cedar posts to be used.

Staff met Thursday, July 31, 2025, with Parker Stewart of the California Department of Parks and Recreation for a grant close-out walk-through (unfinished items will be closed out through photos rather than a second site visit). Throughout the coming months, staff will be working to complete the project’s grant requirements for a parcourse, interpretive signage, and EV charging station. Staff identified hydration station/drinking fountains and scheduled a budget request for the City Council August 5th. To expedite, the installation, staff is including installation costs to hire a contractor.

- **PG&E Resilience Grant** – Staff completed and submitted a grant application for kitchen (to bring it up to commercial standards) and related improvements at Utica Park in support of its use as a resilience center in January. The City did not receive the grant.
- **Permanent Local Housing Allocation (PLHA) program** –\$298,855 for affordable housing programs has been awarded and the grant agreement was executed in June. A request for proposals should be drafted in early August (delayed from July) to launch the program. Local agencies involved in housing will be eligible to apply for the funding.
- **Foundry Lane** – The decertification item (i.e., to allow access off SR 4) remains on the California Transportation Commission agenda for August 14-15, 2025 (in San Diego). In July 2025, the Council considered and allocated Traffic Impact Mitigation Fee funds towards the Foundry Lane encroachment payment due to complete the decertification.
- **Traffic Impact Mitigation Fees Update.** An RFP to update the City's Traffic Impact Mitigation Fee was released in July and closed July 31, 2025. An item to hire a qualified bidder is scheduled for the August 19, 2025, City Council meeting.
- **GIS** – Staff's goal is to complete formatting a City zoning map in June continues to be July/August.
- **All Hazards (Zoning Code Updates)** – The final code amendment (second reading) is scheduled for this project at the August 5th City Council meeting.
- **Pending Current Planning Projects:**
 - PG&E Murphys Grade Road Facility Site Development Permit** – completed and issued.
 - Cabinets and More Expansion** – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff initiated a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road for the industrial district. With adoption of the code amendment, staff will proceed with processing and issuing the permit in early August.
 - Sign Code Update** – Staff received direction from Council at the May 20, 2025, Council meeting to update temporary sign provisions in the sign code and undertake a more extensive update of the sign code. A discussion was held by the Planning Commission on June 12, 2025. Staff originally scheduled a draft code amendment for Planning Commission consideration on July 10, 2025; but deferred the item to August 14, 2025, when a full slate of planning commissioners can be present (Council is scheduled to appoint two commissioners August 5, 2025).
 - Salons** – Staff took a proposed code amendment to the Planning Commission on June 12, 2025, to make salons a permitted use and/or an over-the-counter permit, rather than an administrative conditional use in conjunction with an amendment to the public nuisance codes relative to odors. The Planning Commission is recommending approval to the City Council. The first reading of the item will come before the Council August 19th.

Annexations/Municipal Services Review (MSR)

Planning Staff and the City Administrator met with the LAFCO Executive Director and reviewed the draft MSR. The MSR staff revisions were completed. An August 18th LAFCO workshop for the City MSR is scheduled with a September 15th public hearing to adopt the MSR. The City Planner and City Administrator met in July with Supervisor Folendorf and the County Administrative Officer to discuss proposed annexations. Staff anticipates bringing “clean up” annexations for the city to Council in early September (e.g., city-owned properties, adjacent properties).

- **Upcoming projects** – Requests for Proposals to certify the City’s Climate Action Plan were delayed and were to be prepared in June but have been delayed until early August.
- **Facilities Needs** – Staff anticipates gathering details on the approximate size facilities needed and discussing with Council potential locations for facilities in August/September.
- **Angels Creek Trail** – the Environmental Enhancement and Mitigation Program Grant to secure right-of-way connecting Greenhorn Creek Road to Finnegan Lane was submitted. The City Administrator, City Planner, and City Engineer met with Dewberry representatives to discuss trail status and next steps. The City Engineer will oversee the process.

January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLIDAY	2	3	4
5	6	7 City Council Meeting	8	9 Planning Com 5:00	10	11
12	13	14	15 COG TAC CPPA IRWMA	16 All hazards planning Codes 3pm to 5pm	17	18
19	20 HOLIDAY	21 City Council Meeting	22 Bank of Stkn Mixer 5pm to 7pm	23	24	25
26	27 LAFCO	28 UWPA	29 MEETING FIRE WATER RATES 6pm	30	31	

LEAGUE OF CITIES Mayors and Council Members Academy January 22-24, 2024 Sac, January 29-31, 2024 Garden Grove

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting *CountyBOS Monument Ribbon Cutting 10AM	5 COG	6	7	8
9	10	11	12	13 FERC Com 3:00 Planning Com 5:00	14 Avellino Ribbon Cut 4:00pm RSVP by 2/12	15
16	17	18 City Council Meeting BEHIEL GONE	19 COG TAC (cancelled) IRWMA	20 CSEDD	21	22
23	24	25 UWPA – MOVE NO DATE SET	26	27	28	

LEAGUE OF CITIES City managers Conference Feb 5-7, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting MONCADA OUT	5 COG **FERC 2PM	6	7	8
9	10	11	12	13 Planning Com 5:00	14	15
16	17 LAFCO	18 City Council Meeting	19 COG TAC IRWMA pot/AVA	20 POT/AVA	21	22
23	24	25 UWPA	26 POT/AVA 11am BOS.O	27	28	29
30	31					

LEAGUE OF CITIES Planning Commissioners Academy March 5-7, 2025, Public Works Officers Institute March 19-21, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 City Council Meeting NO CAROLINE	2 COG – NO CAROLINE RIBBON-5PM FOXY FACE & SCULPT N GLOW	3	4	5
6	7	8	9 RIBBON-4PM THE SALON	10 Planning Com 5:00	11	12
13	14	15 City Council Meeting	16 COG TAC CPPA IRWMA	17	18	19
20	21	22 UWPA	23 MIXER-5PM TO 7PM @ PAUL JAMES JEWELERS	24	25	26
27	28	29	30			

LEAGUE OF CITIES City Leaders Summit April 23-25, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 City Council Meeting	7 COG	8 ROCK CREEK RIBBON CUT 11AM Planning Com AM 5:00	9	10 JR FROG JUMP 10-1PM MARK TWAIN ELEM
11	12	13	14 STAFF APPRECIATION DAY	15 CSEDD AVA 11AM	16	17
18	19 LAFCO	20 City Council Meeting	21 COG TAC IRWMA	22	23	24
25	26	27 UWPA	28	29	30 BEHIEL OUT Until June 8th	31

LEAGUE OF CITIES City Attorneys Spring Conference May 7-9, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO, Local
 Agency Formation Commission click here

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 BEHIEL OUT Unth June 8th	3 City Council Meeting BEHIEL OUT Unth June 8th	4 COG REP TO BE IN AREA, BEHIEL OUT LAFCO 4:30	5 BEHIEL OUT Unth June 8th	6 BEHIEL OUT Unth June 8th	7
8	9	10	11	12 Planning Com 5:00	13 FARMERS MARKET OPENING 4:30PM MUSEUM	14
15	16	17 City Council Meeting	18 COG-TAC IRWMA 4PAWs Ribbon Cutting 4pm	19	20 FARMERS MARKET OPENING 4:30PM MUSEUM	21
22	23	24 UWPA	25	26 JJ's & Lexy Ribbon Cutting 5pm	27 FARMERS MARKET OPENING 4:30PM MUSEUM	28
29	30					

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO, Local
 Agency Formation Commission click here

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 City Council Meeting	2 Shorties Ribbon Cutting 5pm	3	4 FARMERS MARKET OPENING 4:30PM MUSEUM	5
6	7	8	9	10 Planning Com 5:00	11 FARMERS MARKET OPENING 4:30PM MUSEUM	12
13	14	15 City Council Meeting	16 COG TAC CPPA IRWMA	17	18 FARMERS MARKET OPENING 4:30PM MUSEUM	19
20	21 LAFCO	22 UWPA	23 Business Mixer 5pm Prospect 72 Wine Co	24	25 FARMERS MARKET OPENING 4:30PM MUSEUM	26
27	28	29	30	31	FARMERS MARKET OPENING 4:30PM MUSEUM	

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 FARMERS MARKET OPENING 4:30PM UTICA PARK	2
3	4	5 City Council Meeting	6 COG	7	8 FARMERS MARKET OPENING 4:30PM UTICA PARK	9
10	11	12	13	14 Planning Com 5:00	15 FARMERS MARKET OPENING 4:30PM UTICA PARK	16
17	18 LAFCO	19 City Council Meeting	20 COG TAC IRWMA	21 CSEDD	22 FARMERS MARKET OPENING 4:30PM UTICA PARK	23
24	25	26 UWPA	27	28	29 FARMERS MARKET OPENING 4:30PM UTICA PARK	30
31						

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 City Council Meeting	3 COG	4	5 FARMERS MARKET OPENING 4:30PM UTICA PARK	6
7	8	9	10	11 Planning Com 5:00	12 FARMERS MARKET OPENING 4:30PM UTICA PARK	13
14	15 LAFCO	16 City Council Meeting	17 COG TAC IRWMA	18	19 FARMERS MARKET OPENING 4:30PM UTICA PARK	20
21	22 LAFCO	23 UWPA	24	25 VM Schirato out of office (9/25-10/2)	26 FARMERS MARKET OPENING 4:30PM UTICA PARK	27
28	29	30				

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY
 ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 COG	2 VM Schirato out of office (9/25-10/2)	3	4
5	6	7 City Council Meeting	8	9 Planning Com 5:00	10	11
12	13	14	15 COG TAC CPPA IRWMA	16	17	18
19	20	21 City Council Meeting	22	23	24	25
26	27	28 UWPA	29	30	31	

LEAGUE OF CITIES Annual Conference and Expo October 8-10, 2025

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

Want to learn more about LAFCO,
 Local Agency Formation
 Commission click here

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 City Council Meeting	5 COG	6	7	8
9	10	11	12	13 Planning Com 5:00	14	15
16	17 LAFCO	18 City Council Meeting	19 COG TAC IRWMA	20 CSEDD	21	22
23	24	25 UWPA	26	27	28	29
30						

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

Want to learn more about
 LAFCO, Local Agency Formation
 Commission click here

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 City Council Meeting	3 COG	4	5	6
7	8	9	10	11 Planning Com 5:00	12	13
14	15	16 City Council Meeting	17 COG TAC IRWMA	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CSEDD: R: Chimento, A: Broglio
 COG: R: Behiel & Schirato A: Broglio
 CPPA: R: Chimento, A: Broglio
 LAFCO: R: Behiel & Moncada A: Chimento
 SOLID WASTE TASK FORCE: R: Broglio, A: Chimento
 UWPA: R: Broglio & Schirato, A: Chimento

COG TAC – City Administrator
 IRWMA - PW SUPERINTENDENT / CITY ADMINISTRATOR
 AVA – City Administrator

Want to learn more about
 LAFCO, Local Agency Formation
 Commission [click here](#)