



CITY COUNCIL MEETING

April 15, 2025 at 6:00 AM

Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 259 054 873 390

Passcode: NRF287

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 209-662-6903,,253817460#](#) United States, Stockton

Phone Conference ID: 253 817 460#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Learn More | Meeting options In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimento | **Vice Mayor** Caroline Schirato

Council Members Isabel Moncada, Alvin Broglio, Scott Behiel

City Administrator Pamela Caronongan | **City Attorney** Doug White

5:00 PM CLOSED SESSION

1. ROLL CALL

2. ADJOURN TO CLOSED SESSION

- A. Conference regarding Real Property Negotiation pursuant to Government Code Section 54956.8. City Designated Representative: Pamela Caronongan, City Administrator
Negotiating Party: Ayesha Williamson, Executive Director, Sierra Hope Property

APNs: 060-001-008. 060-001-012

6:00 PM REGULAR MEETING

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. REPORT OUT OF CLOSED SESSION

- A.** Conference regarding Real Property Negotiation pursuant to Government Code Section 54956.8. City Designated Representative: Pamela Caronongan, City Administrator
Negotiating Party: Ayesha Williamson, Executive Director, Sierra Hope Property
APNs: 060-001-008. 060-001-012

6. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

7. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

- A.** Jesse Fowler - Calaveras County Agricultural Commissioner, Director of Weights and Measures - would be providing a Public Service Announcement (PSA) regarding unsolicited shipments of seed packets from China that have shown up in mailboxes in locations all over the United States, including Calaveras County. Although suspected as a "brushing scam" to allow the seller to leave positive feedback on their own products, the seeds could be invasive and/or harmful to plants and livestock.

8. CONSENT ITEMS

- A.** Approve Draft Minutes of April 1, 2025, Rose Beristianos, City Clerk
- B.** AP Checks and Treasurer Report March, Michelle Gonzalez, Finance Director
- C.** City of Angels Housing Element Annual Report (APR) for 2024

9. ACTION ITEMS

- A.** Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update and establish a firm park opening date, Amy Augustine, City Planner
- B.** Waive the First Reading by Substitution of the Title and Introduce Ordinance No. 543 - An Ordinance for the City of Angels Approving a New Chapter 15.30 (GRADING, DRAINAGE AND EROSION CONTROL) for the City of Angels Municipal Code and Adopting Resolution No. 25-18, Approving the Update of the City's Design Standards to Add a New Chapter 19 with Standards for Implementing the Grading, Drainage, and Erosion Control Provisions, Amy Augustine, City Planner
- C.** Approve proposed changes to Capital Asset Policy, Michelle Gonzalez, Finance Director

10. INFORMATIONAL ITEMS

- A.** FirewiseUSA information

11. ADMINISTRATION REPORT

- A.** March Monthly Report

12. COUNCIL REPORT

13. CORRESPONDENCE

14. CALENDAR

15. FUTURE AGENDA ITEMS

16. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



Calaveras County Department Agriculture, Weights and Measures

Section 2, Item A.

-Ensuring quality agriculture, protecting consumers, and safeguarding the environment since 1881-

Beware of unsolicited seed deliveries from China



Calaveras residents are instructed not to open mailed unsolicited seed packets (example shown) and to contact the Agricultural Commissioner's office for instructions.

April 4, 2025

Unsolicited shipments of seed packets from China have shown up in mailboxes in locations all over the United States, including Calaveras County. Although suspected as a "brushing scam" to allow the seller to leave positive feedback on their own products, the seeds could be invasive and/or harmful to plants and livestock.

Both the California Department of Food and Agriculture (CDFA) and the U.S. Department of Agriculture (USDA) have warned counties about the trend and have given specific instructions to local county agricultural commissioner offices to report received packages. Residents are instructed not to open unsolicited seed packets, reship them, or throw them out. Improper disposal could lead to germination and potential dispersal of invasive species and/or quarantine pests. Unopened seed packets should be surrendered to an agriculture department official so they may document then properly destroy the seeds.

People on social media have questioned the legitimacy of the unsolicited seeds from China, to which Calaveras's Agricultural Commissioner, Jesse Fowler, stated, "This matter should be taken seriously and is not fake. I strongly urge residents who receive similar packages to report them to your local Agricultural Commissioner's Office." She further reported that yesterday a Calaveras resident did the right thing, contacted her office, and voluntarily surrendered a received seed packet to staff at her San Andreas office.

Contact the Calaveras County Department of Agriculture at 209-754-6504 for more information.

Agricultural Commissioner / Director of Weights and Measures: Jesse Fowler

23 E Saint Charles Street
San Andreas, CA 95249

891 Mountain Ranch Road
San Andreas, CA 95249

(209) 754-6504
agpublic@calaverascounty.gov

<https://ema.calaverasgov.us/Agriculture>
facebook.com/CalaverasCountyAg



CITY COUNCIL MEETING

April 01, 2025 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MINUTES

To view or participate in the meeting online, please use the following link:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 259 054 873 390

Passcode: NRF287

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 209-662-6903,,253817460#](#) United States, Stockton

Phone Conference ID: 253 817 460#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimento (**PRESENT**) | Vice Mayor Caroline Schirato (**ABSENT**)

Council Members Isabel Moncada, Alvin Broglio, Scott Behiel (**ALL PRESENT**)

City Administrator Pamela Caronongan (**PRESENT**) | City Attorney (**PRESENT ONLINE**)

6:00 PM REGULAR MEETING

1. **6:00PM ROLL CALL** – as noted above
2. **PLEDGE OF ALLEGIANCE** – Mayor Chiemente led the Pledge of Allegiance

3. **APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**

Motion made by Council Member Behiel, seconded by Council Member Moncada. Motion passed to approve the agenda by roll call vote,

AYES: Mayor Chimento, Council Membes Moncada, Behiel, and Broglio

NOES: None

ABSENT: Vice Mayor Schirato

ABSTAIN: None

4. **PUBLIC COMMENT** - None

5. **CONSENT AGENDA**

A. Approve Draft Minutes of March 18, 2025, Rose Beristianos, City Clerk

Motion made by Council Member Behiel, seconded by Council Member Broglio. Motion passed to approve the Consent Agenda by roll call vote,

AYES: Mayor Chimento, Council Membes Moncada, Behiel, and Broglio

NOES: None

ABSENT: Vice Mayor Schirato

ABSTAIN: None

6. **REGULAR AGENDA**

A. **Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update, establish tentative park opening date(s) and discuss nature of the park reopening, Amy Augustine, City Planner**

City Planner Amy Augustine presented an update to the City Council and responded to inquiries and requests for clarification from City Council and the public

Two (2) public comments were received

No motion was made regarding this agenda item.

7. **ADMINISTRATION REPORT**

A. **February Monthly Report, Pamela Caronongan, City Administrator**

City Administrator Pamela Caronongan presented the February Monthly Report to the City Council

8. **COUNCIL REPORT**

All members of the City Council provided respective reports.

9. **CORRESPONDENCE**

A. **Letter of Support - Request for Appropriation**

All correspondence noted above were reviewed and accepted "as is" by City Council.

10. **CALENDAR**

A. April to December 2025

The Calendar noted above was reviewed and accepted with modifications as mentioned by City Council and staff.

11. **FUTURE AGENDA ITEMS**

City Administrator Pamela Caronongan reviewed the current list with City Council, no additional items added at this time.

12. **ADJOURNMENT**

Motion made by Council Member Broglio, seconded by Council Member Behiel. Motion passed to adjourn the meeting at 6:45pm, by roll call vote,

AYES: Mayor Chimento, Council Membes Moncada, Behiel, and Broglio

NOES: None

ABSENT: Vice Mayor Schirato

ABSTAIN: None

Rose Beristianos, City Clerk

Michael S. Chimento, Mayor



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

MEETING DATE: April 15, 2025

TO: City Council

FROM: Michelle Gonzalez, Finance Director

RE: Monthly Accounts Payable (AP) Checks and Treasury Report

BACKGROUND

Accounts Payable and Treasury Reports for Council Review.

DISCUSSION

Staff is providing Council with the Accounts Payable and Treasury Report for the month of March 2025.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. Accounts Payable Checks March 2025
2. Treasury Report March 2025



City of Angels
AP Summary Check Register Council

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Amount</u>
93745	3/03/2025	4 PAWS VETERINARY GROUP	Services for Angels Police dep.	(208.76)
93746	3/03/2025	ANGELS CAMP CHEVRON	Propane for forklift	(35.15)
93747	3/03/2025	AT&T MOBILITY	On-call phones for Fire and Public Works	(178.43)
93748	3/03/2025	BENOIT, JOHN	Staff Services for January 2025	(5,480.20)
93749	3/03/2025	CALAVERAS COUNTY ADMINISTRATION	Videographer services 2/18/25	(256.90)
93750	3/03/2025	CALAVERAS COUNTY FIRE CHIEF'S ASSOC	Fire Chiefs Assoc. Dues	(440.00)
EFT	3/03/2025	PRICE PAIGE & COMPANY CPA LLP	Audit services FY 2024-25	(11,965.00)
EFT	3/03/2025	ROBERT E BOYER CONSTRUCTION INC	Utica Park Expansion, Renovation Design and Build	(289,852.60)
93768	3/03/2025	ROLLERI LANDSCAPE PRODUCTS	Supplies for Public works	(429.56)
93769	3/03/2025	SAN JOAQUIN DELTA COLLEGE	K Storey	(963.00)
93770	3/03/2025	SCOTT'S DISTRIBUTING	Toilet paper	(57.07)
93771	3/03/2025	SHRADER INVESTIGATIONS	Services to conduct internal affairs investigation	(3,803.00)
93764	3/03/2025	MOUNTAIN AIR AUTOMOTIVE	Invoices 311, 339	(5,893.16)
EFT	3/03/2025	NORTHSTAR CHEMICAL	Invoices 303294, 303295	(21,869.05)
93765	3/03/2025	O'REILLY AUTOMOTIVE INC	Statement for January 2025	(681.62)
93766	3/03/2025	PACE SUPPLY CORP	Water meters	(6,182.72)
93767	3/03/2025	PEFFER'S TREE SERVICER LLC	Tree Maintenance	(4,900.00)
EFT	3/03/2025	PEREZ, ELISA BARRAGAN	Invoices 0005, 0006	(400.00)
93759	3/03/2025	HELIX ENVIRONMENTAL SOLUTIONS	SUPPLIES FOR WASTEWATER	(1,208.31)
EFT	3/03/2025	HUNT & SONS LLC	Fuel delivery date 2/24/25	(939.32)
93760	3/03/2025	INTERWEST CONSULTING GROUP	All hazards planning codes update - 1/1-1/31/25	(270.00)
93761	3/03/2025	JAVELINA TRADING COMPANY	Supplies for Public Works	(305.06)
93762	3/03/2025	LONGSON PAPER SHREDDING	Picked up and shredded 64gallon container	(60.00)
93763	3/03/2025	MIWALL CORPORATION	Supplies for Angels Police dep.	(3,467.03)
93755	3/03/2025	DARIO'S LANDSCAPING	Planter maint.	(3,000.00)
EFT	3/03/2025	DATAPROSE LLC	Postage deposit adjustment	(942.00)
93756	3/03/2025	DEWBERRY ENGINEERS INC	Invoices 22435494, 22437304, 22437313	(13,482.57)
93757	3/03/2025	DIVISION OF THE STATE ARCHITECT	SB1186 Fees for Calendar year 2024	(206.84)
EFT	3/03/2025	EMPLOYEE RELATIONS INC	Background check	(681.10)
93758	3/03/2025	HACH COMPANY	Replacement of the influent composite sampler.	(4,463.28)
93751	3/03/2025	CALAVERAS LUMBER CO INC	Invoices for January 2025	(2,999.26)
EFT	3/03/2025	CALAVERAS POWER AGENCY	12/23-1/23/25	(18,463.60)
EFT	3/03/2025	CALIFORNIA LANDSCAPING & DESIGN INC	Invoices 000738, 741	(15,497.25)
93752	3/03/2025	CODE PUBLISHING COMPANY	Municipal Code -web update	(775.50)
93753	3/03/2025	CRITICAL REACH	2025 APBnet Annual Support fee	(190.00)
93754	3/03/2025	CSDA CALIFORNIA SPECIAL DISTRICTS ASSOC	CSDA Member LAFCO 2025	(500.00)
93772	3/03/2025	SONORA FORD	Services for Angels Camp Police dep.	(175.00)
EFT	3/03/2025	TOP DOG POLICE K9 TRAINING & CONSULTING	K9 Training January 2025	(250.00)
93773	3/03/2025	WEATHERBY REYNOLDS FRITSON	Site structural observation and welding obsurvation.	(1,300.00)
EFT	3/03/2025	WHITE BRENNER LLP	Legal Services for Fiscal Year 2024-25	(23,751.56)
93774	3/07/2025	ALPHA ANALYTICAL LABORATORIES INC	SERVICES FOR WATER TREATMENT/ WASTEWATER	(2,708.00)
93787	3/07/2025	UTICA WATER & POWER AUTHORITY	February water data collection	(400.00)
93784	3/07/2025	MOUNTAIN OASIS PURIFIED WATER	Invoices 022825, 022825-WW	(124.25)
93785	3/07/2025	NO CONTRACT PEST CONTROL INC	Invoices 27790, 27795	(336.00)
93786	3/07/2025	QUADIENT FINANCE USA INC	Postage machine services	(343.14)
EFT	3/07/2025	SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY TRANSACTION FEE/IVR FEE	(820.00)
EFT	3/07/2025	TOP DOG POLICE K9 TRAINING & CONSULTING	Maint. training for Jodi Mcdearmid	(250.00)
EFT	3/07/2025	USABUEBOOK	SUPPLIES FOR WASTEWATER	(576.10)
EFT	3/07/2025	CONETH SOLUTIONS INC	February Services	(7,177.00)
EFT	3/07/2025	DATAPROSE LLC	BILLING AND POSTAGE SERVICES FOR FEB 2025	(1,467.30)
93780	3/07/2025	DEPTOF TRANSPORTATION	Signals and Lighting Jul-Sep 2024	(275.74)
93781	3/07/2025	INTERWEST CONSULTING GROUP	All Hazards Planning codes update	(945.00)
93782	3/07/2025	JAVELINA TRADING COMPANY	SUPPLIES FOR WASTEWATER	(328.25)
93783	3/07/2025	MOUNTAIN AIR AUTOMOTIVE	SERVICES ON 2020 FORD FOR PD	(290.26)
93775	3/07/2025	AMERICAN WATER WORKS ASSOCIATION	Membership renewal 5/1/25-4/30/25 Member-405908	(525.00)
93776	3/07/2025	ANGELS CAMP CHEVRON	FLAT REPAIR FOR WASTEWATER	(35.00)
93777	3/07/2025	BOIRE, LAURIE	Cleaning the Police dep. for February 2025	(120.00)
93778	3/07/2025	CALAVERAS LUMBER CO INC	Invoices for February 2025	(2,685.05)
EFT	3/07/2025	CALIFORNIA LANDSCAPING & DESIGN INC	Additional landscaping services, irrigation upgrades	(6,450.00)
93779	3/07/2025	CAMPORA PROPANE SERVICE	Invoices 9195970, 9195971	(41.51)
93788	3/13/2025	ANGELS CAMP CHEVRON	MAINT ON 2003 CHEVY FOR WASTEWATER DEP.	(25.00)
93789	3/13/2025	ANGELS FOOD MARKET	CLEANING SUPPLIES	(43.47)
93790	3/13/2025	AUGUSTINE PLANNING ASSOCIATES INC	Invoices 010125, 020125, 123024	(24,012.50)
93791	3/13/2025	BENOIT, JOHN	Staff services for February 2025	(6,648.64)
EFT	3/13/2025	WHITE BRENNER LLP	Legal Services for Fiscal Year 2024-25	(15,231.33)
93804	3/13/2025	ROLLERI LANDSCAPE PRODUCTS	Invoices 68312, 68317, 68337, 68340	(1,297.39)
93805	3/13/2025	SEALMASTER	CRACKMASTER SUPREME	(2,622.19)
93806	3/13/2025	SIERRA PLAY PARTNERS	Installation of outdoor gym equipment at Utica Park	(49,670.00)
93807	3/13/2025	STATE WATER RESOURCES CONTROL BOARD	Wastewater grade III test	(311.00)
93808	3/13/2025	TOSHIBA FINANCIAL SERVICES	Toshiba Services 2/23-3/23/25	(1,938.58)

EFT	3/13/2025	USABUEBOOK	SUPPLIES FOR WASTEWATER	(229.04)
93801	3/13/2025	MOTHERLODE ANSWERING SERVICE INC	Basic Answering Services	(257.48)
EFT	3/13/2025	MUNISERVICES	SUTA SERVICES FOR TAX QTR ENDING 9/30/24	(1,372.42)
EFT	3/13/2025	NEXUS TECHNOLOGIES	SUBSCRIPTION SERVICES	(2,235.45)
93802	3/13/2025	QUILL CORPORATION	Toner x2	(301.22)
EFT	3/13/2025	RINGCENTRAL INC	SMS REGISTRATION	(26.60)
93803	3/13/2025	ROLLERI CONSTRUCTION	10'x40' concrete slab at ACPD range.	(4,800.00)
EFT	3/13/2025	EMPLOYEE RELATIONS INC	Background check -Fire dep.	(227.60)
93797	3/13/2025	FROGGY'S AUTO WASH & LUBE	MAINT. ON 2013 CHEVY -WASTEWATER DEP	(133.73)
93798	3/13/2025	GENERAL PLUMBING SUPPLY	Supplies for Public Works	(138.66)
93799	3/13/2025	HELIX ENVIRONMENTAL SOLUTIONS	Chemicals for Water dep.	(1,208.31)
EFT	3/13/2025	HUNT & SONS LLC	Invoices 395170, 409304	(2,674.32)
93800	3/13/2025	MCI	Long distance services	(67.54)
93792	3/13/2025	CALAVERAS COUNTY - ADMINISTRATION	CALAVERAS COUNTY ELECTIONS	(1,486.27)
93793	3/13/2025	CALAVERAS COUNTY ADMINISTRATION	Videographer for council meeting 3/4/25	(205.52)
EFT	3/13/2025	CALAVERAS POWER AGENCY	12/23-1/23/25	(17,469.76)
93794	3/13/2025	CODE PUBLISHING COMPANY	Annual web fees, web update	(830.00)
93795	3/13/2025	COLUMBIA COMMUNICATIONS INC	Invoices 97917, 97933	(163.45)
93796	3/13/2025	CSG CONSULTANTS INC	CODE ENFORCEMENT SERVICES FOR FEB 2025	(801.25)
93809	3/20/2025	AT&T	Invoices 3/04/2025	(1,180.62)
93810	3/20/2025	CALAVERAS COUNTY SHERIFF'S OFFICE	Invoices 123124, 9302024	(101,849.68)
93811	3/20/2025	CALNET	Billing period 4/2/25-5/2/25	(593.98)
93826	3/20/2025	ROARK WEBER	PROFESSIONAL SERVICES FOR FEBRUARY 2025	(1,137.25)
93827	3/20/2025	SONORA AIRCO GAS & GEAR	CYLINDER RENTAL	(8.00)
93828	3/20/2025	STATE CONTROLLER- DEPARTMENTAL ACCO	ANNUAL STREET REPORT 7/1/24-6/30/25	(2,800.00)
93822	3/20/2025	MIDDLETON'S MARK TWAIN CENTER INC	BEDS FOR ANGELS FIRE	(2,571.62)
93823	3/20/2025	MOUNTAIN AIR AUTOMOTIVE	Invoices 392, 400	(323.46)
EFT	3/20/2025	NORTHSTAR CHEMICAL	Water & Wastewater chemicals FY 2024-25	(4,055.29)
93824	3/20/2025	O'REILLY AUTOMOTIVE INC	Statement for February 2025	(554.44)
93825	3/20/2025	OPERATING ENGINEERS LOCAL UNION NO 3	EMPLOYEE UNION DUES	(708.00)
EFT	3/20/2025	PRICE PAIGE & COMPANY CPA LLP	Audit services FY 2024-25	(2,285.00)
EFT	3/20/2025	CSJVRMA	4QTR WORKERS COMP. PROGRAM AND LIABILITY PROGRAM PREMIUM	(99,425.00)
93818	3/20/2025	DARIO'S LANDSCAPING	TRAIL MAINT.	(400.00)
93819	3/20/2025	GONZALEZ, MICHELLE	CSMFO CONFERENCE	(176.40)
EFT	3/20/2025	HUNT & SONS LLC	Invoices 395170, 409304, 416905	(2,172.92)
93820	3/20/2025	LIFE - ASSIST INC	Invoices 1544011, 1556653, 1556874, 1580425	(1,642.72)
93821	3/20/2025	LN CURTIS & SONS	SUPPLIES FOR ANGELS FIRE	(156.96)
93812	3/20/2025	CAMPORA PROPANE SERVICE	PROPANE AT 1000 S MAIN ST	(466.04)
93813	3/20/2025	CISCO FIRE SPRINKLERS INC	Invoices E85456, E85457, E85458, E85459, E85460, E85461, E85462, E85477	(1,175.00)
93814	3/20/2025	COLUMBIA COMMUNICATIONS INC	EQUIP. FOR ANGELS FIRE	(1,254.83)
93815	3/20/2025	COPPERPOLIS FIRE PROTECTION DISTRICT	11 BLS CARDS-ANGELS FIRE	(185.00)
93816	3/20/2025	CRESCENT SUPPLY	EMBROIDERY WORK	(63.06)
93817	3/20/2025	CSG CONSULTANTS INC	Invoices 59576, 59851, 59919	(7,986.50)
EFT	3/26/2025	SORACCO, RICHARD	RETIREE BENEFIT MARCH 2025	(115.07)
93844	3/26/2025	STATE WATER RESOURCES CONTROL BOARD	Landen Roberts -D2 Testing	(65.00)
93845	3/26/2025	STOREY, KRISTINA	Per Diem 2 day class in Tracy 3/6-3/7/25	(50.00)
EFT	3/26/2025	TACHEIRA, ANTHONY	RETIREE BENEFIT MARCH 2025	(426.70)
EFT	3/26/2025	TINNIN, JENNIFER	Invoices 010125, 020125, 030125	(198.42)
93846	3/26/2025	WINTERS CLEANING AND STOVE WORKS, INC.	Air duct cleaning -Angels Fire Dep.	(900.00)
93840	3/26/2025	METTLER-TOLEDO, LLC	FULL PREVENTIVE MAINT. ONSITE. CONTRACT 1/1-12/31/25	(575.00)
EFT	3/26/2025	NUTTALL, WILLIAM	RETIREE BENEFIT MARCH 2025	(388.13)
93841	3/26/2025	PACE SUPPLY CORP	Supplies for Public Works	(736.65)
EFT	3/26/2025	ROBERT E BOYER CONSTRUCTION INC	Utica Park Expansion, Renovation Design and Build	(414,258.54)
93842	3/26/2025	SATTERFIELD, PAMELA	RETIREE BENEFIT MARCH 2025	(115.07)
93843	3/26/2025	SIGNAL SERVICE	Burglar alarm system 4/1-6/30/25	(2,129.67)
93837	3/26/2025	INDUSTRIAL ELECTRICAL CO INC	Item number-10005362	(1,444.91)
EFT	3/26/2025	KELLY, MARY	Supplies for Wastewater Dep.	
EFT	3/26/2025	KING, JUDY	RETIREE BENEFIT MARCH 2025	(115.07)
EFT	3/26/2025	KITCHELL, JONATHAN	RETIREE BENEFIT MARCH 2025	(134.35)
93838	3/26/2025	KITCHELL, JOSEPH	RETIREE BENEFIT MARCH 2025	(348.85)
93839	3/26/2025	LN CURTIS & SONS	RETIREE BENEFIT MARCH 2025	(115.07)
93833	3/26/2025	DEWBERRY ENGINEERS INC	MAINT. FOR ANGELS FIRE DEP.	(1,180.53)
EFT	3/26/2025	GATEWAY PRESS	Invoices 22441675, 22441720, 22441743	(57,001.54)
93834	3/26/2025	GENERAL PLUMBING SUPPLY	Business Cards	(123.41)
93835	3/26/2025	HELIX ENVIRONMENTAL SOLUTIONS	Dump valve -supplies for PW	(1,324.07)
93836	3/26/2025	HESS, JIM	Chemicals for wastewater	(1,208.31)
EFT	3/26/2025	HUNT & SONS LLC	RETIREE BENEFIT MARCH 2025	(134.35)
EFT	3/26/2025	BROWN, BILLY	Fuel delivery date 3-24-25	(1,201.73)
EFT	3/26/2025	BURNS, GARY	RETIREE BENEFIT MARCH 2025	(426.70)
93831	3/26/2025	CALAVERAS COUNTY - ADMINISTRATION	RETIREE BENEFIT MARCH 2025	(426.70)
EFT	3/26/2025	CDK SUPPLY	Videographer for Council meeting 3/18/25	(256.90)
93832	3/26/2025	CLA-VAL	Ceramic slo blo fuse	(12.14)
EFT	3/26/2025	CLEARGOV	Invoices 910614, 914070	(246,432.31)
93829	3/26/2025	ANGELS CAMP CHEVRON	SUBSCRIPTION	(3,083.33)
93830	3/26/2025	AT&T MOBILITY	Flat repair -2023 Chevy Silverado 2500	(35.00)
			Billing period 2/12-3/11/25	(178.43)
Total				(1,573,163.94)



CITY OF ANGELS

Section 3, Item B.

TREASURER'S REPORT For the Month Ended

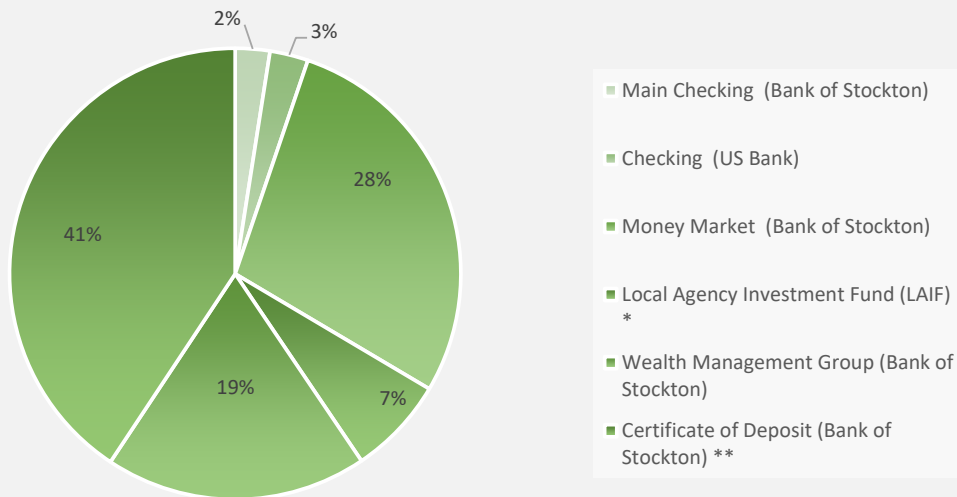
March 31, 2025

Operating Portfolios	Beginning Balance	Ending Balance	Accrued Interest	Bank Fees	% of Total
Main Checking (Bank of Stockton)	\$ 712,757	\$ 659,918	\$ 33	\$ 130	2%
Checking (US Bank)	589,338	731,989		211	3%
Money Market (Bank of Stockton)	8,003,086	7,529,369	26,282		28%
Local Agency Investment Fund (LAIF) *	1,871,054	1,871,054			7%
Wealth Management Group (Bank of Stockton)	5,000,000	5,000,000			19%
Certificate of Deposit (Bank of Stockton) **	10,828,094	10,828,094	45,787		41%
TOTAL OPERATING FUNDS	\$ 27,004,329	\$ 26,620,424	\$ 72,102	\$ 340	100%

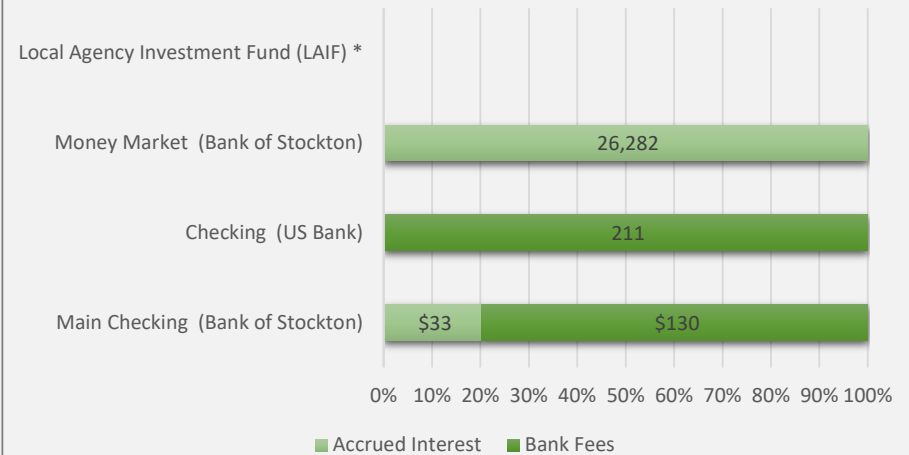
* Interest recorded Quarterly (Dec 2024)

** CD opened 12/28/2024 interest rate 5.10% Term 6 months

Composition of Operating Portfolios
March 31, 2025



Interest Earnings/Bank Fees
March 31, 2025



Total Interest Earned FY 23/24 \$ 1,034,558

Total Interest Earned FY 24/25 \$ 701,237



MEMORANDUM
City of Angels City Council

Date: April 15, 2025
To: City of Angels City Council
From: Amy Augustine, AICP – City Planner
Re: City of Angels Housing Element Annual Report (APR) for 2024

Recommendation:

Acknowledge the completion of the 2024 Angels Housing Element Annual Report (APR).

BACKGROUND:

Each jurisdiction must prepare an annual progress report on the jurisdiction’s status and progress in implementing its housing element (Government Code Section 65400.) Each jurisdiction’s Annual Progress Report (APR) must be submitted to the California Department of Housing and Community Development (HCD) and the Governor’s Office of Land Use and Climate Innovation (LCI), formerly the Office of Planning and Research (OPR), by **April 1** of each year (covering the previous calendar year). Staff prepared and submitted the attached Annual Housing Element Report for 2024 on March 21, 2025, to both HCD and LCI.

Pursuant to Government Code Section 65400 (a)(2)(B), the APR must be considered at an annual public meeting before the city council. “Consideration” may be achieved by including the item on a consent calendar. This consent item will fulfill these requirements.

Several funding programs require up-to-date submission of APRs, including Community Development Block Grants and SB 2 Building Homes and Jobs Act funds. Pursuant to Government Code 65400(b), a court may issue an order or judgement compelling compliance with annual reporting requirements if an APR is not submitted within 60 days of the due date and may grant appropriate sanctions.

In addition, failure to maintain a certified housing element with the state can result in successful legal challenges to the City’s general plan and local development undertaken pursuant to that general plan.

STRATEGIC PLAN ALIGNMENT:

C2 - Land Use Encourage well-designed commercial development compatible with the rural character of the community that contributes positively to both the city’s economic base and the city’s jobs/housing balance

The City’s annual housing element report assists in monitoring the city’s jobs/housing balance.

DISCUSSION:

Highlights of the 2024 General Plan Housing Element are summarized in the attached annual report. The primary achievement was securing Permanent Local Housing Assistance (PLHA) funding in support of housing programs. The City received an official notification of allocation of \$253,000 for the

program and an agreement is pending. It is anticipated that grant applications for the funding from local non-profits supporting housing programs will commence in approximately 90 days.

2024 Income levels for a wide variety of workforce housing income levels are:

Income Level Classification	Annual Income Family of Three (2024)/a/	Annual Income Family of 4 (2024)
Acutely low	\$13,000	14,450
Extremely Low	\$25,820	31,200
Very Low	\$42,900	47,650
Low	\$68,650	76,250
Moderate	\$103,900	115,450

/a/ Family of three is used for Angels Camp. It reflects the median size of households in the City.

The median income for a family of three in Calaveras County remains at \$86,600. For a family of four, the median income is \$96,200.

GENERAL PLAN

General Plan Implementation Program 2.E.1 calls for the city to file an Annual Housing Element Report to remain in compliance with state law. Filing this report fulfills that requirement.

FINANCIAL IMPACT:

There are no fiscal impacts. Fiscal impacts *may* occur if a jurisdiction fails to file the annual report.

ENVIRONMENTAL EVALUATION:

Pursuant to the state and city guidelines for the implementation of the California Environmental Quality Act (CEQA), Section 15378, the project is not subject to CEQA because it does not constitute a “project” as defined in CEQA. The action involves an administrative activity that will not result in direct or indirect physical changes in the environment.

ATTACHMENT:

- A. 2024 Annual Housing Report

Please Start Here

General Information	
Jurisdiction Name	Angels Camp
Reporting Calendar Year	2024
Contact Information	
First Name	Amy
Last Name	Augustine
Title	City Planner
Email	Planning@angelscamp.gov
Phone	2097361346
Mailing Address	
Street Address	P.O. Box 667
City	Angels Camp
Zipcode	95222

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

v_03_03_25

Jurisdiction	Angels Camp	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	06/15/2019 - 06/15/2027

Project Identifier						Unit Types		
1						2	3	
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner		
Summary Row: Start Data Entry Below								
	58070008	807 Live Oak	Dillashaw	240071	SFD	O		
	58080012	793 Grinding Rock	ESP	230031	SFD	O		
	58063020	293 Mary Belle	Niskanen	230036	SFD	O		
	58083001	400 Corral Loop	Emmer	230044	SFD	O		
	58054002	546 Raggio	Wilson	230049	SFD	O		
Affordability by Household Incomes - Building Permits								
7						8		9
Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
0	0	0	0	0	0	1		1
						1	5/14/2024	1
						1	7/13/2023	1
						1	9/28/2023	1
						1	10/3/2023	1
						1	10/6/2023	1

Affordability by Household Incomes - Certificates of Occupancy													
10							11	12					
Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness					
0	0	0	0	0	0	4		4					
						1	12/18/2024	1					
						1	7/29/2024	1					
						1	8/27/2024	1					
						1	1/2/2025	1					
						1	6/20/2024	1					
		Streamlining		Infill	Housing with Financial Assistance and/or Deed Restrictions			Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed U			
13		14		15	16		17	18	19	20			
How many of the units were Extremely Low Income?		Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)		Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)		Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units		
0												0	
		NONE		Y				Project valuation		0			
		NONE		Y				Project valuation		0			
		NONE		Y				Project valuation		0			
		NONE		Y				Project valuation		0			
		NONE		Y				Project valuation		0			

Jurisdiction	Angels Camp	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	06/15/2019 - 06/15/2027

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1	Projection Period	2									3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 01/01/2019-06/14/2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	57	-	-	-	-	-	-	-	-	-	-	-	57
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Low	Deed Restricted	42	-	-	-	-	-	-	-	-	-	-	1	41
	Non-Deed Restricted		-	1	-	-	-	-	-	-	-	-		
Moderate	Deed Restricted	38	-	-	-	-	-	-	-	-	-	-	4	34
	Non-Deed Restricted		4	-	-	-	-	-	-	-	-	-		
Above Moderate		107	1	1	-	-	4	4	1	-	-	-	11	96
Total RHNA		244												
Total Units			5	2	-	-	4	4	1	-	-	-	16	228
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5										6	7	
		Extremely low-Income Need		2019	2020	2021	2022	2023	2024	2025	2026	2027	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		29		-	-	-	-	-	-	-	-	-	-	29

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

VLI Deed Restricted
VLI Non Deed Restricted

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Angels Camp	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
2Aa Housing Coordinator	Oversight of Housing Programs	FY 2025/2026	Budgetary constraints prohibit
2Ab Encourage Establishment of Small, Affordable Units	Increase incentives, reduce oak mitigation requirements	6/30/2022	Completed. Progress reported in 2021 APR (completed)
2Ac Use Development Agreements to encourage affordable housing in SP	Encourage affordable housing in Special Planning (SP) Zone	FY 2024/2025	Completed. Progress reported in 2021 APR (DA approved for 107 affordable units, code updates completed).
—			
2Ad Vacation rentals/2nd Units/Underused sites	Make available underused sites for affordable housing	FY 2025/2026	Not completed. Pilot program for underused commercial sites launched in December, 2023 (Ordinance 538)
2Ae Facilitate and promote Moderate-wage job training effortsCompatible with the City's Employment Projections	Reduce gap between housing costs and income	FY 2025/2026	Applied for community resilience center grant with partner Mother Lode Job Training to establish job training facility in Angels Camp to implement moderate-wage job training programs consistent with the city's Climate Action Plan; application was not successful in 2024.
2Af Encourage cohousing/cooperative housing/tiny houses	134 units of extremely low, low, very low and moderate income housing units	6/30/2022	Completed. Code update completed December 2021 (completed)

2.A.g Encourage privately funded housing programs	134 units of extremely low, low, very low and moderate income housing units	Ongoing	Ongoing. Assisted Habitat for Humanity in securing infrastructure funding for 107-unit affordable housing in City. Groundbreaking September 2024. Currently under construction.
2.A.h Encourage single-room occupancy housing	134 units of extremely low, low, very low and moderate income housing units	FY 2024/2025	Completed code updates in 2021.
2.A.i Facilitate the Exchange/Consolidation of Region's Housing Assistance Information	Encourage city/county coordinated efforts	FY 2024/2025	2023 began attending regional housing coalition meetings
2.A.j Encourage construction of 96 New Housing Units for Low, Very Low, Extremely low	96 units of low, very low and extremely low affordable housing units	15-Jun-27	Ongoing. Assisted Habitat for Humanity in securing second round of infrastructure funding for 107-unit affordable housing in City
2.A.k Sale of Surplus Land and Affordable Housing	Encourage private development of affordable housing units	FY 2024/2025	Prior attempt to sell City Hall in prior years failed to yield qualified buyer. Remaining surplus declared exempt with HCD concurrence for public use involving land swap/regional roadway. Could result in some affordable housing in the new area opening for development
2.A.l Housing in Public Zoning District	134 units of extremely low, low, very low and moderate income housing units	FY 2024/2025	Completed code update for Public zoning district adding housing as a permitted use in 2022; ordinance 519

2Ba Comprehensive code update	Facilitate all levels of affordable housing	FY 2024/2025	See 2021 APR. In 2022, completed and adopted Ordinances 516 (Commercial zones), 517 (greenhourn Creek zones), 518 (open space zones), 519 (Public - adding housing as permitted use), 520 (mining combining), 521 (Planning Commission review procedures), 522 (Housing accountability act and low barrier navigation centeres) and 523 (parcel and subdivision map findings for fire), Ord 524 (expanding number of incentives available for qualified housing projects), Ord 525 (Condominium conversion) and adopted Ord 533 - 2022 building code and standards. In 2023, Adopted CEQA Guidelines (Ord 529), updated zoning for compliance with general plan (320 parcels) Ord 532, Adopted Ord 534 relocating all housing related codes to a separate Housing Chapter, increasing administrative approvals; Ord 535 allowing administrative conditional use permits by City Planner, and Adopted amendments to Speical Planning zone including housing, (Ord 528) to streamline subdivision maps by extending period for map expiration adopted.
2.B.b Flexible standards for improvements for extremely low and low income housing	96 units of low, very low and extremely low affordable housing units	FY 2024/2025	2022 Updated Chapter 17.06 muni code to expand the number of incentives allowed per qualifying project through Ordinance 524
2.B.c Continue to waive, defer, reduce fees	96 units of low, very low and extremely low affordable housing units	Ongoing	Completed code revisions 2020, ongoing implementation
2.B.d Revise City's Accessory Dwelling Unit Ordinance	Increased affordable housing with ADUs	FY 2024/2025	Completed 2021 with adoption of Ord 515
2.B.e Complete improvements to City Water Treatment Plant	134 units of extremely low, low, very low and moderate income housing units	2027	Completed environmental documentation in 2020, 2022 grant applications submitted for funding, awarded, then withdrawn due to state budgetary constraints; currently working with legislator to have funding reappropriated
2.B.f Continue to reduce connection fees subject to acquisition of funding from state and federal sources	96 units of low, very low and extremely low affordable housing units	Ongoing	Application submitted in 2021 for wastewater was approved for federal funding. City not certain if federal funding will actually be awarded under new administration. See above for water system improvements granted, then withdrawn due to state budgetary constraints.

2.B.g Complete improvements to wastewater deliver system	Allow for continued development of all types	Ongoing	Application (Federal/FEMA) submitted in 2021 for wastewater was approved in 2024 (see above). City not certain if federal funding will actually be awarded under new administration. City completed some system improvements using general fund in 2024.
2.B.h Housing accountability Act	96 units of low, very low and extremely low affordable housing units	FY 2024/2025	Completed 2022 with adoption of Ordinance 522
2.B.i Allow second floor housing units in commercial zones	96 units of low, very low and extremely low affordable housing units	FY 2024/2025	Completed with adoption of Ord. 516 in 2022.
2.B.j Update City's Mobilehome/Mfg Housing Provisions	96 units of low, very low and extremely low affordable housing units	30-Jun-22	Completed with adoption of Ord. 525 in March, 2022
2.B.k Incorporate housing education programs	Encourage use of city programs for affordable housing	Once every three years or as part of new hires	Ongoing education of building dpt. and support staff by city planner re: ADUs, preparing handouts for online and front counter, and for use of State Historical Building Code
2.B.l Water and Wastewater Priorities for Target Income Groups	Ensure funding spent to include service to all levels of affordable housing	Procedures prior to 2020	City has been undertaking priority programs targeting disadvantaged communities
2.C.a Continue to allow use of materials consistent with State Historical Building Code	96 units of low, very low and extremely low affordable housing units	Ongoing	City Council Resolution 22-71 established the City of Angels Register of Cultural Resources to allow for application of the State Historical Building Code in October 2022. Use has expanded in 2023 with coordinated effort between city/building officials to educate landowners on the availability and use of the program.
2.C.b Continue to monitor at-risk units and inform agencies of availability	Ensure existing affordable housing is not converted to market rate housing	Ongoing	No at-risk units currently in city limits
2.C.c Facilitate right-of-first refusal agreements	Ensure existing affordable housing is not converted to market rate housing	Ongoing	No at-risk units currently in city limits
2.C.d Provide educational materials for tenants of at-risk units	Ensure existing affordable housing is not converted to market rate housing	Ongoing	No at-risk units currently in city limits
2.C.e Update Condominium Conversion ordinance	96 units of low, very low and extremely low affordable housing units	FY 2024/2025	Ordinance 526 adopted by City Council in 2022 to complete this program.

2.C.f Funding programs to assist with goals	Secure funding to meet goals	FY2024/2025	SB 2 and LEAP funding continues to be expended to meet Housing Goals (See code amendments previously described, wastewater environmental permitting previously described). In 2023, applied for resilience center grant in support of job-training for moderate-wage jobs and offices for Sierra Hope (supportive housing non-profit), but it was not granted. City is currently working with LEAP program to reallocate some funding to other affordable housing programs. Secured PLHA funding for City of Angels. Agreement for PLHA funds pending.
2.C.g Adopt Mills Act	Incentives for maintaining historical structures for housing	FY 2024/2025	Completed. Adopted by City Council Resolution 24-019.
2.C.h Pursue funding to support housing rehabilitation and/or rehabilitation loan program	Safe housing	1 application by June 15, 2027	Application (federal) submitted March 2024 to assist in rehabilitating some commercial, historic buildings (which also provide upstairs housing). Grant was not awarded. CDBG Microenterprise grant submitted (over-the-counter) in 2024 - pending application.
2.C.i Establish Priorities for Implementing the Housing Rehabilitation Program in the City Aimed at Special Needs Households and Targeting Substandard Housing Units	Accessible Housing	FY 2025/2026	March 2024, contacted by Valley Mountain Regional Center Community Access Housing Specialist to discuss potential partnerships; in 2024, continued collaborating with local Habitat for Humanity for rehabilitations and secured PLHA funding to assist.
2.C.j Establish a Self-Help Rehabilitation/Fix-Up Programs	Safe housing	1 application by June 15, 2027	City is launching volunteer program and will provide some materials using general fund monies. Providing website and word-of-mouth to promote Habitat for Humanity program to assist with rehabs
2.C.k Update the 2009 Housing Conditions Survey/Pursue Funds for Improving the Existing Housing Stock and Accessibility to Housing	Safe housing	1 application by FY 2025/2026	Pending identification of funding source

2.C.l Continue to Enforce State Energy Efficiency Standards for Residential Buildings	Safe housing	Ongoing	2022 adopted updated building code provisions (Ord 533); in addition, coordinated between Habitat for Humanity and local provider of fire-resistive construction materials that provide energy cost savings for homes constructed with these new materials; completed Draft Climate Action Plan. Currently releasing RFP to complete environmental documentation for the CAP for final adoption.
2.C.m Support the Reduction of Contamination Hazards in Older Buildings	Safe housing	Ongoing	Compliance with Building Code required. Standard asbestos evaluations conducted.
2.C.n Continue to maintain code enforcement position	Safe housing	Ongoing	In 2024, City hired a full time building/fire safety/code enforcement officer as a staff position. Enforcement staff hired in December, 2024.
2.C.o Climate/Green/Energy Programs	Reduce daily housing energy costs	Ongoing	City implements California Green Bldg Code; recently completed Climate Action Plan/Greenhouse Gas Reduction Plan including applicable programs and releasing RFP for CEQA documentation in anticipation of adoption.
2.C.p Undertake a City-wide House Numbering Program	Safe housing	Grant application by end of 2022	Not completed. City recently purchased GIS software and support consultant to assist. City recently began working with ParcelQuest to coordinate use of city information online. It will ultimately include house numbering. Recently completed an upload of zoning.
2.C.q Flood and Fire Hazards and Flood Management Analysis	Safe housing	Ongoing	Pursuant to a FEMA grant award in 2022, City is undertaking comprehensive code update to address multiple safety hazard issues including these
2.C.r Incorporate subdivision map findings related to fire protection	Remove Gov't constraints	30-Jun-22	Completed with adoption of Ordinance 523 in 2022.
2.D.a Support Senior Housing	96 units of low, very low and extremely low affordable housing units, accessibility	FY 2024/2025	Completed in 2021 - see previous report
2.D.b Facilitate the Provision of Special Needs Housing	Remove Gov't constraints, accessibility	FY 2024/2025	Code updates completed in prior years, also secured PLHA funds which can be used, in part, for this service.

2.D.c Facilitate the Establishment of Housing for Special Needs Populations for Facilities Accommodating Six or Fewer Residents	Remove Gov't constraints, accessibility	FY 2024/2025	Code updates completed in prior years. Secured PLHA funds which can be used, in part, for this service.
2.D.d Facilitate Employee Housing/Farmworker Housing	Remove Gov't constraints, accessibility	FY 2024/2025	Code updates completed in prior years. Secured PLHA funds which can be used, in part, for this service.
2.D.eSupport the Maintenance/Encourage the Location of a Satellite Campus(s)/Learning Center in Association with Columbia College or Other Colleges in or Near the City	Jobs/Housing Balance	Ongoing	Applied for community resilience center grant with partner Mother Lode Job Training and contact with Columbia College to establish job training facility in Angels Camp to implement moderate-wage job training programs consistent with the city's Climate Action Plan. Application was unsuccessful. Currently seeking alternative partnerships.
2.D.f Enforce the Provisions of the Fair Housing Act	Fair Housing	Ongoing	Code updates completed in prior years
2.D.g Provide Information for Renters	Safe and secure housing	31-Dec-25	City expanded website with information for rehabilitations through Habitat for Humanity (owners). Will continue to expand.
2.D.h Pursue Funding to Establish an Ongoing City Homebuyer's Assistance Program	96 units of low, very low and extremely low affordable housing units, accessibility	31-Dec-26	City continues to maintain funding for this purpose. Lacks staffing to promote and oversee program. Seeking partnership to improve. Secured PLHA funding for this program also.
2.D.i Facilitate Cooperative City/County Efforts to Achieve Housing Goals	Encourage city/county coordinated efforts	1 meeting per housing cycle minimum	2023 began attending regional housing coalition meetings
2.D.j Incorporate facilities for special needs populations in designing public use centers	Improve accessibility for all	As needed	City received Rural Recreation and Tourism Program grant for expansion and renovation of Utica Park/Lightner Mine. Park design will include significant upgrades addressing accessibility and significant improvements providing exercise opportunities for all ages and abilities. Opening anticipated Spring 2025.

[illegible]

Jurisdiction	Angels Camp	NOTE: This table reports ALL surplus/expense for jurisdiction over the period.
Reporting Period	2024 (Jan. 1 - Dec. 31)	

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

For Calaveras County jurisdictions, please format the

[illegible]

ble must contain an inventory of
xcess lands the reporting
vns

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

GRESS REPORT

Implementation

he APN's as follows:999-999-999-999

plus Sites

[illegible]

Jurisdiction	Angels Camp	
Reporting Year	2024	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	\$	65,000.00	Total award amount is auto-populated based on amounts entered in rows 15-26.
--------------------	----	-----------	--

Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
1 Environmental Permitting - Sewer					
1A Contractomg	\$500.00	\$500.00	Completed	None	
1B CDFW SAA	\$15,000.00	\$15,000.00	Completed	None	
1C 404 Permit	\$8,500.00	\$8,500.00	Completed	None	
1D 401 Permit	\$1,000.00	\$1,000.00	Completed	None	
2 Update Code Streamlining, 2A					
Appeals	\$3,000.00	\$3,000.00	Completed	None	
2B Increase Admin Approvals	\$3,000.00	\$3,000.00	Completed	None	
2C Streamline Other Approvals	\$3,000.00	\$3,000.00	Completed	None	
2D CEQA Guidelines	\$3,000.00	\$3,000.00	Completed	None	
2E Adopt Standard Conditions	\$3,000.00	\$2,000.00	Completed	None	
3 Design Standards - 3A Historical					
Commercial	\$9,000.00	\$8,000.00	Completed	None	
3B Community Commercial	\$8,000.00	\$4,000.00	Completed	None	
3C Shopping Center Commercial	\$8,000.00	\$5,000.00	Completed	None	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		1
Total Units		1

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		4
Total Units		4



MEMORANDUM

City of Angels City Council

Date: April 15, 2025

To: City Council

From: Amy Augustine, AICP – Contract City Planner

Re: Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update and establish a firm park opening date

Recommendation:

1. Acknowledge and accept updates for the Utica Park/Lightner Mine Expansion Project.
2. Establish a firm park opening date

Note: Staff will provide a more up-to-the-minute project status at the meeting.

Background:

Consistent with City Council direction, attached is an update on the above-captioned project through March 25, 2025.

Strategic Plan Alignment

A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources. The proposed Rural Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children's playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources. See above.

B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp. The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure, increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

Discussion

Staff will provide an up-to-the-minute update on the park status at the meeting. At the 4/1/25 meeting, the City Council discussed tentative dates for opening the park. By 4/15/25, park construction should be completed and a firm park opening date can be established. Staff is requesting that the Council adopt a firm park opening date.

Landscaping

Trees from PG&E were delivered and planted. Three trees have been sold as community recognition trees. Fourteen trees remain for sale at a cost of \$500 each or, for a veteran, \$350.00. Hydroseeding (weather dependent) is scheduled for the week of 3/24/25.

Seal coat for driveway and parking

City crews performed crack sealing on 3/25/25. Council approved seal coating for the parking area. Once seal coated, parking will be restriped. Restriping will be one of the final actions taken by Boyer at the park.

Mark Twain Statue

The Mark Twain statue was returned to the park. The jumping frogs were reinstalled on the statue 3/24/25.

Bocce Court

The bocce courts are installed. Staff requested that oyster shells be installed at the end of park construction to maintain the surface.

Hardcourts

Hardcourts are complete and lined. Hoops are installed.

Trail and Parcourse

The trail/parcourse surface is complete. Parcourse station pads are installed. Parcourse equipment will be added in future months. Staff is anticipating a community workday to install parcourse equipment once it is purchased and delivered.

Stage

The sound stage structure is complete. Turf will be added to complete the facility prior to 4/4/25. Final lighting is being installed.

Benches

The completed benches made from black walnut trees removed from the park due to rot were delivered and are in storage at the park. Approximately six are still available for purchase at a cost of \$1,500 each.

Kitchen

Staff prepared a resilience center application to PG&E to assist with kitchen renovations that would allow for commercial use during emergencies and to investigate wiring the pavilion to the site generator to provide lighting during public safety power shutdowns. Staff will report to Council once PG&E makes a decision.

Interpretive signage and plaques

Staff continues investigating alternatives for interpretive signage and plaques for tree and bench dedications. These are outside the scope of Boyer and will be completed in-house and with local vendors. Staff is continuing to draft interpretive signs.

Cameras

Staff is meeting with the Police Dpt. the week of 3/10/25 to discuss potential locations for security cameras and availability of infrastructure for them.

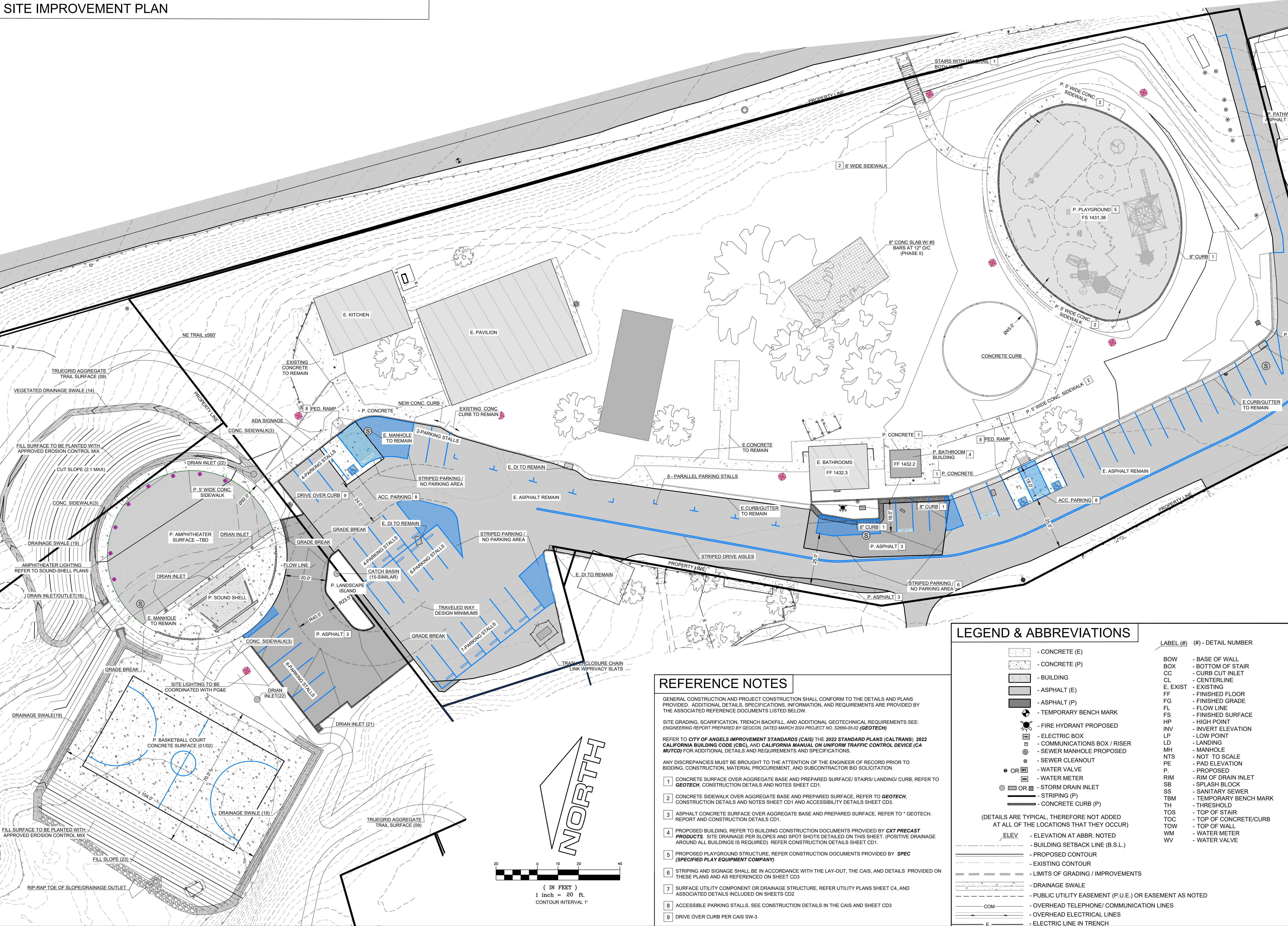
Financial Impact

See attached budget.

Attachments

- A. Approved Site Layout
- B. Budget

SITE IMPROVEMENT PLAN



REFERENCE NOTES

- GENERAL CONSTRUCTION AND PROJECT CONSTRUCTION SHALL CONFORM TO THE DETAILS AND PLANS PROVIDED. ADDITIONAL DETAILS, SPECIFICATIONS, INFORMATION, AND REQUIREMENTS ARE PROVIDED BY THE ASSOCIATED REFERENCE DOCUMENTS LISTED BELOW.
- SITE GRADING, SCARIFICATION, TRENCH BACKFILL, AND ADDITIONAL GEOTECHNICAL REQUIREMENTS SEE: ENGINEERING REPORT PREPARED BY GEOCON, DATED MARCH 2024 PROJECT NO. S2669-05-02 (GEOTECH)
- REFER TO **CITY OF ANGELS IMPROVEMENT STANDARDS (CAIS)** THE **2022 STANDARD PLANS (CALTRANS)** 2022 **CALIFORNIA BUILDING CODE (CBC)**, AND **CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICE (CA MUTCD)** FOR ADDITIONAL DETAILS AND REQUIREMENTS AND SPECIFICATIONS.
- ANY DISCREPANCIES MUST BE BROUGHT TO THE ATTENTION OF THE ENGINEER OF RECORD PRIOR TO BIDDING, CONSTRUCTION, MATERIAL PROCUREMENT, AND SUBCONTRACTOR BID SOLICITATION.
- CONCRETE SURFACE OVER AGGREGATE BASE AND PREPARED SURFACE/ STAIRS/ LANDING/ CURB, REFER TO **GEOTECH**, CONSTRUCTION DETAILS AND NOTES SHEET CD1.
 - CONCRETE SIDEWALK OVER AGGREGATE BASE AND PREPARED SURFACE, REFER TO **GEOTECH**, CONSTRUCTION DETAILS AND NOTES SHEET CD1 AND ACCESSIBILITY DETAILS SHEET CD3.
 - ASPHALT CONCRETE SURFACE OVER AGGREGATE BASE AND PREPARED SURFACE, REFER TO * **GEOTECH**, REPORT AND CONSTRUCTION DETAILS CD1.
 - PROPOSED BUILDING, REFER TO BUILDING CONSTRUCTION DOCUMENTS PROVIDED BY **CXT PRECAST PRODUCTS**. SITE DRAINAGE PER SLOPES AND SPOT SHOTS DETAILED ON THIS SHEET. (POSITIVE DRAINAGE AROUND ALL BUILDINGS IS REQUIRED). REFER CONSTRUCTION DETAILS SHEET CD1.
 - PROPOSED PLAYGROUND STRUCTURE, REFER CONSTRUCTION DOCUMENTS PROVIDED BY **SPEC (SPECIFIED PLAY EQUIPMENT COMPANY)**.
 - STRIPING AND SIGNAGE SHALL BE IN ACCORDANCE WITH THE LAY-OUT, THE CAIS, AND DETAILS PROVIDED ON THESE PLANS AND AS REFERENCED ON SHEET CD3.
 - SURFACE UTILITY COMPONENT OR DRAINAGE STRUCTURE, REFER UTILITY PLANS SHEET C4, AND ASSOCIATED DETAILS INCLUDED ON SHEETS CD2.
 - ACCESSIBLE PARKING STALLS, SEE CONSTRUCTION DETAILS IN THE CAIS AND SHEET CD3.
 - DRIVE OVER CURB PER CAIS SW-3.

LEGEND & ABBREVIATIONS

	- CONCRETE (E)	LABEL (#) - DETAIL NUMBER
	- CONCRETE (P)	
	- BUILDING	BOW - BASE OF WALL
	- ASPHALT (E)	BOX - BOTTOM OF STAIR
	- ASPHALT (P)	CC - CURB CUT INLET
	- TEMPORARY BENCH MARK	CL - CENTERLINE
	- FIRE HYDRANT PROPOSED	E, EXIST - EXISTING
	- ELECTRIC BOX	FF - FINISHED FLOOR
	- COMMUNICATIONS BOX / RISER	FG - FINISHED GRADE
	- SEWER MANHOLE PROPOSED	FL - FLOW LINE
	- SEWER CLEANOUT	FS - FINISHED SURFACE
	- WATER VALVE	HP - HIGH POINT
	- WATER METER	INV - INVERT ELEVATION
	- STORM DRAIN INLET	LP - LOW POINT
	- STRIPING (P)	LD - LANDING
	- CONCRETE CURB (P)	MH - MANHOLE
		NTS - NOT TO SCALE
		PE - PAD ELEVATION
		P - PROPOSED
		RIM - RIM OF DRAIN INLET
		SB - SPLASH BLOCK
		SS - SANITARY SEWER
		TBM - TEMPORARY BENCH MARK
		TH - THRESHOLD
		TOS - TOP OF STAIR
		TOC - TOP OF CONCRETE/CURB
		TOW - TOP OF WALL
		WM - WATER METER
		WV - WATER VALVE

(DETAILS ARE TYPICAL, THEREFORE NOT ADDED AT ALL OF THE LOCATIONS THAT THEY OCCUR)

ELEV	- ELEVATION AT ABBR. NOTED
- - - - -	- BUILDING SETBACK LINE (B.S.L.)
- - - - -	- PROPOSED CONTOUR
- - - - -	- EXISTING CONTOUR
- - - - -	- LIMITS OF GRADING / IMPROVEMENTS
- - - - -	- DRAINAGE SWALE
- - - - -	- PUBLIC UTILITY EASEMENT (P.U.E.) OR EASEMENT AS NOTED
COM	- OVERHEAD TELEPHONE/ COMMUNICATION LINES
- - - - -	- OVERHEAD ELECTRICAL LINES
E	- ELECTRIC LINE IN TRENCH

Land & Structure
SURVEYING | ENGINEERING | DESIGN

105 SOUTH STEWART STREET, SONORA, CALIFORNIA, 95370 T: 209.532.5173 F: 209.532.5220

REVISIONS:

rev	date	description
-----	------	-------------

OWNER INFORMATION:

City of Angels
P.O. Box 667
Angels Camp, Ca 95222
Ph (209) 736.2181

SITE INFORMATION:

APN 060-006-006/008
1075 Utica Lane
Angels Camp, CA 95222

PROJECT INFORMATION:

A Site Improvement Plan for:

Utica Park
1075 Utica Lane
Angels Camp, CA 95222

ENGINEER OF RECORD:

09.24.24

ISSUE DATE: 09.24.24

DRAWN BY: ZPG

CHECKED BY: RC

SCALE: 1" = 20'

DRAWING: SITE PLAN

PROJECT NO: 23-07.06

SHEET: **C2.1** OF: **7**



MEMORANDUM

City of Angels City Council

Date: April 15, 2025

To: City of Angels City Council

From: Amy Augustine, AICP – City Planner

Re:

1. **INTRODUCE, WAIVE FIRST READING, SET SECOND READING FOR MAY 6, 2025, FOR ORDINANCE 543 APPROVING A NEW CHAPTER 15.30 (GRADING, DRAINAGE AND EROSION CONTROL) FOR THE ANGELS MUNICIPAL CODE AND**
2. **ADOPTING RESOLUTION 25-18 UPDATING THE CITY'S DESIGN STANDARDS TO ADD A NEW CHAPTER 19 WITH STANDARDS FOR IMPLEMENTING THE GRADING, DRAINAGE, AND EROSION CONTROL PROVISIONS**

Recommendation:

1. Introduce, waive first reading, hold a public hearing, and set May 6, 2025, for a second reading of Ordinance 543 approving a new Chapter 15.30 (grading, drainage and erosion control) for the Angels Municipal Code
2. Approve Resolution 25-18 updating the City's Design Standards to add a new Chapter 19 with standards for implementing the grading, drainage, and erosion control provisions

The City Council may adopt the code revisions and guidelines with changes, or as presented

Background:

The City of Angels City Council approved Resolution 20-46 on November 17, 2020, adopting the City of Angels Camp hazard mitigation projects for the 2021 Calaveras County Operational Area Multi-Jurisdictional Hazard Mitigation Plan). Mitigation Projects included:

MU-6: Update Local Mitigation, Disaster Recovery, and All Hazards Planning Codes. Update or prepare and adopt in the City Codes:

- Fire Safety Standards,
- Flood Hazard Prevention;
- Grading, Drainage and Erosion Control Standards; and
- Post Disaster Recover Standards.

Funding was secured through the California Governor's Office of Emergency Services (CAL OES) Hazard Mitigation Grant Program to prepare the codes. Interwest was hired through a Request for Proposals to prepare the code amendments in consultation with the All Hazards Planning Codes Steering Committee composed of:

City Council Member
 Planning Commission Member
 Fire Chief
 Fire Marshal
 Police Chief

City Engineer
 City Planner
 Public Works
 City Administrator

Public workshops were held on December 12, 2024, and January 16, 2025, to gather public input.

A staff presentation summarizing the program was provided to the Planning Commission at its November 14, 2024, meeting and to the City of Angels City Council at its November 19, 2024, meeting.

The Grading, Drainage and Erosion Control Ordinance and Grading, Drainage and Erosion Control Standards presented here are the results of those efforts.

A summary of Ordinance highlights includes, but are not limited to:

15.30.070 Anticipatory Grading - Grading in anticipation of new or expanded construction or development requiring a building or planning permit is prohibited.

15.30.080 (Exemptions). A Grading permit is NOT REQUIRED for:

- Less than 50 cubic yards;
- Fills that include less than one acre of land area, less than one foot in depth, natural terrain with a slope flatter than 1 vertical:5 horizontal (20%)
- Cuts that include less than one acre of land area, less than two feet below ground surface, no more than 50 cubic yards of material disposed of off-site
- Geotechnical, geological, or soil investigations

15.30.090 Grading Permits are not required for:

- Maintenance of existing firebreaks, driveways, and roadways with no significant grade or drainage changes
- Trenching and grading incidental to the siting, construction or installation of City-approved underground utilities
- Permitted solid waste disposal facilities, mining, quarrying, processing, and sale of aggregate products
- Cemetery excavations and fills for individual burials.
- Planting and growing row or field crops. Incorporate use of “best management practices”
- Fuel reduction and fire protection measures that do not substantially change the natural contour of the land and disturb less than one acre of soil.
- Emergency work

15.30.070 Grading Permits are generally required:

- If not exempted, or
- Requires engineered design, or
- Will obstruct the flow of water (e.g., dam construction, regardless of size), in a floodplain, or
- Requires a streambed or lakebed alteration agreement under California Fish and Game Code Section 1600 et seq; or
- Requires a United States Army Corps of Engineers permit under Section 10 or Section 404 of the federal Clean Water Act; or
- Is subject to **California Environmental Quality Act (“CEQA”)** review; or
- May:

- a. Endanger a structure intended for human or animal occupancy, or
- b. Threaten stability of any public roadway, or
- c. Adversely impact existing drainage, water, sewer, or other public facilities; or
- d. Exacerbate existing flood conditions, or
- e. Divert or modify drainage onto an adjacent parcel

The City of Angels Planning Commission adopted Resolution of Intent 25-03 on March 13, 2025, recommending to the City Council adoption of the Chapter 15.30 of the Angels Municipal Code with the following changes:

Change “Director” to “City Engineer” in the following:

15.30.210 Time Limits on Permits.

- B. If permitted work is not initiated or completed within the time frame specified in *Section 15.04.045-A Time Limits—Renewals--Refunds*, if the grading permit has not been renewed, no further earthwork shall be done until the grading permit is renewed or until a new grading permit is issued. Notwithstanding this prohibition, the ~~Director~~ Engineer may require that specific measures to be immediately implemented to ensure stabilization of the site.

15.30.240 Corrective Work.

- A. If any existing excavation or embankment or fill on public or private property constitutes a hazard to life and limb, threatens public health, safety, or welfare, endangers property, or adversely affects the safety, use or stability of a public way or drainage channel, such excavation, embankment, or fill is hereby declared a public nuisance and the owner of the property on which the excavation, embankment, or fill is located, or other person or agent in control of such property, upon receipt of a written notice from the City, shall, within the period of time specified in the written notice, repair or eliminate such excavation, embankment, or fill as needed to satisfactorily abate the nuisance. Such remedial work shall be subject to the grading permit requirements of this Chapter unless emergency conditions exist, in which case work may be done pursuant to Section 15.30.250 Emergency Work .

Such hazards include the following:

1. Alteration of drainage patterns that has caused, or has the potential to cause, flooding, erosion, or siltation on any downstream property as determined by the ~~Director~~ City Engineer.
2. Grading activities that cause or have the potential to cause erosion, sedimentation or landslides that could affect offsite property, sensitive environmental resources or public safety as determined by the ~~Director~~ City Engineer.

The City of Angels Planning Commission adopted Resolution of Intent 25-03 on March 13, 2025, recommending to the City Council adoption of Chapter 19 of the City of Angels Design Standards without changes.

STRATEGIC PLAN ALIGNMENT

A3. Conservation and Open Space *Protect the health and safety of people and property in the city from natural and man-made hazards*

All of the proposed code amendments relative to grading, erosion control, and drainage, plus the associated implementation standards, are established to protect the health and safety of people and property in the City from natural and man-made disasters.

ANALYSIS/DISCUSSION

Pursuant to Angels Municipal Code Section 17.90.040, decisions pertaining to code amendments shall be made upon the following findings of fact:

- A. The proposed change or amendment is consistent with the city of Angels Municipal Code; and

- B. The proposed change or amendment is consistent with the city of Angels general plan, and
- C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

Findings A &B – Consistency with the Angels Municipal Code and General Plan

Applicable general plan goals, policies and programs include:

1.C.f, 4.C.f, 4.G.a, 6.A.I, 11.A.c *Note: These programs were adopted as both General Plan 2020 programs and General Plan mitigation measures*

Prepare and Grading Ordinance/Promote Best Management Practices

*Prepare a grading ordinance addressing: when a grading permit is required, when a grading plan shall be prepared, required contents of a grading plan, anticipated grades before and after construction, the total amount of soil to be removed, location and design of retaining walls, erosion control standards, preparation of erosion control plans, recommended erosion control methods, soil disposal, vegetation retention, revegetation, drainage, requirements for erosion and sediment control plans and other elements, as identified. The ordinance, or a companion publication (either prepared as an origination publication or adopted from existing publications), should be prepared in conjunction with the grading ordinance and illustrate best management practices. Resources for Best Management Practices are listed in Angels Camp 2020 General Plan **Appendix 4C**.*

The ordinance should further establish that no grading permit or permits to allow grading or vegetation removal of more than ten percent of a parcel shall be issued until a site plan, development plan, building permit or other entitlement has been issued for a specific development project unless otherwise necessary for reasons of health and safety as declared by the city.

The grading ordinance should further specify that applications for discretionary entitlements for development of one acre or more on slopes averaging 10% or greater, will, at a minimum, be accompanied by a grading plan indicating, at least, the amount of soil to be disturbed, a tree plan indicating the number, size, species and location of trees to be removed and proposals for replacing trees; a vegetation management plan and revegetation plans.

Provisions of a Grading Ordinance should be combined with those of a Hillside Management Ordinance to the maximum extent feasible.

1Ee, 9Ad, 11Ad, 6.A.m; Establish Standards for Erosion and Dust Control

Establish and adopt standards for erosion and dust control to be included as conditions of approval, conditions of site development or to be otherwise attached as requirements of entitlements issued by the city, as necessary to reduce dust and erosion during construction activities. Methods to be addressed include, but are not limited to:

- *Revegetating cut and fill slopes*
- *Hydroseeding*
- *Re-vegetation using native grasses*
- *Use of on-site water trucks or similar devices during non- precipitation periods to control dust emissions and maintain water quality during demolitions, construction, or other dust-generating activities*
- *Installation of erosion control devices (e.g., silt fences, hay bales) prior to the rainy season*
- *Measures for protecting soil stability (See 2020 General Plan **Program 6Ak**)*
- *Tire-washing stations for trucks leaving construction sites*

6.A.k Require Engineering Studies for Development in Unstable Areas, Soil Testing for Expansive Soils

[2020 GENERAL PLAN MITIGATION MEASURE, MM-GEOLOGY- 03]

Require engineering studies to evaluate development in unstable areas (e.g., slopes exceeding 30%). Evaluate the effects of grading on slope stability including standards limiting fill slopes to 2:1 unless a registered civil engineer or certified engineering geologist can demonstrate that the fill slope will be stable and not prone to erosion. Require soil testing on soils with a moderate to high potential for expansion. The city engineer may further require engineering studies on erosive soils of testing indicates that necessity.

6.B.f, 7Hc Mitigate Impacts on Downstream Drainage Facilities and Property

*In conjunction with 2020 General Plan **Program 6.A.k**, address requirements for preparation of drainage plans addressing potential impacts on downstream drainage facilities and properties and requiring implementation of measures identified to reduce or eliminate those impacts. Continue to require drainage plans for private development to prevent inundation of the city's Storm Drainage Facilities.*

(Public Facilities & Services), 7He (Public Facilities & Services)

Adopting the proposed code amendment in the Angels Municipal Code with the accompanying implementation standards and guidelines referenced in the code, will allow for implementation of these multiple (approximately one dozen) General Plan goals, policies, programs, and mitigation measures.

Based on the preceding, findings A and B may be made.

Finding C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

The purpose of the proposed code amendments is to protect the health, safety, and general welfare of the city against threats to life and property related to soil disturbances or practices that may result in excessive erosion, drainage, and/or grading. This is being accomplished by adopting building code standards, establishing best management practices, and identifying those standards and practices to provide predictability and consistency for developers to ensure the health, safety, and general welfare of the city.

Based on the preceding, Finding C can be made.

FISCAL IMPACT:

The proposed amendments were prepared through a CAL OES grant with time expended by the City as a “soft match” for the grant. Implementation of the code amendments and standards are covered by permit fees charged by the City. Therefore, no fiscal impact is anticipated.

It is noted, however; that the establishment of predictable and consistent standards for grading, drainage, and erosion control for the development community is expected to expedite the permitting process in the City. Because “time is money,” this is expected to reduce overall project costs. The adoption of consistent standards will assist City Staff in expediting project reviews, thereby reducing staff time spent in project review.

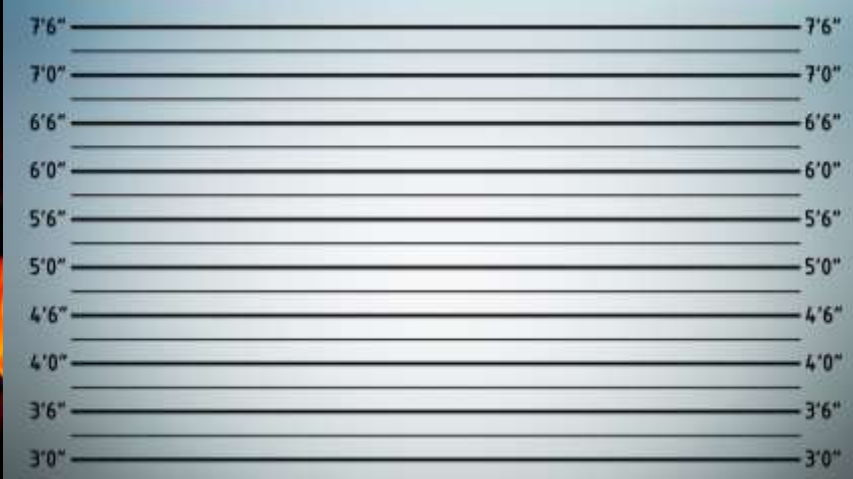
ENVIRONMENTAL FINDING:

Pursuant to the state guidelines for implementing the California Environmental Quality Act (CEQA), the proposed code amendments are exempt from further review, because the proposed amendments

implement a program identified within the scope of the 2020 General Plan Environmental Impact Report adopted for the 2020 General Plan.

ATTACHMENT:

- A. Planning Commission Resolution of Intent 25-03
- B. Ordinance 543 with Proposed Chapter 15.30 incorporating Planning Commission recommended changes
- C. Resolution 25-18 with Proposed City Design Standards, Chapter 19



All Hazards Planning Codes

Comprehensive Update to
the City's Health and
Safety Codes



DATE: November 17, 2020

TO: City Council

FROM: Nathan Pry, Fire Marshal / Deputy Chief

RE: RESOLUTION IN SUPPORT CITY OF ANGELS CAMP HAZARD MITIGATION PROJECTS FOR THE 2021 CALAVERAS COUNTY OPERATIONAL AREA MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

RECOMMENDATION

Approve Resolution 20-46 approving the City of Angels Camp hazard mitigation projects for the 2021 Calaveras County Operational Area Multi-Jurisdictional Hazard Mitigation Plan

BACKGROUND/DISCUSSION

An update to the Calaveras County Operational Area Multi-Jurisdictional Hazard Mitigation Plan (Plan) is required every five years and is currently in progress.

The Plan provides a basis for preparing emergency response plans and is incorporated into the City (and County) general plans pursuant to state law. The Plan identifies the highest risk hazards facing all of Calaveras County, including the City. The draft list of those hazards follows:

Hazard Ranking	
1.	Wildfire
2.	Drought
3.	Severe Weather - Extreme Heat
4.	Climate Change
5.	Severe Weather - Winter Storms & Extreme Cold
6.	Severe Weather - Wind
7.	Flooding
8.	Landslide/Debris Flow
9.	Dam Failure
10.	Earthquake
11.	Land Subsidence (Sinkhole)
12.	Volcano



Program (FEMA Reference #)	Short description
WF-2 <u>Integrate</u> Local Hazard Mitigation Plan into Safety Element of the General Plan	Self-explanatory
MU-14 Develop and Conduct a Multi-Hazard Seasonal Public Awareness Program	Self-explanatory
MU-13 Water storage tank	Redundant water storage tank for water supply in the City
MU-13 <u>Design</u> and Drill Water Well to Provide Water Supply	Redundant water supply supplementing surface water supply
MU-6 – Update Local Mitigation, Disaster Recovery, and All Hazards Planning Codes	Update or prepare and adopt in the City (and County) Codes: <u>Fire</u> Safety standards; Flood Hazard prevention; grading, drainage, and erosion control standards; post-disaster recovery standards
D-7 Reclaimed Water Line	Use reclaimed water for irrigation, possibly fire suppression
D-7 <u>Retrofit</u> Water Supply Systems	See preceding
WF-7 Create Defensible Space Around Structures and Infrastructure	Self-Explanatory
WF-8 <u>Conduct</u> Maintenance to Reduce Wildfire Risks	Self-Explanatory
WF-9 <u>Implement</u> a Fuels Management Program	Self-Explanatory
WF-11 <u>Increase</u> Wildfire Risk Awareness	Self-Explanatory
WF-12 <u>Educate</u> Property Owners about Wildfire Mitigation Techniques	Self-Explanatory
WF-12/MU-9 Private Property Owner Small Grant Mitigation Projects	Program to provide small grants to private property owners to undertake fuel load reduction or related hazard reduction programs on private property
F-15 <u>Sewer</u> and Water Line Relocation	East Trunk Sewer Line Project and Water Treatment Plant Generator
F-18 <u>Flood</u> Zone Relocation of Fire Station 1	New fire station at new location where emergency response is not impeded by flood zone
F-18/MU-13 <u>Redundant</u> Power Supply Project	Install Generators at City Hall/Emergency Operations Center and Fueling Station, Water Treatment Plant and Angels Lift Station
F-18 Redundant Data Storage Project	Provide cloud storage for City documentation to prevent loss from hazards
F-20/ER-5 <u>Protecting</u> and Restoring Natural Flood Mitigation Features	Repair erosion along Angels Creek/Finnegan Lane
WW-6/SW-7 <u>Severe</u> Weather Education for Vulnerable Populations	Self-Explanatory



HAZARD MITIGATION GRANT PROGRAM PLANNING SUBAPPLICATION

DISASTER NUMBER:

DR-4558

JURISDICTION NAME:

City of Angels

PLAN TITLE:

Update Local Mitigation, Disaster Recovery
and All Hazards Planning Codes

CONTROL NUMBER:

PA-00000565

THE CONTROL NUMBER IS RECEIVED AT TIME OF SUCCESSFUL NOI SUBMITTAL



Cal OES

**GOVERNOR'S OFFICE
OF EMERGENCY SERVICES**



U.S. Department of Homeland Security
Region 9
1111 Broadway, Suite 1200
Oakland, California 94607

FEMA

July 14, 2022

Mark S. Ghilarducci, Director
Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP DR-4558-565-022P
City of Angels
7% City of Angels All Hazard Planning Code Update Project
FIPS Code: 009-02112, Supplement 22

Dear Mark Ghilarducci:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Angels. HMGP DR-4558-565-022P, 7% City of Angels All Hazard Planning Code Update Project.

The total project cost is \$80,000. As shown in the enclosed Obligation Report – Supplement 22, we are obligating \$60,000 for the 75 percent Federal share; the 25 percent non-Federal share is \$20,000. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Total Project Cost:	Federal Share (75%):	Non-Federal Share (25%):
\$80,000	\$60,000	\$20,000

Background

Hired
Interwest

Formed a
Steering
Committee

Steering Committee

City Council member

Section 5, Item B.

Planning Commission member

Fire Department – Fire Chief,
Fire Marshal

Police Department – Police Chief

City Engineer

City Planner

Public Works

City Administrator

Primary Topics for Code Updates

Fire

Flood

Grading

Drainage and Erosion
Control

Emergency Response/Heritage
Roads

All Codes

Establish (e.g., Grading, Erosion Control)

Consolidate

Eliminate conflicts and redundancy

Consistency with state mandates

Grading, Drainage, and Erosion Control **NEW**

Grading, Drainage and Erosion Control Manual

incorporated into the City
Improvement Standards

General Plan: Adopting a grading
ordinance with best management
practices (6.A.l and 4.C.f, 4.G.a)



NEW Section 15.30 Grading (8 pages)

- Implemented and enforced by the **City Engineer**



15.30 Grading Ordinance

15.30.070 Anticipatory Grading

Grading in anticipation of new or expanded construction or development requiring a building or planning permit is prohibited.

Upon receipt of an application for building or development requiring a permit; the City may, at its discretion, issue a grading permit prior to issuance of the pending entitlement. The City may request assurances as necessary to ensure site remediation should site development fail to occur within one year after grading commences or an extension is granted by the City.

Grading permit is **NOT REQUIRED**

15.30.08
0
Grading
Permit
Exemptions

- **Less than 50 cubic yards;**
- **Fills that include less than one acre of land area,** less than one foot in depth, natural terrain with a slope flatter than 1 vertical:5 horizontal (20%)
- **Cuts that include less than one acre of land area,** less than two feet below ground surface, no more than 50 cubic yards of material disposed off-site
- **Geotechnical, geological, or soil investigations**



50 cubic
yards

15.30.09
0

Grading Permit Exemptions

- **Maintenance of existing firebreaks, driveways, and roadways** with no significant grade or drainage changes
- **Trenching and grading incidental to the siting, construction or installation of City-approved underground utilities**
- **Permitted solid waste disposal facilities, mining, quarrying, processing, and sale of aggregate products**

15.30.09 0 Grading Permit Exemptions

- **Cemetery excavations** and fills for individual burials.
- **Planting and growing row or field crops.**
Incorporate use of “best management practices”
- **Fuel reduction and fire protection measures** that do not substantially change the natural contour of the land and disturb less than one acre of soil.
- **Emergency work**

15.30.070 Grading Permit Requirements

Permit Required:

- If not exempted
- Requires engineered design
- Will obstruct the flow of water (e.g., dam construction, regardless of size), in a floodplain,
- Requires a streambed or lakebed alteration agreement under California Fish and Game Code Section 1600 et seq;
- Requires a United States Army Corps of Engineers permit under Section 10 or Section 404 of the federal Clean Water Act; or

15.30.070 Grading Permit Requirements

- Subject to **California Environmental Quality Act (“CEQA”)** review;
- May:
 - a. Endanger a structure intended for human or animal occupancy
 - b. Threaten stability of any public roadway
 - c. Adversely impact existing drainage, water, sewer, or other public facilities
 - d. Exacerbate existing flood conditions
 - e. Divert or modify drainage onto an adjacent parcel

Drainage and Erosion Control

- Adopting standards for erosion control (6.A.m, 9.A.d)
- Requiring drainage plans and studies to evaluate impacts on downstream facilities (and stormwater runoff) (6.B.f, 7H.c)



Grading, Drainage, and Erosion Control **NEW**

Grading, Drainage and Erosion Control Manual

incorporated into the City
Improvement Standards

General Plan: Adopting a grading
ordinance with best management
practices (6.A.l and 4.C.f, 4.G.a)



**CITY OF ANGELS
PLANNING COMMISSION**

RESOLUTION OF INTENT NO. 25-03

**A RESOLUTION OF INTENTION OF THE CITY OF ANGELS PLANNING COMMISSION
RECOMMENDING TO THE CITY COUNCIL APPROVAL OF A NEW CHAPTER 15.30 (GRADING,
DRAINAGE AND EROSION CONTROL) FOR THE ANGELS MUNICIPAL CODE AND UPDATING THE
CITY'S DESIGN STANDARDS TO ADD A NEW CHAPTER 19 WITH STANDARDS FOR
IMPLEMENTING THE GRADING, DRAINAGE, AND EROSION CONTROL PROVISIONS.**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare; and

WHEREAS, the establishment of grading, drainage, and erosion control standards for the City assist in protecting the health, safety, and general welfare of the community; and

WHEREAS, the Planning Commission held a duly noticed public hearing on March 13, 2025, and received public input on the proposed code amendment and implementation guidelines; and

WHEREAS, the proposed code amendment and implementation guidelines are consistent with the city of Angels general plan; and

WHEREAS, The proposed code amendment and implementation guidelines are consistent with the city of Angels Municipal Code; and

WHEREAS, the proposed code amendment and implementation guidelines will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and

WHEREAS, pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed amendment is exempt from further review, because the proposed amendments implement a program identified within the scope of the 2020 General Plan and was analyzed in conjunction with the Environmental Impact Report adopted for the 2020 General Plan;

NOW, THEREFORE, BE IT RESOLVED, the Planning Commission hereby recommends to the City Council approval of a new Chapter 15.30 (grading, drainage and erosion control) for the Angels Municipal Code and updating the city's design standards to add a new Chapter 19 with standards for implementing the grading, drainage, and erosion control provisions and directs staff to provide this recommendation of the planning commission and supporting findings to the City Council in writing within thirty days.

The foregoing resolution was introduced and moved for adoption on March 13, 2025, by Commissioner Stammerjohan and being duly seconded by Commissioner Whitford. PASSED AND ADOPTED THIS 13th day of March, by the following vote:



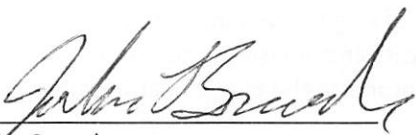
AYES: Broeder, Gordon, Stammerjohan, Whitford, Wendt

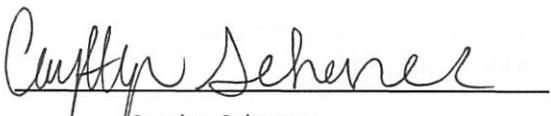
NOES: None

ABSTAIN: None

ABSENT: None

ATTEST: None


John Broeder
Chairman


Caytlyn Schaner
Deputy City Clerk



**CITY OF ANGELS
CITY COUNCIL
ORDINANCE 543
ADOPTING A NEW CHAPTER 15.30 (GRADING, DRAINAGE AND EROSION CONTROL) FOR THE
ANGELS CAMP MUNICIPAL CODE**

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare; and

WHEREAS, the establishment of grading, drainage, and erosion control standards for the City assists in protecting the health, safety, and general welfare of the community; and

WHEREAS, the Planning Commission held a duly noticed public hearing on March 13, 2025, and received public input on the proposed code amendment; and

WHEREAS, the Planning Commission passed Resolution of Intent 25-03 recommending to the City Council adoption of Ordinance 543, adding a new Chapter 15.30 (Grading Drainage and Erosion Control) to the City of Angels Municipal Code; and

WHEREAS, the City of Angels City Council did publish a notice of public hearing on March 27, 2025, and did hold a public hearing on April 15, 2025, introducing the ordinance and set and held a second public hearing to consider adoption on May 6, 2025;

NOW THEREFORE BE IT RESOLVED that the City of Angels City Council hereby adopts Ordinance 543 in accordance with **Attachment A** based on the following findings:

1. The proposed code amendments are consistent with the City of Angels General Plan; and
2. The proposed code amendments are consistent with the City of Angels Municipal Code; and
3. The proposed code amendments will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and
4. Pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed amendments are exempt from further review, because the proposed amendments implement a program identified within the scope of the 2020 General Plan and was analyzed in conjunction with the Environmental Impact Report adopted for the 2020 General Plan.

Section 2:

The foregoing Ordinance or a summary shall, before the expiration of fifteen (15) days of its passage, be published with the names of the Council members voting for and against the same once in a newspaper of general circulation printed and published in the County of Calaveras, State of California, and said Ordinance shall take effect and be in force thirty (30) days after the passage thereof.

The foregoing Ordinance was introduced at a regular meeting of the City of Angels City Council held on April 15, 2025, and passed and adopted as an ordinance of said City at a regular meeting of said Council held on May 6, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimento, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

Attachment A to Ordinance 543

Chapter 15.30

GRADING

15.30.010 Title.

This Chapter shall be known as and may be cited as the City of Angels Grading and Drainage Ordinance.

15.30.020 Purpose and Scope.

- A. The purposes of this Chapter are to:
 - 1. Regulate grading, drainage, and other earthwork activities within the City to preserve and safeguard public welfare, life, health, and property;
 - 2. Ensure that the intended use of a graded site is consistent with the City of Angels Camp Municipal Code, the Angels Camp Improvement Standards, the City Wastewater Master Plan, the City Water Master Plan, California Fire Safe Standards, and applicable local ordinances,;
 - 3. Require implementation of erosion and sedimentation control measures to protect water quality and reduce the discharge of pollutants into storm water drainage systems to the maximum extent practicable using best management practices; and,
 - 4. Establish authority and procedures for the issuance of grading permits; for the approval of grading plans; for inspection of earthwork activities; and, for enforcement of the provisions herein.
- B. Where conflicts occur between this Chapter and other local, state, or federal law or regulation, the most restrictive shall apply. The exemption of certain activities from the grading permit requirements of this Chapter does not relieve any person of the need to obtain any other permits or other authorizations that may be otherwise required.
- C. The requirements of this Chapter shall not be applicable to construction for which a complete grading permit application was submitted to the City prior to the adoption of this Chapter. All such work shall be completed in accordance with the requirements and conditions in place at the time the permit was issued by the city, unless the permit has expired and a new permit is required.

15.30.030 Administrative Authority.

This Chapter shall be implemented and enforced by the City Engineer who may delegate the responsibilities for implementation or enforcement to a professional engineer, code enforcement officer, building official, or other designee, either individually or collectively.

15.30.040 Definitions.

Definitions, word conventions, abbreviations, and acronyms shall be as defined in the latest version of the Angels Camp Improvement Standards as adopted by the City Council.

15.30.050 Grading and Drainage Standards.

- A. Grading activities shall comply with the standards of the Angels Camp Improvement Standards that include guidelines, procedures, and design standards necessary to achieve the purposes of this Chapter and to implement the requirements of this Chapter.
- B. All grading within the City, regardless of whether or not a grading permit is required, shall comply with the following:
 - 1. Applicable requirements of this Chapter and other City ordinances, rules, and regulations, including but not limited to Title 15, Title 16, and Title 17 of the City Code;
 - 2. Applying for applicable building permits and planning entitlements prior to commencing grading regardless of the amount of dirt being moved;

3. Design standards and other requirements as contained in the Angels Camp Improvement Standards;
 4. Erosion control requirements contained in the Angels Camp Improvement Standards; and
 5. Requirements of the Central Valley Regional Water Quality Control Board including statewide permits (e.g., “*General Permit for Discharges of Storm Water Associated with Construction Activities*”)
 6. Requirements of the federal Clean Water Act (Section 401)
 7. National Pollution Discharge Elimination System (NPDES) requirements
- C. The City shall impose additional requirements beyond those specified or referenced in this Chapter if such requirements are deemed necessary to protect the health, safety, or welfare of the public; to prevent or eliminate a hazard to public or private property; or, to otherwise fulfill the purposes of this Chapter.

15.30.060 Prohibitions.

- A. Grading activities are prohibited if they have the potential, as determined by the City, to result in any one of the following conditions.
1. The creation of a hazard to public health, welfare, or safety.
 2. Threat to the stability or use of adjacent property.
 3. Damage to public or private utilities.
 4. Damage to a public or private road or other transportation facility.
 5. Damage to, or obstruction of, watercourses or drainage facilities.
 6. Substantial degradation of water quality of any watercourse.
 7. Damage to existing septic systems and water supply wells.
- B. If, during construction, one or more of the above conditions exist or have the potential to occur, it is the responsibility of the permittee to immediately cease all grading activities and to notify the City Engineer of the hazard or potential hazard.

15.30.070 Grading Permit Required.

- A. A grading permit issued by the City is required for all site grading activities on public and privately-owned property within the City unless the activity is specifically exempted as provided for in Section 15.30.080 and is not subject to any other provisions of this Section.
- B. Grading in anticipation of new or expanded construction or development requiring a building or planning permit is prohibited. Upon receipt of an application for building or development requiring a permit; the City may, at its discretion, issue a grading permit prior to issuance of the pending entitlement. The City may request assurances as necessary to ensure site remediation should site development fail to occur within one year after grading commences or an extension is granted by the City.
- C. Notwithstanding the exemptions in Section 15.30.080, a grading permit shall be required for any grading that:
1. Requires an engineered design pursuant to Section 15.30.090.
 2. Will obstruct the flow of water (e.g., dam construction, regardless of size)
 3. Involves grading within a flood plain as shown on the most recent FEMA flood insurance rate maps;
 4. Requires a streambed or lakebed alteration agreement under California Fish and Game Code Section 1600 et seq;
 5. Requires a United States Army Corps of Engineers permit under Section 10 or Section 404 of the federal Clean Water Act; or
 6. Is associated with a project subject to California Environmental Quality Act (“CEQA”) review;

7. Has the potential to do any of the following:
 - a. Endanger any structure intended for human or animal occupancy; or,
 - b. Threaten the stability of any public roadway; or,
 - c. Cause adverse impacts to existing drainage, water, sewer, or other public facilities; or,
 - d. Exacerbate existing flood conditions; or,
 - e. Divert or modify drainage onto an adjacent parcel.

15.30.080 Grading Permit Exemptions.

Except as provided otherwise in this Chapter, a grading permit is not required for the following exempted activities:

- A. Grading that meets any one of the following criteria:
 1. The total volume of material is less than 50 cubic yards; or,
 2. Fills that include less than one acre of land area, are less than one foot in depth, and are placed on natural terrain with a slope flatter than one unit vertical for every five units horizontal; or,
 3. Cuts that include less than one acre of land area, extend to less than two feet below ground surface, and do not result in the off-site disposal of more than 50 cubic yards of material.
- B. Geotechnical, geological, or soil investigations conducted by engineers, geologists, environmental health specialists, or soil scientists provided that disturbed areas are subsequently restored to substantially the pre-existing condition.
- C. Earthwork at permitted solid waste disposal facilities and activities at permitted sites involved in mining, quarrying, processing, and sale of aggregate products provided that such activities do not affect the lateral support or increase stresses in or pressure upon any adjacent or contiguous property.
- D. Trenching and grading incidental to the siting, construction or installation of City-approved underground pipelines, conduits, electrical or communication facilities, and drilling or excavation for City-approved wells or post holes, provided that finished grades following all such trenching and grading activities substantially conform to original contours.
- E. Maintenance of existing firebreaks, driveways, and roadways provided that the work does not result in any significant grade changes or drainage system modifications.
- F. Routine cemetery excavations and fills for individual burials.
- G. Grading or other earthwork activities when carried out in conjunction with a use associated with, related to or in support of planting and growing row or field crops. Such activity shall incorporate the use of “best management practices,” as recognized by the UC Cooperative Extension and USDA Natural Resource Conservation Service, to minimize erosion and to control sediment discharges to the maximum extent practicable.
- H. Site clearing operations, including fuel reduction and fire protection measures that do not substantially change the natural contour of the land and disturb less than one acre of soil.
- I. Emergency work as provided for in Section 15.30.230 of this Chapter.

15.30.090 Engineered Grading.

- A. A grading project is subject to the requirements specified in the Angels Camp Improvement Standards for “engineered grading” if it includes any of the following:
 1. Grading in excess of 1,000 cubic yards;
 2. Finished grades that are steeper than two units horizontal for one unit vertical;
 3. Fill of greater than five feet in height on natural ground with a slope greater than three units horizontal for one unit vertical;

4. Cut or fills of more than ten feet;
 5. Earthwork within the public right-of-way;
 6. Grading for construction of a public or private road, driveway or common driveway
 7. Fills that are intended to support structures for which a building permit is required;
 8. Storm drain collection system with inlet structures; or
 9. Earthwork within a flood plain as shown on the most recent FEMA flood insurance rate maps.
- B. Engineered grading requirements shall also apply if the proposed work, as determined by the City, has the potential to:
1. Endanger public health, safety or welfare;
 2. Obstruct or alter any water course or adversely impact existing drainage facilities;
 3. Threaten the stability of a public or private road or adjacent structures or property;
 4. Exacerbate existing downstream flood conditions; or
 5. Degrade receiving water without implementation of engineered controls.
- C. For engineered grading projects, a professional engineer shall be responsible for project design and shall provide all required professional services as described in the Angels Camp Improvement Standards including the preparation of a Construction Quality Assurance Plan and, upon work completion, certification that all work has been done in substantial conformance to the approved Engineered Grading Plan and all associated Grading Permit requirements. Certification must be provided to the City prior to approval of the permitted work.

15.30.100 Application Requirements for Grading Permits.

- A. Application for a grading permit shall be made on a form provided by the Community Development Department. The permit application must be signed by the property owner(s) of the parcel(s) on which grading will occur, except that a property owner may submit a signed, written statement to the City authorizing a designated agent to act on behalf of the property owner(s).
- B. To be considered complete, the application shall include all required information as specified in the Angels Camp Improvement Standards and shall include payment of all applicable fees as provided for in the City's adopted fee schedule.
- C. As a condition of permit issuance, the property owner or agent must:
 1. Certify that all work will be done in accordance with all applicable local, state and federal requirements and in conformance with the approved grading plan and associated erosion and sediment control plans;
 2. Agree to the City's indemnification language; and
 3. Agree to provide notifications to the City and allow access to the property for inspection by City employees or agents.
- D. With written notice to the City, an applicant may withdraw their permit at any time. Any refunds shall be in accordance with the city's approved fee schedule.

15.30.110 Limitations of Grading Permit Issuance.

- A. Neither the issuance of a grading permit nor the approval of grading plans and/or specifications shall be construed as an approval of any violation of the provisions of this Chapter or of any other applicable law, ordinance, rule, or regulation.
- B. If a permit is issued based upon inaccurate or incomplete information submitted by the applicant, the grading permit may be cancelled at any time and a "Stop Work Order" may be issued as provided for in AMC Chapters 1.16, 1.17, 1.18, and 1.19.

- C. No permit issued pursuant to this Chapter shall relieve the permittee of the responsibility for securing other permits or approvals required for work that is regulated by any other City codes or regulations or by other local, federal, or state agency.
- D. The issuance of a grading permit shall not relieve the permittee of the responsibility to secure necessary easements or authorizations for grading on property not owned by the permittee.

15.30.120 General Plan Consistency.

No grading permit issued by the City shall be valid unless the project and intended site use conform to all other applicable City ordinances.

15.30.130 Compliance with CEQA.

- A. The California Environmental Quality Act (“CEQA”) and the City of Angels Camp Guidelines for the Implementation of CEQA, may require the preparation and processing of environmental documents for a proposed grading project. If so required, the environmental review process must be completed before a valid grading permit can be issued.
- B. CEQA review will be required if any of the provisions of Public Resources Code Section 15300.2 of the State CEQA guidelines exists. This does not limit the application of CEQA to other projects.
- C. If CEQA review is required for grading activities:
 - 1. No grading permit shall be issued until the applicant provides documentation that the CEQA review process has been completed; and,
 - 2. Additional grading restrictions, controls, or standards may be imposed beyond those specified and referenced in this Chapter.
- D. Notwithstanding the above, no additional CEQA review will be required prior to the issuance of a grading permit if the proposed grading is part of a larger project for which CEQA review has been completed and provided that the CEQA review addressed any potentially significant impacts from proposed grading activities.

15.30.140 Construction.

- A. The extent and nature of construction shall be limited to the work shown on approved grading plans and all work shall be done consistent with the requirements specified herein and in conformance with the Angels Camp Improvement Standards.
- B. For engineered grading work, permittee shall retain the services of a professional engineer to observe, inspect, and certify proper completion of all permitted work in conformance with the Angels Camp Improvement Standards, unless waived by the City Engineer.
- C. To ensure compliance with the provisions of this Chapter, City staff may enter the project site at all reasonable times in the manner provided by law. If such entry is refused, the City shall have recourse to every remedy provided by law to secure entry.

Section 15.30.150 Coordination with Utilities.

- A. Property owners have responsibility for the protection of all utilities on or adjacent to the site and shall coordinate with utility owners
- B. A designated utility location service shall be contacted at least 48 hours prior to excavation to field-locate any and all underground utilities unless this requirement has been waived, in writing, by the City.

15.30.160 Erosion and Sediment Control Measures.

- A. Regardless of whether a grading permit is required, all grading and earthwork activities within the City of Angels Camp shall employ best management practices to minimize erosion and to control sediment discharges to the maximum extent practicable as required by the most recently adopted version of the State Water Resources Control Council's "*General Permit for Discharges of Storm Water Associated with Construction Activities*" and the Angels Camp Improvement Standards.
- B. Following construction, property owners shall maintain sedimentation and erosion control measures as may be required to reduce off-site discharges of sediment to the maximum extent practicable. As provided for in Section 15.30.210 of this Chapter, the City may require posting of a security to ensure adequate development of necessary erosion and sedimentation control measures, including vegetative cover on cut and fill slopes.

15.30.170 Drainage Control Measures.

- A. Drainage systems for the collection, retention, conveyance, and discharge of storm water run-off shall be constructed in accordance with the Angels Camp Improvement Standards.
- B. For engineered grading projects, the peak off-site storm water discharge from the project site shall not exceed pre-construction conditions unless the applicant demonstrates to the satisfaction of the City Engineer and, if applicable, Caltrans, that downstream storm water conveyance systems have sufficient capacity to handle the increased flow rate without exceeding established design standards.

15.30.180 Work Completion.

- A. The permittee shall notify the City upon work completion and request a final inspection. All permitted grading activities shall be subject to final inspection by the City.
- B. Upon determination by the City that all work has been completed in substantial conformance to the grading plan and associated requirements, a "Notice of Completion" shall be issued by the City.
- C. Issuance of a "Notice of Completion" does not relieve the permittee of responsibility for compliance with all grading permit requirements. Issuance of a Notice of Completion should not be construed as modifying any permit requirements or relieving the permittee of responsibilities for satisfactory work completion.
- D. No certificate of occupancy shall be issued for a permitted structure until the City has issued a "Notice of Completion" pursuant to this section. The owner may be required to post an approved security with the City in sufficient amount, as determined by the City Engineer, to ensure satisfactory completion of any ancillary work within a specified period.

15.30.190 Grading Fees.

- A. The City Council shall establish a schedule of fees for the issuance and processing of grading permits and for enforcement of this Chapter. This schedule may be reviewed, approved, and modified by resolution of the City Council.
- B. Fees shall be sufficient to cover the costs for issuance of grading permits; for review of plans, specifications, and technical reports; field inspections; and, for other services as may be necessary to ensure compliance with the provisions of this Chapter.
- C. No Notice of Completion, Certificate of Occupancy, or other development permit shall be issued on a parcel for which there is an outstanding balance of fees imposed pursuant to this Section.

15.30.200 Securities.

- A. As a condition of grading permit issued at the discretion of the City prior to acquiring a building permit or other required city entitlement, , the City may require a security deposit of a sufficient amount deemed necessary to assure faithful performance of the permitted work and compliance with this Chapter. If required, the security shall remain in effect until final inspections have been made and all grading work and subdivision improvements have been accepted as complete by the City.

- B. In addition to the faithful performance security, the City may also require the deposit of a maintenance security in sufficient amount to ensure the maintenance and proper functioning of drainage systems, earthwork construction, erosion and sedimentation control measures, and stockpile removal operations. This security shall remain in effect for a period of not more than one year after the date of expiration of the faithful performance security.
- C. Improvement security shall be by: (1) bond or bonds, (2) cash, or (3) certificate of deposit; provided, that the City may, upon the request of an applicant, accept (but shall not be required to accept) recorded special assessment liens levied upon such developer or property. The amount of security shall be based upon an approved engineer's estimate and be in an amount established by resolution of the city council; provided, that in the case of special assessment liens, the amount of security shall be based upon the engineer's report approved by resolution in the special assessment proceedings.
- D. The improvement security given for the faithful performance of any act shall be released upon the final completion and acceptance of the act or work subject to the following:
 - 1. The city engineer may release a portion of the security in conjunction with the acceptance of the performance of the act or work as it progresses upon application by the developer; provided, however, that no such release shall be for an amount less than forty-five percent of the total of the total improvement security given for faithful performance of the act or work and that the security shall not be reduced to an amount less than twenty-five percent of the total improvement security given for faithful performance until final completion and acceptance of the act or work. In no event shall the city engineer authorize a release of the improvement security which would reduce such security to an amount below that required to guarantee the completion of the act or work and any other obligation imposed by this title or the improvement agreement.
 - 2. Security given to secure payment to the contractor, their subcontractors, and to persons furnishing labor, materials or equipment may, six months after the completion and acceptance of the act or work, be reduced to an amount of all claims therefor filed and of which notice has been given to the city council. An additional amount reasonably determined by the city engineer shall be required to assure the performance of any other obligations secured thereby. The balance of the security shall be released upon the settlement of all such claims and obligations for which the security was given.

If permitted work is not completed in accordance with the approved plans or if all conditions of permit issuance have not been met, the City shall retain the security funds and may use these funds to complete the required work, stabilize the site, or to pay a contractor to do so. Any funds remaining after the payment of all costs, including administrative and inspection costs, shall be returned to the permittee.

15.30.210 Time Limits on Permits.

- A. The permittee shall perform and complete all the work covered by a grading permit within one year. If the work cannot be initiated or completed within this timeframe, the applicant may request permit renewal as provided for in Section 15.04.045-B *Expiration in the AMC*.
- B. If permitted work is not initiated or completed within the time frame specified in Section 15.04.045-A *Time Limits—Renewals--Refunds*, if the grading permit has not been renewed, no further earthwork shall be done until the grading permit is renewed or until a new grading permit is issued. Notwithstanding this prohibition, the ~~Director~~ Engineer may require that specific measures to be immediately implemented to ensure stabilization of the site.

15.30.220 Violation.

Whenever a person is performing work in violation of the provisions of this Chapter, in violation of permit requirements, or without a permit as required by this Chapter, the City shall implement the procedures and pursue the remedies provided in AMC Chapters 1.16, 1.17, 1.18, and 1.19.

15.30.230 Emergency Work.

- A. Grading activities necessary to protect life or property, including activities to implement erosion and sedimentation control measures, may be initiated prior to obtaining a grading permit when a situation exists

that requires immediate action. The extent of such earthwork shall be limited to that which is necessary to abate an imminent hazard.

- B. The person performing such emergency work shall comply with applicable procedures in the Angels Camp Improvement Standards.
- C. The City may order emergency work to be stopped or restricted in scope at any time based upon the nature of the emergency and the extent of work involved.

15.30.240 Corrective Work.

- A. If any existing excavation or embankment or fill on public or private property constitutes a hazard to life and limb, threatens public health, safety, or welfare, endangers property, or adversely affects the safety, use or stability of a public way or drainage channel, such excavation, embankment, or fill is hereby declared a public nuisance and the owner of the property on which the excavation, embankment, or fill is located, or other person or agent in control of such property, upon receipt of a written notice from the City, shall, within the period of time specified in the written notice, repair or eliminate such excavation, embankment, or fill as needed to satisfactorily abate the nuisance. Such remedial work shall be subject to the grading permit requirements of this Chapter unless emergency conditions exist, in which case work may be done pursuant to Section 15.30.250 Emergency Work .

Such hazards include the following:

- 1. Alteration of drainage patterns that has caused, or has the potential to cause, flooding, erosion, or siltation on any downstream property as determined by the ~~Director~~ City Engineer.
 - 2. Grading activities that cause or have the potential to cause erosion, sedimentation or landslides that could affect offsite property, sensitive environmental resources or public safety as determined by the ~~Director~~ City Engineer.
- B. If a property owner fails to correct the violation within the specified time in the notice and order to abate, the City may pursue any of the remedies provided for in AMC Chapters 1.16, 1.17, 1.18, or 1.19. Whenever the City expends funds or takes action to abate hazardous conditions as provided for above, the City may recover costs in accordance with AMC Chapters 1.16, 1.17, 1.18, and 1.19.
- C. If a security has been posted for the subject work, the City may recover costs from the security.

15.30.250 Denial of Other Permits and Inspections.

No other permit or permit waiver shall be issued by the City for a parcel upon which an unabated violation of this Chapter exists.

15.30.260 Recording of Notice of Noncompliance.

In those cases where there has been a failure to secure the required permit or permits, or if an approved permit has expired, or if conditions of a grading permit have not been met, or if corrective work pursuant to Section 15.30.240 has not been completed as required, the City may pursue any of the remedies identified in AMC Chapters 1.16, 1.17, 1.18 or 1.19.

15.30.270 Enforcement

Any violation of any provisions of this Chapter, including violation any grading permit condition, failure to comply with a notice of violation, grading without having first obtained a required grading permit, or violation of a stop work order, shall be subject to the following enforcement actions. Each day that a violation continues shall constitute a separate offense.

- A. Any violation of this Chapter is declared a public nuisance and, subject to the provisions of Chapter 1.16 of the City Code. Any person who violates the provisions of this Chapter, may be assessed a penalties in accordance with AMC Chapters 1.16, 1.17, 1.18 and 1.19.

15.30.280 Appeals.

Decisions made by the City in accordance with this Chapter may be appealed in accordance with AMC Chapter 1.19.

15.30.290 Limitations of City Liability.

Neither issuance of a grading permit under the provisions of this Chapter nor compliance with the provisions hereof or with any conditions created in a permit issued hereunder shall relieve any person from responsibility for damage to any person or property or impose any liability against the City for damage to any person or property.

15.30.300 Severability.

If any section, subsection, paragraph, subparagraph, sentence, clause or phrase of this Chapter is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Chapter; and the Council declares that this Chapter and each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Chapter would have been adopted irrespective of the fact that one or more of such sections, subsections, paragraphs, subparagraphs, or sentences, clauses or phrases be declared invalid or unconstitutional.

CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 25-18

A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL ADDING A NEW CHAPTER 19 TO THE CITY
DEVELOPMENT STANDARDS FOR IMPLEMENTING THE CITY’S GRADING, DRAINAGE, AND EROSION
CONTROL PROVISIONS

WHEREAS, the City of Angels Planning Commission is authorized by Angels Municipal Code Section 17.85.020 to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare; and

WHEREAS, the establishment of grading, drainage, and erosion control standards for the City assists in protecting the health, safety, and general welfare of the community; and

WHEREAS, the Planning Commission held a duly noticed public hearing on March 13, 2025, and received public input on the proposed code amendment and implementation guidelines; and

WHEREAS, the Planning Commission passed Resolution of Intent 25-03 recommending to the City Council adoption of Chapter 19 to the City Development Standards to guide implementation of the City’s proposed grading, drainage and erosion control ordinance; and

WHEREAS, the City Council held a duly noticed public hearing on April 15, 2025, and received public input on the proposed implementation guidelines; and

WHEREAS, the implementation guidelines are consistent with the city of Angels General Plan; and

WHEREAS, the implementation guidelines are consistent with the city of Angels Municipal Code; and

WHEREAS, the proposed implementation guidelines will not be substantially detrimental to the health, safety, or general welfare of the city; but will, in fact, assist in protecting the health, safety, and general welfare of the community; and

WHEREAS, pursuant to the state and City guidelines for implementing the California Environmental Quality Act (CEQA), the proposed amendment is exempt from further review, because the proposed amendments implement a program identified within the scope of the 2020 General Plan and was analyzed in conjunction with the Environmental Impact Report adopted for the 2020 General Plan;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Angels hereby adopts a new Chapter 19 with standards for implementing the City’s grading, drainage, and erosion control provisions (Resolution Attachments A and B).

PASSED AND ADOPTED this 15th day of April 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Michael Chimento, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

RESOLUTION ATTACHMENTS A (DEFINITIONS) AND B (CHAPTER 19)

2.00 DEFINITIONS

In these Improvement Standards, the intent and meaning of the terms that are used shall be as defined in State Standard Specifications and as herein specifically noted.]

AGRICULTURAL OPERATIONS shall be as defined in Section 17.09 of Title 17—Zoning of the Angels Cam Municipal Code.

APPLICANT means the owner or authorized agent proposing or making an application for a grading permit.

APPROVED PLAN means that the proposed work, the grading plan, conforms to this Chapter in the opinion of the City Engineer.

AS-BUILT plans mean a complete set of plans indicating all lines, grades, and finished features were built in substantial conformance with the Approved Plan, with any changes from the design noted in red and signed and stamped by the design engineer.

BENCH means a relatively level step excavated into sloping ground on which engineered fill is to be placed.

BMPs or BEST MANAGEMENT PRACTICES refer to maintenance procedures, schedules of activities, prohibitions of activities, and other management practices and control measures designed to prevent or reduce the discharge of pollutants to navigable waters of the United States (as defined in the Clean Water Act) to the maximum extent practicable. BMPs also include treatment requirements, operating procedures, and practices to control site run-off, spills or leaks, sludge, waste disposal, or drainage from raw material storage.

BORROW means earthen material acquired from an off-site location for use in grading.

CITY - Shall mean City of Angels including any special districts administered by the City Council.

CITY ENGINEER - Shall mean the Engineer authorized by the City Council to represent City or their authorized representatives including City Building Official and inspectors under direction of the City Engineer.

CIVIL ENGINEER means any person legally authorized to practice civil engineering in the State of California.

COMPACTION means the densification of a fill by mechanical means. Ponding, jetting or flooding are not acceptable methods for compaction

CONSTRUCTION (STORM WATER) DISCHARGE PERMIT means the NPDES statewide “General Permit for Discharges of Storm Water Associated with Construction and Land

Disturbance Activities” as most recently adopted by the State Water Resources Control Board (General Permit No. CAS0000002 pursuant to Order No. 2010-0014-DWQ).

CONSULTING ENGINEER - Any person or persons, firm, partnership, or corporation legally authorized to practice civil, mechanical, or electrical engineering in the State of California who prepares or submits improvement plans and specifications to the City Engineer for approval.

CONTRACTOR - Shall mean any person or persons, firm, partnership, corporation, or combination thereof, licensed to perform the type of work involved, who has entered into a contract with any person, corporation, company, special district of the City of Angels, or his or their legal representative, for the construction of any improvement or portions of any improvement within the City.

CUT shall have the same meaning as excavation.

DETENTION BASIN - A facility which stores storm water for a relatively short time designed with some type of metered outlet.

DEVELOPER - Shall mean any person or persons, firm, partnership, corporation, or combination thereof, financially responsible for the work involved.

DEVELOPMENT - Shall mean single properties as well as subdivision improvement.

DISPOSAL means the permanent placement of excess material in an area designated for that purpose.

EARTHEN MATERIALS include all soil types, rock, sand, gravel, and rock and any combination thereof.

EARTHWORK shall have the same meaning as grading.

EMBANKMENT shall have the same meaning as fill.

ENGINEERED FILL means a constructed fill designed and inspected by a professional engineer.

ENGINEERING GEOLOGIST means a registered geologist who is legally authorized to practice engineering geology in the State of California.

EROSION means the process by which the ground surface or other earthen materials are detached, displaced, and transported by the action of wind, water, or gravity.

EROSION AND SEDIMENT CONTROL PLAN means a site specific document, prepared in accordance with the requirements of these Improvement Standards, describing all control measures that will be implemented in order to minimize erosion and sediment discharges from a construction site to the maximum extent practicable.

EXCAVATION means any act by which earthen materials are dug, uncovered, removed, displaced, or relocated including the conditions resulting therefrom.

FILL means the placement or deposit of earthen materials or the conditions resulting therefrom.

FINAL ACCEPTANCE means that the completed construction and all permit conditions have been completed to the satisfaction of the City Engineer in substantial conformance with the grading permit including all associated requirements...

GENERAL PERMIT means the NPDES statewide "General Permit for Discharges of Storm Water Associated with Construction and Land Disturbance Activities" as most recently adopted by the State Water Resources Control Board.

GEOTECHNICAL ENGINEER means any person legally authorized to practice geotechnical engineering in the State of California.

GRADE means the vertical location/elevation of the ground surface.

Existing Grade is the grade prior to grading, also known as original ground or existing grade.

Rough Grade is the stage at which the grade approximately conforms to the approved plan, usually upon completion of mass grading and prior to completion of all design improvements.

Finish Grade is the final grade to which the site is designed on the approved plan, or the final grade shown on as-built drawings.

GRADING and GRADING ACTIVITIES refer to all earthmoving activities including clearing, grading, excavation, fill placement, and stockpiling of earthen materials, including any combination thereof.

GRADING ORDINANCE means Chapter 15.30 of the Angles Camp Municipal Code.

GRADING PERMIT means an authorization from Public Works, issued pursuant to the requirements and procedures of this Manual, to perform earthwork in accordance with approved grading plans.

GRADING PLAN means the grading design documents prepared by the applicant or their engineer in accordance with the requirements of these Improvement Standards. All grading plans must include erosion and sediment control plans

HIGHWAY DESIGN MANUAL - Shall mean the most recent edition of the State of California Highway Design Manual as issued by the Business, Transportation and Housing Agency, Department of Transportation, State of California.

INFILTRATION means the penetration and percolation of water through the ground surface into subsurface soils.

INFILTRATION BASIN - A facility which stores storm water for a relatively short time and is designed to direct storm water to groundwater through permeable soils or ground cover.

INSPECTOR means the City Engineer or his designated agent who shall enforce the provisions of the Grading Ordinance and all associated requirements during the construction of grading projects.

KEY means a designed compacted fill placed in a bench excavated in earth material beneath the toe of a proposed fill slope.

LABORATORY - Shall mean any testing agency or testing firm which has been approved by the City Engineer.

MASS GRADING means the bulk of the rough grading constructed prior to final improvements which constitutes eighty percent or more of the total volume of grading for the site or greater than fifty percent of the surface area of the site.

MAXIMUM EXTENT PRACTICABLE is a standard for determining the adequacy of program implementation to reduce pollutants in storm water and generally refers to the implementation of all available control measures that are capable of being done after taking into consideration, cost, existing technology, and logistics in light of overall project purposes.

NPDES means the National Pollutant Discharge Elimination System and refers to authorizations, licenses, or permits issued by an authorized regulatory agency allowing the discharge to navigable waters as defined in the Clean Water Act.

PERMIT means a grading permit.

PERMITTEE means the applicant upon successful issuance of a grading permit.

PLAN shall mean the same as grading plan.

PRIVATE ROAD means a road which is not dedicated for general public use.

PROFESSIONAL ENGINEER means civil engineer or engineering geologist legally authorized to practice civil engineering in the State of California pursuant to the State's Business and Professional Code.

PROFESSIONAL INSPECTION means the inspection required to be performed by a civil engineer, soils engineer or engineering geologist. Such inspections include those performed by persons supervised by such engineers and shall be sufficient to form an opinion relating to the conduct of the work.

PUBLIC ROAD means a road which is dedicated and established for public use.

PUBLIC WORKS means the Department of Public Works or their designated representative.

RAINY SEASON means October 15 through April 15.

SITE means any lot or parcel of land or contiguous combination thereof under the same ownership, wherein grading is performed or permitted.

SITE IMPROVEMENTS - Shall mean required improvements for projects other than subdivisions.

SLOPE means an inclined ground surface, the inclination expressed as a ratio of horizontal distance to vertical distance.

STATE - As used in the State Standard Plans, Specifications, or Drawings shall mean City of Angels.

STANDARD DETAILS - Shall mean the detail drawings at the back of these Improvement Standards.

STANDARD PLANS - Shall mean the most recent volume of the State of California Standard Plans as issued by the Business, Transportation and Housing Agency, Department of Transportation, State of California.

STANDARD SPECIFICATIONS - Shall mean the most recent volume of the State of California Standard Specifications as issued by the Business, Transportation and Housing Agency, Department of Transportation, State of California.

STATE STANDARD DRAWINGS - Shall mean the most recent Standard Drawings and Plans of the State of California, Business and Transportation Agency, Department of Transportation.

STOCKPILE means the non-engineered temporary storage of material on a construction site.

STORM WATER DRAINAGE SYSTEMS refers to any manmade or natural feature that conveys, stores, collects, or discharges storm water run-off. Storm water drainage systems include ditches, channels, swales, pipes, inlets, and appurtenant structures.

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) refers to the document that must be prepared in order to get coverage under the statewide construction storm water discharge permit. Among other things, the storm water pollution prevention plan must include site-specific measures and best management practices that will be implemented to reduce the off-site discharge of pollutants to the maximum extent practicable.

STORM WATER RUN-OFF means precipitation that is not retained by vegetation, surface depressions, or infiltration.

SWALE means a natural or artificial depression or shallow channel used to store, transport, route, or filter storm water run-off.

SWPPP means “Storm Water Pollution Prevention Plan.”

TERRACE means a relatively level step constructed in the face of a graded slope surface for drainage and maintenance purposes.

WATERCOURSE means any drainage course or system, natural or constructed, containing flowing water either intermittently or continuously.

WATERSHED means the geographic area of land from which storm water drains into a shared surface water body.

ZONING CLASSIFICATIONS - Shall mean those zones established by and as listed in the City of Angels Zoning Ordinance.

19.00 DRAINAGE, SITE IMPROVEMENTS AND EROSION CONTROL

19.01 Purpose and Scope

This section of the Improvement Standards has been prepared to help homeowners, contractors, and design professionals comply with local, state, and federal requirements related to grading projects and is supplemental to Section 15.30 of the City Code referred to herein as the Grading Ordinance.

In association with the requirements of the Grading Ordinance, the procedures, standards, and requirements contained in this section of the Improvement Standards have been put in place to safeguard public health, safety, and welfare and to ensure proper design and construction of grading projects. With respect to erosion and sediment control, this section of the Improvement Standards is intended to provide the basis for ensuring that contractors implement and maintain control measures needed to effectively reduce the offsite discharge of sediment to the maximum extent practicable.

19.01.01 Authority

The Grading Ordinance, Chapter 15.30 of the AMC includes various local requirements that apply to anyone conducting earthmoving operations within the City.

As provided for in the Grading Ordinance and as presented in this section of the Improvements Standards the City Engineer shall enforce the requirements of the Grading Ordinance and the requirements in this section of the Improvement Standards. As such, the City Engineer has authority to make various decisions regarding the application of associated design and construction requirements and, also, regarding the implementation of enforcement measures when appropriate. Section 15.30.270 of the Grading Ordinance presents procedures whereby a person can appeal any decision made by the City Engineer. Appeals are to be filed with the City Council in accordance with prescribed procedures in the Grading Ordinance.

19.01.02 Code And Technical Publications References

The following Angels Camp City Codes are referenced:

- Chapter 8.50 *Fire Safety Regulations* in Title 8 *Health and Safety*;
- Title 12 *Streets, Sidewalks, and Public Places*; and
- Chapter 15.04 *Uniform Codes* in Title 15 *Buildings and Construction*;

- Title 16 *Subdivisions*; and
- Title 17 *Zoning*.

The following technical publications are referenced:

- Angles Camp General Plan;
- Caltrans Standard Specifications, latest version;
- Caltrans Standard Plans, latest version; and
- Caltrans Storm Water Quality Handbooks, latest version.

19.01.03 Requirements and Limitations

The issuance of a grading permit, the approval of plans and specifications, or the acceptance of work are not to be construed as an approval of any violation of the provisions of the Grading Ordinance or of any other applicable law, ordinance, rule, or regulation. If a permit is issued or if work is approved based upon inaccurate or incomplete information submitted by the applicant, the grading permit may be cancelled at any time, a stop work order may be issued, and/or remedial action may be ordered. The requirements in this section of the Improvement Standards:

1. Do not limit the powers of the approving authority to protect the health, safety, and welfare of the public; and
2. Are minimums that may be exceeded to meet specific conditions associated with a proposed development and the purposes of this section of the Improvement Standards.

This section of the Improvement Standards provides appropriate practice under most conditions, based on past experience in the City of Angels Camp and other agencies. Situations may arise where the application of individual standards from this section of the Improvement Standards will not ensure the protection of public health, safety, and welfare. Accordingly, the City Engineer may impose additional or more stringent standards than those contained in the Improvement Standards. Modifications may also include scheduling or timing restrictions.

19.01.04 Scope

Unless specifically exempted, all earthmoving activities within the City of Angels Camp must conform to the Grading Ordinance and to applicable portions of this section of the Improvement Sta whether the work is done on private property, on public lands, or within city rights-of-way. Grading operations encompass all earthmoving activities including cuts (the excavation of soil

material), fills (the placement of soil materials), site clearing, and material stockpiling. Section 19.06 includes provisions to allow the city to consider alternative engineered designs if such alternatives meet or exceed the performance of the design standard.

This section of the Improvement Standards does not address geotechnical and related engineering requirements for the structural support of roads or structural support of buildings or other site improvements for which a building permit is required. Nonetheless, information regarding these requirements may be required by the City in order to evaluate proposed site grading activities. Requirements for building foundations and for other permitted structures are included in Chapter 15.04 *Uniform Codes* in Title 15 *Buildings and Construction* of the city Code. Roadway construction standards are included in the City’s Design Standards.

Relevant portions of the city’s Zoning Code (Title 17 *Zoning* of the city Code) and the City of Angels Camp General Plan (including Specific Plans, if applicable) apply to all grading activities and the proposed work and planned site use must be consistent with local land use guidelines and restrictions. The City will not issue a grading permit unless the proposed activity is consistent with local land use requirements.

19.02 General Provisions

All grading activities within the city must comply with the Grading Ordinance and with applicable portions of this section of the Improvement Standards. For the purposes of regulation, all grading activities have been categorized into a tiered regulatory structure as described in the next section.

19.02.01 Abatement of Existing Hazards

The Grading Ordinance requires the City Engineer to take specified action to address any existing excavation, embankment, or fill on public or private property that “may pose a hazard to life and limb, or endangers property, or adversely affects the safety, use or stability of a public way or drainage channel.” In such cases, the Grading Ordinance requires that the City notify the property owner of the hazard and direct the owner to take action to abate or eliminate the hazard at no cost to the city. Any remedial earthwork that is required is subject to grading permit requirements unless emergency conditions exist.

If the property owner fails to take required actions or if necessary to address an “imminent threat to public health, welfare, or safety,” the Grading Ordinance provides the City with the authority to take necessary measures to mitigate the hazard.

19.02.02 Emergency Work

Provisions in Section 15.30.230 of the Grading Ordinance allow for emergency

grading activities to be carried out without a grading permit if such activities are immediately necessary to protect life or property. This includes emergency action to implement erosion and sedimentation control measures.

If a person performs “emergency grading” without a grading permit, that person must notify the City of the emergency situation on the next full working day after the emergency work has begun. This notice shall include documentation with photographic evidence of the scope and necessity of the work. Following this notification, the property owner or their agent must submit a complete grading permit application within five calendar days after the commencement of grading. Additional time to complete final grading plans and to prepare required technical reports and analyses may be granted by the City Engineer upon request of the property owner in consideration of the level of required design effort.

As provided for in Section 15.30.230 of the Grading Ordinance, the City Engineer may order any emergency work to be stopped or restricted in scope at any time.

19.02.03 Coordination with Other Departments

Before issuing a grading permit, the City Engineer will verify that the proposed work is consistent with local requirements for which other city departments are responsible. This includes land use restrictions and environmental controls that are enforced by the city’s Community Development Department. Grading permits are often issued in association with projects that have previously gone through a local inter-agency review process (e.g., building permits, site development permits, and other City entitlements). For projects that already have gone through a City permitting or environmental review process, the City Engineer does not require any additional inter-agency review prior to grading permit issuance but will verify that the proposed work is consistent with the conditions placed on the project.

For grading projects that have not been subject to an inter-agency review process, the City will circulate your grading permit application and grading plan to the appropriate departments and agencies for review and comment. Any requirements received from the departments and agencies will be included as conditions of the grading permit.

If a proposed grading plan includes a retaining wall for which a building permit is required, the grading permit applicant must obtain the required building permit and include it as part of the grading permit application. Grading permit applications will not be considered complete without required retaining wall building permits.

19.02.04 Compliance with Other Regulatory Requirements

In addition to complying with specific requirements contained in the Grading

Ordinance and those contained herein, the Grading Ordinance states that it is the responsibility of property owners to ensure that grading activities are in conformance with all other applicable local, state, and federal requirements. These may include, but are not necessarily limited to, various statutes and regulations related to safety, air quality, noise generation, water quality, waste management, traffic, to and from the work site, etc.

At the time of grading permit issuance, the City Engineer will require the applicant to agree to comply with all local requirements and with all applicable state, and federal statutes and regulations. The applicant will be required to indemnify the city against any liabilities caused by any such violations. Where alteration of drainages is proposed, the applicant must comply with all applicable requirements of the California Department of Fish and Wildlife and the US Army Corps of Engineers.

19.02.05 CEQA Compliance

The California Environmental Quality Act (CEQA) and local land use guidelines may require the preparation and processing of environmental documents for a proposed grading project. As part of the review process, the city’s Community Development Department will determine whether environmental review is required. If so required, the environmental review must be completed before the City will issue a grading permit.

19.02.06 General Plan Consistency

The City Engineer will not issue a grading permit unless the project and intended site use conform to the Angels Camp General Plan, to any specific and to all other applicable city land use requirements including the Zoning Code.

19.03 Classification of Grading

The tiered permitting structure for grading activities of various scope and magnitude is summarized in Table 1 below.

TABLE 1. TIERED PERMITTING STRUCTURE

Permit	Category	Activity
Exempt	Permit Exempt Activities	These activities include small volumes of earthwork, less than 50 CY, limited site clearing operations for fire protection, and excavations for structural footings. Exempt activities are listed in Section 15.30.080 of the Grading Ordinance.
Required	Notification Tier Projects	Some “minor” activities exceed the volume threshold for permit exemption but require only minimal oversight because of the limited nature of

		the work. For these projects, grading plans must be submitted for compliance review and applicants are informed about regulatory requirements at the time of grading permit issuance.
Required	Minor Projects	Most relatively small-scale projects that involve the handling of limited quantities of material (typically less than 1,000 cubic yards) and present a minimal threat to water quality may be permitted without a requirement for professional design and inspection. The allowable depths of cut and height of fills are limited for Minor projects.
Required	Engineered Grading Projects	Engineered design and onsite inspection is required for all projects that include grading of more than 1,000 cubic yards of material or that meet other criteria as specified in Section 15.30.090 of the Grading Ordinance. For these projects, a registered civil engineer will need to submit engineered grading plans and certify that all construction has been completed in substantial conformance to approved grading plans
Prohibited		Any grading activity that will create a hazard to public health and safety is prohibited. Prohibitions also exist for grading that will obstruct watercourses or substantially degrade water quality. Prohibited grading activities are listed in Section 15.30.060 of the Grading Ordinance.

19.03.01 Exempt Activities

Exempt activities are listed in Section 15.30.080 of the Grading Ordinance. Even though a grading permit is not required for these exempt activities, the work must conform to all applicable provisions of the Grading Ordinance and to applicable requirements contained in this section of the Improvement Standards including those provisions that relate to erosion and sediment control. Construction work for “exempt activities” is still subject to inspection by the City Engineer and applicable enforcement mechanisms apply even though no permit has been issued.

19.03.02 Permit Activities

A grading permit is required for all non-prohibited grading unless an activity is listed as an “exempt activity” as referenced above. Additionally, Section 15.30.080 of the Grading Ordinance imposes grading permit requirements for certain “exempt activities” that meet specified criteria. A grading permit is also

required prior to initiating any grading activities for site improvements associated with tentative maps. Approval of these maps and of associated improvement plans does not, in and of itself, constitute authorization to begin grading. As described below, a tiered system of regulation has been established for all grading for which a permit is required.

A. Notification Tier

“Notification tier” projects are those that are unlikely to have any significant impact on water resources and are not expected to affect adjoining properties. To be considered “minor,” projects will typically involve minor cuts and fills. Project plans will be reviewed for compliance with the Grading Ordinance and the permit applicant will be provided information about any restrictions or other requirements that must be followed during grading operations.

B. Minor Grading

Grading of limited scope can often be done without the need for professional design services, but many of these projects require detailed design review and onsite inspections by Public Works in order to ensure regulatory compliance. These projects are typically more extensive, complex, or greater in scope than those in the notification tier.

19.03.03 Engineered Grading

Depending on the nature and extent of proposed grading, professional engineering and geotechnical services may be required for project design, construction inspection, quality assurance, material testing, and project certification. As described in subsequent sections of this section of the Improvement Standards, the requirements for engineered grading are generally more stringent than those for minor projects. Section 15.30.070 of the Grading Ordinance lists criteria for determining whether or not engineered grading is required.

For the purposes of determining the level of regulatory oversight that is required for specific projects, the City Engineer has established management categories for all engineering grading projects. These projects will be classified as either “standard” or “major.” Major projects will generally involve complex engineering or present a comparatively high potential for adverse water quality impacts if proper controls are not adequately implemented and maintained. For example, construction work in areas that discharge storm water to environmentally sensitive areas would be considered “major” and subject to more frequent inspections by the City. Similarly, most projects that are on hillsides, where existing slopes are greater than five units horizontal for every one unit vertical or involve highly erosive soil would be considered “Engineered.” For engineered projects, the required Construction Quality

Assurance plan will generally need to be more rigorous compared to other grading activities, a more comprehensive material testing program will typically be required, and technical reports will often be required to substantiate design recommendations. Grading for most subdivision improvements will be considered an engineered grading activity because of the volume of material and the areal extent of work being done.

19.03.04 Prohibited Activities

Section 15.30.060 of the Grading Ordinance lists grading activities that are prohibited anywhere in the city. A Grading Permit will not be issued for any such activities and if the City is aware of any prohibited grading, the City Engineer, or their representative, will issue a stop work order and require remedial action by the property owner.

19.04 Permit Procedures and Requirements

This section explains the procedures that need to be followed to obtain a grading permit from the City.

19.04.01 Permit Application Submittal

The first step in getting a grading permit is to complete a grading permit application form that is available from the City. The form generally requests information that will be needed to enable the City to determine whether or not the proposed work is consistent with all associated city requirements. The grading permit application form requires that the applicant provide the following information:

1. Property owner’s name and address
2. Address and Assessor’s Parcel Number of the property where the work will be done
3. Purpose for which grading is being done
4. Estimated volume of cut and fill material
5. The area of disturbed ground (acres or square feet)
6. Location of an off-site disposal site for excess materials (if applicable)
7. The proposed hours/days of work activity
8. The maximum number of trucks per day entering or leaving the site

Along with the completed application form, applicants will need to provide the City with copies of the proposed grading plan. The grading plan must be

consistent with the submittal requirements described below and must include an erosion and sediment control plan.

The permit application form must be signed by the property owner of the parcel on which grading is being done or by an authorized agent of the property owner. If the application is signed by an authorized agent of the owner, the applicant must provide the City with a letter from the property owner authorizing the agent to act on the owner’s behalf. Delegation of authority to an authorized agent does not relieve the property owner of his/her responsibilities to comply with the requirements of the Grading Ordinance and those specified herein.

A. Preliminary Completeness Review

Before accepting the application as complete, the City will do a preliminary check to ensure that all required information has been provided and that the grading plan and erosion and sediment control plan are in general conformance with all associated requirements. If items are missing or if the plans are incomplete, the applicant will be requested to provide necessary information prior to acceptance of the application as complete by the City.

B. Plan Review Fee Deposit

Fees for the review and processing of grading permits shall be assessed in accordance with a Council-approved fee schedule. The fee schedule is based on actual time-and-expenses. At the time the grading permit application is accepted by Community Development, the applicant will need to pay the appropriate application fee (grading plan review fee deposit). Since the fee amount is based on time-and-expenses, the applicant will be required to deposit funds to Community Development to cover the anticipated costs for grading plan review. Any unexpended funds will be returned to the applicant in accordance with procedures in the adopted fee schedule. Additional fees may be required if the actual costs exceed initial estimates. The costs to review the plans are directly related to the complexity of the project and the quality of the submitted plans.

19.04.02 Permit Processing

Once the grading application and grading plan are accepted, the City will review the application to determine whether the proposed design is consistent with city requirements. If design modifications are necessary or if supplementary information or more detailed design details are needed, these requirements will be transmitted to the applicant in writing.

A. Technical Supporting Documentation

Depending on the nature and complexity of the proposed project, Community Development may require that technical reports, studies,

investigations, and analyses be prepared to substantiate the proposed project design. All required technical documentation must be prepared by an appropriately licensed professional consistent with the requirements of section 19.08.

B. Construction Quality Assurance Plan

A Construction Quality Assurance (CQA) Plan must be submitted for all engineered grading projects. The CQA Plan must be consistent with the CQA Plan requirements as described in section 19.07. No grading permit will be issued for engineered grading without an approved CQA Plan.

C. Utility Coordination

For some grading activities, direct coordination with various utility companies may be required prior to issuance of a grading permit. This will be required if, in the opinion of the City Engineer, the proposed work has potential to impact utility services. It is the applicant’s responsibility to show the existing utilities and utility easements on the plans. In addition to utility poles, underground pipelines and conduits, the City may require utility notification for projects that have the potential to impact water and wastewater facilities. If so required, grading permit applicants shall provide written notice to the owners of utilities on or adjacent to the work site. The notice must describe the proposed work, the proposed work schedule, and the measures that will be taken to minimize or eliminate and impacts to the utility service. The notice must provide the utility owner with the opportunity to comment on the project and its impact on utility service. Specifically, the utility owner must be told that the utility has thirty calendar days (unless a reduction is granted by the City Engineer) following receipt of the notice to provide written comments to the City regarding any concerns that the utility company may have about the impact of the proposed work on existing or future utility service. Any such concerns will need to be addressed by the grading permit applicant.

D. Inter-Department City Review

As described in section 19.02.04, the grading permit application and grading plan will be routed to other city departments if an inter-department review is required to ensure that the proposed work is consistent with city land use guidelines and environmental controls.

E. Plan Re-Submittal

Grading Plans that do not meet the requirements of the Grading Ordinance and this section of the Improvement Standards will be returned to the applicant. Information provided by the applicant must be sufficiently clear to enable the City to verify that construction will meet adopted standards. If grading plan modifications are required, the applicant shall submit a

revised grading plan for review. Revised plans that are not responsive to written comments previously provided by the City will not be accepted for further review.

19.04.03 Permit Issuance

After the grading plan review is complete and after it has been determined that the proposed work is consistent with all city requirements, the applicant will be notified that the City has approved the grading plan, and the requested grading permit is ready for issuance. At the time of grading permit issuance, the applicant will be required to provide the following information on the grading permit application form:

A. Contractor Identification

The applicant will be required to provide the name, address, and phone number of the contractor who will be doing the approved grading. Contractors shall be licensed as required by State law. Contractors shall have a valid city business license.

B. Identification of Contact Person

The applicant will need to identify the person who should be contacted by the City to address permit compliance issues during construction. This person may be the property owner, contractor, design engineer, or other person.

C. Work Schedule

The estimated start date and completion date for work activities needs to be provided on the grading permit application form.

D. Compliance with Storm Water Discharge Permit

Prior to permit issuance, the applicant will need to certify compliance with applicable storm water discharge requirements of the Regional Water Quality Control Board. For all projects disturbing an acre or more of ground, the Regional Water Quality Control Board assigns “waste discharge identification number” to all projects for which a “Notice of Intent” has been filed for coverage under the statewide general permit for storm water discharges associated with construction activity. This ID number must be included on the grading permit application form. Also, the project applicant will need to certify to Public Works that a Storm Water Pollution Prevention Plan (SWPPP) has been prepared in accordance with Regional Water Quality Control Board discharge permit requirements.

E. Requirements for Utility Coordination

If utility company notification has been required by the City as a condition of a grading permit issuance, the applicant will need to provide the City with documentation showing that all utility owners have been notified and afforded the opportunity to comment on the work in accordance with the requirements of subsection 19.04.02.B.

F. Inspection Fee Deposit

Amounts remaining after plan review will be applied to inspection. The applicant will be required to pay additional fees to the City if the actual cost of inspection services exceeds the initial deposit. Any unexpended funds will be returned to the applicant in accordance with procedures in the grading fee resolution.

19.04.04 Securities

The City may require that surety bonds or other financial assurance be provided in such form and amounts as deemed necessary to ensure that approved grading, including the implementation and maintenance of erosion and sedimentation controls, and repair of damages to the public right of way will be completed in accordance with approved plans and these Improvement Standards. Among other considerations, the City will make this determination based on the nature, location, and extent of work, timing and the consequences that could result from the contractor's failure to complete work as required by the permit.

19.04.05 Time Limits on Permits

At the time of grading permit issuance, the City will indicate the permit start date and expiration date on the permit application form based on the work schedule submitted by the applicant. If permitted grading is not initiated within 90 days of the estimated start date shown on the permit application form or if work is suspended or abandoned for one year after the work has commenced, the permit shall become null and void. If work cannot be initiated within this specified time period or if work cannot be completed prior to the expiration of the permit, the applicant may request permit renewal. Such request shall be made in writing at least ten days prior to such time when the permit would be declared null and void or at least ten days prior to the expiration of the existing permit. Permit renewal requests shall include the time extension needed and a statement explaining the reasons for the requested time extension. The City Engineer may renew the permit and grant additional time for initiation of work or completion of the work. Alternatively, the City Engineer may require the submittal of a new grading permit application and additional fees depending on the time between the expiration date and the renewal request and in consideration of any revised regulatory requirements or changed circumstances in the project area. If permitted work is not initiated within 90 days of the scheduled date or if work is not completed prior to the expiration of the grading permit and the grading permit has not been renewed, no further earthwork shall

be done until the grading permit is renewed or until a new grading permit is issued. Notwithstanding this prohibition, the City Engineer may require that interim measures be immediately implemented to ensure the stabilization of the site.

19.04.06 Limitations of Permit Issuance

According to the Grading Ordinance, neither the issuance of a grading permit nor the approval of plans and specifications by the City is to be construed as an approval of any violation of the provisions of the Grading Ordinance or of any other applicable law, ordinance, rule, or regulation. If a permit is issued based upon inaccurate or incomplete information submitted by the applicant, the grading permit may be cancelled at any time and a stop work order may be issued. The Grading Ordinance further states that the issuance of a grading permit by the City does not relieve the permittee of his/her responsibility for securing whatever other permits or approvals may be required for work that is being done. Similarly, the issuance of a Grading Permit for a specific parcel does not provide authorization for the off-site disposal of excess material on another parcel unless such activity is shown on the grading plans and the owner of the property where excess material has been placed has signed the permit application as indication of approval for the proposed owner. If off-site material of excess disposal is not shown on an approved grading plan, a revised or separate grading application must be submitted for City approval. The application must describe how and where excess material will be placed and demonstrate compliance with the requirements of the Grading Ordinance and these Improvement Standards.

19.05 Grading Plans

All applications for a grading permit must include a grading plan and an erosion and sediment control plan that shows the full nature and extent of proposed work. These plans must accurately depict the proposed work in sufficient detail to properly and clearly direct construction activities so that all grading and associated work is in conformance with these requirements, while also enabling the Community Development to determine compliance with the requirements of this section of the Improvement Standards.

Grading plans must be submitted electronically and allowing for print outs on minimum 18" x 24" sheets of substantial paper, vellum, or other approved media and must be drawn to scale. For parcels less than ¾-acres, a scale of 1"= 10 feet is required. For larger parcels, a scale of 1 inch = 20 feet or 1 inch = 40 feet is acceptable.

19.05.01 Grading Plans

At a minimum, all grading plans must clearly distinguish between existing conditions and proposed work and include the following information:

A. General

1. Vicinity map.
2. Property address and assessor's parcel number.
3. Recorded map number and development reference , if applicable
4. Property owner's name, address, and phone number.
5. North arrow and scale.

B. Existing Conditions

1. Property corners and lines with distances and bearings.
2. Access to property.
3. Rights-of way, easements, and setbacks.
4. Locations of existing utilities, water, sewer, power, communications, etc.
5. Centerline of adjacent roadways and edge of roadway pavement.
6. Existing topography shown as contours extending at least 20 feet beyond the limits of work. If tops of cuts are within ten feet of a property line or if the toes of slopes are within 20 feet of a property line, the topographic information must extend at least 20 feet beyond the property line. For relatively level surfaces, spot elevations are required in sufficient detail to identify site drainage patterns.
7. Existing natural features including trees, rock outcroppings, etc.
8. Existing drainages, streams, creeks, ponds, inlets, etc.
9. Location and size of all existing culverts on and adjacent to the parcel, including those immediately downstream of the work through which site runoff will flow. If drainage study is required (see section 19.08.02) additional information regarding downstream drainage facilities may be required.
10. Existing site improvements including buildings, wells, utilities, power poles, hydrants, driveways, pavements, etc.

C. Proposed Work

D. Access to proposed use,

- E. Dimensions and grades of driveway or roadway including sections.
1. Horizontal limits of work including all site clearing and grubbing.
 2. Location and dimensions of any stockpiles.
 3. Finished grades shown as contour lines at minimum two-foot intervals. For relatively level surfaces, spot elevations may be required in sufficient detail to identify site drainage patterns.
 4. Cross-sections, reference on the plan, showing existing and finished grades.
 5. Temporary benchmark elevations and construction ties (e.g., distances from existing fixed features to locate proposed work.)
 6. Location, size, length, and slope of all proposed drainage pipes and culverts. Pipes carrying run-off from a catchment area of greater than one acre will require calculations to determine size and slope of pipe.
 7. Location and type of erosion and sediment control devices.
 8. Location of all proposed structures and other site improvements including driveways, on-site wastewater treatment and disposal systems, and retaining walls.
 9. Location, species, and size of trees to be removed.

19.05.02 Engineered Grading Plans

In addition to items listed above, engineered grading plans must also include the following information unless inapplicable or otherwise approved by the City Engineer as described in section 19.05.04 below.

- A. Name, signature, address, and phone number of the design engineer.
- B. Engineer's stamp, including California registration number and expiration date.
- C. Existing and finished contour lines shown as contour lines at minimum two-foot intervals and tied to a vertical datum. For relatively level surfaces, existing and finished grade spot elevations shall be provided in sufficient detail to identify site drainage patterns.
- D. Limiting elevations and dimensions with tie to existing monuments. Vertical control for grading and drainage plans shall be tied to a

published vertical datum such as NGVD29 or NAVD84, where practical. The datum used must be cited on the cover sheet of the plans.

- E. Cross-sections to scale showing existing and finished grades in sufficient number to clearly and accurately depict proposed grading.
- F. The longitudinal slope and cross-section of all drainage ditches and swales.
- G. Invert and rim elevations of all drainage structures, piping, and culverts.
- H. Profiles and sections of all retaining structures greater than three feet in height.
- I. The size and placement depth of all drainage rock and rip-rap.
- J. Details of all drainage structures, walls, drainage ditches, channels, berms, cribbing, dams, and other proposed site improvements.

Any recommendations for construction that have been included in any geotechnical, hydrologic or other studies or reports must be reflected on the plans, including notes and design details. Specific reference shall be made to the studies or reports upon which the design recommendations are based.

Engineered plans must also include material specifications needed for proper construction. This includes, but is not limited to, specifications for imported fill materials, rip-rap, drainage pipe and fittings, filter fabric, filter rock, etc.

Unless otherwise required as a condition of project approval, separate grading plans may be submitted for approval for separate phases of construction. The first phase plan shall show all intermediate grades and drainage systems. A second plan may then be submitted for approval showing the elements of final site design. Each set of plans must include all required information as described above.

For projects involving the submittal and approval of Improvement Plans, underground drainage facilities do not need to be shown on the grading plan provided that the underground drainage facilities are shown on Improvement Plans that are submitted along with the grading plan application and provided that the location and elevation of all surface drainage system appurtenances, including inlet grates, manhole covers, and drainage outlets, are called out on the grading plan.

19.05.03 Construction Notes

In addition to the required design information listed above, the general construction notes listed below must be included on all grading plans as applicable, unless otherwise provided for in section 19.05.04, below. The notes

are intended to help ensure that construction work will be done in conformance with the requirements of the Grading Ordinance and of these Improvement Standards. Adherence to the construction notes on an approved grading plan is a requirement of grading permit issuance and failure to conform to these requirements is considered a violation of permit conditions. Notes may be modified as may be needed to address project-specific conditions.

- A. Contractor shall comply with all applicable local, State, and federal requirements.
- B. A copy of the approved Grading Plan and Grading Permit Application must be available on-site at all times.
- C. If required on the Grading Permit, contractor shall contact the City (209-736-1346) or cda@angelscamp.gov at least 48 hours prior to the start of construction to arrange for an on-site pre-construction meeting.
- D. Contractor shall contact Underground Service Alert (USA) at 800-227-2600 for utility location before excavation work.
- E. Cut slopes shall be no steeper than 2:1 (horizontal to vertical); fill slopes shall be no steeper than 2: 1 (horizontal to vertical). A geotechnical report must be submitted for cut and fill slopes in excess of 2:1.
- F. Estimated quantity of cut material is _____ cubic yards.
- G. Estimated quantity of fill material is _____ cubic yards.
- H. Excess cut materials to be disposed of at _____.
- I. Fill materials shall be compacted to a relative compaction of not less than 95% under paved areas and where the fill will support a structure. Compaction of not less than 90% shall be required for all other fills. For engineered grading projects, test results and a description of the test method must be submitted by a licensed geotechnical engineer as evidence of compliance.
- J. Best management practices shall be implemented to control erosion and reduce the off-site discharge of sediment to the maximum extent practicable.
- K. Erosion control best management practices shall be in place year-round, unless otherwise approved by the City.
- L. Contractor shall keep adjoining public streets free of dirt, mud, and other project related debris throughout construction. Any damage to

public streets or roadways shall be repaired by the Contractor at no cost to the city. City may use securities to fund clean-up or repair of damages.

1. Dust generation must be minimized and a water truck must be available on-site when necessary for adequate dust control.
2. An encroachment permit is required before doing any work in the city right-of way.
3. Contractor shall provide appropriate measures for traffic control and public protection in accordance with the city Code and the California Manual on Uniform Traffic Control Devices.
4. Survey monuments shall be re-established by a licensed Surveyor if disturbed during construction.
5. Any required construction staking is to be in place prior to beginning of construction and is to be maintained or replaced as needed for construction purposes. Minimum staking for public and private roads includes the BC, EC, BVC, PVI, and EVC of all curves and at 50-foot intervals. Field locates and delineate easements and rights-of way.
6. All required local, State, and federal permits shall be obtained prior to construction and copies of all such permits shall be available on-site.
7. If more than one acre of ground is disturbed, the Contractor must apply to the Central Valley Regional Water Quality Control Board for coverage under the State's "General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities" and comply with all associated Permit requirements, including the preparation of a Storm Water Pollution Prevention Plan (SWPPP). Copies of the SWPPP must be available on-site at all times.

19.05.04 Alternative Documentation of Required Information

If a design engineer feels that it is inappropriate to include certain information, as required in sections 19.05.02 and 19.05.03, above, on an engineered grading plan, the design engineer shall provide the City Engineer with a written statement demonstrating how the requirement will otherwise be met and explaining how the alternative mechanisms will be implemented to ensure compliance during construction. The City Engineer will determine if proposed alternative mechanisms are sufficient to ensure compliance with grading permit requirements.

19.05.05 Erosion and Sedimentation Control Plans

All grading plans must include an erosion and sediment control plan designed to reduce the offsite discharge of sediment to the maximum extent practicable. The plans must show the storm water runoff patterns during all major phases of construction and must provide sufficient detail to ensure proper field installation and maintenance of all required control measures. This includes the location, number, and installation details for all best management practices and measures.

A. Soil Stabilization

If soil stabilization techniques are required for erosion control, the plan must show the limits of the areas to be stabilized and the type and quantity of seed, mulch, tackifier, or other stabilizing agent. Maintenance requirements must be clearly indicated on the plan.

B. Run-off Controls

The erosion and sediment control plan must show all drainage patterns during and after all major grading operations. The plans must also show how runoff from off-site areas will be diverted from disturbed areas and, if not diverted, the plan needs to show the estimated peak discharge flowing onto the site and this discharge will need to be considered in the design of onsite controls.

C. Equipment Staging and Access Controls

Plans must indicate the areas for vehicle storage, equipment and vehicle wash down, and stockpiling of any waste materials and provide details about how discharges from these areas will be controlled. Locations where vehicles will enter and leave the site must be clearly marked and the type of stabilizing surface for such access points shall be called out on the plans. Plans must provide for a paved or graveled entryway for vehicles. This entryway must be designed, adequately sized, and constructed so as to effectively prevent the tracking of mud and dirt on to adjoining road surfaces

D. Maintenance

The erosion control plan must show all control measures that will remain in-place after completion of grading activities. The plan must describe on-going maintenance that may be necessary for effective erosion control and identify the entity responsible to ensure that such maintenance activities (such as watering of seeded areas) are being implemented.

19.05.06 Modifications to Approved Plans

If, during the course of construction, it becomes necessary to revise the approved

grading plan, a new plan must be submitted to Public Works for review and approval along with an explanation for why changes are being proposed. For engineered grading projects, the revised grading plan must be certified by the engineer of record.

Depending on the nature and extent of proposed changes, the City Engineer may require that no additional grading be done prior to review and approval of the revised plan. If the changes are significant, the property owner may be required to apply for a new grading permit with revised grading plans.

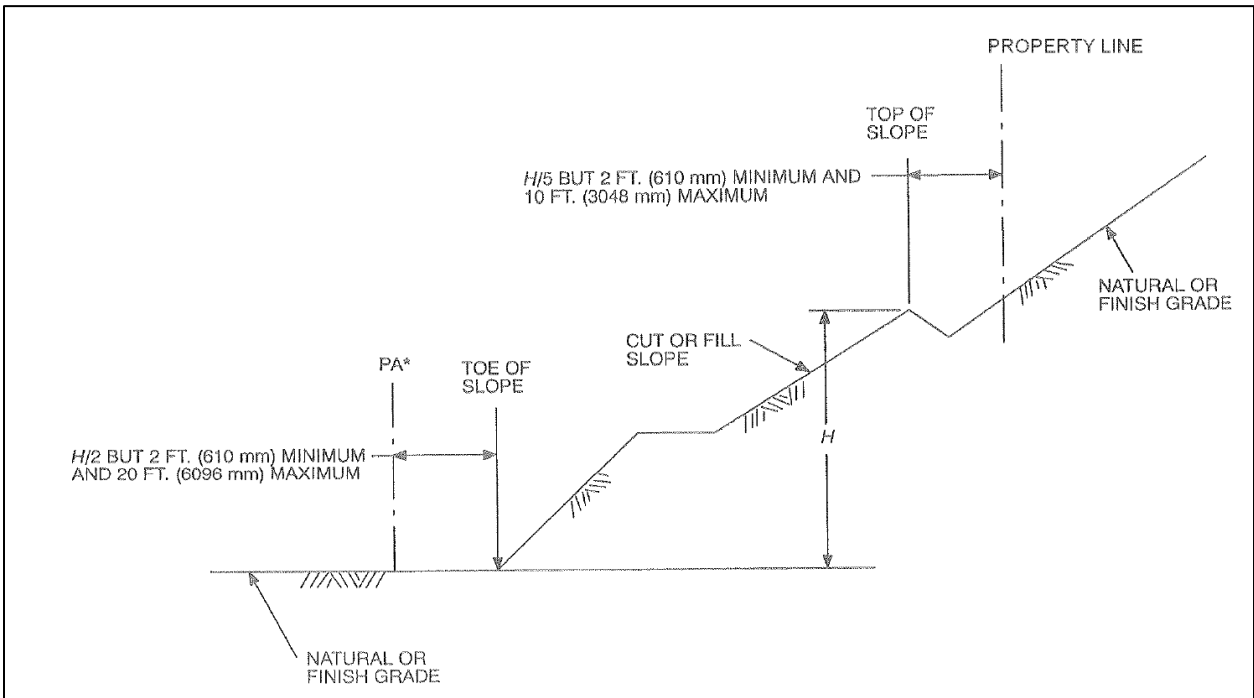
19.06 Design Standards

19.06.01 Dust Control

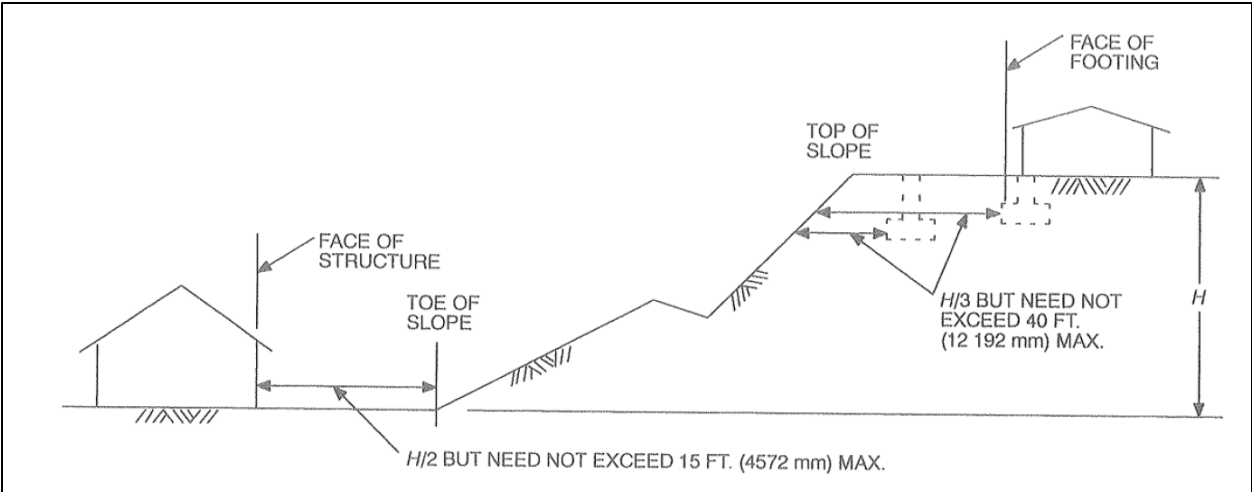
Dust generation shall be minimized to the greatest extent practicable during earthmoving operations and appropriate control measures, including the use of a water truck, shall be used whenever necessary. The City Engineer may require grading permit applicants to submit a dust control plan for approval and all work shall be done in accordance with the approved dust control plan.

19.06.02 Setback Requirements

Unless otherwise recommended in a geotechnical report, the setback dimensions from buildings, property boundaries, and other structures shall be as shown in the following figures:



PA is property line or structure footing.



Setback dimensions shall be the horizontal distance measured perpendicular to the property boundary and shall be considered minimums and a geotechnical report may be required to demonstrate that the recommended minimum setbacks are sufficient to protect adjacent property and nearby structures. Additional setback or other precautions may be required. Other precautions may include a provision for retaining or sloughing walls, surface water controls, and slope treatment to control erosion.

As shown in the above figures, the distance from the top of cut slopes to site boundary line shall be at least one fifth of the vertical height of the cut with a minimum of two feet and a maximum required setback of ten feet. Distances shall be increased as needed for the installation of interceptor drains. The distance from the top of a fill slope to the property line shall be at least one-half the height of the fill with a minimum of two feet and at maximum required setback of 20 feet.

19.06.03 Excavation

All excavations shall be constructed and protected in such a manner as to prevent danger to life or property and in accordance with the following unless otherwise recommended in an approved geotechnical report.

A. Allowable Slopes

The slope of cut surfaces for permanent excavations shall not be steeper than two units horizontal for every unit vertical unless steeper slope inclinations are in accordance with recommendations contained in a site-specific geotechnical report. Cut slopes shall be rounded into the existing terrain to produce a contoured transition from cut face to natural ground.

19.06.04 Fill

Except as may be otherwise recommended in an approved geotechnical report,

fill operations shall conform to the following except where the City has waived selected provisions for minor fills not intended to support structures or pavements.

A. Ground Preparation

Prior to fill placement, the natural ground surface shall be prepared by removing vegetation, non-complying fill materials, topsoil, and other unsuitable materials. The ground surface shall be scarified to provide a bond with the new fill. Where the existing grade is steeper than five horizontal units for every one vertical unit and where the height of fill is greater than five feet, a keyway or bench into sound bedrock or other competent material is required. The bench at the toe of fill slopes steeper than five horizontal units for every one vertical shall be at least ten feet wide. The area beyond the toe of all fill slopes shall be sloped for sheet flow away from the slope unless a paved drainage ditch is provided.

Keyways under the toe of fill shall be provided as needed to stabilize the fill slope. Fills shall not be constructed on natural slopes steeper than five units horizontal for every vertical unit unless designed by a geotechnical engineer and constructed in accordance with recommendations in an approved geotechnical report. The geotechnical engineer of record shall submit a final report confirming the ground has been prepared consistent with the engineered design.

When fill is to be placed over a cut surface, the bench at the toe of the slope shall be at least ten feet wide. The bench cut shall be made before placing the fill.

B. Fill Material

Fill materials shall be clean and have no more than trace amounts of organic matter. Unless otherwise approved and inspected by a geotechnical engineer, fill materials shall not include any rocks or other irreducible material larger than twelve inches in any direction.

Placement of oversized rocks may be permitted under the supervision of the geotechnical engineer of record.

C. Fill Placement

Fills shall be constructed in layers and the loose thickness of each layer prior to compaction shall not exceed eight inches. Moisture conditioning shall be required to ensure that completed fills are stable masses of well-integrated material bonded to adjacent materials and to the materials on which the fill rests. Fills shall be constructed so as to be competent to support anticipated loads and shall be stable when constructed at the design gradient.

D. Compaction

All fill materials shall be compacted throughout their full extent to a minimum of 90 percent maximum density. Tests to verify compaction shall be made on the basis of not less than one test for each three vertical feet of fill, but not less than one test for each 1,000 cubic yards of fill material placed. All tests shall be reasonably uniformly distributed over the fill or fill slope surface. Compaction tests shall be performed under the supervision of the geotechnical engineer of record. Results of compaction testing shall be included in periodic and final reports.

Compaction may be less than 90 percent within six inches of the surface when material is placed and compacted in a suitable method for planting of the slope.

Compaction of temporary stockpile fills to be used within six months is not required except as may be necessary to prevent saturation or sloughing or to control erosion of the fill and prevent off-site discharge of sediment.

Certificate of occupancy and or final acceptance will not be issued until all compaction testing has been submitted by the geotechnical engineer of record and approved by the City.

E. Allowable Slopes

Fill slopes shall not be steeper than two units horizontal for every one vertical unit unless a geotechnical report provides technical documentation in support of a steeper slope. In no case shall a fill slope be steeper than one-and-a-half units horizontal for every one vertical unit unless the fill is reinforced in accordance with the design recommendations of a geotechnical engineer.

19.06.05 Terracing

Suitable access shall be provided for the cleaning and maintenance of all terraces and associated drainage systems and for slope maintenance. Access shall be a minimum width of 8 feet.

Terraces at least eight feet in width shall be established at not more than 25-foot vertical intervals on all cut or fill slopes except that if only one terrace is required, it shall be located at mid-height. For cut and fill slopes greater than 60 feet and less than 120 feet in vertical height, the one terrace at approximately mid-height shall be at least twelve feet in width.

Swales or ditches on terraces shall have a minimum gradient of five percent into the slope and shall be paved with reinforced concrete not less than three inches thick or approved equal paving. The tributary area for a single run of swale or ditch shall not exceed 13,500 square feet.

The design of terraces shall be in conformance with an approved geotechnical report. The geotechnical engineer of record shall validate the finished terraces have been constructed consistent with their recommendations.

19.06.06 Stockpiling

The location of all stockpiles must be shown on a grading plan subject to approval by the City. Individual stockpiles shall not exceed 20,000 cubic yards of material or be placed on a slope that is steeper than one unit vertical for ten units horizontal unless otherwise approved by the City Engineer based upon an engineered design with supporting documentation to confirm stability of the stockpile. If stockpiles are left in-place during the rainy season (generally from October 15th to April 15th), side slopes of stockpiled material shall not exceed one unit vertical for every three unit horizontal unless the material is compacted to a maximum relative density of 90% throughout.

Drainage and erosion control measures shall be provided as needed to prevent the off-site discharge of sediment from the stockpile to the maximum extent practicable. Control measures shall be implemented to reduce dust generation to the maximum extent practicable. Stockpiles shall not be left in-place for more than one rainy season, except the City Engineer may extend this time frame for up to one year upon receipt of a written request by the property owners stating the reasons for the extension. No time extensions shall be allowed if previous erosion and dust control measures have been inadequately maintained or improperly installed. If excess soil is exported from the site, the applicant must include the final location of n of that soil. If the soil is to be placed on another site documentation must be provided to demonstrate that the site is permitted to accept the soil.

19.06.07 Drainage

All natural drainage must enter and leave graded properties at its original horizontal alignment and vertical elevation unless a drainage easement, acceptable to the City Engineer, has been executed with impacted property owners and recorded.

A drainage study must be submitted, consistent with section 19.13. Post-development peak storm water runoff discharge rates shall not exceed the calculated predevelopment rate.

For engineered grading projects, the Grading Ordinance requires that the peak off-site storm water discharge from the project site shall not exceed pre-construction conditions. The applicant must demonstrate that hydromodification of downstream receiving natural channels and basins does not occur. Additional controls on storm water run-off volumes and peak discharge rates shall be in accordance with the requirements of the city's General Plan and all other sections of the city Code.

All onsite drainage systems shall have adequate capacity to prevent inundation, flood hazards, ponding, or the creation of any danger to the stability of any cut or fill slope as a result of storm water run-off. Storm water discharges must be controlled so as to prevent injury to any structure, site improvement or other adjacent property. Energy dissipaters or other control devices shall be constructed as needed to prevent scour in downstream drainage ways. Unless specifically intended for the retention or for the conveyance of collected storm water, non-paved finished grades shall be sloped at no less than one percent toward drainage conveyances so as to prevent ponding and standing water. Lesser gradients may be provided for interim building pads as part of phased construction if they are clearly identified on the grading and or improvement plans which are reviewed and approved by the City.

A drainage study is required for all engineered grading permits and when impervious area is increased on any site by more than 10,000 square feet.

the Drainage Studies and analyses shall be prepared by a licensed professional in accordance with established industry standards and with applicable provisions of section 19.13.

A. Interceptor Drains

Paved interceptor drains shall be installed along the top of all cut and fill slopes where necessary to prevent erosion. Interceptor drains shall be paved with a minimum of three inches concrete or gunite and reinforced. The minimum depth of interceptor drains shall be 12 inches and the interceptor drains shall have a paved width of no less than 30 inches measured horizontally across the drain perpendicular to the flow line.

B. Subsurface Drainage

Cut and fill slopes shall be provided with subsurface drainage as needed for stability and in accordance with recommendations from a geotechnical engineer.

C. Measures to Control Pollutants

Storm water runoff from a site has the potential to contribute oil and grease, suspended solids, metals, gasoline, pesticides, and pathogens to the storm water conveyance system. The drainage appurtenances must be designed so as to minimize, to the maximum extent practicable, the introduction of pollutants of concern that may result in significant impacts, generated from site runoff of directly connected impervious areas (DCIA), to the storm water conveyance system. Pollutants of concern consist of any pollutants that exhibit one or more of the following characteristics:

1. Current loadings or historic deposits of the pollutant are impacting the beneficial uses of a receiving water,

2. Elevated levels of the pollutant are found in sediments of a receiving water and/or have the potential to bioaccumulate in organisms therein, or
3. The detectable inputs of the pollutant are at concentrations or loads considered potentially toxic to humans and/or flora and fauna.

As such, designs shall incorporate Best Management Practices including but not limited to oil/water separators or passive measures such as vegetative swales to ensure that pollutants are not discharged.

19.06.08 Retaining Walls

A building permit is required for all retaining walls that are over 4 feet in height (as measured from the bottom of the footing to the top of the wall) and for retaining walls of lesser height that support a surcharged load. Surcharge loads include loads from adjacent streets, parking or slopes above the slope. When required, it shall be the responsibility of the applicant to demonstrate to the City that retaining structures less than four feet in height are not supporting a load surcharge. This demonstration must consider soil types, backfill materials, and the location of fill or structural loads relative to the retaining wall.

Grading plans will not be issued until required building permits have been issued for retaining walls that are included as part of the proposed grading.

19.06.09 Erosion and Sediment Control Measures

All grading projects must include the use of appropriately selected, correctly installed, and properly maintained controls to minimize erosion and to reduce the offsite discharge of sediment to the maximum extent practicable. Design standards for all erosion and sediment control devices must, at a minimum, be consistent with the requirements for best management practices as required by the statewide *General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities*. Control measures must be selected, sized, and located to address site specific conditions.

All inactive soil-disturbed areas of a site and most active areas must be stabilized and protected from erosion prior to the onset of rain. Acceptable erosion control techniques include mulches, vegetation, soil stabilizers, binders, straw, erosion control blanket, or other methods to effectively minimize dislodging of soil particles and the entrainment of soil particles in storm water run-off.

Grading shall be phased to the maximum extent practicable so as to minimize areas that are disturbed at any one time and work should, when practicable, be scheduled to minimize the extent of grading activities that will take place during the rainy season. To the extent practicable, design features should be provided to encourage the infiltration of storm water. Such features and techniques

include permeable/porous paving (when soil conditions facilitate percolation), bio-retention areas (such as water/rain gardens and sunken basins), vegetated drainage swales, on-site detention and infiltration basins, and preservation of existing trees and vegetation.

Grading should be designed to minimize, to the greatest degree practicable, the amount of storm water run-on that flows on to disturbed areas of a project site. Temporary construction devices (such as berms or drainage ditches) shall be installed up-gradient from the project site and shall be maintained and protected from erosion.

During the rainy season, generally October 15 – April 15, all cut and fill slopes need to be protected with appropriate erosion controls such as erosion control blankets, bonded fiber matrices, or turf reinforcement mats. Slopes with highly erodible soil may require a more complex combination of control devices. Erosion control for moderate slopes may include silt fences or fiber rolls. These devices must be installed on level contours and spaced at intervals of no more than 20 feet measured along the ground surface. Rolled erosion control products shall be used for erosion protection on slopes that are steeper than three-to-one and in swales and long channels.

Post-construction discharges from all storm water conveyances shall be controlled through the use of non-erosive down drains, energy dissipators, or other devices to minimize downstream erosion. All unlined drainage channels and ditches shall be designed so as to control the velocity of storm water within the channel or ditch to prevent erosive flow velocities. Engineering calculations shall be provided when required by the City to demonstrate the effectiveness of these required controls.

19.06.10 Entryways for Construction Vehicles

All grading sites must have a paved or graveled entryway for vehicles. This entryway must be designed, adequately sized, and constructed so as to effectively prevent the tracking of mud and dirt on to adjoining road surfaces.

19.06.11 Good Housekeeping

The design of all grading plans shall include provisions for the proper handling, storage, and disposal of construction debris and other waste materials. Storm water run-off from material and waste storage areas shall be controlled as necessary to prevent the off-site discharge of pollutants including hazardous materials. Clearly defined areas for collecting wash water from concrete trucks shall be provided.

A. Outdoor Construction Material Storage

Outdoor construction material storage areas refer to storage areas or storage facilities solely for the storage of materials used for construction

or site improvement of the project. Improper storage of materials outdoors may provide an opportunity for toxic compounds, oil and grease, heavy metals, nutrients, suspended solids, and other pollutants to enter the storm water conveyance system. Where proposed project plans include outdoor areas for storage of materials that may contribute pollutants to the storm water conveyance system, the following Structural or Treatment BMPs are required:

1. Materials with the potential to contaminate storm water must be:
 - a. Placed in an enclosure such as, but not limited to, a cabinet, shed, or similar structure that prevents contact with runoff or spillage to the storm water conveyance system;
 - b. Protected by secondary containment structures such as berms, dikes, or curbs.
2. The storage area must be paved and sufficiently impervious to contain leaks and spills.
3. The storage area must have a roof or awning to minimize collection of storm water within the secondary containment area.

B. Construction Trash and Recycling Storage Areas

A trash and recycling storage area refers to an area where a trash receptacle or receptacles (dumpsters) are located for use as a repository for solid wastes or recyclables during construction. Loose trash and debris can be easily transported by the forces of water or wind into nearby storm drain inlets, channels, and/or creeks. All trash/recycling container areas must meet the following Structural or Treatment Control BMP requirements (individual single-family residences are exempt from these requirements):

1. Trash/recycling container areas must have drainage from adjoining roofs and pavement diverted around the area(s).
2. Trash/recycling container areas must be screened or walled to prevent off-site transport of trash.

19.06.12 Standards for Specific Project Categories

The design criteria for specific project categories described herein are in addition to any other applicable local, state, and federal requirements. The most stringent requirement shall apply.

The following is a summary of requirements as related to grading, drainage, site improvement, and erosion control. They are considered minimum requirements. More stringent measures may be necessary to ensure that storm water discharges

are in compliance with applicable laws, ordinances, and regulations. More detailed information regarding the included requirements may be found in applicable codes, regulations, and standards, such as building codes.

A. Commercial Developments - Properly Design Loading/Unloading Dock Areas

Loading/unloading dock areas have the potential for material spills to be quickly transported to the storm water conveyance system. To minimize this potential, the following design criteria are required:

1. Cover loading dock areas or design drainage to minimize run-on and runoff of storm water.
2. Direct connections to storm drains from depressed loading docks (truck wells) are prohibited.

B. Commercial Developments - Properly Design Repair/Maintenance Bays

Oil and grease, solvents, car battery acid, coolant and gasoline from the repair/maintenance bays can negatively impact storm water if allowed to come into contact with storm water runoff. Therefore, design plans for repair bays must include the following:

1. Repair/maintenance bays must be indoors or designed in such a way that does not allow storm water run on or contact with storm water runoff.
2. Design a repair/maintenance bay drainage system to capture all wash water, leaks and spills. Connect drains to a sump for collection and disposal. Direct connection of the repair/maintenance bays to the storm drain system is prohibited. If required by local jurisdiction, obtain an Industrial Waste Discharge Permit.

C. Commercial Developments - Properly Design Vehicle/Equipment Wash Areas

The activity of vehicle/equipment washing/steam cleaning has the potential to contribute metals, oil and grease, solvents, phosphates, and suspended solids to the storm water conveyance system. Include in the project plans an area for washing/steam cleaning of vehicles and equipment. The area in the site design must be:

1. Self-contained and/ or covered, equipped with a clarifier, or other pretreatment facility, and
2. Properly connected to a sanitary sewer or other appropriately permitted disposal facility.

D. Restaurants

Properly Design Equipment/Accessory Wash Areas. The activity of outdoor equipment/ accessory washing/steam cleaning has the potential to contribute metals, oil and grease, solvents, phosphates, and suspended solids to the storm water conveyance system. Include in the project plans an area for the washing/steam cleaning of equipment and accessories. This area must be:

1. Self-contained, equipped with a grease trap, and properly connected to a sanitary sewer as authorized by the local sanitary district.
2. If the wash area is to be located outdoors, it must be covered, paved, have secondary containment, and be connected to the sanitary sewer as authorized by the local sanitary district or other appropriately permitted disposal facility.

E. Retail Gasoline Outlets

Fueling areas have the potential to contribute oil and grease, solvents, car battery acid, coolant and gasoline to the storm water conveyance system. The project plans must include the following BMPs:

1. The fuel dispensing area must be covered with an overhanging roof structure or canopy. The canopy's minimum dimensions must be equal to or greater than the area within the grade break. The canopy must not drain onto the fuel dispensing area, and the canopy downspouts must be routed to prevent drainage across the fueling area.
2. The fuel dispensing area must be paved with Portland cement concrete (or equivalent smooth impervious surface), and the use of asphalt concrete shall be prohibited.
3. The fuel dispensing area must have a 2% to 4% slope to prevent ponding and must be separated from the rest of the site by a grade break that prevents run on of storm water to the extent practicable.
4. At a minimum, the concrete fuel dispensing area must extend 6.5 feet from the corner of each fuel dispenser, or the length at which the hose and nozzle assembly may be operated plus 1 foot, whichever is less.

F. Automotive Repair Shops - Properly Design Fueling Area.

Fueling areas have the potential to contribute oil and grease, solvents, car battery acid, coolant and gasoline to the storm water conveyance system. Therefore, design plans, which include fueling areas, must contain the

following BMPs:

1. The fuel dispensing area must be covered with an overhanging roof structure or canopy. The canopy's minimum dimensions must be equal to or greater than the area within the grade break. The canopy must not drain onto the fuel dispensing area, and the canopy downspouts must be routed to prevent drainage across the fueling area.
2. The fuel dispensing area must be paved with Portland cement concrete (or equivalent smooth impervious surface), and the use of asphalt concrete shall be prohibited.
3. The fuel dispensing area must have a 2% to 4% slope to prevent ponding and must be separated from the rest of the site by a grade break that prevents run on of storm water to the extent practicable.
4. At a minimum, the concrete fuel dispensing area must extend 6.5 feet from the corner of each fuel dispenser, or the length at which the hose and nozzle assembly may be operated plus 1 foot, whichever is less.

G. Automotive Repair Shops - Properly Design Repair/Maintenance Bays.

Oil and grease, solvents, car battery acid, coolant and gasoline from the repair/maintenance bays can negatively impact storm water if allowed to come into contact with storm water runoff. Therefore, design plans for repair bays must include the following:

1. Repair/maintenance bays must be indoors or designed in such a way that does not allow storm water run-on or contact with storm water runoff.
2. Design a repair/maintenance bay drainage system to capture all wash-water, leaks and spills. Connect drains to a sump for collection and disposal. Direct connection of the repair/maintenance bays to the storm drain system is prohibited. If required by local jurisdiction, obtain an Industrial Waste Discharge Permit.

H. Automotive Repair Shop - Properly Design Vehicle/Equipment Wash Areas

The activity of vehicle/equipment washing/steam cleaning has the potential to contribute metals, oil and grease, solvents, phosphates, and suspended solids to the storm water conveyance system. Include in the project plans an area for washing/steam cleaning of vehicles and

equipment. This area must be self-contained and/or covered, equipped with a clarifier, or other pretreatment facility, and properly connected to a sanitary sewer or other appropriately permitted disposal facility.

I. Parking Lots - Properly Design Parking Area

Parking lots contain pollutants such as heavy metals, oil and grease, and polycyclic aromatic hydrocarbons that are deposited on parking lot surfaces by motor-vehicles. These pollutants are directly transported to surface waters. To minimize the offsite transport of pollutants, the following design criteria are required:

1. Reduce impervious land coverage of parking areas.
2. Infiltrate or treat runoff.

J. Properly Design To Limit Oil Contamination and Perform Maintenance.

Parking lots may accumulate oil, grease, and water insoluble hydrocarbons from vehicle drippings and engine system leaks:

1. Treat to remove, to the maximum extent practicable, oil and petroleum hydrocarbons at parking lots that are heavily used (e.g., fast-food outlets, lots with 25 or more parking spaces, sports event parking lots, shopping malls, grocery stores, discount warehouse stores).
2. Ensure adequate operation and maintenance of treatment systems, particularly sludge and oil removal, system fouling, and plugging prevention control.

19.06.13 Provide Proof of Ongoing BMP Maintenance

As part of project review, if a project applicant has included or is required to include, Structural or Treatment Control BMPs in project plans, the city shall require that the applicant provide verification of maintenance provisions through legal agreements or other enforceable documents and including, unless otherwise waived, filing of a Notice of Action that will serve notice on all subsequent landowners of ongoing maintenance requirements.

For all properties, the verification will include the developer's signed statement, as part of the project application, accepting responsibility for all structural and treatment control BMP maintenance until the time the property is transferred and, where applicable, a signed agreement from the public entity assuming responsibility for Structural or Treatment Control BMP maintenance. The condition of transfer shall include a provision that the property owners conduct maintenance inspection of all Structural or Treatment Control BMPs at least

once a year and retain proof of inspection. The developer shall be required to provide printed educational materials to accompany the first deed transfer to highlight the existence of the requirement and to provide information on what storm water management facilities are present, signs that maintenance is needed, how the necessary maintenance can be performed, and assistance that the city can provide. The transfer of this Information Shall Also Be Required With Any Subsequent Sale Of The Property Unless A Notice of Action has been filed addressing these requirements.

A. Design Standards for Structural or Treatment Control BMPs.

Post-construction treatment control BMPs shall incorporate, at a minimum, either a volumetric or flow-based treatment control design standard, or both, as identified below to mitigate (infiltrate, filter or treat) storm water runoff.

B. Design Standards for Structural or Treatment Control BMPs.
Volumetric Treatment Control BMP

1. The 85th percentile 24-hour runoff event determined as the maximized capture storm water volume for the area, from the formula recommended in Urban Runoff Quality Management, WEF Manual of Practice No. 23/ ASCE Manual of Practice No. 87, (1998); or
2. The volume of annual runoff based on unit basin storage water quality volume, to achieve 80 percent or more volume treatment by the method recommended in California Stormwater Best Management Practices Handbook - Industrial! Commercial, (2003); or
3. The volume of runoff produced from a historical-record based reference 24-hour rainfall criterion for “treatment” that achieves approximately the same reduction in pollutant loads achieved by the 85th percentile 24-hour runoff event.

C. Design Standards for Structural or Treatment Control BMPs. *Flow Based Treatment Control BMP*

1. The flow of runoff produced from a rain event equal to at least two times the 85th percentile hourly rainfall intensity for the area; or
2. The flow of runoff produced from a rain event that will result in treatment of the same portion of runoff as treated using volumetric standards above.

19.06.14 Engineered Alternatives

Engineered alternatives to the design standards in these Improvement Standards will be allowed if the engineer demonstrates to the satisfaction of the City Engineer that the alternative design will meet or exceed the performance characteristics of the design standard and that the alternative design is consistent with the purposes and intent of this section of these Improvement Standards. For example, the City Engineer may consider modifications to the minimum standards set forth in this chapter when it appears inappropriate or impracticable for a specific property including but not limited to extreme limitations of space for treatment on a redevelopment project or unfavorable or unstable soil conditions at a site to attempt infiltration and provided that stormwater discharge is not affected.

A. Modification Request

All requests for modifications shall be in writing and must be submitted to the City prior to permit approval. The request shall state and describe all modifications to the applicable standards and shall include all relevant data and facts establishing the grounds for which the modification is requested, and be accompanied by written justification, and a statement by a licensed engineer that storm water quality is not compromised.

B. Approval

The City Engineer may approve a modification to the standards based upon the following criteria:

1. There are physical characteristics unique to the property, including size, shape, topography, location, or surroundings that are so unusual that the City Engineer determines that complying with the requirements of this chapter would create practical difficulties or is inappropriate.
2. Financial motivation as sole justification for a modification will not be approved. Approval of any modification shall be supported by findings based upon engineering evaluation.

Any final written action by the City Engineer related to these design standards may be appealed to the City Council in accordance with the procedures defined in the City of Angels Camp Municipal Code Section 1.19.

19.07 Construction Quality Assurance

For all engineered grading projects, a Construction Quality Assurance (CQA) Plan must be submitted to the City for review along with the permit application form and grading plan. The grading permit application for engineered grading projects will not be considered complete unless accompanied by a CQA Plan that meets the requirements of this Section. No grading permit will be issued

until after approval of the CQA Plan.

19.07.01 CQA Engineer

The design engineer may serve as the CQA engineer or the grading permit applicant may elect to retain the services of another civil engineer. If the CQA engineer is different from the design engineer, the name and contact information of the CQA engineer shall be provided to the City.

19.07.02 CQA Plan

At a minimum, the CQA Plan shall include the following elements:

A. Professional Qualifications and Organization

The CQA Plan must include a description and schedule of activities that will be undertaken to certify that all grading has been completed in substantial conformance to the approved grading plans and with the requirements of the Grading Ordinance and this section of these Improvement Standards. During construction, all CQA work shall be conducted under the responsible charge of a licensed professional engineer who must certify that all field inspections, material testing, and field logs will be done by appropriately qualified individuals capable to complete assigned duties in a responsible and reliable manner. To meet this requirement, the CQA Plan must include the name and a brief qualification summary statement for all such persons anticipated to work on the subject project. If individuals other than those listed in the CQA Plan provide field services, the names and qualifications of these persons shall be submitted, in writing, to Public Works.

B. Inspections and Material Testing

CQA Plan shall include a schedule of the type, number, and frequency of various inspections and material testing that will be required throughout the project. The geotechnical/soils report submitted with the plans will also identify frequency of testing, testing procedures, testing standards, pass/fail criteria, etc. and will be incorporated by reference.

The CQA Plan must also address specific actions that will be taken by the engineer to monitor the implementation and effectiveness of required erosion and sediment control measures. The Plan shall include a description of corrective measures that will be undertaken to address any deficiencies in this regard.

C. Documentation and Reports

The CQA Plan shall include a schedule of documentation and reports that shall be completed to document daily work in progress, work conditions,

inspection and testing logs, site conditions, construction changes, problems encountered, project meetings, etc. Various reports will be required such as soils testing for R-values, optimum density, etc.

D. Record Drawings

As construction proceeds, changes in the design documents are often required to address differing site conditions. The CQA Plan must include specific measures that will be taken for dealing with unanticipated conditions. This information needs to be logged on a daily basis and compiled in a final “as-built” set of plans. The CQA Plan must indicate how data will be compiled to ensure the completion of an accurate set of “as-built” drawings. Grade staking, if any, and proposed survey methods for verifying slopes and elevations shall be presented in the CQA Plan.

E. Final Certification Report

The Final Certification Report must include a certification by the engineer of record that work has been completed in substantial conformance to the approved plans, specifications, quality assurance plan, and this section of these Improvement Standards. The Final Certification Report must include, but not be limited to, the documentation, testing reports, and record drawings identified above. Documentation shall be provided in an electronic format. The City will review this Report to verify that all project requirements were satisfied. Failure to accomplish any aspect of the approved project plans, specifications, and CQA Plan will require corrective action by the applicant and may jeopardize acceptance of the work, either in the form of notice of completion or release of bonds.

19.07.03 CQA Plan Review

The City will review the proposed CQA Plan along with the grading plan and a determination will be made as to whether or not proposed CQA methods are sufficient to ensure that grading proceeds in accordance with all applicable requirements. If it is determined that additional site inspections, more frequent material testing, or other activities are needed to ensure regulatory compliance, the engineer preparing the Plan will be so notified and the Plan will need to be revised and resubmitted to conform to the requirements of the City.

19.08 Technical Studies and Reports

Depending on the nature and extent of proposed work and in consideration of existing conditions on and adjacent to the work site, the City may require that various technical reports be prepared in support of the proposed design. When such reports are required they shall be prepared by a licensed professional with expertise in the area of work and shall conform to the following minimum requirements.

Grading permits will not be issued until required technical reports are satisfactorily completed and accepted by the Public Works.

19.08.01 Geotechnical Reports

- Geotechnical reports will be required whenever the City Engineer determines that geotechnical investigations and analyses are necessary to ensure public health, welfare, or safety and as may be needed to document compliance with the design standards presented herein. A geotechnical report is specifically required for any one of the following conditions:
- When proposed grading includes a cut or fill exceeding 10 feet in height or depth
- When the slope of the natural ground exceeds 30 percent.
- When proposed cut or fill slopes are steeper than two units horizontal for every unit vertical.
- In areas of known or suspected geological hazards, including slope instability or hazards of ground failure stemming from seismically induced ground shaking.

A. Site Investigations

Those portions of the soil or geotechnical investigation that constitute civil engineering, as defined by Section 6734 of the Business and Professions Code of California shall be conducted by or done under the direct supervision of a California-licensed geotechnical engineer or civil engineer. Investigations, evaluations, and analyses of soil mechanics, including slope stability analyses, shall be performed by a California-licensed geotechnical engineer. Investigations shall be based on observations and tests of materials exposed by exploratory borings or excavations and on field inspections made at appropriate locations. Investigative studies may be required to evaluate soil and rock strength, the effect of moisture variation on soil, bearing capacity, compressibility, expansiveness, stability, keying, drainage, benching, and other factors.

B. Report Contents

Geotechnical reports shall, at a minimum, include the following items unless not applicable to the proposed work:

- An index map showing the regional setting of the site
- A site map showing the topographic features of the site and locations of all soil borings and test investigations

- Classification of the soil types and pertinent laboratory test data
- A description of the geology of the site and the geology of adjacent areas when pertinent to the proposed work
- A suitably scaled map with cross-sections showing identified areas of land slippage
- A description of the soil and geotechnical investigative techniques used
- Logs for all soil borings and test excavations with key map showing location, elevation at ground level, and the depth of each soil or rock strata
- An evaluation of the stability of natural slopes and recommendations regarding maximum cut-and-fill slopes
- Recommended material specifications
- An assessment of the settlement associated with any fill placement
- Recommended grading procedures and methods for excavation and fill placement, including recommendations regarding keyways and benching
- Evaluation regarding the nature, distribution, and characteristics of existing soils and professional opinions regarding slope stability, soil bearing potential and any suggested restrictions on site use, including setbacks from the top or toe of slopes
- Recommendations regarding surface and subsurface drainage and erosion control methods
- Recommended mitigations for any potential geologic hazards

C. Erosion Control Analysis

The soils/geotechnical report must include an analysis of the potential for soil erosion on the project site and for sediment discharge from the project site both during and after construction. This analysis shall be done in consideration of flow velocities, slope, soil type, and vegetative cover. The report must address the extent to which proposed control measures will adequately control erosion, capture sediment, and stabilize exposed soils. As may be required to further reduce offsite sediment discharges, the report should include specific recommendations for additional site controls.

D. Review and Acceptance

All geotechnical reports are subject to review by the City. Prior to acceptance, the City may require supplemental reports and data.

E. Design Recommendations

All recommendations presented in the final geotechnical report as accepted by the City shall be incorporated in the project construction plans and material specifications.

19.08.02 Drainage/Hydraulic and Hydrological Reports

When a project is greater than one acre, a hydraulic and hydrologic report is required to ensure the proper design on storm water control devices and to verify compliance with the requirements of the Grading Ordinance and these Improvement Standards, unless otherwise waived by the City Engineer. All such reports and analyses shall be certified by a registered civil engineer.

A. Site Characterization

The hydrologic/hydraulic report must address all potential natural and anthropogenic features that may impact drainage on to and from the site including the following:

- Existing drainage patterns, features
- Catchment areas and sub-basins
- Vegetation
- Natural features such as slopes, slides, creeks, streams, and other waterways
- Impervious surfaces
- Location, size, and type of existing and proposed structures

B. Project Description

The report must include a summary description of the proposed construction and shall, at a minimum include analyses of the following:

- Routing of storm water including proposed diversions of sub-basins
- Any proposed systems for storm water retention, detention, or infiltration

- Discharge rates and storm water run-off volumes before and following construction
- All storm water controls, conveyances, methods of collection and discharge

The report shall include a drainage area map along with calculations of the estimated peak discharges on to and off the site. The map shall show the catchment area for all drainage onto the work site and into existing drains, inlets, channels, or culverts.

C. Drainage System Design

The report shall provide calculations in support of the design for all elements of the storm drain system including inlets, culvert, pipes, channels, swales, and other conveyances or discharge devices. Unless otherwise recommended by the design engineer and approved by the City Engineer, peak flow discharges shall be determined using the rational formula using appropriate coefficients of runoff. Rainfall intensities shall be based on “Bulletin No. 195—Rainfall Analysis for Drainage Design, Volume III” from the California Department of Water Resources. In cases where the City has not adopted specific design criteria based on storm frequencies, the capacity of drainage structures and facilities shall be determined based on reasonable storm magnitudes in consideration of the importance of the structure and the nature of impacted land uses.

Profiles shall be provided for all drainage pipes and open channels including the hydraulic grade line for the design storm event. Hydraulic flow capacity for conveyance systems shall be calculated using Manning’s Equation with appropriately selected coefficient values and shall include, as appropriate, an analysis of inlet and outlet conditions.

19.09 Construction

All grading activities shall be consistent with the approved grading plan, including all notes and specifications thereon, and shall be in accordance with the Grading Ordinance and all associated requirements including the design standards contained in section 19.06 of these Improvement Standards. Work shall be consistent with the approved erosion and sediment control plan and conform to the Storm Water Pollution Prevention Plan (SWPPP) if such a Plan is required for the work being done.

19.09.01 Pre-Construction

Prior to the start of construction, the applicant shall coordinate an on-site pre-construction conference if so required as a condition of grading permit issuance. The applicant shall notify the City at least 48 hours prior to the scheduled pre-construction meeting. At a minimum, attendees at the pre-construction meeting

must include the grading contractor and the engineer- of-record for engineered grading projects. The prime contractor, subcontractor, consultants, and utility representative shall be in attendance if so required by the City. A construction work schedule shall be provided to all attendees.

Prior to scheduling the pre-construction conference, all property corners and lines within 20 feet of the work shall be field located and the areal limits of grading activity shall be staked in the field. If the project is required to have permit coverage under the Regional Water Quality Control Board's "*General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities*," a copy of the SWPPP must be available onsite for review prior to the preconstruction meeting. Upon satisfaction of all pre-construction obligations, the City will issue a "Notice to Proceed" with work in accordance with the permit.

19.09.02 Schedule

The City Engineer shall have access to the work to ascertain that the materials and workmanship are in accordance with the requirements of these Improvement Standards and the approved plans. Prior to proceeding to subsequent phases, each phase shall subject to inspection and the contractor shall provide necessary submittals to the City verifying that work has been completed in accordance with permit conditions. At least 48 hours prior to beginning the next phase of construction, the permittee shall notify the City of their schedule if so required. The following is a list of typical phases of construction and notification to and inspection by the City may be required prior to initiating work on each subsequent phase:

- Construction staking;
- Groundbreaking;
- Fill operations;
- Completion of sub grade;
- Installation of drainage structures and utilities;
- Pad certification; and
- Cleanup.

Any substandard work or materials employed in the work and all work done contrary to the provisions of the Grading Ordinance or these Improvement Standards shall be repaired or replaced as directed by the City.

19.09.03 Utility Location

When performing grading, property owners have responsibility to ensure the protection of all utilities on or adjacent to the work site. Prior to any excavation, a designated utility location service shall be contacted. Underground Services Alert (commonly known as USA) should be called at least 48 hours prior to beginning work. USA will field-locate any and all underground utilities.

19.09.04 Construction Staking

When required for grade control and for all roadway grading, construction staking shall be in place prior to beginning construction. Staking shall be maintained or replaced as needed throughout the construction process. All easements, property lines, property corners, and rights-of-way shall be delineated in the field if they are within 20 feet of the limits of grading or as may be otherwise required by the City. For roadway grading, centerline staking shall be provided at 50-foot intervals along with staking at the beginning and end of both horizontal and vertical curves and at the point of vertical intersection for vertical curves.

19.09.05 Limits of Construction

The extent and nature of construction shall be limited to the work shown on an approved grading plan.

19.09.06 Required Onsite Documentation

Copies of the following documents, if required as a condition of grading permit issuance, shall be available on the construction work site at all times and shall be presented to the City Engineer or his/her designee upon request:

- Signed grading permit application form and approved grading plan including the approved erosion and sediment control plan
- Storm Water Pollution Prevention Plan (SWPPP, if applicable)
- Construction Quality Assurance Plan (if applicable)
- Encroachment Permit (if applicable)

19.09.07 Site Inspections and Material Testing

A. Inspection by the City

All grading and related construction activities shall be subject to inspection by the City Engineer or his/her designee and access to all areas of activity shall be provided by the contractor responsible for the work. If such entry is refused, the Grading Ordinance provides that the City Engineer shall have recourse to every remedy provided by law to secure entry.

B. Inspection by Civil Engineer

For all engineered grading plans, the certifying engineer shall provide professional inspection services in accordance with the approved Construction Quality Assurance (CQA) Plan and as may be needed to determine that the grading has been completed in substantial compliance with all applicable requirements. Field observations shall at a minimum include, but not be limited to, field review as to the establishment of line/grade and the timely implementation and proper functioning of required erosion and sediment control measures. The CQA engineer or designee shall immediately notify the City Engineer if it is observed that work is not being performed substantially in accordance with the approved grading plan or if required erosion and sediment control measures are not being implemented or maintained. In such cases, the CQA engineer shall make recommendations for corrective measures, as needed, to address any observed violations. Any necessary modifications of project plans shall be submitted to Public Works for review and approval.

C. Geotechnical Inspections

Geotechnical inspections, construction observation, and reporting shall be provided by licensed professionals as may be required in the CQA Plan or as recommended in any required soils or geotechnical reports.

D. Material Testing

For engineered grading, material testing shall be done in accordance with the methods and frequency specified in the CQA Plan. Material testing may be required for Minor grading activities. In such cases, the services of a qualified material testing firm shall be secured to perform material testing as required on the grading plan and as required by the City.

19.09.08 Schedule

All construction work shall proceed in accordance with the work schedule submitted to the City at the time of grading permit issuance. Any significant changes in schedule must be submitted to the City particularly if the schedule changes result in unanticipated grading activities during the rainy season.

19.09.09 Erosion and Sediment Control

No grading shall be done unless all requirements of an approved erosion and sediment control plan are being implemented and the grading is in conformance with the Storm Water Pollution Prevention Plan. Required control devices and materials must be available on-site, and properly installed consistent with the requirements of the Central Valley Regional Water Quality Control Board.

All erosion and sediment control devices must be inspected on a regular basis

by the responsible contractor and properly maintained. If during rainfall events, it is apparent that approved control measures and installed devices are not sufficient to adequately control the offsite discharge of sediment, additional controls shall be put in-place immediately as needed to further reduce sediment discharges to the maximum extent practicable.

19.09.10 Construction Entrances

Construction entryways shall be constructed as required in section 19.06 of these Improvement Standards. Wash down of vehicle tires is required as necessary to prevent off-site tracking of mud and dirt. Graveled entryways shall be maintained so that the construction entrance does not become buried in soil.

19.09.11 Good Housekeeping Practices

Construction sites should be organized and maintained for the proper storage of building materials and for proper handling, storage, and disposal of debris and waste materials as may be necessary to reduce the potential for adverse water quality impacts. Sanitary facilities shall be provided and properly sited. Locations for the containment of concrete truck washout shall be provided and litter shall be controlled. Provisions shall be provided for the proper storage and use of chemicals and other hazardous materials including provisions for containing and responding to leaks and spillage.

19.09.12 Non-Compliance

If, during construction, work is being done in violation of the grading permit or at variance with the approved grading plan, the City will take necessary enforcement action to correct any violations and ensure future compliance. section 19.11 of these Improvement Standards describes various enforcement mechanisms that may be used to address such violations.

19.10 Work Completion

The City shall be notified when all grading has been completed and when all requirements of the grading permit have been met.

19.10.01 Final Inspection for Minor Grading

Upon notification, the City shall conduct a final site inspection for all permitted grading activities. If, after notification that work is complete, the City Engineer determines that work is deficient or not in accordance with the approved grading plan, the City will advise the permittee, in writing, of required remedial work that must be done prior to final acceptance by the City. Upon completion of the remedial work, the permittee shall notify the City that the remedial work has been done and request a re-inspection.

19.10.02 Final Inspection for Engineered Grading

For engineered grading, the City will require final inspection by the CQA engineer in accordance with permit requirements.

A. Final Reports and Certifications

For engineered grading, the engineer, upon work completion, shall submit a written report to the City certifying that all work has been completed in substantial conformance with approved plans and specification. The report shall include record as-built drawings, material test results, inspection reports, and other information as specified in Construction Quality Assurance Plan.

B. As-Built Plans

The as-built plans shall show all original ground surface elevations, as-graded ground surface elevations, drainage patterns and locations and elevations of all surface and subsurface drainage facilities. Final surveys may be required as determined by the City Engineer.

C. Soils/Geotechnical Report

If a soils or geotechnical report was required for the project, the soils or geotechnical engineer shall prepare a report including location and elevations of all field density and other tests, summaries of all field and laboratory tests and other substantiating data and comments on any changes made during grading and their effect on the recommendations in the design report.

D. Certification by the Engineer

The responsible engineer shall include in the final report, a statement that work was done in substantial compliance with the approved grading plan and associated requirements. The engineer shall certify that the requirements of the CQA Plan have been satisfied.

E. CQA Documentation

The final report shall include documentation that all elements of the CQA Plan have been carried out. This includes notes from all meetings, copies of all inspection logs and reports, material test results, and copies of any available photographs taken during construction.

19.10.03 Notice Of Work Completion

After determining that work has been satisfactorily completed in substantial conformance to the grading permit and after all required reports and documentation have been received and accepted by the City, the City Engineer shall provide the grading permit applicant with a written statement accepting the works as complete. As provided for in the Grading Ordinance, issuance of a notice of work completion does not relieve the permittee of responsibility for

having complied with all grading permit requirements and, if the City Engineer finds that additional work is required to comply with the requirements of the grading permit, such work shall be completed at no cost to the city. Similarly, issuance of a notice of work completion should not be construed as modifying any permit requirements or as relieving the permittee of responsibilities for satisfactory work completion.

19.10.04 Certificate of Occupancy

No certificate of occupancy shall be issued for a permitted structure until the City Engineer has issued a written notice that permitted grading work has been satisfactorily completed or until the property owner has posted an approved security with the City in sufficient amount, as determined by the City Engineer, to ensure satisfactory completion of all outstanding work within a specified period of time. Acceptance of an approved security in lieu of grading completion shall be at the discretion of the City Engineer who may find that such an alternative is unacceptable.

19.10.05 Ongoing Maintenance of Post-Construction Best Management Practices

For all properties, the developer shall sign a statement, as part of the project application, accepting responsibility for all post-construction BMP maintenance until the time the property is transferred and, where applicable, a signed agreement from the public entity assuming responsibility for on-going maintenance of post-construction BMPs. The condition of transfer shall include a provision that the property owners conduct maintenance inspection of all postconstruction BMPs at least once a year and retain proof of inspection. Reports of the yearly maintenance inspection are to be submitted to the City by January 31st to cover inspections during the previous calendar year. The developer shall be required to provide printed educational materials to accompany the first deed transfer to highlight the existence of the requirement and to provide information on what storm water management facilities are present, signs that maintenance is needed, how the necessary maintenance can be performed, and assistance that the city can provide. The transfer of this information shall also be required with any subsequent sale of the property.

For development projects where new lots will be created, evidence that the developer has created a funding mechanism and an administrative mechanism such as a Homeowner's Association to provide ongoing maintenance of post-construction storm water best management practices through the life of the subdivision must be submitted prior to map approval.

19.11 Enforcement

The Grading Ordinance requires the City to enforce the provisions of the Ordinance and to ensure that all grading activities are in conformance with the

requirements of these Improvement Standards. While the goal of the City is to foster voluntary compliance with all regulatory requirements, the Grading Ordinance recognizes that a variety of enforcement tools may be needed to ensure compliance and to provide consistent regulation throughout the city. In that regard, the Grading Ordinance establishes a progressive enforcement policy that directs the City to take action in consideration of the facts and circumstances of the violation, including but not limited to, the length of time of the violation, the willfulness of the violation, the extent of the violation and its impact on environmental resources and adjoining properties, attempts, if any, to comply with legal requirements, the history of violations on a property or by a contractor, and other factors in accordance with AMC Sections 15.30.220 through 15.30.280.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: April 15, 2025
TO: City Council
FROM: Michelle Gonzalez, Finance Director
RE: **APPROVE PROPOSED UPDATES TO CAPITAL ASSET POLICY**

RECOMMENDATION:

It is recommended that the City Council approve the proposed updates to the City's Capital Assets Policy, including the increase of the capitalization threshold from \$5,000 to \$20,000 and the incorporation of Governmental Accounting Standards Board (GASB) and Government Finance Officers Association (GFOA) guidelines.

BACKGROUND:

The City of Angels periodically reviews its financial policies to ensure compliance with current accounting standards and best practices. The existing Capital Assets Policy was last updated on October 4, 2019, and an update is necessary to align with recent changes in governmental accounting standards, including GASB Statement No. 87 (Leases) and GASB Statement No. 96 (Subscription-Based IT Arrangements). Additionally, the proposed increase in the capitalization threshold reflects best practices recommended by the GFOA and improves administrative efficiency.

DISCUSSION:

The key updates to the Capital Assets Policy include:

- **Capitalization Threshold Increase:** Raising the threshold from \$5,000 to \$20,000 for individual assets ensures that financial reporting focuses on material capital investments while still maintaining appropriate asset tracking controls.
- **GASB Compliance:** The policy now includes provisions for recognizing leases per GASB 87 and subscription-based IT arrangements per GASB 96, ensuring accurate financial reporting.
- **GFOA Standards:** The policy aligns with GFOA recommendations by allowing group purchases (e.g., laptops for a new system implementation) to be capitalized when necessary, while routine replacements will be expensed. This approach follows Generally Accepted Accounting Principles (GAAP) for recognizing the total cost of implementing new capital assets.
- **Enhanced Asset Control:** While the threshold has increased, the policy maintains internal controls to track high-risk and sensitive assets, ensuring proper oversight and accountability.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

FINANCIAL IMPACT:

The proposed changes will improve administrative efficiency by reducing the number of lower-cost assets recorded as capital assets, thereby reducing reporting and audit burdens. This update does not result in additional costs but ensures more accurate financial reporting and compliance with current accounting standards.

ATTACHMENTS:

Proposed Updated Capital Assets Policy



Agency Name:	City of Angels
Name of Monitoring Department:	Finance
Policy/Procedure Title:	Asset Capitalization and Control
Policy Number:	300.015

POLICY –This policy ensures compliance with governmental accounting standards and effective management of the City’s capital assets. The City shall update this policy as needed to reflect changes in applicable accounting standards and financial reporting requirements.

PURPOSE – The term capital assets is used to describe assets that are used in operations and that have initial lives extending beyond a single reporting period. Capital assets may be either intangible (e.g., easements, water rights) or tangible (e.g., land, buildings, building improvements, vehicles, machinery, equipment, and infrastructure). It is incumbent upon public-sector managers to maintain adequate control over all of a government’s resources, including capital assets, to minimize the risk of loss or misuse.

As a practical application of the materiality principle, not all tangible capital-type items with useful lives extending beyond a single reporting period are required to be reported in a government’s statement of position. Items with extremely short useful lives (e.g., less than 2 years) or of small monetary value are properly reported as an "expense" or "expenditure" in the period in which they are acquired.

When outlays for capital-type items are reported on the statement of position, they are said to be capitalized. The monetary criterion used to determine whether a given capital asset should be reported on the balance sheet is known as the capitalization threshold.

Capitalization is primarily a financial reporting issue. A government’s principal concern in establishing specific capitalization thresholds ought to be the anticipated information needs of the users of the government’s external financial reports. While it is essential to maintain control over all potentially capitalizable items, more efficient means than capitalization exist for monitoring a government’s smaller tangible capital-type items.

Entities must ensure adequate controls are in place for items that are not capitalized and fall within the following categories:

- Items that require special attention to ensure legal compliance, such as those acquired through grant contracts.
- Items that require special attention to protect public safety and avoid potential liability, such as police weapons.
- Items that require special attention to compensate for a heightened risk of theft (e.g., sound equipment, portable computers).

Items not capitalized but requiring special attention due to these factors are considered controlled capital-type items.

DATE – April 15, 2025

APPROVING AUTHORITY – City Council

REVISION – N/A

SECTION I: CAPITALIZATION

CAPITALIZATION THRESHOLD

- Potentially capitalizable items should only be capitalized if they have an estimated useful life of at least two years following the date of acquisition.
- Capitalization thresholds are applied following GASB and GFOA standards, ensuring consistency with generally accepted accounting principles (GAAP).
- The capitalization threshold shall be \$20,000 for any individual item; however, groups of similar items acquired as part of an implementation effort (e.g., a large purchase of laptops for a new system rollout) may be capitalized as a single asset when necessary to reflect the total cost of placing the asset into service. Replacements of capitalized items shall be expensed going forward.
- As a recipient of federal awards, the City must review federal requirements that may prevent the use of capitalization thresholds in excess of the City's threshold for purposes of federal reimbursement.
- The City shall adhere to the asset control policy and procedure outlined in Section II for potentially capitalizable items that fall under the operative capitalization threshold.

LEASES AND SUBSCRIPTION-BASED IT ARRANGEMENTS

- Per GASB 87, leases that transfer control of the right to use an asset for a period of time in exchange for payment shall be recognized as a lease liability and a corresponding right-to-use asset, unless exempted under short-term lease provisions (12 months or less).
- Per GASB 96, subscription-based IT arrangements (SBITAs) must be accounted for similarly to leases, where the City recognizes a subscription liability and an intangible right-to-use asset if the arrangement exceeds 12 months.
- The City shall review all lease agreements and IT subscriptions to ensure compliance with GASB 87 and GASB 96 standards.

MAINTENANCE AND REPAIRS

Expenditures for normal maintenance and repairs that do not add value to the asset or materially extend its useful life shall not be capitalized. Examples include:

- Street overlays, replacement parts, pipeline repairs, and deferred maintenance.
- Repairs that restore an asset to its original service potential.
- Costs that do not involve significant alteration or structural change.

RETIREMENTS

- Retirements shall be evaluated annually. After the close of the fiscal year, the Administration and Finance Department shall distribute to each department a list of that department's capitalized assets.
- Each department shall review and indicate retirements on the schedule and return it to the Administration and Finance Department in a timely manner.

SECTION II: CONTROL

The City of Angels has adopted a systematic effort to identify and implement internal controls over all of its controlled capital-type items.

- Control shall occur at the departmental level. Departments are responsible for controlled capital-type items as an integral part of achieving their operational goals.
- Departments shall assign control responsibility for capital-type items to one or more specific individuals. Assignments must be documented and communicated to the Administration and Finance Department.
- Responsible individuals shall maintain a complete list of controlled capital-type items, updated annually.
- Each year, departments shall certify to the Administration and Finance Department that updated lists of controlled capital-type items are on file and available for inspection.
- The Administration and Finance Department shall periodically verify the data on the controlled capital-type item lists in each department. No less than once every five years, the Administration and Finance Department shall perform verification procedures to ensure the reliability and completeness of department-maintained lists.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: April 15, 2025
TO: City Council
FROM: John Rohrbaugh, Fire Chief
RE: Firewise USA Information

RECOMMENDATION

It is recommended that the City Council, Staff and the Fire Department support any neighborhood within our City that would want to pursue establishing a Firewise USA program within their community.

BACKGROUND

Firewise USA is a national program created by the National Fire Protection Association (NFPA) to help communities reduce the risk of wildfires. The program provides education, resources, and support for homeowners, neighborhoods, and local governments to take proactive steps in making their properties and communities more resistant to wildfire damage.

The official website for Firewise USA is hosted by the National Fire Protection Association (NFPA). The Firewise USA can access the website at nfpa.org. This site offers comprehensive information about the Firewise USA program, including steps to become a recognized Firewise community, resources for wildfire risk reduction, and details on existing Firewise sites.

Firewise USA does the following:

- Promotes wildfire preparedness: Educates communities on how to prepare for wildfire, such as creating defensible space and using fire-resistant landscaping and building materials.
- Encourages community collaboration: Residents work together to develop local wildfire mitigation plans.
- Provides a recognition program: Communities can apply to become official Firewise USA sites by meeting specific criteria.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

To be recognized as a Firewise USA community, a community typically needs to:

1. Form a board or committee of neighborhood homeowners that oversees the program locally.
2. Obtain a wildfire risk assessment from local fire officials or forestry experts.
3. Develop an action plan based on the assessment, outlining steps to reduce wildfire risks.
4. Hold an annual Firewise Day to educate and involve residents.
5. Invest a minimum of \$24.14 per home per year in wildfire risk reduction efforts (this can be in volunteer hours, grant funding, or direct spending).

Staff acknowledges the value provided by Firewise USA due to the following reasons:

- Wildfires are becoming more frequent and intense due to climate change.
- Homes in the wildland-urban interface (WUI) – areas where homes meet or mix with undeveloped wildlands – are especially vulnerable.
- Firewise principles have been shown to help homes survive wildfires and improve firefighter safety.

Staff noted tips that Firewise USA shares with homeowners such as:

- Maintaining a 5-foot noncombustible zone around the home.
- Keeping roof and gutters free of leaves and pine needles.
- Trim tree limbs at least 10 feet from structures.
- Store firewood and flammable materials at least 30 feet away from buildings.
- Use Class A fire-rated roofing materials.

Per Firewise USA's website, becoming a recognized Firewise USA site involves a five-step process which entails:

1. Forming a Firewise USA Board or Committee
Establish a group of residents committed to wildfire risk reduction. This team will lead the community's efforts and serve as the primary point of contact with the Firewise USA program.
2. Obtaining a Community Wildfire Risk Assessment
Conduct an assessment to identify the community's wildfire hazards. This evaluation should be facilitated by fire professionals, such as local fire department personnel or state forestry representatives and be specific to the neighborhood. The assessment will provide a baseline understanding of the area's risk factors.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

3. Developing a Three-Year Action Plan

Based on the risk assessment findings, create a strategic plan outlining specific, measurable wildfire risk reduction project. This plan should detail activities to be undertaken over three years, assigning responsibilities and timelines for each task.

4. Investing in Risk Reduction Efforts

Demonstrate the community's commitment by investing a minimum of \$24.14 per dwelling unit annually in wildfire risk reduction actions. This investment can include volunteer hours, in-kind services, or monetary expenditures related to mitigation activities.

5. Submitting an Application through the Firewise USA Portal

With the previous steps completed, submit your community's application via the Firewise USA online portal. This submission should include details of your board, risk assessment, action plan, and documentation of investments. Upon approval, your community will receive official recognition as a Firewise USA site.

By following these steps, your community can enhance its resilience to wildfires and gain national recognition for its proactive efforts.

Firewise community assessment

To obtain a Firewise USA assessment for your community, follow these steps: This step is after you form a Board or committee.

1. Contact Your State Liaison

Interested parties should reach out to the state Firewise liaison. They can connect you with experts who conduct community wildfire risk evaluations. The local fire department may also assist in this process.

2. Utilize NFPA Resources

NFPA offers an interactive online tool designed to guide communities through the risk assessment process. This resource can help you organize and document your assessment effectively.

3. Engage with Local Experts

Collaborate with local forestry agencies or fire departments to conduct the assessment. They can provide valuable insights into the specific wildfire risks in your area.

By completing a wildfire risk assessment, your community takes a crucial step toward becoming a recognized Firewise USA site, enhancing preparedness and resilience against wildfires.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

Frequently Asked Questions (FAQs) regarding Firewise

How Many dwellings qualify for a Firewise community?

To qualify as a Firewise USA community, the area must consist of at least 8 dwelling units (such as homes or apartment units) and can include up to 2,500 dwelling units. This range allows for flexibility, accommodating both small neighborhoods and larger communities in wildfire risk reduction efforts

How many neighborhood Board members are needed?

NFPA does not specify the required number of members for a Firewise USA community board or committee. The size of the board should be appropriate to the community's size and needs, ensuring sufficient representation and capacity to implement Firewise initiatives.

Insurance Discounts & Benefits

Yes, participating in the Firewise USA program can potentially help members living in Firewise USA communities to get an insurance discount or other benefits, depending on the resident's insurance provider and state of residency.

Some insurance companies offer perks if the property or community is recognized as Firewise, such as:

- Discounts on insurance premium
- Policy renewals or protections in high fire-risk areas
- Access to fire mitigation grants or support services

Examples of Insurance Companies that May Offer Benefits

- **USAA:** Offers discounts to members in Firewise-recognized communities (especially in states like California and Colorado).
- **State Farm:** Has supported the Firewise program, but discounts vary.
- **Local or regional insurers:** Some may offer incentives to Firewise community members.

FINANCIAL IMPACT

No financial impact on the City.

ENVIRONMENTAL CONSIDERATION

The City has determined that the action of sharing information before the City Council and the public regarding Firewise USA pursuant to Section 15061(b)(3) – also known as the “common sense exemption” – where it can be seen with certainty that there is no possibility that said action may have a significant effect on the environment.



Home of the Jumping Frog - Angelscamp.gov



CITY OF ANGELS

City Council Monthly Update

**March
2025
Issue**

Mayor Michael Chimente
Vice Mayor Caroline Schirato
Council Member Alvin Broglio, Council Member Isabel Moncada, and Council Member Scott Behiel

SIGNIFICANT ONGOING PROJECTS

Major Projects : Utica Park Estimated Completion – April 2025
Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) Estimated Completion - 2027
Project Manager: Dave Richard (Unico) - Dewberry

Current CIP Project : Mark Twain Road Looping Pipes Engineering Plans Completed
Estimated Completion: Quarter 3, 2025
Project Manager: Dave Richard - Dewberry

Next CIP Project : Vallecito Sewer Line Upgrade Engineering Plans Submitted
Project Manager: Dave Richard - Dewberry

FISCAL YEAR 2024-2025 NOTEWORTHY ACCOMPLISHMENTS

March

Began Pressure Reducing Valve (PRV) Project
State of the City Address

February

City Administrator Pamela Caronongan

January

Cut/Exposed/Explored Birds Way
Fire Station 3rd Bedroom
New City Council Seated

December

BFCO Michael Clarke
Ratified MOU for Fire/Miscellaneous/Exempt
Full-Time Fire Chief
Old City Hall Roof
City Officials Handbook
Angels Creek FEMA Grant

November

General Election
City Administrator Interview Panels
Negotiations Complete

October

First Use of Crack Sealing Machine
Measure "A" Goes into Effect
Downtown Benches/Trash Receptacles

September

Booster Way Sewer Upgrade Complete
Utica Park Playground Equipment Installed
Eureka Oaks (Habitat) Groundbreaking
Angel Creek Trail Enviro Review Completed

August

Received Boom Mower
Stop Signs & Crosswalks at Mark Twain School

July

Citywide Street Sign Replacement Complete

ADMINISTRATION	
City Administrator Pamela Caronongan	
Administrative Services Officer / City Clerk Rose Beristianos	
<u>Current Vacancies / Recruitments</u>	<u>New Hires</u>
None at this time	None at this time
<u>Projects</u>	<u>NOTE:</u>
Citywide Personnel Handbook Update	*Pending completion of update and City Council
Ratify Fire Personnel Handbook*	ratification of Citywide Personnel Handbook
Ratify Police Personnel Handbook*	

Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

FINANCE DEPARTMENT
Finance Director Michelle Gonzalez
AccuFund Software Implementation The Finance Department has continued its transition to AccuFund. In March, we focused on preparing for the rollout of payroll and utility billing, scheduled for April. Our consultant will be onsite in April to assist with the implementation. Meanwhile, we have been importing historical balances, checks, and cash receipts from July 2024 to the present. Staff have responded positively to the new system, and we look forward to expanding its use. Training for non-accounting staff is scheduled for June, which will include department head dashboards, allowing access to real-time financial reports and invoice tracking.
Mid-Year Budget Adjustments The mid-year budget was approved in March, and staff have begun implementing the new budget numbers into the system. Each department has reviewed and adjusted their budgets accordingly, ensuring alignment with operational needs and financial goals.
Cost of Fees Waived for Special Events As part of our financial transparency efforts, we are tracking the costs associated with waived fees for special events. The following fees have been waived in the current fiscal year: <ul style="list-style-type: none">Bret Harte Homecoming Parade: Labor - \$2,093.28; Banner & Jersey Hanging - \$472.50ACBA Holiday Parade: Labor - \$1,727.23; Banner Hanging - \$337.50

Annual Audit Update

The audit is currently in peer review, and we anticipate receiving a draft in the next few weeks. We plan to have the CPA present the final audit report to the City Council in May. The Finance Department remains committed to ensuring efficient financial management and transparency for the City of Angels.

CODE ENFORCEMENT AND BUILDING

Code Enforcement – Completed in March			Building – Completed in March	
Open Cases on March 1	8		Number of Inspections	24
Open Cases on March 31	12		Number of Permits Issued	24
New Cases in March	6			
Cases Closed in March	2			
<u>Violation Type</u>	<u>New</u>	<u>Open</u>		
Transient Occupancy	0	0	Generator	1
Building & Construction	0	0	Swimming Pool	1
Dangerous Building	0	1	Re-Roofs	1
Public Nuisance	2	9	Fire Alarm	1
Housing	0	2	Electrical	1
Zoning	0	0	Banner	1
Other	1	0	Addition/Alteration/Remodel Commercial	2
			NSFR	4
			Solar	12

WATER / WASTEWATER / PUBLIC WORKS

Public Works Superintendent Chris O’Flinn

Water Treatment:

- Training operators on weekly calibrations and Chlorine analyzer adjustments.
- Annual plant generator service and load testing.
- Boil water notices for Cla-val PRV installation- Notification to the SWRCB and customers, bacteriological sampling event, boil water cancellation notices provided for all affected customers on Blaire Mine, Pointe and Springhouse roads.

Water Distribution:

- Replaced the water service line from main to meter at firehouse.
- Helped PGE with water and sewer locates on Tryon Ct
- Cla-valve replacement at Springhouse Rd., Greenhorn Creek Dr., Smith Flat (golf course bathrooms) and Blaire Mine Rd.
- Removal and replacement of the vault at Stelte Park for dump valve.

Wastewater Sewer Collections

- 2 Sewer plugs at 707 Amador Ave and 530 Amador Ave.
- Generator annual PM and load testing complete at all lift stations.

Public Works

- Weed spraying on Slate Circle, AMA lift station, Greenhorn #2 lift station, old city hall, Vallecito Rd parking lot and Hwy 4 to Stockton Rd sidewalks.
- Brushing on Greenhorn Creek Dr, Copello Dr and the parking lot on Vallecito Rd.
- Installation of the new parking lot signs on Slate Cir.
- Restoration on the bench in front of the Firehouse.
- Crack sealing at Utica Park.

Wastewater Treatment:

- Installation of the new UVT transmittance monitor at the UV disinfection process.
- Repairs on the IPS (Intermediate Pump Station) swivel stairway.
- IPS quarterly cleaning and maintenance.
- Completed the sand filter grating restoration project.
- Ordered replacement motor and installed at the belt filter press polymer feed system.
- Annual generator service and load testing completed.
- Troubleshooting and remedy of electrical issues that arose during the generator servicing.

FIRE DEPARTMENT

Chief John Rohrbaugh

Responses in March 2025

(March 1 to March 26, 2025)

<u>Total</u>	97
Structure Fire	3
Other Fire Debris	1
Cancelled prior to arrival	12
Emergency Medical	60
CPR	2
False Call	1
Hazmat	0
Other, Investigative	2
Public Service	12
Lift Assist	12
Vegetation Fire	0
Vehicle Accident	4
Vehicle Fire	0

Notable Calls

- Assist with (2) Structure Fires, One in Vallecito, one in Arnold.
- Responded to assist Tuolumne County on Structure Fire with Ladder Truck.
- (2) CPR calls
- major vehicle accident high speed 4@ Angels Rd Vallecito.

Additional Fire Department Activities

- Attended multiple City, County, State and Local meetings.
- Attended State of the City Address.
- Met with OES regarding Command Module Donation for Suburban.
- Taught (75) Mark Twain Students CPR
- Installed 15 new LED energy efficient large lights at Fire Station, Council area.
- All firefighters attended multiple training seasons on vehicle extrication with AMFD, CalFire EPFD and MFD.
- Firefighter Sewald completed EMT Training.
- In process of updating all training manuals and equipment tracking systems.
- Received (9) new portable radios, to replace radios from the 1990s.
- (4) Firefighters attended County Active Shooter Drill

April 2025 Upcoming

- Preparing for FIREWISE USA presentation
- Will be attending Angels Murphy's Rotary Awards for Firefighters
- Exploring new options for the State and Federal mandated reporting system change.
- Review specific SOPs for emergency response

POLICE DEPARTMENT
Chief Scott Ellis

Total Incidents	: 337	Total Reports	: 37
Total Arrests	: 10	Total Traffic Stops	: 70
Traffic Collisions Reports	: 8	Thefts	: 5
Assault and Battery	: 2	Auto Thefts	: 0
DUI	: 2	Domestic Violence Reports	: 3
Miscellaneous Disturbance	: 17	Aggravated Assault	: 0

March Activities

- Volunteers Donated 45 Hours of time for PD activities (records, extra patrol, mail etc.)
- Police Officer Storey still in training and doing very well. Expected to complete training by early or mid-April
- Monthly DOJ Reporting Completed
- Other Miscellaneous State and Federal reports and surveys completed
- ALPR cameras for 4/49 Cal Trans encroachment permit approved and awaiting an installation date.
- Two Police Officer Recruits identified and currently in the hiring background process
- T. Johnson has been out for the past three weeks and expected to be out at least one more.

April Projected Activities

- ALPR Installation scheduling
- Fair Youth Parade Planning

PLANNING and ENGINEERING DEPARTMENTS
Amy Augustine – Contract City Planner
Aaron Bruscatore – Contract City Engineer (Public Works)
Dave Richard – Contract City Engineer (Water and Wastewater)

Engineering – Completed in March

- **Caltrans** – Review comment letter regarding traffic study 4/49. Mark Twain Water System – Review approved DWR Waiver approvals.
- **MACT** – Coordination meeting with Caltrans to discuss Encroachments.
- **H4H** – Submittal review. Correspondence regarding detention basin changes.
- **Foundry Lane Extension** – Commercial site lay-out. Identification of 5-foot elevation discrepancies between topography provided by commercial applicant and topo from City. This discrepancy prevents accurate/consistent design between the Foundry Lane Extension and the commercial parcel. A change order will be prepared to request utilization of the budget for preparation of a new topographic map. Check-in call with Mr. Fred Katz.

Engineering – Scheduled for April

- **Radar Feedback Signs** – Convey maintenance agreement to CT once endorsed.
- **Mark Twain Elementary** – Participate in Safe Routes for All grant meetings.
- **Murphys Grade Drainage** – Construction anticipated June 2025.
- **Habitat for Humanity** – Recommendations regarding maintenance agreements. As-needed support and coordination. Contractor RFI review and response. Review of offsite water line.
- **MACT Museum** – Continued as-needed support to design team for procurement of Caltrans encroachment permit.
- **Foundry Lane Extension** – Prepare change order for topography.

Planning – Completed in March 2025 and April 2025 Look Ahead

- **Utica Park Project Oversight** - See separate weekly reports to Council.
 - In March: Most irrigation was installed, tree delivery and planting was completed, trail was installed/completed, new lighting was completed (minor lighting on the existing bathrooms and kitchen being completed late March/early April weather dependent), amphitheater walls and stage were completed, the hardcourts were completed and lined with basketball ho, and the veteran's memorial was relocated. City crews did an initial crack sealing, but it requires additional work in April. Fit Lot (outdoor gym) surfacing is being removed and reinstalled 3/31/25 after someone broke into the site and walked over the surface before it was set at the time the Fit Lot was installed. While patching was attempted, it was unsatisfactory. Boyer would not accept the final product and is having the surfacing reinstalled at Boyer's expense, although the "vandalism" was due to trespass.
 - To be completed in early April: City: complete crack sealing. Boyer: adding sod to the amphitheater, hydroseeding, seal coating the parking area and driveway, and spreading the oyster shells on the bocce courts. Weather or unanticipated supply deliveries permitting, staff will ask City Council on 4/1/25 to establish a tentative opening date for the park and on 4/18/25 will ask for a firm opening date.
 - Other tasks in April: Staff will coordinate with city crews to install the park benches made from the black walnut trees. Staff is gathering bids to purchase plaques for those benches and trees which have been "purchased" and dedicated.
 - The Calaveras County Garden Club has completed a draft landscaping plan for the area surrounding the bathrooms. Staff will be coordinating with them to install a portion of the landscaping as soon as weather permits. Staff continues working on trail interpretive signage and raising funds for the parcourse.
- **PG&E Resilience Grant** – Staff completed and submitted a grant application for kitchen (to bring it up to commercial standards) and related improvements at Utica Park in support of its use as a resilience center.
- **Calaveras Public Power Agency (CPPA) Grant** – Staff met with this agency and submitted a request for a grant to assist with park lighting costs. The agency provides grant funds to replace/retrofit old lighting with more energy efficient lighting. Therefore, that agency indicates it may be able to assist with replacing two streetlights, pavilion lighting, old bathroom lighting, and kitchen lighting. CPPA has requested additional information related to the wattage of lighting that was removed as part of the grant application.

- **Relocate House 79 South Main** – The City completed AT&T’s request for an engineer’s estimate. The City received a response to relocate AT&T facilities for the move and a cost estimate of approximately \$9,000 to do so. City Council approved the additional funding. Staff has asked the moving company to provide an anticipated moving date. The moving company indicates it is currently “swamped” and will advise once it has an opening.
- **Community Development Block Grant Micro-Enterprise/Economic Development (CDBG-ED) grant** – The state informed the City that, despite submitting the grant within three hours of its opening; funds were exhausted before the City’s application was received. The grant would have provided \$1.5 million grant for economic development.
- **Permanent Local Housing Allocation (PLHA) program** – The draft 5-year plan for Council review was completed and public review closed in November in pursuit of the State’s Formula Allocation (\$298,855) for affordable housing programs. The PLHA funds have been formally awarded to staff. A contract amendment reflecting the new City Administrator is pending.
- **Foundry Lane** – A Caltrans appraisal was completed in February. The item is scheduled for the California Transportation Commission in June 2025 (in Sacramento). Approval will allow the City to proceed with developing the Foundry Lane corridor along SR 4.
- **GIS** –ParcelQuest opened the city ParcelQuest Gateway in January. In February, staff coordinated with ParcelQuest, and the City now has a GIS zoning map. Staff is continuing to coordinate with ParcelQuest to launch the program on the City’s website (ParcelQuest Lite) to provide a non-subscription source of online zoning information for the public. In April, Staff intends to complete formatting a City zoning map.
- **All Hazards (Zoning Code Updates)** – Code updates are completed. The Planning Commission considered and recommended approval of the first code amendment: Grading, Drainage and Erosion on 3/13/25. The ordinance is scheduled for the City Council consideration 4/18/25 and 5/6/25. The Planning Commission is considering the Flood portion of the code updates at its 4/10/25 meeting. The City Council will receive those updates in May. Following those code updates, staff will forward the Fire Prevention and Emergency Response code sections.
- **Large Format Retail Ordinance** – At the request of a local developer and in response to requests for a retailer that will sell “underwear and socks,” the Planning Commission is reviewing changes to the Angels Municipal Code to remove the size restriction for large format retail stores (in favor of regulating appearance through design) in the Shopping Center Commercial zone (SR 4/49 north), and allowing it as a conditional use in the Community Commercial zone (SR 4/49 south to the Historical Commercial District).
- **Municipal Services Review** – Staff completed redrafting the LAFCo Municipal Services review and submitted it to LAFCo in March.

Pending Current Planning Projects

- **PG&E Murphys Grade Road Facility Site Development Permit** – An application to upgrade the existing facilities was received. Neighboring landowners were notified with unanimous objections to the proposed 10-foot-high fence, which has an industrial, “prison” type appearance. Staff is coordinating with PG&E to consider alternative fence designs.
- **Cabinets and More** – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff is investigating a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road to see if such a request can be accommodated.
- **571 Stanislaus** – An administrative conditional use permit (Admin CUP) for a salon is being processed in April.
- **Chevron** – the mid-town Chevron is pursuing a mini-mart within the existing building. The Admin CUP is pending with potential issuance in early April.
- **182 South Main** – An Admin CUP is being processed for the Victorian at the intersection of Stockton Road and SR 49 for an “upscale” thrift shop and salon-type business. Issuance is anticipated in April.
- **Tractor Supply Tent Sale** – A permit is pending review in April to potentially allow for temporary tent sales at this location.
- **Property Purchase - Tryon Park** – The purchase of the small property adjacent to Tryon Park is in escrow.
- **Upcoming projects** – Requests for Proposals to update the City’s Traffic Impact Mitigation Fee and to prepare the environmental document necessary to certify the City’s Climate Action Plan were delayed and will be prepared in April.