



CITY COUNCIL MEETING

September 03, 2024 at 5:00 PM

Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

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Meeting ID: 259 054 873 390

Passcode: NRF287

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In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Jennifer Herndon | **Vice Mayor** Isabel Moncada

Council Members Alvin Broglio, Michael Chimente, Caroline Schirato

Interim City Administrator Steve Williams | **City Attorney** Doug White

1. 5:00PM CLOSED SESSION

2. ROLL CALL

3. ADJOURN TO CLOSED SESSION

A. Conference with Real Property Negotiators

Property Location: 060-010-044/045

Agency Negotiator: Amy Augustine, City Planner

B. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,
Steve Williams, Interim City Administrator,

C. Conference with Labor Negotiations (Gov't Code Section 54957.6)

Employee Organization: City of Angels Employee Association (Miscellaneous)

City of Angels Firefighter Association

City of Angels Employee's Association (Exempt)

6:00 PM REGULAR MEETING

4. ROLL CALL

5. PLEDGE OF ALLEGIANCE

6. REPORT OUT OF CLOSED SESSION

A. Conference with Real Property Negotiators

Property Location: 060-010-044/045

Agency Negotiator: Amy Augustine, City Planner

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City of Angels Firefighter Association

City of Angels Employee's Association (Exempt)

7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

8. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

9. CONSENT AGENDA

A. Approve Draft Minutes of August 20, 2024 Rose Beristianos, City Clerk

B. Approve Draft Minutes of August 28, 2024, Rose Beristianos, City Clerk

10. REGULAR AGENDA

A. Calaveras County Water District (CCWD) Presentation, Michael Minkler

- B.** Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update, Amy Augustine, City Planner
- C.** Authorize Staff to Pursue Formula Allocation Permanent Local Housing Allocation (PLHA) Funds, Amy Augustine, City Planner
- D.** Resolution No. 24-66, Authorizing an Amendment to the Lease Agreement between the City of Angels and Pickled Porch Café, Steve Williams, Interim City Administrator
- E.** Approve Resolution No. 24-67, Authorizing the City Administrator to work with Calaveras Council of Governments (COG) to Identify and Pursue Funding Sources for Electric Vehicle Charging Stations to be installed in the City of Angels, Steve Williams, Interim City Administrator
- F.** Approve Resolution No. 24-68, Declaring Property Surplus and Authorizing the Sale of Such Property to the MACT Museum for One Dollar, Steve Williams, Interim City Administrator
- G.** Approve the Staff Recommendation to Enter into an Agreement with Accufund for the Cities Government Accounting Fund-Based System Software, Michelle Gonzalez, Finance Director
- H.** Approve Resolution No. 24-70, Department of Justice (DOJ), Giving the City Access to State and Federal Level Summary Criminal History Information for Employment, Rose Beristianos, Admin Services Officer / City Clerk

11. ADMINISTRATION REPORT

- A.** Monthly Update, Steve Williams, Interim City Administrator

12. COUNCIL REPORT

13. CALENDAR

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



CITY COUNCIL MEETING

August 20, 2024 at 5:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MINUTES

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Mayor Jennifer Herndon **(PRESENT)** | Vice Mayor Isabel Moncada **(PRESENT)**

Council Members Alvin Broglio **(PRESENT)**, Michael Chimento **(PRESENT)**,

Caroline Schirato **(PRESENT)**

Interim City Administrator Steve Williams **(PRESENT)** | City Attorney **(PRESENT ONLINE)**

1. CLOSED SESSION 5:00PM
2. ROLL CALL – **AS NOTED ABOVE**
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator, Steve Williams, Interim City Administrator,
 - B. Public Employee Discipline/Dismissal Release (Gov.Code,§ 54957), Steve Williams, Interim City Administrator

6:00 PM REGULAR MEETING

4. ROLL CALL – **AS NOTED ABOVE**
5. PLEDGE OF ALLEGIANCE
6. REPORT OUT OF CLOSED SESSION
 - A. Public Employee Employment (Gov. Code Section 54957) Title: City Administrator,

Steve Williams, Interim City Administrator,

B. Public Employee Discipline/Dismissal Release (Gov.Code,§ 54957),

Steve Williams, Interim City Administrator

DIRECTION GIVEN TO STAFF

7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

ACTION: MOTION TO APPROVE BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES

8. PUBLIC COMMENT - **NONE**

9. CONSENT AGENDA

A. Approve Draft Minutes of August 6, 2024, Rose Beristianos, City Clerk

B. AP Checks and Treasurer Report July, Michelle Gonzalez, Finance Director

ACTION: MOTION TO APPROVE THE CONSENT AGENDA BY COUNCIL MEMBER SCHIRATO, SECONDED BY VICE MAYOR MONCADA, PASSED 4 YES, 1 ABSTAIN

10. REGULAR AGENDA

A. PUBLIC HEARING: Introduce, Waive Second Reading, Hold a Public Hearing and Adopt Ordinance 540 -- A New Section 17.06.230 Establishing Construction Hours, Amy Augustine, City Planner

Receive Staff Report - **GIVEN**

Open Public Hearing - **OPENED**

Receive Public Comment - **NONE**

Close Public Hearing – **CLOSED**

ACTION: MOTION TO APPROVE ORDINANCE NO. 540 BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER CHIMENTE, PASSED 5 YES

B. PUBLIC HEARING: Introduce, Waive Second Reading, Hold a Public Hearing, and Adopt Ordinance 541 - Changes to the Angels Municipal Code Regarding Small and Large Animal Keeping Including Increasing the Number of Fowl Allowed Per Parcel, Requiring Fowl to be Kept in Adequately Sized Coops, Requiring 10-foot Setbacks From Property Lines for Coops, Prohibiting Roosters, Eliminating Permit Requirements, and Maintaining Fowl in a Clean and Healthy Environment. Changes will Amend Portions of Section 17.09.010 (Definitions), 1.17.170 (Public Nuisance), add a New Section 17.06.220 Addressing Small and Large Animal Keeping and Delete Portions of Existing Code Sections Previously Referencing the use (17.18.030 K., L.; 17.13.020 C; 17.13.030 D, and 17.15.020 C&D), Amy Augustine, City Planner

Receive Staff Report - **GIVEN**

Open Public Hearing - **OPENED**

Receive Public Comment - **NONE**

Close Public Hearing – **CLOSED**

ACTION: MOTION TO APPROVE ORDINANCE NO. 541 BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES

- C. Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update, Amy Augustine, City Planner

UPDATED GIVEN

- D. Budget Adjustment Transferring an Additional \$300,000 from American Rescue Plan Act (ARPA) Funds, \$88,000 from Water Capital Improvement Funds and \$34,495 from the General Fund to the Utica Park Lightner Mine Expansion and Rehabilitation Project; and Construction Change Order #2 for the Utica Park Lightner Mine Expansion and Rehabilitation Project for Boyer Construction Totaling \$422,495, Amy Augustine, City Planner

STAFF DISCUSSION AND PRESENTATION

COUNCIL DISCUSSION

PUBLIC COMMENT:

MIKE FISH, MENTIONED THAT THE FIRE HYDRANT IS THE MOST IMPORTANT. THAT THE CITY SHOULD BE MORST ECONIMICAL ON THE REST OF THE ITEMS, ALL THAT IS HAPPENING IS TAKING FROM ONE TO COVER THE OTHER. WHO WAS OVER SEEING ALL OF THIS. CITY SHOULD PAY ATTENTION ON THE COSTS

SCOTT BEHIEL: STATED THE FIRE HYDRANT IS IMPORTANT AND WOULD LIKE TO KNOW WHAT FURTHER DEVELOPMENT IS BEING ANTICIPATED

COUNCIL DISCUSSION

ACTION: MOTION TO APPROVE CHANGE ORDER #2 WITH OPTION 1 AND ADD THE FIRE ACCESS ROAD FROM OPTION 2, \$88,000 FROM ENTERPRISE (45 DRAINAGE, 43 HYDRANT) \$84,145 FROM ARPA FUNDS, WITH AN ADDITIONAL \$10,500 FROM ARPA BY COUNCIL MEMBER BROGLIO, SECONDED BY VICE MAYOR MONCADA, PASSED 5 YES

- E. Approve Resolution No. 24-59 City of Angels Annexation Policy, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES

- F. Rescind Resolution No. 24-50, Amendment to the Standard Agreement Issued Under the 2020 Community Development Block Grant Program Coronavirus Response (CDBG-CV) Accepting an Additional \$66,355.00 and Replace with the Following Resolutions.

Resolution No. 24-64, Approving an Amendment to the Standard Agreement 20-CDBG-CV1-00116 and Resolution No. 24-65, Approving an Amendment to the Standard Agreement CDBG-CV 2/3-00247, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE BOTH RESOLUTION NO. 24-64 AND 24-65 BY COUNCIL MEMBER BROGLIO SECONDED BY VICE MAYOR MONCADA, PASSED 5 YES

- 11. ADMINISTRATION REPORT – INTERIM STEVE WILLIAMS GAVE HIS REPORT
- 12. COUNCIL REPORT – ALL REPORTED OUT
- 13. CORRESPONDENCE – DISCUSSED NO ACTION
 - A. Signed Letter to Brian Stevens
 - B. August 2024 Monthly Update, Steve Williams, Interim City Administrator
- 14. CALENDAR - REVIEWED
 - A. August and September Calendars, Rose Beristianos, City Clerk

15. FUTURE AGENDA ITEMS

JOB DESCRIPTIONS

BATHROOM AGREEMENT

DEPARTMENT OF JUSTICE (DOJ) FOR LIVESCANS

ARTIFACT ITEMS FROM THE MUSEUM FOR MACT

NEGOTIATION UPDATE

COUNCIL HANDBOOK

PERSONNEL POLICY

16. ADJOURNMENT

**ACTION: MOTION TO ADJOURN THE MEETING AT 8:11PM BY VICE MAYOR MONCADA,
SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES**

Rose Beristianos, City Clerk

Jennifer Herndon, Mayor



SPECIAL CITY COUNCIL MEETING

August 28, 2024 at 3:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MINUTES

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Mayor Jennifer Herndon **(PRESENT)** | Vice Mayor Isabel Moncada **(PRESENT)**

Council Members Alvin Broglio **(PRESENT)** , Michael Chimente **(PRESENT)**,

Caroline Schirato **(PRESENT)**

Interim City Administrator Steve Williams **(PRESENT)** | City Attorney **(NOT REQUIRED TO ATTEND)**

3:00 PM SPECIAL MEETING

1. ROLL CALL – **AS NOTED ABOVE**
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

ACTION: MOTION TO APPROVE BY COUNCIL MEMBER CHIMENTE, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

4. PUBLIC COMMENT - **NONE**
5. REGULAR AGENDA

A. Water Rate Study Presentation, Michelle Gonzalez, Finance Director with Contractor Bartell Wells

PRESENTATION GIVEN

COUNCIL DISCUSSION AND REQUESTS

NO PUBLIC COMMENT

COUNCIL REQUESTS A CAPITAL IMPROVEMENT PRESENTATION

COUNCIL REQUEST MORE DATA

6. ADJOURNMENT

ACTION: MOTION TO ADJOURN THE MEETING AT 4:40PM BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER SCHIRATO, PASSED 5 YES

Jennifer Herndon, Mayor

Rose Beristianos, City Clerk



MEMORANDUM

City of Angels City Council

Date: September 3, 2024

To: City Council

From: Amy Augustine, AICP – Contract City Planner

Re: Rural Recreation and Tourism Program - Utica Park Lightner Mine Expansion Project Update

Recommendation:

Acknowledge and accept updates.

Background:

Consistent with direction from the City Council, attached is an update on the above-captioned project through August 27, 2024.

Strategic Plan Alignment

A4: Economic Development: Promote a wide variety of economic opportunities consistent with the city's social, cultural, environmental, and aesthetic resources. The proposed Rural Recreation and Tourism grant park project is intended to increase tourism through park enhancements including a stage, historical (cultural) interpretation trail, and improved pavilion for outdoor events. A new children's playground, adult/teen exercise equipment, bocce courts, hardcourts, improved pavilion and stage are intended to encourage social interactions with local theatre productions, local musical performances, movies in the park and enhanced outdoor spaces for other local events.

A5: Economic Development: Maintain and enhance the city's economic vitality while conserving the city's social, cultural, environmental, and aesthetic resources. See above.

B2 Community Identity: Design new development to be compatible with the natural, scenic, and cultural resources and rural character of Angels Camp. The Community Stakeholders Design Committee will assist with park design to ensure compatibility with cultural resources and rural character.

C7: Public Facilities and Services: Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The project will increase the size of Utica Park by 3.8± acres, add or improve numerous park amenities, and upgrade and expand infrastructure increasing the level of park facilities available to all age groups and ability levels for residents and visitors.

Discussion

Phase II Plans for the park are anticipated in early September for City review. (Phase 1 included the park and bathroom).

Playground:

As of 8/27/24, the last of the playground equipment is expected to be installed by close of business. The underlayment for the poured-in-place surface was installed the week of 8/19. The underlayment will be surfaced with a spongy rubber material that allows ADA access and safe landing zones for children within the playground boundaries. The remaining open areas will be filled with chips. A third-party playground inspector will then inspect the playground.

Following completion of the playground surfacing, Boyer will install fencing and the sidewalks surrounding the playground and ensure ADA access from the sidewalks to the ADA accessible playground.

The City will use CSG’s CASP (ADA) inspector to ensure ADA accessibility.

Bathroom.

The new bathroom (two stalls) has been installed.

Fencing around New Lightner Shaft (adjacent to highway).

Fence posts were installed as of 8/27/24. Caltrans approved work within Caltrans’ ROW for the fence. The fence will be wrought iron and allowed to rust naturally. Panel installation was to commence 8/27/24.

Pad over Old Lightner Shaft (in the pit).

Fill, compaction and paving a 50 X 50 pad over the Old Lightner shaft commenced 8/27/24.

Roofing.

Metal roofing colors on the Pavilion and Stage will match (as closely as possible) the roofing color on the new bathroom. Colors and materials for roofing have been approved for purchase.

Rock.

Decorative rock material has been approved for the surrounds at the bases of the Pavilion supports.

Landscaping.

Steve Williams and Amy Augustine met with the landscaping consultant team on 8/23/24 to review the City’s needs relative to irrigation and landscaping. Once a draft landscaping plan is available, it will be presented to the Utica Park Community Design Review Committee for review. Once established, the City will begin taking reservations for memorial trees to be planted at the park. An estimated 15 trees will be available.

Benches.

Millworkz presented the City with a mock-up of one of the benches created from the black walnut trees from the park. Authorization was given allowing variable sizing (none shorter than four feet) to maintain the natural beauty and shape of the wood milled from the trees. Three of the twelve benches have been reserved @ \$1,500. Benches can be reserved by contacting cda@angelscamp.gov.

Financial Impact

See attached budget.

Attachments

- A. Approved Site Layout
- B. Timeline
- C. Budget

Utica Budget



Type	Description	Vendor	Budget Amount	Actuals	Balance	
1	Revenue Agreement	Rural Recreation and Tourism	\$3,000,000.00	\$824,444.39	\$2,175,555.61	
2	Revenue Agreement	Per Capita	\$177,952.00	\$177,952.00	\$0.00	
3	Revenue Agreement	CDBG CV (Bathrooms)	\$167,000.00	\$91,127.50	\$75,872.50	
4	Revenue Agreement	CDBG CV (Generator)	\$30,430.00	\$30,430.00	\$0.00	
5	Revenue Agreement	CDBG CV Additional Funds (Bathrooms)	\$49,355.00	\$0.00	\$49,355.00	
6	Revenue Agreement	CDBG CV Additional Funds (Generator)	\$17,000.00	\$0.00	\$17,000.00	
7	City Contribution	ARPA Funds	\$400,000.00	\$61,878.36	\$338,121.64	
8	Revenue Agreement	Angels Community Club	\$135,000.00	\$135,000.00	\$0.00	
9	City Contribution	Water/Wastewater	\$131,000.00	\$0.00	\$131,000.00	
10	City Contribution	General Fund Match for State Grant	\$57,166.00	\$12,303.50	\$44,862.50	
11	City Contribution	General Fund Contribution	\$60,000.00	\$0.00	\$60,000.00	
12		Total Revenue/Contribution Sources	\$4,224,903.00	\$1,333,135.75	\$2,891,767.25	
13						
14						
15	Expense Contract	Land Purchase	Placer Title	\$325,071.00	\$325,071.00	\$0.00
16	Expense Contract	Phase 1 (Haz Materials)	Nelson Environmental	\$2,500.00	\$2,500.00	\$0.00
17	Expense Contract	Appraisal	Schuller Appraisals	\$2,500.00	\$2,500.00	\$0.00
18	Expense Contract	Planning Services	Augustine Planning	\$57,166.00	\$12,303.50	\$44,862.50
19	Expense Contract	Design and Construction	Boyer Construction	\$2,275,000.00	\$288,891.44	\$1,986,108.56
20	Expense Contract	CO #1 Mine Remediation	Boyer Construction	\$193,888.00	\$74,290.00	\$119,598.00
21	Expense Contract	CO #2	Boyer Construction	\$182,645.00	\$0.00	\$182,645.00
22	Expense Contract	Geotechnical Engineering - Original Agreement	Geocon	\$4,900.00	\$4,900.00	\$0.00
23	Expense Contract	Design-Level Investigation CO #1	Geocon	\$30,670.00	\$30,670.00	\$0.00
24	Expense Contract	Preliminary Evaluation CO #2	Geocon	\$4,800.00	\$4,800.00	\$0.00
25	Expense Contract	Design-Level Investigation CO #3	Geocon	\$20,023.00	\$20,013.36	\$9.64
26	Expense Contract	Design and Monitoring Remediation CO #4	Geocon	\$29,380.00	\$1,495.00	\$27,885.00
27	Expense Contract	Arborist Report	California Tree and Landscape	\$2,180.00	\$2,180.00	\$0.00
28	Expense Contract	Demolition	SJOOE	\$171,622.00	\$171,622.00	\$0.00
29	Expense Contract	Tree trimming (per arborist report)	Peffer's Tree Service	\$7,000.00	\$7,000.00	\$0.00
30	Expense Contract	Playground equipment and installation	SPEC	\$460,000.00	\$235,054.09	\$224,945.91
31	Expense Contract	Bathrooms	T&S West	\$309,000.00	\$118,370.00	\$190,630.00
32	Expense Contract	Generator	Pioneer Electric	\$30,430.00	\$30,430.00	\$0.00
33	Expense Contract	Signs for Park	Gateway Press	\$1,045.36	\$1,045.36	\$0.00
34						
35		Total Expenses		\$4,109,820.36	\$1,333,135.75	\$2,776,684.61

Type	Description	Vendor	Budget Amount	Actuals	Balance
36					
37	Balance		\$115,082.64	\$0.00	\$115,082.64



MEMORANDUM

City of Angels City Council

Date: September 3, 2024

To: City Council Members

From: Amy Augustine, AICP – City Planner

RE: Authorize Staff to Pursue Formula Allocation Permanent Local Housing Allocation (PLHA) Funds

Recommendation:

Authorize Staff to Pursue the State’s Formula Allocation for the City of Angels under the Permanent Local Housing Allocation (PLHA) program.

Background:

Sierra Hope and Habitat for Humanity have asked the city to secure and make available the City’s formula allocation available through California’s Permanent Local Housing Allocation (PLHA) program.

The City’s available formula allocation is: \$298,855

\$128,764 is available for Calendar Year (CY) 2021 and \$70,091 for CY 2022. The City missed claiming a 2020 CY allocation of \$127,049.

To qualify for the remaining PLHA funds, the City must prepare a five-year plan and make funds available for one or more of the following eligible activities:

1. Predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing
2. Predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory dwelling units (ADUs)
3. Capitalized reserves for services connected to the preservation and creation of new Permanent supportive housing.
4. Assisting persons who are experiencing or at-risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
5. Accessibility modifications in Lower-income Owner-occupied housing.
6. Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
7. Homeownership opportunities, including, but not limited to, down payment assistance.

- 8. Fiscal incentives made by a city within the county to incentivize approval of one or more Affordable housing Projects and/or matching funds invested by a city in an Affordable housing development Project. County fiscal incentives shall be in the form of a grant or low-interest loan to an Affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low interest deferred loan to the Affordable housing Project.

Qualified entities would compete for the funds under those programs that the City identifies in its five-year plan.

To qualify for these funds the City must have a certified General Plan Housing Element and be current on all annual housing reports. The City meets both criteria.

Strategic Plan Alignment

The City’s Strategic Plan does not identify housing programs as current priorities.

Discussion

GENERAL PLAN CONSISTENCY

The proposed program is consistent with the following goal and implementation program from General Plan 2020:

Goal 2D Facilitate the provision of decent housing in a suitable environment for all income levels, ethnicities, age levels, sexes and for the disabled and at-risk families consistent with the demographics of the City’s population.

Implementation Program

2.D.n Pursue Funding
Pursue state and federal funding sources to assist in the development of housing for extremely low, very low, low- and moderate-income housing.

Financial Impact

The City could secure up to \$298,855 to assist local non-profit organizations in providing housing. The City may use up to 5% of this allocation for administration.

Attachments

None.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: September 03, 2024

TO: City Council

FROM: Steve Williams, Interim City Administrator

RE: **Approving Resolution No. 24-66, Authorizing an Amendment to the Lease Agreement between the City of Angels and Pickled Porch Café.**

RECOMMENDATION:

Staff recommends the City Council approve Resolution No. 24-66, authorizing an amendment to the Lease Agreement between the City of Angels and Pickled Porch Café.

BACKGROUND:

On October 17, 2023, the City of Angels (“City”) and Pickled Porch Café entered into a Lease Agreement for the property located at 1192 South Main Street. The ten (10) public restrooms adjacent to Pickled Porch Café were not included in the leased property under the Lease Agreement, but the Lease Agreement permitted Pickled Porch Café to use the restrooms, subject to requirements outlined in the Lease Agreement. Under the Lease Agreement, Pickled Porch Café is required to clean and maintain the restrooms, unlock the restrooms during Pickled Porch Café’s business hours, and lock the restrooms at all times if vandalism occurs, and requires repair above and beyond normal wear and tear.

Yummy Ha Ha operates in the vicinity of Pickled Porch Café and has no restrooms available for their customers. To comply with Calaveras County Environmental Health Department requirements, Yummy Ha Ha asked Pickled Porch Café if Yummy Ha Ha can use the restrooms adjacent to Pickled Porch Café. Yummy Ha Ha’s business hours are different than Pickled Porch Café’s business hours, and Yummy Ha Ha requested to use the restrooms during times when Pickled Porch Café is closed, and the restrooms are locked. The City, Pickled Porch Café, and Yummy Ha Ha initially discussed a three-party agreement to address Yummy Ha Ha’s use of the restrooms, but Pickled Porch Café and Yummy Ha Ha now prefer to work out an agreement amongst themselves since Yummy Ha Ha does not want to secure separate insurance for the restrooms.

Pickled Porch Café requests to open the restrooms early and close the restrooms later than Pickled Porch Café’s normal business hours to accommodate Yummy Ha Ha’s requested use. Pickled Porch Café agrees to amend its Lease Agreement with the City to indemnify the City for any claims that may arise from Yummy Ha Ha’s use of the restrooms.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DISCUSSION:

The Lease Agreement allows changes to its provisions with written agreement from both parties.

The existing Lease Agreement only contemplates Pickled Porch Café using the restrooms during Pickled Porch Café’s business hours. The proposed Resolution amends the Lease Agreement to allow Pickled Porch Café to open the restrooms early and close the restrooms after Pickled Porch Café’s normal business hours to accommodate Yummy Ha Ha’s schedule.

The proposed Resolution also amends the Lease Agreement to specifically require Pickled Porch Café to include the restrooms in its general liability insurance coverage. Further, the existing Lease Agreement contains an indemnity provision, and the proposed Resolution amends the Lease Agreement to require Pickled Porch Café to indemnify the City for Yummy Ha Ha’s use of the restrooms.

FINANCIAL IMPACT:

There is no anticipated financial impact on the City.

ATTACHMENTS:

1. Resolution No. 24-66, Authorizing an Amendment to the Lease Agreement between the City of Angels and Pickled Porch Café.
2. Amendment to the Lease Agreement between the City and Pickled Porch Café.



**CITY OF ANGELS
CITY COUNCIL
RESOLUTION NO. 24-66**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS CAMP AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF ANGELS AND PICKLED PORCH café

WHEREAS, on October 17, 2023, the City of Angels (“City”) and Pickled Porch Café entered into a Lease Agreement for the property located at 1192 South Main Street; and

WHEREAS, the Lease Agreement allows Pickled Porch Café to use the restrooms adjacent to the leased building during Pickled Porch Café’s normal business hours pursuant to the terms in the Lease Agreement; and

WHEREAS, Yummy Ha Ha operates a business within the vicinity of the Pickled Porch Café and the adjacent restrooms; and

WHEREAS, Yummy Ha Ha approached Pickled Porch Café about using the restrooms during Yummy Ha Ha’s business hours in order to comply with Calaveras County Environmental Health Department requirements; and

WHEREAS, Pickled Porch Café requests to open the restrooms before and after Pickled Porch Café’s normal business hours to accommodate Yummy Ha Ha’s requested use; and

WHEREAS, Pickled Porch Café agrees to indemnify the City for claims related to Yummy Ha Ha’s use of the restrooms; and

WHEREAS, the City and Pickled Porch Café agree to amend the Lease Agreement to authorize Pickled Porch Café to open the restrooms during Yummy Ha Ha’s business hours and to indemnify the City for Yummy Ha Ha’s use of the restrooms.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Angels Camp approves the Amendment to the Lease Agreement, attached hereto as **Exhibit A**, and incorporated herein by this reference; and

(Continued on the next page)

BE IT FURTHER RESOLVED that the City Council of the City of Angels Camp authorizes the Interim City Administrator to execute the Amendment to the Lease Agreement.

PASSED AND ADOPTED by the City Council of the City of Angels Camp at a regular meeting thereof held on the 3rd of September 2024, by the following votes:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jennifer Davis-Herndon, Mayor

ATTEST:

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

AMENDMENT TO THE LEASE AGREEMENT

This **AMENDMENT TO THE LEASE AGREEMENT** (the “Amendment”) is executed this ____ day of _____ 2024, (“Effective Date”) between the City of Angels Camp, a California municipal corporation, hereinafter referred to as (“Lessor”), and CYA Team, LLC (a.k.a Pickled Porch Café), a California limited liability company, hereinafter referred to as the (“Lessee”). Lessor and Lessee may be referred to in this Amendment individually as a (“Party”) or collectively as the (“Parties”). There are no other parties to this Amendment.

RECITALS

A. Lessor and Lessee entered into a Lease Agreement (“Agreement”) on October 17, 2023, for Lessee to lease a six hundred twenty-six (626) square foot building owned by Lessor (the “Leased Premises”), located at 1192 South Main Street, Assessor Parcel #60-010-34, in the City of Angels Camp, County of Calaveras, State of California;

B. A six hundred (600) square foot covered deck is attached to the Leased Premises (the “Deck”), and adjacent to the Leased Premises are ten (10) units of public restrooms (the “Restrooms”), a public drinking fountain, and a public parking area (the “Public Parking Lot”) with thirty (30) parking spaces, including one (1) ADA parking space, operated by the Lessor (the “Unleased Premises”);

C. Yummy Ha Ha operates within the vicinity of the Leased Premises, has no restrooms of their own, and has requested to use the Restrooms in order to comply with requirements set forth by the Calaveras County Environmental Health Department. Since Yummy Ha Ha’s business hours are different than Lessee’s business hours, Yummy Ha Ha’s requested use would include times before Lessee opens and after Lessee closes;

D. Section 7 of the Agreement addresses Lessee’s use of the Restrooms but does not contemplate Yummy Ha Ha’s use of the Restrooms or use of the Restrooms outside of Lessee’s normal business hours;

E. Lessee desires to allow Yummy Ha Ha to use the Restrooms as requested, and Lessee requests authorization to open the Restrooms outside of Lessee’s business hours to allow Yummy Ha Ha access to the Restrooms during Yummy Ha Ha’s business hours;

F. Lessee agrees to indemnify the City for any claims that may arise from Yummy Ha Ha’s use of the Restrooms;

G. Section 5, Lease Amendments, of the Agreement states that any modification of the Agreement must be agreed upon, in writing, by both Parties;

H. Section 35, Amendment/Waiver, of the Agreement states that no amendments to this Agreement will be effective unless the amendment is made in writing, signed by both Parties.

I. The Parties desire to amend the Agreement on the terms set forth in this Amendment.

THEREFORE, in consideration of the mutual promises herein contained, and other good

and valuable consideration, the Parties stipulate and mutually agree as follows:

AGREEMENT

Section 1. Recitals. The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Amendment and the Agreement by this reference. In the event of any inconsistency between the Recitals and the Sections contained in this Amendment or the Agreement, the Sections shall prevail.

Section 2. Effect of Agreement. Except as provided herein, the defined terms used in this Amendment shall have the same meaning as the terms have in the Agreement. Unless expressly amended by this Amendment, all other terms and provisions of the Agreement shall remain in full force and effect. If any terms or provisions of this Amendment conflict with the terms and provisions of the Agreement, the terms and provisions of this Amendment shall control.

Section 3. Effective Date. This Amendment, and all of its provisions, shall become effective upon the date of execution of this Amendment by all Parties.

Section 4. Amendment to Section 7, Rent. Section 7, Rent, of the Agreement is amended to read as follows:

Rent. Lessee shall pay Lessor rent in the amount of one dollar and twenty-five cents (\$1.25) per square foot (the “Rent”) per month, based on the square footage of solely the Leased Premises. The Rent shall not include the square footage of the Unleased Premises. The Rent shall be adjusted annually according to the U.S. Consumer Price Index of the Bureau and Labor Statistics of the Department of Labor for all Urban Consumers (CPI) for Oakland-San Francisco Area.

a. Rent shall be due on or before the 5th of each month and shall be paid to City of Angels and delivered to or mailed to the City of Angels Camp, 584 S. Main Street, Angels Camp, CA 95222, Attention: City Administrator.

b. In exchange for use of the Deck, Lessee agrees to clean and maintain the Restrooms, lock and unlock the Restrooms, during days and business hours Lessee’s business at the Leased Premises is in operation. Lessee may lock Restrooms at all times if vandalism occurs and requires repair above the normal wear and tear. Lessor agrees that Lessee may open the restrooms during Yummy Ha Ha’s business hours. Lessor shall pay for the paper products, cleaning supplies, and lightbulbs for the public restrooms. Lessor may access, clean and maintain the Premises at any time Lessee’s business is not in operation and the Restrooms would not otherwise be open to the public.

Section 5. Amendment to Section 21, Insurance. Section 21, Insurance, of the Agreement is amended to read as follows:

a. *General Liability.* Lessee shall, at its own cost and expense, cause said premises, including the Deck and Bathrooms, to be insured by an insurance company authorized to do business in the State of California and obtain a policy of general liability and property damage insurance, except as hereinafter provided, in the limits to at least two million dollars (\$2,000,000.00) for the injury or death, happening, or event and at least two hundred thousand dollars (\$200,000.00) for damage to property, and shall thereafter at all times during the term of this Agreement at its own expense, cause the same to be kept in full force

and effect. The policy or policies are attached as part of this Agreement and will be updated on an annual basis (date of signature) and shall name Lessor as an additional insured.

b. *Workers Compensation Insurance.* Lessee shall, at its own cost and expense, maintain workers compensation insurance, as required by the Labor Code, on its employees for the term of this Agreement.

c. *Fire Insurance.* Each Party to this Agreement shall keep its interest in the Leased Premises, the structures thereon and the personal property therein, and the Deck and Bathrooms insured at its own expense against fire, extended coverage, and such other risks as it may choose.

d. *Policy Obligations.* Lessee's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

e. *Material Breach.* If either Party for any reason fails to maintain insurance coverage that is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. In such instance, the non-breaching Party at its sole option, may terminate this Agreement and obtain damages from the breaching Party resulting from said breach.

Section 6. Amendment to Section 24, Indemnification. Section 24, Indemnification, of the Agreement is amended to read as follows:

Indemnification. Lessee shall defend, indemnify, protect, hold harmless, and release Lessor and Lessor's elected and appointed officials, directors, officers, employees, agents, and representatives ("Lessor's Agents") from and against any and all actions, claims, damage, injury, liability, or expenses, including attorneys' fees, in connection with the loss of life, personal injury, or damage to property arising from Lessee's use of the Leased or Unleased Premises, Yummy Ha Ha's use of the Leased or Unleased Premises, or arising from or out of Lessee's or Yummy Ha Ha's willful acts or negligence, wholly or in part, by any act or omission of Lessee or Yummy Ha Ha, its agents, representatives, employees, invitees, or contractors. These obligations to defend, indemnify, protect, hold harmless, and release Lessor, and Lessor's Agents, shall not apply to the extent that the liabilities are caused in whole or in part by the gross negligence or willful misconduct of Lessor, and Lessor's Agents. This Section shall survive the termination or expiration of this Agreement.

Section 7. Amendment to Section 25, Assignment and Subletting. Section 25, Assignment and Subletting, of the Agreement is amended to read as follows:

Assignment and Subletting. Lessee shall not encumber, assign, or otherwise transfer this Agreement, any right or interest in this Agreement, or any right of interest in the Leased Premises or any of the improvements that may now or hereafter be constructed or installed on the Leased Premises without the express written consent of Lessor. Neither shall Lessee sublet the Leased Premises or any part thereof or allow any other person, other than Lessee's agents, servants, and employees, to occupy said Leased Premises or any part thereof without the prior written consent of Lessor. Lessor agrees that Lessee may allow Yummy Ha Ha to use the Restrooms during Yummy Ha Ha's business hours, which may be outside of Lessee's normal business hours. Lessor's written consent under this Section shall not be unreasonably withheld. A consent by Lessor to one assignment, one subletting,

or one occupation of said premises by another person shall not be deemed a consent to any subsequent assignment, subletting, or occupation of said premises by any person. Any encumbrance, assignment, transfer, or subletting without the prior written consent of Lessor, whether it is voluntary or involuntary, by operation of law or otherwise, is void and shall, at the option of Lessor, terminate this Agreement.

Section 8. Entire Agreement. This Amendment contains the entire understanding between the Parties with respect to the terms set forth in this Amendment. All previous proposals, offers, and other communications relative to this Amendment, whether oral or written, are hereby superseded except to the extent that they have been incorporated into this Amendment.

Section 9. Counterparts. This Amendment may be executed in duplicate counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement has been entered into by and between Lessor and Lessee as of the dates set forth below.

LESSOR:

CITY OF ANGELS CAMP,
a California municipal corporation

LESSEE:

CYA Team, LLC (AKA Pickled Porch Café),
a California limited liability company.

By: _____
Steve Williams,
Interim City Administrator

By: _____
Gretel Tiscornia

ATTEST:

By: _____

Print: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Douglas L. White, City Attorney



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: September 3, 2024

TO: City of Angels, City Council

FROM: Steve Williams Interim City Administrator

RE: **APPROVE RESOLUTION NO. 24-67, AUTHORIZING THE CITY ADMINISTRATOR TO WORK WITH CALAVERAS COUNCIL OF GOVERNMENTS TO IDENTIFY AND PURSUE FUNDING SOURCES FOR ELECTRIC VEHICLE CHARGING STATIONS TO BE INSTALLED IN THE CITY OF ANGELS**

RECOMMENDATION:

Direct staff to work with Calaveras COG to identify and pursue funding sources for electric vehicle charging stations in the City of Angels.

BACKGROUND:

Federal, State, and Local regulations require a transition from gas-powered to electric-powered vehicles, including certain City vehicles, over the next several years.

DISCUSSION:

The City of Angels intends to make electric vehicle charging stations available for city vehicles as well as for use by the public at various locations throughout the City.

Calaveras Council of Governments (COG) was formed in January 1998 under a Joint Powers Agreement as the Regional Transportation Planning Agency (RTPA) for the County of Calaveras and the City of Angels. As an RTPA, the Calaveras COG is the designated planning and administrative agency for transportation projects and programs in the County.

Calaveras COG engaged a consultant to assess and recommend a timeline for fleet, infrastructure, and charging stations necessary for the City and the County to comply with the impending Federal, State, and Local regulations.

Calaveras COG assigns and distributes federal and state monies for transportation projects in Calaveras County that improve highway safety, relieve traffic congestion, and promote economic development.

Grants are an invaluable source of funding for transportation and community planning projects. Calaveras Council of Governments devotes significant amounts of time and energy to applying for and managing grant money as it becomes available.

COG EV Charging



Home of the Jumping Frog - Angelscamp.gov



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

Staff will work with Calaveras COG to identify and pursue funding sources for the purchase and installation of electric vehicle charging stations throughout the City of Angels.

FINANCIAL IMPACT:

There is no financial impact for this stage of the process. Funding sources may include a financial match or contribution from the City. Staff will seek authorization from City Council prior to accepting any grant or funding source which would require a financial contribution from the City.

ATTACHMENTS:

Resolution No. 24-67



**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 24-67**

**A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL
AUTHORIZING THE CITY ADMINISTRATOR TO WORK WITH CALAVERAS COUNCIL
OF GOVERNMENTS TO IDENTIFY AND PURSUE FUNDING SOURCES FOR ELECTRIC
VEHICLE CHARGIN STATIONS TO BE INSTALLED IN THE CITY OF ANGELS**

WHEREAS, Federal, State, and Local regulations require a transition from gas-powered to electric-powered vehicles, including certain City vehicles, over the next several years; and

WHEREAS, the City of Angels intends to make electric vehicle charging stations available for city vehicles as well as for use by the public at various locations throughout the City; and

WHEREAS, Calaveras COG engaged a consultant to assess and recommend a timeline for fleet, infrastructure, and charging stations necessary for the City and the County to comply with the impending Federal, State, and Local regulations; and

WHEREAS, Calaveras COG assigns and distributes federal and state monies for transportation projects in Calaveras County that improve highway safety, relieve traffic congestion, and promote economic development; and

WHEREAS, grants are an invaluable source of funding for transportation and community planning projects; and

WHEREAS, Calaveras Council of Governments devotes significant amounts of time and energy to applying for and managing grant money as it becomes available

NOW, THEREFORE, BE IT RESOLVED, that the City of Angels City Council does hereby authorize the City Administrator to work with Calaveras Council of Governments to identify and pursue funding sources for electric vehicle charging stations to be installed in the City of Angels.

PASSED AND ADOPTED this 3rd day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jennifer Davis-Herndon, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-1346

DATE: September 3, 2024

TO: City Council

FROM: Steve Williams, Interim City Administrator

RE: APPROVE RESOLUTION NO. 24-68, DECLARING ITEMS SURPLUS AND AUTHORIZING THE SALE OF SUCH ITEMS TO THE MACT MUSEUM FOR ONE DOLLAR

RECOMMENDATION:

Declare items surplus and authorize the sale of such items to the MACT Museum for one dollar.

BACKGROUND/DISCUSSION:

Items on display at the Angels Camp Museum, 753 South Main Street, Angels Camp, California, are owned by the City of Angels.

The Mariposa, Amador, Alpine, Calaveras, Tuolumne (MACT) Health Board, Inc., intends to open a new museum in the 100 block of South Main Street in Angels Camp, California.

The MACT Director of Museum Operations, Kristopher Mandell, requested a donation of several Miwuk artifacts currently owned by the City of Angels and on display at the Angels Camp Museum.

The MACT Museum will primarily feature Miwuk artifacts which will be on permanent display.

Staff at the Angels Camp Museum prepared a list of artifacts matching the request from the MACT Museum. One hundred thirty-three (133) artifacts with an estimated value of \$3,905 have been identified as culturally significant and appropriate for display at the MACT Museum. A list of those artifacts are included as Attachment "A".

The City of Angels Municipal Code describes the process for the disposition of items owned by the City. Angels Camp Municipal Code section 3.30.150(B) provides that, "...sales may be made by public auction or private sale or exchange as deemed appropriate by the City Administrator."

The Angels Camp Museum Director approves of the request to transfer the artifacts listed in Attachment "A".

Given the cultural significance of these artifacts, the concurrence of the Angels Camp Museum Director, and the commitment from the MACT Director of Museum Operations to ensure that these artifacts will be on permanent display at the new location in Angels Camp; the City Administrator deems it appropriate to sell the artifacts listed in Attachment "A" to the MACT for one dollar.

FINANCIAL IMPACT:

This action would result in the increase of budgeted revenue by one dollar in G/L 010-3000-40714-0000 (Miscellaneous).

ATTACHMENTS:

- 1) Resolution No. 24-68
- 2) List of artifacts and estimated values
- 3) Photos of artifacts to be sold

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 24-68**

**A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL
DECLARING ITEMS SURPLUS AND AUTHORIZING THE SALE OF SUCH ITEMS TO THE
MACT MUSEUM FOR ONE DOLLAR**

WHEREAS, items on display at the Angels Camp Museum, 753 South Main Street, Angels Camp, California, are owned by the City of Angels; and

WHEREAS, the Mariposa, Amador, Alpine, Calaveras, Tuolumne (MACT) Health Board, Inc., intends to open a new museum in the 100 block of South Main Street in Angels Camp, California; and

WHEREAS, the MACT Director of Museum Operations, Kristopher Mandell, requested a donation of several Miwuk artifacts currently owned by the City of Angels and on display at the Angels Camp Museum; and

WHEREAS, the MACT Museum intends to place these artifacts on permanent display at the new MACT Museum in Angels Camp, California; and

WHEREAS, the Angels Camp Museum Director approves of the request to transfer the artifacts; and

WHEREAS, staff at the Angels Camp Museum prepared a list of artifacts matching the request from the MACT Museum including one hundred thirty-three (133) culturally significant artifacts with an estimated value of \$3,905 (Attachment "A"); and

WHEREAS, The City of Angels Municipal Code describes the process for the disposition of items owned by the City. Angels Camp Municipal Code section 3.30.150(B) provides that, "...sales may be made by public auction or private sale or exchange as deemed appropriate by the City Administrator."; and

WHEREAS, the City Administrator deems it appropriate to sell the artifacts to the MACT for one dollar.

NOW, THEREFORE, BE IT RESOLVED, that the City of Angels City Council does hereby declare items surplus and authorizes the sale of such items to the MACT Museum for one dollar.

PASSED AND ADOPTED this 3rd day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jennifer Davis-Herndon, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG

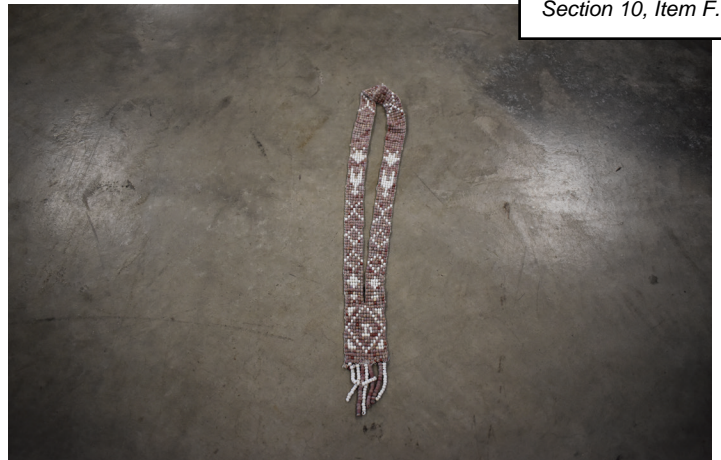
Object	Object ID	Estimated Value
Stone, Point (22 total)	2012.193.1.23, OM-1077	\$55
Beads	2012.224.1.2 (1)	\$100
Beads	2012.224.1.2 (2)	\$100
Beads, Abalone	2012.225.1.12, OM-1078, OM-1079	\$25
Beads	2012.227.1.7 (1)	\$20
Beads	2012.227.1.7 (2)	\$40
Beads	2012.227.1.7 (3)	\$20
Beads	2012.227.1.7 (4)	\$20
Beads	2012.227.1.7 (5)	\$20
Beads	2012.227.1.7 (6)	\$20
Beads	2012.227.1.7 (7)	\$20
Beads	2012.229.1.1	\$20
Beads	2012.230.1.1	\$20
Beads	2012.231.1.2 (1)	\$60
Beads	2012.231.1.2 (2)	\$60
Basket, Gift	2012.236.1.1, OM-1087	\$150
Basket, Gift	2012.237.1.1, OM-1093	\$150
Basket, Trinket	2012.240.1.1, OM-1095	\$100
Basket, Bowl	2012.242.1.1, OM-1082	\$150
Basket, Trinket	2012.243.1.1, OM-1086	\$100
Awl, Sewing	2012.247.1.1	\$50
Basket, Sifter	2012.249.1.1, OM-1201	\$30
Arrow	2012.251.1.1	\$50
Stone, Mortar	2012.301.1.16 (1)	\$50
Stone, Pestle	2012.301.1.16 (10)	\$25
Stone, Mortar	2012.301.1.16 (11)	\$50
Stone, Pestle	2012.301.1.16 (12)	\$25
Stone, Mortar	2012.301.1.16 (13)	\$50
Stone, Mortar	2012.301.1.16 (14)	\$50
Stone, Pestle	2012.301.1.16 (15)	\$25
Stone, Mortar	2012.301.1.16 (16)	\$50
Stone, Mortar	2012.301.1.16 (17)	\$50
Stone, Mortar	2012.301.1.16 (18)	\$50
Stone, Hand	2012.301.1.16 (19)	\$25
Stone, Pestle	2012.301.1.16 (2)	\$25
Stone, Mortar	2012.301.1.16 (3)	\$50
Stone, Mortar	2012.301.1.16 (4)	\$50
Stone, Mortar	2012.301.1.16 (5)	\$50
Stone, Pestle	2012.301.1.16 (6)	\$25
Stone, Mortar	2012.301.1.16 (7)	\$50
Stone, Mortar	2012.301.1.16 (8)	\$50
Stone, Pestle	2012.301.1.16 (9)	\$25

Object	Object ID	Estimated Value
Stone, Pestle	2012.302.1.7 (1)	\$25
Stone, Pestle	2012.302.1.7 (2)	\$25
Stone, Pestle	2012.302.1.7 (3)	\$25
Stone, Pestle	2012.302.1.7 (4)	\$25
Stone, Pestle	2012.302.1.7 (5)	\$25
Stone, Pestle	2012.302.1.7 (6)	\$25
Stone, Hammer	2012.304.1.3 (1)	\$50
Stone, Hammer	2012.304.1.3 (2)	\$50
Stone, Hammer	2012.304.1.3 (3)	\$50
Stone, Hand	2012.305.1.6 (1)	\$25
Stone, Hand	2012.305.1.6 (2)	\$25
Stone, Hand	2012.305.1.6 (3)	\$25
Stone, Hand	2012.305.1.6 (4)	\$25
Stone, Hand	2012.305.1.6 (5)	\$25
Stone, Hand	2012.305.1.6 (6)	\$25
Stone, Hand	2012.305.1.6 (7)	\$25
Basket, Cradle	2013.652.1.1	\$200
Stone, Mortar & Pestle	2015.13.1	\$75
Stone, Scraper	2024.37.1a	\$10
Stone, Scraper	2024.37.1b	\$10
Stone, Point	2024.37.1c	\$2.50
Stone, Point	2024.37.1d	\$2.50
Stone, Point	2024.37.1e	\$2.50
Stone, Hand	2024.37.1f	\$25
Stone, Scraper	2024.37.1g	\$10
Stone, Hand	2024.37.1h	\$25
Stone, Milling	2024.37.1i	\$50
Stone, Pestle	2024.37.1j	\$25
Stone, Pestle	2024.37.1k	\$25
Stone, Anvil	2024.37.1l	\$25
Stone, Hand	2024.37.1m	\$25
Stone, Milling	2024.37.1n	\$50
Stone, Milling	2024.37.1o	\$50
Stone, Hand	2024.37.1p	\$25
Stone, Milling	2024.37.1q	\$50
Stone, Hand	2024.37.1r	\$25
Stone, Mortar	2024.37.1s	\$50
Stone, Mortar	2024.37.1t	\$50
Stone, Pestle	2024.37.1u	\$25
Stone, Mortar	CS-14-01	\$50
Stone, Mortar	CS-14-02	\$50
Stone, Mortar	CS-14-03	\$50

Object	Object ID	Estimated Value
Stone, Mortar	CS-14-04	\$50
Stone, Pestle	CS-14-05	\$25
Stone, Pestle	CS-14-06	\$25
Stone, Pestle	CS-14-07	\$25
Stone, Pestle	CS-14-08	\$25
Stone, Hand	CS-14-09	\$25
Stone, Hand	CS-14-10	\$25
Stone	CS-14-11	\$10
Stone	CS-14-12	\$10
Stone	CS-14-13	\$15
Stone, Hand	CS-14-14	\$25
Stone, Scraper, Petrified Wood	CS-14-15	\$10
Stone, Scaper	CS-14-16	\$10
Stone, Point	CS-14-17	\$2.50
Stone, Blade	CS-14-18	\$5
Total Estimated Value		\$3,905



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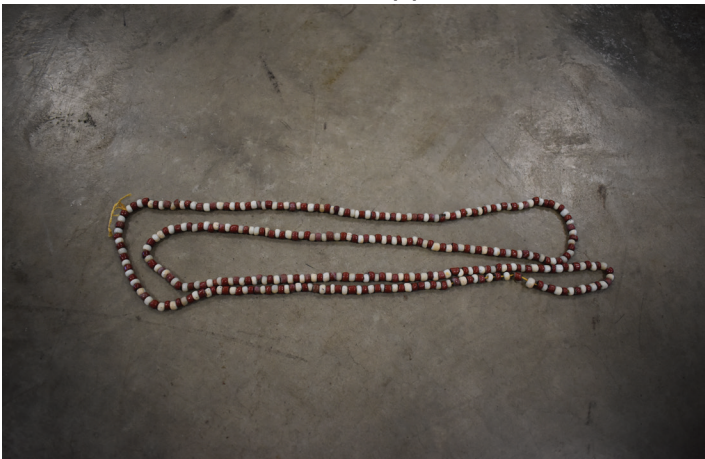
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2012.225.1.12.JPG



2012.227.1.7 (1).JPG



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2012.227.1.7 (4).JPG



2012.227.1.7 (5).JPG



2012.227.1.7 (6).JPG



2012.227.1.7 (7).JPG



2012.229.1.1.JPG



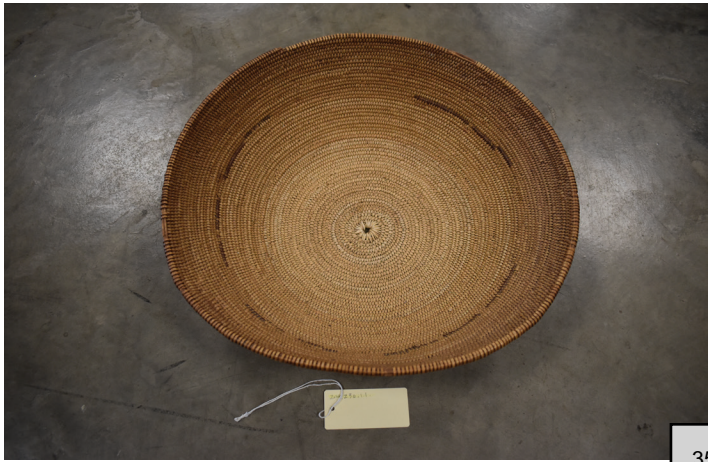
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2012.301.1.16 (17).JPG



2012.301.1.16 (18).JPG



2012.301.1.16 (19).JPG



2012.301.1.16 (2).JPG



2012.301.1.16 (3).JPG



2012.301.1.16 (4).JPG



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2012.301.1.16 (7).JPG



2012.301.1.16 (8).JPG



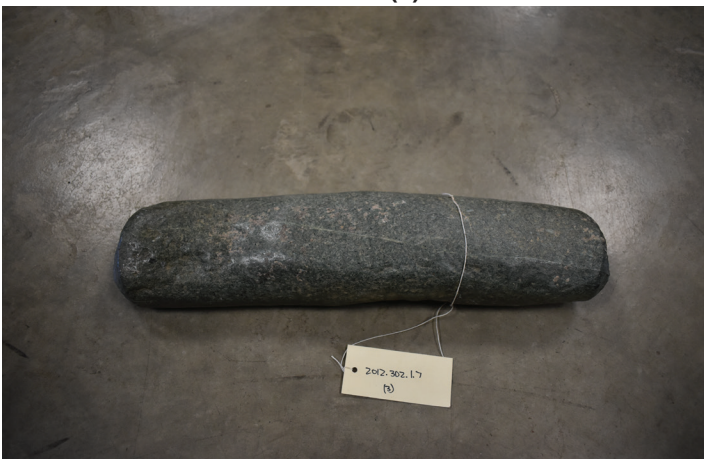
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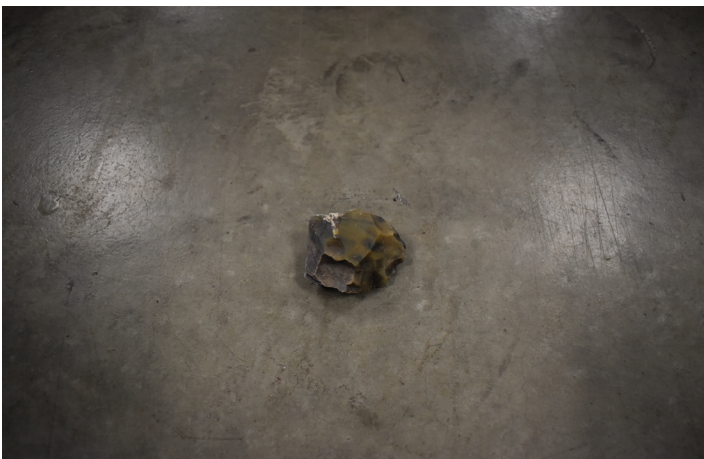
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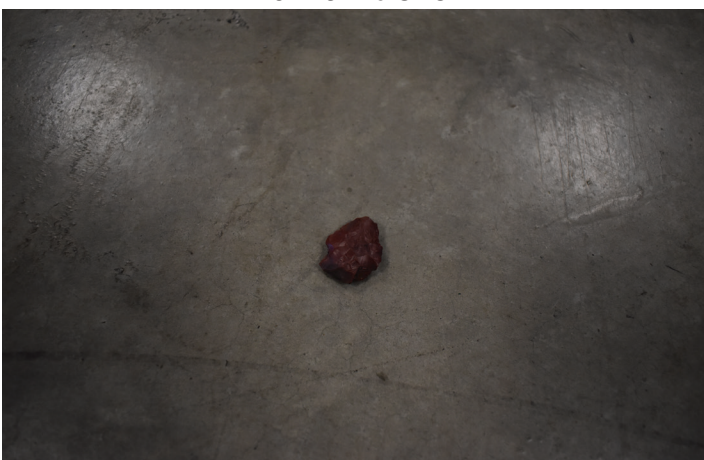
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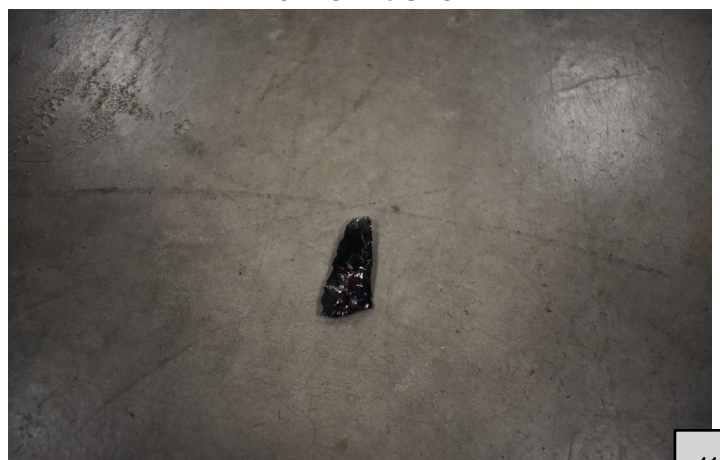
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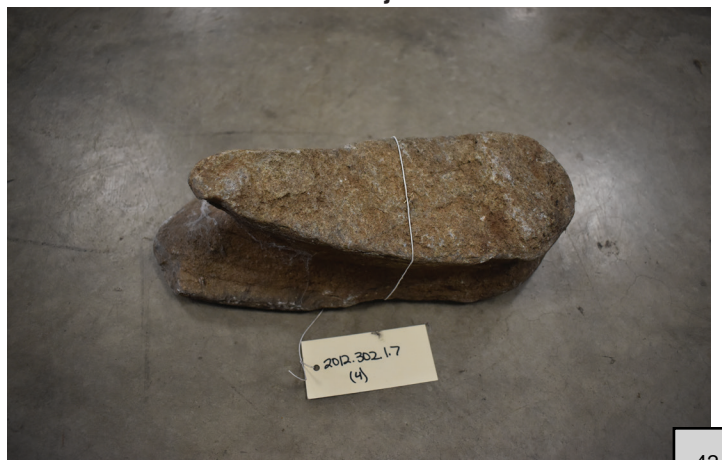
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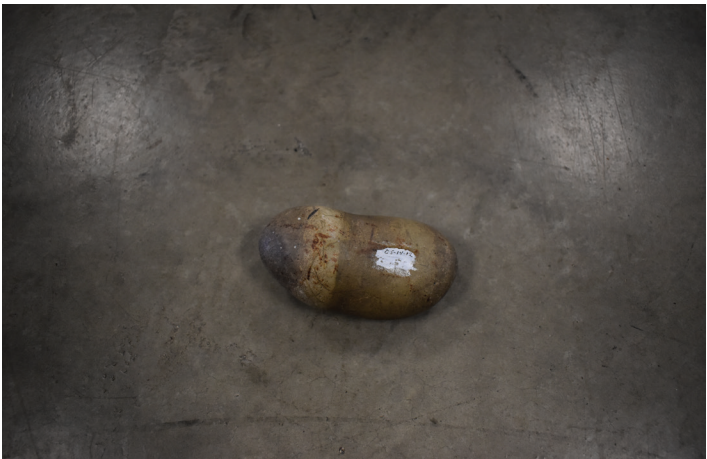
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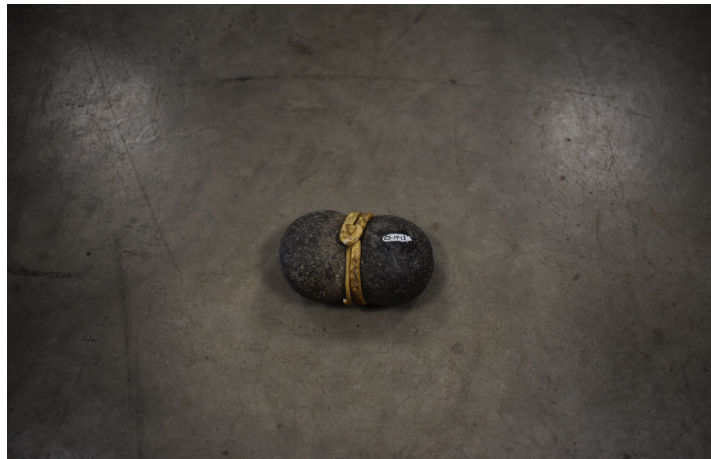
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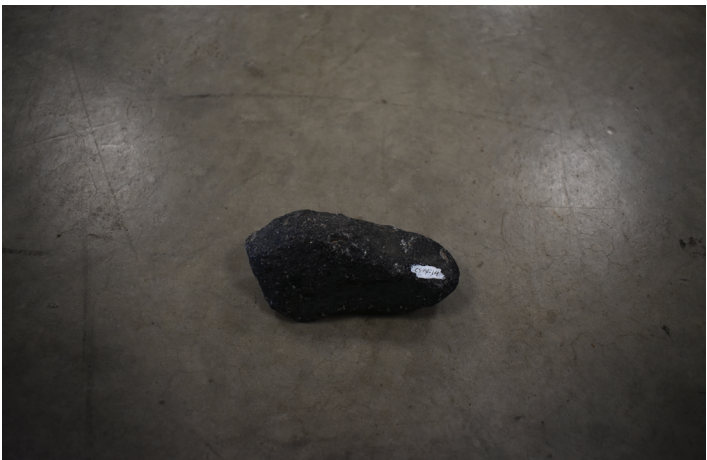
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CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: September 3, 2024
TO: City Council
FROM: Michelle Gonzalez, Finance Director
RE: **DISCUSSION AND AUTHORIZATION TO ALLOW STAFF TO MOVE FORWARD WITH SECURING NEW FINANCIAL SYSTEM**

RECOMMENDATION:

Approve the staff recommendation to enter into an agreement with AccuFund for the City's government accounting fund-based system software.

BACKGROUND:

In April 2024, the City issued a Request for Qualifications (RFQ) for a new Government Accounting Fund-Based system. The deadline for proposals was May 15th, and we received three proposals: Central Square, Tyler Technologies, and AccuFund. Rose and Michelle met with each firm for a discovery call to discuss the City's needs. From these calls, it was determined that Central Square's system was too robust and expensive, and it was mutually agreed to proceed with the other two proposals. Demonstrations were set up in August, during which a team of department heads, accounting staff, human resources, and the City Administrator reviewed the software in an in-depth demonstration of how it could meet the City's needs. These demonstrations lasted about six hours, with the software firms meeting with the City in person. The City's team then scored each firm based on a criteria form developed from the RFQ.

DISCUSSION:

During the process of evaluating new software firms, we reached out to some current users of the systems to gather their feedback. For Tyler Technologies, there are concerns that integrating multiple software modules into one system could be confusing for users. The software appears quite similar to Springbrook, and the support team also shares similar characteristics. Additionally, the pricing structure presents some challenges. While Tyler Technologies offers a strong product, there are apprehensions regarding support and overall cost. The implementation timeline, estimated to be 12 months or more, could extend beyond our existing Springbrook contract, potentially resulting in additional costs. Furthermore, the integration of different systems into a single software solution may lack cohesiveness.

Overall, AccuFund is seen as a great fit for our needs. The system's flexibility, cost, support, and expertise are considered significant advantages. The implementation is expected to take 6-9 months, and the fact that the same representative will guide us from implementation to support is highly valued. Although AccuFund does not have all the features of Tyler, it is recognized as a reliable system with strong reporting





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

capabilities, particularly for 941 forms and state controller reports, which will save time. The presentation by AccuFund was thorough and completed by the staff, unlike Tyler's, which felt rushed. The system is also considerably less expensive than Tyler. There is a minor wish for a fire department scheduling feature, but this can be managed separately and integrated into the system.

We have decided to proceed with AccuFund for our software needs. Since 2001, AccuFund's financial management solutions have helped thousands of nonprofits and government entities enhance their overall management. This comprehensive fund accounting software is available both online and onsite and features a robust core system with expandable modules. It will bring us up to date and ensure compliance with timesheets, purchasing requisitions, and updated reporting.

FINANCIAL IMPACT:

This is a one-time cost to purchase the software, train staff, and convert data. With AccuFund, the ongoing annual costs will be for hosting, support, and maintenance, which will be lower than our current expenses with Springbrook. These one-time costs are expected to be recouped in just over three years.

Use General Fund Reserve balance (roughly \$1,899,645 in reserves), earned from prior year investment income. 70%

Water/Wastewater 30% for Utility Billing and Customer Pay Portal.

Software Purchase (one time) – \$51,068

Maintenance & Support - \$12,047

Hosting - \$3,500

Setup & Implementation - \$68,950

Total Cost Year 1 - \$135,565

Estimated Year 2 \$15,148 and Year 3 \$15,940

ATTACHMENTS:

Proposal from AccuFund

Price Comparison

Budget Adjustment Form





ACCUFUND ACCOUNTING SUITE PROPOSAL

PREPARED FOR



May 10, 2024

**In Response to the
RFQ for Government Accounting Fund-Based System
Issued April 16th 2024**



Specialists in Not-For-Profit Financial Software Solutions

May 10, 2024

City of Angels
P.O. Box 667
200 Monte Verda Street, Suite B
Angels Camp, CA 95222

ATTN: Michelle Gonzalez, Finance Director

Dear Ms. Gonzalez:

I submit herewith a proposal for the AccuFund Accounting Suite in response to the City of Angel's Request for Qualifications for Government Accounting Fund-Based System issued April 16, 2024.

This response has been submitted by:

ComputerWorks NFP Solutions
2002 Iowa Ave., Suite 105
Riverside, CA 92507
(909) 599-2000 – Office
(909) 599-2500 – Fax

For questions related to this RFQ response, please contact Jeff Durante at the address and phone number listed above or via email at jeff@cwnfps.com.

This response has been submitted in accordance with the guidelines set forth in the original RFQ released April 16, 2024. We are not aware of any addendums or amendments issued prior to the completion of this response.

Your consideration of this proposal is greatly appreciated. We look forward to the opportunity to be of service to the City of Angels.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey R. Durante".

Jeffrey R. Durante
President

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1.0 – Executive Summary

The City of Angels, made famous by Mark Twain in his story “The Celebrated Jumping Frog of Calaveras” is the sole incorporated City in Calaveras County. The City has just under 3,900 residents and approximately 49 employees.

The City is currently using Springbrook’s hosted Enterprise suite for all major accounting functions, including Human Resources, Payroll, Project Management and Utility Billing. The City has not had the best service relationship with Springbrook. Data inconsistencies and comprehensive reporting from the system is an ongoing challenge causing the staff to spend a lot of extraneous time checking/manipulating data and managing reports outside of the system. The City additionally utilizes Selectron Outbound as its IVR solution for utility billing and iWorq for work order, code compliance, business license, and permit administration/management and, it is our understanding, plans to continue using these systems for the majority of these functions.

The City is looking to replace Springbrook with a new, fully integrated, off-the-shelf, fund accounting based governmental financial management system that resolves these issues and meets their goals and objectives for streamlined processing, ease of use, compliance, and improved reporting and access to data across their departments.

ComputerWorks NFP Solutions focuses on applications created specifically for this unique market space. That, coupled with our long-term experience with not-for-profit organizations and governmental agencies over the last 35 years, gives us insights into the challenges faced by the City and allows us to bring those valuable insights and experience to the implementation process to ensure the highest level of success.

Based upon the objectives discussed during our discovery call and listed in the RFQ, we are recommending the AccuFund Accounting Suite, as the proposed solution for the City’s financial management system.

AccuFund offers a fully integrated solution capable of meeting the City’s objectives with many features typically found only in higher tier systems at a fraction of the cost, while maintaining a user-friendly and intuitive interface.

In short, ComputerWorks NFP Solution’s experience and expertise, coupled with the powerful functionality of AccuFund, offers a solution that will enable the City of Angels to effectively manage their projects and operations with greater efficiency and reduced resources.

2.0 – Company Background

2.1 - ComputerWorks NFP Solutions (Value-Added Reseller & Consultant)

ComputerWorks NFP Solutions is a full-service consulting firm that has specialized exclusively in financial software solutions for the unique needs of not-for-profit organizations and governmental agencies for over 35 years. We are a certified reseller of top industry-leading solutions ranging from small to enterprise level applications, which allows us to recommend and provide solutions to our clients based upon their specific organizational needs.

Our consultation services include procedural/compliance reviews, financial systems assessment, needs analysis, software recommendation, sales, system planning, implementation, project management, training and support. Our staff is committed to providing the best professional services possible to our clients. We strive to establish long-term relationships with our clients and have built a reputation on being there for them long after the installation is complete.

Our corporate office is located in Riverside, California. Our normal hours of operation are Monday through Friday from 8:30am to 5:00pm with after-hours and weekend services available by appointment.

We currently maintain a staff of 2 full-time consultants, 2 contract consultants and a client relations/office manager.

2.2 - AccuFund, Inc (Software Vendor)

AccuFund, Inc. was incorporated in 2001 and is a wholly owned subsidiary of i3 Verticals, a publicly traded company on NASDAQ. AccuFund has significant experience in the accounting software industry, specifically marketing a complete line of software and modules developed exclusively for government and nonprofit organizations. In addition, i3Verticals has a wide range of Public Sector offerings that complement and extend AccuFund’s reach and coverage in the market.

Their corporate offices are located in Castle Rock, Colorado, and Nashville, Tennessee. Their normal hours of operation are Monday through Friday from 8:30 am to 7 pm EST.

AccuFund has over 1,000 clients utilizing a variety of modules. Governmental agencies account for approximately 50-60% of AccuFund’s clients.

Their goal is to provide a complete solution for each organization so that they do not have to look to multiple software vendors to meet the organization’s needs.

3.0 – Company Qualifications

ComputerWorks NFP Solutions has specialized exclusively in public sector financial management software and agencies since 1986. As such, we research and select to represent the “best of breed”, off-the-shelf accounting solutions designed specifically for this unique market space. We have been an authorized and certified value-added reseller of the AccuFund Accounting Suite for over 22 years and have received an AccuFund Partner Leadership Award for the last nine years running.

We continually evaluate products in the market. As a result, we occasionally add and remove products from our offering based upon what is the best fit for small to large Not-for-Profit Organizations and Government Agencies with the most features and flexibility, while still at a very competitive price.

Through this evaluation process, we have selected and worked with several public sector accounting products over the years. Given its overall functionality, flexibility, scalability and price point, AccuFund has become our primary recommended product of choice over any of the systems we have previously worked with.

Today, we have Not-for-Profit, Governmental, and Tribal Government clients throughout California, Arizona, Nevada, Oregon, Washington and Alaska.

AccuFund has a large base of governmental clients nationwide. Some of our personal governmental clients using AccuFund in California include:

- Town of Yucca Valley
- City of Twentynine Palms
- Alameda County Transportation Commission
- Stanislaus Regional Transit Authority
- Mojave Desert Air Quality Management District
- Antelope Valley Air Quality Management District
- Municipal Water District of Orange County
- Ranch-Simi Recreation & Park District
- Chino Basin Desalter Authority

We also have city clients in Oregon and Alaska including:

- City of Adak, AK
- City of Dillingham, AK
- City of Seward, AK
- City of Tangent, OR

4.0 – Proposed Solution

4.1 – Essential & Optional Modules

AccuFund is a modular system offering a suite of fully integrated standard and municipal accounting modules that can be selected based upon the organization’s current needs and expanded as future need dictates.

The Core Suite includes the basic accounting modules required by all organizations as well as extended functionality not available, or available at additional costs, in other comparable solutions.

AccuFund’s Core Suite is comprised of:

- General Ledger
- Accounts Payable
- Bank Reconciliation
- Cash Receipts
- Budget Reporting
- Dashboards
- Financial Report Writer
- Reports and Forms Designer
- GL Allocations
- Excel Export
- PDF Document and Image Storage
- Cash Drawer Security
- EFT/ACH Payments & Receipts
- Import/Export
- Expense Control
- Business Rules
- Enhanced Security restrictions for
 - o Departments
 - o Bank Access
 - o Account Access
 - o Payroll & HR Items
 - o Forms & Reports
 - o Organizations
 - o Clients
 - o Grants

The following optional modules are currently available for organizations requiring specialized and/or expanded functionality:

- Accounts Receivable w/Inventory
- Automations Workbench
- Budget Development
- Client Accounting
- Client Invoicing
- Entity Consolidator
- Fixed Assets
- Grants Management
- Loan Tracking
- Payment Portal
- Program Management
- Purchasing w/Inventory
- Requisitions w/Electronic Approvals
- Travel Management
- Work Orders
- Payroll
- Human Resources
- Position Control & Encumbrance
- Employee Web Portal (with options for)
 - o Employee Timesheet Entry
 - o Employee Self-Service
 - o Leave/Resources Requests
 - o Web Time Clock
 - o Soft Clock App
 - o Manager Financial Reporting & Dashboards
- Integrated Proximity/Biometric Time Clocks

The following optional government specific modules are currently available:

- Court Fines Management
- Fees, Taxes & Licenses
- Permits & Inspections
- Personal & Property Taxes
- Utility Billing

In addition, AccuFund maintains an aggressive development schedule with new features and functionality continually being added to the product.

4.2 – AccuFund Platforms

The AccuFund Accounting Suite is available as an onsite, purchased license model as well as an online (SaaS) fee-based model.

AccuFund’s flagship product is its Windows based, on-premise system offering the greatest breadth of modules and functionality with a user friendly, modern, and intuitive interface. This solution is compatible with the latest versions of Microsoft server and workstation operating systems and utilizes Microsoft SQL Server as its back-end database. Depending on client size, they can choose to use Microsoft SQL Express at no cost or may need to purchase Microsoft SQL Standard for larger implementations. This product is compatible with VM environments and 3rd party cloud hosting options are available if the client would prefer to not install and manage the software in-house. Web deployment tools are also available for clients who want to provide remote web access to their on-premise system. This version gives the client the most control over their software and environment.

“AccuFund Anywhere” is AccuFund’s browser native, cloud, Software-as-a-Service (SaaS) solution based upon its flagship Windows product. It is compatible with all major browsers and does not require any local software to be installed on the client’s machine. As expected of a SaaS environment, all software maintenance, updates, backups, etc. are handled by AccuFund.

The online platform is reliant on a stable, consistent internet connection and access to the financial management system would not be available during internet outages.

Both platforms are actively enhanced and maintained. Based upon preference, specific differences in features and functionality between the two offerings will be discussed during the vendor interview and/or demo process.

4.3 – System Requirements

The system requirements defined below are categorized as minimum and recommended system requirements. Adding additional hardware will usually improve system performance and user satisfaction.

On-Premise Solution Requirements:

Client Workstation :

- **Operating System**
Windows 10 or 11
- **CPU**
Minimum: Intel Core i3 or equivalent
Recommended: Intel Core i5 or equivalent
- **Memory**
Minimum: 1 GB
Recommended: 2 GB
- **Local Disc Space**
Minimum: 150MB

Server Requirements:

- **Operating System**
Windows Server 2012 or later
- **CPU**
Minimum: 1.5 Ghz for small office running just AccuFund on the server
Recommended: Dual Core 2.0 Ghz or higher
Server sizing depends on number and mix of uses, and number of user processes.
Server sizing should be done in conjunction with hardware provider and full understanding of server utilization.
- **Memory**
Minimum: 4 GB
Recommended 8 GB
- **Disk Space**
Disk usage on the server will depend on size of the organization, which modules are utilized, usage of document/image attachment functionality, and database back up location. Utilization of document storage capabilities will significantly increase storage requirements.

Database Server

By default, AccuFund utilizes the Microsoft SQL Server database engine for the AccuFund Accounting Suite. The system uses a client/server technology with the data being provided from the server, and most computation activity happening on the client workstation.

AccuFund supports versions of Microsoft SQL Server 2014 and above. For Microsoft SQL Express, AccuFund will work fine within the database size restrictions of this version and it is available to clients free of charge.

For clients preferring, or larger clients requiring, full Microsoft SQL Server versions, they are responsible for acquiring the software.

The database provides multi-user control at the record level, transaction framing with rollback to protect the data in case of a network or hardware failure and "check-point" backups to insure that all records are written to the database before backups.

5.0 – Implementation & Training

5.1 – Approach

Utilizing our experience in working with clients like the City, we collaboratively develop an implementation plan that ensures rapid deployment with the highest level of success.

The City will be responsible for designating an internal project manager who will be the primary point of contact for our project manager in order to streamline communications. The internal project manager will need the authority to ensure that all necessary staff are present for scheduled meetings and that all client deliverables are completed according to a mutually agreed upon schedule that will be developed during the project planning process.

ComputerWorks NFP Solutions breaks the implementation/migration down into 6 phases.

- 1) Planning – During this phase we meet with the project team and staff to identify all the critical elements, requirements and potential problem areas pertinent to the project. During this phase we examine internal processes to identify areas where efficiencies may be gained by “unfreezing” the client from “because that is the way we have always done it” scenarios. During this phase, planning and design documents are created as well as the formalization of the project timeline and milestones. At the conclusion of planning, the project team will be very clear on the intended course of action as well as the associated timeline and responsibilities.
- 2) Setup – The Setup phase encompasses all the components necessary to make the software operational and configure it to the specifications identified during the planning phase. This phase includes: software installation, configuration and data input, data conversion/migration/import (if deemed necessary during the planning phase), testing, and client sign-offs. The client plays an active role in the Setup Phase, which helps create a deeper understanding of how the system works and helps identify potential issues as they arise.
- 3) Training – It is during this phase that the majority of the “end-user” training occurs as the staff are prepared to “go-live” on the new system. Some portions of training occur during the setup phase. However, the majority of training is typically done as part of actual data entry so that the staff person is applying what they are learning as they learn it. This helps invoke all of the training styles to ensure the best level of success in learning and retention and avoids the risk of knowledge loss by training too far in advance and while the staff are still actively ingrained in the old accounting system on a daily basis.

- 4) Testing/Parallel - We do not recommend running parallel (except for payroll) for off-the-shelf systems that do not have programmatic customizations. However, if it is determined during the planning phase that the client feels it is necessary this is the time that we will create a test database for the purpose of inputting test transactions or begin the parallel process based upon the previously agreed upon timeline.
- 5) Go-Live – This is the point that the client begins processing live transactions into the new accounting system. We are on-site for the critical go-live processes such as the first A/P check run, P/R check run, etc.
- 6) Project Review – After the go-live is completed, we sit down with the client to take an assessment of the project overall and ensure that everything is operating as expected. This is the time when we determine if any additional training reinforcement is necessary and make any final adjustments to the system before completion and sign-off of the project

5.2 – Implementation/Training

Implementation

The Implementation Planning document is a collaborative process document developed with the client during the course of the initial Implementation Planning meeting to ensure that the milestone and deliverable timelines are realistic and feasible based upon the client’s desired goals and available resources.

Based upon the scope of modules being implemented, we typically recommend a minimum of 120-180 days for implementation in a multi-phased approach.

Training

We schedule interactive web meetings or to be on-site for the go-live training and critical go-live processes based upon the client’s preference. It is during this phase that the majority of the end-user training occurs as the staff are prepared to go-live on the new system. Some portions of training occur during the setup phase. However, the majority of training is typically done as part of actual data entry so that the staff person is applying what they are learning as they learn it. This helps invoke all of the training styles to ensure the best level of success in learning and retention and avoids the risk of knowledge loss by training too far in advance and while the staff are still actively ingrained in the old accounting system on a daily basis.

After the go-live phase, we continue to provide assistance and support via phone, e-mail, and remote sessions with the client via the internet to help reinforce their new skill sets and assist with any issues that arise during the go-live stabilization period.

Once the system implementation and training has been completed, ComputerWorks NFP Solutions is available to provide on-going services such as training for new employees, assistance with additional system enhancement or modifications, technical support, etc. In addition to on-site training, we also offer training classes in our office classroom and web-based training for year-end functions such as 1099 and W2 processing. These services may be purchased, on an as needed basis, according to our then current fee schedule. For clients requiring regular on-going services, pre-paid blocks of time may be purchased at a discounted rate and placed on account.

AccuFund, Inc. also offers on-line, and occasionally regional, training classes throughout the year, which are published on their website.

6.0 – Maintenance & Support

6.1 – AccuFund Software Maintenance & Technical Support

Annual Maintenance and Support is included in AccuFund Anywhere’s monthly software fees. For on-premise/purchased software clients, this fee is billed annually by AccuFund.

Support

Telephone and Web Support is available directly from AccuFund, Inc. Support is designed to assist you when there is a problem with your system or a user is unsure why something happened and needs assistance diagnosing the incident and correcting it if necessary. AccuFund telephone and web support is available to assist you in these instances. Telephone Support is available Monday through Friday from 9 AM to 7 PM Eastern Time. While support personnel will try to assist an organization with use and set-up questions, it is not a substitute for training. The Support Agreement does not provide for unlimited telephone training.

Maintenance & Enhancements

AccuFund continues to enhance the functionality available in each module based on feedback from clients, resellers and their own staff. The Maintenance and Improvements Agreement provides users with access to these enhancements as they are released. While AccuFund strives to provide error free software, it is software and may occasionally not operate to specification. Clients have access to software corrections through their M&I Agreement. With each release, a list of enhancements and maintenance changes are documented. When installing an upgrade, AccuFund products are self-updating. The system will sense a change and all required database changes are installed automatically, the first time the system is run after the upgrade. As a practical matter we recommend the software administrator invoke the software immediately after installing the upgrade, so that other users are not surprised by the displayed messages.

AccuFund customarily releases two enhancement updates per year in the spring and fall. Additional hot-fix builds are released during the interim as necessary.

Major updates, which are classified by a change in the version number before the first decimal, are released as deemed appropriate: typically, when there are major changes to system design or architecture.

6.2 – ComputerWorks NFP Solutions Services & Support

ComputerWorks NFP Solutions provides all services related to the sale, implementation and training of AccuFund. We are also available to provide first or second level support in addition to your maintenance and support agreement with AccuFund, Inc. if you desire. ComputerWorks NFP Solutions support services are not covered by your monthly software fees or annual renewal fee paid to AccuFund and are billed according to our then current fee schedule.

Our normal office hours are Monday through Friday from 8:30am to 5:00pm, however, ComputerWorks NFP Solutions staff are commonly available after-hours by appointment and we can provide emergency contact numbers for extreme scenarios requiring immediate attention.

7.0 – Pricing

7.1 - Software Costs

The software purchase costs for the On-Premise version have been detailed on the following proposal page.

A second software proposal page has been provided based on the Enterprise Suite, which includes 25 full-user licenses and all currently available modules listed in section 4.1 (excluding government specific modules). The Enterprise Suite includes licensing for future released modules and offers the ability to expand into additional system functionality without additional software costs, which may be preferable to stand-alone pricing.

A third software proposal page has been provided for AccuFund Anywhere.

Additionally, a 5-year cost comparison of the proposed solutions has also been included after the software proposal pages for your consideration.

Based upon our discussions and the objectives of the RFQ, we believe the AccuFund On-Premise system would provide the best financial management solution, in terms of overall features and functionality, for the City at this time with the Enterprise Suite providing the best fiscal advantage over time.

Software Upgrade Costs (On-Premise Only)

As long as a client remains current on their annual maintenance agreement with AccuFund, there is no cost to obtain updates and upgrades to the software.

Additionally, if a client purchases the Enterprise Suite, there are not any additional costs to utilize additional or newly released modules, as they are all currently included in the Enterprise License.

Annual Maintenance & Support Costs (On-Premise Only)

The Annual Maintenance Cost is twenty-five percent (25%) of the SRP of all licensed software.

After the first year, clients who do not use AccuFund’s support services frequently or who wish to utilize ComputerWorks NFP Solutions for their first line support, have the option of selecting Maintenance & Enhancements Only, which reduces the annual renewal to fifteen percent (15%) of the SRP of all licensed software.

ACCUFUND ON-PREMISE ACCOUNTING SYSTEM PROPOSAL (Purchase) for City of Angels

Prepared May 10, 2024
This quote is valid for 60 days

SOFTWARE COSTS: Based Upon Client Purchase

Professional Edition Enterprise Suite Core w/3 Concurrent User Licenses		\$9,495.00
<small>(Includes: General Ledger, Accounts Payable, Cash Receipting, Bank Reconciliation, G/L Allocations, Budget Reporting, Dashboards, Account Reconciliation, Financial Report Writer, Reports and Forms Designer, Report/Task Scheduling, Export to Excel/PDF/Other, Import from Excel/Other, PDF and Image Storage, ACH Payments/Receipts, Cash Drawer Security Organization Items, Business Rules, Enhanced Security which provides additional restrictions for: Departments, Bank Access, Account Access, Payroll Items, H/R Items, Forms and Reports, Organizations, Organization Items, Programs, Clients, Grants)</small>		
3 - Additional Concurrent Full Access Licenses		\$3,585.00
3 - Concurrent Query Only Licenses		\$675.00
Accounts Receivable w/Inventory		\$1,695.00
Requisitions w/Electronic Approvals		\$1,695.00
Purchasing w/Inventory		\$1,695.00
Fixed Assets		\$1,695.00
Grants Management		\$1,695.00
Program/Contract Management		\$1,695.00
Fees/Taxes/Licenses		\$1,695.00
Utility Billing		\$3,495.00
Work Orders		\$1,695.00
Automations Work Bench		\$1,995.00
Pay Portal		\$1,995.00
Human Resources		\$1,695.00
Payroll		\$2,495.00
Employee Web Portal - up to 50 Active Employees		\$1,595.00
Employee Self-Service (requires Web Portal)		\$1,695.00
Online Leave/Resource Requests (requires Web Portal)		\$1,895.00
Employee Time Entry (requires Web Portal)		\$1,695.00
Calendar Time Entry (requires Employee Time Entry)		\$749.00
Web Clock (requires Web Portal)		\$1,695.00
Soft Clock		\$1,695.00
Portal Access - Requisition Entry/Approval & Reporting (requires Web Portal)		\$1,695.00
Total Software (SRP)		\$51,704.00
Discount on Additional Modules Purchased with Core		(\$6,754.00)
Software (subject to CA sales tax)		\$44,950.00
California Sales Tax	7.75%	\$3,483.63
Shipping		N/C
1st Year Maintenance & Support (provided by AccuFund)	25% of SRP	\$12,926.00
Tax, Shipping & Support		\$16,409.63
Total Software Cost Due Upon Order		\$61,359.63

ON-GOING ANNUAL SOFTWARE COSTS (based on current SRP)

Software Maintenance/Enhancements and Unlimited Support Option		
Years 2+ Maintenance & Support - AccuFund		\$12,926.00
Software Maintenance/Enhancements w/Pay Per Use Support Option		
Years 2+ Maintenance Only - AccuFund		\$7,755.60

ACCUFUND ON-PREMISE ENTERPRISE SUITE PROPOSAL (Purchase

Section 10, Item G.

for City of Angels

Prepared May 10, 2024

This quote is valid for 60 days

SOFTWARE COSTS: Based Upon Client Purchase

Professional Edition Enterprise Suite Core w/25 Concurrent User Licenses	\$42,995.00
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(Includes: General Ledger, Accounts Payable, Cash Receipting, Bank Reconciliation, G/L Allocations, Budget Reporting, Dashboards, Account Reconciliation, Financial Report Writer, Reports and Forms Designer, Report/Task Scheduling, Export to Excel/PDF/Other, Import from Excel/Other, PDF and Image Storage, ACH Payments/Receipts, Cash Drawer Security Organization Items, Business Rules, Enhanced Security which provides additional restrictions for: Departments, Bank Access, Account Access, Payroll Items, H/R Items, Forms and Reports, Organizations, Organization Items, Programs, Clients, Grants, Funds, and Investment Pools)

The Enterprise Suite also includes all additional non government modules currently available:
(Account Receivable, Automation Workbench, Budget Development, Client Accounting, Client Invoicing, Endowment Funds, Entity Consolidator, Fixed Assets, Grants Management, Investment Pools for Endowment, Loan Tracking, Program Management, Purchasing w/Inventory, Requisitions w/Electronic Approvals, Travel Management, Work Orders, Pay Portal, Human Resources, Payroll, Position Control, Web Portal (10 Employees per License), Employee Timesheet Entry w/Calendar, Employee Self-Service, Leave Requests, Web Clock, Soft Clock, Portal Access (Requisitions/Dashboards/Reporting))

Purchase of the Enterprise Suite includes future released non government modules at no cost as long as the client remains current on their Maintenance & Enhancement agreement with AccuFund. Maintenance & Support will always be based upon the then current SRP of the Enterprise Suite.

Fees/Taxes/Licenses	\$1,695.00
Utility Billing	\$3,495.00

Total Software (SRP)	\$48,185.00
Discount on Additional Modules Purchased with Core Software (subject to CA sales tax)	(\$790.00)
	\$47,395.00

California Sales Tax	7.750%	\$3,673.11
Shipping		N/C
1st Year Maintenance & Support (provided by AccuFund)	25% of SRP	\$12,046.25

Tax, Shipping & Support	\$15,719.36
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Total Software Cost Due Upon Order	\$63,114.36
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ON-GOING ANNUAL SOFTWARE COSTS (based on current SRP)

Software Maintenance/Enhancements and Unlimited Support Option	
Years 2+ Maintenance & Support - AccuFund	\$12,046.25
Software Maintenance/Enhancements w/Pay Per Use Support Option	
Years 2+ Maintenance Only - AccuFund	\$7,227.75

ACCUFUND ANYWHERE CLOUD ACCOUNTING SYSTEM PROPOSAL

Section 10, Item G.

for City of Angels

Prepared May 10, 2024
This quote is valid for 60 days

ACCUFUND ANYWHERE SOFTWARE FEES & TERMS: 12 MONTH CONTRACT MINIMUM

The online contract will be provided directly from AccuFund. All online services are billed directly by AccuFund on a quarterly basis. The initial billing will be for 3 to 6 months to prorate to next full calendar quarter.

AccuFund Anywhere Includes the Following Services:

- | | |
|-----------------------------|--|
| Access to licensed software | Access to webinar training on updates |
| Nightly backup of databases | Disaster recovery support on backup server |
| Installation of all updates | Telephone support directly with AccuFund |

Professional Edition Core System w/1st Named Full User Licenses \$225.00

(Includes: General Ledger, Accounts Payable, Cash Receipting, Bank Reconciliation, G/L Allocations, Budget Reporting, Dashboards, Account Reconciliation, Financial Report Writer, Reports and Forms Designer, Report/Task Scheduling, Export to Excel/PDF/Other, Import from Excel/Other, PDF and Image Storage, ACH Payments/Receipts, Cash Drawer Security Organization Items, Business Rules, Enhanced Security which provides additional restrictions for: Departments, Bank Access, Account Access, Payroll Items, H/R Items, Forms and Reports, Organizations, Organization Items, Programs, Clients, Grants, Funds, and Investment Pools)

6 - Additional Named Full Users (\$85 each)	\$510.00
3 - Named Access Users (Requisitions / Reporting / Queries)	\$75.00
Accounts Receivable w/Inventory	\$75.00
Requisitions w/Electronic Approvals	\$75.00
Purchasing w/Inventory	\$75.00
Fixed Assets	\$75.00
Grants Management	\$75.00
Program/Contract Management	\$75.00
Fees/Taxes/Licenses	\$90.00
Utility Billing	\$150.00
Work Orders	\$75.00
Automations Work Bench	\$90.00
Pay Portal	\$0.00
Human Resources & Payroll	\$150.00
Employee Web Portal - up to 50 Active Employees	\$60.00
Employee Self-Service (requires Web Portal)	\$75.00
Online Leave/Resource Requests (requires Web Portal)	\$75.00
Employee Time Entry (requires Web Portal)	\$75.00
Calendar Time Entry (requires Employee Time Entry)	\$34.00
Web Clock (requires Web Portal)	\$75.00
Soft Clock	\$75.00
Portal Access - Requisition Entry/Approval & Reporting (requires Web Portal)	\$75.00

On-Going Monthly Software Fee \$2,359.00

Initial Online Billing (Estimated at 6 Months) \$14,154.00

ESTIMATED ANNUAL SOFTWARE FEES (based on current pricing) \$28,308.00

Other Potential Monthly Fees:

Additional Database (each)	\$20.00
Excess Storage Over 10GB (each additional 10GB's)	\$45.00
Additional Named Full User (each)	\$85.00
Additional Reporting/Query Only Named Users (block of 10)	\$120.00

5-Year AccuFund Purchase versus AccuFund Anywhere (SaaS) Software Cost Comparison
City of Angels

	Yearly Costs					Cumulative Costs				
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 1	Year 2	Year 3	Year 4	Year 5
AccuFund Onsite (Software Purchase)										
One-Time Software Costs	51,704.00					51,704.00	51,704.00	51,704.00	51,704.00	51,704.00
Discounts	- 6,754.00					- 6,754.00	- 6,754.00	- 6,754.00	- 6,754.00	- 6,754.00
CA Sales Tax	3,483.63					3,483.63	3,483.63	3,483.63	3,483.63	3,483.63
AccuFund Annual Maintenance & Support	12,926.00	7,755.60	7,755.60	7,755.60	7,755.60	12,926.00	20,681.60	28,437.20	36,192.80	43,948.40
Software Total	61,359.63	-	-	-	-	61,359.63	69,115.23	76,870.83	84,626.43	92,382.03
AccuFund Onsite Enterprise Suite (Software Purchase)										
One-Time Software Costs	48,185.00					48,185.00	48,185.00	48,185.00	48,185.00	48,185.00
Discounts	- 790.00					- 790.00	- 790.00	- 790.00	- 790.00	- 790.00
CA Sales Tax	3,673.11					3,673.11	3,673.11	3,673.11	3,673.11	3,673.11
AccuFund Annual Maintenance & Support	12,046.25	7,227.75	7,227.75	7,227.75	7,227.75	12,046.25	19,274.00	26,501.75	33,729.50	40,957.25
Software Total	63,114.36	7,227.75	7,227.75	7,227.75	7,227.75	63,114.36	70,342.11	77,569.86	84,797.61	92,025.36
AccuFund Anywhere (Software-as-a-Service)										
Annual Software Fees	21,288.00	21,288.00	21,288.00	21,288.00	21,288.00	21,288.00	42,576.00	63,864.00	85,152.00	106,440.00
0 Additional Databases (\$20 Each)										
6 Additional Named Full User - \$1,020/user/year	6,120.00	6,120.00	6,120.00	6,120.00	6,120.00	6,120.00	12,240.00	18,360.00	24,480.00	30,600.00
3 Named Access Query Users - \$25/user/year	900.00	900.00	900.00	900.00	900.00	900.00	1,800.00	2,700.00	3,600.00	4,500.00
Software Total	28,308.00	28,308.00	28,308.00	28,308.00	28,308.00	28,308.00	56,616.00	84,924.00	113,232.00	141,540.00

***Comparison is a projected estimate based upon current software and hosted pricing and quoted licenses/modules and is not a guarantee of actual costs.

7.2 - Service Costs

ComputerWorks NFP Solutions provides all services related to the sale, implementation and training of AccuFund.

Please note that the service cost estimates are based upon the projected maximum number of system design, setup, implementation, and training hours likely required for your project and the other terms outlined in the proposal based upon the information we have thus far. However, the City understands that billing will be based upon actual time in accordance with the, then current, fee schedule at the time services are rendered and may vary from those quoted with the exception of Data Conversion, which is quoted as a flat fee.

The hourly estimated services costs have been quoted using our special pre-paid rate as outlined in our attached Fee Schedule. This special rate requires that you pre-purchase 20 or more hours each time your pre-paid account balance is exhausted. If you opt to not pre-purchase a new block of hours, you will automatically be switched to "pay as you go" billing at our then current Standard Rate for any services rendered.

COMPUTERWORKS NFP SOLUTIONS SERVICES PROPOSAL for City of Angels

Prepared May 10, 2024
This quote is valid for 60 days

IMPLEMENTATION, SETUP & TRAINING ESTIMATE:

System Design & Planning	40 @ 150.00 Pre-Paid Rate	\$6,000.00
Core System	80 @ 150.00 Pre-Paid Rate	\$12,000.00
Accounts Receivable w/Inventory	8 @ 150.00 Pre-Paid Rate	\$1,200.00
Requisitions w/Electronic Approvals	12 @ 150.00 Pre-Paid Rate	\$1,800.00
Purchasing w/Inventory	8 @ 150.00 Pre-Paid Rate	\$1,200.00
Fixed Assets	8 @ 150.00 Pre-Paid Rate	\$1,200.00
Grants Management	12 @ 150.00 Pre-Paid Rate	\$1,800.00
Program/Contract Management	12 @ 150.00 Pre-Paid Rate	\$1,800.00
Fees/Taxes/Licenses	12 @ 150.00 Pre-Paid Rate	\$1,800.00
Utility Billing	40 @ 150.00 Pre-Paid Rate	\$6,000.00
Work Orders	8 @ 150.00 Pre-Paid Rate	\$1,200.00
Automations Workbench	12 @ 150.00 Pre-Paid Rate	\$1,800.00
Pay Portal	4 @ 150.00 Pre-Paid Rate	\$600.00
Human Resources	20 @ 150.00 Pre-Paid Rate	\$3,000.00
Payroll	60 @ 150.00 Pre-Paid Rate	\$9,000.00
Employee Web Portal	4 @ 150.00 Pre-Paid Rate	\$600.00
Employee Self-Service	2 @ 150.00 Pre-Paid Rate	\$300.00
Online Leave Requests	4 @ 150.00 Pre-Paid Rate	\$600.00
Employee Time Entry	4 @ 150.00 Pre-Paid Rate	\$600.00
Calender Time Entry	2 @ 150.00 Pre-Paid Rate	\$300.00
Web Clock	4 @ 150.00 Pre-Paid Rate	\$600.00
Soft Clock	2 @ 150.00 Pre-Paid Rate	\$300.00
Portal Access	2 @ 150.00 Pre-Paid Rate	\$300.00
Form/Report Setup & Customization	16 @ 150.00 Pre-Paid Rate	\$2,400.00
Remote Access Premium Service Plan	1 @ 500 per year	\$500.00

Total Estimated Implementation and Training **\$56,900.00**

DATA CONVERSION ESTIMATE:

(The import of Master Records such as Vendors, Customers, Employees is included in the quoted services. The client may be responsible for extracting the master records from the existing system for import. Data conversion quoted here relates to transactional record history. Where appropriate, such as in the G/L, the conversion of summary balances by month is less expensive than Transactional Detail.)

1 Prior Fiscal Year	G/L Detail Transactions	\$1,800.00
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(The data conversion cost estimate is based on the conversion of "Detail" for one database and the years indicated. The client may be responsible for extracting the transactional data from the existing system in a text or excel format and for providing a mapping table from the historical account structure to the new account structure established during the System Design & Planning phase. The conversion requirements and feasibility will be discussed and evaluated during this phase and this estimate may be adjusted based upon determined necessity, feasibility, or requested changes in regards to the data be converted.)

ESTIMATED REIMBURSABLE TRAVEL COSTS:

Travel costs are not typically quoted due to their unpredictable nature. This estimate is included for budgetary purposes, however, billing will be based upon actual costs according to our fee schedule. Travel costs can be minimized by utilizing web-based/remote services when feasible.

Estimated Travel for Budgetary Purposes (if on-site services are desired) \$10,250.00

ComputerWorks NFP Solutions Fee Schedule

(Rates are not guaranteed and are subject to change with a 30-day notice)

Service and Travel Rates

Standard Service Rates (pay-as-you-go)

Our standard service rate is \$175 per hour, billed in 15-minute increments, with a six-hour minimum per day for on-site appointments. The standard service rate for services provided outside of normal weekday operating hours, on weekends, or during company holidays is \$200 per hour.

Premium Service Rates (pre-paid)

Qualified clients may be eligible to save money on large projects or on-going service needs by purchasing pre-paid blocks of 20+ hours at the current premium service rate. Our premium service rate is \$150 per hour, billed in 15-minute increments, with a six-hour minimum for on-site appointments. The premium service rate for services provided outside of normal weekday operating hours, on weekends, or during company holidays is \$175 per hour. Billing against pre-paid time will be at the currently effective and applicable premium service rate. Pre-paid blocks are non-refundable.

Travel Time Rates

The travel time rate is 50% of the applicable service rate. For clients located within a 60-mile radius of our offices, travel time is billed at a minute per mile rounded to the nearest quarter hour. For clients located further than 60 miles from one of our offices, travel time is billed as follows:

61 – 100 Miles	\$ 1.50 per mile
101+ Miles	\$ 1.25 per mile (plus Travel Costs for multiple-day appointments)
CONUS Air Travel	4 hours of travel time each way plus Travel Costs
AK & HI Air Travel	8 hours of travel time each way plus Travel Costs
International Air Travel	16 hours of travel time each way plus Travel Costs

Travel Costs

All travel costs (i.e. airfare, lodging, meals, etc.) are billed as reimbursable expenses. Airfare and Car Rentals are billed on actual costs. Lodging, Meals and Incidental costs are billed according to the U.S. General Services Administration published Per Diem rates for U.S. domestic travel and the U.S. Department of State published rates for non-continental U.S. and international travel.

Telephone/Email and Remote Access Services

Standard Telephone/Email Support

As a "value-added" service to our clients, ComputerWorks NFP Solutions is happy to address simple questions and issues via telephone and email. These are issues that are resolved within ten minutes. Issues exceeding 10 minutes are billed in 15-minute increments at the applicable service rate.

Remote Access Services

Remote Access is a secure, Internet based service that allows us to interact with you and your data as if we were on-site. Via remote access, we can provide technical support, training, system updates, or even step you through a procedure like posting and rolling balances at year-end without ever leaving our office, saving you time, money and frustration. Remote Access sessions are billed from the start of the session in 15-minute increments at the applicable service rate.

Remote Access Premium Service Plan

This plan is billed annually at a cost of \$500. It includes our secure AccuFund server client for unattended/after-hours services and up to 15 minutes of service per incident (one incident may include several sessions). Additional time will be billed in 15-minute increments at the applicable service rate. With the service plan, pre-planned/pre-scheduled after-hour sessions are billed at our normal operating hours rate for additional cost savings.

8.0 – References

We respect our on-going relationship with our clients and appreciate the time they are willing to take out of their day to speak with new prospective AccuFund clients. As such, we kindly request that you e-mail each reference first to schedule a mutually convenient time for a call. We maintain on-going service relationships with all of these clients.

Laquita Cole, Fiscal Manager
Mojave Desert Air Quality Management District
14306 Park Avenue, Victorville, CA 92392
(760)245-1661 x5615
lcole@mdaqmd.ca.gov

Anita Fuller, Finance Director
City of Dillingham
141 Main Street, Dillingham, AK 99576
(907)842-1450
Anita.Fuller@dillinghamak.us

Abigail Hernandez Conde, Finance Director
City of Twentynine Palms
6136 Adobe Road, Twentynine Palms, CA 92277
(760)367-6799 x1013
ahernandez@29palms.org

Jordan Gumbish, Finance Manager
Town of Yucca Valley
57090 29 Palms Highway, Yucca Valley, CA 92284
(760)369-7207 x229
jgumbish@yucca-valley.org

9.0 – AccuFund Success Story – Mojave Desert AQMD

Mojave Desert Air Quality Management District

Success Story

For This Government Entity, a New Accounting System Was a Breath of Fresh Air

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT (MDAQMD), CALIFORNIA - MDAQMD is one of California’s 35 air districts and geographically the second largest, with jurisdiction over the desert portion of San Bernardino County and the northeast portion of Riverside County. Their mission is to attain and maintain a healthful environment for the more than 500,000 residents within its boundaries, while supporting strong and sustainable economic growth.

Formed July 1, 1993, MDAQMD is empowered to maintain a program of air quality management for stationary sources of air contaminants under the provisions of Division 26 of the California Health and Safety Code. As required by the California Clean Air Act and the Federal Clean Air Act and Amendments, the District is responsible for air monitoring, permitting, enforcement, long-range air quality planning, regulatory development, education and public information activities related to air pollution.

MDAQMD is governed by a 13 member Board and has an annual budget of \$8 million, of which \$7 million is the operating budget and approximately \$1 million is budgeted for pass-through grant monies.

An Outdated System Was Creating a Toxic Environment

Since its inception, MDAQMD had been using a basic general accounting package for managing all of its financial matters as well as those of the Antelope Valley Air Quality Management District. One challenge the organization had with the package was that it didn’t accommodate fund accounting and the different grants each District had. As a result, MDAQMD had to break out each District into three different companies in order to tie expenses to revenues as they should with fund accounting.

“When I joined the organization in 2012, my first objective was to get us onto a fund accounting system,” said LaQuita Cole, Finance Manager at Mojave Desert Air Quality Management District. “I could see that the current accounting system could not enable job costing and allow us to perform true fund accounting.”

MDAQMD also had separate software products for various finance functions --- for example, one for managing assets and one for storing documents --- and they were outsourcing their accounts payable, payroll and check printing. Budgeting had to be done in Excel.

MDAQMD also couldn't generate financial reports on a regular basis for its governing board. They could only provide them with a financial statement once a year at the audit and delivered a stack of Excel sheets in the interim.

"That doesn't provide the full picture of our finances that a statement of activities or a balance sheet would present," explained Cole. "It was a no brainer that we find a more robust accounting solution."



The AccuFund Solution Put New Wind in the Finance Team's Sails

Cole and her staff researched fund accounting systems through Software Advice, an online service that assists buyers with selecting the right software for their needs based on user reviews. They looked at a total of 18 accounting systems, ultimately deciding to go with the AccuFund.

"We chose AccuFund because it is what I call a 'one-stop shop,'" said Cole. "It is very, very rare to find accounting software in which literally every function of the accounting, purchasing, and budgeting departments is accommodated, and for a great price. I had a check list of 365 features we were looking for and found that AccuFund had 357 of them. It's truly the Cadillac of accounting software."

Now, all of the functions that were performed in separate software packages or being outsourced are conducted in the AccuFund Accounting Suite. In addition, MDAQMD no longer has six different companies set up for the two organizations and job costing is performed with the click of a button. The finance department is able to print checks directly from their desks and, for the first time since 1993, they are able to regularly present real financial statements to the governing board.

"Overall, the finance staff feels relief that we have AccuFund, as we got away from using paper and having records in five different places," explained Cole. "There was a bit of resistance to the change at first, but that was gone once everyone got into the software and saw how user-friendly it is and how you just need to learn one module to understand how all of them work."

As far as the system and software set up and training, Cole added, "AccuFund provides more than a great accounting system. The customer service has been very hands on, helpful and responsive, which is very unique."

“We chose AccuFund because it is what I call a ‘one-stop shop,’” said Cole. “It is very, very rare to find accounting software in which literally every function of the accounting, purchasing, and budgeting departments is accommodated, and for a great price.”

Seeing Clearly With AccuFund

A staff of four manages MDAQMD’s accounting, finance, budgeting and human resources activities. Using AccuFund in these areas, they have seen numerous process improvements as well as time and cost savings.

Budgeting

With its previous system, MDAQMD had to start its budget development in January and work diligently until April to complete it. With AccuFund, the budget takes only two weeks “from beginning to end” --- a 75-80% reduction in processing time.

Payroll

Prior to implementing AccuFund, MDAQMD outsourced its payroll at a cost of \$7200 per year. The payroll person still had to do some initial processing and, once the payroll was sent out for payment processing and check printing, the turnaround was nine days. Now, MDAQMD has full control of its payroll processing and can save both the cost and time involved with outsourcing it. They can process payroll one day and distribute it the next without relying on another company to print the checks.

Accounts Payable

Before using AccuFund, MDAQMD was spending \$16,000 per year on outsourcing its payables, which included the cost of everything from having a courier pick up the payable documents to printing the checks. The entire process would take three weeks. Now, the cost is only \$1,100 per year and the process takes only three days.

Auditing

MDAQMD used to rely on and pay the auditors to compile the information they could not retrieve from their old system. Now, AccuFund pulls all the audit information together and provides the auditors with more information than they were able to receive before, lowering MDAQMD’s auditing costs and reducing the audit time from two weeks to four days.

“Instead of having the auditors provide me with the financial statements, I now provide them with the financial statements and they audit them. AccuFund has relieved us of the pressure of getting these statements done,” explained Cole.

Billing/Receiving

MDAQMD uses a compliance and permitting software for its billing and those invoices had to be manually entered one-by-one with its previous accounting system. There are 400 sources, some of which have 15 invoices, therefore keying all these invoices would take at least a week.

Jeff Durante at ComputerWorks NFP Solutions, the reseller from whom MDAQMD purchased the AccuFund Accounting Suite, enabled them to integrate AccuFund with the compliance and permitting software. He created an interface that can import and export the invoices --- a process that now takes only 10 minutes.

Human Resources

MDAQMD's HR person used to manage all the information for the District's 42 employees in Excel spreadsheets, which was a tedious task. With AccuFund, HR is able to save time --- from hours to minutes --- with updating employee records and has reduced the number of Excel spreadsheets used by almost 70%.

"AccuFund has made us more efficient and productive," said Cole. "We've made extreme cuts in time and expenses with several tasks and processes by bringing all of them in-house and performing them in the AccuFund Accounting Suite. I get really excited talking about AccuFund. More organizations should consider getting it."





Specialists in Not-For-Profit Financial Software Solutions

August 26, 2024

Michelle Gonzalez
City of Angels Camp
200 Monte Verda, Suite B
PO Box 667
Angels Camp, CA 95222

Dear Michelle,

Thank you for allowing us the opportunity to discuss the hosting of the AccuFund Accounting Suite and Database and provide you with a proposal.

Since you are looking at purchasing the software, we have quoted the cost for a "Hosting Only" option. This option is a replacement for running the software in-house by hosting it in the cloud with our hosting partner, Better Cloud Hosting, who will manage the online server. In this scenario, you use your licensed AccuFund software and you continue to pay your annual support and maintenance on the software to AccuFund.

Hosted pricing is based upon the selected hosting plan and number of concurrent users (total users you want to be able to login to the server simultaneously) and flex users (additional user accounts above the number of concurrent users that are setup to share the total concurrent connections). The hosted user accounts are "named" users, meaning you need to provide us with the user's name, email address, contact phone number, and license type for each user that will be setup for logging into the hosted server. These hosted user accounts are only used for accessing the hosted server to launch the AccuFund application and have no bearing on the user's access rights inside the AccuFund software or how many users can be in your AccuFund database at one time, which is based upon the number of AccuFund licenses you own.

Once the hosting account is setup, the users will receive welcome emails with their hosting account credentials. We will then coordinate the installation of your AccuFund software on the cloud server. However, you will retain ownership of the software and can re-install the software in-house at any point in the future should you so desire after the minimum commitment period.

This Proposal is valid for 60 days.

Please do not hesitate to contact us with any questions

Sincerely,

A handwritten signature in black ink that reads "Jeffrey R. Durante". The signature is written in a cursive, flowing style.

Jeffrey R. Durante
President

ACCUFUND CLOUD HOSTING PROPOSAL

for

City of Angels Camp

Prepared August 26, 2024

This quote is valid for 60 days

HOSTING FEES & TERMS: 4 to 6 Month Minimum Commitment (based upon initial billing term)

All hosting services are billed on a quarterly basis. The initial billing will be for 4 to 6 months to prorate to next full calendar quarter.

Hosting Includes the Following Services:

- | | |
|--------------------------------------|-------------------------------------|
| Access to client's licensed software | Disaster recovery support |
| Daily backup of databases | Installation of application updates |

***There is a fixed fee for setup of new hosted site of \$500.00.

MONTHLY HOSTING FEES ESTIMATE:

Standard Hosting Plan w/1st Concurrent User	\$450.00
05 - Additional Concurrent Users (\$20 Each)	\$100.00
Employee Web Portal / Web Pay Portal	\$50.00

***This proposal does not include costs for any additional AccuFund software or user licenses. Additional modules/licenses beyond what is currently owned will be quoted separately.

***See the "AccuFund Hosting Fee Schedule & Terms" for other pricing and terms.

On-Going Monthly Hosting Fee	\$600.00
<i>(Does not include Annual Support & Maintenance which will continue to be billed by AccuFund)</i>	

Initial Hosted Billing (Estimated at 5 Months)	\$3,000.00
***Initial Setup Fee	\$500.00

Total Estimated Initial Hosting Fee	\$3,500.00
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IMPLEMENTATION & TRAINING ESTIMATE:

This proposal is for hosting only and does not include any costs for services other than quoted below. All services will be billed according to the attached fee schedule.

Hosted Client Training	1 Hours @ \$175 Standard Rate	\$175.00
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Total Estimated Implementation and Training	\$175.00
<i>(Travel costs are not included and are billed according to the attached fee schedule)</i>	

Better Cloud Hosting AccuFund Hosting Fee Schedule & Terms

(Revised 8/1/22 – see Terms for pricing guarantee)

Hosting Plans (monthly fee includes 1st concurrent user account)

Initial Hosting Site Setup Fee - \$500

Starter – \$295 per month

4 CPU Cores / 8GB RAM / 50GB Drive Space Allowance / Windows Server 2019

Recommended for up to 5 total concurrent users.

MSSQL Express Only

Standard – \$450 per month

6 CPU Cores / 16GB RAM / 100GB Drive Space Allowance / Windows Server 2019

Recommended for up to 15 total concurrent users.

MSSQL Express or Full MSSQL (license provided by client)

Premium – \$675 per month

8 CPU Cores / 32GB RAM / 200GB Drive Space Allowance / Window Server 2019

Recommended for 16+ concurrent users.

Full MSSQL (license provided by client)

Other Services & Rates

- Additional Concurrent User - \$20 per month
- Additional Flex User - \$5 per month / Premium Plan - \$2.50 per month
- Employee/Web/Pay Portal Service (requires Standard or Premium plan and SSL certificate)
 - One-Time Setup Fee (if added after initial hosting site setup) - \$150
 - Monthly Fee - Standard Plan - \$50 / Premium Plan - Included
 - SSL Certificate – Using integrated Let’s Encrypt service - \$0 / Essential SSL - \$75 per year
- Additional Database (may require plan upgrade or additional drive space allowance) - \$25 per month
- Additional Drive Space Allowance (each additional 50GB’s above plan allowance) - \$15 per month
- Additional Client Database Backup Request - \$25 per request
- Client Database Restore Request - \$250 after 1st one per quarter

Terms

- * Minimum commitment and first billing is 4 to 6 months to prorate to the end of the first full calendar quarter. Pricing guaranteed for one year from the beginning of the first full quarter.
- * Automatic renewal & billing will be on a quarterly basis thereafter. Payment must be received prior to the start of the next service quarter. Renewal pricing subject to change with a 30-day notice after first year.
- * Hosting Account may be suspended if past due more than 15 days after the beginning of the next service quarter.
- * Hosting service can be cancelled by providing written notice at least 30-days prior to the end of the current paid service period (hosting account will remain active through the end of the current paid service period).
- * Client may request a copy of their data at no charge any time after providing notice of cancellation or receiving notice of suspension up to 30 days after the end of the last paid service period.
- * No refunds will be issued for any portion of service period fees already paid.
- * Hosting fees do not include the cost of application software, licenses or software support/training/services. Client must stay current on all software support & maintenance agreements.
- * Client must purchase/provide Full SQL licenses when not using SQL Express.

ComputerWorks NFP Solutions Fee Schedule

(Rates are not guaranteed and are subject to change with a 30 day notice)

Service and Travel Rates

Standard Service Rates (pay-as-you-go)

Our standard service rate is \$175 per hour, billed in 15-minute increments, with a six-hour minimum per day for on-site appointments. The standard service rate for services provided outside of normal weekday operating hours, on weekends, or during company holidays is \$200 per hour.

Premium Service Rates (pre-paid)

Qualified clients may be eligible to save money on large projects or on-going service needs by purchasing pre-paid blocks of 20+ hours at the current premium service rate. Our premium service rate is \$150 per hour, billed in 15-minute increments, with a six-hour minimum for on-site appointments. The premium service rate for services provided outside of normal weekday operating hours, on weekends, or during company holidays is \$175 per hour. Billing against pre-paid time will be at the currently effective and applicable premium service rate. Pre-paid blocks are non-refundable.

Travel Time Rates

The travel time rate is 50% of the applicable service rate. For clients located within a 60-mile radius of our offices, travel time is billed at a minute per mile rounded to the nearest quarter hour. For clients located further than 60 miles from one of our offices, travel time is billed as follows:

61 – 100 Miles	\$ 1.50 per mile
101+ Miles	\$ 1.25 per mile (plus Travel Costs for multiple-day appointments)
CONUS Air Travel	4 hours of travel time each way plus Travel Costs
AK & HI Air Travel	8 hours of travel time each way plus Travel Costs
International Air Travel	16 hours of travel time each way plus Travel Costs

Travel Costs

All travel costs (i.e. airfare, lodging, meals, etc.) are billed as reimbursable expenses. Airfare and Car Rentals are billed on actual costs. Lodging, Meals and Incidental costs are billed according to the U.S. General Services Administration published Per Diem rates for U.S. domestic travel and the U.S. Department of State published rates for non-continental U.S. and international travel.

Telephone/Email and Remote Access Services

Standard Telephone/Email Support

As a “value-added” service to our clients, ComputerWorks NFP Solutions is happy to address simple questions and issues via telephone and email. These are issues that are resolved within ten minutes. Issues exceeding 10 minutes are billed in 15-minute increments at the applicable service rate.

Remote Access Services

Remote Access is a secure, Internet based service that allows us to interact with you and your data as if we were on-site. Via remote access, we can provide technical support, training, system updates, or even step you through a procedure like posting and rolling balances at year-end without ever leaving our office, saving you time, money and frustration. Remote Access sessions are billed from the start of the session in 15-minute increments at the applicable service rate.

Remote Access Premium Service Plan

This plan is billed annually at a cost of \$500. It includes our secure AccuFund server client for unattended/after-hours services and up to 15 minutes of service per incident (one incident may include several sessions) at no charge. Additional time will be billed in 15-minute increments at the applicable service rate. With the service plan, pre-planned/pre-scheduled after-hour sessions are billed at our normal operating hours rate for additional cost savings.

City of Angels
Software Pricing Comparison

Tyler Technologies SaaS (Hosted)

	Yr 1	Yr 2	Yr 3
ERP Pro	48,324.00	48,324.00	48,324.00
Tyler University (Support)	1,028.00	1,028.00	1,028.00
Civic Pro	6,630.00	6,630.00	6,630.00
Services - Setup & Implementation	108,855.00	-	-
Total	164,837.00	55,982.00	55,982.00

Implementation Time

12 - 15 months

* 3-year terms

AccuFund Purchase/Host

	Yr 1	Yr 2	Yr 3
Prof. Enterprise Suite	51,068.11	-	-
Maintenance & Support (AccuFund)	12,046.25	7,227.75	7,227.75
Hosting	3,500.00	7,920.00	8,712.00
Services - Setup & Implementation	68,950.00	-	-
Total	135,564.36	15,147.75	15,939.75

Implementation Time

6 - 9 months

* 3-year terms

We currently pay \$41,432.59 for software and maintenance with Springbrook and \$4,998 for Civic Pay

City of Angels Camp

Budget Adjustment Request

Section 10, Item G.

Department: Administration/Water/Wastewater

Date: 9/3/2024

Account Number	Account Description	Previous Budget Balance	Change Request Amount: Expense Inc/(Dec), Revenue (Inc)/Dec	New Budget Balance DB/(CR)
010-3000-51005-0000	Capital Outlay Computer - Software	\$ -	\$ 35,747.68	\$ 35,747.68
300-8000-51005-0000	Capital Outlay Computer - Software	\$ -	\$ 10,213.62	\$ 10,213.62
350-8001-51005-0000	Capital Outlay Computer - Software	\$ -	\$ 5,106.81	\$ 5,106.81
010-3000-50056-0000	Software Main & Support	\$ 9,450.00	\$ 59,147.38	\$ 68,597.38
300-8000-50056-0000	Software Main & Support	\$ 23,068.75	\$ 16,899.25	\$ 39,968.00
350-8001-50056-0000	Software Main & Support	\$ 15,889.75	\$ 8,449.63	\$ 24,339.38
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
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Total*			\$ 135,564.37	

Justification: AccuFund Governement Financial System Year 1 FY 2024-25

Authorizations:

Department Manager: _____ Date: _____

Finance Director: _____ Date: _____

Administrator:** _____ Date: _____

Entered into System by: _____ Date: _____

*Total must be zero unless additional budget authorization given by Council.
 **Administrator must approve all budget adjustments not authorized by Council.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: September 3, 2024

TO: City Council

FROM: Rose Beristianos, Administrative Services Officer / City Clerk

RE: **APPROVE RESOLUTION NO. 24-70, DEPARTMENT OF JUSTICE (DOJ), GIVING THE CITY ACCESS TO STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT**

RECOMMENDATION:

Approve Resolution No. 24-70, required by the Department of Justice (DOJ) to give the City access to state and federal level summary criminal history information for employment with the City of Angels

BACKGROUND:

The City has historically relied on Employee Relations for general backgrounds and would like to include Department of Justice (DOJ) livescans. Currently only Police employees are livescanned.

DISCUSSION:

In order to begin the process the City needs to approve Resolution No. 24-70. Once approved by the DOJ, it will allow the City to access state and federal level summary criminal history information for all prospective employees through DOJ livescans. This will enhance the City’s ability to conduct thorough background checks, ensuring the safety and integrity of City operations. The inclusion of DOJ livescans for non-police employees aligns with best practices in public sector employment screening and will bring consistency to the background check process across all departments.

FINANCIAL IMPACT:

The costs are expected to be minimal compared to the The exact financial impact will be determined based on the number of employees subject to livescans and the frequency of these checks

ATTACHMENTS:

Resolution No. 24-70



CITY OF ANGELS

CITY COUNCIL

RESOLUTION NO. 24-70

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment.

NOW THEREFORE, BE IT RESOLVED, that the City of Angels, is hereby authorized to access state and federal level summary criminal history information for employment with the City of Angels (including volunteers and contract employees) and may not disseminate the information to a private entity; and

BE IT FURTHER RESOLVED that the City of Angels shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees, if applicable).

The Clerk of the City of Angels shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this _____ by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jennifer Herndon, Mayor

Rose Beristianos, City Clerk



HOME OF THE JUMPING FROG



City of Angels City Council Monthly Update September 2024



Mayor Jennifer Herndon
Vice Mayor Isabel Moncada
Councilmember Alvin Broglio, Councilmember Caroline Schirato, Councilmember Michael Chimento

September 2024

1	2 Labor Day	3 5:00pm City Council	4 5:30pm COG 891 Mt Ranch Rd San Andreas	5 5:00pm Planning Commission	6	7
8	9	10 1:00pm All Hazards	11	12	13	14
15	16 6:00pm LAFCO 891 Mt Ranch Rd San Andreas	17 5:00pm City Council	18 9:00am IRWMA 18885 Nugget Bv, Sonora 10:00am COG TAC 444 E. Charles St San Andreas	19 5:00pm Planning Commission	20	21
22	23	24 5:30pm UWPA	25	26	27	28
29	30	1 October	2	3	4	5

Significant Ongoing Projects

Major Project:
Utica Park – Estimated Completion April 2025
Project Manager: Amy Augustine – Augustine Planning Associates

Current CIP Project:
Booster Way Sewer Upgrade – Estimated Completion September 20, 2024
Project Manager: Dave Richards - Dewberry

Next CIP Project:
Mark Twain Road Looping Pipes – Engineering Plans Due October 1, 2024
Project Manager: Dave Richards - Dewberry

Administration

Interim City Administrator Steve Williams, City Clerk/HR Rose Beristianos

- Current Vacancies/Recruitments:**
- City Administrator (Admin)
 - Police Officer (Police)
 - Fire and Building Official/Code Enforcement

- New Hires in August:**
- Distribution Collections Officer in Training
 - Travis Hoyle
 - Teagan Dornbush
 - Plant Operator in Training
 - Dakota West
 - Part Time Records Technician
 - Randi Rice

- Projects:**
- Facilities Master Plan
 - Emergency Response Plan
 - Space Needs Assessment
 - City Administrator Recruitment
 - Public Sector/Financial Software Demonstrations
 - Human Resources Consultant
 - GIS Update
 - MSR Update
 - H4U Water System Collaboration

Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Busrting	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

Finance Department

Finance Director Michelle Gonzalez,

Over the past month, the Finance Department has focused on several key tasks. We have been working on closing out the fiscal year, including reviewing and posting all revenues for accuracy. We expect this process to be completed soon, with a detailed report to be presented at the City Council meeting on September 17th, rather than September 3rd.

We are also revising the water rate study with our consultant, which will support discussions for future meetings and public outreach on the new rates. Additionally, we have developed financial projections for upcoming negotiations, including different scenarios for benefits and salaries to guide the City's offers to employees.

We recently reviewed demonstrations of two accounting/CRM software solutions to enhance our financial management. These evaluations will help us choose the best software for managing water utility accounts and other financial operations.

We remain committed to transparency and will keep the City Council updated on our progress.

Code Enforcement and Building

<u>Building – Completed in July</u>	
• Number of Permits Issued	37
○ Solar	15
○ Re-Roofs	11
○ Generators	6
○ Electrical	2
○ Residential Remodel	1
○ Electrical	1
○ Fire Alarm	1
○ HVAC	1
○ Encroachment	1
• Number of Inspections	37

<u>Code Enforcement – Completed in July</u>	
Open cases on August 1	28
Violation Type	
Public Nuisance	0 13
Housing	0 3
Construction	0 1
Dangerous Building	0 1
Zoning	0 1
New Cases in August	0
Cases Closed in August	9
Open cases on August 29	19

Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

<u>Water Treatment Plant – Completed in August</u>
<ul style="list-style-type: none"> • Vegetation Removal and Cleanup • Quarterly Calibrations on Analytical Equipment • Repaired Air Bladder Causing Suring Issues at Chlorine Pumps

<u>Public Works – Completed in August</u>
<ul style="list-style-type: none"> • State Mandated Lead and Copper Inventory • Low Water Pressure at Foothill Village • Installed Odor Control Scrubber on Finnigan Lane • Pressure Reducing Value Assessment • Repair four (4) Water Service Leaks • Repaired Water Main Leak on Booster Way • Replaced a Section of Sewer Main on Purdy Road • Completed Mark Twain School Sign Project

<u>Wastewater Treatment Plant – Completed in August</u>
<ul style="list-style-type: none"> • Completed Annual Bio Solids Drying Operations • Bio Solid Samples Submitted to Alpha Labs • Diagnosed Issue with U.V. Transmittance Monitor <ul style="list-style-type: none"> ○ Must be Replaced • Quarterly Cleaning of Intermediate Basin • Quarterly Calibrations on Analytical Equipment

<u>Looking Ahead</u>
<ul style="list-style-type: none"> • Replace all Pressure Reducing Valves (PW) • Training on Boom Mower (PW) • Replace Downtown Trash Cans (PW) • Restriping of Dogtown Road (PW) • Annual Bio Solids Hauling (WW) • Quarterly Cleaning of Sedimentation Basin (W) • Contractor Quotes for Meter Reader Installation

Planning Department

Amy Augustine – Planning

Planning – Completed in August

- **Utica Park** All playground structures installed. Playground surfacing completion 8/31/24. Restroom completed. Fencing surrounding New Lightner Mine is underway. Pad over the Old Lightner Mine under construction. City will coordinate opening the playground to the public after clearance by third party playground inspector, and installing adjacent fencing and sidewalks.
- **Relocate House 79 South Main** - AT&T scheduled for final utility inspection. Museum Director reports \$10,000 match secured. Relocation dependent on AT&T schedule and contractor’s schedule for site preparation and asbestos remediation.
- **Angels Creek Trail**
 - Grant - Environmental Enhancement and Mitigation (EEM) Program grant (to purchase a segment of Angels Creek property along the trail). Preliminary title report completed, submitted to state. Landowner unable to secure a final 1/6th owner signature identified on title report. State will either reject the application or allow a further extension to obtain a final signature. If rejected, grant will be re-submitted in the next grant cycle after seller has secured title from all co-owners.
 - Environmental: Cultural has been forwarded to Caltrans Cultural Studies Office for approval before forwarding to the State Office of Historic Preservation for final approval. Changes to the already-certified environmental document are not anticipated to alter the project
- **PRICE Grant** - Submitted \$12,000,000+/- application to upgrade mobile home communities and infrastructure.
- **Safe Streets for All Grant** – Agreement drafted for joint City/Mark Twain Elementary School project.
- **Foundry Lane** – A Director’s Deed allowing access from SR 4 is being drafted. Caltrans’ appraisal pending. Request for appraisal has been elevated to the District 10 Director after more than one year delay. Input from City reps may be necessary to move appraisal forward. After completing these steps and Caltrans’ update of environmental documents, a California Transportation Commission Meeting will be scheduled as the final step.

Planning – Scheduled in September

- **Utica Park** - Playground fencing and surrounding sidewalk installation scheduled for September
- **Habitat for Humanity** – Ribbon Cutting 09/20/24. Site work to begin 09/23/24
- **Animal Keeping Ordinance** – Completed. Goes into effect 09/19/24
- **Noise Ordinance** – Completed. Goes into effect 09/19/24
- **Hot Dog Cart** - proposed next door to Hide and Barrel
- **MACT Cultural Park** - Initial plans for the roundhouse and ramada are under review (in-house).

Engineering Department

Dewberry

Engineering – Completed in August

- **Mark Twain Elementary** – Recommendations regarding intersection. On-Site meeting with School District.
- **Murphys Grade Drainage** – Field review of proposed design with Chris. Provide comments to Dewberry for design revisions. Discuss with City staff potential construction time frame and potential construction detours and traffic control.
- **Radar Feedback Signs** -Provided review and comments upon the draft Maintenance Agreement conveyed by Caltrans.
- **Habitat for Humanity** – Correspondence regarding translation of sewer lift station to avoid projected right of way and storm water discharge location. Review of maintenance agreement and forward for review by city attorney.
- **MACT Museum** – Correspondence and direction to Architecture team regarding procurement of encroachment permit through Caltrans. Research and locate plans for recently completed 10-1J420 which recently reconstructed one of the encroachments at the MACT Museum.
- **Street Sign Replacement Project** – Final review. Project Complete

Planning – Scheduled in September

- **Pickle Porch Public Parking** – Prepare striping plan to organize parking
- **Mark Twain Elementary** – Develop plans for curb extension. Right turn only from parking lot.
- **Murphys Grade Drainage** – Follow up with Dewberry regarding incorporation of plan comments.
- **Habitat for Humanity** – Recommendations regarding maintenance agreements.

Fire Department

Chief John Rohrabough

Responses in August 2024	
<u>Total</u>	106
Emergency Medical	46
Public Service	25
Cancelled prior to arrival	20
False Call	5
Vehicle Accident	5
Haz Mat	2
Other, Investigative	2
Vegetation Fire	1

- Notable Calls in August 2024:**
- Small Vegetation Fire on Leaf Court
 - Smoke Inside County Inn
 - Propane Leak 590 Stanislaus

- Additional Info in August 2024:**
- Finalizing all weed abatement issues.
 - Attended multiple City, County, State and Local meetings.
 - Completed Plan reviews
 - Completed State Mandatory Inspections
 - Completed Life/Safety Business Inspections
 - Two (2) Permit Reviews
 - Discuss Operations Model Change

Scheduled in September 2024:		
Auto/Mutual Aid Discussions	Attend 9/11 Memorial	Research OES Apparatus Opportunity

Police Department

Chief Scott Ellis

Activity in August 2024	
Total Incidents	401
Total Reports	39
Total Traffic Stops	53
Total Arrests	5
Types of Calls:	
• Disturbance	16
• Thefts	14
• Traffic Collisions	8
• Auto Theft	3
• DUI	2
• Domestic Disputes	2
• Brandishing Weapon	1
• Assault and Battery	1

- Additional Info in August 2024**
- Part Time Records Technician, Cindy Sherrow, Retired
 - New Part Time Records Technician, Randi Rice, Started
 - Chief Attended Two (2) FBI Leadership Training Courses
 - K9 Officer Attended K9 Conference/Training
 - Officers Attended Firearms Training
 - Processed Eleven (11) Public Records Act Requests
 - Two (2) Police Volunteers Donated 35 Hours of Work
 - Calaveras Parking Enforcement Citation Processing
 - Twenty-three (23) First Notices Sent out for Parking Violations
 - Seven (7) Initial Reviews for Parking Citations

- Scheduled in September 2024**
- Continue working with Flock Safety on ALPR project
 - Onboarding New Police Academy Recruit
 - Projected Start Date 09/08/24
 - Projected Police Academy Graduation December 2024