



CITY COUNCIL MEETING

January 06, 2026 at 6:00 PM

Angels Fire House – 1404 Vallecito Road

AGENDA

To view or participate in the meeting online, please use the following link:

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Meeting ID: 259 054 873 390

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In person public attendance will be available with limited seating. Seats are available on a first come, first served basis. Members of the public shall have the right to observe and offer public comment at the appropriate time.

CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to Staff.

Mayor Michael Chimente | **Vice Mayor** Caroline Schirato

Council Members Alvin Broglio, Scott Behiel, and Kara Scott

Interim City Administrator Steve Williams | **City Attorney** Doug White

5:00 PM CLOSED SESSION

1. ROLL CALL
2. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be

referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

3. ADJOURN TO CLOSED SESSION

- A. Conference with Labor Negotiators (Govt. Code section 54957.6)** Agency designated representatives: Steve Williams, Interim City Administrator, labor negotiator. Employee organization: Angels Camp Police Officers Association.
- B. Public Employee Employment (Govt. Code section 54957(b)(1).)** Title: City Administrator, Police Chief, and Fire Chief (Steve Williams, Interim City Administrator)

6:00 PM REGULAR MEETING

4. ROLL CALL

5. PLEDGE OF ALLEGIANCE

6. REPORT OUT OF CLOSED SESSION

7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

8. PRESENTATIONS / COMMENDATIONS

- A. Presentation** - CVB Update (Steve Williams, Interim City Administrator)

9. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

10. CONSENT ITEMS

- A.** Approve Draft Minutes of December 16, 2025

11. ACTION ITEMS

- A. Resolution 26-02** Appointments to Mayor, Vice-Mayor, Ad-Hoc, and Standing Committees, Steve Williams, Interim City Administrator
- B. Ordinance 552** Introduce, waive the second reading by substitution of title, hold a public hearing and adopt Ordinance 552 updating the 2022 Building Codes to the 2025 Building Codes, Amy Augustine, City Planner
- C. Resolution 26-05:** (Amy Augustine, City Planner)
 - 1. Approving** the Lot Line Adjustment between the City and Wilson (Attachment A); and
 - 2. Dedicating** a 150 sq. ft. portion of land near the Slate Circle Parking Lot to Mark Wilson (Attachment B Exhibits A and B City to Wilson); and
 - 3. Accepting** a portion of land from Mark Wilson encompassing a portion of Raspberry Lane and a portion of the Slate Circle parking lot and authorizing the City Administrator to prepare, execute, sign, and record all applicable documents except for deeds (Attachment B Exhibits A and B Wilson to City).
 - 4. Authorizing** the Mayor to sign associated deeds on behalf of the City, Amy Augustine, City Planner
- D. Resolution 26-13** to Extend No Late fees or shut offs through March 31, 2026 shut offs through March 31, 2026 for Utility Billing, Michelle Gonzalez, Finance Director
- E. Traffic Impact Mitigation Fee Study**

Resolution 26-07a - Affirming Decision to Enter into an Agreement with Willdan Financial Services to complete a Traffic Impact Mitigation Fee Study, Steve Williams, Interim City Administrator

or

Resolution 26-07b - Rescinding Resolution 25-64, and Request CCOG include the City of Angels in their Nexus Fee Study, Steve Williams, Interim City Administrator

F. **Resolution 26-03** Authorizing the Temporary, Limited-Term, Part-Time Appointment of Christopher Zanardi (PERS Retired Annuitant) as a Distribution and Collections Officer II, Steve Williams, Interim City Administrator

G. **Resolution 26-04** Authorizing the Temporary, Limited-Term, Appointment of Joel Broumas (PERS Retired Annuitant) as the Interim Chief of Police, Steve Williams, Interim City Administrator

H. **Resolution 26-06** Modifying the Chief of Police Job Description, Steve Williams, Interim City Administrator

12. INFORMATIONAL ITEMS

13. ADMINISTRATION REPORT

A. City Administrator's Monthly Report, Steve Williams, Interim City Administrator

14. COUNCIL REPORT

15. CORRESPONDENCE

A. ACBA Parade Thank You, Steve Williams, Interim City Administrator

16. CALENDAR

A. City Council Calendar - January & February 2026

17. FUTURE AGENDA ITEMS

18. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall 209-736-2181. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection at City Hall at 200 Monte Verda Street Ste. B, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.



CITY COUNCIL MEETING

December 16, 2025, at 6:00 PM

Angels Fire House – 1404 Vallecito Road

DRAFT MINUTES

THE CITY COUNCIL appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration actions of special interest, hearings and work sessions. The numerical order of the items on this Agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at his/her discretion, will refer to City Staff.

Mayor Michael Chimente (PRESENT) | Vice Mayor Caroline Schirato (PRESENT)

Council Members Alvin Broglio (PRESENT), Kara Scott (PRESENT), and Scott Behiel (PRESENT)

Interim City Administrator Steve Williams (PRESENT) | City Attorney (PRESENT)

5:00 P.M. CLOSED SESSION

1. ROLL CALL

2. PUBLIC COMMENT PRIOR TO ADJOURNMENT TO CLOSED SESSION

The public may address the City Council on any Closed Session item listed on the agenda. No action may be taken. Speakers are limited to five minutes per person.

3. ADJOURN TO CLOSED SESSION

A. Conference with Legal Counsel -- Anticipate Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): One (1) Case

B. Conference with Real Property Negotiators, Ca Gov Code Section 54956.8

Property: APN - 062-004-043 Takahashi - 0.07 acre

Negotiating Parties: Steve Williams, Interim City Administrator

Under Negotiation: Price and Terms

C. Conference with Real Property Negotiators, Ca Gov Code Section 54956.8

Property: APN - 060-001-012 and 008 City of Angels - 0.33 acre

Negotiating Parties: Steve Williams, Interim City Administrator

Under Negotiation: Price and Terms

D. Public Employee Employment (Govt. Code section 54957(b)(1).) Title: Distribution Collections Officer (Steve Williams, Interim City Administrator)

6:00 PM REGULAR MEETING

- 4. ROLL CALL**
- 5. PLEDGE OF ALLEGIANCE**
- 6. REPORT OUT OF CLOSED SESSION**

Direction was given to staff.

7. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

ACTION: MOTION TO APPROVE THE AGENDA AS POSTED BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER SCOTT, PASSED 5 YES

PRESENTATIONS / COMMENDATIONS

8. PUBLIC COMMENT

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the city. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

- **Gretel Tiscornia** asked the City Council to consider purchasing flags for downtown. She also requested that the Council explore establishing a Historic Registry for downtown.
- **Jesse Gibbs** noted that Main Street USA is another recognition program that offers grant opportunities downtown.

9. CONSENT ITEMS

- A. Approve Draft Minutes of December 2, 2025 (Michelle Gonzalez, Deputy City Clerk)
- B. Receive and File Accounts Payable (A/P) Checks and Treasurer's Report November 2025 (Michelle Gonzalez, Finance Director)

ACTION: MOTION TO APPROVE CONSENT ITEMS BY COUNCIL MEMBER BEHIEL, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

10. ACTION ITEMS

- A. **Ordinance 552** - Introduce, waive the first reading by substitution of title, hold a public hearing and schedule January 6, 2026, for a second reading to consider adopting Ordinance 552 updating the 2022 Building Codes to the 2025 Building Codes, Amy Augustine, City Planner

NO ACTION TAKEN. ITEM WILL BE SCHEDULED FOR A SECOND READING FOR JANUARY 6, 2026.

- B. **Resolution 25-91** Reimbursement agreement for the off-site water systems improvements installed by Eureka Oaks / Habitat for Humanity Calaveras, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-91, BY MAYOR CHIMENTE, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

Resolution 25-99 Authorizing Eureka Oaks / Habitat for Humanity Calaveras to use the reimbursement amount for off-site waterline improvements towards any or all Capital Improvement / Impact Mitigation Fees, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-99, BY VICE MAYOR SCHIRATO, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

Resolution 25-100 Directing staff to pursue amending the City Fee Schedule to allow offsetting workforce housing fees for wastewater connections at a higher rate that is currently allowed with grant funds for wastewater capital improvements subject to legal notice, establishing a nexus and a public hearing, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-100, BY COUNCIL MEMBER BEHIEL, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

- C. **Resolution 25-102** - Reimbursement \$714 Appeal Fee for the October 9, 2025, Planning Commission decision Approving Resolution 25-15 Finding of Architectural Conformity and Conditional Use Permit for Pastoral Offices and Community Education Center, School, Amy Augustine, City Planner

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-102 WITH NO FEE REIMBURSEMENT, BY COUNCIL MEMBER BROGLIO, SECONDED BY COUNCIL MEMBER BEHIEL, PASSED 5 YES

- D. **Resolution 25-103** - Authorizing the purchase of APN 062-004-043, a portion of the Vallecito Road parking lot along Angels Creek, and authorizing the City Administrator to open escrow, provide a deposit, prepare, sign, and authorize, and have recorded relevant purchase agreements, documents, deeds, and certificates.

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-103, BY COUNCIL MEMBER BEHIEL, SECONDED BY VICE MAYOR SCHIRATO, PASSED 5 YES

- E. **Resolution 25-104** - Authorizing the County of Calaveras to Install a Ballot Drop Box on City Property, 200 Monte Verda, Steve Williams, Interim City Administrator

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-104 TO INSTALL A BALLOT DROP BOX ON CITY PROPERTY, POLICE STATION AND A SECOND AT THE FIRE STATION, BY VICE MAYOR SCHIRATO, SECONDED BY MAYOR CHIMENTE, PASSED 5 YES

- F. **Resolution 25-105** - Approving an Agreement with Municipal Resource Group, LLC (MRG) for a Role and Workload Assessment for the Administrative Services Officer Position in an amount not to exceed \$9,880, Steve Williams, Interim City Administrator

ACTION: MOTION TO APPROVE RESOLUTION NO. 25-105, BY COUNCIL MEMBER BROGLIO, NO SECONDED MOTION DIES

INFORMATIONAL ITEMS

- 11. **ADMINISTRATION REPORT – REPORT GIVEN**
- 12. **CITY COUNCIL REPORT – ALL REPORTED OUT**

CORRESPONDENCE

- 13. **CITY COUNCIL CALENDAR**
 - A. December 2025 & January 2026 – **REVIEWED**

14. FUTURE AGENDA ITEMS

- SIGNS FOR DOWNTOWN/HISTORIC DISTRICT
- CIP UPDATE 2026 IN THE FIRST OF THE YEAR
- MID YEAR BUDGET REVIEW
- NOTIFICATION OF BUSINESS OWNERS’ CITY WIDE

- BANNERS FOR DOWNTOWN
- DESK AUDIT AND SAVINGS ON SALARIES TO HELP FIGURE OUT THE POSITIONS WE NEED
- STREET SWEEPER PURCHASE

15. ADJOURNMENT

ACTION: MOTION TO ADJOURN THE MEETING AT 8:33 PM BY VICE MAYOR SCHIRATO, SECONDED BY COUNCIL MEMBER BROGLIO, PASSED 5 YES

Michael S. Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 6, 2026

TO: City Council

FROM: Steve Williams, Interim City Administrator

RE: RESOLUTION 26-02 – APPOINTMENTS TO MAYOR, VICE-MAYOR, AD-HOC, AND STANDING COMMITTEES

RECOMMENDATION:

Adopt Resolution 25-104 thereby making appointments to Mayor, Vice-Mayor, Ad-Hoc and Standing Committees.

BACKGROUND:

The City of Angels City Officials’ Handbook Chapter 2 Section B3 describes the term of the Mayor and Vice-Mayor which reads as follows:

“**Term:** The Mayor and Vice Mayor are selected by a majority vote of the Council and appointed on an annual basis for a one (1) year term. Selection of the Mayor and Vice Mayor occurs in December or January to coincide with the general municipal election that occurs every two (2) years.”

The City of Angels City Officials’ Handbook Chapter 10 Section B1 describes Ad-Hoc and Standing Committees which reads as follows:

“**Ad-Hoc and Standing Committees.** Committees provide a great deal of assistance to the City Council when formulating public policy. The City has the following standing committees:

- a. CPPA (Calaveras Public Power Agency)
- b. CSEDD (Central Sierra Economic Development District)
- c. COG (Council of Governments)
- d. LAFCO (Local Area Formation Commission)
- e. SWM (Solid Waste Management)
- f. UWPA (Utica Water and Power Authority)

In addition, special purpose task forces (ad-hoc committees) are often appointed by the City Council to address specific issues of interest for a limited duration. These ad hoc committees are dissolved upon completion of the intended task. Committees and task forces are purely advisory to the Council and, in some situations, staff. Standing Committees and Ad-Hoc Committees will consist of two (2) Councilmembers, in order to avoid Brown Act violations, and are appointed by the Mayor. Typically, committee appointments are made on an annual basis and are made at the first meeting of each calendar year. The Mayor may solicit interest from Councilmembers to serve on committees but final selection of committee participation is a majority vote of the City Council.”



DISCUSSION:

The 2025 Mayor is Michael Chimente.

The 2025 Vice-Mayor is Caroline Schirato

The 2025 Committee Appointments are as follows:

| Committee | Primary Representative(s) | Alternate | Meeting Day/Time |
|--|----------------------------------|------------------|---------------------------------|
| LAFCO (Local Agency Formation Commission) | Behiel & Scott | Chimente | Quarterly / Monday / Evening |
| CCOG (Calaveras Council of Governments) | Behiel & Schirato | Broglio | Monthly / Wednesday / Evening |
| CPPA (Calaveras Public Power Agency) | Chimente | Broglio | Quarterly / Wednesday / 9-11am |
| UWPA (Utica Water and Power Authority) | Broglio & Schirato | Chimente | Monthly / Tuesday / Evening |
| CSEDD (Central Sierra Economic Development District) | Scott | Broglio | Quarterly / Thursday / 9-11am |
| SWTF (Solid Waste Task Force) | Broglio | Chimente | Quarterly / Wednesday / Evening |

The following is a summary of the duties and responsibilities of each Committee:

Local Area Formation Commission (LAFCO): In addition to LAFCO’s regulatory responsibilities, Calaveras LAFCO considers that an important part of its role is to encourage communication and collaborative planning and studies between public agencies.

Calaveras LAFCO is funded by the City of Angels, Independent Special Districts and the County of Calaveras. Calaveras LAFCO also receives fee revenue generated by applications for entitlements for actions subject to LAFCO’s jurisdiction.

The Commission is composed of seven members: Two from the City of Angels Camp, Two from the Calaveras County Board of Supervisors, Two from Special Districts in the County and one public member at large. Each category of member has one alternate.

- Preserve prime agricultural and open-space lands;
- Encourage orderly growth and development;
- Promote orderly development and discourage urban sprawl;
- Balance competing interests;
- Promote efficient service delivery.



Calaveras County Council of Governments (CCOG): Calaveras Council of Governments (CCOG) was formed in January 1998 under a Joint Powers Agreement as the Regional Transportation Planning Agency (RTPA) for the County of Calaveras and the City of Angels. As an RTPA, the Calaveras COG is the designated planning and administrative agency for transportation projects and programs in the County.

Formation of the CCOG was an effort to improve the transportation planning process. The Council is composed of seven members – two County Supervisors, two Council Members from the City of Angels, and three members selected from the public at large.

Calaveras COG has taken a dynamic view of planning by encouraging and supporting both the County and the City to initiate and complete a variety of planning efforts.

The Council generally meets the first Wednesday of each month, 5:30 p.m. at the Calaveras County Government Center.

Calaveras Public Power Agency (CPPA): Power agency utilizing New Melones Entitlement to lower power costs to participating agencies.

Utica Water and Power Authority Board (UWPA): Utica Water and Power Authority is a nonprofit, Joint Powers Authority, which was formed in 1996 as a partnership between the City of Angels Camp and the Union Public Utilities District.

A staff of 10 operate a 27-mile-long water conveyance system consisting of Gold-Rush-era earthen ditches, wooden flumes, penstocks, and five reservoirs to move water from Avery to Angels Camp. That water serves the residential, commercial and agricultural needs of 10,000+ people. Utica also operates two hydroelectric power plants: one in Murphys and one in Angels Camp.

Central Sierra Economic Development District (CSEDD): CSEDD is a five-county Economic Development District that serves the Counties of Alpine, Amador, Calaveras, Mariposa and Tuolumne along with the Cities of Sonora and Angels Camp. Over 6,000 square miles. Located in the central Sierra Nevada Mountain range. Target Industries: Manufacturing, Construction, Healthcare, Natural Resources, Hospitality

CSEDD partners with MLJT (Mother Lode Job Training) and local economic development offices to bring workforce and economic development assistance to businesses and residents throughout the Mother Lode Region. Offering Local & Regional Data, Event / Workspace, Various Business Support.

Solid Waste Task Force: Our mission is to ensure the availability of safe, responsible, and cost-effective waste collection and disposal & recycling services to residents and businesses in Calaveras County. This site is for everyone interested in making smart choices about the waste which is generated in our homes, businesses, and our communities.

FISCAL IMPACT:

None.

ATTACHMENTS:

- Attachment “A” – Committee History
- Attachment “B” – Subcommittee Policy
- Attachment “C” – Resolution 26-02



Angels Camp Mayor and Committee Appointments

Section 11, Item A.

| | | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------|-----------|------------------|-------------------|-------------------|-------------------|-------------------|
| Mayor | | Alvin Broglio | Alvin Broglio | Jennifer Herndon | Jennifer Herndon | Michael Chimente |
| Vice-Mayor | | Jennifer Herndon | Jennifer Hernon | Isabel Moncada | Isabel Moncada | Caroline Schirato |
| LAFCO | Primary | Jennifer Herndon | Jennifer Herndon | Jennifer Herndon | Jennifer Herndon | Scott Behiel |
| | Primary | Isabel Moncada | Isabel Moncada | Isabel Moncada | Isabel Moncada | Kara Scott |
| | Alternate | Alvin Broglio | Alvin Broglio | Alvin Broglio | Michael Chimente | Michael Chimente |
| CCOG | Primary | Jennifer Herndon | Isabel Moncada | Isabel Moncada | Isabel Moncada | Scott Behiel |
| | Primary | Alvin Broglio | Alvin Broglio | Alvin Broglio | Caroline Schirato | Caroline Schirato |
| | Alternate | Isabel Moncada | Caroline Schirato | Caroline Schirato | Alvin Broglio | Alvin Broglio |
| CPPA | Primary | Gretel Tiscornia | Alvin Broglio | Caroline Schirato | Michael Chimente | Michael Chimente |
| | Primary | Jeremy Leonard | Caroline Schirato | Alvin Broglio | Alvin Broglio | Alvin Broglio |
| UWPA | Primary | Alvin Broglio | Alvin Broglio | Alvin Broglio | Caroline Schirato | Alvin Broglio |
| | Primary | Isabel Moncada | Jennifer Herndon | Jennifer Herndon | Jennifer Herndon | Caroline Schirato |
| | Alternate | Jeremy Leonard | Caroline Schirato | Caroline Schirato | Alvin Broglio | Michael Chimente |
| CSEDD | Primary | Jennifer Herndon | Caroline Schirato | Caroline Schirato | Alvin Broglio | Kara Scott |
| | Primary | Gretel Tiscornia | Gretel Tiscornia | Jennifer Herndon | Caroline Schirato | Alvin Broglio |
| SWTF | Primary | Jeremy Leonard | Caroline Schirato | Caroline Schirato | Alvin Broglio | Alvin Broglio |
| | Primary | Jennifer Herndon | Jennifer Herndon | Jennifer Herndon | Jennifer Herndon | Michael Chimente |



CITY OF ANGELS

CITY COUNCIL SUBCOMMITTEES POLICY

Purpose

The City Council recognizes that use of standing and ad hoc subcommittees is an appropriate way to focus and accomplish the work of the advisory body. The purpose of this policy is to memorialize the City of Angels City Council Subcommittees model, defining the roll of the subcommittees, the process by which to follow for its creation and dissolution, as well as specifying certain requirements of City Council Subcommittees.

General Provisions

- Standing and Ad Hoc Subcommittees may be created and dissolved at the discretion of the City Council to address ongoing and/or specific policy initiatives of the City, on an as-needed basis, to provide input and recommendations. Subcommittees are to return to the full City Council with recommendations for action.
- The size/Council liaisons assigned to a Standing or Ad Hoc Subcommittee must be no more than two Councilmembers (less than a quorum of the governing body).
- Fiscal and workload impacts of staffing will be considered when recommending creation of both Standing and Ad Hoc Subcommittees and when granting approval.

City Council Subcommittee Role

In working cooperatively with City staff, the role of subcommittees is to assist the City Council in carrying out its goals and priorities to meet the changing needs of the community.

- A. Subcommittees develop program and policy recommendations for full City Council consideration at meetings of the City Council. The subcommittees will not make final and binding decisions on behalf of the City, nor will they commit the City’s financial resources.
- B. Subcommittees permit, encourage, and solicit public input from City residents, business owners, employees and others to participate in the city policy-making process at the planning stage of program and policy development.
- C. Subcommittees review, monitor, and regularly report to the full City Council on the condition or progress of work programs during the course of the year.
- D. Subcommittees review and help coordinate program and department activities with other government agencies and community groups.
- E. Subcommittees do not supervise City staff. Subcommittee members may work collaboratively with City staff upon the pre-approval of the City Administrator to accomplish specific tasks.

City Council Subcommittee Requirements

The following requirements apply to subcommittees:

- A. Each subcommittee shall consist of no more than two Councilmembers (less than a quorum of the governing body).

- B. Subcommittee assignments and appointments will be made by the majority of the City Council when it adopts its Council Appointment list, which typically takes place during the first regularly scheduled Council meeting in January each year following the City Council reorganization and as needed.
- C. Each subcommittee shall be supported by the Department Head or other staff member(s) that is designated by the City Administrator as the staff liaison(s). The staff liaison(s) will attend meetings of the subcommittees

Standing Subcommittees

- A. A Standing Subcommittee is created, irrespective of its composition, when it has either: (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by charter, ordinance, resolution, or formal action of the City Council. (California Government Code Section 54952(b))
- B. Standing Subcommittees must be created and dissolved at a public City Council meeting. It will be reflected on the Council Appointment List accordingly with the appointed Council Liaisons for full transparency.
- C. Standing Subcommittees for purposes of the Ralph M. Brown Act (California Government Code Section 54950 et seq.) will ensure meetings comply with all requirements for standing committees under the Brown Act, as amended from time to time.
- D. Standing Subcommittee membership, staff liaison(s), regular meeting times and places (not required, but encouraged), and subject matter jurisdiction will be specified via City Council resolution.
- E. Every regular meeting of the Standing Subcommittee must be preceded by a posted agenda that advises the public of the meeting and the matters to be transacted or discussed.
- F. Minutes shall be kept of each standing subcommittee meeting by the staff liaison, or as otherwise designated by the City Administrator. Subcommittee minutes will be maintained in accordance with all applicable requirements of the Ralph M. Brown Act and the California Public Records Act (California Government Code Section 6250 et seq.).

Ad Hoc Subcommittees

- A. Ad Hoc Subcommittees, known as temporary advisory committees, composed solely of less than a quorum of the City Council that serves a limited or single purpose, that is not perpetual, and that will be dissolved once its specific task is completed is not subject to the Brown Act. (California Government Code Section 54952(b))
- B. Ad Hoc Subcommittees may be created and dissolved at a public City Council meeting or in Closed Session. Although not required, it may be reflected on the Council Appointment List if possible for full transparency.
- C. Ad Hoc Subcommittees are tasked with a limited-term assignment and do not have a fixed meeting schedule. They will be created with the intent of scheduling meetings during the business day whenever possible.
- D. Ad Hoc Subcommittees are not required to create and post agendas for their meetings or provide for public comment. While not required, the Ad Hoc Subcommittees are not precluded from providing members of the public the opportunity to attend their meetings and/or offer input if the subcommittee believes that public input is needed.

City Council Subcommittee Review

Periodically, the City Council will evaluate the subcommittee model for effectiveness, including but not limited to the number and types of subcommittees, and their membership makeup.

ADOPTED: January 2, 2024 (via Resolution No. 2024-XX)

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-02**

RESOLUTION APPOINTING THE MAYOR, VICE-MAYOR, AD-HOC, AND STANDING COMMITTEES

WHEREAS, the Mayor and Vice-Mayor are selected by a majority vote of the Council and appointed for a one (1) year term; and

WHEREAS, Ad-Hoc and Standing Committees provide a great deal of assistance to the City Council when formulating public policy; and

WHEREAS, mayoral and committee appointments are made on an annual basis and are made at the first meeting of each calendar year.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Angels does hereby appoint the following Mayoral and Committee appointments:

MAYOR –

VICE-MAYOR –

LAFCO PRIMARY –
LAFCO ALTERNATE –

CCOG PRIMARY –
CCOG PRIMARY –
CCOG ALTERNATE –

CCPA PRIMARY –
CCPA ALTERNATE –

UWPA PRIMARY –
UWPA PRIMARY –
UWPA ALTERNATE –

CSEDD PRIMARY –
CSEDD ALTERNATE –

SWTF PRIMARY –
SWTF ALTERNATE –

PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG



MEMORANDUM

City of Angels City Council

Date: 1/6/2026

To: City Council

From: Amy Augustine, AICP for Michael Clarke, Code Compliance Officer

RE: Introduce, waive the second reading by substitution of title, hold a public hearing and adopt Ordinance 552 updating the 2022 Building Codes to the 2025 Building Codes.

RECOMMENDATION:

Introduce, waive the second reading by substitution of title, hold a public hearing adopt Ordinance 552 updating the 2022 Building Codes to the 2025 Building Codes.

BACKGROUND/DISCUSSION:

The City Council introduced this ordinance at its December 16, 2025, meeting and set January 6, 2026 for consideration to adopt the 2025 Building Codes.

The City of Angels Building Code is comprised of 13 separate volumes:

- A. 2025 California Administrative Code Title 24 Part 1
- B. 2025 California Building Code Title 24 Part 2
- C. 2025 California Residential Code Title 24 Part 2.5
- D. 2025 California Electrical code Title 24 Part 3
- E. 2025 California Mechanical Code Title 24 Part 4
- F. 2025 California Plumbing Code Title 24 Part 5
- G. 2025 California Energy Code Title 24 Part 6
- H. 2025 California Wildland-Urban Interface Code Title 24 Part 7
- I. 2025 California Historical Code Title 24 Part 8
- J. 2025 California Fire Code Title 24 Part 9
- K. 2025 California Existing Building Code Title 24 Part 10
- L. 2025 California Green Building Standards Code Title 24 Part 11
- M. 2025 Referenced Standards Code Title 24 Part 12

The California Building Codes (California Code of Regulations, Title 24) are published on a triennial basis. The last issue was dated in 2022. The 2025 code is scheduled to go into effect on January 1, 2026. While the City's code amendment will go into effect on February 5, 2026; the City will be following the 2022 California Building Codes until February 5, 2026.

California State Law mandates that local governments enforce these updated regulations provided for in the CA Building Standards Code.

The proposed ordinance complies with state law.

ENVIRONMENTAL FINDINGS

The proposed changes to Title 15 of the Municipal Code are exempt from environmental review pursuant to Section 15061(b)(3) of the state guidelines for implementation of the California Environmental Quality Act (CEQA) because the project is an update to state regulations for compliance with existing state law. Therefore, it can be seen with certainty that the project will have no potential for causing a significant effect on the environment therefore, the activity is not subject to CEQA.

FISCAL IMPACT

None.

ATTACHMENT

Ordinance 552

CITY OF ANGELS CITY COUNCIL
ORDINANCE #552

AN ORDINANCE AMENDING TITLE 15, CHAPTER 15.04, SECTION 15.04.020 OF THE CITY OF
ANGELS MUNICIPAL CODE

The City Council of the City of Angels does ordain as follows:

TITLE 15 BUILDING AND CONSTRUCTION
CHAPTER 15.04 UNIFORM CODES – BUILDING PERMITS
SECTION 15.04.020 ADOPTION

IS AMENDED AS FOLLOWS:

Delete existing 15.04.020 and add a new Section 15.04.020 as follows:

15.04.020 Adoption.

Pursuant to Health and Safety Code Sections 17958 and 18941.5, the following codes, and as may be amended, are adopted by reference ~~except for the fee-Fee schedules therein which shall be as set forth in the city of Angels master fee schedule:~~

- A. 2025 California Administrative Code Title 24 Part 1
- B. 2025 California Building Code Title 24 Part 2
- C. 2025 California Residential Code Title 24 Part 2.5
- D. 2025 California Electrical code Title 24 Part 3
- E. 2025 California Mechanical Code Title 24 Part 4
- F. 2025 California Plumbing Code Title 24 Part 5
- G. 2025 California Energy Code Title 24 Part 6
- H. 2025 California Wildland-Urban Interface Code Title 24 Part 7
- I. 2025 California Historical Code Title 24 Part 8
- J. 2025 California Fire Code Title 24 Part 9
- K. 2025 California Existing Building Code Title 24 Part 10
- L. 2025 California Green Building Standards Code Title 24 Part 11
- M. 2025 Referenced Standards Code Title 24 Part 12

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1. "Code enforcement official" as referenced throughout shall be the same as the ~~code enforcement officer or code compliance officer Building Inspector~~ as specified in the City of Angels Municipal Code;
2. Section 101.1 shall specify the jurisdiction as the "City of Angels".
3. ~~Excluding Sections 103, 104, 107, 108, 111, 302.4, 302.8, 304.14, 305.3, 307, 605.2, and Chapter 8 and amending Section 102.3 to read as follows: Repairs, additions, alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the adopted versions of the California Building Code, California Residential Code, California Plumbing Code, California Mechanical Code, California Fire Code, and California Electrical Code. Nothing in this code shall be construed to cancel, modify, or set aside any provisions of the city of Angels municipal code. Enforcement procedures not specified in the code shall be carried out in compliance with the city of Angels municipal code. Provisions of this code in conflict with California housing laws are superseded by California law.~~

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Including the appendices and chapters attached thereto unless otherwise expressly excepted above. (Ord. 533 (12/6/22) §1 (Att. A), 2022; Ord. 490, 2019; Ord. 479, 2017; Ord. 463, 2014; Ord. 449, 2011; Ord. 442, 2010; Ord. 433, 2008; Ord. 417 (part), 2004; Ord. 397, 2003; Ord. 368

(part), 1999: Ord. 349 (part), 1996: Ord. 304A, 1992; Ord. 304, 1989; Ord. 294, 1988; Ord. 237 §2, 1980)

EFFECTIVE DATE:

The foregoing Ordinance or a summary shall, before the expiration of fifteen (15) days of its passage, be published with the names of the Council Members voting for and against the same once in a newspaper of general circulation printed and published in the County of Calaveras, State of California, and said Ordinance shall take effect February 5, 2025.

This Ordinance was introduced at a regular meeting of the City Council of the City of Angels held on December 16, 2025 and passed and adopted at a regular meeting of the City Council of the City of Angels held on January 6, 2026, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Michael Chimente, Mayor

ATTEST:

Michelle Gonzalez, City Clerk



MEMORANDUM

City Council

Date: January 6, 2026

To: City Council

From: Amy Augustine, City Planner

Re: Resolution 26-05:

1. Approving the Lot Line Adjustment between the City and Wilson (**Attachment A**); and
2. Dedicating a 150 sq. ft. portion of land near the Slate Circle Parking Lot to Mark Wilson (**Exhibits A and B City to Wilson**); and
3. Accepting a portion of land from Mark Wilson encompassing a portion of Rasberry Lane and a portion of the Slate Circle parking lot and authorizing the City Administrator to prepare, execute, sign, and record all applicable documents except for deeds (**Exhibits A and B Wilson to City**).
4. Authorizing the Mayor to sign associated deeds on behalf of the City.

Recommendation

Adopt Resolution 26-05:

1. Approving the Lot Line Adjustment between the City and Wilson (**Attachment A**);
2. Dedicating a 150 sq. ft. portion of land near the Slate Circle Parking Lot to Mark Wilson (**Exhibits A and B City to Wilson**); and
3. Accepting a portion of land from Mark Wilson encompassing a portion of Rasberry Lane and a portion of the Slate Circle parking lot and authorizing the City Administrator to prepare, execute, sign, and record all applicable documents except for deeds (**Exhibits A and B Wilson to City**).
4. Authorizing the Mayor to sign associated deeds on behalf of the City.

Background/Discussion

At its September 16, 2025, meeting, the City Council, in closed session, discussed the landowner's (Quest Court, LLC; 1211 South Main) offer to transfer a portion the subject property containing a portion of Rasberry Lane and the Slate Circle Parking Lot to the City (for federal tax credits). Council directed staff to proceed with negotiations to accept the subject property subject to the current landowner preparing his own appraisal with no costs to the City.

To execute the transaction, City Staff has:

Approved a lot line adjustment (LLA) with the following conditions (**Attachment A**):

- 1. City Attorney approval of legal descriptions; and
- 2. City Council approval by Resolution.

The transfer has been forwarded to the City Attorney for review. Resolution 26-05 (this resolution) will fulfill the second condition (**Attachment B with Exhibits**). The resolution:

- 3. Authorizes the transfer of 150 square of Parcel C document #1983-010213 to Wilson in exchange for 6,514 sf of Adjusted Parcel A of 11 PM171A (both documents Calaveras County records)

Upon approval of the Resolution, the City shall:

- 4. Record City deed to Willson for said 150 sf (**Exhibits A and B City to Wilson**)
- 5. Record Wilson deed to City for 6,514 sf (**Exhibits A and B Wilson to City**)
- 6. City Surveyor shall certify the deeds for compliance with the City Planner’s lot line adjustment approval letter and City Council Resolution
- 7. Deeds will be recorded (City to Wilson first, then Wilson to City) and the transfer will be complete.

The site currently carries a general plan land use designation and zoning of Historical Commercial (HC). The continued use of the site as a parking lot and roadway are consistent with the City of Angels Municipal Code Section 17.26.020 (allowing the continued use of existing facilities) and the City of Angels General Plan Goal 7A to Maintain and, where feasible, increase levels of city-provided... parking...and other services and infrastructure.

Environmental

The project is categorically exempt from the California Environmental Quality Act and state and city guidelines for implementation of said act pursuant to Section 15061(b)(3), the common-sense exemption, which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The project includes a “paper” transaction involving the city accepting a portion of land that it does not currently own. The purchase will not result in any physical change to the parcel. The future use of the site will remain unchanged.

Financial Impact

The landowner prepared his own appraisal. The City Surveyor prepared the legal descriptions and conducted a land survey. The current landowner will pay for city surveyor charges in escrow during the transfer of title. Therefore, no financial impact to the city will occur.

Attachments

- A. Lot Line Adjustment Conditional Approval by Planning Department
- B. Resolution 26-05 with:
 - Exhibits A & B (City to Wilson)
 - Exhibits A & B (Wilson to City)

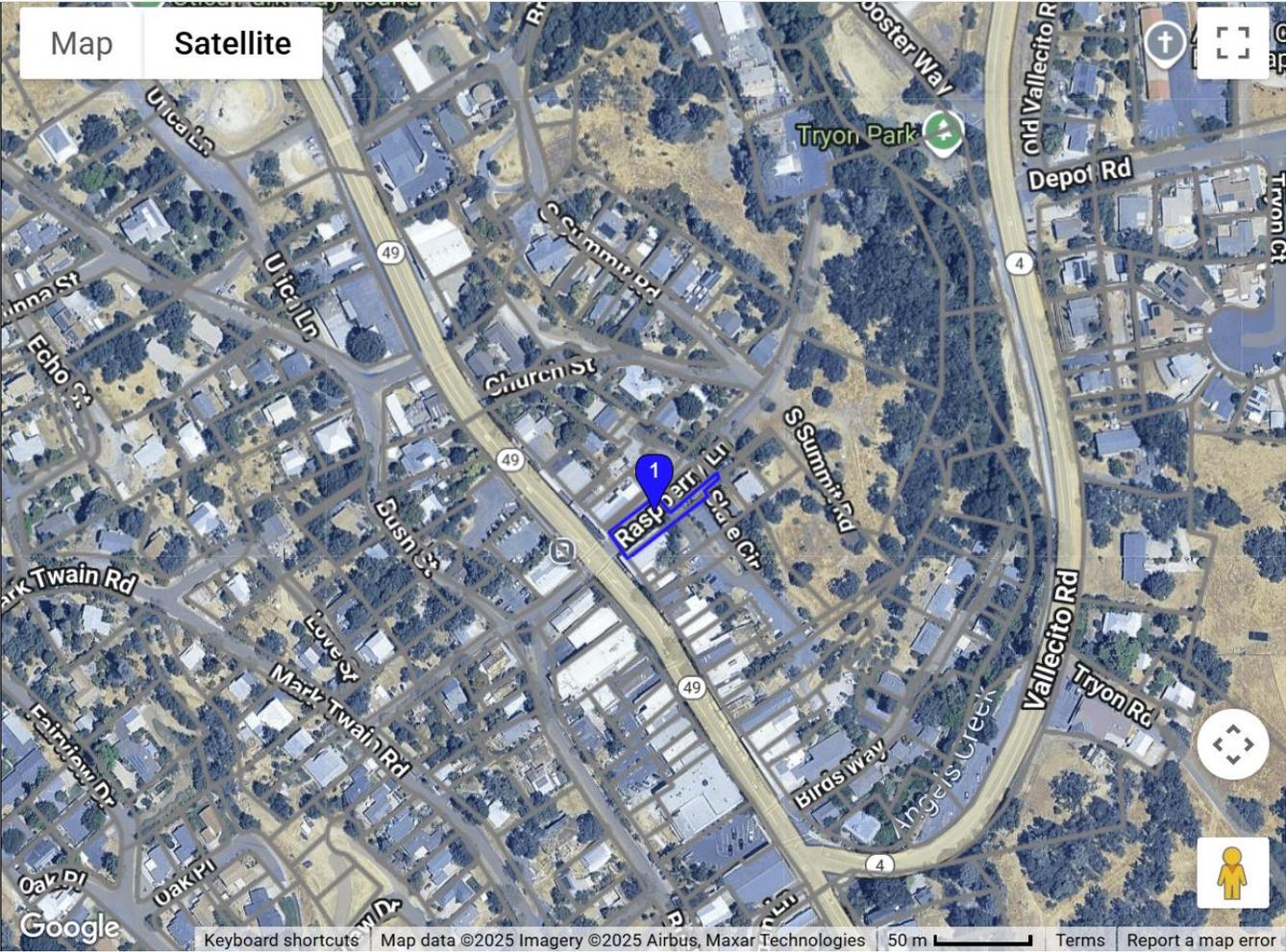


Figure 1: Property Location A Portion of 1211 South Main APN: 62-004-086



COMMUNITY DEVELOPMENT

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-1346

**ATTACHMENT A
Lot Line Adjustment**



COMMUNITY DEVELOPMENT

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-1346

**WILSON/CITY LOT LINE ADJUSTMENT
Conditional Approval
APN 062-004-086**

December 17, 2025

| Parcel | Owner/Address | Zoning | General Plan |
|---------------|--|--------------------------|--------------------------|
| 062-004-086 | Quest Court 13 LLC P.O. Box 597 Angels Camp, CA 95222 Site address: 1121 South Main Street | Historical Commercial | Historical Commercial |

Findings:

- The proposed lot line adjustment is consistent with the City of Angels Zoning Code and, upon reconfiguration, will meet the following standards for the proposed 0.26± acre parcel in the Historical Commercial (HC) zoning district:
 - ✓ Minimum lot area for new lots: 2,500 square feet;
 - ✓ Lot width and depth per Planning Commission on a case-by-case basis
- The proposed lot line adjustment is consistent with the City of Angels General Plan;
- The proposed lot line adjustment is consistent with City of Angels Zoning Code Chapter 16.28, Chapter 16.32, and Business and Professions Code 8T62, subject to the attached conditions.
- The proposed lot line adjustment is Categorically Exempt from the state and city guidelines for the implementation of the California Environmental Quality Act (CEQA) pursuant to Section 15305, Class 5 (Minor lot line adjustments)



COMMUNITY DEVELOPMENT

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-1346

DETERMINATION

The proposed _____ is approved.

The proposed Lot Line Adjustment is **conditionally approved (See attached conditions)**

This approval is valid for 12 months. It is the responsibility of applicant to finalize the Merger with a Parcel Map. (Gov. Code Section 66412(d), 66499.20.2 & Chapters 16.28 & 16.32 of the City Code.

If you have any questions, please feel free to contact me via email at planning@angelscamp.gov or by telephone at (209) 743-2323.

Sincerely,

Amy Augustine, AICP
City Planner

A. Conditions of Map Approval with Lot Line Adjustment Legal Descriptions and Exhibits



COMMUNITY DEVELOPMENT

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-1346

**WILSON/CITY LOT LINE ADJUSTMENT
Conditions of Approval
APN 062-004-086**

1. The lot line adjustment approval process shall be complied with, and the associated documents shall be recorded within 365 days of this approval.
2. The City Attorney shall approval the legal descriptions.
3. The City Council shall approve the Lot Line Adjustment by Resolution.
4. The deed for City to Wilson shall record first.
5. The deed for Wilso to City shall record second.

EXHIBIT "A"

LEGAL DESCRIPTION

**CITY OF ANGELS
PARKING LOT DEDICATION
(City to Wilson)**

All that 150 sf portion of Parcel C of lands dedicated to City of Angels by document #1983-010213 recorded September 14, 1983 more particularly described as follows:

Beginning at the most Southerly corner of said Parcel C that bears N 75°31'14" E 110.28 feet from the most westerly corner of Block 4 of Angels Camp Townsite as set forth on that Parcel Map for Boundary Line Adjustment recorded on May 19, 2005 in Book 11 of Parcel Maps at Page 171 of Calaveras County records; thence

- 1st N 39°40'58" W 21.00 feet along the Southwesterly line of said Parcel C; thence
- 2nd N 45°07'18" E 6.29 feet; thence
- 3rd S 43°59'49" E 21.47 feet; thence
- 4th S 49°11'35" W 7.88 feet more or less to the Point of Beginning of the herein described 150 sf portion of said Parcel C all as set forth on Exhibit "B" attached hereto and made a part hereof.

END DESCRIPTION

This legal description has been prepared by me or under my direction in conformance with the Professional Land Surveyors Act.

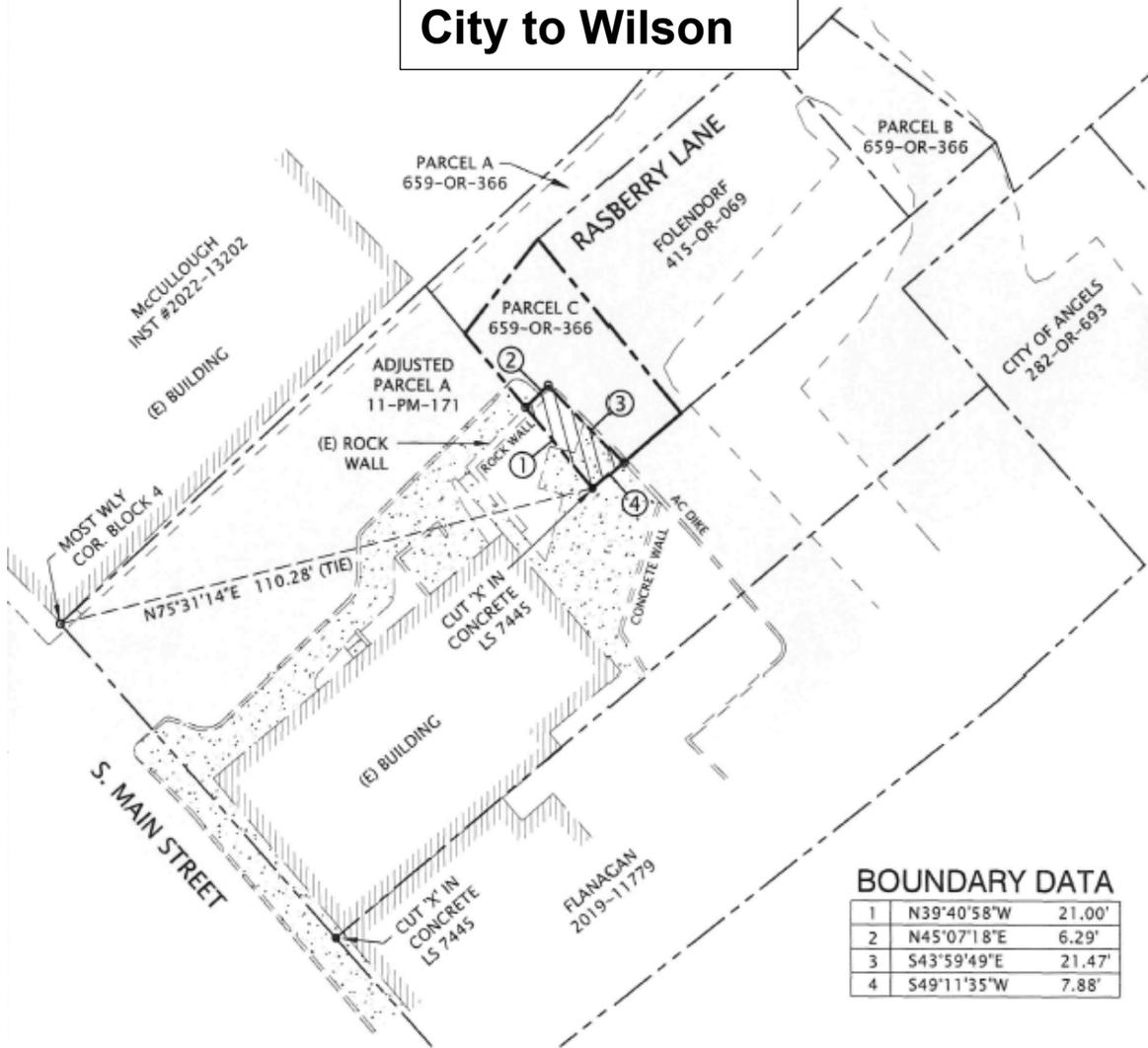


Roark Weber, RCE 22295
City of Angels, City Surveyor

11/21/2025
Date

EXHIBIT 'B'

City to Wilson



BOUNDARY DATA

| | | |
|---|-------------|--------|
| 1 | N39°40'58"W | 21.00' |
| 2 | N45°07'18"E | 6.29' |
| 3 | S43°59'49"E | 21.47' |
| 4 | S49°11'35"W | 7.88' |

LEGEND & NOTES:

- CALCULATION POINT
- FOUND MONUMENT AS NOTED
- OR OFFICIAL RECORD, CALAVERAS COUNTY
- ROS RECORD OF SURVEY, CALAVERAS COUNTY RECORDS
-  AREA TO BE DEEDED, APPROX. 150 SF

BEARINGS AND DISTANCES ARE BASED ON RECORD DATA PER 11-ROS-171, CALAVERAS COUNTY RECORDS.

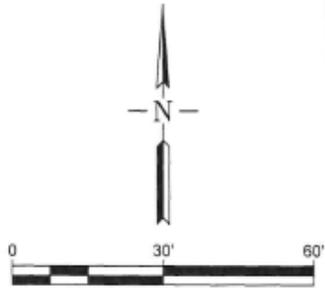


EXHIBIT "A"

LEGAL DESCRIPTION

**WILSON PARCEL DEDICATION
(Wilson to City)**

All that portion of adjusted Parcel A as set forth on that Parcel Map for Boundary Line Adjustment recorded May 19, 2005 in Book 11 of Parcel Maps at Page 171 of Calaveras County records, excepting there from that portion thereof, more particularly described as follows:

Beginning at the most westerly corner of said excepted portion of adjusted Parcel A that bears S 41°26'29" E 43.21 feet from the most westerly corner of Block 4 on the Angels Camp Townsite; thence

- 1st N 49°47'08" E 30.24 feet; thence
- 2nd N 39°19'10" W 2.00 feet; thence
- 3rd N 45°36'39" E 23.19 feet; thence
- 4th N 0°03'22" W 8.59 feet; thence
- 5th N 50°09'31" E 11.43 feet; thence
- 6th N 18°22'17" E 8.48 feet; thence
- 7th N 45°07'18" E 27.36 feet; thence
- 8th S 43°59'49" E 21.47 feet; thence
- 9th S 41°49'30" E 35.35 feet; thence
- 10th S 49°36'45" W 106.43 feet; thence
- 11th N 41°26'29" W 40.27 feet to the Point of Beginning of there herein described exception comprised of 5,011 sf, all as set forth on Exhibit "B" attached hereto and made a part hereof.

Purpose of this dedication is to transfer portions of Raspberry Lane and City Parking Lot to the City all as set forth on Exhibit B attached hereto and made a part hereof.

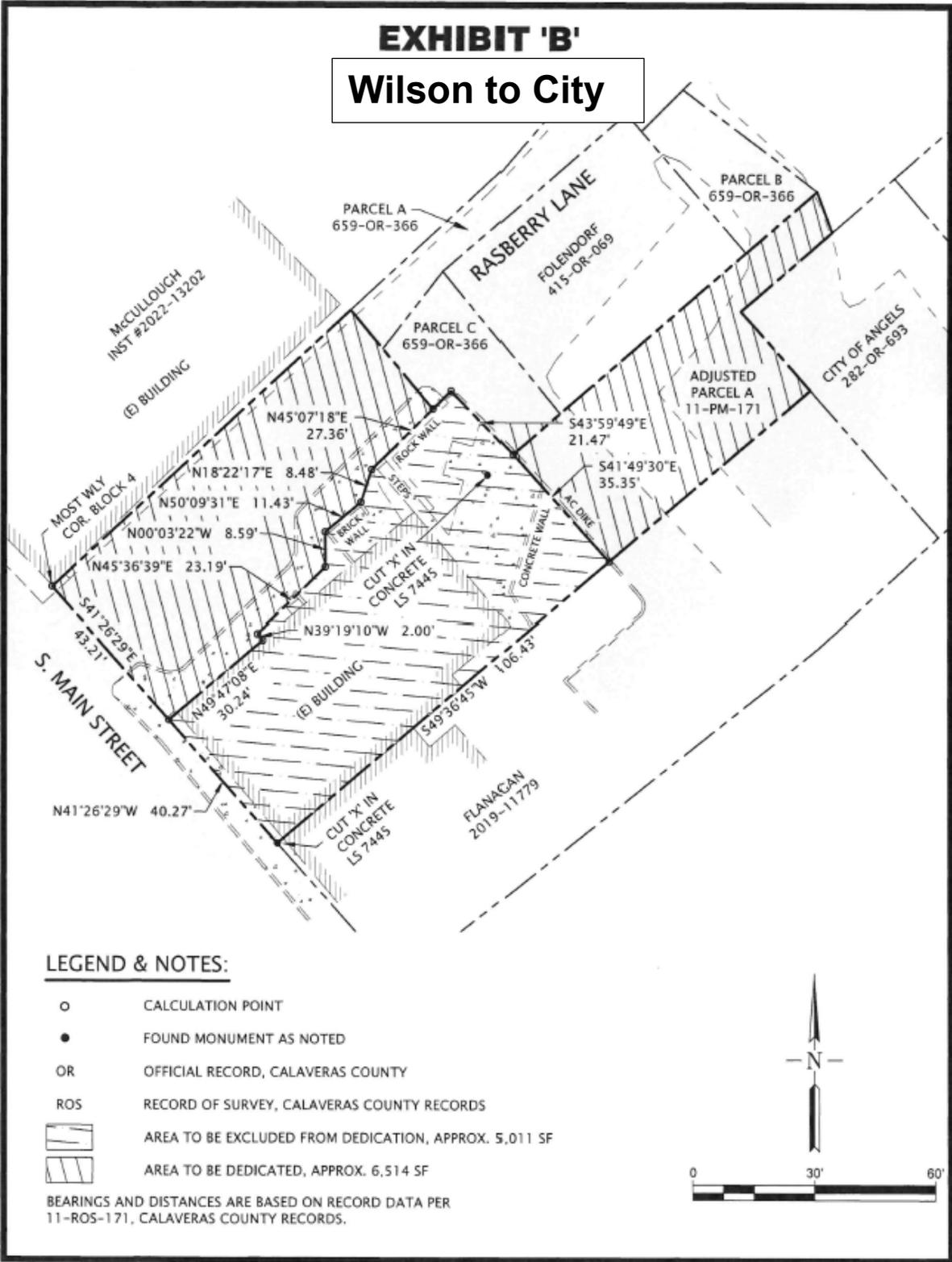
END DESCRIPTION

This legal description has been prepared by me or under my direction in conformance with the Professional Land Surveyors Act.



Roark Weber, RCE 22295
City of Angels City Surveyor

11/21/2025
Date



Attachment B
RESOLUTION 26-05

CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-05

A RESOLUTION OF THE CITY OF ANGELS CITY COUNCIL APPROVING:

- 1. THE LOT LINE ADJUSTMENT BETWEEN THE CITY AND WILSON (ATTACHMENT A); AND**
- 2. DEDICATING A 150 SQ. FT. PORTION OF LAND NEAR THE SLATE CIRCLE PARKING LOT TO MARK WILSON (ATTACHMENT B EXHIBITS A AND B CITY TO WILSON); AND**
- 3. ACCEPTING A PORTION OF LAND FROM MARK WILSON ENCOMPASSING A PORTION OF RASBERRY LANE AND A PORTION OF THE SLATE CIRCLE PARKING LOT (ATTACHMENT B EXHIBITS A AND B WILSON TO CITY) AND AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE, EXECUTE, SIGN, AND RECORD ALL APPLICABLE DOCUMENTS EXCEPT FOR DEEDS; AND**
- 4. AUTHORIZING THE MAYOR TO SIGN ASSOCIATED DEEDS ON BEHALF OF THE CITY.**

WHEREAS, the City of Angels (“City”) was approached by the landowner with an offer to dedicate to the City lands in accordance with Attachments A and B; and

WHEREAS, the City accepted the offer; and

WHEREAS, the land transfer is consistent with the City of Angels Municipal Code and General Plan in that it involves land currently used as a portion of Rasberry Lane (from approximately the SR 49 to entrance to Slate Circle Parking Lot) and a portion of the Slate Circle Parking Lot; and

WHEREAS, the transaction is exempt from the California Environmental Quality Act and State and City guidelines of the implementation of that act pursuant to Section 15061(b)(3).

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Angels hereby approves the transfer of properties in accordance with Attachments A and B including:

- 1. THE LOT LINE ADJUSTMENT BETWEEN THE CITY AND WILSON (ATTACHMENT A); AND**
- 2. DEDICATING A 150 SQ. FT. PORTION OF LAND NEAR THE SLATE CIRCLE PARKING LOT TO MARK WILSON (EXHIBITS A AND B CITY TO WILSON); AND**
- 3. ACCEPTING A PORTION OF LAND FROM MARK WILSON ENCOMPASSING A PORTION OF RASBERRY LANE AND A PORTION OF THE SLATE CIRCLE PARKING LOT AND AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE, EXECUTE, SIGN, AND RECORD ALL APPLICABLE DOCUMENTS EXCEPT FOR DEEDS (EXHIBITS A AND B WILSON TO CITY); AND**
- 4. AUTHORIZING THE MAYOR TO SIGN ASSOCIATED DEEDS ON BEHALF OF THE CITY.**

And contingent upon recording first, Exhibits A and B (City to Wilson) then Exhibits A and B (Wilson to City).

PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

AYES:
NOES:

ABSTAIN:
ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, City Clerk



HOME OF THE JUMPING FROG

Attachment A
(Lot Line Adjustment)

Attachment B

EXHIBIT "A"

LEGAL DESCRIPTION

**CITY OF ANGELS
PARKING LOT DEDICATION
(City to Wilson)**

All that 150 sf portion of Parcel C of lands dedicated to City of Angels by document #1983-010213 recorded September 14, 1983 more particularly described as follows:

Beginning at the most Southerly corner of said Parcel C that bears N 75°31'14" E 110.28 feet from the most westerly corner of Block 4 of Angels Camp Townsite as set forth on that Parcel Map for Boundary Line Adjustment recorded on May 19, 2005 in Book 11 of Parcel Maps at Page 171 of Calaveras County records; thence

- 1st N 39°40'58" W 21.00 feet along the Southwesterly line of said Parcel C; thence
- 2nd N 45°07'18" E 6.29 feet; thence
- 3rd S 43°59'49" E 21.47 feet; thence
- 4th S 49°11'35" W 7.88 feet more or less to the Point of Beginning of the herein described 150 sf portion of said Parcel C all as set forth on Exhibit "B" attached hereto and made a part hereof.

END DESCRIPTION

This legal description has been prepared by me or under my direction in conformance with the Professional Land Surveyors Act.

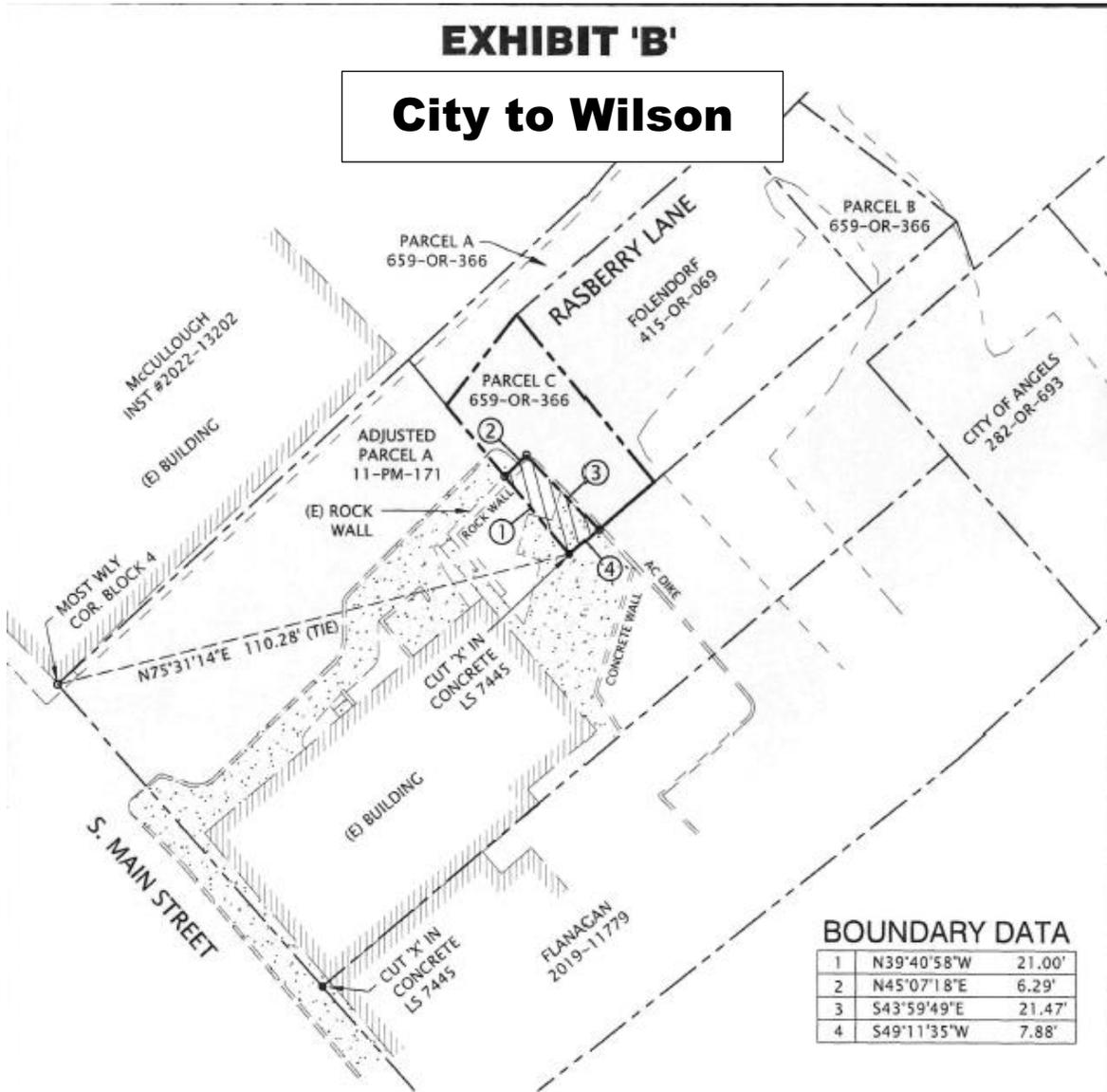


Roark Weber, RCE 22295
City of Angels, City Surveyor

11/21/2025
Date

EXHIBIT 'B'

City to Wilson



LEGEND & NOTES:

- CALCULATION POINT
- FOUND MONUMENT AS NOTED
- OR OFFICIAL RECORD, CALAVERAS COUNTY
- ROS RECORD OF SURVEY, CALAVERAS COUNTY RECORDS
-  AREA TO BE DEEDED, APPROX. 150 SF

BEARINGS AND DISTANCES ARE BASED ON RECORD DATA PER 11-ROS-171, CALAVERAS COUNTY RECORDS.

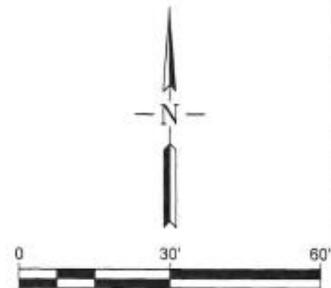


EXHIBIT "A"

LEGAL DESCRIPTION

**WILSON PARCEL DEDICATION
(Wilson to City)**

All that portion of adjusted Parcel A as set forth on that Parcel Map for Boundary Line Adjustment recorded May 19, 2005 in Book 11 of Parcel Maps at Page 171 of Calaveras County records, excepting there from that portion thereof, more particularly described as follows:

Beginning at the most westerly corner of said excepted portion of adjusted Parcel A that bears S 41°26'29" E 43.21 feet from the most westerly corner of Block 4 on the Angels Camp Townsite; thence

- 1st N 49°47'08" E 30.24 feet; thence
- 2nd N 39°19'10" W 2.00 feet; thence
- 3rd N 45°36'39" E 23.19 feet; thence
- 4th N 0°03'22" W 8.59 feet; thence
- 5th N 50°09'31" E 11.43 feet; thence
- 6th N 18°22'17" E 8.48 feet; thence
- 7th N 45°07'18" E 27.36 feet; thence
- 8th S 43°59'49" E 21.47 feet; thence
- 9th S 41°49'30" E 35.35 feet; thence
- 10th S 49°36'45" W 106.43 feet; thence
- 11th N 41°26'29" W 40.27 feet to the Point of Beginning of there herein described exception comprised of 5,011 sf, all as set forth on Exhibit "B" attached hereto and made a part hereof.

Purpose of this dedication is to transfer portions of Raspberry Lane and City Parking Lot to the City all as set forth on Exhibit B attached hereto and made a part hereof.

END DESCRIPTION

This legal description has been prepared by me or under my direction in conformance with the Professional Land Surveyors Act.

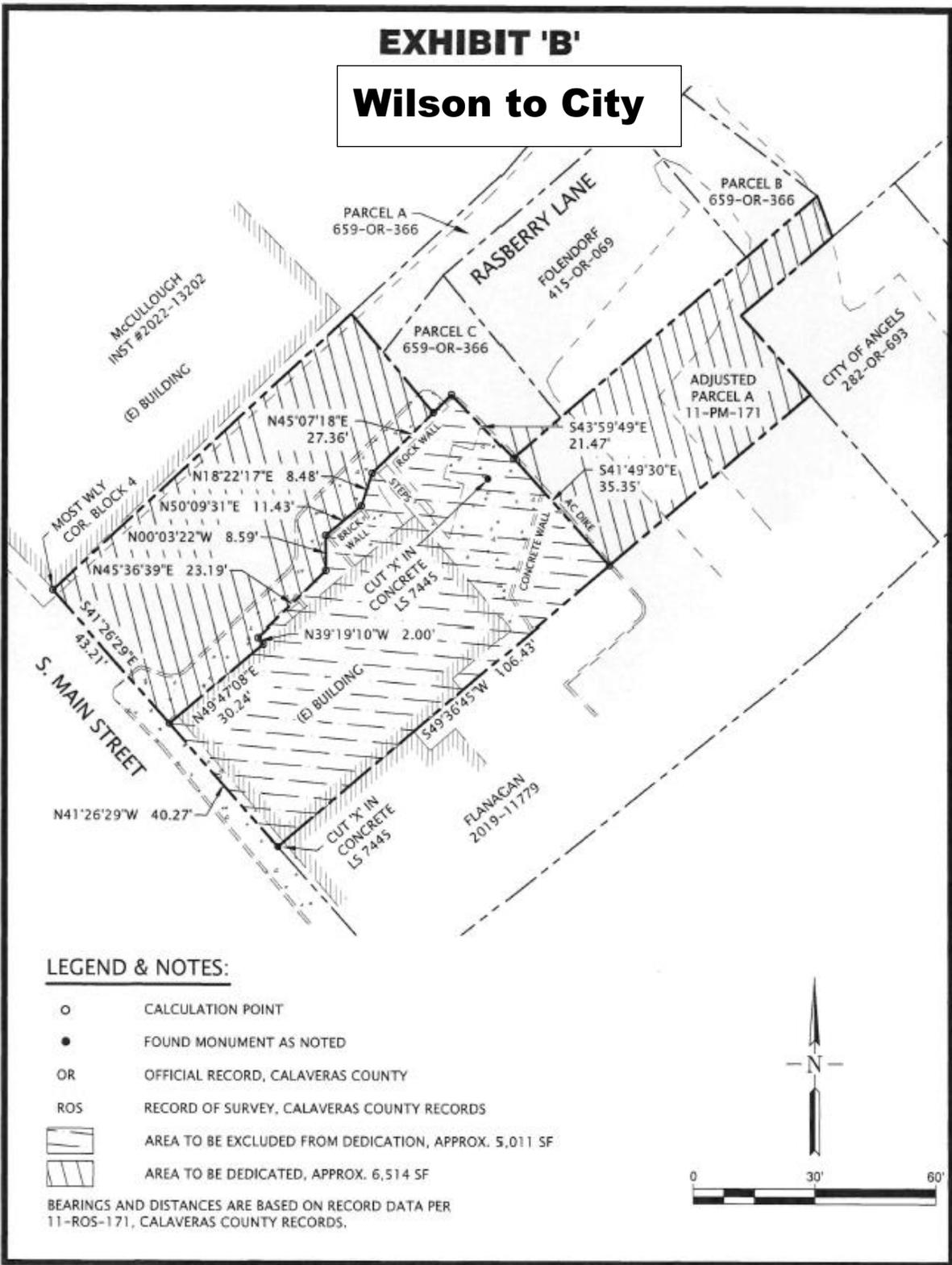


Roark Weber, RCE 22295
City of Angels City Surveyor

11/21/2025
Date

EXHIBIT 'B'

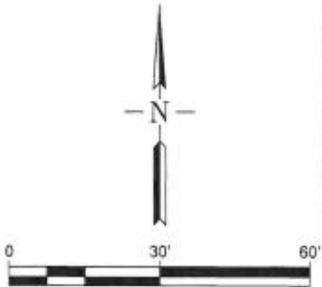
Wilson to City



LEGEND & NOTES:

- CALCULATION POINT
- FOUND MONUMENT AS NOTED
- OR OFFICIAL RECORD, CALAVERAS COUNTY
- ROS RECORD OF SURVEY, CALAVERAS COUNTY RECORDS
-  AREA TO BE EXCLUDED FROM DEDICATION, APPROX. 5,011 SF
-  AREA TO BE DEDICATED, APPROX. 6,514 SF

BEARINGS AND DISTANCES ARE BASED ON RECORD DATA PER 11-ROS-171, CALAVERAS COUNTY RECORDS.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 2, 2026

TO: City Council

FROM: Michelle Gonzalez, Finance Director

RE: EXTENSION OF SUSPENSION OF LATE FEES AND WATER SHUTOFFS THROUGH MARCH 31, 2026 DUE TO UTILITY BILLING SYSTEM CONVERSION

RECOMMENDATION:

Adopt Resolution No. 26-13 extending the temporary suspension of late fees and water shutoffs for delinquent water accounts through March 31, 2026, to support customers impacted by the City’s water billing system conversion and the approximately two-month period in which bills were not issued.

BACKGROUND:

The City implemented a conversion to a new utility billing system to improve billing accuracy, customer service, and operational efficiency. During the transition, billing was temporarily paused while accounts and system data were migrated and validated. This resulted in a delay of approximately two months in issuing bills.

To reduce hardship on residents and ensure customers had sufficient time to adjust once billing resumed, the City temporarily suspended:

- Late fees for delinquent water accounts, and
- Water shutoffs related to non-payment.

With bills now being issued again, many customers are still catching up due to receiving larger balances than typical, or because they were unaware of accumulating charges during the pause.

DISCUSSION:

Extending the suspension through **March 31, 2026** will:

1. Support Customer Stability

Many customers experienced unexpectedly large balances and may need additional time to get current.

2. Promote Equity During the Transition

Since the City initiated the pause due to system conversion, extending relief helps ensure customers are not penalized for disruptions outside their control.





CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

3. Encourage Payment Plans and Compliance

Utility Billing staff can continue working with customers to establish payment plans and help households avoid escalating delinquency.

4. Maintain Public Trust During Conversion

Extending the policy demonstrates responsiveness to community needs while the City completes stabilization of billing operations.

Staff will continue customer outreach and emphasize payment plan options and billing support.

FINANCIAL IMPACT:

This action may result in:

- Temporary delay in late-fee revenue, and
- Potential delay in delinquency enforcement collections.

However, staff anticipates that providing additional time will increase overall account compliance and reduce administrative burden from customer disputes and hardship cases.

Late fee revenue is used to offset the cost of the Customer Assistance Program (CAP). However, non-rate revenues, such as interest earnings, may be used to offset this loss. Interest revenue has exceeded budget projections and is sufficient to cover the revenue reduction resulting from the suspension of late fees.

CONCLUSION

The utility billing system conversion resulted in an approximately two-month interruption in billing that has made it difficult for some customers to remain current on their water accounts. Extending the temporary suspension of late fees and water shutoffs through March 31, 2026 will provide customers additional time to catch up, establish payment plans, and return accounts to good standing without added penalties or the risk of service disconnection. This extension supports continued customer stability and equitable implementation during the transition period, while minimizing fiscal impacts through the use of available non-rate revenues. For these reasons, staff recommends adoption of Resolution No. 26-13.

ATTACHMENTS:

- Resolution No. 26-13



**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-13**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANGELS EXTENDING THE TEMPORARY SUSPENSION OF LATE FEES AND WATER SHUTOFFS THROUGH MARCH 31, 2026, DUE TO THE UTILITY BILLING SYSTEM CONVERSION AND RESULTING BILLING INTERRUPTION

WHEREAS, the City provides water utility services to residents and businesses; and

WHEREAS, the City implemented a utility billing system conversion intended to improve customer service, billing accuracy, and operational efficiency; and

WHEREAS, during the system conversion, the City experienced an approximately two-month interruption in the issuance of water bills; and

WHEREAS, the interruption resulted in customers receiving delayed billing statements and higher-than-normal balances; and

WHEREAS, the City Council previously authorized a temporary suspension of late fees and water shutoffs to assist customers impacted by the billing interruption; and

WHEREAS, the City Council finds that extending the temporary suspension through March 31, 2026 is necessary to provide customers a reasonable period to return accounts to good standing and to establish payment plans without penalties or service disconnection.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Angels as follows:

- 1. Extension of Suspension.**
The temporary suspension of late fees and water shutoffs for non-payment is hereby extended through March 31, 2026.
- 2. Implementation.**
City staff is directed to continue outreach to customers and provide support services, including payment plan options, to assist customers in addressing delinquent balances resulting from the billing interruption.
- 3. Restoration of Standard Policies.**
Unless further extended by City Council action, standard late fee and water shutoff policies shall resume effective **April 1, 2026**.
- 4. Effective Date.**
This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 2nd day of January, 2026, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 6, 2026

TO: City Council

FROM: Steve Williams, Interim City Administrator

RE: **Resolution 26-07a** – Affirming decision to enter into an agreement with Willdan Financial Services to complete a Traffic Impact Mitigation Fee study
or
Resolution 26-07b - Rescinding Resolution 25-64, and Request CCOG include the City of Angels in their Nexus Fee Study

RECOMMENDATION:

Adopt Resolution 26-07a or Resolution 26-07b, thereby providing policy direction regarding the completion of an updated Traffic Impact Mitigation Fee (TIMF) study for the City of Angels.

BACKGROUND:

Traffic Impact Mitigation Fees (TIMFs) are charged to new development to offset a portion of the capital costs associated with transportation improvements necessitated by growth. These fees must comply with the California Mitigation Fee Act (Government Code §66000 et seq.) and applicable constitutional requirements, including the requirement that fees be supported by a legally defensible nexus study.

On June 21, 2016, the City Council adopted **Resolution 16-25**, approving the City’s current Traffic Impact Mitigation Fee study.

On December 17, 2024, the City Council adopted **Resolution 24-98**, authorizing the release of a Request for Proposals (RFP) to update the City’s 2016 TIMF study and authorizing execution of related agreements.

Following a competitive procurement process, on **August 19, 2025**, the City Council adopted **Resolution 25-64**, awarding a contract to **Willdan Financial Services** in the amount of **\$22,500** to complete the TIMF update.

The 2016 TIMF study was based on growth assumptions that have not materialized as anticipated, and the fees have not been updated in nearly a decade. As noted in prior Council actions, updated fees are necessary to ensure the City’s fee program remains legally defensible, reflective of current conditions, and aligned with regional practices.

In October 2025, the City was informed that the **Calaveras Council of Governments (CCOG)** intends to conduct a countywide Traffic Fee Nexus study and has offered to include the City of Angels at no direct cost.

As a result, the City Council is now asked to determine whether to proceed with the previously authorized Willdan agreement or rescind that action and participate in the CCOG-led study.



DISCUSSION:

Option 1: Affirm Agreement with Willdan Financial Services (Resolution 26-07a)

If the City Council affirms Resolution 25-64 and proceeds with Willdan Financial Services:

- Work would commence in **January 2026**.
- The City would maintain **direct contractual oversight**, allowing staff to manage scope, timelines, policy direction, and deliverables.
- Willdan has projected a completion timeline of approximately **18–20 weeks**.
- Updated Traffic Impact Mitigation Fees would be available for Council consideration by approximately **June 1, 2026**.
- The total cost of the study is **\$22,500**, which has already been appropriated and will be paid from the **Traffic Impact Mitigation Fee Fund**.
- As of the most recent reporting period, the Traffic Impact Mitigation Fee Fund has an available fund balance of approximately **\$1,600,149.36**.

Proceeding under this option allows the City to move forward on an accelerated timeline and ensures the study reflects City-specific policy objectives, development patterns, and implementation considerations.

Option 2: Rescind Resolution 25-64 and Participate in CCOG Study (Resolution 26-07b)

If the City Council rescinds Resolution 25-64 and requests inclusion in the CCOG countywide study:

- The City may have **input** into the study process but would not have sole authority over consultant selection, scope, or timeline.
- The City’s role would be **advisory** rather than directly supervisory.
- CCOG anticipates selecting a consultant and initiating work in **July 2026**.
- Updated TIMFs would likely not be available to the City until approximately **February 2027**.
- There would be **no direct cost** to the City for preparation of the study.

Proceeding under this option allows the City to benefit from a CCOG-led nexus study with no direct cost to the City.

Considerations for Council

Both options result in a legally compliant Traffic Impact Mitigation Fee study. Key distinctions include:

- **Timing:** Approximately mid-2026 availability under the Willdan option versus early 2027 under the CCOG option.
- **Governance:** Direct City oversight versus participation within a regional process.
- **Cost:** \$22,500 funded from an existing fee fund versus no direct cost.

Proceeding directly with Willdan Financial Services allows for a more predictable timeline and allows the City to maintain direct oversight of the study’s development, assumptions, and policy framework. Participation in the CCOG study provides cost savings but extends the timeline and limits the City’s ability to independently manage the work.

FISCAL IMPACT:

There is **no additional fiscal impact** associated with affirming Resolution 25-64, as funds for the Willdan agreement have already been appropriated within the Traffic Impact Mitigation Fee Fund.



ATTACHMENTS:

- Attachment “A” – August 19, 2025, Staff Report
- Attachment “B” – City Released Request for Proposals
- Attachment “C” – Willdan Proposal
- Attachment “D” – Current Traffic Impact Mitigation Fees





MEMORANDUM

City of Angels City Council

Date: August 19, 2025

To: City of Angels City Council

From: Amy Augustine, AICP – City Planner

Re: **RESOLUTION 25-64 AWARDDING A CONTRACT TO WILLDAN FINANCIAL SERVICES AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID CONTRACT HIRING A CONSULTANT TO UPDATE THE CITY'S TRAFFIC IMPACT MITIGATION FEES**

RECOMMENDATION

Adopt Resolution 25-64.

BACKGROUND

On December 17, 2024, the City Council adopted Resolution 24-98 approving the release of a Request for Proposals to Prepare an Update to the City's 2016 Traffic Impact Mitigation Fees and authorizing the City Administrator to sign, authorize, and execute all relevant documents and agreements for the update.

Traffic Impact Mitigation Fees are charged to new development to offset a portion of the costs of capital improvement projects for new roads and circulation improvements associated with new development. TIMFs do not fund road maintenance. The City Council adopted the current 2016 TIMF study on a vote of 3-2 per Resolution 16-25 on June 21, 2016. The study was based on a projected 2.5% projected growth rate, which has not occurred.

TIMFs must conform to the multiple requirements of the U.S. and California Constitutions, and the California Mitigation Fee Act (California Government Code 66000 et seq). The City Council recently updated the City's development fees noting that the Traffic Impact Mitigation Fees (TIMF) had not been updated since 2016 and appeared to be out of line with those in other jurisdictions. The City's 2016 TIMFs include a 0.2% cost added to TIMFs to pay for updating the study after five years. Based on the preceding, Staff recommended an update to the TIMFs.

Due to the extensive legal requirements surrounding the adoption of impact mitigation fees, the City pursued hiring a consultant, as was done in 2016. The City further has assigned the City Engineer to update costs of capital improvement projects for transportation projects. The City assembled a subcommittee to review the list of proposed traffic projects to be included in the study (and the current update of the Regional Transportation Plan) and that list was provided to the City Council on June 3, 2025, and adopted pursuant to Resolution 25-29 (Attached). Note: Only those projects on the 0-10 short-term list are expected to be included in the TIMF update.

Strategic Plan Alignment

B5 Land Use Provide a well-organized and orderly development pattern that maintains and enhances Angels Camp’s social, economic, cultural, environmental, and aesthetic resources while managing growth so that adequate facilities and services can be provided in pace with development.

An update to the City’s 2016 TIMF will assist in ensuring adequate facilities and services (transportation related) will be provided in pace with development.

BID ANALYSIS

The City released a Request for Proposals posted on Public Purchase with a link to that site included on the City’s website, on July 8, 2025. The RFP was viewed by 78 firms and downloaded by 40 firms. A non-mandatory pre-bid meeting was held July 15, 2025. One potential bidder attended. Bids were due on July 31, 2025. Three bids were received.

The City Administrator, City Planner, City Finance Officer, and City Engineer ranked and scored the bids as follows:

| Firm Name | Score | Rank | Bid Amount |
|---------------------------------|--------|------|------------|
| TJKM Transportation Consultants | 88.50% | 2 | \$20,940 |
| Willdan Financial Services | 92.00% | 1 | \$22,500 |
| dta (David Taussig Associates) | 65.75% | 3 | \$77,140 |

The selection committee split 50-50 on which of the top two to hire (TJKM or Willdan), so references were contacted and the City Planner was directed to hire one of the two based on that input.

Based on the preceding, Willdan was determined to be the lowest and most qualified responsible bidder for the following reasons:

- Proposal included maximum flexibility
- Identification of multiple funding sources
- Emphasized a market driven fee schedule versus a built-out based fee
- Included consideration for not overwhelming development and encouraging economic development
- Reasonable expectations
- Funding alternatives
- Completion by approximately December 31, 2025

Staff recommend awarding the contract to Willdan contingent upon City Attorney approval of the contracts and authorizing the City Attorney to make any potential minor amendments to the contract as may be necessary with authorization for the City Administrator to sign and execute the contract.

Environmental

The project is categorically exempt from the California Environmental Quality Act (CEQA) and state and city guidelines for implementation of said act pursuant to Section 15306, Class 6 of the state guidelines which states that CEQA does not apply to basic data collection or research which does not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded. The project includes collecting and analyzing data to prepare a report related to potential fees which have not yet been approved or adopted. Therefore, no analysis of potential impacts is required at this time.

Fiscal Impact

The City projected (Pre-bid) that the cost of updating the study itself would be approximately \$25,000. Two of the RFPs received are within that budget. The study also is expected to require engineering services to update 2016 transportation capital improvement project costs at an estimated price of \$20,000-\$30,000 (to be completed by the City Engineer). Therefore, the total project cost remains as presented in December 2024 at approximately \$45,000-\$55,000. The entire cost will be paid for from the City’s Traffic Impact Mitigation Fee fund.

Attachments

- A. Request for Proposals
- B. Bidders viewing and downloading RFP – Access Report
- C. Draft Project List for TIMF Study
- D. Resolution 25-64 with Scope of Work/Bid Proposal and Draft Contract



CITY OF ANGELS
PO Box 667, 200 Monte Verda St., Suite B
Angels Camp, CA 95222

REQUEST FOR PROPOSALS

City of Angels Traffic Impact Mitigation Fee Update

Release: July 8, 2025

Non-Mandatory Pre-Submittal Conference
July 15, 2025, 1:00 p.m.

Deadline for Proposal Submission (Online Only)
July 31, 2025, 12:00 p.m.

Inquiries - Please direct questions to:

Amy Augustine, City Planner
planning@angelscamp.gov
(209) 743-2323

Table of Contents

Request for Proposals..... 3

PROJECT SUMMARY AND DESCRIPTION – SCOPE OF WORK 3

REQUIRED PROPOSAL SUBMITTALS/ORGANIZATION..... 3

CONTACT 3

PROJECT TIMETABLE 4

PROPOSAL EVALUATION AND SELECTION..... 4

GENERAL CONDITIONS 6

Contract Information 6

 A. City of Angels 6

 B. Term/Termination 7

 C. Successful Bid as Part of Contract Services..... 7

 D. Funding Availability..... 7

 E. Certifications, Hold Harmless, and Contract Template 7

Attachment A – Contract Template

Request for Proposals

City of Angels Traffic Impact Mitigation Fee Update

PROJECT SUMMARY AND DESCRIPTION – SCOPE OF WORK

The City of Angels is seeking consulting services to assist the City in updating its Traffic Impact Mitigation Fees (TIMF). The fees were last updated in 2016.

Specific tasks include, but may not be limited to: Preparing calculations for the fee and preparing the supporting Impact Fee Study Report in accordance with California Government Code Section 66000 et seq., addressing nexus, purpose, use, and reasonable relationship. To the extent practicable, incorporate vehicle miles traveled. The report should address implementation, credits for developer improvements, and recommend a basis for annual fee adjustments and report recovery costs. To the extent feasible, reduced fees for affordable housing should be addressed. Consultant will assist staff with preparing the necessary legal notifications and public hearing presentations.

Current City TIMFs are based on dwelling units (residential), and acreage or square footage (commercial and industrial). Planning staff will assist with providing growth projections and planned future growth.

The City has a 2025 list of ranked transportation projects to be funded by the fee over the next 10 years. The City Engineer has prepared cost estimates for each of the transportation projects. Consultants should be able to add or remove specific transportation projects in response to staff and public input to refine the fee.

REQUIRED PROPOSAL SUBMITTALS/ORGANIZATION

Proposals shall include, in the following order:

- A. Cover Page
- B. Project Understanding and Approach
- C. Experience performing similar work on time and within budget
- D. Cost
- E. Timeline

Proposals should not exceed 20 pages (resumes will not be counted as part of the 20 pages). The cover page will count towards the total.

CONTACT

All questions (outside of those asked at the pre-submittal conference on July 15, 2025) should be submitted in writing and must be received by 2 p.m. on July 18, 2025, through <https://www.publicpurchase.com/vendor/login/login>. For other questions, see Cover Page for contact information.

PROJECT TIMETABLE

| ACTIVITY | DATE |
|---|----------------------------|
| Release Request for Proposals (RFP) | July 8, 2025 |
| Pre-Submittal Conference (Zoom) | July 15, 2025 – 10 a.m. |
| Deadline to submit written questions | July 18, 2025 – 2 p.m. |
| Answers to written questions posted | July 22, 2025 |
| Deadline to submit Proposals electronically | July 31, 2025 – 12:00 p.m. |
| Review Committee opens and evaluates proposals | August 5, 2025 |
| Notice of Intent to Award Contract (tentative) | August 6, 2025 |
| Deadline for protests/appeals (tentative) | August 16, 2025 |
| City Council Approval/Contract Executed (tentative) | August 19, 2025 |
| Consultant’s Deadline to submit deliverables | March 31, 2026 |

Proposals must be received electronically (by e-mail) no later than **12:00 p.m.** on **July 31, 2025**, via Public Purchase (<https://www.publicpurchase.com/vendor/login/login>). Please contact Amy Augustine, City Planner at planning@angelscamp.gov or (209) 743-2323 if you have questions or need additional information.

PROPOSAL EVALUATION AND SELECTION

The objective is to perform a thorough and fair evaluation of submitted bids and facilitate the selection of a vendor that best satisfies the City’s requirements. The following evaluation process will be used:

The City shall name, for the purpose of evaluating the bids for this RFP, a Review Committee composed of representatives from the City. The City may also elect to include qualified representatives from other agencies or entities. Proposers may be telephoned and asked for further information and may be expected to appear for oral interviews, if necessary. References and/or previous clients will also be called.

Upon receipt of the proposals, a technical evaluation will be performed. The Review Committee shall be responsible for performing the evaluations of each proposal. Each member of the Committee shall rate the proposers separately. The scores of each of the Committee members shall then be averaged to provide a total score for each of the proposers. The proposals shall be evaluated on the following categories and the maximum weight possible for each category is listed below:

| Evaluation Criteria | Points |
|---|------------|
| Project Understanding and approach | 25 |
| Experience performing similar work on time and within budget | 25 |
| Cost | 25 |
| Ability to meet the Project deadlines for deliverables (Timeline) | 25 |
| Total | 100 |

The City reserves the right to conduct in-person interviews, if necessary.

The System for Award Management (sam.gov) shall be used to verify contractors are not suspended or debarred before making an award.

Award/Notice of Intent to Award/Appeal Process

Award will be made to the qualified proposer whose bid will be most advantageous to the City with price and all other factors identified above considered. The City will negotiate with the highest ranked proposer to refine the scope for mutual satisfaction.

If the City cannot successfully negotiate a purchase with the highest ranked proposer, the City will terminate negotiations and begin negotiation with the next highest ranked proposer.

Proposers will receive e-mailed Award/Non-Award notification which will include the name of the proposer to be awarded this contract.

Proposers are advised that the City reserves the following prerogatives:

- To reject any and all bids; and/or
- To consider historic information and fact, whether gained from the proposer's bid or any other source, in the evaluation process; and/or
- The proposer is cautioned that it is the proposer's sole responsibility to submit information related to the valuation categories and the City is under no obligation to solicit such information if it is not included with the bid. Failure of the individual or firm to submit such information may cause an adverse impact on the bid evaluation.

Appeal of the RFP process or recommendation of award once the Notices of Award/Non-Award have been issued shall be as follows:

- Any protest shall be submitted in writing to:

**City of Angels City Administrator
Angels Camp City Hall
200 Monte Verda Street, Suite B
Angels Camp, CA 95222**

- The protest must be submitted before 2:00 p.m. on the 10th business day following the date of the Notice of Award/Non-Award.
- The protest shall contain a complete statement of the basis for the protest, the name, address, telephone number and e-mail address of the person representing the protesting party.
- The procedure and time limits are mandatory and are the proposer's sole and excludes remedy in the event of a bid protest.

Proposer's failure to comply with these procedures shall constitute a waiver of any right to further pursue the protest, including filing a Government Code claim or legal proceedings.

Public Records Access

Submitted bids are subject to the California Public Records Act (California Government Code 6250 et seq.) and may be disclosed to members of the public upon request. It is the responsibility of the proposer to clearly identify information in their bids that they consider to be confidential under the California Public Records Act. To the extent that the City agrees with

that designation, such information will be held in confidence whenever possible. All other information will be considered public.

All information regarding the bids will be confidential until such time as the Review Committee has completed its evaluation and, or if, contract negotiations are complete.

Costs of Developing the Bid

All costs incurred in the preparation of a bid are the responsibility of each proposer and will not be reimbursed by the City.

Bid Terms and Conditions

It is the responsibility of each proposer to be familiar with all the specifications, terms and conditions of the Request for Proposals. By submission of a proposal, the proposer certifies that if awarded a contract, proposer will make no claim against the City based upon ignorance of or misunderstanding of the specifications.

Each proposer shall submit its proposal with the understanding that the proposal will become a part of the official file on this matter and shall be subject to disclosure, if requested by a member of the public, following the completion of negotiations.

By submitting a proposal, each proposer certifies that all statements in the proposal are true. This constitutes a warranty, the falsity of which shall include the right, at the County's option of declaring any contract made, as a result thereof, null and void. Proposals shall be completed, executed, and submitted in accordance with the instructions of this RFP and any applicable addendums issued. If a bid is not submitted in the format specified in this RFP, it may be rejected, unless the City determines that the nonconformity is either a minor irregularity or that the defect or variation in the bid is immaterial or inconsequential. The City may give the proposer an opportunity to cure any deficiency resulting from a minor irregularity or an immaterial or inconsequential defect, or the City may waive such deficiency, whichever is most advantageous to the City.

The City cannot accept bids from any individual currently employed with the City of Angels (California Government Code Section 29708).

GENERAL CONDITIONS

Contract Information

A. City of Angels

For a purchase contract with the City of Angels, a bid provider must meet the following, as applicable:

- Provide a federal Tax Identification Number (TIN) or Social Security Number
- Complete an IRS Form W-9
- Comply with all local, State and Federal rules, regulations, polices including, but not limited to:
 - Standard City contract language (**Attachment A**)
 - Insurance coverage including worker's compensation, general liability, auto liability and professional liability, unless waived by the City (See **Attachment A**)
- Meet the audit requirements for City expenditures if required in the above documents.

B. Term/Termination

The contract/purchase will be subject to termination by either party in accordance with **Attachment A**.

C. Successful Bid as Part of Contract Services

Bids received in response to this solicitation, at the City's discretion, may be incorporated into the awarded contract and may serve as basic terms and conditions for the ultimate contract. Therefore, proposers are advised that, if successful, they will be held responsible for levels of services proposed at the funding levels quoted. The City reserves the right to negotiate modifications or revisions to any awarded contract.

D. Funding Availability

It is mutually agreed that if the Federal, State or City budget for the current year and/or any subsequent years pursuant to this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the City shall have no liability to pay any funds to the Contractor or to furnish other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration of this Agreement. City budget decisions are subject to the discretion of the City Council. State budget decisions are subject to the discretion of the state legislature and governor. Federal budget decisions are subject to the discretion of Congress.

If funding for any fiscal year is reduced or deleted by the Federal/State/City budget for purposes of this program, the City shall have the option to either cancel this Agreement with no liability occurring to the City or offer an Agreement amendment to the Contractor to reflect the reduced amount.

E. Certifications, Hold Harmless, and Contract Template

Successful bidder(s) will be asked to certify compliance with the following and sign the contract template included in **Attachment A**.

CITY OF ANGELS CALIFORNIA

► Proposal
Traffic Mitigation Impact Fee Update



Table of Contents

- A. Cover Page2

- B. Project Understanding and Approach3
 - Project Understanding3
 - Project Objectives3
 - Work Plan7
 - City Staff Support9
 - Project Disclaimer9

- C. Experience and Similar Work10
 - Project Team10
 - James Edison, JD, MPP, MA11
 - Carlos Villarreal, MPP13
 - Firm Profile15
 - Experience and Expertise16
 - References17
 - Similar Studies19

- D. Cost21
 - Notes21
 - Hourly Rates22

- E. Project Timeline..... 23

A. Cover Page

July 31, 2025

Ms. Amy Augustine
City Planner
City of Angels
200 Monte Verde Street, Suite B
Angels, CA 95222

Re: Proposal to Conduct a Traffic Mitigation Impact Fee Study for the City of Angels

Dear Ms. Augustine:

Willdan Financial Services (“Willdan”) is pleased to present this proposal to the City of Angels (“City”) to conduct a Traffic Impact Mitigation Fee Study. Willdan’s project approach helps to ensure the preparation of an impact fee study that will withstand technical challenges and public scrutiny. Given Willdan’s unmatched impact fee experience, we are particularly well positioned to serve the City and help achieve established long-term goals. Outlined below are the advantages and benefits that Willdan will provide for the City.

Unmatched experience implementing and defending fee programs. Willdan’s impact fee staff has assisted more than 100 California government agencies with the development and/or update of all fee types and is fortunate to be in a position that will provide a tremendous benefit to the City. Each project has required defensible documentation and thorough coordination of fee program changes for different agency departments and stakeholders within the business community. In some cases, Willdan has been required to negotiate fees with stakeholders and, on occasion, defend them in meetings and public forums.

In addition to the technical work of preparing the fee, we strive to advise our clients on the advantages and disadvantages of different fee schedule structures (Citywide versus multiple-fee districts/zones; more versus fewer land-use categories; etc.) and methods of fee calculation that are based on the City’s and stakeholder priorities. Impact fees also need to be developed in compliance with the *Mitigation Fee Act* (California Government Code Section 66000 et seq., also known as Assembly Bill 1600) so that they are defensible and transparent. We are also current on the changes to fee programs and the adoption of nexus studies resulting from AB 602, which took effect in 2022.

Innovative Methodologies. As Willdan operates nationally, we possess unique experiences in numerous jurisdictions dealing with multiple challenges. Our ability to produce studies that accommodate various options and viewpoints ensures fair-minded and sensible projects. Our methodology and approach to impact fees has proven to be effective for Cities and Counties, the development community, and the public. Utilizing focus groups, with established guidelines, during the study, fully informs the development community and the public of the justification of the impact fees, and their positive effect on community growth.

Best-in-class impact fee team that can work immediately to prepare an impact fee program. The Willdan team begins a project by evaluating the agency’s existing fee program, if available, and current capital planning policies and funding programs. Not all capital projects are amenable to funding from impact fee programs, and we identify sources that complement fee revenues to fully fund the capital improvement program. The team’s Principal-in-Charge James Edison and Project Manager *Carlos* Villarreal are well respected by our clients for their skill in proactively organizing a clear, consensus-based project approach.

Successful project completion. Willdan has successfully completed many impact fee studies, including most recently in the **Cities of East Palo Alto, Fremont, Union City, Richmond, Belmont, Napa, Foster City, San Bruno, Petaluma, Morgan Hill, Pismo, Gonzales, and Gilroy, and the Counties of Riverside, Santa Barbara, San Benito, San Luis Obispo, Stanislaus, and Tulare.**

Mr. James Edison will serve as the prime contact if you wish to discuss any aspect of this submittal, please contact him directly at (510) 912-4687 | Email: JEdison@Willdan.com

Sincerely,

Willdan Financial Services



Chris Fisher
Vice President / Director

B. Project Understanding and Approach

This section outlines Willdan Financial Services' ("Willdan") understanding of the City of Angels' ("City") desire to update its Traffic Impact Mitigation Fee, as well as identify the project objectives and discusses the background regarding public facilities financing in California. Also outlined is an overview of our impact fee project approach.

Project Understanding

As part of the larger financial planning effort for the City's future development, the City seeks to understand what the financial impacts of future development will have on the City's transportation facilities, and to identify potential gaps in funding for those necessary improvements. The City desires to update its current impact fees to ensure a fair and reasonable fee structure, while meeting the requirements of the *California Mitigation Fee Act (California Government Code 66000 et seq)*, including the new requirements enacted by Assembly Bill (AB) 602. The resulting fees will fund new development's share of planned facilities, while not overburdening development with unnecessary costs. In response to these objectives, the City has issued an RFP to prepare an update to the fee.

Project Objectives

The objective of this project is to update the traffic impact fee pursuant to State law, and to assist the City in understanding additional infrastructure needs necessitated by future development. To accomplish this objective, this study will:

- Develop a technically defensible fee justification, based on the reasonable relationship and deferential review standards;
- Review facility standards, capital facilities plans and costs, and development and growth assumptions and facilities master plans);
- Provide a schedule of maximum-justified fees by land use category; and
- Provide comprehensive documentation of assumptions, methodologies, and results, including findings required by the *Mitigation Fee Act*.

Public Facilities Financing in California

The changing fiscal landscape in California during the past 40 years has steadily undercut the financial capacity of local governments to fund infrastructure. Four dominant trends stand out:

1. The passage of a string of tax limitation measures starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996;
2. Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses;
3. Steep reductions in Federal and State assistance; and
4. Permanent shifting by the State of local tax resources to the State General Fund to offset deficit spending brought on by recessions.

Faced with these trends, many cities and counties have had to adopt a policy of "growth pays its own way." This policy shifts the burden of funding infrastructure expansion from existing rate and taxpayers onto new development. This funding shift has been accomplished primarily through the imposition of assessments, special taxes, and development impact fees, also known as public facilities fees. Assessments and special taxes require approval of property owners or registered voters and are appropriate when the funded facilities are directly related to the developing property.

Development impact fees, on the other hand, are an appropriate funding source for facilities that benefit development jurisdiction-wide. Development fees need only a majority vote of the legislative body for adoption.

Approach and Methodology

Willdan's methodology for calculating public facilities fees is both simple and flexible. Simplicity is important so that the development community and the public can easily understand the justification for the fee program. At the same time, we use our expertise to reasonably ensure that the program is technically defensible.

Flexibility is important, so we can tailor our approach to the available data, and the agency's policy objectives. Our understanding of the technical standards established by statutes and case law suggests that a range of approaches are technically defensible.

Consequently, we can address policy objectives related to the fee program, such as economic development and affordable housing. Flexibility also enables us to avoid excessive engineering costs associated with detailed facility planning. We calculate the maximum justifiable impact fee and provide flexibility for the agency to adopt fees up to that amount.

Development impact fees are calculated to fund the cost of facilities required to accommodate growth. The four steps followed in an impact fee study include:

- **Estimate existing development and future growth:** Identify a base year for existing development and a growth forecast that reflects increased demand for public facilities;
- **Identify facility standards:** Determine the facility standards used to plan for new and expanded facilities;
- **Determine facilities required to serve new development and their costs:** Estimate the total amount and cost of planned facilities, and identify the share required to accommodate new development; and
- **Calculate fee schedule:** Allocate facilities costs per unit of new development to calculate the public facilities fee schedule.

We discuss key aspects of our approach to each of these steps in the subsections that follow.

Growth Projections

In most cases, we recommend use of long-range market-based projections of new development. By "long-range" we suggest 20 to 30 years to: capture the total demand often associated with major public facility investments; and support analysis of debt financing, if needed. In contrast to build out projections, market-based projections provide a more realistic estimate of development across all land uses. Build out projections typically overestimate commercial and industrial development because of the oversupply of these land uses relative to residential development.

Facility Standards

The key public policy issue in development impact fee studies is the identification of facility standards (second bullet above). Facility standards document a reasonable relationship between new development and the need for new facilities. Standards ensure that new development does not fund deficiencies associated with existing development.

Our approach recognizes three separate components of facility standards:

1. **Demand standards** determine the amount of facilities required to accommodate growth. Examples include park acres per thousand residents, square feet of library space per capita, or gallons of water per day. Demand standards may also reflect a level of service such as the vehicles-to-capacity (V/C) ratio used in traffic planning;
2. **Design standards** determine how a facility should be designed to meet expected demand, for example park improvement requirements and technology infrastructure for office space. Design standards are typically not explicitly evaluated as part of an impact fee analysis but can have a significant impact on the cost of facilities. Our approach incorporates current facility design standards into the fee program to reflect the increasing construction cost of public facilities; and
3. **Cost standards** are an alternate method for determining the amount of facilities required to accommodate growth based on facility costs per unit of demand. Cost standards are useful when demand standards were not explicitly developed for the facility planning process. Cost standards also enable different types of facilities to be analyzed based on a single measure (cost or value), useful when disparate facilities are funded by a single fee program. Examples include facility costs per capita, per vehicle trip, or cost per gallon of water per day.

Identifying New Development Facility Needs and Costs

We can take several different approaches to identify facility needs and costs to serve new development. Typically, this is a two-step process: 1) identify total facility needs; and 2) allocate to new development its fair share of those needs. Total facility needs are often identified through a master facility planning process that typically takes place concurrent with or prior to conducting the fee study. Engineered facility plans are particularly important in the areas of traffic, water, sewer, and storm drain due to the specialized technical analysis required to identify facility needs.

There are three common methods for determining new development’s fair share of planned facilities costs: 1) the existing inventory method; 2) the planned facilities method; and 3) the system plan method. Often the method selected depends on the degree to which the community has engaged in comprehensive facility master planning to identify facility needs. Willdan anticipates that the planned facilities method, based on the City’s transportation projects list, but will evaluate the best method as part of the work effort.

The formula used by each approach and the advantages and disadvantages of each method is summarized as follows:

Existing Inventory Method

The existing inventory method allocates costs based on the ratio of existing facilities to demand from existing development as follows:

$$\frac{\text{Current Value of Existing Facilities}}{\text{Existing Development Demand}} = \$/\text{unit of demand}$$

Under this method new development funds the expansion of facilities at the same standard currently serving existing development. By definition, the existing inventory method results in no facility deficiencies attributable to existing development. This method is often used when a long-range plan for new facilities is not available. Only the initial facilities to be funded with fees are identified in the fee study. Future facilities to serve growth are identified through an annual Capital Improvement Plan (CIP) and budget process, possibly after completion of a new facility master plan.

Planned Facilities Method

The planned facilities method allocates costs based on the ratio of planned facility costs to demand from new development as follows:

$$\frac{\text{Cost of Planned Facilities}}{\text{New Development Demand}} = \$/\text{unit of demand}$$

This method is appropriate when specific planned facilities can be identified that only benefit new development. Examples include street improvements to avoid deficient levels of service or a sewer trunk line extension to a previously undeveloped area. This method is appropriate when planned facilities would not serve existing development. Under this method new development funds the expansion of facilities at the standards used for the master facility plan.

System Plan Method

This method calculates the fee based on the ratio of the value of existing facilities plus the cost of planned facilities divided by demand from existing plus new development:

$$\frac{\text{Value of Existing Facilities} + \text{Cost of Planned Facilities}}{\text{Existing} + \text{New Development Demand}} = \$/\text{unit of demand}$$

This method is useful when planned facilities need to be analyzed as part of a system that benefits both existing and new development. It is difficult, for example, to allocate a new fire station solely to new development when that station will operate as part of an integrated system of fire stations that work together to achieve the desired level of service. Police substations, civic centers, and regional parks are examples of similar facilities.

The system plan method ensures that new development does not pay for existing deficiencies. Often, facility standards based on policies such as those found in General Plans are higher than existing facility standards. This method enables the calculation of the existing deficiency required to bring existing development up to the policy-based standard. The local agency must secure non-fee funding for that portion of planned facilities, required to correct the deficiency, to ensure that new development receives the level of service funded by the impact fee.

Calculating the Fee Schedule

At its simplest, the fee schedule uses the cost per unit of demand discussed in the last subsection to generate the fee schedule. This unit cost is multiplied by the demand associated with a new development project to calculate the fee for that project. The fee schedule uses different demand measures by land use category to provide a reasonable relationship between the type of development and the amount of the fee. We are familiar with a wide range of methods for identifying appropriate land use categories and demand measures depending on the study.

Related Approach Issues

Funding and Financing Strategies

In our experience, one of the most common problems with impact fee programs and with many CIPs is that the program or plan is not financially constrained to anticipated revenues. The result is a “wish list” of projects that generate community expectations that often cannot be fulfilled. Our approach is to integrate the impact fee program into the local agency’s existing CIPs while encouraging those plans to be financially constrained to available resources. We clearly state the cost of correcting existing deficiencies, if any, to document the relationship between the fee program and the need for additional non-fee funding.

We can also address one of the most significant drawbacks of an impact fee program – the inability to support conventional public debt financing, so projects can be built before all fee revenues have been received. In collaboration with financial advisors and underwriters, we have developed specific underwriting criteria so that fees can be used to pay back borrowing if another source of credit exists. Typically, this approach involves the use of Certificates of Participation or revenue bonds that are calibrated so that they can be fully repaid using impact fee revenues.

Economic Development Concerns

The development community often is concerned that fees and other exactions will become too high for development to be financially feasible under current market conditions. Local agencies have several strategies to address this concern, including:

- Conducting an analysis of the total burden placed on development, by exactions, to see if feasibility may be compromised by the proposed fees;
- Gathering similar data on the total fee burden imposed by neighboring or competing jurisdictions;
- Developing a plan for phasing in the fees over several years to enable the real estate market to adjust;
- Providing options for developers to finance impact fees through assessments and other types of financing districts; and
- Imposing less than the maximum justified fee.

If less than the maximum justified fee is imposed, we will work with staff to identify alternative revenues sources for the CIP. The CIP should remain financially feasible to maintain realistic expectations among developers, policymakers, and the public.

Stakeholder Participation

Stakeholder participation throughout the study supports a successful adoption process. Our approach is to create consensus first, around the need for facilities based on agreed upon facility standards. Second, we seek consensus around a feasible funding strategy for these needs, leading to an appropriate role for impact fees.

Gaining consensus among various groups requires a balanced discussion of both economic development and community service objectives. Often, our approach includes formation of an advisory committee to promote outreach to and input from the development community and other stakeholders. We have extensive experience facilitating meetings to explain the program and gain input.

Program Implementation

Fee programs require a certain level of administrative support for successful implementation. Our final report will include recommendations for appropriate procedures, such as:

- Regularly updating development forecasts;
- Regularly updating fees for capital project cost inflation;
- Regularly updating capital facility needs based on changing demands;
- Developing procedures for developer credits and reimbursements; and
- Including an administrative charge in the fee program.

Work Plan

Willdan will work with the City to update its traffic impact mitigation fee consistent with the Mitigation Fee Act and other relevant laws. We want to ensure that our scope of services is responsive to the City’s needs and specific local circumstances. We will work with the City to revise our proposed scope based on input prior to approval of a contract, and as needed during the course of the study.

Task 1: Identify Policy Issues

Objective: Identify and discuss potential policy issues raised by the study. Kick-off meeting with staff to review data needs, policy issues, schedule and discuss potential additional fee categories.

Description: Review agency documents related to existing capital planning policies and funding programs including the existing impact fee. Bring policy issues to City staff’s attention, as appropriate, during the project and seek guidance prior to proceeding. Potential policy issues include:

- Prior studies;
- Changes in implementation resulting from AB 602;
- Changes in approach and nexus findings necessary to comply with AB 602;
- Availability of existing public facility master plan and CIP to identify needed facilities;
- Types of facilities to be funded by fee;
- Land use categories for imposition of fee;
- Nexus approach to determining facility standards;
- Nexus approach to allocating cost burden among land uses, including need for separate fee zones;
- Potential alternative funding sources, if needed;
- Funding existing deficiencies, if identified; and
- Implementation concerns and strategies.

Deliverables: (1) Information requests; and (2) revised project scope and schedule (if needed).

Task 2: Identify Existing Development and Future Growth

Objective: Identify estimates of existing levels of development; as well as a projection of future growth consistent with current planning policy.

Description: Identify base year for estimating existing levels of development and for calculating facility standards based on existing facility inventories (see Task 3). Include entitled development that would be exempt from fee program.

Consult with City staff to identify growth projections to a defined long-range planning horizon (10 to 30 years). Projections provide a basis for determining the facilities needed to accommodate growth (see Task 4). Consider projections from the City’s General Plan and from regional metropolitan planning agencies.

Develop approach for converting land use data to measure facility demand. For example, identify population and employment density factors to convert population and employment estimates to dwelling units and building square footage. Select appropriate approach for each impact fee based on:

- Available local data on facility demand by land use category;
- Approaches used by other agencies; and
- Support for other agency policy objectives.

Changes to estimates and projections during subsequent tasks could cause unanticipated effort and require an amendment to the scope of services and budget. Willdan will obtain approval of estimates and projections from City staff prior to proceeding.

Task 3: Determine Facility Standards

Note: Conduct tasks concurrently because of the effect of facility standards (Task 3), facility needs (Task 4), and alternative funding (Task 5) on the fee calculation.

Objective: Determine standards to identify facilities required to accommodate growth.

Description: Identify and evaluate possible facility standards depending upon the facility type, current facility inventory data, and available facility planning documents. Consider use of:

- Adopted policy standards (e.g. General Plan, master facility plans listed above);
- Standards derived from existing facility inventories; or
- Standards derived from a list of planned facility projects.
- City staff to provide policies, inventories, and project lists.

Task 4: Determine Facilities Needs and Costs

Objective: Identify the type, amount and cost of facilities required to accommodate growth and correct deficiencies, if any.

Description: Quantify total planned facilities based on growth projection from Task 2 and facility standards from Task 3. Express planned facilities in general quantities or as a specific list of capital projects from a master facility plan. Location of planned facilities may or may not be specified.

Distinguish between: facilities needed to serve growth (that can be funded by impact fees); and facilities needed to correct existing deficiencies (that cannot be funded by impact fees). Use one of three cost allocation methods (existing inventory, system plan, or planned facilities) to calculate the fee schedule.

Where project cost data is not available from planning documents or the CIP, gather planning-level data on new facilities costs based on lump sum project cost estimates, or unit costs and project quantities (acres, building square feet, lane miles, etc.).

Consider recent City experience, local market data such as land transactions, and Willdan experience from prior projects. Inflate older cost estimates to base year using appropriate cost indices. This proposal does not include any engineering design or cost estimates, traffic analysis (for level of service analysis or VMT). Such services can be provided at an additional cost.

Task 5: Identify Funding and Financing Alternatives

Objective: Determine the extent of alternative (non-fee) funding available for new facilities.

Description: If impact fees are going to only partially fund a capital project, the *Mitigation Fee Act* requires the agency report on the anticipated source and timing of the additional funding every five years. There are two types of alternative funding sources that we will identify:

1. Funding from non-impact fee sources to correct existing deficiencies; and
2. Funding from new development other than impact fees that must be credited against new development’s impact fee contributions, possibly including taxes paid to finance facilities.

Identify anticipated alternative funding based on information from City staff or note that funds are still to be identified based on a list of probable funding alternatives. If fees will fund debt service include financing costs in the total cost of facilities.

Task 6: Calculate Fees and Prepare Report

Objective: Provide technically defensible fee report that comprehensively documents project assumptions, methodologies, and results.

Description: Generate fee schedule to apportion facility costs to individual development projects. Use facility costs per unit of demand multiplied by demand by land use category based on data developed in prior tasks. Prepare draft report tables for City staff to review that document each step of the analysis, including schedule of maximum justified fees by facility type land use category.

Following one round of comments from City staff on the quantitative analysis and fee schedules, prepare administrative draft report. Following one round of comments on the administrative draft, prepare public draft for presentation to interested parties, the public and elected officials.

Prepare final report if necessary, based on one round of comments received on the public draft report. Submit up to ten bound copies of the final report. If requested, post report on our website for public access.

Provide legal counsel with copies of fee resolutions and ordinances used by other jurisdictions.

Meetings: One City Council meeting to present the public draft report for review and comment; and one public hearing to present the report for adoption.

Deliverables: Draft report tables, administrative draft report, public draft report, final report (if needed), and slide presentation (if needed).

Task 7: Meetings

Objective: The project manager or other necessary Willdan staff will attend project meetings. A member of the Impact Fee project team will attend up to three (3) meetings throughout the City’s engagement. Phone conferences are not considered meetings for the purposes of this scope.

Optional: Optional stakeholder and Council meetings may be requested by the City.

City Staff Support

To complete our tasks, we will need the cooperation of City staff. We suggest that the City of Angels assign a key individual to represent the City as the project manager who can function as our primary contact. We anticipate that the City’s project manager will: 1) Coordinate responses to requests for information; 2) Coordinate review of work products; and 3) Help resolve policy issues.

Willdan will endeavor to minimize the impact on City staff in the completion of this project. We will ask for responses to initial information requests in a timely manner. If there are delays on the part of the City, we will contact the City’s project manager to steer the project back on track. We will keep the City’s project manager informed of data or feedback we need to keep the project on schedule.

Project Disclaimer

Willdan is a registered municipal advisory firm with the U.S. Securities and Exchange Commission (“SEC”), as such the City of Angels represents, acknowledges, and agrees that Willdan is not acting as a “municipal advisor” (as defined by the SEC), to the City, in any capacity as it relates to the project proposed in this Traffic Impact Mitigation Fee Study RFP.

- (i) The City uses, or may use, the services of one or more municipal advisors registered with the SEC to advise it in connection with municipal financial products and the issuance of municipal securities;
- (ii) The City is not looking to Willdan to provide, and the City shall not otherwise request or require Willdan to provide any advice or recommendations with respect to municipal financial products or the issuance of municipal securities (including any advice or recommendations with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues);
- (iii) The provisions of this proposal and the services to be provided hereunder as outlined in the scope of services are not intended (and shall not be construed) to constitute or include any municipal advisory services within the meaning of Section 15B of the U.S. Securities Exchange Act of 1934, as amended (the “Exchange Act”), and the rules and regulations adopted thereunder;
- (iv) For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City , (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto; and
- (v) Notwithstanding all of the foregoing, the City recognizes that interpretive guidance regarding municipal advisory activities is currently quite limited and is likely to evolve and develop during the term of the potential engagement and, to that end, the City will work with Willdan throughout the term of the potential Agreement to ensure that the Agreement and the services to be provided by Willdan hereunder, is interpreted by the parties, and if necessary amended, in a manner intended to ensure that the City is not asking Willdan to provide, and Willdan is not in fact providing or required to provide, any municipal advisory services.

C. Experience and Similar Work

Project Team

Our management and supervision philosophy for the project team is very simple: staff every position in sufficient numbers with experienced personnel to deliver a superior product and convey results to decision makers in meetings, on time and on budget. With that philosophy in mind, we have selected experienced professionals for the City’s engagement. We are confident that our team possesses the depth of experience that will successfully fulfill the desired work performance.

| City of Angels Project Team | | |
|--|---------------------|---|
| Key Team Member | Project Role | Responsibility to the Engagement |
| James Edison, JD, MPP Managing Principal | Principal-in-Charge | <ul style="list-style-type: none"> ▪ Ensure client satisfaction, flow of communication, and management of the project ▪ Technical guidance ▪ Project oversight ▪ Quality assurance & control, and ▪ Meeting and presentation attendance |
| Carlos Villarreal, MPP Principal Consultant | Project Manager | <ul style="list-style-type: none"> ▪ Collect, interpret, and disseminate key data ▪ Day to day contact ▪ Production of key elements of the analysis ▪ Model development ▪ Report preparation, and ▪ Meeting and presentation attendance |

Staff Continuity

Mr. Edison has been assigned to serve as the City’s principal-in-charge; he has been selected for this role due to his extensive experience, which includes the preparation and supervision of numerous fee studies, as well as his experience presenting to governing bodies, stakeholders, and industry groups.

Resumes

Resumes for Willdan’s project team are presented on the following pages.



James Edison, JD, MPP, MA

Principal-in-Charge

Mr. James Edison, Managing Principal, specializes in the nexus between public and private, with expertise in public-private partnerships, and the benefits of economic development to municipalities and state, provincial, regional, and national governments. He possesses deep expertise in land use economics, with a specialty in finance and implementation, including fiscal impact and the public and private financing of infrastructure and development projects, both in the U.S. and internationally. Mr. Edison’s public-sector experience includes local and regional economic impact studies; fiscal impact evaluations; new government formation strategies; and the creation of impact fees, assessments, and special taxes to fund infrastructure and public facilities. He has conducted numerous evaluations of the economic and fiscal impact of specific plans and consulted on a wide variety of land use planning topics related to community revitalization and the economic and fiscal impacts of development.

As a former bond attorney, Mr. Edison understands the legal underpinnings and technical requirements of public financing instruments and has advised both public and private clients on the use of individual instruments, and the interaction between those instruments and the needs of developers and project finance.

Related Experience

City of Carpinteria, CA – Development Impact Fee Update: Mr. Edison was the project manager for the City of Carpinteria’s Development Impact Fee update study engagement. The study included updates to the following fees: highways and bridges, streets and thoroughfares, traffic control, parking, storm drain, general government, aquatic, park and recreation, and open space. The City has engaged Willdan again to update their impact fees.

City of McFarland, CA – Impact Fee Study Update: Mr. Edison was the principal-in-charge and technical advisor on the update to the City’s development impact fee program. The study included the following facility fee categories; general government, law enforcement, park and recreation, fire protection, water, sewer, storm drain, and traffic.

City of Manteca, CA – Fire Impact Fee Update: Mr. Edison served in the capacity of project manager for the update of the City’s fire services impact fee program.

City of Fillmore, CA – North Fillmore Specific Plan Nexus Study: Mr. Edison is currently assisting the City with an analysis of development impact fees needed to finance public facilities necessary for the development of the North Fillmore Specific Plan. Public facilities included in this analysis include water, sewer systems, recycled water, and streets.

City of Pismo Beach, CA – Development Impact Fee Update: Mr. Edison served in the role of principal-in-charge of an update to the City’s impact fee program. The program included the following facilities: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. Prior to fee program adoption, a stakeholder meeting was held to inform the public about the project, and to solicit feedback from the development community.

City of Morgan Hill, CA – Development Impact Fee Update: Mr. Edison served as principal-in-charge of an update to the City’s existing nexus study, which included general government, fire, police, parks and recreation, library, and storm drain fee categories. The project scope included stakeholder outreach.

City of Fremont, CA – Comprehensive Impact Fee Update: Mr. Edison led the Willdan team in the successful update of the impact fee programs for the City of Fremont. The effort included an update of the City’s transportation impact fee program and capital improvement program.

County of San Benito, CA – Comprehensive Impact Fee Study: Mr. Edison served as technical advisor to the County’s Impact Fee Study. The study included updates to the following fees: capital improvements, road equipment, fire mitigation, and park and recreation.

Education

*Juris Doctorate,
University of
California, Berkeley,
School of Law*

*Master of Public
Policy, Goldman
School of Public
Policy, University of
California, Berkeley*

*Bachelor of Arts,
magna cum laude,
Harvard University*

Professional Registrations

*Member of State Bar,
California*

Affiliations

*Council of
Development Finance
Agencies*

*CFA Society of
San Francisco*

*Congress for the
New Urbanism*

Urban Land Institute

Seaside Institute

*International Economic
Development Council*

26 Years’ Experience

J. Edison
Resume Continued

City of Alameda, CA – Comprehensive Impact Fee Update: Mr. Edison led the Willdan team that updated the City of Alameda’s impact fee programs, as well as created a separate impact fee program for Alameda Point, the former Alameda Naval Air Station.

City of Santa Clara, CA – Parks Fee Update: Mr. Edison served as principal-in-charge of the City’s park impact fee update. This project included a demographic analysis and estimation of the cost of acquiring and improving public park land.

Stanislaus County Council of Governments, CA – Regional Transportation Fee Update: Mr. Edison worked on an update of the County’s transportation impact fee program. Key tasks included a revised capital improvement program and fee model, along with a public participation process that ensures buy-in from the communities of Stanislaus County and the County government itself.

County of Tulare, CA – Countywide Impact Fees: Mr. Edison served as project manager for a study that involved the creation of an impact fee program for the County. The study included a range of facilities such as public protection, library, and parks, as well as a transportation facilities impact fee with different fees calculated for two zones in the County.

County of Riverside, CA – Comprehensive Impact Fee Update: Mr. Edison led the effort to establish a comprehensive fee program for the County, including facilities fees for fire, police, parks, criminal justice, libraries, and traffic. He prepared the technical and analytical documents necessary to calculate the fee and establish the necessary nexus to collect it, as well as presented the fees during public hearings to the County Board of Supervisors. ***Furthermore, Mr. Edison is currently leading an update to the County’s development impact fees for 2030.***

City of Moreno Valley, CA – Comprehensive Development Impact Fee Study: Mr. Edison was the principal-in-charge for the City’s comprehensive impact update. Fee categories included arterial streets, traffic signals, interchanges, parks, recreation, fire, police, library, corporation yard, maintenance equipment, and animal shelter facilities.

City of Murrieta, CA – Master Facilities Plan and Development Impact Fee Calculation Report Update: Mr. Edison served as the principal-in-charge of the City’s study to update their Master Facilities Plan and Development Impact Fee Calculation Report, to ensure that new development pays the capital costs associated with growth. ***Willdan was recently re-selected, through competitive bid, to update the Impact Fees.***

City of Cudahy, CA – Development Impact Fee Study: Mr. Edison led the Willdan team that helped the City analyze impact fees needed to support future development in the City of Cudahy through buildout of the City’s General Plan.

City of Indian Wells, CA – Development Impact Fee Study: Mr. Edison served as the principal-in-charge for the City Indian Wells’ update to their development impact fees. The fee program was comprised of a variety of fee categories including transportation, public facilities, recreation, park, and storm drain.

City of Fountain Valley, CA – Development Impact Fee Update Study: Mr. Edison served as the project manager for the City of Fountain Valley’s update to their development impact fees. Fees included the park impact fee, traffic improvement fee, transportation impact fee, utility infrastructure impact fee and general plan surcharge fee.



Carlos Villarreal, MPP
Project Manager

Mr. Carlos Villarreal, a Financial Consulting Group Principal Consultant, is proposed to serve in the role of project manager due to his experience documenting nexus findings for development impact fees, preparing capital improvement plans, facilitating stakeholder involvement, and analyzing the economic impacts of fee programs. He has supported adoption of fee programs funding a variety of facility types.

Related Experience

Education

*Master of Public Policy,
 Goldman School of
 Public Policy,
 University of California,
 Berkeley*

*Bachelor of Arts,
 Geography, University
 of California, Los
 Angeles; Minor in Public
 Policy and Urban
 Planning*

Areas of Expertise

*Fiscal Impact Analyses
 Development Impact
 Fees
 Public Facilities
 Financing Plans
 GIS Analysis*

18 Years' Experience

City of Pismo Beach, CA – Development Impact Fee Update: Mr. Villarreal served in the role of project manager for the City’s impact fee project. The program included: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. Prior to fee program adoption, a stakeholder meeting was held to inform the public about the project, and to solicit feedback from the development community.

City of Carpinteria, CA – Development Impact Fee Update: Mr. Villarreal was the lead analyst to update the City of Carpinteria’s impact fees, which included highways and bridges, streets and thoroughfares, traffic control, parking, storm drain, general government, aquatic, park and recreation, and open space. ***The City has engaged Willdan again to update their impact fees and Mr. Villarreal is serving in the role of project manager.***

County of San Benito, CA – Comprehensive Impact Fee Study: As project manager, Mr. Villarreal assisted the County with the preparation of an updated and expanded impact fee program. The study included updates to the following fees: capital improvements, road equipment, fire mitigation, and park and recreation.

City of Oroville, CA – Impact Fee Study Update: Mr. Villarreal served as project manager for a study updating the City’s development impact fee program, including parks, law enforcement, general government, fire suppression, and traffic facilities. The fee program was adopted by the City Council in 2015. The City engaged Willdan again to update the 2015 study, and Mr. Villarreal served in the role of project manager.

City of McFarland, CA – Development Impact Fee Study Update: Mr. Villarreal served as project manager updating the City’s development impact fee program. The study comprehensively updated the City’s fee program, incorporating new facility master planning and infrastructure costs necessary to facilitate expected development in the City through 2040. The study included the following facility fee categories; general government, law enforcement, park and recreation, fire protection, water, sewer, storm drain, and traffic. The fees were adopted by the City Council in 2020.

County of Stanislaus, CA – Impact Fee Study Update: Mr. Villarreal served in the role of project manager for a study updating the County’s existing impact fee program. The program includes a range of facilities, like public protection, library, and parks. The study also included a transportation facilities impact fee, with different fees calculated for two zones in the County. Considerable stakeholder outreach was an integral component of this project.

City of Soledad, CA – Development Impact Fee Study Update: Mr. Villarreal managed the update of the City’s impact fee program, specifically changes in demographics, growth projections, project costs, and facility standards. In particular, the City had to revise its capital facilities needs to accommodate a much lower amount of growth than what was projected before 2007. The resulting fees funded new development’s share of planned facilities, while not overburdening development with unnecessary costs.

City of Morgan Hill, CA – Development Impact Fee Update: Mr. Villarreal served as lead analyst assisting with an update to the City’s existing nexus study, including general government, fire, police, parks and recreation, library, and storm drain fee categories. The project scope included stakeholder outreach. The City engaged Willdan again to update the study and Mr. Villarreal served in the role of project manager.

C. Villarreal
Resume Continued

City of Murrieta, CA – Master Facilities Plan and Development Impact Fee Calculation Report Update: Mr. Villarreal served as the project manager of the City’s study to update their Master Facilities Plan and Development Impact Fee Calculation Report, to ensure that new development pays the capital costs associated with growth. ***Willdan was recently re-selected, through competitive bid, to update the Impact Fees.***

City of Long Beach, CA – Park Impact Fee Update: Willdan assisted with an update to the City’s existing park impact fees, with Mr. Villarreal serving in the role of project manager. The project included updating demographic data and facility planning to properly update park facility standards. He used this information to then calculate impact fees for single family and multi-family residential dwelling units and prepare a nexus study documenting the revised fees and the required legal findings under the Mitigation Fee Act.

County of Los Angeles/City of Santa Clarita, CA – Law Enforcement Facilities Fee Study: Mr. Villarreal assisted with the development of an impact fee program to fund law enforcement facilities serving the City of Santa Clarita, and other Antelope Valley jurisdictions within the County of Los Angeles. The analysis involved the comparison of law enforcement facilities serving incorporated and unincorporated areas.

County of Riverside, CA – Comprehensive Impact Fee Update: Mr. Villarreal was the lead analyst in the effort to establish a comprehensive fee program for the County, including facilities fees for fire, police, parks, criminal justice, libraries, and traffic. He assisted in the preparation of the technical and analytical documents necessary to calculate the fees and establish the necessary nexus. ***Mr. Villarreal is once again serving on the project team to update the County’s impact fees through 2030.***

City of Moreno Valley, CA – Comprehensive Development Impact Fee Study: Mr. Villarreal served as the project manager for the City’s comprehensive impact update. Fee categories included arterial streets, traffic signals, interchanges, parks, recreation, fire, police, library, corporation yard, maintenance equipment, and animal shelter facilities. In 2022 the City added a public arts fee and workforce development facility fee.

Firm Profile

Willdan Financial Services is an operating division within Willdan Group, Inc. (WGI), which was founded in 1964 as an engineering firm working with local governments. Today, WGI is a publicly traded company (WLDN). WGI, through its divisions, provides professional technical and consulting services that ensure the quality, value and security of our nation’s infrastructure, systems, facilities, and environment. The firm has pursued two primary service objectives since its inception—ensuring the success of its clients and enhancing its surrounding communities.

A financially stable company, Willdan has approximately 1,770 employees working in more than a dozen states across the U.S. Our employees include a number of nationally recognized Subject Matter Experts for all areas related to the broadest definition of connected communities—including a team who will be committed to contributing their expertise throughout the duration of the City of Angels’ Traffic Impact Fee Study engagement.



Willdan has solved economic, engineering and energy challenges for local communities and delivered industry-leading solutions that have transformed government and commerce. Today, we are leading our clients into a future accelerated by a change in resources, infrastructure, technology, regulations, and industry trends.

Willdan Financial Services

Established on June 24, 1988, Willdan Financial Services, is a national firm and is one of the largest public sector economic and financial analysis consulting firms in the United States. Since that time, we have helped over 800 public agencies successfully address a broad range of infrastructure challenges.

Our staff of over 80 professionals support our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise.

Willdan assists local public agencies by providing the following services:

| Willdan Financial Services | |
|--|---|
| Services | |
| <ul style="list-style-type: none"> ▪ User fee studies; ▪ Cost allocation studies; ▪ Utility rate and cost of service studies; ▪ Feasibility studies; ▪ Municipal Advisory; ▪ Arbitrage and Continuing Disclosure Services; ▪ Economic development strategic plans; ▪ Debt issuance support | <ul style="list-style-type: none"> ▪ Development impact fee establishment and analysis; ▪ District Administration Services; ▪ Real estate economic analysis; ▪ Property tax audits; ▪ Tax increment finance district formation and amendment; ▪ Housing development and implementation strategies; and ▪ Long-term financial plans and cash flow modeling. |

Experience and Expertise

Willdan has been preparing impact fee nexus studies since the passage of the *Mitigation Fee Act*. Our commitment to public agencies and public solutions has helped us develop the broad finance expertise that will be utilized to support the City's Traffic Impact Fee Study. Willdan has worked on virtually every aspect of municipal finance, including fiscal and economic impact studies related to development and re-organization, the financing of infrastructure and services through special district or supplemental taxes, and even working under contract as a department head of an entire municipality. This experience has provided Willdan team members with deep insight into the sources of municipal revenue and the costs of services.

Managing Principal James A. Edison and his team have worked with public agencies on many community development projects, including the full range of analysis related to feasibility, economic and fiscal impacts, infrastructure finance, and negotiations with private developers. Willdan is thoroughly familiar with both the Act and with the technical and policy issues surrounding impact fees.

In the past five years Willdan has conducted over 125 Impact Fee Studies

The infographic consists of several blue and white blocks with icons and text:

- Founded in 1964**: Icon of a calendar with 'Since 1964' written on it.
- 50+ Offices Nationwide**: Icon of a map of the United States with blue dots representing office locations.
- 800+ Municipal/Government Client**: Icon of a city skyline with a government building.
- Experience across 7 States**: Icon of seven location pins.
- 25 Years of Development Impact Fee Experience**: Icon of a dollar sign with a circular arrow around it.
- 125+ Completed Studies**: Icon of a magnifying glass over a bar chart and a pie chart.
- DIVERSE STAFF**: Four icons representing different roles: Project Managers (person with checkmark), Financial Consultants (person with calculator), Community Engagement Experts (person with handshake), and Economic Developers (person with bar chart).

Unique Qualifications

Willdan is uniquely qualified to assist the City of Angels with the proposed Traffic Impact Fee Study. The following are specific advantages that we will provide for the proposed engagement.

Project Dedication

Willdan has assembled a project team of subject matter experts within the Financial Consulting Services group, to conduct the City of Angels Traffic Impact Fee Study engagement. This team has coordinated or participated in numerous public stakeholder and staff workshops regarding fees and cost of service-based charges.

Community Investment

Much of our success in developing impactful programs and studies is due to our experiences in meeting with citizen / stakeholder groups and elected officials. Our ability to explain technical information in a concise, understandable manner is a fundamental reason for our high degree of success. Willdan staff takes the time to **include and inform the Community**.

Proven Professionals

The Team's quality is often as important as the consulting firm's reputation. Willdan is known for its personal, customized service. Our team will work with the City's professional staff to provide the long-term service, that is our prime goal.

The team presented within this proposal has worked collectively on numerous projects, such as the one requested by the City of Angels; an established work practice between the team members has been forged, this proven long-standing system has benefited our clients.

Project Availability

Willdan's Financial Consulting Services group is composed of a team of over 30 senior-level professional consultants. While each member of the project team currently has work in progress with other clients, the workload is at a manageable level with sufficient capacity to meet the needs of the City specific to the schedule and budget for this engagement.

References

Provided below are client references for projects completed by Willdan and the project team members proposed herein, which demonstrates our ability to provide the requested services. We are proud of our reputation for customer service and encourage you to contact our past clients regarding our commitment to excellence.

City of East Palo Alto Development Impact Fee Nexus and Financial Feasibility Study

In 2023, Willdan was selected through a competitive bidding process to conduct a comprehensive Development Impact Fee Nexus and Financial Feasibility Study for the City. The planned growth outlined in the City’s 2035 Vista General Plan represented significant changes to the anticipated development of the City, and the City’s impact fee program was due for an update pursuant to the Mitigation Fee Act. Additionally, there has been an increasing interest in development within the Ravenswood Business District/4 Corners Transit-Oriented Development Specific Plan area that required modifications to the City’s infrastructure and financing plans.

To address these challenges, Willdan carried out a comprehensive Development Impact Fee Nexus Study update to revise the existing fees and conducted a Financial Feasibility Analysis to evaluate the effects of the maximum supportable impact fees on development projects. The impact fees included Water Capacity, Parks and Trails, Public Facilities, Transportation Infrastructure, and Storm Drainage.

For this project, the Willdan team evaluated nine development prototypes, compared impact fees with six similar cities, conducted extensive stakeholder outreach, and collaborated closely with City staff. The project was completed in March 2025.

Client Contact: Hanson Hom, FAICOP, Deputy Manager, Special Projects
1960 Tate Street, East Palo Alto, CA 94303
Tel #: (650) 519-5121 | Email: hhom@cityofepa.org

Project Team: James Edison | Carlos Villarreal

County of Stanislaus, CA Development Impact Fee Update

Willdan has a long-standing relationship with the County of Stanislaus. In 2016, we assisted the County with an update to the existing impact fee program. The program is made up of a range of fee categories including animal control, behavioral health, criminal justice, detention, emergency services, health, library, park, sheriff patrol and investigation, and countywide information technology facilities. Fees are collected on new development countywide, including incorporated municipalities within the County, which include the Cities of Ceres, Hughson, Modesto, Newman, Oakdale, Patterson, Riverbank, Turlock and Waterford. The study also includes a Regional Transportation Impact Fee (RTIF), which is currently being updated for the County. Considerable stakeholder outreach was an integral component of this project.

Willdan recently revised the Public Facilities Impact Fee Update report to include an accessory dwelling unit land use category.

Client Contact: Keith Boggs, Assistant Executive Officer *(Retired, serving as independent consultant to the County)*
1010 10th Street, Suite 6800, Modesto, CA 95354
Tel #: (209) 652-1514 | Email: boggsk@stancounty.com

Project Team: James Edison | Carlos Villarreal

City of Fremont, CA
Comprehensive Impact Fee Update

Willdan’s impact fee staff has a long-standing relationship with the City of Fremont. In 2014/2015, Willdan successfully updated their impact fee programs, which included an update of the City’s transportation impact fee program and capital improvement program. The City retained Willdan again in 2020 to update their impact fee program and the project was completed during the second quarter of 2021.

Client Contact: Michelle Silva-Salinas, Public Works Business Manager
 3300 Capitol Avenue, Fremont, CA 94538
 Tel #: (510) 979-5705 | Email: msilva-salinas@fremont.gov

Project Team: James Edison | Carlos Villarreal

City of Pismo Beach, CA
Development Impact Fee Study

Willdan assisted the City of Pismo Beach with an update to their impact fee program. The program included the following facilities: police, fire protection, park and recreation improvements, water system improvements, wastewater, traffic, and general government/administrative facilities. This project was warranted due to the amount of time that had elapsed since the prior update, coupled with the adoption of new and revised public facility master plans that complemented the updated impact fees. Prior to fee program adoption, Willdan held a stakeholder meeting to inform the public about the project, and to solicit feedback from the development community.

Willdan was re-engaged in 2024 to provide an update to the Development Impact Fee Study.

Client Contact: Nadia Feeser, Administrative Services Director
 760 Mattie Road, Pismo Beach, CA 93449
 Tel #: (805) 773-7010 | Email: nfeeser@pismo-beach.org

Project Team: James Edison | Carlos Villarreal

City of Murrieta, CA
Comprehensive Development Impact Fee Study

Willdan was retained originally in 2013 to conduct a comprehensive update to the City’s impact fees. The team was once again retained through competitive bid in 2023 to update the following fees: Law Enforcement, Fire Protection, Streets and Minor Bridges, Traffic Signals, Storm Drainage, General Facilities, Bridge/Freeway/Ramps, Open Space Acquisition, Park Land Facilities, Community Center, and Public Library.

Willdan developed a technically defensible fee justification based on the reasonable relationship and deferential review standards; provided a schedule of maximum-justified fees by land use category; engaged stakeholders to facilitate public support for the impact fee; and provided comprehensive documentation of all assumptions, methodologies, and results, including findings required by the Mitigation Fee Act.

Willdan was re-engaged in 2023 to provide an update to the Development Impact Fee Study.

Client Contact: Javier Carcamo, Finance Manager
 1 Town Square, Murrieta, CA 92562
 Tel #: (951) 461-6090 | Email: jcarcamo@murrietaca.gov

Project Team: James Edison | Carlos Villarreal

Similar Studies

The following table lists Willdan's impact fee clientele that have utilized our services.

| Willdan Financial Services Development Impact Fee Experience | |
|---|-----------------------------------|
| Partial Client List | |
| City of Alameda, CA | City of Pacifica, CA |
| City of Arcadia, CA | City of Patterson, CA |
| City of Arroyo Grande, CA | City of Parkland, FL |
| City of Artesia, CA | City of Pismo Beach, CA |
| City of Atwater | City of Pittsburg, CA |
| City of Azusa, CA | City of Pleasant Hill, CA |
| City of Bakersfield, CA | City of Pomona, CA |
| City of Barstow, CA | City of Rancho Mirage, CA |
| City of Bell, CA | City of Redwood City, CA |
| City of Bell Gardens, CA | City of Rialto, CA |
| City of Bellflower, CA | City of Richmond, CA |
| City of Brea, CA | City of Rio Rancho, NM |
| City of Calexico, CA | City of Riverbank, CA |
| City of Calimesa, CA | City of Rolling Hills Estates, CA |
| City of Carpinteria, CA | City of Rosemead, CA |
| City of Chino Hills, CA | City of San Carlos, CA |
| City of Claremont, CA | City of San Fernando, CA |
| City of Clovis, CA | City of San Gabriel, CA |
| City of Coachella, CA | City of San Jacinto, CA |
| City of Commerce, CA | City of San Marcos, CA |
| City of Compton, CA | City of Santa Clara, CA |
| City of Corona, CA | City of Sebastopol, CA |
| City of Covina, CA | City of Selma, CA |
| City of Cudahy, CA | City of Sierra Madre, CA |
| City of Dixon, CA | City of Soledad, CA |
| City of Dublin, CA | City of South Gate, CA |
| City of Eastvale, CA | City of South Pasadena, CA |
| City of El Monte, CA | City of South San Francisco, CA |
| City of El Segundo, CA | City of St. Helena, CA |
| City of Emeryville, CA | City of Tehachapi, CA |
| City of Fillmore, CA | City of Temple City, CA |
| City of Fontana | City of Thousand Oaks, CA |
| City of Fountain Valley, CA | City of Tracy, CA |
| City of Fremont, CA | City of Upland, CA |
| City of Garden Grove, CA | City of Visalia, CA |
| City of Gilroy, CA | City of Wasco, CA |
| City of Gonzales, CA | City of Yucaipa, CA |

| Willdan Financial Services Development Impact Fee Experience Partial Client List | |
|--|---|
| City of Goose Creek, SC | Coachella Valley Association of Governments, CA |
| City of Guadalupe, CA | Contra Costa Fire Protection District, CA |
| City of Greenfield, CA | County of Clay, FL |
| City of Grover Beach, CA | County of Kern, CA |
| City of Hawthorne, CA | County of Kings, CA |
| City of Healdsburg, CA | County of Los Angeles, CA |
| City of Hemet, CA | County of Madera, CA |
| City of Hercules, CA | County of Merced, CA |
| City of Hollister, CA | County of Placer, CA |
| City of Huntington Beach, CA | County of Riverside, CA |
| City of Huntington Park, CA | County of Sacramento, CA |
| City of Indian Wells, CA | County of San Benito, CA |
| City of Irwindale, CA | County of San Diego, CA |
| City of Kingsburg, CA | County of San Joaquin, CA |
| City of La Mesa, CA | County of San Luis Obispo, CA |
| City of La Verne, CA | County of Santa Barbara, CA |
| City of Las Cruces, NM | County of Solano, CA |
| City of Lake Elsinore, CA | County of Sonoma, CA |
| City of Lake Forest, CA | County of Stanislaus, CA |
| City of Lancaster, CA | County of Tulare, CA |
| City of Lawndale, CA | County of Yolo, CA |
| City of Livermore, CA | East Contra Costa Fire Protection District, CA |
| City of Long Beach, CA | Kern Council of Governments, CA |
| City of McFarland, CA | Nevada County Consolidated Fire District, CA |
| City of Madera, CA | Rodeo-Hercules Fire Protection District, CA |
| City of Manteca, CA | San Geronio Memorial Healthcare District, CA |
| City of Menifee, CA | Stanislaus Council of Governments, CA |
| City of Moreno Valley, CA | Tehachapi Valley Rec. & Park District, CA |
| City of Morgan Hill, CA | Town of Apple Valley, CA |
| City of Mountain View, CA | Town of Mead, CO |
| City of Murrieta, CA | Town of Windsor, CA |
| City of Newport Beach, CA | Tulare County Association of Governments, CA |
| City of Oroville, CA | Village of Taos Ski Valley, NM |

D. Cost

Based upon the scope of work identified herein, Willdan proposes a **fixed fee of \$22,500** for the City's Traffic Impact Fee Mitigation Study. The table below provides a breakdown of the proposed fee by task and team member.

| City of Angels | | | | | |
|---|---|--------------------------------------|-------------------------------------|-------------|------------------|
| Traffic Impact Fee | | | | | |
| Fee Proposal | | | | | |
| | | J. Edison Principal-in- Charge | C. Villarreal Project Manager | Total | |
| | | \$ 300 | \$ 270 | Hours | Cost |
| Scope of Services | | | | | |
| Task 1: | Identify Policy Issues | 4.0 | 6.0 | 10.0 | \$ 2,820 |
| Task 2: | Identify Existing Development and Future Growth | 4.0 | 6.0 | 10.0 | 2,820 |
| Task 3: | Determine Facility Standards | 4.0 | 8.0 | 12.0 | 3,360 |
| Task 4: | Determine Facilities Needs and Costs | 4.0 | 8.0 | 12.0 | 3,360 |
| Task 5: | Identify Funding and Financing Alternatives | 4.0 | 6.0 | 10.0 | 2,820 |
| Task 6: | Calculate Fees and Prepare Report | 4.0 | 8.0 | 12.0 | 3,360 |
| Task 7: | Meetings | 6.0 | 8.0 | 14.0 | 3,960 |
| Total – Traffic Impact Fee Study | | 30.0 | 50.0 | 80.0 | \$ 22,500 |

Notes

Please note the following:

- The fee denoted above includes attendance at up to three in-person meetings with City staff, stakeholders, and City Council.
Attendance at more than three meetings and/or presentations will be billed at our current hourly rates, provided below, and actual expenses.
- Comprehensive written responses to resolve conflicts or preparation of more than one set of major revisions to the draft report will be classified as Additional Services and may require additional billing at hourly rates stated in the hourly rate schedule listed below. These additional fees shall only take effect once the fixed fee stated above has been exceeded.
- Our fixed fee includes all direct expenses associated with the project.
- We will invoice the City monthly based on percentage of project completed.
- City shall reimburse Willdan for any costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to City or relating to the project. Reimbursement shall be at Willdan 's rates in effect at the time of such response.
- Optional/Additional Services beyond the listed Scope of Services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates.
- The fee mentioned above may be lower, should there be fewer additional fees.

Hourly Rates

Provided below is Willdan’s hourly rate table identifying current hourly rates for additional or optional services.

| Willdan Financial Services Hourly Rate Schedule | | |
|--|-------------------|-------------|
| Position | Team Member | Hourly Rate |
| Vice President / Director | | \$310 |
| Managing Principal | James Edison | \$300 |
| Principal Consultant | Carlos Villarreal | \$270 |
| Senior Project Manager | | \$250 |
| Project Manager | | \$210 |
| Senior Project Analyst | | \$150 |
| Senior Analyst | | \$135 |
| Analyst II | | \$120 |
| Analyst I | | \$110 |

E. Project Timeline

Willdan anticipates time is of the essence for the City to begin this engagement. The proposed schedule can only be met with the cooperation of City staff. Delays in responding to our requests for data and review will result in corresponding delays to the project schedule. If that is the case, we will notify the City immediately of the possible impact on the schedule.



Deliverables:

- ⌘1: Information Request, Meeting Agenda, Revised Schedule, Summary of Policy Decisions
- ⌘2: Development Growth Projections (table format)
- ⌘3: Project List
- ⌘4: Cost Estimates for Identified Facilities
- ⌘5: Draft Fee Tables & Text
- ⌘6: Administrative/Public Draft Report(s), Final Nexus Report, Slide Presentation



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Temecula, CA 92590-4856

951.587.3500 | 800.755.6864 | Fax: 951.587.3510

www.willdan.com



| | |
|--|---|
| Mobile home | \$874.00 |
| Habitat 4 Humanity SFR-Detached/Attached/MFR | \$0.00 |
| <i>Park Land Impact Fee No Subdivision</i> | |
| Single-Family | \$776.00 |
| Multi-Family | \$617.00 |
| Mobile home | \$570.00 |
| Work Force Housing | \$0.00 |
| <i>Park Improvement Impact Fee</i> | |
| Single-Family | \$698.00 |
| Multi-Family | \$555.00 |
| Mobile home | \$512.00 |
| Habitat 4 Humanity SFR-Detached/Attached/MFR | \$0.00 |
| Police Impact Mitigation Fee (Resolutions 16-22, 16-23 and 16-24) | |
| Single-Family | \$452.00 |
| Multi-Family | \$539.00 |
| Mobile home | \$475.00 |
| Habitat 4 Humanity SFR-Detached/Attached/MFR | \$452.00 |
| Commercial (per acre) | \$4,346.00 |
| Industrial (per acre) | \$874.00 |
| Park Rental Fees | See Administration Fees |
| Traffic Impact Mitigation Fee (Resolution 16-25, 2019-17) | |
| Single-family | \$12,168.00 |
| Multi-family | \$7,831.00 |
| Mobile-home | \$7,108.00 |
| Habitat 4 Humanity SFR-Detached/Attached/MFR | TBD |
| Extremely low single-family/mobile home | \$4,857.00 |
| Very low single-family/mobile home | \$6,072.00 |
| Low single-family/mobile home | \$7,293.00 |
| Extremely low multi-family | \$3,115.00 |
| Very low multi-family | \$3,908.00 |
| Low multi-family | \$4,689.00 |
| Commercial/industrial - Varies - See Resolution 16-25 Impact Fee Study | Cost per Pk Hr VMT = \$2,167 .00 |
| Sewer | |
| Sewer Capital improvement Fee Multi-Family Residential | \$7,411.00 |
| Sewer Capital improvement Fee Single-Family Residential | \$9,574.00 |

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-07a**

RESOLUTION AFFIRMING RESOLUTION 25-64 AND AUTHORIZING THE CITY TO PROCEED WITH AN AGREEMENT WITH WILLDAN FINANCIAL SERVICES TO PREPARE A TRAFFIC IMPACT MITIGATION FEE STUDY

WHEREAS, the City Council of the City of Angels adopted Resolution No. 16-25 on June 21, 2016, approving the City’s existing Traffic Impact Mitigation Fee (TIMF) study; and

WHEREAS, Traffic Impact Mitigation Fees must comply with the California Mitigation Fee Act (Government Code section 66000 et seq.) and applicable constitutional requirements, including the requirement for a legally defensible nexus study; and

WHEREAS, on December 17, 2024, the City Council adopted Resolution No. 24-98 authorizing the release of a Request for Proposals to update the City’s 2016 Traffic Impact Mitigation Fee study; and

WHEREAS, following a competitive procurement process, on August 19, 2025, the City Council adopted Resolution No. 25-64 awarding a contract to Willdan Financial Services in the amount of \$22,500 to prepare an updated Traffic Impact Mitigation Fee study; and

WHEREAS, the City has since been informed that the Calaveras Council of Governments intends to conduct a countywide Traffic Impact Mitigation Fee study and has offered to include the City of Angels at no cost; and

WHEREAS, the City Council has considered the relative timing, governance, and fiscal impacts of proceeding directly with Willdan Financial Services versus participating in the countywide study; and

WHEREAS, the City Council finds that affirming Resolution No. 25-64 will allow the City to maintain direct oversight of the study and complete the update on an accelerated timeline, with funding available within the Traffic Impact Mitigation Fee Fund

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Angles that:

1. Resolution No. 25-64 is hereby **affirmed**.
2. The City Council authorizes the City Administrator to proceed with the agreement with Willdan Financial Services to prepare an updated Traffic Impact Mitigation Fee study.
3. The cost of the study, in the amount of \$22,500, shall be paid from the Traffic Impact Mitigation Fee Fund, as previously appropriated.
4. City staff is directed to return to the City Council with the completed study and any necessary actions for consideration and adoption of updated Traffic Impact Mitigation Fees.

PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-07b**

RESOLUTION RESCINDING RESOLUTION 25-64 AND REQUESTING INCLUSION IN THE CALAVERAS COUNCIL OF GOVERNMENTS COUNTYWIDE NEXUS FEE STUDY

WHEREAS, the City Council of the City of Angels adopted Resolution No. 16-25 on June 21, 2016, approving the City’s existing Traffic Impact Mitigation Fee (TIMF) study; and

WHEREAS, on December 17, 2024, the City Council adopted Resolution No. 24-98 authorizing the release of a Request for Proposals to update the City’s Traffic Impact Mitigation Fee study; and

WHEREAS, on August 19, 2025, the City Council adopted Resolution No. 25-64 awarding a contract to Willdan Financial Services to prepare an updated Traffic Impact Mitigation Fee study; and

WHEREAS, in October 2025, the City was informed that the Calaveras Council of Governments (CCOG) intends to conduct a countywide Nexus Fee study and has offered to include the City of Angels at no direct cost; and

WHEREAS, the City Council has considered the timing, governance structure, and fiscal implications of participating in the CCOG-led study; and

WHEREAS, the City Council finds that rescinding Resolution No. 25-64 and participating in the countywide study is in the best interest of the City at this time.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Angels that:

1. Resolution No. 25-64 is hereby **rescinded**.
2. The City of Angels formally requests inclusion in the Calaveras Council of Governments countywide Nexus Fee study.
3. The City Administrator is authorized to coordinate with CCOG regarding the City’s participation in the study and to take any administrative actions necessary to facilitate that participation.
4. City staff is directed to return to the City Council with the completed study and any necessary actions for consideration and adoption of updated Traffic Impact Mitigation Fees.

PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 6, 2026
TO: City Council
FROM: Steve Williams, Interim City Administrator
RE: **RESOLUTION 26-03** – Authorizing the Temporary, Limited-Term, Part-Time Appointment of Christopher Zanardi (PERS Retired Annuitant) as a Distribution and Collections Officer II

RECOMMENDATION:

Adopt a Resolution authorizing the temporary, limited-term, part-time appointment of Christopher Zanardi as a Distribution and Collections Officer II at Step 5, \$29.61 per hour, as a CalPERS retired annuitant, in compliance with Government Code sections 21224, and 7522.56.

BACKGROUND:

The Distribution and Collections Officer II classification is a skilled, journey-level position responsible for the construction, maintenance, operation, and repair of the City’s water production and distribution systems, as well as related public works functions. The position requires technical knowledge and the ability to independently perform a full range of assigned duties.

The City has an immediate operational need for additional experienced staffing support in its water distribution and collections functions due to workload demands, maintenance requirements, and the need to ensure continuity of critical public services.

Christopher Zanardi retired from the Calaveras County Water District and possesses the necessary experience, certifications, and institutional knowledge to immediately perform the full duties of a Distribution and Collections Officer II with minimal training or supervision.

DISCUSSION:

Under California Government Code sections 21224, and 7522.56, a CalPERS retiree may be employed by a CalPERS-covered employer in a retired annuitant capacity to perform work of limited duration. Retired annuitant appointments are intended to address temporary staffing needs and may not be used to fill permanent or ongoing positions.

The proposed appointment of Christopher Zanardi meets all statutory requirements for retired annuitant employment, including:

- The position is temporary, limited-term, and part-time in nature.
- The appointment addresses a short-term operational need and does not replace a permanent position.
- Compensation is within the City’s publicly available salary schedule for the Distribution and Collections Officer II classification.
- No benefits, incentives, or compensation in lieu of benefits will be provided.
- Total hours worked will not exceed 960 hours in a fiscal year across all CalPERS employers.



The proposed hourly rate of \$29.61 represents Step 5 of the Distribution and Collections Officer II classification and does not exceed the maximum salary for the position.

Operational Benefits

Approving this appointment allows the City to:

- Maintain reliable water distribution and collections operations.
- Utilize a highly qualified and certified professional with minimal onboarding time.
- Avoid service disruptions or excessive overtime demands on existing staff.
- Provide operational flexibility while longer-term staffing strategies are evaluated.

FISCAL IMPACT:

The fiscal impact of this appointment is limited to hourly wages paid for actual hours worked, not to exceed 960 hours per fiscal year. No benefits, retirement contributions, or long-term financial obligations will be incurred. Sufficient funds are available within the adopted operating budget to cover this temporary expense.

ATTACHMENTS:

- Attachment “A” – Distribution and Collections Officer Job Description
- Attachment “B” – Resolution 26-03





July 2022
FLSA: NON-EXEMPT

DISTRIBUTION AND COLLECTIONS OFFICER IN TRAINING/ I/II

DEFINITION

Under immediate (Distribution and Collections Officer in Training, Distribution and Collections Officer I) or general (Distribution and Collections Officer II) supervision, performs skilled work in the construction, maintenance, operation, and repair of the City's water production and distribution system; uses and operates a variety of manual and power tools and light to heavy power-driven equipment; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate (Distribution and Collections Officer in Training, Distribution and Collections Officer I) or general (Distribution and Collections Officer II) supervision from assigned supervisory or management staff. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

Distribution and Collections Officer in Training: This is the entry-level classification in the Distribution and Collections Officer series. Initially, under close supervision, incumbents learn and perform routine construction, maintenance, operation, and repair duties related to the City's water production and distribution system.

Distribution and Collections Officer I, As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently. Positions at this level usually perform most of the duties required of the positions at the Distribution and Collections Officer II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

Distribution and Collections Officer II: This is the fully qualified journey-level classification in the Distribution and Collections Officer operator series. Positions at this level are distinguished from the Distribution and Collections Officer I-level by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

Positions in the Water System Operator class series are flexibly staffed; positions at the Distribution and Collections Officer II level are normally filled by advancement from the Distribution and Collections Officer I level; progression to the Distribution and Collections Officer II level is dependent on (i) management affirmation that the position is performing the **full** range

of duties assigned to the classification; (ii) satisfactory work performance; (iii) the incumbent meeting the minimum qualifications for the classification including any licenses and certifications; and (iv) management approval for progression to the Distribution and Collections Officer II level.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

Positions at the Distribution and Collections Officer in Training and Distribution and Collections Officer I, the level may perform some of these duties and responsibilities in a learning capacity.

- Checks meters and water levels, repairs service line breaks, install water lines and new customer services, repairs meters, installs check valves, performs line locates, coordinates with the office on work orders and customer requests/complaints, remain alert for line breaks or unusual situations, checks pressure at curb stops and hose bibs, tests the accuracy of meters.
- Flushes lines and break down old meters. Performs routine maintenance activities such as trash removal, truck and heavy equipment cleaning and maintenance, building cleaning and maintenance, equipment and tool cleaning, and organizing and restocking parts.
- Reads meters, places door hangers, responds to tum-offs and tum-ons.
- Inspects, maintains and repairs pumps, valves, motors and other equipment located in pump stations and other points within the water distribution system.
- Reports Sanitary Sewer Overflows (SSO's) to State.
- Notifies residents of any interruption of service or of any precautions.
- Cleans and maintains City restrooms, park areas, playground equipment, buildings and other public facilities.
- Cleans up debris from parking lots, walkways, ditches, alleys, streets and storm drains.
- Sprays right-of-ways and other City areas with herbicides; performs weed abatement duties.
- Trims, prunes, plants and maintains City trees; operates a chain saw, chipper, stump digger, and root cutter.
- Mows, edges, fertilizes, and maintains grass and turf; remove weeds, prune shrubs, plant, and maintain plants and flowers; operate a mower, edger, blower, and tractor; apply pesticides.
- Maintains and repairs City sprinkler systems; monitor and make routine corrections to irrigation systems that service parks or other landscaped City areas.
- Inspects and clears obstructions from storm drains.
- Performs routine carpentry and repair work to City facilities and buildings.
- Reads water meters and reports data for billing purposes.

- Performs installations, maintenance, and repair of traffic control signs, pavement markings, and related equipment, cleans graffiti from signs
- Installs and removed banners, flags, Christmas decorations, etc.

- Use sandblasting, pressure washing, and other painting supplies and equipment to remove graffiti from public and private properties.
- Assists with the installation, maintenance, and repair of traffic control signs, pavement markings, and related equipment, and cleans graffiti from signs.
- Performs work in any City emergency situation as required.
- Operates a variety of vehicular and stationary mechanical equipment in a safe and effective manner in routine situations.
- Uses and operates hand tools, mechanical equipment, and power tools and equipment required for the work in a safe and efficient manner.
- Supports City events including the installation and removal of banners, flags, Christmas decorations, etc.
- Installs street barricades and cones prior to the performance of street repair activities; directs and controls traffic around work sites.
- Purchases supplies and materials required to complete assigned work.
- Reads and interprets basic maps and blueprints.
- Builds and maintains positive working relationships with co-workers, other City employees and the public using principles of good customer service.
- Responds to customer inquiries and refers to the proper City personnel if additional information is requested.
- Observes and complies with all City and mandated safety rules regulations and protocols.
- Maintains accurate logs and records of work performed and materials and equipment used.
- Performs related duties as assigned.

QUALIFICATIONS

Positions at the Distribution and Collections Officer II level may exercise some of these knowledge and abilities statements in a learning capacity.

Knowledge of:

- Maintenance principles, practices, equipment, and materials used in the maintenance and repair of water production and distribution systems.
- Methods, maintenance, and repair of valves, hydrants, services, mains, pumping systems, and water distribution systems, water samples, and chlorination systems.
- The operation and minor maintenance of a variety of hand and power tools, vehicles, and light to heavy power equipment.
- Methods and techniques of collecting and preserving water samples.
- Operational characteristics of water production and distribution systems.
- Operational characteristics of specialized water utilities maintenance and repair equipment including SCADA systems.

- Occupational hazards and safety equipment and practices related to the work, including the handling of hazardous chemicals.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Principles and practices of record keeping.
- City and mandated safety rules, regulations and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Perform construction, modification, maintenance, and repair work on water production and distribution systems.
- Operate a variety of pumps, controls and water distribution/transmission equipment.
- Read meters, gauges and schematics.
- Read, interpret, and apply technical information from manuals, drawings, specifications.
- Safely and effectively use and operate hand tools, mechanical equipment, power tools, and light to heavy equipment required for the work.
- Maintain accurate logs and basic written records of work performed.
- Understand and follow oral and written instructions.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Distribution and Collections Officer in Training / I/II: Equivalent to the completion of the twelfth (12th) grade.

Distribution and Collections Officer, I: Experience in water production and distribution and water facility operation, maintenance, and construction is desirable. Possession of a California Water Distribution Grade I certification

Distribution and Collections Officer, II: One (1) year of increasingly responsible experience in water production and distribution and water facility operation maintenance and construction comparable to a Distribution and Collections Officer I.

Licenses and Certifications:

Distribution and Collections Officer, I:

- Possession of a California Driver's License to be maintained throughout employment.
-
- Possession of a California Water Distribution Grade I certification.
- Basic First Aid Training and NIMS certification is desirable.

Distribution and Collections Officer, II:

- Possession of a California Driver's License to be maintained throughout employment.
- Possession of a California Water Distribution Grade II certification.
- Calaveras County pesticide permit, Basic First Aid Training, NIMS certification is desirable.

PHYSICAL DEMANDS

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work; to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movement in the performance of daily duties; to climb and descend ladders, to operate varied hand and power tools and construction equipment, and to operate a motor vehicle and visit various City sites; and vision to inspect and operate equipment. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to operate and repair tools and equipment. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 50 pounds or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

ENVIRONMENTAL ELEMENTS

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, hazardous physical substances and fumes, dust and air contaminants. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

Other: Position can serve in an on-call capacity for response to emergency situations as needed.

**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-03**

RESOLUTION AUTHORIZING THE TEMPORARY, LIMITED-TERM, PART-TIME APPOINTMENT OF CHRISTOPHER ZANARDI AS A DISTRIBUTION AND COLLECTIONS OFFICER II (PERS RETIRED ANNUITANT)

WHEREAS, the City requires the extra-help of temporary, skilled staffing support to maintain essential water distribution and collections operations; and

WHEREAS, Christopher Zanardi is a CalPERS retiree with specialized skills, experience, qualifications, and certifications necessary to perform the full duties of the Distribution and Collections Officer II classification; and

WHEREAS, California Government Code sections 21224, and 7522.56 authorize the temporary employment of retired annuitants to perform extra-help work of limited duration; and

WHEREAS, the proposed appointment is temporary, limited-term, and part-time, does not exceed 960 hours in a fiscal year, and does not include any benefits or compensation beyond the approved hourly rate; and

WHEREAS, the hourly rate of \$29.61 represents Step 5 of the City’s publicly adopted salary schedule for the Distribution and Collections Officer II classification.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Angels does hereby authorize the following:

1. The City Council hereby authorizes the temporary, limited-term, part-time appointment of Christopher Zanardi as a Distribution and Collections Officer II in a CalPERS retired annuitant capacity, because it finds he has special training, certification, skills and abilities to perform the work to assist with help distribution and collection staff eliminate backlog.
2. The employment shall terminate upon completion of the limited duration work or at any time at the discretion of the City.
3. Christopher Zanardi has been retired from a CalPERS employer for over one-hundred and eighty (180) days.
4. The compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate. Compensation for this appointment shall be at Step 5 of the Distribution and Collections Officer II classification, at an hourly rate of \$29.61, which is above the minimum and does not exceed the maximum for the classification assigned to employees performing similar duties.
5. Christopher Zanardi has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.
6. Christopher Zanardi shall certify that he has not received unemployment benefits within twelve (12) months prior to the appointment as an extra-help retired annuitant.
7. The appointment shall comply with all applicable CalPERS retired annuitant requirements, including the 960-hour annual limit and the prohibition on benefits or additional compensation.
8. The Interim City Administrator is authorized to execute all documents and take all actions necessary to implement this resolution.

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PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 6, 2026
TO: City Council
FROM: Steve Williams, Interim City Administrator
RE: **AGREEMENT-** Approving an employment agreement between the City of Angels and Joel Broumas for the position of Interim Chief of Police

RECOMMENDATION:

Approve an Employment Agreement between the City of Angels and Joel Broumas for the position of Interim Chief of Police

BACKGROUND:

As of December 27, 2025, the City of Angels has a full-time vacancy in the Chief of Police position and is actively recruiting a permanent replacement, a process that may require some time. To ensure the continued efficient operation of the City during this period, staff recommends appointing Joel Broumas as Interim Chief of Police.

DISCUSSION:

Police Sergeant Steve Poortinga has been serving as the Interim Chief of Police since the retirement of Chief Scott Ellis on December 27, 2025. Limited staffing within the Police Department makes the continued use of an internal employee as the Interim Chief of Police unfeasible.

A PERS retired annuitant, Mr. Broumas has held various administrative roles throughout his career, including prior service to the City of Modesto as a Police Captain and Stanislas Regional 9-1-1 Director, where he served with distinction. As a result, Mr. Broumas is well acquainted with the standard police policies, practices, and personnel issues. Beyond this familiarity, Mr. Broumas is otherwise uniquely qualified to serve as the Interim Chief of Police and to assist the City in recruiting a regular full-time appointment.

Mr. Broumas' Employment Agreement includes the following key provisions:

- Hourly rate of \$68.64 per hour with no other compensation or benefits.
- 960 hours maximum.
- Estimated start date: January 7, 2026.
- Estimated end date: after one year, until the position is permanently filled, or until Mr. Broumas reaches the 960-hour limit, whichever occurs first.
- Mr. Broumas would serve as an at-will, non-represented, exempt employee.

The Employment Agreement was drafted by the City Attorney's office.

FISCAL IMPACT:

The position is fully funded within the FY2025-26. No additional funding is necessary.



ATTACHMENTS:

Attachment “A” – Joel Broumas Employment Agreement
Attachment “B” – Chief of Police Job Description



**EMPLOYMENT AGREEMENT
INTERIM CHIEF OF POLICE**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made and entered into by and between the City of Angels, a California municipal corporation (“City”) and Joel Broumas, an individual (“Employee”). City and Employee may individually be referred to herein as “Party” or collectively as “Parties.” There are no other parties to this Agreement.

RECITALS

WHEREAS, City desires to employ Employee as its Interim Chief of Police, temporarily, to carry out the duties and responsibilities of the Chief of Police as provided for by the City’s Job Description, in consideration of and subject to the terms, conditions, and benefits set forth in this Agreement.

WHEREAS, Employee desires to accept employment as Interim Chief of Police in consideration of and subject to the terms, conditions, and benefits set forth in this Agreement.

WHEREAS, Employee’s employment is authorized by Government Code sections 7522.56 and 21221(h), which permit the City Council to appoint a California Public Employee Retirement System (“CalPERS”) retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provide that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits, so long as it is a single appointment that does not exceed nine hundred sixty (960) hours in a fiscal year, inclusive of all hours worked for other CalPERS employers, unless an exception applies.

WHEREAS, Employee represents that he is a retired annuitant of CalPERS within the meaning of Government Code sections 7522.56 and 21221(h) and acknowledges that his compensation is statutorily limited by Government Code section 21221(h). Employee represents that, as of the effective date of this Agreement, as a retired annuitant he can work up to nine hundred sixty (960) hours for City within the fiscal year beginning July 1, 2025. With the execution of this Agreement, Employee affirms that he has not received unemployment insurance compensation arising out of prior employment from any contracting CalPERS Agency during the twelve (12) month period preceding the effective date of this Agreement.

WHEREAS, City, acting by and through the City of Angels City Council, has determined that it is necessary to hire Employee, a retired annuitant, because the position of Interim Chief of Police requires special skills, and Employee, by virtue of his knowledge, experience, administrative skills and abilities, has those special skills.

NOW THEREFORE, in consideration of the mutual promises herein contained, City and Employee agree as follows:

AGREEMENT

Section 1. Recitals. The Recitals set forth above are incorporated herein by this reference and made a part of this Agreement. In the event of any inconsistencies between the Recitals and Sections 1 through 12 of this Agreement, Sections 1 through 10 will prevail.

Section 2. Effective Date. This Agreement shall become effective as of January 6, 2026, once executed by both City and Employee (“Effective Date”).

Section 3. Appointment of Interim Chief of Police, Duties, and Term.

3.1. Appointment. Employee accepts employment with City as its Interim Chief of Police and shall perform all functions, duties, and services set forth in Section 3.3 [Duties] of this Agreement.

3.2. Term. Employee shall commence the performance of his duties as the Interim Chief of Police at 8:00 A.M. on January 7, 2026. This Agreement shall expire upon the earlier of (i) one year of Employee’s appointment; (ii) Employee completing his nine hundred sixtieth (960th) hour in any fiscal year, inclusive of hours worked for any agency contracted with CalPERS; (iii) City’s appointment of an individual to the Chief of Police position; or (iv) subject to the provision of Section 6 [Termination] of this Agreement.

3.3. Duties. Employee shall serve as Interim Chief of Police under the terms of this Agreement and shall be vested with the powers, duties, and responsibilities set forth in City Chief of Police Job Description, the City Ordinances, Personnel Policy, Rules, and Regulations (as may be amended from time to time) and under applicable California law. Employee shall further perform the functions and duties specified under the laws of the State of California, the Municipal Code, the then current ordinances and resolutions of the City, and such other duties and functions as the City Council or City Administrator may from time-to-time assign.

3.4. Employee’s Obligations. Employee agrees to comply with all other applicable laws, ordinances, regulations, and City rules and policies. Employee further agrees that Employee shall devote Employee’s productive time, abilities, and attention as necessary to the full accomplishment of Employee’s duties and the City’s business needs. Accordingly, Employee shall not hold secondary employment or engage in activities which conflict with, or present the appearance or possibility of conflicting with, City’s legitimate business interests. As such, Employee agrees that Employee will notify the City Council in writing if Employee wishes to accept secondary employment sufficiently in advance to allow the City Council to determine whether there is the appearance of, or an actual conflict or potential conflict with the satisfactory performance of Employee’s duties and/or the best interest of the City. Should the City Council make such a determination, Employee agrees that Employee will forgo the proposed secondary employment. Notwithstanding the foregoing, Employee shall have the right to volunteer for such nonprofit organizations as Employee may see fit, provided that such volunteer services shall not interfere with Employee’s duties on behalf of the City.

Employee shall perform Employee’s duties and responsibilities under this Agreement pursuant to the laws of the State of California and applicable City municipal codes and resolutions. Employee understands that Employee’s duties may be amended from time to time by the City, as necessary to

meet the City’s needs. No modification or change in Employee’s responsibilities, duties, or position shall otherwise change or revoke any other provision of this Agreement.

3.5. Exempt Employee. Employees’ daily and weekly work schedule shall vary in accordance with the work required to be performed. The Interim Chief of Police position may include frequent attendance at evening meetings and irregular hours as necessary to meet deadlines and achieve objectives. The general business hours for City employees are Monday through Friday, 8:00 A.M. to 4:00 P.M. However, it is recognized by the Parties that Employee is an exempt employee for purposes of the Fair Labor Standards Act (29 U.S.C., § 201 et seq.). Employee acknowledges that he does not have set hours of work and is expected to be reasonably available at all times and work such hours as may be necessary to fully accomplish his duties.

Employee agrees to be reachable by telephone for consultation and advice when he is not physically present and working in City. Employee also agrees to respond to City for emergency situations. However, in no event shall Employee be required to work in excess of nine hundred sixty (960) hours per fiscal year for City, including hours worked for other contracted CalPERS Agencies during such fiscal years, unless an exemption applies.

Section 4. At Will.

Employee acknowledges that he is an at-will, temporary employee of City who shall serve at the pleasure of the City Council and the City Administrator at all times during the period of his service hereunder. The terms of City’s personnel rules, policies, regulations, procedures, ordinances, and resolutions regarding City administrative personnel (collectively “Personnel Policies”), as they may be amended or supplemented from time to time, shall not apply to Employee, unless otherwise required by law. Nothing in this Agreement is intended to, or does, confer upon Employee any right to any property interest in continued employment, or any due process right to a hearing before or after a decision by the City Council to terminate his employment, except as expressly provided for in Section 3.2 [Term] or Section 6 [Termination] of this Agreement.

Section 5. Compensation.

5.1. Rate of Pay. For all services performed by Employee as the Interim Chief of Police under this Agreement, City shall pay Employee at a rate equal to One Hundred Forty-Two Thousand, Seven Hundred Sixty-Nine Dollars and Fifty-Four Cents (\$142,769.54) per year, which equals Eleven Thousand Eight Hundred Ninety-Seven Dollars and Forty-Six Cents (\$11,897.46) per month or Sixty Eight Dollars and Sixty-Four Cents (\$68.64) per hour. Employee shall be paid on an hourly basis only.

5.2. Compliance With CalPERS Requirements. It is the intent of the Parties to compensate Employee only to the extent permitted under Government Code sections 7522.56 and 21221(h), and corresponding CalPERS regulations and policy statements. The rate of pay set forth in Section 5.1 [Rate of Pay] is based on the salary limitations established by CalPERS and is not less than the minimum, nor more than the maximum, rate of pay for the position of Chief of Police as listed on the City’s publicly available pay schedule.

5.3. Recordation and Reporting of Hours Worked. Employee will comply with all applicable CalPERS regulations governing employment after retirement, including the recordation and reporting of all hours worked for the City to CalPERS as may be required. City shall assist in

any such reporting obligations to CalPERS. Additionally, Employee shall keep City continually apprised of any hours worked by Employee for other CalPERS Agencies during the term of this Agreement.

5.4. Benefits. Other than compensation as set forth in Section 5 of this Agreement, Employee will receive no other benefits, incentives, compensation in lieu of benefits, or other pay or compensation of any sort. Employee understands and agrees that he is not and will not be eligible to receive City-provided benefits, including any City group plans for hospital, surgical, or medical insurance, any City retirement programs, or any other job benefits available to employees in the regular service of City, except for Worker’s Compensation Insurance coverage or similar benefits required by state or federal law.

5.5. Leave. Employee and City agree that Employee, in accordance with Government Code section 21221(h) and related CalPERS regulations, shall not be provided or accrue any personal time off, vacation, sick leave, administrative leave, paid holidays or similar leave benefits, unless otherwise required by state or federal law.

Section 6. Vehicle and Equipment.

City will provide Employee with a patrol vehicle for official City business, including responding to emergencies and on-call duties, and will cover all associated costs and expenses. Employee acknowledges that the vehicle is provided solely for the benefit of the City and shall not constitute compensation or an employment benefit.

The City will also provide Employee with one Class “B” uniform and two Class “C” uniforms, all gear and equipment necessary for Employee to perform his duties, as determined by City. Such equipment is provided solely for official business and remains the property of the City

Section 7. Termination.

7.1. By City. This Agreement may be terminated by City with or without cause by providing five (5) days’ written notice to Employee of such termination. City’s only obligation in the event of such termination will be payment to Employee of all compensation then due and owing as set forth in Section 5.1 [Rate of Pay] up to and including the Effective Date of the termination. However, this Agreement may be terminated immediately if necessitated by changes to CalPERS statutory or regulatory requirements.

In the event Employee is terminated by the City Council for a reason which has been publicly disclosed and could stigmatize Employee’s reputation or impair his ability to earn a living, Employee may, within seven (7) calendar days of receipt of the notice of termination, make a written request for a “name-clearing” hearing (as described in *Lubey v. City and County of San Francisco (1979)* and its progeny) before the City Council. Any such “name-clearing” hearing will be held in accordance with City’s standard procedures and solely to provide Employee an opportunity to clear his name.

7.2. By Employee. This Agreement may be terminated by Employee for any reason thirty (30) days after providing written notice to City of such termination. City shall have the option, in its complete discretion, to make Employee’s termination effective at any time prior to the end of such

period, provided City pays Employee all compensation as set forth in Section 5.1 [Rate of Pay] then due and owing through the last day actually worked.

7.3. Termination Obligations. After notice of resignation or termination, Employee shall cooperate with the City, as requested by the City, to affect a transition of Employee’s responsibilities and duties and to ensure that the City is aware of all matters being handled by Employee. Additionally, Employee agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by him in the course of his employment belongs to City and shall be returned within forty-eight (48) hours to City upon termination or expiration of Employee’s Employment Agreement unless otherwise agreed upon by City. Employee’s obligations under this subsection shall survive the termination of his employment and the expiration of this Agreement.

7.4. Confidentiality of Sensitive Information. Employee shall keep confidential all sensitive information acquired in the course of performing his duties, including personnel records, investigative files, intelligence and confidential source information, operational protocols, law enforcement technologies, and other non-public information. Employee shall not disclose such information to any unauthorized person or entity. These confidentiality obligations shall survive the termination employment and the expiration of this Agreement.

7.5. No Severance Pay. Employee shall not be entitled to severance pay, and Employee expressly waives all rights with respect to severance pay.

Section 8. Indemnification.

Subject to, in accordance with, and to the extent permitted by the California Government Claims Act [Government Code section 810 *et seq.*], City will indemnify, defend, and hold Employee harmless from and against any action, demand, suit, monetary judgment or other legal or administrative proceeding, and any liability, injury, loss or other damages, arising out of any act or omission occurring during Employee’s tenure as Interim City Administrator, except that this provision shall not apply with respect to any intentional tort or crime committed by Employee, or any actions outside the course and scope of his employment as Interim Chief of Police. City shall obtain and keep in full force and effect liability insurance, or risk pool coverage, including errors and omissions coverage on a “per occurrence” basis, in sufficient amounts to ensure fulfillment of this hold harmless and indemnification clause. In the event City provides funds for legal criminal defense pursuant to this Section, Employee shall reimburse City for such legal criminal defense funds if Employee is convicted of a crime involving an abuse of office or position, as provided by Government Code sections 53243 through 53243.4.

Section 9. Abuse of Office/Reimbursement to City.

Pursuant to Government Code section 53243, et seq., which became effective on January 1, 2012, if Employee is convicted of a crime involving an abuse of his office or position, all of the following shall apply: (1) if Employee is provided with administrative leave pay pending an investigation, Employee shall be required to fully reimburse such amounts paid; (2) if City pays for the criminal legal defense of Employee (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), Employee shall be required to fully reimburse such amounts paid; and (3) if this Agreement is terminated, any cash settlement related to the termination that Employee may

receive from City shall be fully reimbursed to the City. For this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with section 92 of the Penal Code.

Section 10. Bonding.

City shall bear the full cost of any bonds required of the Interim Chief of Police under any law or ordinance.

Section 11. Acknowledgment.

Employee acknowledges that he has had the opportunity to consult legal counsel in regard to this Agreement, that he has read and understands this Agreement, that he is fully aware of its legal effect, and that he has entered into it freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this Agreement.

Section 12. Notices.

Any notice or communication required hereunder between City and Employee must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS, or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by registered or certified mail, such notice or communication shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the Party to whom notices are to be sent, or (b) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days' written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to City: City of Angels
 ATTN: City Clerk
 P.O. Box 667
 200 Monte Verde Street, Ste. B
 Angels Camp, California 95222

and White Brenner LLP
 ATTN: Douglas L. White
 1608 T Street
 Sacramento, California 95811

If to Employee: Joel Broumas
P.O. Box 667
200 Monte Verde Street, Ste. B
Angels Camp, California 95222
w/cc: home address on file with City Administrative Services

Section. 13. General Provisions.

13.1. Council Approval/Modification of Agreement. Council Approval/Amendment. This Agreement is contingent on approval by the City Council. The terms and conditions of this Agreement may not be modified or amended at any time except by written agreement signed by both Parties and approved by the City Council.

13.2. Entire Agreement. This Agreement constitutes the final, complete, and exclusive statement of the terms of the agreement between the Parties and supersedes all other prior or contemporaneous oral or written understandings and agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement.

13.3. Severability of Agreement. If a court or an arbitrator of competent jurisdiction holds any Section of this Agreement to be illegal, unenforceable, or invalid for any reason, the validity and enforceability of the remaining sections of this Agreement shall not be affected.

13.4. Authority. All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into this Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

13.5. Headings. The headings in this Agreement are included for convenience only and neither affect the construction or interpretation of any Section in this Agreement nor affect any of the rights or obligations of the Parties to this Agreement.

13.6. Necessary Acts and Further Assurances. The Parties shall, at their own cost and expense, execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

13.7. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of California.

13.8. Waiver. No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

13.9. Counterparts. This Agreement may be executed in counterparts and all so executed shall constitute one agreement which shall be binding upon the Parties hereto, notwithstanding that the signatures of all Parties and Parties' designated representatives do not appear on the same page.

13.10. Venue. Venue for all legal proceedings shall be in the Superior Court of the State of California, in and for the County of Calaveras.

13.11. Attorney's Fees and Costs. If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret Sections of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

13.12. Status of Recruitment. City warrants that as of the Effective Date of this Agreement, it has initiated the process for the recruitment of a permanent replacement to the Chief of Police position.

[*Signature Page to Follow*]

IN WITNESS THEREOF, this Agreement has been entered into by and between City and Employee as of the Effective Date indicated above.

CITY:

EMPLOYEE:

City of Angels Camp, a California
Municipal Corporation

Joel Broumas

By: _____
Steve Williams, Interim City Administrator

Joel Broumas

Date: _____

Date: _____

Approved as to Form and Content:

By: _____
Douglas White, City Attorney

Date: _____



CHIEF OF POLICE

DEFINITION

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Police Department including community policing, patrol, traffic, investigations, internal affairs, communications, and supportive services; formulates departmental policies, goals, and directives; coordinates assigned activities with other City departments, officials, outside agencies, and the public; fosters cooperative working relationships among City departments and with intergovernmental, regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the City Administrator in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Administrator. Exercises direct supervision over management, supervisory, professional, technical, and administrative support staff through subordinate levels of supervision.

CLASS CHARACTERISTICS

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EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assumes full management responsibility for all Police Department programs, services, and activities including community policing, patrol, traffic, investigations, internal affairs, communications, and support services.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within City policy, appropriate budget, service, and staffing levels.
- Manages and participates in the development and administration of the department's budget; directs the forecast of additional funds needed for staffing, equipment and supplies; directs the monitoring of and approves expenditures; directs and implements budgetary adjustments as necessary.
- Selects, trains, motivates, and directs department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and

performance evaluations; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.

- Contributes to the overall quality of the department's service by developing, reviewing and implementing policies and procedures to meet legal requirements and City needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Monitors legal, regulatory, technology and societal changes and court decisions that may affect the work of the department; determines equipment acquisition, training programs and procedural changes to ensure retention of qualified staff and the provision of services to the community in an effective, efficient and economical manner.
- Oversees the preparation of grant funding requests; monitors funding sources and oversees required grant reporting processes.
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- Works with the City Administrator, or designated staff, on press releases and confers with the media in matters related to department operations.
- Reviews the results of personnel investigations and makes final recommendation on disposition of issues.
- Represents the department to other City departments, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies, and procedures as appropriate.
- Participates in and makes presentations to the City Council and a wide variety of committees, boards, and commissions.
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- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the City Administrator.
- Responds to public inquiries and complaints and assists with resolutions and alternative recommendations.
- Serves as a spokesperson for the Department at a variety of community events, meetings, and other public relations activities.
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- Performs other duties as assigned.

Knowledge

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of leadership.

- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Principles and practices of strategic plan development.
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- Policies with respect to search, seizure, arrest, evidence, court procedures and the legal rights of citizens and prisoners.
- Principles and practices of criminal law, investigation, interrogation, crime prevention, crime scene management and catastrophic event management.
- Causes, prevention and control of juvenile delinquency.
- Weapons instruction and use related to legal and ethical law enforcement services.
- Law enforcement theory, principles and practices and their application to a wide variety of services and programs.
- Recent court decisions and how they affect department and division operations.
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- Research methods and techniques.
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- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability

- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Provide administrative and professional leadership for the Department.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
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- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.

- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Direct the establishment of filing, record-keeping, and tracking systems.
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Education and Experience:

Any combination of training and experience that would provide the required knowledge, skill, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education:

Equivalent to a bachelor's degree from an accredited college or university with major coursework in criminal justice, public policy, public administration, or a related field.

A master's degree in one of the fields above or additional executive leadership training is desirable.

Experience:

Eight (8) years of increasingly responsible sworn law enforcement management experience; at least three (3) years of law enforcement supervisory experience is desirable.

Licenses and Certifications:

- Possession of a valid California Driver's License to be maintained throughout employment.
- Possession of an Advanced Certificate issued by the California State Commission on Peace Officer Standards and Training (P.O.S.T.).
- Possession of a Management Certificate issued by the California State Commission on Peace Officer Standards and Training (P.O.S.T.) is desired.
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PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various City and meeting sites; vision to maintain firearms qualifications and to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

This job involves serving as an Incident Commander in highly critical and/or emergency situations.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: January 6, 2026

TO: City Council

FROM: Steve Williams, Interim City Administrator

RE: **RESOLUTION 26-06** – Modifying the Chief of Police Job Description

RECOMMENDATION:

Modify the experience section the Chief of Police Job Description.

BACKGROUND:

The City of Angels Chief of Police Scott Ellis retired on December 27, 2025. The City of Angels will launch a recruitment to fill the position of Chief of Police on January 7, 2026. The City of Angels Job Description for the Chief of Police was last updated in August 2020.

DISCUSSION:

The current job description for the City of Angels Chief of Police includes a section for Education and Experience.

The education section indicates, “Equivalent to a bachelor's degree from an accredited college or university with major coursework in criminal justice, public policy, public administration, or a related field. A master's degree in one of the fields above or additional executive leadership training is desirable.”

The experience section includes, “Eight (8) years of increasingly responsible sworn law enforcement management experience; at least three (3) years of law enforcement supervisory experience is desirable.”

Staff believes the reference to “management” was inadvertent and that the intended qualification was eight years of law enforcement experience, including a minimum of three years in a supervisory role.

Staff recommends modifying the experience section to read, “Eight (8) years of increasingly responsible sworn law enforcement experience; including a minimum of three (3) years in a sworn law enforcement supervisory or management role.”

This is also an opportunity to make any other modifications City Council would like to implement prior to the recruitment for the next permanent Chief of Police. Staff is not recommending any additional modifications.

FISCAL IMPACT:

None



ATTACHMENTS:

Attachment “A” – Chief of Police Job Description
Attachment “B” – Resolution 26-06





CHIEF OF POLICE

DEFINITION

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Police Department including community policing, patrol, traffic, investigations, internal affairs, communications, and supportive services; formulates departmental policies, goals, and directives; coordinates assigned activities with other City departments, officials, outside agencies, and the public; fosters cooperative working relationships among City departments and with intergovernmental, regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the City Administrator in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Administrator. Exercises direct supervision over management, supervisory, professional, technical, and administrative support staff through subordinate levels of supervision.

CLASS CHARACTERISTICS

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**CITY OF ANGELS
CITY COUNCIL
RESOLUTION No. 26-06**

RESOLUTION MODIFYING THE CHIEF OF POLICE JOB DESCRIPTION

WHEREAS, the City of Angels Chief of Police Scott Ellis retired on December 27, 2025; and

WHEREAS, the City of Angels will launch a recruitment to fill the position of Chief of Police on January 7, 2026; and

WHEREAS, the City of Angels Job Description for the Chief of Police was last updated in August 2020; and

WHEREAS, the current job description for the City of Angels Chief of Police includes a section for Education and Experience; and

WHEREAS, the experience section includes, “Eight (8) years of increasingly responsible sworn law enforcement management experience; at least three (3) years of law enforcement supervisory experience is desirable; and

WHEREAS, Staff believes the reference to “management” was inadvertent and that the intended qualification was eight years of law enforcement experience, including a minimum of three years in a supervisory role.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Angels does hereby modify the Experience section of the Chief of Police Job Description to read, “Eight (8) years of increasingly responsible sworn law enforcement experience; including a minimum of three (3) years in a sworn law enforcement supervisory or management role.”

PASSED AND ADOPTED this 6th day of January 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Chimente, Mayor

Michelle Gonzalez, Deputy City Clerk



HOME OF THE JUMPING FROG



CITY OF ANGELS

City Council Monthly Update

Dec Section 13, Item A.
2025
Issue

Mayor Michael Chimente
Vice Mayor Caroline Schirato
Councilmember Scott Behiel, Councilmember Alvin Broglio, Councilmember Kara Scott

Significant Ongoing Projects

Current CIP Project:

Vallecito Sewer Line Upgrade – Phase 1
Estimated Completion: Q2 2026
Project Manager: Dave Richards - Dewberry

Next CIP Project:

East Angels Sewer Line Upgrade
Estimated Completion: 2027
Project Manager: Dave Richards - Dewberry

Major Projects:

Eureka Oaks (Habitat) – In Construction
Estimated Completion ~2027
Project Manager: Dave Richard (Unico) - Dewberry

Twelve (12) Month Noteworthy Activity:

December – Police Chief Scott Ellis Retired
December – PLHA Grant Awarded to Habitat
December – Power Washed Downtown Sidewalks
December – Vallecito Sewer Project Began

November – SR49 Restored to Regular Traffic Flow
November – Brent Huse PW Foreman
November – Frog Bucks Campaign

October – Purdy Rd Water/Sewer Project Complete
October – CSG As Needed Services Agreement
October – Exploration for Secondary Water Sources Began

September – Five Year Pavement Management Plan
September – Mark Twain Water Project Complete
September – Interim City Administrator Steve Williams
September – New Police Sergeant – Steve Poortinga
September – Lightening Complex Fire Strike Teams

August – Speed Feedback Signs at Copello and Utica Park
August – Foundary Lane Decertified by CalTrans
August – Purdy Rd Sewer Project Began

July – New Police Officer – Justin Hart (Academy)
July – Utility Billing and Payroll Migration to Accufund

June – New Police Officer – Andrew Nuss (Academy)
June – New Water Rates Effective
June – FY25/26 Budget Adopted

May – Utica Park Grand Opening
May – Firewise Application Approved
May – Gardner Way Chip Seal and Speed Tables

April - Announced Utica Park Soft & Grand Opening
April – Mark Twain Water Project Began

March – State of The City Address
March – Began Pressure Reducing Valve (PVR) Project

February – Three-Person Staffing in Fire Department
February – City Administrator Pam Caronongan

January – Cut/Exposed/Explored Birds Way
January – Fire Station 3rd Bedroom
January – New City Council Seated

Administration

Interim City Administrator Steve Williams

| |
|--|
| <p>Current Vacancies/Recruitments:</p> <ul style="list-style-type: none"> • City Administrator • Chief of Police • Administrative Services Officer • Police Officer • Distribution Collections Officer in Training • Relief Firefighter |
| <p>New Hires/Promotions this month:</p> <ul style="list-style-type: none"> • Daniel Whitford Hired as Plant Operator III |

| |
|--|
| <p>Projects:</p> <ul style="list-style-type: none"> • City Administrator Recruitment • Chief of Police Recruitment • Vallecito Parking Lot • LLD Board • Old City Hall Property • Vacant Building Ordinance • Downtown Enhancements • Highway 4 Corridor Water Managers |
|--|

Finance Department

The Finance Department continued to maintain progress in December, focusing on sustained utility billing operations, staffing transitions, and ongoing efforts to strengthen customer service and system efficiency.

1. Utility Billing

The City transitioned to using a third-party printer and mailing service for utility billing this month. This change will help maintain consistency and reduce internal workload; however, customers may experience slightly longer delivery times due to the printer being located on the East Coast.

- Utility bills are being mailed by the third-party printer beginning this month.
- Customers can still log in online and view their bill as soon as it is generated, even before the paper copy is received.

The department will continue monitoring bill delivery timelines closely to ensure reliable service for residents.

2. Staff Highlights

Taylor's last day was December 18, 2025. We sincerely thank her for her time, professionalism, and the valuable support she provided during the utility billing transition and system conversion.

The department is currently recruiting to fill her position with another temporary employee to assist with customer service, billing support, and ongoing cleanup efforts related to the system transition.

3. Financial System / Administrative Updates

The Finance Department continues to expand the use of AccuFund to improve efficiency and accuracy across City operations.

In January, the department is rolling out electronic timesheets for the Fire Department and Water/Wastewater employees. To date, approximately 25% of City employees have successfully transitioned to electronic timesheets. With the addition of these departments, 50% of employees will be using the electronic timesheet system.

This phased approach allows staff to provide targeted support, address issues promptly, and ensure a smooth transition before expanding system use citywide.

Code Enforcement and Building

| <u>Building – Completed this month</u> | |
|---|--|
| <ul style="list-style-type: none"> • Number of Permits Issued 13 <li style="padding-left: 20px;">○ Burn Permit 4 <li style="padding-left: 20px;">○ Re-Roofs 3 <li style="padding-left: 20px;">○ Plumbing 2 <li style="padding-left: 20px;">○ Footings Commercial 1 <li style="padding-left: 20px;">○ HVAC 1 <li style="padding-left: 20px;">○ Generator 1 <li style="padding-left: 20px;">○ Solar 1 | |
| <ul style="list-style-type: none"> • Number of Inspections 41 | |

| <u>Code Enforcement – Completed this month</u> | | | | | | | | | | | |
|---|-----------------|---|---|---------|---|---|-----------------------|---|---|--|--|
| <p>Active cases on first day of the month 7</p> <p style="text-align: right;">Closed</p> <p>Open</p> <p>Violation Type</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Public Nuisance</td> <td style="text-align: center;">1</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="padding-left: 20px;">Housing</td> <td style="text-align: center;">0</td> <td style="text-align: center;">2</td> </tr> <tr> <td style="padding-left: 20px;">Building/Construction</td> <td style="text-align: center;">0</td> <td style="text-align: center;">1</td> </tr> </table> <p>New Cases this month 0</p> <p>Cases Closed this month 1</p> | Public Nuisance | 1 | 3 | Housing | 0 | 2 | Building/Construction | 0 | 1 | | |
| Public Nuisance | 1 | 3 | | | | | | | | | |
| Housing | 0 | 2 | | | | | | | | | |
| Building/Construction | 0 | 1 | | | | | | | | | |
| <p>Active cases on last day of the month 6</p> | | | | | | | | | | | |

Water / Wastewater / Public Works

Public Works Superintendent Chris Ofinn

| <u>Public Works – Completed this month</u> | |
|---|---|
| <ul style="list-style-type: none"> • Removed flags throughout the city. • Installed radar feedback signs on Murphy’s Grade Rd. and Vallecito Rd. • Set up and took down road closure and detour signs for the Christmas parade. • Power washed downtown sidewalks for the Christmas parade. • Set up Christmas decorations downtown. • Tree trimming and brush removal at Vallecito Rd. parking lot. • Repaired potholes on Booster Way. • Installed bench plaques at Utica Park. • Cleaned drainage ditch line on Rasberry Ln. • Kept drain inlets clear during the Christmas storms. • Cleaned up and cleared a fallen tree on Angels Oaks Dr. | |
| <p style="text-align: center;"><u>Water – Completed this month</u></p> <ul style="list-style-type: none"> • Completed annual filter inspections. • Completed annual filter media evaluations. • Completed annual meter calibrations. • Completed biannual tank inspection. • Repaired 2 water service leaks. • Repaired damaged water sample station on West St. • Hot taped a water main and installed an air relief valve for the Habitat for Humanity project. • Attended the pre bid meeting for the AMR project. | <p style="text-align: center;"><u>Wastewater – Completed this month</u></p> <ul style="list-style-type: none"> • Replaced waste activated sludge pump on SBR # 2. • Ordered rebuild kit for old waste activated sludge pump. • Cleaned out effluent wet well. • Completed annual flow meter calibrations at the wastewater plant and spray fields. • Completed annual filter inspections. • Tree clean up and fence repair in the spray fields • SCADA computer repairs/replacement. • Replaced pump #2 at Altaville Lift Station. • Sewer line repair on Moose Trail. • Sewer plug at 1071 South Main St. • Preconstruction meeting for the Vallecito Rd. sewer project |

Planning Department

Amy Augustine – Contract City Planner

Section 13, Item A.

- **Ongoing Projects**

Utica Park – The search for a vendor will be accelerated in January to install the two drinking fountain/hydration stations. Staff will submit a request to allow testing polyurethane on at least one of the benches as a preservative in the spring/as soon as the benches dry out. Boyer prepared a cost estimate for repairs which was forwarded for the city to submit to its insurance carrier. It is anticipated that an agenda item to discuss cameras and/or a security system at the park will come before Council in the near future.

Permanent Local Housing Allocation (PLHA) program The City Council officially awarded Eureka Oaks/Habitat for Humanity the PLHA allocation in December. Staff will be amending the PLHA Plan to include a single activity in order to allow the release of funds.

Foundry Lane – Staff anticipates finalizing work with landowners to pursue acquisition of the final piece of Foundry Lane in January/February. In 2026, Staff anticipates preparing a Specific Plan for the area

Traffic Impact Mitigation Fees Update. The City Council approved hiring Willdan on August 19, 2025, to update the fee. The city attorney's signature on the contract is pending. Staff have coordinated with Willdan for a kick-off meeting in January. COG is pursuing an updated traffic demand model to be completed in 2026. Staff coordinated with Willdan to delay beginning work on the TIMF until January to allow for coordination with COG's traffic demand model. The City Administrator has indicated this approach may change and the City may pursue having COG undertake this task. The item will go before the City Council in January 2026.

GIS – An updated hard copy/electronic zoning map has been produced. Staff expect a final map for uploading by 12/31/25

- **Pending Current Planning Projects:**

Cabinets and More Expansion An administrative site plan review was drafted and is awaiting a signature from the landowner for formal issuance

Second story living space conversion 1225 South Main - An administrative site plan review was issued in December to convert upstairs storage space above Avelino's to living space.

Shopping Center – Staff met with the landowners to assist with completing an application for a Caltrans encroachment permit for the "Swendemens" Shopping Center

Building Code Update – Staff prepared an ordinance to update the Building Codes from 2022 to 2025. A second reading for approval will be heard by the Council 1/6/26

T-Stan IRWMA – Staff will be assisting in providing City data for the update of the plan in January

Climate Action Plan (CAP) – Staff has a meeting scheduled with CSG to kick off the contract to prepare the environmental document for the plan in January 2026.

Raspberry Lane/Wilson/Slate Circle Parking – Staff completed preparing legal descriptions and surveys. The landowner completed an appraisal. City acceptance of land offered by Mr. Wilson is pending on the January 6, 2026, city council agenda..

Habitat for Humanity – Staff anticipates brought the reimbursement agreement for the off-site waterline to Council December 16, 2025, along with additional authorizations. In January, Staff will begin drafting an amendment to sewer capital improvement fees for workforce housing in January. Staff have been coordinating with Habitat for Humanity to bring a final subdivision map to the City Council (as necessary to begin housing construction). That item is anticipated on 1/16/25.

Takahashi Property. Staff assisted in preparing the legal description and lot line adjustment required for this transaction.

Planning Commission. Staff have released a notice of vacancy for Daniel Whitford's position on the commission. Applications are due 1/13/26. Staff anticipate placing the item on the 1/16 or 2/3/26 City Council agenda to appoint a new planning commissioner. Staff have provided some downtown merchants with applications.

City Hall. Staff are coordinating with the California Department of Housing and Community Development to have that agency certify as proper, the process followed in 2021 declaring the former City Hall as surplus property.

EV Charging station. Staff attended the CSEDC EV Charging webinar. That agency will be sending a representative of the company evaluating sites for installation to Angels Camp in the coming weeks.

National Register of Historic Places – Downtown district representatives have asked the City Council to consider pursuing designation of the downtown historic district as a National Register district. This is consistent with the general plan. Staff will coordinate with the City Administrator to bring this to the Council for consideration in early 2026, along with consideration for pursuing a Main Street USA designation. These designations can assist in securing funding for economic development.

- **Grants:**

Community Development Block Grant Staff attended pre-application meetings in December and will attend the final meeting in January. It was determined that additional staff is no longer required to assist Planning in preparing the application because the state has eliminated the "first come first serve" deadlines imposed during the last grant cycle. The City Council has approved staff and APA to prepare a second Microenterprise Community Development Grant due in April 2026. Staff anticipate meeting with downtown merchants in January 2026 to discuss the grant. Staff sat in on a meeting with the City Administrator and some downtown merchants to discuss ideas for economic development.

Active Transportation Grants – Round 8 input will begin soon. Deadlines for applications are anticipated in June 2026. 90% of these grants go to disadvantaged communities. The City may wish to monitor this funding source for funding for the Angels Creek Trail.

Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update – the joint City/County/Murphys Sanitary District MJHMP expires in 2026. Funding is available through the California Office of Emergency Services (CAL OES). A notice of interest is required with a deadline of 12/19. Staff prepared and submitted a notice of interest. The state has contacted the City to inform them that the County already has submitted a notice of interest to pursue those funds.

Engineering Department

Engineering – Completed this month and Looking Ahead

Section 13, Item A.

Transportation General Engineering Services (TO 1)

- Correspondence with UNICO and Dewberry regarding Final Invoices for Murphys Grade Road and Sign Replacement Project
- 12/18 Management meeting

Water General Engineering Services (TO 2)

- Review correspondence from FEMA
- Discussion/initiation of backwash estimate update needed for Funding

Wastewater General Engineering Services (TO 3)

- Sewer System GIS map update for Regional Water Quality Control Board

Foundry Lane Assistance (TO 4)

- Aerial Mapping
- Prepare topographic deliverables

Building and Planning Engineering Services (TO 5)

- H4H – Q&A regarding maintenance of common driveway
- H4H – RFI regarding slurry application to Copello Drive
- H4H – Correspondence regarding change in geotechnical engineer
- H4H – Submittal Review Street Signs
- Permit 250045- Correspondence regarding disposal of contaminated stormwater.
- Residential Fire Sprinklers – Correspondence regarding

Environmental Support (TO 6)

- No work this period

25/26 Citywide Pavement Repair Project (TO 7)

- Front end contract documents

Pavement Management (TO 8)

- No work this period.

Groundwater Exploration Services For A Secondary Water Source (TO9)

- Prepare map of investigation area w APN's
- Field Recon coordination

Fire Department

Chief John Rohrbaugh

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|---|-----------|---|----------------------------|
| Responses this month | | Notable Calls this month: | <i>Section 13, Item A.</i> |
| <u>Total</u> | 78 | Fire Alarm at Mark Twain School, No Fire Vehicle Accident Smith Flat. High Speed Vehicle Accident Parrots Ferry High Speed Vehicle Accident 49/Near Tuttle town | |
| Emergency Medical | 42 | | |
| Canceled Prior to Arrival | 13 | | |
| Lift Assist | 13 | | |
| Public Service | 12 | | |
| Other Investigative | 8 | | |
| Vehicle Accident | 6 | | |
| Structure Fire | 4 | | |
| Fire Alarm | 3 | | |
| CPR | 1 | | |
| False Call | 1 | | |
| Helicopter Landing Zone | 1 | | |
| | | Additional Info this month: | |
| | | (1) Meeting with Firewise group. Programmed 34 donated mobile radios Attended Site Safety Mtg. Mark Twain School. Participated in grant discussions with Cal.Co. OES LHMP Initial meeting with grant writer about multiple grants Applied for OTS vehicle extrication equipment regional grant Christmas Parade with our Ladder Truck. Looking into Cost for advanced EMT program Requested costs from (2) vendors for Water Tender purchase. | |
| Looking Ahead: | | | |
| Preparing for Mid Yr Budget review. | | Investigate complaints re: ALA med 24 | |
| Continue Research on Advanced EMT and Water Tender policy | | Put in place new report on conditions and update | |
| Confirm new State required reporting is going well w 3 rd party vendor | | | |

Police Department

Chief Scott Ellis

No Report this month.

Chief Ellis retired December 27, 2025

Sergeant Steve Poortinga Appointed Interim Chief of Police



ANGELS CAMP BUSINESS ASSOCIATION, PO BOX 62, ANGELS CAMP, CA 95222, T: 209 736 1333

December 17, 2025

**Dear 2025 Parade Helpers
City of Angels Administration, Public Works, Community Development & Police:**

On behalf of the **Angels Camp Business Association**, thank you for your participation in our **33rd Annual Christmas Parade**, proudly sponsored by the Angels Camp Business Association. Your assistance is appreciated as we work together to bring this parade to fruition for the good of our community. We truly appreciate the cleaning of the sidewalks and streets before and after the parade putting a sparkle on downtown.

This year’s parade was truly one for the record books, with **63 entries, 98 vehicles, and nearly 400 participants**—the largest turnout we know of in our parade’s history. Be sure to mark your calendars for **Saturday, December 5, 2026**, as we look forward to doing it all again next year.

The parade is a true collaborative effort made possible by many dedicated partners: the local businesses whose generous financial contributions helped underwrite the cost of the parade; the **21 volunteers** who worked behind the scenes and on parade day; **St. Patrick’s Church** for graciously allowing the use of their parking areas; and our local law enforcement agencies—the **City of Angels Police Department, CHP, and the Calaveras County Volunteer Sheriff’s Unit**—for ensuring public and parade safety.

A special thank you to the **City of Angels** for going above and beyond to spruce up our downtown before and after the parade, and for facilitating road closures and permitting.

As the saying goes, *it takes a village*—or in this case, a **“camp”**—to bring it all together. We are truly grateful for your participation in helping us spread holiday cheer throughout our community.

Sincerely,

Jeff Johnson
President

OFFICERS:

Jeff Johnson, President
Kathy Russell, Vice President
Tammy Dillashaw, Secretary
Cindy Johnson, Treasurer

DIRECTORS:

Candy Myers
Katrina Frey
Gretel Tiscornia
Veronica Metildi

Susie Plunkett
Robert Gace
Donovan Hanamaka



January

2026

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---------------|----------------------------|-----------------------------------|-----------------------------------|-----------------------------------|----------|
| | | | | 1 HOLIDAY | 2 | 3 |
| 4 | 5 | 6 CITY COUNCIL MEETING | 7 | 8 PLANNING COMMITTEE | 9 | 10 |
| 11 | 12 | 13 | 14 CPPA COG TAC IRWMA | 15 | 16 | 17 |
| 18 | 19 HOLIDAY | 20 CITY COUNCIL MEETING | 21 LEAGUE OF CITIES CONFERENCE | 22 LEAGUE OF CITIES CONFERENCE | 23 LEAGUE OF CITIES CONFERENCE | 24 |
| 25 | 26 LAFCO | 27 UWPA | 28 | 29 | 30 | 31 |

ASSIGNMENTS

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| <p>CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT (CSEDD): R: SCOTT A: BROGLIO</p> <p>CALAVERAS COUNCIL OF GOVERNMENTS (COG): R: BEHIEL & SCHIRATO A: BROGLIO</p> <p>CALAVERAS PUBLIC POWER AGENCY (CPPA): R: CHIMENTE A: BROGLIO</p> <p>LOCAL AGENCY FORMATION COMMISSION (LAFCO): R: BEHIEL & SCOTT A: CHIMENTE</p> <p>SOLID WASTE TASK FORCE: R: BROGLIO A: CHIMENTE</p> <p>UTICA WATER & POWER AUTHORITY (UWPA): R: BROGLIO & SCHIRATO A: CHIMENTE</p> |
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| <p>COG Technical Advisory Committee (COG TAC) City Engineer / City Administrator</p> <p>Integrated Regional Water Management (IRWMA) City Planner / City Administrator</p> |
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February

2026

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---------------|----------------------------|---------------------------------------|--------------------------|--------|----------|
| 1 | 2 | 3 CITY COUNCIL MEETING | 4 <u>COG</u> | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 <u>CPPA</u> COG TAC IRWMA | 12 PLANNING COMMITTEE | 13 | 14 |
| 15 | 16 HOLIDAY | 17 CITY COUNCIL MEETING | 18 | 19 <u>CSEDD</u> | 20 | 21 |
| 22 | 23 | 24 <u>UWPA</u> | 25 | 26 | 27 | 28 |

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