



Chair | Tracy Delesandri

Vice Chair | Cheryl Scarborough

Members | Pattie Cooper, Suzanne Dellinger, Andrea Demopulos, Heather Brewer, Dianna Matthys

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL COMMISSION FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, APRIL 22, 2024, AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

DECLARATION OF A QUORUM AND CALL TO ORDER

REGULAR AGENDA

1. Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on February 26, 2024
2. Discussion on Keep Angleton Beautiful YTD financial statements as of April 19, 2024
3. Discussion and possible action on location of 2024 TxDOT traffic controller cabinet box wraps
4. Discussion and possible action on tree up-lighting on Loop 274

ADJOURNMENT

CERTIFICATION

I, Jason O'Mara, Executive Director, do hereby certify that this Notice of a Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, www.angleton.tx.us, in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, April 19, 2024, by 5:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Public participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Angleton ADA Coordinator, Colleen Martin, no later than seventy-two (72) hours prior to the meeting, at (979) 849-4364 ext. 2132, email: cmartin@angleton.tx.us.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 04/22/2024

PREPARED BY: Jason O'Mara, Assistant Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on February 26, 2024

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA

FUNDS REQUESTED: NA

FUND: NA

EXECUTIVE SUMMARY:

Minutes from the Regular Called meeting on February 26, 2024.

RECOMMENDATION:

Staff recommends the KAB approve the minutes from Keep Angleton Beautiful meeting on February 26, 2024.



CITY OF ANGLETON
KEEP ANGLETON BEAUTIFUL COMMISSION MINUTES
120 S. CHENANGO STREET, ANGLETON, TEXAS 77515
MONDAY, FEBRUARY 26, 2024, AT 5:30 PM

THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE KEEP ANGLETON BEAUTIFUL COMMISSION IN THE ORDER THEY OCCURRED DURING THE MEETING. THE KEEP ANGLETON BEAUTIFUL COMMISSION CONVENED IN A MEETING ON MONDAY, FEBRUARY 26, 2024, AT 5:30 PM., AT THE CITY OF ANGLETON COUNCIL CHMABERS AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

DECLARATION OF A QUORUM AND CALL TO ORDER

With a quorum present, Tracy Delesandri called the Keep Angleton Beautiful Commission Meeting to order at 5:32 P.M.

PRESENT

Heather Brewer
 Pattie Cooper
 Tracy Delesandri
 Suzanne Dellinger
 Andrea Demopulos
 Dianna Matthys (arrived late)

REGULAR AGENDA

1. Approve the minutes from Regular Called meeting on August 28, 2023

Upon a motion made by Member Demopulos and seconded by Member Brewer the motion to approve the minutes was approved on a 5-0 vote.

2. Discussion on Keep Angleton Beautiful YTD financial statements as of February 15, 2024

Assistant Director, Jason O'Mara, presented the Keep Angleton Beautiful financial statements as of February 14th including revenues, expenses, and year-to-date actuals.

3. Discussion on Keep Angleton Beautiful programs and services

Assistant Director, Jason O'Mara, provided a recap data on annual Fall Sweep and Tree Planting programs in November 2023, update on TxDOT Green Ribbon Project starting in March, and discussed upcoming spring programs including the Arbor Day Butterfly Seed Ball & Tree Giveaway and Spring Cleanup.

4. Discussion and possible action on current TxDOT traffic controller cabinet art wrap program

Assistant Director, Jason O'Mara, provided an update on current condition of artwork on three TxDOT traffic control cabinets needing repairs and asked the KAB Board for recommendations on how they would like to proceed with the box wrap program. The Board expressed desire to continue the program and asked how many physical cabinets are throughout Angleton versus the number of cabinets that have been wrapped. The Board discussed the severity of the damaged artwork. The Board requested a list of all TxDOT cabinets to be presented at the next KAB meeting.

Upon a motion made by Member Demopulos and seconded by Member Brewer to replace the three damaged box wraps and approved staff to pursue two new box wraps this year was approved on a vote of 6-0 vote.

5. Discussion on Keep Angleton Beautiful strategic planning and board retreat

Assistant Director, Jason O'Mara, engaged discussions with the Board to look at dates for a strategic planning and board retreat to start planning for fiscal year 2024-2025. The Board discussed Friday evenings or Saturdays, specifically March 22nd and April 12th with location to be determined.

ADJOURNMENT

The meeting was adjourned at 6:02 P.M.

These minutes were approved by the Keep Angleton Beautiful Commission on the 22nd day of April 2024.

CITY OF ANGLETON, TEXAS

Jason O'Mara
Assistant Director of Parks and Recreation



AGENDA ITEM SUMMARY FORM

MEETING DATE: 4/22/2024

PREPARED BY: Jason O'Mara, Assistant Director of Parks and Recreation

AGENDA CONTENT: Discussion on Keep Angleton Beautiful YTD financial statements as of April 19, 2024

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA **FUNDS REQUESTED:** NA

FUND: NA

EXECUTIVE SUMMARY:

Jason O'Mara, Assistant Director of Parks and Recreation and KAB Executive Director, will present the Keep Angleton Beautiful YTD financial statements as of April 19, 2024.

RECOMMENDATION:

N/A

CITY OF ANGLETON
 REVENUE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>UTILITIES INCOME</u>						
13-300-303 KAB-MEMBERSHIPS	0	0.00	0.00	0.00	0.00	0.00
13-300-306 TRASH BAG REVENUE	<u>5,500</u>	<u>0.00</u>	<u>4,600.00</u>	<u>0.00</u>	<u>900.00</u>	<u>83.64</u>
TOTAL UTILITIES INCOME	5,500	0.00	4,600.00	0.00	900.00	83.64
<u>PARKS & RECREATION</u>						
13-300-701 TRANSFER FROM GENERAL FUND	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PARKS & RECREATION	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
13-300-800 INTEREST INCOME	100	0.00	3.71	0.00	96.29	3.71
13-300-804 KAB DONATIONS	30,000	0.00	20,328.00	0.00	9,672.00	67.76
13-300-805 DONATIONS	7,500	0.00	0.00	0.00	7,500.00	0.00
13-300-810 KAB AWARDS	0	0.00	0.00	0.00	0.00	0.00
13-300-811 TRANS FROM GF-COURT FINES	0	0.00	0.00	0.00	0.00	0.00
13-300-812 KAB-WASTE CONNECTION INCOME	6,000	500.00	2,500.00	0.00	3,500.00	41.67
13-300-813 PLANTER ADVERTISING	0	0.00	0.00	0.00	0.00	0.00
13-300-899 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	43,600	500.00	22,831.71	0.00	20,768.29	52.37
<u>TRANSFERS</u>						
13-300-900 TRANSFER FROM FUND BALANCE	21,221	0.00	0.00	0.00	21,221.00	0.00
13-300-901 TRANSFER FROM GF BALANCE	<u>0</u>	<u>0.00</u>	<u>12,600.00</u>	<u>0.00</u>	<u>(12,600.00)</u>	<u>0.00</u>
TOTAL TRANSFERS	21,221	0.00	12,600.00	0.00	8,621.00	59.38
TOTAL REVENUE	70,321	500.00	40,031.71	0.00	30,289.29	56.93

CITY OF ANGLETON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL

DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
13-500-105 KAB - SALARIES	0	0.00	0.00	0.00	0.00	0.00
13-500-110 KAB - OVERTIME	0	0.00	0.00	0.00	0.00	0.00
13-500-115 KAB - LONGEVITY	0	0.00	0.00	0.00	0.00	0.00
13-500-126 KAB - CERTIFICATION	0	0.00	0.00	0.00	0.00	0.00
13-500-135 KAB - FICA	0	0.00	0.00	0.00	0.00	0.00
13-500-140 KAB - HEALTH INS	0	0.00	0.00	0.00	0.00	0.00
13-500-145 KAB - WORKER'S COMP	0	0.00	0.00	0.00	0.00	0.00
13-500-155 KAB - RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
13-500-185 KAB - PARYOLL ACCRUAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>						
13-500-203 KAB - APPAREL	450	0.00	0.00	0.00	450.00	0.00
13-500-205 KAB - GENERAL SUPPLIES	1,500	0.00	6.00	0.00	1,494.00	0.40
13-500-206 KAB - EDUCATION SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
13-500-207 KAB - AWARDS & RECOGNITIO	450	0.00	0.00	0.00	450.00	0.00
13-500-210 KAB - OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	2,400	0.00	6.00	0.00	2,394.00	0.25
<u>REPAIR & MAINTENANCE</u>						
13-500-325 KAB - R&M OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL REPAIR & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>SERVICES</u>						
13-500-406 KAB - CLEAN UP COST	14,644	0.00	6,944.00	0.00	7,700.00	47.42
13-500-407 KAB - BEAUTIFICATION	10,000	3,000.29	3,949.66	0.00	6,050.34	39.50
13-500-408 KAB - EDUCATION	500	170.60	170.60	0.00	329.40	34.12
13-500-420 KAB - DUES & SUBSCRIPTION	400	1,268.00	1,468.00	0.00	(1,068.00)	367.00
13-500-425 KAB - TRAVEL & TRAINING	8,500	0.00	0.00	0.00	8,500.00	0.00
13-500-430 KAB - PLANTER MAINTENANCE	2,000	0.00	0.00	0.00	2,000.00	0.00
13-500-455 KAB - CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
13-500-466 KAB - ADVERTISING	1,600	0.00	6,344.06	0.00	(4,744.06)	396.50
13-500-468 KAB - AWARD EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	37,644	4,438.89	18,876.32	0.00	18,767.68	50.14
<u>MISCELLANEOUS</u>						
13-500-525 KAB - APPRECIATION BOARD	500	0.00	0.00	0.00	500.00	0.00
13-500-555 KAB - BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	500	0.00	0.00	0.00	500.00	0.00

CITY OF ANGLETON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL

DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL EXPENDITURES</u>						
13-500-605 KAB - CAPITAL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
13-500-615 INFRASTRUCTURE CE	21,221	0.00	9,125.00	0.00	12,096.00	43.00
13-500-625 EQUIPMENT CE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES	21,221	0.00	9,125.00	0.00	12,096.00	43.00
<u>OTHER</u>						
13-500-700 TRANSFER TO FUND BALANCE	0	0.00	0.00	0.00	0.00	0.00
13-500-717 TRANSFER TO FUND 117	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-ADMINISTRATION	61,765	4,438.89	28,007.32	0.00	33,757.68	45.34
TOTAL EXPENDITURES	61,765	4,438.89	28,007.32	0.00	33,757.68	45.34



AGENDA ITEM SUMMARY FORM

MEETING DATE: 04/22/2024

PREPARED BY: Jason O'Mara, Assistant Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action on location of 2024 TxDOT traffic controller cabinet box wraps

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$2,000

FUNDS REQUESTED: NA

FUND: 13-500-407

EXECUTIVE SUMMARY:

At the February 26, 2024, meeting the Board approved the replacement of three damaged TxDOT traffic controller art wraps which were successfully replaced on April 15th. Additionally, the Board tasked the staff with identifying the total count of TxDOT traffic controller cabinets situated in prominent locations across Angleton. This information will aid in selecting two new locations and shaping the future of the art wrap program. The identified locations are listed below.

Location	Status	Location	Status
B288 & CR 220		274 & Henderson Rd	
B288 & E Phillips Rd		274 & 523	
B288 & Cemetery Rd		523 & Hwy 35	
B288 & W Orange St	Complete 2021 (2024)	Hwy 35 & E Henderson Rd	
B288 & Hwy 35	Complete 2021	Hwy 35 & Hospital Dr	
B288 & Myrtle St	Complete 2021	Hwy 35 & Buchta Rd	
B288 & Magnolia St	Complete 2022	Hwy 35 & Wildcat Dr	
B288 & Cedar St	Complete 2023	Hwy 35 & E Cedar St	
274 & W Plum St	Complete 2022	Hwy 35 & Downing	
274 & Hwy 35	Complete 2021	Hwy 35 & Anderson St	
274 & W Locust St	Complete 2023	Hwy 35 & Chenango St	Complete 2022
274 & W Cedar St	Complete 2021 (2024)	Hwy 35 & S Walker St	
274 & Wilkins St	Complete 2021 (2024)	Hwy 35 & Westside Elementary	
274 & Canaan Dr	Complete 2023	Hwy 35 & 288	

Utilizing the information provided in the table above, the staff seeks direction from the Board to identify the new locations for 2024. This will enable City staff to initiate the process of reaching out to potential artists.

RECOMMENDATION:

Staff recommends the Keep Angleton Beautiful Commission designate two specific locations for TxDOT traffic controller cabinet art wrap program in 2024.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 04/22/2024

PREPARED BY: Jason O'Mara, Assistant Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action on tree up-lighting on Loop 274

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: \$0 **FUNDS REQUESTED:** NA

FUND: NA

EXECUTIVE SUMMARY:

Staff would like to bring to the Boards attention the increasing costs and time investment associated with tree up lighting maintenance on Loops 274 near the downtown heart. Over the past fiscal year, our staff has invested nearly 60 man-hours into this endeavor, spending roughly \$500 in bulbs and needs approximately \$3,000 to repair 15 of the 60 fixtures this year. Furthermore, in 2021 alone, the department incurred expenses totaling \$17,000 in repairs to electrical infrastructure, fixtures, and lights.

The significant expenditure of resources, both in terms of time and funding, highlights the challenges we face in maintaining the up-lighting system. As we continue to address ongoing issues, staff find it necessary to engage Keep Angleton Beautiful in the process of determining how to proceed.

The staff is asking the Board to engage in a discussion on history of the uplighting origin and to explore potential solutions to mitigate these challenges including funding for maintenance, exploring collaboration with key stakeholders, or eliminating the uplighting infrastructure.

RECOMMENDATION:

Staff recommends the Keep Angleton Beautiful Commission consider and discuss options for addressing uplighting maintenance and potential elimination of current lighting infrastructure.