



**Chair** | Tracy Delesandri

**Vice Chair** | Cheryl Scarborough

**Members** | Pattie Cooper, Suzanne Dellinger, Andrea Demopulos, Heather Brewer, Dianna Matthys

**NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL COMMISSION FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, AUGUST 26, 2024 AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.**

**DECLARATION OF A QUORUM AND CALL TO ORDER**

**REGULAR AGENDA**

1. Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on April 22, 2024.
2. Discussion on Keep Angleton Beautiful YTD financial statements as of August 22, 2024.
3. Discussion on the 2024 Spring Cleanup event recap.
4. Discussion and possible action on the 2024 TxDOT traffic controller cabinet art wrap submissions.
5. Discussion and possible action on Keep Angleton Beautiful Strategic Plan.

**ADJOURNMENT**

**CERTIFICATION**

I, Jason O'Mara, Executive Director, do hereby certify that this Notice of a Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, [www.angleton.tx.us](http://www.angleton.tx.us), in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, August 23, 2024, by 5:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

*Public participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of*

*charge) should contact the City of Angleton ADA Coordinator, Colleen Martin, no later than seventy-two (72) hours prior to the meeting, at (979) 849-4364 ext. 2132, email: cmartin@angleton.tx.us.*



# AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 08/26/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on April 22, 2024.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA

**FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Minutes from the Regular Called meeting on April 22, 2024.

**RECOMMENDATION:**

Staff recommends the KAB approve the minutes from Keep Angleton Beautiful meeting on April 22, 2024.



**CITY OF ANGLETON**  
**KEEP ANGLETON BEAUTIFUL COMMISSION MINUTES**  
**120 S. CHENANGO STREET, ANGLETON, TEXAS 77515**  
**MONDAY, APRIL 22, 2024, AT 5:30 PM**

**THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE KEEP ANGLETON BEAUTIFUL COMMISSION IN THE ORDER THEY OCCURRED DURING THE MEETING. THE KEEP ANGLETON BEAUTIFUL COMMISSION CONVENED IN A MEETING ON MONDAY, APRIL 22, 2024, AT 5:30 PM., AT THE CITY OF ANGLETON COUNCIL CHAMBERS AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.**

**DECLARATION OF A QUORUM AND CALL TO ORDER**

With a quorum present, Tracy Delesandri called the Keep Angleton Beautiful Commission Meeting to order at 5:30 P.M.

**PRESENT**

Pattie Cooper  
 Tracy Delesandri  
 Suzanne Dellinger  
 Andrea Demopulos  
 Dianna Matthys  
 Cheryl Scarborough

**REGULAR AGENDA**

1. Approve the minutes from Regular Called meeting on February 26, 2024.

**Upon a motion made by Member Matthys and seconded by Member Dellinger the motion to approve the minutes was approved on a 6-0 vote.**

2. Discussion on Keep Angleton Beautiful YTD financial statements as of April 19, 2024.

**Assistant Director, Jason O'Mara, presented the Keep Angleton Beautiful financial statements as of April 19, 2024, including revenues and expenses.**

3. Discussion on possible action on location for 2024 TxDOT traffic controller cabinet box wraps.

**Assistant Director, Jason O'Mara, presented KAB Board with recap locations for currently wrapped TxDOT Box Wraps and per Boards request, a breakdown of potential locations for consideration to continue the traffic controller box wrap initiative.**

**The Board reviewed potential locations and discussed areas to greatest potential. Several vacant locations were discussed based on the presented list and the Board recommended locations for consideration to be Business 288 & Cemetery Road, and**

Loop 274 & Henderson Road. Upon a motion made by Member Demopulos and seconded by Member Cooper the motion to approve the minutes was approved on a 6-0 vote.

4. Discussion and possible action on tree up-lighting on Loop 274.

Assistant Director, Jason O'Mara, provided an update on the current condition of up-lighting for trees on Loops 274 and the increasing maintenance challenges over the years. In 2021, repairs cost the Parks Department approximately \$17,000, and further repairs this year are estimated at around \$3,000, excluding labor costs.

The board discussed whether to continue maintaining the existing uplighting based on the increasing expenses or to explore alternative solutions. The board provides suggestions including investigating solar-powered lights or pedestal lighting with concrete bases to reduce maintenance issues, and to research what other communities are doing to provide similar tree uplighting in their cities.

Upon a motion made by Member Demopulos and seconded by Member Scarborough to table the discussion to allow staff time to research and present additional options for future consideration was approved on a vote of 6-0 vote.

## ADJOURNMENT

The meeting was adjourned at 5:49 P.M.

These minutes were approved by the Keep Angleton Beautiful Commission on the 26th day of August 2024.

CITY OF ANGLETON, TEXAS

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Jason O'Mara  
Assistant Director of Parks and Recreation



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 8/26/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks and Recreation

**AGENDA CONTENT:** Discussion on Keep Angleton Beautiful YTD financial statements as of August 22, 2024.

**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Jason O'Mara, Assistant Director of Parks and Recreation and KAB Executive Director, will present the Keep Angleton Beautiful YTD financial statements as of August 22, 2024.

**RECOMMENDATION:**

N/A

CITY OF ANGLETON  
 REVENUE REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>UTILITIES INCOME</u>						
13-300-303 KAB-MEMBERSHIPS	0	0.00	0.00	0.00	0.00	0.00
13-300-306 TRASH BAG REVENUE	<u>5,500</u>	<u>0.00</u>	<u>8,010.00</u>	<u>0.00</u>	( <u>2,510.00</u> )	<u>145.64</u>
TOTAL UTILITIES INCOME	5,500	0.00	8,010.00	0.00	(2,510.00)	145.64
<u>PARKS &amp; RECREATION</u>						
13-300-701 TRANSFER FROM GENERAL FUND	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PARKS & RECREATION	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
13-300-800 INTEREST INCOME	100	0.00	559.46	0.00	(459.46)	559.46
13-300-804 KAB DONATIONS	30,000	0.00	33,709.50	0.00	(3,709.50)	112.37
13-300-805 DONATIONS	7,500	0.00	0.00	0.00	7,500.00	0.00
13-300-810 KAB AWARDS	0	0.00	0.00	0.00	0.00	0.00
13-300-811 TRANS FROM GF-COURT FINES	0	0.00	0.00	0.00	0.00	0.00
13-300-812 KAB-WASTE CONNECTION INCOME	6,000	500.00	4,500.00	0.00	1,500.00	75.00
13-300-813 PLANTER ADVERTISING	0	0.00	0.00	0.00	0.00	0.00
13-300-899 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	43,600	500.00	38,768.96	0.00	4,831.04	88.92
<u>TRANSFERS</u>						
13-300-900 TRANSFER FROM FUND BALANCE	21,221	0.00	0.00	0.00	21,221.00	0.00
13-300-901 TRANSFER FROM GF BALANCE	<u>0</u>	<u>0.00</u>	<u>14,700.00</u>	<u>0.00</u>	( <u>14,700.00</u> )	<u>0.00</u>
TOTAL TRANSFERS	21,221	0.00	14,700.00	0.00	6,521.00	69.27
TOTAL REVENUE	70,321	500.00	61,478.96	0.00	8,842.04	87.43

CITY OF ANGLETON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL  
 DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
13-500-105 KAB - SALARIES	0	0.00	0.00	0.00	0.00	0.00
13-500-110 KAB - OVERTIME	0	0.00	0.00	0.00	0.00	0.00
13-500-115 KAB - LONGEVITY	0	0.00	0.00	0.00	0.00	0.00
13-500-126 KAB - CERTIFICATION	0	0.00	0.00	0.00	0.00	0.00
13-500-135 KAB - FICA	0	0.00	0.00	0.00	0.00	0.00
13-500-140 KAB - HEALTH INS	0	0.00	0.00	0.00	0.00	0.00
13-500-145 KAB - WORKER'S COMP	0	0.00	0.00	0.00	0.00	0.00
13-500-155 KAB - RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
13-500-185 KAB - PARYOLL ACCRUAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>						
13-500-203 KAB - APPAREL	450	0.00	0.00	0.00	450.00	0.00
13-500-205 KAB - GENERAL SUPPLIES	1,500	0.00	6.00	0.00	1,494.00	0.40
13-500-206 KAB - EDUCATION SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
13-500-207 KAB - AWARDS & RECOGNITIO	450	0.00	225.70	0.00	224.30	50.16
13-500-210 KAB - OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	2,400	0.00	231.70	0.00	2,168.30	9.65
<u>REPAIR &amp; MAINTENANCE</u>						
13-500-325 KAB - R&M OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL REPAIR & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>SERVICES</u>						
13-500-406 KAB - CLEAN UP COST	11,644	0.00	19,277.57	0.00 (	7,633.57)	165.56
13-500-407 KAB - BEAUTIFICATION	10,000	0.00	6,137.66	0.00	3,862.34	61.38
13-500-408 KAB - EDUCATION	500	0.00	240.40	0.00	259.60	48.08
13-500-420 KAB - DUES & SUBSCRIPTION	400	0.00	1,655.00	0.00 (	1,255.00)	413.75
13-500-425 KAB - TRAVEL & TRAINING	8,500	151.80	151.80	0.00	8,348.20	1.79
13-500-430 KAB - PLANTER MAINTENANCE	2,000	0.00	0.00	0.00	2,000.00	0.00
13-500-455 KAB - CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
13-500-466 KAB - ADVERTISING	7,571	800.00	7,167.63	0.00	403.37	94.67
13-500-468 KAB - AWARD EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	40,615	951.80	34,630.06	0.00	5,984.94	85.26
<u>MISCELLANEOUS</u>						
13-500-525 KAB - APPRECIATION BOARD	500	0.00	166.02	0.00	333.98	33.20
13-500-555 KAB - BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	500	0.00	166.02	0.00	333.98	33.20



CITY OF ANGLETON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL  
 DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>CAPITAL EXPENDITURES</b>						
13-500-605 KAB - CAPITAL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
13-500-615 INFRASTRUCTURE CE	18,250	0.00	18,250.00	0.00	0.00	100.00
13-500-625 EQUIPMENT CE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES	18,250	0.00	18,250.00	0.00	0.00	100.00
<b>OTHER</b>						
13-500-700 TRANSFER TO FUND BALANCE	0	0.00	0.00	0.00	0.00	0.00
13-500-717 TRANSFER TO FUND 117	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 00-ADMINISTRATION</b>	<b>61,765</b>	<b>951.80</b>	<b>53,277.78</b>	<b>0.00</b>	<b>8,487.22</b>	<b>86.26</b>
<b>TOTAL EXPENDITURES</b>	<b>61,765</b>	<b>951.80</b>	<b>53,277.78</b>	<b>0.00</b>	<b>8,487.22</b>	<b>86.26</b>



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 08/26/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks and Recreation

**AGENDA CONTENT:** Discussion on the 2024 Spring Cleanup event recap.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

### EXECUTIVE SUMMARY:

On Saturday, April 27, 2024, Keep Angleton Beautiful hosted its annual Spring Cleanup event, offering residents services such as electronic recycling, paper shredding, tire recycling, heavy trash collection, and paint/aerosol recycling. Below is a summary of the event's outcomes and costs:

- **Volunteers:** 5 volunteers contributed a total of 18 hours.
- **Tires Recycled:** 353
- **Electronic Recycling:** 8,483 lbs.
- **Data Shredding:** 6,160 lbs.
- **Solid Waste Disposal:** 9.97 tons
- **Event Traffic:** 259 vehicles

In addition to the main event, a community cleanup was organized where 52 volunteers dedicated 203.5 hours to litter cleanup on several roadways in Angleton, collecting approximately 1,000 pounds of litter. The roads cleaned included:

- Loop 274/Business 288 from Peach Street to Henderson Road
- Henderson Road from Business 288 to Hwy 35
- Hwy 35 from Hospital Drive to Cedar Street
- Downing Street from Henderson Road to Cedar Street

**Total Event Cost:** \$12,192.75

**RECOMMENDATION:** N/A



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 08/26/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action on the 2024 TxDOT traffic controller cabinet art wrap submissions.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** \$2,000

**FUNDS REQUESTED:** NA

**FUND:** 13-500-407

### EXECUTIVE SUMMARY:

On August 13, staff advertised a Call to Artists for traffic signal controller cabinet wrap art for two new locations within Angleton including: Loop 274 & Cemetery Road, Business 288 & Henderson Road. Information was posted on publicartist.org, sent to artists who have previously submitted applications, and posted with Brazosport Art League.

The requested theme continues to support KAB original request for artwork to incorporate either Texas Wildflowers, coastal birds, and Texas butterflies. Submissions were originally requested to be submitted no later than noon on Friday, August 23<sup>rd</sup> but have been extended to Friday, August 30<sup>th</sup>.

Once submissions close on August 30<sup>th</sup>, staff will send all submissions to KAB board for evaluation and ranking. Based on their ranking staff will continue to follow the outlined timeline through final installation.

- Artwork Submission Deadline: August 30
- KAB Review and Ranking: August 30 – September 3
- City Council Approval: September 10
- Artists Notified: September 11
- Wrap Installation: September 2024

### RECOMMENDATION:

Staff recommends Keep Angleton Beautiful approves staff to move forward with installation of two new Traffic controller cabinet art wraps based on the highest ranked submission following KAB board review and ranking is complete.



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 08/26/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action on Keep Angleton Beautiful Strategic Plan.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA

**FUNDS REQUESTED:** NA

**FUND:** NA

### EXECUTIVE SUMMARY:

On May 6, 2024, Keep Angleton Beautiful held a board retreat to conduct a SWOT analysis of KAB programs, events, and initiatives, aimed at guiding the development of a new strategic plan. Based on the feedback and data gathered from the board during this session, staff have developed the 2025-2026 KAB Strategic Plan. The plan outlines specific goals, objectives, and action items designed to enhance beautification efforts, strengthen educational outreach, improve funding strategies, and foster greater community engagement.

Key components of the plan include:

- **Expand and Enhance Beautification Initiatives:**
  - Sustain and grow existing events through an annual marketing schedule, creation of a maintenance calendar for planters, and enhancement of the Butterfly Seedball Giveaway.
  - Develop new beautification projects, such as identifying locations for Pocket Prairie Parks, exploring partnerships for a community garden, and implementing an "Adopt a Spot" program.
- **Strengthen Educational Outreach:**
  - Increase recycling awareness by designing and distributing brochures, partnering with schools, and hosting community workshops.
  - Expand environmental education with initiatives like butterfly way station workshops and organizing annual gardening demos.
- **Improve Funding and Resource Acquisition:**
  - Diversify funding sources by exploring and applying for additional grants, launching new fundraising platforms, and redeveloping sponsorship packages.
  - Optimize resource allocation through detailed inventory management and the development of board committees.
- **Foster Community Engagement and Participation:**

- Increase volunteer involvement with recruitment campaigns and appreciation programs.
- Build stronger partnerships with local organizations, schools, and city departments to support beautification and environmental education.
- **Marketing and Awareness:**
  - Enhance promotion and celebrate KAB accomplishments by posting annual reports on the KAB website, educating the community on ordinances, and applying for relevant awards.

**RECOMMENDATION:**

Staff recommends KAB provide feedback or approval on presented 2025-2026 Strategic Plan to help guide the commissions efforts over the next two years.

## 2025 - 2026 KAB Strategic Plan

Keep Angleton Beautiful Vision						
To Make Angleton, Texas, the most beautiful and environmental responsible place in Texas, one person at a time.						
Goal	Objective	Action Items	Timeline	Responsible Party	Progress & Results	Status (Not Started, In Progress, Complete)
Expand and Enhance Beautification Initiatives	Sustain and Grow Existing Events	Create and implement an annual marketing schedule for promotion of cleanup events and programs				
		Identify and promote 4 events or programs providing volunteer opportunities				
		Create a maintenance calendar for planters				
		Enhance awareness Butterfly Seedball Giveaway to maintain consistent annual attendance				
	Develop New Beautification Projects	Identify locations and explore potential for Pocket Prairie Parks				
		Explore potential partnership opportunities to implements a community garden				
		Design and implement an adopt a spot program				
		Enhance current butterfly garden vegetation and develop signage to identify and educate on species within butterfly gardens				

<b>Strengthen Educational Outreach</b>	<b>Increase Recycling Awareness</b>	Design and distribute brochures on apartment recycling				
		Partner with schools for recycling programs or events				
		Host a community recycling workshop				
		Partner with Waste Connections to enhance recycling awareness				
	<b>Expand Environmental Education</b>	Organize an annual gardening demo “in the field”				
		Develop butterfly way station workshops				
		Set up educational booths at minimum one City event				
		Explore recognition program for schools recycling, conservation, and environmental initiatives				
	<b>Engage City Council</b>	Prepare and present annual report to Council				
		Schedule quarterly updates with Council				
<b>Improve Funding and Resource Acquisition</b>	<b>Diversify Funding Sources</b>	Explore and apply for at least two grants annually				
		Apply for GCAA on an annually basis				
		Develop and launch additional fundraising platform for KAB				
		Redevelop sponsorship package to support events and programs				
	<b>Optimize Resource Allocation</b>	Create a detailed inventory of existing resources				
		Explore potential “business partner” program for discounted supplies				

		Develop board committees and assign board member to lead committee				
<b>Foster Community Engagement and Participation</b>	<b>Increase Volunteer Involvement</b>	Launch volunteer recruitment campaign				
		Explore volunteer appreciation program				
		Identify and implement need for neighborhood cleanups				
	<b>Build Stronger Partnerships</b>	Collaborate with local Texas A&M AgriLife Extension to develop new programs				
		Collaborate with code enforcement and develop task force to support beautification				
		Create school partnership for environmental education				
	<b>Engage the Community</b>	Redefine “zones” to support Yard of the Month program, litter cleanup, and beautification initiatives				
		Conduct annual community surveys for input on projects				
		Participate in local fairs and parades				
		Develop specific Yard/Business of the Month criteria and implement standard nomination process				
<b>Marketing and Awareness</b>	<b>Enhance promotion and celebrate KAB accomplishments</b>	Post annual report to Council on KAB website and social media pages				
		Educate community on current litter and beautification ordinances				
		Identify and apply for two annual awards with organizations such as Keep American Beautiful and Keep Texas Beautiful				