



**Chair** | Tracy Delesandri  
**Vice Chair** | Cheryl Scarborough  
**Members** | Pattie Cooper, Suzanne Dellinger, Andrea Demopoulos, Heather Brewer, Dianna Matthys

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL COMMISSION FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, JANUARY 13, 2025 AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

### DECLARATION OF A QUORUM AND CALL TO ORDER

### REGULAR AGENDA

1. Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on August 26, 2024.
2. Discussion on Keep Angleton Beautiful Fund Balance and YTD financial statements as of December 31, 2024.
3. Discussion on the 2024 Fall Sweep event recap.
4. Discussion and possible action on the 2025 TxDOT traffic controller cabinet art wrap submissions.

### ADJOURNMENT

### CERTIFICATION

I, Jason O'Mara, Executive Director, do hereby certify that this Notice of a Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, [www.angleton.tx.us](http://www.angleton.tx.us), in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, January 10, 2025, by 5:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

*Public participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Angleton ADA Coordinator, Colleen Martin, no later than seventy-two (72) hours prior to the meeting, at (979) 849-4364 ext. 2132, email: [cmartin@angleton.tx.us](mailto:cmartin@angleton.tx.us).*



# AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 01/13/2025

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on August 26, 2024.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA

**FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Minutes from the Regular Called meeting on August 26, 2024.

**RECOMMENDATION:**

Staff recommends the KAB approve the minutes from Keep Angleton Beautiful meeting on August 26, 2024.



**CITY OF ANGLETON  
KEEP ANGLETON BEAUTIFUL COMMISSION MINUTES**

**120 S. CHENANGO STREET, ANGLETON, TEXAS 77515  
MONDAY, AUGUST 26, 2024 AT 5:30 PM**

**THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE KEEP ANGLETON BEAUTIFUL COMMISSION IN THE ORDER THEY OCCURRED DURING THE MEETING. THE KEEP ANGLETON BEAUTIFUL COMMISSION CONVENED IN A MEETING ON MONDAY, AUGUST 26, 2024, AT 5:30 PM., AT THE CITY OF ANGLETON COUNCIL CHAMBERS AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.**

**DECLARATION OF A QUORUM AND CALL TO ORDER**

With a quorum present, Tracy Delesandri called the Keep Angleton Beautiful Commission Meeting to order at 5:30 P.M.

**PRESENT**

Heather Brewer  
Pattie Cooper  
Tracy Delesandri  
Suzanne Dellinger  
Andrea Demopolos  
Dianna Matthys  
Cheryl Scarborough  
Christiene Daniel (Council Liaison)

**REGULAR AGENDA**

1. Discussion and possible action to approve the minutes from Keep Angleton Beautiful Commission meeting on April 22, 2024.

**Upon a motion made by Member Matthys and seconded by Member Cooper the motion to approve the minutes was approved on a 7-0 vote.**

2. Discussion on Keep Angleton Beautiful YTD financial statements as of August 22, 2024.

**Assistant Director, Jason O'Mara, presented the Keep Angleton Beautiful financial statements as of August 22, 2024. Highlights included revenues for trash bag sales, water bills donations, and Waste Connections contribution. Jason informed the board that the funds budgeted as a transfer from the Fund Balance will no longer be needed based on current revenue projections and clarified the revenue seen in a transfer from Fund Balance that will be corrected by Finance. Jason reviewed updates to expense accounts including apparel, general supplies, cleanup costs, beautification, and travel and training.**

3. Discussion on the 2024 Spring Cleanup event recap.

Assistant Director, Jason O'Mara, provided a recap on data collected from the Spring Cleanup event on Saturday, April 27, 2024. Data included event volunteers, number of vehicles served, tires recycled, and weight from electronic, shredding and solid waste.

Additionally, Jason reviewed specific details regarding the increase in volunteers to support the community litter cleanup initiative and the roadways volunteers addressed throughout Angleton.

4. Discussion and possible action on the 2024 TxDOT traffic controller cabinet art wrap submissions.

Assistant Director, Jason O'Mara, provided an updated and potential timeline for TxDOT Traffic Controller Art Wrap program and requested the board be ready to rank the submissions.

Upon a motion by Member Demopulos and seconded by Member Matthys to grant City staff the authority to move forward with installation based on board rankings for future box wraps was approved on a 7-0 vote.

5. Discussion and possible action on Keep Angleton Beautiful Strategic Plan.

Assistant Director, Jason O'Mara, presented the 2025-2026 KAB Strategic Plan Draft outlining Keep Angleton Beautiful goals, objectives, and action items under five main categories. These main categories include Expand and Enhance Beautification Initiatives, Strengthen Education Outreach, Improve Funding and Resource Acquisition, Foster Community Engagement and Participation, and Marketing and Awareness. The Board asked for clarification on the inclusion of our litter index in the strategic plan and inquired about expanding the partnership with Waste Connection for services such as paint collection.

Upon a motion by Member Brewer and seconded by Member Demopulos to approve the 2025-2026 Strategic Plan was approved on a 7-0 vote.

## ADJOURNMENT

The meeting was adjourned at 6:10 P.M.

These minutes were approved by the Keep Angleton Beautiful Commission on the 13th day of January 2025.

CITY OF ANGLETON, TEXAS

---

Jason O'Mara  
Assistant Director of Parks and Recreation



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 01/13/2024

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks and Recreation

**AGENDA CONTENT:** Discussion on Keep Angleton Beautiful Fund Balance and YTD financial statements as of December 31, 2024.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

### EXECUTIVE SUMMARY:

Jason O'Mara, Assistant Director of Parks and Recreation and KAB Executive Director, will present the Keep Angleton Beautiful Fund Balance and YTD financial statements as of December 31, 2024.

Staff would like to highlight the following details from the attached reports.

### Fund Balance:

- FY2023-2024
  - Starting balance was \$55,833.23
  - Fiscal year surplus (revenue over expenses) was \$17,742.52
- FY2024-2025
  - Starting balance: \$73,575.75

### YTD Statements

- Budgeted revenue and expenses amounts are being updated by Finance to reflect actuals approved by City Council on September 10, 2024.
  - Approved FY2024-2025 Revenue Total: \$61,400
  - Approved FY2024-2025 Expense Total: \$61,089
- 13-300-306 Trash Bags Revenue
  - Revenues from October only
- 13-300-812 Waste Connections Revenue
  - Includes October and November

### RECOMMENDATION:

N/A

Item 2.

BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

13 -KEEP ANGELTON BEAUTIFUL

ACCOUNT#            TITLE

ASSETS  
=====

CASH		
100-111	CLAIM ON POOLED CASH	68,876.19
100-199	DUE TO/FROM PC	( <u>88.06</u> )
		68,788.13

RECEIVABLES		
100-450	A/R WATER/KAB	5,883.57
100-499	ALLOW FOR UNCOLLECTIBLE	( <u>1,595.95</u> )
		<u>4,287.62</u>

TOTAL ASSETS			<u>73,075.75</u>
			=====

Item 2.

BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

13 -KEEP ANGELTON BEAUTIFUL

ACCOUNT# TITLE

LIABILITIES & FUND BALANCE  
=====

VENDORS PAYABLE

200-100	ACCOUNTS PAYABLE	0.00	
200-111	A/P PENDING	( 500.00)	
200-151	ACCRUAL PAYROLL LIABILITY	<u>0.00</u>	
			( 500.00)

COMPENSATION PAYABLE

200-205	TAXES PAYABLE	0.00	
200-210	TMRS PAYABLE	0.00	
200-215	HEALTH INSURANCE PAYABLE	0.00	
200-275	MISCELLANEOUS PAYABLE	<u>0.00</u>	
			<u>0.00</u>

TOTAL LIABILITIES ( 500.00)

EQUITY

400-999	FUND BALANCE	55,833.23	
	SURPLUS (DEFECIT)	<u>17,742.52</u>	
	TOTAL EQUITY		<u>73,575.75</u>

TOTAL LIABILITIES & FUND EQUITY 73,075.75  
=====

CITY OF ANGLETON  
 REVENUE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>UTILITIES INCOME</u>						
13-300-300 KAB Grant Revenue	0	0.00	0.00	0.00	0.00	0.00
13-300-303 KAB-MEMBERSHIPS	0	0.00	0.00	0.00	0.00	0.00
13-300-306 TRASH BAG REVENUE	<u>5,500</u>	<u>0.00</u>	<u>1,060.00</u>	<u>0.00</u>	<u>4,440.00</u>	<u>19.27</u>
TOTAL UTILITIES INCOME	5,500	0.00	1,060.00	0.00	4,440.00	19.27
<u>PARKS &amp; RECREATION</u>						
13-300-701 TRANSFER FROM GENERAL FUND	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PARKS & RECREATION	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
13-300-800 INTEREST INCOME	100	0.00	5.26	0.00	94.74	5.26
13-300-804 KAB DONATIONS	30,000	3,283.00	8,225.00	0.00	21,775.00	27.42
13-300-805 DONATIONS	7,500	0.00	0.00	0.00	7,500.00	0.00
13-300-810 KAB AWARDS	0	0.00	0.00	0.00	0.00	0.00
13-300-811 TRANS FROM GF-COURT FINES	0	0.00	0.00	0.00	0.00	0.00
13-300-812 KAB-WASTE CONNECTION INCOME	6,000	500.00	1,000.00	0.00	5,000.00	16.67
13-300-813 PLANTER ADVERTISING	0	0.00	0.00	0.00	0.00	0.00
13-300-899 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	43,600	3,783.00	9,230.26	0.00	34,369.74	21.17
<u>TRANSFERS</u>						
13-300-900 TRANSFER FROM FUND BALANCE	21,221	0.00	0.00	0.00	21,221.00	0.00
13-300-901 TRANSFER FROM GF BALANCE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	21,221	0.00	0.00	0.00	21,221.00	0.00
<b>TOTAL REVENUE</b>	<b>70,321</b>	<b>3,783.00</b>	<b>10,290.26</b>	<b>0.00</b>	<b>60,030.74</b>	<b>14.63</b>



CITY OF ANGLETON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2024

Item 2.

13 -KEEP ANGELTON BEAUTIFUL  
 DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
13-500-105 KAB - SALARIES	0	0.00	0.00	0.00	0.00	0.00
13-500-110 KAB - OVERTIME	0	0.00	0.00	0.00	0.00	0.00
13-500-115 KAB - LONGEVITY	0	0.00	0.00	0.00	0.00	0.00
13-500-126 KAB - CERTIFICATION	0	0.00	0.00	0.00	0.00	0.00
13-500-135 KAB - FICA	0	0.00	0.00	0.00	0.00	0.00
13-500-140 KAB - HEALTH INS	0	0.00	0.00	0.00	0.00	0.00
13-500-145 KAB - WORKER'S COMP	0	0.00	0.00	0.00	0.00	0.00
13-500-155 KAB - RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
13-500-185 KAB - PARYOLL ACCRUAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>						
13-500-203 KAB - APPAREL	450	0.00	0.00	0.00	450.00	0.00
13-500-205 KAB - GENERAL SUPPLIES	1,500	0.00	0.00	0.00	1,500.00	0.00
13-500-206 KAB - EDUCATION SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
13-500-207 KAB - AWARDS & RECOGNITIO	450	0.00	0.00	0.00	450.00	0.00
13-500-210 KAB - OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	2,400	0.00	0.00	0.00	2,400.00	0.00
<u>REPAIR &amp; MAINTENANCE</u>						
13-500-325 KAB - R&M OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL REPAIR & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>SERVICES</u>						
13-500-406 KAB - CLEAN UP COST	11,644	310.22	8,199.80	0.00	3,444.20	70.42
13-500-407 KAB - BEAUTIFICATION	10,000	7,406.27	8,321.75	0.00	1,678.25	83.22
13-500-408 KAB - EDUCATION	500	0.00	0.00	0.00	500.00	0.00
13-500-420 KAB - DUES & SUBSCRIPTION	400	0.00	0.00	0.00	400.00	0.00
13-500-425 KAB - TRAVEL & TRAINING	8,500	0.00	0.00	0.00	8,500.00	0.00
13-500-430 KAB - PLANTER MAINTENANCE	2,000	0.00	0.00	0.00	2,000.00	0.00
13-500-455 KAB - CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
13-500-466 KAB - ADVERTISING	7,571	0.00	0.00	0.00	7,571.00	0.00
13-500-468 KAB - AWARD EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	40,615	7,716.49	16,521.55	0.00	24,093.45	40.68
<u>MISCELLANEOUS</u>						
13-500-525 KAB - APPRECIATION BOARD	500	0.00	0.00	0.00	500.00	0.00
13-500-555 KAB - BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	500	0.00	0.00	0.00	500.00	0.00

CITY OF ANGLETON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2024

*Item 2.*

13 -KEEP ANGELTON BEAUTIFUL

DEPARTMENT - 00-ADMINISTRATION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL EXPENDITURES</u>						
13-500-605 KAB - CAPITAL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
13-500-615 INFRASTRUCTURE CE	18,250	0.00	0.00	0.00	18,250.00	0.00
13-500-625 EQUIPMENT CE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES	18,250	0.00	0.00	0.00	18,250.00	0.00
<u>OTHER</u>						
13-500-700 TRANSFER TO FUND BALANCE	0	0.00	0.00	0.00	0.00	0.00
13-500-717 TRANSFER TO FUND 117	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-ADMINISTRATION	61,765	7,716.49	16,521.55	0.00	45,243.45	26.75
TOTAL EXPENDITURES	61,765	7,716.49	16,521.55	0.00	45,243.45	26.75



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 01/13/2025

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks and Recreation

**AGENDA CONTENT:** Discussion on the 2024 Fall Sweep event recap.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

### EXECUTIVE SUMMARY:

On Saturday, November 2, 2024, Keep Angleton Beautiful hosted its annual Fall Sweep event, offering electronic recycling, paper shredding, tire recycling, heavy trash collection, and latex paint recycling. Below is a summary of the event's outcomes and costs:

- **Volunteers:**
  - 6 board members participated, contributing 21 hours of volunteer time.
- **Recycling**
  - Latex Paint: 1,468 lbs.
  - Tires: 215 tires weighing 3,000 lbs.
  - Electronic Recycling: 4,023 lbs.
  - Data Shredding: 4,200 lbs.
  - Total diverted from landfill: 12,691lbs.
- **Solid Waste Disposal:**
  - 6,100 lbs.
- **Attendance:**
  - Vehicles: 269 vehicles
  - Estimated number of people: 403

Additionally, the original event day forecast predicted rain, leading us to prioritize the safety of our volunteers. To reduce the risks associated with inclement weather and cleaning near wet roadways, we decided to cancel the litter cleanup portion of the event.

### Event Expenses

Marketing: \$800.00

Contractors: \$8,689.58

Total Event Cost: \$9,489.58

**RECOMMENDATION:** NA



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 01/13/2025

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action on the 2025 TxDOT traffic controller cabinet art wrap submissions.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** \$3,000

**FUNDS REQUESTED:** NA

**FUND:** 13-500-407

### EXECUTIVE SUMMARY:

In 2024, the Board decided to expand the TxDOT Traffic Controller Box Art Wrap initiative beyond downtown Angleton. During the April 22, 2024, meeting, two new locations were identified: B288 & Cemetery Road and B288 & Henderson Road. The first location is scheduled for installation this month. However, the second location remains unfilled due to receiving artwork submissions from only one artist.

Aligned with the FY2024-2025 budget, the Board has funding to support three box wrap locations. Staff recommends finalizing the previously identified vacant cabinet box from April 2024 and selecting two additional locations for the 2025 TxDOT Traffic Controller Cabinet Art Wrap Program from the list provided below.

Location	Status	Location	Status
B288 & CR 220		B288 & Henderson Rd	2025?
B288 & E Phillips Rd		B288 & 523	
B288 & Cemetery Rd	Completed 2025	523 & Hwy 35	
B288 & W Orange St	Complete 2021 (2024)	Hwy 35 & E Henderson Rd	
B288 & Hwy 35	Complete 2021	Hwy 35 & Hospital Dr	
B288 & Myrtle St	Complete 2021	Hwy 35 & Buchta Rd	
B288 & Magnolia St	Complete 2022	Hwy 35 & Wildcat Dr	
B288 & Cedar St	Complete 2023	Hwy 35 & E Cedar St	
274 & W Plum St	Complete 2022	Hwy 35 & Downing	
274 & Hwy 35	Complete 2021	Hwy 35 & Anderson St	
274 & W Locust St	Complete 2023	Hwy 35 & Chenango St	Complete 2022
274 & W Cedar St	Complete 2021 (2024)	Hwy 35 & S Walker St	
274 & Wilkins St	Complete 2021 (2024)	Hwy 35 & Westside Elementary	
274 & Canaan Dr	Complete 2023	Hwy 35 & 288	

## Artist Solicitation

Program details will be posted on PublicArtist.org, shared with artists who have previously submitted applications, sent to AISD faculty, distributed through the Brazosport Art League and shared on social media by January 15.

The requested theme remains consistent with KAB's original vision, emphasizing artwork that incorporates Texas wildflowers, coastal birds, or Texas butterflies. The deadline for artists to submit all required materials and artwork renderings is March 1.

Staff will compile all submissions into a single electronic packet for evaluation and ranking by the KAB Board. Based on the rankings, staff will notify the selected artists, coordinate artwork review with the installer, and finalize installation plans.

### **RECOMMENDATION:**

Staff recommends Keep Angleton Beautiful identifies two new locations to continue the TxDOT Traffic Controller Cabinet Artwork Program for 2025.