



CITY OF ANGLETON
KEEP ANGLETON BEAUTIFUL COMMISSION AGENDA
120 S. CHENANGO STREET, ANGLETON, TEXAS 77515
MONDAY, AUGUST 28, 2023 AT 5:30 PM

Chair | Tracy Delesandri
Vice Chair | Cheryl Scarborough
Members | Pattie Cooper, Suzanne Dellinger, Andrea Demopulos, Heather Brewer, Dianna Matthys

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL COMMISSION FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, AUGUST 28, 2023 AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

DECLARATION OF A QUORUM AND CALL TO ORDER

REGULAR AGENDA

1. Approve the minutes from Regular Called meeting on May 30, 2023.
2. Discussion on Keep Angleton Beautiful programs and services
3. Discussion and possible action on KAB 2023-2024 budget.
4. Discussion on Keep Angleton Beautiful subcommittees

ADJOURNMENT

CERTIFICATION

I, Jason O'Mara, Executive Director, do hereby certify that this Notice of a Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, www.angleton.tx.us, in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, August 25, 2023, by 5:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Public participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Angleton ADA Coordinator, Colleen Martin, no later than seventy-two (72) hours prior to the meeting, at (979) 849-4364 ext. 2132, email: cmartin@angleton.tx.us.



CITY OF ANGLETON
KEEP ANGLETON BEAUTIFUL COMMISSION AGENDA
120 S. CHENANGO STREET, ANGLETON, TEXAS 77515
TUESDAY, MAY 30, 2023 AT 5:30 PM

Chair | Tracy Delesandri

Vice Chair | Cheryl Scarborough

Members | Pattie Cooper, Suzanne Dellinger, Andrea Demopulos, Heather Brewer, Dianna Matthys

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL COMMISSION FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON TUESDAY, MAY 30, 2023 AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

DECLARATION OF A QUORUM AND CALL TO ORDER

PRESENT

Chair Tracy Delesandri

Heather Brewer

Pattie Cooper

Suzanne Dellinger

Andre Demopulos

ABSENT

Vice Chair Cheryl Scarborough

Dianna Matthys

REGULAR AGENDA

1. Approve the minutes from Regular Called meeting on March 20, 2023.

Upon a motion by Member Dellinger and seconded by Member Brewer, the board approved the minutes from the Keep Angleton Beautiful meeting that was held on March 20, 2022. The motion passed with a 5-0 vote.

2. Discussion and possible action to amend approval of the TxDOT traffic controller cabinet art wrap submissions.

Jason O'Mara, Assistant Director of Parks & Recreation provided an update on the status of TxDOT Box wraps and inaccurate information that was provided at the March 20th meeting regarding the residency of artist submissions. As such, staff presented the board with the option to amend their previous approval to now include all three artists and the addition of a third location for installation. Motion made by Member Brewer to amend the previous approval of TxDOT Traffic Controller artwork submission and seconded by Member Demopulos. The motion passed with a 5-0 vote.

3. Discussion and possible action to support Keep Brazoria County Beautiful and keep access to Environmental Center Free of Charge.

Jason O'Mara, Assistant Director of Parks & Recreation provided information on the opportunity to partner with Keep Brazoria County Beautiful to allow residents continued access to the Environmental Center and various recycling services on the 2nd Saturday of every month. Motion made by Member Demopulos to approve the expense of \$1,268 to support Keep Brazoria County Beautiful and ensure free access to the Home Chemical Collection Site at Seabreeze and seconded by Member Dellinger. The motion passed with a 5-0 vote.

ADJOURNMENT

The meeting was adjourned at 5:42 P.M.

These minutes were approved by the Keep Angleton Beautiful Commission on the 28th day of August, 2023.

CITY OF ANGLETON, TEXAS

**Jason O'Mara
Assistant Director of Parks & Recreation.**



AGENDA ITEM SUMMARY FORM

MEETING DATE: 08/28/2023

PREPARED BY: Jason O'Mara, Assistant Director of Parks and Recreation

AGENDA CONTENT: Discussion on Keep Angleton Beautiful programs and services

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA **FUNDS REQUESTED:** NA

FUND: NA

EXECUTIVE SUMMARY:

KAB Pop-up Clean-up: With remaining funds from the H-GAC Solid Waste Grant, Keep Angleton Beautiful had the opportunity to host an additional event on August 12th, the KAB Pop-up Cleanup. This two-part event included a community trash cleanup on two main roads in Angleton and access to electronic recycling, paper shredding, and tire recycling. The following provided some data results from the event.

- Total # of Volunteer – 10
- Total Volunteer Hours – 21
- Trash Collected – 150 lbs.
- Tires Recycled – 52
- Electronic Recycling – 1,987 lbs.
- Event traffic – 68 vehicles

TxDOT Box Wraps: Installation of the next round of box wraps is scheduled to take place by end of August. Specific locations and artist information in outline below.

- Cannan & Loop 274 – Show Me a Sign – Joy Chandler
- Cedar & Bus 288 – Melissa Jacobson
- Locust & Loop 274 – Texas Wildflowers – Heather Pizzitola

Green Ribbon Project/Loop 274/BUS288 Median Landscaping: Staff are continuing to be included on updated from TxDOT's on the Green Ribbon Project. Although the project will impact various communities surrounding Angleton, the impact to our areas including medians along 288B and Loop 274. Highlights from the most recent pre-construction meeting are below.

- The project will begin in January 2024.
- Yellowstone is the contractor completing the work and will have 7 months to complete.

- Work is being completed in Friendswood, Alvin, Angleton, Richwood, and Surfside.
- TxDOT has requested a schedule so cities can be notified when contractors will be working in their community.
- Contractor is required to notify TxDOT 24 hours in advance if there will be any lane closures (we'll be impacted on Loop 274)
- TxDOT has offered to replace dying crepe myrtles in the two northern medians on Loop 274.

Fall Events/Programs

- **Texas Arbor Day Tree Planting:** Staff are working with Trees for Houston to secure trees for planting in various City Parks on Friday, November 3rd at 8:00am. Volunteers are welcome to participate and support our initiative in continuing to beautify our local parks. Specific planting locations TBD.
- **Fall Sweep:** Initial planning has begun for Fall Sweep in November with a tentative date of Saturday, November 4th. Current plans include heavy trash disposal, electronic recycling, tire recycling, paper shredding, paint recycling, household chemical collections, flag collection, eye glass collection, and tree giveaway. Also, staff are planning to incorporate a community cleanup to pick up trash throughout town when collections are taking place.
- **Adopt-a-Spot:** The new adopt a spot program will kick-off providing an opportunity for individuals, groups, clubs, organizations, etc. to help keep Angleton beautiful. Staff have identified various hotspots throughout town that need a little extra attention and volunteers will be provided with options based on the group size and ease of access to clean up these hotspots. Supplies are provided by KAB and volunteers will receive social media recognition for their support.

RECOMMENDATION: N/A

City of Angleton, Texas									
Keep Angleton Beautiful									
13 300									
Detail of Revenues									
		Actual	Actual	Actual	Budget	Estimated		Requested	
		2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	Notes - Revised Estimate	2023-2024	Notes - Departmental Request
Utilities Income									
303	KAB Membership	0	1450	200	0	0		0	
306	Trash Bag Revenue	0	2835	5047	4,500	6,500	YTD - 4089	5500	Trash Bags sales at ARC
Utilities Income Subtotal		0	4285	5247	4,500	6,500		5,500	
Parks & Recreation									
701	Transfer From General Fund	31650	0	0	0	0		0	
Parks & Recreation Subtotal		31650	0	0	0	0		0	
Miscellaneous:									
800	Interest	396	98	222	100	100		100	
804	KAB Donations	24,141	23,043	20178	22,000	34,784		30,000	Water Bill Donations
805	Donations	1,700	0	6500	4450	0		7,500	Sponsorships for Fall & Spring Cleanups
810	KAB Awards	0	0	0	0	0		0	
811	Transform From GF Court Fines	0	0	0	0	0		0	
812	KAB Waste Connections Income	6,000	5,500	6000	6,000	6,000		6,000	Waste Connections contribution per City contract
813	Planter Advertising	0	0	0	0	0		0	
899	Miscellaneous	0	0	0	0	0		0	
Miscellaneous Subtotal		32,237	28,641	32,899	32,550	40,884		43,600	
Transfers:									
900	Transfer From Fund Balance	0	36990	0	15,000	19292	Transfer to cover new Masterson park gateway sign	21,221	Park sign replacement
901	Transfer from GF	0	0	0	25,200	0		0	
Transfers Subtotal		0	36990	0	40,200	19292		21,221	
Division Total		63,887	69,916	38146	77,250	66,676		70,321	

City of Angleton, Texas									
Keep Angleton Beautiful									
13 500									
Detail of Expenditure									
		Actual	Actual	Actual	Budget	Estimated		Requested	
		2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	Notes - Revised Estimate	2023-2024	Notes - Departmental Request
Personnel Services:									
105	Regular Earnings	0	0	0	0	0		0	
110	Overtime	0	0	0	0	0		0	
115	Longevity	0	0	0	0	0		0	
126	Certification	0	0	0	0	0		0	
135	FICA	0	0	0	0	0		0	
140	Health Insurance	0	0	0	0	0		0	
145	Worker's Compensation	0	0	0	0	0		0	
155	Retirement	0	0	0	0	0		0	
185	Payroll Accrual	0	0	0	0	0		0	
Personnel Services Subtotal		0	0	0	0	0		0	
Supplies:									
203	Apparel	301	394	0	400	400	Board shirts \$300, Staff shirts \$100	450	Board and staff shirts with 10% increase due to inflation
205	General Supplies	469	1427	1599	1500	\$500		1500	Meeting and program supplies. Expanding Green Series to in person and virtual option. Exploring additional outdoor education program in schools
206	Education Supplies	53	0	0	0	0			
207	Awards & Recognition	422	367	280	400	400		450	YOM & BOM supplies plus 10% inflation increase
210	Office Supplies	0	99	0	0	0		0	
Supplies Subtotal		1,245	2,287	1,879	2,300	1,300		2,400	
Repair & Maintenance:									
325	R & M Other	0	0	0	0	0		0	
Repair & Maintenance Subtotal		0	0	0	0	0		0	
Services:									
406	Clean Up Costs	9,729	8,016	4,131	11,250	11,250	Fall Sweep '22, Spring Cleanup '23, Pop-up Cleanup	14,644	Tires \$3454, Electronics \$6040, and Paper Shredding \$2616, portable toilets \$294 - for both cleanup events, plus 10 % increase, Adopt a roadway and waterway cleanup supplies \$1000
407	Beautification	5,151	14,095	1,258	10,000	10,000	Two box wrap, city landscaping and monarch waystation maintenance	10,000	TXDOT box wraps, city building landscapes & monarch waystation maintenance
408	Education	474	298	123.15	500	500	Butterfly Seed ball material and green series supplies	500	Butterfly Seed ball material and green series supplies
420	Dues & Subscriptions	370	611	370	400	400	KTB \$200 & KAB \$200	400	KTB \$200 & KAB \$200
425	Travel & Training	1,278	707	6,035	8,500	8,500	KTB Conference registration and hotels for board and one staff member	8,500	KTB Conference: \$375 for seven members and two employees; Hotel:\$3200: Travel

430	Planter Maintenance	1,126	1,946	1,130	2,000	1,500	vegetation replacement	2,000	Replace vegetation in planters
455	Contract Labor	0	0	0	0	0		0	
466	Advertising	1,493	2,166	567	1,600	1,403	YTD: 803, Fall Sweep water bill insert: \$600	1,600	Water bill inserts for Fall & Spring event: \$600 each, RFQ for Box Wraps: \$400
468	Award Expense	0	0	0	0	0		0	
Miscellaneous Subtotal		19,621	27,839	13,614	34,250	33,553		37,644	
Miscellaneous:									
525	Appreciation Board	300	468	231.82	500	500	Gift cards	500	Gift cards
555	Bad Debt Expense	0	0	0	0	0		0	
Miscellaneous Subtotal		300	468	231.82	500	500		500	
Capital Outlay:									
605	Capital Expense	32150	38375	0	0	0		0	
615	INFRASTRUCTURE CE	0	0	0	15,000	19,292	Masterson Sign replacement	21,221	New Park sign replacement
625	Equipment Capital	0	0	0	25,200	18,000	Soofe Sign at Bates	0	
Capital Outlay Subtotal		32150	38375	0	40,200	37,292		21,221	
Other:									
700	Transfer to Fund Balance	0	0	0	0	0		0	
717	Transfer to Fund 117	0	0	0	0	0		0	
Capital Outlay Subtotal		0	0	0	0	0		0	
Division Total		53,316	68,969	15,725	77,250	72,645		61,765	



AGENDA ITEM SUMMARY FORM

MEETING DATE: 08/28/2023

PREPARED BY: Jason O'Mara, Assistant Director of Parks and Recreation

AGENDA CONTENT: Discussion on Keep Angleton Beautiful subcommittees

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA **FUNDS REQUESTED:** NA

FUND: NA

EXECUTIVE SUMMARY:

Per the Keep Angleton Beautiful Commission Ordinance Sec. 2-93. – Responsibilities, the commission shall establish subcommittees including but not limited to, the areas of litter prevention, solid waste management, beautification, city-wide clean-up(s), education and marketing, and code and law enforcement. In order to support board member strengths and maximize the impact of Keep Angleton Beautiful programs, events, and initiatives, staff would like to engage in discussions to identify potential subcommittees for the upcoming FY23-24 fiscal year.

RECOMMENDATION: N/A