



**CITY OF ANGLETON  
PARKS AND RECREATION BOARD AGENDA  
120 S. CHENANGO STREET, ANGLETON, TEXAS 77515  
MONDAY, FEBRUARY 13, 2023 AT 5:30 PM**

**Chair | Vacant**

**Members | Bill Ahlstrom, Clara Dannhaus, Bonnie McDaniel, Jaime Moreno, Terry Roberts,  
Blaine Smith**

**NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE PARKS AND RECREATION BOARD FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, FEBRUARY 13, 2023, AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.**

**DECLARATION OF A QUORUM AND CALL TO ORDER**

**REGULAR AGENDA**

1. Minutes from Regular Called meeting on September 12, 2022.
2. Discussion and possible action on a Parks & Recreation Board chair.
3. Discussion on Athletic Sports Association 2023 capital needs.
4. Discussion on Parks and Recreation Board roles and responsibilities.

**ADJOURNMENT**

**CERTIFICATION**

I, Megan Mainer, Executive Director, do hereby certify that this Notice of a Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, [www.angleton.tx.us](http://www.angleton.tx.us), in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, February 10, 2023, by 5:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

*Public participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Angleton ADA Coordinator, Colleen Martin, no later than seventy-two (72) hours prior to the meeting, at (979) 849-4364 ext. 2132, email: [cmartin@angleton.tx.us](mailto:cmartin@angleton.tx.us).*



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 2/13/2023

**PREPARED BY:** Jason O'Mara, Assistant Director of Parks & Recreation

**AGENDA CONTENT:** Minutes from Regular Called meeting on September 12, 2022.

**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Minutes from Regular Called meeting on September 12, 2022.

**RECOMMENDATION:**

Staff recommends the Parks & Recreation Board approve the minutes from Regular Called meeting on September 12, 2022.



**CITY OF ANGLETON**  
**PARKS AND RECREATION BOARD MINUTES**  
**120 S. CHENANGO STREET, ANGLETON, TEXAS 77515**  
**MONDAY, SEPTEMBER 12, 2022 AT 5:30 PM**

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE PARKS AND RECREATION BOARD FOR CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, SEPTEMBER 12, 2022, AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

#### DECLARATION OF A QUORUM AND CALL TO ORDER

With a quorum present, Bonnie McDaniel called the Parks and Recreation Board meeting to order at 5:30 P.M.

#### PRESENT

Bill Ahlstrom  
 Erin Boren  
 Clara Dannhaus  
 Bonnie McDaniel  
 Terry Roberts

#### REGULAR AGENDA

1. Minutes from Regular Called meeting on June 13, 2022.

Upon a motion by Member Roberts and seconded by Member Dannhaus, the Board approved the minutes from the Parks and Recreation Board meeting that was held on June 13, 2022. The motion passed with a 5-0 vote.

2. Discussion and possible action on Parks and Recreation Board roles and responsibilities.

Megan Mainer, Director of Parks and Recreation, provided a brief overview on recent discussions regarding roles and responsibilities of the Parks and Recreation Board and the Angleton Better Living Corporation. Megan informed the Board that City Council had directed staff to assess ways the boards could be restructured to increase efficiency and she provided a document created by Randle Law outlining various Board restructuring options. Chris Whittaker, City Manager, discussed the purpose for recent discussions with each Board and City Council, provided an overview of the history of the Parks and Recreation Board and Angleton Better Living Corporation, and outlined various scenarios in how the Parks and Recreation Board and the ABLC could operate moving forward.

The Board discussed how updating Parks and Recreation Board responsibilities could increase efficiencies for staff and reduce redundancies between both Boards, the need

for Parks and Recreation Board to be involved more in long range planning and capital improvements, and the potential for the Parks and Recreation Board to be responsible for only policy support. Chris Whittaker proposed Parks and Recreation Board to serve as a sub-committee of ABLC and how those changes could work to better align the purpose of each Board. It was requested that the Parks and Recreation Board continue thinking about ideas and provide any additional input to the Director or Parks and Recreation in the next few weeks.

## ADJOURNMENT

The meeting was adjourned at 6:23 P.M.

These minutes were approved by the Angleton Parks and Recreation Board on this the 9th day of January 2023, upon a motion by XX, seconded by XX. The motion passed on a X-X vote.

CITY OF ANGLETON, TEXAS

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Megan Mainer  
Director of Parks and Recreation.



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 2/13/2023

**PREPARED BY:** Megan Mainer, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion and possible action on a Parks & Recreation Board chair.

**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Currently, the Parks & Recreation Board does not have an acting chair for the board. The park and recreation board shall elect annually one of its members, that is not the youth member, as chair and shall establish its own rules of procedure.

**RECOMMENDATION:**

Staff recommends the Parks & Recreation Board nominate one of its members to serve as the chair for the board.



# AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** 2/13/2023  
**PREPARED BY:** Megan Mainer, Director of Parks & Recreation  
**AGENDA CONTENT:** Discussion on Athletic Sports Association 2023 capital needs.  
**AGENDA ITEM SECTION:** Regular Agenda

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**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

**EXECUTIVE SUMMARY:**

Staff has invited Angleton Girls Softball Association, Angleton Little League, and Angleton Soccer Club to discuss 2023 capital improvement needs.

**RECOMMENDATION:**

NA

**SUGGESTED MOTION:**

NA



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 2/13/2023

**PREPARED BY:** Megan Mainer, Director of Parks & Recreation

**AGENDA CONTENT:** Discussion on Parks and Recreation Board roles and responsibilities.

**AGENDA ITEM SECTION:** Regular Agenda

**BUDGETED AMOUNT:** NA **FUNDS REQUESTED:** NA

**FUND:** NA

### EXECUTIVE SUMMARY:

On June 28, 2022, City Council discussed redundancies in staff work as well as redundancies in ABLC and Parks and Recreation agenda items. City Council gave staff direction to assess ways the boards could be restructured to eliminate redundancies and improve efficiency.

On July 26, Randle Law Office presented ABLC and the Parks and Recreation board restructuring options for continued discussion and provided the enclosed attachment. City Council requested feedback from Angleton Better Living Corporation with respect to creating a committee comprised of Park & Recreation Board members to address specific topics.

Staff met with the Parks & Recreation Board on September 12, 2022 and Angleton Better Living Corporation on October 3 to discuss the Park & Recreation Board roles and responsibilities. Main discussion points revolved around reducing topic redundancy and number of meetings, maintaining a park advocacy group, and minimizing the conflicting input from each group.

Randle Law Office has proposed revisions to the Park & Recreation Board ordinance to include the following:

- Revise the number of regular meetings held by the Park and Recreation Board
- Modify the mandatory number of meetings
- Revise the mandatory power and duties of the Parks & Recreation board

The revised ordinance is enclosed.

### RECOMMENDATION:

Staff recommends the Parks and Recreation board discuss the revisions made to the Park and Recreation Board.

**ORDINANCE NO. 20230215-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF ANGLETON, TEXAS AMENDING CHAPTER 17 PARKS AND RECREATION ARTICLE II. PARK AND RECREATION BOARD SECTION 17-19 RULES OF PROCEDURE; QUORUM, OPEN MEETINGS, RECORDS AND AMENDING SECTION 17-20 POWERS AND DUTIES; OF THE ANGLETON TEXAS CODE OF ORDINANCES AND AMENDING SECTION 17-20 POWERS AND DUTIES; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**Whereas**, the City of Angleton owns, operates, and maintains various parks and park facilities for the use and enjoyment of its citizens and the general public and the City by ordinance created a Park and Recreation Board in 1965 and later codified requirements for the Park and Recreation Board in Chapter 17 of the Angleton Texas Code of Ordinances, as amended; and

**Whereas**, the City Council of the City of Angleton, desires to revise the number of regular mandatory meetings held by the Park and Recreation Board and to modify the frequency of meetings and therefore amend Section 17-19 of Chapter 17 Parks and Recreation of the Angleton Texas Code of Ordinances;

**Whereas**, the City Council of the City of Angleton, desires to revise the mandatory powers and duties of the Park and Recreational Board and revise the powers of review by the board and therefore amend Section 17-20 of Chapter 17 Parks and Recreation of the Angleton Texas Code of Ordinances;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANGLETON TEXAS:**

**Section 1.** The facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.

**Section 2.** Chapter 17 Parks and Recreation Board Section 17-19 Rules of Procedure; Quorum; Open Meetings; Records is set out below:

**Sec. 17-19. - Rules of procedure; quorum; open meetings; records.**

The park and recreation board shall elect annually one of its members, that is not the youth member, as chair and shall establish its own rules of procedure. A quorum shall consist of a majority of the members of the board and an affirmative vote of a majority of those present shall be necessary to pass upon pending questions. The chair shall be entitled to vote upon any question. The youth member position shall not be a voting position, but rather a position to offer input and opinion as a youth representation for the city. Regular meetings shall be held not less than bimonthly in June, August, October, December, February, and April. Such meetings shall be open to the public and a record of all proceedings shall be kept. The record shall be filed with the city secretary and shall be a public record.



*Chapter 17 Parks and Recreation Board Section 17-19 Rules of Procedure; Quorum; Open Meetings; Records is revised as follows:*

The park and recreation board shall elect annually at the first meeting of the fiscal year one of its members, that is not the youth member, as chair and shall establish its own rules of procedure. A quorum shall consist of a majority of the members of the board and an affirmative vote of a majority of those present shall be necessary to pass upon pending questions. The chair shall be entitled to vote upon any question. The youth member position shall not be a voting position, but rather a position to offer input and opinion as a youth representation for the city. Regular meetings shall be held not less than twice a year and one of the meetings shall occur in the beginning of the fiscal year. Such meetings shall be open to the public and a record of all proceedings shall be kept. The record shall be filed with the city secretary and shall be a public record.

**Section 3.** Chapter 17 Parks and Recreation Board Section 17-20 Powers and Duties is set out below:

**Sec. 17-20. - Powers and duties.**

The park and recreation board shall have the power and shall be required to:

- (1) Draft and recommend to the city council, policies for use of the city's parks and recreational facilities;
- (2) Submit annually to the city administrator, not less than 90 days prior to the beginning of the budget year, a list of recommendations for capital improvements. This capital projects budget should include immediate and long-range capital improvements such as park acquisition, development of new and present park sites and procurement and installation plans for playground equipment, as well as possible recreation programs. Such list shall be arranged in order of priority;
- (3) Review any proposed acquisition of land, buildings or other properties and construction or capital improvements or facilities, or any grant or devise of real estate or personal property for use as a park, playground or other recreational purpose, and recommend appropriate action to the city council; and
- (4) Perform such duties and be vested with such other powers as the city council shall from time to time authorize.

*Chapter 17 Parks and Recreation Board Section 17-20 Powers is revised as follows:*

The parks and recreation board shall have the following powers and duties:

- (1) The Parks and Recreation Board shall review and make recommendations to the Parks Director;
- (2) Submit annually to the Parks Director, not less than sixty (60) days prior to the beginning of the budget year, a list of recommendations for parks and recreation. Such list shall be arranged in order of priority; and

(3) Perform such duties and be vested with such other powers as the city council shall from time to time authorize.

**Section 4. Penalty.** Any person who violates or causes, allows, or permits another to violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Five Hundred and No/100 Dollars (\$500.00). Each occurrence of any such violation of this Ordinance shall constitute a separate offense.

**Section 5. Repeal.** All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

**Section 6. Severability.** In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Angleton, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 7. Effective date.** That this Ordinance shall be effective and in full force upon adoption.

**Section 8: Proper Notice & Meeting** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED, APPROVED, and ADOPTED this, the \_\_\_\_ day of February, 2023.

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\_\_\_\_\_  
Jason Perez, Mayor

ATTEST:

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Michelle Perez, City Secretary