



**CITY OF ANGLETON**  
**ANGLETON BETTER LIVING CORPORATION MINUTES**  
**120 S. CHENANGO STREET, ANGLETON, TEXAS 77515**  
**MONDAY, JUNE 17, 2024 AT 5:30 PM**

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THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE ANGLETON BETTER LIVING CORPORATION IN THE ORDER THEY OCCURRED DURING THE MEETING. THE ANGLETON BETTER LIVING CORPORATION OF ANGLETON, TEXAS CONVENED IN A MEETING ON MONDAY, JUNE 17, 2024, AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

**DECLARATION OF A QUORUM AND CALL TO ORDER**

With a quorum present, Director Ritter called the Angleton Better Living Corporation meeting to order at 5:30 P.M.

**PRESENT**

Director Travis Townsend (arrived at 5:31 P.M.)  
Director Blaine Smith  
Director Johnny Voss  
Director Gary Dickey  
Director William Jackson (arrived at 5:36 P.M.)  
Director Rachel Ritter

**ABSENT**

Chair Wright

Director Ritter asked if there were any citizens wishing to address Angleton Better Living Corporation.

Dorothy Duncan addressed Angleton Better Living Corporation to thank City of Angleton Staff that plan, organize, and implement the Senior Program offered at the Angleton Recreation Center and thanked the City of Angleton for sponsoring the program. Ms. Duncan also listed the activities her and her husband participate in and advocated for more overnight trips.

Director Townsend arrived while Ms. Duncan addressed Angleton Better Living Corporation.

**REGULAR AGENDA**

1. Discussion and possible action to approve the minutes of the Angleton Better Living Corporation meeting of April 15, 2024.

Upon a motion by Director Ritter and seconded by Director Dickey, Angleton Better Living Corporation approved the minutes of the Angleton Better Living Corporation meeting of April 15, 2024. The motion passed on a 5-0 vote. Chair Wright was absent.

2. Discussion and possible action on the Angleton Better Living Corporation, Recreation division, and Angleton Recreation Center division YTD financial statements as of May 31, 2024.

The presentation was provided by Phillip Conner, Director of Finance. Mr. Conner reported the total assets, total liabilities and fund equity, total revenue, and total revenues over/under expenditures year to date (YTD) financial statements as of May 31, 2024 for the Angleton Better Living Corporation (ABLC), Recreation division, and Angleton Recreation Center division. ABLC has \$592,612.03 in total assets, \$592,612.03 in total liabilities & fund equity, \$1,036,166.82 in total revenue, and \$46,696.05 in revenue under expenditures. The Recreation division has \$75,914.18 in total assets, \$75,914.18 in total liabilities & fund equity, \$254,881.00 in total revenue, and \$7,625.29 in revenue over expenditures. The Angleton Recreation Center division has \$568,776.60 in total assets, \$568,776.60 in total liabilities & fund equity, \$682,142.31 in total revenue, and \$268,688.98 in revenue over expenditures.

Director Jackson arrived during the discussion of this item.

No action was taken.

3. Discussion on the Recreation and Angleton Recreation Center divisions' fund balances as of September 30, 2023.

The presentation was provided by Phillip Conner, Director of Finance. Mr. Conner stated that on August 21, 2023 the Angleton Better Living Corporation (ABLC) approved all Recreation division and Angleton Recreation Center division revenues in excess of \$100,000 to be transferred to the ABLC fund balance at the close a fiscal year and provided balance sheets for the Recreation and Angleton Recreation Center divisions as of September 30, 2023. He stated that the fund balance transfers from ARC have not been done. The Finance department does not anticipate any audit adjustments that will impact the fund balances; however, there could be some.

No action was taken.

4. Discussion and possible action on the Angleton Recreation Center fund balance project related to the Texas Parks and Wildlife Department Non-Urban Indoor Recreation grant.

The presentation was provided by Jason O'Mara, Assistant Director of Parks and Recreation. Mr. O'Mara stated that the City of Angleton would like to apply for the Local Parks Non-Urban Indoor Recreation grant offered by the Texas Parks and Wildlife Department (TPWD) to provide funding for Angleton Recreation Center renovations. TPWD administers the Local Park Grant Program consisting of five (5) individual programs including Local Parks Urban Outdoor Recreation, Local Parks Non-Urban Outdoor Recreation, Local Parks Small Community Recreation, Local Parks Urban Indoor Recreation, and Local Parks Non-Urban Indoor Recreation. Funding for the Local



Park Grant Program comes from a portion of the state sales tax on sporting goods through the Texas Recreation and Parks Account and the Texas Large County and Municipality Recreation and Parks Account. Additional funds come from offshore gas royalties through the Federal Land and Water Conservation Fund. The Local Parks Non-Urban Indoor Recreation program provides 50 percent matching grants on a reimbursement basis to eligible applicants with a grant ceiling of \$1,500,000. The Local Parks Non-Urban Indoor Recreation program grant was designed to be available every other year but has not been available to applicants for the past five years. Since TPWD and City staff are uncertain when this grant will be available in the future, City staff is recommending the readily available match be maximized to address maintenance deficiencies at the Angleton Recreation Center including, but not limited to, new natatorium features, decking, facility Light-emitting diode (LED) lighting, heating, ventilation, and air conditioning (HVAC) improvements, locker room renovations, and new flooring and painting throughout. He stated that on March 12, 2024, the City Council of the City of Angleton, Texas, authorized the issuance and sale of the City of Angleton, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2024 by Ordinance No. 20240312-011 for which \$500,000 was dedicated to Angleton Recreation Center Improvements. Additionally, the previously presented fund balance agenda item identified \$274,695.33 available in the Angleton Recreation Center Balance as of September 30, 2023. Although all revenue in excess of \$100,000 is planned to be transferred to ABLC fund balance, staff are recommending ABLC reserve the \$274,000 from the current Angleton Recreation Center fund balance to contribute to the readily available 50 percent match.

Upon a motion by Director Dickey and seconded by Director Voss, Angleton Better Living Corporation approved the Angleton Recreation Center fund balance in the amount of \$274,000 project related to the Texas Parks and Wildlife Department Non-Urban Indoor Recreation grant.

Upon an amended motion by Director Dickey and seconded by Director Voss, Angleton Better Living Corporation approved the Angleton Recreation Center fund balance project in the amount of \$274,000 related to the Texas Parks and Wildlife Department Non-Urban Indoor Recreation grant contingent upon the award of the grant.

Upon a second amended motion by Director Dickey and seconded by Director Voss, Angleton Better Living Corporation approved the Angleton Recreation Center fund balance project related to the Texas Parks and Wildlife Department Non-Urban Indoor Recreation grant with the stipulation that if the grant is not awarded, \$174,000 will be returned to ABLC to discuss reallocating the funds. The motion passed on a 5-0 vote. Chair Wright was absent.

5. Discussion and possible action on additional funding for the Texas Parks & Wildlife Department Non-Urban Indoor Recreation grant.



The presentation was provided by Megan Mainer, Director of Parks and Recreation. Ms. Mainer stated that the City of Angleton would like to apply for the Local Parks Non-Urban Indoor Recreation grant offered by the Texas Parks and Wildlife Department (TPWD) to provide funding for Angleton Recreation Center renovations. She stated that Grant funding can be used for the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. Once funded, all grant-assisted sites must remain as parkland in perpetuity, no non-recreational uses may be introduced, boundaries can expand, but not contract, grant-funded construction must remain in place for 25 years, pools, splash pads, and indoor facilities must remain in place for 40 years, a permanent sign must remain in place, parkland must remain well-maintained and open to the public. She also stated that funding for the Local Park Grant Program comes from a portion of the state sales tax on sporting goods through the Texas Recreation and Parks Account and the Texas Large County and Municipality Recreation & Parks Account. Additional funds come from offshore gas royalties through the federal Land and Water Conservation Fund. The Local Parks Non-Urban Indoor Recreation program provides 50 percent matching grants on a reimbursement basis to eligible applicants with a grant ceiling of \$1,500,000. The 50 percent match must be readily available at the time of the application. The application deadline is August 1, 2024. The Local Parks Non-Urban Indoor Recreation program grant was designed to be available every other year but has not been available to applicants for the past five years. She stated that since TPWD and City staff are uncertain when this grant will be available in the future, City staff is recommending the readily available match be maximized to address maintenance deficiencies at the Angleton Recreation Center including, but not limited to, new natatorium features, decking, facility Light-emitting diode (LED) lighting, heating, ventilation, and air condition (HVAC) improvements, locker room renovations, and new flooring and painting throughout. Angleton City Council authorized the issuance and sale of the City of Angleton, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2024 by Ordinance No. 20240312-011 for various projects including \$500,000 for Angleton Recreation Center improvements. Currently, the staff has \$500,000 that could be used for the readily available match. However, staff is recommending additional funds be dedicated towards Angleton Recreation Center improvements. Staff recommends the Angleton Better Living Corporation (ABLC) dedicate an additional \$150,000 from the ABLC fund balance to contribute to the readily available 50 percent match. If an additional \$150,000 from ABLC fund balance is approved as a readily available match at the time of the grant application, staff will move these funds into the contingency line item for the 2024- 2025 fiscal year.

Upon a motion by Director Dickey and seconded by Director Voss, Angleton Better Living Corporation approved additional funding for the Texas Parks and Wildlife Department Non-Urban Indoor Recreation grant in the amount of \$150,000 from the Angleton Better Living Corporation fund balance. The motion passed on a 5-0 vote. Chair Wright was absent.

6. Discussion and possible action on the Recreation Division fund balance purchases.



The presentation was provided by Jason O'Mara, Assistant Director of Parks and Recreation. Mr. O'Mara stated that as of September 30, 2023, the Recreation Division has a current fund balance of \$68,920.70. To enhance current programs, expand on new programs, upgrade aging equipment and provide further engagement opportunity with the community, staff are requesting use of those funds for the following purchases:

1. New Volleyball System with Judges Stand - Approximately \$5,000 this summer, the Recreation Division is hosting a Texas Amateur Athletic Federation (TAAF) Youth Volleyball League with 66 registered participants. Anticipating future growth of the program, there is a need to enhance the equipment quality by purchasing new volleyball standards, nets, and miscellaneous accessories. This investment will improve the quality of training and gameplay, ensure the safety and well-being of participants, and aid in their skill development;
2. Neon 9 Square Equipment - \$1,250 The Recreation Division reinstated the summer camp for four (4) weeks in 2024 and anticipates continued growth, planning to expand to eight (8) weeks in 2025. This purchase will enable staff to enhance the campers experiences by promoting physical activity, fostering social interaction, and providing an inclusive environment for participants of various ages, skill levels, and abilities;
3. Inflatable Waterslide - Approximately \$5,000 As mentioned earlier, staff intend to extend the summer camp to an eight-week program in 2025. This purchase would provide an alternative to using the pool for summer camp activities. Given the existing capacity challenges at the Angleton Recreation Center pool, accommodating more campers could restrict their access to the pool. Additionally, overcrowding in the pool may diminish the positive experience for campers, whereas a waterslide would consistently enhance their experience through engaging and high-quality activities. Also, there is the potential for generating revenue by renting the waterslide to local organizations;
4. 24-foot Outdoor Movie Screen Package - \$22,090 The Recreation Division aims to enhance its current inflatable movie system by acquiring a 24- foot Screen and Entertainment Bundle. Staff intend to integrate on-site movie screenings into the camp activities, reducing travel and field trip expenses. Additionally, they plan to explore hosting a pajama party event in 2025, incorporating indoor movie showings. Furthermore, there is potential for generating revenue by renting out the equipment to local businesses, schools, or community groups;
5. 240 Folding Chairs and 4 Chair Carts - \$20,000 Over time, the wear and tear on program equipment, particularly facility chairs, has become increasingly noticeable. The current metal chairs have become unreliable and are prone to frequent breakage. As more chairs break down, there is a growing limitation on program and event capacities. Replacing these chairs is essential to ensure sufficient seating availability. Furthermore, staff propose transitioning from metal chairs to plastic mesh chairs. This change aims to improve the appearance during program and better support senior programs by providing safer and more comfortable seating options for our senior participants. If these purchases are approved, the estimated reaming balance for the Recreation Division fund balance would be \$15,580.70. Retaining a portion of these funds would enable staff to assess future needs, consider additional equipment, or explore future program enhancements as participation in Recreation Division programs continues to grow.



Upon a motion by Director Jackson and seconded by Director Ritter, Angleton Better Living Corporation approved the Recreation Division to purchase a new volleyball system, Neon 9 Square equipment, inflatable waterslide, 24 foot outdoor movie screen package, 240 folding chairs and four chairs carts with the division's current fund balance. The motion passed on a 5-0 vote. Chair Wright was absent.

7. Discussion and possible action on an expenditure for Angleton Recreation Center natatorium component materials.

The presentation was provided by Megan Mainer, Director of Parks and Recreation. Ms. Mainer stated that on January 9, 2024, the Angleton Better Living Corporation (ABLC) approved the Vortex option for the replacement of natatorium components for the Angleton Recreation Center for \$200,828.61 to be funded by the \$4,000,000 2024 Angleton Better Living Corporation debt issuance. The Parks & Recreation Department (PARC) staff has been working diligently with Vortex and Randle Law Office (RLO) to develop a service agreement for City Council approval. PARC staff is prepared to execute a service agreement with Vortex. However, PARC staff would like to apply for the Local Parks Non-Urban Indoor Recreation grant offered by the Texas Parks and Wildlife Department (TPWD) to provide funding for Angleton Recreation Center renovations including the installation of natatorium components. The Local Parks Non-Urban Indoor Recreation program provides 50 percent matching grants on a reimbursement basis to eligible applicants with a grant ceiling of \$1,500,000. The 50 percent match must be readily available at the time of the application and the application deadline is August 1, 2024. Once funded, all grant-assisted sites must remain as parkland in perpetuity, no non-recreational uses may be introduced, boundaries can expand, but not contract, grant-funded construction must remain in place for 25 years, pools, splash pads, and indoor facilities must remain in place for 40 years, a permanent sign must remain in place, parkland must remain well-maintained and open to the public. Instead of using the \$500,000 allocated to Angleton Recreation Center improvements including natatorium component replacement, staff would like to reserve 2024 ABLC bond funds and other dedicated funds to the 50 percent match that must be readily available at the time of application. Additionally, due to the current manufacturing lead time of 20-24 weeks, staff recommends ABLC approve the purchase of natatorium component materials out of account 40-506-520 ABLC Contingency so that materials are on hand when the TPWD informs grant applicants if they have been awarded TPWD grant funds. The timeline for the grant is as follows: Deadline - August 1, 2024; Fall 2024 - TPWD reviews and scores grant applications; January 2025 - TPWD awards applicants and schedules site visits; and Spring 2025 - TPWD and the applicant enter into an agreement and projects commence. The fiscal year 2023-2024 ABLC budget includes \$261,296 in account 40-506-520 ABLC Contingency. To date, \$9896 was moved from account 40-506-520 to account 40-506-625 Park Project Design to expense Freedom Park Passive Area design and construction documents which were approved by ABLC last year; \$64,862.33 was



moved to account 40-506-705 Transfer to Debt Service for the first 2024 Bond payment; \$11,900 was approved by ABLC for Terracon boring samples for Freedom Park passive area; \$44,470 was approved by ABLC to complete City Downing Tennis Courts contribution and signage; and \$21,000 was approved for BG Peck Soccer Complex Lighting. The 40-506-520 Contingency account has a remaining total of \$109,167.

Upon a motion by Director Voss and seconded by Director Dickey, Angleton Better Living Corporation approved an expenditure for Angleton Recreation Center natatorium component materials in the amount of \$98,320.00. The motion passed on a 5-0 vote. Chair Wright was absent.

8. Discussion and possible action to fund a BuyBoard proposal from Spark Lighting for seventy-two (72) LED sports lighting fixtures from ABLC fund balance and authorize the City Manager to execute the proposal.

The presentation was provided by Megan Mainer, Director of Parks and Recreation. Ms. Mainer stated that on January 9, 2024, staff presented Angleton Better Living Corporation (ABLC) with two options for improved Light-emitting diode (LED) sports field lighting at BG Peck Soccer Complex. Option one included the installation of electrical, three poles, and LED sports lighting for field nine for \$172,000 and option two included the replacement of existing lights with LED sports lighting on fields ten and 11 for \$178,000. ABLC approved option one for the installation of three poles, LED lights, and associated electrical work for field nine at BG Peck Soccer Complex and requested additional LED lighting fixtures be installed facing south on new and existing poles to help illuminate adjacent soccer fields. Currently, the Parks & Rights-of-way Division has spent \$1200 for light repairs on fields ten and 11 and is estimated to spend an additional \$2900 for repairs to get all lights in working order. Due to the added load from the new LED lights on field nine, Texas New Mexico Power will be replacing the transformers to the field lighting. However, at this time, they have a back order for these transformers with no timeline for delivery. Until they get transformers replaced, we will not be able to operate all lights on fields nine, ten, and 11 simultaneously. The current infrastructure will only allow a combination of two fields at once. The Director of Parks & Recreation and Parks Superintendent discussed purchasing LED sports lighting and completing field ten and 11 retrofit in-house. On June 3, 2024, Stewart Crouch, Parks Superintendent collected pricing for LED sports lighting materials from Techline Sports Lighting and Spark Lighting, both BuyBoard vendors, to determine cost savings. Materials to retrofit fields ten and 11 at BG Peck Soccer Complex would cost \$115,200 resulting in a cost savings of \$62,800 in labor if materials were installed by the Parks and Right-of-Way Division. Stewart Crouch, Parks Superintendent stated that with his background and expertise City of Angleton Parks Staff would be able to install the LED lights in house as well as stated the status of current lighting and his recommendation to utilize Techline Sports Lighting to purchase the new LED lights.



Upon a motion by Director Dickey and seconded by Director Voss, Angleton Better Living Corporation approved to fund a BuyBoard proposal from Techline Sports for seventy-two (72) Light-emitting diode (LED) sports lighting fixtures in the amount of \$116,000 from Angleton Better Living Corporation fund balance and authorize the City Manager to execute the proposal. The motion passed on a 5-0 vote. Chair Wright was absent.

9. Discussion and possible action on changing the hours of operation for the Angleton Recreation Center Natatorium.

The presentation was provided by Jason O'Mara, Assistant Director of Parks and Recreation. Mr. O'Mara stated that on April 18, 2022, staff recommended reducing the operating hours of the Angleton Recreation Center, which included cutting pool hours by four or more hours during the off-peak season. This recommendation was based on an assessment of the center's operations and annual revenue conducted between December 2021 and February 2022. The ABLC board approved these recommendations, and the new pool hours of Monday through Friday from 5:30 A.M. to 11:30 A.M. and 4:30 P.M. to 8:30 P.M. were implemented on September 1, 2022. The revised hours were designed to better allocate resources by reducing low-attendance daytime hours and promoting evening hours, which align more closely with community availability. Since then, staff have been regularly monitoring facility usage to track trends, determine appropriate staff coverage, and evaluate various operational needs throughout the year. This ongoing assessment helps ensure decisions are made to support operational needs and adapt to community demand. Key findings from the facility usage from January 1, 2023, and May 31, 2024, data revealed the following trends: based on reported attendance, pool usage from the 6:00 P.M. hour to the 7:00 P.M. hour has a slight decrease of 14 percent, however, pool usage from the 7:00 P.M. hour to the 8:00 P.M. hour has a significant decrease of 72 percent; Day Pass sales on weekdays significantly decrease after 7:00 P.M. while less than 1 percent of day pass sales occur after 8:00 P.M.; and Facility Membership scans on weekdays significantly drop after the 7:00 P.M. hour.

Upon a motion by Director Dickey and seconded by Director Ritter, Angleton Better Living Corporation approved changing the hours of operation for the Angleton Recreation Center natatorium from 8:30 P.M. to 7:30 P.M. on weekdays to go into effect on October 1, 2024. The motion passed on a 5-0 vote. Chair Wright was absent.

10. Discussion and possible action to approve the proposal from Burditt Land | Place for professional services to provide a preliminary design, final design, bidding, and construction administration for Freedom Park Active Recreation Area redevelopment project.

The presentation was provided by Megan Mainer, Director of Parks and Recreation. Ms. Mainer stated that on April 3, 2024, funds were received for the recently approved ABLC bond in the amount of \$4M for the following projects: Abigail Arias Park



development in the amount of \$2,000,000; Freedom Park improvements in the amount of \$900,000; Angleton Recreation Center (maintenance improvements and master plan) in the amount of \$500,000; BG Peck Soccer Complex lights (1st priority) and field grading/park drainage improvements (2nd priority) in the amount of \$250,000; and drainage improvements in flood-prone areas in the City limits, which are beyond the responsibility of the Angleton Drainage District (per ABLC bylaws – specific projects were not designated) in the amount of \$350,000. Burditt Land | Place was selected to develop the Freedom Park Master Plan and design services. Enclosed in the agenda packet is a scope of services for the design and development of a new 325 foot baseball field, concessions/restrooms renovation, and storage building which were priorities identified by the Angleton Little League President and association. On Monday, April 15, 2024, Angleton Better Living Corporation met to review the professional services agreement from Burditt Land | Place to provide a preliminary design, final design, bidding, and construction administration for the development a 325 foot baseball field with dugouts, spectator seating and field lighting, renovations of concessions/restrooms, storage building, and ancillary hardscapes. Angleton Better Living Corporation requested the proposal to be reevaluated based on professional services for the preliminary design, final design, bidding, and construction administration of a 325 foot baseball field, dugouts, covered seating, landscaping and irrigation, and accessible route improvements. Enclosed in the packet is an updated proposal from Burditt Land | Place for professional services to provide a preliminary design, final design, bidding, and construction administration for the \$900,000 budgeted project amount. Additionally, staff has an opportunity to apply for a Texas Parks & Wildlife Department (TPWD) Small Community Recreation grant to assist with funding for Freedom Park Active Area improvements. The grant ceiling for the Local Parks Small Community Recreation grant is \$150,000 and requires a 50/50 match.

Upon a motion by Director Dickey and seconded by Director Ritter, Angleton Better Living Corporation approved the proposal from Burditt Land | Place for professional services to provide a preliminary design, final design, bidding, and construction administration for Freedom Park Active Recreation Area redevelopment project in the amount of \$99,000. The motion passed on a 5-0 vote. Chair Wright was absent.

11. Discussion and possible action on budget priorities for Parks and Rights of Way, Recreation, Angleton Recreation Center, and Angleton Better Living Corporation division budgets for fiscal year 2024-2025.

The presentation was provided by Megan Mainer, Director of Parks and Recreation. Ms. Mainer stated that staff have prepared a preliminary proposed budget for Parks and Rights of Way, Angleton Recreation Center, Recreation, and Angleton Better Living Corporation divisions for fiscal year 2024-2025. Notable budgetary changes for the Parks and Rights of Way revenues, at nearly a 50 percent increases from fiscal year 2022-2023, include separating ball field rental fee revenues and pavilion rental revenue and an increase in parks miscellaneous revenue due to banner repairs, installation, and



removal. Notable budgetary changes for Parks and Rights of Way expenses, at an overall 11.8 percent increase from fiscal year 2022-2023, include the following: a reduced Small Equipment line; a reduced Parks Repair and Maintenance Other; an increased Telephone to add a city phone for the Parks Superintendent; an increased Parks Annual Software to pay for field lighting, EcoLink, software at Bates Park; an increased Building Insurance because staff was directed by the City Manager to insure park amenities over \$10,000 in value; an increase in funding for Parks and Right of Way longevity due to combining divisions; an increase in Parks and Rights of Way cleaning supplies because of separation from general supplies; an increase in Parks and Rights of Way vehicle supply since the three-year actual average is \$29,123 but we have been historically cut in this item; an increase in Parks and Rights of Way small equipment due to annual replacement of small equipment like a weed eater, blower, and chain saws; an increase in Parks and Rights of Way chemicals since chemicals were coming out of general supplies; an increase in Parks and Rights of Way repairs and maintenance vehicles due to a historical average between the two divisions including vehicle supplies and damage to vehicles that insurance does not cover; an increase in Parks and Rights of way travel and training to provide Parks and Rights of Way staff with more educational opportunities that includes a series with the Texas AgriLife Extension Office and visits to other cities and increase in conference costs due to the National Recreation and Park Association (NRPA) conference falling in September 2024 and October 2025; an increase in Parks and Rights of Way contract labor due to addressing more tree stumps in Bates and Dickey Parks and someone to grind the stumps annually; an increase in Parks and Rights of Way building insurance because staff was directed by the City Manager to insure park amenities over \$10,000 in value; an increase in Parks and Rights of Way employee appreciation due to quarterly lunches for seventeen staff and holiday party giveaways; an increase in Parks and Rights of Way building lease fees due to being charged for this the last two years; a decrease in Parks and Rights of Way Worker's Compensation and medical expenses based on the average of the last three years; decrease in Parks and Rights of Way general supplies due to funds being allocated to separate cleaning supplies and chemical line items; and a decrease in Parks and Rights of Way tuition reimbursement since staff has not requested tuition reimbursement. A notable budgetary change for Angleton Better Living Corporation revenues is a projected sales tax increase of 7.72 percent in sales tax based on average percent of change for actuals for fiscal years 2020-2021, 2021-2022, and 2022-2023, and an estimate for fiscal year 2023-2024. Notable budgetary changes for Angleton Better Living Corporation (ABLC) Expenses include: an increase in ABLC advertising due to Requests for Qualifications, Requests for Proposals, and Requests for Bids publications for debt projects; an increase in ABLC Transfer to Angleton Recreation Center Operation Fund to cover requested cost of expenses; an increase in ABLC transfer to debt-service due to ABLC 2024 debt; a decrease in ABLC legal and professional due to historical average; a decrease in ABLC contingency due to a transfer of contingency funds to the debt service transfer; a decrease in ABLC park project design due to bond projects and associated design will be expensed from a separate designated bond account. Notable budgetary changes to the Recreation Division



Revenues, at an overall 51 percent increase from fiscal year 2023-2024 budgeted projected revenue includes: an increase in Recreation Division general programs due to an increase in youth league offerings; an increase in Recreation Division youth camps due to the increase in youth camp offerings in the summer; an increase in Recreation Division community events due to moving the Jingle Bell Fun Run to this account rather than health and wellness; an increase in Recreation Division senior programs due to an increase in trips and use of an additional bus to serve seniors on the waiting list. Notable budgetary changes to Recreation Division Expenses, at an overall one percent decrease from last year, include the following: an increase in Recreation Division part-time salaries due to an increase in seasonal staff to support summer camps and programs; an increase in the Recreation Division certification due to anticipated certification pay for vacant position; an increase in Recreation Division vehicle supplies (fuel) due to an increase in summer camps and senior program trips; an increase in Recreation Division telephone because rather than a phone reimbursement, full-time recreation staff have city-issued phones; an increase in Recreation Division general programs due to youth basketball and youth volleyball league offerings; an increase in Recreation Division youth camps due to an increase in summer camp to eight weeks; an increase in Recreation Division senior programming since there are two options available; an increase in Recreation Division travel and training due to the NRPA conference dates falling in October 2024 and September 2025 excess costs have increased training this year but we expect it to go down for the next fiscal year and due to NRPA Revenue School for the Recreation Superintendent; an increase in Recreation Division contract labor due to bus drivers for additional senior programming and youth camps; an increase in Recreation Division notary insurance due to Recreation Superintendent notary renewal; an increase in Recreation Division employee appreciation due to volunteer thank you cards, quarterly lunch for staff, and holiday party giveaways; a decrease in Recreation Division longevity due to an employee receiving a promotion in another Parks and Recreation division; a decrease in Recreation Division health insurance due to auto calculation being incorrect and we plan to lower it significantly; a decrease in Recreation Division phone reimbursement because all full-time staff have city issued phones; a decrease in Recreation Division tuition due to staff are no longer seeking tuition reimbursement; a decrease in Recreation Division lease payments because staff advertise electronically and no longer use the folding machine at City Hall. Notable budgetary changes to Angleton Recreation Center (ARC) Revenues at an overall increase of 24 percent from last year include the following: an increase in ARC Division senior memberships based on mid-year projections; an increase in ARC Division daily entry based on mid-year projections; an increase in ARC Division other based on water bottle sales; an increase in ARC Division miscellaneous programs due to swim lessons hosted in-house rather than contracted out; and a decrease in ARC Division cash over/short due to full-time staff oversight of financial transactions. Notable budgetary changes off Angleton Recreation Center Expenses at an overall increase of 15 percent from last year include the following: an increase in ARC division part-time implementation of year two of the ARC staff retention plan (e.g. \$.25/hour increase for part-time employees who have stayed over a year), Facility Assistants



moving from part-time to permanent part-time, adding water safety instructors permanently to teach in-house swimming lessons, requesting part-time Aquatic Assistant to assist with in-house swimming lesson program administration, in-service, and chemical testing; an increase in Lifeguard staff to address safety and risk management concerns related to water coverage and staffing of the waterslide; an increase in ARC Division health insurance due to incorrect account of health insurance last FY when positions were vacant; an increase in ARC Division medical expense due to increase in drug testing for part-time staff; an increase in ARC Division pool supplies due to increase due to inflation on supplies and increased usage/attendance at the facility resulting in higher use of supplies; an increase in ARC Division small equipment since the ARC has not been on a computer maintenance plan which has resulted in replacement items as computer components fail and to ensure funding is available on an annual basis; an increase in ARC Division telephone rather than a phone reimbursement, full-time recreation staff have a city-issued phone; an increase in ARC Division community events due to new member appreciation initiatives; an increase in ARC Division dues and subscriptions due to an increase in fees for WhenToWork scheduling software for part-time staff; an increase in ARC Division travel and training – due to the NRPA conference dates falling in October 2024 and September 2025; an increase in ARC Division contract cleaning since staff used part-time salaries for fiscal year 2023-2024 to hire contract cleaning staff; an increase in ARC Division employee appreciation due to quarterly lunch for staff, part-time appreciation events, and holiday party giveaways; a decrease in ARC Division longevity due to vacancies; a decrease in ARC Division certification due to excess certification pay allocated last fiscal year; a decrease in ARC Division insurance subsidy for funds budgeted last year by Finance but have not historically been budgeted so ARC staff have zeroed out this account; a decrease in ARC Division phone reimbursement since all full-time staff have city issued phones; a decrease in ARC Division Office Supplies due to buying more items in bulk; a decrease in ARC Division Computer Maintenance due to printing less items marketing materials; a decrease in ARC Division contractor labor instructors due to a reduction in aerobics classes.

No action was taken.

## ADJOURNMENT

The meeting was adjourned at 8:16 P.M.


These minutes were approved by Angleton Better Living Corporation on this the 16<sup>th</sup> day of September 2024.



CITY OF ANGLETON, TEXAS

  
\_\_\_\_\_  
John Wright  
Chair

ATTEST:

  
\_\_\_\_\_  
Michelle Perez, TRMC  
City Secretary

