

TOWN COUNCIL MEETING AGENDA

August 05, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

- 1. CALL TO ORDER Mayor Green
- 2. PLEDGE OF ALLEGIANCE Mayor Green
- 3. **ROLL CALL** Monica Chenault
- 4. ADOPT THE AGENDA

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

- **5. CONSENT AGENDA** Mayor Green
 - a. Town Council Minutes: July 15, 2025, Town Council Meeting Minutes
 - b. Bills to Pay Report: July 16, 2025 July 31, 2025
 - c. Financial Report: June 2025 Draft Financial Report

6. REPORTS

- a. Mayor's Report Eric Green
- b. Clerk/Treasurer Report Monica Chenault
- c. Public Works Director Report Craig Leseberg
- d. Code Enforcement Officer Report Tara Bender (submitted in writing)

7. PUBLIC COMMENT ON AGENDA ITEMS

Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to comment on items listed on the agenda. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.

8. ACTION ITEMS

a. Snake River MEP Invoice - 002:

Seeking a motion to approve Snake River MEP Invoice - 002.

- b. Resolution No. 2025-034 Authorizing The Town Of Alpine To Submit An Application For The America 250 Grant Program Administered By The Wyoming Department Of State Parks And Cultural Resources:
 - Seeking a motion to approve Resolution No. 2025-034 Authorizing The Town Of Alpine To Submit An Application For The America 250 Grant Program Administered By The Wyoming Department Of State Parks And Cultural Resources
- c. Resolution No. 2025-035 To Approve and Budget Funds for the Lighting Retrofit Project at the Alpine Civic Center:
 - Seeking a motion to approve Resolution No. 2025-035 To Approve and Budget Funds for the Lighting Retrofit Project at the Alpine Civic Center
- d. Resolution No. 2025-036 A Resolution To Amend The Budget For The Wastewater Pretreatment Facility— Task Work Order #2:
 - Seeking a motion to approve Resolution To Amend The Budget For The Wastewater Pretreatment Facility—Task Work Order #2.
- e. Resolution No. 2025-037 Authorizing the Submission of a Level III Construction Funding Application to the Wyoming Water Development Commission for the Well No. 4 Tie-In Project:
 - Seeking a motion to approve Resolution No. 2025-037 A Resolution Resolution No. 2025-037 Authorizing the Submission of a Level III Construction Funding Application to the Wyoming Water Development Commission for the Well No. 4 Tie-In Project.
- f. Resolution No. 2025-038 A Resolution Appointing Members To The Emergency Action Planning Committee (EAPC) For The Town Of Alpine:
 - Seeking a motion to approve Resolution No. 2025-038 A Resolution Appointing Members To The Emergency Action Planning Committee (EAPC) For The Town Of Alpine.
- g. Resolution No. 2025-039 A Resolution Authorizing An Emergency Repair And Increasing The Budget By \$15,000.00 For The Purchase Of A Replacement Mixer For The Wastewater Treatment Plant:
 - Seeking a motion to approve Resolution No. 2025-039 A Resolution Authorizing An Emergency Repair And Increasing The Budget By \$15,000.00 For The Purchase Of A Replacement Mixer For The Wastewater Treatment Plant

9. GENERAL PUBLIC COMMENT

General public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic not listed on the agenda. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting

10. EXECUTIVE SESSION

11. ADJOURNMENT



TOWN COUNCIL MEETING MINUTES

July 15, 2025 / 250 River Circle - Alpine, WY 83128

CALL TO ORDER Mayor Green called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE: Mayor Green led the Pledge of Allegiance.

ROLL CALL: Clerk Chenault conducted roll call. **Present:** Mayor Green, Councilmember Larsen, and Councilmember Burchard. **Absent:** Councilmember Scaffide. A quorum was established. Also in attendance was Clerk Monica Chenault.

ADOPT THE AGENDA

Councilmember Larsen made a motion to adopt the agenda. Councilmember Burchard seconded the motion. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard. Motion carried.

APPOINTMENT AND OATH OF OFFICE FOR AMY WIERDA, TOWN COUNCILMEMBER

Mayor Eric Green administered the Oath of Office to Amy Wierda, officially welcoming her as the newest member of the Alpine Town Council. Councilmember Wierda fills the vacant seat and will serve alongside the current council as they continue working on behalf of Alpine residents.

APPROVAL OF CONSENT AGENDA: Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

CONSENT AGENDA

- (a) Town Council Minutes: June 17, 2025, Town Council Meeting Minutes and July 1, 2025, Town Council Meeting Minutes. Councilman Larsen made a motion to approve the Town Council Minutes: June 17, 2025, Town Council Meeting Minutes and July 1, 2025, Town Council Meeting Minutes. Councilman Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, and Councilmember Wierda. Motion carried.
- **(b)** Planning & Zoning Commission Minutes: June 10, 2025. Councilman Larsen made a motion to approve the Planning & Zoning Commission Minutes: June 10, 2025. Councilman Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, and Councilmember Wierda. Motion carried.

(c) Bills to Pay: 7/2/2025 - 7/15/2025. Councilman Larsen made a motion to approve the Bills to Pay: 7/2/2025 - 7/15/2025. Councilman Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, and Councilmember Wierda. Motion carried.

REPORTS

Mayor's Report: Mayor Eric Green provided a brief update during the July 15 meeting. He noted that sealcoating work is currently underway in the Riverview Meadows neighborhood and shared that the Town plans to continue this type of maintenance on a rotating basis, addressing a different area each year as part of the annual budget planning.

Mayor Green also praised the success of Alpine's Fourth of July festivities, highlighting the strong turnout and community participation in the parade. Looking ahead, he announced that next year's celebration will be especially significant, marking the 250th anniversary of the founding of the United States. Plans are already underway to make it a major event

Events Committee Report - Andrea Burchard:

Councilmember Andrea Burchard reported that both the Fourth of July celebration and Mountain Days were a success, drawing strong community participation and positive feedback.

She reminded residents that Music in the Mountains continues every Thursday evening through July, following the Farmers Market. This week's featured performer is Vamoose, and attendees can enjoy a variety of food vendors, including barbecue, corn dogs, tamales, tacos, and kettle corn.

Looking ahead, August 16 will be a big day in Alpine, with three major events scheduled:

- The Star Valley Street Market in downtown Alpine
- The Car Show at the Alpine Civic Center
- The Star Valley Arts Festival on the lawn of the Bank of Jackson Hole

Councilmember Burchard encouraged everyone to come out and enjoy a fun-filled day in the community. She also noted that planning is underway for Fall Fest, one of Alpine's next major events

Engineering Report – Jorgensen Engineering:

Kevin Meagher of Jorgensen Engineering reported progress on the water and sewer rate study. A council workshop will be scheduled to review details, aligning with the water study results expected on July 16.

Most radio-read water meters have been installed, with about 10 remaining due to supply delays. A recent radio frequency test was successful. Two antennas will be installed at Ferry Park and

Public Works, with foundation work set for the end of July and installations in August. The remaining meters, including inside-building units and vaults, are expected to be completed by late summer.

Planning & Zoning Report – Racheal Stewart:

Rachael Stewart reported that two single-family homes were approved, one of which returned with an improved site plan. A deck addition was tabled pending a site plan.

Commissioners reviewed sections of the LUDC for clarity and consistency and will continue this work ahead of a future amendment. A Planning and Zoning work session is scheduled for July 31. A joint session with the Town Council is expected later this fall.

Economic Development Report, Utility Easement Update, and Alpine Travel & Tourism Board Report – Jeremiah Larsen:

For Economic Development, Councilmember Larsen reported no major updates and noted that summer tourism continues to support local economic activity.

Regarding Travel and Tourism, the board does not typically meet during the summer, but several active events such as Music in the Mountains, the car show, and the art fair are sponsored by the board. Larsen encouraged residents to listen to Lexi's recent radio interview discussing the art auction and upcoming exhibits. The board will hold its feedback meeting in October.

For the Utility Easement project, Larsen has not received official confirmation of completion but has seen no further work at the site. He will provide an update once confirmed

Lincoln County Sheriff's Report – Submitted in writing

Stephen Allen - Chief of Staff Lincoln County Commissioners:

Stephen Allen, Chief of Staff for the Lincoln County Commissioners, provided updates on county initiatives and ongoing collaboration with the Town of Alpine. Topics included infrastructure, tourism coordination, economic development, and legislative matters. He thanked the mayor and council for their continued partnership and welcomed future cooperation on shared priorities.

PUBLIC COMMENTS ON AGENDA ITEMS

ACTION ITEMS

Ordinance No. 2025-011 - Land Use and Development Code - 3rd Reading

Councilmember Larsen made a motion to approve 3rd Reading of Land Use and Development Code. Councilmember Burchard seconded the motion.

The third reading of Ordinance No. 2025-011, amending the Land Use and Development Code, was held. There was minimal discussion, and no changes had been made since the second reading. The Council approved the ordinance as presented. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard. Voting Abstain: Councilmember Wierda.

Resolution No. 2025-027-To create Emergency Action Plan Committee

Councilmember Burchard made a motion to approve Resolution No. 2025-027, To create an Emergency Action Plan Committee. Councilmember Larsen seconded.

Resolution No. 2025-027, establishing an Emergency Action Plan Committee, was presented for consideration. The purpose of the committee is to develop and maintain an Emergency Action Plan for the Town. After a brief discussion, the resolution was approved as presented. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Resolution No. 2025-028 - Recapture Money Restrictive Fund

Councilmember Larsen made a motion to approve Resolution No. 2025-028 – Recapture Money Restrictive Fund, Councilmember Burchard seconded. Motion carried.

Resolution No. 2025-028 was presented to formally establish the Town of Alpine Recapture Restricted Fund in accordance with the Town's Grant Agreements with the Wyoming Business Council under the Business Ready Community Grant and Loan Program (dated May 2015 and July 2024). Monica Chenault provided an overview of the resolution, explaining the purpose and requirements of managing recaptured revenues from the Melvin Brewing Company project. These funds will be deposited into General Ledger Account No. 01-22-109 and may only be disbursed for public infrastructure improvements and other eligible economic development purposes as outlined in the Revenue Recapture Plan.

Following the explanation, the Council approved the resolution as presented. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Resolution No. 2025-030 - Establishing A Semiquincentennial Committee

Councilmember Larsen made a motion to approve Resolution No. 2025-030 - Establishing A Semiquincentennial Committee. Councilman Burchard seconded the motion. Motion carried.

Resolution No. 2025-030 was presented to establish a Semiquincentennial Committee in preparation for the 250th anniversary of the founding of the United States in 2026. The committee will plan, coordinate, and promote local commemorative events in collaboration with the Town of Alpine Events Committee. The Mayor will appoint five members to serve on the committee, and all planned activities will require Council approval prior to implementation.

Council approved the resolution as presented. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Resolution No. 2025-031- A Resolution To Transition To A Paid Time Off (PTO) System And Modify Employee Benefit Structures For All Full-Time Employees Employed On Or Before April 21, 2025

Councilmember Burchard made a motion to approve Resolution No. 2025-031- A Resolution To Transition To A Paid Time Off (PTO) System And Modify Employee Benefit Structures For All Full-Time Employees Employed On Or Before April 21, 2025. Councilmember Larsen seconded the motion.

Clerk Chenault explained that the resolution had been updated to revise the effective date from April 21, 2025, to May 5, 2025. Councilmember Larsen made a motion to amend the resolution to reflect this change. The motion was seconded by Councilmember Burchard and passed unanimously.

Clerk Chenault provided background, explaining that the transition to a PTO model is part of the broader updates to the Town's Employee Policy. The change consolidates vacation and sick time into a unified PTO system and is designed to promote better work-life balance, encourage employees to take earned time off annually, and reduce long-term financial liabilities associated with unused leave. The change also complements the proposed adoption of a short-term disability policy.

Following the discussion, Resolution No. 2025-031, as amended, was approved unanimously. Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Resolution No. 2025-032 - Short Term Disability Policy:

Councilmember Larsen made a motion to approve Resolution No. 2025-032, adopting a short-term disability policy for the Town of Alpine, and Councilmember Burchard seconded. The policy includes an 80/20 cost-sharing structure, with the Town covering 80% of the premium and employees covering the remaining 20%, consistent with the Town's other benefit structures.

Councilmembers expressed support for the policy, noting it provides valuable coverage for employees facing extended illnesses or injuries. The resolution was approved unanimously. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

WCSR Safety Evaluation and Discount Program Enrollment:

Councilmember Larsen made a motion to approve WCSR Safety Evaluation and Discount Program Enrollment and Councilmember Burchard seconded. Motion carried.

Clerk Chenault provided background on the proposed enrollment in the WCSR Safety Evaluation and Discount Program, noting that the Town of Alpine has experienced a high volume of workers' compensation claims in recent years. Due to the increased usage, the Town's workers' comp rates have continued to rise. The Wyoming Department of Workforce Services has repeatedly reached out regarding enrollment in available safety programs that offer potential premium discounts.

With staff capacity now in place, Clerk Chenault expressed readiness to initiate the enrollment process. The program offers various discounts related to implementing workplace safety policies, including a drug-free workplace policy, and would help reduce the Town's financial burden while enhancing employee safety practices.

Following brief discussion, the Council unanimously approved enrollment in the WCSR Safety Evaluation and Discount Program and authorized Mayor Green to sign the service request form to begin the process. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Review and Approval of Snake River MEP Invoice-001

Councilmember Burchard made a motion to approve Snake River MEP Invoice-001, and Councilmember Larsen seconded. Motion carried.

Clerk Chenault explained that Invoice No. 001 from Snake River MEP was presented as a separate action item, rather than included in the regular bills to pay, to ensure transparency due to its time-and-material nature. Snake River MEP had submitted the invoice to Town Engineer Kevin to review and make a recommendation for approval.

Councilmembers expressed support for the work Snake River MEP has done, noting the high quality and efficiency of their performance. It was also noted that \$87,000 remains in the budget to complete the project. The sooner the pre-treatment plant is operational, the sooner the Town can begin billing Melvin Brewing Company under the existing agreement, which includes a monthly charge of \$12,000 to cover operating costs.

Following discussion, the Council unanimously approved Snake River MEP Invoice No. 001. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Resolution No. 2025-033 - Ratifying The Mayor's Decision To Purchase A Pump and Motor In Well No. 3 And Approving A Budget Adjustment To Increase Line Item 5180332 - Field Ops Repairs & Maintenance

Councilmember Burchard made a motion to approve Resolution No. 2025-033 - Ratifying The Mayor's Decision To Purchase A Pump and Motor In Well No. 3 And Approving A Budget Adjustment To Increase Line Item 5180332 – Field Ops Repairs & Maintenance, and Councilmember Larsen seconded. Motion carried.

Public Works Director Craig Leseberg provided an update regarding the condition of Well No. 3. The well, originally drilled in 2010, is the Town's highest-producing well, with an initial output of 650 gallons per minute. Recently, however, it was producing only about 350 gallons per minute. Using remaining discretionary funds from the water master plan, the Town contracted with American Pump to pull and inspect the pump and motor, which were found to be significantly worn.

Due to manufacturer closure, the existing equipment cannot be rebuilt. A new pump and motor will be purchased at an estimated cost of \$22,000 plus shipping, with the budget not to exceed \$30,000. The old equipment, though underperforming, will be retained as a backup.

Mayor Green authorized the purchase due to the urgent need to maintain well productivity. Resolution No. 2025-033 was introduced to formally ratify this decision and approve a corresponding budget adjustment to increase Line Item 5180332 – Field Ops Repairs & Maintenance.

The resolution was approved unanimously. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

Muller Minor Construction Permit:

Councilmember Larsen made a motion to approve Muller Minor Construction Permit contingent upon submission of an updated site plan confirming the porch addition does not encroach upon the setback, and Councilmember Burchard seconded. Motion carried.

A motion was made and seconded to approve the Muller Minor Construction Permit contingent upon submission of an updated site plan confirming that the porch addition does not encroach upon the required setback.

Planning & Zoning Commission member Dan Schou provided background, noting that the original site plan lacked sufficient detail to confirm the location of the porch footings relative to the setback line. As a result, the Planning & Zoning Commission had tabled the permit at their recent meeting. Due to contractor availability and the applicant's request to proceed in a timely manner, the Town Council agreed to consider the permit contingent upon updated documentation.

Applicant Mike Muller addressed the Council and explained that the porch roof design, which includes a sloped steel surface, was intended to prevent snow from sliding onto the entry area. He acknowledged a misunderstanding regarding the site plan requirements and expressed appreciation for the Council's flexibility and support in moving the project forward.

The motion carried unanimously. Clerk Chenault will sign the permit upon receipt and verification of the updated site plan. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

TABLED ITEMS

Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual

Councilmember Burchard made a motion to remove from the table Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual. Councilmember Larsen seconded. Motion carried.

Following its return to the table, Councilmember Larsen made a motion was made to approve Resolution No. 2025-022, adopting the updated Employee Policy and Procedure Manual. Councilmember Burchard seconded.

Discussion included confirmation that updates were made to clarify that requests for vacation time and similar leave are now approved by the employee's direct supervisor rather than the Mayor. The Council also noted the improved formatting and pagination, with redlines removed for clarity.

Mayor Green raised a question about whether language related to the newly adopted WCSR Safety Evaluation and Discount Program had been incorporated. Clerk Chenault explained that most of those elements will be included in the Town's separate safety manual, with the drug policy likely to be added to the employee manual at a later time.

The Council confirmed that the updated manual was ready for approval as presented. The motion carried unanimously. Councilmembers noted the significance of completing this long-term effort, which has been in development for two years. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda.

GENERAL PUBLIC COMMENT:

Dan Schou, Planning and Zoning Commission member, addressed the Council with several questions:

He inquired about Ordinance No. 2025-011 (Land Use and Development Code, 3rd Reading), confirming that the update pertained to the electrical inspector. Mayor Green confirmed this was the only substantive change.

Regarding Resolution No. 2025-028 (Recapture Money Restrictive Fund), Mr. Schou asked whether prior fiscal years would need to be retroactively adjusted. Clerk Chenault responded that she is preparing a spreadsheet to reconcile all income received since 2015 with allowable expenditures, which will be reviewed by the Town's CPA. Going forward, the financial activity will be accurately recorded beginning July 1, and prior activity will be addressed through journal entries.

Mr. Schou also directed a question to Public Works Director Craig Leseberg about the impact of replacing the pump and motor in Well No. 3. Leseberg noted that the new equipment would

nearly double the well's output, increasing daily capacity by approximately 300,000 gallons. Councilmembers acknowledged the substantial improvement and jokingly suggested selling excess water to neighboring jurisdictions.

Justin Scott, Alpine resident and Riverview Meadows HOA board member, expressed appreciation for the recent seal coating project in the Riverview Meadows subdivision. He thanked the Town for the work, noting it was a welcome surprise. He suggested providing more advance notice to HOA board members in the future so they can better communicate with residents, particularly regarding sprinkler shutoff.

Mr. Scott also commented on the upcoming LOTOJA (Logan-To-Alpine) ride scheduled for September 5, which coincides with the Reggae on the Rockies event. He recommended coordinating with the Lincoln County Sheriff's Office to ensure safety along the corridor that day, citing potential congestion from both events.

COUNCILMEMBER COMMENTS

Councilmember Burchard provided an update regarding the upcoming car show. Registration is currently open and can be completed on the Top of the Rockies website at <u>ridealpine.com</u>. She noted the addition of a new category this year called "Anything Goes," encouraging broader participation. She encouraged everyone to register and attend, highlighting that there are categories for all types of vehicles.

ADJOURNMENT

Councilmember Larsen made a motion to adjourn. Councilmember Burchard seconded the motion. Voting Yea: Mayor Green, Councilmember Larsen, and Councilmember Burchard, and Councilmember Wierda. Motion carried. Meeting adjourned at 9:07 PM.

Transcribed By:	MINUTES ARE A SUMMARY OF	THE MEETING	
Sarah Greenwald, Town Assista	ınt Clerk	Date	

Attest:	
Monica L. Chenault, Town Clerk	Date
Minutes approved in a legally advertised meeting on August 5 th ,	2025
Signed:	Attest:
Eric Green, Mayor	Monica L. Chenault, Town Clerk

Check Register - Town of Alpine Check Issue Dates: 7/2/2025 - 7/15/2025

Jul 15, 2025 12:28PM

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/25	07/11/2025	0	1510	Lincoln County Sheriff's Office	10-20100	606.50
07/25	07/11/2025	0	2520	Vinylart	10-20100	78.00
07/25	07/11/2025	0	1880	Salt River Motors	52-20100	705.13
07/25	07/11/2025	0	2560	Water Dogs Irrigation	10-20100	2,560.00
07/25	07/11/2025	0	710	Core & Main	51-20100	63,919.66
07/25	07/11/2025	0	2010	Star Valley Chamber of Commerce	10-20100	1,500.00
07/25	07/11/2025	0	2610	WY Office of State Lands & Investments	51-20100	29,506.17
07/25	07/11/2025	0	870	Energy Laboratories, Inc	51-20100	159.00
07/25	07/11/2025	0	3530	Westbank Sanitation	10-20100	2,016.57
07/25	07/11/2025	0	4120	Reagan Dyer	10-20100	2,500.00
07/25	07/11/2025	0	4130	Snake River MEP Complete	52-20100	47,169.00
07/25	07/11/2025	0	650	CNA Surety	10-20100	250.00
07/25	07/11/2025	0	3940	PEAC Solutions	10-20100	235.89
07/25	07/11/2025	0	860	Dry Creek Enterprises, Inc	10-20100	14,238.00
07/25	07/11/2025	0	1530	Lincoln County Water Quality Lab	51-20100	74.00
07/25	07/11/2025	0	1700	One Call of Wyoming	52-20100	246.75
07/25	07/11/2025	0	1780	RE Investment Company	51-20100	449.28
07/25	07/11/2025	0	2390	USABlueBook	52-20100	449.17
07/25	07/11/2025	0	3340	Ahren Schultheis	52-20100	1,000.00
07/25	07/11/2025	0	3900	Peak Water Services, LLC	52-20100	2,615.00
07/25	07/11/2025	0	2450	Valley Auto Supply	10-20100	68.22
07/25	07/11/2025	0	2150	Mike Lamere	10-20100	1,697.50
07/25	07/11/2025	0	570	Broulims-Alpine	51-20100	4,957.15
07/25	07/11/2025	0	790	Depatco	51-20100	589.67
07/25	07/11/2025	0	1680	Norco, Inc	10-20100	39.60
07/25	07/11/2025	0	250	Alpine Ace Hardware	10-20100	2,514.25
07/25	07/11/2025	0	1810	Parkland USA Corporation	10-20100	586.68
07/25	07/11/2025	0	1210	Huber Technology	52-20100	4,852.80
07/25	07/11/2025	0	1340	Jorgensen Engineering	52-20100	33,187.94
07/25	07/11/2025	0	2140	SVI Media	10-20100	21,600.00
07/25	07/11/2025	0	2890	High Country Linen	52-20100	593.19
07/25	07/11/2025	0	3350	Jennifer Anderson	10-20100	384.79
07/25	07/11/2025	0	480	Belinda Penny	10-20100	1,240.00
07/25	07/11/2025	0	200	Alarmlogix	10-20100	35.00
07/25	07/11/2025	0	1310	Jenkins Building Supply	52-20100	1,377.19
07/25	07/03/2025	20439	2240	The Linfords	10-20100	2,000.00
07/25	07/10/2025	20440	3780	The Bancorp	10-20100	8,053.61
07/25	07/07/2025	20444	3410	Tasha Ghozali	10-20100	2,500.00
07/25	07/05/2025	20445	2880	Xpress Bill Pay	52-20100	672.66
07/25	07/05/2025	203826	410	AT&T MOBILITY	51-20100	637.96

Grand Totals: 257,866.33

Summary by General Ledger Account Number

Debit	Credit	Proof
2,817.82	56,635.95-	53,818.13-
1,912.50	.00	1,912.50
235.89	.00	235.89
1,500.00	.00	1,500.00
	2,817.82 1,912.50 235.89	2,817.82 56,635.95- 1,912.50 .00 235.89 .00

Check Register - Town of Alpine Check Issue Dates: 7/2/2025 - 7/15/2025

Jul 15, 2025 12:28PM

GL Account	Debit	Credit	Proof
10-42-370	96.58	.00	96.58
10-42-381	250.00	.00	250.00
10-42-410	88.63	.00	88.63
10-48-415	21,600.00	.00	21,600.00
10-50-331	668.60	.00	668.60
10-50-452	44.11	.00	44.11
10-54-333	80.08	.00	80.08
10-54-454	2,017.48	.00	2,017.48
10-54-455	1,350.94	2,781.74-	1,430.80-
10-56-319	606.50	.00	606.50
10-56-452	44.11	.00	44.11
10-58-330	200.00	.00	200.00
10-58-332	600.00	.00	600.00
10-58-400	1,039.28	36.08-	1,003.20
10-58-410	940.07	.00	940.07
10-58-450	98.32	.00	98.32
10-58-452	35.00	.00	35.00
10-58-454	310.81	.00	310.81
10-65-332	3,044.12	.00	3,044.12
10-65-340	1,697.50	.00	1,697.50
10-65-452	807.95	.00	807.95
10-65-454	131.14	.00	131.14
10-66-430	2,104.73	.00	2,104.73
10-66-431	7,000.00	.00	7,000.00
10-90-541	78.00	.00	78.00
10-95-640	8,053.61	.00	8,053.61
51-20100	116.71	103,402.97-	103,286.26-
51-42-315	8,901.50	.00	8,901.50
51-42-370	295.26	.00	295.26
51-42-410	79.91	.00	79.91
51-80-320	86.96	100.00-	13.04-
51-80-332	13,038.85	1.00-	13,037.85
51-80-400	24.25	.00	24.25
51-80-452	247.56	.00	247.56
51-80-454	230.00	15.71-	214.29
51-90-545	66,542.09	.00	66,542.09
51-95-620	11,498.58	.00	11,498.58
51-95-630	2,458.01	.00	2,458.01
52-20100	3,353.48	104,115.42-	100,761.94-
52-42-315	3,342.35	.00	3,342.35
52-42-370 52-82-332	295.26 9,209.11	.00 .00	295.26
52-82-420		3,353.48-	9,209.11
52-82-454	.00 375.58	.00	3,353.48-
52-83-454	300.00	.00	375.58 300.00
52-83-4 52-84-110	1,000.00	.00	1,000.00
52-84-315	187.00	.00	187.00
52-84-318	7,362.00	.00	7,362.00
52-84-320	509.75	.00	509.75
52-84-332	8,753.58	.00	8,753.58
52-84-420	30.28	.00	30.28
52-84-454	44.11	.00	44.11
52-84-500	705.13	.00	705.13
52-90-541	56,451.69	.00	56,451.69
52-95-620	13,076.49	.00	13,076.49
52-95-630	2,473.09	.00	2,473.09
32 30 000	_, 0.00	.50	_, 0.00

Town of Alpine

Check Register - Town of Alpine Check Issue Dates: 7/16/2025 - 7/31/2025 Page: 1 Jul 31, 2025 04:30PM

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/25	07/31/2025	0	3760	Chemwest LLC	51-20100	2,600.00
07/25	07/31/2025	0	870	Energy Laboratories, Inc	51-20100	447.00
07/25	07/31/2025	0	2450	Valley Auto Supply	10-20100	103.04
07/25	07/31/2025	0	1910	Servant Electric, PC	52-20100	35,263.72
07/25	07/31/2025	0	2390	USABlueBook	52-20100	2,814.40
07/25	07/31/2025	0	2210	Thayne Senior Center	10-20100	5,275.00
07/25	07/31/2025	0	1340	Jorgensen Engineering	52-20100	27,444.90
07/25	07/31/2025	0	4130	Snake River MEP Complete	52-20100	54,004.00
07/25	07/31/2025	0	2230	The Jefferson Star	10-20100	107.60
07/25	07/31/2025	0	2870	Sanderson Law Office	10-20100	2,600.00
07/25	07/31/2025	0	2540	Wyoming Assn of Municipalities	10-20100	1,175.00
07/25	07/31/2025	0	620	Caselle	52-20100	3,097.00
07/25	07/31/2025	0	4090	Pacific Office Automation	10-20100	220.88
07/25	07/31/2025	0	290	Alpine Excavation LLC	51-20100	13,198.01
07/25	07/31/2025	0	4150	Yost	52-20100	776.27
07/25	07/31/2025	0	790	Suncore Construction and Materials, Inc.	51-20100	964.16
07/25	07/31/2025	0	3540	W-Cubed Inc.	52-20100	580.65
07/25	07/31/2025	0	1530	Lincoln County Water Quality Lab	51-20100	155.00
07/25	07/31/2025	0	3160	Dustin Murrell	52-20100	921.92
07/25	07/31/2025	0	3990	Tara Bender	10-20100	27.34
07/25	07/31/2025	0	2310	Town of Pinedale	52-20100	1,370.16
07/25	07/31/2025	0	710	Core & Main	10-20100	9,446.17
07/25	07/31/2025	0	700	Control Engineers, PA	52-20100	1,230.00
07/25	07/31/2025	0	3920	Cushing Terrell	10-20100	49,750.00
07/25	07/31/2025	0	640	CivicPlus	52-20100	5,118.25
07/25	07/31/2025	0	2890	High Country Linen	52-20100	198.74
07/25	07/31/2025	0	2030	Star Valley Glass and Lock	10-20100	40.00
07/25	07/31/2025	0	2070	Stewart Plumbing	52-20100	4,350.00
07/25	07/20/2025	20446	1940	Silver Star Communications	10-20100	233.74
07/25	07/20/2025	20447	1940	Silver Star Communications	52-20100	320.32
07/25	07/20/2025	20448	1940	Silver Star Communications	10-20100	681.09 I
07/25	07/18/2025	20478	3670	Teton Technology	10-20100	138.60
07/25	07/22/2025	20479	960	First Bank Card	51-20100	4,174.32
07/25	07/16/2025	20480	620	Caselle	10-20100	3,299.00
07/25	07/16/2025	20481	1070	Gray Bear Productions, LLC	10-20100	3,000.00
07/25	07/16/2025	20482	2980	Halstead, Dan	10-20100	1,710.00
07/25	07/16/2025	20483	1180	Highland Music, LLC	10-20100	2,500.00
07/25	07/24/2025	20484	3560	The Dangling Chains	10-20100	1,750.00
07/25	07/30/2025	20487	4140	Tyler J Craig (Jonny Ranger Music)	10-20100	1,500.00
Gran	d Totals:					242,586.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-20100	.00	102,276.40-	102,276.40-
10-42-240	500.86	.00	500.86
10-42-315	3,035.00	.00	3,035.00
10-42-325	220.88	.00	220.88
10-42-335	4,322.78	.00	4,322.78

Town of Alpine

Check Register - Town of Alpine Check Issue Dates: 7/16/2025 - 7/31/2025 Page: 2 Jul 31, 2025 04:30PM

GL Account	Debit	Credit	Proof
10-42-340	508.16	.00	508.16
10-42-360	1,175.00	.00	1,175.00
10-42-410	438.03	.00	438.03
10-45-411	394.00	.00	394.00
10-50-331	512.50	.00	512.50
10-50-410	87.50	.00	87.50
10-54-333	2,218.75	.00	2,218.75
10-56-454	27.34	.00	27.34
10-58-332	40.00	.00	40.00
10-58-334	3,614.29	.00	3,614.29
10-58-335	202.00	.00	202.00
10-58-336	105.00	.00	105.00
10-58-410	66.25	.00	66.25
10-58-452	282.26	.00	282.26
10-58-454	33.99	.00	33.99
10-65-315	1,710.00	.00	1,710.00
10-65-332	2,825.33	.00	2,825.33
10-65-450	103.04	.00	103.04
10-66-430	15,681.12	.00	15,681.12
10-66-431	8,750.00	.00	8,750.00
10-70-315	5,275.00	.00	5,275.00
10-90-541	50,039.72	.00	50,039.72
10-90-547	107.60	.00	107.60
51-20100	.00	46,673.92-	46,673.92
51-42-315	3,989.85	.00	3,989.85
51-42-335	3,413.75	.00	3,413.75
51-42-410	277.26	.00	277.26
51-80-320	280.00	.00	280.00
51-80-332	17,861.51	.00	17,861.51
51-80-400	55.50	.00	55.50
51-80-430	2,275.00	.00	2,275.00
51-90-545	18,521.05	.00	18,521.05
52-20100	.00	93,635.96-	93,635.96
52-42-315	72.60	.00	72.60
52-42-335	3,413.73	.00	
52-42-410	258.73	.00	3,413.73 258.73
52-82-332		.00	
52-82-454	1,801.92		1,801.92
52-84-315	193.00	.00	193.00
	1,110.00	.00	1,110.00
52-84-318 52-84-320	1,370.16	.00	1,370.16
	472.00	.00	472.00
52-84-332	13,216.76	.00	13,216.76
52-84-390	2,048.90	.00	2,048.90
52-84-410	134.89	.00	134.89
52-84-454	217.74	.00	217.74
52-90-541 52-90-543	60,394.88 8,930.65	.00 .00	60,394.88 8,930.65
-			

Section 5, Itemb.

Town of Alpine		ster - Town of Alpine ss: 7/16/2025 - 7/31/2025	Page: 3 Jul 31, 2025 04:30PM
Dated:		_	
Mayor:		_	
Council:	· · · · · · · · · · · · · · · · · · ·	_	
_			
_		•	
Treasurer:			
Report Criteria: Report type Check.Type	Summary = {<>} "Adjustment"		

M = Manual Check, V = Void Check

DRAFT

TOWN OF ALPINE REVENUES WITH COMPARISON TO BUDGET FOR THE 12 MONTHS ENDING JUNE 30, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAX REVENUE					
10-31-100	PROPERTY TAX	54,517.34	207,545.90	180,000.00	(27,545.90)	115.3
10-31-110	MOTOR VEHICLE TAX	.00	66,385.78	64,000.00	(2,385.78)	103.7
10-31-200	BASIC SALES & USE TAX	42,700.84	597,347.89	543,000.00	(54,347.89)	110.0
10-31-210	LOCAL OPTIONS SALES & USE TAX	35,689.15	407,662.08	257,000.00	(150,662.08)	158.6
10-31-220	GAS TAX	4,786.59	49,842.19	37,000.00	(12,842.19)	134.7
10-31-225	SPECIAL FUELS TAX	996.43	13,120.43	12,000.00	(1,120.43)	109.3
10-31-230	CIG. TAX	548.21	8,961.66	10,000.00	1,038.34	89.6
10-31-235	LODGING TAX	4,827.94	189,847.97	84,000.00	(105,847.97)	226.0
10-31-240	FRANCHISE TAX	.00	16,807.39	14,000.00	(2,807.39)	120.1
10-31-250	SEVERANCE TAX	.00	11,903.65	43,000.00	31,096.35	27.7
10-31-260	MINERAL ROYALTIES	34,152.37	140,470.11	101,000.00	(39,470.11)	139.1
10-31-200	DIRECT DISTRIBUTION	.00	145,063.76	145,000.00	(63.76)	100.0
	TOTAL TAX REVENUE	178,218.87	1,854,958.81	1,490,000.00	(364,958.81)	124.5
	LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSE	4,500.00	20,735.00	20,000.00	(735.00)	103.7
10-32-100	LIQUOR LICENSE	150.00	9,292.50	8,000.00	(1,292.50)	116.2
10-32-110	BUILDING PERMITS		139,229.49	50,000.00	(89,229.49)	278.5
10-32-120	DOG & CAT LICENSE	(2,500.00) 80.00	430.00	400.00	(30.00)	107.5
	TOTAL LICENSES AND PERMITS	2,230.00	169,686.99	78,400.00	(91,286.99)	216.4
	CHARGES FOR SERVICES					
10-33-100	RENTS	137,081.13	278,576.15	240,000.00	(38,576.15)	116.1
10-33-110	NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120	UTILITIES	.00	(370.20)	1,500.00	1,870.20	(24.7)
10-33-125	VISITOR CENTER REVENUE	.00	17,880.70	12,000.00	(5,880.70)	149.0
10-33-130	EVENTS REVENUE	.00	19,333.00	5,000.00	(14,333.00)	386.7
10-33-135	MOUTAIN DAYS REVENUE	8,934.09	18,338.62	16,000.00	(2,338.62)	114.6
	TOTAL CHARGES FOR SERVICES	146,015.22	333,758.27	274,510.00	(59,248.27)	121.6
	INTERGOVERNMENTAL REVENUE					
10-34-100	LOTTERY	.00	15,810.33	18,000.00	2,189.67	87.8
10-34-200		29,669.50	120,675.44	390,000.00	269,324.56	30.9
	TOTAL INTERGOVERNMENTAL REVENUE	29,669.50	136,485.77	408,000.00	271,514.23	33.5

			IOD ACTUAL	YTD ACTUAL -	BUDGET	UNEARNED	PCNT
	FINES & PENALTIES						
10-35-100	CITATIONS		615.00	725.00	3,000.00	2,275.00	24.2
	TOTAL FINES & PENALTIES		615.00	725.00	3,000.00	2,275.00	24.2
	OTHER REVENUE						
10-38-100	INTEREST INCOME		10,271.05	79,568.50	30,000.00	(49,568.50)	265.2
10-38-200	CONTRIBUTIONS	(100,000.00)	.00	.00	.00	.0
10-38-700	LOAN PROCEEDS		.00	.00	310,000.00	310,000.00	.0
10-38-800	OTHER INCOME		.00	388.50	.00	(388.50)	.0
10-38-900	PROCEEDS FROM ASSET SALES		.00	102,625.59	320,000.00	217,374.41	32.1
	TOTAL OTHER REVENUE	(89,728.95)	182,582.59	660,000.00	477,417.41	27.7
	TOTAL FUND REVENUE		267,019.64	2,678,197.43	2,913,910.00	235,712.57	91.9

		PERIOD ACTUAL	YTD ACTUAL -	BUDGET	UNE	EXPENDED	PCNT
	MAYOR & COUNCIL						
10-41-110	ELECTED OFFICER SALARIES	1,846.16	32,250.08	35,000.00		2,749.92	92.1
10-41-210	PAYROLL TAXES	110.58	2,167.15	2,500.00		332.85	86.7
10-41-220	HEALTH INSURANCE	1,202.46	17,939.97	20,000.00		2,060.03	89.7
10-41-397	MILEAGE	.00	262.64	1,000.00		737.36	26.3
	TOTAL MAYOR & COUNCIL	3,159.20	52,619.84	58,500.00		5,880.16	90.0
	ADMINISTRATION					-	
10-42-110	ADMIN SALAIRES	12,491.37	187,787.85	185,000.00	(2,787.85)	101.5
10-42-210	ADMIN PAYROLL TAXES	1,037.47	14,609.27	17,500.00		2,890.73	83.5
10-42-220	ADMIN MEDICAL BENEFITS	1,282.49	24,665.55	33,000.00		8,334.45	74.7
10-42-230	ADMIN RETIREMENT	2,031.12	32,475.83	30,000.00	(2,475.83)	108.3
10-42-240	ADMIN HUMAN RESOURCES	240.00	8,510.71	2,000.00	(6,510.71)	425.5
10-42-314	WEBSITE	.00	7,312.10	5,000.00	(2,312.10)	146.2
10-42-315	PROFESSIONAL SERVICES	7,138.00	78,284.66	190,000.00		111,715.34	41.2
10-42-325	OFFICE EQUIPMENT LEASE/RENT	811.78	811.78	6,000.00		5,188.22	13.5
10-42-335	SOFTWARE AND IT	2,498.44	39,292.84	60,000.00		20,707.16	65.5
10-42-340	TELEPHONE/FAX	471.08	5,066.28	4,000.00	(1,066.28)	126.7
10-42-345	NEW OFFICE EQUIPMENT	.00	5,586.92	6,000.00		413.08	93.1
10-42-350	ADVERTISING	.00	11,618.11	5,000.00	(6,618.11)	232.4
10-42-360	DUES & MEMBERSHIPS	.00	7,413.66	6,000.00	(1,413.66)	123.6
10-42-370	MERCHANT FEES/BANK CHARGES	695.71	4,422.60	3,000.00	(1,422.60)	147.4
10-42-380	LIABILITY POOL INSURANCE	.00	2,345.34	9,500.00		7,154.66	24.7
10-42-381	OTHER INSURANCE	210.00	2,443.15	5,000.00	,	2,556.85	48.9
10-42-390	ADMIN EDUCATION & TRAINING	.00	2,763.67	2,000.00	(763.67)	138.2
10-42-395	ADMIN TRAVEL	216.01	2,597.23	5,000.00		2,402.77	51.9
10-42-405	ADMIN POSTAGE	98.43	1,304.15	3,000.00	,	1,695.85	43.5
10-42-410 10-42-415	ADMIN OFFICE SUPPLIES OTHER EXPENSES	401.77 .00	10,779.70 1,199.45	6,000.00 .00	(4,779.70) 1,199.45)	179.7 .0
	TOTAL ADMINISTRATION	29,623.67	451,290.85	583,000.00		131,709.15	77.4
	COURT						
10-45-100	JUDGE SALARY	672.00	2,688.00	6,000.00		3,312.00	44.8
10-45-110		.00	2,409.24	3,200.00		790.76	75.3
10-45-210	COURT PAYROLL TAXES	25.70	362.36	1,000.00		637.64	36.2
10-45-220	COURT MEDICAL BENEFITS	.00	30.14	750.00		719.86	4.0
10-45-230	COURT RETIREMENT	.00	136.03	750.00		613.97	18.1
10-45-311	COURT LEGAL & PROFESSIONAL	312.50	1,987.50	5,000.00		3,012.50	39.8
10-45-335	COURT IT	.00	437.11	250.00	(187.11)	174.8
10-45-395	COUT RTRAINING & TRAVEL EXP	.00	.00	500.00		500.00	.0
10-45-410	COURT OFFICE SUPPLIES - POST	.00	.00	250.00		250.00	.0
10-45-411	COURT SOFTWARE	.00.	1,691.99	1,200.00	(491.99)	141.0
	TOTAL COURT	1,010.20	9,742.37	18,900.00		9,157.63	51.6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRAVEL & TOURISM					
10-48-100	TRAVEL & TOURISM WAGES	.00	458.23	5,000.00	4,541.77	9.2
10-48-210	TRAVEL & TOURISM PAYROLL TAXES	.00	33.45	500.00	466.55	6.7
10-48-220	TOURISM BOARD MEDICAL BENEFIT	.00	19.18	750.00	730.82	2.6
10-48-230	TOURISM BOARD RETIREMENT	.00	85.32	750.00	664.68	11.4
10-48-315	TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410	TRAVEL & TOURISM SUPPLIES	.00	47.50	500.00	452.50	9.5
10-48-415	TRAVEL & TOURISM GRANT AWARDS	33,848.45	131,160.47	158,000.00	26,839.53	83.0
	TOTAL TRAVEL & TOURISM	33,848.45	131,804.15	166,500.00	34,695.85	79.2
	BUILDING & DEVELOPMENT					
10-50-110	P & Z WAGES	7,599.61	124,262.59	115,000.00	(9,262.59)	108.1
10-50-210	P & Z PAYROLL TAXES	606.79	9,828.54	11,000.00	1,171.46	89.4
10-50-220	P & Z MEDICAL BENEFITS	2,016.68	13,300.81	18,000.00	4,699.19	73.9
10-50-230	P & Z RETIREMENT	1,342.69	23,095.83	20,000.00	(3,095.83)	115.5
10-50-315	BUILDING INSPECTION SERVICES	.00	14,037.50	.00	(14,037.50)	.0
10-50-331	P & Z LEGAL & PROFESSIONAL	668.60	45,399.19	36,000.00	(9,399.19)	126.1
10-50-335	P&Z IT	424.01	4,298.98	1,000.00	(3,298.98)	429.9
10-50-350	P & Z ADVERTISING	.00	(302.02)	1,500.00	1,802.02	(20.1)
10-50-395	P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397	P & Z MILEAGE	.00	139.70	1,500.00	1,360.30	9.3
10-50-410	P & Z OFFICE SUPPLIES & STAMPS	265.00	5,487.77	7,500.00	2,012.23	73.2
10-50-411	P & Z SOFTWARE	.00	2,272.25	6,000.00	3,727.75	37.9
10-50-452	P & Z UTILITIES	88.22	132.28	1,800.00	1,667.72	7.4
	TOTAL BUILDING & DEVELOPMENT	13,011.60	241,953.42	220,800.00	(21,153.42)	109.6
	INFORMATION CENTER					
10-52-110	INFORMATION CENTER S & W	.00	28,572.84	37,000.00	8,427.16	77.2
10-52-210	INFO CENTER - PAYROLL TAXES	.00	2,115.47	3,200.00	1,084.53	66.1
10-52-220	INFO CENTER - MEDICAL BENEFITS	.00	(258.16)	.00	258.16	.0
10-52-230	INFORMATION CENTER RETIREMENT	.00	3,130.36	.00	(3,130.36)	.0
10-52-335	SOFTWARE AND IT	.00	437.11	1,000.00	562.89	43.7
10-52-410	INFORMATION CENTER SUPPLIES	.00	1,758.31	4,000.00	2,241.69	44.0
10-52-451	INFORMATION CENTER COGS	.00	14,898.60	15,000.00	101.40	99.3
10-52-452	UTILITIES	38.15	455.74	1,200.00	744.26	38.0
	TOTAL INFORMATION CENTER	38.15	51,110.27	61,400.00	10,289.73	83.2

		PERIOD ACTUAL	YTD ACTUAL -	BUDGET	UNEXPENDED	PCNT
	STREETS					
10-54-110	STREETS SALARY & WAGES	4,765.62	82,661.25	210,000.00	127,338.7	5 39.4
10-54-111	SNOW REMOVAL SALARY & WAGES	.00	11,595.06	.00	(11,595.0	6) .0
10-54-210	STREETS PAYROLL TAXES	867.10	10,505.33	25,000.00	14,494.6	7 42.0
10-54-220	STREETS MEDICAL BENIFITS	596.77	19,242.74	35,000.00	15,757.2	6 55.0
10-54-230	STREETS RETIREMENT	1,850.97	15,887.76	35,000.00	19,112.2	4 45.4
10-54-315	STREETS PROFESSIONAL SERVICES	.00	10.00	6,000.00	5,990.0	.2
10-54-333	REPAIRS & MAINT STREETS	14,903.97	49,905.57	176,000.00	126,094.4	3 28.4
10-54-334	REPAIRS & MAINT SNOW REMOVA	.00	21,141.17	.00	(21,141.1	7) .0
10-54-350	STREETS EQUIPMENT R & M	.00	8,766.87	5,000.00	(3,766.8	7) 175.3
10-54-351	SNOW REMOVAL EQUIPMENT R & M	.00	36,093.93	25,000.00	(11,093.9	3) 144.4
10-54-400	STREETS - TOOLS & EQUIPMENT	31.09	1,962.43	1,500.00	(462.4	3) 130.8
10-54-410	OPS SUPPLIES - STREETS	.00	2,225.98	5,000.00	2,774.0	2 44.5
10-54-411	OPS SUPPLIES - SNOW REMOVAL	.00	3,500.64	20,000.00	16,499.3	6 17.5
10-54-445	STREETS SIGNS	.00	7,319.47	10,000.00	2,680.	3 73.2
10-54-454	FUEL - STREETS	1,443.04	3,086.73	7,500.00	4,413.2	7 41.2
10-54-455	FUEL - SNOW REMOVAL	(538.93)	17,196.36	14,000.00	(3,196.3	6) 122.8
	TOTAL STREETS	23,919.63	291,101.29	575,000.00	283,898.7	50.6
	LAW ENFORCEMENT					
10-56-110	CODE ENFORCEMENT SALARY	1,851.59	12,354.91	35,000.00	22,645.0	9 35.3
10-56-210	CODES PAYROLL TAXES	222.93	1,677.07	3,000.00	1,322.9	3 55.9
10-56-220	CODES MEDICAL BENEFITS	.00	(510.56)	.00	510.	.0
10-56-230	CODES RETIREMENT	.00	41.94	.00	(41.9	4) .0
10-56-319	COUNTY OFFICER CONTRACT & COMM	1,213.00	137,884.50	135,000.00	(2,884.5	0) 102.1
10-56-410	CODES OFFICE SUPPLIES	228.31	817.37	1,500.00	682.0	3 54.5
10-56-415	CODES OTHER EXPENSES	.00	159.76	.00	(159.7	6) .0
10-56-452	CODES UTILITIES	88.22	617.33	1,500.00	882.0	37 41.2
10-56-454	CODES FUEL & MILEAGE	46.64	356.86	2,400.00	2,043.	14.9
	TOTAL LAW ENFORCEMENT	3,650.69	153,399.18	178,400.00	25,000.8	86.0

10-58-456 FACILITIES MC UTILITIES .00 693.60 .00 (693.60) .00 (693.60) .00 (693.60) .00 (693.60) .00 (1.58.540) .00 .05.540 FACILITIES - TOWN INSURANCE .00 .00 1.820.85 .00 (1.820.85) .00 (1.820.85) .00 (1.58.541) .00 .00 .00 .00 .00 .00 .00 .00 .00 .0			PERIOD ACTUAL	YTD ACTUAL	BUDGET	UN	IEXPENDED	PCNT
10-58-210 FACILITIES - PAYROLL TAX 182.38 1,512.23 2,500.00 987.77 60.5 10-58-220 FACILITIES - MEDICAL BENEFITS 0.0 709.98 2,250.00 1,540.02 37.75 10-58-330 FACILITIES - TRIEMEMENT 282.06 2,536.27 3,500.00 983.73 72.5 10-58-330 FACILITIES - TOWN HALL R M 9,263.28 16,021.05 2,000.00 (16,040.13) 2084 10-58-331 FACILITIES - TOWN HALL R M 9,263.28 16,021.05 2,000.00 (16,040.13) 2084 10-58-334 FACILITIES - SHOP R & M 258.84 5,307.10 2,000.00 (16,040.13) 2084 10-58-335 FACILITIES - SHOP R & M 0.0 20,423.79 20,000.00 7,945.28 894.5 10-58-335 FACILITIES - CBLOR R M 0.0 24,23.79 20,000.00 7,945.28 894.5 10-58-336 FACILITIES - CBLOR R M 0.0 24,23.77 20,000.00 24,23.79 102.1 10-58-300 FACILITIES - CBLOR R M 0.0 24,23.77 1,000.00 526.2.0 41.8 10-58-300 FACILITIES - CBLOR R M 0.0 417.80 1,000.00 1,225.77 222.8 10-58-410 SHOP SUPPLIES 1,003.20 5,771.32 1,000.00 4,228.68 57.7 10-58-410 SHOP SUPPLIES 1,003.20 5,771.32 1,000.00 3,720.09 174.4 10-58-410 SHOP SUPPLIES 1,000.20 3,285.68 2,500.00 3,270.09 174.6 10-58-410 SHOP SUPPLIES 1,000.20 2,825.68 2,500.00 3,260.69 113.0 10-58-45 FACILITIES - C.C. UTILITIES 3,000.14 1,000.30 3,800.00 3,800.		FACILITIES						
10-58-210 FACILITIES - PAYROLL TAX 182.38 1,512.23 2,500.00 987.77 60.5 10-58-220 FACILITIES - MEDICAL BENEFITS 0.0 709.98 2,250.00 1,540.02 37.75 10-58-330 FACILITIES - TRIEMEMENT 282.06 2,536.27 3,500.00 983.73 72.5 10-58-330 FACILITIES - TOWN HALL R M 9,263.28 16,021.05 2,000.00 (16,040.13) 2084 10-58-331 FACILITIES - TOWN HALL R M 9,263.28 16,021.05 2,000.00 (16,040.13) 2084 10-58-334 FACILITIES - SHOP R & M 258.84 5,307.10 2,000.00 (16,040.13) 2084 10-58-335 FACILITIES - SHOP R & M 0.0 20,423.79 20,000.00 7,945.28 894.5 10-58-335 FACILITIES - CBLOR R M 0.0 24,23.79 20,000.00 7,945.28 894.5 10-58-336 FACILITIES - CBLOR R M 0.0 24,23.77 20,000.00 24,23.79 102.1 10-58-300 FACILITIES - CBLOR R M 0.0 24,23.77 1,000.00 526.2.0 41.8 10-58-300 FACILITIES - CBLOR R M 0.0 417.80 1,000.00 1,225.77 222.8 10-58-410 SHOP SUPPLIES 1,003.20 5,771.32 1,000.00 4,228.68 57.7 10-58-410 SHOP SUPPLIES 1,003.20 5,771.32 1,000.00 3,720.09 174.4 10-58-410 SHOP SUPPLIES 1,000.20 3,285.68 2,500.00 3,270.09 174.6 10-58-410 SHOP SUPPLIES 1,000.20 2,825.68 2,500.00 3,260.69 113.0 10-58-45 FACILITIES - C.C. UTILITIES 3,000.14 1,000.30 3,800.00 3,800.	10-58-110	FACILITIES SALARY & WAGES	1.071.75	14.557.68	20.000.00		5.442.32	72.8
10-58-220 FACILITIES - MEDICAL BENEFITS 00 709.98 2,250.00 1,540.02 31.6	10-58-210		•	·	•		•	60.5
10-58-330 FACILITIES - TOWN HALL R & M 9,283.28 16,021.05 2,000.00 (14,021.05 801.1 10-58-332 FACILITIES - C.C. R & M 3,750.51 26,440.13 1,000.00 (16,440.13) 266.4 10-58-335 FACILITIES SOFTWARE AND IT 678.31 8,945.28 1,000.00 (7,945.28) 894.5 10-58-336 FACILITIES - MC BLOG R & M 00 24,23.79 20,000.00 (423.79) 102.1 10-58-330 FACILITIES - MC BLOG R & M 00 04,780 1,000.00 (522.00 4.18) 10-58-330 FACILITIES - MC BLOG R & M 00 04,780 1,000.00 (423.79) 102.1 10-58-330 FACILITIES - MC BLOG R & M 00 04,780 1,000.00 (423.79) 102.1 10-58-380 FACILITIES - RENTAL SIDE OF TH 59.54 2,225.77 1,000.00 1,225.77) 222.6 10-58-400 FACILITIES - TOOLS & EQUIPMENT 1,003.20 5,771.32 1,000.00 4,228.80 57.7 10-58-410 FACILITIES - TOOLS & EQUIPMENT 1,003.20 5,771.32 1,000.00 3,720.09 174.4 10-58-411 CIVIC CENTER SUPPLIES 1,003.20 2,825.88 2,500.00 3,720.09 174.4 10-58-430 FACILITIES - C.C. UTILITIES 380.61 2,152.67 6,000.00 3,347.33 35.9 10-58-430 FACILITIES - C.C. UTILITIES 1,470.84 16,180.94 2,000.00 3,819.06 80.9 10-58-434 FACILITIES - SHOP UTILITIES 1,040.13 18,409.92 17,500.00 693.60 0.0 693.60	10-58-220	FACILITIES - MEDICAL BENEFITS	.00	•	2,250.00		1,540.02	31.6
10-58-322 FACILITIES - C.C. R & M 3,750.51 26,840.13 10,000.00 16,640.13 268.4 10.58-335 FACILITIES - SHOP R & M 258.84 5,307.10 2,000.00 3,307.10 255.4 20.58-335 FACILITIES CONTWARE AND IT 678.31 8,945.28 1,000.00 7,945.28 394.5 10.58-336 FACILITIES - MC BLDG R & M 0.0 20,423.79 20,000.00 423.79 102.1 10.58-380 FACILITIES - C.D C R & M 0.0 417.50 1,000.00 582.20 418.5 10.58-380 FACILITIES - C.D C R & M 0.0 417.50 1,000.00 582.20 418.5 10.58-380 FACILITIES - C.D C R & M 0.0 417.50 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 5.77 1,000.00 4,228.68 1,10.58-410 5,000 5,000.00 6,000.0	10-58-230	FACILITIES - RETIREMENT	282.06	2,536.27	3,500.00		963.73	72.5
10-58-334 FACILITIES - SHOP R & M 258.84 5,307.10 2,000.00 3,307.10 265.4	10-58-330	FACILITIES - TOWN HALL R & M	9,263.28	16,021.05	2,000.00	(14,021.05)	801.1
10-58-335 FACILITIES OFTWARE AND IT	10-58-332	FACILITIES - C.C. R & M	3,750.51	26,640.13	10,000.00	(16,640.13)	266.4
10-58-335 FACILITIES SOFTWARE AND IT 678.31 8,945.28 1,000.00 (7,945.28) 8945. 10-58-386 FACILITIES - MC BLOG R & M 0.0 20,423.79 20,000.00 (423.79) 102.1 10-58-380 FACILITIES - CDC R & M 0.0 417.80 1,000.00 582.20 41.8 10-58-380 FACILITIES - CDC R & M 0.0 417.80 1,000.00 582.20 41.8 10-58-380 FACILITIES - RENTAL SIDE OF TH 59.54 2,225.77 1,000.00 (1,225.77) 222.6 10-58-400 FACILITIES TOOLS & EQUIPMENT 1,003.20 5,771.32 1,000.00 4,226.86 577.1 10-58-400 FACILITIES TOOLS & EQUIPMENT 1,003.20 5,771.32 1,000.00 4,226.86 577.1 10-58-400 FACILITIES - TOLLES & EQUIPMENT 1,003.20 5,771.32 1,000.00 4,226.86 577.1 10-58-411 CIVIC CENTER SUPPLIES 1,383.06 8,720.09 5,000.00 3,720.00 174.4 10-58-450 FACILITIES - T.H. UTILITIES 380.61 2,152.67 6,000.00 3,847.33 359.10 10-58-450 FACILITIES - C.C. UTILITIES 1,470.84 16,180.94 2,000.00 3,819.06 80.9 10-58-450 FACILITIES - SHOP UTILITIES 1,040.13 18,409.92 17,500.00 999.92 105.2 10-58-450 FACILITIES - MC UTILITIES 0.00 693.60 0.00 693.60 0.00 693.60 0.00 693.60 0.00 693.60 0.00 10-58-542 FACILITIES - SHOP INSURANCE 0.00 2,108.23 10,000.00 7,891.77 21.1 10-58-542 FACILITIES - SHOP INSURANCE 0.00 1,820.85 0.00 (1,820.85 0.00 1,820.85	10-58-334	FACILITIES - SHOP R & M	258.84	5,307.10	2,000.00	(3,307.10)	265.4
10-58-380 FACILITIES - CDC R & M .00	10-58-335	FACILITIES SOFTWARE AND IT	678.31		1,000.00	(7,945.28)	894.5
10-58-380 FACILITIES RENTAL SIDE OF TH 59.54 2,225.77 1,000.00 1,225.77 222.6	10-58-336	FACILITIES - MC BLDG R & M	.00	20,423.79	20,000.00	(423.79)	102.1
10-58-400 FACILITIES TOOLS & EQUIPMENT 1,003.20 5,771.32 10,000.00 4,228.68 57.7 10-58.410 SHOP SUPPLIES 1,383.06 8,720.09 5,000.00 (3,720.09) 174.4 10-58-411 CIVIC CENTER SUPPLIES 160.23 2,856.88 2,500.00 (325.68) 113.0 10-58-450 FACILITIES - T.H. UTILITIES 380.61 2,152.67 6,000.00 3,847.33 35.9 10-58-452 FACILITIES - C.C. UTILITIIES 1,470.84 16,180.94 20,000.00 3,819.06 80.9 10-58-454 FACILITIES - SHOP DITLITIES 1,000 693.60 .00 (99.92) 105.2 10-58-456 FACILITIES - MILITIES .00 693.60 .00 (99.92) 105.2 10-58-456 FACILITIES - TOWN INSURANCE .00 2,108.23 10,000.00 7,881.77 21.1 10-58-542 FACILITIES - SHOP INSURANCE .00 1,820.85 .00 (1,820.85)	10-58-360	FACILITIES - CDC R & M	.00	417.80	1,000.00		582.20	41.8
10-58-410 SHOP SUPPLIES 1,383.06 8,720.09 5,000.00 (3,720.09 174.4 10-58-451 CIVIC CENTER SUPPLIES 160.23 2,825.68 2,500.00 325.68 113.0 10-58-450 FACILITIES - C.C. UTILITIES 380.61 2,152.67 6,000.00 3,847.33 35.9 10-58-452 FACILITIES - C.C. UTILITIES 1,470.84 16,180.94 20,000.00 3,847.93 35.9 10-58-454 FACILITIES - SHOP UTILITIES 1,040.13 18,409.92 17,500.00 (909.92) 105.2 10-58-456 FACILITIES - MC UTILITIES .00 693.60 .00 (993.60) .00 (993.60) .00 10-58-454 FACILITIES - SHOP UTILITIES .00 .00 .2,108.23 10,000.00 7,891.77 21.1 10-58-542 FACILITIES - SHOP INSURANCE .00 .1,820.85 .00 (1,820.85) .00 10-58-544 FACILITIES - SHOP INSURANCE .00 .3,492.47 .00 (3,492.47) .00 10-58-544 FACILITIES - C.C. INSURANCE .00 .3,492.47 .00 (3,492.47) .00 10-58-545 FACILITIES - C.C. INSURANCE .00 .3,492.47 .00 (3,492.47) .00 10-58-540 PARKS SALARIES & WAGES .309.84.74 .161.472.85 .136,250.00 (25,222.85) .18.5 PARKS 10-65-110 PARKS PAYROLL TAXES .466.97 .5,973.18 .3,000.00 (2,973.18) .99.1 10-65-220 PARKS MEDICAL BENEFITS .1,149.75 .2,797.76 .2,500.00 (297.76) .111.9 10-65-230 PARKS PROFESSIONAL SERVICES .00 .00 .1,000.00 .00 .1,000.00 .1,000.00 .1,065.315 .065.31	10-58-380	FACILITIES - RENTAL SIDE OF TH	59.54	2,225.77	1,000.00	(1,225.77)	222.6
10-58-411 CMC CENTER SUPPLIES 160.23 2.825.88 2.500.00 325.88 113.0	10-58-400	FACILITIES TOOLS & EQUIPMENT	1,003.20	5,771.32	10,000.00		4,228.68	57.7
10-58-450 FACILITIES -T.H. UTILITIIES 380.61 2,152.67 6,000.00 3,847.33 35.9 10-58-452 FACILITIES -C.C. UTILITIIES 1,470.84 16,180.94 20,000.00 3,819.06 80.9 10-58-454 FACILITIES -SHOP UTILITIIES 1,000 693.60 .00 (93.80) 105.2 10-58-456 FACILITIES -TOWN INSURANCE .00 2,108.23 10,000.00 7,891.77 21.1 10-58-542 FACILITIES -TOWN INSURANCE .00 1,820.85 .00 (1,820.85)	10-58-410	SHOP SUPPLIES	1,383.06	8,720.09	5,000.00	(3,720.09)	174.4
10-58-452 FACILITIES - C.C. UTILITIES 1,470.84 16,180.94 20,000.00 3,819.06 80.9 10-58-454 FACILITIES - SHOP UTILITIES 1,00 693.60 0.00 (909.92) 105.2 10-58-456 FACILITIES - MC UTILITIES 0.00 693.60 0.00 (693.60) 0.0 10-58-540 FACILITIES - TOWN INSURANCE 0.00 1,820.85 0.00 (1,820.85) 0.0 10-58-542 FACILITIES - SHOP INSURANCE 0.00 1,820.85 0.00 (1,820.85) 0.0 10-58-544 FACILITIES - C.C. INSURANCE 0.00 3,492.47 0.00 (3,492.47) 0.0 TOTAL FACILITIES - C.C. INSURANCE 0.00 3,492.47 0.00 (3,492.47) 0.0 TOTAL FACILITIES - C.C. INSURANCE 0.00 3,492.47 0.00 (3,492.47) 0.0 TOTAL FACILITIES - WAGES 3,019.64 58,260.21 20,000.00 (38,260.21) 291.3 10-65-210 PARKS PAYROLL TAXES 466.97 5,973.18 3,000.00 (2,973.18) 199.1 10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 (6,686.90) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES 0.00 0.00 1,000.00 1,000.00 10-65-332 PARKS REPAIRS & MAINT 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 3,700.85 91.8 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 (2,536.55) 116.9 10-65-452 PARKS FUEL 574.97 2,449.27 2,500.00 5.073 98.0	10-58-411	CIVIC CENTER SUPPLIES	160.23	2,825.68	2,500.00	(325.68)	113.0
10-58-454 FACILITIES - SHOP UTILITIES 1,040.13 18,409.92 17,500.00 (909.92) 105.2 10-58-456 FACILITIES - MC UTILITIES	10-58-450	FACILITIES - T.H. UTILITIES	380.61	2,152.67	6,000.00		3,847.33	35.9
10-58-456 FACILITIES MC UTILITIES .00 693.60 .00 (693.60) .0 (693.60) .0 (10-58-540 FACILITIES - TOWN INSURANCE .00 2,108.23 10,000.00 7,891.77 21.1 10-58-542 FACILITIES - SHOP INSURANCE .00 1,820.85 .00 (1,820.85) .0 (1,82	10-58-452	FACILITIES - C.C. UTILITIIES	1,470.84	16,180.94	20,000.00		3,819.06	80.9
10-58-540 FACILITIES - TOWN INSURANCE	10-58-454	FACILITIES - SHOP UTILITIES	1,040.13	18,409.92	17,500.00	(909.92)	105.2
10-58-542 FACILITIES - SHOP INSURANCE .00 1,820.85 .00 (1,820.85) .00 (1,920.85) .00 (1,520.85) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (3,492.47) .00 (25,222.85) .118.5 PARKS 10-65-110 PARKS SALARIES & WAGES .3,019.64 58,260.21 20,000.00 (38,260.21) .291.3 (10-65-210 PARKS PAYROLL TAXES .466.97 5,973.18 3,000.00 (2,973.18) .199.1 (10-65-220 PARKS MEDICAL BENEFITS .1,149.75 2,797.76 2,500.00 (297.76) .111.9 (10-65-230 PARKS RETIREMENT .780.26 10,418.96 3,750.00 (6,668.96) .277.8 (10-65-315 PARKS PROFESSIONAL SERVICES .00 .00 .00 1,000.00 1,000.00 .00 (10-65-332 PARKS REPAIRS & MAINT4,525.91 41,299.15 45,000.00 3,700.85 91.8 (10-65-340 PARKS OUTSIDE SERVICES/SUB CON .2,800.00 19,275.20 25,000.00 5,724.80 77.1 (10-65-450 PARKS - VEHICLES, TOOLS, & EQU .469.35 1,653.43 2,000.00 .346.57 82.7 (10-65-452 PARKS UTILITIES .1,575.79 17,536.55 15,000.00 (2,536.55) .116.9 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,449.27 2,500.00 50.73 98.0 (10-65-454 PARKS FUEL .574.97 2,44	10-58-456	FACILITIES - MC UTILITIES	.00	693.60	.00	(693.60)	.0
10-58-544 FACILITIES - C.C. INSURANCE	10-58-540	FACILITIES - TOWN INSURANCE	.00	2,108.23	10,000.00		7,891.77	21.1
PARKS PARKS 10-65-110 PARKS SALARIES & WAGES 3,019.64 58,260.21 20,000.00 (38,260.21) 291.3 10-65-210 PARKS PAYROLL TAXES 466.97 5,973.18 3,000.00 (2,973.18) 199.1 10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 (6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES 0.0 0.0 1,000.00 1,000.00 10.65-312 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-58-542	FACILITIES - SHOP INSURANCE	.00	1,820.85	.00	(1,820.85)	.0
PARKS 10-65-110 PARKS SALARIES & WAGES 3,019.64 58,260.21 20,000.00 (38,260.21) 291.3 10-65-210 PARKS PAYROLL TAXES 466.97 5,973.18 3,000.00 (2,973.18) 199.1 10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 (6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES	10-58-544	FACILITIES - C.C. INSURANCE	.00	3,492.47	.00	(3,492.47)	.0
10-65-110 PARKS SALARIES & WAGES 3,019.64 58,260.21 20,000.00 (38,260.21) 291.3 10-65-210 PARKS PAYROLL TAXES 466.97 5,973.18 3,000.00 (2,973.18) 199.1 10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 (6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES 0.00 0.00 1,000.00 1,000.00 0.0 10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 (2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0		TOTAL FACILITIES	20,984.74	161,472.85	136,250.00		25,222.85)	118.5
10-65-210 PARKS PAYROLL TAXES 466.97 5,973.18 3,000.00 (2,973.18) 199.1 10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES .00 .00 1,000.00 1,000.00 .0 10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0		PARKS						
10-65-220 PARKS MEDICAL BENEFITS 1,149.75 2,797.76 2,500.00 (297.76) 111.9 10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES .00 .00 1,000.00 1,000.00 .0 10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-110	PARKS SALARIES & WAGES	3,019.64	58,260.21	20,000.00	(38,260.21)	291.3
10-65-230 PARKS RETIREMENT 780.26 10,418.96 3,750.00 6,668.96) 277.8 10-65-315 PARKS PROFESSIONAL SERVICES .00 .00 1,000.00 1,000.00 .0 10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-210	PARKS PAYROLL TAXES	466.97	5,973.18	3,000.00	(2,973.18)	199.1
10-65-315 PARKS PROFESSIONAL SERVICES .00 .00 1,000.00 1,000.00 .00 10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-220	PARKS MEDICAL BENEFITS	1,149.75	2,797.76	2,500.00	(297.76)	111.9
10-65-332 PARKS REPAIRS & MAINT. 4,525.91 41,299.15 45,000.00 3,700.85 91.8 10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-230	PARKS RETIREMENT	780.26	10,418.96	3,750.00	(6,668.96)	277.8
10-65-340 PARKS OUTSIDE SERVICES/SUB CON 2,800.00 19,275.20 25,000.00 5,724.80 77.1 10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 (2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-315	PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00		1,000.00	.0
10-65-450 PARKS - VEHICLES, TOOLS, & EQU 469.35 1,653.43 2,000.00 346.57 82.7 10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-332	PARKS REPAIRS & MAINT.	4,525.91	41,299.15	45,000.00		3,700.85	91.8
10-65-452 PARKS UTILITIES 1,575.79 17,536.55 15,000.00 (2,536.55) 116.9 10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-340	PARKS OUTSIDE SERVICES/SUB CON	2,800.00	19,275.20	25,000.00		5,724.80	77.1
10-65-454 PARKS FUEL 574.97 2,449.27 2,500.00 50.73 98.0	10-65-450	PARKS - VEHICLES, TOOLS, & EQU	469.35	1,653.43	2,000.00		346.57	82.7
	10-65-452	PARKS UTILITIES	1,575.79	17,536.55	15,000.00	(2,536.55)	116.9
TOTAL PARKS15,362.64159,663.71119,750.00(39,913.71)133.3	10-65-454	PARKS FUEL	574.97	2,449.27	2,500.00		50.73	98.0
		TOTAL PARKS	15,362.64	159,663.71	119,750.00	(39,913.71)	133.3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EVENTS					
10-66-110	EVENTS SALARIES & WAGES	2,175.75	6,711.09	10,000.00	3,288.91	67.1
10-66-210	EVENTS PAYROLL TAXES	188.25	541.90	1,000.00	458.10	54.2
10-66-220	EVENTS MEDICAL BENEFITS	.00	1,177.53	2,000.00	822.47	58.9
10-66-230	EVENTS RETIREMENT	405.13	1,473.64	2,000.00	526.36	73.7
10-66-421	4TH OF JULY EXPENSES	.00	15,465.60	19,000.00	3,534.40	81.4
10-66-422	CHRISTMAS LIGHT EXPENSES	.00	1,977.44	4,500.00	2,522.56	43.9
10-66-423	PUMPKIN PATCH EXPENSES	.00	1,719.18	1,800.00	80.82	95.5
10-66-424	TRUNK OR TREAT EXPENSES	.00	317.86	500.00	182.14	63.6
10-66-425	SANTA EXPENSES	.00	261.27	1,825.00	1,563.73	14.3
10-66-426	WINTER JUBILEE EXPENSES	.00	11,523.90	19,000.00	7,476.10	60.7
10-66-428	EASTER EGG HUNT EXPENSES	121.15	1,653.96	2,000.00	346.04	82.7
10-66-429	SPRING CLEANUP EXPENSES	29.97	719.60	1,500.00	780.40	48.0
10-66-430	MOUNTAIN DAYS EXPENSES	13,646.06	23,063.65	11,000.00	(12,063.65)	209.7
10-66-431	MUSIC SERIES EXPENSES	.00	21,700.46	20,000.00	(1,700.46)	108.5
10-66-450	OTHER EVENTS EXPENSES	.00	247.62	500.00	252.38	49.5
	TOTAL EVENTS	16,566.31	88,554.70	96,625.00	8,070.30	91.7
	BUSINESS & COMMUNITY DEV					
10-70-315	BUSINESS & COMMUNITY DEVELOPME	.00	80,174.51	45,000.00	(35,174.51)	178.2
	TOTAL BUSINESS & COMMUNITY DEV	.00	80,174.51	45,000.00	(35,174.51)	178.2
	CAPITAL OUTLAY					
10-90-540	CAPITAL EXPENDITURES	16,000.00	98,636.14	483,000.00	384,363.86	20.4
	MASTER PLAN	33,310.00	51,285.00	.00	(51,285.00)	.0
10-90-541 10-90-545	SS4A PROJECT EXPENSES	.00	295.00	300,000.00	299,705.00	
	TOTAL CAPITAL OUTLAY	49,310.00	150,216.14	783,000.00	632,783.86	19.2
	DEBT SERVICE					
40.05.000	DEDT CEDVICE LOAN DEINOIDAL	.00	272,924.38	350,000.00	77,075.62	78.0
10-95-620	DEBT SERVICE LOAN PRINCIPAL			60,000.00	37,797.98	37.0
	DEBT SERVICE LOAN INTEREST	.00	22,202.02	*		.0
10-95-640	CAPITAL LEASE PAYMENTS	16,107.22	53,777.05	.00	(53,777.05)	
	TOTAL DEBT SERVICE	16,107.22	348,903.45	410,000.00	61,096.55	85.1
	TOTAL FUND EXPENDITURES	226,592.50	2,372,006.73	3,453,125.00	1,081,118.27	68.7
	NET REVENUE OVER EXPENDITURES	40,427.14	306,190.70	(539,215.00)	(845,405.70)	56.8 : =====

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOURCE 31					
51-31-900	PROCEEDS FROM ASSET SALES	.00	19,500.00	.00	(19,500.00)	.0
	TOTAL SOURCE 31	.00	19,500.00	.00	(19,500.00)	.0
	OPERATING REVENUE					
51-33-100	WATER USAGE FEES	48,781.80	585,847.14	1,000,000.00	414,152.86	58.6
51-33-110	BULK WATER SALES	100.00	221.60	.00	(221.60)	.0
51-33-120	TRANSFER FEES	601.76	10,252.51	1,500.00	(8,752.51)	683.5
51-33-200	DISCONNECT/RECONNECT FEES	30.00	27.58	.00	(27.58)	.0
51-33-400	CONNECTION FEES	47,500.00	172,137.00	50,000.00	(122,137.00)	344.3
	TOTAL OPERATING REVENUE	97,013.56	768,485.83	1,051,500.00	283,014.17	73.1
	GRANT INCOME					
51-34-100	GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
	TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
	OTHER INCOME					
51-38-300	MISC. INCOME	.00	(7,746.34)	.00	7,746.34	.0
51-38-310	INTEREST INCOME	6.67	29,542.69	25,000.00	(4,542.69)	118.2
	TOTAL OTHER INCOME	6.67	21,796.35	25,000.00	3,203.65	87.2
	TOTAL FUND REVENUE	97,020.23	809,782.18	1,828,500.00	1,018,717.82	44.3

WATER FUND

51-42-210 51-42-220	ADMINISTRATION ADMIN SALARIES & WAGES ADMIN PAYROLL TAXES ADMIN MEDICAL BENEFITS ADMIN RETIREMENT ADMIN PROFESSIONAL SERVICES	2,538.46 201.67 (116.31)	10,806.97 819.03	19,000.00			
51-42-210 51-42-220	ADMIN PAYROLL TAXES ADMIN MEDICAL BENEFITS ADMIN RETIREMENT	201.67 (116.31)		19 000 00			
51-42-210 51-42-220	ADMIN PAYROLL TAXES ADMIN MEDICAL BENEFITS ADMIN RETIREMENT	201.67 (116.31)				8,193.03	56.9
51-42-220	ADMIN MEDICAL BENEFITS ADMIN RETIREMENT	(116.31)		1,700.00		880.97	48.2
	ADMIN RETIREMENT	•	1,078.51	3,000.00		1,921.49	36.0
		472.66	2,043.83	3,500.00		1,456.17	58.4
51-42-315	7.5	8,901.50	53,150.64	30,000.00	(23,150.64)	177.2
51-42-335	SOFTWARE & IT	376.16	3,056.44	.00	ì	3,056.44)	.0
	DUES & MEMBERSHIPS	.00	2,698.90	.00	ì	2,698.90)	.0
51-42-370	BANK CHARGES	894.94	5,923.77	6,000.00	`	76.23	98.7
	INSURANCE	.00	3,787.68	10,000.00		6,212.32	37.9
	TRAVEL & EDUCATION	.00	26.50	2,000.00		1,973.50	1.3
	POSTAGE	182.50	2,850.00	5,000.00		2,150.00	57.0
	OFFICE & MISCELLANEOUS	992.17	7,490.80	8,000.00		509.20	93.6
	TOTAL ADMINISTRATION	14,443.75	93,733.07	88,200.00	(5,533.07)	106.3
	FIELD OPS						
51-80-110	FO SALARIES & WAGES	7,307.70	106,304.11	80,000.00	(26,304.11)	132.9
51-80-210	FO PAYROLL TAXES	862.04	11,026.94	11,000.00	(26.94)	100.2
51-80-220	FO MEDICAL BENEFITS	701.20	14,868.13	13,000.00	(1,868.13)	114.4
51-80-230	FO RETIREMENT	1,435.70	19,167.37	15,000.00	(4,167.37)	127.8
51-80-315	PROFESSIONAL SERVICES	.00	742.00	25,000.00		24,258.00	3.0
51-80-320	TESTING	2,263.43	7,012.18	5,000.00	(2,012.18)	140.2
51-80-325	RENT	.00	31,000.00	31,000.00		.00	100.0
51-80-332	REPAIRS & MAINTENACE	17,717.55	108,621.50	77,000.00	(31,621.50)	141.1
51-80-335	SOFTWARE AND IT	400.00	5,537.22	7,000.00		1,462.78	79.1
51-80-395	TRAVEL & EDUCATION	102.24	779.35	2,000.00		1,220.65	39.0
51-80-400	TOOLS & EQUIPMENT	290.52	11,082.76	.00	(11,082.76)	.0
51-80-420	OPERATION PARTS & SUPPLIES	.00	37,309.37	50,000.00		12,690.63	74.6
51-80-430	CHEMICALS	.00	4,090.00	10,000.00		5,910.00	40.9
51-80-452	UTILITIES (DISTRIBUTION)	2,075.25	7,246.39	20,000.00		12,753.61	36.2
51-80-453	UTILITIES WELLS (GENERATION)	6,432.91	29,729.77	25,000.00	(4,729.77)	118.9
51-80-454	FUEL	214.29	4,099.67	10,000.00		5,900.33	41.0
51-80-800	DEPRECIATION EXPENSE	.00	.00	120,000.00		120,000.00	.0
	TOTAL FIELD OPS	39,802.83	398,616.76	501,000.00		102,383.24	79.6
	CAPITAL OUTLAY						
51-90-545	RADIO READ PROJECT	299,264.96	356,638.76	1,255,000.00		898,361.24	28.4
51-90-546	CAPACITY FEE STUDY - WATER	4,821.25	4,821.25	.00	(4,821.25)	.0
	TOTAL CAPITAL OUTLAY	304,086.21	361,460.01	1,255,000.00		893,539.99	28.8

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
51-95-620	DEBT SERVICES	.00	27,174.46	29,000.00	1,825.54	93.7
51-95-630	INTEREST EXPENSE	.00.	1,237.74	5,000.00	3,762.26	24.8
	TOTAL DEBT SERVICE	.00	28,412.20	34,000.00	5,587.80	83.6
	TOTAL FUND EXPENDITURES	358,332.79	882,222.04	1,878,200.00	995,977.96	47.0
	NET REVENUE OVER EXPENDITURES	(261,312.56)	(72,439.86)	(49,700.00)	22,739.86	(145.8)

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OPERATING REVENUE					
52-33-100	MONTHLY SERVICE FEES	48,568.07	603,674.84	594,000.00	(9,674.8	l) 101.6
52-33-200	CONNECTION FEES	189,716.20	424,940.26	75,000.00	(349,940.2	566.6
	TOTAL OPERATING REVENUE	238,284.27	1,028,615.10	669,000.00	(359,615.1) 153.8
	GRANT INCOME					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.0	0. 0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.0	0
	OTHER INCOME					
52-38-100	INTEREST INCOME	291.24	47,682.38	20,000.00	(27,682.3	3) 238.4
	TOTAL OTHER INCOME	291.24	47,682.38	20,000.00	(27,682.3	3) 238.4
	TOTAL FUND REVENUE	238,575.51	1,076,297.48	1,689,000.00	612,702.5	2 63.7

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
52-42-110	ADMIN SALARIES & WAGES	2,538.46	8,165.86	19,000.00	10,834.14	43.0
52-42-210	ADMIN PAYROLL TAXES	197.98	625.91	1,700.00	1,074.09	36.8
52-42-220	ADMIN MEDICAL BENEFITS	817.52	1,072.17	3,000.00	1,927.83	35.7
52-42-230	ADMIN RETIRMENT	502.66	1,935.33	3,500.00	1,564.67	55.3
52-42-315	PROFESSIONAL SERVICES	3,342.35	16,513.20	6,000.00	(10,513.20)	275.2
52-42-335	SOFTWARE & IT	326.16	3,994.85	.00	(3,994.85)	.0
52-42-370	BANK CHARGES	894.72	16,379.13	.00	(16,379.13)	.0
52-42-380	INSURANCE	.00	29,753.40	30,000.00	246.60	99.2
52-42-405	POSTAGE	182.50	2,815.00	3,600.00	785.00	78.2
52-42-410	OFFICE & MISCELLANEOUS	912.94	3,625.21	7,500.00	3,874.79	48.3
	TOTAL ADMINISTRATION	9,715.29	84,880.06	74,300.00	(10,580.06)	114.2
	COLLECTIONS					
52-82-110	COLLECTIONS SALARIES & WAGES	1,436.50	11,026.45	24,000.00	12,973.55	45.9
52-82-210	COLLECTIONS PAYROLL TAXES	279.49	1,079.24	3,000.00	1,920.76	36.0
52-82-220	COLLECTIONS MEDICAL BENEFITS	776.15	1,622.48	4,000.00	2,377.52	40.6
52-82-230	COLLECTIONS RETIREMENT	466.74	2,200.50	5,000.00	2,799.50	44.0
52-82-315	PROFESSIONAL SERVICES	.00	10,232.70	24,000.00	13,767.30	42.6
52-82-320	TESTING	1,126.98	1,181.98	.00	(1,181.98)	.0
52-82-325	RENT	.00	23,000.00	23,000.00	.00	100.0
52-82-332	REPAIRS & MAINTENANCE	37,753.55	44,310.82	25,000.00	(19,310.82)	177.2
52-82-335	SOFTWARE & IT	424.01	8,162.73	1,000.00	(7,162.73)	816.3
52-82-390	TRAVEL/EDUC./TRAINING	.00.	(23.10)	500.00	523.10	(4.6)
52-82-400	TOOLS & EQUIPMENT	65.27	2,245.33	.00	(2,245.33)	.0
52-82-420	OPS PARTS & SUPPLIES	(3,353.48)	1,215.00	25,000.00	23,785.00	4.9
52-82-454	UTILITIES	3,716.79	14,959.43	10,000.00	(4,959.43)	149.6
52-82-455	FUEL	97.13	1,844.92	7,000.00	5,155.08	26.4
52-82-500	VEHICLE REPAIRS & MAINT	.00	3,228.60	2,500.00	(728.60)	129.1
52-82-800	DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
	TOTAL COLLECTIONS	42,789.13	126,287.08	274,000.00	147,712.92	46.1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNE	EXPENDED	PCNT
	PRE-TREATMENT						
52-83-110	PRE-TREATMENT S & W	.00	1,885.30	70,000.00		68,114.70	2.7
52-83-210	PRE- TREATMENT PAYROLL TAXES	.00	167.54	10,000.00		9,832.46	1.7
52-83-220	PRE-TREATMENT MEDICAL BENEFITS	.00	111.27	17,000.00		16,888.73	.7
52-83-230	PRE- TREATMENT RETIREMENT	.00	351.03	14,000.00		13,648.97	2.5
52-83-300		.00	870.00	.00	(870.00)	.0
52-83-315		.00	1,500.00	6,000.00	`	4,500.00	25.0
52-83-320		14,873.80	14,873.80	2,500.00	(12,373.80)	595.0
52-83-332		.00	1,374.95	5,000.00	•	3,625.05	27.5
52-83-335		.00	240.00	500.00		260.00	48.0
52-83-410		.00	1,075.74	.00	(1,075.74)	.0
52-83-420		.00	61,462.00	6,000.00	ì	55,462.00)	1024.4
52-83-454		1,013.91	4,012.33	25,000.00		20,987.67	16.1
	TOTAL PRE-TREATMENT	15,887.71	87,923.96	156,000.00		68,076.04	56.4
	WWTP						
52-84-110	WWTP SALARIES & WAGES	1,936.50	120,755.81	70,000.00	(50,755.81)	172.5
52-84-210	WWTP PAYROLL TAXES	1,146.36	15,594.98	10,000.00	(5,594.98)	156.0
52-84-220	WWTP MEDICAL BENEFITS	7,976.15	67,605.53	17,000.00	(50,605.53)	397.7
52-84-230	WWTP RETIREMENT	2,027.37	27,188.57	14,000.00	(13,188.57)	194.2
52-84-300	MISC EXPENSE	.00	50.70	.00	(50.70)	.0
52-84-315	PROFESSIONAL SERVICES	187.00	44,064.40	80,000.00		35,935.60	55.1
52-84-318	SLUDGE HAULING/DISPOSAL	16,993.25	88,001.75	60,000.00	(28,001.75)	146.7
52-84-320		1,189.47	2,569.19	5,000.00		2,430.81	51.4
52-84-332	REPAIRS & MAINTENANCE	25,926.37	65,491.89	60,000.00	(5,491.89)	109.2
52-84-335	SOFTWARE AND IT	.00	9,202.70	1,000.00	(8,202.70)	920.3
52-84-390		.00	1,640.17	2,500.00		859.83	65.6
52-84-400		102.86	5,350.40	10,000.00		4,649.60	53.5
52-84-420	OPS PARTS & SUPPLIES	55.93	30,753.57	40,000.00		9,246.43	76.9
52-84-454		8,909.84	54,591.49	60,000.00		5,408.51	91.0
52-84-500	VEHICLE REPAIRS & MAINT	705.13	1,854.81	.00	(1,854.81)	.0
	TOTAL WWTP	67,156.23	534,715.96	429,500.00		105,215.96)	124.5
	CAPITAL OUTLAY						
52-90-540	WW CAPITAL OUTLAY	.00	62,737.06	182,000.00		119,262.94	34.5
52-90-541	PRE-TREATMENT PROJECT	9,350.69	1,135,280.75	1,225,000.00		89,719.25	92.7
52-90-542	CAPACITY FEE STUDY -WW	4,821.25	4,821.25	.00		4,821.25)	.0
	TOTAL CAPITAL OUTLAY	14,171.94	1,202,839.06	1,407,000.00		204,160.94	85.5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
52-95-620	DEBT SERVICE PRINCIPAL	1,045.89	206,162.23	205,000.00	(1,162.23)	100.6
52-95-630	DEBT SERVICE INTEREST	5,954.11	65,584.17	60,000.00	(5,584.17)	109.3
	TOTAL DEBT SERVICE	7,000.00	271,746.40	265,000.00	(6,746.40)	102.6
	TOTAL FUND EXPENDITURES	156,720.30	2,308,392.52	2,605,800.00	297,407.48	88.6
	NET REVENUE OVER EXPENDITURES	81,855.21	(1,232,095.04)	(916,800.00)	315,295.04	(134.4)



Town of Alpine Code Enforcement Officer Report 6/23/25 to 7/31/25

Meeting Date:

August 5, 2025

Submitted By:

Tara Bender, Code Enforcement Officer

Prepared On:

July 31, 2025

Citations/Warnings	0 Citations 1 Warnings		
Stop Work Orders Issued	0		
Total Responses/Investigations	17		

LUDC Violation – No Permit	2	Animal – Nuisance/Supplemental Feeding	1
LUDC Violation – Worksite Compliance	3	Animal - Unlicensed	1
Traffic – Unauthorized Parking	1	Animal – Vicious/Dog Bite	1
Illegal Camping	2	Animal – At Large	1
Abandoned Property	1	Disorderly Conduct	1
Right of Way – Illegal Dumping	1	Noise Complaint	1
Business License Compliance	1		

Tara Bender Code Enforcement Officer 250 River Circle P.O. Box 3070 Alpine, Wyoming 83128 Cell: (307) 226-5430

E-mail: municipal@alpinewy.gov





JORGENSEN

Jackson, WY 83002 PH: 307.733.5150

July 25, 2025

www.jorgeng.com

то: Mayor Green

Town of Alpine

RE: Snake River MEP Invoice-002

Pretreatment Plant Process Piping Systems

JA Project No. 23001

Mayor Green,

Attached is Snake River MEP's Wastewater Pretreatment Plant time and material Inoice-002 for review and payment. This Invoice-002 of \$54,004.00 includes; \$11,265.95 in materials, \$37,002.50 in labor and \$5,735.10 in overhead and profit.

Please contact me with any questions or concerns you may have regarding this invoice or any other items concerning this project.

Respectfully,

Kevin Meagher

Owner's Representative

Enclosures:

Snake River MEP Invoice-002 Conditional Lien Release



T&M Billing # 002

Attention: Kevin Meagher From: Casey Rammell

Company: Jorgensen Pages: 1

Regarding: Alpine WWTP Date: 7/21/2025

Subject: Alpine WWTP T&M Billing #002 7/7-7/18

MATERIAL						
Line Item	QTY	Rate	TOTAL			
Material	1	11,265.95	\$11,265.95			
Total Material Change:			\$11,265.95			
		LABOR				
Labor: Service Tech	0	175	\$0.00			
Labor: Control Tech	45	155	\$6,975.00			
Labor: Mech/Elec/Plb. Journeyman	100.75	130	\$13,097.50			
Labor: Mech/Elec/Plb. Apprentice	136	105	\$14,280.00			
Spider Crane Rental	1	1250	\$1,250.00			
Sump Pumps Rental	1	50	\$50.00			
Hot Saw Rental	2	150	\$300.00			
Core Drill Machine Rental	5	150	\$750.00			
Power Pony Rental	1	300	\$300.00			
Subtotal Labor:			\$37,002.50			
			40-000-0			
Subtotal:			\$37,002.50			
Overhead		5%	\$1,850.13			
Subtotal:			\$38,852.63			
Profit		10%	\$3,885.26			
Total Labor Change:			\$42,737.89			
Total Amount(Material + Labor):			\$54,004			

Total Debit - Credit

\$54,004.00

All prices valid for 30 days, time extensions are requested on all change orders. We appreciate the opportunity to work with you. Please let us know if there are any questions or comments.

Regards,

Casey Rammell President

Alpine Sewer Treatment Plant - AWWT 85 -

Buffalo Dr, Alpine, WY 83128



Daily Report (1)	#10	D						
Name	7/7/2	7/7/25						
Status	Subm	Submitted						
Assignee	Hube	Hubert (Jess) Williams (HWI)						
Date	07-08	07-08-2025						
Weather								
Time	Cond	ition	Temperature	Precipitation	Humidity	Wind		
08 Jul 06:00 AM	-ò-	Sunny	45°F	0.0"	64%	3 mph		
08 Jul 12:00 PM	-\ \	Sunny	79°F	0.0"	27%	6 mph		
08 Jul 04:00 PM	÷.	Sunny	85°F	0.0"	13%	12 mph		
General Info								
Any schedule delays?								
Any weather impact?								
Any accidents on site?	? 							
Any injuries reported?								
General notes								
Constraints	1 3/4" was new made it through 2 holes and is no longer use able 3" bit needed replacement teeth							

Work Log

_						
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description
Garett Scott		1	5.0 hrs.	5.0 hrs.	2100 Electrical/Contro Is	met with Nick, Frank and Kevin and Casey questions about any of the instruments and how they needed to be hooked up Gas detection
Mick Rammell		1	9.25 hrs.	9.25 hrs.	2100 Electrical/Contro Is	Finish Coring holes for sensors for AT tank. met with Nick, Frank and Kevin and Casey questions about any of the instruments and how they needed to be hooked up Gas detection
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Finish Coring holes for sensors for AT tank. Worked on mounting a box for cip pump power.

AJ Smith	1	2.0 hrs.	2.0 hrs.	1100 Dry Side Mechanical	Built Bird Scree Delivered to Ca	
Jess Williams	1	2.0 hrs.	2.0 hrs.	4100 Supervisory Labor		

Total 26.25 hrs.

Equipment Log

Description	Hours Used	Time Delivered	Time Removed	Notes
Core machine	8.0 hrs.			Cored 7 holes
Power pony	8.0 hrs.			Threading rigid conduit
Submersible pump	8.0 hrs.			2 pumps to pump out water from EQ and aeration tank

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 08, 2025 07:20 AM from Mick Rammell's device

May

Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 08, 2025 03:02 PM from Hubert (Jess) Williams's device

Jess Williams

Buffalo Dr, Alpine, WY 83128



Daily Report	(1) #11									
Name	7/8/25									
Status	Submi	Submitted								
Assignee	Huber	Hubert (Jess) Williams (HWI)								
Date	07-09-	-2025								
Weather										
Time	Condit	tion	Temperature	Precipitation	Humidity	Wind				
09 Jul 06:00 AM	÷	Sunny	41°F	0.0"	72%	0 mph				
09 Jul 12:00 PM	\	Sunny	79°F	0.0"	24%	3 mph				
09 Jul 04:00 PM	-¤-	Sunny	86°F	0.0"	14%	10 mph				
General Info										
Any schedule dela	ays?									
Any weather impa	act?									
Any accidents on	site?									
Any injuries repor	ted?									
General notes										
Constraints										
Work Log										
, ,	Other Employees	Quantity	Hours	Work hours	Cost Code	Description				
Mick Rammell		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	met with Nick, Frank and Kevin and Casey questions about any of the instruments and how they needed to be hooked up Gas detection. Laid out cut area in the EQ tank for the EQ mixer verified with Dustin location.				
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Caped a tee by the water meter on the domestic water mounted a box for CIP pump				
AJ Smith		1	1.0 hrs.	1.0 hrs.	2100 Electrical/Contro Is	gathered up some parts from PLATT and the spiral shop and stacked up by Caseys shop for Mick to pick up. Helped Jeff unload what he had for mick				

Garett Scott	1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	ents and how they
Jess Williams	1	1.0 hrs.	1.0 hrs.	4100 Supervisory Labor	
Total			26.0 hrs.		

Equipment Log

Description	Hours Used	Time Delivered	Time Removed	Notes
Core machine	8.0 hrs.			Cored 7 holes
Power pony	8.0 hrs.			Threading rigid conduit
Submersible pump	8.0 hrs.			2 pumps to pump out water from EQ and aeration tank

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 09, 2025 07:28 AM from Mick Rammell's device

40W V

Signed by AJ Smith - Snake River MEP Complete on July 09, 2025 07:50 AM from AJ Smith's device

Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 11, 2025 07:47 AM from Hubert (Jess) Williams's device

Jess Williams

Buffalo Dr, Alpine, WY 83128



Daily Report	(1) #12									
Name	7/9/25	j								
Status	Submi	Submitted								
Assignee	Huber	Hubert (Jess) Williams (HWI)								
Date	07-10-	-2025								
Weather										
Time	Condit	tion	Temperature	Precipitation	Humidity	Wind				
10 Jul 06:00 AM	፨	Sunny	54°F	0.0"	52%	5 mph				
10 Jul 12:00 PM	\	Sunny	76°F	0.0"	29%	4 mph				
10 Jul 04:00 PM	Ġ.	Partly Cloudy	79°F	0.0"	21%	14 mph				
General Info										
Any schedule dela	ays?									
Any weather impa	act?									
Any accidents on	site?									
Any injuries repor	ted?									
General notes										
Constraints										
Work Log										
	Other Employees	Quantity	Hours	Work hours	Cost Code	Description				
Mick Rammell		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	Cut the chamfered area in the EQ Tank for the EQ mixer. pull the eight conductor from the Rio cabinet to the EQ mixer. Put in tees for EQ tank sensors				
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Cut the chamfered area in the EQ Tank for the EQ mixer. pull the eight conductor from the Rio cabinet to the EQ mixer. Started to spin the MBR drains in.				
AJ Smith		1	1.0 hrs.	1.0 hrs.	2100 Electrical/Contro Is	Gathered up Platte material and the hot saw for Mick				
Total				17.0 hrs.						

Equipment Log Section 8, Itema.

Description	Hours Used	Time Delivered	Time Removed	Notes
Core machine	8.0 hrs.			Cored 7 holes
Power pony	8.0 hrs.			Threading rigid conduit
Submersible pump	8.0 hrs.			2 pumps to pump out water from EQ and aeration tank
Hot saw	8.0 hrs.			

Material Delivery

Description	Quantity	Unit	Unit cost	Total cost	Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 10, 2025 08:01 AM from Mick Rammell's device



Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 11, 2025 07:57 AM from Hubert (Jess) Williams's device



Signed by AJ Smith - Snake River MEP Complete on July 11, 2025 10:39 AM from AJ Smith's device



Buffalo Dr, Alpine, WY 83128



Daily Report	t (1) #13					
Name	7/10/2	5				
Status	Submit	ted				
Assignee	Hubert	(Jess) Williams (HW	VI)			
Date	07-11-	2025				
Weather						
Time	Condit	ion	Temperature	Precipitation	Humidity	Wind
11 Jul 06:00 AM	∻	Sunny	40°F	0.0"	81%	4 mph
11 Jul 12:00 PM	÷	Sunny	78°F	0.0"	37%	5 mph
11 Jul 04:00 PM	*	Sunny	85°F	0.0"	27%	9 mph
General Info)					
Any schedule del	ays?					
Any weather imp	act?					
Any accidents on	site?					
Any injuries repo	rted?					
General notes						
Constraints						
Work Log						
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description
Mick Rammell		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	Set media in the MBR Tank with Crane went through material that precision dropped off and labeled with numbers so we're nowhere where they go and they were missing one level transmitter pipe power to EQ mixer pump control monitor
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	help set media in the MBR Tank worked on putting the 3 inch strains on the MBR tank with ball valves put two banjo fittings from the CIP tank so we can hook a hose to the CIP skid

Garett Scott	1	6.5 hrs.	6.5 hrs.	2100 Electrical/Contro Is	BR TANK WENT ial that precision d labeled with o're nowhere and they were
Jess Williams	1	1.0 hrs.	1.0 hrs.	4100 Supervisory Labor	
Total			23.5 hrs.		

Equipment Log

Description	Hours Used	Time Delivered	Time Removed	Notes
Core machine	8.0 hrs.			Cored 7 holes
Power pony	8.0 hrs.			Threading rigid conduit
Submersible pump	8.0 hrs.			2 pumps to pump out water from EQ and aeration tank
Hot saw	8.0 hrs.			
Spider Crane	8.0 hrs.			
Mob Heavy Equipment Fee	3.0 hrs.			Cummins/20,000lb goose neck

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 11, 2025 07:11 AM from Mick Rammell's device

Signed by Garett Scott - Snake River MEP Complete on July 11, 2025 07:19 AM from Garett Scott's device

MM

04

Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 11, 2025 08:02 AM from Hubert (Jess) Williams's device

Jess Williams

42

Buffalo Dr, Alpine, WY 83128



Daily Repor	t (1) #14	ļ.								
Name	7/11/2	25								
Status	Subm	Submitted								
Assignee	Huber	t (Jess) Williams (HV	VI)							
Date	07-14	-2025								
Weather										
Time	Condi	tion	Temperature	Precipitation	Humidity	Wind				
14 Jul 06:00 AM	-¢-	Sunny	45°F	0.0"	76%	4 mph				
14 Jul 12:00 PM	-ò;-	Sunny	86°F	0.0"	28%	6 mph				
14 Jul 04:00 PM	÷	Sunny	91°F	0.0"	20%	9 mph				
General Info)									
Any schedule de	lays?									
Any weather imp	oact?									
Any accidents or	n site?									
Any injuries repo	orted?									
General notes										
Constraints										
Work Log										
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description				
Mick Rammell		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	Pull in line voltage wires for the EQ tank mixer, land wires and control wires. Change conduit piping for the aeration tank air flow meter, pressure sensor, continued piping to the aeration tank pump pressure sensors and pull in wires back to the RIO panel. Layout EQ and aeration tank sensors, ordered remaining missing sensors from Adam with Cambrian. Started running				

conduit for the flow meter going

to the sludge pump.

Garett Scott		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	Wire in pump of tank pump skid. Pull in line voltage wires for the EQ tank mixer, land wires and control wires. Change conduit piping for the aeration tank air flow meter, pressure sensor, continued piping to the aeration tank pump pressure sensors and pull in wires back to the RIO panel. Started running conduit for the flow meter going to the sludge pump.
Jose Burciaga		1	7.0 hrs.	7.0 hrs.	3100 Wet Side Mechanical	Finish piping 3" stainless piping and valve on the bottom of the MBR tank for drain down. Installed flange and sensor for the CIP tank. Start piping for the CIP tank pump skid.
	Jose Manuel Orduna	1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Dig out from the building to the manhole. Layout core holes for bypass lines. Core holes thru the floor, thru the EQ tank and into the man hole.
	Rolando Flores	1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Dig out from the building to the manhole. Layout core holes for bypass lines. Core holes thru the floor, thru the EQ tank and into the man hole.
Jess Williams		1	1.0 hrs.	1.0 hrs.	4100 Supervisory Labor	
Total				40.0 hrs.		

Equipment Log

Description Hours Used Time Delivered Time Removed Notes

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 14, 2025 09:45 AM from Hubert (Jess) Williams's device



44

Signed by Garett Scott - Snake River MEP Complete on July 14, 2025 07:44 AM from Garett Scott's device



Buffalo Dr, Alpine, WY 83128



Daily Report (1) #15	3				
Name	7/14/2	2025				
Status	Subm	itted				
Assignee	Huber	t (Jess) Williams (HV	VI)			
Date	07-15	-2025				
Weather						
Time	Condi	tion	Temperature	Precipitation	Humidity	Wind
15 Jul 06:00 AM	-\ \ -	Sunny	47°F	0.0"	78%	3 mph
15 Jul 12:00 PM	-ò;-	Sunny	81°F	0.0"	23%	6 mph
15 Jul 04:00 PM	Ö	Partly Cloudy	78°F	0.0"	26%	15 mph
General Info						
Any schedule delays	s? 🔲					
Any weather impact	? 🔲					
Any accidents on sit	te? 🔲					
Any injuries reported	d? 🔲					
General notes						
Constraints						
Work Log						
, ,	ther nployees	Quantity	Hours	Work hours	Cost Code D	Description
AJ Smith		1	1.0 hrs.	1.0 hrs.	S G ii t	an to wholesale and picked up some sj cord that mick ordered. gathered up some S for mick to nstall birdscreen. Got with Zac o have him haul it down on his way home
Mick Rammell		1	8.5 hrs.	8.5 hrs.	f s s ii	Pulled wire for sludge discharge it on the MBR skid started re piping the lights in screen room the electrical enspector said it couldn't be ran in liquid tight
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	li s it	Cut in 3 PRVs and 1 XV on air ines. put cam-locks on the CPI kid. took down rack and rebuilt to hold Fit found glue joint that wasn't glued in the sludge

	Jose Manuel Orduna	1	8.0 hrs.	8.0 hrs.		Cut in 3 PRVs a Section 8, Itema. lines. put cam-locks on the CPI skid. took down rack and rebuilt it to hold Fit found glue joint that wasn't glued in the sludge like
Garett Scott		1	8.5 hrs.	8.5 hrs.		Pulled wire for sludge discharge fit on the MBR skid started re piping the lights in screen room the electrical inspector said it couldn't be ran in liquid tight
Zac Garner		1	0.5 hrs.	0.5 hrs.		Hauled material to Mick
Jess Williams		1	1.0 hrs.	1.0 hrs.	4100 Supervisory Labor	
Total				35.5 hrs.		

Equipment Log

Hours Used Time Delivered Time Removed Description Notes

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by AJ Smith - Snake River MEP Complete on July 15, 2025 08:48 AM from AJ Smith's device AJSmith

Signed by Mick Rammell - Snake River MEP Complete on July 15, 2025 09:28 AM from Mick Rammell's device

Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP

on July 15, 2025 06:59 PM from Hubert (Jess) Williams's device on July 15, 2025 06:59 PM from Hubert (Jess) Williams's device

Buffalo Dr, Alpine, WY 83128



Daily Repor	t (1) #17	,				
Name	7/15/2	2025				
Status	Subm	itted				
Assignee	Huber	t (Jess) Williams (HV	VI)			
Date	07-15	-2025				
Weather						
Time	Condi	tion	Temperature	Precipitation	Humidity	Wind
15 Jul 06:00 AM	÷	Sunny	47°F	0.0"	78%	3 mph
15 Jul 12:00 PM	❖	Sunny	81°F	0.0"	23%	6 mph
15 Jul 04:00 PM	Ö	Partly Cloudy	78°F	0.0"	26%	15 mph
General Info	0					
Any schedule de	elays?					
Any weather imp	pact?					
Any accidents or	n site? 🔲					
Any injuries repo	orted?					
General notes						
Constraints						
Work Log						
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description
Mick Rammell		1	8.5 hrs.	8.5 hrs.		Worked on re-piping for lighting, power and pump power for the screen room had teams meeting went by equipment schedule to see what pumps we had on site and what pumps we needed to order. Talk to Kevin about rerouting the main sewer coming in so that it is not above ground outside. We will be running it inside the EQ tank and coming up by the EQ pumps to then install a EIT that was pined into 2

inch that needs to be three and did not have enough distance before and after the flow meter talked about piping hot water to the screen instead of cold

Jose Burciaga		1	8.5 hrs.	8.5 hrs.	Repiped 2" for skid same line that had a grue joint that was not glued started working on installing mixer rail in EQ tank cut in 1" solenoid valve for CPI tank filler
	Jose Manuel Orduna	1	8.5 hrs.	8.5 hrs.	Repiped 2" for FIT leaving MBR skid same line that had a glue joint that was not glued started working on installing mixer rail in EQ tank cut in 1" solenoid valve for CPI tank filler
Garett Scott		1	1.5 hrs.	1.5 hrs.	Picked up material from office and Platt and gathered up core machine
Total				27.0 hrs.	

Equipment Log

Description Hours Used Time Delivered Time Removed Notes

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 15, 2025 07:10 PM from Mick Rammell's device



Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 16, 2025 07:39 AM from Hubert (Jess) Williams's device



Buffalo Dr, Alpine, WY 83128



Daily Report (1) #1	8					
Name	7/16/2025						
Status	Subn	nitted					
Assignee	Hube	ert (Jess) Williams (F	HWI)				
Date	07-17	7-2025					
Weather							
Time	Cond	ition	Temperature	Precipitation	Humidity	Wind	
17 Jul 06:00 AM	O	Clear	41°F	0.0"	80%	1 mph	
17 Jul 12:00 PM	-ò-	Sunny	81°F	0.0"	23%	11 mph	
17 Jul 04:00 PM	-;¢;-	Sunny	89°F	0.0"	17%	15 mph	
General Info							
Any schedule delays?							
Any weather impact?							
Any accidents on site	? 🔲						
Any injuries reported?	?						
General notes							
Constraints							
Work Log							
Employees Oth	er	Quantity	Hours	Work hours Co	ost Code Desc	rintion	

Employees

						Г	
Mick Rammell	1		8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	new FIP on the FIT on the blow the guys on mo system for the went over movi the ATT tank wi Relocating the coming into the above ground of about hooking the water and induble back chaminating building. Pulled for decking on talked with Dusabout cat walks we were gonna understand how	stainless for the ers help line out unting the real mixer in the QT ng the aerator in th Keven main sewer plant so it's not utside. Talked the screen up to install installing eck so we're not the rest of the measurements the spear press tin and Casey son the MBR and hold off until we with as to work to get the valves
Jose Burciaga	1		8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	tank and set m	MBR membranes
	Jose Manuel 1 Orduna		8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	tank and set m	MBR membranes
Garett Scott	1		7.5 hrs.	7.5 hrs.	2100 Electrical/Contro Is	room made up sensors from at	tank to MBR also sensors and fit on
Jess Williams	1		2.0 hrs.	2.0 hrs.	4100 Supervisory Labor		
Total				33.5 hrs.			
Equipment L	Log						
Description	Hours Used	Time Delivere	d Time Remo	ved Note	es		
Material Del	livery						
Description	Quantity	Unit	Unit cost	Tota	l cost Notes		
Activity Log							
Activity	Percent Complete	Notes					
Attachments	S						

50

Signed by Mick Rammell - Snake River MEP Complete on July 17, 2025 11:40 AM from Mick Rammell's device



Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 21, 2025 07:36 AM from Hubert (Jess) Williams's device

Jess Williams

Buffalo Dr, Alpine, WY 83128



Daily Report	t (1) #19					
Name	7/17/2	025				
Status	Submi	tted				
Assignee	Hubert	t (Jess) Williams (H	WI)			
Date	07-21-	2025				
Weather						
Time	Condit	ion	Temperature	Precipitation	Humidity	Wind
21 Jul 06:00 AM	ල	Partly Cloudy	51°F	0.0"	67%	3 mph
21 Jul 12:00 PM	Ö	Partly Cloudy	84°F	0.0"	25%	10 mph
21 Jul 04:00 PM	Ö	Partly Cloudy	89°F	0.0"	17%	13 mph
General Info)					
Any schedule de	lays?					
Any weather imp	oact?					
Any accidents or	n site? 🔲					
Any injuries repo	orted?					
General notes						
Constraints						
Work Log						
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description
Mick Rammell		1	8.0 hrs.	8.0 hrs.	2100 Electrical/Contro Is	Worked on piping lights for screen room, layout with the plumbers talked about a guide system for the dumpster with Dustin
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	hooked up flanges on the MBR membranes . Cut out 4" main and moved mixer up did lay out for holes and pipe
	Jose Manue Orduna	el 1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	hooked up flanges on the MBR membranes . Cut out 4" main and moved mixer up did lay out for holes and pipe
Total				24.0 hrs.		

Equipment Log Section 8, Itema.

Description Hours Used Time Delivered Time Removed Notes

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 21, 2025 07:21 AM from Mick Rammell's device



Signed by Hubert (Jess) Williams - Vice President/Project Manager, Snake River MEP on July 21, 2025 07:37 AM from Hubert (Jess) Williams's device



Buffalo Dr, Alpine, WY 83128



Name	7/18/20)25				
Status	Draft					
Assignee	Hubert	(Jess) Williams (HV	VI)			
Date	07-21-2	2025				
Weather						
Time	Condition	on	Temperature	Precipitation	Humidity	/ Wind
21 Jul 06:00 AM	1 ල	Partly Cloudy	51°F	0.0"	67%	3 mph
21 Jul 12:00 PM	Ö	Partly Cloudy	84°F	0.0"	25%	10 mph
21 Jul 04:00 PM	Ġ.	Partly Cloudy	89°F	0.0"	17%	13 mph
General Inf	fo					
Any schedule de	elays?					
Any weather im	npact?					
Any accidents o	on site?					
Any injuries rep	oorted?					
General notes						
Constraints						
Work Log						
Employees	Other Employees	Quantity	Hours	Work hours	Cost Code	Description
Jose Burciaga		1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Cord hole for main sewer line coming into EQ tank to run inside the building instead of external
	Jose Manuel Orduna	1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Cord hole for main sewer line coming into EQ tank to run inside the building instead of external removed dog house
	Enoc Villega	ns 1	8.0 hrs.	8.0 hrs.	3100 Wet Side Mechanical	Cord hole for main sewer line coming into EQ tank to run inside the building instead of external removed dog house
Total				24.0 hrs.		

Equipment Log Section 8, Itema.

Description	Hours Used	Time Delivered	Time Removed	Notes	
Core machine	8.0 hrs.				
Threading machine	8.0 hrs.				

Material Delivery

Description Quantity Unit Unit cost Total cost Notes

Activity Log

Activity Percent Complete Notes

Attachments

Signature

Signed by Mick Rammell - Snake River MEP Complete on July 21, 2025 07:22 AM from Mick Rammell's device



CONTRACTOR'S CONDITIONAL WAIVER AND LIEN RELASE

No. of the second secon		
(owner) in the sum of \$ 5 4	,004.00	YMENT from the Town of Alpine payable to Snake River rsed and paid by the bank upon
which it is drawn, this documer		
mechanic's lien, stop notice or l	bond right the unde	ersigned has on the job of the
owner located at 281 Buffalo D	rive, Alpine, Wyomi	ng, up and through this date of
7-18-2025 except		
retainage, items furnished after	r said date, or any u	npaid change orders or
disputed claims.		
CONTRACTOR		
Snake River MEP		
1011	0	
(Signature)	(Title)	
(Signature)	(Title)	
	20	-
Subscribed and sworn to me on	this <u>do</u> Day of	July , 2025
NOTARY:		Janaanananan ja
0.		EMILY WILLIAMS NOTARY PUBLIC
Emily William		STATE OF WYOMING COMMISSION ID: 154287
Notary Public for the State of Wyomi	ng,	MY COMMISSION EXPIRES: 3-8-2030
My commission Expires on: 03	3 <i> 0</i> 8/2030	

Snake River Supply, LLC							
Project:	Alpine WWTP	7/25/2025					
Invoice:	AWWTP MAT # 002	7/7-7/18					
Line Item	Description	QTY	Amount				
1	5/8 HH NUT ZN A563 GR A 12PK 11TPI	1					
2	1-1/2 PVC S80 SOC CAP	1					
3	2 PVC S80 SXS 90 ELL	1					
4	2-1/2 EPOX PLTD RSR CLMP	1	\$85.56				
5	1 SS QCK COUP B	2					
6	1 SS MALE ADPT	2	\$134.43				
7	3 SS 304 150# THRD 90 ELL	4					
8	3X4 S40 304L WLD NIP TBE	12					
9	1 PVC S80 VAN STONE SOC FLG	1					
10	1 150# ZN NA 1/16 RNG NBG SET	1	\$920.25				
11	3 SS 1000# THRD 2PC FP BV LL	3	\$3,970.05				
12	3 SS 1000# THRD 2PC FP BV LL	1	\$1,323.35				
14	2 SS MALE ADPT	4	. ,				
15	3/4 SS QCK COUP B	1	\$288.48				
16	3 SS SS QCK COUP A	4	7=55:15				
17	3 SS QCK COUP D	4					
18	3 SS MALE ADPT	1					
19	3 SS QCK COUP B	1					
21	FNWCGBSSK	4					
22	FNWCGFSSF	1	\$1,461.35				
23	VLV SLND 1 1 2 WAY PILOT OPERATED N	1	\$656.26				
24	1 ADPT PXF 316 SS MEGA	1	\$174.52				
25	CORE BIT B 1 3/4"/16" SP-H SPEED	1	\$360.85				
26	SCH 80 PVC FLANGE VAN STONE 2" SLIP	3	4300.03				
27	SCH 80 PVC COUPLING SLIP 1IN	1	\$74.45				
28	OILCOMP30W4L COMPRESSOR OIL 1 GAL	1	\$92.73				
29	1 PVC SCH 80 UNION SXS	1	γ32.73				
30	1 PVC SCH80 MIP ADAPTER	3					
31	3/8 X 2 BRASS NIPPLE	1					
32	3/8 BALL VALVE FP 600# U/L	1					
33	2 PVC SCH80 FIP ADAPTER	2	\$167.64				
34	LIQ-TITE 1/2 STR CONNECTOR	24	7107.04				
35	PST PS 1300 AS 1/2 EG UNIVCLM	10					
36	KIL CGB115SA RANGE .157472	4					
37		2					
38	CONDUIT 1/2 GALV CPLG	2	\$560.52				
	APP FD175 3/4 TYPE FD THREAD	10	\$569.53				
39	APP T75A 3/4 FORM 85 UNILET	_	+				
40	APP K75-A 3/4 COVER FOR FORM	10	6204.07				
41	MUL 11712 1IN CONDULET COVER	1	\$294.97				
42	APP RB100-75 RDC BUSH STL 1 T	3	\$20.42				
43	CWD AH7810UD MAN CONT 30A 600	1	\$273.63				

44	APP ELBY75A 3/4 CAPPED ELBOW	1	\$144.25
45	HEX NUT NC 5/8-11 PLTD	50	
46	SS NUT	10	\$79.45
47	FILM BUNDLING WRAP 20INX1000FT	1	
48	SIMPSON AT-3G HYBRID ACRYLIC 9.5	2	\$173.78
49			
50			
51			
52			
	SUBTOTAL		\$11,265.95



TOWN OF ALPINE, WYOMING RESOLUTION 2025-034

A RESOLUTION AUTHORIZING THE TOWN OF ALPINE TO SUBMIT AN APPLICATION FOR THE AMERICA 250 GRANT PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES

WHEREAS, the United States will commemorate the 250th anniversary of its founding in 2026, and the Wyoming Department of State Parks and Cultural Resources is offering grants to support community-based projects that celebrate Wyoming's contributions to national history; and

WHEREAS, the America 250 grant program provides funding for projects including public art, exhibits, historical markers, and community storytelling that align with the Semiquincentennial themes and promote lasting public engagement and education; and

WHEREAS, the Town of Alpine desires to participate in this grant opportunity and pursue eligible projects that reflect Alpine's history, culture, and identity in a meaningful and lasting way; and

WHEREAS, the Town of Alpine recognizes the value of community partnerships, historical preservation, and public education, and wishes to move forward with the preparation and submission of a grant application;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

- 1. The Town of Alpine hereby authorizes submission of a grant application to the Wyoming Department of State Parks and Cultural Resources for the America 250 Grant Program.
- 2. The Mayor and Town Clerk are authorized to sign any and all documents necessary to complete the application process.
- 3. The Town of Alpine commits to overseeing the implementation of the project in accordance with all applicable grant requirements, if awarded.

PASSED, APPROVED AND ADOPTED this 5 th day of August 2025					
VOTE:YES, NO, ABSTAIN, ABSENT					
	SIGNED:				
ATTEST:	Eric Green, Mayor of Alpine				
Monica L. Chenault, Town Clerk/Treasurer					



TOWN OF ALPINE, WYOMING RESOLUTION 2025-035 A RESOLUTION TO APPROVE AND BUDGET FUNDS FOR THE LIGHTING RETROFIT PROJECT AT THE ALPINE CIVIC CENTER

WHEREAS, the Town of Alpine seeks to improve energy efficiency and reduce operational costs at the Alpine Civic Center located at 121 US Hwy 89, Alpine, WY 83128; and

WHEREAS, a lighting retrofit project proposal prepared by Servant Electric and reviewed by the Town of Alpine outlines the scope of work and associated costs for improving lighting infrastructure, as attached hereto as Attachment A; and

WHEREAS, the project supports energy savings, reduced environmental impact, and improved facility operations; and

WHEREAS, the Town Council recognizes the importance of reinvesting in municipal infrastructure to support long-term fiscal responsibility and environmental stewardship;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

- 1. The Town of Alpine hereby approves the lighting retrofit project for the Alpine Civic Center as outlined in Attachment A, dated July 25, 2025.
- 2. A budget adjustment in the amount of \$5,250.00 is hereby authorized from the appropriate line item to fund the Town's share of the project cost.
- 3. The Mayor and/or authorized representatives are hereby directed to execute all necessary documents and coordinate with Servant Electric and Lower Valley Energy to implement the project.
- 4. This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 5 th day of August 2025				
VOTE:YES, NO, ABSTAIN, ABSENT				
	SIGNED:			
ATTEST:	Eric Green, Mayor of Alpine			
Monica L. Chenault, Town Clerk/Treasurer				



Lighting Project Proposal

Kevin Meagher 250 River Cir Alpine, WY 83128

This project is pending utility approval. All figures should be considered estimates.

Dear Kevin Meagher,

Based on the lighting retrofit proposal that has been prepared by Servant Electric at 121 Hwy 89, we have estimated the project's energy savings and the incentives that would be available from LVE for this proposed project. These are estimates only, as actual savings and incentives may vary based on final installed measures and investment costs. The incentives provided by your local utility cover 54% of the total installation costs of the project. The following tables display the project's estimated energy savings, simple payback, and return on investment.

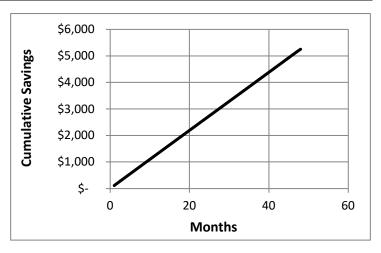
Project Overview

Estimated Project Cost:	\$11,418	Estimated Yearly Utility Savings: (from consumption and demand)	\$971
Est. Utility Incentive:	\$6,200	Estimated Yearly O&M Savings**:	\$343
Customer Balance:	\$5,218	Estimated Simple Payback:	4.0 years
Estimated kWh/Yr Saved: Estimated kW Reduction:	16,188 5.96	Return On Investment (ROI):	25.2%

Cost of Waiting

The longer you wait to replace your out-ofdate equipment, the more savings you miss out on. Upgrading your lighting system now will reduce your costs and energy consumption. How much money are you losing waiting to upgrade?

Time	Costs	
6 Months	\$	657
1 Year	\$	1,314
3 Years	\$	3,941
5 Years	\$	6,569



How quickly will you recoup your investment in energy efficient lighting? With an estimated monthly savings of \$109, it would take approximately 48 months to pay off your investment with a utility incentive.



Project Detail Summary*

Measure	Measure Description	Quantity***	Units	Incentive per Unit	Total Incentive
C1-40%	Gen. Indoor / Outdoor Standard	18	fixture(s)	\$20	\$360
C3-70%	Gen. Indoor / Outdoor Standard	4	fixture(s)	\$140	\$560
D4-60%	LED High Bay Standard	12	fixture(s)	\$400	\$4,800
O1-30%	LED Tubes O	18	fixture(s)	\$8	\$480

Total \$6,200

Explanation of Utility Incentive

\$6,200	A. Itemized Incentive Total:
\$11,418	B. Total Estimated Project Costs:
I INI/ Δ	C. 70% of Estimated Project Costs
19/74	Incentive Cap:
N/A	D. Maximum \$0.50 per kWh (Project Level)
,	Incentive Cap:
\$6 2NN	E. Total Incentive =
Ψ0,200	Lesser of "A", "C", and "D" above:

^{*} The dollar amounts listed in the Project Detail Summary are estimated based on the available utility incentives for which this project may qualify. Actual incentives paid may vary based on, but not limited to, the following factors: 1) all non-standard measures must be approved by BPA; and 2) utility incentives may be capped based on a predetermined maximum incentive per project.

^{**} The default value for annual O&M savings is 3% of the project cost. Your utility can override this value.

^{***} The kWh savings reported in the Project Detail Summary may differ from those reported above in the Project Overview due to adjustments made to savings in the Project Detail Summary. Savings figures in the Project Overview are estimated on-site savings that a customer may realize, while savings figures in the Project Detail Summary have been adjusted for federal standards and BPA busbar.



Lower Valley Energy 236 N Washington St. PO Box 188 Afton, WY 83110 (307)885-3175, (307)885-5787, fax

Section 8, Itemc.

Commercial Lighting Program Application

Customer Name:		
Customer Physical Address:		
Customer Mailing Address:		
Customer LVE account #:		
Contact Name:	Contact Title:	
Contact Phone #:	Contact Email:	
Contractor/Supplier/Installer(if applicable)		
Contractor Name:	Contractor Phone #:	
Terms and Conditions		

- Commercial, industrial, or agricultural business must be served by Lower Valley Energy (LVE).
- This program is for existing facilities/retrofits and new construction.
- Must be a minimum of 25% kWh savings.
- Project cost benefit ratio must be greater than 0.5.
- Pre-inspection and pre-approval by LVE with a "Notice to Proceed" is required prior to equipment installation.
- Members are to capture project data in a lighting calculator and submit it to LVE for review and approval. LVE Lighting Calculator Version 6.0 is required.
- All lighting products must be on Qualified Product Lists or be approved by LVE and/or Bonneville Power Administration (BPA). Specification Sheets proving EnergyStar or DLC Listing are required.

Qualified Product Lists can be found:

http://www.energystar.gov/productfinder/product/certified-light-fixtures/results http://www.designlights.org/QPL

- Any proposed LED products which do not meet the BPA guidelines for wattage reduction, or are not listed on a Qualified Product List, may still be eligible as a non-standard measure and must be pre-approved by BPA.
- All program requirements must be followed, including but not limited to proper disposal of fixtures, ballasts, and lamps.
- If a project consists of more than just bulb replacement, an electrical permit is required by your local authority.
- A post-inspection will be performed on the building by LVE to verify actual equipment installed with validated counts.
- Project invoice(s) documenting site address and total project cost including cost incurred from equipment, labor, permits and disposal fees will be provided to LVE prior to payment.
- All lighting projects must be completed within 180 days from the Approval date listed on the "Notice to Proceed".

Signature	 Date	
Printed Name	Title	





TOWN OF ALPINE, WYOMING RESOLUTION 2025-036 RESOLUTION TO AMEND THE BUDGET FOR THE WASTEWATER PRETREATMENT FACILITY— TASK WORK ORDER #2

WHEREAS, the Town of Alpine has engaged JVA, Inc., in coordination with Jorgensen Associates, to provide professional consulting services for developing and implementing the Wastewater Pretreatment Facility; and

WHEREAS, Task Work Order #2 and Attachment A – Scope of Services outline the estimated costs for this work based on time and materials; and

WHEREAS, the project was originally budgeted at Ten Thousand Dollars (\$10,000.00), and the Town now finds it necessary to increase the budget by Three Thousand Seven Hundred Fifty Dollars (\$3,750.00), for a total of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00); and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

- 1. The Town Council approves an updated budget of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) for the Wastewater Pretreatment Program described in Task Work Order #2.
- 2. These funds will cover all necessary time and material expenses as outlined in Attachment A Scope of Services.
- 3. The Town Clerk is authorized to take all necessary actions to amend agreements or allocate funds accordingly.

PASSED, APPROVED AND ADOPTED this 5 th day of August 2025				
VOTE:YES, NO, ABSTAIN,	ABSENT			
	SIGNED:			
ATTEST:	Eric Green, Mayor of Alpine			
Monica L. Chenault, Town Clerk/Treasurer				

ATTACHMENT "A"

SCOPE OF SERVICES FOR

TOWN OF ALPINE ENGINEER

TASK WORK ORDER (XXX) # XX – DEVELOPMENT OF A PRETREATMENT PROGRAM FOR THE TOWN OF ALPINE

DESCRIPTION OF SERVICES

JVA, Inc. (JVA), providing professional services for Jorgensen Associates (Jorgensen), will function as a subconsultant to provide technical support for developing a pretreatment program for non-domestic users including food service establishments (preparing or serving food) and alcohol beverage manufacturing establishments. The Town of Alpine (Town) has requested a means of monitoring and enforcement to control non-domestic strength waste such as fats, oils and grease (FOG) and high organic strength discharges that impact the Town's collection system and wastewater treatment facility (WWTF). Controlling FOG at the source is critical to the operation and maintenance of the sanitary collection system and WWTFs as it impacts sewer capacity due to blockages in the pipe which can lead to sanitary sewer overflows. Once the blockages break up (Spring time) in the sewer, it is collected at the WWTF and can be detrimental to the unit treatment processes and lead to effluent discharge non-compliance. Controlling or requiring pretreatment for alcohol beverage manufacturing such as breweries is critical for smaller WWTFs such as Alpine due to a higher percentage or ratio of high organic strength brewery waste discharge to the domestic discharge. As it pertains to the Town, nondomestic discharge to the Town's collection system is from breweries, restaurants, schools, (with food preparation cafeterias), and car washes. The Town's sewer user ordinance requires certain non-domestic users to provide pretreatment prior to introducing wastewater to the public sewer. These devices may consist sand / oil separators and / or FOG interceptors to control / mitigate pollutants that impact the collection system and WWTF. However, the Town has need to update their sewer use ordinance to include pretreatment policies and criteria specific to the type of non-domestic user. The goal and objective for this scope of services is to develop a pretreatment program that applies to current non-domestic users and to build the framework for future non-domestic users. Currently, the Town does not have any industry or hazardous waste discharge to the public sewer, and it is unlikely that there will be in the near future, therefore the intent is to develop a pretreatment program that the Town can implement for food service establishments and alcohol beverage manufacturing. A successful pre-treatment program will reduce associated impacts to the WWTF caused by FOG and high strength organic waste and maintain collection system capacity and organic loading capacity of the WWTF while reducing significant O&M costs.

In recent correspondence with the Town and Jorgensen, the Town would like to phase the development of the pretreatment program / non-domestic user permit specific to Melvin Brewery

and later phase in other non-domestic users into the pretreatment program and permitting process.

SCOPE OF SERVICES PROVIDED BY THE CONSULTANT

The services to be performed specific to non-domestic user, Melvin Brewery under Task Order #2 shall include the following:

- Review applicable documents provided by the Town including memorandum's of understanding, sewer use ordinances, and reports for pretreatment of noncommercial discharge users.
- Virtual Kick-off meeting with Jorgensen and Town representatives to establish goals and objectives and project schedule.
- Develop a pretreatment application / survey.
- Develop best management practices (BMPs).
- Develop quarterly or monthly monitoring / reporting forms / logs.
- Draft a notice of violation (NOV) form along with a penalty fee schedules for noncompliance activities such as late or missing monitoring report forms and unreported wastewater spills.
- Prepare an estimated plant investment fees (PIF) using an equivalent residential user (EQR) method. Melvin Brewery's participation in the new pretreatment facility will be determined using the Town's current Plant Investment Fee (PIF) for residential users, multiplied by the number of Equivalent Residential Units (EQRs) represented by the brewery's wastewater. Both hydraulic and organic loads per EQR will be assessed, and the PIF will be calculated based on whichever of these two loading types yields the higher value.
- Prepare a technical memorandum summarizing the pretreatment documents for Melvin Brewery along with recommendations and next steps.
- Submit the draft technical memorandum and attached forms to Jorgensen and the Town for review.
- Conduct a virtual meeting with Jorgensen and Town to review comments and finalize the pretreatment program documents.

ASSUMPTIONS FOR PREPARING SCOPE OF SERVICES

- User rate studies (i.e. surcharge fees) for collection and treatment of non-domestic discharger is not part of the scope of services
- Changes or updates to the sewer use ordinance is not part of the scope of services
- Legal or administrative tasks to implement pretreatment policies and / or adopting updates to the sewer use ordinance if not part of the scope of services
- Site visit by consultant is not included in scope of services.
- The new pretreatment WWTF (for the pretreatment of Melvin Brewery discharge prior to blending with the Town's influent) will be operated and maintained by the Town and will be in operation prior to implementation of the pretreatment program.

SERVICES TO BE PROVIDED BY JORGENSEN

The following services shall be provided by Jorgensen:

Provide project level guidance and decisions

- Provide a central point of authority for assignment of services for each respective project component
- Conduct or direct the frequency of project status meetings
- Provide current plans, studies, documents, and access to material as needed for applicable services

LENGTH OF SERVICES

The length of services shall be the dates on the Task Work Order #2 issued by Town of Alpine. It is estimated that the draft technical memorandum and applicable attachment forms will take 8 weeks to complete. The final technical memorandum and applicable forms will take 10 weeks to complete

ESTIMATE OF SERVICES

For details of the estimated costs to perform the anticipated and required services, see Attachment "B." All classifications and consultants listed in the contract are eligible to work on this Task Work Order. The estimated fee is \$13,700 not to exceed based on time and material. Consultant will notify Jorgensen in advance if there is potential for additional services and costs beyond the estimated fee.

standards. EPA has also developed other nationally applicable pretreatment standards (*national* pretreatment standards) under section 307(b) in its General Pretreatment Regulations for Existing and New Sources of Pollution (Pretreatment Regulations) at 40 CFR Part 403. Such pretreatment standards are applicable to any user of a POTW, defined as a source of an indirect discharge [40 CFR 403.3(i)].



TOWN OF ALPINE, WYOMING RESOLUTION 2025-037

A RESOLUTION AUTHORIZING THE SUBMISSION OF A WYOMING WATER DEVELOPMENT COMMISSION LEVEL III CONSTRUCTION FUNDING APPLICATION FOR THE TOWN OF ALPINE WELL NO. 4 TIE-IN PROJECT

WHEREAS, the Town of Alpine is a municipal government in the State of Wyoming with taxing and assessment authority, and is therefore eligible to apply for funding through the Wyoming Water Development Commission (WWDC); and

WHEREAS, the Town of Alpine has identified the need to complete the construction and tie-in of its Well No. 4 in order to improve system reliability and increase the Town's water supply capacity; and

WHEREAS, the Water Master Plan, prepared by Sunrise Engineering, determined that the tie-in of Well No. 4 is a necessary improvement to ensure adequate system redundancy, increased supply capacity, and long-term infrastructure sustainability; and

WHEREAS, the integration of Well No. 4 constitutes a critical infrastructure project essential to protecting public health and safety and supporting the future growth of the community; and

WHEREAS, the Town of Alpine seeks Level III Construction funding assistance from the WWDC to finance the design, construction, and implementation of the Well No. 4 tie-in project; and

WHEREAS, the Town of Alpine acknowledges that this project meets the eligibility requirements established by the WWDC, and further understands the application and reimbursement fee structure as well as the requirement for legislative approval; and

WHEREAS, the Town Council affirms that the water system includes a minimum of 15 metered taps, and that this project will not negatively impact other municipalities, districts, or agencies without their understanding and written verification; and

WHEREAS, the total estimated cost of the project is \$415,000.00, of which 50% is anticipated to be funded by the WWDC grant, and the remaining 50% will be directly contributed by the Town of Alpine; and

WHEREAS, the Town of Alpine commits to budgeting and paying the required match amount and any project cost overruns without the use of loan funds; and

WHEREAS, if awarded, WWDC funding is anticipated to be received in April 2026, and the project will be incorporated into the Town of Alpine's Fiscal Year 2027 Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING, THAT:

Town Of Alpine Resolution No. 2025-037 - A Resolution Authorizing The Submission Of A Level III Construction Funding Application To The Wyoming Water Development Commission For The Well No. 4 Tie-In Project



TOWN OF ALPINE, WYOMING RESOLUTION 2025-037

A RESOLUTION AUTHORIZING THE SUBMISSION OF A WYOMING WATER DEVELOPMENT COMMISSION LEVEL III CONSTRUCTION FUNDING APPLICATION FOR THE TOWN OF ALPINE WELL NO. 4 TIE-IN PROJECT

- 1. The Mayor of the Town of Alpine is hereby authorized to sign the Level III Construction funding application to the Wyoming Water Development Commission for the Well No. 4 tie-in project.
- 2. The Town Clerk is hereby authorized to submit the signed application and provide all supporting documentation required to accompany the application, including this resolution, maps, project information, and verification materials.
- 3. This Resolution shall take effect immediately upon its passage and approval.

ASSED, APPROVED AND ADOPTED this 5 th	day of August 2025
OTE:YES, NO, ABSTAIN,	ABSENT
	SIGNED:
TEST:	Eric Green, Mayor of Alpine



TOWN OF ALPINE, WYOMING RESOLUTION 2025-038 A RESOLUTION APPOINTING MEMBERS TO THE EMERGENCY ACTION PLANNING COMMITTEE (EAPC) FOR THE TOWN OF ALPINE

WHEREAS, the Town Council of the Town of Alpine passed a resolution on July 15, 2025, establishing a seven (7) member Emergency Action Planning Committee (EAPC) to develop and recommend comprehensive Emergency Action Plans for the Town and its Water and Sewer Department; and

WHEREAS, the resolution stipulates that the Mayor shall appoint, with Council approval, seven (7) members to serve on said Committee, including Town staff, emergency management professionals, and residents with relevant expertise; and

WHEREAS, the Mayor has identified qualified and dedicated individuals willing to serve in this capacity and contribute their experience to ensure the safety and preparedness of the Town of Alpine;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

- 1. The following individuals are hereby appointed to serve as members of the **Emergency Action Planning Committee (EAPC)**:
 - Eric Green Town of Alpine Mayor
 - Mike Vogt Alpine Fire District Chief
 - o County Emergency Management Representative
 - o Shane Johnson Lincoln County Sherriff
 - o Jeremy Larsen Town Council Member
 - o Craig Leseberg Public Works Director
 - o Dustin Murrell WWTP Supervisor
- 2. These appointments shall remain in effect until the Emergency Action Plans are finalized and adopted by the Town Council, or until such time as otherwise determined by Council action.
- 3. The Town Clerk shall provide a copy of this resolution to all appointed committee members and retain it in the official Town records.

PASSED, APPROVED AND ADOPTED this 5th day of August 2025

VOTE: __YES, __ NO, __ ABSTAIN, __ ABSENT

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer

Town Of Alpine Resolution No. 2025-038 Establishing an Emergency Action Plan Committee A Resolution Appointing Members To The Emergency Action Planning Committee (EAPC) For The Town Of Alpine



TOWN OF ALPINE, WYOMING RESOLUTION 2025-039

A RESOLUTION AUTHORIZING AN EMERGENCY REPAIR AND INCREASING THE BUDGET BY \$15,000.00 FOR THE PURCHASE OF A REPLACEMENT MIXER FOR THE WASTEWATER TREATMENT PLANT

WHEREAS, the Town of Alpine operates a municipal wastewater treatment plant (WWTP) to serve the residents of Alpine, Wyoming; and

WHEREAS, a critical mixer component (serial number 77918) at the WWTP has failed and requires immediate replacement to ensure continued, compliant operation of the plant; and

WHEREAS, Landia, Inc. has provided Quote #14177 dated July 30, 2025, for a replacement or spare mixer and optional equipment in the amount of \$14,681.00, with a delivery lead time of 6–8 weeks; and

WHEREAS, the current budget does not include sufficient funds to cover this unanticipated but necessary emergency expense; and

WHEREAS, it is in the best interest of the Town to authorize an emergency expenditure to protect public health, safety, and infrastructure;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

- 1. An emergency repair is hereby declared for the immediate replacement of the WWTP mixer.
- 2. The FY2025 budget is hereby amended to increase the Wastewater Department budget by Fifteen Thousand Dollars (\$15,000.00) to cover the cost of the mixer and any associated installation or delivery expenses.
- 3. The Mayor and/or Town Clerk are authorized to execute any necessary documents and to proceed with the purchase as outlined in Landia Quote #14177.

PASSED, APPROVED AND ADOPTED this 5th day of August 2025

VOTE: __YES, __ NO, __ ABSTAIN, __ ABSENT

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer

Town Of Alpine Resolution No. 2025-039 - A Resolution Authorizing An Emergency Repair And Increasing The Budget By \$15,000.00 For The Purchase Of A Replacement Mixer For The Wastewater Treatment Plant



NC Corporation 2700 Gateway Centre Blvd., Suite #100 E-mail: info@lar Morrisville, NC 27560 Website: www.la Phone: 919.466.0603 FAX: 919.460.1666

Section 8, Itemg.



Town of Alpine, WY P.O. Box 3070 Alpine, WY-83128 USA

Quote 14177

1 of 1 Date 7/30/2025 Customer no. 3076547757 Job no. 67826

Your ref. ALPINE, WY REPL MIXER

Part no.	Description	Qty.			Total
	Town of Alpine, WY WWTP				
	Replacement or spare mixer for s/n 77918				
1228303	POD-I 4.9 HP-900 rpm, ms112	1	PCS		
7917178	Extra per m cable SOOW 7AWG14 ø18,5	3	М		
7914009	St. steel POD-I propeller and protection collar	1	PCS		
7917009	2-comp. coating, POD-I ms132-160	1	PCS		
7917234	Cable mesh including st. steel carabiner hook	1	PCS		
	Total				13,574.00
	Optional:				
7114043	St. steel suspension bracket for hook, POP/POD/B-I, ms100/112	1	PCS		
97001	St. steel sliding console, POD-I, ms112, for 2" square guide pipe.	1	PCS		
	Total				1,107.00
	Price includes delivery and lead time is 6-8 weeks.				
	If the suspension/lifting bracket and sliding console				
	are in good condition, they can be transferred to the new mixer				
	by plant personnel. We have quoted them as optional.				
				Total USD	14,681.00

Delivery address

Town of Alpine, WY Dustin Murrell 291 Buffalo Drive Alpine, WY-83128 USA

Country of origin: Denmark

Delivery terms: Delivered Duty Paid Payment terms: Net 30 days

See Landia's terms of sales and delivery: www.landiainc.com