



TOWN COUNCIL MEETING AGENDA

April 15, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ADOPT THE AGENDA**

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. **CONSENT AGENDA** – Mayor Green

a. Town Council Minutes:

- March 4th, 2025, Work Session Minutes
- March 4th, 2025, Special Meeting Minutes
- March 18, 2025, Regular Meeting Minutes

b. Planning & Zoning Commission Meeting Minutes:

February 11th, 2025, Planning and Zoning Commission Meeting Minutes

March 11th, 2025, Planning and Zoning Commission Meeting Minutes

c. Bills to Pay Report:

- 03/14/2025 - 04/11/2025

d. Financial Report: (Draft- Pending Fiscal Year 2024 Single Audit)

6. **REPORTS**

- a. Mayor's Report – Eric Green
- b. Clerk/Treasurer Report - Monica Chenault

- Budget Work Sessions:
 - April 16th, 2025, at 3:00 PM - CANCELED
 - April 23rd, 2025, at 3:00 PM
 - April 30th, 2025, at 3:00 PM
 - May 7th, 2025, at 3:00 PM
- c. Events Committee Report - Andrea Burchard
 - Alpine's Annual Easter Event - April 19th
 - Spring Clean- Up - May 3rd
 - Mountain Days - June 20th-22nd
- d. Engineering Report – Jorgensen Engineering
- e. Planning & Zoning Report – Dan Schou
- f. Economic Development Report – Jeremiah Larsen
- g. Utility Easement Update – Jeremiah Larsen
- h. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- i. Lincoln County Sheriff’s Report – Submitted in writing

7. ACTION ITEMS

- a. Resolution No. 2025-015 - A Resolution Repealing Resolution No. 2025-002 Regarding The Acceptance Of A Personal Gift From Andrew Brooks And His Family For The Town Of Alpine Comprehensive Master Plan:

Seeking a motion to approve Resolution No. 2025-015 - A Resolution Repealing Resolution No. 2025-002 Regarding The Acceptance Of A Personal Gift From Andrew Brooks And His Family For The Town Of Alpine Comprehensive Master Plan
- b. Resolution No. 2025-014 – Temporarily Suspending Section 1-104(B)(7) Of The LUDC:

Seeking a motion to approve Resolution No. 2025-014 - Temporarily Suspending Section 1-104(B)(7) Of The LUDC.
- c. Ordinance No. 2025-003 - Snake River Junction Annexation - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-003 - Snake River Junction Annexation
- d. Ordinance No. 2025-005 Design Review Committee - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-005 Design Review Committee
- e. Ordinance No. 2025-006 - Design Review Committee Guidelines - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-006 - Design Review Committee Guidelines

f. Ordinance No. 2025-007 International Code Council Building Valuation Data - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance 2025-007 International Code Council Building Valuation Data.

g. Ordinance No. 2025-002 - Building and Development Fee Schedule - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-002 - Building and Development Fee Schedule.

h. Ordinance No. 2025-004 - Special Use Permit - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-004 - Special Use Permit.

8. WORK SESSION ITEMS

- a. Lincoln County Sheriff's Deputy Housing

9. PUBLIC COMMENT

10. EXECUTIVE SESSION

11. ADJOURNMENT



TOWN COUNCIL SPECIAL MEETING MINUTES

March 04, 2025 / 250 River Circle - Alpine, WY 83128

CALL TO ORDER

Mayor Green called the Town Council Special Meeting to order at 8:05 PM.

PLEDGE OF ALLEGIANCE: Mayor Green led the Pledge of Allegiance.

ROLL CALL: Clerk Monica Chenault conducted a roll call. **Present:** Mayor Green, Councilmember Burchard, Councilmember Castillo, and Councilmember Scaffide. **Absent:** Councilmember Larsen. A quorum was established.

ADOPT THE AGENDA

Councilmember Burchard made a motion to adopt the agenda. Councilmember Scaffide seconded the motion. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

ACTION ITEMS

a) Ordinance No. 2025-004 – Special Use Permit (First Reading)

- Mayor Green introduced the ordinance, explaining it is intended to address property use challenges where variances might be overly restrictive or inadequate.
- Dan Schou, representing Planning and Zoning, provided practical examples such as lots with unusual shapes or dual frontage requiring setback adjustments and discussed potential special uses like home-based daycare or churches.
- Council deliberated on the roles of Planning and Zoning versus Town Council oversight. A 15-day review period for Town Council after Planning and Zoning approval was highlighted, ensuring proper oversight and public accountability.

Councilmember Castillo made a motion to approve Ordinance No. 2025-004 on the 1st Reading. Councilmember Burchard seconded the motion. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

b) Resolution No. 2025-005 – Comprehensive Master Plan Steering Committee

- Mayor Green detailed committee member selection criteria, emphasizing local representation, expertise diversity, and ensuring minimal conflicts of interest.

- Councilwoman Scaffide voiced concerns regarding the need for additional representation from stakeholders actively engaged in Alpine's commercial development.
- The involvement of Planning and Zoning was discussed, particularly in relation to aligning with the Land Use Development Code requirements.
- Due to quorum and voting considerations with two council members also on the committee, the council agreed to table the resolution to ensure full representation at the March 18th meeting.

Councilmember Scaffide made a motion to table Resolution No. 2025-005 – Master Plan Steering Committee. Councilmember Castillo seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried**

c) Resolution No. 2025-006 – Authorization to Submit Applications to Alpine Travel and Tourism Board

- Mayor Green provided detailed explanations for each funding request:
 - Winter Jubilee: \$10,000 with a town match of \$2,000, supporting community winter festivities.
 - Mountain Days: \$14,000 with a town match of \$2,800, funds directed towards improving electrical infrastructure and entertainment options.
 - Fourth of July Fireworks: \$16,000 with up to a 50% town match, ensuring a successful and attractive event for residents and visitors.
 - Trail Groomer Lease: \$36,000 maximum annually for five years, addressing safety and recreational needs for residents and visitors.
 - Interactive Touchscreen Kiosk: \$8,000 annually for five years, providing informational resources and supporting local tourism.
 - Summer Music Series: \$20,000 without a specified town match, aiming to enhance community engagement through music events.
- Council prioritized the requests based on anticipated community benefits and potential tourism draw.

Councilmember Castillo made a motion to amend the resolution to include the Summer Music Series (\$20,000) and adjust the Fourth of July Fireworks match to up to 50%. Councilmember Scaffide seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

Councilmember Castillo made a motion to approve Resolution 2025-00006 as amended. Councilmember Scaffide seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

d) Contract with Cushing Terrell for Comprehensive Master Plan

Council reviewed the contract, emphasizing its alignment with legal standards, project timeline clarity, deliverables, and budget adherence.

Councilmember Castillo made a motion to approve the contract with Cushing Terrell and authorized Mayor Green to sign upon legal approval. Councilmember Scaffide seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

e) Contract with Raftelis for Impact and Capacity Fee Study

The council reviewed contract specifics, noting compliance with local regulatory standards and anticipated timelines for data collection and reporting.

Councilmember Scaffide made a motion to approve the contract with Raftelis and authorized Mayor Green to sign. Councilmember Castillo seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

f) Ordinance No. 2024-007 – Health, Safety, and Noise Control (Second Reading)

Council reviewed minor textual updates ensuring consistency with the Town's updated Land Use Development Code.

Councilmember Scaffide made a motion to Ordinance No. 2024-007 – Health Safety and Noise Control on the 2nd Reading. Councilmember Castillo seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

g) Ordinance No. 2024-009 – Land Use and Development Code (Second Reading)

Council and Planning and Zoning representatives discussed recent updates to flowcharts for clarity in the permit approval process.

Corrections and clarifications, particularly concerning the issuance of permits and oversight responsibilities, were identified and will be implemented in the final draft.

Councilmember Castillo made a motion to Ordinance No. 2024-009 – Land Use and Development Code on the 2nd Reading. Councilmember Scaffide seconded. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

ADJOURNMENT

Councilmember Castillo made a motion to adjourn. Councilmember Scaffide seconded the motion. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.** Meeting adjourned at 9:15 PM, thanking Council and attendees for their thorough and constructive participation.

MINUTES ARE A SUMMARY OF THE MEETING

Transcribed By:

Sarah Greenwald
Sarah Greenwald, Town Assistant Clerk

03/20/2025
Date

Attest:

Monica L. Chenault
Monica L. Chenault, Town Clerk

03/20/2025
Date

Minutes approved in a legally advertised meeting on April 15th, 2025

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk



TOWN COUNCIL WORK SESSION MINUTES

March 04, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

CALL TO ORDER

Mayor Green called the Town Council Special Meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE: Mayor Green led the Pledge of Allegiance.

ROLL CALL: Clerk Monica Chenault conducted a roll call. **Present:** Mayor Green, Councilmember Burchard, Councilmember Castillo, and Councilmember Scaffide. **Absent:** Councilmember Larsen. A quorum was established.

ADOPT THE AGENDA

Councilmember Burchard made a motion to adopt the agenda. Councilmember Scaffide seconded the motion. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

DISCUSSION ITEMS

a) Friends Of The Bridger-Teton – Jennifer Ricupero

- Ambassadors for responsible recreation program
- Cleanup and maintenance efforts across the forest
- Ambassadors stationed at Greys River Ranger District
- Funding challenges and grant opportunities

The Council discussed:

- Importance of Greys River access
- Potential funding and partnership opportunities with Alpine Travel and Tourism Board and other local organizations
- Opportunities for community involvement and fundraising

b) Ordinance No. 2025-002 - Building And Development Fee Schedule

Dee J. Ramell, Building Official, presented findings from his analysis of the Town's building and development fees compared to other municipalities, recommending adopting an ICC-based valuation matrix. Key points discussed included:

- Recommended fee structure and multipliers based on construction value
- Fee division among administrative costs, plan reviews, and inspections
- Billing structure, upfront fee collection, and additional reinspection fees
- Electrical and life safety inspections, responsibilities, and coordination with state inspectors
- Deck inspections and permit requirements

The Council expressed support for updating the fee schedule to better align with costs and standards and discussed ensuring quality construction and safety standards, particularly regarding electrical inspections.

ADJOURNMENT

Councilmember Castillo made a motion to adjourn. Councilmember Scaffide seconded the motion. **Voting Yea: Mayor Green, Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide. Motion carried.**

The meeting adjourned prior to the special meeting that followed immediately. Meeting adjourned at 8:05 PM

MINUTES ARE A SUMMARY OF THE MEETING

Transcribed By:

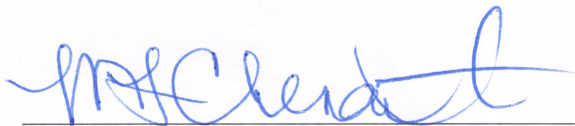


Sarah Greenwald, Town Assistant Clerk

03/20/2025

Date

Attest:



Monica L. Chenault, Town Clerk

03/20/2025

Date

Minutes approved in a legally advertised meeting on April 15th, 2025

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk

DRAFT



TOWN COUNCIL MEETING MINUTES

March 18, 2025, at 6:30 PM / 250 River Circle - Alpine, WY 83128

CALL TO ORDER: Mayor Eric Green called the March 18, 2025, Town Council Regular Meeting to order at 7:00 p.m. following an Executive Session at 6:30 p.m. to discuss legal items. No action was taken during the Executive Session.

PLEDGE OF ALLEGIANCE: Mayor Green led the attendees in the Pledge of Allegiance.

ROLL CALL: Clerk Chenault conducted roll call. Present: Councilmember Jeremiah Larsen, Councilmember Andrea Burchard, Councilmember Shay Scaffide, Councilmember Emily Castillo, and Mayor Eric Green. A quorum was established.

ADOPT THE AGENDA: The Council reviewed the agenda prior to the meeting. Councilmember Larsen made a motion to approve the agenda. Councilmember Castillo seconded the motion. Voting Yea: Councilmember Emily Castillo, Councilmember Andrea Burchard, Councilmember Scaffide, Councilmember Jerney Larsen, Mayor Eric Green.

PUBLIC HEARING: SNAKE RIVER JUNCTION ANNEXATION

Town Clerk Monica Chenault confirmed all statutory notice requirements were met for the Snake River Junction Annexation. The petition and summary report were included in the meeting packet and available on the Town's website.

Petitioner Bud Chatham spoke in support of the annexation. He explained the property is already connected to town utilities and expressed the desire to formalize their relationship with the Town. Mr. Chatham detailed plans for future improvements.

Public comments included support from Lisa Jackson (Snake River Junction Townhomes) and questions from resident Luke Astle regarding potential population growth effects. Mayor Green clarified that WYDOT will continue to plow the highway, and the annexation will not increase Town maintenance responsibilities in that area.

Council discussed statutory findings related to the health, safety, and welfare of residents and determined the annexation meets these criteria. The public hearing was closed.

APPROVAL OF CONSENT AGENDA: Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

CONSENT AGENDA

- a. **Approval of Town Council Minutes:** February 18, 2025, Town Council Regular Meeting Minutes. Councilmember Larsen made a motion to approve the listed Town Council meeting minutes.

Councilmember Castillo seconded. Voting Yea: Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide, Councilmember Larsen, Mayor Green.

- b. **Bills to Pay Report: 02/15/2025-03/19/2025:** Councilmember Larsen made a motion to approve the Bills to Pay Report for the period February 15, 2025, through March 19, 2025. Councilmember Castillo seconded. Voting Yea: Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide, Councilmember Larsen, Mayor Green.
- c. **Catering Permits:** Mule Deer Foundation Banquet on April 12, 2025 and Star Valley Nonprofit Networking Event on April 26, 2025. Voting Yea: Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide, Councilmember Larsen, Mayor Green.
- d. **Wastewater Pretreatment Plant – Pay Application No. 5:** Voting Yea: Councilmember Castillo, Councilmember Burchard, Councilmember Scaffide, Councilmember Larsen, Mayor Green.

REPORTS

- a. **Mayor's Report:** Mayor Green informed attendees that there would be no work session during the first week of April. Instead, a special meeting is scheduled for April 9, 2025, with a similar agenda to this evening's meeting. He noted that the April 15th meeting will also be full, as the Council will be finalizing much of the business introduced at this session. Regarding the school-related resolution, Mayor Green announced that no additional public comment would be taken during the meeting. He emphasized that the Town had already received a significant volume of public input, including numerous emails and in-person comments at previous meetings, and all of it had been considered. The intent was to keep the meeting focused and efficient.
- b. **Clerk/Treasurer Report:** Town Clerk Monica Chenault presented upcoming budget preparation dates for fiscal year 2026. She informed the Council that budget meetings are scheduled for April 9, April 23, and April 30 at 3:00 p.m., and that the meetings would be recorded and available to the public via YouTube. She also confirmed the public hearing notifications for the annexation were properly issued and included in the meeting packet.
- c. **Engineering Report:** Kevin Meagher of Jorgensen Engineering gave a comprehensive update on multiple ongoing infrastructure and engineering projects. The radio-read water meter system is close to its construction phase. Meagher stated that additional Equivalent Residential Unit (ERU) information is needed for the Dead Horse fabrication shop project, which will help finalize sewer requirements. He noted progress on a rate modeling tool for utility billing and said applications have been submitted to the State Engineer's Office for long-term water permitting. The Pretreatment Plant has a minor roof leak that will be addressed when snow melts. Electrical installation is nearly complete, and they are coordinating closely with the Department of Environmental Quality (DEQ) and Sunrise Engineering.
- d. **Planning & Zoning Report:** Dan Schou updated the Council on Planning and Zoning activity. He reported that during their most recent meeting, the Commission discussed height measurement guidelines, specifically where height should be measured from in the Land Use Development Code (LUDC). A recommendation was made to measure from the edge of the road surface, allowing for a 2% ADA-compliant slope for driveways. The Commission also reviewed updates related to deck affidavits and new provisions added to the LUDC requiring certain decks to be reviewed based on height and attachment to the home for safety. Dan also noted that the Commission had a productive meeting with Brett Bennett, Chair of the new Design Review Committee, to clarify expectations for design diversity in commercial and multifamily buildings. Finally, Planning and Zoning discussed the proposal to reduce monthly meetings to once per month, but Dan advised that additional special meetings may be necessary to support work on the Town's comprehensive master plan and zoning code revisions.

- e. **Events Committee Report – Councilmember Andrea Burchard:** Councilmember Andrea Burchard provided the Events Committee Report, noting that the Easter Egg Hunt is scheduled for April 19, 2025, and planning is well underway for Mountain Days on June 20–22. Vendor registration is currently open, and she encouraged local nonprofit and community groups to consider running the cornhole tournament as a fundraiser.
- f. **Economic Development, Report Utility Easement Update, and the Alpine Travel & Tourism Board Report:** Councilmember Larsen presented the Economic Development Report, Utility Easement Update, and the Alpine Travel & Tourism Board Report. He shared that the Star Valley Nonprofit Mixer is scheduled for April 25–26 and encouraged local organizations to participate. He also reported that the Travel & Tourism Board has received 15 applications for funding and will hold its first meeting on March 25. Larsen informed the Council that utility easement work by Silver Star has been postponed due to snow accumulation but will commence when weather permits.
- g. **Lincoln County Sheriff's Report:** was submitted in writing and can be viewed in the meeting packet on our website alpinewy.gov.

ACTION ITEMS

a. Ordinance No. 2025-003 – Snake River Junction Annexation - 1st Reading:

The Council conducted the first reading of Ordinance No. 2025-003 to formally annex the Snake River Junction area into the Town of Alpine. The annexation includes the Alpine Valley RV Resort and adjacent roadways extending past the Flying Saddle Resort. The annexation petition was supported by the primary landowner, Bud Chatham, as well as homeowners from the Snake River Junction Townhomes. During the public hearing earlier in the evening, statutory compliance was confirmed by the Town Clerk. The Council discussed the potential need for a minor annexation agreement to clarify responsibilities for road maintenance and parking, particularly along Emerger Lane. Mayor Green emphasized the annexation's benefits to the town, including additional lodging tax revenue.

Councilmember Larsen made a motion to approve the 1st Reading of Ordinance No. 2025-003 – Snake River Junction Annexation. Councilmember Castillo seconded the motion. Motion passed unanimously.

b. Ordinance No. 2024-009 - Land Use and Development Code – 3rd Reading:

The third and final reading of the revised Land Use and Development Code (LUDC) was presented for adoption. Key final amendments included clarification of height measurements (taken from the edge of the road with a 2% ADA slope allowance), provisions for deck affidavits based on height and attachment to the structure, and integration of the Design Review Committee's responsibilities and guidelines. The Council discussed the removal of Planning & Zoning's obligation to review full building plans, which will now be handled by the third-party building inspector. Site plan review, setbacks, and zoning compliance will still be reviewed by Planning & Zoning. Councilmember Scaffide expressed concern about the reduced oversight and liability implications for future board members. Dan Schou clarified that Planning & Zoning will still ensure adherence to the LUDC but will no longer be liable for structural review. Councilmembers agreed to revisit the matter in the future if the change proves problematic.

Councilmember Larsen made a motion to approve the 3rd and final reading of Ordinance No. 2025-004 Land Use and Development Code. Councilmember Castillo seconded the motion. Motion passed unanimously.

c. Resolution No. 2025-009 – Negotiation of Lease with Alpine Education Foundation, Inc.:

The Council considered Resolution No. 2025-009, which authorizes the Town to negotiate a lease agreement with the Alpine Education Foundation for the purpose of establishing a public charter school. The resolution builds upon the Town's previously issued Letter of Intent (LOI) dated September 17, 2024, which expressed the Town's willingness to support the project by providing land for lease. The Alpine Education Foundation presented an overview of their plans, including a targeted school opening in fall 2026, photos and specifications of proposed modular classrooms, and projected enrollment numbers. The lease would be for five years, and the \$400,000 in infrastructure improvements necessary to support the project—such as parking, grading, and utility installation—would remain as public assets after the term of the lease.

Before the resolution was put to a vote, the Council amended the language to reflect concerns raised about the originally proposed location. The amendment expanded the Mayor's authority to include negotiations not only for Town-owned land but also for other real property within the area of the Town. A new provision was also added, directing the Mayor to work in good faith with the Alpine Airpark Board and the Alpine Education Foundation to identify a location that meets the needs of all stakeholders. This amendment was intended to provide greater flexibility while ensuring that concerns about land use compatibility and long-term planning were addressed.

Public comment on this item was extensive.

- **Kristy Jenkins**, a parent of four, spoke in favor of the school, emphasizing how local educational access would ease the burden on families and strengthen the community.
- **Shannon Bowers**, a teacher and business owner, supported the project, calling it a positive step for Alpine's long-term development and economic future.
- **Brady Endecott**, representing the Alpine Airpark Board, cautioned against siting the school on land adjacent to the airport, citing concerns over aviation safety and zoning compatibility. He asked the Town to explore other available land.
- **Scott Neuenswander**, of the Alpine Education Foundation, reiterated that the Foundation was open to alternative sites and committed to working collaboratively.
- **Eric Drever** encouraged the Council to take bold action to invest in the future of Alpine's children and praised the resolution's potential to create long-lasting educational opportunities.
- **Patricia McQuade** expressed support for respectful dialogue and mutual understanding. While not speaking for or against the project directly, she urged the Town to honor all voices and prioritize transparent, community-centered decision-making.

During deliberation, Councilmembers acknowledged the significance of the issue and the importance of balancing the urgency of education infrastructure with the complexities of land use planning. Mayor Green clarified that the resolution was a procedural step to begin formal negotiations and did not authorize any construction, site use, or zoning decisions without further Council approval.

Councilmember Larsen made a motion to approve Resolution No. 2025-009 as amended. Councilmember Burchard seconded the motion. Voting Yea: Councilmember Burchard, Councilmember Larsen, Mayor Green Voting Nay: Councilmember Castillo, Councilmember Scaffide Motion passed 3-2.

[Transcriber Note: All submitted public comments will be included as Attachment A of these meeting minutes.]

d. Ordinance No. 2025-002 – Building and Development Fee Schedule – 1st Reading:

The Council conducted the first reading of Ordinance No. 2025-002 to update the building and development fee schedule. This ordinance reflects recent revisions to the LUDC and the restructuring of the building permit process. The revised schedule transitions from ERU-based billing toward use-specific calculations.

Councilmember Larsen made a motion to approve 1st Reading of Ordinance No. 2025-002 – Building and Development Fee Schedule. Councilmember Burchard seconded the motion. Motion passed unanimously.

e. Ordinance No. 2025-007 – International Code Council (ICC) Building Valuation Data – 1st Reading:

The Council reviewed Ordinance No. 2025-007, which adopts the most recent ICC Building Valuation Data to ensure accurate construction cost estimates for permit calculations and compliance with national standards.

Councilmember Larsen made a motion to approve 1st Reading of Ordinance No. 2025-007 – International Code Council (ICC) Building Valuation Data. Councilmember Burchard seconded the motion. Motion passed unanimously.

f. Ordinance No. 2025-004 – Special Use Permit – 2nd Reading:

The second reading of Ordinance No. 2025-004, establishing the framework for issuing Special Use Permits within the Town, was conducted. This ordinance provides flexibility for conditional approvals and supports proposals like temporary modular classrooms.

Councilmember Larsen made a motion to approve 1st Reading of Ordinance No. 2025-004 – Special Use Permits. Councilmember Burchard seconded the motion. Motion passed unanimously.

g. Ordinance No. 2024-007 – Health, Safety, and Noise Control – 3rd Reading:

The Council held the third and final reading of Ordinance No. 2024-007, which enhances the Town's health, safety, and noise regulations. Updates included expanded definitions and clearer enforcement provisions.

Councilmember Larsen made a motion to approve 3rd Reading of Ordinance No. 2024-007 – Health, Safety, and Noise Control. Councilmember Burchard seconded the motion. Motion passed unanimously.

h. Ordinance No. 2025-001 – Prohibiting Water & Sewer Extensions Outside Town Boundaries – 2nd Reading:

The second reading of Ordinance No. 2025-001 reaffirmed the Town's intent to limit extension of utilities to non-annexed properties. The ordinance supports long-term planning goals and reinforces annexation incentives.

Councilmember Larsen made a motion to approve 2nd Reading of Ordinance No. 2025-001 – Prohibiting Water & Sewer Extensions Outside Town Boundaries. Councilmember Burchard seconded the motion. Motion passed unanimously.

i. Ordinance No. 2025-005 – Design Review Committee – 1st Reading:

The first reading of Ordinance No. 2025-005 formally established the Design Review Committee, previously included in updates to the LUDC. The Committee will evaluate design aesthetics, architectural variation, and landscaping for new commercial and multifamily developments.

Councilmember Larsen made a motion to approve 1st Reading of Ordinance No. 2025-005 – Design Review Committee. Councilmember Burchard seconded the motion. Motion passed unanimously

j. Kyocera TASKalfa Copier Lease Proposal – Yost:

The Council reviewed a lease proposal for a Kyocera TASKalfa 5054ci color copier from Yost. The equipment will improve office efficiency and provide color capabilities for public notices and permit documents.

Councilmember Larsen made a motion to approve lease proposal for a Kyocera TASKalfa 5054ci color copier from Yost. Councilmember Burchard seconded the motion. Motion passed unanimously.

k. Resolution No. 2025-007 – Authorization for Clerk to Issue Catering Permits:

The Council reviewed a resolution allowing the Town Clerk to approve and issue catering permits without needing prior Council approval, streamlining permit administration.

Councilmember Larsen made a motion to Resolution No. 2025-007 – Authorization for Clerk to Issue Catering Permits. Councilmember Burchard seconded the motion. Motion passed unanimously.

TABLED ITEMS

a. Resolution No. 2025-005 – Comprehensive Master Plan Steering Committee:

Councilmember Castillo made a motion to remove Resolution No. 2025-005 – Comprehensive Master Plan Steering Committee from the table. Councilmember Scaffide seconded the motion. The resolution formally establishes a Comprehensive Master Plan Steering Committee to assist the Town of Alpine in the development of its updated master plan. The committee will work closely with consultants, Town staff, and the public to gather feedback, define priorities, and support plan drafting and implementation.

A minor amendment to the committee's composition was made prior to the vote: Councilmember Shay Scaffide was removed from the proposed list and replaced with David Jenkins. This change was made to better balance community representation. Councilmember Larsen made a motion to approve Resolution No. 2025-005 – Authorization for Clerk to Issue Catering Permits. Councilmember Burchard seconded the motion. Motion passed unanimously.

DISCUSSION ITEMS:

The Council awaits recommendations from Building Official Dee J. Rammel and Town Clerk Monica Chenault regarding fee adjustments. Furthermore, the Council discussed transitioning from ERU-based to fixture-unit-

based fee structures. A formal recommendation will be presented at the March 18, 2025, Town Council Meeting.

PUBLIC COMMENT:

Sue Kolbas (Town of Alpine Resident) reported ongoing research regarding the Alpine Bear Pit and its proposed expansion. Concerns include Clean Water Act violations, stormwater runoff risks, and permit compliance.

Councilmember Scaffide clarified that the town is seeking to become a cooperating agency to ensure timely notifications about regulatory actions.

ADJOURNMENT: Councilmember Larsen made a motion to adjourn the March 18, 2025, Town Council Meeting, seconded by Councilmember Castillo. Motion carried unanimously. The meeting was adjourned at 10:26 PM.

MINUTES ARE A SUMMARY OF THE MEETING

Transcribed By:

Sarah Greenwald, Town Assistant Clerk

Date

Attest:

Monica L. Chenault, Town Clerk

Date

Minutes approved in a legally advertised meeting on 03, 18, 2025.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk

PUBLIC COMMENT SUBMISSIONS REGARDING TOA LEASE OF LAND FOR CHARTER SCHOOL

From: David Burchard <comtech.dave@gmail.com>**Sent:** Saturday, March 15, 2025, 11:14 AM**To:** Eric Green <mayor@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>

Dear Mayor and Town Council,

I am writing to ask each of you to approve the lease for the Alpine Charter School. This is about good people working to do a GREAT thing for the future of Alpine. Any great idea can be “what if’s” to death. It takes a community coming together for a common goal to build and create and thrive. Those who endeavor to block this school have not stepped up to offer solutions. They have only offered fear mongering, misinformation and what if’s. Please be part of the solution for our children and for the future of our town!

Thank you for your service to our community,

David Burchard

From: Cheryl Dickerson <chertoland@gmail.com>**Sent:** Saturday, March 15, 2025, 2:49 PM**To:** Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>

Good afternoon,

I am writing to show my support for the charter school land lease. It is time for the kids of Alpine and the greater Alpine community to have their own K-8 Charter school of their own on town land. Your thoughtful consideration is greatly appreciated.

Thanks,

Cheryl Dickerson

From: Anna Altobell <altobell3037@gmail.com>**Sent:** Saturday, March 15, 2025 5:18 PM**To:** Andrea Burchard <aburchard@alpinewy.gov>

Andrea Burchard,

I hope you are well. I would like to express my support of the land lease for the Charter School in Alpine. The quality of life and education for Star Valley’s coming generation should be prioritized. The benefits to the children and the greater community cannot come to fruition without this lease. Having grown up in Star Valley myself, I strongly urge you to vote in favor of this lease.

Anna Altobell

From: Chris Moon <cmoonr360@gmail.com>**Sent:** Saturday, March 15, 2025 6:28 PM**To:** Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; sscaffide@alpinewy.gov <sscaffide@alpinewy.gov>**Subject:** Vote yes for charter school land lease

This would be a great opportunity for the young students to be able to attend school in alpine without the travel.

From: Cassandra Clinger <spurdyjudd8012@gmail.com>

Sent: Saturday, March 15, 2025 6:26 PM

To: Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>

Subject: VOTE YES FOR CHARTER SCHOOL LAND LEASE

This charter school would deeply benefit students. As a child who had to get on the bus by 6:30 to make it to school, I personally believe that this location would benefit children with their education and the much needed rest their developing minds need.

Sent from my iPhone

From: Kathleen Jenkins <circlesix@silverstar.com>

Sent: Sunday, March 16, 2025 3:39 PM

To: Andrea Burchard <aburchard@alpinewy.gov>

Subject: VOTE YES FOR THE CHARTER SCHOOL LAND LEASE!

Dear Andrea,

I support our children and grandchildren of the Alpine community, they deserve a Charter school in Alpine! It is the best way for children to excel, it is very difficult to raise children when they have to travel so far! I understand that the land would be on a 5 year lease, so please allow the school to be placed in Alpine! Many people have worked hard to get the school approved! I personally believe we will not have another chance to get a school in Alpine for 10 or more years if you let this opportunity passus by!

Please, Please, Please, vote for this school to be on our land!

Thank you so much!

Sincerely,

Kathy Jenkins

PO Box 3001

Alpine, WY 83128

From: Chris Berg <cberg7116@gmail.com>

Sent: Sunday, March 16, 2025 7:50 PM

To: Andrea Burchard <aburchard@alpinewy.gov>

Subject: Vote Yes for the Charter School Land Lease

Andrea,

I support the children of the greater Alpine community and they deserve a K-8 Charter School of their own on Town land.

Thank you,

Chris Zienkiewicz

From: scott zienkiewicz <lsrmotorsports@yahoo.com>

Sent: Sunday, March 16, 2025 8:39 PM

To: Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>

I am in support of the land lease as well as the need for a K-8 charter school.

Scott Zienkiewicz

395 aster loop

Alpine WY 83128

From: Frank Dickerson <fnd13659203@gmail.com>

Sent: Monday, March 17, 2025 9:03 AM

To: Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>
Subject: VOTE YES FOR THE CHARTER SCHOOL LAND LEASE

Good afternoon,

I am writing to show my support for the charter school land lease. It is time for the kids of Alpine and the greater Alpine community to have their own K-8 Charter school of their own on town land. Your thoughtful consideration is greatly appreciated.

Thanks,
Frank Dickerson
Video Vision
Systems Integrator
www.videovisioninc.com

Name: Kim Monson
Email: kim@kimmonson.com

Message: Councilmember Burchard, Thank you for your dedication in serving the individuals of Alpine and the individuals of Lincoln County. As a property owner and taxpayer in Lincoln County, I appreciate your help in making the classical charter school in Alpine a reality. Offering this educational option to the community enhances the desirability of Alpine as a place to raise families and create businesses. As you know, Alpine, Wyoming is a very special place. This classical charter school will make Alpine even more special. Thank you! Kim Monson

From: Valerie Kahmann <parks.vap@gmail.com>
Sent: Monday, March 17, 2025 10:52 AM
To: Andrea Burchard <aburchard@alpinewy.gov>
Subject: VOTE YES FOR CHARTER SCHOOL LAND LEASE

Town Council and Mayor,

We support the children of the greater Alpine community. They deserve a K-8 Charter School on Alpine town land. A 5 year lease adjacent to the ball park in Alpine would allow 5 years for permanent site selection and construction of a permanent school building. The school project cannot proceed without this lease. I understand that the buildings will be eight very nice looking modern connected modular units that will not encumber the Town of Alpine or the land in any permanent way.

Thank you for your time and consideration in this matter.

Sincerely,

Valerie Kahmann
Kevin Kahmann
320 Alpine Meadow Loop
Alpine, WY 83128

From: Richard Jenkins <trailerccorral@silverstar.com>
Sent: Monday, March 17, 2025 12:54 PM
To: Andrea Burchard <aburchard@alpinewy.gov>
Subject: alpine school

Town of Alpine

Please help us get a School in Alpine now.

Alpine is a very special place for Me and my family.

This is my 50th year of living in the Alpine community and 59th year since my first visit. As a community we have accomplished a great deal in fulfilling the needs that a thriving town should desire. We have worked together to build, a common water system, sewer plant, town government, incredible fire and EMS protection, state of the art Hospital, awesome grocery store, best little airport, multiple banks, ect, ect, ect.....

BUT; We don't have a school. Let's get this done.

The community has demonstrated overwhelming support for a school in Alpine but the town has kept their hands in their pockets and only offered lip service to the idea, while throwing roadblocks along the way. Those that are onboard have been publicly attacked and ridiculed mercilessly. It is time to draw a line in the sand and find out who are the true hero's in Alpine. Who is willing to press forward and take the next step that Alpine must take. Who will invest in the future of our children now. Lets move forward together, giving the community the schools that we need, with the confidence that the people of Alpine will work together to shape it into the best school in Wyoming.

The best thing of all is it will be your school! Who can say no to that? No one!

Richard Jenkins

From: admin@alpinewy.gov <noreply@civicplus.com>

Sent: Monday, March 17, 2025 7:09 PM

To: Andrea Burchard <aburchard@alpinewy.gov>

Subject: Charter School

Name: Tani Randolff

Email: lillobo@hotmail.com

Message: Good evening, it has come to my attention that the issue regarding the charter school in Alpine is back again, and its proposed location is calling again to be placed near my home. Again, I am writing to voice my opposition to the building of this school. One, this school has a history of violating children's rights in the name of free speech. Two, the school really would not benefit the entire children in this town, based on its voucher system. Just who would be benefitting from this academy? The ones with the most money? Three, the school has a history of embezzling its funds; it's already been taken to court for not paying the state of Utah or disclosing what it actually does with the money. Does that sound transparent to you? Fourth, I enjoy the aesthetic value my property possesses, and putting a school next to my home not only will decrease that value, but also the property value as well. Fifth, the area along the Palisades/Snake River corridor should remain open to the public, as a right for all to enjoy. This charter school campus would eliminate all that, creating an enclosed, private space meant only for those who have financial interests in it. Lastly, this area is one of the few remaining grazing areas for wildlife to enjoy. You cut off that access, and there's one less space for them to go. I would prefer to see wildlife outside my window then a slew of vehicles and buses unloading and loading children. I am not against having a school here for children, I think it is needed, but this school is not it and I am vehemently opposed to it being built next to my home. Thank you, Tani Randolff Alpine resident.

From: Adam Doll <adam@ascentav.design>

Sent: Monday, March 17, 2025 6:47 PM

To: Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>

Subject: Charter school support

Please let this email serve as our approval for moving forward to the next phase, bringing the Alpine charter school closer to reality.

Sent from my iPhone

From: Annessa Melnick <annessamelnick@gmail.com>

Sent: Tuesday, March 18, 2025 12:34 PM

To: Monica Chenault <clerk@alpinewy.gov>

Subject: Letter to be Read into Public Record Tonight

Good Afternoon,

I would like to request that this letter be read into public record during the Resolution 2025-009 discussion at tonight's Town Council Meeting.

Thank you so much!

Annessa Melnick

Dear Town Council Members,

As a Town of Alpine resident and an educator, I am requesting that this letter be read into record during the resolution discussion for RESOLUTION 2025-009.

I request that both Andrea Buchard and Jeremy Larsen be recused from voting on Resolution 2025-009 for the following reasons:

Councilman Andrea's husband, David Buchard, is the Treasurer for the Alpine Charter School Board. This poses a conflict of interest.

Jeremy Larsen is a member of the Alpine Charter School, Inc., which poses a conflict of interest.

Thank you for considering,

Annessa Melnick

From: kathye@silverstar.com <kathye@silverstar.com>

Sent: Tuesday, March 18, 2025 7:44 AM

To: Monica Chenault <clerk@alpinewy.gov>; Eric Green <mayor@alpinewy.gov>; Emily Castillo <ecastillo@alpinewy.gov>; Shay Scaffide <sscaffide@alpinewy.gov>; Andrea Burchard <aburchard@alpinewy.gov>; Jeremy Larsen <jlarsen@alpinewy.gov>

Subject: Vote No on Resolution 2025-009

Dear Mayor, clerk and council,

I have attached my letter which I would like the clerk to read during the public comment section of the meeting so the public can be aware why this resolution should not be passed since I am unable to attend. I also want it included in the agenda packet. Hopefully no council members will shut it down in the interest of time. I do apologize for sending this at the last minute, but the Resolution was not posted on the town website until late on Friday. Everything we have asked the school group to do was very reasonable and has been mostly ignored.

The Press release was only on the Town Facebook page. Why wasn't the text alert system used to notify citizens this issue was going to be addressed? Sending a text right before the meeting is not adequate for something of this magnitude.

This action is reminiscent of the way Kennis used to do things. Behind closed doors and lack of public process.

Sincerely,

Kathy Owsiany

March 17, 2025

Dear Mayor Green and Alpine Town Council members,

Please **WITHDRAW** or vote **NO** on Resolution 2025-009 for the following reasons:

- The Charter School Board has been told from the very beginning that if they were going to lease the Town Land the Town would need to do its due diligence and this would take time.
- The Town has not caused any delays. The charter board has failed to provide information that the Town and its citizens requested a few weeks before the Dec. 3 workshop. Very few of the questions were answered then and still have not been answered. This is why the lease has not moved forward.

- This resolution subverts the public process the citizens of Alpine deserve. We are not being given the information and time for review we need to make an informed decision about whether or not this is a viable project and a suitable use for our town land.
- Any circumstances being presented as making this lease an emergency requiring immediate action, do not justify the lack of transparency and termination of the public process on the final lease. They have used this emergency method on all of the Town Council decisions so far, Feb. for the consultant, August for the land, September for the lease agreement. They waited until the last minute to get on the August town council meeting agenda and did their best to inform only those who supported their quest for all of the town land. It appears they are repeating that strategy for this March council meeting.
- There are indications that they are going to say they need to have approval of this resolution tonight or the project will not move forward. That would be a form of coercion that is unacceptable. I certainly hope that is not the case.
- The normal P & Z and Town Council site and building approvals and process related to these approvals and rezoning are also going to be subverted or ignored. Is this legal?
- This resolution says the final lease agreement will be presented to the Town Council for approval prior to execution. Will this be in a Town Council meeting? When do the citizens get to see it and approve or disapprove? What amount of time will citizens have for this review? Why is the Council and public being cut out of the negotiations? Why is anything being negotiated before they meet the conditions that were set forth in September?
- The public was assured they would be given adequate time to review the final lease once it is written. This negates that promise.
- The charter board has not met any of the seven conditions that were part of a lease being entered into by the town in the letter of intent. The most important being the financial data, enrollment data and conceptual plans. They have had since September to meet these conditions and have not done so.
- The condition of a traffic study is unnecessary. You don't have to be an engineer to see a traffic nightmare being created at an intersection right where Highway 89 goes from 5 lanes to 3. This will likely spill into the Riverview Meadows neighborhood. Parents bringing their children to school (**no bus service or lunch service**) will likely use other entrances to that subdivision to avoid the likely congestion at River Circle. It would cause congestion in the southbound traffic on Highway 89 as parents are turning right at River Circle.
- The Resolution contradicts itself. It states: "Whereas the Town of Alpine shall not bear any financial responsibility for the development of the school, including but not limited to construction, maintenance, insurance or utilities", but then articles 4, 5, and 6 contradict it in that the Town is covering costs the Town said it would not cover.
- There are two council members who should recuse themselves from this vote.
 - Jeremy Larsen was to be a member of the governing board in the original application. He was very involved from the beginning until the question of his need to recuse himself was brought up in the October town council meeting. Instead of needing to recuse himself in the future, he suddenly was said to be no longer involved.
 - Councilman Larsen is currently listed as an incorporator along with David Jenkins and Kevin Voyles of both of the nonprofits associated with this school. This information is available at the Secretary of State website. Search for Alpine Education Foundation Inc. and Alpine Charter School, Inc. This creates a conflict of interest that was never disclosed.

- Andrea Burchard is married to Dave Burchard who was presented in the Dec. 3 meeting as a new member of the charter school board and helping with the school's technology. Technology is the business he operates and if he's not volunteering those services, it creates a conflict. If he is going to be paid for any services, there is legal need to recuse as Councilman Burchard will be voting for her own financial gain.

Please withdraw this resolution and allow the charter board's presentation as a nonaction item. After the presentation and discussion, the council can decide how they want to move forward. The charter board needs to meet the conditions in the letter of intent before any lease is made or negotiated. When the lease is written, citizens have been promised by the mayor in a prior meeting time to review it. This review occurs before it comes before the council for final approval. That is the necessary and normal procedure for such an important decision.

The demonization of those who don't support this school getting the town land as being against children or worse is unfair and destructive to our community. I hope supporters of the charter school will cease making it personal and an us versus them issue. It's really very sad. We are not the enemy. We are your neighbors and fellow citizens. We are allowed to have a different viewpoint.

There are many who think this is not the right parcel for this project. Many do not think this is the right solution to our educational issues. If the charter board doesn't want the scrutiny of public process, they need to purchase a private land parcel so they only have to answer to the state, patrons and parents.

If the charter board does not have money to purchase an appropriate land parcel, how can there be confidence in their fiscal viability to build and operate a "state of the art educational facility"? Especially when they have failed to release any real information about their financials, enrollment or business plan?

Sincerely,

Kathy Owsiany

Grant Winthrop
76 Spruce Steet
Alpine, Wyoming 83128

March 17th 2025

Hon. Eric Green Town of Alpine
250 River Cir.
Alpine, WY 83128

Via email

Re: Proposed Charter School Development

Mayor Green:

I am writing to express my support for the proposed charter school project. As a recent transplant from Jackson, I recognize that I am a refugee, not a missionary, and I am mindful of wading into local matters. However, after speaking with several long-time residents of Alpine, I believe this project represents a practical and forward-thinking investment in the community.

While I understand that the value of the property in question might raise concerns about its use for a school, the proposed plan—to utilize prefabricated, relocatable structures—offers a balanced approach. It allows Alpine to address an immediate educational need while preserving long-term flexibility should priorities shift in the future.

By supporting this initiative, you and the town council have the opportunity to enhance access to education for local families in the short term while maintaining the ability to adapt the property as the community evolves. I appreciate your consideration and the work you do on behalf of Alpine.

Sincerely,



Grant Winthrop

Cc: Andrea Burchard, Emily Castillo, Jeremy Larsen and Shay Scaffide



PLANNING & ZONING COMMISSION MINUTES

February 11, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

1. **CALL TO ORDER:** The meeting was called to order at 7:07 p.m.
2. **ROLL CALL & ESTABLISH QUORUM:** Ms. Christine Wagner, Planning and Zoning Administrator established roll call, members in attendance were Ms. Melisa Wilson, Mr. Dan Schou, and Ms. Rachael Stewart. A quorum was established. Also in attendance was Ms. Sarah Greenwald, Planning and Zoning Assistant.
3. **TONIGHT'S APPOINTMENTS/ NEW BUSINESS:**
There were no new appointments or new business on the agenda, so the Commission moved directly to the tabled items
4. **TABLED ITEMS:**
 - **SEVERSON, MARK/SID: Lot #50 Riverview Meadows, 425 Snake River Drive (#R1-12-24 Re-Assigned to #R1-01-25) - Single Family Residential Home** - The Commission first revisited the application from Mark/Sid Severson for Lot #50 in Riverview Meadows Subdivision, at 425 Snake River Drive (Permit #R1-01-25). The Commission reviewed the updated vent drawings, which were confirmed to be stamped and in compliance. Mr. Mark Severson joined the meeting via Zoom and confirmed he could hear the discussion. All building review requirements have been submitted and met.

Mr. Dan Schou moved to approve the Residential Building Permit #R1-01-25 for Mr. Mark/Sid Severson at Lot #50 Riverview Meadows, 425 Snake River Drive. Ms. Rachael Stewart seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent.

- **WOLF, BRAD: Lot #69 Alpine Meadows Subdivision, 85 Columbine Street (#R1-02-25) - Single Family Residential Home** – Mr. Brad Wolf was in attendance to discuss his permit application for Lot #69, Alpine Meadows Subdivision, at 85 Columbine Street (Permit #R1-02-25). This was the first time the finalized plans had been seen. The Commission discussed structural placement, setbacks, and non-structural elements such as the deck steps. It was noted that the project is very tight to the setback lines, and the applicant was informed that a Certificate of Placement would be required if there is any encroachment that would require removal of those elements. There were no further comments or concerns.

Mr. Dan Schou moved to approve the Residential Building Permit #R1-02-25 for Mr. Brad Wolf at Lot #69 Alpine Meadows, 85 Columbine Street. Ms. Rachael Stewart seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent.

- **JW PROPERTY INVESTMENTS, LLC (JEFF JEPPESEN): Lot #733 "B", Lakeview Estates Subdivision, 194 Trail Drive Road (#R2-02-25) - Multi-Unit Apartment Complex**
- **JW PROPERTY INVESTMENTS, LLC (JEFF JEPPESEN): Lot #732 "B", Lakeview Estates Subdivision, 192 Trail Drive Road (#R2-01-25) - Multi-Unit Apartment Complex**

The two remaining tabled items from JW Property Investments, LLC (Jeff Jeppsen) for Lots #732B and #733B at 192 and 194 Trail Drive Road (Permits #R2-01-25 and #R2-02-25), were briefly discussed. The Commission noted that plans had only recently been submitted due to personnel changes and that preliminary corrections had been sent to the new building inspector. Ms. Wagner confirmed she was awaiting additional feedback from the new building official. Concerns were raised about road access, hillside stability, the lack of retaining wall design, and potential impacts on neighboring properties. The Commission emphasized the importance of geotechnical review and hillside stabilization in future PUD or development code discussions.

Mr. Dan Schou moved to keep both permit application on the table items list for both Multi-Unit Apartment Complex Building Permits #R2-02-25 and #R2-01-25 for Mr. Jeff Jeppesen; Lots #733 and #732 “B”, Lakeview Estates Subdivision, 194 & 192 Trail Drive Road. Ms. Rachael Stewart seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent.

5. PLANNING AND ZONING DISCUSSION ITEMS:

- **Planned Unit Development (PUD) Application Discussion – 160 US Highway 89** - The Commission reviewed a forthcoming PUD application for 160 US Highway 89, proposed by Creative Properties, LLC. This project involves subdividing three (3) live/work townhome units into individual properties. The Commission engaged in an in-depth discussion about the relationship between the PUD process and subdivision approval, noting that while both processes can run concurrently, PUD approval does not guarantee subdivision approval. It was emphasized that public notification and hearings are required, and final approval will involve both Planning and Zoning Commission and the Town Council. It is the intent of the applicants to submit a PUD application along with a subdivision application.
- **Preliminary Building/Development & PUD Discussion – 856 Elkhorn Drive** - The Commission reviewed a preliminary development and PUD proposal for 856 Elkhorn Drive, submitted by New West Construction. Mr. Rex Doornbos presented site plans for a welding and fabrication shop, plus a commercial building with multiple units. The East building will be prioritized for construction. The applicants are coordinating closely with the Town’s new building official for plan submission along with building and connection fees. Ms. Wagner explained the updated plan review process, including digital submittal to the Town’s new internal permitting system. The Commission agreed with the strategy of issuing separate permits for the East and West buildings to allow for the phased development.
- **LUDC Workshop Revision Review** - The Land Use Development Code (LUDC) workshop discussion followed, beginning with a proposal to formally include construction debris containment in the LUDC. A new section will be created to address this topic near snow storage or parking regulations. Suggestions were made to use flexible language such as “construction debris containment” rather than “dumpster,” to allow for a range of containment methods. The Commission also discussed revisiting food truck regulations, signage, and covered parking requirements. An extensive conversation was held on drainage, stormwater management, and impervious surface thresholds. The Commission recognized the growing need for developers to include grading and drainage plans, especially in R-2 and commercial zones. It was suggested that the Town Engineer be consulted on setting impervious thresholds that would trigger these requirements.
- **Public Comments** – Ms. Patricia McQuade inquired about the status of the Hawthorne Extended Stay Hotel. She noted that the hotel did not appear open to the public via online booking and that the lobby appeared to be used for storage. The Commission confirmed that the first phase of the project received a certificate of occupancy, and that some hospital staff were staying there.

6. PLANNING AND ZONING COMMISSION MEETING MINUTES OF JANUARY 14, 2025. The minutes from January 14, 2025, Planning and Zoning Commission meeting were presented for approval.


Mr. Dan Schou made a motion to approve the minutes, seconded by Ms. Melisa Wilson. Vote: 2 yes, 0 no, 1 abstain (Stewart), 0 absent. Vote: 2 yes, 0 no, 1 abstain (Stewart), 0 absent.

7. TOWN COUNCIL ASSIGNMENT FOR FEBRUARY 18TH, 2025:

Mr. Dan Schou will be the representative in attendance at that meeting.

8. ADJOURN MEETING: Mr. Dan Schou moved to adjourn the meeting. Ms. Rachael Stewart seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

The meeting was adjourned at 8:48 pm.

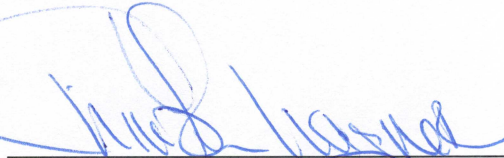


Melisa Wilson, Chairman

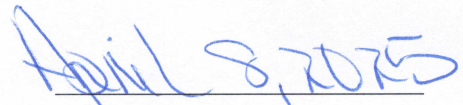


Date

Attest:

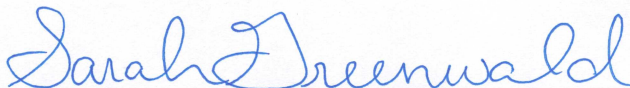


Christine Wagner, Planning & Zoning Administrator



Date

Prepared and Transcribed By:



Sarah Greenwald, Planning & Zoning Assistant



Date

** Minutes are a summary of the meeting **



PLANNING & ZONING COMMISSION MINUTES

March 11, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

1. **CALL TO ORDER:** The Meeting was called to order at 7:01 p.m.
2. **ROLL CALL & ESTABLISH QUORUM:** Ms. Christine Wagner, Planning and Zoning Commission Administrator established roll call, members in attendance were Ms. Melisa Wilson and Mr. Dan Schou, Ms. Rachael Stewart was absent and excused from the meeting. A quorum was established. Also in attendance was Ms. Christine Wagner, Zoning Administrator, Ms. Gina Corson, Office Assistant.
3. **TONIGHT'S APPOINTMENTS/ NEW BUSINESS:**
 - **NORTH LINCOLN COUNTY HOSPITAL dba STAR VALLEY HEALTH: LOT #189, Alpine Meadows Subdivision, 37 Winter Drive (#MC-01-25):** The Town of Alpine reviewed a Minor Construction permit application from Star Valley Health for an electrical upgrade to the existing x-ray room to allow for the installation of a new MRI machine. Plans include some structural changes to the ceiling to support the new unit.

Key Discussion Points:

- They have submitted all the plans to the Department of Health, the State Electric and Safety Office, and the Fire Marshal but are still awaiting final approval.
- The project has a proposed start date of March 23, 2025.
- Mr. Hunsaker is aware they can not start construction until they receive approval from the Department of Health, State Fire Marshal's office, and State Electric and Safety office but to expedite the process, asked if the commission would consider approving the Town's Minor Construction permit contingent upon receipt of those approvals. Mr. Hunsaker assured the Commission he would share these approvals with the Town as soon as they were approved.
- The Commission expressed they did not feel comfortable approving the application on a contingent basis because they have set a precedent to not allow contingent approvals due to too many people taking advantage of the situation and either starting work before getting the town-requested information and/or documentation or not providing it at all.

Mr. Dan Schou moved to approve the table application until the April 8th, 2025, meeting. Ms. Melisa Wilson seconded the motion. Vote: 2 yes, 0 no, 0 abstain, 1 absent (Stewart). Motion carried.

4. TABLED ITEMS:

- **JW PROPERTY INVESTMENTS, LLC (JEFF JEPPESEN): Lot #733 "B", Lakeview Estates Subdivision, 194 Trail Drive Road (#R2-02-25) - Multi-Unit Apartment Complex-** This item will remain in the tabled items until next scheduled meeting.
- **JW PROPERTY INVESTMENTS, LLC (JEFF JEPPESEN): Lot #732 "B", Lakeview Estates Subdivision, 192 Trail Drive Road (#R2-01-25) - Multi-Unit Apartment Complex –** This item will remain in the tabled items until next scheduled meeting. Ms. Christine Wagner updated the Commission regarding a meeting with Mr. Killpack, saying that he is working on the power line issues and will get all of it put together and submit it. He hopes to get it all together for April. The Building Official has made a few comments on the plans and is reviewing the project to ensure he is up to speed on the project.

Ms. Melissa Wilson asked Ms. Christine Wagner to please remind the Building Official of their concerns:
1.) The retaining wall 2.) Power lines 3.) De-stabilization of the road.

5. PLANNING AND ZONING DISCUSSION ITEMS:

- a. **LUDC Workshop Revision Re-Review:** Ms. Christine Wagner reviewed updates to the LUDC. One change was moving deck permits from affidavits to a Minor Construction Permit. Ms. Melissa Wilson had concerns about how that would affect the timeline for homeowners to receive their permits, especially since we have such a small window for building as is. Other concerns were raised regarding how the permit applications will flow or be processed and approved with the addition of the Building Official and Design Review Committee. Commission member Mr. Schou raised concerns about defining where and how the height of structures should be measured. He is concerned about the potential of citizens adding large amounts of fill to a property and then they build upon the fill. All were in agreement a standard and definition needs to be agreed upon and added to the ordinance.
 - b. **Design Review Committee Guidelines Review:** Mr. Brett Bennet, Chairman of the Design Review Committee, have referenced some design guidelines of similar communities. They are trying to decide on the specific guidelines to include or exclude, for example adding materials type exclusion. They wanted to include the Planning and Zoning Commission and get some feedback.
 - c. **Design Review Checklist:** Mr. Brett Bennett asked the Planning and Zoning Commission to review and provide any feedback.
 - d. **Potential Zoning & Building Code Violation Complaint from Gina Sesto:** Ms. Christine Wagner informed the Commission that the complaint was forwarded to the Code Enforcement Officer for follow-up. She will prepare a letter to send to Mr. Sesto.
6. **TOWN COUNCIL ASSIGNMENT: Town Council Meeting- March 18th, 2025:** Mr. Dan Schou will be the representative in attendance at that meeting.
7. **ADJOURN MEETING: Mr. Dan Schou moved to adjourn the meeting. Ms. Melisa Wilson seconded the motion. Vote: 2 yes, 0 no, 0 abstain, 1 absent (Stewart). Motion carried.**

The meeting was adjourned at 8:55 pm.



Melisa Wilson, Chairman

4-8-25

Date

Attest:



Christine Wagner, Planning & Zoning Administrator

April 8, 2025

Date

Prepared and Transcribed By:



Gina Corson, Planning & Zoning Assistant

April 8, 2025

Date

** Minutes are a summary of the meeting **

Town of Alpine

Payment Approval Report - Bills to Pay Report

Report dates: 3/14/2025-4/11/2025

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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Ahren Schultheis									
3340	Ahren Schultheis	FEBURARY 20	Back up WWTP Operator	02/07/2025	1,242.86	1,242.86	04/10/2025		52-84-110 WWTP Salaries & Wages
Alarmlogix									
200	Alarmlogix	12532	Monthly Monitoring	04/01/2025	35.00	35.00	04/10/2025		10-58-452 Facilities - C.C. Utilities
Alpine Wyoming Auxiliary									
3820	Alpine Wyoming Auxiliary	0000	Charitable Donation- Alpine Wyom	03/14/2025	30,000.00	30,000.00	03/19/2025		10-70-315 Business & Community Devel
AT&T MOBILITY									
410	AT&T MOBILITY	287316049352	P&Z ipad	03/12/2025	40.04	40.04	04/10/2025		10-50-410 P & Z Office Supplies & Stam
410	AT&T MOBILITY	287316049352	Ipad - Maintenance Module Use -	03/12/2025	40.04	40.04	04/10/2025		51-80-420 Operation Parts & Supplies
410	AT&T MOBILITY	287316049352	Scada - Communications	03/12/2025	172.12	172.12	04/10/2025		52-82-454 Utilities
410	AT&T MOBILITY	287316049352	Mayor Green Phone Line	03/12/2025	49.16	49.16	04/10/2025		10-42-340 Telephone/Fax
410	AT&T MOBILITY	287316049352	Code Enforcement Phone	03/12/2025	44.11	44.11	04/10/2025		10-56-452 Codes Utilities
410	AT&T MOBILITY	287316049352	P&Z ipad	03/12/2025	40.04	40.04	04/10/2025		10-50-410 P & Z Office Supplies & Stam
410	AT&T MOBILITY	287316049352	Parks phone	03/12/2025	40.04	40.04	04/10/2025		10-65-450 Parks - Vehicles, Tools, & Eq
410	AT&T MOBILITY	287316049352	Facilities ipad	03/12/2025	40.04	40.04	04/10/2025		10-58-400 Facilities Tools & Equipment
410	AT&T MOBILITY	287316049352	Ops ipad	03/12/2025	40.04	40.04	04/10/2025		52-84-420 Ops Parts & Supplies
410	AT&T MOBILITY	287316049352	P&Z Phone	03/12/2025	44.11	44.11	04/10/2025		10-50-410 P & Z Office Supplies & Stam
410	AT&T MOBILITY	287316049352	Utilities phone	03/12/2025	44.11	44.11	04/10/2025		51-80-452 Utilities (Distribution)
410	AT&T MOBILITY	287316049352	Utilities phone	03/12/2025	44.11	44.11	04/10/2025		52-82-454 Utilities
Broulims-Alpine									
570	Broulims-Alpine	01-734135	WaterTesting- Supplies	02/03/2025	15.16	15.16	04/10/2025		51-80-320 Testing
570	Broulims-Alpine	01-757407	Shop Supplies	02/25/2025	23.96	23.96	04/10/2025		51-80-420 Operation Parts & Supplies
570	Broulims-Alpine	02-578841	Town Hall Supplies	02/01/2025	14.57	14.57	04/10/2025		10-58-330 Facilities - Town Hall R & M
570	Broulims-Alpine	03-556786	Town Hall Supplies	02/19/2025	61.43	61.43	04/10/2025		10-58-330 Facilities - Town Hall R & M
570	Broulims-Alpine	05-403070	WWTP Supplies	02/25/2025	31.99	31.99	04/10/2025		52-84-420 Ops Parts & Supplies
Dustin Murrell									
3160	Dustin Murrell	MARCH 2025	Testing	03/26/2025	48.24	48.24	04/10/2025		52-84-320 Testing
Fall River Propane									
910	Fall River Propane	2684905	Propane	02/24/2025	1.00	1.00	04/10/2025		52-82-454 Utilities
910	Fall River Propane	2686409	Lift Station Propane - Alpine Mead	03/01/2025	9.00	9.00	04/10/2025		52-82-454 Utilities
First Bank Card									
960	First Bank Card	Jan. 25 - Credit	Apple-Bill Subscription	01/28/2025	.99	.99	02/26/2025		51-42-360 Dues & Memberships
960	First Bank Card	Jan. 25 - Credit	Chevron - Gas	01/28/2025	20.94	20.94	02/26/2025		51-80-454 Fuel
960	First Bank Card	Jan. 25 - Credit	Sendpulse.com	01/28/2025	144.00	144.00	02/26/2025		10-42-360 Dues & Memberships
960	First Bank Card	Jan. 25 - Credit	Staples	01/28/2025	96.55	96.55	02/26/2025		10-50-410 P & Z Office Supplies & Stam

Town of Alpine

Payment Approval Report - Bills to Pay Report

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Report dates: 3/14/2025-4/11/2025

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
960	First Bank Card	Jan. 25 - Credit	Go Daddy	01/28/2025	59.91	59.91	02/26/2025		10-58-330 Facilities - Town Hall R & M
960	First Bank Card	Jan. 25 - Credit	Indeed Jobs-HR	01/28/2025	163.51	163.51	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	Staples	01/28/2025	26.23	26.23	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	Indeed Jobs-HR	01/28/2025	120.00	120.00	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	GoDaddy Website Hosting	01/28/2025	85.91	85.91	02/26/2025		10-42-314 Website
960	First Bank Card	Jan. 25 - Credit	Family Dollar	01/28/2025	6.62	6.62	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	Staples	01/28/2025	34.09	34.09	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	Indeed Jobs-HR	01/28/2025	519.18	519.18	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	Adobe Subscription	01/28/2025	20.99	20.99	02/26/2025		10-66-450 Other Events Expenses
960	First Bank Card	Jan. 25 - Credit	broulims	01/28/2025	16.05	16.05	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	Staples	01/28/2025	25.69	25.69	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	Staples	01/28/2025	39.34	39.34	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	At&T	01/28/2025	35.00	35.00	02/26/2025		10-42-314 Website
960	First Bank Card	Jan. 25 - Credit	AT&T	01/28/2025	.99	.99	02/26/2025		10-42-360 Dues & Memberships
960	First Bank Card	Jan. 25 - Credit	Staples- Paper	01/28/2025	82.28	82.28	02/26/2025		10-50-410 P & Z Office Supplies & Stam
960	First Bank Card	Jan. 25 - Credit	Staples - Paper	01/28/2025	82.28	82.28	02/26/2025		10-42-410 Admin Office Supplies
960	First Bank Card	Jan. 25 - Credit	Indeed Jobs-HR	01/28/2025	501.86	501.86	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	Go Daddy	01/28/2025	197.82	197.82	02/26/2025		10-42-314 Website
960	First Bank Card	Jan. 25 - Credit	Rubberstamps	01/28/2025	15.11	15.11	02/26/2025		10-42-410 Admin Office Supplies
960	First Bank Card	Jan. 25 - Credit	Go Daddy	01/28/2025	197.82-	197.82-	02/26/2025		10-42-314 Website
960	First Bank Card	Jan. 25 - Credit	Rubberstamps	01/28/2025	42.74	42.74	02/26/2025		10-42-410 Admin Office Supplies
960	First Bank Card	Jan. 25 - Credit	Indeed Jobs-HR	01/28/2025	503.42	503.42	02/26/2025		10-42-240 Admin Human Resources
960	First Bank Card	Jan. 25 - Credit	Amazon	01/28/2025	127.77	127.77	02/26/2025		10-42-415 Other Expenses
960	First Bank Card	Jan. 25 - Credit	ICC	01/28/2025	170.00	170.00	02/26/2025		52-84-335 Software and IT
960	First Bank Card	Jan. 25 - Credit	Amazon Prime	01/28/2025	14.99	14.99	02/26/2025		52-84-420 Ops Parts & Supplies
960	First Bank Card	Jan. 25 - Credit	Dollar General	01/28/2025	37.80	37.80	02/26/2025		52-84-420 Ops Parts & Supplies
960	First Bank Card	Jan. 25 - Credit	Office of Water Programs	01/28/2025	226.00	226.00	02/26/2025		52-84-390 Travel/Educ./Training
Friends of The Alpine Library									
1000	Friends of The Alpine Library	0000	Charitable Donation- Friends of th	03/14/2025	4,865.00	4,865.00	03/19/2025		10-70-315 Business & Community Devel
H.D. Fowler Company									
1120	H.D. Fowler Company	08469053	WWTP R&M	03/19/2025	601.67	601.67	04/10/2025		52-84-332 Repairs & Maintenance
International Rocky Mountian Stage Stop									
3830	International Rocky Mountian Sta	DOG SLED RA	Dog Sled Race	03/26/2025	4,421.17	4,421.17	04/10/2025		10-22101 Dog Sled Race
Kubwater Resources, Inc.									
1430	Kubwater Resources, Inc.	13014	WWPT Parts and Supplies- See a	03/17/2025	2,008.50	2,008.50	04/10/2025		52-83-420 Ops Parts & Supplies
Leseberg, Craig									
3475	Leseberg, Craig	CRAIG LEESE	Pick up parts for Cat Skid Steer	03/26/2025	103.45	103.45	04/10/2025		10-54-334 Repairs & Maint. - Snow Rem
Lincoln County Water Quality Lab									
1530	Lincoln County Water Quality Lab	0000	Water Testing	03/31/2025	37.00	37.00	04/10/2025		51-80-320 Testing

Town of Alpine

Payment Approval Report - Bills to Pay Report

Report dates: 3/14/2025-4/11/2025

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Precision Electrical Services									
3510	Precision Electrical Services	PAY APP 5	Pre-treatment	02/16/2025	129,295.64	129,295.64	03/19/2025		52-90-541 Pre-Treatment Project
Sanderson Law Office									
2870	Sanderson Law Office	5715	Monthly Retainer-Mar	03/17/2025	2,600.00	2,600.00	04/10/2025		10-42-315 Professional Services
SVI Media									
2140	SVI Media	25351	Advertising- See attached for deta	02/28/2025	1,026.00	1,026.00	04/10/2025		10-42-350 Advertising
Teton Technology									
3670	Teton Technology	42355	Craig Laptop set up and purchase	02/24/2025	1,544.93	1,544.93	02/26/2025		51-42-335 Software & IT
3670	Teton Technology	42355	Dustin Laptop Set up and PURcha	02/24/2025	1,544.93	1,544.93	02/26/2025		52-42-335 Software & IT
Town of Pinedale									
2310	Town of Pinedale	02/14/2025	Sludge Disposal Jan 15 - Feb 14,	02/14/2025	258.97	258.97	04/10/2025		52-84-318 Sludge Hauling/Disposal
Valley Auto Supply									
2450	Valley Auto Supply	15744-69589	Parks- Vehicle & Equipment	03/31/2025	205.23	205.23	04/10/2025		10-65-450 Parks - Vehicles, Tools, & Eq
Wade Hirschi, CPA, PC									
3140	Wade Hirschi, CPA, PC	INV-2274	Accountant Services	03/18/2025	7,175.00	7,175.00	04/10/2025		10-42-315 Professional Services
Westbank Sanitation									
3530	Westbank Sanitation	4747750T022-	Shop - Waste Disposal	03/01/2025	310.22	310.22	04/10/2025		10-58-454 Facilities - Shop Utilities
3530	Westbank Sanitation	4747750T022-	Town Hall Waste Disposal	03/01/2025	49.06	49.06	04/10/2025		10-58-450 Facilities - T.H. Utilities
3530	Westbank Sanitation	4747750T022-	Waste Disposal- Civic Center	03/01/2025	.50	.50	04/10/2025		10-58-452 Facilities - C.C. Utilities
Grand Totals:					191,388.68	191,388.68			

Town of Alpine

Payment Approval Report - Bills to Pay Report
Report dates: 3/14/2025-4/11/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
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Dated: _____

Mayor: _____

Council: _____

Treasurer: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Only paid invoices included.

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND						
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-31-100	PROPERTY TAX	35,153.92	40,579.11	180,000.00	139,420.89	22.5
10-31-110	MOTOR VEHICLE TAX	.00	49,241.70	64,000.00	14,758.30	76.9
10-31-200	BASIC SALES & USE TAX	58,361.80	313,891.31	543,000.00	229,108.69	57.8
10-31-210	LOCAL OPTIONS SALES & USE TAX	48,701.50	169,765.60	257,000.00	87,234.40	66.1
10-31-220	GAS TAX	5,313.21	17,786.77	37,000.00	19,213.23	48.1
10-31-225	SPECIAL FUELS TAX	1,179.09	5,938.28	12,000.00	6,061.72	49.5
10-31-230	CIG. TAX	945.83	4,632.69	10,000.00	5,367.31	46.3
10-31-235	LODGING TAX	33,999.25	147,514.34	84,000.00	(63,514.34)	175.6
10-31-240	FRANCHISE TAX	.00	9,445.12	14,000.00	4,554.88	67.5
10-31-250	SEVERANCE TAX	.00	11,903.65	43,000.00	31,096.35	27.7
10-31-260	MINERAL ROYALTIES	.00	38,013.00	101,000.00	62,987.00	37.6
10-31-270	DIRECT DISTRIBUTION	.00	72,531.88	145,000.00	72,468.12	50.0
TOTAL TAX REVENUE		183,654.60	881,243.45	1,490,000.00	608,756.55	59.1
<u>LICENSES AND PERMITS</u>						
10-32-100	BUSINESS LICENSE	275.00	2,870.00	20,000.00	17,130.00	14.4
10-32-110	LIQUOR LICENSE	(500.00)	7,750.00	8,000.00	250.00	96.9
10-32-120	BUILDING PERMITS	51,803.25	80,032.50	50,000.00	(30,032.50)	160.1
10-32-130	DOG & CAT LICENSE	10.00	70.00	400.00	330.00	17.5
TOTAL LICENSES AND PERMITS		51,588.25	90,722.50	78,400.00	(12,322.50)	115.7
<u>CHARGES FOR SERVICES</u>						
10-33-100	RENTS	5,025.00	14,492.75	240,000.00	225,507.25	6.0
10-33-110	NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120	UTILITIES	(85.80)	(85.80)	1,500.00	1,585.80	(5.7)
10-33-125	VISITOR CENTER REVENUE	1,415.50	15,896.20	12,000.00	(3,896.20)	132.5
10-33-130	EVENTS REVENUE	.00	4,911.00	5,000.00	89.00	98.2
10-33-135	MOUNTAIN DAYS REVENUE	.00	3,214.53	16,000.00	12,785.47	20.1
TOTAL CHARGES FOR SERVICES		6,354.70	38,428.68	274,510.00	236,081.32	14.0
<u>INTERGOVERNMENTAL REVENUE</u>						
10-34-100	LOTTERY	.00	10,355.53	18,000.00	7,644.47	57.5
10-34-200	GRANT INCOME	.00	80,000.00	390,000.00	310,000.00	20.5
TOTAL INTERGOVERNMENTAL REVENUE		.00	90,355.53	408,000.00	317,644.47	22.2

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
10-35-100	CITATIONS	.00	.00	3,000.00	3,000.00	.0
	TOTAL FINES & PENALTIES	.00	.00	3,000.00	3,000.00	.0
	<u>OTHER REVENUE</u>					
10-38-100	INTEREST INCOME	11,926.24	78,049.06	30,000.00	(48,049.06)	260.2
10-38-700	LOAN PROCEEDS	.00	.00	310,000.00	310,000.00	.0
10-38-800	OTHER INCOME	.00	388.50	.00	(388.50)	.0
10-38-900	PROCEEDS FROM ASSET SALES	.00	102,625.59	320,000.00	217,374.41	32.1
	TOTAL OTHER REVENUE	11,926.24	181,063.15	660,000.00	478,936.85	27.4
	TOTAL FUND REVENUE	253,523.79	1,281,813.31	2,913,910.00	1,632,096.69	44.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

Section 5, Itemd.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	2,446.16	14,353.88	35,000.00	20,646.12	41.0
10-41-210 PAYROLL TAXES	171.82	982.01	2,500.00	1,517.99	39.3
10-41-220 HEALTH INSURANCE	200.41	10,198.99	20,000.00	9,801.01	51.0
10-41-397 MILEAGE	.00	.00	1,000.00	1,000.00	.0
TOTAL MAYOR & COUNCIL	2,818.39	25,534.88	58,500.00	32,965.12	43.7
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	14,842.64	92,574.43	185,000.00	92,425.57	50.0
10-42-210 ADMIN PAYROLL TAXES	1,165.79	7,063.52	17,500.00	10,436.48	40.4
10-42-220 ADMIN MEDICAL BENEFITS	(555.93)	15,797.71	33,000.00	17,202.29	47.9
10-42-230 ADMIN RETIREMENT	2,763.03	17,216.67	30,000.00	12,783.33	57.4
10-42-240 ADMIN HUMAN RESOURCES	734.91	1,290.10	2,000.00	709.90	64.5
10-42-314 WEBSITE	1,291.35	6,461.59	5,000.00	(1,461.59)	129.2
10-42-315 PROFESSIONAL SERVICES	4,465.50	28,975.56	190,000.00	161,024.44	15.3
10-42-325 LEASE & RENT	.00	.00	6,000.00	6,000.00	.0
10-42-335 SOFTWARE AND IT	7,349.31	12,828.00	60,000.00	47,172.00	21.4
10-42-340 TELEPHONE/FAX	391.08	1,999.41	4,000.00	2,000.59	50.0
10-42-345 OFFICE EQUIPMENT	336.53	1,936.12	6,000.00	4,063.88	32.3
10-42-350 ADVERTISING	356.25	6,813.62	5,000.00	(1,813.62)	136.3
10-42-360 DUES & MEMBERSHIPS	899.98	7,132.94	6,000.00	(1,132.94)	118.9
10-42-370 MERCHANT FEES/BANK CHARGES	228.18	1,316.34	3,000.00	1,683.66	43.9
10-42-380 LIABILITY POOL INSURANCE	.00	.00	9,500.00	9,500.00	.0
10-42-381 OTHER INSURANCE	.00	1,874.65	5,000.00	3,125.35	37.5
10-42-390 ADMIN EDUCATION & TRAINING	.00	1,190.00	2,000.00	810.00	59.5
10-42-395 ADMIN TRAVEL	172.19	2,127.17	5,000.00	2,872.83	42.5
10-42-405 ADMIN POSTAGE	125.00	487.35	3,000.00	2,512.65	16.3
10-42-410 ADMIN OFFICE SUPPLIES	2,984.46	9,247.36	6,000.00	(3,247.36)	154.1
10-42-415 OTHER EXPENSES	99.60	221.30	.00	(221.30)	.0
TOTAL ADMINISTRATION	37,649.87	216,553.84	583,000.00	366,446.16	37.1
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	.00	6,000.00	6,000.00	.0
10-45-110 COURT CLERK SALARY	97.77	2,073.24	3,200.00	1,126.76	64.8
10-45-210 COURT PAYROLL TAXES	7.87	156.76	1,000.00	843.24	15.7
10-45-220 COURT MEDICAL BENEFITS	.00	30.14	750.00	719.86	4.0
10-45-230 COURT RETIREMENT	18.21	136.03	750.00	613.97	18.1
10-45-311 COURT LEGAL & PROFESSIONAL	.00	1,112.50	5,000.00	3,887.50	22.3
10-45-335 COURT IT	.00	.00	250.00	250.00	.0
10-45-395 COUT RTRAINING & TRAVEL EXP	.00	.00	500.00	500.00	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	250.00	250.00	.0
10-45-411 COURT SOFTWARE	220.00	1,006.99	1,200.00	193.01	83.9
TOTAL COURT	343.85	4,515.66	18,900.00	14,384.34	23.9

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

Section 5, Itemd.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRAVEL & TOURISM</u>					
10-48-100 TRAVEL & TOURISM WAGES	.00	458.23	5,000.00	4,541.77	9.2
10-48-210 TRAVEL & TOURISM PAYROLL TAXES	.00	33.45	500.00	466.55	6.7
10-48-220 TOURISM BOARD MEDICAL BENEFIT	.00	19.18	750.00	730.82	2.6
10-48-230 TOURISM BOARD RETIREMENT	.00	85.32	750.00	664.68	11.4
10-48-315 TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410 TRAVEL & TOURISM SUPPLIES	23.75	47.50	500.00	452.50	9.5
10-48-415 TRAVEL & TOURISM GRANT AWARDS	.00	33,990.00	158,000.00	124,010.00	21.5
TOTAL TRAVEL & TOURISM	23.75	34,633.68	166,500.00	131,866.32	20.8
<u>PLANNING & ZONING</u>					
10-50-110 P & Z WAGES	11,308.66	48,353.13	115,000.00	66,646.87	42.1
10-50-210 P & Z PAYROLL TAXES	1,058.50	3,890.76	11,000.00	7,109.24	35.4
10-50-220 P & Z MEDICAL BENEFITS	(353.43)	3,710.26	18,000.00	14,289.74	20.6
10-50-230 P & Z RETIREMENT	2,049.83	10,073.08	20,000.00	9,926.92	50.4
10-50-331 P & Z LEGAL & PROFESSIONAL	3,138.20	20,041.39	36,000.00	15,958.61	55.7
10-50-335 P & Z IT	441.60	579.60	1,000.00	420.40	58.0
10-50-350 P & Z ADVERTISING	282.75 (674.37)	1,500.00	2,174.37 (45.0)
10-50-395 P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397 P & Z MILEAGE	40.87	128.58	1,500.00	1,371.42	8.6
10-50-410 P & Z OFFICE SUPPLIES & STAMPS	38.65	983.19	7,500.00	6,516.81	13.1
10-50-411 P & Z SOFTWARE	220.00	2,272.25	6,000.00	3,727.75	37.9
10-50-452 P & Z UTILITIES	.00	44.06	1,800.00	1,755.94	2.5
TOTAL PLANNING & ZONING	18,225.63	89,401.93	220,800.00	131,398.07	40.5
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	1,520.76	4,418.31	37,000.00	32,581.69	11.9
10-52-210 INFO CENTER - PAYROLL TAXES	123.94	327.81	3,200.00	2,872.19	10.2
10-52-220 INFO CENTER - MEDICAL BENEFITS	(394.23)	(277.96)	.00	277.96	.0
10-52-230 INFORMATION CENTER RETIREMENT	283.17	851.81	.00 (851.81)	.0
10-52-335 SOFTWARE AND IT	.00	.00	1,000.00	1,000.00	.0
10-52-410 INFORMATION CENTER SUPPLIES	.00	1,758.31	4,000.00	2,241.69	44.0
10-52-451 INFORMATION CENTER COGS	2,059.50	14,798.60	15,000.00	201.40	98.7
10-52-452 UTILITIES	38.00	189.19	1,200.00	1,010.81	15.8
TOTAL INFORMATION CENTER	3,631.14	22,066.07	61,400.00	39,333.93	35.9

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	5,309.09	20,391.45	210,000.00	189,608.55	9.7
10-54-111 SNOW REMOVAL SALARY & WAGES	946.94	1,075.94	.00	(1,075.94)	.0
10-54-210 STREETS PAYROLL TAXES	746.94	1,824.04	25,000.00	23,175.96	7.3
10-54-220 STREETS MEDICAL BENIFITS	(277.98)	3,525.79	35,000.00	31,474.21	10.1
10-54-230 STREETS RETIREMENT	1,164.88	4,437.30	35,000.00	30,562.70	12.7
10-54-315 STREETS PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
10-54-333 REPAIRS & MAINT. - STREETS	25,878.77	33,042.24	176,000.00	142,957.76	18.8
10-54-334 REPAIRS & MAINT. - SNOW REMOVA	2,846.62	2,846.62	.00	(2,846.62)	.0
10-54-350 STREETS EQUIPMENT R & M	2,023.19	6,204.56	5,000.00	(1,204.56)	124.1
10-54-351 SNOW REMOVAL EQUIPMENT R & M	402.94	3,067.70	25,000.00	21,932.30	12.3
10-54-400 STREETS - TOOLS & EQUIPMENT	14,186.64	18,281.23	1,500.00	(16,781.23)	1218.8
10-54-410 OPS SUPPLIES - STREETS	.00	.00	5,000.00	5,000.00	.0
10-54-411 OPS SUPPLIES - SNOW REMOVAL	856.45	940.14	20,000.00	19,059.86	4.7
10-54-445 STREETS SIGNS	83.32	5,156.22	10,000.00	4,843.78	51.6
10-54-454 FUEL - STREETS	80.00	1,342.73	7,500.00	6,157.27	17.9
10-54-455 FUEL - SNOW REMOVAL	5,461.82	7,928.91	14,000.00	6,071.09	56.6
TOTAL STREETS	59,709.62	110,064.87	575,000.00	464,935.13	19.1
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	694.50	2,356.25	35,000.00	32,643.75	6.7
10-56-210 CODES PAYROLL TAXES	114.11	241.24	3,000.00	2,758.76	8.0
10-56-220 CODES MEDICAL BENEFITS	(510.56)	(510.56)	.00	510.56	.0
10-56-230 CODES RETIREMENT	.00	41.94	.00	(41.94)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	606.50	68,032.50	135,000.00	66,967.50	50.4
10-56-410 CODES OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-56-415 CODES OTHER EXPENSES	.00	85.50	.00	(85.50)	.0
10-56-452 CODES UTILITIES	44.11	264.45	1,500.00	1,235.55	17.6
10-56-454 CODES FUEL & MILEAGE	.00	214.07	2,400.00	2,185.93	8.9
TOTAL LAW ENFORCEMENT	948.66	70,725.39	178,400.00	107,674.61	39.6

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	3,545.44	10,051.18	20,000.00	9,948.82	50.3
10-58-210 FACILITIES - PAYROLL TAX	417.64	916.31	2,500.00	1,583.69	36.7
10-58-220 FACILITIES - MEDICAL BENEFITS	.00	709.98	2,250.00	1,540.02	31.6
10-58-230 FACILITIES - RETIREMENT	660.17	1,614.67	3,500.00	1,885.33	46.1
10-58-330 FACILITIES - TOWN HALL R & M	584.82	3,735.79	2,000.00	(1,735.79)	186.8
10-58-332 FACILITIES - C.C. R & M	557.22	17,081.81	10,000.00	(7,081.81)	170.8
10-58-334 FACILITIES - SHOP R & M	2,724.00	4,289.76	2,000.00	(2,289.76)	214.5
10-58-335 FACILITIES SOFTWARE AND IT	661.60	4,236.61	1,000.00	(3,236.61)	423.7
10-58-336 FACILITIES - MC BLDG R & M	17,350.00	20,423.79	20,000.00	(423.79)	102.1
10-58-360 FACILITIES - CDC R & M	.00	.00	1,000.00	1,000.00	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	488.77	488.77	1,000.00	511.23	48.9
10-58-400 FACILITIES TOOLS & EQUIPMENT	40.04	685.88	10,000.00	9,314.12	6.9
10-58-410 SHOP SUPPLIES	1,028.70	3,349.73	5,000.00	1,650.27	67.0
10-58-411 CIVIC CENTER SUPPLIES	.00	676.44	2,500.00	1,823.56	27.1
10-58-450 FACILITIES - T.H. UTILITIES	173.68	663.26	6,000.00	5,336.74	11.1
10-58-452 FACILITIES - C.C. UTILITIES	936.39	3,845.19	20,000.00	16,154.81	19.2
10-58-454 FACILITIES - SHOP UTILITIES	1,233.52	3,255.46	17,500.00	14,244.54	18.6
10-58-456 FACILITIES - MC UTILITIES	33.99	693.60	.00	(693.60)	.0
10-58-540 FACILITIES - TOWN INSURANCE	.00	2,108.23	10,000.00	7,891.77	21.1
10-58-542 FACILITIES - SHOP INSURANCE	.00	1,820.85	.00	(1,820.85)	.0
10-58-544 FACILITIES - C.C. INSURANCE	.00	3,492.47	.00	(3,492.47)	.0
TOTAL FACILITIES	30,435.98	84,139.78	136,250.00	52,110.22	61.8
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	4,166.59	25,503.59	20,000.00	(5,503.59)	127.5
10-65-210 PARKS PAYROLL TAXES	499.62	2,086.04	3,000.00	913.96	69.5
10-65-220 PARKS MEDICAL BENEFITS	.00	1,874.32	2,500.00	625.68	75.0
10-65-230 PARKS RETIREMENT	775.80	4,695.57	3,750.00	(945.57)	125.2
10-65-315 PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-332 PARKS REPAIRS & MAINT.	1,373.23	21,261.48	45,000.00	23,738.52	47.3
10-65-340 PARKS OUTSIDE SERVICES/SUB CON	.00	16,475.20	25,000.00	8,524.80	65.9
10-65-450 PARKS - VEHICLES, TOOLS, & EQU	40.04	230.23	2,000.00	1,769.77	11.5
10-65-452 PARKS UTILITIES	1,257.81	7,484.75	15,000.00	7,515.25	49.9
10-65-454 PARKS FUEL	80.00	1,874.30	2,500.00	625.70	75.0
TOTAL PARKS	8,193.09	81,485.48	119,750.00	38,264.52	68.1

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GENERAL FUND

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<u>EVENTS</u>					
10-66-110 EVENTS SALARIES & WAGES	254.56	4,535.34	10,000.00	5,464.66	45.4
10-66-210 EVENTS PAYROLL TAXES	27.76	353.65	1,000.00	646.35	35.4
10-66-220 EVENTS MEDICAL BENEFITS	.00	1,177.53	2,000.00	822.47	58.9
10-66-230 EVENTS RETIREMENT	47.40	1,068.51	2,000.00	931.49	53.4
10-66-421 4TH OF JULY EXPENSES	.00	15,413.15	19,000.00	3,586.85	81.1
10-66-422 CHRISTMAS LIGHT EXPENSES	750.59	778.93	4,500.00	3,721.07	17.3
10-66-423 PUMPKIN PATCH EXPENSES	164.93	1,666.72	1,800.00	133.28	92.6
10-66-424 TRUNK OR TREAT EXPENSES	265.41	265.41	500.00	234.59	53.1
10-66-425 SANTA EXPENSES	475.11	475.11	1,825.00	1,349.89	26.0
10-66-426 WINTER JUBILEE EXPENSES	.00	995.00	19,000.00	18,005.00	5.2
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-66-429 SPRING CLEANUP EXPENSES	.00	689.63	1,500.00	810.37	46.0
10-66-430 MOUNTAIN DAYS EXPENSES	.00	5,165.13	11,000.00	5,834.87	47.0
10-66-431 MUSIC SERIES EXPENSES	.00	21,648.00	20,000.00	(1,648.00)	108.2
10-66-450 OTHER EVENTS EXPENSES	.00	.00	500.00	500.00	.0
TOTAL EVENTS	1,985.76	54,232.11	96,625.00	42,392.89	56.1
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	6,060.99	26,560.99	45,000.00	18,439.01	59.0
TOTAL BUSINESS & COMMUNITY DEV	6,060.99	26,560.99	45,000.00	18,439.01	59.0
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	.00	33,780.00	483,000.00	449,220.00	7.0
10-90-545 SS4A PROJECT EXPENSES	.00	295.00	300,000.00	299,705.00	.1
TOTAL CAPITAL OUTLAY	.00	34,075.00	783,000.00	748,925.00	4.4
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	81,849.31	187,032.91	350,000.00	162,967.09	53.4
10-95-630 DEBT SERVICE LOAN INTEREST	17,893.24	19,159.37	60,000.00	40,840.63	31.9
TOTAL DEBT SERVICE	99,742.55	206,192.28	410,000.00	203,807.72	50.3
TOTAL FUND EXPENDITURES	269,769.28	1,060,181.96	3,453,125.00	2,392,943.04	30.7
NET REVENUE OVER EXPENDITURES	(16,245.49)	221,631.35	(539,215.00)	(760,846.35)	41.1

TOWN OF ALPINE
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WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
51-31-900 PROCEEDS FROM ASSET SALES	.00	19,500.00	.00	(19,500.00)	.0
TOTAL SOURCE 31	.00	19,500.00	.00	(19,500.00)	.0
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	46,321.49	255,004.06	1,000,000.00	744,995.94	25.5
51-33-110 BULK WATER SALES	.00	121.60	.00	(121.60)	.0
51-33-120 TRANSFER FEES	1,183.24	6,220.51	1,500.00	(4,720.51)	414.7
51-33-200 DISCONNECT/RECONNECT FEES	(7.66)	(9.88)	.00	9.88	.0
51-33-400 CONNECTION FEES	10,000.00	24,350.00	50,000.00	25,650.00	48.7
TOTAL OPERATING REVENUE	57,497.07	285,686.29	1,051,500.00	765,813.71	27.2
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
<u>OTHER INCOME</u>					
51-38-300 MISC. INCOME	.00	7,747.34	.00	(7,747.34)	.0
51-38-310 INTEREST INCOME	6.99	35.41	25,000.00	24,964.59	.1
TOTAL OTHER INCOME	6.99	7,782.75	25,000.00	17,217.25	31.1
TOTAL FUND REVENUE	57,504.06	312,969.04	1,828,500.00	1,515,530.96	17.1

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WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110 ADMIN SALARIES & WAGES	887.54	8,268.51	19,000.00	10,731.49	43.5
51-42-210 ADMIN PAYROLL TAXES	70.23	617.36	1,700.00	1,082.64	36.3
51-42-220 ADMIN MEDICAL BENEFITS	.00	1,194.82	3,000.00	1,805.18	39.8
51-42-230 ADMIN RETIREMENT	165.24	1,571.17	3,500.00	1,928.83	44.9
51-42-315 ADMIN PROFESSIONAL SERVICES	7,854.93	17,935.28	30,000.00	12,064.72	59.8
51-42-370 BANK CHARGES	158.17	1,247.37	6,000.00	4,752.63	20.8
51-42-380 INSURANCE	.00	1,442.35	10,000.00	8,557.65	14.4
51-42-395 TRAVEL	.00	26.50	2,000.00	1,973.50	1.3
51-42-405 POSTAGE	375.00	1,162.50	5,000.00	3,837.50	23.3
51-42-410 OFFICE & MISCELLANEOUS	101.03	494.84	8,000.00	7,505.16	6.2
TOTAL ADMINISTRATION	9,612.14	33,960.70	88,200.00	54,239.30	38.5
<u>FIELD OPS</u>					
51-80-110 FO SALARIES & WAGES	9,486.70	50,617.01	80,000.00	29,382.99	63.3
51-80-210 FO PAYROLL TAXES	1,125.22	4,169.04	11,000.00	6,830.96	37.9
51-80-220 FO MEDICAL BENEFITS	200.41	5,149.73	13,000.00	7,850.27	39.6
51-80-230 FO RETIREMENT	1,766.43	9,116.21	15,000.00	5,883.79	60.8
51-80-315 PROFESSIONAL SERVICES	.00	709.00	25,000.00	24,291.00	2.8
51-80-320 TESTING	162.00	1,244.00	5,000.00	3,756.00	24.9
51-80-325 RENT	.00	.00	31,000.00	31,000.00	.0
51-80-332 REPAIRS & MAINTENACE	14,999.05	53,346.36	77,000.00	23,653.64	69.3
51-80-335 SOFTWARE AND IT	609.50	3,857.47	7,000.00	3,142.53	55.1
51-80-395 TRAVEL & EDUCATION	.00	105.99	2,000.00	1,894.01	5.3
51-80-400 TOOLS & EQUIPMENT	2,479.20	10,770.31	.00	10,770.31	.0
51-80-420 OPERATION PARTS & SUPPLIES	4,072.55	24,299.72	50,000.00	25,700.28	48.6
51-80-430 CHEMICALS	590.00	2,790.00	10,000.00	7,210.00	27.9
51-80-452 UTILITIES (DISTRIBUTION)	245.10	4,382.60	20,000.00	15,617.40	21.9
51-80-453 UTILITIES WELLS (GENERATION)	5,565.09	14,017.05	25,000.00	10,982.95	56.1
51-80-454 FUEL	374.61	2,801.24	10,000.00	7,198.76	28.0
51-80-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL FIELD OPS	41,675.86	187,375.73	501,000.00	313,624.27	37.4
<u>CAPITAL OUTLAY</u>					
51-90-545 RADIO READ PROJECT	7,669.95	48,938.45	1,255,000.00	1,206,061.55	3.9
TOTAL CAPITAL OUTLAY	7,669.95	48,938.45	1,255,000.00	1,206,061.55	3.9
<u>DEBT SERVICE</u>					
51-95-620 DEBT SERVICES	13,217.87	27,174.46	29,000.00	1,825.54	93.7
51-95-630 INTEREST EXPENSE	1,223.20	1,237.74	5,000.00	3,762.26	24.8
TOTAL DEBT SERVICE	14,441.07	28,412.20	34,000.00	5,587.80	83.6

TOWN OF ALPINE
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	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	73,399.02	298,687.08	1,878,200.00	1,579,512.92	15.9
NET REVENUE OVER EXPENDITURES	(15,894.96)	14,281.96	(49,700.00)	(63,981.96)	28.7

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
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WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUE</u>					
52-33-100	MONTHLY SERVICE FEES	50,781.71	251,921.00	594,000.00	342,079.00	42.4
52-33-200	CONNECTION FEES	9,696.40	28,248.29	75,000.00	46,751.71	37.7
	TOTAL OPERATING REVENUE	60,478.11	280,169.29	669,000.00	388,830.71	41.9
	<u>GRANT INCOME</u>					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.00	.0
	<u>OTHER INCOME</u>					
52-38-100	INTEREST INCOME	289.55	1,503.33	20,000.00	18,496.67	7.5
52-38-200	MISC INCOME	.00	(7,746.34)	.00	7,746.34	.0
	TOTAL OTHER INCOME	289.55	(6,243.01)	20,000.00	26,243.01	(31.2)
	TOTAL FUND REVENUE	60,767.66	273,926.28	1,689,000.00	1,415,073.72	16.2

TOWN OF ALPINE
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WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	653.40	3,088.94	19,000.00	15,911.06	16.3
52-42-210 ADMIN PAYROLL TAXES	52.03	229.95	1,700.00	1,470.05	13.5
52-42-220 ADMIN MEDICAL BENEFITS	.00	370.96	3,000.00	2,629.04	12.4
52-42-230 ADMIN RETIRMENT	121.67	990.01	3,500.00	2,509.99	28.3
52-42-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-42-370 BANK CHARGES	158.18	10,845.38	.00	(10,845.38)	.0
52-42-380 INSURANCE	.00	27,408.07	30,000.00	2,591.93	91.4
52-42-405 POSTAGE	375.00	1,162.50	3,600.00	2,437.50	32.3
52-42-410 OFFICE & MISCELLANEOUS	205.48	403.42	7,500.00	7,096.58	5.4
TOTAL ADMINISTRATION	1,565.76	44,499.23	74,300.00	29,800.77	59.9
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	1,065.46	8,569.95	24,000.00	15,430.05	35.7
52-82-210 COLLECTIONS PAYROLL TAXES	127.38	689.04	3,000.00	2,310.96	23.0
52-82-220 COLLECTIONS MEDICAL BENEFITS	.00	1,004.67	4,000.00	2,995.33	25.1
52-82-230 COLLECTIONS RETIREMENT	198.38	1,543.83	5,000.00	3,456.17	30.9
52-82-315 PROFESSIONAL SERVICES	515.00	1,879.00	24,000.00	22,121.00	7.8
52-82-320 TESTING	.00	55.00	.00	(55.00)	.0
52-82-325 RENT	.00	.00	23,000.00	23,000.00	.0
52-82-332 REPAIRS & MAINTENANCE	134.38	(30,718.44)	25,000.00	55,718.44	(122.9)
52-82-335 SOFTWARE & IT	441.60	7,127.27	1,000.00	(6,127.27)	712.7
52-82-390 TRAVEL/EDUC./TRAINING	.00	(70.00)	500.00	570.00	(14.0)
52-82-400 TOOLS & EQUIPMENT	991.37	2,180.06	.00	(2,180.06)	.0
52-82-420 OPS PARTS & SUPPLIES	1,065.00	4,448.51	25,000.00	20,551.49	17.8
52-82-454 UTILITIES	1,077.75	6,165.40	10,000.00	3,834.60	61.7
52-82-455 FUEL	.00	1,747.79	7,000.00	5,252.21	25.0
52-82-500 VEHICLE REPAIRS & MAINT	.00	.00	2,500.00	2,500.00	.0
52-82-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL COLLECTIONS	5,616.32	4,622.08	274,000.00	269,377.92	1.7

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	660.46	1,885.30	70,000.00	68,114.70	2.7
52-83-210 PRE- TREATMENT PAYROLL TAXES	77.27	167.54	10,000.00	9,832.46	1.7
52-83-220 PRE-TREATMENT MEDICAL BENEFITS	4.06	111.27	17,000.00	16,888.73	.7
52-83-230 PRE- TREATMENT RETIREMENT	122.98	351.03	14,000.00	13,648.97	2.5
52-83-300 MISC EXPENSE	220.00	550.00	.00	(550.00)	.0
52-83-315 PROFESSIONAL SERVICES	.00	1,500.00	6,000.00	4,500.00	25.0
52-83-320 TESTING	.00	.00	2,500.00	2,500.00	.0
52-83-332 REPAIRS & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-83-335 SOFTWARE AND IT	.00	.00	500.00	500.00	.0
52-83-400 TOOLS & EQUIPMENT	231.94	231.94	.00	(231.94)	.0
52-83-420 OPS PARTS & SUPPLIES	.00	59,444.91	6,000.00	(53,444.91)	990.8
52-83-454 UTILITIES	134.48	134.48	25,000.00	24,865.52	.5
TOTAL PRE-TREATMENT	1,451.19	64,376.47	156,000.00	91,623.53	41.3
<u>WWTP</u>					
52-84-110 WWTP SALARIES & WAGES	11,857.24	55,239.49	70,000.00	14,760.51	78.9
52-84-210 WWTP PAYROLL TAXES	1,329.39	5,226.45	10,000.00	4,773.55	52.3
52-84-220 WWTP MEDICAL BENEFITS	1,289.33	25,461.56	17,000.00	(8,461.56)	149.8
52-84-230 WWTP RETIREMENT	2,098.25	12,918.01	14,000.00	1,081.99	92.3
52-84-300 MISC EXPENSE	25.35	50.70	.00	(50.70)	.0
52-84-315 PROFESSIONAL SERVICES	225.00	10,200.00	80,000.00	69,800.00	12.8
52-84-318 SLUDGE HAULING/DISPOSAL	7,170.00	55,372.15	60,000.00	4,627.85	92.3
52-84-320 TESTING	139.66	250.64	5,000.00	4,749.36	5.0
52-84-332 REPAIRS & MAINTENANCE	493.66	21,214.73	60,000.00	38,785.27	35.4
52-84-335 SOFTWARE AND IT	2,788.00	5,706.67	1,000.00	(4,706.67)	570.7
52-84-390 TRAVEL/EDUC./TRAINING	40.00	572.67	2,500.00	1,927.33	22.9
52-84-400 TOOLS & EQUIPMENT	36.41	5,017.00	10,000.00	4,983.00	50.2
52-84-420 OPS PARTS & SUPPLIES	40.04	642.89	40,000.00	39,357.11	1.6
52-84-454 UTILITIES	8,120.04	16,172.35	60,000.00	43,827.65	27.0
TOTAL WWTP	35,652.37	214,045.31	429,500.00	215,454.69	49.8
<u>CAPITAL OUTLAY</u>					
52-90-540 WW CAPITAL OUTLAY	.00	.00	182,000.00	182,000.00	.0
52-90-541 PRE-TREATMENT PROJECT	117,603.78	893,732.39	1,225,000.00	331,267.61	73.0
TOTAL CAPITAL OUTLAY	117,603.78	893,732.39	1,407,000.00	513,267.61	63.5
<u>DEBT SERVICE</u>					
52-95-620 DEBT SERVICE PRINCIPAL	535.62	193,340.93	205,000.00	11,659.07	94.3
52-95-630 DEBT SERVICE INTEREST	6,464.38	29,405.47	60,000.00	30,594.53	49.0
TOTAL DEBT SERVICE	7,000.00	222,746.40	265,000.00	42,253.60	84.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

Section 5, Itemd.

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	168,889.42	1,444,021.88	2,605,800.00	1,161,778.12	55.4
NET REVENUE OVER EXPENDITURES	(108,121.76)	(1,170,095.60)	(916,800.00)	253,295.60	(127.6)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-31-100 PROPERTY TAX	1,682.47	5,425.19	180,000.00	174,574.81	3.0
10-31-110 MOTOR VEHICLE TAX	49,241.70	49,241.70	64,000.00	14,758.30	76.9
10-31-200 BASIC SALES & USE TAX	98,464.44	255,529.51	543,000.00	287,470.49	47.1
10-31-210 LOCAL OPTIONS SALES & USE TAX	(10,038.26)	121,064.10	257,000.00	135,935.90	47.1
10-31-220 GAS TAX	4,301.62	12,473.56	37,000.00	24,526.44	33.7
10-31-225 SPECIAL FUELS TAX	1,585.52	4,759.19	12,000.00	7,240.81	39.7
10-31-230 CIG. TAX	1,057.50	3,686.86	10,000.00	6,313.14	36.9
10-31-235 LODGING TAX	29,565.51	113,515.09	84,000.00	(29,515.09)	135.1
10-31-240 FRANCHISE TAX	193.04	9,445.12	14,000.00	4,554.88	67.5
10-31-250 SEVERANCE TAX	11,903.65	11,903.65	43,000.00	31,096.35	27.7
10-31-260 MINERAL ROYALTIES	38,013.00	38,013.00	101,000.00	62,987.00	37.6
10-31-270 DIRECT DISTRIBUTION	.00	72,531.88	145,000.00	72,468.12	50.0
TOTAL TAX REVENUE	225,970.19	697,588.85	1,490,000.00	792,411.15	46.8
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE	720.00	2,595.00	20,000.00	17,405.00	13.0
10-32-110 LIQUOR LICENSE	750.00	8,250.00	8,000.00	(250.00)	103.1
10-32-120 BUILDING PERMITS	5,950.00	28,229.25	50,000.00	21,770.75	56.5
10-32-130 DOG & CAT LICENSE	20.00	60.00	400.00	340.00	15.0
TOTAL LICENSES AND PERMITS	7,440.00	39,134.25	78,400.00	39,265.75	49.9
<u>CHARGES FOR SERVICES</u>					
10-33-100 RENTS	3,150.75	9,467.75	240,000.00	230,532.25	3.9
10-33-110 NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120 UTILITIES	.00	.00	1,500.00	1,500.00	.0
10-33-125 VISITOR CENTER REVENUE	2,020.00	14,480.70	12,000.00	(2,480.70)	120.7
10-33-130 EVENTS REVENUE	380.00	4,911.00	5,000.00	89.00	98.2
10-33-135 MOUNTAIN DAYS REVENUE	190.00	3,214.53	16,000.00	12,785.47	20.1
TOTAL CHARGES FOR SERVICES	5,740.75	32,073.98	274,510.00	242,436.02	11.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-34-100 LOTTERY	1,749.26	10,355.53	18,000.00	7,644.47	57.5
10-34-200 GRANT INCOME	80,000.00	80,000.00	390,000.00	310,000.00	20.5
TOTAL INTERGOVERNMENTAL REVENUE	81,749.26	90,355.53	408,000.00	317,644.47	22.2

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
10-35-100	CITATIONS	.00	.00	3,000.00	3,000.00	.0
	TOTAL FINES & PENALTIES	.00	.00	3,000.00	3,000.00	.0
	<u>OTHER REVENUE</u>					
10-38-100	INTEREST INCOME	12,619.88	66,122.82	30,000.00	(36,122.82)	220.4
10-38-700	LOAN PROCEEDS	.00	.00	310,000.00	310,000.00	.0
10-38-800	OTHER INCOME	225.00	388.50	.00	(388.50)	.0
10-38-900	PROCEEDS FROM ASSET SALES	.00	102,625.59	320,000.00	217,374.41	32.1
	TOTAL OTHER REVENUE	12,844.88	169,136.91	660,000.00	490,863.09	25.6
	TOTAL FUND REVENUE	333,745.08	1,028,289.52	2,913,910.00	1,885,620.48	35.3

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	3,946.16	11,907.72	35,000.00	23,092.28	34.0
10-41-210 PAYROLL TAXES	279.49	810.19	2,500.00	1,689.81	32.4
10-41-220 HEALTH INSURANCE	2,098.01	9,998.58	20,000.00	10,001.42	50.0
10-41-397 MILEAGE	.00	.00	1,000.00	1,000.00	.0
TOTAL MAYOR & COUNCIL	6,323.66	22,716.49	58,500.00	35,783.51	38.8
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	17,955.29	77,731.79	185,000.00	107,268.21	42.0
10-42-210 ADMIN PAYROLL TAXES	1,375.14	5,897.73	17,500.00	11,602.27	33.7
10-42-220 ADMIN MEDICAL BENEFITS	3,567.29	16,353.64	33,000.00	16,646.36	49.6
10-42-230 ADMIN RETIREMENT	3,875.68	14,453.64	30,000.00	15,546.36	48.2
10-42-240 ADMIN HUMAN RESOURCES	225.12	555.19	2,000.00	1,444.81	27.8
10-42-314 WEBSITE	.00	5,170.24	5,000.00	(170.24)	103.4
10-42-315 PROFESSIONAL SERVICES	5,606.75	24,510.06	190,000.00	165,489.94	12.9
10-42-325 LEASE & RENT	.00	.00	6,000.00	6,000.00	.0
10-42-335 SOFTWARE AND IT	2,110.22	5,478.69	60,000.00	54,521.31	9.1
10-42-340 TELEPHONE/FAX	341.93	1,608.33	4,000.00	2,391.67	40.2
10-42-345 OFFICE EQUIPMENT	300.42	1,599.59	6,000.00	4,400.41	26.7
10-42-350 ADVERTISING	515.38	6,457.37	5,000.00	(1,457.37)	129.2
10-42-360 DUES & MEMBERSHIPS	1,039.02	6,232.96	6,000.00	(232.96)	103.9
10-42-370 MERCHANT FEES/BANK CHARGES	267.42	1,088.16	3,000.00	1,911.84	36.3
10-42-380 LIABILITY POOL INSURANCE	.00	.00	9,500.00	9,500.00	.0
10-42-381 OTHER INSURANCE	.00	1,874.65	5,000.00	3,125.35	37.5
10-42-390 ADMIN EDUCATION & TRAINING	.00	1,190.00	2,000.00	810.00	59.5
10-42-395 ADMIN TRAVEL	1,954.98	1,954.98	5,000.00	3,045.02	39.1
10-42-405 ADMIN POSTAGE	.00	362.35	3,000.00	2,637.65	12.1
10-42-410 ADMIN OFFICE SUPPLIES	2,094.84	6,262.90	6,000.00	(262.90)	104.4
10-42-415 OTHER EXPENSES	20,415.67	121.70	.00	(121.70)	.0
TOTAL ADMINISTRATION	61,645.15	178,903.97	583,000.00	404,096.03	30.7
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	.00	6,000.00	6,000.00	.0
10-45-110 COURT CLERK SALARY	573.95	1,975.47	3,200.00	1,224.53	61.7
10-45-210 COURT PAYROLL TAXES	43.07	148.89	1,000.00	851.11	14.9
10-45-220 COURT MEDICAL BENEFITS	.00	30.14	750.00	719.86	4.0
10-45-230 COURT RETIREMENT	48.15	117.82	750.00	632.18	15.7
10-45-311 COURT LEGAL & PROFESSIONAL	450.00	1,112.50	5,000.00	3,887.50	22.3
10-45-335 COURT IT	.00	.00	250.00	250.00	.0
10-45-395 COUT RTRAINING & TRAVEL EXP	.00	.00	500.00	500.00	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	250.00	250.00	.0
10-45-411 COURT SOFTWARE	220.00	786.99	1,200.00	413.01	65.6
TOTAL COURT	1,335.17	4,171.81	18,900.00	14,728.19	22.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRAVEL & TOURISM</u>					
10-48-100 TRAVEL & TOURISM WAGES	137.00	458.23	5,000.00	4,541.77	9.2
10-48-210 TRAVEL & TOURISM PAYROLL TAXES	10.00	33.45	500.00	466.55	6.7
10-48-220 TOURISM BOARD MEDICAL BENEFIT	.00	19.18	750.00	730.82	2.6
10-48-230 TOURISM BOARD RETIREMENT	28.33	85.32	750.00	664.68	11.4
10-48-315 TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410 TRAVEL & TOURISM SUPPLIES	23.75	23.75	500.00	476.25	4.8
10-48-415 TRAVEL & TOURISM GRANT AWARDS	13,990.00	33,990.00	158,000.00	124,010.00	21.5
TOTAL TRAVEL & TOURISM	14,189.08	34,609.93	166,500.00	131,890.07	20.8
<u>PLANNING & ZONING</u>					
10-50-110 P & Z WAGES	9,389.15	37,044.47	115,000.00	77,955.53	32.2
10-50-210 P & Z PAYROLL TAXES	716.16	2,832.26	11,000.00	8,167.74	25.8
10-50-220 P & Z MEDICAL BENEFITS	825.62	4,063.69	18,000.00	13,936.31	22.6
10-50-230 P & Z RETIREMENT	9,644.80	8,023.25	20,000.00	11,976.75	40.1
10-50-331 P & Z LEGAL & PROFESSIONAL	1,582.73	16,903.19	36,000.00	19,096.81	47.0
10-50-335 P & Z IT	138.00	138.00	1,000.00	862.00	13.8
10-50-350 P & Z ADVERTISING	21.38	(957.12)	1,500.00	2,457.12	(63.8)
10-50-395 P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397 P & Z MILEAGE	26.60	87.71	1,500.00	1,412.29	5.9
10-50-410 P & Z OFFICE SUPPLIES & STAMPS	.00	944.54	7,500.00	6,555.46	12.6
10-50-411 P & Z SOFTWARE	220.00	2,052.25	6,000.00	3,947.75	34.2
10-50-452 P & Z UTILITIES	.00	44.06	1,800.00	1,755.94	2.5
TOTAL PLANNING & ZONING	22,564.44	71,176.30	220,800.00	149,623.70	32.2
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	.00	2,897.55	37,000.00	34,102.45	7.8
10-52-210 INFO CENTER - PAYROLL TAXES	.00	203.87	3,200.00	2,996.13	6.4
10-52-220 INFO CENTER - MEDICAL BENEFITS	(.03)	116.27	.00	(116.27)	.0
10-52-230 INFORMATION CENTER RETIREMENT	.00	568.64	.00	(568.64)	.0
10-52-335 SOFTWARE AND IT	.00	.00	1,000.00	1,000.00	.0
10-52-410 INFORMATION CENTER SUPPLIES	.00	1,758.31	4,000.00	2,241.69	44.0
10-52-451 INFORMATION CENTER COGS	3,912.60	12,739.10	15,000.00	2,260.90	84.9
10-52-452 UTILITIES	38.00	151.19	1,200.00	1,048.81	12.6
TOTAL INFORMATION CENTER	3,950.57	18,434.93	61,400.00	42,965.07	30.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	2,776.20	15,082.36	210,000.00	194,917.64	7.2
10-54-111 SNOW REMOVAL SALARY & WAGES	129.00	129.00	.00	(129.00)	.0
10-54-210 STREETS PAYROLL TAXES	207.93	1,077.10	25,000.00	23,922.90	4.3
10-54-220 STREETS MEDICAL BENIFITS	568.75	3,803.77	35,000.00	31,196.23	10.9
10-54-230 STREETS RETIREMENT	610.85	3,272.42	35,000.00	31,727.58	9.4
10-54-315 STREETS PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
10-54-333 REPAIRS & MAINT. - STREETS	.00	7,163.47	176,000.00	168,836.53	4.1
10-54-350 STREETS EQUIPMENT R & M	3,424.67	4,181.37	5,000.00	818.63	83.6
10-54-351 SNOW REMOVAL EQUIPMENT R & M	2,289.00	2,664.76	25,000.00	22,335.24	10.7
10-54-400 STREETS - TOOLS & EQUIPMENT	.00	4,094.59	1,500.00	(2,594.59)	273.0
10-54-410 OPS SUPPLIES - STREETS	.00	.00	5,000.00	5,000.00	.0
10-54-411 OPS SUPPLIES - SNOW REMOVAL	.00	83.69	20,000.00	19,916.31	.4
10-54-445 STREETS SIGNS	83.32	5,072.90	10,000.00	4,927.10	50.7
10-54-454 FUEL - STREETS	.00	1,262.73	7,500.00	6,237.27	16.8
10-54-455 FUEL - SNOW REMOVAL	141.78	2,467.09	14,000.00	11,532.91	17.6
TOTAL STREETS	10,231.50	50,355.25	575,000.00	524,644.75	8.8
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	672.25	1,661.75	35,000.00	33,338.25	4.8
10-56-210 CODES PAYROLL TAXES	51.43	127.13	3,000.00	2,872.87	4.2
10-56-230 CODES RETIREMENT	.00	41.94	.00	(41.94)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	606.50	67,426.00	135,000.00	67,574.00	50.0
10-56-410 CODES OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-56-415 CODES OTHER EXPENSES	.00	85.50	.00	(85.50)	.0
10-56-452 CODES UTILITIES	.00	220.34	1,500.00	1,279.66	14.7
10-56-454 CODES FUEL & MILEAGE	45.43	214.07	2,400.00	2,185.93	8.9
TOTAL LAW ENFORCEMENT	1,375.61	69,776.73	178,400.00	108,623.27	39.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	2,647.21	6,505.74	20,000.00	13,494.26	32.5
10-58-210 FACILITIES - PAYROLL TAX	199.53	498.67	2,500.00	2,001.33	20.0
10-58-220 FACILITIES - MEDICAL BENEFITS	420.79	709.98	2,250.00	1,540.02	31.6
10-58-230 FACILITIES - RETIREMENT	626.88	954.50	3,500.00	2,545.50	27.3
10-58-330 FACILITIES - TOWN HALL R & M	200.00	3,150.97	2,000.00	(1,150.97)	157.6
10-58-332 FACILITIES - C.C. R & M	1,547.65	16,524.59	10,000.00	(6,524.59)	165.3
10-58-334 FACILITIES - SHOP R & M	1,250.59	1,565.76	2,000.00	434.24	78.3
10-58-335 FACILITIES SOFTWARE AND IT	2,358.00	3,575.01	1,000.00	(2,575.01)	357.5
10-58-336 FACILITIES - MC BLDG R & M	431.54	3,073.79	20,000.00	16,926.21	15.4
10-58-360 FACILITIES - CDC R & M	.00	.00	1,000.00	1,000.00	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	.00	.00	1,000.00	1,000.00	.0
10-58-400 FACILITIES TOOLS & EQUIPMENT	.00	645.84	10,000.00	9,354.16	6.5
10-58-410 SHOP SUPPLIES	1,187.29	2,321.03	5,000.00	2,678.97	46.4
10-58-411 CIVIC CENTER SUPPLIES	.00	676.44	2,500.00	1,823.56	27.1
10-58-450 FACILITIES - T.H. UTILITIES	141.78	489.58	6,000.00	5,510.42	8.2
10-58-452 FACILITIES - C.C. UTILITIES	470.29	2,908.80	20,000.00	17,091.20	14.5
10-58-454 FACILITIES - SHOP UTILITIES	580.38	2,021.94	17,500.00	15,478.06	11.6
10-58-456 FACILITIES - MC UTILITIES	.00	659.61	.00	(659.61)	.0
10-58-540 FACILITIES - TOWN INSURANCE	.00	2,108.23	10,000.00	7,891.77	21.1
10-58-542 FACILITIES - SHOP INSURANCE	.00	1,820.85	.00	(1,820.85)	.0
10-58-544 FACILITIES - C.C. INSURANCE	.00	3,492.47	.00	(3,492.47)	.0
TOTAL FACILITIES	12,061.93	53,703.80	136,250.00	82,546.20	39.4
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	3,200.05	21,337.00	20,000.00	(1,337.00)	106.7
10-65-210 PARKS PAYROLL TAXES	241.59	1,586.42	3,000.00	1,413.58	52.9
10-65-220 PARKS MEDICAL BENEFITS	.00	1,874.32	2,500.00	625.68	75.0
10-65-230 PARKS RETIREMENT	1,609.60	3,919.77	3,750.00	(169.77)	104.5
10-65-315 PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-332 PARKS REPAIRS & MAINT.	736.32	19,888.25	45,000.00	25,111.75	44.2
10-65-340 PARKS OUTSIDE SERVICES/SUB CON	945.00	16,475.20	25,000.00	8,524.80	65.9
10-65-450 PARKS - VEHICLES, TOOLS, & EQU	.00	190.19	2,000.00	1,809.81	9.5
10-65-452 PARKS UTILITIES	1,212.98	6,226.94	15,000.00	8,773.06	41.5
10-65-454 PARKS FUEL	.00	1,794.30	2,500.00	705.70	71.8
TOTAL PARKS	7,945.54	73,292.39	119,750.00	46,457.61	61.2

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Section 5, Itemd.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EVENTS</u>					
10-66-110 EVENTS SALARIES & WAGES	1,302.69	4,280.78	10,000.00	5,719.22	42.8
10-66-210 EVENTS PAYROLL TAXES	98.72	325.89	1,000.00	674.11	32.6
10-66-220 EVENTS MEDICAL BENEFITS	370.74	1,177.53	2,000.00	822.47	58.9
10-66-230 EVENTS RETIREMENT	248.43	1,021.11	2,000.00	978.89	51.1
10-66-421 4TH OF JULY EXPENSES	.00	15,413.15	19,000.00	3,586.85	81.1
10-66-422 CHRISTMAS LIGHT EXPENSES	28.34	28.34	4,500.00	4,471.66	.6
10-66-423 PUMPKIN PATCH EXPENSES	914.93	1,501.79	1,800.00	298.21	83.4
10-66-424 TRUNK OR TREAT EXPENSES	.00	.00	500.00	500.00	.0
10-66-425 SANTA EXPENSES	.00	.00	1,825.00	1,825.00	.0
10-66-426 WINTER JUBILEE EXPENSES	995.00	995.00	19,000.00	18,005.00	5.2
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-66-429 SPRING CLEANUP EXPENSES	.00	689.63	1,500.00	810.37	46.0
10-66-430 MOUNTAIN DAYS EXPENSES	120.00	5,165.13	11,000.00	5,834.87	47.0
10-66-431 MUSIC SERIES EXPENSES	.00	21,648.00	20,000.00	(1,648.00)	108.2
10-66-450 OTHER EVENTS EXPENSES	.00	.00	500.00	500.00	.0
TOTAL EVENTS	4,078.85	52,246.35	96,625.00	44,378.65	54.1
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	.00	20,500.00	45,000.00	24,500.00	45.6
TOTAL BUSINESS & COMMUNITY DEV	.00	20,500.00	45,000.00	24,500.00	45.6
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	.00	33,780.00	483,000.00	449,220.00	7.0
10-90-545 SS4A PROJECT EXPENSES	.00	295.00	300,000.00	299,705.00	.1
TOTAL CAPITAL OUTLAY	.00	34,075.00	783,000.00	748,925.00	4.4
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	.00	105,183.60	350,000.00	244,816.40	30.1
10-95-630 DEBT SERVICE LOAN INTEREST	.00	1,266.13	60,000.00	58,733.87	2.1
TOTAL DEBT SERVICE	.00	106,449.73	410,000.00	303,550.27	26.0
TOTAL FUND EXPENDITURES	145,701.50	790,412.68	3,453,125.00	2,662,712.32	22.9
NET REVENUE OVER EXPENDITURES	188,043.58	237,876.84	(539,215.00)	(777,091.84)	44.1

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
51-31-900 PROCEEDS FROM ASSET SALES	16,000.00	19,500.00	.00	(19,500.00)	.0
TOTAL SOURCE 31	16,000.00	19,500.00	.00	(19,500.00)	.0
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	49,136.80	208,682.57	1,000,000.00	791,317.43	20.9
51-33-110 BULK WATER SALES	.00	121.60	.00	(121.60)	.0
51-33-120 TRANSFER FEES	1,056.49	5,037.27	1,500.00	(3,537.27)	335.8
51-33-200 DISCONNECT/RECONNECT FEES	(.94)	(2.22)	.00	2.22	.0
51-33-400 CONNECTION FEES	.00	14,350.00	50,000.00	35,650.00	28.7
TOTAL OPERATING REVENUE	50,192.35	228,189.22	1,051,500.00	823,310.78	21.7
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
<u>OTHER INCOME</u>					
51-38-300 MISC. INCOME	.00	7,747.34	.00	(7,747.34)	.0
51-38-310 INTEREST INCOME	7.22	28.42	25,000.00	24,971.58	.1
TOTAL OTHER INCOME	7.22	7,775.76	25,000.00	17,224.24	31.1
TOTAL FUND REVENUE	66,199.57	255,464.98	1,828,500.00	1,573,035.02	14.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110 ADMIN SALARIES & WAGES	1,013.59	7,380.97	19,000.00	11,619.03	38.9
51-42-210 ADMIN PAYROLL TAXES	75.81	547.13	1,700.00	1,152.87	32.2
51-42-220 ADMIN MEDICAL BENEFITS	83.75	1,194.82	3,000.00	1,805.18	39.8
51-42-230 ADMIN RETIREMENT	240.34	1,405.93	3,500.00	2,094.07	40.2
51-42-315 ADMIN PROFESSIONAL SERVICES	528.50	10,080.35	30,000.00	19,919.65	33.6
51-42-370 BANK CHARGES	180.79	1,089.20	6,000.00	4,910.80	18.2
51-42-380 INSURANCE	.00	1,442.35	10,000.00	8,557.65	14.4
51-42-395 TRAVEL	.00	26.50	2,000.00	1,973.50	1.3
51-42-405 POSTAGE	.00	787.50	5,000.00	4,212.50	15.8
51-42-410 OFFICE & MISCELLANEOUS	30.35	393.81	8,000.00	7,606.19	4.9
TOTAL ADMINISTRATION	2,153.13	24,348.56	88,200.00	63,851.44	27.6
<u>FIELD OPS</u>					
51-80-110 FO SALARIES & WAGES	8,811.89	41,130.31	80,000.00	38,869.69	51.4
51-80-210 FO PAYROLL TAXES	648.92	3,043.82	11,000.00	7,956.18	27.7
51-80-220 FO MEDICAL BENEFITS	682.65	4,949.32	13,000.00	8,050.68	38.1
51-80-230 FO RETIREMENT	2,333.14	7,349.78	15,000.00	7,650.22	49.0
51-80-315 PROFESSIONAL SERVICES	.00	709.00	25,000.00	24,291.00	2.8
51-80-320 TESTING	199.00	1,082.00	5,000.00	3,918.00	21.6
51-80-325 RENT	.00	.00	31,000.00	31,000.00	.0
51-80-332 REPAIRS & MAINTENANCE	4,393.43	38,347.31	77,000.00	38,652.69	49.8
51-80-335 SOFTWARE AND IT	305.90	3,247.97	7,000.00	3,752.03	46.4
51-80-395 TRAVEL & EDUCATION	.00	105.99	2,000.00	1,894.01	5.3
51-80-400 TOOLS & EQUIPMENT	.00	8,291.11	.00	8,291.11	.0
51-80-420 OPERATION PARTS & SUPPLIES	3,299.00	20,227.17	50,000.00	29,772.83	40.5
51-80-430 CHEMICALS	.00	2,200.00	10,000.00	7,800.00	22.0
51-80-452 UTILITIES (DISTRIBUTION)	3,740.74	4,137.50	20,000.00	15,862.50	20.7
51-80-453 UTILITIES WELLS (GENERATION)	433.37	8,451.96	25,000.00	16,548.04	33.8
51-80-454 FUEL	.00	2,426.63	10,000.00	7,573.37	24.3
51-80-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL FIELD OPS	24,848.04	145,699.87	501,000.00	355,300.13	29.1
<u>CAPITAL OUTLAY</u>					
51-90-545 RADIO READ PROJECT	6,838.50	41,268.50	1,255,000.00	1,213,731.50	3.3
TOTAL CAPITAL OUTLAY	6,838.50	41,268.50	1,255,000.00	1,213,731.50	3.3
<u>DEBT SERVICE</u>					
51-95-620 DEBT SERVICES	.00	13,956.59	29,000.00	15,043.41	48.1
51-95-630 INTEREST EXPENSE	14.54	14.54	5,000.00	4,985.46	.3
TOTAL DEBT SERVICE	14.54	13,971.13	34,000.00	20,028.87	41.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	33,854.21	225,288.06	1,878,200.00	1,652,911.94	12.0
NET REVENUE OVER EXPENDITURES	32,345.36	30,176.92	(49,700.00)	(79,876.92)	60.7

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUE</u>					
52-33-100	MONTHLY SERVICE FEES	45,674.21	201,139.29	594,000.00	392,860.71	33.9
52-33-200	CONNECTION FEES	559.33	18,551.89	75,000.00	56,448.11	24.7
	TOTAL OPERATING REVENUE	46,233.54	219,691.18	669,000.00	449,308.82	32.8
	<u>GRANT INCOME</u>					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.00	.0
	<u>OTHER INCOME</u>					
52-38-100	INTEREST INCOME	298.95	1,213.78	20,000.00	18,786.22	6.1
52-38-200	MISC INCOME	.00	(7,746.34)	.00	7,746.34	.0
	TOTAL OTHER INCOME	298.95	(6,532.56)	20,000.00	26,532.56	(32.7)
	TOTAL FUND REVENUE	46,532.49	213,158.62	1,689,000.00	1,475,841.38	12.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	615.26	2,435.54	19,000.00	16,564.46	12.8
52-42-210 ADMIN PAYROLL TAXES	44.92	177.92	1,700.00	1,522.08	10.5
52-42-220 ADMIN MEDICAL BENEFITS	83.64	370.96	3,000.00	2,629.04	12.4
52-42-230 ADMIN RETIRMENT	127.74	868.34	3,500.00	2,631.66	24.8
52-42-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-42-370 BANK CHARGES	180.79	10,687.20	.00	(10,687.20)	.0
52-42-380 INSURANCE	.00	27,408.07	30,000.00	2,591.93	91.4
52-42-405 POSTAGE	.00	787.50	3,600.00	2,812.50	21.9
52-42-410 OFFICE & MISCELLANEOUS	80.75	197.94	7,500.00	7,302.06	2.6
TOTAL ADMINISTRATION	1,133.10	42,933.47	74,300.00	31,366.53	57.8
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	1,867.56	7,504.49	24,000.00	16,495.51	31.3
52-82-210 COLLECTIONS PAYROLL TAXES	139.97	561.66	3,000.00	2,438.34	18.7
52-82-220 COLLECTIONS MEDICAL BENEFITS	117.98	1,004.67	4,000.00	2,995.33	25.1
52-82-230 COLLECTIONS RETIREMENT	361.46	1,345.45	5,000.00	3,654.55	26.9
52-82-315 PROFESSIONAL SERVICES	.00	1,364.00	24,000.00	22,636.00	5.7
52-82-320 TESTING	55.00	55.00	.00	(55.00)	.0
52-82-325 RENT	.00	.00	23,000.00	23,000.00	.0
52-82-332 REPAIRS & MAINTENANCE	(1,905.58)	(30,852.82)	25,000.00	55,852.82	(123.4)
52-82-335 SOFTWARE & IT	2,208.00	6,685.67	1,000.00	(5,685.67)	668.6
52-82-390 TRAVEL/EDUC./TRAINING	.00	(70.00)	500.00	570.00	(14.0)
52-82-400 TOOLS & EQUIPMENT	991.37	1,188.69	.00	(1,188.69)	.0
52-82-420 OPS PARTS & SUPPLIES	.00	3,383.51	25,000.00	21,616.49	13.5
52-82-454 UTILITIES	412.49	5,087.65	10,000.00	4,912.35	50.9
52-82-455 FUEL	1,470.09	1,747.79	7,000.00	5,252.21	25.0
52-82-500 VEHICLE REPAIRS & MAINT	.00	.00	2,500.00	2,500.00	.0
52-82-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL COLLECTIONS	5,718.34	(994.24)	274,000.00	274,894.24	(.4)
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	651.93	1,224.84	70,000.00	68,775.16	1.8
52-83-210 PRE- TREATMENT PAYROLL TAXES	48.07	90.27	10,000.00	9,909.73	.9
52-83-220 PRE-TREATMENT MEDICAL BENEFITS	40.27	107.21	17,000.00	16,892.79	.6
52-83-230 PRE- TREATMENT RETIREMENT	257.88	228.05	14,000.00	13,771.95	1.6
52-83-300 MISC EXPENSE	185.00	330.00	.00	(330.00)	.0
52-83-315 PROFESSIONAL SERVICES	.00	1,500.00	6,000.00	4,500.00	25.0
52-83-320 TESTING	.00	.00	2,500.00	2,500.00	.0
52-83-332 REPAIRS & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-83-335 SOFTWARE AND IT	.00	.00	500.00	500.00	.0
52-83-420 OPS PARTS & SUPPLIES	.00	59,444.91	6,000.00	(53,444.91)	990.8
52-83-454 UTILITIES	.00	.00	25,000.00	25,000.00	.0
TOTAL PRE-TREATMENT	1,183.15	62,925.28	156,000.00	93,074.72	40.3

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
52-84-110 WWTP SALARIES & WAGES	10,772.28	43,382.25	70,000.00	26,617.75	62.0
52-84-210 WWTP PAYROLL TAXES	759.18	3,897.06	10,000.00	6,102.94	39.0
52-84-220 WWTP MEDICAL BENEFITS	2,886.18	24,172.23	17,000.00	(7,172.23)	142.2
52-84-230 WWTP RETIREMENT	8,495.02	10,819.76	14,000.00	3,180.24	77.3
52-84-300 MISC EXPENSE	25.35	25.35	.00	(25.35)	.0
52-84-315 PROFESSIONAL SERVICES	.00	9,975.00	80,000.00	70,025.00	12.5
52-84-318 SLUDGE HAULING/DISPOSAL	11,662.14	48,202.15	60,000.00	11,797.85	80.3
52-84-320 TESTING	108.49	110.98	5,000.00	4,889.02	2.2
52-84-332 REPAIRS & MAINTENANCE	269.94	20,721.07	60,000.00	39,278.93	34.5
52-84-335 SOFTWARE AND IT	1,338.00	2,918.67	1,000.00	(1,918.67)	291.9
52-84-390 TRAVEL/EDUC./TRAINING	.00	532.67	2,500.00	1,967.33	21.3
52-84-400 TOOLS & EQUIPMENT	.00	4,980.59	10,000.00	5,019.41	49.8
52-84-420 OPS PARTS & SUPPLIES	.00	602.85	40,000.00	39,397.15	1.5
52-84-454 UTILITIES	3,341.98	8,052.31	60,000.00	51,947.69	13.4
TOTAL WWTP	39,658.56	178,392.94	429,500.00	251,107.06	41.5
<u>CAPITAL OUTLAY</u>					
52-90-540 WW CAPITAL OUTLAY	.00	.00	182,000.00	182,000.00	.0
52-90-541 PRE-TREATMENT PROJECT	513,554.63	776,128.61	1,225,000.00	448,871.39	63.4
TOTAL CAPITAL OUTLAY	513,554.63	776,128.61	1,407,000.00	630,871.39	55.2
<u>DEBT SERVICE</u>					
52-95-620 DEBT SERVICE PRINCIPAL	535.62	192,805.31	205,000.00	12,194.69	94.1
52-95-630 DEBT SERVICE INTEREST	6,464.38	22,941.09	60,000.00	37,058.91	38.2
TOTAL DEBT SERVICE	7,000.00	215,746.40	265,000.00	49,253.60	81.4
TOTAL FUND EXPENDITURES	568,247.78	1,275,132.46	2,605,800.00	1,330,667.54	48.9
NET REVENUE OVER EXPENDITURES	(521,715.29)	(1,061,973.84)	(916,800.00)	145,173.84	(115.8)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Section 5, Itemd.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-31-100 PROPERTY TAX	2,274.12	3,742.72	180,000.00	176,257.28	2.1
10-31-110 MOTOR VEHICLE TAX	.00	.00	64,000.00	64,000.00	.0
10-31-200 BASIC SALES & USE TAX	55,060.67	157,065.07	543,000.00	385,934.93	28.9
10-31-210 LOCAL OPTIONS SALES & USE TAX	45,877.65	131,102.36	257,000.00	125,897.64	51.0
10-31-220 GAS TAX	2,576.19	8,171.94	37,000.00	28,828.06	22.1
10-31-225 SPECIAL FUELS TAX	786.14	3,173.67	12,000.00	8,826.33	26.5
10-31-230 CIG. TAX	906.90	2,629.36	10,000.00	7,370.64	26.3
10-31-235 LODGING TAX	34,080.39	83,949.58	84,000.00	50.42	99.9
10-31-240 FRANCHISE TAX	.00	9,252.08	14,000.00	4,747.92	66.1
10-31-250 SEVERANCE TAX	.00	.00	43,000.00	43,000.00	.0
10-31-260 MINERAL ROYALTIES	.00	.00	101,000.00	101,000.00	.0
10-31-270 DIRECT DISTRIBUTION	.00	72,531.88	145,000.00	72,468.12	50.0
TOTAL TAX REVENUE	141,562.06	471,618.66	1,490,000.00	1,018,381.34	31.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE	675.00	1,875.00	20,000.00	18,125.00	9.4
10-32-110 LIQUOR LICENSE	6,500.00	7,500.00	8,000.00	500.00	93.8
10-32-120 BUILDING PERMITS	6,803.75	22,279.25	50,000.00	27,720.75	44.6
10-32-130 DOG & CAT LICENSE	20.00	40.00	400.00	360.00	10.0
TOTAL LICENSES AND PERMITS	13,998.75	31,694.25	78,400.00	46,705.75	40.4
<u>CHARGES FOR SERVICES</u>					
10-33-100 RENTS	3,116.25	6,317.00	240,000.00	233,683.00	2.6
10-33-110 NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120 UTILITIES	.00	.00	1,500.00	1,500.00	.0
10-33-125 VISITOR CENTER REVENUE	4,221.05	12,460.70	12,000.00	(460.70)	103.8
10-33-130 EVENTS REVENUE	.00	4,531.00	5,000.00	469.00	90.6
10-33-135 MOUNTAIN DAYS REVENUE	.00	3,024.53	16,000.00	12,975.47	18.9
TOTAL CHARGES FOR SERVICES	7,337.30	26,333.23	274,510.00	248,176.77	9.6
<u>INTERGOVERNMENTAL REVENUE</u>					
10-34-100 LOTTERY	.00	8,606.27	18,000.00	9,393.73	47.8
10-34-200 GRANT INCOME	.00	.00	390,000.00	390,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	8,606.27	408,000.00	399,393.73	2.1

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
10-35-100	CITATIONS	.00	.00	3,000.00	3,000.00	.0
	TOTAL FINES & PENALTIES	.00	.00	3,000.00	3,000.00	.0
	<u>OTHER REVENUE</u>					
10-38-100	INTEREST INCOME	15,540.07	53,502.94	30,000.00	(23,502.94)	178.3
10-38-700	LOAN PROCEEDS	.00	.00	310,000.00	310,000.00	.0
10-38-800	OTHER INCOME	163.50	163.50	.00	(163.50)	.0
10-38-900	PROCEEDS FROM ASSET SALES	101,375.59	102,625.59	320,000.00	217,374.41	32.1
	TOTAL OTHER REVENUE	117,079.16	156,292.03	660,000.00	503,707.97	23.7
	TOTAL FUND REVENUE	279,977.27	694,544.44	2,913,910.00	2,219,365.56	23.8

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Section 5, Itemd.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	1,846.16	7,961.56	35,000.00	27,038.44	22.8
10-41-210 PAYROLL TAXES	118.84	530.70	2,500.00	1,969.30	21.2
10-41-220 HEALTH INSURANCE	1,969.59	7,900.57	20,000.00	12,099.43	39.5
10-41-397 MILEAGE	.00	.00	1,000.00	1,000.00	.0
TOTAL MAYOR & COUNCIL	3,934.59	16,392.83	58,500.00	42,107.17	28.0
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	17,071.21	59,776.50	185,000.00	125,223.50	32.3
10-42-210 ADMIN PAYROLL TAXES	1,295.64	4,522.59	17,500.00	12,977.41	25.8
10-42-220 ADMIN MEDICAL BENEFITS	3,084.44	12,786.35	33,000.00	20,213.65	38.8
10-42-230 ADMIN RETIREMENT	2,881.52	10,577.96	30,000.00	19,422.04	35.3
10-42-240 ADMIN HUMAN RESOURCES	330.07	330.07	2,000.00	1,669.93	16.5
10-42-314 WEBSITE	295.72	5,170.24	5,000.00	(170.24)	103.4
10-42-315 PROFESSIONAL SERVICES	6,877.49	18,903.31	190,000.00	171,096.69	10.0
10-42-325 LEASE & RENT	.00	.00	6,000.00	6,000.00	.0
10-42-335 SOFTWARE AND IT	400.00	3,368.47	60,000.00	56,631.53	5.6
10-42-340 TELEPHONE/FAX	487.62	1,266.40	4,000.00	2,733.60	31.7
10-42-345 OFFICE EQUIPMENT	382.83	1,299.17	6,000.00	4,700.83	21.7
10-42-350 ADVERTISING	1,803.19	5,941.99	5,000.00	(941.99)	118.8
10-42-360 DUES & MEMBERSHIPS	1,018.46	5,193.94	6,000.00	806.06	86.6
10-42-370 MERCHANT FEES/BANK CHARGES	235.13	820.74	3,000.00	2,179.26	27.4
10-42-380 LIABILITY POOL INSURANCE	.00	.00	9,500.00	9,500.00	.0
10-42-381 OTHER INSURANCE	1,250.00	1,874.65	5,000.00	3,125.35	37.5
10-42-390 ADMIN EDUCATION & TRAINING	.00	1,190.00	2,000.00	810.00	59.5
10-42-395 ADMIN TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-42-405 ADMIN POSTAGE	62.50	362.35	3,000.00	2,637.65	12.1
10-42-410 ADMIN OFFICE SUPPLIES	1,062.13	4,168.06	6,000.00	1,831.94	69.5
10-42-415 OTHER EXPENSES	(20,391.20)	(20,293.97)	.00	20,293.97	.0
TOTAL ADMINISTRATION	18,146.75	117,258.82	583,000.00	465,741.18	20.1
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	.00	6,000.00	6,000.00	.0
10-45-110 COURT CLERK SALARY	495.60	1,401.52	3,200.00	1,798.48	43.8
10-45-210 COURT PAYROLL TAXES	37.35	105.82	1,000.00	894.18	10.6
10-45-220 COURT MEDICAL BENEFITS	12.89	30.14	750.00	719.86	4.0
10-45-230 COURT RETIREMENT	27.83	69.67	750.00	680.33	9.3
10-45-311 COURT LEGAL & PROFESSIONAL	537.50	662.50	5,000.00	4,337.50	13.3
10-45-335 COURT IT	.00	.00	250.00	250.00	.0
10-45-395 COUT RTRAINING & TRAVEL EXP	.00	.00	500.00	500.00	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	250.00	250.00	.0
10-45-411 COURT SOFTWARE	.00	566.99	1,200.00	633.01	47.3
TOTAL COURT	1,111.17	2,836.64	18,900.00	16,063.36	15.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRAVEL & TOURISM</u>					
10-48-100 TRAVEL & TOURISM WAGES	52.33	321.23	5,000.00	4,678.77	6.4
10-48-210 TRAVEL & TOURISM PAYROLL TAXES	3.82	23.45	500.00	476.55	4.7
10-48-220 TOURISM BOARD MEDICAL BENEFIT	19.18	19.18	750.00	730.82	2.6
10-48-230 TOURISM BOARD RETIREMENT	9.12	56.99	750.00	693.01	7.6
10-48-315 TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410 TRAVEL & TOURISM SUPPLIES	.00	.00	500.00	500.00	.0
10-48-415 TRAVEL & TOURISM GRANT AWARDS	.00	20,000.00	158,000.00	138,000.00	12.7
TOTAL TRAVEL & TOURISM	84.45	20,420.85	166,500.00	146,079.15	12.3
<u>PLANNING & ZONING</u>					
10-50-110 P & Z WAGES	7,810.64	27,655.32	115,000.00	87,344.68	24.1
10-50-210 P & Z PAYROLL TAXES	598.32	2,116.10	11,000.00	8,883.90	19.2
10-50-220 P & Z MEDICAL BENEFITS	901.57	3,238.07	18,000.00	14,761.93	18.0
10-50-230 P & Z RETIREMENT	(1,873.45)	(1,621.55)	20,000.00	21,621.55	(8.1)
10-50-331 P & Z LEGAL & PROFESSIONAL	4,725.00	15,320.46	36,000.00	20,679.54	42.6
10-50-335 P & Z IT	.00	.00	1,000.00	1,000.00	.0
10-50-350 P & Z ADVERTISING	(627.00)	(978.50)	1,500.00	2,478.50	(65.2)
10-50-395 P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397 P & Z MILEAGE	3.22	61.11	1,500.00	1,438.89	4.1
10-50-410 P & Z OFFICE SUPPLIES & STAMPS	679.41	944.54	7,500.00	6,555.46	12.6
10-50-411 P & Z SOFTWARE	.00	1,832.25	6,000.00	4,167.75	30.5
10-50-452 P & Z UTILITIES	.00	44.06	1,800.00	1,755.94	2.5
TOTAL PLANNING & ZONING	12,217.71	48,611.86	220,800.00	172,188.14	22.0
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	.00	2,897.55	37,000.00	34,102.45	7.8
10-52-210 INFO CENTER - PAYROLL TAXES	.00	203.87	3,200.00	2,996.13	6.4
10-52-220 INFO CENTER - MEDICAL BENEFITS	(232.64)	116.30	.00	(116.30)	.0
10-52-230 INFORMATION CENTER RETIREMENT	.00	568.64	.00	(568.64)	.0
10-52-335 SOFTWARE AND IT	.00	.00	1,000.00	1,000.00	.0
10-52-410 INFORMATION CENTER SUPPLIES	.00	1,758.31	4,000.00	2,241.69	44.0
10-52-451 INFORMATION CENTER COGS	3,630.50	8,826.50	15,000.00	6,173.50	58.8
10-52-452 UTILITIES	37.73	113.19	1,200.00	1,086.81	9.4
TOTAL INFORMATION CENTER	3,435.59	14,484.36	61,400.00	46,915.64	23.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	4,060.97	12,306.16	210,000.00	197,693.84	5.9
10-54-210 STREETS PAYROLL TAXES	289.72	869.17	25,000.00	24,130.83	3.5
10-54-220 STREETS MEDICAL BENIFITS	340.40	3,235.02	35,000.00	31,764.98	9.2
10-54-230 STREETS RETIREMENT	709.10	2,661.57	35,000.00	32,338.43	7.6
10-54-315 STREETS PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
10-54-333 REPAIRS & MAINT. - STREETS	.00	7,163.47	176,000.00	168,836.53	4.1
10-54-350 STREETS EQUIPMENT R & M	.00	756.70	5,000.00	4,243.30	15.1
10-54-351 SNOW REMOVAL EQUIPMENT R & M	.00	375.76	25,000.00	24,624.24	1.5
10-54-400 STREETS - TOOLS & EQUIPMENT	2,163.25	4,094.59	1,500.00	(2,594.59)	273.0
10-54-410 OPS SUPPLIES - STREETS	.00	.00	5,000.00	5,000.00	.0
10-54-411 OPS SUPPLIES - SNOW REMOVAL	.00	83.69	20,000.00	19,916.31	.4
10-54-445 STREETS SIGNS	129.68	4,989.58	10,000.00	5,010.42	49.9
10-54-454 FUEL - STREETS	138.85	1,262.73	7,500.00	6,237.27	16.8
10-54-455 FUEL - SNOW REMOVAL	182.54	2,325.31	14,000.00	11,674.69	16.6
TOTAL STREETS	8,014.51	40,123.75	575,000.00	534,876.25	7.0
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	742.50	989.50	35,000.00	34,010.50	2.8
10-56-210 CODES PAYROLL TAXES	56.81	75.70	3,000.00	2,924.30	2.5
10-56-230 CODES RETIREMENT	.00	41.94	.00	(41.94)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	606.50	66,819.50	135,000.00	68,180.50	49.5
10-56-410 CODES OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-56-415 CODES OTHER EXPENSES	.00	85.50	.00	(85.50)	.0
10-56-452 CODES UTILITIES	132.21	220.34	1,500.00	1,279.66	14.7
10-56-454 CODES FUEL & MILEAGE	.00	168.64	2,400.00	2,231.36	7.0
TOTAL LAW ENFORCEMENT	1,538.02	68,401.12	178,400.00	109,998.88	38.3

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	792.11	3,858.53	20,000.00	16,141.47	19.3
10-58-210 FACILITIES - PAYROLL TAX	60.99	299.14	2,500.00	2,200.86	12.0
10-58-220 FACILITIES - MEDICAL BENEFITS	.00	289.19	2,250.00	1,960.81	12.9
10-58-230 FACILITIES - RETIREMENT	55.90	327.62	3,500.00	3,172.38	9.4
10-58-330 FACILITIES - TOWN HALL R & M	224.68	2,950.97	2,000.00	(950.97)	147.6
10-58-332 FACILITIES - C.C. R & M	2,623.22	14,976.94	10,000.00	(4,976.94)	149.8
10-58-334 FACILITIES - SHOP R & M	267.99	315.17	2,000.00	1,684.83	15.8
10-58-335 FACILITIES SOFTWARE AND IT	.00	1,217.01	1,000.00	(217.01)	121.7
10-58-336 FACILITIES - MC BLDG R & M	6.68	2,642.25	20,000.00	17,357.75	13.2
10-58-360 FACILITIES - CDC R & M	.00	.00	1,000.00	1,000.00	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	.00	.00	1,000.00	1,000.00	.0
10-58-400 FACILITIES TOOLS & EQUIPMENT	80.08	645.84	10,000.00	9,354.16	6.5
10-58-410 SHOP SUPPLIES	455.91	1,133.74	5,000.00	3,866.26	22.7
10-58-411 CIVIC CENTER SUPPLIES	676.44	676.44	2,500.00	1,823.56	27.1
10-58-450 FACILITIES - T.H. UTILITIES	176.22	347.80	6,000.00	5,652.20	5.8
10-58-452 FACILITIES - C.C. UTILITIES	679.05	2,438.51	20,000.00	17,561.49	12.2
10-58-454 FACILITIES - SHOP UTILITIES	442.46	1,441.56	17,500.00	16,058.44	8.2
10-58-456 FACILITIES - MC UTILITIES	.00	659.61	.00	(659.61)	.0
10-58-540 FACILITIES - TOWN INSURANCE	.00	2,108.23	10,000.00	7,891.77	21.1
10-58-542 FACILITIES - SHOP INSURANCE	.00	1,820.85	.00	(1,820.85)	.0
10-58-544 FACILITIES - C.C. INSURANCE	.00	3,492.47	.00	(3,492.47)	.0
TOTAL FACILITIES	6,541.73	41,641.87	136,250.00	94,608.13	30.6
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	4,992.85	18,136.95	20,000.00	1,863.05	90.7
10-65-210 PARKS PAYROLL TAXES	368.39	1,344.83	3,000.00	1,655.17	44.8
10-65-220 PARKS MEDICAL BENEFITS	26.27	1,874.32	2,500.00	625.68	75.0
10-65-230 PARKS RETIREMENT	551.43	2,310.17	3,750.00	1,439.83	61.6
10-65-315 PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-332 PARKS REPAIRS & MAINT.	3,362.57	19,151.93	45,000.00	25,848.07	42.6
10-65-340 PARKS OUTSIDE SERVICES/SUB CON	6,367.88	15,530.20	25,000.00	9,469.80	62.1
10-65-450 PARKS - VEHICLES, TOOLS, & EQU	120.12	190.19	2,000.00	1,809.81	9.5
10-65-452 PARKS UTILITIES	539.10	5,013.96	15,000.00	9,986.04	33.4
10-65-454 PARKS FUEL	318.18	1,794.30	2,500.00	705.70	71.8
TOTAL PARKS	16,646.79	65,346.85	119,750.00	54,403.15	54.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EVENTS</u>					
10-66-110 EVENTS SALARIES & WAGES	355.37	2,978.09	10,000.00	7,021.91	29.8
10-66-210 EVENTS PAYROLL TAXES	25.76	227.17	1,000.00	772.83	22.7
10-66-220 EVENTS MEDICAL BENEFITS	149.02	806.79	2,000.00	1,193.21	40.3
10-66-230 EVENTS RETIREMENT	60.29	772.68	2,000.00	1,227.32	38.6
10-66-421 4TH OF JULY EXPENSES	.00	15,413.15	19,000.00	3,586.85	81.1
10-66-422 CHRISTMAS LIGHT EXPENSES	.00	.00	4,500.00	4,500.00	.0
10-66-423 PUMPKIN PATCH EXPENSES	586.86	586.86	1,800.00	1,213.14	32.6
10-66-424 TRUNK OR TREAT EXPENSES	.00	.00	500.00	500.00	.0
10-66-425 SANTA EXPENSES	.00	.00	1,825.00	1,825.00	.0
10-66-426 WINTER JUBILEE EXPENSES	.00	.00	19,000.00	19,000.00	.0
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-66-429 SPRING CLEANUP EXPENSES	.00	689.63	1,500.00	810.37	46.0
10-66-430 MOUNTAIN DAYS EXPENSES	.00	5,045.13	11,000.00	5,954.87	45.9
10-66-431 MUSIC SERIES EXPENSES	750.00	21,648.00	20,000.00	(1,648.00)	108.2
10-66-450 OTHER EVENTS EXPENSES	.00	.00	500.00	500.00	.0
TOTAL EVENTS	1,927.30	48,167.50	96,625.00	48,457.50	49.9
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	20,000.00	20,500.00	45,000.00	24,500.00	45.6
TOTAL BUSINESS & COMMUNITY DEV	20,000.00	20,500.00	45,000.00	24,500.00	45.6
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	.00	33,780.00	483,000.00	449,220.00	7.0
10-90-545 SS4A PROJECT EXPENSES	.00	295.00	300,000.00	299,705.00	.1
TOTAL CAPITAL OUTLAY	.00	34,075.00	783,000.00	748,925.00	4.4
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	101,041.32	105,183.60	350,000.00	244,816.40	30.1
10-95-630 DEBT SERVICE LOAN INTEREST	334.27	1,266.13	60,000.00	58,733.87	2.1
TOTAL DEBT SERVICE	101,375.59	106,449.73	410,000.00	303,550.27	26.0
TOTAL FUND EXPENDITURES	194,974.20	644,711.18	3,453,125.00	2,808,413.82	18.7
NET REVENUE OVER EXPENDITURES	85,003.07	49,833.26	(539,215.00)	(589,048.26)	9.2

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Section 5, Itemd.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
51-31-900 PROCEEDS FROM ASSET SALES	.00	3,500.00	.00	(3,500.00)	.0
TOTAL SOURCE 31	.00	3,500.00	.00	(3,500.00)	.0
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	51,330.43	159,545.77	1,000,000.00	840,454.23	16.0
51-33-110 BULK WATER SALES	.00	121.60	.00	(121.60)	.0
51-33-120 TRANSFER FEES	846.51	3,980.78	1,500.00	(2,480.78)	265.4
51-33-200 DISCONNECT/RECONNECT FEES	.94	(1.28)	.00	1.28	.0
51-33-400 CONNECTION FEES	5,000.00	14,350.00	50,000.00	35,650.00	28.7
TOTAL OPERATING REVENUE	57,177.88	177,996.87	1,051,500.00	873,503.13	16.9
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
<u>OTHER INCOME</u>					
51-38-300 MISC. INCOME	.00	7,747.34	.00	(7,747.34)	.0
51-38-310 INTEREST INCOME	6.99	21.20	25,000.00	24,978.80	.1
TOTAL OTHER INCOME	6.99	7,768.54	25,000.00	17,231.46	31.1
TOTAL FUND REVENUE	57,184.87	189,265.41	1,828,500.00	1,639,234.59	10.4

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110 ADMIN SALARIES & WAGES	2,467.10	6,367.38	19,000.00	12,632.62	33.5
51-42-210 ADMIN PAYROLL TAXES	181.81	471.32	1,700.00	1,228.68	27.7
51-42-220 ADMIN MEDICAL BENEFITS	508.22	1,111.07	3,000.00	1,888.93	37.0
51-42-230 ADMIN RETIREMENT	432.77	1,165.59	3,500.00	2,334.41	33.3
51-42-315 ADMIN PROFESSIONAL SERVICES	1,964.25	9,551.85	30,000.00	20,448.15	31.8
51-42-370 BANK CHARGES	165.13	908.41	6,000.00	5,091.59	15.1
51-42-380 INSURANCE	.00	1,442.35	10,000.00	8,557.65	14.4
51-42-395 TRAVEL	.00	26.50	2,000.00	1,973.50	1.3
51-42-405 POSTAGE	187.50	787.50	5,000.00	4,212.50	15.8
51-42-410 OFFICE & MISCELLANEOUS	23.01	363.46	8,000.00	7,636.54	4.5
TOTAL ADMINISTRATION	5,929.79	22,195.43	88,200.00	66,004.57	25.2
<u>FIELD OPS</u>					
51-80-110 FO SALARIES & WAGES	9,737.44	32,318.42	80,000.00	47,681.58	40.4
51-80-210 FO PAYROLL TAXES	715.28	2,394.90	11,000.00	8,605.10	21.8
51-80-220 FO MEDICAL BENEFITS	1,841.83	4,266.67	13,000.00	8,733.33	32.8
51-80-230 FO RETIREMENT	1,337.83	5,016.64	15,000.00	9,983.36	33.4
51-80-315 PROFESSIONAL SERVICES	489.00	709.00	25,000.00	24,291.00	2.8
51-80-320 TESTING	.00	883.00	5,000.00	4,117.00	17.7
51-80-325 RENT	.00	.00	31,000.00	31,000.00	.0
51-80-332 REPAIRS & MAINTENACE	9,667.62	33,953.88	77,000.00	43,046.12	44.1
51-80-335 SOFTWARE AND IT	2,561.40	2,942.07	7,000.00	4,057.93	42.0
51-80-395 TRAVEL & EDUCATION	105.99	105.99	2,000.00	1,894.01	5.3
51-80-400 TOOLS & EQUIPMENT	109.90	8,291.11	.00	8,291.11	.0
51-80-420 OPERATION PARTS & SUPPLIES	1,319.60	16,928.17	50,000.00	33,071.83	33.9
51-80-430 CHEMICALS	1,100.00	2,200.00	10,000.00	7,800.00	22.0
51-80-452 UTILITIES (DISTRIBUTION)	168.96	396.76	20,000.00	19,603.24	2.0
51-80-453 UTILITIES WELLS (GENERATION)	4,856.06	8,018.59	25,000.00	16,981.41	32.1
51-80-454 FUEL	543.22	2,426.63	10,000.00	7,573.37	24.3
51-80-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL FIELD OPS	34,554.13	120,851.83	501,000.00	380,148.17	24.1
<u>CAPITAL OUTLAY</u>					
51-90-545 RADIO READ PROJECT	10,530.00	34,430.00	1,255,000.00	1,220,570.00	2.7
TOTAL CAPITAL OUTLAY	10,530.00	34,430.00	1,255,000.00	1,220,570.00	2.7
<u>DEBT SERVICE</u>					
51-95-620 DEBT SERVICES	.00	13,956.59	29,000.00	15,043.41	48.1
51-95-630 INTEREST EXPENSE	.00	.00	5,000.00	5,000.00	.0
TOTAL DEBT SERVICE	.00	13,956.59	34,000.00	20,043.41	41.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Section 5, Itemd.

	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	51,013.92	191,433.85	1,878,200.00	1,686,766.15	10.2
NET REVENUE OVER EXPENDITURES	6,170.95	(2,168.44)	(49,700.00)	(47,531.56)	(4.4)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUE</u>					
52-33-100	MONTHLY SERVICE FEES	50,031.05	155,465.08	594,000.00	438,534.92	26.2
52-33-200	CONNECTION FEES	682.49	17,992.56	75,000.00	57,007.44	24.0
	TOTAL OPERATING REVENUE	50,713.54	173,457.64	669,000.00	495,542.36	25.9
	<u>GRANT INCOME</u>					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.00	.0
	<u>OTHER INCOME</u>					
52-38-100	INTEREST INCOME	295.22	914.83	20,000.00	19,085.17	4.6
52-38-200	MISC INCOME	(7,746.34)	(7,746.34)	.00	7,746.34	.0
	TOTAL OTHER INCOME	(7,451.12)	(6,831.51)	20,000.00	26,831.51	(34.2)
	TOTAL FUND REVENUE	43,262.42	166,626.13	1,689,000.00	1,522,373.87	9.9

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	537.52	1,820.28	19,000.00	17,179.72	9.6
52-42-210 ADMIN PAYROLL TAXES	39.22	133.00	1,700.00	1,567.00	7.8
52-42-220 ADMIN MEDICAL BENEFITS	55.39	287.32	3,000.00	2,712.68	9.6
52-42-230 ADMIN RETIRMENT	93.75	740.60	3,500.00	2,759.40	21.2
52-42-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-42-370 BANK CHARGES	165.13	10,506.41	.00	(10,506.41)	.0
52-42-380 INSURANCE	.00	27,408.07	30,000.00	2,591.93	91.4
52-42-405 POSTAGE	187.50	787.50	3,600.00	2,812.50	21.9
52-42-410 OFFICE & MISCELLANEOUS	.00	117.19	7,500.00	7,382.81	1.6
TOTAL ADMINISTRATION	1,078.51	41,800.37	74,300.00	32,499.63	56.3
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	1,505.61	5,636.93	24,000.00	18,363.07	23.5
52-82-210 COLLECTIONS PAYROLL TAXES	109.65	421.69	3,000.00	2,578.31	14.1
52-82-220 COLLECTIONS MEDICAL BENEFITS	469.47	886.69	4,000.00	3,113.31	22.2
52-82-230 COLLECTIONS RETIREMENT	280.36	983.99	5,000.00	4,016.01	19.7
52-82-315 PROFESSIONAL SERVICES	.00	1,364.00	24,000.00	22,636.00	5.7
52-82-325 RENT	.00	.00	23,000.00	23,000.00	.0
52-82-332 REPAIRS & MAINTENANCE	(12,036.67)	(28,947.24)	25,000.00	53,947.24	(115.8)
52-82-335 SOFTWARE & IT	4,477.67	4,477.67	1,000.00	(3,477.67)	447.8
52-82-390 TRAVEL/EDUC./TRAINING	.00	(70.00)	500.00	570.00	(14.0)
52-82-400 TOOLS & EQUIPMENT	.00	197.32	.00	(197.32)	.0
52-82-420 OPS PARTS & SUPPLIES	.00	3,383.51	25,000.00	21,616.49	13.5
52-82-454 UTILITIES	985.59	4,675.16	10,000.00	5,324.84	46.8
52-82-455 FUEL	277.70	277.70	7,000.00	6,722.30	4.0
52-82-500 VEHICLE REPAIRS & MAINT	.00	.00	2,500.00	2,500.00	.0
52-82-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL COLLECTIONS	(3,930.62)	(6,712.58)	274,000.00	280,712.58	(2.5)
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	118.54	572.91	70,000.00	69,427.09	.8
52-83-210 PRE- TREATMENT PAYROLL TAXES	8.75	42.20	10,000.00	9,957.80	.4
52-83-220 PRE-TREATMENT MEDICAL BENEFITS	9.07	66.94	17,000.00	16,933.06	.4
52-83-230 PRE- TREATMENT RETIREMENT	(14.70)	(29.83)	14,000.00	14,029.83	(.2)
52-83-300 MISC EXPENSE	.00	145.00	.00	(145.00)	.0
52-83-315 PROFESSIONAL SERVICES	.00	1,500.00	6,000.00	4,500.00	25.0
52-83-320 TESTING	.00	.00	2,500.00	2,500.00	.0
52-83-332 REPAIRS & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-83-335 SOFTWARE AND IT	.00	.00	500.00	500.00	.0
52-83-420 OPS PARTS & SUPPLIES	.00	59,444.91	6,000.00	(53,444.91)	990.8
52-83-454 UTILITIES	.00	.00	25,000.00	25,000.00	.0
TOTAL PRE-TREATMENT	121.66	61,742.13	156,000.00	94,257.87	39.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
52-84-110 WWTP SALARIES & WAGES	9,336.24	32,609.97	70,000.00	37,390.03	46.6
52-84-210 WWTP PAYROLL TAXES	866.25	3,137.88	10,000.00	6,862.12	31.4
52-84-220 WWTP MEDICAL BENEFITS	5,054.41	21,286.05	17,000.00	(4,286.05)	125.2
52-84-230 WWTP RETIREMENT	(99.18)	2,324.74	14,000.00	11,675.26	16.6
52-84-315 PROFESSIONAL SERVICES	875.00	9,975.00	80,000.00	70,025.00	12.5
52-84-318 SLUDGE HAULING/DISPOSAL	14,602.59	36,540.01	60,000.00	23,459.99	60.9
52-84-320 TESTING	2.49	2.49	5,000.00	4,997.51	.1
52-84-332 REPAIRS & MAINTENANCE	10,587.70	20,451.13	60,000.00	39,548.87	34.1
52-84-335 SOFTWARE AND IT	.00	1,580.67	1,000.00	(580.67)	158.1
52-84-390 TRAVEL/EDUC./TRAINING	137.69	532.67	2,500.00	1,967.33	21.3
52-84-400 TOOLS & EQUIPMENT	.00	4,980.59	10,000.00	5,019.41	49.8
52-84-420 OPS PARTS & SUPPLIES	500.91	602.85	40,000.00	39,397.15	1.5
52-84-454 UTILITIES	3,562.75	4,710.33	60,000.00	55,289.67	7.9
TOTAL WWTP	45,426.85	138,734.38	429,500.00	290,765.62	32.3
<u>CAPITAL OUTLAY</u>					
52-90-540 WW CAPITAL OUTLAY	.00	.00	182,000.00	182,000.00	.0
52-90-541 PRE-TREATMENT PROJECT	13,805.00	262,573.98	1,225,000.00	962,426.02	21.4
TOTAL CAPITAL OUTLAY	13,805.00	262,573.98	1,407,000.00	1,144,426.02	18.7
<u>DEBT SERVICE</u>					
52-95-620 DEBT SERVICE PRINCIPAL	535.62	192,269.69	205,000.00	12,730.31	93.8
52-95-630 DEBT SERVICE INTEREST	6,464.38	16,476.71	60,000.00	43,523.29	27.5
TOTAL DEBT SERVICE	7,000.00	208,746.40	265,000.00	56,253.60	78.8
TOTAL FUND EXPENDITURES	63,501.40	706,884.68	2,605,800.00	1,898,915.32	27.1
NET REVENUE OVER EXPENDITURES	(20,238.98)	(540,258.55)	(916,800.00)	(376,541.45)	(58.9)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-31-100	PROPERTY TAX	1,468.60	1,468.60	180,000.00	178,531.40	.8
10-31-110	MOTOR VEHICLE TAX	.00	.00	64,000.00	64,000.00	.0
10-31-200	BASIC SALES & USE TAX	51,399.81	102,004.40	543,000.00	440,995.60	18.8
10-31-210	LOCAL OPTIONS SALES & USE TAX	43,130.73	85,224.71	257,000.00	171,775.29	33.2
10-31-220	GAS TAX	3,168.66	5,595.75	37,000.00	31,404.25	15.1
10-31-225	SPECIAL FUELS TAX	1,643.07	2,387.53	12,000.00	9,612.47	19.9
10-31-230	CIG. TAX	917.07	1,722.46	10,000.00	8,277.54	17.2
10-31-235	LODGING TAX	37,738.32	49,869.19	84,000.00	34,130.81	59.4
10-31-240	FRANCHISE TAX	193.93	9,252.08	14,000.00	4,747.92	66.1
10-31-250	SEVERANCE TAX	.00	.00	43,000.00	43,000.00	.0
10-31-260	MINERAL ROYALTIES	.00	.00	101,000.00	101,000.00	.0
10-31-270	DIRECT DISTRIBUTION	72,531.88	72,531.88	145,000.00	72,468.12	50.0
	TOTAL TAX REVENUE	212,192.07	330,056.60	1,490,000.00	1,159,943.40	22.2
<u>LICENSES AND PERMITS</u>						
10-32-100	BUSINESS LICENSE	650.00	1,200.00	20,000.00	18,800.00	6.0
10-32-110	LIQUOR LICENSE	1,000.00	1,000.00	8,000.00	7,000.00	12.5
10-32-120	BUILDING PERMITS	3,775.00	15,475.50	50,000.00	34,524.50	31.0
10-32-130	DOG & CAT LICENSE	20.00	20.00	400.00	380.00	5.0
	TOTAL LICENSES AND PERMITS	5,445.00	17,695.50	78,400.00	60,704.50	22.6
<u>CHARGES FOR SERVICES</u>						
10-33-100	RENTS	3,200.75	3,200.75	240,000.00	236,799.25	1.3
10-33-110	NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120	UTILITIES	.00	.00	1,500.00	1,500.00	.0
10-33-125	VISITOR CENTER REVENUE	4,668.65	8,239.65	12,000.00	3,760.35	68.7
10-33-130	EVENTS REVENUE	.00	4,531.00	5,000.00	469.00	90.6
10-33-135	MOUNTAIN DAYS REVENUE	190.00	3,024.53	16,000.00	12,975.47	18.9
	TOTAL CHARGES FOR SERVICES	8,059.40	18,995.93	274,510.00	255,514.07	6.9
<u>INTERGOVERNMENTAL REVENUE</u>						
10-34-100	LOTTERY	5,757.98	8,606.27	18,000.00	9,393.73	47.8
10-34-200	GRANT INCOME	.00	.00	390,000.00	390,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	5,757.98	8,606.27	408,000.00	399,393.73	2.1

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
10-35-100	CITATIONS	.00	.00	3,000.00	3,000.00	.0
	TOTAL FINES & PENALTIES	.00	.00	3,000.00	3,000.00	.0
	<u>OTHER REVENUE</u>					
10-38-100	INTEREST INCOME	19,488.64	37,962.87	30,000.00	(7,962.87)	126.5
10-38-700	LOAN PROCEEDS	.00	.00	310,000.00	310,000.00	.0
10-38-900	PROCEEDS FROM ASSET SALES	1,250.00	1,250.00	320,000.00	318,750.00	.4
	TOTAL OTHER REVENUE	20,738.64	39,212.87	660,000.00	620,787.13	5.9
	TOTAL FUND REVENUE	252,193.09	414,567.17	2,913,910.00	2,499,342.83	14.2

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	4,269.24	6,115.40	35,000.00	28,884.60	17.5
10-41-210 PAYROLL TAXES	293.02	411.86	2,500.00	2,088.14	16.5
10-41-220 HEALTH INSURANCE	4,020.79	5,930.98	20,000.00	14,069.02	29.7
10-41-397 MILEAGE	.00	.00	1,000.00	1,000.00	.0
TOTAL MAYOR & COUNCIL	8,583.05	12,458.24	58,500.00	46,041.76	21.3
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	28,317.16	42,705.29	185,000.00	142,294.71	23.1
10-42-210 ADMIN PAYROLL TAXES	2,142.25	3,226.95	17,500.00	14,273.05	18.4
10-42-220 ADMIN MEDICAL BENEFITS	7,353.85	9,701.91	33,000.00	23,298.09	29.4
10-42-230 ADMIN RETIREMENT	4,978.64	7,696.44	30,000.00	22,303.56	25.7
10-42-240 ADMIN HUMAN RESOURCES	.00	.00	2,000.00	2,000.00	.0
10-42-314 WEBSITE	.00	4,874.52	5,000.00	125.48	97.5
10-42-315 PROFESSIONAL SERVICES	5,501.07	12,025.82	190,000.00	177,974.18	6.3
10-42-325 LEASE & RENT	.00	.00	6,000.00	6,000.00	.0
10-42-335 SOFTWARE AND IT	1,322.56	2,968.47	60,000.00	57,031.53	5.0
10-42-340 TELEPHONE/FAX	389.40	778.78	4,000.00	3,221.22	19.5
10-42-345 OFFICE EQUIPMENT	37.17	916.34	6,000.00	5,083.66	15.3
10-42-350 ADVERTISING	4,362.49	4,138.80	5,000.00	861.20	82.8
10-42-360 DUES & MEMBERSHIPS	.00	4,175.48	6,000.00	1,824.52	69.6
10-42-370 MERCHANT FEES/BANK CHARGES	347.86	585.61	3,000.00	2,414.39	19.5
10-42-380 LIABILITY POOL INSURANCE	.00	.00	9,500.00	9,500.00	.0
10-42-381 OTHER INSURANCE	.00	624.65	5,000.00	4,375.35	12.5
10-42-390 ADMIN EDUCATION & TRAINING	1,190.00	1,190.00	2,000.00	810.00	59.5
10-42-395 ADMIN TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-42-405 ADMIN POSTAGE	249.85	299.85	3,000.00	2,700.15	10.0
10-42-410 ADMIN OFFICE SUPPLIES	2,214.65	3,105.93	6,000.00	2,894.07	51.8
10-42-415 OTHER EXPENSES	95.23	97.23	.00	(97.23)	.0
TOTAL ADMINISTRATION	58,502.18	99,112.07	583,000.00	483,887.93	17.0
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	.00	6,000.00	6,000.00	.0
10-45-110 COURT CLERK SALARY	837.01	905.92	3,200.00	2,294.08	28.3
10-45-210 COURT PAYROLL TAXES	63.44	68.47	1,000.00	931.53	6.9
10-45-220 COURT MEDICAL BENEFITS	17.25	17.25	750.00	732.75	2.3
10-45-230 COURT RETIREMENT	28.77	41.84	750.00	708.16	5.6
10-45-311 COURT LEGAL & PROFESSIONAL	.00	125.00	5,000.00	4,875.00	2.5
10-45-335 COURT IT	.00	.00	250.00	250.00	.0
10-45-395 COUT RTRAINING & TRAVEL EXP	.00	.00	500.00	500.00	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	250.00	250.00	.0
10-45-411 COURT SOFTWARE	186.33	566.99	1,200.00	633.01	47.3
TOTAL COURT	1,132.80	1,725.47	18,900.00	17,174.53	9.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRAVEL & TOURISM</u>					
10-48-100 TRAVEL & TOURISM WAGES	186.21	268.90	5,000.00	4,731.10	5.4
10-48-210 TRAVEL & TOURISM PAYROLL TAXES	13.60	19.63	500.00	480.37	3.9
10-48-220 TOURISM BOARD MEDICAL BENEFIT	.00	.00	750.00	750.00	.0
10-48-230 TOURISM BOARD RETIREMENT	32.47	47.87	750.00	702.13	6.4
10-48-315 TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410 TRAVEL & TOURISM SUPPLIES	.00	.00	500.00	500.00	.0
10-48-415 TRAVEL & TOURISM GRANT AWARDS	.00	20,000.00	158,000.00	138,000.00	12.7
TOTAL TRAVEL & TOURISM	232.28	20,336.40	166,500.00	146,163.60	12.2
<u>PLANNING & ZONING</u>					
10-50-110 P & Z WAGES	11,813.17	19,844.68	115,000.00	95,155.32	17.3
10-50-210 P & Z PAYROLL TAXES	912.72	1,517.78	11,000.00	9,482.22	13.8
10-50-220 P & Z MEDICAL BENEFITS	1,683.91	2,336.50	18,000.00	15,663.50	13.0
10-50-230 P & Z RETIREMENT	(2,648.43)	251.90	20,000.00	19,748.10	1.3
10-50-331 P & Z LEGAL & PROFESSIONAL	4,606.63	10,595.46	36,000.00	25,404.54	29.4
10-50-335 P & Z IT	.00	.00	1,000.00	1,000.00	.0
10-50-350 P & Z ADVERTISING	(351.50)	(351.50)	1,500.00	1,851.50	(23.4)
10-50-395 P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397 P & Z MILEAGE	48.78	57.89	1,500.00	1,442.11	3.9
10-50-410 P & Z OFFICE SUPPLIES & STAMPS	135.10	265.13	7,500.00	7,234.87	3.5
10-50-411 P & Z SOFTWARE	186.33	1,832.25	6,000.00	4,167.75	30.5
10-50-452 P & Z UTILITIES	.00	44.06	1,800.00	1,755.94	2.5
TOTAL PLANNING & ZONING	16,386.71	36,394.15	220,800.00	184,405.85	16.5
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	.00	2,897.55	37,000.00	34,102.45	7.8
10-52-210 INFO CENTER - PAYROLL TAXES	.00	203.87	3,200.00	2,996.13	6.4
10-52-220 INFO CENTER - MEDICAL BENEFITS	(348.96)	348.94	.00	(348.94)	.0
10-52-230 INFORMATION CENTER RETIREMENT	.00	568.64	.00	(568.64)	.0
10-52-335 SOFTWARE AND IT	.00	.00	1,000.00	1,000.00	.0
10-52-410 INFORMATION CENTER SUPPLIES	1,758.31	1,758.31	4,000.00	2,241.69	44.0
10-52-451 INFORMATION CENTER COGS	3,468.50	5,196.00	15,000.00	9,804.00	34.6
10-52-452 UTILITIES	37.73	75.46	1,200.00	1,124.54	6.3
TOTAL INFORMATION CENTER	4,915.58	11,048.77	61,400.00	50,351.23	18.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	4,579.19	8,245.19	210,000.00	201,754.81	3.9
10-54-210 STREETS PAYROLL TAXES	315.62	579.45	25,000.00	24,420.55	2.3
10-54-220 STREETS MEDICAL BENIFITS	1,439.57	2,894.62	35,000.00	32,105.38	8.3
10-54-230 STREETS RETIREMENT	829.78	1,952.47	35,000.00	33,047.53	5.6
10-54-315 STREETS PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
10-54-333 REPAIRS & MAINT. - STREETS	7,148.28	7,163.47	176,000.00	168,836.53	4.1
10-54-350 STREETS EQUIPMENT R & M	430.00	756.70	5,000.00	4,243.30	15.1
10-54-351 SNOW REMOVAL EQUIPMENT R & M	.00	375.76	25,000.00	24,624.24	1.5
10-54-400 STREETS - TOOLS & EQUIPMENT	5.66	1,931.34	1,500.00	(431.34)	128.8
10-54-410 OPS SUPPLIES - STREETS	.00	.00	5,000.00	5,000.00	.0
10-54-411 OPS SUPPLIES - SNOW REMOVAL	83.69	83.69	20,000.00	19,916.31	.4
10-54-445 STREETS SIGNS	4,859.90	4,859.90	10,000.00	5,140.10	48.6
10-54-454 FUEL - STREETS	1,123.88	1,123.88	7,500.00	6,376.12	15.0
10-54-455 FUEL - SNOW REMOVAL	2,142.77	2,142.77	14,000.00	11,857.23	15.3
TOTAL STREETS	22,958.34	32,109.24	575,000.00	542,890.76	5.6
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	.00	247.00	35,000.00	34,753.00	.7
10-56-210 CODES PAYROLL TAXES	.00	18.89	3,000.00	2,981.11	.6
10-56-230 CODES RETIREMENT	.00	41.94	.00	(41.94)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	65,606.50	66,213.00	135,000.00	68,787.00	49.1
10-56-410 CODES OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-56-415 CODES OTHER EXPENSES	85.50	85.50	.00	(85.50)	.0
10-56-452 CODES UTILITIES	44.07	88.13	1,500.00	1,411.87	5.9
10-56-454 CODES FUEL & MILEAGE	.00	168.64	2,400.00	2,231.36	7.0
TOTAL LAW ENFORCEMENT	65,736.07	66,863.10	178,400.00	111,536.90	37.5

TOWN OF ALPINE
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	1,697.51	3,066.42	20,000.00	16,933.58	15.3
10-58-210 FACILITIES - PAYROLL TAX	135.02	238.15	2,500.00	2,261.85	9.5
10-58-220 FACILITIES - MEDICAL BENEFITS	.00	289.19	2,250.00	1,960.81	12.9
10-58-230 FACILITIES - RETIREMENT	11.81	271.72	3,500.00	3,228.28	7.8
10-58-330 FACILITIES - TOWN HALL R & M	2,455.46	2,726.29	2,000.00	(726.29)	136.3
10-58-332 FACILITIES - C.C. R & M	12,048.73	12,353.72	10,000.00	(2,353.72)	123.5
10-58-334 FACILITIES - SHOP R & M	47.18	47.18	2,000.00	1,952.82	2.4
10-58-335 FACILITIES SOFTWARE AND IT	386.34	1,217.01	1,000.00	(217.01)	121.7
10-58-336 FACILITIES - MC BLDG R & M	2,618.79	2,635.57	20,000.00	17,364.43	13.2
10-58-360 FACILITIES - CDC R & M	.00	.00	1,000.00	1,000.00	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	.00	.00	1,000.00	1,000.00	.0
10-58-400 FACILITIES TOOLS & EQUIPMENT	228.36	565.76	10,000.00	9,434.24	5.7
10-58-410 SHOP SUPPLIES	396.34	677.83	5,000.00	4,322.17	13.6
10-58-411 CIVIC CENTER SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-58-450 FACILITIES - T.H. UTILITIES	136.58	171.58	6,000.00	5,828.42	2.9
10-58-452 FACILITIES - C.C. UTILITIES	1,113.00	1,759.46	20,000.00	18,240.54	8.8
10-58-454 FACILITIES - SHOP UTILITIES	739.86	999.10	17,500.00	16,500.90	5.7
10-58-456 FACILITIES - MC UTILITIES	179.00	659.61	.00	(659.61)	.0
10-58-540 FACILITIES - TOWN INSURANCE	.00	2,108.23	10,000.00	7,891.77	21.1
10-58-542 FACILITIES - SHOP INSURANCE	.00	1,820.85	.00	(1,820.85)	.0
10-58-544 FACILITIES - C.C. INSURANCE	.00	3,492.47	.00	(3,492.47)	.0
TOTAL FACILITIES	22,193.98	35,100.14	136,250.00	101,149.86	25.8
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	10,800.00	13,144.10	20,000.00	6,855.90	65.7
10-65-210 PARKS PAYROLL TAXES	799.71	976.44	3,000.00	2,023.56	32.6
10-65-220 PARKS MEDICAL BENEFITS	1,805.52	1,848.05	2,500.00	651.95	73.9
10-65-230 PARKS RETIREMENT	1,239.87	1,758.74	3,750.00	1,991.26	46.9
10-65-315 PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-332 PARKS REPAIRS & MAINT.	6,133.69	15,789.36	45,000.00	29,210.64	35.1
10-65-340 PARKS OUTSIDE SERVICES/SUB CON	2,020.66	9,162.32	25,000.00	15,837.68	36.7
10-65-450 PARKS - VEHICLES, TOOLS, & EQU	40.04	70.07	2,000.00	1,929.93	3.5
10-65-452 PARKS UTILITIES	3,445.14	4,474.86	15,000.00	10,525.14	29.8
10-65-454 PARKS FUEL	1,435.91	1,476.12	2,500.00	1,023.88	59.0
TOTAL PARKS	27,720.54	48,700.06	119,750.00	71,049.94	40.7

TOWN OF ALPINE
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EVENTS</u>					
10-66-110 EVENTS SALARIES & WAGES	.00	2,622.72	10,000.00	7,377.28	26.2
10-66-210 EVENTS PAYROLL TAXES	.00	201.41	1,000.00	798.59	20.1
10-66-220 EVENTS MEDICAL BENEFITS	.00	657.77	2,000.00	1,342.23	32.9
10-66-230 EVENTS RETIREMENT	.00	712.39	2,000.00	1,287.61	35.6
10-66-421 4TH OF JULY EXPENSES	113.15	15,413.15	19,000.00	3,586.85	81.1
10-66-422 CHRISTMAS LIGHT EXPENSES	.00	.00	4,500.00	4,500.00	.0
10-66-423 PUMPKIN PATCH EXPENSES	.00	.00	1,800.00	1,800.00	.0
10-66-424 TRUNK OR TREAT EXPENSES	.00	.00	500.00	500.00	.0
10-66-425 SANTA EXPENSES	.00	.00	1,825.00	1,825.00	.0
10-66-426 WINTER JUBILEE EXPENSES	.00	.00	19,000.00	19,000.00	.0
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-66-429 SPRING CLEANUP EXPENSES	.00	689.63	1,500.00	810.37	46.0
10-66-430 MOUNTAIN DAYS EXPENSES	1,844.46	5,045.13	11,000.00	5,954.87	45.9
10-66-431 MUSIC SERIES EXPENSES	7,250.00	20,898.00	20,000.00	(898.00)	104.5
10-66-450 OTHER EVENTS EXPENSES	.00	.00	500.00	500.00	.0
TOTAL EVENTS	9,207.61	46,240.20	96,625.00	50,384.80	47.9
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	.00	500.00	45,000.00	44,500.00	1.1
TOTAL BUSINESS & COMMUNITY DEV	.00	500.00	45,000.00	44,500.00	1.1
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	.00	33,780.00	483,000.00	449,220.00	7.0
10-90-545 SS4A PROJECT EXPENSES	295.00	295.00	300,000.00	299,705.00	.1
TOTAL CAPITAL OUTLAY	295.00	34,075.00	783,000.00	748,925.00	4.4
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	2,068.05	4,142.28	350,000.00	345,857.72	1.2
10-95-630 DEBT SERVICE LOAN INTEREST	469.02	931.86	60,000.00	59,068.14	1.6
TOTAL DEBT SERVICE	2,537.07	5,074.14	410,000.00	404,925.86	1.2
TOTAL FUND EXPENDITURES	240,401.21	449,736.98	3,453,125.00	3,003,388.02	13.0
NET REVENUE OVER EXPENDITURES	11,791.88	(35,169.81)	(539,215.00)	(504,045.19)	(6.5)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
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WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
51-31-900 PROCEEDS FROM ASSET SALES	3,500.00	3,500.00	.00	(3,500.00)	.0
TOTAL SOURCE 31	3,500.00	3,500.00	.00	(3,500.00)	.0
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	58,606.07	108,215.34	1,000,000.00	891,784.66	10.8
51-33-110 BULK WATER SALES	21.60	121.60	.00	(121.60)	.0
51-33-120 TRANSFER FEES	1,945.91	3,134.27	1,500.00	(1,634.27)	209.0
51-33-200 DISCONNECT/RECONNECT FEES	.00	(2.22)	.00	2.22	.0
51-33-400 CONNECTION FEES	.00	9,350.00	50,000.00	40,650.00	18.7
TOTAL OPERATING REVENUE	60,573.58	120,818.99	1,051,500.00	930,681.01	11.5
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
<u>OTHER INCOME</u>					
51-38-300 MISC. INCOME	7,747.34	7,747.34	.00	(7,747.34)	.0
51-38-310 INTEREST INCOME	7.10	14.21	25,000.00	24,985.79	.1
TOTAL OTHER INCOME	7,754.44	7,761.55	25,000.00	17,238.45	31.1
TOTAL FUND REVENUE	71,828.02	132,080.54	1,828,500.00	1,696,419.46	7.2

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WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110 ADMIN SALARIES & WAGES	2,432.90	3,900.28	19,000.00	15,099.72	20.5
51-42-210 ADMIN PAYROLL TAXES	180.13	289.51	1,700.00	1,410.49	17.0
51-42-220 ADMIN MEDICAL BENEFITS	487.40	602.85	3,000.00	2,397.15	20.1
51-42-230 ADMIN RETIREMENT	427.97	732.82	3,500.00	2,767.18	20.9
51-42-315 ADMIN PROFESSIONAL SERVICES	3,101.10	7,587.60	30,000.00	22,412.40	25.3
51-42-370 BANK CHARGES	575.52	743.28	6,000.00	5,256.72	12.4
51-42-380 INSURANCE	.00	1,442.35	10,000.00	8,557.65	14.4
51-42-395 TRAVEL	26.50	26.50	2,000.00	1,973.50	1.3
51-42-405 POSTAGE	200.00	600.00	5,000.00	4,400.00	12.0
51-42-410 OFFICE & MISCELLANEOUS	321.45	340.45	8,000.00	7,659.55	4.3
TOTAL ADMINISTRATION	7,752.97	16,265.64	88,200.00	71,934.36	18.4
<u>FIELD OPS</u>					
51-80-110 FO SALARIES & WAGES	11,097.38	22,580.98	80,000.00	57,419.02	28.2
51-80-210 FO PAYROLL TAXES	812.88	1,679.62	11,000.00	9,320.38	15.3
51-80-220 FO MEDICAL BENEFITS	2,145.23	2,424.84	13,000.00	10,575.16	18.7
51-80-230 FO RETIREMENT	1,608.10	3,678.81	15,000.00	11,321.19	24.5
51-80-315 PROFESSIONAL SERVICES	.00	220.00	25,000.00	24,780.00	.9
51-80-320 TESTING	802.00	883.00	5,000.00	4,117.00	17.7
51-80-325 RENT	.00	.00	31,000.00	31,000.00	.0
51-80-332 REPAIRS & MAINTENACE	20,008.14	24,286.26	77,000.00	52,713.74	31.5
51-80-335 SOFTWARE AND IT	.00	380.67	7,000.00	6,619.33	5.4
51-80-395 TRAVEL & EDUCATION	.00	.00	2,000.00	2,000.00	.0
51-80-400 TOOLS & EQUIPMENT	5,605.15	8,181.21	.00	(8,181.21)	.0
51-80-420 OPERATION PARTS & SUPPLIES	14,278.24	15,608.57	50,000.00	34,391.43	31.2
51-80-430 CHEMICALS	.00	1,100.00	10,000.00	8,900.00	11.0
51-80-452 UTILITIES (DISTRIBUTION)	183.74	227.80	20,000.00	19,772.20	1.1
51-80-453 UTILITIES WELLS (GENERATION)	3,162.53	3,162.53	25,000.00	21,837.47	12.7
51-80-454 FUEL	850.85	1,883.41	10,000.00	8,116.59	18.8
51-80-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL FIELD OPS	60,554.24	86,297.70	501,000.00	414,702.30	17.2
<u>CAPITAL OUTLAY</u>					
51-90-545 RADIO READ PROJECT	6,567.50	23,900.00	1,255,000.00	1,231,100.00	1.9
TOTAL CAPITAL OUTLAY	6,567.50	23,900.00	1,255,000.00	1,231,100.00	1.9
<u>DEBT SERVICE</u>					
51-95-620 DEBT SERVICES	.00	13,956.59	29,000.00	15,043.41	48.1
51-95-630 INTEREST EXPENSE	.00	.00	5,000.00	5,000.00	.0
TOTAL DEBT SERVICE	.00	13,956.59	34,000.00	20,043.41	41.1

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	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	74,874.71	140,419.93	1,878,200.00	1,737,780.07	7.5
NET REVENUE OVER EXPENDITURES	(3,046.69)	(8,339.39)	(49,700.00)	(41,360.61)	(16.8)

TOWN OF ALPINE
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WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUE</u>					
52-33-100	MONTHLY SERVICE FEES	53,994.21	105,434.03	594,000.00	488,565.97	17.8
52-33-200	CONNECTION FEES	658.41	17,310.07	75,000.00	57,689.93	23.1
	TOTAL OPERATING REVENUE	54,652.62	122,744.10	669,000.00	546,255.90	18.4
	<u>GRANT INCOME</u>					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.00	.0
	<u>OTHER INCOME</u>					
52-38-100	INTEREST INCOME	305.02	619.61	20,000.00	19,380.39	3.1
	TOTAL OTHER INCOME	305.02	619.61	20,000.00	19,380.39	3.1
	TOTAL FUND REVENUE	54,957.64	123,363.71	1,689,000.00	1,565,636.29	7.3

TOWN OF ALPINE
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WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	578.45	1,282.76	19,000.00	17,717.24	6.8
52-42-210 ADMIN PAYROLL TAXES	42.21	93.78	1,700.00	1,606.22	5.5
52-42-220 ADMIN MEDICAL BENEFITS	116.48	231.93	3,000.00	2,768.07	7.7
52-42-230 ADMIN RETIRMENT	100.89	646.85	3,500.00	2,853.15	18.5
52-42-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-42-370 BANK CHARGES	575.53	10,341.28	.00	(10,341.28)	.0
52-42-380 INSURANCE	.00	27,408.07	30,000.00	2,591.93	91.4
52-42-405 POSTAGE	200.00	600.00	3,600.00	3,000.00	16.7
52-42-410 OFFICE & MISCELLANEOUS	117.19	117.19	7,500.00	7,382.81	1.6
TOTAL ADMINISTRATION	1,730.75	40,721.86	74,300.00	33,578.14	54.8
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	2,478.40	4,131.32	24,000.00	19,868.68	17.2
52-82-210 COLLECTIONS PAYROLL TAXES	187.32	312.04	3,000.00	2,687.96	10.4
52-82-220 COLLECTIONS MEDICAL BENEFITS	238.61	417.22	4,000.00	3,582.78	10.4
52-82-230 COLLECTIONS RETIREMENT	382.69	703.63	5,000.00	4,296.37	14.1
52-82-315 PROFESSIONAL SERVICES	319.00	1,364.00	24,000.00	22,636.00	5.7
52-82-325 RENT	.00	.00	23,000.00	23,000.00	.0
52-82-332 REPAIRS & MAINTENANCE	(17,947.38)	(16,910.57)	25,000.00	41,910.57	(67.6)
52-82-335 SOFTWARE & IT	.00	.00	1,000.00	1,000.00	.0
52-82-390 TRAVEL/EDUC./TRAINING	(70.00)	(70.00)	500.00	570.00	(14.0)
52-82-400 TOOLS & EQUIPMENT	197.32	197.32	.00	(197.32)	.0
52-82-420 OPS PARTS & SUPPLIES	3,353.48	3,383.51	25,000.00	21,616.49	13.5
52-82-454 UTILITIES	3,417.64	3,689.57	10,000.00	6,310.43	36.9
52-82-455 FUEL	.00	.00	7,000.00	7,000.00	.0
52-82-500 VEHICLE REPAIRS & MAINT	.00	.00	2,500.00	2,500.00	.0
52-82-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL COLLECTIONS	(7,442.92)	(2,781.96)	274,000.00	276,781.96	(1.0)
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	276.57	454.37	70,000.00	69,545.63	.7
52-83-210 PRE- TREATMENT PAYROLL TAXES	20.30	33.45	10,000.00	9,966.55	.3
52-83-220 PRE-TREATMENT MEDICAL BENEFITS	62.47	57.87	17,000.00	16,942.13	.3
52-83-230 PRE- TREATMENT RETIREMENT	(48.24)	(15.13)	14,000.00	14,015.13	(.1)
52-83-300 MISC EXPENSE	60.00	145.00	.00	(145.00)	.0
52-83-315 PROFESSIONAL SERVICES	1,500.00	1,500.00	6,000.00	4,500.00	25.0
52-83-320 TESTING	.00	.00	2,500.00	2,500.00	.0
52-83-332 REPAIRS & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-83-335 SOFTWARE AND IT	.00	.00	500.00	500.00	.0
52-83-420 OPS PARTS & SUPPLIES	59,414.88	59,444.91	6,000.00	(53,444.91)	990.8
52-83-454 UTILITIES	.00	.00	25,000.00	25,000.00	.0
TOTAL PRE-TREATMENT	61,285.98	61,620.47	156,000.00	94,379.53	39.5

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
52-84-110 WWTP SALARIES & WAGES	10,693.78	23,273.73	70,000.00	46,726.27	33.3
52-84-210 WWTP PAYROLL TAXES	1,341.28	2,271.63	10,000.00	7,728.37	22.7
52-84-220 WWTP MEDICAL BENEFITS	13,583.18	16,231.64	17,000.00	768.36	95.5
52-84-230 WWTP RETIREMENT	(610.35)	2,423.92	14,000.00	11,576.08	17.3
52-84-315 PROFESSIONAL SERVICES	.00	9,100.00	80,000.00	70,900.00	11.4
52-84-318 SLUDGE HAULING/DISPOSAL	14,617.42	21,937.42	60,000.00	38,062.58	36.6
52-84-320 TESTING	.00	.00	5,000.00	5,000.00	.0
52-84-332 REPAIRS & MAINTENANCE	7,012.75	9,863.43	60,000.00	50,136.57	16.4
52-84-335 SOFTWARE AND IT	1,200.00	1,580.67	1,000.00	(580.67)	158.1
52-84-390 TRAVEL/EDUC./TRAINING	358.80	394.98	2,500.00	2,105.02	15.8
52-84-400 TOOLS & EQUIPMENT	4,980.59	4,980.59	10,000.00	5,019.41	49.8
52-84-420 OPS PARTS & SUPPLIES	40.04	101.94	40,000.00	39,898.06	.3
52-84-454 UTILITIES	722.30	1,147.58	60,000.00	58,852.42	1.9
TOTAL WWTP	53,939.79	93,307.53	429,500.00	336,192.47	21.7
<u>CAPITAL OUTLAY</u>					
52-90-540 WW CAPITAL OUTLAY	.00	.00	182,000.00	182,000.00	.0
52-90-541 PRE-TREATMENT PROJECT	110,900.80	248,768.98	1,225,000.00	976,231.02	20.3
TOTAL CAPITAL OUTLAY	110,900.80	248,768.98	1,407,000.00	1,158,231.02	17.7
<u>DEBT SERVICE</u>					
52-95-620 DEBT SERVICE PRINCIPAL	172,732.44	191,734.07	205,000.00	13,265.93	93.5
52-95-630 DEBT SERVICE INTEREST	6,464.38	10,012.33	60,000.00	49,987.67	16.7
TOTAL DEBT SERVICE	179,196.82	201,746.40	265,000.00	63,253.60	76.1
TOTAL FUND EXPENDITURES	399,611.22	643,383.28	2,605,800.00	1,962,416.72	24.7
NET REVENUE OVER EXPENDITURES	(344,653.58)	(520,019.57)	(916,800.00)	(396,780.43)	(56.7)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-31-100 PROPERTY TAX	.00	.00	180,000.00	180,000.00	.0
10-31-110 MOTOR VEHICLE TAX	.00	.00	64,000.00	64,000.00	.0
10-31-200 BASIC SALES & USE TAX	50,604.59	50,604.59	543,000.00	492,395.41	9.3
10-31-210 LOCAL OPTIONS SALES & USE TAX	42,093.98	42,093.98	257,000.00	214,906.02	16.4
10-31-220 GAS TAX	2,427.09	2,427.09	37,000.00	34,572.91	6.6
10-31-225 SPECIAL FUELS TAX	744.46	744.46	12,000.00	11,255.54	6.2
10-31-230 CIG. TAX	805.39	805.39	10,000.00	9,194.61	8.1
10-31-235 LODGING TAX	12,130.87	12,130.87	84,000.00	71,869.13	14.4
10-31-240 FRANCHISE TAX	9,058.15	9,058.15	14,000.00	4,941.85	64.7
10-31-250 SEVERANCE TAX	.00	.00	43,000.00	43,000.00	.0
10-31-260 MINERAL ROYALTIES	.00	.00	101,000.00	101,000.00	.0
10-31-270 DIRECT DISTRIBUTION	.00	.00	145,000.00	145,000.00	.0
TOTAL TAX REVENUE	117,864.53	117,864.53	1,490,000.00	1,372,135.47	7.9
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE	550.00	550.00	20,000.00	19,450.00	2.8
10-32-110 LIQUOR LICENSE	.00	.00	8,000.00	8,000.00	.0
10-32-120 BUILDING PERMITS	11,700.50	11,700.50	50,000.00	38,299.50	23.4
10-32-130 DOG & CAT LICENSE	.00	.00	400.00	400.00	.0
TOTAL LICENSES AND PERMITS	12,250.50	12,250.50	78,400.00	66,149.50	15.6
<u>CHARGES FOR SERVICES</u>					
10-33-100 RENTS	.00	.00	240,000.00	240,000.00	.0
10-33-110 NOT., FAX, COPIES, ETC.	.00	.00	10.00	10.00	.0
10-33-120 UTILITIES	.00	.00	1,500.00	1,500.00	.0
10-33-125 VISITOR CENTER REVENUE	3,571.00	3,571.00	12,000.00	8,429.00	29.8
10-33-130 EVENTS REVENUE	4,531.00	4,531.00	5,000.00	469.00	90.6
10-33-135 MOUNTAIN DAYS REVENUE	2,834.53	2,834.53	16,000.00	13,165.47	17.7
TOTAL CHARGES FOR SERVICES	10,936.53	10,936.53	274,510.00	263,573.47	4.0
<u>INTERGOVERNMENTAL REVENUE</u>					
10-34-100 LOTTERY	2,848.29	2,848.29	18,000.00	15,151.71	15.8
10-34-200 GRANT INCOME	.00	.00	390,000.00	390,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	2,848.29	2,848.29	408,000.00	405,151.71	.7

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
10-35-100	CITATIONS	.00	.00	3,000.00	3,000.00	.0
	TOTAL FINES & PENALTIES	.00	.00	3,000.00	3,000.00	.0
	<u>OTHER REVENUE</u>					
10-38-100	INTEREST INCOME	18,474.23	18,474.23	30,000.00	11,525.77	61.6
10-38-700	LOAN PROCEEDS	.00	.00	310,000.00	310,000.00	.0
10-38-900	PROCEEDS FROM ASSET SALES	.00	.00	320,000.00	320,000.00	.0
	TOTAL OTHER REVENUE	18,474.23	18,474.23	660,000.00	641,525.77	2.8
	TOTAL FUND REVENUE	162,374.08	162,374.08	2,913,910.00	2,751,535.92	5.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	1,846.16	1,846.16	35,000.00	33,153.84	5.3
10-41-210 PAYROLL TAXES	118.84	118.84	2,500.00	2,381.16	4.8
10-41-220 HEALTH INSURANCE	1,910.19	1,910.19	20,000.00	18,089.81	9.6
10-41-397 MILEAGE	.00	.00	1,000.00	1,000.00	.0
TOTAL MAYOR & COUNCIL	3,875.19	3,875.19	58,500.00	54,624.81	6.6
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	14,388.13	14,388.13	185,000.00	170,611.87	7.8
10-42-210 ADMIN PAYROLL TAXES	1,084.70	1,084.70	17,500.00	16,415.30	6.2
10-42-220 ADMIN MEDICAL BENEFITS	2,348.06	2,348.06	33,000.00	30,651.94	7.1
10-42-230 ADMIN RETIREMENT	2,717.80	2,717.80	30,000.00	27,282.20	9.1
10-42-240 ADMIN HUMAN RESOURCES	.00	.00	2,000.00	2,000.00	.0
10-42-314 WEBSITE	4,874.52	4,874.52	5,000.00	125.48	97.5
10-42-315 PROFESSIONAL SERVICES	6,524.75	6,524.75	190,000.00	183,475.25	3.4
10-42-325 LEASE & RENT	.00	.00	6,000.00	6,000.00	.0
10-42-335 SOFTWARE AND IT	1,645.91	1,645.91	60,000.00	58,354.09	2.7
10-42-340 TELEPHONE/FAX	389.38	389.38	4,000.00	3,610.62	9.7
10-42-345 OFFICE EQUIPMENT	879.17	879.17	6,000.00	5,120.83	14.7
10-42-350 ADVERTISING	(223.69)	(223.69)	5,000.00	5,223.69	(4.5)
10-42-360 DUES & MEMBERSHIPS	4,175.48	4,175.48	6,000.00	1,824.52	69.6
10-42-370 MERCHANT FEES/BANK CHARGES	237.75	237.75	3,000.00	2,762.25	7.9
10-42-380 LIABILITY POOL INSURANCE	.00	.00	9,500.00	9,500.00	.0
10-42-381 OTHER INSURANCE	624.65	624.65	5,000.00	4,375.35	12.5
10-42-390 ADMIN EDUCATION & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-42-395 ADMIN TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-42-405 ADMIN POSTAGE	50.00	50.00	3,000.00	2,950.00	1.7
10-42-410 ADMIN OFFICE SUPPLIES	891.28	891.28	6,000.00	5,108.72	14.9
10-42-415 OTHER EXPENSES	2.00	2.00	.00	(2.00)	.0
TOTAL ADMINISTRATION	40,609.89	40,609.89	583,000.00	542,390.11	7.0
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	.00	6,000.00	6,000.00	.0
10-45-110 COURT CLERK SALARY	68.91	68.91	3,200.00	3,131.09	2.2
10-45-210 COURT PAYROLL TAXES	5.03	5.03	1,000.00	994.97	.5
10-45-220 COURT MEDICAL BENEFITS	.00	.00	750.00	750.00	.0
10-45-230 COURT RETIREMENT	13.07	13.07	750.00	736.93	1.7
10-45-311 COURT LEGAL & PROFESSIONAL	125.00	125.00	5,000.00	4,875.00	2.5
10-45-335 COURT IT	.00	.00	250.00	250.00	.0
10-45-395 COUT RTRAINING & TRAVEL EXP	.00	.00	500.00	500.00	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	250.00	250.00	.0
10-45-411 COURT SOFTWARE	380.66	380.66	1,200.00	819.34	31.7
TOTAL COURT	592.67	592.67	18,900.00	18,307.33	3.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRAVEL & TOURISM</u>					
10-48-100 TRAVEL & TOURISM WAGES	82.69	82.69	5,000.00	4,917.31	1.7
10-48-210 TRAVEL & TOURISM PAYROLL TAXES	6.03	6.03	500.00	493.97	1.2
10-48-220 TOURISM BOARD MEDICAL BENEFIT	.00	.00	750.00	750.00	.0
10-48-230 TOURISM BOARD RETIREMENT	15.40	15.40	750.00	734.60	2.1
10-48-315 TRAVEL & TOURSIM PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
10-48-410 TRAVEL & TOURISM SUPPLIES	.00	.00	500.00	500.00	.0
10-48-415 TRAVEL & TOURISM GRANT AWARDS	20,000.00	20,000.00	158,000.00	138,000.00	12.7
TOTAL TRAVEL & TOURISM	20,104.12	20,104.12	166,500.00	146,395.88	12.1
<u>PLANNING & ZONING</u>					
10-50-110 P & Z WAGES	8,031.51	8,031.51	115,000.00	106,968.49	7.0
10-50-210 P & Z PAYROLL TAXES	605.06	605.06	11,000.00	10,394.94	5.5
10-50-220 P & Z MEDICAL BENEFITS	652.59	652.59	18,000.00	17,347.41	3.6
10-50-230 P & Z RETIREMENT	2,900.33	2,900.33	20,000.00	17,099.67	14.5
10-50-331 P & Z LEGAL & PROFESSIONAL	5,988.83	5,988.83	36,000.00	30,011.17	16.6
10-50-335 P & Z IT	.00	.00	1,000.00	1,000.00	.0
10-50-350 P & Z ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-50-395 P & Z TRAINING & TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-50-397 P & Z MILEAGE	9.11	9.11	1,500.00	1,490.89	.6
10-50-410 P & Z OFFICE SUPPLIES & STAMPS	130.03	130.03	7,500.00	7,369.97	1.7
10-50-411 P & Z SOFTWARE	1,645.92	1,645.92	6,000.00	4,354.08	27.4
10-50-452 P & Z UTILITIES	44.06	44.06	1,800.00	1,755.94	2.5
TOTAL PLANNING & ZONING	20,007.44	20,007.44	220,800.00	200,792.56	9.1
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	2,897.55	2,897.55	37,000.00	34,102.45	7.8
10-52-210 INFO CENTER - PAYROLL TAXES	203.87	203.87	3,200.00	2,996.13	6.4
10-52-220 INFO CENTER - MEDICAL BENEFITS	697.90	697.90	.00	(697.90)	.0
10-52-230 INFORMATION CENTER RETIREMENT	568.64	568.64	.00	(568.64)	.0
10-52-335 SOFTWARE AND IT	.00	.00	1,000.00	1,000.00	.0
10-52-410 INFORMATION CENTER SUPPLIES	.00	.00	4,000.00	4,000.00	.0
10-52-451 INFORMATION CENTER COGS	1,727.50	1,727.50	15,000.00	13,272.50	11.5
10-52-452 UTILITIES	37.73	37.73	1,200.00	1,162.27	3.1
TOTAL INFORMATION CENTER	6,133.19	6,133.19	61,400.00	55,266.81	10.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	3,666.00	3,666.00	210,000.00	206,334.00	1.8
10-54-210 STREETS PAYROLL TAXES	263.83	263.83	25,000.00	24,736.17	1.1
10-54-220 STREETS MEDICAL BENIFITS	1,455.05	1,455.05	35,000.00	33,544.95	4.2
10-54-230 STREETS RETIREMENT	1,122.69	1,122.69	35,000.00	33,877.31	3.2
10-54-315 STREETS PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
10-54-333 REPAIRS & MAINT. - STREETS	15.19	15.19	176,000.00	175,984.81	.0
10-54-350 STREETS EQUIPMENT R & M	326.70	326.70	5,000.00	4,673.30	6.5
10-54-351 SNOW REMOVAL EQUIPMENT R & M	375.76	375.76	25,000.00	24,624.24	1.5
10-54-400 STREETS - TOOLS & EQUIPMENT	1,925.68	1,925.68	1,500.00	(425.68)	128.4
10-54-410 OPS SUPPLIES - STREETS	.00	.00	5,000.00	5,000.00	.0
10-54-411 OPS SUPPLIES - SNOW REMOVAL	.00	.00	20,000.00	20,000.00	.0
10-54-445 STREETS SIGNS	.00	.00	10,000.00	10,000.00	.0
10-54-454 FUEL - STREETS	.00	.00	7,500.00	7,500.00	.0
10-54-455 FUEL - SNOW REMOVAL	.00	.00	14,000.00	14,000.00	.0
TOTAL STREETS	9,150.90	9,150.90	575,000.00	565,849.10	1.6
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	247.00	247.00	35,000.00	34,753.00	.7
10-56-210 CODES PAYROLL TAXES	18.89	18.89	3,000.00	2,981.11	.6
10-56-230 CODES RETIREMENT	41.94	41.94	.00	(41.94)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	606.50	606.50	135,000.00	134,393.50	.5
10-56-410 CODES OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-56-452 CODES UTILITIES	44.06	44.06	1,500.00	1,455.94	2.9
10-56-454 CODES FUEL & MILEAGE	168.64	168.64	2,400.00	2,231.36	7.0
TOTAL LAW ENFORCEMENT	1,127.03	1,127.03	178,400.00	177,272.97	.6

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	1,368.91	1,368.91	20,000.00	18,631.09	6.8
10-58-210 FACILITIES - PAYROLL TAX	103.13	103.13	2,500.00	2,396.87	4.1
10-58-220 FACILITIES - MEDICAL BENEFITS	289.19	289.19	2,250.00	1,960.81	12.9
10-58-230 FACILITIES - RETIREMENT	259.91	259.91	3,500.00	3,240.09	7.4
10-58-330 FACILITIES - TOWN HALL R & M	270.83	270.83	2,000.00	1,729.17	13.5
10-58-332 FACILITIES - C.C. R & M	304.99	304.99	10,000.00	9,695.01	3.1
10-58-334 FACILITIES - SHOP R & M	.00	.00	2,000.00	2,000.00	.0
10-58-335 FACILITIES SOFTWARE AND IT	830.67	830.67	1,000.00	169.33	83.1
10-58-336 FACILITIES - MC BLDG R & M	16.78	16.78	20,000.00	19,983.22	.1
10-58-360 FACILITIES - CDC R & M	.00	.00	1,000.00	1,000.00	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	.00	.00	1,000.00	1,000.00	.0
10-58-400 FACILITIES TOOLS & EQUIPMENT	337.40	337.40	10,000.00	9,662.60	3.4
10-58-410 SHOP SUPPLIES	281.49	281.49	5,000.00	4,718.51	5.6
10-58-411 CIVIC CENTER SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-58-450 FACILITIES - T.H. UTILITIES	35.00	35.00	6,000.00	5,965.00	.6
10-58-452 FACILITIES - C.C. UTILITIES	646.46	646.46	20,000.00	19,353.54	3.2
10-58-454 FACILITIES - SHOP UTILITIES	259.24	259.24	17,500.00	17,240.76	1.5
10-58-456 FACILITIES - MC UTILITIES	480.61	480.61	.00	(480.61)	.0
10-58-540 FACILITIES - TOWN INSURANCE	2,108.23	2,108.23	10,000.00	7,891.77	21.1
10-58-542 FACILITIES - SHOP INSURANCE	1,820.85	1,820.85	.00	(1,820.85)	.0
10-58-544 FACILITIES - C.C. INSURANCE	3,492.47	3,492.47	.00	(3,492.47)	.0
TOTAL FACILITIES	12,906.16	12,906.16	136,250.00	123,343.84	9.5
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	2,344.10	2,344.10	20,000.00	17,655.90	11.7
10-65-210 PARKS PAYROLL TAXES	176.73	176.73	3,000.00	2,823.27	5.9
10-65-220 PARKS MEDICAL BENEFITS	42.53	42.53	2,500.00	2,457.47	1.7
10-65-230 PARKS RETIREMENT	518.87	518.87	3,750.00	3,231.13	13.8
10-65-315 PARKS PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-332 PARKS REPAIRS & MAINT.	9,655.67	9,655.67	45,000.00	35,344.33	21.5
10-65-340 PARKS OUTSIDE SERVICES/SUB CON	7,141.66	7,141.66	25,000.00	17,858.34	28.6
10-65-450 PARKS - VEHICLES, TOOLS, & EQU	30.03	30.03	2,000.00	1,969.97	1.5
10-65-452 PARKS UTILITIES	1,029.72	1,029.72	15,000.00	13,970.28	6.9
10-65-454 PARKS FUEL	40.21	40.21	2,500.00	2,459.79	1.6
TOTAL PARKS	20,979.52	20,979.52	119,750.00	98,770.48	17.5

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EVENTS</u>					
10-66-110 EVENTS SALARIES & WAGES	2,622.72	2,622.72	10,000.00	7,377.28	26.2
10-66-210 EVENTS PAYROLL TAXES	201.41	201.41	1,000.00	798.59	20.1
10-66-220 EVENTS MEDICAL BENEFITS	657.77	657.77	2,000.00	1,342.23	32.9
10-66-230 EVENTS RETIREMENT	712.39	712.39	2,000.00	1,287.61	35.6
10-66-421 4TH OF JULY EXPENSES	15,300.00	15,300.00	19,000.00	3,700.00	80.5
10-66-422 CHRISTMAS LIGHT EXPENSES	.00	.00	4,500.00	4,500.00	.0
10-66-423 PUMPKIN PATCH EXPENSES	.00	.00	1,800.00	1,800.00	.0
10-66-424 TRUNK OR TREAT EXPENSES	.00	.00	500.00	500.00	.0
10-66-425 SANTA EXPENSES	.00	.00	1,825.00	1,825.00	.0
10-66-426 WINTER JUBILEE EXPENSES	.00	.00	19,000.00	19,000.00	.0
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-66-429 SPRING CLEANUP EXPENSES	689.63	689.63	1,500.00	810.37	46.0
10-66-430 MOUNTAIN DAYS EXPENSES	3,200.67	3,200.67	11,000.00	7,799.33	29.1
10-66-431 MUSIC SERIES EXPENSES	13,648.00	13,648.00	20,000.00	6,352.00	68.2
10-66-450 OTHER EVENTS EXPENSES	.00	.00	500.00	500.00	.0
TOTAL EVENTS	37,032.59	37,032.59	96,625.00	59,592.41	38.3
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	500.00	500.00	45,000.00	44,500.00	1.1
TOTAL BUSINESS & COMMUNITY DEV	500.00	500.00	45,000.00	44,500.00	1.1
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	33,780.00	33,780.00	483,000.00	449,220.00	7.0
10-90-545 SS4A PROJECT EXPENSES	.00	.00	300,000.00	300,000.00	.0
TOTAL CAPITAL OUTLAY	33,780.00	33,780.00	783,000.00	749,220.00	4.3
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	2,074.23	2,074.23	350,000.00	347,925.77	.6
10-95-630 DEBT SERVICE LOAN INTEREST	462.84	462.84	60,000.00	59,537.16	.8
TOTAL DEBT SERVICE	2,537.07	2,537.07	410,000.00	407,462.93	.6
TOTAL FUND EXPENDITURES	209,335.77	209,335.77	3,453,125.00	3,243,789.23	6.1
NET REVENUE OVER EXPENDITURES	(46,961.69)	(46,961.69)	(539,215.00)	(492,253.31)	(8.7)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	49,609.27	49,609.27	1,000,000.00	950,390.73	5.0
51-33-110 BULK WATER SALES	100.00	100.00	.00	(100.00)	.0
51-33-120 TRANSFER FEES	1,188.36	1,188.36	1,500.00	311.64	79.2
51-33-200 DISCONNECT/RECONNECT FEES	(2.22)	(2.22)	.00	2.22	.0
51-33-400 CONNECTION FEES	9,350.00	9,350.00	50,000.00	40,650.00	18.7
TOTAL OPERATING REVENUE	60,245.41	60,245.41	1,051,500.00	991,254.59	5.7
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	752,000.00	752,000.00	.0
TOTAL GRANT INCOME	.00	.00	752,000.00	752,000.00	.0
<u>OTHER INCOME</u>					
51-38-310 INTEREST INCOME	7.11	7.11	25,000.00	24,992.89	.0
TOTAL OTHER INCOME	7.11	7.11	25,000.00	24,992.89	.0
TOTAL FUND REVENUE	60,252.52	60,252.52	1,828,500.00	1,768,247.48	3.3

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110 ADMIN SALARIES & WAGES	1,467.38	1,467.38	19,000.00	17,532.62	7.7
51-42-210 ADMIN PAYROLL TAXES	109.38	109.38	1,700.00	1,590.62	6.4
51-42-220 ADMIN MEDICAL BENEFITS	115.45	115.45	3,000.00	2,884.55	3.9
51-42-230 ADMIN RETIREMENT	304.85	304.85	3,500.00	3,195.15	8.7
51-42-315 ADMIN PROFESSIONAL SERVICES	4,486.50	4,486.50	30,000.00	25,513.50	15.0
51-42-370 BANK CHARGES	167.76	167.76	6,000.00	5,832.24	2.8
51-42-380 INSURANCE	1,442.35	1,442.35	10,000.00	8,557.65	14.4
51-42-395 TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-42-405 POSTAGE	400.00	400.00	5,000.00	4,600.00	8.0
51-42-410 OFFICE & MISCELLANEOUS	19.00	19.00	8,000.00	7,981.00	.2
TOTAL ADMINISTRATION	8,512.67	8,512.67	88,200.00	79,687.33	9.7
<u>FIELD OPS</u>					
51-80-110 FO SALARIES & WAGES	11,483.60	11,483.60	80,000.00	68,516.40	14.4
51-80-210 FO PAYROLL TAXES	866.74	866.74	11,000.00	10,133.26	7.9
51-80-220 FO MEDICAL BENEFITS	279.61	279.61	13,000.00	12,720.39	2.2
51-80-230 FO RETIREMENT	2,070.71	2,070.71	15,000.00	12,929.29	13.8
51-80-315 PROFESSIONAL SERVICES	220.00	220.00	25,000.00	24,780.00	.9
51-80-320 TESTING	81.00	81.00	5,000.00	4,919.00	1.6
51-80-325 RENT	.00	.00	31,000.00	31,000.00	.0
51-80-332 REPAIRS & MAINTENACE	4,278.12	4,278.12	77,000.00	72,721.88	5.6
51-80-335 SOFTWARE AND IT	380.67	380.67	7,000.00	6,619.33	5.4
51-80-395 TRAVEL & EDUCATION	.00	.00	2,000.00	2,000.00	.0
51-80-400 TOOLS & EQUIPMENT	2,576.06	2,576.06	.00	(2,576.06)	.0
51-80-420 OPERATION PARTS & SUPPLIES	1,330.33	1,330.33	50,000.00	48,669.67	2.7
51-80-430 CHEMICALS	1,100.00	1,100.00	10,000.00	8,900.00	11.0
51-80-452 UTILITIES (DISTRIBUTION)	44.06	44.06	20,000.00	19,955.94	.2
51-80-453 UTILITIES WELLS (GENERATION)	.00	.00	25,000.00	25,000.00	.0
51-80-454 FUEL	1,032.56	1,032.56	10,000.00	8,967.44	10.3
51-80-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL FIELD OPS	25,743.46	25,743.46	501,000.00	475,256.54	5.1
<u>CAPITAL OUTLAY</u>					
51-90-545 RADIO READ PROJECT	17,332.50	17,332.50	1,255,000.00	1,237,667.50	1.4
TOTAL CAPITAL OUTLAY	17,332.50	17,332.50	1,255,000.00	1,237,667.50	1.4
<u>DEBT SERVICE</u>					
51-95-620 DEBT SERVICES	13,956.59	13,956.59	29,000.00	15,043.41	48.1
51-95-630 INTEREST EXPENSE	.00	.00	5,000.00	5,000.00	.0
TOTAL DEBT SERVICE	13,956.59	13,956.59	34,000.00	20,043.41	41.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	65,545.22	65,545.22	1,878,200.00	1,812,654.78	3.5
NET REVENUE OVER EXPENDITURES	(5,292.70)	(5,292.70)	(49,700.00)	(44,407.30)	(10.7)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING REVENUE</u>					
52-33-100	MONTHLY SERVICE FEES	51,439.82	51,439.82	594,000.00	542,560.18	8.7
52-33-200	CONNECTION FEES	16,651.66	16,651.66	75,000.00	58,348.34	22.2
	TOTAL OPERATING REVENUE	68,091.48	68,091.48	669,000.00	600,908.52	10.2
	<u>GRANT INCOME</u>					
52-34-200	LOAN PROCEEDS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL GRANT INCOME	.00	.00	1,000,000.00	1,000,000.00	.0
	<u>OTHER INCOME</u>					
52-38-100	INTEREST INCOME	314.59	314.59	20,000.00	19,685.41	1.6
	TOTAL OTHER INCOME	314.59	314.59	20,000.00	19,685.41	1.6
	TOTAL FUND REVENUE	68,406.07	68,406.07	1,689,000.00	1,620,593.93	4.1

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	704.31	704.31	19,000.00	18,295.69	3.7
52-42-210 ADMIN PAYROLL TAXES	51.57	51.57	1,700.00	1,648.43	3.0
52-42-220 ADMIN MEDICAL BENEFITS	115.45	115.45	3,000.00	2,884.55	3.9
52-42-230 ADMIN RETIRMENT	545.96	545.96	3,500.00	2,954.04	15.6
52-42-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-42-370 BANK CHARGES	9,765.75	9,765.75	.00	(9,765.75)	.0
52-42-380 INSURANCE	27,408.07	27,408.07	30,000.00	2,591.93	91.4
52-42-405 POSTAGE	400.00	400.00	3,600.00	3,200.00	11.1
52-42-410 OFFICE & MISCELLANEOUS	.00	.00	7,500.00	7,500.00	.0
TOTAL ADMINISTRATION	38,991.11	38,991.11	74,300.00	35,308.89	52.5
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	1,652.92	1,652.92	24,000.00	22,347.08	6.9
52-82-210 COLLECTIONS PAYROLL TAXES	124.72	124.72	3,000.00	2,875.28	4.2
52-82-220 COLLECTIONS MEDICAL BENEFITS	178.61	178.61	4,000.00	3,821.39	4.5
52-82-230 COLLECTIONS RETIREMENT	320.94	320.94	5,000.00	4,679.06	6.4
52-82-315 PROFESSIONAL SERVICES	1,045.00	1,045.00	24,000.00	22,955.00	4.4
52-82-325 RENT	.00	.00	23,000.00	23,000.00	.0
52-82-332 REPAIRS & MAINTENANCE	1,036.81	1,036.81	25,000.00	23,963.19	4.2
52-82-335 SOFTWARE & IT	.00	.00	1,000.00	1,000.00	.0
52-82-390 TRAVEL/EDUC./TRAINING	.00	.00	500.00	500.00	.0
52-82-420 OPS PARTS & SUPPLIES	30.03	30.03	25,000.00	24,969.97	.1
52-82-454 UTILITIES	271.93	271.93	10,000.00	9,728.07	2.7
52-82-455 FUEL	.00	.00	7,000.00	7,000.00	.0
52-82-500 VEHICLE REPAIRS & MAINT	.00	.00	2,500.00	2,500.00	.0
52-82-800 DEPRECIATION EXPENSE	.00	.00	120,000.00	120,000.00	.0
TOTAL COLLECTIONS	4,660.96	4,660.96	274,000.00	269,339.04	1.7
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	177.80	177.80	70,000.00	69,822.20	.3
52-83-210 PRE- TREATMENT PAYROLL TAXES	13.15	13.15	10,000.00	9,986.85	.1
52-83-220 PRE-TREATMENT MEDICAL BENEFITS	(4.60)	(4.60)	17,000.00	17,004.60	.0
52-83-230 PRE- TREATMENT RETIREMENT	33.11	33.11	14,000.00	13,966.89	.2
52-83-300 MISC EXPENSE	85.00	85.00	.00	(85.00)	.0
52-83-315 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
52-83-320 TESTING	.00	.00	2,500.00	2,500.00	.0
52-83-332 REPAIRS & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-83-335 SOFTWARE AND IT	.00	.00	500.00	500.00	.0
52-83-420 OPS PARTS & SUPPLIES	30.03	30.03	6,000.00	5,969.97	.5
52-83-454 UTILITIES	.00	.00	25,000.00	25,000.00	.0
TOTAL PRE-TREATMENT	334.49	334.49	156,000.00	155,665.51	.2

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
52-84-110 WWTP SALARIES & WAGES	12,579.95	12,579.95	70,000.00	57,420.05	18.0
52-84-210 WWTP PAYROLL TAXES	930.35	930.35	10,000.00	9,069.65	9.3
52-84-220 WWTP MEDICAL BENEFITS	2,648.46	2,648.46	17,000.00	14,351.54	15.6
52-84-230 WWTP RETIREMENT	3,034.27	3,034.27	14,000.00	10,965.73	21.7
52-84-315 PROFESSIONAL SERVICES	9,100.00	9,100.00	80,000.00	70,900.00	11.4
52-84-318 SLUDGE HAULING/DISPOSAL	7,320.00	7,320.00	60,000.00	52,680.00	12.2
52-84-320 TESTING	.00	.00	5,000.00	5,000.00	.0
52-84-332 REPAIRS & MAINTENANCE	2,850.68	2,850.68	60,000.00	57,149.32	4.8
52-84-335 SOFTWARE AND IT	380.67	380.67	1,000.00	619.33	38.1
52-84-390 TRAVEL/EDUC./TRAINING	36.18	36.18	2,500.00	2,463.82	1.5
52-84-400 TOOLS & EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
52-84-420 OPS PARTS & SUPPLIES	61.90	61.90	40,000.00	39,938.10	.2
52-84-454 UTILITIES	425.28	425.28	60,000.00	59,574.72	.7
TOTAL WWTP	39,367.74	39,367.74	429,500.00	390,132.26	9.2
<u>CAPITAL OUTLAY</u>					
52-90-540 WW CAPITAL OUTLAY	.00	.00	182,000.00	182,000.00	.0
52-90-541 PRE-TREATMENT PROJECT	137,868.18	137,868.18	1,225,000.00	1,087,131.82	11.3
TOTAL CAPITAL OUTLAY	137,868.18	137,868.18	1,407,000.00	1,269,131.82	9.8
<u>DEBT SERVICE</u>					
52-95-620 DEBT SERVICE PRINCIPAL	19,001.63	19,001.63	205,000.00	185,998.37	9.3
52-95-630 DEBT SERVICE INTEREST	3,547.95	3,547.95	60,000.00	56,452.05	5.9
TOTAL DEBT SERVICE	22,549.58	22,549.58	265,000.00	242,450.42	8.5
TOTAL FUND EXPENDITURES	243,772.06	243,772.06	2,605,800.00	2,362,027.94	9.4
NET REVENUE OVER EXPENDITURES	(175,365.99)	(175,365.99)	(916,800.00)	(741,434.01)	(19.1)

Town of Alpine Monthly Engineer's Report

Meeting Date: April 15, 2025
Submitted By: Kevin Meagher, Project Manager
Prepared On: April 10, 2025

Summary of Tasks

Water Fund:

1. **AMI Radio Read Project:**

- The first round of Material Submittals have been received and reviewed. Core and Main said they will have revised submittals back to us this week
- Public Works has the water meter lay-lengths for meter order when revised submittals are finalized
- Continued work with Core and Main on a pre-construction meeting, schedule and notification fliers to the general public.
- Project to be completed by August

2. **Development Reviews:**

- Alpine Village Subdivision project (Dead Horse Meadows Lot-1, Bldg.-A Fabrication Shop) building permit plans have been reviewed and we are waiting on additional information from developer.
- 192 Trail Drive 8-Plex Apartment project is being reviewed now. Sewer connection fee recommendations have been forward to Planning Dept.
- Road Standards & Details were forwarded to Public Works for review and discussion

3. **Water Rate Recommendations:**

- Town Staff, Midwest Assistance Program and Jorgensen are working on rate increases and ordinance adjustments

4. **Water Permitting:**

- Continued work with State Engineers Office on minor paperwork items to finalize the permit
- Continued work with DEQ on path forward after the Water Study recommendations are submitted and reviewed later this year

Sewer Fund:

1. Sewer Rate Recommendations:

- Working with Midwest Assistance Program on recommended rate increases to cover the maintenance and operational costs of the system

Pre-Treatment Plant Update:

1. Building construction:

- Roof leaks have been identified around roof hatch. General contractor increased the roof pitch above roof hatch and re-flashed and sealed hatch. General Contractor to open up the roof system to inspect/replace materials as needed due to moisture from roof leak.

2. Process Piping Systems construction:

- We are currently waiting for schedule to complete project from general contractor
- Process piping substantial completion is contracted to be the end of April
- After process piping substantial completion is attained Cambrian Innovation and Schwing BioSet will commission and start-up plant

Town of Alpine

Section 6, Item.

3/1/25 to 3/31/25

Citations	1 Citations 0 Warnings
CFS/Law Incidents	134
Special Patrol	46

Animal Problem	2	Abandoned Vehicle	
Agency Assist	2	Auto Accident	3
Aircraft		Child Abuse	1
Alarms	7	Citizen Dispute	
Assault	1	Civil Standby	
Burglary	1	Custodial interference	
Citizen Assist	3	Domestic Violence	1
Alcohol problems	1	Civil Execution/paper	
Controlled Burn		Disturbance	2
Controlled Substance		Game & Fish	
Drugs	1	Harassing	
E911	10	Fire / Fireworks	1 //
Fraud	1	Field contact	
Information	4	Patient transport	11
Property damage		Lost/Found Property	
Lost/Found Animal		Parking problem	
Livestock/lock out		Juvenile problem	
Mental subject	1	Medical	3
Littering		Missing person	
Noise		REDDI	2
Reckless driving	2	Motorist assist	6
Smoke/Fire	1 //	Prisoner transport	1
Robbery		Security check	
Sex offense/Stalking		Suspicious	3
Search/LE	1 //	Vehicle theft	
Suicidal Subject		Threatening	
Traffic stop	41	Weapon offence	
Traffic hazard	5	Trespassing	
Theft	6	Vandalism	
Traffic offense		Utility problem	1
Transfer patient		Welfare Check	3
Vin Inspection	6	Warrant	
VIN Stamp		Utility problem	



**TOWN OF ALPINE, WYOMING
RESOLUTION 2025-015**

**A RESOLUTION REPEALING RESOLUTION NO. 2025-002 REGARDING THE
ACCEPTANCE OF A PERSONAL GIFT FROM ANDREW BROOKS AND HIS
FAMILY FOR THE TOWN OF ALPINE COMPREHENSIVE MASTER PLAN**

WHEREAS, on January 7, 2025, the Town Council of the Town of Alpine, Wyoming, adopted Resolution No. 2025-002, which accepted a \$25,000 personal gift from Andrew Brooks and his family to be used exclusively for the Town of Alpine Comprehensive Master Plan;

WHEREAS, upon further review and consideration, the Town Council finds it necessary and appropriate to repeal Resolution No. 2025-002 in its entirety;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Alpine, Wyoming, that:

1. Resolution No. 2025-002 is hereby repealed in its entirety.
 2. Any associated actions, allocations, or financial transactions resulting from Resolution No. 2025-002 are hereby nullified or reversed to the extent permitted by law.
 3. The Town Clerk and Town Treasurer are directed to take all necessary steps to carry out the intent of this resolution.
-

PASSED, APPROVED AND ADOPTED this 15th day of April 2025

Vote: __ Yes, __ No, __ Absent, and __ Abstain.

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer



**TOWN OF ALPINE, WYOMING
RESOLUTION 2025-014**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING,
TEMPORARILY SUSPENDING SECTION 1-104(B)(7) OF THE LAND USE AND
DEVELOPMENT CODE UNTIL THE COMPLETION AND ADOPTION OF THE 2026 ALPINE
MASTER PLAN**

WHEREAS, the Town of Alpine Land Use and Development Code (LUDC) was adopted in March 2025 to provide a comprehensive framework for orderly growth, development, and land use regulation within the Town; and

WHEREAS, Section 1-104 – *Planning and Zoning Commission*, Subsection B(7) of the LUDC, states that it shall be the duty of the Planning and Zoning Commission to:
“Periodically update the municipal master plan, seek insight from the community, and recommend the revised master plan for adoption by the Alpine Town Council.”; and

WHEREAS, the Town of Alpine is currently undertaking the development of the 2026 Alpine Master Plan, which will serve as the primary and updated guiding document for long-range planning and land use policy; and

WHEREAS, the Town Council finds that a temporary suspension of the responsibilities outlined in Section 1-104(B)(7) is appropriate to allow for the successful completion and adoption of the 2026 Alpine Master Plan without duplicative efforts or conflicting timelines; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Alpine, Wyoming, that:

1. Section 1-104(B)(7) of the Town of Alpine Land Use and Development Code is hereby **temporarily suspended**; and
2. This suspension shall remain in effect until the **completion and formal adoption of the 2026 Alpine Master Plan** by the Alpine Town Council; and
3. Upon adoption of the 2026 Alpine Master Plan, Section 1-104(B)(7) shall be reinstated without further action unless otherwise directed by the Town Council.

PASSED, APPROVED AND ADOPTED this 15th day of April 2025

Vote: __ Yes, __ No, __ Absent, and __ Abstain.

SIGNED:

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer



TOWN OF ALPINE
ORDINANCE NO. 2025-003 - TOWN BOUNDARIES
AN ORDINANCE APPROVING AND AUTHORIZING THE ANNEXATION OF
APPROXIMATELY 58.74 +/- ACRES OF PROPERTY LOCATED IN LINCOLN COUNTY,
INTO THE BOUNDARIES OF THE TOWN OF ALPINE, WYOMING

WHEREAS, on the 29th day of January 2025, a Petition for Annexation of eligible territory has been filed with the Town Clerk of the Town of Alpine, Wyoming. The petition was submitted by Hugh (Bud) Chatham III, representative for Snake River Junction property owners depicted herein on the map “Exhibit A” and described herein as “Exhibit B” filed with the Town of Alpine a petition for Annexation into the Town of Alpine, Lincoln County, Wyoming pursuant to W.S. § 15-1-403.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE:

Section 1. That the foregoing recitals are incorporated in and made part of this Ordinance by this reference.

Section 2. That the Town of Alpine hereby finds as follows:

- (a) That the notice of a public hearing was given in compliance with W.S. 15-1-405, and
- (b) That a public hearing was held on March 18, 2024, at 6:30 p.m. and
- (c) That the annexation of the area hereinafter described is for the protection of health, safety, and welfare of the persons residing in the area and the Town of Alpine; and
- (d) That the area sought to be annexed will constitute a natural, geographical, economic, and social part of the Town of Alpine; and
- (e) That the area is a logical and feasible addition to the Town and that the extension of basic services continually available in the Town of Alpine can be furnished to the area sought to be annexed; and
- (f) The area sought to be annexed is contiguous with or adjacent to the annexing city or town, or the area is owned by the city; and
- (g) That the Governing Body is prepared to issue such franchises as are necessary to public electric utilities to serve the annexed area pursuant to W.S. § 15-1-410, and to authorize the designated utility to serve the entire annexed area.

Section 3: That all real property as described herein shall be, and the same hereby is, annexed into the Town of Alpine, Lincoln County, Wyoming, and the boundaries of the Town of Alpine corporate municipal limits are hereby extended and changed to include said tract of land described in Exhibits A and B, attached, and incorporated herein. Upon adoption of this Ordinance, said real property shall be zoned as follows and such designation shall be shown upon the official zoning map of the Town of Alpine, Wyoming:

Snake River Junction
Commercial Properties:
Lots #2 - #4 = MRC

Lots #11 - #22 = MRC

Lot #34 = MRC

Lot #37 = MRC

Residential/Townhome Properties:

Lots #1 - #15 = R2

Lot #28 & #39 = R2

Lot #38 = R2

Lots A,B & C = RC

Road Lots:

Lot #6 = RC

Lot #10 = RC

Flying Saddle Subdivision

Lots #1 - #5 = MRC

Section 4: In accordance with the requirements of W.S. § 15-1-406, the Alpine Town Clerk shall file with the Lincoln County Clerk a map of the area annexed hereunder together with a copy of this Ordinance approved by the Governing Body of the Town of Alpine so that the corporate municipal boundaries of the Town of Alpine can be extended and changed to include said land and the same shall be reflected in the official real property records of Lincoln County, Wyoming.

Section 5: Annexation of the real property as described herein shall not terminate any covenants, conditions, or restrictions of record. The real property within the annexed area is still subject to any homeowners or property owners' association fees levied by the homeowners or property owner associations or entities of record.

Section 6: Sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable. If any phrase, clause, sentence, paragraph, or section of this ordinance is declared illegal or unconstitutional, such illegality or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections.

Section 7: The annexation of any territory is effective upon publication of the ordinance.

Section 8: This ordinance passed and approved on the following dates:

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 15th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

Passed on Third and Final Reading 6th day of May 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

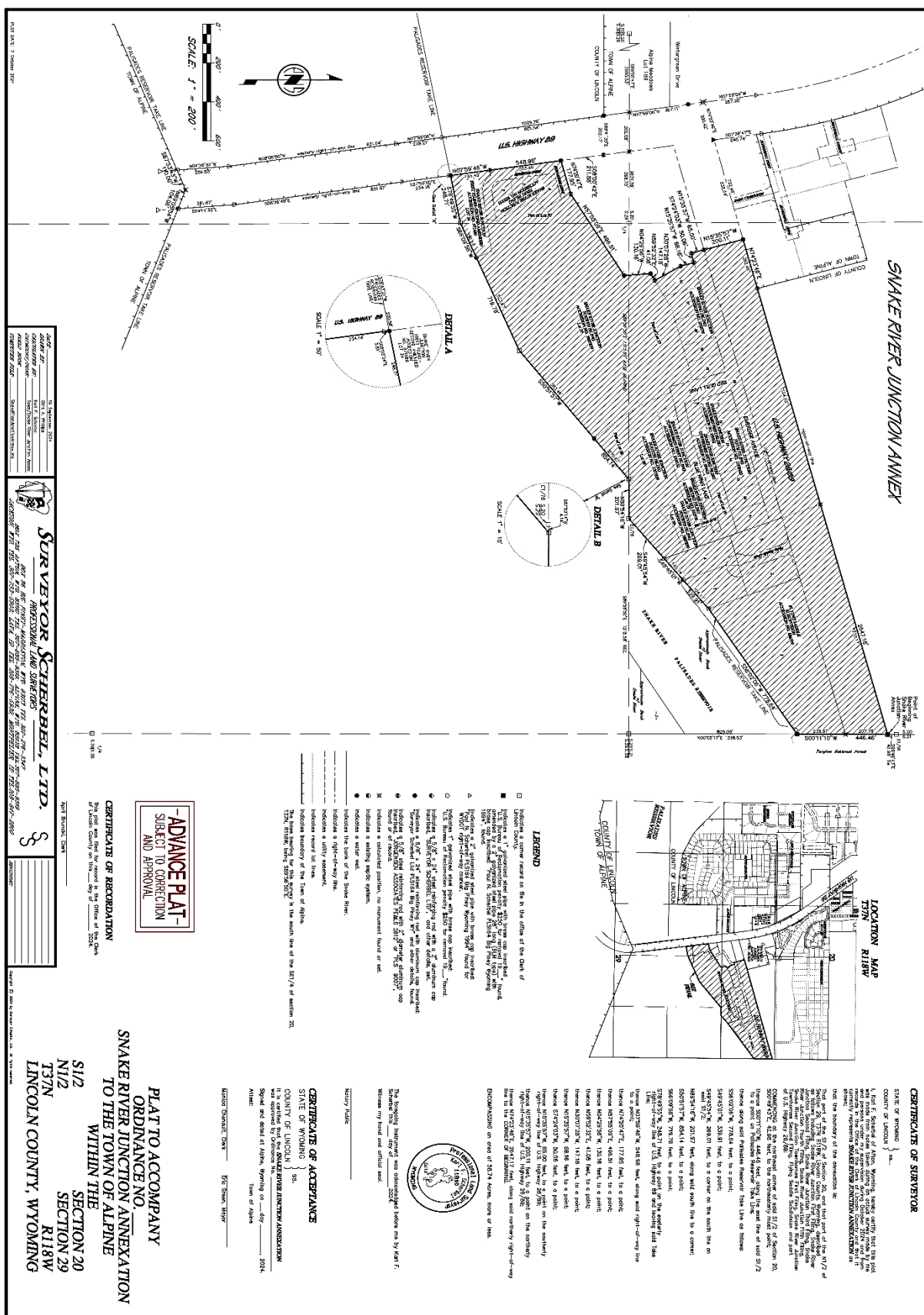
I hereby certify that the forgoing Ordinance No. 2025-003 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer.



That part of the S1/2 of Section 20, and that part of the N1/2 of Section 29, T37N R 118W, Lincoln County, Wyoming, described as follows including Snake River Junction First Filing, Snake River Junction Second Filing, Snake River Junction Third Filing, Snake River Junction Fourth Filing, Snake River Junction Fifth Filing, Snake River Junction Townhomes First Filing, Snake River Junction Townhomes Second Filing, Flying Saddle Subdivision and part of U.S. Highway 26/89:

COMMENCING at the northeast corner of said S1/2 of Section 20, S00°49'43"E, 42.98 feet, to the northeasterly most point;

thence S00°11'10"W, 446.46 feet, along the east line of said S1/2 to a point on Palisades Reservoir Take Line;

thence along said Palisades Reservoir Take Line as follows:

S56°02'06"W, 778.64 feet, to a point;

S49°45'01"W, 339.91 feet, to a point;

S49°45'54"W, 269.01 feet, to a corner on the south line on said S1/2;

N89°54'16"W, 201.97 feet, along said south line to a corner;

S50°51'57"W, 854.14 feet, to a point;

S66°09'58"W, 719.78 feet, to a point;

S78°49'55"W, 248.71 feet, to a point on the easterly right-of-way line of U.S. Highway 89 and leaving said Take Line;

thence N07°59'46"W, 548.98 feet, along said right-of-way line to a point;

thence N74°20'47"E, 177.95 feet, to a point;

thence N57°55'09"E, 496.51 feet, to a point;

thence N04°29'56"W, 130.16 feet, to a point;

thence N59°52'32"E, 41.08 feet, to a point;

thence N30°07'28"W, 147.18 feet, to a point;

thence N15°35'57"W, 68.16 feet, to a point;

thence S74°24'03"W, 50.06 feet, to a point;

thence N15°35'57"W, 65.00 feet, to a point on the southerly right-of-way line of U.S. highway 26/89;

thence N15°35'57"W, 200.11 feet, to a point on the northerly right-of-way line of U.S. Highway 26/89;

thence N74°23'46"E, 2647.17 feet, along said northerly right-of-way line to the CORNER OF BEGINNING.

ENCOMPASSING an area of 58.74 Acres, more or less.



**TOWN OF ALPINE, WYOMING
ORDINANCE NO. 2025-005
DESIGN REVIEW COMMITTEE**

**AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE NO. 2023-10 ALPINE
ARCHITECTURAL REVIEW COMMITTEE FOR THE TOWN OF ALPINE, WYOMING.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE:

TOWN OF ALPINE, WYOMING –DESIGN REVIEW COMMITTEE

§1	CREATION OF THE COMMITTEE
§2	MEMBERS OF THE COMMITTEE, TERMS
§3	OFFICERS
§4	JURISDICITON OF THE COMMITTEE
§5	COMPENSATION OF COMMITTEE MEMBERS
§6	MEETINGS
§7	EFFECTIVE DATE

Section 1. Creation Of The Committee:

There is hereby established a Design Review Committee for the Town of Alpine, Wyoming, which shall exist as directed by the Governing Body.

Section 2. Members Of The Committee, Terms:

The Committee shall consist of three (3) members and shall be appointed by the Mayor with the consent of the Town Council. Initially members will serve terms as follows: one (1) members shall be appointed for a term of three (3) years, one (1) members shall be appointed to serve for a term of two (2) years, and one (1) member shall serve for a term of one (1) year, provided however, that any member of the Committee may be removed by the Mayor with the Town Council concurring. In the event of vacancy, the Mayor may, with the concurrence of the Town Council, appoint someone for the expired term. After intitial terms, all committee members will serve three (3) year terms.

Section 3. Officers:

During the month of January each year or as soon as possible thereafter, the Committee shall elect a president, a vice-president. The Town Treasurer will serve as Treasurer. A member of the Planning and Zoning Staff will be appointed Secretary for the committee.

Section 4. Jurisdiction Of Committee:

The Committee shall have jurisdiction over the design of buildings and landscape within the Town of Alpine and shall:

- a) Develop Design Standards and Guidelines to be adopted by the Town of Alpine Town Council
 - i. Provide assistance to Zoning Staff to develop the process and procedure for submittals to the Design Review Committee.

- b) Evaluate applications submitted to the Design Review Committee for compliance with the Alpine Design Review Committee Guidelines; review development applications for alignment with Design Review Committee requirements; and advise and provide technical assistance to the Planning & Zoning Commission, Board of Adjustment, and Town Council regarding adherence to the Alpine Design Review Committee Guidelines.
- c) Hold public hearings, to hear citizen input regarding Design Review Standards.
- d) Make recommendations to the Planning & Zoning Commission and the Governing Body of the Town of Alpine as may be needed for or as requested by the Governing Body.

Section 5. Compensation Of Committee Members.

Each member of the Design Review Committee shall be compensated fifty dollars (\$50.00) per meeting attended. Compensation shall be paid on a monthly basis for meetings attended.

Section 6. Meetings.

The Design Review Committee will meet as needed on the 4th Tuesday of each month to review applications for compliance with the Alpine Design Review Committee Guidelines.

Section 7. Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: 3 YES, 0 NO, 0 ABSTAIN, 2 ABSENT
(Absent: Councilmember Castillo and Councilmember Scaffide)

Passed on Third and Final Reading 15th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-005 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer



**TOWN OF ALPINE, WYOMING
ORDINANCE NO. 2025-006
AN ORDINANCE ADOPTING THE ALPINE DESIGN REVIEW COMMITTEE
GUILDINES FOR THE TOWN OF ALPINE, WYOMING**

WHEREAS, the Town of Alpine seeks to promote thoughtful and consistent design standards that enhance the town's character and support sustainable development; and

WHEREAS, the Design Review Committee has developed the Alpine Design Review Committee Guidelines to establish clear expectations for the design of all buildings within the Town, excluding those in the Residential (R1) zone; and

WHEREAS, the Town Council has reviewed and finds it necessary to formally adopt these guidelines to ensure orderly development and alignment with the Town of Alpine's Land Use and Development Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

Section 1. ADOPTION OF THE DESIGN REVIEW COMMITTEE GUIDELINES

The Alpine Design Review Committee Guidelines, as presented and recommended by the Design Review Committee, are hereby adopted by the Town of Alpine Town Council.

Section 2. APPLICABILITY

The Alpine Design Review Committee Guidelines apply to all properties within the Town of Alpine, excluding Residential (R1) buildings, and will be used by the Committee to evaluate development and building applications for compliance.

Section 3. IMPLEMENTATION

The Design Review Committee, in coordination with the Zoning Administrator and Planning & Zoning Commission, shall oversee the application and enforcement of the Design Review Committee Guidelines.

Section 4. EFFECTIVE DATE

This ordinance shall take effect upon passage and approval as required by law.

This Ordinance shall become effective from the date of its passage.

Passed First Reading this 9th day of April 2025

VOTE: 3 YES, 0 NO, 2 ABSENT, AND 0 ABSTAIN.

(Absent: Councilmember Castillo and Councilmember Scaffide)

Passed Second Reading 15th Day of April 2025

VOTE: YES, NO, ABSENT, ABSTAIN

Passed on Third and Final Reading 6th Day of May 2025

VOTE: YES, NO, ABSENT, ABSTAIN

TOWN OF ALPINE

BY: _____
Eric Green

ATTEST:

BY: _____
Monica Chenault, Clerk

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-006 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

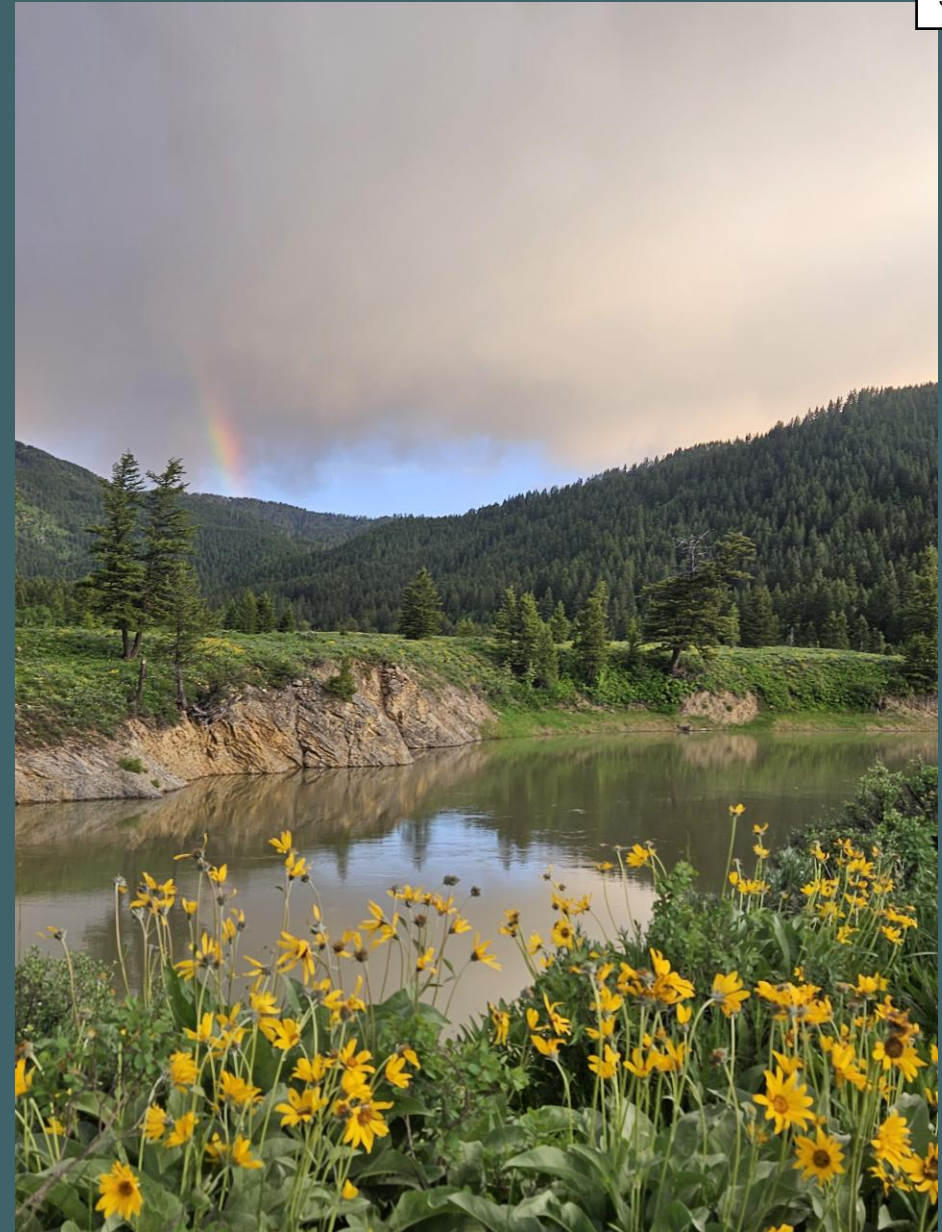
ATTEST:

Monica L. Chenault, Clerk / Treasurer

April 2025

Design Guidelines

Town of Alpine, Wyoming



Section 7, Item.

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 - 5. Landscaping ----- Pg 14
 - 6. Franchises, Repetitive Corporate Designs, and----- Pg 17
Generic Formula Designs
- **Submissions Requirements and Process**
 - Design Review Elements ----- Pg 19
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Vision Statement

Alpine's proximity to rivers and public land along with its economic role in the region are defining characteristics. The town's location is shaped by the Grey's River, Snake River, and Salt River in conjunction with public land. Alpine, WY was incorporated in 1988 making it one of the younger towns in the region. As a result, Design Guidelines in Alpine are more about shaping future growth. The preservation and improvements of public land access can help Alpine develop its unique location. Long-term planning from within the Town of Alpine that prioritizes a positive pedestrian experience and considers the regional vernacular of the Intermountain West helps Alpine improve the quality of the Town.



Intent

The design guidelines were created to realize the Town's vision statement. The intent of the guidelines is to direct the physical development of the Town through building design and land planning. These guidelines will act as a tool to coordinate various public and private development proposals and measure how they will further advance the Town's vision. The focus of these guidelines will be on the relationships between private and public spaces, composition, massing, future street walls, and building materials.



Scope

The purpose of the following guidelines is not to solve the continuous debate over architectural style, but instead to qualify fundamental design principles essential to creating a vibrant Town. Individual architectural style and approach should not be prescribed but rather encouraged within the fundamental principles described in the following design guidelines. The proposed design guidelines are presented as an aid to property owners, business leaders and designers who wish to make improvements to property in the Town.



Applicability

All development applications required to follow the currently adopted version of The Town of Alpine Land Use and Development Code are required to comply with the following guidelines.

A Design Review Committee has been established to evaluate development applications and to advise and provide technical assistance to the Planning Director, Planning and Zoning Commission/Board of Adjustment and Town Council regarding compliance with these design guidelines. The Design Review Committee was established with Ord. 2025-005



1. Public Space

Introduction

Public Space is a critical component in the future growth and development of the Town of Alpine. As the Town becomes a more densely built environment, there is a greater need for a symbiotic relationship between buildings and open space. Public space should be usable and diverse in size and function. Development of these spaces should strive to enhance the experience of existing natural resources. Effective public space will create a more diverse and enjoyable pedestrian experience throughout the Town, ultimately benefiting both residents and visitors.



1. Public Space Cont.

Public space shall be usable. Public space should be considered as a vital component of every development. It is important to treat the un-built portion of a site as designed, functioning space. Consider all appropriate uses for public space as it relates to:

- A. Human scale - develop public space that is desirable and comfortable to inhabit. Use trees, canopies or other building elements to break the perceived height of adjacent façades to create a more human scale.
- B. Relationships - public space should engage the interior of a building and relate to the adjacent building's function and use.
- C. Detail - details of lighting, signage, benches, paving, planting, canopies, etc. should relate to the overall function of the space.



2. Composition

This guideline addresses the elemental design tools of composition, proportion, and rhythm. These are important tools for achieving a balance between unity and complexity in design.

Definitions:

Composition is defined as the organization of parts of a project to achieve a unified whole.

Proportion is the relation of one part to another or to the whole.

Rhythm is a vocabulary of regular and repetitive elements or the relative variation of such elements.

- A. Consider composition, proportion and rhythm of the materials, surfaces and massing of all building elevations to promote visual interest at the scale of both the automobile and the pedestrian
- B. Use composition, proportion and rhythm of the materials, surfaces and massing to create a sense of entry and a sense of place.
- C. To the degree possible, utilize composition, proportion and rhythm to address adjacent buildings.

3. Massing

Massing: A building's mass is defined by its component parts, including the size of its footprint and number of stories. Building mass is also determined by building form, roof shape, and orientation. A building's form can be a simple rectangular box or a more complex combination of volumes.

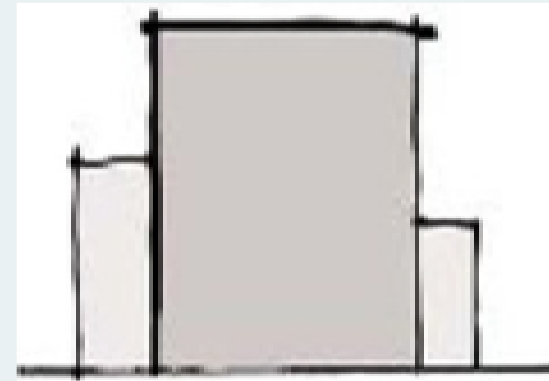
Massing refers to the size of buildings and how they meet the street. Consequently, massing affects the experience of pedestrians. The way in which a particular building 'meets the street' can produce an exciting and vital experience for the person on the street: it is not overbearing, rather it is engaging and stimulating. To ensure this experience, building massing should address the relationship between the size of the proposed building and the scale.



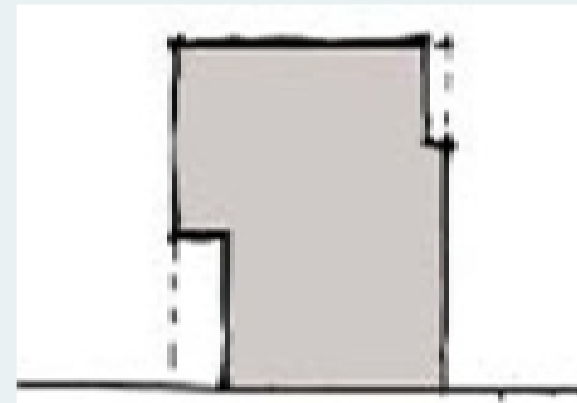
3. Massing Cont.

- A. Mass & Height: The architectural form of development should have a human-scale, pedestrian orientation; the height of buildings should not overwhelm people walking in the vicinity of the buildings.
- B. Canopies: Canopies should be utilized over sidewalks or property lines to give buildings a human scale. (This should work in concert with guideline 3.2, Additive & Subtractive Massing.)
- C. Additive and subtractive Massing: Both additive and subtractive massing approaches are encouraged to reduce the visual impact of large building masses. The additive massing approach increases the size of the building by linking smaller, compatible elements in a way that allows them to remain visible as separate pieces after they are put together. A simple building with additions is an example. The subtractive massing approach is to take a building as a large mass and then reduce it by taking parts of it away, in a logical manner. This approach is especially useful when buildings are built on the property line.

Examples of Additive and Subtractive Massing



ADDITIVE



SUBTRACTIVE

4. Materials

Exterior materials function as the outer layer of the building envelope and may also serve a structural function. Issues such as weather protection, durability, and maintenance affect the functional aspect of visible exterior materials. These, in turn, affect the long-term performance of the building.

- A. **Application of Materials:** These guidelines strongly encourage applicants to consider the inherent nature of materials and their appropriate application.
- B. Application of materials is at least as important as the materials themselves. Lack of attention to how materials are used can lead to concerns, including, but not limited to, how a material or a surface begins and ends (termination), how a switch from one material to another occurs (transition), and viewing the building as a whole or from many angles (continuity).



4. Materials Cont.

Paying attention to which materials and their structural application are selected for vertical supporting elements (compressive), spanning over openings (tensile), or creating building planes such as walls (infilling) will lead to appropriate materials used in believable situations.

To support the continued development of unique architecture, these guidelines do not specifically restrict the use of any materials. Review of proposed materials will consider the positive and negative impacts on the surrounding buildings, natural environment and culture. Proposed materials will be evaluated on this basis.



5. Landscaping

At a minimum, applicants for Design Review shall address the following criteria. The Planning Commission or Design Review Committee may impose additional requirements or conditions of approval to ensure a project's conformance with the above guiding principles.



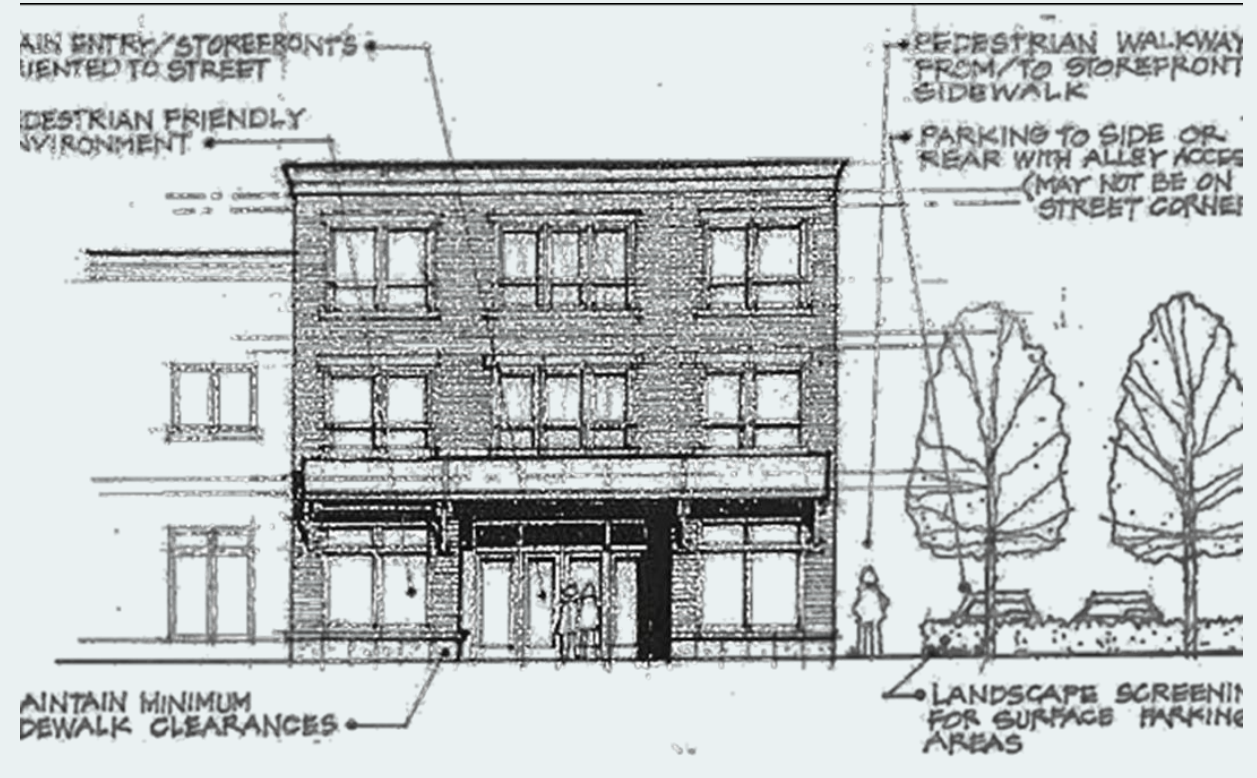
5. Landscaping Cont.

- A. Mature Landscaping Incorporate any existing, mature vegetation into project designs.
- B. Volume Landscaping and Screening: Large trees and/or shrub planting may be required to mitigate the appearance of large blank walls.
- C. All off-street parking and vehicular use areas (including driveways and loading docks) shall have perimeter landscaping.
- D. All plant material shall be either vegetation native to Star Valley or species suitable for the Star Valley climate.



5. Landscaping Cont.

Example of Screening of
Parking Area



6. Franchise, Repetitive Corporate Designs, and Generic Formula Designs

Guidelines

The Design Review Committee will discourage generic or formulaic designs that are transplanted from other communities without regard for local context. Our ordinances are intentionally crafted to discourage uncoordinated growth and the kind of placeless, automobile-oriented sprawl that has impacted many other areas. Each development project must contribute meaningfully to the overall vision, character, and long-term well-being of our community.



6. Franchise, Repetitive Corporate Designs, and Generic Formula Designs Cont.

- A. Promote original high-quality design
- B. Enhance the character and function of the Town
- C. Promote sustainable design principles



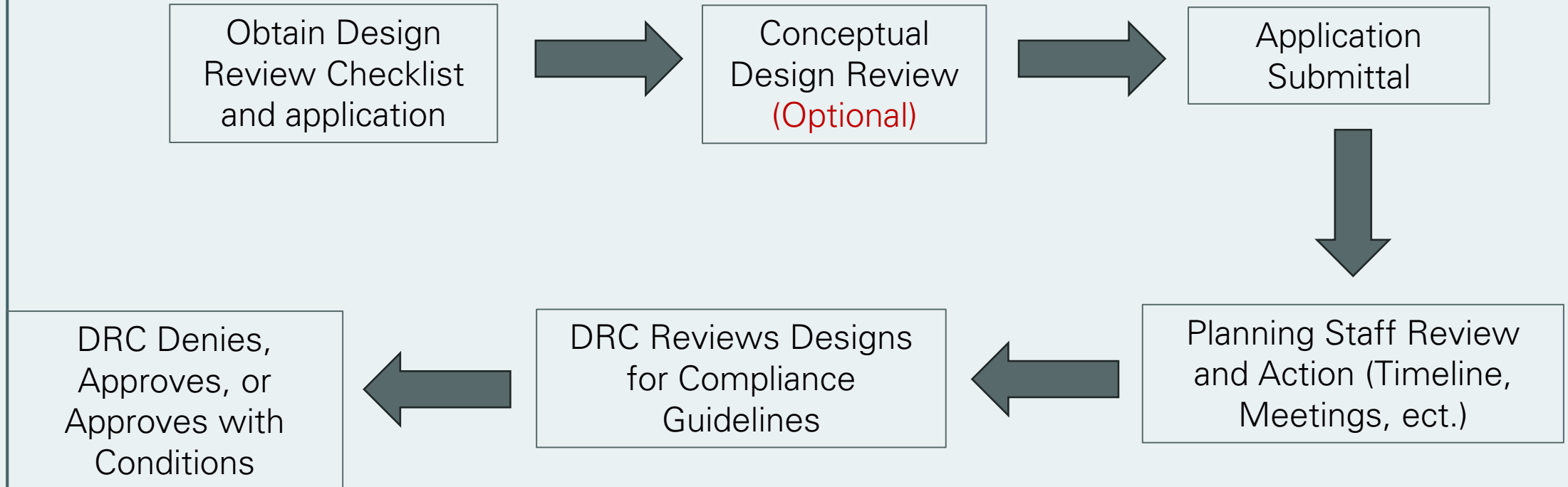
Submission Review Requirements and Process

Design Review Elements

- A. Building Location and Orientation
- B. Internal Circulation
- C. Site Design Elements
- D. Building Design
- E. Landscaping / Screening



Design Review Procedure





**TOWN OF ALPINE
ORDINANCE NO. 2025-007**

**INTERNATIONAL CODE COUNCIL'S BUILDING VALUATION DATA
AN ORDINANCE ADOPTING THE INTERNATIONAL CODE COUNCIL'S BUILDING VALUATION
DATA**

WHEREAS, the International Code Council (ICC) is a leading organization that develops model codes and standards used in the design, construction, and compliance process of buildings and structures; and

WHEREAS, the Building Valuation Data (BVD) provided by the ICC is a standardized method for determining the cost of constructing buildings based on various factors such as construction type, location, size, and occupancy; and

WHEREAS, the adoption of the ICC Building Valuation Data will assist in the accurate calculation of building permit fees and ensure that those fees are fair and equitable for all construction projects; and

WHEREAS, the Town of Alpine, Wyoming has reviewed and determined that it is in the best interest of the public to adopt the most recent version of the ICC Building Valuation Data, which is updated every six (6) months to reflect changes in construction costs.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of Alpine, Wyoming, as follows:

SECTION 1: ADOPTION OF BUILDING VALUATION DATA

The Town of Alpine, Wyoming hereby adopts the most recent Building Valuation Data published by the International Code Council (ICC) as the official method for determining construction valuation for building permits within the jurisdiction. The Building Valuation Data includes construction costs based on factors such as building type, construction materials, location, and occupancy, and is updated every six (6) months by the ICC.

SECTION 2: IMPLEMENTATION AND USE

- A. The Building Valuation Data shall be used by the Town of Alpine Planning & Zoning Department to calculate the valuation of construction work for the purpose of issuing building permits.
- B. The official Building Valuation Data table published by the ICC shall be used to determine construction valuation. The specific table in the ICC Building Valuation Data to be used will depend on the construction type and scope of work involved in the project.
- C. The adopted ICC Building Valuation Data shall be updated every six (6) months in accordance with any updates released by the ICC. The Town of Alpine Planning & Zoning Department will make necessary adjustments to building permit fees based on the updated data.

SECTION 3: APPLICATION OF FEES

- A. Building permit fees shall be calculated based on the construction valuation derived from the ICC Building Valuation Data, as established by this ordinance.
- B. The construction valuation for building permits shall reflect the estimated cost of construction, as determined by the ICC Building Valuation Data, and not the actual cost to the permit applicant.
- C. Building permit fees shall be established for new construction by using the Building Valuation Data table and a permit fee multiplier. The current permit fee multiplier can be found in the most recent Building & Development Fee Ordinance adopted by the Town of Alpine, Wyoming.

SECTION 4: MODIFICATIONS AND EXCLUSIONS

- A. The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations and repairs to an existing building varies so greatly, the Square Foot Construction Cost table does not reflect accurate values for that purpose. However, the Square Foot Construction Cost table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- B. The following permit types will not utilize the ICC BVD to determine permit fees:
 - i. Remodel permits
 - ii. Sign permits
 - iii. Minor construction permits
 - iv. Affidavits
 - v. Miscellaneous permits
 - vi. Development fees
 - vii. Replat/subdivision application fees.

SECTION 4: PUBLIC NOTICE AND AVAILABILITY

The Town of Alpine Wyoming shall make the ICC Building Valuation Data readily available for public inspection at the Planning and zoning Department office and through the City's official website.

SECTION 5: SEVERABILITY

If any provision of this Ordinance is declared invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining provisions, which shall continue in full force and effect.

SECTION 6: EFFECTIVE DATE

This Ordinance shall take effect on April 15, 2025, and shall apply to all building permits applied for after that date. after the effective date.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: 3 YES, 0 NO, 0 ABSTAIN, 2 ABSENT
(Absent: Councilmember Castillo and Councilmember Scaffide)

Passed on Third and Final Reading 15th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-007 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer

**TOWN OF ALPINE****ORDINANCE NO. 2025-002
BUILDING AND DEVELOPMENT FEE SCHEDULE****AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2024-003 TOWN OF ALPINE
BUILDING DEPARTMENT FEE SCHEDULE FOR BUILDING APPLICATIONS AND DEVELOPMENT
APPLICATIONS IN THE TOWN OF ALPINE**

WHEREAS the Town of Alpine Wyoming has reviewed and set forth the following charges for Services for Building and Development; and

NOW THEREFORE be it resolved by the Governing Body of the Town of Alpine Wyoming that said fees shall be effect on the date of the passage of this ordinance.

Section I. Building Permit Fees

The Site Plan Review by the Town of Alpine Planning & Zoning Department, the Building Plan Review by the Building Official, and required Town of Alpine Inspections are included in the Building Permit Fees.

Any additional inspections and/or reinspection for any reason will be billed to the property owner at a rate of One Hundred Seventy-Five Dollars (\$175.00) per Hour with a half (0.5) Hour Minimum.

Any Plan Review conducted outside of regular permit submissions will be assessed Additional Fees at a rate of One Hundred Seventy-Five Dollars (\$175.00) per Hour with a half (0.5) Hour Minimum.

The Town reserves the right to require plans to be reviewed by a 3rd party entity (i.e. Town Engineer). 3rd Party reviews will be assessed to the property owner, these additional costs would be on any complex projects the Town deems necessary.

Building Fees:

Building Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Commercial	0.010	
Multi-Unit Residential	0.010	
Single Family Residential (Garage with Primary Structure is included in 'SFR' Fee)	0.010	

Other Permits:

Permit Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Addition	0.010	
Garage	0.010	

Permit Type	Permit Fee	Building Plan Review/Inspections (See Disclosure Below)
Remodel	\$750.00	
Minor Construction	\$750.00	
Plan Review Fee/ Inspection Fees Disclosure: Shall be determined on a case-by-case basis at an hourly rate of One Hundred Seventy-Five Dollars (\$175.00) with a half hour (0.5) Minimum.		

Affidavits:

Deck Affidavit	\$350.00
Fence Affidavit	\$200.00
Re-Roof Affidavit (All Like Kind Materials)	\$300.00
Shed Affidavit (Includes Greenhouses)	\$300.00
All Others	\$300.00

Extension Affidavit:

Commercial Extension (Built Pursuant to the International Building Code)	\$3,000.00	Allowed 1 Extension
Multi-Unit Residential Extension (Built Pursuant to the International Residential Code)	\$3,000.00	Allowed 2 Extensions
Single Family Residential Extension (Built Pursuant to the International Residential Code)	\$750.00	Allowed 2 Extensions

Sign Permit Fees:

Wall/Canopy	\$350.00
Free Standing Sign	\$450.00
Permanent Banners	\$325.00 – Per Banner
Temporary Banners (Must be removed 90 days from installation date)	\$150.00 – Per Banner

Miscellaneous Permits:

Demolition Permit (not associated with new construction)	\$350.00
Special Hearing by Planning & Zoning Commission	\$1,500.00
Temporary Use Permit (90 Day Use Only)	\$750.00
Special Use Permit (Person requesting SUP shall also pay all advertising separately)	\$1,500.00

Design Review Fees:

Commercial Building Design Review	\$250.00
Multi-Unit Design Review	\$250.00
Other Design Review (Including Conceptual Review)	\$250.00

Development Fees:

Variance Application (Person requesting variance shall also pay all advertising separately)	\$5,000.00
Zoning Map Amendment Application (Rezone) (Person requesting rezone shall also pay all advertising separately)	\$5,000.00

Replat/Subdivisions Application

Simple	\$3,000.00
Minor	\$5,000.00
Major	\$5,000.00 (plus \$200.00 per lot)

Additional Fees:

If any of the above fees do not fully cover the total costs of processing any application and/or additional inspections or re-inspections, including but not limited to, variable costs, other included variable costs, engineering, or professional fees, additional fees will be assessed pursuant to Section II of this Ordinance.

Charges for replating of a subdivision applications shall commence at the above cost basis. There may be extra costs incurred, as determined by the Town of Alpine, as every project is unique and may incur additional costs.

Fees listed do not include all costs for advertising which will be billed directly to the property owner along with all other out of ordinary expenses.

Section II: Payment/Refunds/Waiver of Fees.

All building permit fees are non-refundable. There shall be no waiver of fees.

Section III: Water And Sewer Connection Fees.

In conjunction with the building permit application process and before a building permit is issued, all water and sewer connection fees must be paid in full.

Section V: Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision, and such holding shall not affect the validity of the remaining portions of the ordinance.

Section VI: Ordinances Repealed.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section VII: Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: 3 YES, 0 NO, 0 ABSTAIN, 2 ABSENT (Castillo and Scaffide)

Passed on Third and Final Reading 15th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-002 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer

**TOWN OF ALPINE****ORDINANCE NO. 2025-002
BUILDING AND DEVELOPMENT FEE SCHEDULE****AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2024-003 TOWN OF ALPINE
BUILDING DEPARTMENT FEE SCHEDULE FOR BUILDING APPLICATIONS AND DEVELOPMENT
APPLICATIONS IN THE TOWN OF ALPINE**

WHEREAS the Town of Alpine Wyoming has reviewed and set forth the following charges for Services for Building and Development; and

NOW THEREFORE be it resolved by the Governing Body of the Town of alpine Wyoming that said fees shall be effect on the date of the passage of this ordinance.

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The Town reserves the right to require plans to be reviewed by a 3rd party entity (i.e. Town Engineer). 3rd Party reviews will be assessed to the property owner, these additional costs would be on any complex projects the Town deems necessary.

Building Fees:

Building Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Commercial	0.0075	
Multi-Unit Residential	0.0075	
Single Family Residential	0.0075	
(Garage with Primary Structure is included in 'SFR' Fee)		

Other Permits:

Permit Type	ICC BVD Permit Fee Multiplier	Reference Ordinance No. 2025-007 ICC BVD
Addition	0.0075	
Garage	0.0075	

Permit Type	Permit Fee	Building Plan Review/Inspections (See Disclosure Below)
Remodel	\$1,620.00	
Minor Construction	\$750.00	
Plan Review Fee/ Inspection Fees Disclosure: Shall be determined on a case-by-case basis at an hourly rate of One Hundred Seventy-Five Dollars (\$175.00) with a Two (2) Hour Minimum.		

Affidavits:

Deck Affidavit	\$360.00
Fence Affidavit	\$210.00
Re-Roof Affidavit (All Like Kind Materials)	\$300.00
Shed Affidavit (Includes Greenhouses)	\$300.00
All Others	\$300.00

Extension Affidavit:

Commercial Extension (Built Through the International Building Code)	\$3,000.00	Allowed 1 Extension
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Sign Permit Fees:

Wall/Canopy	\$360.00
Fee Standing	\$480.00
Permanent Banners	\$330.00 – Per Banner
Temporary Banners (Must be removed 90 days from installation date)	\$150.00 – Per Banner

Miscellaneous Permits:

Demolition Permit (not associated with new construction)	\$360.00
Special Hearing by Planning & Zoning Commission	\$1,800.00
Temporary Use Permit (90 Day Use Only)	\$900.00
Special Use Permit (Person requesting SUP shall also pay all advertising separately)	\$1,800.00

Design Review Fees:

Commercial Building Design Review	\$250.00
Multi-Unit Design Review	\$250.00
Other Design Review	\$250.00

Development Fees:

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Simple	\$3,000.00
Minor	\$5,000.00
Major	\$5,000.00 (plus \$200.00 per lot)

Additional Fees:

If any of the above fees do not fully cover the total costs of processing any application and/or additional inspections or re-inspections, including but not limited to, variable costs, other included variable costs, engineering, or professional fees, additional fees will be assessed pursuant to Section II of this Ordinance.

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Section V: Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision, and such holding shall not affect the validity of the remaining portions of the ordinance.

Section VI: Ordinances Repealed.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section VII: Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed First Reading on the 18th day of March 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

Passed on Third and Final Reading 18th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-002 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer



**TOWN OF ALPINE, WYOMING
ORDINANCE NO. 2025-004
SPECIAL USE PERMITS AND SPECIAL REVIEW**

**AN ORDINANCE OF THE TOWN OF ALPINE, WYOMING ESTABLISHING A REVIEW AND
ISSUANCE PROCESS FOR SPECIAL USE PERMITS WITHIN THE TOWN OF ALPINE.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:

SECTION 1. PURPOSE AND INTENT: The purpose of this Ordinance is to provide a regulatory framework for the review and issuance of Special Use Permits in the Town of Alpine, Wyoming, to ensure that land use and development activities are compatible with the goals and objectives of the Town's Comprehensive Plan. The Special Use Permit process allows for the review of certain uses that are deemed to be compatible with the zoning district but may require special conditions for approval due to their impact on surrounding properties, public services, or infrastructure.

SECTION 2. AUTHORITY: This Ordinance is adopted pursuant to the authority granted by Wyoming Statutes §15-1-601 through §15-1-604 and any other applicable provisions of state law. This Ordinance provides for the regulation of special uses to ensure the public health, safety, and general welfare of the citizens of the Town of Alpine.

SECTION 3. DEFINITIONS:

- i. **Special Use Permit (SUP)** – A permit granted by the Town Council or Planning Commission for land uses or activities that are not otherwise permitted by right within a zoning district but may be approved with specific conditions to mitigate potential impacts.
- ii. **Special Review** – A formal process through which a proposed use or development is reviewed for compliance with the Town's land use regulations, zoning laws, and other applicable standards, including public hearings and the evaluation of potential environmental, economic, and social impacts.

SECTION 4. APPLICABILITY:

The provisions of this Ordinance apply to all land uses within the Town of Alpine that may require a Special Use Permit or Special Review as defined herein. Special Use Permits may be required for uses such as, but not limited to:

- i. Commercial establishments in residential zones
- ii. Mobile home parks
- iii. Wireless communication towers
- iv. Industrial uses in mixed-use districts
- v. Event venues
- vi. Public utility structures

SECTION 5. APPLICATION PROCESS:

1. Application Submission

- o An applicant seeking a Special Use Permit must submit a completed application to the Alpine Town Planning Commission. The application shall include:
 - A description of the proposed use

- Site plans, architectural drawings, or other relevant documents required by the Planning and Zoning Staff and/or Commission
- A traffic impact analysis (if applicable)
- Environmental assessment (if applicable)
- Written explanation addressing how the proposed use complies with the criteria in Section 6

2. Planning and Zoning Review

- Upon receipt of the application, the Planning Commission or designated staff shall review the proposal to ensure it meets the minimum requirements for review, including conformance with zoning, the Town's Comprehensive Plan, and other applicable regulations.

3. Public Hearing

- A public hearing shall be scheduled, and the applicant shall provide written notice to all owners of property within five hundred (500) feet of the property and other interested parties as prescribed by the Town's notification requirements.

4. Review by Planning Commission

- The Planning Commission shall conduct a public hearing to review the application, considering all relevant factors and public input. The Planning Commission may recommend approval, approval with conditions, or denial of the Special Use Permit to the Town Council.

5. Final Decision

- The Town Council shall make the final decision to approve, approve with conditions, or deny the Special Use Permit based on the Planning Commission's recommendation and findings made during the public hearing.

SECTION 6. CRITERIA FOR APPROVAL:

The Town Council or Planning Commission shall base its decision on the following criteria:

1. **Compatibility with Zoning** – The proposed use shall be compatible with the surrounding area and consistent with the Town's Comprehensive Plan and zoning district regulations.
2. **Impact on Public Health and Safety** – The proposed use shall not result in undue adverse impacts on public health, safety, or welfare, including adequate provisions for water, sewer, transportation, and emergency services.
3. **Environmental Impact** – The proposed use shall not result in significant negative impacts on the environment, including air quality, water quality, noise levels, or wildlife habitats.
4. **Traffic and Access** – The proposed use shall not generate excessive traffic or create unsafe conditions for pedestrians or vehicles. Adequate access and parking must be provided.
5. **Mitigation of Negative Effects** – The applicant must demonstrate that any negative effects (such as noise, light, traffic, etc.) will be minimized through appropriate mitigation measures.
6. **Consistency with Community Character** – The proposed use shall be consistent with the aesthetic and character of the surrounding neighborhood or district.

SECTION 7. CONDITIONS OF APPROVAL:

The Town Council ~~or Planning Commission~~ may impose conditions on the issuance of a Special Use Permit, including but not limited to:

1. Limits on hours of operation
2. Restrictions on signage and lighting
3. Requirements for landscaping, buffering, or screening
4. Compliance with building and fire safety codes
5. Traffic control measures, including the construction of additional access points or improvements to roadways
6. Other conditions deemed necessary to mitigate potential impacts

SECTION 8. *APPEALS:*

Any applicant or aggrieved party who is dissatisfied with the decision of the Town Council ~~or Planning Commission~~ may appeal the decision to the Town's Board of Adjustment. The appeal must be filed in writing within 30 days of the decision, stating the grounds for the appeal

SECTION 9. *SPECIAL REVIEW FOR SPECIFIC USES:*

1. **Review Process** – Certain land uses, such as industrial or commercial developments, may undergo additional special review procedures to assess their broader impacts on the community. The Town Council, upon recommendation from the Planning Commission, may require special reviews that go beyond the regular Special Use Permit process.
2. **Factors for Review** – The Town may consider, but is not limited to, the following factors in its special review:
 - Compatibility with existing infrastructure
 - Impact on neighboring properties
 - Environmental sustainability
 - Economic impact on the Town

SECTION 10. *ENFORCEMENT AND VIOLATIONS:*

Failure to comply with the conditions of a Special Use Permit may result in the revocation of the permit or other penalties as provided by the Town's zoning and land use regulations. Violations of this Ordinance may be subject to fines, penalties, or legal action as deemed appropriate by the Town.

SECTION 11. *SEVERABILITY:*

If any provision of this Ordinance is found to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION 12. *EFFECTIVE DATE:*

This Ordinance shall take effect immediately upon adoption by the Town Council.

Passed First Reading on the 4th day of March 2025.

VOTE: 4 YES, 0 NO, 0 ABSTAIN, 1 ABSENT

Passed Second Reading on the 9th day of April 2025.

VOTE: 3 YES, 0 NO, 0 ABSTAIN, 2 ABSENT

Passed on Third and Final Reading 15th day of April 2025.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2025-004 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk / Treasurer