



TOWN COUNCIL SPECIAL MEETING

May 07, 2024 at 7:00 PM

250 River Circle - Alpine, WY 83128

AGENDA

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ACTION ITEMS**

a. MOU with Lincoln County Sheriff's Office: Sheriff Johnson

Seeking approval to enter into MOU with the Lincoln County Sheriff's Office to provide services within the Town of Alpine from July 1, 2025, through December 31, 2026, at an annual cost of \$130,000.00 per year and authorize Mayor Green to sign the MOU.

b. Resolution No. 2024-019 - Special Purpose Tax

Seeking approval of Resolution No. 2024-019 - Special Purpose Tax.

c. 3rd Reading of Ordinance No. 2024-001 - Uniform Annexation Process.

Seeking approval of the 3rd Reading of Ordinance No. 2024-001 - Uniform Annexation Process.

d. Pay Application No. 4 - JL Concreate.

Seeking approval for Pay Application No. 4 - JL Concreate - in the amount of \$100,931.91.

e. Change Order #3: Pretreatment Plant, Pretreatment Building

Seeking approval for Change Order #3: Pretreatment Plant, Pretreatment Building for the increase of \$39,510.22.

f. Change Order #4: Pretreatment Plant, Pretreatment Building

Seeking approval for Change Order #4: Pretreatment Plant, Pretreatment Building for the increase of \$56,499.47.

g. Change Order #5: Pretreatment Plant, Pretreatment Building

Seeking approval for Change Order #5: Pretreatment Plant, Pretreatment Building for the decrease of \$11,200.00.

h. Altitude Air, LLC - Mitsubishi Multi-Zone Heat Pump Air Conditioning Systems.

Seeking approval for installation of Mitsubishi Multi-Zone Heat Pump Air Conditioning Systems and allowing Mayor Green to sign the contract.

5. PUBLIC COMMENT

6. EXECUTIVE SESSION

7. ADJOURNMENT

**Memorandum of Understanding Between
The Town of Alpine
And The Lincoln County Sheriff's
Office**

Term of Agreement

This MOU is effective upon the day and date last signed and executed by the Town of Alpine Mayor and the Lincoln County Sheriff and shall remain in effect until terminated by either party in accordance with the terms of this MOU or until Dec 31, 2026. The MOU will be automatically renewed at the end of the term of each Lincoln County Sheriff unless terminated by either party.

Purpose of MOU

The purpose of the MOU is for the Lincoln County Sheriff's Office to provide enforcement of the Wyoming State Statutes and/or Alpine Ordinances as agreed upon within the Town of Alpine. Conduct special patrols of the Town as requested and agreed by both parties. The certified peace officers covered by this MOU are all certified peace officers employed by the Lincoln County Sheriff's Office.

Cost to Town

In exchange for the services provided by the Lincoln County Sheriff's Office, the Town of Alpine will pay the County a total sum of \$130,000.00 per year. The funds will be paid in two (2) equal installments to the County general fund due no later than August 1st and January 1st of each year. The County will provide the Sheriff's Office budget funds to cover the cost of the services contemplated herein including the cost of all salaries, wages, training, benefits and equipment.

Sheriff's Office Duties

- Enforce Wyoming State Statutes and Alpine Ordinances 112-02 (adopted portions of Wyoming traffic code), 100-01 (public intoxication) and 100-10 (drug paraphernalia) within the Town of Alpine.
- Provide patrol coverage in the Town of Alpine and respond as needed to calls for service based upon the priority of the calls for service.
- Special Patrols as needed determined by the Mayor and Sheriff to include DUI shifts or special shifts at Town events as requested and agreed upon by both parties.
- Make available with reasonable notice all public records and logs pertaining to the Town of Alpine to include monthly schedules and reports of activity as requested.

- The Sheriff's Office will submit all citations issued by it to the Alpine Town Clerk no later than five (5) days prior to the scheduled Municipal Court appearance as set forth on the citation.

Town of Alpine Duties

- Inform the Sheriff's Office of the Alpine Municipal Court schedule.
- Subpoena any Sheriff's Office employee required to testify at any hearing or trial in the Alpine Municipal Court.
- Inform the Sheriff's Office of any changes or additions to any Alpine Ordinances that could impact the Sheriff's Office services hereunder.
- The Town may, at its discretion, hire a special municipal officer to assist with the enforcement of Alpine Ordinances not enforced by the Sheriff's Office. If Alpine hires a special municipal officer, both parties to this MOU will work together and coordinate enforcement activities.

Prosecution and Fines

All violations of Alpine Ordinances shall be cited into the Alpine Municipal Court. Violations of Wyoming State Statutes, unless adopted by Alpine through Ordinance, will be prosecuted by the Lincoln County and Prosecuting Attorney's office in the appropriate court.

Animal Control

The Town of Alpine through its special municipal officer shall be primarily responsible for all investigations and citations involving animal control. The Sheriff's Office will remove vicious dogs pursuant to its policies and at its discretion.

Amendments

Any party to this agreement may request changes to this MOU. Any changes, modifications, revisions or amendments which are mutually agreed upon by and between the parties shall become effective when executed and signed by the parties to this MOU.

Termination

This MOU may be terminated without cause, by either party upon sixty (60) days written notice.
Immunity

The County does not waive sovereign immunity by entering into this MOU and specifically retains immunity and all defenses available to it. The Town of Alpine does not waive sovereign immunity by entering into this MOU and specifically retains immunity and all defenses available to it.

Entirety of Agreement

This MOU represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

Signatures

The parties to this MOU through their duly authorized representatives have executed this MOU on the date set out below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties of this MOU have caused it to be executed this ___ day of _____, 2024.

LINCOLN COUNTY SHERIFF'S OFFICE

M [Shane Johnson](#), Sheriff

TOWN OF ALPINE WYOMING

Eric Green, Mayor

ATTESTED TO BY

Monica Chenault, Clerk/Treasurer

Town of Alpine
Special Purpose Tax

Section 4, Item b.

Project	Construction Estimate	Construction Contingency 25%	Design Engineering 10%	Construction Admin 10%	Estimated Total Project Cost 2024	Estimated Total Project Cost 2025	Estimated Total Project Cost 2026	Estimated Bond Cost 10%
Alpine Greenbelt Pathway Design and Construction Project	\$ 562,750.00	\$ 140,687.50	\$ 56,275.00	\$ 56,275.00	\$ 815,987.50	\$ 856,786.88	\$ -	\$ 85,678.69
Alpine Civic Center Back-up Power Project	\$ 145,350.00	\$ 36,337.50	\$ -	\$ -	\$ 181,687.50	\$ 190,771.88	\$ -	\$ -
Palisades Riverwalk Feasibility and Design Project	\$ 470,000.00	\$ 117,500.00	\$ -	\$ -	\$ 587,500.00	\$ 616,875.00	\$ -	\$ 61,687.50
						\$ 1,664,433.75	\$ -	\$ 147,366.19
						\$ 1,664,434.00		

Town of Alpine
Special Purpose Tax

Total

\$ 942,465.56

\$ 190,771.88

\$ 678,562.50

\$ 1,811,799.94

\$ 1,811,800.00



RESOLUTION NO. 2024-019

A RESOLUTION IN FAVOR OF PLACING THE OPTIONAL SPECIAL PURPOSE TAX ON THE BALLOT FOR THE NOVEMBER 2024 GENERAL ELECTION.

Recommendations based on public outreach, in order of priority, include:

- Alpine Greenbelt Pathway Design and Construction Project at estimate of \$942,500.00
- Alpine Civic Center Backup Power Project at estimate of \$190,800.00
- Palisades Riverwalk Feasibility and Design Project at estimate of \$679,000.00

WHEREAS, W.S. Section 39-15-204(a)(iii) (as amended) authorizes Lincoln County to impose an excise tax not to exceed two percent (2%) upon the sales of tangible personal property, admissions and services made within the county; and,

WHEREAS, the revenue from the tax shall be used in a specified amount for specific purposes authorized by the qualified voters; and,

WHEREAS, W.S. Section 39-15-203(a)(i) (as amended) stipulates that no such tax may be imposed until the proposition to impose the tax is submitted to the vote of the qualified electors of Lincoln County and a majority of those casting their ballots have voted in favor of imposing the tax; and,

WHEREAS, W.S. Section 39-15-203 (a)(i)(B) provides that the proposition to impose an excise tax shall be submitted to the electors of the county upon the receipt by the board of county commissioners of a resolution approving the proposition from the governing body of the county and the governing bodies of at least two-thirds (2/3) of the incorporated municipalities within the county; and,

WHEREAS, the Governing Body of the Town of Alpine, one of the incorporated municipalities within Lincoln County, desires that its voters be allowed to consider a proposition to impose a one percent (1%) tax for specific purposes within Lincoln County on the ballot before the voters of the Town of Opal and Lincoln County; and,

WHEREAS, the Governing Body of the Town of Alpine encourages the board of county commissioners of Lincoln County to vote to approve a resolution in favor of placing a question regarding the imposition of a one percent (1%) tax for special purposes within Lincoln County on the ballot before the voters of Lincoln County.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Alpine, Lincoln County, Wyoming, that the Board of Commissioners of Lincoln County, Wyoming, be and are hereby notified pursuant to W.S. 39-15-203(a)(i) (as amended) of the resolution of the Governing Body of the Town of Alpine, Wyoming, approving the submission to the voters of Lincoln County at the 2024 general election, the proposition of whether a one percent (1%) excise tax on tangible personal property, admissions and services obtained within Lincoln County be imposed for specific purposes.

BE IT FURTHER RESOLVED that the Governing Body of the Town of Alpine, Lincoln County, Wyoming encourages the Board of Commissioners of Lincoln County, Wyoming to vote and resolve to approve the proposition of whether a one percent (1%) excise tax on tangible personal property, admissions and services obtained within Lincoln County be imposed for special purposes be placed on the ballot before the voters of Lincoln County at the 2024 general election.

BE IT FURTHER RESOLVED that the Governing Body of the Town of Alpine authorizes Mayor Eric Green to sign the **Lincoln County 2024 Special Purpose Excise Tax Joint Resolution**.

This resolution passed and adopted on this 7th day of **May 2024**.

Vote: Yes, No, Absent, and Abstain.

SIGNED:

Eric Green, Mayor

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer



**ORDINANCE 2024-001
TOWN OF ALPINE
UNIFORM ANNEXATION PROCESS**

AN ORDINANCE PROVIDING FOR A UNIFORM PROCESS OF REVIEWING PETITIONS FOR ANNEXATION FILED WITH THE TOWN OF ALPINE, WYOMING, BY THE LANDOWNERS WITHIN THE AREA PROPOSED TO BE ANNEXED, PURSUANT TO WYOMING STATUTE §15 – 1 – 401, ET. SEQ.; DECLARING THAT THE PETITIONER CARRIES THE BURDEN OF PROOF ANY ASSERTATIONS OR CLAIMS PROFFERED DURING THE PETITION PROCESS AND HEARINGS; ESTABLISHING A PREPETITION APPLICATION; ESTABLISHING A REQUIREMENT FOR PREPETITION FEE; ESTABLISHING A REQUIREMENT OF A PREPETITION CONFERENCE TO BE HELD WITH THE PLANNING STAFF AND CLERK OF THE TOWN OF ALPINE, WYOMING; ESTABLISHING CLASSIFICATIONS FOR MAJOR AND MINOR ANNEXATIONS AND DEFINING THE CLASSIFICATIONS AND REQUIREMENTS FOR BOTH; ESTABLISHING A REQUIREMENT OF AN ANNEXATION APPLICATION; ESTABLISHING A REQUIREMENT TO SUBMIT A PROPOSED ANNEXATION PETITION; ESTABLISHING A PLANNING & ZONING PREPETITION REVIEW PROCESS; ESTABLISHING AN ANNEXATION FEE TO BE PAID BY THE PETITIONERS; ESTABLISHING A REQUIREMENT THAT THE PETITIONERS PAY ALL COSTS ASSOCIATED WITH PUBLICATION OF NOTICES, INCLUDING, BUT NOT LIMITED TO SUCH NOTICES REQUIRED BY WYOMING STATUTE § 15 – 1 – 402 (A) (VI) AND § 15 – 1 – 405 (B); ESTABLISHING A REQUIREMENT FOR THE DEPOSIT OF FUNDS TO COVER THE TOWN OF ALPINE, WYOMING’S COSTS FOR DEVELOPMENT OF THE ANNEXATION REPORT, THE REVIEW OF THE PETITION AND EVIDENCE, EXEMPTING THE TOWN OF ALPINE, WYOMING FROM THE REQUIREMENTS OF THIS ORDINANCE.

WHEREAS the Governing Body of the Town of Alpine, Wyoming, pursuant to Wyoming Statute § 15 – 1 – 103 (a) (xli) has authority to enact laws that regulate and protect the health, safety, and welfare of its citizens;

WHEREAS the Governing Body of the Town of Alpine, Wyoming has authority, pursuant to Wyoming Statute § 15 – 1 – 401, et. seq. to receive petitions from landowners seeking to be annexed to the incorporated boundaries of the Town of Alpine, Wyoming; and

WHEREAS the Governing Body of the Town of Alpine, Wyoming has determined that the process of review, gathering of information, planning, and publication of notice as set for the in Wyoming Statute §§ 15 – 1 – 401, et. seq. place a financial and time burden on the Town, which result in both an unfunded mandate from the Wyoming State Legislature and the subsidization by the citizens of the Town of Alpine, Wyoming of private land speculators and developers.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Town of Alpine, Wyoming that:

SECTION 1: Regulation of Petitions for Annexation by Private Landowners to the Town of Alpine, Wyoming

1.1 Intent.

(a) The intent of this section is to promote the public health, safety, and welfare of the people of the Town of Alpine, Wyoming, to establish a process for review of annexation petitions prior to the filing of the petition with the Town of Alpine, Wyoming, to require petitioners for annexation to provide clear and convincing evidence of the information required for preparation of the annexation report as required by W.S. §15 – 1 – 402, assigning the burden of proof to the petitioner to support any claims made during the annexation process with clear and convincing evidence, to establish rules governing the annexation petition process, to set classifications of “minor” and “major” annexations, to establish prepetition fees, annexation petition fees, requiring petitioners to pay a deposit to cover costs of the proceedings, and to require petitioners to pay the costs of all publication of notices required under W.S. §15 – 1- 402 and §15 – 1- 405.

(b) The Town of Alpine, Wyoming shall be exempt from any provision contained in this ordinance if the Town of Alpine, Wyoming is the petitioner for annexation under W.S. § 15 – 1 – 404.

1.2 Definitions.

(a) *Major annexation.* A major annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area greater than two and one-half (2 ½) acres.

(b) *Minor annexation.* A minor annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area of two and one-half (2 ½) acres or less.

SECTION 2: Prepetition Conference, Prepetition Application Required, Prepetition Fee Required, Requirement that the Alpine Planning and Zoning Commission hold a Prepetition Review Hearing, and that a recommendation be made to the Alpine, Wyoming Town Council

2.1 All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall, prior to filing a petition for annexation, as outlined in W.S. § 15 – 1 – 403:

- (a) Attend a prepetition conference with representatives of the Town of Alpine, Wyoming planning and zoning department and the Town Clerk.
- (b) Prior to the prepetition conference, complete a prepetition application,
- (c) Prior to the prepetition conference, a fee of five hundred dollars (\$500.00) shall be paid to the Alpine, Wyoming Town Clerk

- (d) In addition to the prepetition fee, the landowner(s) shall pay any costs for publication of notice of Town of Alpine Planning and Zoning hearing of the proposed petition.
- (e) After the prepetition conference all landowner(s) shall submit a proposed Annexation Petition and a fully executed Annexation Petition Application to the Wyoming Planning and Zoning Administrator and the Town Clerk. Upon determination that the Annexation Petition Application, the proposed Annexation Petition and supporting documentation and exhibits are complete, the Planning and Zoning Administrator will schedule an Annexation Prepetition Review Hearing with the Alpine Planning and Zoning Commission at a regularly scheduled Planning and Zoning Commission Meeting.
- (f) During the Planning and Zoning Commission Review Hearing the landowner(s), or their legal representative, shall be present at said hearing. It shall be the burden of the landowner(s), or their legal representative, to provide clear and convincing evidence of all statements, representations, evidence, and exhibits contained in the proposed petition, request for zoning, and any other claim are truthful and based on actual evidence and not conclusory or promotional in nature.
- (g) After the prepetition review hearing held by the Town of Alpine, Wyoming Planning and Zoning Commission, the board shall file with the Clerk of the Town of Alpine, Wyoming a written report of their findings and along with any recommendations or suggested edits to the proposed petition and any request for zoning. The Town of Alpine, Wyoming Planning and Zoning Board shall determine, and include in the written report, whether the proposed annexation qualifies as minor or major annexation based on the definitions given in Section 1.2 (a) (b) above.
- (h) Following the Town of Alpine Planning and Zoning Commission Prepetition Review Hearing the landowner(s), and/or their legal representatives, the landowners may proceed to the process of filing their annexation petition pursuant to W.S. §§ 15 – 1 – 401, et. seq.

SECTION 3: Establishment of Petition Fee and Deposits

3.1 All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall, prior filing a petition for annexation, as outlined in W.S. § 15 – 1 – 403, shall be required to pay the following fees for annexation:

- (a) Minor annexation filing fee and deposit. The filing fee for all petitions for a minor annexation, as defined by § Section 1, 1.2 (a) (b), and determined to be a minor annexation by the Planning and Zoning Board pursuant to § Section 2, 2.8, shall be the sum of one thousand (\$1,000.00) dollars. In addition to the filing fee charged for a minor annexation, the landowner(s) shall tender to the Clerk of the Town of Alpine, Wyoming the sum of five thousand dollars (\$5,000.00). Said deposit for a minor annexation shall be held by the Clerk and the sums used to pay for costs of preparation of the annexation report required by W.S. § 15 – 1 – 402 and to pay for review of any infrastructure by the Town Engineer. The Clerk shall return any unused portion of said deposit, along with an itemized statement of the costs incurred and charged to the deposit, to the landowner(s) within thirty (30) days after approval or denial of the petition.

- (a)1 If the costs of preparation of the annexation report and review by the Town Engineer exceed the amount of the deposit, the landowner(s) shall be responsible to pay said excess amounts no later than thirty (30) days after approval or denial. If the landowner(s) fails to pay excess costs within the timeframe provided in this subsection, then the Clerk shall not record the annexation with the Clerk/Recorder, Lincoln County, Wyoming, and a lien shall be filed against the property.
- (b) Major annexation filing fee and deposit. The filing fee for all petitions for a major annexation, as defined by § Section 1, 1.2 (a) (b), and determined to be a major annexation by the Planning and Zoning Board pursuant to § Section 2, 2.8, shall be the sum of two thousand five hundred (\$2,500) dollars. In addition to the filing fee charged for a major annexation, the landowner(s) shall tender to the Clerk of the Town of Alpine, Wyoming the sum of ten thousand dollars (\$10,000.00). Said deposit for a major annexation shall be held by the Clerk and the sums used to pay for costs of preparation of the annexation report required by W.S. § 15 – 1 – 402. The Clerk shall return any unused portion of said deposit, along with an itemized statement of the costs incurred and charged to the deposit, to the landowner(s) within thirty (30) days after approval or denial of the petition.
- (b)1 If the costs of preparation of the annexation report and review by the Town Engineer exceed the amount of the deposit, the landowner(s) shall be responsible to pay said excess amounts no later than thirty (30) days after approval or denial. If the landowner(s) fail to pay excess costs within the timeframe provided in this subsection, then the Clerk shall not record the annexation with the Clerk/Recorder, Lincoln County, Wyoming, and a lien shall be filed against the property.

SECTION 4: Petitioner(s) required to mail notices, publish notices prepared by Clerk, and post notice on the property, size requirements of notice posted on property, payment of costs to be borne by the Petitioner(s)

4.1 It shall be the responsibility of the landowner(s)/petitioner(s) to mail notice, via certified mail, to all utilities effected and any persons owning property that is adjacent to or within three hundred (500) feet of the territory proposed to be annexed, regardless of whether the property is inside or outside the corporate limits of the Town of Alpine, Wyoming. Notice shall be prepared by the Town Clerk and delivered to the landowner(s)/petitioner(s). The landowner(s)/petitioner(s) shall bear the responsibility of paying all costs and postage fees of the mailings of the certified mailing and provide proof of said mailings to the Town Clerk. The landowner(s)/petitioner(s) shall bear the responsibility of providing the notice required under W.S. § 15 – 1 – 402 (a) (vi) within the timeframe provided by said statute. Failure to provide notice within the timeframe shall result in the rejection of the petition.

4.2 It shall be the responsibility of the landowner(s)/petitioner(s) to post notice on the territory proposed to be annexed. Notice shall be no less than 18” x 24” and posted on material that is visible from the property line. Costs of production of the notice and posting the notice shall be borne by the petitioner.

SECTION 5: Severability.

If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions of application of

this Ordinance which can be given affect without the invalid provision or application, and to this and the provisions of this act are severable.

SECTION 6: Effective Date.

This Ordinance shall become effective 10 days from the date of its passage.

Passed First Reading on this 20th day of February 2024.

VOTE: 4 YES, 0 NO, 0 ABSTAIN, 1 ABSENT

Passed Second Reading on the 19th day of March 2024.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

Passed on Third and Final Reading 7th day of May 2024.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

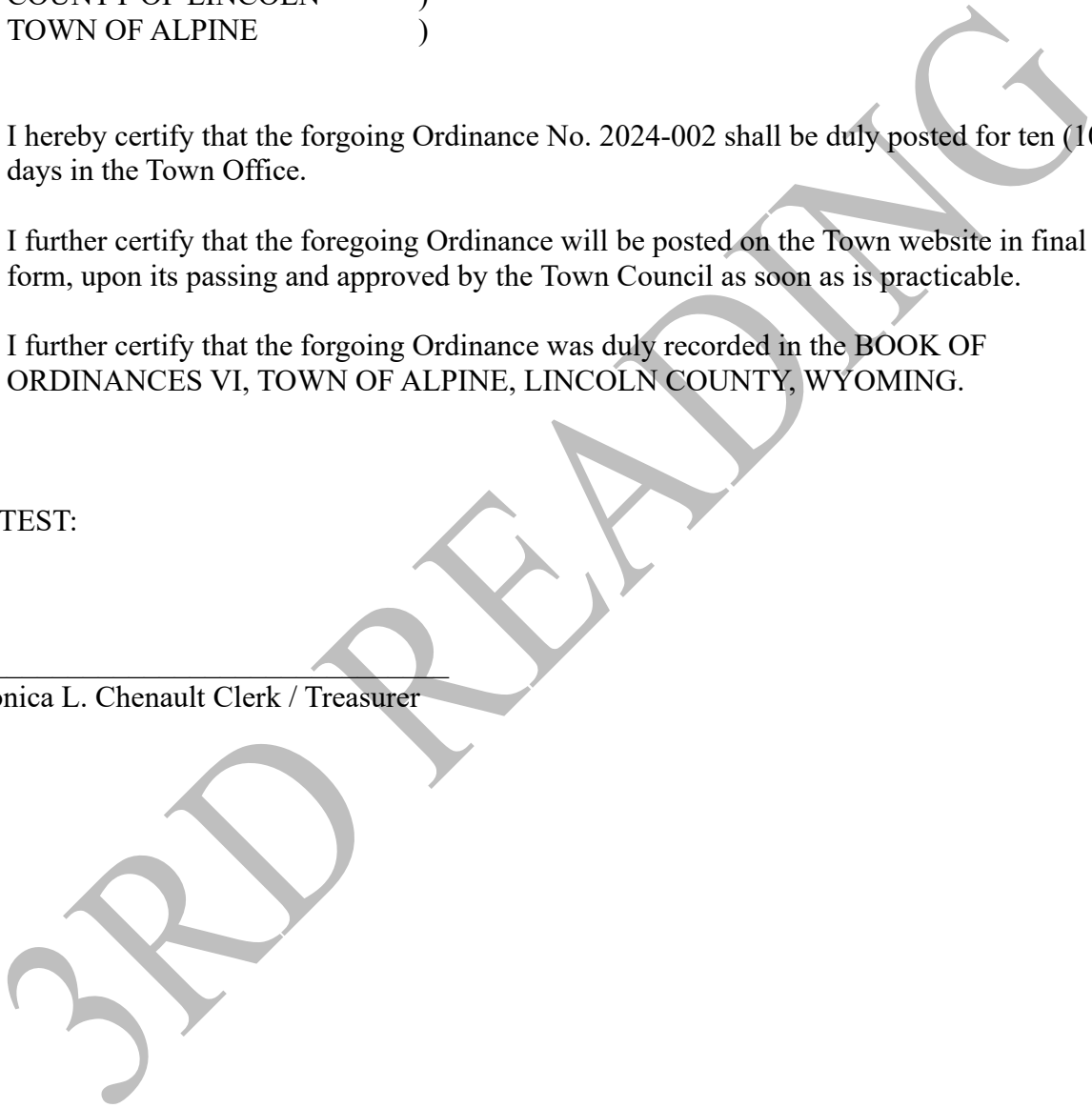
I hereby certify that the forgoing Ordinance No. 2024-002 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault Clerk / Treasurer





Town of Alpine

PREPETITION APPLICATION

All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall, prior filing a petition for annexation, as outlined in W.S. § 15 – 1 – 403, attend a prepetition conference with representatives of the Town of Alpine Planning and Zoning Commission and the Town Clerk.

Please list all property owner(s) in the attached table on the backside of this application

Requesting Landowner:

Full Name: _____
Last First M.I.

Mailing Address: _____
City State Zip

Email Address: _____ Phone Number: _____

Authorized Representative: _____

Project: *Please Attach a Map of The Proposed Parcel with Your Application

Legal Description: _____
Total Site Area (sq. ft. and/or acres) of each Lot, and entire parcel _____

In the provided lines below, please explain why you would like to annex into the Town of Alpine:

PROPERTY OWNERS LISTING			
(If needed please attach separate listing)			
Property Owner	Mailing Address	Phone Number	Email Address

Prior To The Prepetition Conference, A Fee of Five Hundred Dollars (\$500.00) Shall Be Paid to The Town of Alpine

PAYMENT

Check may be submitted via mail – PO Box 3070, Alpine, WY 83128
Please call to pay with a credit card – (307) 654-7757.

By Signing Below As an Authorized Representative, I Hereby Certify That All Information Provided Is Known to Be True and Accurate:

Signature of Authorized Representative: _____

Dated: _____



Town of Alpine

Annexation Petition Application

Applicant:	
Name:	
Address:	
Telephone Number:	
Email Address:	
When the applicant is not the landowner, the applicant shall provide a written letter from the landowner(s), as well as a description of their land within the area proposed to be annexed which authorizes the application and endorses the proposed project.	
Please Indicate Below if Major or Minor Annexation: <i>MAJOR ANNEXATION:</i> A major annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area greater than two and one-half (2 ½) acres. <i>MINOR ANNEXATION:</i> A minor annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area of two and one-half (2 ½) acres or less. <div style="display: flex; justify-content: space-around;"> <i>MINOR:</i> <input type="checkbox"/> <i>MAJOR:</i> <input type="checkbox"/> </div>	
The Fees for Annexation are as follows:	
<u>Minor Application Fee: \$1,000.00</u>	<u>Minor MUST Deposit: \$5,000.00</u>
<u>Major Application Fee: \$2,500.00</u>	<u>Major MUST Deposit: \$10,000.00</u>
Said deposit for annexation shall be held by the Clerk and the sums used to pay for costs of preparation of the annexation report required by W.S. § 15 – 1 – 402 and to pay for review of any infrastructure by the Town Engineer. The Clerk shall return any unused portion of said deposit, along with an itemized statement of the costs incurred and charged to the deposit, to the landowner(s) within thirty (30) days after approval or denial of the petition. If the costs of preparation of the annexation report and review by the Town Engineer exceed the amount of the deposit, the landowner(s) shall be responsible to pay said excess amounts no later than thirty (30) days after approval or denial. If the landowner(s) fails to pay excess costs within the timeframe provided in this subsection, then the Clerk shall not record the annexation with the Clerk/Recorder, Lincoln County, Wyoming, and a lien shall be filed against the property.	

Please answer the following questions in the provided area:	
What is the intended or planned use of the property if the annexation is granted?	
What are the benefits that shall be provided to the Town if the annexation is granted?	
Would the urban development of the area sought to be annexed constitute a natural, geographical, economic, and social part of the Town?	
Would the area sought to be annexed be a logical and feasible addition to the Town?	
Is the area sought to be annexed contiguous with or adjacent to the Town?	
What utilities are needed to be available at the property sought to be annexed?	
What is the requested zoning of the area sought to be annexed?	

FOR MINOR ANNEXATION:

Applicants of a Minor Annexation must submit a proposed sketch plan.

SKETCH PLAN:

PURPOSE:

The purpose of a sketch plan is to publicly review a development for general consistency at a preliminary, conceptual level of detail before the development is fully designed.

HELPFUL TIPS:

Your project will be reviewed by The Planning & Zoning Commission, so when drafting your project description/narrative please provide as much detail pertaining to existing site conditions (i.e. lot size, existing development, etc.) and proposed physical changes (i.e. scale of development, setbacks, and parking). In addition, you will be tasked with detailing how the proposed project is consistent with numerous physical development standards found within the zoning district for which the project is located. The Planning & Zoning Commission will review and make a recommendation to the Town Council.

FOR MAJOR ANNEXATION:

Applicants of a Major Annexation must complete the following:

Person or Company Responsible for Preparation of The Conceptual Site Plan:

Name	
Address:	
Telephone Number:	
Email Address:	

In Addition to Your Application, For Major Annexation, Please Submit the Following:

- Legal description and total land area of the lands incorporated into the proposed planned unit development.
- Location map of project site and properties immediately adjacent to the proposed planned unit development.
- A scaled illustration of the existing properties within the proposed planned unit development site. This illustration shall locate all existing utility systems, easements, roads and streets, drainage areas and facilities, existing zoning, existing buildings, and topography.
- A conceptual site plan of the proposed land use development concept.
- A schedule for the proposed development project.

Following Your Submission of All Required Items, The Process Is as Follows:

- The Zoning Administrator will make a careful plan review of the proposed annexation. The Zoning Administrator, or his or her authorized representative, will evaluate the merits, disadvantages, and potential impacts of the proposed project. Subsequently, the Zoning Administrator will prepare and transmit a documented staff report containing these analyses and related recommendations to the Alpine Planning and Zoning Commission.
- The Zoning Administrator will, as soon as practical, schedule a Planning and Zoning Commission Review Hearing for the proposed annexation.
- During the Planning and Zoning Commission Review Hearing, the landowner(s), or their legal representative, shall be present at said hearing. It shall be the burden of the landowner(s), or their legal representative, to provide clear and convincing evidence of all statements, representations, evidence, and exhibits contained in the proposed petition, request for zoning, and any other claim are truthful and based on actual evidence and not conclusory or promotional in nature.
- Upon consideration of a staff report from the Zoning Administrator, and public comment, the Alpine Planning and Zoning Commission shall make a written recommendation to the Alpine Town Council. The recommendation shall state the rationale for its decision. When necessary, the recommendation from the Alpine Planning and Zoning Commission may include stipulations that may be imposed to mitigate potential impacts upon neighboring properties and the general community.
- Following the Town of Alpine Planning and Zoning Commission Prepetition Review Hearing the landowner(s), and/or their legal representatives, the landowners may proceed to the process of filing their annexation petition pursuant to W.S. §§ 15 – 1 – 401, et. seq.
- Once the Petition have been filed with the Town Clerk, you will be notified within ten (10) days of your filing date if your petition and application comply with Wyoming State Statute as well as the Town of Alpine’s Annexation Ordinance - Ordinance No. 2024-001
- At the Annexation Petition Public Hearing, the Town Council will review the staff report from the Zoning Administrator, for public comments, and the recommendation of the Alpine Planning and Zoning Commission. The final ruling and adoption/ rejection of the annexation petition will be determined.
- If, after the public hearing, it is determined that the petition complies with Wyoming State Statutes, the Town of Alpine will annex the property by ordinance which will require three (3) readings by the Town Council.



Annexation Petition Public Hearing:

You will be provided with an Annexation Report, Annexation Report Summary, and Notice of Public Hearing prepared by the Town Clerk.

It will be your responsibility to do the following, **no less than twenty (20) business days prior to the Annexation Petition Public Hearing:**

- Distribute The Annexation Report and Notice of Public Hearing to all utilities via certified mail.
- Distribute The Annexation Report Summary and the Notice of Public Hearing must be mailed to any person owning property that is adjacent to or within five hundred (500) feet of the territory proposed to be annexed.

Legal Advertising:

It will be your responsibility to give notice of the public hearing at least twice in the local newspaper. The first notice shall be given at least fifteen (15) business days prior to the date of the public hearing. The notice shall contain a location map which includes identifiable landmarks and boundaries of the area sought to be annexed (See W.S. § 15-1-405).

Local Newspaper: Star Valley Independent
Email: amandan@svinews.com Phone Number: 307-885-5727

It will be your responsibility to post notice on the territory proposed to be annexed. Notice shall be no less than 18” x 24” and posted on material that is visible from the property line. Costs of production of the notice and posting the notice shall be borne by the petitioner.

PLEASE NOTE:

You must submit proof of the mailings, legal advertisements and posting to the Town Clerk.



250 River Circle

P.O. Box 3070

Alpine, WY 83128

START

Applicant desires annexation. Submit application for prepetition to Town of Alpine and pay fee.

Prepetition Conference held with applicant, Town Clerk (TC), Zoning Administrator (ZA) & Town Engineer (TE)

Town provides letter that no further action will be taken until application complies with ordinance (information required) **OR** Application complies and applicant is scheduled for Planning & Zoning Board review.

Prepetition Hearing
Planning and Zoning board review & hearing.

P/Z Board review of annexation
file written report of findings and recommendations. Determine if annexation is minor or major annexation.

Following the P&Z hearing, applicant files the petition, pursuant to W.S. §§ 15-1-401, et. Seq.

Petition Filed with Town of Alpine (Official Filing) Fees Determined based on Minor or Major

Review of Petition by Town pursuant to W.S. §§ 15-1-402, Town Engineer Review

All deficiencies identified by Town (zoning administrator, clerk & engineer)

Applicant shall be responsible to mail notices (certified mail) to all utilities effected and any persons owning property adjacent to or within 300 feet of territory proposed to be annexed. (Applicant bear costs for notices)

Cost of infrastructure improvements submitted to Town Clerk for any public utility that is affected by the annexation.

All comments addressed

Applicant will address any and all comments from Town Engineer, P/Z Administrator, town departments and external agencies in writing and re-submit until all comments have been addressed.

Applicant shall post notice on the territory proposed to be annexed. Notice shall be no less than 18" x 24", visible from property line.

Upon Town & agency review and completeness of application, Town Clerk shall schedule hearings with Planning & Zoning and Council. W.S. §§ 15-1-403

Public Hearing process: Planning & Zoning Board – provide recommendation of approval or denial to Town Council with report.

Public Hearing Town of Alpine – Council hearing Final ruling & adoption/rejection.

FINISH

APPLICATION and CERTIFICATE for PAYMENT

Pay Application Number: 4

owner: The Town of Alpine, Wyoming
PO Box 3070
250 River Circle
Alpine, WY 83128

Engineer: Jorgensen Associates
PO Box 9550
1315 Hwy. 89, Suite 203
Jackson, WY 83002

Contractor: JL Concrete & Construction
PO Box 3377
Alpine, WY 83128

Application Date: 5/1/24

Contract For: Wastewater Pretreatment & Sludge Handling Plant Building
281 Buffalo Drive, Alpine, WY

CONTRACTOR'S APPLICATION for PAYMENT

Original Contract Sum: \$ 663,252.31
Net Change by Change Orders: \$ 211,157.69
Contract Sum To-Date: \$ 874,410.00
Previous Payments: \$ 472,001.63

Current Payment: \$ 100,931.91

Balance to Finish: \$ 301,476.46

The Undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered in this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for Which previous Certificates for Payment wer issued and Payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: JL Concrete & Construction

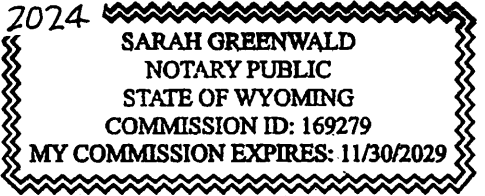
By: [Signature]
Signature of Contractor

Date: 5/1/24

State of: Wyoming
County of: Lincoln

Subscribed and Sworn to Before me this 1 day of May 2024

Notary Public: [Signature]
My commision Expires: 11-30-2029



ENGINEER'S CERTIFICATE for PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, The Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 100,931.91

Engineer: Kevin Meagher of Jorgensen Associates

By: [Signature]
Signature of Engineer

Date: 5/1/24

JL Concrete & Construction
PO Box 3377, Alpine, WY 83128

Schedule of Values

Wastewater Pretreatment & Sludge Handling Plant Building

Pay App. No - 4

Date - 5/1/24

Line Item	Description	Cost	Previous Payments	This Application	Complete-to-Date	10% Retainage	% Complete
GENERAL							
1	Mobilization	\$5,000.00	\$5,000.00	\$	\$5,000.00	\$500.00	100%
2	Contract Bond	\$2,000.00	\$2,000.00	\$	\$2,000.00	\$200.00	100%
3	Force Account Work (T&M)	\$10,000.00	\$	\$	\$	\$	%
BUILDING CONSTRUCTION							
4	Wood Wall and Roof Framing	\$137,016.50	\$137,016.50	\$	\$137,016.50	\$13,701.65	100%
5	Doors, Garage Doors, Openers, Windows	\$25,467.00	\$25,467.00	\$	\$25,467.00	\$2,546.70	100%
6	Insulation and Membrane Barriers	\$25,000.00	\$25,000.00	\$	\$25,000.00	\$2,500.00	100%
7	Metal Siding	\$77,853.00	\$73,960.35	\$3,892.65	\$77,853.00	\$7,785.30	100%
8	Metal Roof System	\$56,700.00	\$53,865.00	\$	\$56,700.00	\$5,670.00	100%
9	Roof Access Hatch	\$10,000.00	\$10,000.00	\$	\$10,000.00	\$1,000.00	100%
10	Interior Walls and Finish Coatings	\$51,628.00	\$51,628.00	\$	\$51,628.00	\$5,162.80	100%
11	Exterior Concrete Pads	\$19,000.00	\$	\$19,000.00	\$19,000.00	\$1,900.00	100%
12	Steel Bollards	\$2,400.00	\$1,200.00	\$1,200.00	\$2,400.00	\$240.00	100%
MECHANICAL / HVAC							
13	Exhaust Fans	\$7,687.81	\$	\$3,843.91	\$3,843.91	\$384.39	50%
14	Intake Fans with Heaters and Ductwork	\$33,000.00	\$	\$16,500.00	\$16,500.00	\$1,650.00	50%
15	Tankless Water Heater (deleted CO-5)	\$2,200.00	n/a	n/a	n/a	n/a	n/a
16	Emergency Shower/Eyewash (deleted CO-5)	\$5,000.00	n/a	n/a	n/a	n/a	n/a
17	Potable Water Line and Taps	\$16,800.00	\$	\$16,800.00	\$16,800.00	\$1,680.00	100%
18	Water Meter / Backflow Preventer (deleted CO-5)	\$1,000.00	n/a	n/a	n/a	n/a	n/a
19	Gas Monitor (deleted CO-5)	\$3,000.00	n/a	n/a	n/a	n/a	n/a
ELECTRICAL							
20	Electrical Service	\$45,000.00	\$45,000.00	\$	\$45,000.00	\$4,500.00	100%
21	Electrical Distribution Panels	\$27,500.00	\$27,500.00	\$	\$27,500.00	\$2,750.00	100%
22	Building Lighting	\$40,000.00	\$40,000.00	\$	\$40,000.00	\$4,000.00	100%
23	Branch Circuits to Ex/Intake Fans & Duct Htrs	\$45,000.00	\$22,500.00	\$	\$22,500.00	\$2,250.00	50%
24	Electrical Outlets	\$10,000.00	\$10,000.00	\$	\$10,000.00	\$1,000.00	100%
25	Misc. Electrical Branch Circuits	\$5,000.00	\$5,000.00	\$	\$5,000.00	\$500.00	100%
CHANGE ORDERS							
26	#1 Generator Addition	\$369,675.00	\$369,675.00	\$	\$369,675.00	\$36,967.50	100%
27	#2 Direct Pay for Generator, ATS & Taxes	(\$243,327.00)	(\$243,327.00)	\$	(\$243,327.00)	(\$24,332.70)	100%
28	#3 Electrical Addition for DEQ Permit	\$39,510.22	\$	\$39,510.22	\$39,510.22	\$3,951.02	100%
29	#4 HVAC Addition for DEQ Permit	\$56,499.47	\$	\$22,599.79	\$22,599.79	\$2,259.98	40%
30	#5 Deduct Plumbing (items 15,16,18, 19)	(\$11,200.00)	\$	(\$11,200.00)	(\$11,200.00)	(\$1,120.00)	100%
CONTRACT TOTALS =		\$874,410.00	\$530,136.85	\$112,146.56	\$594,208.41	\$59,420.84	68%

This Payment Application = \$100,931.91

(This Application minus Retainage)

CONTRACTOR'S CONDITIONAL WAIVER AND LIEN RELEASE

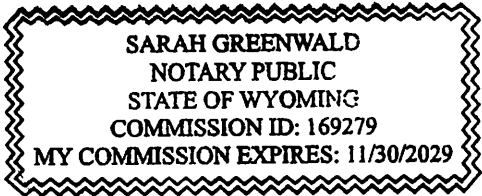
Upon receipt by the undersigned company of a PROGRESS PAYMENT from the Town of Alpine (owner) in the sum of \$ 101,931.91 payable to **JL Concrete & Construction**, and when the check has been properly endorsed and paid by the bank upon which it is drawn, this document shall become effective to waive and release any mechanic's lien, stop notice or bond right the undersigned has on the job of the owner located at 281 Buffalo Drive, Alpine, Wyoming, up and through this date of _____, except that the waiver and release does not cover any retainage, items furnished after said date, or any unpaid change orders or disputed claims.

CONTRACTOR
JL Concrete & Construction

[Signature] 5/1/24
(Signature) (Title)

Subscribed and sworn to me on this 1st Day of May

NOTARY:
Sarah Greenwald
Notary Public for the State of Wyoming
My commission Expires on: 11-30-2029



CHANGE ORDER - 3

Owner:	TOWN OF ALPINE	Owner's Project No.:	11-010.7
Engineer:	Rendezvous Engineering	Engineer's Project No.:	JA-23001
Contractor:	JL Concrete & Construction	Contractor's Project No.:	n/a
Project:	Pretreatment Plant		
Contract Name:	Pretreatment Building		
Date Issued:	5/1/24	Effective Date of Change Order:	<u>Upon Town Approval</u>

The Contract is modified as follows upon execution of this **Change Order- 3**

Description: **Added Electrical Cost for DEQ Permit**


Attachments: **JL Concrete and Construction Invoice n.: 1511**

Change in Contract Price

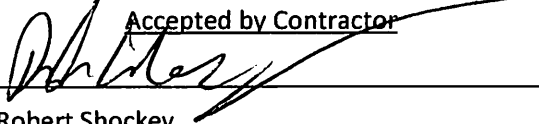
Change in Contract Times

Original Contract Price: \$ \$663,252.31	Original Contract Times: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
CHANGE from previously approved Change Orders No. 1, 2 to <u>No. 3</u> \$39,510.22	NO CHANGE from previously approved Change Orders No.1 to No. ZERO Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$789,600.31	Contract Times prior to this Change Order: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
DECREASE this Change Order: \$00.	INCREASED this Change Order: Substantial Completion: June 30, 2024 Ready for final payment: July 19, 2024
Contract Price including this Change Order: \$829,110.53	Contract Times with all approved Change Orders: Substantial Completion: June 30, 2024 Ready for final payment: July 19, 2024

Recommended by Owner's Rep.

By: 
 Name: Kevin Meagher
 Title: Jorgensen Associates
 Date: 5/1/24

Accepted by Contractor


 Robert Shockey
 JL Concrete & Construction

<hr/>	
<hr/>	
Authorized by Owner	Approved by Funding Agency (if applicable)
<hr/>	<hr/>
By:	<hr/>
Name: Eric Green	<hr/>
Title: Mayor of Alpine	<hr/>
Date:	<hr/>

INVOICE

JL Concrete & Construction, Inc
PO Box 3377
Alpine, WY 83128

jclyn11@aol.com
+1 (307) 413 1796

Town Of Alpine 1
Bill to
Town Of Alpine 1
Sewer Pre Treatment
Change Orders

Invoice details

Invoice no.: 1511
Terms: Due on receipt
Invoice date: 03/12/2024
Due date: 03/12/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		1	Change Order for Electrical Conductors from LVE transformer to Disconnect 50ft of 600 Komil 4 Conductors 50ft of 2/0 AWG 1 Conductor	1	\$8,556.00	\$8,556.00
2.		1	Excavation Change Order, Digging Trench for Electrical for Generator Prep for Generator Pad and Transformer Pad	1	\$6,354.58	\$6,354.58
3.		1	Crane for Setting Generator	1	\$1,874.64	\$1,874.64
4.		1	Ground Thaw	1	\$4,200.00	\$4,200.00
5.		1	Concrete for Generator Pad and Transformer	1	\$18,525.00	\$18,525.00
Total						\$39,510.22
Overdue						03/12/2024

CHANGE ORDER - 4

Owner:	TOWN OF ALPINE	Owner's Project No.:	11-010.7
Engineer:	Rendezvous Engineering	Engineer's Project No.:	JA-23001
Contractor:	JL Concrete & Construction	Contractor's Project No.:	n/a
Project:	Pretreatment Plant		
Contract Name:	Pretreatment Building		
Date Issued:	5/1/24	Effective Date of Change Order:	<u>Upon Town Approval</u>

The Contract is modified as follows upon execution of this **Change Order- 4**

Description: **Added Mechanical Cost for DEQ Permit**


Attachments: **JL Concrete and Construction Invoice No.: 1156**

Change in Contract Price

Change in Contract Times

Original Contract Price: \$ \$663,252.31	Original Contract Times: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
CHANGE from previously approved Change Orders No. 1, 2,3 to No. 4 \$56,499.47	NO CHANGE from previously approved Change Orders No.1 to No. ZERO Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$829,110.53	Contract Times prior to this Change Order: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
DECREASE this Change Order: \$00.	INCREASED this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price including this Change Order: \$885,610.00	Contract Times with all approved Change Orders: Substantial Completion: June 30, 2024 Ready for final payment: July 19, 2024

Recommended by Owner's Rep.

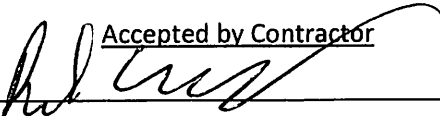
By: 

Name: Kevin Meagher

Title: Jorgensen Associates

Date: 5/1/24

Accepted by Contractor



Robert Shockey

JL Concrete & Construction

FERUSON

JL Concrete & Construction, Inc
PO Box 3377
Alpine, WY 83128

jaclyn11@aol.com
+1 (307) 413-1796

Town Of Alpine 1

Bill to
Town Of Alpine 1
Pre Treatment Plant

no.: 1156
date: 12/13/2023

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		1		1	\$97,187.28	\$97,187.28

Change Order Due to DEQ Requirements was 30 Below Zero had to be 50 Below Zero Heating System.

- Provide & Install 3 Greenneck Fans with Accessories
- Provide & Install 2 Green Combination Louivers with Accessories
- Provide & Install 2 Greenback Fans
- Provide & Install 2 Greenback VCD-20's
- Includes Material and Labor

Total **\$97,187.28**

Deduct Original Schedule of Values Items: 13 and 14 -\$40,687.81

Added cost of \$56,499.47

JL Concrete & Construction
 PO Box 3377, Alpine, WY 83128

Schedule of Values
 Wastewater Pretreatment & Sludge Handling Plant Building

Pay App. No. _____
 Date - _____

Line Item	Description	Cost	Previous Payments	This Application	Complete-to-Date	10% Retainage	% Complete
GENERAL							
1	Mobilization	\$5,000.00	\$	\$	\$	\$	%
2	Contract Bond	\$2,000.00	\$	\$	\$	\$	%
3	Force Account Work (T&M)	\$10,000.00	\$	\$	\$	\$	%
BUILDING CONSTRUCTION							
4	Wood Wall and Roof Framing	\$137,016.50	\$	\$	\$	\$	%
5	Doors, Garage Doors, Openers, Windows	\$25,467.00	\$	\$	\$	\$	%
6	Insulation and Membrane Barriers	\$25,000.00	\$	\$	\$	\$	%
7	Metal Siding	\$77,853.00	\$	\$	\$	\$	%
8	Metal Roof System	\$56,700.00	\$	\$	\$	\$	%
9	Roof Access Hatch	\$10,000.00	\$	\$	\$	\$	%
10	Interior Walls and Finish Coatings	\$51,628.00	\$	\$	\$	\$	%
11	Exterior Concrete Pads	\$19,000.00	\$	\$	\$	\$	%
12	Steel Bollards	\$2,400.00	\$	\$	\$	\$	%
MECHANICAL / HVAC							
13	Exhaust Fans	\$7,687.81	\$	\$	\$	\$	%
14	Intake Fans with Heaters and Ductwork	\$33,000.00	\$	\$	\$	\$	%
15	Tankless Water Heater	\$2,200.00	\$	\$	\$	\$	%
16	Emergency Shower/Eyewash	\$5,000.00	\$	\$	\$	\$	%
17	Potable Water Line and Taps	\$16,800.00	\$	\$	\$	\$	%
18	Water Meter / Backflow Preventer	\$1,000.00	\$	\$	\$	\$	%
19	Gas Monitor	\$3,000.00	\$	\$	\$	\$	%
ELECTRICAL							
20	Electrical Service	\$45,000.00	\$	\$	\$	\$	%
21	Electrical Distribution Panels	\$27,500.00	\$	\$	\$	\$	%
22	Building Lighting	\$40,000.00	\$	\$	\$	\$	%
23	Branch Circuits to Ex/Intake Fans & Duct Htrs	\$45,000.00	\$	\$	\$	\$	%
24	Electrical Outlets	\$10,000.00	\$	\$	\$	\$	%
25	Misc. Electrical Branch Circuits	\$5,000.00	\$	\$	\$	\$	%
CHANGE ORDERS							
26	#1	\$0.00	\$	\$	\$	\$	%
27	#2	\$0.00	\$	\$	\$	\$	%
28	#3	\$0.00	\$	\$	\$	\$	%
29	#4	\$0.00	\$	\$	\$	\$	%
30	#5	\$0.00	\$	\$	\$	\$	%
CONTRACT TOTALS =		\$663,252.31	\$	\$	\$	\$	%

This Payment Application = \$ _____
 (This Application minus Retainage)

CHANGE ORDER - 5

Owner:	TOWN OF ALPINE	Owner's Project No.:	11-010.7
Engineer:	Rendezvous Engineering	Engineer's Project No.:	JA-23001
Contractor:	JL Concrete & Construction	Contractor's Project No.:	n/a
Project:	Pretreatment Plant		
Contract Name:	Pretreatment Building		
Date Issued:	5/1/24	Effective Date of Change Order:	<u>Upon Town Approval</u>

The Contract is modified as follows upon execution of this **Change Order- 5**

Description: **Deduct Plumbing from Contract**


Attachments: **Signed July 10, 2023 Contract Schedule of Values (Items 15, 16, 18 and 19)**

Change in Contract Price

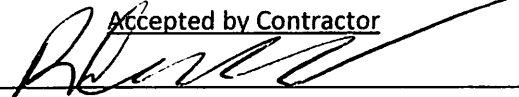
Change in Contract Times

Original Contract Price: <hr/> \$ 663,252.31	Original Contract Times: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
CHANGE from previously approved Change Orders No. 1, 2, 3, 4 to No. 5 <hr/> \$00.00	NO CHANGE from previously approved Change Orders No.1 to No. ZERO Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: <hr/> \$829,110.53	Contract Times prior to this Change Order: Substantial Completion: November 15, 2023 Ready for final payment: December 15, 2023
DECREASE this Change Order: <hr/> -\$11,200.00	INCREASED this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price including this Change Order: <hr/> \$874,410.00	Contract Times with all approved Change Orders: Substantial Completion: June 30, 2024 Ready for final payment: July 19, 2024

Recommended by Owner's Rep.

By: 
 Name: Kevin Meagher
 Title: Jorgensen Associates
 Date: 5/1/24

Accepted by Contractor


 Robert Shockey
JL Concrete & Construction

_____	_____
_____	_____
Authorized by Owner	Approved by Funding Agency (if applicable)
_____	_____
By: _____	_____
Name: Eric Green	_____
Title: Mayor of Alpine	_____
Date: _____	_____

JL Concrete & Construction
 PO Box 3377, Alpine, WY 83128

Schedule of Values
 Wastewater Pretreatment & Sludge Handling Plant Building

Pay App. No. _____
 Date: _____

Line Item	Description	Cost	Previous Payments	This Application	Complete-to-Date	10% Retainage	% Complete
GENERAL							
1	Mobilization	\$5,000.00	\$	\$	\$	\$	%
2	Contract Bond	\$2,000.00	\$	\$	\$	\$	%
3	Force Account Work (T&M)	\$10,000.00	\$	\$	\$	\$	%
BUILDING CONSTRUCTION							
4	Wood Wall and Roof Framing	\$137,016.50	\$	\$	\$	\$	%
5	Doors, Garage Doors, Openers, Windows	\$25,467.00	\$	\$	\$	\$	%
6	Insulation and Membrane Barriers	\$25,000.00	\$	\$	\$	\$	%
7	Metal Siding	\$77,853.00	\$	\$	\$	\$	%
8	Metal Roof System	\$56,700.00	\$	\$	\$	\$	%
9	Roof Access Hatch	\$10,000.00	\$	\$	\$	\$	%
10	Interior Walls and Finish Coatings	\$51,628.00	\$	\$	\$	\$	%
11	Exterior Concrete Pads	\$19,000.00	\$	\$	\$	\$	%
12	Steel Bollards	\$2,400.00	\$	\$	\$	\$	%
MECHANICAL / HVAC							
13	Exhaust Fans	\$7,687.81	\$	\$	\$	\$	%
14	Intake Fans with Heaters and Ductwork	\$33,000.00	\$	\$	\$	\$	%
15	Tankless Water Heater	\$2,200.00	\$	\$	\$	\$	%
16	Emergency Shower/Eyewash	\$5,000.00	\$	\$	\$	\$	%
17	Potable Water Line and Taps	\$16,800.00	\$	\$	\$	\$	%
18	Water Meter / Backflow Preventer	\$1,000.00	\$	\$	\$	\$	%
19	Gas Monitor	\$3,000.00	\$	\$	\$	\$	%
ELECTRICAL							
20	Electrical Service	\$45,000.00	\$	\$	\$	\$	%
21	Electrical Distribution Panels	\$27,500.00	\$	\$	\$	\$	%
22	Building Lighting	\$40,000.00	\$	\$	\$	\$	%
23	Branch Circuits to Ex/Intake Fans & Duct Htrs	\$45,000.00	\$	\$	\$	\$	%
24	Electrical Outlets	\$10,000.00	\$	\$	\$	\$	%
25	Misc. Electrical Branch Circuits	\$5,000.00	\$	\$	\$	\$	%
CHANGE ORDERS							
26	#1	\$0.00	\$	\$	\$	\$	%
27	#2	\$0.00	\$	\$	\$	\$	%
28	#3	\$0.00	\$	\$	\$	\$	%
29	#4	\$0.00	\$	\$	\$	\$	%
30	#5	\$0.00	\$	\$	\$	\$	%
CONTRACT TOTALS =		\$663,252.31	\$	\$	\$	\$	%

This Payment Application = \$ _____
 (This Application minus Retainage)

001
 0-00 *
 2,200.00 +
 5,000.00 +
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 3,000.00 +
 004
 11,200.00 *
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Altitude Air LLC

Section 4, Itemh.

625 Aullman St.
Thayne, WY 83127

Ph 307-264-4822

May 06, 2024 Revised

Town of Alpine
Day Care Center
Alpine, WY 83128

Altitude Air LLC, respectfully submits the price of **\$33,780.00** to Furnish and Install the Mitsubishi Multi-Zone Heat Pump Air Conditioning Systems with Hyper-Heat for the Day Care Center.

- Furnish and Install the 2ea. new Mitsubishi 30,000 BTU Multi-Zone Heat Pump with Hyper Heat outside on a Wall Stand.
- Furnish and Install the 3ea. new Mitsubishi 18,000 BTU Ceiling Mounted Air Handling Unit for the Front and Child Care Area.
- Furnish and Install the 1ea. new Mitsubishi 12,000 BTU Ceiling Mounted Air Handling Units for the Office.
- Furnish and Install the 4ea. MHK2 Wireless Wall Mounted Thermostats and Interfaces.
- Furnish and Install the new Refrigerant Piping as required.
- Evacuate and Charge the new Mitsubishi Heat Pump Systems.
- Provide a Start up and 10 Year Limited Warranty Registration for the new equipment.
- Provide Owner Training on the new Equipment and Controls after the project is complete.

NOTE: The above Proposal is based on the assumption that the 1 Way Ceiling Units will fit in the Ceiling Joist Bays. Field Verification is required prior to ordering Equipment.

The following items are excluded from this proposal:

- Electrical Power Wiring.
- Connecting to Existing Plumbing for Condensate.

Altitude Air LLC will not be responsible for cost increases to Equipment or Materials after 30 days from the date on this Proposal.

THE ABOVE PROPOSAL IS VALID FOR 30 DAYS

CUSTOMER AUTHORIZATION

DATE _____

BY _____

TITLE _____

ALTITUDE AIR LLC

DATE 5-06-24

BY Luke Wanek

TITLE Owner/Operator