



# TOWN COUNCIL MEETING AGENDA

June 03, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email [clerk@alpinewy.gov](mailto:clerk@alpinewy.gov) with any questions or comments.

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ADOPT THE AGENDA**

## **APPROVAL OF CONSENT AGENDA**

*Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.*

5. **CONSENT AGENDA** – Mayor Green
  - [a.](#) Town Council Minutes: May 20th, 2025 Town Council Meeting Minutes
6. **REPORTS**
  - a. Mayor's Report – Eric Green
  - b. Clerk/Treasurer Report – Monica Chenault
  - c. Public Works Director Report - Craig Leseberg
  - [d.](#) Code Enforcement Officer Report - Tara Bender

7. **PUBLIC COMMENT ON AGENDA ITEMS**

*Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to comment on items listed on the agenda. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.*

8. **WORK SESSION ITEMS**
  - [a.](#) Electrical Inspections Discussion
  - b. Housing for Sheriff Deputy Discussion

## 9. ACTION ITEMS

- a. Consideration to authorize Mayor Green to negotiate a lease agreement with Melvin Brewing Company for the installation of signage on Town-owned property, with the final agreement to be presented to the Town Council for approval:

Seeking a motion to authorize Mayor Green to negotiate a lease agreement with Melvin Brewing Company for the installation of signage on Town-owned property, with the final agreement to be presented to the Town Council for approval.

- b. Ordinance No. 2025-008 - Speed Limit Ordinance - 3rd Reading:

Seeking a motion to approve the 3rd Reading of Ordinance No. 2025-008 - Speed Limit Ordinance.

- c. Ordinance No. 2025-009 - Amended Budget for FY 2025 - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-009 - Amended Budget for FY 2025.

- d. Ordinance No. 2025-010 - Budget for FY 2026 - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-010 - Budget for FY 2026.

- e. Resolution No. 2025-019 - A Resolution Repealing Resolution No 2025-001:

Seeking a motion to approve Resolution No. 2025-019 - A Resolution Repealing Resolution No 2025-001.

- f. Resolution No. 2025-017 - Authorizing Staff To Apply For A Minor Subdivision Replat And Lot Line Adjustment On Behalf Of The Town Of Alpine And Waiving All Associated Fees:

Seeking a motion to approve Resolution No. 2025-017 - Authorizing Staff To Apply For A Minor Subdivision Replat And Lot Line Adjustment On Behalf Of The Town Of Alpine And Waiving All Associated Fees.

## 10. GENERAL PUBLIC COMMENT

*General public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic not listed on the agenda. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting*

## 11. EXECUTIVE SESSION

## 12. ADJOURNMENT



## TOWN COUNCIL MEETING MINUTES

May 20, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

### CALL TO ORDER

Mayor Green called the Town Council Special Meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE:** Mayor Green led the Pledge of Allegiance.

**ROLL CALL:** Clerk Chenault conducted roll call. **Present:** Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. A quorum was established. Also in attendance was Clerk Monica Chenault and Town Attorney James Sanderson.

### ADOPT THE AGENDA

Councilmember Burchard made a motion to adopt the agenda. Councilmember Castillo seconded the motion. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.

**APPROVAL OF CONSENT AGENDA:** Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

### CONSENT AGENDA

- a. **Approval of Town Council Minutes:** May 6<sup>th</sup>, 2025, Town Council Meeting Minutes: Councilmember Larsen made a motion to approve the listed Town Council meeting minutes. Councilmember Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.
- b. **Approval of Planning and Zoning Commission Minutes:** April 8<sup>th</sup>, 2025, Planning and Zoning Commission Meeting Minutes: Councilmember Larsen made a motion to approve the listed Planning and Zoning Commission Meeting minutes. Councilmember Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.
- c. **Bills to Pay Report: 05/06/2025-05/19/2025.** Councilmember Larsen made a motion to approve the Bills to Pay Report for the period May 6<sup>th</sup>, 2025, through May 19<sup>th</sup>, 2025. Councilmember Burchard seconded. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.



## REPORTS

### Mayor's Report:

Mayor Green reminded everyone about the ongoing update to the Alpine Master Plan. He noted that the project website is now live and can be accessed at [www.alpine-master-plan.com](http://www.alpine-master-plan.com). Community members are encouraged to visit the site for updates and information. For any questions regarding the Master Plan update, residents may contact Sarah at the Town Hall office.

### Clerk/Treasurer Report:

Clerk/Treasurer Monica Chenault stated there was no formal report for this meeting. She informed the public that beginning in June, the reporting schedule will be updated. Department head reports, including the Clerk/Treasurer, Public Works Director, and Code Enforcement Officer, will be presented at the first meeting of each month. The Code Enforcement Officer will likely submit a written report. The Engineering Report from Jorgensen will be presented at the second meeting of each month, along with the other reports typically given at Town Council meetings. This change is intended to streamline and organize reporting for improved clarity and consistency.

### Events Committee Report:

Councilmember Burchard reminded everyone that Memorial Day is on Monday. The American Legion will be holding remembrance ceremonies throughout the valley on the Alpine end, and the VFW will be holding ceremonies on the other end of the valley. These events take place at several locations and are a meaningful way to honor those who have served. The ceremonies will conclude at approximately 11:30 AM in front of the Civic Center.

She also announced that Mountain Days will take place June 20th, 21st, and 22nd. This year's event will feature live music on both Friday and Saturday nights, as well as appearances by the Raptor Center and Horse Warriors, who will provide demonstrations. Native American dancers will also perform. The event will include a wide variety of vendors and great food, promising a fun and festive weekend for the community.

### Engineering Report:

Kevin Meagher of Jorgensen Engineering provided an update on the AMI Radio Read Water Meter Project. He reported that they have been meeting weekly on the project and that installation is expected to begin in full next week. Some delays occurred due to a shipment of meters not arriving as planned, but the team will begin installing vaults and larger meters first, followed by smaller ones. Installers will begin contacting customers to schedule appointments and aim to complete 20 to 40 installations per day.



Once installations are underway, spot checks and inspections will be conducted to ensure accuracy and quality. Kevin encouraged anyone who hears concerns or notices issues with installations to reach out to the Town so the engineering team can address them.

Each new meter will be equipped with an antenna. Additionally, two 40-foot galvanized monopoles will be installed—one at Ferry Peak Park and one at the Public Works facility. These poles are necessary for remote data collection; until they are operational, data will be collected using a portable meter reader. This reader allows staff to drive around and collect readings manually until the full system is live.

Kevin reminded the Council and public that the Town received a \$750,000 state grant toward the \$1.2 million total project cost. The remainder is being covered through in-kind contributions. Town staff will assist with meter installations, reducing the need for subcontractors and helping speed up the process. Staff familiarity with meter locations will allow for efficient progress, though meters located inside homes, such as in crawl spaces, may take more time.

The new system will significantly improve efficiency and leak detection, giving residents daily insight into their water usage and helping identify system losses in real time.

### **Planning and Zoning Report:**

Rachael Stewart of the Planning and Zoning Commission presented the report and noted it was her first time delivering it. She provided a high-level overview of the most recent Planning and Zoning Commission meeting.

The Commission reviewed five new items of business:

- One application for a shed roof was approved.
- Two single-family residence applications were reviewed. One was approved, and the other was tabled pending submission of a proper survey and site plan.
- A commercial building application for the Alpine Valley RV Resort was approved.
- An encroachment application for a parking lot at Alpine Dental was discussed but not approved, as it was determined that the applicant needs to obtain a proper survey before moving forward. The applicant is working with Town staff on the necessary paperwork and will need to determine whether an encroachment agreement, a special use permit, or both are required.

Additionally, the Commission held a discussion on a potential addition to a non-conforming building. This led to a broader conversation regarding vague language in the Land Development Regulations (LDRs), particularly around definitions of “existing buildings” and “additions.” The Commission, along with staff, agreed to start maintaining a running list of such discrepancies in the LDRs for future review and revision.

The Alpine Dental case also prompted further discussion on impervious surface concerns. It was noted that while property owners have the right to pave within their property boundaries and setbacks, paving up to town roads or within easements requires an encroachment agreement,

which must be approved by the Town Council. It was also clarified that a special use permit may be required depending on how close the paving is to the property line and whether it impacts stormwater runoff.

The Council expressed appreciation for the Commission's work and emphasized the importance of continuing conversations around impervious surfaces, runoff impacts, and appropriate updates to the LDRs.

### **Economic Development Report**

Councilmember Jeremy Larsen provided the Economic Development Report. He shared that former Commissioner Bob King has taken the lead on economic development efforts for Star Valley, with a particular focus on outdoor recreation as a driver for local economies.

Mr. King has been traveling throughout Utah and attending various Wyoming conferences to explore how smaller towns, valleys, and counties are promoting outdoor recreation as a means of supporting economic development. He has gathered several ideas that may benefit Alpine and the surrounding region.

Recently, Mr. King met with the Alpine Trails and Pathways Board to discuss concepts for identifying and promoting a variety of trails across Star Valley, including hiking, biking, motorized, and equestrian trails. The long-term goal is to create a connected, valley-wide trail system. While this would be a multi-year project, the initial planning and conversations are now underway.

Mr. King has also been in contact with the Soda Springs District on the Caribou-Targhee National Forest side and continues to collaborate with representatives on the Bridger-Teton and Greys River sides. Discussions are ongoing, and outreach to the Palisades area may occur in the future.

### **Utility Easement Report**

Councilmember Jeremy Larsen provided an update on utility easement activities. He noted that Silver Star had previously delayed work due to snow cover. Now that the snow has melted, recent rains have caused further minor delays. Councilmember Larsen spoke earlier in the day with Craig, the Town's Streets and Roads Supervisor, as well as McKay from Silver Star, regarding upcoming utility and road work.

To avoid duplicating efforts, Silver Star and the Town will coordinate on the rehabilitation of Terrace Drive. While Sunset Drive requires less work, primarily on the unpaved section, Terrace will be a priority in the coming weeks.

Lower Valley Energy has completed the process of burying power lines along Barton Terrace. Remaining overhead lines observed in the area are typically those running from utility boxes to individual homes. Councilmember Larsen reminded residents that if they wish to have those

lines buried, they should contact Lower Valley Energy, as the portion from the utility box to the home is the homeowner's responsibility.

### **Alpine Travel & Tourism Board Report**

Councilmember Jeremy Larsen presented the final report from the Alpine Travel & Tourism Board's spring meeting. He explained that the board approved a variety of grants and funding proposals, some with contingencies. These recommendations will now move forward to the Town Council for final approval.

Items recommended for funding include support for several major community events such as Alpine Mountain Days, Alpine Winter Jubilee, and Music in the Mountains. The board also approved a marketing proposal from the Star Valley Independent, which includes geofencing, social media advertising, and general promotion of Alpine as a destination.

Impact grants were recommended for the Alpine Fire District, Friends of the Bridger-Teton, and the Town of Alpine. The board also proposed future funding for a snow groomer to enhance winter trail grooming and expressed support for the Rally in the Rockies, scheduled for the weekend after Labor Day. Additionally, funding was recommended for an interactive touchscreen kiosk at the Alpine Civic Center's Information Center, which will also require approval by the Town Council.

Councilmember Larsen noted that the board approved funding support for Star Valley Trout Unlimited's film festival, with proceeds benefiting Salt River restoration.

Looking ahead to summer 2026, the board allocated funds for a Shakespeare in the Park production and other arts-focused events including an arts festival and an art auction in collaboration with the Star Valley Arts Council.

Additional funding was also recommended for Friends of the Bridger-Teton to hire trail ambassadors serving the Grays River trailhead and surrounding Alpine area. This effort will be coordinated with Star Valley Ranch to ensure ambassador presence across multiple recreational access points.

The board also approved continued funding for winter grooming on the lake bed to support cross-country skiing, building on the success of last season's program.

Councilmember Larsen concluded by noting that the next Alpine Travel & Tourism Board meeting is tentatively scheduled for October, at which time the board will review feedback and performance reports from the summer season.

### **Addition to Events Committee Report:**

Councilmember Burchard added that proceeds from Winter Jubilee and Casino Night, held in January, were used to fund local scholarships. Tonight (05/20/2025) marks Scholarship Awards Night at Star Valley High School, where three scholarships will be awarded. Additionally, one



scholarship was awarded to a student in Jackson. In total, \$3,500 in scholarship funds were distributed, and she noted that the Town is proud to support local students through these efforts.

## **PUBLIC COMMENT ON AGENDA ITEMS**

Melisa Wilson, Chair of the Planning and Zoning Commission, addressed the Council to express her disappointment regarding Christine Wagner departure. She noted that Christine had been a valuable asset to the department and the Town overall. Her extensive knowledge of past projects and long-standing involvement with the community made her a significant contributor to Planning and Zoning discussions and decisions. Chair Wilson thanked Christine for her service and stated that she will be greatly missed by the team.

Justin Scott, Alpine resident, addressed Councilmember Andrea Burchard's earlier addition to the Events Committee Report regarding scholarship awards. He inquired whether one of the scholarships was awarded to a student from Jackson. Councilmember Burchard clarified that the student resides in Alpine but attends school in Jackson and does not attend school in Lincoln County. She further explained that attending school within Lincoln County is not a requirement for the scholarship. One of the key criteria is that the student must actively participate in the Alpine community.

Jack Varah, Alpine resident, expressed concerns about the increased use of compression brakes by trucks traveling to and from the gravel pit and weigh station. He noted that the noise created by the brakes is often loud enough to be heard for a mile or more, especially in the mornings under certain conditions. Mr. Varah suggested the Town consider installing "No Compression Brake" signs, similar to those in Swan Valley, to help mitigate the disruption.

Mayor Green thanked Mr. Varah for his input and explained that the Town is required to follow WYDOT guidelines regarding compression brake signage.

It was also noted that Ordinance 2024-007 – Health, Safety, and Noise Control, which was recently passed by the Council, addresses the use of compression brakes. Clerk/Treasurer Monica Chenault stated she would follow up with Public Works Director Craig regarding the status of implementing the signs called for under the ordinance.

## **ACTION ITEMS**

### **Ordinance No. 2025-008 - Speed Limit Ordinance - 2nd Reading**

Councilmember Larsen made a motion to approve 2<sup>nd</sup> Reading of Ordinance No. 2025-008 – Speed Limit Ordinance. Councilmember Castillo seconded. Motion carried.

The Council proceeded with the second reading of Ordinance No. 2025-008, the proposed Speed Limit Ordinance. Mayor Green presented a comparison between the first and second readings, noting that minor revisions had been made. These included the removal of duplicate street listings and the elimination of designations such as major and minor collector streets for simplification and clarity.

Clerk/Treasurer Monica Chenault confirmed that Craig, the Public Works Director, will be present at the June 3rd meeting to assist with the third reading and to answer any questions related to the ordinance.

Mayor Green encouraged Council members and the public to review the proposed speed limits and submit any comments or concerns prior to the third reading.

Ordinance No. 2025-008 – Speed Limit Ordinance was approved on 1<sup>st</sup> Reading. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.

### **Jorgensen Engineering - Addressing Non-Performance at the WWPTP**

The Council addressed ongoing performance issues at the wastewater pre-treatment facility. Kevin Meagher of Jorgensen Engineering provided a detailed timeline outlining the problems and the sequence of events leading up to the current concerns. The Council is continuing to review the situation, and corrective actions are being explored.

### **Ordinance No. 2025-009 - Amended Budget for FY 2025 - 1st Reading:**

Councilmember Burchard moved to approve the first reading of Ordinance No. 2025-009 – Amended Budget for FY 2025. Councilmember Larsen seconded. Motion carried.

The Council held the first reading of the amended FY 2025 Budget. Mayor Green noted that while the Town has already held three budget meetings, the budget is not yet finalized, and this version reflects the most recent working draft. He commended Clerk/Treasurer Monica Chenault for her efforts, stating that she has been “dialed in” on the details.

Clerk Chenault expressed the need for further review and stated she would feel more comfortable going through the budget one more time. Councilmember Castillo and other members pointed out inconsistencies in the numbers, and Monica acknowledged a PDF formatting error had been identified and corrected.

A broader discussion followed regarding the financial challenges facing the wastewater system, including the fact that the sewer fund is operating at a deficit. It was clarified that while the sewer fund can technically borrow from other funds to remain balanced, this is not sustainable long term. Concerns were raised about the wastewater treatment plant (WWTP), rising maintenance and repair costs, and the potential for regulatory violations if critical infrastructure such as blowers is not replaced.

The sewer and water funds must operate independently, and the need for either increased rates or more users was discussed as a possible path forward. It was also mentioned that in the past, operator salaries were funded through the general fund, but this budget reflects a more realistic allocation of expenditures.

Councilmember Scaffide emphasized the importance of finding creative revenue solutions and discussed the need to start planning for FY 2026. The Council agreed to schedule an additional budget work session to further review expenditures and revenues, particularly in regard to infrastructure funding challenges.

The next budget work session was scheduled for Wednesday, May 28, 2025, and Clerk Chenault noted she will reach out to Wade Hirschi, Town Accountant, to make sure he would be available to attend and provide insight on revenue strategies and expenditure management.

Ordinance No. 2025-009 – Amended Budget for FY 2025 was approved on 1<sup>st</sup> Reading. Voting Yea: Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.

**Ordinance No. 2025-010 - Budget for FY 2026 - 1st Reading:**

Councilmember Larsen moved to approve the first reading of Ordinance No. 2025-010 – Budget for FY 2026. Councilmember Castillo seconded. Motion carried

The Council held the first reading of Ordinance No. 2025 010, presenting the proposed budget for Fiscal Year 2026.

Councilmember Scaffide raised a question about whether the Mayor should receive benefits, particularly health insurance, and whether that aligns with state law. Councilmember Burchard expressed her full support for the Mayor receiving benefits. Councilmember Scaffide stated that while he was not necessarily opposed, she wanted clarification to ensure the Town is following legal guidelines.

A discussion followed regarding the level of commitment required by the Mayor's role. Mayor Green stated that although he did not initially seek compensation, the time and responsibilities involved in the position have shown him the importance of providing benefits. He noted the significant number of hours spent away from his family and business and said he believes the compensation is deserved.

There was also a brief mention of whether Town Council members should receive benefits, though no decision was made on that topic during this meeting.

The Council acknowledged several typographical and formatting errors in the draft document and agreed that these should be corrected.

Ordinance No. 2025-010 – Budget for FY 2026 was approved on 1<sup>st</sup> Reading. Voting Yea: Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.



**Resolution No. 2025-018 - A Resolution Appointing Gina Corson As The Acting Planning And Zoning Administrator For The Town Of Alpine, Wyoming:**

Councilmember Castillo moved to approve Resolution No. 2025-018 - A Resolution Appointing Gina Corson As The Acting Planning And Zoning Administrator For The Town Of Alpine, Wyoming. Councilmember Burchard seconded. Motion carried.

Clerk Chenault explained that prior to Ms. Wagner's departure from the Town of Alpine, Ms. Gina Corson served as her assistant. With this appointment, Ms. Corson will assume the role of Acting Planning and Zoning Administrator and will serve an initial 90-day probationary period. Councilmember Scaffide expressed a preference for a 6-month probationary period; however, after discussion, the council agreed to proceed with the 90-day term and revisit the appointment at that time to assess performance and determine next steps.

Resolution No. 2025-018 - A Resolution Appointing Gina Corson As The Acting Planning And Zoning Administrator For The Town Of Alpine, Wyoming was approved. Voting Yea: Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried

**Review and Award Proposal for Painting/Staining the Alpine Civic Center:**

Councilmember Larsen moved to award the proposal for painting/staining the Alpine Civic Center. Councilmember Burchard seconded. Motion carried.

Multiple bids were reviewed from Olvera's Construction, Pro Finish Painting, Rocky Mountain Custom Coatings, and Western Quality Drywall. During the discussion, concerns were raised about the clarity of some bids, the inclusion and scope of prep work, and the long-term durability of the proposed materials and methods. Local contractor Dan Schou advised that the most urgent need was addressing the deteriorating posts and purlins at the Civic Center, noting that the exterior paint could reasonably be delayed another year if budget constraints required it. The Council expressed a preference for either Olvera's Construction or Pro Finish Painting, citing local familiarity, past experience, and solid references. There was also debate regarding Rocky Mountain's notably low bid, especially due to a clause indicating potential cost increases based on labor or material adjustments, which introduced uncertainty.

Councilmember Larsen amended his motion to authorize Mayor Green to negotiate a contract with either Olvera's Construction or Pro Finish Painting, with final contractor selection at his discretion, and have the cost not to exceed \$21,000. Councilmember Burchard seconded the motion. Voting Yea: Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.

**TABLED ITEMS:****Review and Award Proposal for Painting the Town Hall:**

Councilmember Larsen moved to remove from the table the review of proposals submitted for painting the Town Hall and to award the project. Councilmember Burchard seconded. Motion carried.

Councilmember Larsen made a motion to award the proposal for painting the interior of the Town Hall. Councilmember Burchard seconded. Motion carried.

Councilmember Scaffide and Castillo questioned whether to proceed with interior work given uncertainty about future use (e.g., rental or relocation).

Councilmember Larsen made a motion to withdraw his motion to paint the interior of the Town Hall. Councilmember Burchard seconded. Motion carried.

The motion passed with all in favor. Voting Yea: Councilmember Castillo, Councilmember Burchard, Councilmember Larsen, and Mayor Green.

Councilmember Larsen made a motion to award the proposal for painting the exterior of the Town Hall. Councilmember Burchard seconded. Motion carried.

Debate continued regarding the type of finish to be used, with discussion surrounding stain, semi-solid stain, and paint. While bid comparisons were made, concerns remained about the varying product specifications, which made it difficult to evaluate the proposals on an apples-to-apples basis. As a result, the Council considered delegating the responsibility of contractor selection and project oversight to Public Works Director Craig Leseberg to ensure consistency and clarity moving forward.

Councilmember Larsen made a motion to withdraw his motion to paint the exterior of the Town Hall. Councilmember Castillo seconded. Motion carried.

**Retraction of Previously Approved Civic Center Motion:**

Councilmember Larsen made a motion to strike the previously approved motion that authorized Mayor Green to negotiate with Olvera's or Pro Finish (not to exceed \$21,000). Councilmember Castillo seconded. Motion carried.

**Final Combined Motion (Civic Center + Town Hall)**

Councilmember Larsen made a motion to authorize Public Works Director Craig Leseberg to select a contractor for the painting and staining of the Civic Center's posts and purlins, as well as the exterior painting of the Town Hall, with cost not to exceed \$25,000. Councilmember Castillo seconded. Motion carried. The selection would be based on quality and pricing.

During discussion, there was consensus that this approach would offer the necessary flexibility and efficiency to move both projects forward in a timely and cost-effective manner. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried.

**GENERAL PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:**

Councilmember Larsen made a motion to enter Executive Session at 9:35 PM, which was seconded by Councilmember Burchard. The Council entered Executive Session, during which no action was taken. Councilmember Larsen then made a motion to exit Executive Session and return to the regular meeting at 10:07 PM, Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo.

**ADJOURNMENT**

Councilmember Larsen made a motion to adjourn. Councilmember Burchard seconded the motion. Voting Yea: Mayor Green, Councilmember Larsen, Councilmember Burchard, Councilmember Scaffide, and Councilmember Castillo. Motion carried. Meeting adjourned at 10:07 PM.

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MINUTES ARE A SUMMARY OF THE MEETING

Transcribed By:

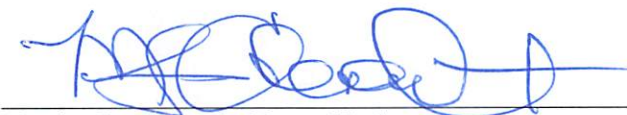


Sarah Greenwald, Town Assistant Clerk

5/28/2025

Date

Attest:



Monica L. Chenault, Town Clerk

5/28/2025

Date



Minutes approved in a legally advertised meeting on June 3<sup>rd</sup>, 2025

Signed:

Attest:

\_\_\_\_\_

Eric Green, Mayor

\_\_\_\_\_

Monica L. Chenault, Town Clerk



## Town of Alpine Code Enforcement Officer Report

**4/30/25 to 5/30/25**

Meeting Date: June 3, 2025  
 Submitted By: Tara Bender, Code Enforcement Officer  
 Prepared On: May 30, 2025

Citations/Warnings	0 Citations 0 Warnings
Stop Work Orders Issued	2
Total Responses/Investigations	29

Abandoned Vehicle/Boat/Trailer	3	Animal - Dog/Vicious/At Large	3
Business License Compliance	9	Illegal Dumping	3
LUDC Violation	8	Maintenance of Premises	2
Stop Work Order Compliance Check	1		

Tara Bender  
 Code Enforcement Officer  
 250 River Circle P.O. Box 3070  
 Alpine, Wyoming 83128  
 Cell: (307) 226-5430  
 E-mail: [municipal@alpinewy.gov](mailto:municipal@alpinewy.gov)  
[www.alpinewy.gov](http://www.alpinewy.gov)



## CITY COUNCIL STAFF REPORT

**TO:** Mayor, Town Council, and Planning and Zoning Commission Members

**FROM:** Gina Corson, Acting Planning & Zoning Administrator

**DATE:** 05/29/2025

**SUBJECT:** Electrical and Fire Safety Inspection Process – Background and Options

**MEETING DATE:** 06/03/2025

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### PURPOSE

To provide background information and preliminary options regarding concerns raised about the consistency and quality of electrical and fire safety inspections currently conducted by the State Inspector.

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### BACKGROUND

Concerns have recently been brought to staff's attention regarding the effectiveness and consistency of inspections carried out by the State Office of Fire and Electrical Safety. Specifically, the question has been raised whether the current process provides adequate assurance that structures within the Town meet safety and code requirements, especially in light of growing development activity.

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### DISCUSSION

Two potential options are being considered to improve inspection outcomes:

#### 1. Increased State Fee for Guaranteed Inspection

- The State has indicated that applicants may request a **guaranteed inspection** for an **additional \$75 per application**.
- This option would maintain the use of the State's current process but offer more certainty for applicants in terms of inspection scheduling and completion.

#### 2. Independent Local Inspections



- The Town may consider requiring **third-party inspections** by qualified, independent inspectors.
- Staff is currently in the process of confirming whether the Town must formally **request authority under Wyoming Statute §35-9-121** to take this approach.
- Additional considerations include:
  - **Inspector certification and eligibility**
  - **Contractual arrangements** for inspection services
  - **Administrative processes** to implement and oversee inspections

## NEXT STEPS

- Staff will continue discussions with the State Office of Fire and Electrical Safety to clarify authority and procedural requirements.
- A follow-up report or recommendation will be provided based on this clarification.

## BENEFITS

- Streamlined permit and license processing
- Centralized data management
- Increased transparency and accountability
- Enhanced citizen engagement and self-service options
- Reduction in paper usage and administrative overhead
- Scalable platform that can grow with the Town's needs

## STAFF RECOMMENDATION

It is my recommendation that the Town **continue to require applicants to apply for and obtain their electrical and fire safety permits and inspections through the Wyoming Department of Fire Prevention and Electrical Safety.**

However, to improve reliability and accountability, it is also recommended that the Town **require applicants to pay the additional \$75 fee for a Guaranteed Inspection** through the State.



Additionally, the Town should implement a policy requiring that **permit and inspection documentation be submitted to the Town prior to the issuance of a Certificate of Occupancy or Certificate of Completion.** This will ensure proper recordkeeping and confirm compliance before final project approval.

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#### **ATTACHMENTS:**

1. Wyoming §35-9-120
2. Wyoming §35-9-121
3. Wyoming §35-9
4. Wyoming §35-9-123
5. Wyoming §16-6-502
6. Rules of the Wyoming Department of Fire Prevention and Electrical Safety
7. Wyoming Department of Fire Prevention and Electrical Safety Guaranteed Inspection Fee Schedule

# JUSTIA

[Go to Previous Versions of this Section](#) ▼

## **2024 Wyoming Statutes**

### **Title 35 - Public Health and Safety**

#### **Chapter 9 - Fire Protection**

#### **Article 1 - Department of Fire**

#### **Prevention And Electrical Safety**


#### **Section 35-9-120 - Minimum**

#### **Requirements for Electrical**

#### **Installations; Permits; Inspections;**

#### **Fees.**

##### **Universal Citation:**

WY Stat § 35-9-120 (2024) 

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##### **35-9-120. Minimum requirements for electrical installations; permits; inspections; fees.**

(a) The installation of electric equipment in or on buildings, mobile homes and premises shall be made subject to the applicable minimum requirements of the National Electrical Code. To the extent that any provision in the International Fire Code, the International Building Code, the International Mechanical Code, the International Existing Building Code and the International Fuel Gas Code conflicts with the standards prescribed by the National Electrical Code, the National Electrical Code shall control.



(b) Subject to W.S. 35-9-121(b), the chief electrical inspector and his deputies:

(i) Have the right of ingress or egress to all buildings or other structures owned or leased by the state or local governmental entities during reasonable working hours to make electrical inspections;

(ii) May inspect any building or structure:

(A) With a search warrant issued by a district court after a finding of probable cause that there is a violation of state law regarding electrical installations; or

(B) At any time during construction and within thirty (30) days after completion of the installation for which an electrical wiring permit was issued or an electrical plan review was performed.

(iii) Shall inspect any building or structure within five (5) business days of the request of the owner or the general or electrical contractor installing the electrical equipment.

(c) For any requested electrical inspection conducted or electrical wiring permit issued by the chief electrical inspector or his deputy, a fee established by the department by rule shall be paid by the person or contractor making the request. The electrical wiring permit fee shall be waived for anyone requesting and paying for an electrical inspection. The fees established by the department shall not exceed the following:

(i) Electrical inspection fees for requested inspections:

(A) Each residential unit \$20.00

plus \$.50 per ampere rating of the electrical service;

(B) Mobile home services \$20.00

plus \$.50 per ampere rating of mobile home;

(C) Temporary services ..\$40.00 each;

(D) Remodels of residential units \$20.00

plus 2% of the value of any electrical installation included in the remodel;

(E) All other electrical installations

\$20.00

plus \$.50 per ampere rating of the electrical service;

(F) Reinspections \$50.00

plus \$.20 per ampere rating of the electrical service.

(ii) Electrical wiring permit fees. \$50.00

(d) Inspection fees pursuant to paragraph (c)(i) of this section shall be charged for requested inspections made on installations that are not under new construction or remodeling.

(e) No person shall install electrical equipment in new construction or remodeling, if the remodeling requires a public utility to connect or disconnect and restore electrical power, of a building, mobile home or premises without obtaining an electrical wiring permit. No public utility shall energize an electrical service for an electrical installation which requires an electrical wiring permit until the person responsible for the electrical installation has obtained an electrical wiring permit. A utility may energize an electrical service in an emergency situation without proof that an electrical wiring permit has been obtained, however the utility shall notify the department of the action as soon as possible, but in no case later than five (5) days following the date that the electrical service was energized. Electrical wiring permits shall be issued by the chief electrical inspector upon request. Each permit shall explain procedures and costs for permits and requested inspections conducted by the chief electrical inspector or his deputy electrical inspectors. This subsection does not apply to municipalities and counties granted local enforcement authority for electrical safety standards under W.S. 35-9-121(a) and to exempt installations under W.S. 35-9-123(a)(ii) through (v).

(f) Ninety-five percent (95%) of the fees collected pursuant to subsection (c) of this section shall be deposited in a separate account for the purpose of providing additional state electrical inspectors. Five percent (5%) of the fees collected pursuant to subsection (c) of this section shall be deposited in the general fund.

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## **2010 Wyoming Statutes Title 35 - Public Health And Safety Chapter 9 - Fire Protection**

### **CHAPTER 9 - FIRE PROTECTION**

#### **ARTICLE 1 - DEPARTMENT OF FIRE PREVENTION AND ELECTRICAL SAFETY**

35-9-101. Department created.

The department of fire prevention and electrical safety is created.

35-9-102. Definitions.

(a) As used in W.S. 35-9-101 through 35-9-130:

(i) "Apprentice electrician" means a person who has insufficient qualifications to be a journeyman electrician and is hired by a licensed electrical contractor to assist a licensed journeyman or master electrician. An apprentice electrician must be registered with the department of fire prevention and electrical safety and must be enrolled in a bona fide

program of training approved by the bureau of apprenticeship and training, United States department of labor, or present evidence directly to the department that he is enrolled in an apprentice training program which provides training equivalent to a program approved by the bureau of apprenticeship and training, United States department of labor;

(ii) "Apprentice technician" means a person who has insufficient qualifications to be a low voltage or a limited technician and is hired by a licensed electrical contractor, low voltage contractor, or limited contractor to assist a licensed low voltage or limited technician. An apprentice technician must be registered with the department of fire prevention and electrical safety and must be enrolled in a training program as approved by the department;

(iii) "Board" means the electrical board;

(iv) "Council" means the council on fire prevention and electrical safety in buildings;

(v) "Department" means the department of fire prevention and electrical safety;

(vi) "Electrical contractor" means a person licensed by the department to contract with another to plan, lay out and supervise the installation of electric equipment. "Electrical contractor" excludes a person who only plans or designs electrical installations;

(vii) "Full-time paid fire fighters" means an individual regularly employed for devoting his entire time of employment to the care, operation and requirements of a regularly constituted fire department;

(viii) "Installation of electric equipment" includes installing, altering and repairing the wiring of apparatus equipment and conductors subject to the National Electrical Code;

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## 2024 Wyoming Statutes

### Title 35 - Public Health and Safety

#### Chapter 9 - Fire Protection

#### Article 1 - Department of Fire Prevention And Electrical Safety

### Section 35-9-121 - Local Enforcement.

#### Universal Citation:

WY Stat § 35-9-121 (2024) ☐

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#### **35-9-121. Local enforcement.**

(a) The state fire marshal shall delegate complete authority to municipalities and counties which apply to enforce and interpret local or state fire, building, existing building standards or electrical safety standards which meet the requirements of this section. The state fire marshal shall notify the governing body of the municipality or county of the minimum standards and requirements of this act and W.S. 16-6-501 and 16-6-502 and transfer jurisdiction and authority by letter. Except as provided in W.S. 35-9-119(a)(i) and subsection (b) of this section, nothing in this section affects the authority of the state fire marshal or chief electrical inspector regarding state owned or leased buildings. Local enforcement authority under this subsection shall be subject to the following requirements and certification of inspectors:



(i) Before a municipality or county without local enforcement authority is initially granted local enforcement authority for fire, building, existing building standards or electrical standards the state fire marshal shall determine that the local governing body has adopted minimum standards by ordinance or resolution that are equivalent to or more stringent than those applicable standards adopted by the department;

(ii) If a municipality or county that has been granted local enforcement authority under this subsection fails to adopt, within six (6) months following the adoption of new standards by the department, or maintain standards by ordinance or resolution that at least meet the statewide standards, enforcement authority shall immediately revert to the department. It shall be the responsibility of the municipality or county to notify the department of the repeal of minimum standards in their jurisdiction;

(iii) If code enforcement authority for fire and building codes is requested, certification of a fire inspector or building inspector by the International Code Council or the International Conference of Building Officials is required for any inspector employed or contracted after July 1, 2010 to enforce those codes for the municipality or county;

(iv) If code enforcement authority for the electrical code is requested:

(A) Certification of an electrical inspector by the International Code Council or the International Association of Electrical Inspectors; and

(B) Licensing of an electrical inspector by the state as a journeyman or master electrician is required.

(v) If a municipality or county that has been granted local enforcement authority under this subsection fails to maintain employment of an inspector holding any certification required by this subsection, enforcement authority shall revert to the department one hundred twenty (120) days after the last day the properly certified inspector has left the employment of the municipality or county. It shall be the responsibility of the municipality or county to notify the department upon the termination of employment of any certified inspector required by this subsection.

(b) Notwithstanding the provisions of subsection (a) of this section a local governmental entity is authorized to assume sole plan review authority, and, in accordance with W.S. 35-9-107(a)(iv), that entity has sole construction inspection authority on the approved plans and sole authority for periodic fire and life safety inspections on state owned or leased buildings. For the purpose of this section, school buildings shall be construed to be state buildings. If local code provisions are more stringent than adopted



state codes, the local code prevails. The authority granted to local governmental entities under this subsection is subject to certification of local inspectors as follows:

(i) If sole plan review authority is requested, certification of a plan reviewer by the international conference of building officials or the International Code Council;

(ii) If code enforcement authority for fire and building codes is requested, certification of a fire inspector or building inspector by the International Code Council or the International Conference of Building Officials;

(iii) If code enforcement authority for the electrical code is requested:

(A) Certification of an electrical inspector by the International Code Council or the International Association of Electrical Inspectors; and

(B) Licensing of an electrical inspector by the state as a master electrician.

(c) If a municipality or county has assumed enforcement authority for only one (1) or two (2) of the fire, building and electrical standards, the municipality or county shall deliver notice of any project plans submitted to the municipality or county for approval to the department. The notice of the project shall be delivered within ten (10) days of receiving plans from the applicant.

(d) A municipality or county which has enforcement authority under this section shall create its own appeals boards to determine the suitability of alternate materials and types of construction and to interpret and grant variances from adopted codes or standards. The boards shall be appointed and removed by the governing body of the municipality or county, but the person making the decision upon which the appeal is based shall not be a member of the appeal board.

(e) A decision rendered by the local municipal or county appeals board pursuant to subsection (d) of this section may be appealed to the council on fire prevention and electrical safety in buildings for a final decision. A decision of the council may be appealed to the appropriate district court.

(f) Any appeal to a local board under subsection (d) of this section or the council under subsection (e) of this section shall be heard within thirty (30) days of the request for appeal.

(g) Nothing in this section prohibits the state fire marshal from assisting, upon request, a municipality, county or other local governmental entity in exercising authority

granted to that entity under this section.

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## 2024 Wyoming Statutes

### Title 35 - Public Health and Safety

#### Chapter 9 - Fire Protection

#### Article 1 - Department of Fire Prevention And Electrical Safety

#### Section 35-9-123 - Electrical Installations to Be Performed by Licensed Electricians; Exceptions.

##### Universal Citation:

WY Stat § 35-9-123 (2024) ○

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#### **35-9-123. Electrical installations to be performed by licensed electricians; exceptions.**

(a) Licensed electrical contractors employing licensed master or journeymen electricians, or registered apprentice electricians supervised by a licensed master or journeyman electrician shall install all electrical equipment. This requirement is waived for the following, however the waiver does not exempt the following persons from meeting all other code requirements under this act:

(i) Property owned or leased by a person when the person, his partner or a major stockholder of a family corporation is installing the equipment and the property is not for

immediate resale;

(ii) Oil or gas field operations, including those operations involving exploration, testing, drilling, production or transporting via pipeline of oil or gas, railroads, petroleum refineries, fertilizer manufacturing facilities, foundries, mines and their appurtenant facilities;

(iii) Liquefied petroleum, gas, electric or communication facilities exercising their function as public utilities;

(iv) Cable-TV, satellite-TV and telecommunications, including data and related services of cable-TV, satellite-TV and telecommunications providers including its contractors and subcontractors provided such contractors and subcontractors are limited to the installation of low voltage cable, A.M. or F.M. radio stations, television stations, phone services, internet services, data services and related services;

(v) Farms or ranches of forty (40) acres or more on deeded land;

(vi) Buildings constructed by a school or community college district as part of an industrial arts curriculum, under the direct supervision of a qualified industrial arts instructor. The school or community college district shall have the installations inspected by the state electrical inspector's office or the local enforcement authority, whichever has jurisdiction, to ensure compliance with W.S. 35-9-120;

(vii) Licensed low voltage electrical contractors employing licensed low voltage technicians or registered low voltage apprentice technicians who may install electrical equipment which falls under the scope of their low voltage license or registration. No low voltage contractor may work on electrical systems which exceed ninety (90) volts unless allowed pursuant to this subsection. The chief electrical inspector may issue a low voltage electrical contractor's license to contractors not qualified for an electrical contractor's license but qualified for their low voltage area of expertise for the installation, repair or remodel of:

(A) All electrical systems under ninety (90) volts;

(B) Alarm systems under ninety (90) volts;

(C) Communication systems under ninety (90) volts or current limited communication systems of higher voltage;

(D) Sound systems under ninety (90) volts;

(E) Television systems under ninety (90) volts;

(F) Control systems under ninety (90) volts;

(G) Lawn sprinkler systems under ninety (90) volts.

(viii) Licensed limited electrical contractors employing licensed limited technicians or registered limited apprentice technicians who may install electrical equipment which falls under the scope of their limited license or registration. The electrical work shall only include the electrical system on the load side of the disconnect which supplies power to the electrical equipment that they are licensed to work on. The chief electrical inspector may issue a limited electrical contractor's license to a contractor not qualified for an electrical contractor's license but qualified in his limited area of expertise for the:

(A) Installation, repair or remodel of heating, ventilating and air conditioning systems limited to wiring on the load side of the equipment disconnect;

(B) Installation, repair or remodel of elevator systems limited to wiring on the load side of the equipment disconnect;

(C) Installation, repair or remodel of sign systems limited to wiring on the load side of the equipment disconnect;

(D) Installation, repair or remodel of water well and irrigation systems limited to wiring on the load side of the equipment disconnect;

(E) Routine repair or maintenance of light fixtures limited to replacement of ballasts and fixture parts.

(ix) Employees of rural electric cooperatives, as defined in W.S. 37-17-101(a)(i), when performing the following work:

(A) Installation of new or upgraded service connections or attachments of secondary service wires to any utility point of attachment on all overhead connections of the cooperative's equipment to the cooperative's customer's connections and all underground connections that are in close proximity to conductors in excess of six hundred (600) volts; or

(B) Making repairs on secondary service wires or reattachments of secondary service wires to any utility point of attachment in emergency or outage situations.



(b) Exceptions shall not apply to anyone who contracts or subcontracts to or for any exempt person, partnership or corporation.

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## 2024 Wyoming Statutes


### Title 16 - City, County, State and Local Powers

### Chapter 6 - Public Property

### Article 5 - Accessibility of Handicapped to Public Buildings

### Section 16-6-502 - Building Plans and Specifications; State Fire Marshal; Review and Approval.

#### Universal Citation:

WY Stat § 16-6-502 (2024) 

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#### **16-6-502. Building plans and specifications; state fire marshal; review and approval.**

All plans and specifications for the construction of or additions to buildings for general public use, built by the state or any governmental subdivision, school district or other public administrative body within this state, shall be submitted for review and approval by the state fire marshal, who shall approve if he finds the plans provide facilities which conform to the specifications set forth in the accessibility and supplemental accessibility requirements of the 2012 edition of the International Building Code.

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# DEPARTMENT OF FIRE PREVENTION AND ELECTRICAL SAFETY

## *(DEPARTMENT RULES)*

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# **RULES OF THE WYOMING DEPARTMENT OF FIRE PREVENTION AND ELECTRICAL SAFETY - 2011**

## **CHAPTER I GENERAL PROVISIONS**

### ***(RULES ADOPTED BY GOVERNOR ON FEBRUARY 21, 2012)***

#### **Section 1. Authority and Purpose.**

(a) These rules are adopted by the authority granted at W.S. 35-9-107(a)(ii) and W.S. 16-3-101 et seq. They are adopted for the purpose of establishing fair and efficient means of conducting the duties and responsibilities of the Department of Fire Prevention and Electrical Safety [hereafter Department] found at W.S. 35-9-101 through W.S. 35-9-131.

#### **Section 2. Appeals from Decisions.**

(a) If any party is aggrieved by any decision of the department, that party may appeal said decision to the Wyoming Electrical Board [hereafter Board], or the Wyoming Council on Fire Prevention and Electrical Safety [hereafter Council], in accordance with the rules and regulations of the Board or Council, whichever is applicable.

#### **Section 3. Definitions.**

(a) “Building Code” means the International Building Code, as adopted by the Council. The provisions of this code shall apply to the construction, alteration, moving, demolition, repair, maintenance and use of any building or structure within this jurisdiction.

(b) “Design Professional” is an architect or engineer, registered or licensed to practice architecture or engineering, as defined by statutory requirements of the professional registration laws of the state of Wyoming.

(c) “Factory built housing” means manufactured homes or mobile homes.

(d) “Fire Code” means the International Fire Code, as adopted by the Council. The provisions of this code prescribe regulations consistent with nationally recognized good practice for the safeguarding, to a reasonable degree, of life and property from hazards of fire, explosions, and dangerous conditions arising from the storage and handling and use of hazardous materials and devices, and from conditions hazardous to life or property in the use or occupancy of buildings or premises and provisions to assist emergency response personnel.



(e) “General Plan Review Correction List” means a detailed report that lists the code deficiencies noted during the plan review process that may need to be corrected and resubmitted. This list is also referred to as “Review Comments”.

(f) “HUD Code” means the National Manufactured Housing Construction and Safety Standards Act, 42 U.S.C. Sec. 5401 et seq.

(g) “Mechanical Code” means the International Mechanical Code, as adopted by the Council. The provisions of this code shall apply to the erection, installation, alteration, repair, relocation, replacement, addition to, use or maintenance in the state of any heating, ventilating, cooling, refrigeration systems, incinerators or other miscellaneous heat-producing appliances.

(h) “Mobile home” means a transportable factory built housing unit built on or before June 15, 1976, in accordance with a state mobile home code which existed prior to the Federal Manufactured Housing and Safety Standards Act (HUD Code).

(i) “Nationally Recognized Standards” means standards that are generally accepted as reliable or authoritative.

(j) "Owner" means the person holding legal title to a building or real property.

(k) “Participant Sports Area” as referenced in the International Building Code shall include the playing area and the area surrounding the playing area, provided the occupants of the surrounding area are associated with the participant, and the total occupant load of the building is less than 50 and the building contains no other occupancies or uses.

(l) “Permanent Power” means an electrical service that has been installed to provide power in or on a building, mobile home and premises.

(m) “Plans” means a submittal including drawings or diagrams, calculations, design professional’s seal or letter of approval, cut sheets (material specifications), technical specifications and any other design documents as needed, showing the arrangement in horizontal section of a building or aboveground flammable or combustible storage tank, which may include details of foundations, structural components, framing, plumbing, mechanical, electrical systems and fire protection systems.

(n) “Plan Review Packet” means the packet of printed material that contains detailed information for the plan submitter, detailing specific required information related to the proposed project and a schedule of plan review fees based on the valuation of the project.

(o) “Preliminary Review” means a discussion or procedure leading to the final review of submitted plans.

(p) “Public Building” means a building intended for access by the general public.

(q) "Remodeling" includes repairing, altering or adding to a building or its electrical system.

(r) “Temporary Power” means an electrical service that has been installed to provide power during construction or remodeling and will be removed after permanent power is installed.

(s) “Valuation” of a building shall be the estimated cost to replace the building or structure in kind, based on current replacement costs including materials and labor. Valuation may also refer to the estimated construction cost of a system of building components only, such as a “fire protection sprinkler system” or “fire alarm system”.

## **CHAPTER II**

### **BUILDING CONSTRUCTION PLAN REVIEW**

#### **Section 1. Submission of Plans.**

(a) Except as provided in W.S. 35-9-108(q), prior to beginning any new construction, the remodeling of existing buildings or the installation of aboveground flammable or combustible fuel storage tanks, plans shall be submitted for review. The owner or the owner's designated representative shall submit plans to the Department for review of the proposed project for compliance with applicable fire and electrical safety standards. The owner shall be responsible to ensure plans are submitted and approved by the Department prior to beginning work.

(i) Applicable plan review fees shall accompany submitted plans. Sufficient postage to provide for the return of one set of plans and specifications shall be included and attached to a label bearing the return address of the applicant.

(ii) For the purposes of a fire protection sprinkler system or a fire alarm system, design plans may be submitted electronically or on paper, however electronic filing is preferred. All submitted plans must be drawn to scale.

(b) When hard copy plans are sent to the Department for review they shall be drawn to scale on substantial paper; and shall be of sufficient clarity to indicate the nature and extent of the work proposed and show in detail that they will conform to the provisions of the statutes and the rules and regulations of the Department. If plans received do not meet the provisions of the statutes, rules, and regulations they may be returned as unaccepted at the expense of submitter.

(c) Plans which have been prepared by a professional individual or firm practicing architecture or engineering shall include the name and Wyoming license number of the responsible architect or engineer and bear their seal.

(i) Plans submitted must be prepared by a design professional registered to practice in Wyoming, unless the building is exempted from professional plans preparation as described in W.S. 33-4-117.

(ii) Plans submitted for fire protection systems and for fire detection and alarm systems, designed by a NICET III or greater professional, shall be prepared under the direct supervision of a design professional registered to practice engineering in Wyoming. If the system is a manufactured, pre-engineered system, such evidence shall be submitted for verification.

(iii) Plans submitted for public or private above ground fuel dispensing facilities or a Type I Commercial Hood System must be professionally designed or be pre-engineered by the manufacturer.

(iv) When determining the occupant load of a Family Child Care Home (FCCH), a Family Child Care Center (FCCC) or a Child Care Center (CCC), the floor area in square feet per occupant shall be calculated by using the occupant load factor of 35.

(d) A separate form provided by the Department and known as the project information sheet shall be submitted to the Department to initiate the plan review process. Applicants must provide all information requested on the project information sheet when applying for a plan review.

(e) A separate form and packet provided by the Department shall be required for aboveground tank installations, commercial hood systems, fire protection sprinkler systems, fire alarm systems, and other fire suppression systems.

(f) Plans shall include site plan, drawn to scale, showing the property lines, streets and alleys, fire access roads, proposed building location, and any other structures on the site.

(g) Plans shall further include floor plans, drawn to scale, with all rooms identified, exterior elevations, wall, ceiling, floor and roof details and complete mechanical plans.

(i) Electrical: Sufficient information on the plans and in the specifications shall include one line diagrams showing feeders, service and panels, panel schedules, location of all electrical equipment, devices, classification on hazardous areas, emergency systems, and short circuit current available at the supply terminals at the service equipment.

## **Section 2. Review.**

(a) Upon request, the Department shall provide the Plan Review Packet which contains the project information sheet which shall be completed and accompany the plan submittal and the plan review fees.

(b) The Department may upon its own initiative, or upon the request of the submitter, hold preliminary meetings with design professionals and building owners or the building owner's designated representative to discuss code issues relative to proposed projects.

(c) Plan reviews may be submitted in phases so that work may begin on the first phase of a project upon approval of the plans for that phase. Subsequent work may begin on each successive phase as plans are approved for each successive phase. Plans for fire alarm systems and fire sprinkler systems shall be submitted as successive phase plans after the initial plans are approved. The number of phases in the total project shall be clearly identified in the initial plan submittal. A phased plan submittal may be returned as unacceptable by the Department if it contains more phases than proposed in the initial submittal.

(d) The applicant shall send or deliver the plans to the Department. The following must be provided before a plan review will commence by the Department:

(i) Four (4) sets of plans and one (1) set of specifications as described in Section 1 (d) & (e) or one (1) set of CAD drawings (in DWF format) if sent electronically for sprinkler and alarm systems;

(ii) Plan review fee;

(iii) Postage for return of one set of approved plans (not applicable if review documents are sent electronically);

(iv) Project Information Sheet;

(v) Compliance with other rules of the Council.

(e) If it is determined by the Department that the plans received are incomplete, the applicant will be notified in writing of the required additional information.

(f) The plan review process shall begin after the Department determines the plans submitted contain sufficient information for a comprehensive plan review. After that determination is made, the plans shall be logged into the plan review data base and stamped and dated as "RECEIVED".

(g) After having been logged in and stamped as "RECEIVED" the plans shall be assigned to a plans analyst for review. The review shall be completed within twenty-one (21) working days.

(h) If the plans contain items that must be corrected, a general plan review correction list or review comments shall be mailed or electronically transmitted in a protected format back to the submitter. The identified items shall be corrected and verification of correction shall be resubmitted to the Department with an original signature concurring that corrections have been made before construction may begin. The general plan correction list then becomes part of the approved plans.

(i) If the applicant does not agree to correct the deficiencies, the applicant shall submit an objection, in writing, to the Department and request an appeal hearing before the Council pursuant to W.S. 35-9-106(c).

(i) When the Department issues final approval of plans, the plans and the specifications shall be stamped "REVIEWED AND APPROVED FOR FIRE AND LIFE SAFETY ONLY" or "APPROVED AS NOTED". Approved plans and specifications shall not be changed, modified, or altered without authorization of the Department relative to fire and life safety code requirements, and all work, construction and installation, shall be performed in accordance with the approved accepted plans.

(j) Three (3) sets of accepted plans and specifications shall be retained by the Department. One (1) set of plans shall be returned to the applicant and a hard copy shall be kept on the site of the building or work at all times during which the work authorized thereby is in progress. The General Plan Review Correction List or review comments shall be attached to the applicant's plans and shall remain as a part of the plans. All hard copies shall be the responsibility of the submitter.

(k) Stamped plans marked "REVIEWED AND APPROVED FOR FIRE AND LIFE SAFETY ITEMS ONLY" or "APPROVED AS NOTED" is not authorization, allowance or approval of the violation of any applicable code, law, or regulation.

(l) After acceptance by the Department, construction shall commence within 180 days. After construction commences work shall not be suspended or abandoned for more than 180 days or the approval of plans and/or the electrical permit shall become null and void.

(m) The Department may, in writing, suspend or revoke acceptance issued under the provisions of the rules and regulations whenever the acceptance is issued in error or on the basis of incomplete or incorrect information.

(n) The Department may issue a temporary certificate of occupancy or temporary letter of compliance in cases where occupancy and use will not pose an unreasonable risk to persons using and occupying the premises. Such temporary certificates or letters shall be on the Department's letter-head or forms approved by the Fire Marshal or Assistant Fire Marshal. A temporary certificate or letter shall clearly list any and all outstanding code requirements to be completed before issuance of a permanent certificate of occupancy or letter of compliance will occur. A temporary certificate of occupancy or letter of compliance shall be signed by the Director or Deputy Director. The temporary certificate of occupancy shall also clearly state an expiration date when all code requirements are to be met.



**Section 3.     Fee Schedule.**

(a)     When documents are submitted as required by W.S. 35-9-108, a plan review fee shall be paid with the submittal. Said plan review fee shall be as follows:

TOTAL VALUATION	FEE
\$1.00 to \$499.99	\$16.03
\$500.00 To \$1,999.99	16.03 for the first \$500.00 plus \$2.08 for each additional \$100.00, or fraction thereof, to and including \$1,999.99;
\$2,000.00 to \$24,999.99	\$47.22 for the first \$2,000.00 plus \$9.55 for each additional \$1,000.00, or fraction thereof, to and including \$24,999.99;
\$25,000.00 to \$49,999.99	\$267.12 for the first \$25,000.00 plus \$6.90 for each additional \$1,000.00, or fraction thereof, to and including \$49,999.99;
\$50,000.00 to \$99,999.99	\$438.95 for the first \$50,000.00 plus \$4.78 for each additional \$1,000.00, or fraction thereof, to and including \$99,999.99;
\$100,000.00 to \$499,999.99	\$677.60 for the first \$100,000.00 plus \$3.82 for each additional \$1,000.00, or fraction thereof, to and including \$499,999.99;
\$500,000.00 to \$999,999.99	\$2,204.94 for the first \$500,000.00 plus \$3.25 for each additional \$1,000.00, or fraction thereof, to and including \$999,999.99;
\$1,000,000.00 and up	\$3,824.33 for the first \$1,000,000.00 plus \$2.49 for each additional \$1,000.00, or fraction thereof.

**Other Inspections and Fees:**

1.     Inspections outside of normal business hours.....\$49.31 per hour  
Minimum charge - two hours).
2.     Reinspection fees assessed under provisions of Section 109.3.8 of the 1997 Uniform Building Code .....\$49.31 per hour\*.
3.     Inspections for which no fee is specifically indicated.....\$49.31 per hour\*  
(Minimum charge -- one-half hour).
4.     Additional plan review required by changes, additions or revisions to Plans.....\$49.31 per hour\*.  
(Minimum charge -- one-half hour).
5.     Outside consultants for plan checking and inspections, or both.....Actual costs\*\*.

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\*Actual costs include administrative and overhead costs.

## **CHAPTER III**

### **MUNICIPALITY/COUNTY LOCAL ENFORCEMENT AUTHORITY**

#### **Section 1. Delegation of Enforcement Authority.**

(a) The delegation of joint plan review authority over state owned or leased buildings pursuant to W.S. 35-9-121(b) is contingent upon maintenance of properly certified inspectors by the municipality or county for each purpose. Failure to maintain the properly certified inspectors will result in cancellation of the authority of the local enforcement jurisdiction over state owned or leased buildings. It is the responsibility of the municipality or county to inform the Department promptly of any lapse in required inspector certification.

## **CHAPTER IV**

### **SPECIAL DEPUTY STATE FIRE MARSHALS**

#### **Section 1. Definition.**

(a) Special Deputy State Fire Marshal means any person properly qualified and appointed by the State Fire Marshal to assist with his duties. Special Deputy State Fire Marshals serve without pay.

#### **Section 2. Number.**

(a) The State Fire Marshal may appoint as many special deputies deemed necessary to serve the public interest.

#### **Section 3. Appointment.**

(a) Appointment may be made verbally when necessary to facilitate and insure timely inspection or investigation. Such verbal appointments must be verified within forty-eight (48) hours in writing. All other appointments shall be in writing at the time of appointment.

(b) An appointee shall be certified in conformance with the requirements established by the Department.

(c) An appointee will be issued an identification card and certificate.

#### **Section 4. Duration of Term.**

(a) The appointment term of a special deputy shall expire on January 1 following the year of issue. The appointment becomes invalid when withdrawn in writing by the Fire marshal, or when any qualification in W.S. 35-9-107(b)(iii) or this chapter is no longer satisfied.

#### **Section 5. Powers.**

(a) The powers of a special deputy are limited to those necessary to conduct an effective inspection or investigation as assigned by Department. Any actions taken by the special deputy which exceed these powers are not binding on the Department.

**Section 6. Report.**

(a) Special deputies shall submit a written report of observations, findings, and conclusions of each inspection or investigation permitted by this section. Reports shall be submitted to the Department by certified mail within forty-eight (48) hours of completion of the inspection or investigation, unless more time is granted by the Department.

**Section 7. Misrepresentation.**

(a) In the event a special deputy continues to act as a special deputy after an appointment has been terminated, or expires, or if a special deputy goes beyond the authority permitted by this chapter, the Department may institute appropriate legal proceedings.

## **CHAPTER V**

### **FIRE REPORTING**

#### **Section 1. Fire Reports; Responsibility.**

(a) The chief officer or designated representative of every fire protection jurisdiction in the state shall report all fires occurring that were reported or that required an emergency response. The report shall include all information required by the Department concerning the origin, facts and circumstances of the fire determined by investigation under W.S. 35-9-107 and W.S. 35-9-109. The report shall be submitted in a format approved by the Department. The report shall be furnished to the Department within one (1) week of the fire.

## **CHAPTER VI**

### **ELECTRICAL LICENSING**

#### **Section 1. Application and Renewal of Licenses.**

(a) License applications shall be submitted on the form provided by the Department and shall be accompanied by the appropriate fees as established by these rules. All information solicited shall be provided.

(b) Examinations are scheduled by contacting testing agency after approval by the Chief Electrical Inspector. Location and frequency of the examinations will be determined by the Chief Electrical Inspector and the Board for electronic exams.

(c) Approximately ninety (90) days prior to expiration, the Department shall send written notification of the approaching expiration of each license to the most recent known address that the licensee has provided to the Department. The Department is not responsible for failure of renewal notice to reach applicant.

(d) The application for renewal for electrical contractors, low voltage contractors, and limited contractors must be completed and submitted to the Department no later than the 20th day of the month prior to the expiration of the license.

(e) In the case of contractors, the master acknowledgment of responsibility form shall be completed and the signature of the full time actively employed master electrician of record shall be notarized and returned with the application and the appropriate fee during the ninety (90) days preceding expiration. In the case of low voltage and limited electrical contractors, the technician acknowledgment of responsibility form shall be completed and the signature of the full time actively employed technician of record shall be notarized and returned with the application and the appropriate fee during the ninety (90) days preceding expiration.

(f) An electrician or technician who applies for renewal of his expired license within forty-five (45) days after its expiration and is otherwise entitled to renewal of his license shall have his license renewed by paying an additional fee of fifty dollars (\$50.00).

(g) Any electrician or technician who fails to renew his or her license within forty-five (45) days of expiration must pay all applicable fees and pass the appropriate examination to reinstate his or her license.



**Section 2. Temporary Work Permits.**

(a) Temporary permits to engage in the work of a journeyman electrician, low voltage technician, or a limited technician shall be issued to applicants who apply, furnish documented evidence of experience to qualify for the examination, and pay the required fees.

(i) A temporary work permit is valid no longer than 150 days after the date of issuance. The expiration date shall be printed on the temporary work permit.

(ii) A journeyman electrician who has let his or her Wyoming electrical license expire shall be allowed one work permit that will be valid for 30 days. The applicant must pay the required fees.

(iii) No more than one temporary work permit shall be issued to the same individual in any three (3) year period.

**Section 3. Master Electricians, Journeyman Electricians, Low Voltage Technicians and Limited Technicians.**

(a) Electrically related classroom instruction, or time spent in electrical school, shall be documented with transcripts from a school or classroom training records from an apprenticeship program as approved by the Department or the United States Department of Labor.

(b) New or renewed master electrician, journeyman electrician, low voltage technician, and limited technician licenses are valid for no more than three (3) years, with master license, low voltage technician license, and limited technician license expiring July 1 and journeyman license expiring January 1. New licenses shall expire on the appropriate date no more than three (3) years after date of issuance.

**Section 4. Apprentice Electricians, Apprentice Electrician Training Programs and Apprentice Technicians.**

(a) Any class, seminar, or course that is required by the Board as a part of the qualification for any electrician's license must have received approval from the Department for both the instructor and the course material prior to presentation of the class, seminar, or course.

(b) An apprentice electrician is any person working as an apprentice for a licensed electrical contractor and under the direct supervision of a licensed journeyman or master electrician.

(i) It is the responsibility of the electrical contractor employing apprentice electricians to register each with the Department within ten (10) days of hiring and to notify the Department within ten (10) days after termination.

(A) Prior to the initial apprentice electrician registration, or for apprentice electricians with prior work experience obtained outside the State of Wyoming, the following information shall be provided:

(I) Documentation of the total number of hours of all previous on-the job electrical work experience. Work shall have been governed by the minimum standards of the NEC, under the direct supervision or attestation of a licensed journeyman or licensed master electrician. A breakdown indicating number of hours obtained in residential, commercial and industrial work categories shall be included. Proof of work history shall be through notarized letters on company letterhead from past or present employers.

(II) Documentation of the total number of hours of all previous electrically related classroom instruction obtained through schools or through approved apprenticeship programs. Electrically related classroom instruction, or time spent in electrical school, shall be documented with transcripts from a school or classroom training records from an approved electrical apprenticeship program.

(ii) Apprentice electricians will be required to renew their registration with the Department yearly on or before September 1. The director for multi employer electrical apprenticeship training programs shall be allowed to renew the registrations for all apprentice electricians in their training program.

(iii) A notification of registration renewal will be mailed to all registered apprentices to their last submitted address approximately ninety (90) days prior to the renewal deadline.

(iv) Apprentice electricians applying to renew their registration with the Department shall provide proof to the Department of all experience and education completed since their license was last renewed.

(c) An application for electrical apprenticeship training program approval must be completed, submitted to the Department, and approved by the Department prior to employing apprentice electricians in the State of Wyoming. All information solicited by the Department on the application must be provided. Training programs which have previously received approval from the Bureau of Apprenticeship and Training, United States Department of Labor, will be accepted. However, Bureau of Apprenticeship and Training approval is not required for an apprenticeship training program to receive approval from the Department.

(i) Whenever the Department denies an application for an electrical apprentice training program, the applicant may appeal such denial to the Board in accordance with the Rules and Regulations of the Board.

(d) Electrical contractors shall keep monthly records for each apprentice electrician which indicates the total number of hours of on-the-job work experience in the categories of residential, commercial, and industrial wiring. Monthly records shall also indicate the number of hours of classroom instruction obtained by each apprentice and the cumulative grade average for each apprentice electrician. These records shall be subject to review upon demand of the Department.

(e) The Department shall disapprove any electrical apprenticeship training program which does not possess or is not maintaining the required standards, as mandated by the Board.

(f) An apprentice technician is any person working as an apprentice for a licensed low voltage or limited electrical contractor and under the direct supervision of a licensed low voltage technician or licensed limited technician of the same license category.

(i) It is the responsibility of the low voltage or limited electrical contractor employing apprentice technicians to register each with the Department within ten (10) days of hiring, and to notify the Department within ten (10) days after termination.

(A) Prior to the initial apprentice technician registration, or for apprentice technicians with prior work experience obtained outside the State of Wyoming, the following information shall be provided:

(I) Documentation of all previous electrical work experience associated with the low voltage or limited category in which the apprentice technician will be employed. Work shall have been governed by the minimum standards of the NEC. Proof of work history shall be through notarized letters on company letterhead from past or present employers.

(II) Documentation of all previous electrically related classroom instruction obtained through schools or through apprenticeship programs. Electrically related classroom instruction, or time spent in electrical school, shall be documented with transcripts from a school or classroom training records from an electrical apprenticeship program.

(ii) Apprentice technicians will be required to renew their registration with the Department each year on or before September 1. A notification of registration renewal will be mailed to the last submitted address to all registered apprentices approximately ninety (90) days prior to the renewal deadline. Apprentice technicians renewing their registration with the Department will be required to provide proof of the following:

(A) The total number of hours of on the job work experience obtained during the twelve (12) month period from July 1 of the previous year to June 30 of the current year. Work shall have been governed by the minimum standards of the NEC, under the direct supervision or attestation of a licensed low voltage technician or a licensed limited technician of the same license category. Documentation of work history shall be through notarized letters on company letterhead from past or present employers. It shall be the responsibility of the apprentice technician to provide proof of experience to the Department.

#### **Section 5. Fee Schedules.**

(a) Fees for licenses, temporary work permits, examination applications, examination administrations, and apprentice registrations shall be as follows:

- (i) Electrical Contractor's License \$400.00.
  - (ii) Low Voltage Electrical Contractor's License \$200.00.
  - (iii) Limited Electrical Contractor's License \$200.00.
  - (iv) Master Electrician's License \$200.00; Renewal \$100.00.
  - (v) Journeyman Electrician's License \$100.00; Renewal \$50.00.
  - (vi) Low Voltage Technician's \$100.00 License; Renewal \$50.00.
  - (vii) Limited Technician's License \$100.00; Renewal \$50.00.
  - (viii) Temporary Work Permit for Journeyman Electricians, Low Voltage Technicians, and Limited Technicians \$50.00.
  - (ix) Apprentice Electrician Registration Fee \$20.00; Renewal \$20.00.
  - (x) Apprentice Low Voltage or Limited Technician Registration Fee \$20.00; Renewal \$20.00.
- (b) Examination fees shall be established by the testing agency designated by the Department, but in no case shall an examination fee exceed \$300.00

## **CHAPTER VII**

### **ELECTRICAL PERMITS AND INSPECTIONS**

#### **Section 1. Permits.**

(a) An electrical wiring permit shall be obtained prior to beginning any new construction or remodeling of any building, mobile home, or premises if the work will require a public utility to connect or disconnect and restore electrical power. Electrical permits are not required for installations exempt under W.S. 35-9-123 (a)(ii) through (v), unless the electrical work is being performed by a person or company acting as a subcontractor for the exempt person, partnership, or corporation and the electrical work is governed by the National Electrical Code. This section does not apply in municipalities and counties granted local enforcement authority for electrical safety standards under W.S. 35-9-121.

(b) Permits shall be obtained prior to the start of any installation requiring a permit pursuant to W.S. 35-9-120. Failure to obtain a permit prior to the starting of the electrical installation may result in criminal penalties as set forth in W.S. 35-9-130. Failure to obtain an electrical permit prior to the starting of electrical installation may result in revocation or suspension of Wyoming electrical license.

(c) Electrical permits may be obtained from the Chief Electrical Inspector, or may be made available through the local utility, local governmental agencies, or other entities, as determined by the Chief Electrical Inspector.

(d) A fee of \$50.00 shall be paid for any electrical wiring permit issued by the Department. The electrical wiring permit fee shall be waived for anyone requesting and paying for an electrical inspection.

#### **Section 2. Inspections.**

(a) Requested electrical inspections shall be made within five (5) business days of the request by the electrical contractor, the general contractor, or the owner. Unless previous arrangements have been made, the person requesting the inspection shall pay for the inspection.

(b) Electrical inspections may be made for any electrical wiring permit issued. These inspections may be made at any time during construction, or within thirty (30) days after completion of the installation for which an electrical wiring permit or plan review was performed.

(c) When serious or hazardous conditions are discovered upon inspection, the permittee shall be notified by letter, sent by certified mail return receipt requested or by regular mail with delivery confirmation service requested, which details the serious or hazardous conditions. A copy of the inspection report shall also be attached. The utility shall be copied with the same letter and report sent by certified mail return receipt requested or by regular mail with delivery confirmation service requested.

(d) Electrical permits for temporary power will be issued for a period of ninety (90) days as set forth in Article 305 of The National Electrical Code, unless the permittee requests a longer duration. An electrical wiring permit is required for a temporary service.

**Section 3. Inspection Fees. (THE \$50 PERMIT FEE IS INCLUDED IN THE FEE’S BELOW).**

(a) Residential

100 amp service \$70.00	200 amp service \$120.00
125 amp service \$82.50	300 amp service \$170.00
150 amp service \$95.00	400 amp service \$220.00

(i) Inspection fees for residential services larger than 400 amps will be calculated based upon the “Commercial & Industrial” table.

(b) Mobile Home Parks

60 amp	100 amp	150 amp	200 amp
50.00 Each	70.00 Each	95.00 Each	120.00 Each

(c) Commercial & Industrial

	120/208 or 240v 1 Phase	120/208 or 240v 3 Phase	480v 3 phase	over 480v
60 amp	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
100 amp	60.00	65.00	70.00	70.00
125 amp	70.00	75.00	80.00	82.50
150 amp	80.00	85.00	90.00	95.00
200 amp	100.00	105.00	110.00	120.00
225 amp	110.00	115.00	120.00	132.50
300 amp	130.00	140.00	150.00	170.00
400 amp	170.00	185.00	200.00	220.00
600 amp	220.00	250.00	270.00	320.00
800 amp	300.00	330.00	360.00	420.00
1000 amp	370.00	410.00	450.00	520.00
1200 amp	440.00	480.00	520.00	620.00
1600 amp	600.00	640.00	680.00	820.00
2000 amp	800.00	850.00	900.00	1020.00
2500 amp	1000.00	1050.00	1100.00	1270.00
3000 amp	1200.00	1250.00	1360.00	1520.00
4000 amp	1600.00	1700.00	1850.00	2020.00
5000 amp	2000.00	2150.00	2350.00	2520.00



- (d) Temporary Services - \$40.00 each.
- (e) Remodels of residential units - \$20.00 plus 2% of the value of any electrical installation included in the remodel.
- (f) All other electrical inspections - \$20.00 plus \$.50 per ampere rating of the electrical service.
- (g) Reinspections - \$50.00 Plus \$.20 per ampere rating of the electrical service.

**CHAPTER VIII REPEALED**

**CHAPTER IX REPEALED**

**CHAPTER X REPEALED**

## **GUARANTEED INSPECTION FEE SCHEDULE**

### **RESIDENTIAL & MOBILE HOMES (SINGLE FAMILY)**

<b>Amps</b>	<b>Cost</b>
50 Amp Service	\$50.00
60 Amp Service	\$50.00
100 Amp Service	\$70.00
125 Amp Service	\$82.50
150 Amp Service	\$95.00
200 Amp Service	\$120.00
300 Amp Service	\$170.00
400 Amp Service	\$220.00

### **Commercial and Industrial**

<b>Amps</b>	<b>120/240v 1 Phase</b>	<b>120/208 or 277V 3Phase</b>	<b>480v 3 Phase</b>	<b>Over 480v</b>
60 Amp	\$50.00	\$50.00	\$50.00	\$50.00
100 Amp	\$60.00	\$65.00	\$70.00	\$70.00
125 Amp	\$70.00	\$75.00	\$80.00	\$82.50
150 Amp	\$80.00	\$85.00	\$90.00	\$95.00
200 Amp	\$100.00	\$105.00	\$110.00	\$120.00
225 Amp	\$110.00	\$115.00	\$120.00	\$132.50
300 Amp	\$130.00	\$140.00	\$150.00	\$170.00
400 Amp	\$170.00	\$185.00	\$200.00	\$220.00
600 Amp	\$220.00	\$250.00	\$270.00	\$320.00
800 Amp	\$300.00	\$330.00	\$360.00	\$420.00
1000 Amp	\$370.00	\$410.00	\$450.00	\$520.00
1200 Amp	\$440.00	\$480.00	\$520.00	\$620.00
1600 Amp	\$600.00	\$640.00	\$680.00	\$820.00
2000 Amp	\$800.00	\$850.00	\$900.00	\$1020.00
2500 Amp	\$1000.00	\$1050.00	\$950.00	\$1270.00
3000 Amp	\$1200.00	\$1250.00	\$1360.00	\$1520.00
4000 Amp	\$1600.00	\$1700.00	\$1850.00	\$2020.00
5000 Amp	\$2000.00	\$2150.00	\$2350.00	\$2520.00

**Re-Inspections: W.S.35-9-120(i) (f) \$50.00 Plus \$.20 per ampere rating of the electrical service.**

**Colby Cox**  
Owner, CEO  
Melvin Brewing Company  
Alpine, Wyoming  
colby@puremadnessgroup.com

**6.2.25**

Alpine Town Council  
Alpine, Wyoming

Dear Members of the Town Council,

On behalf of Melvin Brewing Company, I am writing to formally request permission to lease Town-owned property for the purpose of installing signage to support and promote our business within the community.

Attached to this letter, you will find the following materials for your review:

- A map outlining the proposed sign location(s)
- A visual mockup of the signage design

We are seeking to enter into a lease agreement for use of town land to install these signs, and would be happy to discuss any terms, conditions, or adjustments the Council may wish to propose. Our intention is to ensure that the signage is in line with the Town's aesthetics and zoning requirements while providing a clear and welcoming visual for community members and visitors. Our goal is to reduce brewery traffic in the adjacent neighborhood (derived both from incoming and outgoing freight and Melvin Taproom patrons) by providing a clear directional path to our location through the use of basic signage and increase our brand's marketing to drive additional taxable revenues for one of Alpine's key small businesses.

We are fully prepared to attend the Tuesday, June 3rd Town Council meeting to discuss this proposal in person and answer any questions you may have. Please let us know if any additional documentation or adjustments are needed to move forward with consideration.

Thank you for your time and attention. We look forward to the opportunity to work with the Town to enhance visibility and support for local businesses.

Sincerely,

**Colby Cox**



# MELVIN BREWING COMPANY SIGN PROPOSAL FOR: ALPINE TOWN COUNCIL

# PURPOSE STATEMENT

To ensure clear and effective traffic flow, this guidance is intended to:

## **1. Enhance Public Safety and Reduce Residential Traffic Impact**

Directional signage will help patrons navigate efficiently to Melvin Brewing Company, significantly reducing unintended traffic through adjacent residential neighborhoods.

## **2. Streamline Commercial Traffic and Protect Neighborhood Streets**

Signage will direct delivery drivers and logistics partners to use designated commercial routes, minimizing the presence of semi-trucks and trailers in residential areas.

## **3. Support Local Economic Development and Tourism**

By increasing visibility and accessibility to Melvin Brewing Company, signage will contribute to broader tourism in Alpine. Visitors drawn to the brewery are likely to spend additional dollars at other local businesses, thereby stimulating economic growth in the community beyond the brewpub itself.



# Sign Locations 1, 2 and 3



2 DIRECTIONAL SIGNS (1) NEAR THE SPEED  
LIMIT SIGN AND (2) AFTER THE TURN IS MADE



LARGER MARKETING SIGN BY THE  
HIGHWAY TO WELCOME PEOPLE IN

## Directional Sign Design



Section 9, Itema.

Directional sign  
with illumination

1- Larger directional internal LED illumination. Double sided with 10" depth aluminum return. All lettering will be halo lit from behind w/ the exception of the BREWING. This portion will be front lit, reverse cut with white acrylic facing. The 2 piece cabinet will be mounted to a 4"x 4" steel frame installed 2' in the ground with top and side mounting bolts

1- Smaller directional internal LED illumination. Double sided 8" depth . 34" top logo section. 60" ht. same basic specs for frame mounting. Note: directional arrows can be mounted any direction with whatever copy you want. Reverse side of signs may say " Visit us Again Soon" as an option.





## Marketing Sign Design



Pylon sign with illumination



FOR ADDITIONAL  
CONSIDERATION:  
A Town of Alpine  
Directional Sign to  
direct traffic to  
current and future  
local businesses







THANK YOU FOR YOUR CONSIDERATION



## ORDINANCE NO. 2025-008

### **AN ORDINANCE OF THE TOWN OF ALPINE, WYOMING, ESTABLISHING MAXIMUM AND MINIMUM SPEED LIMITS FOR VEHICLE TRAVEL WITHIN THE INCORPORATED BOUNDARIES OF THE TOWN OF ALPINE; DESIGNATING MAXIMUM SPEED LIMITS ON SPECIFIC ROADWAYS; AND PROVIDING PENALTIES FOR VIOLATION.**

---

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, WYOMING:**

#### **SECTION 1. PURPOSE AND INTENT**

The purpose of this ordinance is to establish maximum speed limits for vehicle travel within the incorporated boundaries of the Town of Alpine, Wyoming and designating the maximum speed limits for vehicle travel on specific roadways designated herein, and providing penalties for the violation of the maximum speed limits as allowed by Wyoming Statutes § 31-5-303.

#### **SECTION 2. GENERAL SPEED LIMITS**

- (a) No person shall drive a vehicle on a street at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing.
- (b) Except when a special hazard exists that requires lower speed for compliance with subsection (a) of this Section, the limits specified in this Section, Section 3 or Section 4 as authorized shall be maximum lawful speeds, and no person shall drive a vehicle on a highway or any street or road within the Town of Alpine, Wyoming at a speed in excess of such maximum limits (a), the following shall be the maximum lawful speed limits within the Town of Alpine:
  - 1. Twenty-five (25) miles per hour, unless otherwise posted.
  - 2. Twenty (20) miles per hour when passing a school building or the grounds thereof, or a school crossing, during school hours, or while children are going to or leaving school during opening or closing hours; provided, that the presence of such school building, ground thereof, or school crossing is indicated plainly by signs or signals conforming to the provisions hereof.
  - 3. Thirty (30) miles per hour on U.S. Highway 89.

#### **SECTION 3. SPEED LIMITS ON ROADWAYS NAMED HEREIN**

The following roadways within the Town of Alpine shall have maximum speed limits as designated:



**25 MPH**

- i. Jordan Canyon Drive
- ii. Greys River Road
- iii. Elkhorn Drive
- iv. Buffalo Drive

**20 MPH**

- i. Meadows Drive
- ii. East Mill
- iii. Boardwalk Drive
- iv. Sawmill Road
- v. Wooden Spur
- vi. Trail Drive Road
- vii. West Mill Circle
- viii. Wintergreen Drive
- ix. Foxtail Street
- x. Three Rivers Drive

**15 MPH**

- i. Nelson Lane
- ii. Lodge Lane
- iii. River Bench
- iv. Canyon View
- v. Aster Loop
- vi. Columbine Street
- vii. Sweet Grass Trail
- viii. Sagebrush Lane
- ix. Bridger
- x. Terrace Drive
- xi. Grandview Drive
- xii. Alpine Drive
- xiii. Morning Star Drive
- xiv. Star Lane
- xv. Twin Pines Circle
- xvi. Parkway Drive
- xvii. Center Street
- xviii. Short Street
- xix. Stoor Drive
- xx. West Loop Drive
- xxi. Arnica Trail
- xxii. Primrose Court
- xxiii. Targhee Place Parkway

- xxiv. Greys River Loop
- xxv. Meadows Court
- xxvi. Terrace Lane
- xxvii. Targhee Loop
- xxviii. Targhee Avenue
- xxix. Forest Circle Drive
- xxx. Pinecrest Circle
- xxxi. Overlook Circle
- xxxii. Mountain Drive
- xxxiii. Pine Court
- xxxiv. Alpine Circle
- xxxv. Lakeview Drive
- xxxvi. Bugling Elk Drive
- xxxvii. Snake River Drive
- xxxviii. Riverview Drive
- xxxix. River Circle
- xl. Sunset Drive
- xli. Deer Lane

#### **10 MPH**

- i. Red Quill
- ii. Blue Wing

#### **SECTION 4. MINIMUM SPEEDS**

- (a) No person shall drive a motor vehicle at such a slow speed as to impede the normal and reasonable movement of traffic except when reduced speed is necessary for safe operation or in compliance with the law

#### **SECTION 5. ENFORCEMENT AND PENALTIES**

- (a) Any person found driving in excess of the posted maximum speed limit shall be guilty of a misdemeanor.
- (b) Penalties shall be as follows:
  - A fine not to exceed \$500.00 for violations of Section 3 herein.
  - A fine not to exceed \$250.00 for violations of Section 2(b)(3) herein.
  - Persons\ may forfeit bond as set by the Town's bond schedule pursuant to W.S. § 31-5-1205.

## SECTION 6. SEVERABILITY

If any section, paragraph, clause, or provision of this ordinance is found to be invalid or unenforceable for any reason, the remaining provisions shall remain in full force and effect.

## SECTION 7. EFFECTIVE DATE

This ordinance shall take effect and be in force from and after its passage, approval, approval by the superintendent as provided by W.S. § 31-5-303(d), and publication as required by law.

### Passed First Reading on the 6<sup>th</sup> day of May 2025.

VOTE: 4 YES, 0 NO, 0 ABSTAIN, 1 ABSENT  
(Absent: Councilmember Scaffide)

### Passed Second Reading on the 20<sup>th</sup> day of May 2025.

VOTE: 5 YES, 0 NO, 0 ABSTAIN, 0 ABSENT

### Passed on Third and Final Reading 3<sup>rd</sup> day of June 2025.

VOTE: \_\_\_\_ YES, \_\_\_\_ NO, \_\_\_\_ ABSTAIN, \_\_\_\_ ABSENT

TOWN OF ALPINE

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer

### ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING           )  
COUNTY OF LINCOLN       )  
TOWN OF ALPINE            )

I hereby certify that the forgoing Ordinance No. 2025-008 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer



**ORDINANCE NO. 2025-009**  
**TOWN OF ALPINE**  
**AMENDED BUDGET FOR FISCAL YEAR 2025**

---

**AN ORDINANCE FOR THE TOWN OF ALPINE, COUNTY OF LINCOLN, STATE OF WYOMING, AMENDING AND APPROVING THE ANNUAL BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2025, BEGINNING ON JULY 1, 2024, AND ENDING ON JUNE 30, 2025, PURSUANT TO WYOMING STATUTE 16-4-101.**

**NOW THEREFORE, BE IT ORDAINED** by the Governing Body of the Town of Alpine that the Town of Alpine, Amended Budget and Appropriations for Fiscal year 2025 is hereby adopted, approved, and shall be transmitted to the Wyoming Authorities as required by statute. This Ordinance shall be in full force and effect from and after the passage on three reading and published as required by law.

**GENERAL FUND REVENUE**

Tax Revenue	\$1,772,000.00
Licenses and Permits	\$170,400.00
Charges for Services	\$269,500.00
Intergovernmental Revenue	\$148,000.00
Fine & Penalties	\$1,000.00
Other Revenue (Includes PYFB)	\$607,240.00
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$2,968,140.00</b>

**GENERAL FUND EXPENDITURES**

Mayor & Council	\$53,900.00
Administration	\$500,200.00
Court	\$15,450.00
Travel & Tourism	\$164,250.00
Planning & Zoning	\$320,200.00
Information Center	\$52,700.00
Streets	\$310,500.00
Law Enforcement	\$159,100.00
Facilities	\$197,800.00
Parks	\$198,500.00
Events	\$82,000.00
Business & Community Development	\$81,000.00
Capital Outlay	\$420,000.00
Debt Service	\$412,000.00
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$2,967,600.00</b>

**WATER FUND REVENUE**

Operating Revenue	\$698,120.00
Grant Income	\$50,000.00
Other Income	\$49,500.00
Prior Year Fund Balance	\$65,000.00

<b>TOTAL WATER FUND REVENUE</b>	<b>\$862,620.00</b>
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**WATER FUND EXPENDITURES**

Administration	\$95,000.00
Field Operations	\$535,500.00
Capital Outlay	\$200,000.00
Debt Service	\$30,000.00
<b>TOTAL WATER FUND EXPENDITURES</b>	<b>\$860,500.00</b>

**WASTEWATER FUND**

Operating Revenue	\$774,000.00
Grant Income	\$0.00
Other Income	\$45,000.00
Prior Year Fund Balance	\$1,675,000.00
<b>TOTAL WASTEWATER FUND REVENUE</b>	<b>\$2,494,000.00</b>

**WASTEWATER FUND EXPENDITURES**

Administration	\$78,100.00
Collections	\$215,700.00
Pre-treatment	\$20,500.00
Wastewater Treatment Plant	\$691,100.00
Capital Outlay	\$1,222,500.00
Debt Service	\$265,000.00
<b>TOTAL WASTEWATER FUND EXPENDITURES</b>	<b>\$2,492,900.00</b>

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**Passed First Reading on the 20<sup>th</sup> day of May 2025.**

VOTE:   5   YES,   0   NO,   0   ABSTAIN,   0   ABSENT

**Passed Second Reading on the 3<sup>rd</sup> day of June 2025.**

VOTE:      YES,      NO,      ABSTAIN,      ABSENT

**Passed on Third and Final Reading 17<sup>th</sup> day of June 2025.**

VOTE:      YES,      NO,      ABSTAIN,      ABSENT

TOWN OF ALPINE

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer

**ATTESTATION OF THE TOWN CLERK**

STATE OF WYOMING           )  
COUNTY OF LINCOLN       )  
TOWN OF ALPINE            )

I hereby certify that the forgoing Ordinance No. 2025-009 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
2			<b>6/30/2026</b>	<b>6/30/2025</b>	<b>6/30/2025</b>
3	<b>GENERAL FUND</b>				
4	REVENUE				
5	TAX REVENUE				
6	10-31-100	PROPERTY TAX	\$135,000.00	\$180,000.00	\$142,977.71
7	10-31-110	MOTOR VEHICLE TAX	\$66,000.00	\$66,000.00	\$66,385.78
8	10-31-200	BASIC SALES & USE TAX	\$590,000.00	\$585,000.00	\$554,647.05
9	10-31-210	LOCAL OPTIONS SALES & USE TAX	\$400,000.00	\$400,000.00	\$371,972.93
10	10-31-220	GAS TAX	\$45,000.00	\$45,000.00	\$40,925.59
11	10-31-225	SPECIAL FUELS TAX	\$12,000.00	\$12,000.00	\$11,179.51
12	10-31-230	CIG. TAX	\$8,000.00	\$8,500.00	\$7,824.03
13	10-31-235	LODGING TAX	\$200,000.00	\$185,000.00	\$184,977.40
14	10-31-240	FRANCHISE TAX	\$16,500.00	\$16,500.00	\$16,807.39
15	10-31-250	SEVERANCE TAX	\$23,000.00	\$23,000.00	\$11,903.65
16	10-31-260	MINERAL ROYALTIES	\$106,000.00	\$106,000.00	\$140,470.11
17	10-31-270	DIRECT DISTRIBUTION	\$145,000.00	\$145,000.00	\$145,063.76
18	<b>TOTAL TAX REVENUE</b>		<b>\$1,746,500.00</b>	<b>\$1,772,000.00</b>	<b>\$1,695,134.91</b>
19					
20	LICENSES AND PERMITS				
21	10-32-100	BUSINESS LICENSE	\$20,000.00	\$16,000.00	\$15,810.00
22	10-32-110	LIQUOR LICENSE	\$11,000.00	\$9,000.00	\$9,142.50
23	10-32-120	BUILDING PERMITS	\$150,000.00	\$145,000.00	\$141,729.49
24	10-32-130	DOG & CAT LICENSE	\$800.00	\$400.00	\$257.50
25	<b>TOTAL LICENSES AND PERMITS</b>		<b>\$181,800.00</b>	<b>\$170,400.00</b>	<b>\$166,939.49</b>
26					
27	CHARGES FOR SERVICES				
28	10-33-100	RENTS	\$255,000.00	\$225,000.00	\$141,708.66
29	10-33-110	NOT., FAX, COPIES, ETC.	\$0.00	\$0.00	\$0.00
30	10-33-120	UTILITIES	\$1,500.00	\$1,500.00	\$0.00
31	10-33-125	VISITOR CENTER REVENUE	\$0.00	\$17,000.00	\$17,880.70
32	10-33-130	EVENTS REVENUE	\$7,500.00	\$17,000.00	\$16,833.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
33	10-33-135	MOUNTAIN DAYS REVENUE	\$16,500.00	\$9,000.00	\$9,594.53
34	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$280,500.00</b>	<b>\$269,500.00</b>	<b>\$186,016.89</b>
35					
36	INTERGOVERNMENTAL REVENUE				
37	10-34-100	LOTTERY	\$18,000.00	\$18,000.00	\$16,955.73
38	10-34-200	GRANT INCOME	\$363,800.00	\$130,000.00	\$48,000.00
39	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$381,800.00</b>	<b>\$148,000.00</b>	<b>\$64,955.73</b>
40					
41	FINES & PENALTIES				
42	10-35-100	CITATIONS	\$5,000.00	\$1,000.00	\$110.00
43	<b>TOTAL FINES &amp; PENALTIES</b>		<b>\$5,000.00</b>	<b>\$1,000.00</b>	<b>\$110.00</b>
44					
45	OTHER REVENUE				
46	10-38-100	INTEREST INCOME	\$30,000.00	\$65,000.00	\$57,876.06
47	10-38-200	CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
48	10-38-700	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
49	10-38-800	OTHER INCOME	\$0.00	\$375.00	\$388.50
50	10-38-900	PROCEEDS FROM ASSET SALES	\$0.00	\$175,000.00	\$102,625.59
51	<b>TOTAL OTHER REVENUE</b>		<b>\$30,000.00</b>	<b>\$240,375.00</b>	<b>\$160,890.15</b>
52		<b>OTHER REVENUE PLUS PYFB-CASH</b>	<b>\$496,000.00</b>	<b>\$607,240.00</b>	
53	<b>TOTAL FUND REVENUE</b>		<b>\$3,091,600.00</b>	<b>\$2,968,140.00</b>	<b>\$2,274,047.17</b>
54					
55	MAYOR & COUNCIL				
56	10-41-110	ELECTED OFFICER SALARIES	\$33,000.00	\$33,000.00	\$27,755.84
57	10-41-210	PAYROLL TAXES	\$2,500.00	\$2,100.00	\$1,869.32
58	10-41-220	HEALTH INSURANCE	\$18,500.00	\$18,500.00	\$16,937.92
59	10-41-397	MILEAGE	\$1,000.00	\$300.00	\$262.64
60	<b>TOTAL MAYOR &amp; COUNCIL</b>		<b>\$55,000.00</b>	<b>\$53,900.00</b>	<b>\$46,825.72</b>
61					

	A	B	C	D	E
1	FOR DISCUSSION ONLY Town of Alpine, WY		FY 2026 PROPOSED	FY 2025 PROPOSED AMENDED	FY 2025 TO DATE (6/25)
62			FY 2026 PROPOSED	FY 2025 PROPOSED AMENDED	FY 2025 TO DATE (6/25)
63	ADMINISTRATION				
64	10-42-110	ADMIN SALAIRES	\$200,000.00	\$188,000.00	\$171,000.66
65	10-42-210	ADMIN PAYROLL TAXES	\$20,000.00	\$16,000.00	\$13,225.65
66	10-42-220	ADMIN MEDICAL BENEFITS	\$36,000.00	\$27,000.00	\$23,615.65
67	10-42-230	ADMIN RETIREMENT	\$36,000.00	\$34,000.00	\$29,778.56
68	10-42-240	ADMIN HUMAN RESOURCES	\$3,000.00	\$7,500.00	\$5,777.39
69	10-42-314	WEBSITE	\$10,000.00	\$10,000.00	\$7,312.10
70	10-42-315	PROFESSIONAL SERVICES	\$77,000.00	\$115,000.00	\$110,463.76
71	10-42-325	LEASE & RENT	\$3,600.00	\$4,200.00	\$0.00
72	10-42-335	SOFTWARE AND IT	\$35,000.00	\$35,000.00	\$38,195.72
73	10-42-340	TELEPHONE/FAX	\$7,000.00	\$7,000.00	\$5,625.17
74	10-42-345	OFFICE EQUIPMENT	\$2,000.00	\$7,000.00	\$5,961.11
75	10-42-350	ADVERTISING	\$5,000.00	\$15,000.00	\$13,430.10
76	10-42-360	DUES & MEMBERSHIPS	\$7,500.00	\$7,500.00	\$6,958.25
77	10-42-370	MERCHANT FEES/BANK CHARGES	\$6,000.00	\$5,500.00	\$3,887.86
78	10-42-380	LIABILITY POOL INSURANCE	\$3,000.00	\$2,500.00	\$2,345.34
79	10-42-381	OTHER INSURANCE	\$2,500.00	\$2,500.00	\$2,084.65
80	10-42-390	ADMIN EDUCATION & TRAINING	\$4,000.00	\$2,000.00	\$1,190.00
81	10-42-395	ADMIN TRAVEL	\$4,000.00	\$3,000.00	\$2,381.22
82	10-42-405	ADMIN POSTAGE	\$3,000.00	\$3,000.00	\$1,099.70
83	10-42-410	ADMIN OFFICE SUPPLIES	\$6,000.00	\$7,500.00	\$6,545.18
84	10-42-415	OTHER EXPENSES	\$0.00	\$1,000.00	\$794.68
85	10-42-420	ADMIN VEHICLE R & M	\$0.00	\$0.00	\$0.00
86	10-42-454	ADMIN VEHICLE FUEL	\$0.00	\$0.00	\$0.00
87	TOTAL ADMINISTRATION		\$470,600.00	\$500,200.00	\$451,672.75
88					
89	COURT				
90	10-45-100	JUDGE SALARY	\$6,000.00	\$6,000.00	\$2,016.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
91	10-45-110	COURT CLERK SALARY	\$3,300.00	\$3,000.00	\$2,409.24
92	10-45-210	COURT PAYROLL TAXES	\$750.00	\$500.00	\$336.66
93	10-45-220	COURT MEDICAL BENEFITS	\$550.00	\$100.00	\$30.14
94	10-45-230	COURT RETIREMENT	\$700.00	\$250.00	\$136.03
95	10-45-311	COURT LEGAL & PROFESSIONAL	\$5,000.00	\$2,500.00	\$1,675.00
96	10-45-335	COURT IT	\$3,000.00	\$600.00	\$561.20
97	10-45-395	COURT TRAINING & TRAVEL EXPENSES	\$500.00	\$0.00	\$0.00
98	10-45-410	COURT OFFICE SUPPLIES - POST	\$500.00	\$0.00	\$0.00
99	10-45-411	COURT SOFTWARE	\$2,500.00	\$2,500.00	\$1,691.99
100	<b>TOTAL COURT</b>		<b>\$22,800.00</b>	<b>\$15,450.00</b>	<b>\$8,856.26</b>
101					
102	TRAVEL & TOURISM				
103	10-48-100	TRAVEL & TOURISM WAGES	\$3,400.00	\$750.00	\$458.23
104	10-48-210	TRAVEL & TOURISM PAYROLL TAXES	\$300.00	\$100.00	\$33.45
105	10-48-220	TRAVEL & TOURISM MEDICAL BENEFITS	\$600.00	\$100.00	\$19.18
106	10-48-230	TRAVEL & TOURISM RETIREMENT	\$700.00	\$100.00	\$85.32
107	10-48-315	TRAVEL & TOURISM PROFESSIONAL SE	\$1,000.00	\$100.00	\$0.00
108	10-48-410	TRAVEL & TOURISM SUPPLIES	\$100.00	\$100.00	\$47.50
109	10-48-415	TRAVEL & TOURISM GRANT AWARDS	\$205,106.00	\$163,000.00	\$54,306.08
110	<b>TOTAL TRAVEL &amp; TOURISM</b>		<b>\$211,206.00</b>	<b>\$164,250.00</b>	<b>\$54,949.76</b>
111					
112					
113			<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
114	BUILDING & DEVELOPMENT				
115	10-50-110	P & Z WAGES	\$75,000.00	\$115,000.00	\$111,291.09
116	10-50-210	P & Z PAYROLL TAXES	\$5,500.00	\$10,000.00	\$8,800.90
117	10-50-220	P & Z MEDICAL BENEFITS	\$20,000.00	\$13,000.00	\$11,400.44
118	10-50-230	P & Z RETIREMENT	\$12,000.00	\$22,000.00	\$20,964.62
119	10-50-315	BUILDING INSPECTION SERVICES	\$84,000.00	\$30,000.00	\$28,075.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
120	10-50-331	P & Z LEGAL & PROFESSIONAL	\$24,000.00	\$55,000.00	\$49,103.69
121	10-50-335	P & Z IT	\$3,600.00	\$5,000.00	\$4,650.05
122	10-50-350	P & Z ADVERTISING	\$1,500.00	\$500.00	(\$154.77)
123	10-50-395	P & Z TRAINING & TRAVEL	\$1,500.00	\$100.00	\$0.00
124	10-50-397	P & Z MILEAGE	\$500.00	\$500.00	\$139.70
125	10-50-410	P & Z OFFICE SUPPLIES & POSTAGE	\$7,500.00	\$65,000.00	\$4,457.40
126	10-50-411	P & Z SOFTWARE	\$7,500.00	\$4,000.00	\$2,272.25
127	10-50-452	P & Z UTILITIES	\$0.00	\$100.00	\$44.06
128	<b>TOTAL BUILDING &amp; DEVELOPMENT</b>		<b>\$242,600.00</b>	<b>\$320,200.00</b>	<b>\$241,044.43</b>
129					
130	INFORMATION CENTER				
131	10-52-110	INFORMATION CENTER S & W	\$0.00	\$29,000.00	\$28,572.84
132	10-52-210	INFO CENTER - PAYROLL TAXES	\$0.00	\$2,250.00	\$2,115.47
133	10-52-220	INFO CENTER - MEDICAL BENEFITS	\$0.00	\$0.00	(\$258.16)
134	10-52-230	INFORMATION CENTER RETIREMENT	\$0.00	\$3,200.00	\$3,130.36
135	10-52-335	SOFTWARE AND IT	\$0.00	\$750.00	\$561.20
136	10-52-410	INFORMATION CENTER SUPPLIES	\$0.00	\$2,000.00	\$1,758.31
137	10-52-451	INFORMATION CENTER COGS	\$0.00	\$15,000.00	\$14,898.60
138	10-52-452	UTILITIES	\$0.00	\$500.00	\$493.89
139	<b>TOTAL INFORMATION CENTER</b>		<b>\$0.00</b>	<b>\$52,700.00</b>	<b>\$51,272.51</b>

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
140					
141	STREETS				
142	10-54-110	STREETS SALARY & WAGES	\$210,000.00	\$85,000.00	\$74,150.02
143	10-54-111	SNOW REMOVAL SALARY & WAGES	\$0.00	\$15,000.00	\$11,595.06
144	10-54-210	STREETS PAYROLL TAXES	\$25,000.00	\$11,000.00	\$9,187.25
145	10-54-211	SNOW REMOVAL PAYROLL TAXES	\$0.00	\$0.00	\$0.00
146	10-54-220	STREETS MEDICAL BENEFITS	\$50,000.00	\$18,000.00	\$16,112.61
147	10-54-221	SNOW MEDICAL BENEFITS	\$0.00	\$0.00	\$0.00
148	10-54-230	STREETS RETIREMENT	\$41,000.00	\$15,000.00	\$13,839.35
149	10-54-231	SNOW REMOVAL RETIREMENT	\$0.00	\$0.00	\$0.00
150	10-54-315	STREETS PROFESSIONAL SERVICES	\$500.00	\$500.00	\$10.00
151	10-54-333	REPAIRS & MAINT. - STREETS	\$50,000.00	\$45,000.00	\$34,805.12
152	10-54-334	REPAIRS & MAINT. - SNOW REMOVAL	\$30,000.00	\$25,000.00	\$22,003.48
153	10-54-350	STREETS EQUIPMENT R & M	\$15,000.00	\$15,000.00	\$8,866.87
154	10-54-351	SNOW REMOVAL EQUIPMENT R & M	\$35,000.00	\$35,000.00	\$30,681.85
155	10-54-400	STREETS - TOOLS & EQUIPMENT	\$3,000.00	\$3,000.00	\$1,931.34
156	10-54-410	OPS SUPPLIES - STREETS	\$0.00	\$3,000.00	\$2,260.89
157	10-54-411	OPS SUPPLIES - SNOW REMOVAL	\$0.00	\$5,000.00	\$3,500.64
158	10-54-445	STREETS SIGNS	\$10,000.00	\$10,000.00	\$7,319.47
159	10-54-454	FUEL - STREETS	\$5,000.00	\$3,000.00	\$1,643.69
160	10-54-455	FUEL - SNOW REMOVAL	\$30,000.00	\$22,000.00	\$20,133.83
161	<b>TOTAL STREETS</b>		<b>\$504,500.00</b>	<b>\$310,500.00</b>	<b>\$258,041.47</b>
162					
163	LAW ENFORCEMENT				
164	10-56-110	CODE ENFORCEMENT SALARY	\$20,280.00	\$15,000.00	\$9,254.15
165	10-56-210	CODES PAYROLL TAXES	\$2,500.00	\$3,000.00	\$1,303.74
166	10-56-220	CODES MEDICAL BENEFITS	\$5,500.00	\$0.00	(\$510.56)
167	10-56-230	CODES RETIREMENT	\$4,000.00	\$1,000.00	\$41.94
168	10-56-319	COUNTY OFFICER CONTRACT & COMM	\$138,000.00	\$138,000.00	\$137,278.00
169	10-56-410	CODES OFFICE SUPPLIES	\$1,000.00	\$500.00	\$0.00
170	10-56-415	CODES OTHER EXPENSES	\$0.00	\$250.00	\$159.76

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
171	10-56-452	CODES UTILITES	\$750.00	\$750.00	\$617.33
172	10-56-454	CODES FUEL & MILEAGE	\$2,000.00	\$600.00	\$310.22
173	<b>TOTAL LAW ENFORCEMENT</b>		<b>\$174,030.00</b>	<b>\$159,100.00</b>	<b>\$148,454.58</b>
174					
175	<b>FACILITIES</b>				
176	10-58-110	FACILITIES SALARY & WAGES	\$100,000.00	\$15,000.00	\$11,466.68
177	10-58-210	FACILITIES - PAYROLL TAX	\$12,000.00	\$1,500.00	\$1,086.73
178	10-58-220	FACILITIES - MEDICAL BENEFITS	\$18,000.00	\$1,500.00	\$709.98
179	10-58-230	FACILITIES - RETIREMENT	\$22,000.00	\$2,500.00	\$1,878.23
180	10-58-330	FACILITIES - TOWN HALL R & M	\$7,500.00	\$35,000.00	\$7,714.20
181	10-58-332	FACILITIES - C.C. R & M	\$15,000.00	\$25,000.00	\$22,203.46
182	10-58-334	FACILITIES - SHOP R & M	\$5,000.00	\$6,000.00	\$5,146.48
183	10-58-335	FACILITES SOFTWARE AND IT	\$4,000.00	\$10,000.00	\$8,266.97
184	10-58-336	FACILITIES - MC BLDG R & M	\$2,500.00	\$21,000.00	\$20,423.79
185	10-58-360	FACILITIES - CDC R & M	\$1,000.00	\$1,000.00	\$770.81
186	10-58-380	FACILITIES - RENTAL SIDE OF TH	\$1,000.00	\$2,500.00	\$2,094.11
187	10-58-400	SHOP TOOLS & EQUIPMENT	\$10,000.00	\$10,000.00	\$4,848.20
188	10-58-410	SHOP SUPPLIES	\$7,500.00	\$9,000.00	\$7,994.05
189	10-58-411	CIVIC CENTER SUPPLIES	\$2,500.00	\$2,500.00	\$2,480.09
190	10-58-450	FACILITIES - T.H. UTILITIIES	\$3,000.00	\$3,000.00	\$2,033.95
191	10-58-452	FACILITIES - C.C. UTILITIIES	\$20,000.00	\$17,000.00	\$16,032.96
192	10-58-454	FACILITIES - SHOP UTILITIIES	\$20,000.00	\$25,000.00	\$19,433.77
193	10-58-456	FACILITIES - MC UTILITIIES	\$250.00	\$800.00	\$693.60
194	10-58-540	FACILITIES - TOWN INSURANCE	\$3,000.00	\$3,000.00	\$2,108.23
195	10-58-542	FACILITIES - SHOP INSURANCE	\$2,500.00	\$2,500.00	\$1,820.85
196	10-58-544	FACILITIES - C.C. INSURANCE	\$4,000.00	\$4,000.00	\$3,492.47
197	10-58-546	FACILITIES - M.C. INSURANCE	\$2,500.00	\$0.00	\$0.00
198	<b>TOTAL FACILITIES</b>		<b>\$263,250.00</b>	<b>\$197,800.00</b>	<b>\$142,699.61</b>
199					
200	<b>PARKS</b>				
201	10-65-110	PARKS SALARIES & WAGES	\$100,000.00	\$65,000.00	\$53,033.00



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
202	10-65-210	PARKS PAYROLL TAXES	\$12,000.00	\$7,500.00	\$5,260.53
203	10-65-220	PARKS MEDICAL BENEFITS	\$18,000.00	\$2,500.00	\$1,880.60
204	10-65-230	PARKS RETIREMENT	\$22,000.00	\$13,000.00	\$9,227.65
205	10-65-315	PARKS PROFESSIONAL SERVICES	\$500.00	\$500.00	\$0.00
206	10-65-332	PARKS REPAIRS & MAINT.	\$45,000.00	\$65,000.00	\$50,656.13
207	10-65-340	PARKS OUTSIDE SERVICES/SUB CON	\$25,000.00	\$25,000.00	\$16,475.20
208	10-65-450	PARKS VEHICLES, TOOLS, & EQUIP	\$2,000.00	\$2,000.00	\$908.20
209	10-65-452	PARKS UTILITIES	\$15,500.00	\$15,500.00	\$14,954.20
210	10-65-454	PARKS FUEL	\$2,500.00	\$2,500.00	\$1,874.30
211	<b>TOTAL PARKS</b>		<b>\$242,500.00</b>	<b>\$198,500.00</b>	<b>\$154,269.81</b>
212					
213	EVENTS				
214	10-66-110	EVENTS SALARIES & WAGES	\$3,500.00	\$7,500.00	\$4,535.34
215	10-66-210	EVENTS PAYROLL TAXES	\$750.00	\$750.00	\$353.65
216	10-66-220	EVENTS MEDICAL BENEFITS	\$1,000.00	\$1,750.00	\$1,177.53
217	10-66-230	EVENTS RETIREMENT	\$1,500.00	\$2,000.00	\$1,068.51
218	10-66-420	RECREATION BOARD EXPENSES	\$0.00	\$0.00	\$0.00
219	10-66-421	4TH OF JULY EXPENSES	\$15,600.00	\$15,600.00	\$15,465.60
220	10-66-422	CHRISTMAS LIGHT EXPENSES	\$4,500.00	\$2,000.00	\$1,977.44
221	10-66-423	PUMPKIN PATCH EXPENSES	\$1,800.00	\$1,800.00	\$1,719.18
222	10-66-424	TRUNK OR TREAT EXPENSES	\$350.00	\$350.00	\$317.86
223	10-66-425	SANTA EXPENSES	\$1,975.00	\$500.00	\$261.27
224	10-66-426	WINTER JUBILEE EXPENSES	\$12,200.00	\$15,000.00	\$13,569.79
225	10-66-427	DOG SLED RACE EXPENSES	\$0.00	\$0.00	\$0.00
226	10-66-428	EASTER EGG HUNT EXPENSES	\$2,150.00	\$500.00	\$200.00
227	10-66-429	SPRING CLEANUP EXPENSES	\$750.00	\$750.00	\$689.63
228	10-66-430	MOUNTAIN DAYS EXPENSES	\$35,000.00	\$11,000.00	\$8,417.59
229	10-66-431	MUSIC SERIES EXPENSES	\$20,000.00	\$22,000.00	\$21,700.46
230	10-66-450	OTHER EVENTS EXPENSES	\$0.00	\$500.00	\$247.62
231	<b>TOTAL EVENTS</b>		<b>\$101,075.00</b>	<b>\$82,000.00</b>	<b>\$71,701.47</b>
232					



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
233	BUSINESS & COMMUNITY DEV				
234	10-70-315	BUSINESS & COMMUNITY DEVELOPMEN	\$10,000.00	\$81,000.00	\$80,174.51
235	<b>TOTAL BUSINESS &amp; COMM DEV</b>		<b>\$10,000.00</b>	<b>\$81,000.00</b>	<b>\$80,174.51</b>
236					
237	CAPITAL OUTLAY				
238	10-90-540	CAPITAL EXPENDITURES	\$0.00	\$170,000.00	\$87,636.14
239	10-90-545	SS4A PROJECT EXPENSES	\$300,000.00	\$0.00	\$295.00
240		USED MOWER	\$0.00	\$20,000.00	
241		WELCOME SIGNS	\$0.00	\$60,000.00	
242		STREETS-GRR & Seal Coat	\$0.00	\$95,000.00	
243		SERVICE BODY PICKUP	\$45,000.00	\$0.00	
244		TOWN HALL FLOORING	\$16,000.00	\$0.00	
245		STAIN TH & CC	\$25,000.00	\$0.00	
246		LANDSCAPE DESIGN	\$10,000.00	\$0.00	
247		MASTER PLAN	\$150,000.00	\$75,000.00	
248	<b>TOTAL CAPITAL OUTLAY</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$546,000.00</b>	<b>\$420,000.00</b>	<b>\$87,931.14</b>
249					
250	DEBT SERVICE				
251	10-95-640	CAPITAL LEASE PAYMENTS	\$201,000.00	\$65,000.00	\$45,723.44
252	10-95-620	DEBT SERVICE LOAN PRINCIPAL	\$42,000.00	\$389,000.00	\$272,924.38
253	10-95-630	DEBT SERVICE LOAN INTEREST	\$0.00	\$23,000.00	\$22,202.02
254	<b>TOTAL DEBT SERVICE</b>		<b>\$243,000.00</b>	<b>\$412,000.00</b>	<b>\$295,126.40</b>
255					
256	<b>TOTAL FUND EXPENDITURES</b>		<b>\$3,086,561.00</b>	<b>\$2,967,600.00</b>	<b>\$2,093,020.42</b>
257					
258	<b>NET REVENUE OVER EXPENDITURES</b>		<b>\$5,039.00</b>	<b>\$540.00</b>	<b>\$181,026.75</b>
259					
260			<b>PYFB Calculations</b>		
261			<b>2026</b>	<b>2025</b>	
262	<b>CASH 5/30/2025: \$2,583,361.05</b>		<b>\$466,000.00</b>	<b>\$366,865.00</b>	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
263	Prior Year Fund Balance	Community Fund Reserves		\$49,865.00	
264	Prior Year Fund Balance	Mountain Days Reserves	\$15,000.00		
265	Prior Year Fund Balance	Cash - Master Plan	\$150,000.00		
266	Prior Year Fund Balance	Cash - SS4A	\$40,000.00		
267	Prior Year Fund Balance	Generator Reserves		\$67,000.00	
268	Prior Year Fund Balance	Weed Reserves	\$25,000.00		
269	Prior Year Fund Balance	Landscape Design	\$10,000.00		
270	Prior Year Fund Balance	Town Hall flooring	\$16,000.00		
271	Prior Year Fund Balance	Cash - TH/CC	\$25,000.00		
272	Prior Year Fund Balance	Cash - Vehicle	\$45,000.00		
273	Prior Year Fund Balance	Parks Reserves	\$20,000.00		
274	Prior Year Fund Balance - Cash		\$120,000.00	\$250,000.00	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
355	<b>WASTEWATER FUND</b>				
356	OPERATING REVENUE				
357	52-33-100	MONTHLY SERVICE FEES	\$740,000.00	\$594,000.00	\$504,251.56
358	52-33-200	CONNECTION FEES	\$156,000.00	\$180,000.00	\$234,620.74
359	<b>TOTAL OPERATING REVENUE</b>		<b>\$896,000.00</b>	<b>\$774,000.00</b>	<b>\$738,872.30</b>
360					
361	GRANT INCOME				
362	52-34-100	GRANT INCOME	\$0.00	\$0.00	\$0.00
363	52-34-200	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
364	<b>TOTAL GRANT INCOME</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
365					
366	OTHER INCOME				
367	52-38-100	INTEREST INCOME	\$25,000.00	\$45,000.00	\$47,090.45
368	52-38-200	MISC INCOME	\$0.00	\$0.00	\$0.00
369	52-38-300	UNREALIZD GAIN/LOSS	\$0.00	\$0.00	\$0.00
370	<b>TOTAL OTHER INCOME</b>		<b>\$25,000.00</b>	<b>\$45,000.00</b>	<b>\$47,090.45</b>
371		<b>PYFB</b>	<b>\$1,040,000.00</b>	<b>\$1,675,000.00</b>	
372	<b>TOTAL FUND REVENUE</b>		<b>\$1,961,000.00</b>	<b>\$2,494,000.00</b>	<b>\$785,962.75</b>
373					
374	ADMINISTRATION				
375	52-42-110	ADMIN SALARIES & WAGES	\$30,000.00	\$5,000.00	\$3,088.94
376	52-42-210	ADMIN PAYROLL TAXES	\$2,500.00	\$500.00	\$229.95
377	52-42-220	ADMIN MEDICAL BENEFITS	\$5,000.00	\$500.00	\$370.96
378	52-42-230	ADMIN RETIRMENT	\$6,000.00	\$1,500.00	\$990.01
379	52-42-315	PROFESSIONAL SERVICES	\$12,000.00	\$15,000.00	\$13,243.45
380	52-42-370	BANK CHARGES	\$20,000.00	\$17,500.00	\$15,107.00
381	52-42-375	BAD DEBT	\$0.00	\$0.00	\$0.00
382	52-42-380	INSURANCE	\$31,000.00	\$30,000.00	\$29,753.40
383	52-42-405	POSTAGE	\$5,000.00	\$3,600.00	\$2,450.00
384	52-42-410	OFFICE & MISCELLANEOUS	\$5,000.00	\$4,500.00	\$2,452.22
385	<b>TOTAL ADMINISTRATION</b>		<b>\$116,500.00</b>	<b>\$78,100.00</b>	<b>\$67,685.93</b>

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
386					
387	COLLECTIONS				
388	52-82-110	COLLECTIONS SALARIES & WAGES	\$45,000.00	\$12,500.00	\$8,569.95
389	52-82-210	COLLECTIONS PAYROLL TAXES	\$7,000.00	\$1,500.00	\$689.04
390	52-82-220	COLLECTIONS MEDICAL BENEFITS	\$17,000.00	\$2,000.00	\$1,004.67
391	52-82-230	COLLECTIONS RETIREMENT	\$13,000.00	\$3,000.00	\$1,543.83
392	52-82-300	MISC EXPENSE	\$0.00	\$0.00	\$0.00
393	52-82-315	PROFESSIONAL SERVICES	\$12,000.00	\$12,000.00	\$10,320.70
394	52-82-320	TESTING	\$100.00	\$100.00	\$55.00
395	52-82-325	RENT	\$25,000.00	\$23,000.00	\$23,000.00
396	52-82-332	REPAIRS & MAINTENANCE	\$75,000.00	\$0.00	\$14,922.82
397	52-82-335	SOFTWARE & IT	\$10,000.00	\$10,000.00	\$7,963.18
398	52-82-390	TRAVEL/EDUC./TRAINING	\$5,000.00	\$100.00	(\$23.10)
399	52-82-400	TOOLS & EQUIPMENT	\$5,000.00	\$5,000.00	\$2,180.06
400	52-82-420	OPS PARTS & SUPPLIES	\$0.00	\$6,000.00	\$4,568.48
401	52-82-454	UTILITIES	\$15,000.00	\$15,000.00	\$13,104.21
402	52-82-455	FUEL	\$7,500.00	\$3,000.00	\$1,747.79
403	52-82-500	VEHICLE REPAIRS & MAINT	\$10,000.00	\$2,500.00	\$4,989.45
404	52-82-800	DEPRECIATION EXPENSE	\$120,000.00	\$120,000.00	\$120,000.00
405	<b>TOTAL COLLECTIONS</b>		<b>\$366,600.00</b>	<b>\$215,700.00</b>	<b>\$214,636.08</b>
406					
407	PRE-TREATMENT				
408	52-83-110	PRE- TREATMENT S & W	\$45,000.00	\$2,000.00	\$1,885.30
409	52-83-210	PRE- TREATMENT PAYROLL TAXES	\$7,000.00	\$1,000.00	\$167.54
410	52-83-220	PRE-TREATMENT MEDICAL BENEFITS	\$17,000.00	\$1,000.00	\$111.27
411	52-83-230	PRE- TREATMENT RETIREMENT	\$13,000.00	\$1,000.00	\$351.03
412	52-83-300	MISC EXP	\$0.00	\$1,000.00	\$870.00
413	52-83-315	PROFESSIONAL SERVICES	\$24,000.00	\$6,000.00	\$1,500.00
414	52-83-320	TESTING	\$2,500.00	\$0.00	\$0.00
415	52-83-332	REPAIRS & MAINTENANCE	\$25,000.00	\$2,000.00	\$1,374.95
416	52-83-335	SOFTWARE AND IT	\$5,000.00	\$500.00	\$240.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
417	52-83-390	TRAVEL/EDUC./TRAINING	\$0.00	\$0.00	\$0.00
418	52-83-400	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00
419	52-83-420	OPS PARTS & SUPPLES	\$0.00	\$3,000.00	\$61,462.00
420	52-83-454	UTILITIES	\$50,000.00	\$3,000.00	\$3,815.36
421	52-83-500	VEHICLE REPAIRS & MAINT	\$0.00	\$0.00	\$0.00
422	52-83-800	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00
423	<b>TOTAL PRE-TREATMENT</b>		<b>\$188,500.00</b>	<b>\$20,500.00</b>	<b>\$71,777.45</b>
424					
425	WWTP				
426	52-84-110	WWTP SALARIES & WAGES	\$45,000.00	\$125,000.00	\$116,459.31
427	52-84-210	WWTP PAYROLL TAXES	\$7,000.00	\$15,000.00	\$13,696.97
428	52-84-220	WWTP MEDICAL BENEFITS	\$17,000.00	\$55,000.00	\$56,304.02
429	52-84-230	WWTP RETIREMENT	\$13,000.00	\$25,000.00	\$24,178.35
430	52-84-300	MISC EXPENSE	\$0.00	\$100.00	\$50.70
431	52-84-315	PROFESSIONAL SERVICES	\$60,000.00	\$55,000.00	\$44,079.80
432	52-84-318	SLUDGE HAULING/DISPOSAL	\$60,000.00	\$90,000.00	\$78,208.50
433	52-84-320	TESTING	\$5,000.00	\$1,500.00	\$1,243.81
434	52-84-332	REPAIRS & MAINTENANCE	\$90,000.00	\$90,000.00	\$41,982.51
435	52-84-335	SOFTWARE AND IT	\$12,000.00	\$10,000.00	\$8,923.02
436	52-84-390	TRAVEL/EDUC./TRAINING	\$5,000.00	\$1,500.00	\$861.18
437	52-84-400	TOOLS & EQUIPMENT	\$10,000.00	\$6,000.00	\$4,980.59
438	52-84-410	MISC EXPENSE	\$0.00	\$0.00	\$0.00
439	52-84-420	OPS PARTS & SUPPLIES	\$0.00	\$35,000.00	\$30,935.02
440	52-84-454	UTILITIES	\$60,000.00	\$60,000.00	\$56,541.60
441	52-84-500	VEHICLE REPAIRS & MAINT	\$0.00	\$2,000.00	\$1,149.68
442	52-83-800	DEPRECIATION EXPENSE	\$120,000.00	\$120,000.00	\$120,000.00
443	<b>TOTAL WWTP</b>		<b>\$504,000.00</b>	<b>\$691,100.00</b>	<b>\$599,595.06</b>
444					
445	CAPITAL OUTLAY				
446	52-90-540	WW CAPITAL OUTLAY	\$25,000.00	\$65,000.00	\$62,737.06
447	52-90-541	PRE-TREATMENT PROJECT	\$250,000.00	\$1,150,000.00	\$1,138,392.01

	A	B	C	D	E
1	FOR DISCUSSION ONLY Town of Alpine, WY		FY 2026 PROPOSED	FY 2025 PROPOSED AMENDED	FY 2025 TO DATE (6/25)
448		IMPACT FEE STUDY	\$5,000.00	\$7,500.00	
449		INDUSTRIAL WW STUDY - RATES	\$10,000.00		
450		LIGHTING PROJECT	\$10,000.00		
451		ULTRAVIOLET REPLACEMENT	\$140,000.00		
452		OFFICE TRAILER	\$50,000.00		
453		CONTROL SOFTWARE UPDATE	\$15,000.00		
454		BACKUP BLOWER MOTOR	\$15,000.00		
455	TOTAL CAPITAL OUTLAY		\$520,000.00	\$1,222,500.00	\$1,201,129.07
456					
457	DEBT SERVICE				
458	52-95-620	DEBT SERVICE PRINCIPAL	\$205,000.00	\$205,000.00	\$207,423.49
459	52-95-630	DEBT SERVICE INTEREST	\$60,000.00	\$60,000.00	\$71,322.91
460	TOTAL DEBT SERVICE		\$265,000.00	\$265,000.00	\$278,746.40
461					
462	TOTAL FUND EXPENDITURES		\$1,960,600.00	\$2,492,900.00	\$2,433,569.99
463					
464	NET REVENUE OVER EXPENDITURES		\$400.00	\$1,100.00	(\$1,647,607.24)
465					
466					
467			PYFB Calculations		
468			2026	2025	
469	CASH 5/30/2025: \$1,322,863.25		\$1,040,000.00	\$1,675,000.00	
470	Prior Year Fund Balance	Capital Lease - FY 2024	\$0.00	\$1,000,000.00	
471	Prior Year Fund Balance - Cash	Pretreatment Project	\$250,000.00	\$675,000.00	
472	Prior Year Fund Balance - Cash	Rate Studies	\$15,000.00		
473	Prior Year Fund Balance - Cash	Lighting Project	\$10,000.00		
474	Prior Year Fund Balance - Cash	Ultraviolet Light	\$140,000.00		
475	Prior Year Fund Balance - Cash	Office Trailer	\$50,000.00		
476	Prior Year Fund Balance - Cash	Blower Motor Back-up	\$15,000.00		
477	Prior Year Fund Balance - Cash	PYFB - Cash	\$560,000.00	\$0.00	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
276	<b>WATER FUND</b>				
277	51-31-900	PROCEEDS FROM ASSET SALES	<b>\$0.00</b>	<b>\$19,500.00</b>	<b>\$19,500.00</b>
278					
279	OPERATING REVENUE				
280	51-33-100	WATER USAGE FEES	\$640,000.00	\$580,000.00	\$490,187.74
281	51-33-110	BULK WATER SALES	\$0.00	\$120.00	\$121.60
282	51-33-120	TRANSFER FEES	\$5,000.00	\$8,000.00	\$8,074.81
283	51-33-200	DISCONNECT/RECONNECT FEES	\$0.00	\$0.00	\$2.48
284	51-33-400	CONNECTION FEES	\$100,000.00	\$110,000.00	\$111,562.00
285	<b>TOTAL OPERATING REVENUE</b>		<b>\$745,000.00</b>	<b>\$698,120.00</b>	<b>\$609,948.63</b>
286					
287	GRANT INCOME				
288	51-34-100	GRANT REVENUE	\$877,000.00	\$50,000.00	\$50,000.00
289	51-34-200	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
290	<b>TOTAL GRANT INCOME</b>		<b>\$877,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>
291					
292	OTHER INCOME				
293	51-38-300	MISC. INCOME	\$0.00	\$0.00	\$1.00
294	51-38-310	INTEREST INCOME	\$25,000.00	\$30,000.00	\$29,529.12
295	<b>TOTAL OTHER INCOME</b>		<b>\$25,000.00</b>	<b>\$30,000.00</b>	<b>\$29,530.12</b>
296		<b>PYFB</b>	<b>\$400,000.00</b>	<b>\$65,000.00</b>	
297	<b>TOTAL FUND REVENUE</b>		<b>\$2,047,000.00</b>	<b>\$862,620.00</b>	<b>\$708,978.75</b>
298					
299	51-42-110	ADMIN SALARIES & WAGES	\$35,000.00	\$13,000.00	\$8,268.51
300	51-42-210	ADMIN PAYROLL TAXES	\$2,700.00	\$1,000.00	\$617.36
301	51-42-220	ADMIN MEDICAL BENEFITS	\$5,000.00	\$1,500.00	\$1,194.82
302	51-42-230	ADMIN RETIREMENT	\$6,000.00	\$2,000.00	\$1,571.17
303	51-42-315	ADMIN PROFESSIONAL SERVICES	\$50,000.00	\$50,000.00	\$47,221.84
304	51-42-335	SOFTWARE & IT	\$8,500.00	\$1,000.00	\$377.37
305	51-42-360	DUES & MEMBERSHIPS	\$3,000.00	\$3,000.00	\$2,698.90
306	51-42-370	BANK CHARGES	\$6,000.00	\$6,000.00	\$4,651.42

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
307	51-42-375	BAD DEBT	\$0.00	\$0.00	\$0.00
308	51-42-380	INSURANCE	\$4,500.00	\$4,000.00	\$3,787.68
309	51-42-395	TRAVEL	\$2,000.00	\$500.00	\$26.50
310	51-42-405	POSTAGE	\$5,000.00	\$5,000.00	\$2,485.00
311	51-42-410	OFFICE & MISCELLANEOUS	\$8,000.00	\$8,000.00	\$6,391.24
312	<b>TOTAL ADMINISTRATION</b>		<b>\$135,700.00</b>	<b>\$95,000.00</b>	<b>\$79,291.81</b>
313					
314	FIELD OPS				
315	51-80-110	FO SALARIES & WAGES	\$140,000.00	\$110,000.00	\$95,342.56
316	51-80-210	FO PAYROLL TAXES	\$22,000.00	\$15,000.00	\$9,733.88
317	51-80-220	FO MEDICAL BENEFITS	\$56,000.00	\$15,000.00	\$14,283.24
318	51-80-230	FO RETIREMENT	\$35,000.00	\$20,000.00	\$17,126.32
319	51-80-315	PROFESSIONAL SERVICES	\$3,000.00	\$1,500.00	\$742.00
320	51-80-320	TESTING	\$10,000.00	\$5,000.00	\$4,667.75
321	51-80-325	RENT	\$25,000.00	\$31,000.00	\$31,000.00
322	51-80-332	REPAIRS & MAINTENANCE	\$100,000.00	\$100,000.00	\$95,342.67
323	51-80-335	SOFTWARE AND IT	\$7,000.00	\$7,000.00	\$5,137.22
324	51-80-395	TRAVEL & EDUCATION	\$2,000.00	\$2,000.00	\$207.03
325	51-80-400	TOOLS & EQUIPMENT	\$5,000.00	\$11,000.00	\$10,814.17
326	51-80-420	OPERATION PARTS & SUPPLIES	\$0.00	\$50,000.00	\$38,689.45
327	51-80-430	CHEMICALS	\$7,500.00	\$7,500.00	\$4,090.00
328	51-80-452	UTILITIES (DISTRIBUTION)	\$7,500.00	\$7,500.00	\$5,437.50
329	51-80-453	UTILITIES WELLS (GENERATION)	\$30,000.00	\$28,000.00	\$26,928.87
330	51-80-454	FUEL	\$7,500.00	\$5,000.00	\$3,885.38
331	51-80-800	DEPRECIATION EXPENSE	\$175,000.00	\$120,000.00	\$120,000.00
332	<b>TOTAL FIELD OPS</b>		<b>\$632,500.00</b>	<b>\$535,500.00</b>	<b>\$483,428.04</b>
333					
334	DEBT SERVICE				
335	51-90-540	CAPITAL OUTLAY	\$125,000.00	\$0.00	\$0.00
336	51-90-545	RADIO READ PROJECT	\$1,100,000.00	\$200,000.00	\$58,911.40
337		IMPACT FEE STUDY	\$5,000.00	\$7,500.00	



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
338	<b>TOTAL DEBT SERVICE</b>		<b>\$1,230,000.00</b>	<b>\$200,000.00</b>	<b>\$58,911.40</b>
339					
340	DEBT SERVICE				
341	51-95-620	PRINCIPAL REPAYMENTS	\$28,000.00	\$28,000.00	\$27,174.46
342	51-95-630	INTEREST EXPENSE	\$2,000.00	\$2,000.00	\$1,237.74
343	<b>TOTAL DEBT SERVICE</b>		<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$28,412.20</b>
344					
345	<b>TOTAL FUND EXPENDITURES</b>		<b>\$2,028,200.00</b>	<b>\$860,500.00</b>	<b>\$650,043.45</b>
346					
347	<b>NET REVENUE OVER EXPENDITURES</b>		\$18,800.00	\$2,120.00	\$58,935.30
348					
349					
350					
351	<b>CASH 5/30/2025: \$1,292,222.59</b>				
352	<b>Prior Year Fund Balance</b>	<b>Wyoming Class Water Reserves</b>	<b>\$400,000.00</b>	<b>\$65,000.00</b>	
353	<b>Prior Year Fund Balance - Cash</b>	<b>PYFB - Cash</b>		<b>\$65,000.00</b>	



**ORDINANCE NO. 2025-010  
TOWN OF ALPINE  
BUDGET FOR FISCAL YEAR 2026**

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**AN ORDINANCE FOR THE TOWN OF ALPINE, COUNTY OF LINCOLN, STATE OF WYOMING, ADOPTING AND APPROVING THE ANNUAL BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2026, BEGINNING ON JULY 1, 2025, AND ENDING ON JUNE 30, 2026, PURSUANT TO WYOMING STATUTE 16-4-101.**

**NOW THEREFORE, BE IT ORDAINED** by the Governing Body of the Town of Alpine that the Town of Alpine, Budget and Appropriations for Fiscal year 2026 is hereby adopted, approved, and shall be transmitted to the Wyoming Authorities as required by statute. This Ordinance shall be in full force and effect from and after the passage on three reading and published as required by law.

**GENERAL FUND REVENUE**

Tax Revenue	\$1,746,500.00
Licenses and Permits	\$181,800.00
Charges for Services	\$280,500.00
Intergovernmental Revenue	\$381,800.00
Fine & Penalties	\$5,000.00
Other Revenue	\$30,000.00
Prior Year Fund Balance	\$466,000.00
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$3,091,600.00</b>

**GENERAL FUND EXPENDITURES**

Mayor & Council	\$55,000.00
Administration	\$470,600.00
Court	\$22,800.00
Travel & Tourism	\$211,206.00
Planning & Zoning	\$242,600.00
Information Center	\$0.00
Streets	\$504,500.00
Law Enforcement	\$174,030.00
Facilities	\$263,250.00
Parks	\$242,500.00
Events	\$101,075.00
Business & Community Development	\$10,000.00
Capital Outlay	\$546,000.00
Debt Service	\$243,000.00
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$3,086,561.00</b>

**WATER FUND REVENUE**

Operating Revenue	\$745,000.00
Grant Income	\$877,000.00

Other Income	\$25,000.00
Prior Year Fund Balance	\$400,000.00
<b><u>TOTAL WATER FUND REVENUE</u></b>	<b>\$2,047,000.00</b>

**WATER FUND EXPENDITURES**

Administration	\$135,700.00
Field Operations	\$632,500.00
Capital Outlay	\$1,230,000.00
Debt Service	\$30,000.00
<b><u>TOTAL WATER FUND EXPENDITURES</u></b>	<b>\$2,028,200.00</b>

**WASTEWATER FUND**

Operating Revenue	\$896,000.00
Grant Income	\$0.00
Other Income	\$25,000.00
Prior Year Fund Balance	\$1,040,000.00
<b><u>TOTAL WASTEWATER FUND REVENUE</u></b>	<b>\$1,961,000.00</b>

**WASTEWATER FUND EXPENDITURES**

Administration	\$116,500.00
Collections	\$366,600.00
Pre-treatment	\$188,500.00
Wastewater Treatment Plant	\$504,000.00
Capital Outlay	\$520,000.00
Debt Service	\$265,000.00
<b><u>TOTAL WASTEWATER FUND EXPENDITURES</u></b>	<b>\$1,960,600.00</b>

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**Passed First Reading on the 20<sup>th</sup> day of May 2025.**

VOTE:   5   YES,   0   NO,   0   ABSTAIN,   0   ABSENT

**Passed Second Reading on the 3<sup>rd</sup> day of June 2025.**

VOTE:      YES,      NO,      ABSTAIN,      ABSENT

**Passed on Third and Final Reading 17<sup>th</sup> day of June 2025.**

VOTE:      YES,      NO,      ABSTAIN,      ABSENT

TOWN OF ALPINE

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer

**ATTESTATION OF THE TOWN CLERK**

STATE OF WYOMING       )  
COUNTY OF LINCOLN    )  
TOWN OF ALPINE        )

I hereby certify that the forgoing Ordinance No. 2025-010 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance will be duly recorded in the BOOK OF ORDINANCES, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Clerk / Treasurer

2nd Reading

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
2			<b>6/30/2026</b>	<b>6/30/2025</b>	<b>6/30/2025</b>
3	<b>GENERAL FUND</b>				
4	REVENUE				
5	TAX REVENUE				
6	10-31-100	PROPERTY TAX	\$135,000.00	\$180,000.00	\$142,977.71
7	10-31-110	MOTOR VEHICLE TAX	\$66,000.00	\$66,000.00	\$66,385.78
8	10-31-200	BASIC SALES & USE TAX	\$590,000.00	\$585,000.00	\$554,647.05
9	10-31-210	LOCAL OPTIONS SALES & USE TAX	\$400,000.00	\$400,000.00	\$371,972.93
10	10-31-220	GAS TAX	\$45,000.00	\$45,000.00	\$40,925.59
11	10-31-225	SPECIAL FUELS TAX	\$12,000.00	\$12,000.00	\$11,179.51
12	10-31-230	CIG. TAX	\$8,000.00	\$8,500.00	\$7,824.03
13	10-31-235	LODGING TAX	\$200,000.00	\$185,000.00	\$184,977.40
14	10-31-240	FRANCHISE TAX	\$16,500.00	\$16,500.00	\$16,807.39
15	10-31-250	SEVERANCE TAX	\$23,000.00	\$23,000.00	\$11,903.65
16	10-31-260	MINERAL ROYALTIES	\$106,000.00	\$106,000.00	\$140,470.11
17	10-31-270	DIRECT DISTRIBUTION	\$145,000.00	\$145,000.00	\$145,063.76
18	<b>TOTAL TAX REVENUE</b>		<b>\$1,746,500.00</b>	<b>\$1,772,000.00</b>	<b>\$1,695,134.91</b>
19					
20	LICENSES AND PERMITS				
21	10-32-100	BUSINESS LICENSE	\$20,000.00	\$16,000.00	\$15,810.00
22	10-32-110	LIQUOR LICENSE	\$11,000.00	\$9,000.00	\$9,142.50
23	10-32-120	BUILDING PERMITS	\$150,000.00	\$145,000.00	\$141,729.49
24	10-32-130	DOG & CAT LICENSE	\$800.00	\$400.00	\$257.50
25	<b>TOTAL LICENSES AND PERMITS</b>		<b>\$181,800.00</b>	<b>\$170,400.00</b>	<b>\$166,939.49</b>
26					
27	CHARGES FOR SERVICES				
28	10-33-100	RENTS	\$255,000.00	\$225,000.00	\$141,708.66
29	10-33-110	NOT., FAX, COPIES, ETC.	\$0.00	\$0.00	\$0.00
30	10-33-120	UTILITIES	\$1,500.00	\$1,500.00	\$0.00
31	10-33-125	VISITOR CENTER REVENUE	\$0.00	\$17,000.00	\$17,880.70
32	10-33-130	EVENTS REVENUE	\$7,500.00	\$17,000.00	\$16,833.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
33	10-33-135	MOUNTAIN DAYS REVENUE	\$16,500.00	\$9,000.00	\$9,594.53
34	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$280,500.00</b>	<b>\$269,500.00</b>	<b>\$186,016.89</b>
35					
36	INTERGOVERNMENTAL REVENUE				
37	10-34-100	LOTTERY	\$18,000.00	\$18,000.00	\$16,955.73
38	10-34-200	GRANT INCOME	\$363,800.00	\$130,000.00	\$48,000.00
39	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$381,800.00</b>	<b>\$148,000.00</b>	<b>\$64,955.73</b>
40					
41	FINES & PENALTIES				
42	10-35-100	CITATIONS	\$5,000.00	\$1,000.00	\$110.00
43	<b>TOTAL FINES &amp; PENALTIES</b>		<b>\$5,000.00</b>	<b>\$1,000.00</b>	<b>\$110.00</b>
44					
45	OTHER REVENUE				
46	10-38-100	INTEREST INCOME	\$30,000.00	\$65,000.00	\$57,876.06
47	10-38-200	CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
48	10-38-700	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
49	10-38-800	OTHER INCOME	\$0.00	\$375.00	\$388.50
50	10-38-900	PROCEEDS FROM ASSET SALES	\$0.00	\$175,000.00	\$102,625.59
51	<b>TOTAL OTHER REVENUE</b>		<b>\$30,000.00</b>	<b>\$240,375.00</b>	<b>\$160,890.15</b>
52		<b>OTHER REVENUE PLUS PYFB-CASH</b>	<b>\$496,000.00</b>	<b>\$607,240.00</b>	
53	<b>TOTAL FUND REVENUE</b>		<b>\$3,091,600.00</b>	<b>\$2,968,140.00</b>	<b>\$2,274,047.17</b>
54					
55	MAYOR & COUNCIL				
56	10-41-110	ELECTED OFFICER SALARIES	\$33,000.00	\$33,000.00	\$27,755.84
57	10-41-210	PAYROLL TAXES	\$2,500.00	\$2,100.00	\$1,869.32
58	10-41-220	HEALTH INSURANCE	\$18,500.00	\$18,500.00	\$16,937.92
59	10-41-397	MILEAGE	\$1,000.00	\$300.00	\$262.64
60	<b>TOTAL MAYOR &amp; COUNCIL</b>		<b>\$55,000.00</b>	<b>\$53,900.00</b>	<b>\$46,825.72</b>
61					



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
62			<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
63	ADMINISTRATION				
64	10-42-110	ADMIN SALAIRES	\$200,000.00	\$188,000.00	\$171,000.66
65	10-42-210	ADMIN PAYROLL TAXES	\$20,000.00	\$16,000.00	\$13,225.65
66	10-42-220	ADMIN MEDICAL BENEFITS	\$36,000.00	\$27,000.00	\$23,615.65
67	10-42-230	ADMIN RETIREMENT	\$36,000.00	\$34,000.00	\$29,778.56
68	10-42-240	ADMIN HUMAN RESOURCES	\$3,000.00	\$7,500.00	\$5,777.39
69	10-42-314	WEBSITE	\$10,000.00	\$10,000.00	\$7,312.10
70	10-42-315	PROFESSIONAL SERVICES	\$77,000.00	\$115,000.00	\$110,463.76
71	10-42-325	LEASE & RENT	\$3,600.00	\$4,200.00	\$0.00
72	10-42-335	SOFTWARE AND IT	\$35,000.00	\$35,000.00	\$38,195.72
73	10-42-340	TELEPHONE/FAX	\$7,000.00	\$7,000.00	\$5,625.17
74	10-42-345	OFFICE EQUIPMENT	\$2,000.00	\$7,000.00	\$5,961.11
75	10-42-350	ADVERTISING	\$5,000.00	\$15,000.00	\$13,430.10
76	10-42-360	DUES & MEMBERSHIPS	\$7,500.00	\$7,500.00	\$6,958.25
77	10-42-370	MERCHANT FEES/BANK CHARGES	\$6,000.00	\$5,500.00	\$3,887.86
78	10-42-380	LIABILITY POOL INSURANCE	\$3,000.00	\$2,500.00	\$2,345.34
79	10-42-381	OTHER INSURANCE	\$2,500.00	\$2,500.00	\$2,084.65
80	10-42-390	ADMIN EDUCATION & TRAINING	\$4,000.00	\$2,000.00	\$1,190.00
81	10-42-395	ADMIN TRAVEL	\$4,000.00	\$3,000.00	\$2,381.22
82	10-42-405	ADMIN POSTAGE	\$3,000.00	\$3,000.00	\$1,099.70
83	10-42-410	ADMIN OFFICE SUPPLIES	\$6,000.00	\$7,500.00	\$6,545.18
84	10-42-415	OTHER EXPENSES	\$0.00	\$1,000.00	\$794.68
85	10-42-420	ADMIN VEHICLE R & M	\$0.00	\$0.00	\$0.00
86	10-42-454	ADMIN VEHICLE FUEL	\$0.00	\$0.00	\$0.00
87	<b>TOTAL ADMINISTRATION</b>		<b>\$470,600.00</b>	<b>\$500,200.00</b>	<b>\$451,672.75</b>
88					
89	COURT				
90	10-45-100	JUDGE SALARY	\$6,000.00	\$6,000.00	\$2,016.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
91	10-45-110	COURT CLERK SALARY	\$3,300.00	\$3,000.00	\$2,409.24
92	10-45-210	COURT PAYROLL TAXES	\$750.00	\$500.00	\$336.66
93	10-45-220	COURT MEDICAL BENEFITS	\$550.00	\$100.00	\$30.14
94	10-45-230	COURT RETIREMENT	\$700.00	\$250.00	\$136.03
95	10-45-311	COURT LEGAL & PROFESSIONAL	\$5,000.00	\$2,500.00	\$1,675.00
96	10-45-335	COURT IT	\$3,000.00	\$600.00	\$561.20
97	10-45-395	COURT TRAINING & TRAVEL EXPENSES	\$500.00	\$0.00	\$0.00
98	10-45-410	COURT OFFICE SUPPLIES - POST	\$500.00	\$0.00	\$0.00
99	10-45-411	COURT SOFTWARE	\$2,500.00	\$2,500.00	\$1,691.99
100	<b>TOTAL COURT</b>		<b>\$22,800.00</b>	<b>\$15,450.00</b>	<b>\$8,856.26</b>
101					
102	TRAVEL & TOURISM				
103	10-48-100	TRAVEL & TOURISM WAGES	\$3,400.00	\$750.00	\$458.23
104	10-48-210	TRAVEL & TOURISM PAYROLL TAXES	\$300.00	\$100.00	\$33.45
105	10-48-220	TRAVEL & TOURISM MEDICAL BENEFITS	\$600.00	\$100.00	\$19.18
106	10-48-230	TRAVEL & TOURISM RETIREMENT	\$700.00	\$100.00	\$85.32
107	10-48-315	TRAVEL & TOURISM PROFESSIONAL SE	\$1,000.00	\$100.00	\$0.00
108	10-48-410	TRAVEL & TOURISM SUPPLIES	\$100.00	\$100.00	\$47.50
109	10-48-415	TRAVEL & TOURISM GRANT AWARDS	\$205,106.00	\$163,000.00	\$54,306.08
110	<b>TOTAL TRAVEL &amp; TOURISM</b>		<b>\$211,206.00</b>	<b>\$164,250.00</b>	<b>\$54,949.76</b>
111					
112					
113			<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
114	BUILDING & DEVELOPMENT				
115	10-50-110	P & Z WAGES	\$75,000.00	\$115,000.00	\$111,291.09
116	10-50-210	P & Z PAYROLL TAXES	\$5,500.00	\$10,000.00	\$8,800.90
117	10-50-220	P & Z MEDICAL BENEFITS	\$20,000.00	\$13,000.00	\$11,400.44
118	10-50-230	P & Z RETIREMENT	\$12,000.00	\$22,000.00	\$20,964.62
119	10-50-315	BUILDING INSPECTION SERVICES	\$84,000.00	\$30,000.00	\$28,075.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
120	10-50-331	P & Z LEGAL & PROFESSIONAL	\$24,000.00	\$55,000.00	\$49,103.69
121	10-50-335	P & Z IT	\$3,600.00	\$5,000.00	\$4,650.05
122	10-50-350	P & Z ADVERTISING	\$1,500.00	\$500.00	(\$154.77)
123	10-50-395	P & Z TRAINING & TRAVEL	\$1,500.00	\$100.00	\$0.00
124	10-50-397	P & Z MILEAGE	\$500.00	\$500.00	\$139.70
125	10-50-410	P & Z OFFICE SUPPLIES & POSTAGE	\$7,500.00	\$65,000.00	\$4,457.40
126	10-50-411	P & Z SOFTWARE	\$7,500.00	\$4,000.00	\$2,272.25
127	10-50-452	P & Z UTILITIES	\$0.00	\$100.00	\$44.06
128	<b>TOTAL BUILDING &amp; DEVELOPMENT</b>		<b>\$242,600.00</b>	<b>\$320,200.00</b>	<b>\$241,044.43</b>
129					
130	INFORMATION CENTER				
131	10-52-110	INFORMATION CENTER S & W	\$0.00	\$29,000.00	\$28,572.84
132	10-52-210	INFO CENTER - PAYROLL TAXES	\$0.00	\$2,250.00	\$2,115.47
133	10-52-220	INFO CENTER - MEDICAL BENEFITS	\$0.00	\$0.00	(\$258.16)
134	10-52-230	INFORMATION CENTER RETIREMENT	\$0.00	\$3,200.00	\$3,130.36
135	10-52-335	SOFTWARE AND IT	\$0.00	\$750.00	\$561.20
136	10-52-410	INFORMATION CENTER SUPPLIES	\$0.00	\$2,000.00	\$1,758.31
137	10-52-451	INFORMATION CENTER COGS	\$0.00	\$15,000.00	\$14,898.60
138	10-52-452	UTILITIES	\$0.00	\$500.00	\$493.89
139	<b>TOTAL INFORMATION CENTER</b>		<b>\$0.00</b>	<b>\$52,700.00</b>	<b>\$51,272.51</b>

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
140					
141	STREETS				
142	10-54-110	STREETS SALARY & WAGES	\$210,000.00	\$85,000.00	\$74,150.02
143	10-54-111	SNOW REMOVAL SALARY & WAGES	\$0.00	\$15,000.00	\$11,595.06
144	10-54-210	STREETS PAYROLL TAXES	\$25,000.00	\$11,000.00	\$9,187.25
145	10-54-211	SNOW REMOVAL PAYROLL TAXES	\$0.00	\$0.00	\$0.00
146	10-54-220	STREETS MEDICAL BENEFITS	\$50,000.00	\$18,000.00	\$16,112.61
147	10-54-221	SNOW MEDICAL BENEFITS	\$0.00	\$0.00	\$0.00
148	10-54-230	STREETS RETIREMENT	\$41,000.00	\$15,000.00	\$13,839.35
149	10-54-231	SNOW REMOVAL RETIREMENT	\$0.00	\$0.00	\$0.00
150	10-54-315	STREETS PROFESSIONAL SERVICES	\$500.00	\$500.00	\$10.00
151	10-54-333	REPAIRS & MAINT. - STREETS	\$50,000.00	\$45,000.00	\$34,805.12
152	10-54-334	REPAIRS & MAINT. - SNOW REMOVAL	\$30,000.00	\$25,000.00	\$22,003.48
153	10-54-350	STREETS EQUIPMENT R & M	\$15,000.00	\$15,000.00	\$8,866.87
154	10-54-351	SNOW REMOVAL EQUIPMENT R & M	\$35,000.00	\$35,000.00	\$30,681.85
155	10-54-400	STREETS - TOOLS & EQUIPMENT	\$3,000.00	\$3,000.00	\$1,931.34
156	10-54-410	OPS SUPPLIES - STREETS	\$0.00	\$3,000.00	\$2,260.89
157	10-54-411	OPS SUPPLIES - SNOW REMOVAL	\$0.00	\$5,000.00	\$3,500.64
158	10-54-445	STREETS SIGNS	\$10,000.00	\$10,000.00	\$7,319.47
159	10-54-454	FUEL - STREETS	\$5,000.00	\$3,000.00	\$1,643.69
160	10-54-455	FUEL - SNOW REMOVAL	\$30,000.00	\$22,000.00	\$20,133.83
161	<b>TOTAL STREETS</b>		<b>\$504,500.00</b>	<b>\$310,500.00</b>	<b>\$258,041.47</b>
162					
163	LAW ENFORCEMENT				
164	10-56-110	CODE ENFORCEMENT SALARY	\$20,280.00	\$15,000.00	\$9,254.15
165	10-56-210	CODES PAYROLL TAXES	\$2,500.00	\$3,000.00	\$1,303.74
166	10-56-220	CODES MEDICAL BENEFITS	\$5,500.00	\$0.00	(\$510.56)
167	10-56-230	CODES RETIREMENT	\$4,000.00	\$1,000.00	\$41.94
168	10-56-319	COUNTY OFFICER CONTRACT & COMM	\$138,000.00	\$138,000.00	\$137,278.00
169	10-56-410	CODES OFFICE SUPPLIES	\$1,000.00	\$500.00	\$0.00
170	10-56-415	CODES OTHER EXPENSES	\$0.00	\$250.00	\$159.76

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
171	10-56-452	CODES UTILITES	\$750.00	\$750.00	\$617.33
172	10-56-454	CODES FUEL & MILEAGE	\$2,000.00	\$600.00	\$310.22
173	<b>TOTAL LAW ENFORCEMENT</b>		<b>\$174,030.00</b>	<b>\$159,100.00</b>	<b>\$148,454.58</b>
174					
175	<b>FACILITIES</b>				
176	10-58-110	FACILITIES SALARY & WAGES	\$100,000.00	\$15,000.00	\$11,466.68
177	10-58-210	FACILITIES - PAYROLL TAX	\$12,000.00	\$1,500.00	\$1,086.73
178	10-58-220	FACILITIES - MEDICAL BENEFITS	\$18,000.00	\$1,500.00	\$709.98
179	10-58-230	FACILITIES - RETIREMENT	\$22,000.00	\$2,500.00	\$1,878.23
180	10-58-330	FACILITIES - TOWN HALL R & M	\$7,500.00	\$35,000.00	\$7,714.20
181	10-58-332	FACILITIES - C.C. R & M	\$15,000.00	\$25,000.00	\$22,203.46
182	10-58-334	FACILITIES - SHOP R & M	\$5,000.00	\$6,000.00	\$5,146.48
183	10-58-335	FACILITES SOFTWARE AND IT	\$4,000.00	\$10,000.00	\$8,266.97
184	10-58-336	FACILITIES - MC BLDG R & M	\$2,500.00	\$21,000.00	\$20,423.79
185	10-58-360	FACILITIES - CDC R & M	\$1,000.00	\$1,000.00	\$770.81
186	10-58-380	FACILITIES - RENTAL SIDE OF TH	\$1,000.00	\$2,500.00	\$2,094.11
187	10-58-400	SHOP TOOLS & EQUIPMENT	\$10,000.00	\$10,000.00	\$4,848.20
188	10-58-410	SHOP SUPPLIES	\$7,500.00	\$9,000.00	\$7,994.05
189	10-58-411	CIVIC CENTER SUPPLIES	\$2,500.00	\$2,500.00	\$2,480.09
190	10-58-450	FACILITIES - T.H. UTILITIIES	\$3,000.00	\$3,000.00	\$2,033.95
191	10-58-452	FACILITIES - C.C. UTILITIIES	\$20,000.00	\$17,000.00	\$16,032.96
192	10-58-454	FACILITIES - SHOP UTILITIIES	\$20,000.00	\$25,000.00	\$19,433.77
193	10-58-456	FACILITIES - MC UTILITIIES	\$250.00	\$800.00	\$693.60
194	10-58-540	FACILITIES - TOWN INSURANCE	\$3,000.00	\$3,000.00	\$2,108.23
195	10-58-542	FACILITIES - SHOP INSURANCE	\$2,500.00	\$2,500.00	\$1,820.85
196	10-58-544	FACILITIES - C.C. INSURANCE	\$4,000.00	\$4,000.00	\$3,492.47
197	10-58-546	FACILITIES - M.C. INSURANCE	\$2,500.00	\$0.00	\$0.00
198	<b>TOTAL FACILITIES</b>		<b>\$263,250.00</b>	<b>\$197,800.00</b>	<b>\$142,699.61</b>
199					
200	<b>PARKS</b>				
201	10-65-110	PARKS SALARIES & WAGES	\$100,000.00	\$65,000.00	\$53,033.00

	A	B	C	D	E
1	FOR DISCUSSION ONLY Town of Alpine, WY		FY 2026 PROPOSED	FY 2025 PROPOSED AMENDED	FY 2025 TO DATE (6/25)
202	10-65-210	PARKS PAYROLL TAXES	\$12,000.00	\$7,500.00	\$5,260.53
203	10-65-220	PARKS MEDICAL BENEFITS	\$18,000.00	\$2,500.00	\$1,880.60
204	10-65-230	PARKS RETIREMENT	\$22,000.00	\$13,000.00	\$9,227.65
205	10-65-315	PARKS PROFESSIONAL SERVICES	\$500.00	\$500.00	\$0.00
206	10-65-332	PARKS REPAIRS & MAINT.	\$45,000.00	\$65,000.00	\$50,656.13
207	10-65-340	PARKS OUTSIDE SERVICES/SUB CON	\$25,000.00	\$25,000.00	\$16,475.20
208	10-65-450	PARKS VEHICLES, TOOLS, & EQUIP	\$2,000.00	\$2,000.00	\$908.20
209	10-65-452	PARKS UTILITIES	\$15,500.00	\$15,500.00	\$14,954.20
210	10-65-454	PARKS FUEL	\$2,500.00	\$2,500.00	\$1,874.30
211	<b>TOTAL PARKS</b>		<b>\$242,500.00</b>	<b>\$198,500.00</b>	<b>\$154,269.81</b>
212					
213	EVENTS				
214	10-66-110	EVENTS SALARIES & WAGES	\$3,500.00	\$7,500.00	\$4,535.34
215	10-66-210	EVENTS PAYROLL TAXES	\$750.00	\$750.00	\$353.65
216	10-66-220	EVENTS MEDICAL BENEFITS	\$1,000.00	\$1,750.00	\$1,177.53
217	10-66-230	EVENTS RETIREMENT	\$1,500.00	\$2,000.00	\$1,068.51
218	10-66-420	RECREATION BOARD EXPENSES	\$0.00	\$0.00	\$0.00
219	10-66-421	4TH OF JULY EXPENSES	\$15,600.00	\$15,600.00	\$15,465.60
220	10-66-422	CHRISTMAS LIGHT EXPENSES	\$4,500.00	\$2,000.00	\$1,977.44
221	10-66-423	PUMPKIN PATCH EXPENSES	\$1,800.00	\$1,800.00	\$1,719.18
222	10-66-424	TRUNK OR TREAT EXPENSES	\$350.00	\$350.00	\$317.86
223	10-66-425	SANTA EXPENSES	\$1,975.00	\$500.00	\$261.27
224	10-66-426	WINTER JUBILEE EXPENSES	\$12,200.00	\$15,000.00	\$13,569.79
225	10-66-427	DOG SLED RACE EXPENSES	\$0.00	\$0.00	\$0.00
226	10-66-428	EASTER EGG HUNT EXPENSES	\$2,150.00	\$500.00	\$200.00
227	10-66-429	SPRING CLEANUP EXPENSES	\$750.00	\$750.00	\$689.63
228	10-66-430	MOUNTAIN DAYS EXPENSES	\$35,000.00	\$11,000.00	\$8,417.59
229	10-66-431	MUSIC SERIES EXPENSES	\$20,000.00	\$22,000.00	\$21,700.46
230	10-66-450	OTHER EVENTS EXPENSES	\$0.00	\$500.00	\$247.62
231	<b>TOTAL EVENTS</b>		<b>\$101,075.00</b>	<b>\$82,000.00</b>	<b>\$71,701.47</b>
232					

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
233	BUSINESS & COMMUNITY DEV				
234	10-70-315	BUSINESS & COMMUNITY DEVELOPMEN	\$10,000.00	\$81,000.00	\$80,174.51
235	<b>TOTAL BUSINESS &amp; COMM DEV</b>		<b>\$10,000.00</b>	<b>\$81,000.00</b>	<b>\$80,174.51</b>
236					
237	CAPITAL OUTLAY				
238	10-90-540	CAPITAL EXPENDITURES	\$0.00	\$170,000.00	\$87,636.14
239	10-90-545	SS4A PROJECT EXPENSES	\$300,000.00	\$0.00	\$295.00
240		USED MOWER	\$0.00	\$20,000.00	
241		WELCOME SIGNS	\$0.00	\$60,000.00	
242		STREETS-GRR & Seal Coat	\$0.00	\$95,000.00	
243		SERVICE BODY PICKUP	\$45,000.00	\$0.00	
244		TOWN HALL FLOORING	\$16,000.00	\$0.00	
245		STAIN TH & CC	\$25,000.00	\$0.00	
246		LANDSCAPE DESIGN	\$10,000.00	\$0.00	
247		MASTER PLAN	\$150,000.00	\$75,000.00	
248	<b>TOTAL CAPITAL OUTLAY</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$546,000.00</b>	<b>\$420,000.00</b>	<b>\$87,931.14</b>
249					
250	DEBT SERVICE				
251	10-95-640	CAPITAL LEASE PAYMENTS	\$201,000.00	\$65,000.00	\$45,723.44
252	10-95-620	DEBT SERVICE LOAN PRINCIPAL	\$42,000.00	\$389,000.00	\$272,924.38
253	10-95-630	DEBT SERVICE LOAN INTEREST	\$0.00	\$23,000.00	\$22,202.02
254	<b>TOTAL DEBT SERVICE</b>		<b>\$243,000.00</b>	<b>\$412,000.00</b>	<b>\$295,126.40</b>
255					
256	<b>TOTAL FUND EXPENDITURES</b>		<b>\$3,086,561.00</b>	<b>\$2,967,600.00</b>	<b>\$2,093,020.42</b>
257					
258	<b>NET REVENUE OVER EXPENDITURES</b>		<b>\$5,039.00</b>	<b>\$540.00</b>	<b>\$181,026.75</b>
259					
260			<b>PYFB Calculations</b>		
261			<b>2026</b>	<b>2025</b>	
262	<b>CASH 5/30/2025: \$2,583,361.05</b>		<b>\$466,000.00</b>	<b>\$366,865.00</b>	



	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
263	Prior Year Fund Balance	Community Fund Reserves		\$49,865.00	
264	Prior Year Fund Balance	Mountain Days Reserves	\$15,000.00		
265	Prior Year Fund Balance	Cash - Master Plan	\$150,000.00		
266	Prior Year Fund Balance	Cash - SS4A	\$40,000.00		
267	Prior Year Fund Balance	Generator Reserves		\$67,000.00	
268	Prior Year Fund Balance	Weed Reserves	\$25,000.00		
269	Prior Year Fund Balance	Landscape Design	\$10,000.00		
270	Prior Year Fund Balance	Town Hall flooring	\$16,000.00		
271	Prior Year Fund Balance	Cash - TH/CC	\$25,000.00		
272	Prior Year Fund Balance	Cash - Vehicle	\$45,000.00		
273	Prior Year Fund Balance	Parks Reserves	\$20,000.00		
274	Prior Year Fund Balance - Cash		\$120,000.00	\$250,000.00	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
355	<b>WASTEWATER FUND</b>				
356	OPERATING REVENUE				
357	52-33-100	MONTHLY SERVICE FEES	\$740,000.00	\$594,000.00	\$504,251.56
358	52-33-200	CONNECTION FEES	\$156,000.00	\$180,000.00	\$234,620.74
359	<b>TOTAL OPERATING REVENUE</b>		<b>\$896,000.00</b>	<b>\$774,000.00</b>	<b>\$738,872.30</b>
360					
361	GRANT INCOME				
362	52-34-100	GRANT INCOME	\$0.00	\$0.00	\$0.00
363	52-34-200	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
364	<b>TOTAL GRANT INCOME</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
365					
366	OTHER INCOME				
367	52-38-100	INTEREST INCOME	\$25,000.00	\$45,000.00	\$47,090.45
368	52-38-200	MISC INCOME	\$0.00	\$0.00	\$0.00
369	52-38-300	UNREALIZD GAIN/LOSS	\$0.00	\$0.00	\$0.00
370	<b>TOTAL OTHER INCOME</b>		<b>\$25,000.00</b>	<b>\$45,000.00</b>	<b>\$47,090.45</b>
371		<b>PYFB</b>	<b>\$1,040,000.00</b>	<b>\$1,675,000.00</b>	
372	<b>TOTAL FUND REVENUE</b>		<b>\$1,961,000.00</b>	<b>\$2,494,000.00</b>	<b>\$785,962.75</b>
373					
374	ADMINISTRATION				
375	52-42-110	ADMIN SALARIES & WAGES	\$30,000.00	\$5,000.00	\$3,088.94
376	52-42-210	ADMIN PAYROLL TAXES	\$2,500.00	\$500.00	\$229.95
377	52-42-220	ADMIN MEDICAL BENEFITS	\$5,000.00	\$500.00	\$370.96
378	52-42-230	ADMIN RETIRMENT	\$6,000.00	\$1,500.00	\$990.01
379	52-42-315	PROFESSIONAL SERVICES	\$12,000.00	\$15,000.00	\$13,243.45
380	52-42-370	BANK CHARGES	\$20,000.00	\$17,500.00	\$15,107.00
381	52-42-375	BAD DEBT	\$0.00	\$0.00	\$0.00
382	52-42-380	INSURANCE	\$31,000.00	\$30,000.00	\$29,753.40
383	52-42-405	POSTAGE	\$5,000.00	\$3,600.00	\$2,450.00
384	52-42-410	OFFICE & MISCELLANEOUS	\$5,000.00	\$4,500.00	\$2,452.22
385	<b>TOTAL ADMINISTRATION</b>		<b>\$116,500.00</b>	<b>\$78,100.00</b>	<b>\$67,685.93</b>

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1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
386					
387	COLLECTIONS				
388	52-82-110	COLLECTIONS SALARIES & WAGES	\$45,000.00	\$12,500.00	\$8,569.95
389	52-82-210	COLLECTIONS PAYROLL TAXES	\$7,000.00	\$1,500.00	\$689.04
390	52-82-220	COLLECTIONS MEDICAL BENEFITS	\$17,000.00	\$2,000.00	\$1,004.67
391	52-82-230	COLLECTIONS RETIREMENT	\$13,000.00	\$3,000.00	\$1,543.83
392	52-82-300	MISC EXPENSE	\$0.00	\$0.00	\$0.00
393	52-82-315	PROFESSIONAL SERVICES	\$12,000.00	\$12,000.00	\$10,320.70
394	52-82-320	TESTING	\$100.00	\$100.00	\$55.00
395	52-82-325	RENT	\$25,000.00	\$23,000.00	\$23,000.00
396	52-82-332	REPAIRS & MAINTENANCE	\$75,000.00	\$0.00	\$14,922.82
397	52-82-335	SOFTWARE & IT	\$10,000.00	\$10,000.00	\$7,963.18
398	52-82-390	TRAVEL/EDUC./TRAINING	\$5,000.00	\$100.00	(\$23.10)
399	52-82-400	TOOLS & EQUIPMENT	\$5,000.00	\$5,000.00	\$2,180.06
400	52-82-420	OPS PARTS & SUPPLIES	\$0.00	\$6,000.00	\$4,568.48
401	52-82-454	UTILITIES	\$15,000.00	\$15,000.00	\$13,104.21
402	52-82-455	FUEL	\$7,500.00	\$3,000.00	\$1,747.79
403	52-82-500	VEHICLE REPAIRS & MAINT	\$10,000.00	\$2,500.00	\$4,989.45
404	52-82-800	DEPRECIATION EXPENSE	\$120,000.00	\$120,000.00	\$120,000.00
405	<b>TOTAL COLLECTIONS</b>		<b>\$366,600.00</b>	<b>\$215,700.00</b>	<b>\$214,636.08</b>
406					
407	PRE-TREATMENT				
408	52-83-110	PRE- TREATMENT S & W	\$45,000.00	\$2,000.00	\$1,885.30
409	52-83-210	PRE- TREATMENT PAYROLL TAXES	\$7,000.00	\$1,000.00	\$167.54
410	52-83-220	PRE-TREATMENT MEDICAL BENEFITS	\$17,000.00	\$1,000.00	\$111.27
411	52-83-230	PRE- TREATMENT RETIREMENT	\$13,000.00	\$1,000.00	\$351.03
412	52-83-300	MISC EXP	\$0.00	\$1,000.00	\$870.00
413	52-83-315	PROFESSIONAL SERVICES	\$24,000.00	\$6,000.00	\$1,500.00
414	52-83-320	TESTING	\$2,500.00	\$0.00	\$0.00
415	52-83-332	REPAIRS & MAINTENANCE	\$25,000.00	\$2,000.00	\$1,374.95
416	52-83-335	SOFTWARE AND IT	\$5,000.00	\$500.00	\$240.00

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
417	52-83-390	TRAVEL/EDUC./TRAINING	\$0.00	\$0.00	\$0.00
418	52-83-400	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00
419	52-83-420	OPS PARTS & SUPPLES	\$0.00	\$3,000.00	\$61,462.00
420	52-83-454	UTILITIES	\$50,000.00	\$3,000.00	\$3,815.36
421	52-83-500	VEHICLE REPAIRS & MAINT	\$0.00	\$0.00	\$0.00
422	52-83-800	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00
423	<b>TOTAL PRE-TREATMENT</b>		<b>\$188,500.00</b>	<b>\$20,500.00</b>	<b>\$71,777.45</b>
424					
425	WWTP				
426	52-84-110	WWTP SALARIES & WAGES	\$45,000.00	\$125,000.00	\$116,459.31
427	52-84-210	WWTP PAYROLL TAXES	\$7,000.00	\$15,000.00	\$13,696.97
428	52-84-220	WWTP MEDICAL BENEFITS	\$17,000.00	\$55,000.00	\$56,304.02
429	52-84-230	WWTP RETIREMENT	\$13,000.00	\$25,000.00	\$24,178.35
430	52-84-300	MISC EXPENSE	\$0.00	\$100.00	\$50.70
431	52-84-315	PROFESSIONAL SERVICES	\$60,000.00	\$55,000.00	\$44,079.80
432	52-84-318	SLUDGE HAULING/DISPOSAL	\$60,000.00	\$90,000.00	\$78,208.50
433	52-84-320	TESTING	\$5,000.00	\$1,500.00	\$1,243.81
434	52-84-332	REPAIRS & MAINTENANCE	\$90,000.00	\$90,000.00	\$41,982.51
435	52-84-335	SOFTWARE AND IT	\$12,000.00	\$10,000.00	\$8,923.02
436	52-84-390	TRAVEL/EDUC./TRAINING	\$5,000.00	\$1,500.00	\$861.18
437	52-84-400	TOOLS & EQUIPMENT	\$10,000.00	\$6,000.00	\$4,980.59
438	52-84-410	MISC EXPENSE	\$0.00	\$0.00	\$0.00
439	52-84-420	OPS PARTS & SUPPLIES	\$0.00	\$35,000.00	\$30,935.02
440	52-84-454	UTILITIES	\$60,000.00	\$60,000.00	\$56,541.60
441	52-84-500	VEHICLE REPAIRS & MAINT	\$0.00	\$2,000.00	\$1,149.68
442	52-83-800	DEPRECIATION EXPENSE	\$120,000.00	\$120,000.00	\$120,000.00
443	<b>TOTAL WWTP</b>		<b>\$504,000.00</b>	<b>\$691,100.00</b>	<b>\$599,595.06</b>
444					
445	CAPITAL OUTLAY				
446	52-90-540	WW CAPITAL OUTLAY	\$25,000.00	\$65,000.00	\$62,737.06
447	52-90-541	PRE-TREATMENT PROJECT	\$250,000.00	\$1,150,000.00	\$1,138,392.01

	A	B	C	D	E
1	FOR DISCUSSION ONLY Town of Alpine, WY		FY 2026 PROPOSED	FY 2025 PROPOSED AMENDED	FY 2025 TO DATE (6/25)
448		IMPACT FEE STUDY	\$5,000.00	\$7,500.00	
449		INDUSTRIAL WW STUDY - RATES	\$10,000.00		
450		LIGHTING PROJECT	\$10,000.00		
451		ULTRAVIOLET REPLACEMENT	\$140,000.00		
452		OFFICE TRAILER	\$50,000.00		
453		CONTROL SOFTWARE UPDATE	\$15,000.00		
454		BACKUP BLOWER MOTOR	\$15,000.00		
455	<b>TOTAL CAPITAL OUTLAY</b>		<b>\$520,000.00</b>	<b>\$1,222,500.00</b>	<b>\$1,201,129.07</b>
456					
457	DEBT SERVICE				
458	52-95-620	DEBT SERVICE PRINCIPAL	\$205,000.00	\$205,000.00	\$207,423.49
459	52-95-630	DEBT SERVICE INTEREST	\$60,000.00	\$60,000.00	\$71,322.91
460	<b>TOTAL DEBT SERVICE</b>		<b>\$265,000.00</b>	<b>\$265,000.00</b>	<b>\$278,746.40</b>
461					
462	<b>TOTAL FUND EXPENDITURES</b>		<b>\$1,960,600.00</b>	<b>\$2,492,900.00</b>	<b>\$2,433,569.99</b>
463					
464	<b>NET REVENUE OVER EXPENDITURES</b>		<b>\$400.00</b>	<b>\$1,100.00</b>	<b>(\$1,647,607.24)</b>
465					
466					
467			<b>PYFB Calculations</b>		
468			<b>2026</b>	<b>2025</b>	
469	<b>CASH 5/30/2025: \$1,322,863.25</b>		<b>\$1,040,000.00</b>	<b>\$1,675,000.00</b>	
470	<b>Prior Year Fund Balance</b>	<b>Capital Lease - FY 2024</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	
471	<b>Prior Year Fund Balance - Cash</b>	<b>Pretreatment Project</b>	<b>\$250,000.00</b>	<b>\$675,000.00</b>	
472	<b>Prior Year Fund Balance - Cash</b>	<b>Rate Studies</b>	<b>\$15,000.00</b>		
473	<b>Prior Year Fund Balance - Cash</b>	<b>Lighting Project</b>	<b>\$10,000.00</b>		
474	<b>Prior Year Fund Balance - Cash</b>	<b>Ultraviolet Light</b>	<b>\$140,000.00</b>		
475	<b>Prior Year Fund Balance - Cash</b>	<b>Office Trailer</b>	<b>\$50,000.00</b>		
476	<b>Prior Year Fund Balance - Cash</b>	<b>Blower Motor Back-up</b>	<b>\$15,000.00</b>		
477	<b>Prior Year Fund Balance - Cash</b>	<b>PYFB - Cash</b>	<b>\$560,000.00</b>	<b>\$0.00</b>	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
276	<b>WATER FUND</b>				
277	51-31-900	PROCEEDS FROM ASSET SALES	<b>\$0.00</b>	<b>\$19,500.00</b>	<b>\$19,500.00</b>
278					
279	<b>OPERATING REVENUE</b>				
280	51-33-100	WATER USAGE FEES	\$640,000.00	\$580,000.00	\$490,187.74
281	51-33-110	BULK WATER SALES	\$0.00	\$120.00	\$121.60
282	51-33-120	TRANSFER FEES	\$5,000.00	\$8,000.00	\$8,074.81
283	51-33-200	DISCONNECT/RECONNECT FEES	\$0.00	\$0.00	\$2.48
284	51-33-400	CONNECTION FEES	\$100,000.00	\$110,000.00	\$111,562.00
285	<b>TOTAL OPERATING REVENUE</b>		<b>\$745,000.00</b>	<b>\$698,120.00</b>	<b>\$609,948.63</b>
286					
287	<b>GRANT INCOME</b>				
288	51-34-100	GRANT REVENUE	\$877,000.00	\$50,000.00	\$50,000.00
289	51-34-200	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00
290	<b>TOTAL GRANT INCOME</b>		<b>\$877,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>
291					
292	<b>OTHER INCOME</b>				
293	51-38-300	MISC. INCOME	\$0.00	\$0.00	\$1.00
294	51-38-310	INTEREST INCOME	\$25,000.00	\$30,000.00	\$29,529.12
295	<b>TOTAL OTHER INCOME</b>		<b>\$25,000.00</b>	<b>\$30,000.00</b>	<b>\$29,530.12</b>
296		<b>PYFB</b>	<b>\$400,000.00</b>	<b>\$65,000.00</b>	
297	<b>TOTAL FUND REVENUE</b>		<b>\$2,047,000.00</b>	<b>\$862,620.00</b>	<b>\$708,978.75</b>
298					
299	51-42-110	ADMIN SALARIES & WAGES	\$35,000.00	\$13,000.00	\$8,268.51
300	51-42-210	ADMIN PAYROLL TAXES	\$2,700.00	\$1,000.00	\$617.36
301	51-42-220	ADMIN MEDICAL BENEFITS	\$5,000.00	\$1,500.00	\$1,194.82
302	51-42-230	ADMIN RETIREMENT	\$6,000.00	\$2,000.00	\$1,571.17
303	51-42-315	ADMIN PROFESSIONAL SERVICES	\$50,000.00	\$50,000.00	\$47,221.84
304	51-42-335	SOFTWARE & IT	\$8,500.00	\$1,000.00	\$377.37
305	51-42-360	DUES & MEMBERSHIPS	\$3,000.00	\$3,000.00	\$2,698.90
306	51-42-370	BANK CHARGES	\$6,000.00	\$6,000.00	\$4,651.42

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
307	51-42-375	BAD DEBT	\$0.00	\$0.00	\$0.00
308	51-42-380	INSURANCE	\$4,500.00	\$4,000.00	\$3,787.68
309	51-42-395	TRAVEL	\$2,000.00	\$500.00	\$26.50
310	51-42-405	POSTAGE	\$5,000.00	\$5,000.00	\$2,485.00
311	51-42-410	OFFICE & MISCELLANEOUS	\$8,000.00	\$8,000.00	\$6,391.24
312	<b>TOTAL ADMINISTRATION</b>		<b>\$135,700.00</b>	<b>\$95,000.00</b>	<b>\$79,291.81</b>
313					
314	FIELD OPS				
315	51-80-110	FO SALARIES & WAGES	\$140,000.00	\$110,000.00	\$95,342.56
316	51-80-210	FO PAYROLL TAXES	\$22,000.00	\$15,000.00	\$9,733.88
317	51-80-220	FO MEDICAL BENEFITS	\$56,000.00	\$15,000.00	\$14,283.24
318	51-80-230	FO RETIREMENT	\$35,000.00	\$20,000.00	\$17,126.32
319	51-80-315	PROFESSIONAL SERVICES	\$3,000.00	\$1,500.00	\$742.00
320	51-80-320	TESTING	\$10,000.00	\$5,000.00	\$4,667.75
321	51-80-325	RENT	\$25,000.00	\$31,000.00	\$31,000.00
322	51-80-332	REPAIRS & MAINTENANCE	\$100,000.00	\$100,000.00	\$95,342.67
323	51-80-335	SOFTWARE AND IT	\$7,000.00	\$7,000.00	\$5,137.22
324	51-80-395	TRAVEL & EDUCATION	\$2,000.00	\$2,000.00	\$207.03
325	51-80-400	TOOLS & EQUIPMENT	\$5,000.00	\$11,000.00	\$10,814.17
326	51-80-420	OPERATION PARTS & SUPPLIES	\$0.00	\$50,000.00	\$38,689.45
327	51-80-430	CHEMICALS	\$7,500.00	\$7,500.00	\$4,090.00
328	51-80-452	UTILITIES (DISTRIBUTION)	\$7,500.00	\$7,500.00	\$5,437.50
329	51-80-453	UTILITIES WELLS (GENERATION)	\$30,000.00	\$28,000.00	\$26,928.87
330	51-80-454	FUEL	\$7,500.00	\$5,000.00	\$3,885.38
331	51-80-800	DEPRECIATION EXPENSE	\$175,000.00	\$120,000.00	\$120,000.00
332	<b>TOTAL FIELD OPS</b>		<b>\$632,500.00</b>	<b>\$535,500.00</b>	<b>\$483,428.04</b>
333					
334	DEBT SERVICE				
335	51-90-540	CAPITAL OUTLAY	\$125,000.00	\$0.00	\$0.00
336	51-90-545	RADIO READ PROJECT	\$1,100,000.00	\$200,000.00	\$58,911.40
337		IMPACT FEE STUDY	\$5,000.00	\$7,500.00	

	A	B	C	D	E
1	<b>FOR DISCUSSION ONLY Town of Alpine, WY</b>		<b>FY 2026 PROPOSED</b>	<b>FY 2025 PROPOSED AMENDED</b>	<b>FY 2025 TO DATE (6/25)</b>
338	<b>TOTAL DEBT SERVICE</b>		<b>\$1,230,000.00</b>	<b>\$200,000.00</b>	<b>\$58,911.40</b>
339					
340	DEBT SERVICE				
341	51-95-620	PRINCIPAL REPAYMENTS	\$28,000.00	\$28,000.00	\$27,174.46
342	51-95-630	INTEREST EXPENSE	\$2,000.00	\$2,000.00	\$1,237.74
343	<b>TOTAL DEBT SERVICE</b>		<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$28,412.20</b>
344					
345	<b>TOTAL FUND EXPENDITURES</b>		<b>\$2,028,200.00</b>	<b>\$860,500.00</b>	<b>\$650,043.45</b>
346					
347	<b>NET REVENUE OVER EXPENDITURES</b>		\$18,800.00	\$2,120.00	\$58,935.30
348					
349					
350					
351	<b>CASH 5/30/2025: \$1,292,222.59</b>				
352	<b>Prior Year Fund Balance</b>	<b>Wyoming Class Water Reserves</b>	<b>\$400,000.00</b>	<b>\$65,000.00</b>	
353	<b>Prior Year Fund Balance - Cash</b>	<b>PYFB - Cash</b>		<b>\$65,000.00</b>	





**TOWN OF ALPINE, WYOMING  
RESOLUTION 2025-019  
A RESOLUTION TO REPEAL RESOLUTION 2025-001 AND REMOVE THE ASSOCIATED  
FUNDING FROM THE FY 2025 BUDGET**

---

**WHEREAS**, the Town Council previously adopted Resolution 2025-001 accepting a \$100,000 contribution from the Alpine Airpark Association for the Town's Comprehensive Master Plan; and

**WHEREAS**, the Town Council has decided to remove this allocation from the FY 2025 budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Alpine, Wyoming, that Resolution 2025-001 is hereby repealed, and the \$100,000 contribution is removed from the FY 2025 budget.

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**PASSED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of June 2025

**VOTE:** \_\_\_ YES, \_\_\_ NO, \_\_\_ ABSTAIN, \_\_\_ ABSENT

SIGNED:

\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:

\_\_\_\_\_  
Monica L. Chenault, Town Clerk/Treasurer



To: Mayor Eric Green

From: Raj Narayanan/AAP Board President

Date: May 2nd, 2025

Subject: Potential temporary school location proposal.

Dear Mayor Green,

I hope this letter finds you well. I write to formally document our previous discussions regarding the establishment of a school while simultaneously ensuring the safety of flight operations and compliance with Federal Aviation Administration (FAA) regulations for the Alpine Airpark. Membership has asked me for an update, as has my board, after the last town council meeting and the resolution noting that the town and the airpark would work together to find resolution in a suitable location for the school. To reiterate and document, the airpark is very supportive of the school at Alpine as long as we collectively work together to find a suitable location and in-line with the future master planning efforts we jointly wish to conduct.

As you are aware, the Alpine Airpark has pledged a donation of \$100,000 towards the town's master plan. This commitment has been made after extensive collaboration with the residents of the airpark. Our singular and only request in this endeavor is to protect our designated flight corridors and runway approaches. Additionally, I asked that we have input and a seat at the committee as this process moves forward and the airpark at its cost would provide input from our FAA airport planning consultants as inputs to this critical process. Keep in mind this is an additional 75K-100K on top of the 100K commitment made to the master planning effort and additional costs that the airpark membership is absorbing as a part of this process and to support the Alpine community for the future.

On March 19, 2025, you expressed your commitment, along with Dave Jenkins, to identify a suitable parcel of land for the school that would not interfere with our flight paths. You specifically requested documentation illustrating the flight path to facilitate this process. You expressed appreciation for our collaboration on this initiative, recognizing the mutual benefits a school would bring to the Alpine community, as well as the positive public relations for the Airpark.

Following a productive Zoom discussion, you subsequently emailed me on March 24, 2025, confirming our agreement on a proposed site, which you referred to as Lot 30. In

your communication, you indicated that the property located between Melvin and the sewer plant was the most viable option.

On March 26, 2025, after consulting with FAA attorneys and advisors, I provided you with a letter and accompanying maps, indicating our tentative agreement on the proposed location for the temporary school, subject to certain conditions and further analyses.

Subsequently, there were discussions surrounding a possible relocation of the school to the original site for a short-term, five-year lease. On April 9, 2025, you introduced the concept of an avigation easement to address potential runway and FAA-related issues. I requested the legal description and plat map of the proposed land for the upcoming lease to ensure comprehensive evaluation and legal adherence.

Your response confirmed that town staff would provide the necessary documentation to facilitate our discussions. However, as of this writing, I have not received the requested legal description or plat map essential for evaluating the aviation easement—a matter of significant importance for both the airpark residents and myself. The proper establishment of an aviation easement requires thorough surveys and precise legal documentation to safeguard the interests of both the town and the airpark in the future.

I am compelled to clarify that I am unable to proceed with the release of the pledged \$100,000 towards the master plan without receiving the necessary information regarding the avigation easement, as previously agreed. It is crucial to contextualize my request—our community is uniformly supportive of the school as well as the town's development efforts. Our sole concern, which has been frequently discussed, revolves around ensuring clarity on this issue before any funds can be released.

I welcome the opportunity to further discuss this matter on a call at your convenience.

Thank you for your consideration.

V. Raj Narayanan



AAP Board President

CC: AAP Board, A. Brooks, AAP counsel



**TOWN OF ALPINE, WYOMING  
RESOLUTION 2025-017**

**A RESOLUTION AUTHORIZING STAFF TO APPLY FOR A MINOR SUBDIVISION REPLAT  
AND LOT LINE ADJUSTMENT ON BEHALF OF THE TOWN OF ALPINE AND WAIVING  
ALL ASSOCIATED FEES**

---

**WHEREAS**, the Town of Alpine, Wyoming, is the owner of certain real property within the town limits, specifically Lots 10, 11, and 12 of the Alpine West Subdivision; and

**WHEREAS**, Town staff is capable and qualified to prepare and submit the necessary application materials for the proposed replat and lot line adjustment; and

**WHEREAS**, the Town Council finds it appropriate and reasonable to waive all associated application, review, and filing fees given that the Town is both the applicant and property owner;

**WHEREAS**, the draft proposed lot configuration is attached hereto as Attachment A, and the current lot configuration is attached as Attachment B;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Alpine, Wyoming, that:

1. Town staff is hereby authorized and directed to prepare and submit an application for a minor subdivision replat and lot line adjustment for Town-owned property located in Lots 10, 11, and 12 of the Alpine West Subdivision.
  2. All fees associated with the application, review, and processing of the minor subdivision replat and lot line adjustment are hereby waived.
  3. Attachments A and B, depicting the proposed and existing lot configurations respectively, are incorporated herein by reference.
- 

**PASSED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of May 2025

VOTE: \_\_\_\_ YES, \_\_\_\_ NO, \_\_\_\_ ABSTAIN, \_\_\_\_ ABSENT

SIGNED:

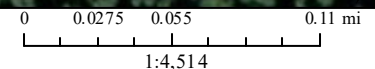
\_\_\_\_\_  
Eric Green, Mayor of Alpine

ATTEST:












\_\_\_\_\_  
Monica L. Chenault, Town Clerk/Treasurer

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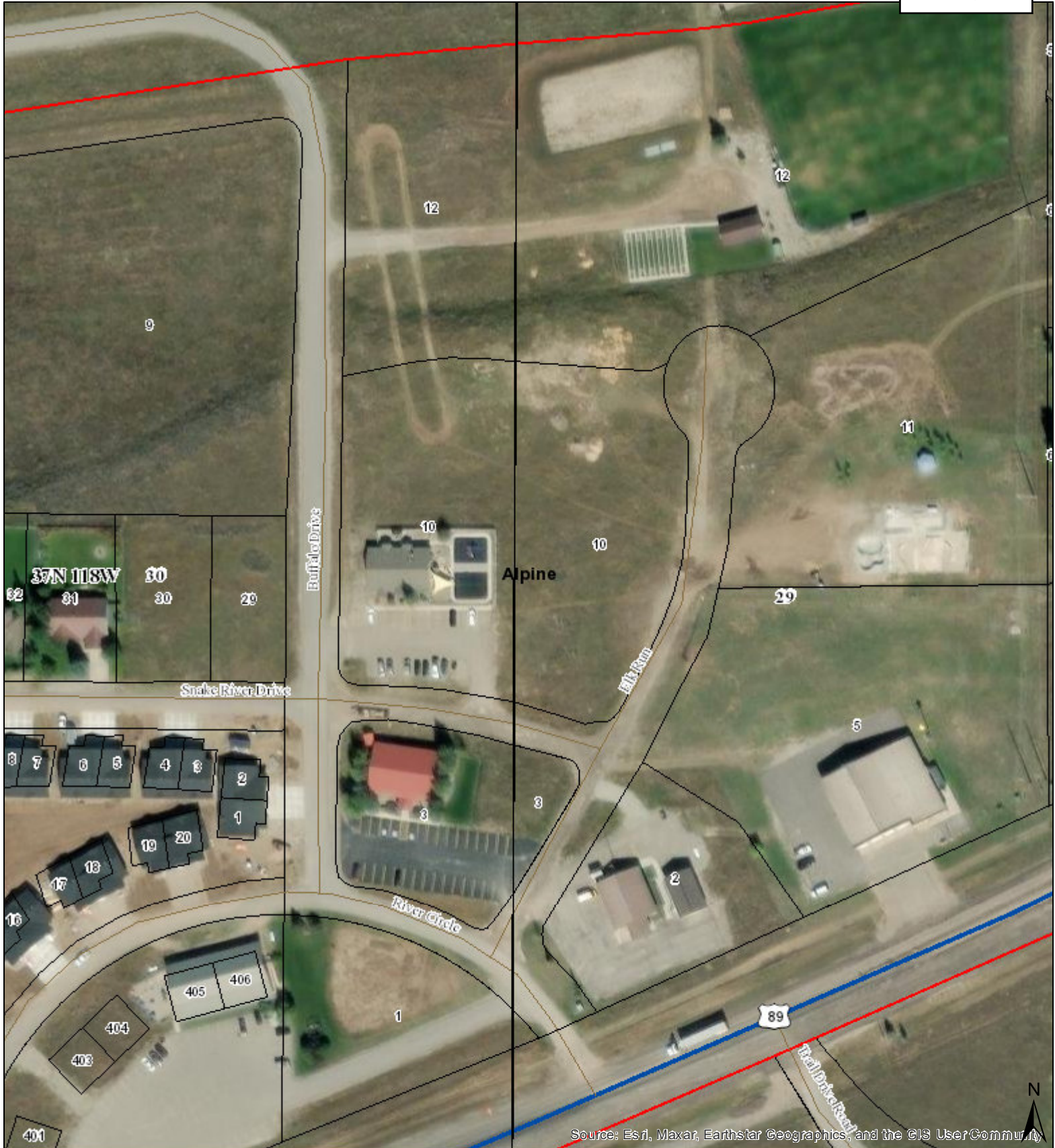




117

-  Major Rivers/Streams
  Major Water Bodies
  US Highways
  Other Named Roads
-  Township & Range Lines
 **Roads**
 WY Highways
  Municipal Boundaries
-  Section Lines
  Municipal Roads
  County Roads
  Parcels (Approximate)





Date: 5/30/2025 © Lincoln County

- |   |   |  |
|---|---|--|
| <span style="color: blue;">—</span> Major Rivers/Streams  | <b>Roads</b>  | <span style="color: brown;">—</span> County Roads  |
| <span style="border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span> Township & Range Lines | <span style="color: gray;">—</span> Municipal Roads | <span style="color: green;">—</span> Other Named Roads   |
| <span style="border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span> Section Lines          | <span style="color: blue;">—</span> US Highways     | <span style="border: 2px solid red; display: inline-block; width: 10px; height: 10px;"></span> Municipal Boundaries    |
| <span style="background-color: lightblue; display: inline-block; width: 10px; height: 10px;"></span> Major Water Bodies | <span style="color: purple;">—</span> WY Highways   | <span style="border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span> Parcels (Approximate) |

0 0.0125 0.025 0.05 mi

1:2,257

This map is made possible through a joint effort of the Offices of Lincoln County Planning & Zoning and the Assessor's Office. This map is for locational and informational purposes only. No depiction should be construed to be an official survey of land. The data contained or depicted is neither guaranteed nor assumed. Always contact a qualified professional for confirmation of property boundaries.