



TOWN COUNCIL MEETING

March 19, 2024 at 7:00 PM
250 River Circle - Alpine, WY 83128

AGENDA

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ANNOUNCEMENTS** – Monica Chenault

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. **CONSENT AGENDA** – Mayor Green

a. Town Council Minutes:

- November 21, 2023 - Town Council Regular Meeting
- December 19, 2023 - Town Council Public Hearing - Severson
- December 19, 2023 - Town Council Public Hearing - Griest
- January 16, 2024 - Town Council Regular Meeting
- February 20, 2024 - Town Council Public Hearing - Dead Horse Meadows
- February 20, 2024 - Town Council Regular Meeting
- March 05, 2024 - Town Council Work Session
- March 05, 2024 - Town Council Special Meeting
- March 08, 2024 - Town Council Budgetary Workshop

b. Planning & Zoning Commission Minutes: February 13th, 2024

c. Bills to Pay

d. Catering Permits:

Seeking Approval for the following Catering Permits:

NRA Banquet (24 Hour Catering Permit) - June 1st, 2024

Rocky Mountain Elk Foundation - June 29th, 2024 from 2:00 P.M. - 11:00 P.M.

Mule Deer Foundation - April 6th, 2024 from 2:00 P.M. - 11:00 P.M.

Alpine Car Show - August 17th, 2024 from 10:00 A.M. - 8:00 P.M.

Alpine Mountain Days (Sale of Alcohol) - June 21st - June 23rd, 2024 from 11:00 A.M. to 11:00 P.M.

Star Valley Trout Unlimited Fundraiser (24 Malt Beverage Permit) - April 20, 2024

e. Draft Financial Report 2/29/2024 - All funds

6. REPORTS

a. Mayor's Report – Eric Green

b. Engineering Report – Jorgensen Engineering

c. Planning & Zoning Report – Dan Schou

d. Utility Easement Update – Jeremiah Larsen

e. Economic Development Report – Jeremiah Larsen

f. Alpine Travel & Tourism Board Report – Jeremiah Larsen

g. Lincoln County Sheriff's Report – Submitted in writing.

h. Alpine Education Committee Update

7. ACTION ITEMS

a. Get Down, LLC - Wastewater Treatment Facility Fee Agreement.

Seeking a Motion to approve and adopt the Get Down, LLC Wastewater Treatment Facility Fee Agreement.

b. P & Z Recommendation: New Building & Development Fee Schedule.

Seeking a Motion to approve the recommendations for the New Building & Development Fee Schedule and authorize Clerk Chenault to draft an updated Building & Development Fee Ordinance which will repeal and replace Ordinance No. 2022-15.

c. Resolution No. 2024-011 - Official Appointments Of The Alpine Architectural Review Committee.

Seeking a Motion to approve Resolution No. 2024-011 - Official Appointments of The Alpine Architectural Review Committee.

d. Resolution No. 2024-012 - Zyland Subdivision Annexation.

Seeking a Motion to approve Resolution No. 2024-012 - Zyland Subdivision Annexation.

e. Ordinance No. 2024-001 Annexation Ordinance - 2nd Reading.

Seeking a Motion to approve Ordinance No. 2024-001 Annexation Ordinance - 2nd Reading.

f. Ordinance No. 2024-002 Annexation Dead Horse Meadows - 2nd Reading.

Seeking a Motion to approve Ordinance No. 2024-002 Annexation Dead Horse Meadows - 2nd Reading.

g. Pay Request.

Seeking a Motion to approve payment of JL Concrete Invoices in the amount of \$80,710.42 and SLIB Pay Application Request #2 in the amount of \$80,710.42 upon review and approval of Jorgensen Engineering.

8. PUBLIC COMMENT

9. ADJOURNMENT



TOWN COUNCIL MEETING

November 21, 2023 at 7:00 PM
250 River Circle Alpine, WY 83128

MINUTES

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<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the November 21, 2024 Town Council Meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE – Mayor Green

Mayor Green led the attendees in the Pledge of Allegiance.

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted the roll call and announced a quorum of the Council with all present.

4. CONSENT AGENDA – Mayor Green

Councilman Larsen made a motion to approve the consent agenda. Councilman Dickerson seconded the motion. The motion passed unanimously.

a. Motion to approve the following Minutes:

- October 17, 2023 Town Council Meeting
- November 21, 2023 Town Council Meeting
- December 5, 2023 Special Meeting
- December 5, 2023 Public Hearing

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

b. Motion to approve the October 24, 2023, Planning & Zoning Commission Minutes:

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

c. Motion to approve the following Bills to Pay:

- General Fund: October 18, 2023 - November 21, 2023
- Water Department: October 18, 2023 - November 21, 2023
- Sewer Department: October 18, 2023 - November 21, 2023

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

d. Motion to approve the Town of Alpine Greys River Road Pathway Project - Change Order #5: Net reduction in contract price of (\$8,950.00)

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

e. Motion to approve the Town of Alpine Greys River Road Pathway Project - Final Payment #4: \$24,834.00 - Payment will be made upon completion of Final Payment Requirements.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

f. Motion to approve the following Catering Permit: Bull Moose - Christmas Concert in Jackson on 2023.12.03 at the Presbyterian Church of Jackson Hole.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

5. PUBLIC HEARING

a. Liquor License Renewals 2024:

Mayor Green will open the hearing and turn it over to Town Clerk Monica Chenault.

This is the Public Hearing for renewal of 10 liquor license applications. The following businesses operating within the incorporated boundaries of the Town of Alpine submitted Renewal of Liquor License applications for the calendar year 2024:

Yankee Doodle's - Alyshia Trujillo - Restaurant Liquor License (RLL-2)

La Cabana del Tequila, LLC - Christian Perez - Restaurant Liquor License (RLL-8)

VR Tavern on the Greys, LLC - Grant van Rooyen - Retail Liquor License (RBLL-6)

Parkland USA Corporation dba KJ's Alpine - County Malt Beverage Liquor License (CMB-5)

Rocky Mountain Rogues, Inc., d.b.a. Bull Moose Saloon - Juline Christofferson - Retail Liquor License (RBLL-1)

Driftwood Pizza, LLC - William M. Fisher - Restaurant Liquor License (RLL-9)

Get Down LLC., d.b.a. Melvin Brewing - Gavin Fine - Restaurant Liquor License (RLL-12)

Get Down LLC., d.b.a. Melvin Brewing - Gavin Fine - Microbrewery License (MICRO BP-2)

Broulim Supermarkets, LLC, d.b.a. Alpine Broulim - Robert W. Broulim - Retail Liquor License Permit (RBLL-4)

Broulim Hardware, LLC, d.b.a. Alpine Ace Hardware - Robert W. Broulim - County Retail - Malt Beverage Permit (CMB-3)

The Town of Alpine published notice on the consecutive advertising dates of November 8th and 15th 2023. If approved all liquor license renewals will expire on December 31, 2024. The Wyoming Liquor Division has reviewed and found all applications complete except for Melvin Brewing Microbrewery License, La Cabana del Tequila LLC Restaurant Liquor License, and Driftwood Pizza LLC Restaurant Liquor License due to pending documentation from the Wyoming Liquor Division.

The Public Hearing was opened for Public Comment. No Public Comment was taken.

Mayor Green closed the hearing.

6. REPORTS

- a. Mayor's Report - Eric Green
- b. Engineering Report - Jorgensen Engineering submitted in writing
- c. Planning & Zoning Report - Melisa Wilson
- d. Economic Development Report - Jeremiah Larsen
- e. Utility Easement Update - Jeremiah Larsen
- f. Sports Park Funding Update - Jeremiah Larsen
- g. Alpine Travel & Tourism Board Report - Jeremiah Larsen

h. Lincoln County Sheriff's Report - Submitted in writing.

7. ACTION ITEMS

a. Liquor License Renewals 2024:

The Wyoming Liquor Division has reviewed and found the following applications complete:

- Yankee Doodle's LLC Restaurant Liquor License - Complete
- Tavern on the Greys LLC Retail Liquor License - Complete
- KJ's Alpine County Malt Beverage Liquor License - Complete
- Bull Moose Saloon Retail Liquor License - Complete
- Broulim's Supermarket LLC Retail liquor License - Complete
- Alpine Ace Hardware County Malt Beverage Permit - Complete

Motion to approve the Liquor Licenses with completed applications, all licenses to expire on December 31, 2024.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

The following Liquor Licenses are pending completed documentation by the Wyoming Liquor Division and approval:

- 7) Melvin Brewing Microbrewery License - Incomplete
- 8) La Cabana del Tequila LLC Restaurant Liquor License - Incomplete
- 9) Driftwood Pizza LLC Restaurant Liquor License - Incomplete
- 10) Melvin Brewing Restaurant Liquor License - Incomplete and Additional Information Needed

Motion to approve the Liquor Licenses pending the Wyoming Liquor Division determination that the applications are complete with all licenses to expire on December 31, 2024.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

b. Alpine Flats Infrastructure Engineer Review:

Seeking acceptance of the installation of approximately 2,148 linear feet of 8" PVC water main, 4 hydrant assemblies, 1471 Linear feet of 8" PVC sewer main, 5 manholes, service laterals within the utility easement, and additional system improvements per the June 13, 2022 DEQ Notice of Compliance. The property owner will install or confirm installation of restraints on 8" water main stubs per Jorgensen's Engineering Review Document no later than May 30, 2024. Easements will be provided and recorded for accepted infrastructure within 30 days of today.

Alpine Flats Infrastructure Engineer Review:

Motion to approve the acceptance of the installation of approximately 2,148 linear feet of 8" PVC water main, 4 hydrant assemblies, 1471 Linear feet of 8" PVC sewer main, 5 manholes, service laterals within the utility easement, and additional system improvements per the June 13, 2022 DEQ Notice of Compliance. The property owner will install or confirm installation of restraints on 8" water main stubs per Jorgensen's Engineering Review Document no later than May 30, 2024. Easements will be provided and recorded for accepted infrastructure within 30 days of today.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

c. Dead Horse Annexation Petition Resolution:

Motion to approve Resolution No. 2023-525 - Dead Horse Meadows Annexation to the Town of Alpine.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

d. 3rd and Final Reading of Ordinance No. 2023-07 Speed Calming Device:

Motion to approve the adoption of Ordinance No. 2023-07 Speed Calming Device on the 3rd Reading.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

e. Resolution No. 2023-522 Stated Town Council Work Sessions:

Motion to approve Resolution 2023-522 setting the Alpine Town Council Work Sessions for the calendar year 2024.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

f. Resolution No. 2023-521 - Stated Town Council Meetings:

Motion to amend Resolution No. 2023-521 to reflect the correct Resolution number of 2023-520.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to approve Resolution No. 2023-520 - Stated Town Council Meetings.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- g. Resolution No. 2023-525 - Municipal Court Schedule:

Motion to approve Resolution No. 2023-525 - Municipal Court Schedule.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- h. Resolution 2023-526 for the Creation of a Public Education Committee:

Motion to approve Resolution 2023-526 for the Creation of a Public Education Committee:

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

8. DISCUSSION ITEMS

- a. Recreational Shooting Bridger-Teton National Forest:

Discussion was opened for the Recreational Shooting Bridger-Teton National Forest.

- b. Architectural Review Committee

Discussion was opened for the Architectural Review Committee.

9. TABLED ITEMS

- a. Motion to remove the 3rd and Final Reading Ordinance No. 2023-03 - Repeal & Replace Ordinance No. 257 L.U.D.C. from the table.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to approve the adoption of the 3rd reading of Ordinance No. 2023-03 L.U.D.C to Repeal & Replace Ordinance No. 257 L.U.D.C.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

10. PUBLIC COMMENT

The meeting was opened to Public Comment

11. EXECUTIVE SESSION

Motion to adjourn the meeting into Executive Session for legal discussion at 8:49 p.m.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to adjourn Executive Session and return to Meeting.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

12. ADJOURNMENT

Councilman Dickerson made a motion to adjourn the Town Council Meeting. Councilman Larsen Seconded the Motion. The Meeting was adjourned at 9:37 p.m.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website:

Community Board:

Alpine Post Office:

Alpine Library:

Alpine Information Center:

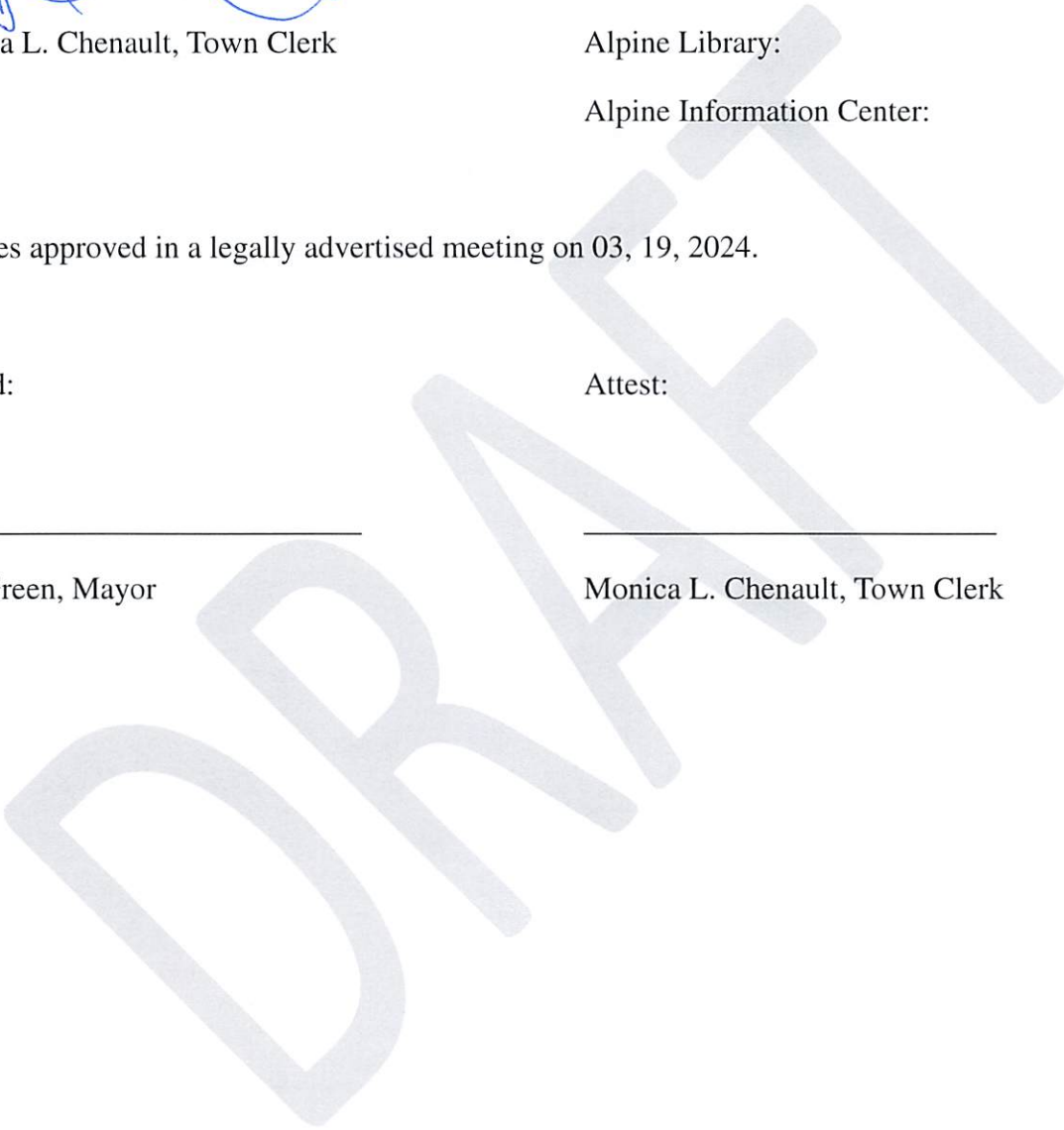
Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk





TOWN COUNCIL PUBLIC HEARING - SEVERSON MINOR SUBDIVISION REPLAT

December 19, 2023 at 6:00 PM
250 River Circle - Alpine, WY 83128

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1. CALL TO ORDER - Mayor Green

Mayor Green called the Hearing to order at 6:13 p.m. The meeting had a short delay due to the internet being down at The Town Hall. In response to the technical difficulty, the Mayor began the meeting with Public comment.

2. PUBLIC COMMENT

Surveyor Scherbel started the Public Comment with a description of the project. The property owner, Mr. Severson addressed council briefly. There was one additional public comment concerning HOA's.

3. PUBLIC HEARING

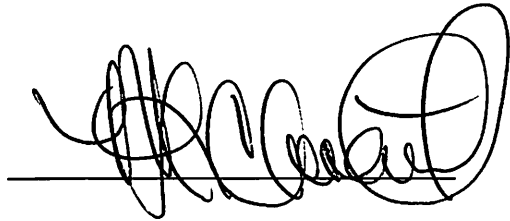
a. Recommendation from Planning & Zoning - Severson

Mayor Green read the recommendation of the Planning & Zoning Commission into the record.

4. ADJOURNMENT

Mayor Green adjourned the Public Hearing at 6:25 p.m.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website:

Community Board:

Alpine Post Office:

Alpine Library:

Alpine Information Center:

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk



TOWN COUNCIL PUBLIC HEARING - GRIEST MINOR SUBDIVISION REPLAT

December 19, 2023 at 6:30 PM
250 River Circle - Alpine, WY 83128

MINUTES

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YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the hearing to order at 6:30 p.m.

2. PUBLIC HEARING

a. Recommendation from Planning & Zoning Commission - Griest

Mayor Green read the Planning & Zoning Recommendation into the record.

3. PUBLIC COMMENT

Surveyor Scherbel, representing the property owner, presented the Town Council with notes from the 2006 International Fire Code regarding fire access roads. Surveyor Scherbel then addressed the Council and explained the design of the driveway was completed in response to public comments. Public comment was then taken from others. Councilman Larsen addressed the Council to say he has had multiple phone calls on the replat. Mayor Green explained that he spoke to the Alpine Fire Chief and he did not see any issues with the newest road design.

4. ADJOURNMENT

Mayor Green adjourned the meeting at 6:47 p.m.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website:

Community Board:

Alpine Post Office:

Alpine Library:

Alpine Information Center:

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk



TOWN COUNCIL MEETING

January 16, 2024 at 7:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

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1. CALL TO ORDER - Mayor Green

Mayor Green called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE – Mayor Green

Mayor Green led the attendees in the Pledge of Allegiance.

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted the roll call, all members were present.

4. ANNOUNCEMENTS – Monica Chenault

a. Alpine Winter Jubilee - January 27th & 28th

Clerk Chenault announced the upcoming Alpine Winter Jubilee - January 27th & 28th.

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. CONSENT AGENDA – Mayor Green

Councilman Larsen made a motion to approve the consent agenda with the exception of the bills, Councilman Dickerson seconded the motion. The motion passed unanimously.

- a. QuickBooks Bills to Pay: General Fund - 12/31/2023, Water Fund - 12/31/2023, Sewer Fund - 12/31/2023

Check Register: Check Issued Date - 01/04/2024, Check Issued Date - 01/16/2024

- *Item tabled for review.*

- b. Catering Permits

Motion to approve the following Catering Permits: Gala for the Arts (Salt River Arts Society): Fundraiser Gala - 02/24/2024, VR Tavern on the Greys: Winter Jubilee - 01/27/2024, and Cooking with Music: Sleigh ride, dinner, music event - 02/10/2024.

Motion made by Councilman Larsen, Seconded by Councilman Castillo.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

6. REPORTS

- Mayor's Report – Eric Green
- Engineering Report – Jorgensen Engineering - Attached
- Economic Development Report – Jeremiah Larsen
- Utility Easement Update – Jeremiah Larsen
- Alpine Travel & Tourism Board Report – Jeremiah Larsen
- Lincoln County Sheriff's Report – Submitted in writing.
- Treasurer's Report - Monica Chenault
- Alpine Education Committee Report
- Star Valley Medical Center Updates

7. ACTION ITEMS

- a. Resolution No. 2024-001 - Official Appointments.

Motion to approve Resolution No. 2024-001 - Official Appointments.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to Amend Resolution No. 2024-001 - Official Appointments – to change Municipal Court Attorney to Town Prosecuting Attorney.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

b. Swearing In Ceremony:

- o *Planning & Zoning Commission Members: Susan Kolbas and Dan Shou*
- o *Tourism and Travel Board Member: Shannon Bowers*
- o *Codes Enforcement Officer: Steve Gilcrease*

Clerk Chenault administered the Oath of Office.

c. Resolution No. 2024-002 - Designated Signatories.

Motion to approve Resolution No. 2024-002 - Designated Signatories.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

d. Agreement to Grant Easement - Hafeez Addition Annexation:

Motion to approve the Agreement to Grant Easement of the Hafeez Addition Annexation and granting the Mayor the authority to sign on behalf of the Town of Alpine upon approval from the Town Attorney.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

e. 3rd Reading Ordinance No. 2023-09 Hafeez Annexation.

Motion to approve 3rd Reading Ordinance No. 2023-09 Hafeez Annexation.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Burchard
Voting Nay: Councilman Castillo

Motion to amend Ordinance No. 2023-09 to include Silver Star tract.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Burchard
Voting Nay: Councilman Castillo

f. Alpine Engineering Master Agreement Revision:

Motion to approve Alpine Engineering Master Agreement Revision between the Town of Alpine and Jorgensen Engineering with a term of February 01, 2024 - June 30, 2024, and granting authority for Mayor Green to sign the agreement on behalf of the Town of Alpine.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- g. Resolution No. 2023-524 - Dead Horse Meadows Annexation.

Motion to approve Resolution No. 2023-524 (Amended as Resolution 2024-003) - Dead Horse Meadows Annexation.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- h. Pedigree Stage Stop Race Sponsorship.

- *Tabled indefinitely.*

- i. Wind River Event Permit: Wind River Youth Snow Cross Event Permit.

Motion to approve the Wind River Youth Snow Cross Event on January 27, 2024, and waiver of the event permit fee.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- j. 2nd Reading Ordinance No. 2023-10 - Architectural Review Committee.

Motion to approve 2nd Reading Ordinance No. 2023-10 - Architectural Review Committee.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

8. TABLED ITEMS

- a. Resolution No. 2023-517 - Griest Addition to the Town of Alpine.

Motion to remove Resolution No. 2023-517 - Griest Addition to the Town of Alpine from the table.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to approve Resolution No. 2023-517 - Griest Addition to the Town of Alpine.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

9. PUBLIC COMMENT

No Public Comment.

10. EXECUTIVE SESSION

Motion to adjourn the meeting into Executive Session for legal discussion.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard - 9:08 p.m.

Motion to adjourn Executive Session and return to Meeting.

Motion made by Councilman Larsen, Seconded by Councilman Dickerson.
Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

11. ADJOURNMENT

Councilman Larsen made a motion to adjourn the Town Council Meeting. Councilman Dickerson Seconded the Motion. The Meeting was adjourned at 10:45 p.m.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website: 03.07.2024

Community Board: 03.07.2024

Alpine Post Office: 03.08.2024

Alpine Library: 03.08.2024

Alpine Information Center: 03.08.2024

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk

3:27 PM
01/11/24

TOWN OF ALPINE
Transaction List by Vendor
December 20 - 31, 2023

Trans #	Type	Date	Num	Name	Account	Split	Amount
ALPINE TRAILS AND PATHWAYS							
68804	Bill	12/22/2023	23/24	ALPINE TRAILS AND PATHWAYS	2000 - Accounts Payable	2285 - Air Park Community Support...	-5,000.00
68805	Bill Pmt -Check	12/22/2023	19188	ALPINE TRAILS AND PATHWAYS	1105 - Checking/1st Bank	2000 - Accounts Payable	-5,000.00
BANK OF STAR VALLEY							
68771	Bill	12/20/2023	Dec. 23	BANK OF STAR VALLEY	2000 - Accounts Payable	-SPLIT-	-2,537.07
68774	Bill Pmt -Check	12/20/2023	19184	BANK OF STAR VALLEY	1105 - Checking/1st Bank	2000 - Accounts Payable	-58,313.27
68782	Bill Pmt -Check	12/21/2023	19185	BANK OF STAR VALLEY	1105 - Checking/1st Bank	2000 - Accounts Payable	-88,406.25
EMPOWER TRUST COMPANY LLC							
69019	Liability Check	12/31/2023	eft	EMPOWER TRUST COMPANY LLC	1105 - Checking/1st Bank	-SPLIT-	-2,885.00
69020	Liability Check	12/31/2023	EFT	EMPOWER TRUST COMPANY LLC	1105 - Checking/1st Bank	-SPLIT-	-2,885.00
69021	Liability Check	12/31/2023	EFT	EMPOWER TRUST COMPANY LLC	1105 - Checking/1st Bank	-SPLIT-	-2,885.00
69022	Liability Check	12/31/2023	EFT	EMPOWER TRUST COMPANY LLC	1105 - Checking/1st Bank	-SPLIT-	-2,885.00
FIRST BANKCARD							
68986	Bill	12/28/2023	Nov. Billing	FIRST BANKCARD	2000 - Accounts Payable	6100 - Administration	-13,821.38
68987	Bill Pmt -Check	12/26/2023		FIRST BANKCARD	1105 - Checking/1st Bank	2000 - Accounts Payable	-13,821.38
JL CONCRETE & CONSTRUCTION, INC.							
68785	Check	12/21/2023	19187	JL CONCRETE & CONSTRUCTION, INC.	1105 - Checking/1st Bank	1465 - Due From Sewer Dept	-165,778.74
LOWER VALLEY ENERGY							
68881	Bill Pmt -Check	12/28/2023	eft	LOWER VALLEY ENERGY	1105 - Checking/1st Bank	2000 - Accounts Payable	-7,033.34
Prater Peak, LLC							
68808	Bill	12/22/2023	2023 Don...	Prater Peak, LLC	2000 - Accounts Payable	2285 - Air Park Community Support...	-1,000.00
68809	Bill Pmt -Check	12/22/2023	19190	Prater Peak, LLC	1105 - Checking/1st Bank	2000 - Accounts Payable	-1,000.00
QuickBooks Payroll Service							
68831	Liability Check	12/28/2023		QuickBooks Payroll Service	1105 - Checking/1st Bank	-SPLIT-	-20,120.23
ROBERT WAGNER							
68806	Bill	12/22/2023	2023 Nov	ROBERT WAGNER	2000 - Accounts Payable	6796 - Mileage	-27.05
68807	Bill Pmt -Check	12/22/2023	19189	ROBERT WAGNER	1105 - Checking/1st Bank	2000 - Accounts Payable	-27.05
SV PATRIOT CAMP							
68840	Bill	12/27/2023	2024	SV PATRIOT CAMP	2000 - Accounts Payable	2285 - Air Park Community Support...	-2,500.00
68842	Bill Pmt -Check	12/27/2023	19210	SV PATRIOT CAMP	1105 - Checking/1st Bank	2000 - Accounts Payable	-2,500.00
United States Treasury							
69016	Liability Check	12/31/2023	eft/pts	United States Treasury	1105 - Checking/1st Bank	-SPLIT-	-30,935.94
WY DepL of Workforce Services							
69018	Liability Check	12/31/2023	eft	WY Dept. of Workforce Services	1105 - Checking/1st Bank	-SPLIT-	-7,188.95
WYOMING CHILD SUPPORT							
69023	Liability Check	12/31/2023	19211	WYOMING CHILD SUPPORT	1105 - Checking/1st Bank	Child Support	-32.78
69025	Liability Check	12/31/2023	19212	WYOMING CHILD SUPPORT	1105 - Checking/1st Bank	Child Support	-738.60

3:26 PM
01/11/24

**TOWN OF ALPINE-SEWER DEPT.
Transaction List by Vendor**

December 20 - 31, 2023

Trans #	Type	Date	Num	Name	Account	Clr	Split	Amount
TOWN GEN FUND								
14348	Bill	12/28/2023	July 23 Additional	TOWN GEN FUND	2000 - Accounts Payable		6667 - Utilities	-94.22
14349	Bill	12/28/2023	October 23 -307...	TOWN GEN FUND	2000 - Accounts Payable		6667 - Utilities	-151.26
14350	Bill Pmt -Check	12/28/2023	VOID	TOWN GEN FUND	1250 - Cash In Bank	X	2000 - Accounts Payable	0.00
14351	Bill Pmt -Check	12/28/2023	VOID	TOWN GEN FUND	1250 - Cash In Bank	X	2000 - Accounts Payable	0.00
14368	Bill	12/31/2023	DC CC	TOWN GEN FUND	2000 - Accounts Payable		-SPLIT-	-708.23



TOWN COUNCIL PUBLIC HEARING - DEAD HORSE MEADOWS ANNEXATION

February 20, 2024 at 6:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the Public Hearing to order at 6:00 p.m.

2. PUBLIC HEARING

Marlow Scherbel addressed the Council on behalf of Tyler Davis, Property Owner. Mr. Scherble took questions from the Town Council.

Tyler Davis addressed the Council.

Town Council's questions were addressed by Mr. Davis.

Clerk Chenault reviewed the annexation hearing checklist with the Town Council to determine compliance.

3. PUBLIC COMMENT

The Public Hearing was opened to public comment.

4. ADJOURNMENT

Mayor Green adjourned the Public Hearing.

Minutes recorded by:

Monica L. Chenault, Town Clerk

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk

DRAFT



TOWN COUNCIL MEETING

February 20, 2024 at 7:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

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YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the February 20, 2024 Town Council Meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE – Mayor Green

Mayor Green led the attendees in the Pledge of Allegiance.

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted the roll call and announced a quorum of the Council with Councilman Larsen absent (excused).

4. ANNOUNCEMENTS – Monica Chenault

Monica update Council and attendees of the search for photographs for the Town's new website.

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. CONSENT AGENDA – Mayor Green

- a. Town Council Minutes: 2023.02.06 Town Council Work Session; 2024.02.06 Special Meeting.



Motion to approve Town Council Work Session Minutes 02.06.2024 and Special Meeting Minutes 02.06.2024. (Date amended by Clerk Chenault)

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- b. Planning & Zoning Commission Minutes: 2024.12.12 Public Hearing Minor Re-Plat; 2024.12.12 P & Z Meeting.

Motion to approve Planning & Zoning Commission Minutes 12.12.2023 and Public Hearing Minutes 12.12.2023. (Dates amended by Clerk Chenault)

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- c. Financial Report - All Funds through 1/31/2024:

Note next month's report will include the budget and YTD percentages spent.

Motion to approve the Financial Report - All Funds through 1/31/2024.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- d. Greys River Road TAP - Reimbursement Request #17 - \$100,125.50

Motion to approve Greys River Road TAP - Reimbursement Request #17 - \$100,125.50.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- e. Bills to Pay - All Fund 1/17/2024 - 2/20/2024

Motion to approve Bills to Pay - All Fund 1/17/2024 - 2/20/2024.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- f. WSLIB Grant Draft Request:

Radio Read Water Meter System: \$7,577.50

Pretreatment Handling Facility: \$622,206.76



Motion to approve the WSLIB Grant Draft Request for the Radio Read Water Meter System \$7,577.50 and the Pretreatment Handling Facility Request \$622,206.76.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

6. REPORTS

- a. Mayor's Report – Eric Green
- b. Engineering Report – Jorgensen Engineering
- c. Planning & Zoning Report –
- d. Economic Development Report – Jeremiah Larsen
- e. Utility Easement Update – Jeremiah Larsen
- f. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- g. Lincoln County Sheriff's Report – Submitted in writing.
- h. Star Valley Health Project Update - Mike Hunsaker

7. ACTION ITEMS

- a. Ordinance 2023-10 - Architectural Review Committee - 3rd Reading:

Motion to approve Ordinance 2023-10.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to amend the Motion made to approve Ordinance 2023-10 to amend Section 4 of Ordinance 2023-10 to read "The Committee shall have jurisdiction over the design of buildings and landscape for Commercial & MRC Zoned Properties within the Town of Alpine and shall:"

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- b. Ordinance 2024-002 Annexation Dead Horse Meadows - 1st Reading

Motion to approve Ordinance 2024-002 Annexation Dead Horse Meadows - 1st Reading.



Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

c. Melvin Monthly Payment Schedule Revision:

Motion to approve the adoption of the Melvin Monthly Payment Schedule Revision.

Motion made by Councilman Castillo, Seconded by Councilman Dickerson.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

d. Resolution 2024-004 Travel & Tourism Board Grant Applications:

Motion to table Resolution 2024-004 Travel & Tourism Board Grant Applications.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

e. Resolution 2024-005 FLAP Grant Application:

Motion to approve Resolution 2024-005 FLAP Grant Application.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

f. Town of Alpine - Single Audit Engagement Letter 2024:

Motion to hire DeCoria & Company, PC to do the single audit for FY year 2024.

Motion made by Mayor Green, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

g. Hafeez Addition to the Town of Alpine - Simple Replat:

Motion to approve Resolution 2024-006 Hafeez Addition Simple Replat to be effective February 22, 2024.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

h. P & Z Recommendation LUDC: No Action

i. P & Z Recommendation to Adopt Energy Code: No Action.

j. Resolution 2024-007 - Town of Alpine Financial Policy & Procedure:



Motion to approve Resolution 2024-007 the Town of Alpine Financial Policy and Procedure Manual.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

k. Ordinance 2024-004 - Annexation Ordinance - 1st Reading:

Motion to approve the 1st Reading of Ordinance 2024-001 - Annexation Ordinance.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

8. PUBLIC COMMENT

The following people participated in Public Comment:

Calvin Rawe

Shay Scaffide

Jerry Bircher

9. EXECUTIVE SESSION

Motion to adjourn the meeting into Executive Session.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

10. ADJOURNMENT

Councilman Dickerson made a motion to adjourn Executive Session for legal discussions. Councilman Burchard Seconded the Motion. The Motion carried.

Councilman Dickerson made a motion to adjourn the Town Council Meeting. Councilman Castillo Seconded the Motion. The Meeting was adjourned.



Check Register – Town of Alpine
Check Issue Dates: 02/20/2024 – 02/20/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
02/24	02/20/2024	19294	200	Alarmlogix	10-20100	35.00	
02/24	02/20/2024	19295	960	First Bank Card	10-20100	7,284.55	M
02/24	02/20/2024	19295	220	All Star Auto Parts - Napa	10-20100	749.91	
02/24	02/20/2024	19296	250	Alpine Ace Hardware	10-20100	1,075.13	
02/24	02/20/2024	19297	3110	Angela Kinn	10-20100	93.29	
02/24	02/20/2024	1929B	570	Broulims.Alpine	10-20100	89.27	
02/24	02/20/2024	19299	5B0	Buckrail	10-20100	600.00	
02/24	02/20/2024	19300	3110	Calvin Rawe	01-20100	176.34	
02/24	02/20/2024	19301	620	Caselle	10-20100	1,578.00	
02/24	02/20/2024	19302	640	CivicPlus	10-20100	924.00	
02/24	02/20/2024	19303	670	Comtech Digital Solutions	10-20100	3,600.22	
02/24	02/20/2024	19304	700	Control Engineers, PA	52-20100	826.00	
02/24	02/20/2024	19305	3100	Daugherty Strategies, LLC	10-20100	10,000.00	
02/24	02/20/2024	19306	2840	Dawn Guffey	10-20100	42.21	
02/24	02/20/2024	19307	810	Dex Imaging	10-20100	907.21	
02/24	02/20/2024	19308	870	Energy Laboratories, Inc	51-20100	125.00	
02/24	02/20/2024	19309	30B0	Eric Green	10-20100	397.52	
02/24	02/20/2024	19310	910	Fall River Propane	52-20100	101.97	
02/24	02/20/2024	19311	980	FP Mailing Solutions	10-20100	617.08	
02/24	02/20/2024	19312	2890	High Country Linen	51-20100	447.05	
02/24	02/20/2024	19313	1260	Imperial Pump Solutions, LLC	52-20100	1,818.70	
02/24	02/20/2024	19314	1310	Jenkins Building Supply	52-20100	381.79	
02/24	02/20/2024	19315	1340	Jorgensen Engineering	10-20100	30,162.75-	
02/24	02/20/2024	19316	1510	Lincoln County Sheriff's Office	10-20100	606.50	
02/24	02/20/2024	19317	1530	Lincoln County Water Quality Lab	51-20100	81.00	
02/24	02/20/2024	19318	15B0	LSE, Inc	51-20100	1,100.00	
02/24	02/20/2024	19319	3070	Melody Leseberg	10-20100	143.12	
02/24	02/20/2024	19320	3060	Naumoff, Rick	10-20100	100.00	
02/24	02/20/2024	19321	16B0	Norco, Inc.	10-20100	39.06	
02/24	02/20/2024	19322	1700	One Call of Wyoming	51-20100	132.50	
02/24	02/20/2024	19323	1770	Quality Service	10-20100	76082	
02/24	02/20/2024	19324	1780	RE Investment Company	10-20100	54413	
02/24	02/20/2024	19325	1810	Rhinehart Oil	10-20100	2,875.90	
02/24	02/20/2024	19326	2860	Robert Wagner	10-20100	65.05	
02/24	02/20/2024	19327	3090	Rod's Diesel and Generator Service Inc.	52-20100	882.50	
02/24	02/20/2024	19328	2870	Sanderson Law Office	10-20100	3,568.25	
02/24	02/20/2024	19329	1910	Servant Electric, PC	10-20100	120.52	
02/24	02/20/2024	19330	2020	Star Valley Disposal, Inc	10-20100	47000	
02/24	02/20/2024	19331	2140	SVI Media	10-20100	1,296.75	
02/24	02/20/2024	19332	2390	USA Blue book	51-20100	411.24	
02/24	02/20/2024	19333	2450	Valley Auto Supply	10-20100	151.90	
02/24	02/20/2024	19334	2470	Valley Tech, LLC	10-20100	273.45	
02/24	02/20/2024	19335	24B0	Valley Wide Cooperative, Inc	10-20100	2,613.73	
02/24	02/20/2024	19336	2520	Vinylart	10-20100	371.46	
02/24	02/20/2024	19337	2570	Western Records Destruction, Inc.	10-20100	9500	
02/24	02/20/2024	19338	2590	Western States Equipment	10-20100	854.18	
02/24	02/20/2024	19339	2760	Wyoming Secretary of State	10-20100	10.00	
02/24	02/20/2024	19340	2820	Xerox Financial Services	10-20100	277.32	
02/24	02/20/2024	19341	28B0	Xpress Bill Pay	52-20100	469.57	
Grand Totals:						80,346.94	



Check Register – Town of Alpine
Check Issue Dates: 02/20/2024 – 02/20/2024

GL Account	Debit	Credit	Proof
01-10750	176.34	.00	176.34
01-20100	0.00	176.34-	176.34-
10-20100	226.27	48,630.91-	48,404.64-
10 22106	10,000.00	.00	10,000.00
10-42-240	161.96	.00	161.96
10-42-315	7,248.75	.00	7,248.75
10-42-335	4,975.54	.00	4,975.54
10-42-345	757.08	.00	757.08
10-42-350	1 148.75	.00	1,148.75
10-42-370	29.78	.00	29.78
10-42-390	27.60	.00	27.60
10-42-405	401.08	.00	401.08
10-42-410	1,240.81	226.27-	1,014.54
10-42-415	119.99	.00	119.99
10-45-311	968.25	.00	968.25
10-45-335	75.00	.00	75.00
10-50-331	1,633.75	.00	1,633.75
10-50-335	50.00	.00	50.00
10-50-395	160.00	.00	160.00
10-50-397	65.05	.00	65.05
10-50-10	354.95	.00	354.95
10-50-411	462.00	.00	462.00
10-52-335	550.00	.00	550.00
10-54-333	141.37	.00	141.37
10-54-334	760.82	.00	760.82
10-54-350	191.89	.00	191.89
10-54-351	5,312.41	.00	5,312.41
10-54-411	662.77	.00	662.77
10-54-455	2,875.90	.00	2,875.90
10-56-319	701.50	.00	701.50
10-58-330	324.74	00	324.74
10-58-332	6388	00	63.88
10-58-334	485.52	00	485.52
10-58-35	150.00	00	150.00
10-58-336	13.82	00	13.82
10-58-380	316.16	00	316.16
10-58-410	67.50	00	67.50
10-58-450	35.00	00	35.00
10-58-452	1,559.05	00	1 559.05
10-58-454	1,489.68	00	1 489.68
10--66-422	527.06	00	527.06
10--66-426	826.94	00	826.94
10--66-427	93.29	00	93.29
10--66-430	600.00	00	600.00
10-70-315	1,001.27	00	1 001.27
51-20100	0.00	6,070.26-	6,070.26-
51-42-315	3,331.25	00	3 331.25
51-80-320	473.67	00	473.67
51-80-332	377.20	00	377.20
51-80-335	682.52	00	682.52
51-80-430	1,100.00	00	1 100.00
51-80-454	105.62	00	105.62



Check Register – Town of Alpine
Check Issue Dates: 02/20/2024 – 02/20/2024

GL Account	Debit	Credit	Proof
52-20100	.00	25,695.70-	25,695.70-
52-42-315	10,417.50	.00	10,417.50
52-82-315	565.00	.00	565.00
52-82-332	546.87	.00	546.87
52-82420	1,818.70	.00	1,818.70
52-82454	101.97	.00	101.97
52-83-315	8,872.50	.00	8,872.50
52-83-332	465.3	.00	46.53
52-83-335	156.52	.00	156.52
52-84-300	121.52	.00	121.52
52-84-315	1,555.00	.00	1,555.00
52-84-332	624.02	.00	624.02
52-84-335	726.00	.00	726.00
52-84420	143.57	.00	143.57
	80,799.48-	80,799.48-	0.00

Grand Totals.

Handwritten signature
Emily Castillo


Handwritten signature
Andrea Burkhard

Treasurer

Handwritten signature



Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website: 03/05/2024

Community Board: 03/05/2024

Alpine Post Office: 03/06/2024

Alpine Library:03/06/2024

Alpine Information Center:03/06/2024

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk





TOWN COUNCIL WORK SESSION

March 05, 2024 at 7:30 PM
250 River Circle - Alpine, WY 83128

MINUTES

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<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the Work Session to order at 7:50 p.m.

2. DISCUSSION ITEMS

No action taken on the following items:

- a. LUDC Recommended Changes - Dan Schou
- b. 6th Penny Tax - Capital Projects - Kolter Ice Arena
- c. Get Down, LLC - Wastewater Treatment Facility Fee Agreement
- d. Request to Pursue Ordinance for All Streets & Roads Established Speed Limits
- e. Town Hall Safety Improvements

3. ADJOURNMENT

The Work Session was adjourned.

Minutes recorded by:

Publish Tracking:



Town Website: 03.06.2024

Community Board: 03.06.2024

Alpine Post Office: 03.06.2024

Monica L. Chenault, Town Clerk

Alpine Library: 03.07.2024

Alpine Information Center: 03.07.2024

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk

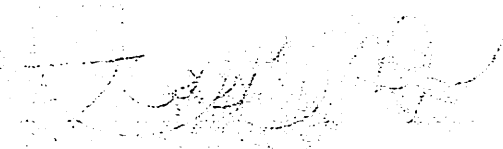
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TOWN COUNCIL SPECIAL MEETING

March 05, 2024 at 7:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

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YouTube LINK FOR LIVE FEED:
<https://www.youtube.com/@townofalpine>

1. CALL TO ORDER - Mayor Green

Mayor Green called the Special Meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE – Mayor Green

Mayor Green led the attendees in the Pledge of Allegiance.

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted the Roll Call and announce a quorum of the Council:

- PRESENT
- Councilman Jeremiah Larsen
- Councilman Frank Dickerson
- Mayor Eric Green
- Councilman Emily Castillo
- Councilman Andrea Burchard

4. ACTION ITEMS

a. Motion to approve Resolution 2024-004 - Town of Alpine Welcome Sign Project.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.

Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Voting Abstaining: Councilman Larsen

Motion made to amend 2024-004 resolution to read: Town of Alpine Welcome Sign Project – Total Cost: \$75,000.00 – Town of Alpine Match: \$15,000.00 (20%) which can be fulfilled in specie or in-kind.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen

- b. Motion to approve Resolution 2024-008 - Town of Alpine Music in the Mountains Summer Series Funding.

Motion made by Councilman Dickerson, Seconded by Councilman Burchard.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen

Motion made to amend Resolution 2024-008 - Town of Alpine Music in the Mountains Summer Series Funding regarding the match: "Town of Alpine will provide a 20% match, if necessary, depending on if adequate donations are not collected.

Motion made by Councilman Burchard, Seconded by Councilman Dickerson.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen

- c. Motion to approve Resolution 2024-009 - Town of Alpine Information Center Support Funding: Seeking approval for Resolution 2024-009 - Town of Alpine Information Center Support Funding

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen

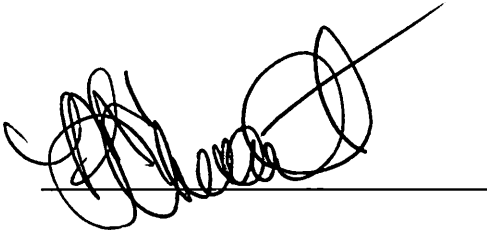
- d. Motion to approve Resolution 2024-010 - Town of Alpine Winter Jubilee Funding.

Motion made by Councilman Dickerson, Seconded by Councilman Castillo.
Voting Yea: Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard
Voting Abstaining: Councilman Larsen

5. ADJOURNMENT

Councilman Larsen made a motion to adjourn the Special Meeting. Councilman Dickerson Seconded. The Motion carried. The Meeting was adjourned at 7:45 p.m.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking:

Town Website: 03.06.2024

Community Board: 03.06.2024

Alpine Post Office: 03.07.2024

Alpine Library: 03.07.2024

Alpine Information Center: 03.07.2024

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Attest:

Eric Green, Mayor

Monica L. Chenault, Town Clerk



TOWN COUNCIL MEETING - BUDGETARY WORKSHOP

March 06, 2024 at 4:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

1. CALL TO ORDER - Mayor Green

Mayor Green called the Budgetary Workshop to order.

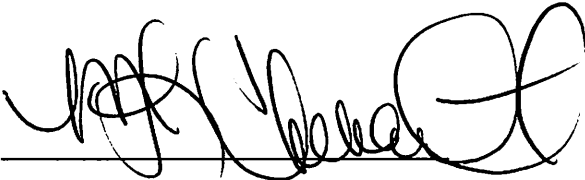
2. DISCUSSION ITEMS

- a. Sign Budget:
- b. Financial Statements: 7/1/2023-1/31/2024 Comparison against the Budget:
- c. Capital Project Requests:

3. ADJOURNMENT

The Budgetary Workshop was adjourned.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Minutes approved in a legally advertised meeting on 03, 19, 2024.

Signed:

Eric Green, Mayor

Attest:

Monica L. Chenault, Town Clerk



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: February 13th, 2024
TIME: 7:00 p.m.

PLACE: Town Council Chambers
TYPE: Regular Meeting

- 1. CALL TO ORDER:** Meeting called to order at 6:59 p.m.
- 2. ROLL CALL & ESTABLISH QUORUM:** Ms. Christine Wagner, Planning and Zoning Commission Administrator established roll call, members in attendance were Ms. Melisa Wilson, Mr. Dan Schou and Ms. Sue Kolbas. A quorum was established. Also in attendance was Ms. Christine Wagner, Zoning Administrator.
- 3. NOMINATIONS: CHAIRPERSON & VICE-CHAIRPERSON FOR CALENDAR YEAR 2024:** At this time Ms. Wagner asked for the Commission Board members in attendance to discussed 2024 nominations for Chairman and Vice-Chairman of the Planning and Zoning Commission for the calendar year of 2024.

Mr. Dan Schou moved to nominate Ms. Melisa Wilson as 2024 Planning & Zoning Chairman. Ms. Melisa Wilson accepted the nomination, Ms. Sue Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

At this time Ms. Wagner turned the meeting over to the 2024 Planning and Zoning Chairman, Ms. Melisa Wilson.

Mr. Dan Schou moved to nominate Ms. Sue Kolbas as 2024 Planning & Zoning Vice-Chairman. Ms. Sue Kolbas accepted the nomination. Ms. Melisa Wilson seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- 4. TONIGHT'S APPOINTMENTS/ NEW BUSINESS:**
 - **LASHER, CHRISTOPHER & CHRISTINE:** Lot #4 - Greys River Valley, 334 Meadows Drive - (#R2-01-24) - Multi Unit Residential Building – Mr. Lasher was in attendance to present the building plans to the Commission for review and discussion; Mr. Lasher stated that there is already four (4) units on the property and he is looking into adding an additional five (5) units behind the existing units. He is projecting a April 2024 construction start date. There was much discussion on the number of units that will be located on the property, the parking, and the snow storage requirements. Also discussed was the length of the driveway to the back units and what is required for fire access. The two-way access and garages on the back of the property appear to be very tight; the applicant will re-review the access and speak with the Alpine Fire Chief on what is needed for the turning radius.

Mr. Dan Schou moved to table permit application #R2-01-23 for Christopher and Christing Lasher, Lot #4 Greys River Valley, 334 Meadows Drive, until the next meeting when more information will be provided. Ms. Sue Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- **HAFEEZ ADDITION: LOT #1 - HAFEEZ ADDITION TO THE TOWN OF ALPINE - (#RE-Plat-01-24) - Simple Subdivision Replat – Ms. Wagner presented the Commission members with the replat application, staff report and associated plat map that was submitted by Surveyor Scherbel, Ltd., into**

the public record. Mr. Karl Scherbel was in attendance to discuss the re-plat project with those present. Ms. Wagner noted that there was no written opposition to the subdivision and there was no verbal opposition present at the meeting. It was discussed that since there was a slight change in the annexation map and a ten (10) day posting notice is required the re-plat will be subject for contingency approval by February 22, 2024.

Mr. Dan Schou moved to approve the simple replat application for Rehman Hafeez, RE-Plat #01-24, for the property known as the Hafeez Addition to the Town of Alpine; the replat is CONTINGENT upon the required ten (10) days posting of the finalized annexation ordinance. This simple subdivision (replat) will have an effective date of February 22nd, 2024. This recommendation will be sent to the Town Council for their consideration. Ms. Susan Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

5. TABLED ITEMS:

- **TIENDA LA MEXICANA (SALOMAN MARQUINA):** Lot 608 Lakeview Estates “C”, 141 US Highway 89 (#RE-05-23) – Interior Remodel - There are no updates and/or new information provided for this project.

6. DISCUSSION AND/OR CORRESPONDENCE ITEMS:

- **Planning/Zoning Discussion Items:**
 - **MEP Project Update** – Mr. Casey Rammel was in attendance to briefly discuss his project in the new “Hafeez Addition” subdivision. Mr. Rammell just wanted to see if the Commission had any additional questions about the project, his project has been submitted to the State for review and he is waiting to hear back from Mr. Jeff Schoen (State of Wyoming) regarding the review. Mr. Rammell is getting ready for Town of Alpine application submittal for the March 12th, 2024, meeting date. Commission members have completed a preliminary review of the site plan and have made some suggestions to the applicant. The preliminary drawings have been sent to the Town Engineer’s for review and comment.
 - **Shidner Preliminary Project Discussion and Site Plan Review** – Mr. Nike Shidner was in attendance to discuss his residential project with the Commission members. He would like to place a manufactured/modular home on his Palis Park property and wanted to see if the Commission member had any comments and/or suggestions for the project. The company is asking for a substantial down payment for the engineered drawings and Mr. Shidner just wanted to review/discuss the project before that deposit was made.
 - **Building Permit Fee Discussion** – Mr. Dan Schou briefly discussed a proposal for a building application fee increase. It was determined that additional time was warranted for review of the proposed fee increases. The Commission will re-review the proposal at their next meeting.
 - **Review of Proposed Changes to the Town Land Use and Development Code (LUDC)** – Mr. Dan Schou presented the Commission members with a couple of recommendations for the changes to be incorporated into the LUDC. Those recommendations include:
 - Additional verbiage for development in the established setback areas; and
 - Town of Alpine’s adoption of the current International Energy Code.

The following recommendation were made:

1. Implement immediate adoption of additional verbiage to the Single Family Residential (R-1) Section 3-202 (e) Minimum Setback; Multi-Family (R-2) Section 3-203 (f) Minimum Setbacks; and the Mixed Residential and Commercial District (MRC) Section 3-204 (f) Minimum Setbacks.

The language for consideration is as follows:

No development in the established setback areas is allowed.

Mr. Dan Schou moved to send a recommendation to the Town Council for their immediate consideration and subsequent implementation into the Alpine Land Use and Development Code, specified in the Single Family, Multi-Family and Mixed Residential and Commercial Zoning Districts. Ms. Susan Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- 2. Commission members feel that this adoption will aid the Town in effective building practices. The energy code sets minimum efficiency requirements for new and renovated buildings to **achieve reductions in energy use and emissions over the life of the building**. Energy codes are a subset of building codes, which establish baseline requirements and govern building construction. The code is founded on principles intended to establish provision consistent with the scope of the energy conversation code that adequately conserves energy, provisions that do not unnecessarily increase construction costs; provisions that do not restrict the use of new materials, products or methods of construction; and provisions that do not give preferential treatment to particular types or classes of material, products or methods of construction.

Mr. Dan Schou moved to send a recommendation to the Town Council for consideration of the approval and adoption of the current International Energy Code via Town Ordinance. Ms. Susan Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- o Public Comments and/or Concerns – There was no public comment.
- **Planning/Zoning Correspondence:**
 - o Comments/Concerns from Commissioners – The Commission Members had no other concerns and/or comments.

7. UNFINISHED/ONGOING BUSINESS: See Handouts, Ongoing

- **Active Building Permits Lists:** Due to the time, Chairman Wilson asked that the Commission skip this topic tonight.

8. APPROVAL OF MINUTES:

- **Planning & Zoning Public Hearing Meeting Minutes for December 12th, 2023:** Commission members reviewed the meeting minutes that were distributed prior to the meeting date. Ms. Wagner stated to the new Commission members that this is an acknowledgement of the proceedings for that meeting.

Mr. Dan Schou moved to accept the meeting minutes from the December 12th, 2023, Planning and Zoning Public Hearing Meeting, as written. Ms. Sue Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- **Planning & Zoning Regular Meeting Minutes for December 12th, 2023:** Commission members reviewed the meeting minutes that were distributed prior to the meeting date. Ms. Wagner stated to the new Commission members that this is an acknowledgement of the proceedings for that meeting.

Mr. Dan Schou moved to accept the meeting minutes from the December 12th, 2023, Planning and Zoning Commission Meeting, as written. Ms. Sue Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- 9. **TOWN COUNCIL ASSIGNMENT:** February 20th, 2024 – Mr. Dan Schou will be the representative in attendance at the next Town Council meeting.

10.ADJOURN MEETING: Ms. Sue Kolbas moved to adjourn the meeting. Mr. Dan Schou seconded the motion. All in favor; Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

The meeting was adjourned at 9:25 pm.



Melisa Wilson, Chairman

3-12-24

Date

Transcribed By:



Christine Wagner, Planning & Zoning Administrator

March 12, 2024

Date

** Minutes are a summary of the meeting **

Report Criteria:

Report type: Summary
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
03/24	03/05/2024	31	2880	Xpress Bill Pay	10-20100	434.87	M
03/24	03/19/2024	32	410	AT&T MOBILITY	51-20100	353.55	M
03/24	03/12/2024	19257	2420	USDA- Forest Service	10-20100	1,332.81-	V
02/24	02/27/2024	19351	1480	Lincoln County Clerk	10-20100	105.00	
03/24	03/04/2024	19352	710	Core & Main	51-20100	3,146.40	
03/24	03/08/2024	19353	1220	Idaho Park and Recreation	10-20100	812.00	
03/24	03/08/2024	19354	2770	Wyoming State Trails Program	10-20100	34.00	
03/24	03/12/2024	19363	2420	USDA- Forest Service	10-20100	1,332.81	
03/24	03/14/2024	19364	200	Alarmlogix	10-20100	35.00	
03/24	03/19/2024	19365	220	All Star Auto Parts - Napa	52-20100	1,225.29	
03/24	03/14/2024	19366	250	Alpine Ace Hardware	51-20100	2,184.85	
03/24	03/19/2024	19367	340	Altitude Air, LLC	10-20100	1,367.00	
03/24	03/14/2024	19368	340	Altitude Air, LLC	10-20100	1,355.00	
03/24	03/14/2024	19369	400	ASCAP	10-20100	434.00	
03/24	03/14/2024	19370	480	Belinda Penny	10-20100	810.00	
03/24	03/14/2024	19371	570	Broulims-Alpine	51-20100	35.94	
03/24	03/14/2024	19372	620	Caselle	52-20100	4,139.39	
03/24	03/14/2024	19373	640	CivicPlus	10-20100	1,647.72	
03/24	03/19/2024	19374	670	Comtech Digital Solutions	10-20100	2,428.93	
03/24	03/14/2024	19375	700	Control Engineers, PA	52-20100	225.00	
03/24	03/14/2024	19376	3100	Daugherty Strategies, LLC	10-20100	20,000.00	
03/24	03/14/2024	19377	2840	Dawn Guffey	10-20100	42.21	
03/24	03/14/2024	19378	790	Depatco	10-20100	1,111.55	
03/24	03/19/2024	19379	860	Dry Creek Enterprises, Inc	52-20100	840.00	
03/24	03/14/2024	19380	860	Dry Creek Enterprises, Inc	52-20100	10,020.00	
03/24	03/14/2024	19381	870	Energy Laboratories, Inc	51-20100	118.00	
03/24	03/19/2024	19382	900	Falcon Enviromental Corp	52-20100	6,500.61	
03/24	03/14/2024	19383	910	Fall River Propane	52-20100	9.00	
03/24	03/14/2024	19384	2910	Gilcrease, Steve	10-20100	143.51	
03/24	03/14/2024	19385	2890	High Country Linen	10-20100	471.50	
03/24	03/14/2024	19386	1210	Huber Technology	52-20100	4,403.80	
03/24	03/14/2024	19387	1310	Jenkins Building Supply	51-20100	204.92	
03/24	03/14/2024	19388	1340	Jorgensen Engineering	52-20100	67,856.05	
03/24	03/14/2024	19389	3150	Lampshade Studio	10-20100	250.00	
03/24	03/14/2024	19390	1480	Lincoln County Clerk	10-20100	18.00	
03/24	03/14/2024	19391	1510	Lincoln County Sheriff's Office	10-20100	606.50	
03/24	03/14/2024	19392	1530	Lincoln County Water Quality Lab	51-20100	81.00	
03/24	03/14/2024	19393	1680	Norco, Inc	10-20100	36.54	
03/24	03/19/2024	19394	1810	Rhinehart Oil	10-20100	4,183.89	
03/24	03/14/2024	19395	1810	Rhinehart Oil	10-20100	1,225.11	
03/24	03/14/2024	19396	2860	Robert Wagner	52-20100	171.86	
03/24	03/14/2024	19397	1880	Salt River Motors	51-20100	2,553.34	
03/24	03/14/2024	19398	2870	Sanderson Law Office	10-20100	2,600.00	
03/24	03/19/2024	19399	1910	Servant Electric, PC	10-20100	20,878.36	
03/24	03/14/2024	19400	3130	Shay Scaffide	10-20100	315.00	
03/24	03/14/2024	19401	2020	Star Valley Disposal, Inc	10-20100	785.00	
03/24	03/14/2024	19402	2140	SVI Media	10-20100	287.39	
03/24	03/14/2024	19403	2310	Town of Pinedale	52-20100	6,675.45	
03/24	03/14/2024	19404	2380	U-Line	10-20100	4,953.55	
03/24	03/19/2024	19405	2390	USA Blue book	52-20100	321.46	
03/24	03/14/2024	19406	2450	Valley Auto Supply	52-20100	18.37	
03/24	03/14/2024	19407	2470	Valley Tech, LLC	10-20100	150.00	
03/24	03/14/2024	19408	2480	Valley Wide Cooperative, Inc	10-20100	1,957.60	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/24	03/14/2024	19409	3140	Wade Hirschi, CPA, PC	10-20100	5,337.50
03/24	03/19/2024	19410	2590	Western States Equipment	10-20100	10,823.83
03/24	03/14/2024	19411	2820	Xerox Financial Services	10-20100	277.32
03/24	03/05/2024	2202024	1560	Lower Valley Energy	10-20100	8,228.90 M
03/24	03/04/2024	123120237	710	Core & Main	51-20100	9,023.58- V
03/24	03/13/2024	202400001	960	First Bank Card	10-20100	.00 V
03/24	03/13/2024	202400002	960	First Bank Card	52-20100	6,701.84 M
Grand Totals:						202,909.32

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-10302	.00	.00	.00
10-20100	6,015.96	129,973.39-	123,957.43-
10-42-240	428.94	372.00-	56.94
10-42-314	1,647.72	.00	1,647.72
10-42-315	40,202.50	.00	40,202.50
10-42-335	6,893.65	1,450.40-	5,443.25
10-42-345	277.32	.00	277.32
10-42-350	361.89	99.00-	262.89
10-42-360	434.00	.00	434.00
10-42-390	1,792.73	.00	1,792.73
10-42-410	850.44	321.85-	528.59
10-42-415	214.85	.00	214.85
10-45-395	143.51	.00	143.51
10-50-120	117.85	.00	117.85
10-50-331	20,463.75	.00	20,463.75
10-50-350	123.50	.00	123.50
10-50-397	36.18	.00	36.18
10-50-410	417.17	393.45-	23.72
10-50-411	661.30	.00	661.30
10-52-410	106.87	.00	106.87
10-52-451	2,178.81	1,332.81-	846.00
10-54-333	2,241.03	.00	2,241.03
10-54-351	11,247.18	.00	11,247.18
10-54-411	1,111.55	.00	1,111.55
10-54-445	2,046.45	2,046.45-	.00
10-54-454	209.54	.00	209.54
10-54-455	4,262.13	.00	4,262.13
10-56-319	606.50	.00	606.50
10-56-410	180.00	.00	180.00
10-56-452	117.85	.00	117.85
10-58-330	18,672.11	.00	18,672.11
10-58-332	5,798.04	.00	5,798.04
10-58-334	305.45	.00	305.45
10-58-410	427.08	.00	427.08
10-58-450	181.11	.00	181.11
10-58-452	1,985.53	.00	1,985.53
10-58-454	1,250.10	.00	1,250.10
10-65-452	38.87	.00	38.87
10-66-420	315.00	.00	315.00
10-66-426	816.68	.00	816.68
10-66-428	766.00	.00	766.00

GL Account	Debit	Credit	Proof
10-70-315	42.21	.00	42.21
51-20100	9,581.21	34,569.73-	24,988.52-
51-42-410	51.68	15.74-	35.94
51-80-315	16,982.50	.00	16,982.50
51-80-320	81.00	.00	81.00
51-80-332	3,393.27	.00	3,393.27
51-80-335	876.96	.00	876.96
51-80-395	409.98	409.98-	.00
51-80-420	3,169.39	9,023.58-	5,854.19-
51-80-452	1,771.26	.00	1,771.26
51-80-454	688.69	131.91-	556.78
51-80-545	7,145.00	.00	7,145.00
52-20100	7,757.82	61,721.19-	53,963.37-
52-42-315	275.00	.00	275.00
52-42-410	276.33	.00	276.33
52-82-300	1,124.10	.00	1,124.10
52-82-332	1,298.86	.00	1,298.86
52-82-390	97.45	97.45-	.00
52-82-454	510.88	.00	510.88
52-82-455	371.44	.00	371.44
52-83-300	60.00	.00	60.00
52-83-315	2,475.00	.00	2,475.00
52-83-335	295.61	.00	295.61
52-84-300	451.83	130.37-	321.46
52-84-315	759.00	.00	759.00
52-84-318	25,005.45	7,530.00-	17,475.45
52-84-320	12.22	.00	12.22
52-84-332	3,594.54	.00	3,594.54
52-84-335	732.00	.00	732.00
52-84-390	365.67	.00	365.67
52-84-420	10,904.41	.00	10,904.41
52-84-454	5,360.60	.00	5,360.60
52-90-541	7,750.80	.00	7,750.80
Grand Totals:	249,619.30	249,619.30-	.00

Dated: _____

Mayor: _____

Council: _____

Treasurer: _____

Town of Alpine

Check Register - Town of Alpine
Check Issue Dates: 2/21/2024 - 3/19/2024

Page: 4
Mar 14, 2024 02:04PM

GL Account	Debit	Credit	Proof
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Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

APPLICATION FOR 24 HR CATERING PERMIT

Section 5, Itemd.

Licensing Authority: LINCOLN COUNTY

Name of Event: NRA Banquet

Permit From: 6/1/24 To: 6/1/24 Local Permit Number: # 2024-008

Number of Days Permitted: 1 Fee per day: \$25 Total Fee: 25

Applicant: VR Tavern on the Greys, LLC D/B/A: Coreys River Cove Resort

Contact Person: Brenda Sisco Phone: (307) 247-4495

Address: 25 US Hwy 89 City: Alpine State: WY Zip: 83128

Mailing Address: P.O. Box 3189 City: Alpine State: WY Zip: 83128

Business Phone: 307-654-4665 Residence Phone: _____

Location of Sales: Star Valley Ranch Resort

Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:

As an applicant for a 24 hour malt beverage permit, are you:		
A nonprofit corporation organized under the laws of this state?	Yes	<u>No</u>
Qualified as as tax exempt organization under the Internal Revenue Code?	Yes	<u>No</u>
And have been in continuous operation for not less than (2) years?	<u>Yes</u>	No

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for VR Tavern on the Greys LLC
(Business Name)

that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate office or LLC/LLP member.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 22nd day of February, 2024. Mel Sisco
Applicant

Applicant

Signature of Licensing Authority Official

Title

/ /
Date



TOWN OF ALPINE

CATERING PERMIT APPLICATION

APPLICATION #: # 2024-006 APPLICATION DATE: 2/22/24

APPLICANT NAME: Brenda Sisco / Melody Leseberg

BUSINESS NAME: VR Tavern on the Cornys LLC

APPLICANT'S ADDRESS: P.O. Box 3189
25 US Hwy 89
Alpine, WY 83128

TELEPHONE: 307-654-4667

EVENT NAME: Rocky Mtn Elk Foundation

REASON FOR PERMIT REQUEST: Fundraising Event

LOCATION OF SALES: 121 US Hwy 89, Alpine, WY 83128

DATE(S) PERMIT REQUESTED: June 29th Time(s) 2pm-11pm

AFFIDAVIT/AUTHORIZATION

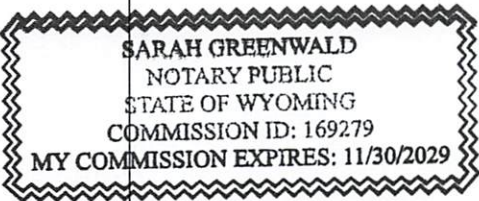
The undersigned applicant hereby authorized the Town of Alpine and its agents and employees to seek information and conduct investigations (if need be) into the truth of the foregoing statement has set forth in this application, and agrees to comply fully with the rules and Regulations of the Town of Alpine, Wyoming, governing the license requested, and further declares that the foregoing information contained in this application is true and correct

Mel Sisco
Applicant Signature/Title

2/22/24
Date

State of Wyoming)
County of Lincoln) ss.

Subscribed and sworn to before me this 22nd day of February, 2024.



Sarah Greenwald
Notary Public

My commission expires 11-30-2029



.....

Approvals:

The mayor and the Town clerk will provide written approval only after all other approvals have been obtained. The Town Clear and/or staff will acquire these approvals for applicants.

Mayor: _____

Town Clerk: _____

.....
.....

.....
Clerk's Use Only

Fees: Date paid: 3/19/2024 () Check # 2299 () Cash - Receipt # # 1.052916

Date Council Reviewed: 3/19/2024 () Approved () Denied

Date Permit Issued: _____





TOWN OF ALPINE

RESPONSIBILITY AND LIABILITY OF MALT BEVERAGE AND CATERING PERMITTEES

1. FEES: Application fee for a malt beverage or catering permit must be paid by the applicant and approved by the Town prior to dispensing from the permit. Fees are as follows:

Per Day Fee \$ 25.00

2. PERMIT RESPONSIBILITY: In receiving the permit, the applicant assumes all accompanying responsibility and may be held responsible for any and all liabilities for non-compliance to said laws.

3. LOCAL/STATE LAWS: The applicant is liable for strict adherence to state and local laws governing the permit and will be held responsible for any and all liability for non-compliance to said laws.

4. APPLICANT SUPERVISION: The applicant must personally supervise and be responsible for all employees/event volunteers who sell or dispense the beverage and applicant acknowledges that employees/event volunteers must be at least 21 years of age to sell any alcohol or malt beverages. If requested by the Town of Alpine Clear of Alpine Chief of Police, applicants may be asked to provide applicable training* to employees who will be selling/dispensing under the permit.

5. SALES TAX: Malt beverages or alcoholic liquors purchased to be sold in conjunction with a permit must be ordered and purchased by the applicant. Applicant is responsible for all sales taxes and other fees required by law.

6. APPROVAL OF DISPENSING AREAS: Approval of sales/dispensing areas and operations (including proposed consumption areas) require the Town's approval.

7. PROCEEDS: Proceeds from the sale of malt beverages and or alcoholic liquors must be credited to the applicant.

8. ADVERTISING EVENT: The applicant understands that under the permit, he/she cannot promote or advertise the sale of malt beverages and/or alcoholic liquors as a temporary bar or lounge environment.

9. RECOVATION OF PERMIT: Any violation of local, state, federal or other laws will result in a permit being immediately revoked.

10. CATERING PERMIT ONLY: If operating under a catering permit, applicant must comply with applicable dispensing room requirements as set forth in State Statutes governing any liquor license. Applicant must hold a current, valid retail or resort liquor license.

*For Training assistance, permit holders may contact the Wyoming State Liquor Division @ (307)777-7231.

By signing below, as the applicant for said malt beverage or catering permit agree to adhere to all requirements as outlined above.


Applicant Signature [Handwritten Signature]

Date 2/22/24

VR Tavern on the Greys, LLC

DBA Greys River Cove Resort
PO Box 3189
Alpine, WY 83128
307-654-4667

BANK OF JACKSON HOLE
PO Box 7000
Jackson, WY 83001
99-409/1023

 Section 5, Itemd.

2/22/2024

PAY TO THE
ORDER OF

Town of Alpine

\$ 150⁰⁰

One hundred Fifty Dollars and ⁰⁰/₁₀₀

DOLLARS

MEMO

Mountain Days	75 ⁰⁰
Car Show	25 ⁰⁰
mule Deer	25 ⁰⁰
Rocky mtn Elk	25 ⁰⁰

Mel S
AUTHORIZED SIGNATURE

⑈002299⑈ ⑆102304099⑆

500051976⑈

Security features. Details on back.

Receipt No: 1.005296

Feb 22, 2024

Section 5, Itemd.

VR Tavern on the Greys, LLC

Liquor License/Permit - Liquor License/Permit	150.00
<hr/>	
Total:	150.00
<hr/>	
Check	150.00
Chk No: 2299	
Total Applied:	150.00
<hr/>	
Change Tendered:	.00
<hr/>	

02/22/24 12:38PM



TOWN OF ALPINE

CATERING PERMIT APPLICATION

APPLICATION #: # 2024-004 APPLICATION DATE: 2/22/24
 APPLICANT NAME: Brenda Sisco / Melody Leseberg
 BUSINESS NAME: VR Tavern on the Greys, LLC
 APPLICANT'S ADDRESS: 25 US Hwy 89
P.O. Box 3189
Alpine, WY 83128
 TELEPHONE: 307-654-4667
 EVENT NAME: Mule Deer Foundation
 REASON FOR PERMIT REQUEST: Fundraising Event
 LOCATION OF SALES: 121 US Hwy 89, Alpine, WY 83128
 DATE(S) PERMIT REQUESTED: April 6th Time(s) 2pm-11pm
2024.

AFFIDAVIT/AUTHORIZATION

The undersigned applicant hereby authorized the Town of Alpine and its agents and employees to seek information and conduct investigations (if need be) into the truth of the foregoing statement has set forth in this application, and agrees to comply fully with the rules and Regulations of the Town of Alpine, Wyoming, governing the license requested, and further declares that the foregoing information contained in this application is true and correct

Mel Sigo 2/22/24
Applicant Signature/Title Date

State of Wyoming)
) ss.
County of Lincoln)

Subscribed and sworn to before me this 22nd day of February, 2024.

SARAH GREENWALD
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 169279
MY COMMISSION EXPIRES: 11/30/2029

Sarah Greenwald
Notary Public
My commission expires 11-30-2029



.....

Approvals:

The mayor and the Town clerk will provide written approval only after all other approvals have been obtained. The Town Clear and/or staff will acquire these approvals for applicants.

Mayor: _____

Town Clerk: _____

.....
.....

.....
Clerk's Use Only

Fees: Date paid: 3/19/2024 () Check # 2299 () Cash - Receipt # # 1.005296

Date Council Reviewed: 3/19/2024 () Approved () Denied

Date Permit Issued: _____





TOWN OF ALPINE

RESPONSIBILITY AND LIABILITY OF MALT BEVERAGE AND CATERING PERMITTEES

1. FEES: Application fee for a malt beverage or catering permit must be paid by the applicant and approved by the Town prior to dispensing from the permit. Fees are as follows:

Per Day Fee \$ 25.00

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8. ADVERTISING EVENT: The applicant understands that under the permit, he/she cannot promote or advertise the sale of malt beverages and/or alcoholic liquors as a temporary bar or lounge environment.

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*For Training assistance, permit holders may contact the Wyoming State Liquor Division @ (307)777-7231.

By signing below, as the applicant for said malt beverage or catering permit agree to adhere to all requirements as outlined above.


Applicant Signature Mel S

Date 2/22/24

VR Tavern on the Greys, LLC

DBA Greys River Cove Resort
PO Box 3189
Alpine, WY 83128
307-654-4667

BANK OF JACKSON HOLE
PO Box 7000
Jackson, WY 83001
99-409/1023

 Section 5, Itemd.

2/22/2024

PAY TO THE
ORDER OF

Town of Alpine

\$ 150⁰⁰

One hundred Fifty Dollars and 00/100

DOLLARS

mountain Days 75⁰⁰

Car Show 25⁰⁰

MEMO

mule Deer 25⁰⁰

Rocky mtn Elk 25⁰⁰

Mel [Signature]
AUTHORIZED SIGNATURE

⑈002299⑈ ⑆102304099⑆

500051976⑈

FD Security features. Details on back.

Receipt No: 1.005296

Feb 22, 2024

Section 5, Itemd.

VR Tavern on the Greys, LLC

Liquor License/Permit - Liquor License/Permit	150.00
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Total:	150.00
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Check	Chk No: 2299	150.00
Total Applied:		150.00

Change Tendered:	.00
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02/22/24 12:38PM



TOWN OF ALPINE

CATERING PERMIT APPLICATION

APPLICATION #: 2024-007 APPLICATION DATE: 2/22/24

APPLICANT NAME: Brenda Sisco / Melody Leseberg

BUSINESS NAME: VR Tavern on the Green LLC

APPLICANT'S ADDRESS: P.O. Box 3189
25 US Hwy 89
Alpine, WY 83128

TELEPHONE: 307-654-7757

EVENT NAME: Alpine Car Show

REASON FOR PERMIT REQUEST: Fundraising Event

LOCATION OF SALES: 121 US Hwy 89, Alpine, WY 83128

DATE(S) PERMIT REQUESTED: 2/17/24 Time(s) 10am-8pm

AFFIDAVIT/AUTHORIZATION

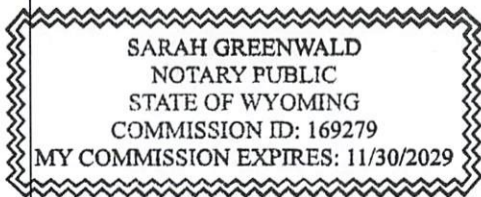
The undersigned applicant hereby authorized the Town of Alpine and its agents and employees to seek information and conduct investigations (if need be) into the truth of the foregoing statement has set forth in this application, and agrees to comply fully with the rules and Regulations of the Town of Alpine, Wyoming, governing the license requested, and further declares that the foregoing information contained in this application is true and correct

Mel Sisco
Applicant Signature/Title

2/22/24
Date

State of Wyoming)
County of Lincoln) ss.

Subscribed and sworn to before me this 22nd day of February, 2024.



Sarah Greenwald
Notary Public
My commission expires 11-30-2029



.....

Approvals:

The mayor and the Town clerk will provide written approval only after all other approvals have been obtained. The Town Clear and/or staff will acquire these approvals for applicants.

Mayor: _____

Town Clerk: _____

.....
.....

.....
Clerk's Use Only

Fees: Date paid: 3/19/2024 () Check # # 2299 () Cash - Receipt # # 1.052916

Date Council Reviewed: 3/19/2024 () Approved () Denied

Date Permit Issued: _____





TOWN OF ALPINE

RESPONSIBILITY AND LIABILITY OF MALT BEVERAGE AND CATERING PERMITTEES

1. FEES: Application fee for a malt beverage or catering permit must be paid by the applicant and approved by the Town prior to dispensing from the permit. Fees are as follows:

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*For Training assistance, permit holders may contact the Wyoming State Liquor Division @ (307)777-7231.

By signing below, as the applicant for said malt beverage or catering permit agree to adhere to all requirements as outlined above.


Applicant Signature *Mel J...*

Date *02/22/2023*

VR Tavern on the Greys, LLC

DBA Greys River Cove Resort
PO Box 3189
Alpine, WY 83128
307-654-4667

BANK OF JACKSON HOLE
PO Box 7000
Jackson, WY 83001
99-409/1023

 Section 5, Itemd.

2/22/2024

PAY TO THE
ORDER OF

Town of Alpine

\$ 150⁰⁰

One hundred Fifty Dollars and ⁰⁰/₁₀₀


DOLLARS

MEMO Mountain Days 75⁰⁰

Car Show 25⁰⁰

mule Deer 25⁰⁰

Rocky mtn Elk 25⁰⁰


AUTHORIZED SIGNATURE

⑈002299⑈ ⑆102304099⑆

500051976⑈

Receipt No: 1.005298

Feb 22, 2024

Section 5, Itemd.

VR Tavern on the Greys, LLC

Liquor License/Permit - Liquor License/Permit	150.00
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Total:	150.00
--------	--------

Check	Chk No: 2299	150.00
Total Applied:		150.00

Change Tendered:	.00
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02/22/24 12:38PM



TOWN OF ALPINE
CATERING PERMIT APPLICATION

APPLICATION #: # 2024-005 APPLICATION DATE: 2/22/2024

APPLICANT NAME: Brenda Sisco-Melody Leseberg

BUSINESS NAME: VR Tavern on the Cores LLC

APPLICANT'S ADDRESS: 25 US Hwy 89
P.O. Box 3189
Alpine, WY 83128

TELEPHONE: _____

EVENT NAME: Alpine Mountain Days

REASON FOR PERMIT REQUEST: Alpine Mountain Days - Sale of Alcohol

LOCATION OF SALES: 121 US Hwy 89, Alpine, WY 83128

DATE(S) PERMIT REQUESTED: June 21st - June 23rd 2024 Time(s) 11am-11pm

AFFIDAVIT/AUTHORIZATION

The undersigned applicant hereby authorized the Town of Alpine and its agents and employees to seek information and conduct investigations (if need be) into the truth of the foregoing statement has set forth in this application, and agrees to comply fully with the rules and Regulations of the Town of Alpine, Wyoming, governing the license requested, and further declares that the foregoing information contained in this application is true and correct

Mel Sisco

2/22/2024

Applicant Signature/Title

Date

State of Wyoming)
County of Lincoln) ss.

Subscribed and sworn to before me this 22nd day of February, 2024.

SARAH GREENWALD
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 169279
MY COMMISSION EXPIRES: 11/30/2029

Sarah Greenwald
Notary Public

My commission expires 11-30-2029



.....

Approvals:

The mayor and the Town clerk will provide written approval only after all other approvals have been obtained. The Town Clear and/or staff will acquire these approvals for applicants.

Mayor: _____

Town Clerk: _____

.....
.....

.....
Clerk's Use Only

Fees: Date paid: Feb 26, 2024 () Check # 7299 () Cash - Receipt # #105296

Date Council Reviewed: 3/19/2024 () Approved () Denied


Date Permit Issued: _____



VR Tavern on the Greys, LLC

DBA Greys River Cove Resort
PO Box 3189
Alpine, WY 83128
307-654-4667

BANK OF JACKSON HOLE
PO Box 7000
Jackson, WY 83001
99-409/1023

 Section 5, Itemd.

2/22/2024

PAY TO THE
ORDER OF

Town of Alpine

\$ 150⁰⁰

One Hundred Fifty Dollars and ⁰⁰/₁₀₀

DOLLARS

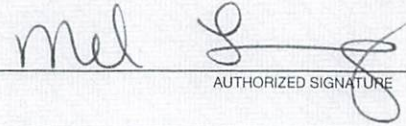
Mountain Days 75⁰⁰

Car Show 25⁰⁰

mule Deer 25⁰⁰

Rocky mtn Elk 25⁰⁰

MEMO


AUTHORIZED SIGNATURE

⑈002299⑈ ⑆102304099⑆

500051976⑈

Security features. Details on back
FD

Receipt No: 1.005296

Feb 22, 2024

Section 5, Itemd.

VR Tavern on the Greys, LLC

Liquor License/Permit - Liquor License/Permit	150.00
<hr/>	
Total:	150.00
<hr/> <hr/>	
Check	150.00
Chk No: 2299	
Total Applied:	150.00
<hr/>	
Change Tendered:	.00
<hr/> <hr/>	

02/22/24 12:38PM



TOWN OF ALPINE

ONE DAY MALT BEVERAGE PERMIT APPLICATION

APPLICATION #: _____ APPLICATION DATE: 3/9/2024

APPLICANT NAME: BRI BUCHOLTZ

APPLICANT'S ADDRESS: P.O. Box 3143
ALPINE WY 83128

TELEPHONE: (307) 413-0133

EVENT NAME: Star Valley Trout Unlimited Fundraiser

EVENT PHYSICAL LOCATION/ADDRESS: Alpine Civic Center

DATE AND TIME OF PERMIT: 5:30p - 10:30p

LIST ALL PEOPLE RESPONSIBLE FOR DISPENSING ALCOHOLIC BEVERAGES: Ron Dinn, Fred Ritzhard, Skyler Webb

FEES:

FEES: Application fee for a malt beverage or catering permit must be paid by the applicant and approved by the Town prior to dispensing the permit.

Per Day Fee: \$ 25.00

Bri Bucholtz Vice President 3/9/24
Applicant Signature/Title Date
Star Valley TU

Clerk's Use Only

Fees: Date paid: 25.00 Check # 1015 () Cash - Receipt # _____

Date Council Reviewed: _____ () Approved () Denied

Date Permit Issued: _____

I, _____, MAYOR OF THE TOWN OF ALPINE DO HEREBY SUBSCRIBE MY NAME AND CAUSE THE SEAL OF SAID TOWN TO BE HEREUNTO AFFIXED THIS _____ DAY OF _____

Mayor, Town of Alpine

ATTEST:

Town Clerk



TOWN OF ALPINE

RESPONSIBILITY AND LIABILITY OF MALT BEVERAGE AND CATERING PERMITTEES

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By signing below, as the applicant for said malt beverage or catering permit agree to adhere to all requirements as outlined above.

[Handwritten Signature]
Applicant Signature

3/9/24
Date

DRAFT

TOWN OF ALPINE
COMBINED CASH INVESTMENT
FEBRUARY 29, 2024

COMBINED CASH ACCOUNTS

01-10001	PETTY CASH	99.54
01-10002	CHECKING/1ST BANK-0919	1,627,560.22
01-10005	ALPINE MOUNTAIN DAYS	15,551.80
01-10006	XPRESS DEPOSIT ACCOUNT	14,878.08
01-10101	WATER CASH/CHECKING	448,378.20
01-10102	WATER CASH IN SAVINGS CONTINGE	41,602.14
01-10201	SEWER CASH IN BANK	301,101.21
01-10202	SEWER SAVINGS & RESERVES	120.82
01-10203	SEWER SAVINGS (1ST NATIONAL)	12,287.89
01-10205	SEWER RESERVE FOR REPLACEMENT	223,284.09
01-10301	UNDEPOSITED FUNDS	470,699.43
01-10302	RETURN CHECK	200.00
01-10750	UTILITY MANAGEMENT CASH CLEAR	(116.55)
01-10760	AR CASH CLEARING	(1,612.00)
01-10770	COURT CASH CLEARING	.00
01-11401	INVESTMENTS- CD	.00
01-11402	BANK OF ALPINE ARDA CD	80,172.56
01-11403	TOWN OF ALPINE CD - BOSV	17,624.81
01-11501	WATER WY CLASS 0002	630,280.68
01-11502	GENERAL WYOMING CLASS	113.85
01-11601	SEWER RESERVE CERT. OF DEPOSIT	.00
01-11602	SEWER BOSV 03-203032-24MOS	.00
01-11603	SEWER BOSV 03-200016-8-36MOS	.00
01-11604	SEWER WYOMING CLASS 7208-8255	.00
01-11605	SEWER LPL CD SYCHRONY BANK	249,000.00
01-11606	SEWER LPL STATE BANK CD	200,000.00
01-11607	WW LPL SWEEP CASH	2,102.51
01-11608	SEWER WY CLASS UNREALIZED	(27,139.72)
	TOTAL COMBINED CASH	4,306,189.56
01-20100	ACCOUNTS PAYABLE	.00
01-10000	CASH ALLOCATED TO OTHER FUNDS	(4,325,464.69)
	TOTAL UNALLOCATED CASH	(19,275.13)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,476,305.84
51	ALLOCATION TO WATER FUND	1,033,451.20
52	ALLOCATION TO WASTEWATER FUND	815,707.65
70	ALLOCATION TO GENERAL FIXED ASSETS	.00
80	ALLOCATION TO DEBT SERVICE FUND	.00
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,325,464.69
	ALLOCATION FROM COMBINED CASH FUND - 01-10000	(4,325,464.69)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-31-100	PROPERTY TAX	8,488.13	134,175.88	180,000.00	45,824.12	74.5
10-31-110	MOTOR VEHICLE TAX	.00	64,339.87	60,000.00	(4,339.87)	107.2
10-31-200	BASIC SALES & USE TAX	41,139.47	404,358.50	370,000.00	(34,358.50)	109.3
10-31-210	LOCAL OPTIONS SALES & USE TAX	(40,121.32)	199,227.70	205,000.00	5,772.30	97.2
10-31-220	GAS TAX	2,616.91	29,399.17	50,000.00	20,600.83	58.8
10-31-225	SPECIAL FUELS TAX	1,091.94	2,062.44	.00	(2,062.44)	0
10-31-230	CIG. TAX	596.42	6,691.01	11,000.00	4,308.99	60.8
10-31-235	LODGING TAX	(1,018.15)	233,766.48	.00	(233,766.48)	0
10-31-240	FRANCHISE TAX	191.06	15,002.17	14,000.00	(1,002.17)	107.2
10-31-250	SEVERANCE TAX	.00	11,699.22	43,000.00	31,300.78	27.2
10-31-260	MINERAL ROYALTIES	.00	71,165.88	97,000.00	25,834.12	73.4
10-31-270	DIRECT DISTRIBUTION	.00	259,234.64	259,000.00	(234.64)	100.1
	TOTAL TAX REVENUE	12,984.46	1,431,122.96	1,289,000.00	(142,122.96)	111.0
<u>LICENSES AND PERMITS</u>						
10-32-100	BUSINESS LICENSE	775.00	17,370.00	18,000.00	630.00	96.5
10-32-110	LIQUOR LICENSE	150.00	7,300.00	8,000.00	700.00	91.3
10-32-120	BUILDING PERMITS	3,903.20	20,322.70	35,000.00	14,677.30	58.1
10-32-130	DOG & CAT LICENSE	.00	30.00	400.00	370.00	7.5
	TOTAL LICENSES AND PERMITS	4,828.20	45,022.70	61,400.00	16,377.30	73.3
<u>CHARGES FOR SERVICES</u>						
10-33-100	RENTS	36,771.61	133,528.71	217,000.00	83,471.29	61.5
10-33-110	NOT., FAX, COPIES, ETC.	.00	244.83	10.00	(234.83)	2448.3
10-33-120	UTILITIES	.00	.00	1,500.00	1,500.00	.0
10-33-125	VISITOR CENTER REVENUE	1,381.00	14,283.98	35,000.00	20,716.02	40.8
10-33-130	EVENTS REVENUE	4,058.00	4,058.00	.00	(4,058.00)	.0
	TOTAL CHARGES FOR SERVICES	42,210.61	152,115.52	253,510.00	101,394.48	60.0
<u>INTERGOVERNMENTAL REVENUE</u>						
10-34-100	LOTTERY	.00	8,507.46	17,000.00	8,492.54	50.0
10-34-200	GRANT INCOME	80,100.40	733,035.32	1,059,000.00	325,964.68	69.2
	TOTAL INTERGOVERNMENTAL REVENUE	80,100.40	741,542.78	1,076,000.00	334,457.22	68.9
<u>FINES & PENALTIES</u>						
10-35-100	CITATIONS	215.00	920.00	1,000.00	80.00	92.0
	TOTAL FINES & PENALTIES	215.00	920.00	1,000.00	80.00	92.0

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TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

Section 5, Item.

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>OTHER REVENUE</u>					
10-38-100 INTEREST INCOME	6,558.11	42,192.85	4,000.00	(38,192.85)	1054.8
10-38-200 CONTRIBUTIONS	2,042.00	22,189.00	.00	(22,189.00)	0
10-38-700 LOAN PROCEEDS	.00	.00	210,000.00	210,000.00	0
10-38-800 OTHER INCOME	.00	(47.85)	.00	47.85	0
10-38-900 PROCEEDS FROM ASSET SALES	.00	.00	30,000.00	30,000.00	0
TOTAL OTHER REVENUE	<u>8,600.11</u>	<u>64,334.00</u>	<u>244,000.00</u>	<u>179,666.00</u>	<u>26.4</u>
TOTAL FUND REVENUE	<u>148,938.78</u>	<u>2,435,057.96</u>	<u>2,924,910.00</u>	<u>489,852.04</u>	<u>83.3</u>

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TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

Section 5, Iteme.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
10-41-110 ELECTED OFFICER SALARIES	3,389.24	19,967.36	35,000.00	15,032.64	57.1
10-41-210 PAYROLL TAXES	207.63	316.36	.00	(316.36)	.0
10-41-220 HEALTH INSURANCE	1,835.17	2,365.97	.00	(2,365.97)	.0
TOTAL MAYOR & COUNCIL	5,412.04	22,649.69	35,000.00	12,350.31	64.7
<u>ADMINISTRATION</u>					
10-42-110 ADMIN SALAIRES	14,477.83	188,139.64	260,000.00	71,860.36	72.4
10-42-210 ADMIN PAYROLL TAXES	1,123.14	23,008.63	.00	(23,008.63)	.0
10-42-220 ADMIN MEDICAL BENEFITS	3,454.12	31,858.12	.00	(31,858.12)	.0
10-42-230 ADMIN RETIREMENT	4,915.75	39,855.54	.00	(39,855.54)	.0
10-42-240 ADMIN HUMAN RESOURCES	161.96	1,085.23	.00	(1,085.23)	.0
10-42-314 WEBSITE	.00	9,071.03	20,000.00	10,928.97	45.4
10-42-315 PROFESSIONAL SERVICES	13,109.08	83,625.52	110,000.00	26,374.48	76.0
10-42-325 LEASE & RENT	.00	1,735.21	6,000.00	4,264.79	28.9
10-42-335 SOFTWARE AND IT	4,975.54	8,632.50	.00	(8,632.50)	.0
10-42-340 TELEPHONE/FAX	.00	1,785.39	8,000.00	6,214.61	22.3
10-42-345 OFFICE EQUIPMENT	757.08	1,034.40	.00	(1,034.40)	.0
10-42-350 ADVERTISING	1,148.75	5,365.34	5,000.00	(365.34)	107.3
10-42-360 DUES & MEMBERSHIPS	.00	5,360.54	4,800.00	(560.54)	111.7
10-42-370 MERCHANT FEES/BANK CHARGES	29.78	3,732.61	5,000.00	1,267.39	74.7
10-42-380 LIABILITY POOL INSURANCE	.00	4,337.00	.00	(4,337.00)	.0
10-42-381 OTHER BUILDING & LIABILITY INS	.00	3,138.85	13,000.00	9,861.15	24.2
10-42-390 ADMIN EDUCATION & TRAINING	27.60	106.10	2,000.00	1,893.90	5.3
10-42-395 ADMIN TRAVEL	.00	3,137.50	5,000.00	1,862.50	62.8
10-42-405 ADMIN POSTAGE	409.81	419.46	.00	(419.46)	.0
10-42-410 ADMIN OFFICE SUPPLIES	1,014.54	25,036.82	35,000.00	9,963.18	71.5
10-42-415 OTHER EXPENSES	223.99	(2,711.27)	.00	2,711.27	.0
TOTAL ADMINISTRATION	45,828.97	437,754.16	473,800.00	36,045.84	92.4
<u>COURT</u>					
10-45-100 JUDGE SALARY	.00	2,016.00	5,000.00	2,984.00	40.3
10-45-311 COURT LEGAL & PROFESSIONAL	968.25	2,787.00	5,000.00	2,213.00	55.7
10-45-335 SOFTWARE AND IT	75.00	75.00	.00	(75.00)	.0
10-45-395 COURTRAINING & TRAVEL EXPENSES	.00	56.15	.00	(56.15)	.0
10-45-410 COURT OFFICE SUPPLIES - POST	.00	.00	200.00	200.00	.0
10-45-411 COURT SOFTWARE	.00	551.77	.00	(551.77)	.0
TOTAL COURT	1,043.25	5,485.92	10,200.00	4,714.08	53.8

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING</u>					
10-50-110 P&Z WAGES	6,069.88	28,967.15	122,000.00	93,032.85	23.7
10-50-120 UTILITIES	402.95	688.13	.00 (688.13)	.0
10-50-210 P & Z PAYROLL TAXES	473.26	740.12	.00 (740.12)	.0
10-50-220 P & Z MEDICAL BENEFITS	1,204.09	1,181.86	.00 (1,181.86)	.0
10-50-230 P & Z RETIREMENT	1,588.34	1,375.60	.00 (1,375.60)	.0
10-50-331 P & Z LEGAL & PROFESSIONAL	2,980.00	5,172.50	.00 (5,172.50)	.0
10-50-335 SOFTWARE AND IT	50.00	50.00	.00 (50.00)	.0
10-50-395 P&Z TRAINING & TRAVEL	160.00	160.00	.00 (160.00)	.0
10-50-397 P & Z MILEAGE	65.05	65.05	.00 (65.05)	.0
10-50-410 P&Z OFFICE SUPPLIES & POSTAGE	354.95	3,844.58	.00 (3,844.58)	.0
10-50-411 P&Z SOFTWARE	462.00	462.00	.00 (462.00)	.0
TOTAL PLANNING & ZONING	13,810.52	42,706.99	122,000.00	79,293.01	35.0
<u>INFORMATION CENTER</u>					
10-52-110 INFORMATION CENTER S & W	2,828.52	2,828.52	.00 (2,828.52)	.0
10-52-210 INFO CENTER - PAYROLL TAXES	199.78	199.78	.00 (199.78)	.0
10-52-220 INFO CENTER - MEDICAL BENEFITS	513.80	411.04	.00 (411.04)	.0
10-52-230 INFORMATION CENTER RETIREMENT	526.67	526.67	.00 (526.67)	.0
10-52-335 SOFTWARE AND IT	550.00	550.00	.00 (550.00)	.0
10-52-410 INFORMATION CENTER SUPPLIES	.00	4,119.33	2,000.00 (2,119.33)	206.0
10-52-451 INFORMATION CENTER COGS	154.00	2,439.81	.00 (2,439.81)	.0
10-52-452 UTILITIES	37.71	37.71	.00 (37.71)	.0
TOTAL INFORMATION CENTER	4,810.48	11,112.86	2,000.00 (9,112.86)	555.6
<u>STREETS</u>					
10-54-110 STREETS SALARY & WAGES	11,747.06	45,506.76	275,000.00	229,493.24	16.6
10-54-111 SNOW REMOVAL SALARY & WAGES	7,729.85	7,729.85	.00 (7,729.85)	.0
10-54-210 STREETS PAYROLL TAXES	1,519.81	1,779.59	.00 (1,779.59)	.0
10-54-220 STEETS HEALTH/LIFE INSURANCE	941.29	915.60	.00 (915.60)	.0
10-54-230 STREETS RETIREMENT	3,895.17	4,132.91	.00 (4,132.91)	.0
10-54-333 REPAIRS & MAINT. - STREETS	141.37	35,518.12	75,000.00	39,481.88	47.4
10-54-334 REPAIRS & MAINT. - SNOW REMOVA	770.82	859.44	.00 (859.44)	.0
10-54-350 STREETS EQUIPMENT R & M	191.89	13,312.19	.00 (13,312.19)	.0
10-54-351 SNOW REMOVAL EQUIPMENT R & M	5,312.41	6,907.26	.00 (6,907.26)	.0
10-54-410 SUPPLIES - STREETS	.00	4,407.78	10,750.00	6,342.22	41.0
10-54-411 SUPPLIES - SNOW REMOVAL	662.77	1,302.88	60,000.00	58,697.12	2.2
10-54-445 STREETS SIGNS	.00	2,046.45	.00 (2,046.45)	.0
10-54-454 FUEL - STREETS	.00	4,061.44	.00 (4,061.44)	.0
10-54-455 FUEL - SNOW REMOVAL	2,875.90	5,766.48	.00 (5,766.48)	.0
TOTAL STREETS	35,788.34	134,246.75	420,750.00	286,503.25	31.9

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAW ENFORCEMENT</u>					
10-56-110 CODE ENFORCEMENT SALARY	996.00	13,533.60	35,000.00	21,466.40	38.7
10-56-210 OTHER PAYROLL TAXES	76.19	465.58	.00 (465.58)	.0
10-56-230 OTHER RETIREMENT	500.00	472.07	.00 (472.07)	.0
10-56-319 COUNTY OFFICER CONTRACT & COMM	701.50	51,063.00	79,320.00	28,257.00	64.4
10-56-410 CODES OFFICE SUPPLIES	.00	39.98	.00 (39.98)	.0
10-56-452 UTILITIES	117.77	240.29	1,000.00	759.71	24.0
10-56-454 FUEL	.00	128.86	.00 (128.86)	.0
TOTAL LAW ENFORCEMENT	2,391.46	65,943.38	115,320.00	49,376.62	57.2
<u>FACILITIES</u>					
10-58-110 FACILITIES SALARY & WAGES	437.25	620.65	.00 (620.65)	.0
10-58-210 FACILITIES - PAYROLL TAX	32.65	46.69	.00 (46.69)	.0
10-58-220 FACILITIES - MEDICAL BENEFITS	3.91	3.91	.00 (3.91)	.0
10-58-230 FACILITIES - RETIREMENT	90.78	101.88	.00 (101.88)	.0
10-58-330 FACILITIES - TOWN HALL R & M	(6,881.84)	2,323.28	1,000.00 (1,323.28)	232.3
10-58-332 FACILITIES - C.C. R & M	63.88	7,758.12	40,000.00	32,241.88	19.4
10-58-334 FACILITIES - SHOP R & M	485.52	954.28	.00 (954.28)	.0
10-58-335 SOFTWARE AND IT	150.00	150.00	.00 (150.00)	.0
10-58-336 FACILITIES - MC BLDG R & M	13.82	373.82	.00 (373.82)	.0
10-58-360 FACILITIES - CDC R & M	.00	11,092.02	.00 (11,092.02)	.0
10-58-380 FACILITIES - RENTAL SIDE OF TH	316.16	316.16	.00 (316.16)	.0
10-58-410 SUPPLIES - SHOP	67.50	67.50	.00 (67.50)	.0
10-58-450 FACILITIES - T.H. UTILITIES	540.15	3,042.93	6,000.00	2,957.07	50.7
10-58-452 FACILITIES - C.C. UTILITIES	2,024.21	12,196.57	18,000.00	5,803.43	67.8
10-58-454 FACILITIES - SHOP UTILITIES	1,887.99	7,297.15	20,000.00	12,702.85	36.5
10-58-456 FACILITIES - MC UTILITIES	120.75	2,040.34	.00 (2,040.34)	.0
TOTAL FACILITIES	(647.27)	48,385.30	85,000.00	36,614.70	56.9
<u>PARKS</u>					
10-65-110 PARKS SALARIES & WAGES	.00	17,174.32	66,000.00	48,825.68	26.0
10-65-210 PARKS PAYROLL TAXES	.00	308.49	.00 (308.49)	.0
10-65-332 PARKS REPAIRS & MAINT.	.00	35,134.95	30,000.00 (5,134.95)	117.1
10-65-450 PARKS VEHICLES & EQUIPMENT	.00	110.25	.00 (110.25)	.0
10-65-452 PARKS UTILITIES	1,068.59	9,265.04	11,000.00	1,734.96	84.2
10-65-454 PARKS FUEL	.00	591.13	2,500.00	1,908.87	23.7
TOTAL PARKS	1,068.59	62,584.18	109,500.00	46,915.82	57.2

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EVENTS</u>					
10-66-420 RECREATION BOARD EXPENSES	.00	25,656.33	15,000.00	(10,656.33)	171.0
10-66-421 4TH OF JULY EXPENSES	.00	15,700.00	17,500.00	1,800.00	89.7
10-66-422 CHRISTMAS LIGHT EXPENSES	527.06	2,513.28	.00	(2,513.28)	.0
10-66-423 PUMPKIN PATCH EXPENSES	.00	743.70	500.00	(243.70)	148.7
10-66-424 TRUNK OR TREAT EXPENSES	.00	.00	250.00	250.00	.0
10-66-425 SANTA EXPENSES	.00	140.38	1,500.00	1,359.62	9.4
10-66-426 WINTER JUBILEE EXPENSES	226.94	526.94	1,000.00	473.06	52.7
10-66-427 DOG SLED RACE EXPENSES	93.29	93.29	.00	(93.29)	.0
10-66-428 EASTER EGG HUNT EXPENSES	.00	.00	1,500.00	1,500.00	.0
10-66-430 MOUNTAIN DAYS EXPENSES	1,200.00	1,200.00	500.00	(700.00)	240.0
10-66-450 OTHER EVENTS EXPENSES	.00	.00	36,500.00	36,500.00	.0
TOTAL EVENTS	2,047.29	46,573.92	74,250.00	27,676.08	62.7
<u>BUSINESS & COMMUNITY DEV</u>					
10-70-315 BUSINESS & COMMUNITY DEVELOPME	1,001.27	13,432.19	32,250.00	18,817.81	41.7
TOTAL BUSINESS & COMMUNITY DEV	1,001.27	13,432.19	32,250.00	18,817.81	41.7
<u>CAPITAL OUTLAY</u>					
10-90-540 CAPITAL EXPENDITURES	.00	337,089.47	1,360,000.00	1,022,910.53	24.8
TOTAL CAPITAL OUTLAY	.00	337,089.47	1,360,000.00	1,022,910.53	24.8
<u>DEBT SERVICE</u>					
10-95-620 DEBT SERVICE LOAN PRINCIPAL	2,013.30	163,056.19	220,000.00	56,943.81	74.1
10-95-630 DEBT SERVICE LOAN INTEREST	523.77	38,281.90	60,000.00	21,718.10	63.8
TOTAL DEBT SERVICE	2,537.07	201,338.09	280,000.00	78,661.91	71.9
TOTAL FUND EXPENDITURES	115,092.01	1,429,302.90	3,120,070.00	1,690,767.10	45.8
NET REVENUE OVER EXPENDITURES	33,846.77	1,005,755.06	(195,160.00)	(1,200,915.06)	515.4

TOWN OF ALPINE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUE</u>					
51-33-100 WATER USAGE FEES	36,337.12	345,909.76	509,000.00	163,090.24	68.0
51-33-120 TRANSFER FEES	(28.69)	435.51	5,000.00	4,564.49	8.7
51-33-200 DISCONNECT/RECONNECT FEES	(4,757.47)	(4,741.51)	.00	4,741.51	.0
51-33-400 CONNECTION FEES	.00	37,710.00	29,000.00	(8,710.00)	130.0
TOTAL OPERATING REVENUE	31,550.96	379,313.76	543,000.00	163,686.24	69.9
<u>GRANT INCOME</u>					
51-34-100 GRANT REVENUE	.00	.00	470,100.00	470,100.00	.0
51-34-200 LOAN PROCEEDS	.00	.00	315,000.00	315,000.00	.0
TOTAL GRANT INCOME	.00	.00	785,100.00	785,100.00	.0
<u>OTHER INCOME</u>					
51-38-300 MISC. INCOME	.00	(8,071.39)	.00	8,071.39	.0
51-38-310 INTEREST INCOME	517.44	22,178.28	5,000.00	(17,178.28)	443.6
TOTAL OTHER INCOME	517.44	14,106.89	5,000.00	(9,106.89)	282.1
TOTAL FUND REVENUE	32,068.40	393,420.65	1,333,100.00	939,679.35	29.5

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-42-110	AMNIN SALARIES & WAGES	585.36	585.36	.00 (585.36)	0
51-42-210	ADMIN PAYROLL TAXES	44.14	44.14	.00 (44.14)	.0
51-42-230	ADMIN RETIREMENT	109.00	109.00	.00 (109.00)	.0
51-42-315	ADMIN PROFESSIONAL SERVICES	3,331.25	20,095.74	35,000.00	14,904.26 57.4
51-42-370	BANK CHARGES	56.24	817.85	.00 (817.85)	.0
51-42-380	INSURANCE	18.24	7,748.64	.00 (7,748.64)	.0
51-42-395	TRAVEL	.00	322.22	3,000.00	2,677.78 10.7
51-42-410	OFFICE & MISCELLANEOUS	.00	6,002.47	30,000.00	23,997.53 20.0
TOTAL ADMINISTRATION		4,144.23	35,725.42	68,000.00	32,274.58 52.5
<u>FIELD OPS</u>					
51-80-110	FO SALARIES & WAGES	4,368.90	148,276.14	170,000.00	21,723.86 87.2
51-80-210	FO PAYROLL TAXES	314.09	2,638.80	.00 (2,638.80)	.0
51-80-220	FO MEDICAL BENEFITS	3,023.61	3,787.89	.00 (3,787.89)	.0
51-80-230	FO RETIREMENT	1,186.92	4,661.18	.00 (4,661.18)	.0
51-80-320	TESTING	473.67	3,055.78	5,000.00	1,944.22 61.1
51-80-325	RENT	29,000.00	29,000.00	29,000.00	.00 100.0
51-80-332	REPAIRS & MAINTENANCE	377.20	19,662.46	12,000.00 (7,662.46)	163.9
51-80-335	SOFTWARE AND IT	682.52	4,312.07	.00 (4,312.07)	.0
51-80-395	TRAVEL & EDUCATION	.00	409.98	.00 (409.98)	.0
51-80-420	PARTS & SUPPLIES	(5,877.18)	85,750.85	140,000.00	54,249.15 61.3
51-80-430	CHEMICALS	1,100.00	1,100.00	15,000.00	13,900.00 7.3
51-80-452	UTILITIES	1,771.18	24,304.95	45,000.00	20,695.05 54.0
51-80-454	FUEL	105.62	3,004.05	10,000.00	6,995.95 30.0
51-80-800	DEPRECIATION EXPENSE	.00	42,000.00	120,000.00	78,000.00 35.0
TOTAL FIELD OPS		36,526.53	371,964.15	546,000.00	174,035.85 68.1
<u>CAPITAL OUTLAY</u>					
51-90-540	CAPITAL OUTLAY	.00	30,680.57	833,500.00	802,819.43 3.7
TOTAL CAPITAL OUTLAY		.00	30,680.57	833,500.00	802,819.43 3.7
<u>DEBT SERVICE</u>					
51-95-620	PRINCIPAL REPAYMENTS	.00	23,429.68	29,000.00	5,570.32 80.8
51-95-630	INTEREST EXPENSE	.00	.00	35,000.00	35,000.00 .0
TOTAL DEBT SERVICE		.00	23,429.68	64,000.00	40,570.32 36.6
TOTAL FUND EXPENDITURES		40,670.76	461,799.82	1,511,500.00	1,049,700.18 30.6

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TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

Section 5, Item.

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	(8,602.36)	(68,379.17)	(178,400.00)	(110,020.83)	(38.3)

TOWN OF ALPINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUE</u>						
52-33-100	MONTHLY SERVICE FEES	43,699.70	380,038.23	525,000.00	144,961.77	72.4
52-33-200	CONNECTION FEES	588.27	57,302.07	75,000.00	17,697.93	76.4
TOTAL OPERATING REVENUE		44,287.97	437,340.30	600,000.00	162,659.70	72.9
<u>GRANT INCOME</u>						
52-34-100	GRANT INCOME	.00	595,150.00	1,692,627.00	1,097,477.00	35.2
TOTAL GRANT INCOME		.00	595,150.00	1,692,627.00	1,097,477.00	35.2
<u>OTHER INCOME</u>						
52-38-100	INTEREST INCOME	1,111.19	11,952.80	10,000.00	(1,952.80)	119.5
52-38-200	MISC INCOME	.00	2,305.16	667,000.00	664,694.84	.4
52-38-300	UNREALIZD GAIN/LOSS	.00	(28,459.71)	.00	28,459.71	.0
TOTAL OTHER INCOME		1,111.19	(14,201.75)	677,000.00	691,201.75	(2.1)
TOTAL FUND REVENUE		45,399.16	1,018,288.55	2,969,627.00	1,951,338.45	34.3

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
52-42-110 ADMIN SALARIES & WAGES	2,764.55	7,378.94	.00	(7,378.94)	.0
52-42-210 ADMIN PAYROLL TAXES	202.75	540.91	.00	(540.91)	.0
52-42-220 ADMIN MEDICAL BENEFITS	855.49	1,020.01	.00	(1,020.01)	.0
52-42-230 ADMIN RETIRMENT	1,973.59	1,373.97	.00	(1,373.97)	.0
52-42-315 PROFESSIONAL SERVICES	10,417.50	21,380.64	50,000.00	28,619.36	42.8
52-42-375 BAD DEBT	.00	97,458.32	.00	(97,458.32)	.0
52-42-380 INSURANCE	.00	17,283.58	17,000.00	(283.58)	101.7
52-42-410 OFFICE & MISCELLANEOUS	.00	3,626.04	10,000.00	6,373.96	36.3
TOTAL ADMINISTRATION	16,213.88	150,062.41	77,000.00	(73,062.41)	194.9
<u>COLLECTIONS</u>					
52-82-110 COLLECTIONS SALARIES & WAGES	675.23	992.14	.00	(992.14)	.0
52-82-210 COLLECTIONS PAYROLL TAXES	48.19	72.43	.00	(72.43)	.0
52-82-220 COLLECTIONS MEDICAL BENEFITS	(25.85)	(25.85)	.00	25.85	.0
52-82-230 COLLECTIONS RETIREMENT	125.73	157.36	.00	(157.36)	.0
52-82-315 PROFESSIONAL SERVICES	565.00	25,515.45	20,000.00	(5,515.45)	127.6
52-82-332 REPAIRS & MAINTENANCE	(4,203.13)	(4,015.23)	.00	4,015.23	.0
52-82-390 TRAVEL/EDUC./TRAINING	.00	97.45	.00	(97.45)	.0
52-82-420 PARTS & SUPPLIES	1,818.70	1,818.70	.00	(1,818.70)	.0
52-82-454 UTILITIES	797.48	1,368.52	.00	(1,368.52)	.0
52-82-800 DEPRECIATION EXPENSE	.00	48,000.00	120,000.00	72,000.00	40.0
TOTAL COLLECTIONS	(198.65)	73,980.97	140,000.00	66,019.03	52.8
<u>PRE-TREATMENT</u>					
52-83-110 PRE- TREATMENT S & W	169.34	169.34	.00	(169.34)	.0
52-83-210 PRE- TREATMENT PAYROLL TAXES	12.50	12.50	.00	(12.50)	.0
52-83-220 PRE- TREATMENT MEDICAL BENEFITS	37.56	37.56	.00	(37.56)	.0
52-83-230 PRE- TREATMENT RETIREMENT	31.53	31.53	.00	(31.53)	.0
52-83-300 MISC EXPENSE	.00	120.00	.00	(120.00)	.0
52-83-315 PROFESSIONAL SERVICES	8,872.50	14,472.50	.00	(14,472.50)	.0
52-83-332 REPAIRS & MAINTENANCE	46.53	46.53	.00	(46.53)	.0
52-83-335 SOFTWARE AND IT	307.18	911.95	.00	(911.95)	.0
52-83-454 UTILITIES	.00	900.03	.00	(900.03)	.0
TOTAL PRE-TREATMENT	9,477.14	16,701.94	.00	(16,701.94)	.0

TOWN OF ALPINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
52-84-110	WWTP SALARIES & WAGES	8,530.10	114,440.95	265,000.00	150,559.05 43.2
52-84-210	WWTP PAYROLL TAXES	643.67	643.67	.00 (643.67) .0
52-84-220	WWTP MEDICAL BENEFITS	736.49	736.49	.00 (736.49) .0
52-84-230	WWTP RETIREMENT	1,759.43	1,559.43	.00 (1,559.43) .0
52-84-300	MISC EXPENSE	121.52	251.89	.00 (251.89) .0
52-84-315	PROFESSIONAL SERVICES	1,555.00	2,501.50	.00 (2,501.50) .0
52-84-318	SLUDGE HAULING/DISPOSAL	8,370.00	15,246.92	.00 (15,246.92) .0
52-84-320	TESTING	.00 (1,132.50)	1,000.00	2,132.50 (113.3)
52-84-332	REPAIRS & MAINTENANCE	624.02	46,918.33	82,000.00	35,081.67 57.2
52-84-335	SOFTWARE AND IT	726.00	726.00	.00 (726.00) .0
52-84-390	TRAVEL/EDUC./TRAINING	.00	2,086.96	3,000.00	913.04 69.6
52-84-420	PARTS & SUPPLIES	143.57	48,415.70	30,000.00 (18,415.70) 161.4
52-84-454	UTILITIES	5,682.82	36,761.29	80,000.00	43,238.71 46.0
	TOTAL WWTP	28,892.62	269,156.63	461,000.00	191,843.37 58.4
<u>CAPITAL OUTLAY</u>					
52-90-540	WW CAPITAL OUTLAY	.00	1,411,346.00	2,103,070.20	691,724.20 67.1
52-90-541	PRE-TREATMENT PROJECT	.00	1,015.00	.00 (1,015.00) .0
	TOTAL CAPITAL OUTLAY	.00	1,412,361.00	2,103,070.20	690,709.20 67.2
<u>DEBT SERVICE</u>					
52-95-620	DEBT SERVICE PRINCIPAL	.00	129,368.88	124,000.00 (5,368.88) 104.3
52-95-630	DEBT SERVICE INTEREST	.00	58,377.52	64,000.00	5,622.48 91.2
	TOTAL DEBT SERVICE	.00	187,746.40	188,000.00	253.60 99.9
	TOTAL FUND EXPENDITURES	54,384.99	2,110,009.35	2,969,070.20	859,060.85 71.1
	NET REVENUE OVER EXPENDITURES	(8,985.83)	(1,091,720.80)	556.80	1,092,277.60 (19607)

Town of Alpine Engineer's Report to Town Council

Meeting Date: March 19, 2024
Submitted By: Kevin Meagher, Project Manager
Reviewed By: Vera Donovan, Project Assistant
Prepared On: March 13, 2024

SUMMARY OF TASKS COMPLETED TO DATE

1 – Water Fund

1. AMI Radio Read Project:
 - A project update meeting led to revisions of the current propagation study to include alternate antenna locations. The updated study is in progress.
 - Interior large meters were inspected last week.
 - Exterior vault inspections will continue pending access (snow covered). Plan documents and specifications are underway for the project as most of the inventory and work scope is defined.
2. Water Model and GIS:
 - No updates on water modeling.
 - Level I Water Master Plan should yield an updated model.
 - The online GIS portal is being used to develop working scope, develop the propagation study, and assist with Lead and Copper inventory.
3. Development Reviews:
 - Jorgensen recently reviewed the Lasher Town Homes submittal and submitted the review for consideration.
 - Fire Flow information is pending.
 - Jorgensen provided annexation utility connection cost estimates for the Zy property.
 - The Extended Stay review information is coming in, and the project is under development review.
4. Mr. Corsi's pulsating and air-entrained water issue:
 - Jorgensen, in concert with Town of Alpine staff, worked on the issue. It was determined that the pulsating water is on the customer's side of the system, but Public Works said they would replace the backcheck valve this Spring as a possible fix for the pulsating issue. Mr. Corsi has been notified of the above items.

2 – Sewer Fund

1. Pre-Treatment Building Update
 - Building construction
 - The generator was set on a new concrete pad.
 - Electrical transformer is set on new concrete pad.
 - Permanent electrical power is installed.
 - Concrete aprons will be poured this Spring.
 - The electrician is waiting for the mechanical contractor to start so they can finish.
 - Cambrian Innovation Equipment & Design Update
 - Electrical drawings code classification design issue has been approved by Wyoming DEQ. KVA Engineering, JVA Consultants and Rendezvous Engineering are working on final drawings now. Final design drawings for this issue are expected by the end of March and will be issued to State Electrical and Wyoming DEQ. The cost of these drawings will be quoted and brought before the Council for consideration.
2. WWTP DEQ Permit Renewal:
 - DEQ permit renewal was completed in early December and we are waiting on DEQ for comments or renewal.
3. Sewer Utility Financial Plan:
 - Midwest Assistance Program (MAP) is creating a Sewer and Water Rate study at no cost.
 - Lee Allen with MAP is meeting with Town.
4. Sewer and Water Geographical Information Mapping:
 - Midwest Assistance Program (MAP) will provide paper and digital GIS Mapping services at no cost.
 - MAP will send a Town agreement form.
5. Snake River Junction Lift Station Generator:
 - The Public Works Manager requested utilizing the funds needed for this generator installation to be transferred to the Town.
 - CoVelop sent a quote for the generator and the labor for this transfer amount (\$67,029.00).

3 – General Fund

1. Jorgensen has responded to emails and calls from town staff and has held internal meetings to coordinate the ongoing and new projects for the town. Additionally, Jorgensen attends Town Council meetings when requested and provides this monthly engineer's report.
2. Jorgensen reviewed the Annexation Documentation with the Town Staff last week and will condense the flow chart and input approximate times as well.
3. Jorgensen is working with the Town on the Wyoming Federal Lands Access Program application for Grey's River Road. Town plans to complete application but Jorgensen will assist with application as needed. April 30th is the deadline for application.
4. Jorgensen has reviewed water construction standards with Public Works and will do the same for the Sewer and Roads. All new projects in Town will be required to adhere to these construction standards once they are approved by Council.
5. SPET 6-Cent Tax:
 - Jorgensen is going to provide a budget for the following:
 - Complete Streets Green Belt pathway/sidewalk on South section of highway.
 - Riverwalk project – planning and design.

Town of Alpine

2/1/24 to 2/29/24

Citations	0 Citations 1 Warnings
CFS/Law Incidents	72
Special Patrol	37

Animal Problem		Abandoned Vehicle	2
Agency Assist		Auto Accident	1
Aircraft		Child Abuse	
Alarms	4	Citizen Dispute	2
Assault		Civil Standby	
Burglary		Custodial interference	
Citizen Assist		Domestic Violence	1
Alcohol problems		Civil Execution/paper	
Controlled Burn		Disturbance	2
Controlled Substance		Forest patrol	
Drugs		Harassing	1
E911	4	Fire // Fireworks	
Fraud	1	Field contact	
Information	1	Lock out	
Hazmat		Lost/Found Property	2
Lost/Found Animal		Parking problem	
Livestock		Juvenile problem	2
Missing person		Medical	10
Littering		Mental subject	
Suicide subject		REDDI	2
Reckless driving	2	Motorist assist	1
Repo	1	Public relations	1
Property damage		Search/Rescue	1
Security check		Suspicious	2
Test		School zone	
Smoke/Fire		Threatening	1
Traffic stop	23	Weapon offence	
Traffic hazard	1	Trespassing	
Theft	1	Vandalism	
Traffic		Repo	
Transfer patient		Welfare Check	1
Vin Inspection	2	Warrant	
VIN Stamp		Utility problem	

WASTEWATER TREATMENT FACILITY FEE AGREEMENT

THIS WASTEWATER TREATMENT FACILITY FEES AGREEMENT (“Agreement”) is entered into effective this ____ day of _____, 2024, between the TOWN OF ALPINE, a Wyoming municipality, P.O. Box 3070, Alpine, Wyoming 83128 (“Town”), and GET DOWN, LLC, a Wyoming limited liability company, d/b/a Melvin Brewing Company, 624 County Road 101, Alpine, Wyoming 83128 (“Melvins”); (individually, a “Party”, and jointly, the “Parties”).

WHEREAS, Melvins operates a brewery and brew pub located in the Town of Alpine, Wyoming; and

WHEREAS, the Town has constructed and operates a wastewater treatment facility to treat wastewater generated by residents and businesses within the Town of Alpine (“Wastewater Facility”); and

WHEREAS, the Town is now constructing a wastewater pre-treatment facility to pretreat wastewater generated by Melvin Brewing Company (“Pre-treatment Facility”); and

WHEREAS, the Town has enacted a schedule of wastewater fees for residents and business connected to the Facility; and

WHEREAS, Alpine and Melvin have reached agreement on a fee for Melvins’ connection to the Wastewater Facility and the Pre-treatment Facility for pre-treatment and treatment of wastewater generated by Melvins as set forth in the Agreement.

NOW, THEREFORE, for good and valuable consideration by the Parties, receipt of which is hereby acknowledged by each Party to this Agreement, the Parties agree as follows:

1. FLAT FEE. The Town agrees to accept from Melvins a flat fee of One Hundred Forty-Four Thousand Dollars (\$144,000.00) per year for the pre-treatment and treatment of routine wastewater generated by Melvins’ operations of its brewery and brew pub (the “Wastewater Fee”). The Wastewater Fee shall be deemed adequate to cover all costs associated with pre-treatment and treatment of wastewater that is routine wastewater discharged from Melvins’ current operations, including all actual and potential costs associated with running the Pre-treatment Facility and the Wastewater Facility, including but not limited to all labor, operating supplies, operating costs, waste wastewater processing fees, sludge hauling, lab analysis, energy costs and any other additional fees not specifically outlined here.

2. LOG OF MELVINS’ DISCHARGES. Both Parties shall maintain a daily log of Melvins’ discharges into the Pre-Treatment Facility and the Wastewater Facility.

3. **DISCHARGE SURCHARGE.** For the pre-treatment and treatment of wastewater that is non-routine wastewater discharged from Melvins' current operations, which is wastewater originating from Melvins that requires additional treatment beyond routine Wastewater Facility and Pre-treatment Facility operations ("High Strength Discharge Events") Melvins agree to the following:

a. Either Party will notify the other Party if a daily log indicates that High Strength Discharge Event may have occurred.

b. Immediately upon discovery of the possibility of a possible High Strength Discharge Event, or upon notice from Alpine of a possible High Strength Discharge Event, Melvin Brewing agrees to review of its discharge(s). Within five (5) business days of the discovery of a suspected High Strength Discharge Event, the Town of Alpine will provide written documentation of the suspected discharge. Melvins will then have ten (10) business days to provide a written response, which shall include a report of corrective actions taken or to be taken. If Melvins fails to provide a timely written response, Melvins shall owe the Town a surcharge fee of Two Hundred Fifty Dollars (\$250.00) per calendar day thereafter until written response is received.

c. Upon Melvins' filing of it written response, as outlined above, Melvins and the Town shall work together, both acting in good faith, to calculate the additional surcharge fee due to the Town to cover the actual expenses incurred by the Town as a result of the High Strength Discharge Event. Upon the Parties' agreement on those costs and the reimbursement due, Melvins shall reimburse the Town for those expenses as an additional surcharge fee. The additional surcharge fee shall be paid to the Town by Melvins within thirty (30) days of agreement on the amount of the fee due.

d. Upon the occurrence of any High Strength Discharge Event, the Parties agree to consult together to develop strategies to reduce or prevent future occurrences of a High Strength Discharge Event.

4. **AGREEMENT TERM.** This Agreement will be binding upon execution, but the Agreement term of one (1) year shall run from the date the Pre-treatment Facility becomes operational, which date shall be identified by the Town through written notice to Melvins. This Agreement is intended only to establish the terms of the Town's wastewater treatment from Melvins for the one-year period and shall not be extended without written agreement of the Parties.

5. **FEE PAYMENTS.** Melvins shall pay the Wastewater Fee to the Town in monthly installments of Twelve Thousand Dollars (\$12,000.00). The Wastewater Fee shall be paid on or before the tenth (10th) day of each month during the term of this Agreement. Any late payment shall be subject to a late payment fee of 1.5% of the amount remaining unpaid.

6. **COOPERATION.** Melvins and the Town agree to cooperate in evaluating Facility operations to identify efficiencies that will reduce Wastewater Facility and Pre-treatment Facility operating costs benefitting both Parties.

7. GENERAL PROVISIONS.

a. **SUPERSEDING AGREEMENT.** This Agreement supersedes any previous agreements between the Town and Melvins, or between the Town and the previous owner of the brewery and brew pub.

b. **ENTIRE AGREEMENT.** This Agreement constitutes the complete and entire understanding of the Parties concerning the subject matter of this Agreement. Neither party shall be bound by or be liable for any statements, warranties, guarantees, or representations not set forth in this Agreement which may have been made by any agent, employee, or other person representing or purporting to represent a Party to this Agreement.

c. **PERSONS BOUND BY THIS AGREEMENT.** This Agreement shall be binding upon the Parties and their successors and assigns. The rights and obligations of any Party to this Agreement may be exercised or satisfied by that Party's legal representative. The obligations of the Parties set forth herein shall not create any rights in and/or obligations to any other persons or parties other than the Town and Melvins and their successors and assigns. The Parties and their successors and assigns alone shall be entitled to enforce or waive any provisions of this Agreement.

d. **RELATIONSHIP OF THE PARTIES.** Nothing in this Agreement shall be construed to create any partnership, joint venture, or fiduciary relationship between the Parties except as expressly provided in this Agreement.

e. **MODIFICATION.** No change or modification of this Agreement shall be valid unless the same be in writing and signed by the Parties.

f. **EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be considered as an original of the Agreement. All executed counterparts shall constitute, and shall have the force and effect, of one and the same document, and shall be binding upon those who execute the Agreement, regardless of whether all Parties execute the same document.

g. **FACSIMILE OR ELECTRONIC SIGNATURES.** Facsimile or electronic signatures on this Agreement and any amendments thereto shall be considered binding.

h. **GOVERNING LAW.** The laws of the State of Wyoming shall govern the provisions of this Agreement.

i. **SEVERABILITY.** If any portion of this Agreement is held to be unenforceable or invalid for any reason by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

j. **SOVEREIGN IMMUNITY.** The Town does not waive sovereign immunity by entering into this Agreement, and except for Melvins' right to enforce the terms of this

Agreement, the Town specifically retains immunity and all defenses available to it pursuant to law, including governmental immunity.

k. NO RECORDATION. This Agreement shall not be recorded.

IN WITNESS WHEREOF, the Parties have signed this Agreement effective as of the date entered above.

TOWN OF ALPINE,
a Wyoming municipality

BY: _____
ERIC GREEN, MAYOR

ATTEST: _____
MONICA CHENAULT, TOWN CLERK/ TREASURER

GET DOWN, LLC,
a Wyoming limited liability company

BY: _____
COLBY COX, MEMBER

Town of Alpine
Planning & Zoning



Chairman:

Melisa Wilson

Commission Members:

Susan Kolbas

Dan Schou

Mayor Green & Council Members;

**Recommendation for the Town of Alpine
to adopt the New Building & Development Fee Schedule**

The Planning and Zoning Commission met on Tuesday, March 12th and discussed the current building fee schedule.

Upon additional review and discussion, the Commission would like to recommend that the Town Council consider and move forward with a base rate increase for permits handled by the Planning and Zoning Commission.

The proposed rate increase is attached to this recommendation.

Mr. Dan Schou moved to send a recommendation to the Town Council for consideration and adoption of a 2024 Building and Development Fee increase (See Attachment "A"). Ms. Susan Kolbas seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

297 ORDINANCE NO. 2022-15
TOWN OF ALPINE
BUILDING DEPARTMENT FEE SCHEDULE

AN ORDINANCE REPEALING AND REPLACING 241 ORDINANCE NO. 2016-04 TOWN OF ALPINE BUILDING DEPARTMENT FEE SCHEDULE FOR BUILDING APPLICATIONS AND PERMIT APPLICATIONS IN THE TOWN OF ALPINE. THIS ORDINANCE WILL ESTABLISH AN EFFECTIVE DATE AT ITS PASSING ON THE THIRD READING.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING:

Section I: Building Department Fee Schedule

A. Permit/Application Type

Plan review by Town of Alpine building official is included in the base rate along with the required inspection fees, any additional inspections and/or re-inspections will be charged and/or billed to the property owner accordingly.

Plan Review Fee: A Separate plan review fee of One Hundred (\$100) Dollars per hour for all plan reviews conducted outside of the regular permit submissions will be assessed to all requests.

In addition to the permit fee (base rate and price per square foot) the Town reserves the right with specific findings, to have a 3rd party entity plan review conducted, at the expense of the applicant, this additional costs would be on any complex projects the Town deems necessary.

<i>Building Fees</i>	<i>Base Rate</i>		<i>Plus Price per Square Foot</i>
Commercial Building Rates	\$1,200.00	PLUS	\$0.50/sq ft/unit Plus Credit Card on File for Reinspection
Multi-Unit Residential Rate	\$750/unit	PLUS	\$0.50/sq ft/unit Plus Credit Card on File for Reinspection
Residential (Single Family Unit)	\$750.00	PLUS	\$0.25/sq ft Plus Credit Card on File for Reinspection

Remodel and/or Addition Permit or Garage Associated with Residential Structure

PLUS

Remodeling	\$750.00		Plus Credit Card on File for Reinspection
Addition	\$750.00	\$0.25/sq ft	Plus Credit Card on File for Reinspection
Garage	\$750.00	\$0.25/sq ft	Plus Credit Card on File for Reinspection

Remodel and/or Addition Permit or Garage Associated with Commercial Structure

PLUS

Remodeling	\$600.00	\$0.25/sq ft	Plus Credit Card on File for Reinspection
Addition	\$1,200.00	\$0.25/sq ft	Plus Credit Card on File for Reinspection

Minor Construction Permits

Minor Construction Permits * \$250.00

*Includes sheds, utility changes, window and wall installation, etc.

Affidavits

Fence Affidavit	\$100.00
Deck Affidavit	\$200.00
Shed Affidavit (Includes Greenhouses)	\$200.00
All Others	\$200.00

Sign Permits

Base Rate

Repainting Only	No Fee
Wall/Canopy	\$150.00
Free Standing	\$200.00
Permanent Banners - Fee/Banner	\$200.00
Temporary Banners – Fee/Banner "Allowed for 90 Days"	\$75.00

Re - Inspection

If for any reason a project is not ready when the Building Official arrives, thus requiring a return to the project site by the Building Official to conduct an inspection or additional, the applicant will be charged accordingly for all additional visits.

Residential	(fee per each re-inspection)	\$100.00	Residential – One (1) hr. minimum
Commercial	(fee per each re-inspection)	\$100.00	Commercial –One (1) hr. minimum

Extension Permits

1 st Permit Extension	\$300.00
2 nd Permit Extension	\$400.00

Miscellaneous Permits

Demolition	\$100.00
Temporary Use Permit (90 Day Use Only)	\$500.00
Special Hearing and/or Meeting of P & Z Commission	\$1,500.00

Development Fees

Base Rate Plus Price Per Lot

Variance	\$1,500.00
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Person requesting variance shall also pay all advertising separately.

Zoning Map Amendments	\$2,500.00
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Person requesting rezone shall also pay for all advertising separately.

Re-plats

Simple		\$750.00	
Minor		\$1,500.00	
Major	(Fee is \$2,000 plus \$100/lot)	\$2,500.00	Plus \$100/Lot

*Fees listed do not include all costs for advertising which will be billed directly to **property owner** along with all other out of ordinary expenses.*

Charges for replating of subdivision applications shall commence at the above cost basis. There may be extra costs incurred, as determined by the Town of Alpine, as every project is unique and may incur additional costs.

Additional Fees

If any of the above fees do not fully cover the total costs of processing any application and/or additional inspections or re-inspections, additional fees will be assessed pursuant to Section II of this Ordinance.

SECTION II: PAYMENT/REFUNDS/WAIVER OF FEES.

All fees are non-refundable. There shall be no waiver of fees. All Applicants shall be required to present a credit or debit card number and sign an authorization to allow the Town to keep the credit card information on file until a certificate of occupancy, or a sworn statement of the project inspector stating that the project is completed and has passed inspection, has issued or received by the Town. Any additional inspections shall be charged to the Applicant’s card upon seven (7) days notice, from the Administrator that additional inspections are required. Notice shall be mailed to the Applicant’s mailing address. All credit or debit card transactions shall be assessed an additional three percent (3%) charge for card processing fees. Visa, MasterCard and Discover are accepted.

SECTION III: WATER AND SEWER CONNECTION FEES.

In conjunction with the permit building permit application process and before a building permit is issued, all water and sewer connection fees must be paid in full.

Section IV: Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

Section V: Ordinances Repealed.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section VI: Effective Date.

This Ordinance shall become effective from the date of its passage.

Passed as amended on First Reading on the 19th day of July 2022.

VOTE: 5 YES 0 NO 0 ABSTAIN 0 ABSENT

Passed as amended on Second Reading on the 10th day of August 2022.

VOTE: 5 YES 0 NO 0 ABSTAIN 0 ABSENT

Passed and approved on the Third Reading on the 16th day of August 2022.

VOTE: 5 YES 0 NO 0 ABSTAIN 0 ABSENT

TOWN OF ALPINE



SIGNED: _____

W. Kennis Lutz
W. KENNIS LUTZ, MAYOR

ATTEST:

Sharon L. Backus

SHARON L. BACKUS, CLERK/TREASURER

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing 297 Ordinance No. 2022-16 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:



Sharon L. Backus

SHARON L. BACKUS, CLERK/TREASURER



Town of Alpine

RESOLUTION 2024-011

OFFICIAL APPOINTMENTS OF THE ALPINE ARCHITECTURAL REVIEW COMMITTEE

A RESOLUTION TO DESIGNATE THE OFFICIAL APPOINTMENTS, ASSIGNMENTS AND AGENCIES OF THE TOWN OF ALPINE, WYOMING FOR THE ALPINE ARCHITECTURAL REVIEW COMMITTEE

BE IT RESOLVED BY THE TOWN COUNCIL, TOWN OF ALPINE, WYOMING, THAT THE FOLLOWING APPOINTMENTS SHALL BE RECOGNIZED AS THE OFFICIAL DESIGNATED ENTITIES AUTHORIZED BY THE TOWN COUNCIL FOR THE CONDUCT OF OFFICIAL BUSINESS OF THE TOWN OF ALPINE.

THE ALPINE ARCHITECTURAL REVIEW COMMITTEE MEMEBERS:

- Bryan James – Three (3) Year Term: Expiring 12/31/2026.
- Brett Bennett – Two (2) Year Term: Expiring 12/31/2025.
- Wendi Walton – One (1) Year Term: Expiring 12/31/2024.

PASSED, APPROVED AND ADOPTED this 19th day of March 2024.

Vote: __ Yea, __ Nay, __ Absent, __ Abstain

Signed: _____
Eric Green, Mayor of Alpine

ATTEST:

Signed: _____
Monica L. Chenault, Clerk/Treasurer



RESOLUTION No. 2024-012

A RESOLUTION CERTIFYING THE SUBMISSION OF AN ANNEXATION PETITION FOR LOT 1 OF THE ZYLAND SUBDIVISION, IN ACCORDANCE WITH W.S. § 15-1-403.

WHEREAS, on the 24th day of January 2024 a Petition for Annexation of eligible territory has been filed with the Town Clerk of the Town of Alpine by Zahida Hafeez, owner of Lot 1 – Zyland Subdivision.

WHEREAS, the Deputy Town Clerk has reviewed the petition hereby finds:

- i. The petition is signed and dated by a majority of the landowners of the area sought to be annexed.
- ii. The petition contains:
 - a. A legal description of the area sought to be annexed;
 - b. A request that the described territory be annexed;
 - c. A statement that each signer is an owner of land and a description of his land within the area proposed to be annexed; and
 - d. A map of the area.
- iii. That no signature on the petition is dated one hundred eighty days prior to the date of filing the petition with the Deputy Clerk.
- iv. The Deputy Town Clerk determined within 10 days of the receipt of the petition that the petition substantially complies with W.S. § 15-1-403.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Town of Alpine that the Town Clerk is authorized to follow the procedure outlined in W.S. § 15-1-402, W.S. § 15-1-404, and W.S. § 15-1-406. A Public Hearing on the Annexation of Lot 1 – Zyland Subdivision will be held on May 21, 2024, 2024, at 6:00 p.m.

This resolution passed and adopted on this 19th day of March 2024.

FOR THE TOWN OF ALPINE:

BY: _____
Eric Green, Mayor

ATTEST:

Monica L. Chenault, Clerk/Treasurer



Town of Alpine

February 1, 2024

Mayor Eric Green
250 River Circle
PO Box 3070
Alpine, WY 83128

RE: Zyland Annexation

Mayor Green:

I hereby certify that the Petition for Annexation signed by legal representatives of Zyland Subdivision, LLC

To be completed and conforms to Wyoming § 15-1-402 through 15-1-405.

Said property is within Section 20, T37N, R118W, Lincoln County, Wyoming. The petition was received on January 29, 2024, and contained the following:

1. Petition for annexation to the Town of Alpine, Lincoln County, Wyoming;
2. Print of Map Title "Zyland Lot 1 Annexation to the Town of Alpine", Map to Accompany, XXX (to be established) Ordinance NO. (to be established) ANNEXATION IN A PORTION OF THE SE ¼, SW ¼ SECTION 20, TOWNSHIP 37 NORTH, RANGE 118 WEST, 6TH PRINCIPAL MERIDIAN.
3. Warranty Deed – Instrument number 784881, Lincoln County Clerk, Book 352PR, Page 357.

Please let me know if you have any questions.

Sincerely,


Christine Wagner
Deputy Clerk

cc: Jamie DeCora, Surveyor Scherbel, LTD.

250 River Circle • P.O. Box 3070 • Alpine, Wyoming 83128 • (307) 654-7757 • FAX (307) 654-7454
E-mail: planning@alpinewy.gov • www.alpinewy.gov

ORDINANCE 2024-001

AN ORDINANCE PROVIDING FOR A UNIFORM PROCESS OF REVIEWING PETITIONS FOR ANNEXATION FILED WITH THE TOWN OF ALPINE, WYOMING, BY THE LANDOWNERS WITHIN THE AREA PROPOSED TO BE ANNEXED, PURSUANT TO WYOMING STATUTE §15 – 1 – 401, ET. SEQ.; ESTABLISHING REQUIREMENTS FOR PETITIONERS TO GATHER AND SUPPLY EVIDENCE REQUIRED IN THE FINDINGS SET FORTH IN WYOMING STATUTE §15 – 1 – 402 AND TO PROVIDE SAID EVIDENCE CONCURRENT WITH THE PETITIOIN FOR ANNEXATION; DELCARING THAT THE PETITIONER CARRIES THE BURDEN OF PROOF ANY ASSERTATIONS OR CLAIMS PROFERRED DURING THE PETITION PROCESS AND HEARINGS; ESTABLISHING A REQUIREMENT OF A PRE-ANNEXATION MEETING TO BE HELD WITH THE PLANNING STAFF AND CLERK OF THE TOWN OF ALPINE, WYOMING; ESTABLISHING CLASSIFICATIONS FOR MAJOR AND MINOR ANNEXATIONS AND DEFINING THE CLASSIFICATIONS; ESTABLISHING A PRE – ANNEXATION FEE TO BE PAID BY THE PETITIONERS; ESTABLISHING A REQUIREMENT THAT THE PETITIONERS PREPARE ALL PUBLIC NOTICES AND PAY ALL COSTS ASSOCIATED WITH PUBLICATION OF SAID NOTICE, INCLUDING, BUT NOT LIMITED TO SUCH NOTICES RQUIRED BY WYOMING STATUTE § 15 – 1 – 402 (a) (vi) AND § 15 – 1 – 405 (b); ESTABLISHING A PETITION FEE STRUCTURE TO BE PAID BY PETITIONERS; ESTABLISHING A REQUIREMENT FOR THE DEPOSIT OF FUNDS TO COVER THE TOWN OF ALPINE, WYOMING’S COSTS FOR REVIEW OF THE PETITION AND EVIDENCE; EXEMPTING THE TOWN OF ALPINE, WYOMING FROM THE REQUIREMENTS OF THIS ORDINANCE.

WHEREAS, the Governing Body of the Town of Alpine, Wyoming, pursuant to Wyoming Statute § 15 – 1 – 103 (a) (xli) has authority to enact laws that regulate and protect the health, safety, and welfare of its citizens;

WHEREAS, the Governing Body of the Town of Alpine, Wyoming has authority, pursuant to Wyoming Statute § 15 – 1 – 401, et. seq. to receive petitions from landowners seeking to be annexed to the incorporated boundaries of the Town of Alpine, Wyoming; and

WHEREAS, the Governing Body of the Town of Alpine, Wyoming has determined that the process of review, gathering of information, planning, and publication of notice as set for the in Wyoming Statute §§ 15 – 1 – 401, et. seq. place a financial and time burden on the Town, which result in both an unfunded mandate from the Wyoming State Legislature and the subsidization by the citizens of the Town of Alpine, Wyoming of private land speculators and developers.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Town of Alpine, Wyoming that:

17-__ - ____. Regulation of Petitions for Annexation by Private Landowners to the Town of Alpine, Wyoming

17- - Intent.

(a) The intent of this section is to promote the public health, safety, and welfare of the people of the Town of Alpine, Wyoming, to establish a process for review of annexation petitions prior to the filing of the petition with the Town of Alpine, Wyoming, to require petitioners for annexation to provide clear and convincing evidence of the information required for preparation of the annexation report as required by W.S. §15 – 1 – 402, assigning the burden of proof to the petitioner to support any claims made during the annexation process with clear and convincing evidence, to establish rules governing the annexation petition process, to set classifications of “minor” and “major” annexations, to establish pre-petition fees, annexation petition fees, requiring petitioners to pay a deposit to cover costs of the proceedings, and to require petitioners to pay the costs of all publication of notices required under W.S. §15 – 1- 402 and §15 – 1- 405.

(b) The Town of Alpine, Wyoming shall be exempt from any provision contained in this ordinance if the Town of Alpine, Wyoming is the petitioner for annexation under W.S. § 15 – 1 – 404.

17 - - Definitions.

(a) *Major annexation.* A major annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area greater than two and one-half (2 ½) acres.

(b) *Minor annexation.* A minor annexation shall be defined as any parcel of land proposed to be annexed to the Town of Alpine, Wyoming consisting of an area of two and one-half (2 ½) acres or less.

17- - Prepetition Conference Required, Prepetition Fee Required, Information Petitioner to Provided at Prepetition Conference, Requirement that Prepetition Conference Statement and Proposed Petition be Reviewed and a Recommendation Made, Presentation of Proposed Petition to a Work Session of the Governing Body of the Town of Alpine, Wyoming Prior to Filing of Petition for Annexation

(a) All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall, prior filing a petition for annexation, as outlined in W.S. § 15 – 1 – 403, attend a prepetition conference with representatives of the Town of Alpine, Wyoming planning and zoning department and the Town Clerk.

(b) All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall pay, prior to the prepetition conference, a fee of seven hundred fifty dollars (\$750.00). In addition to the prepetition fee, the landowner(s) shall pay any costs for publication of notice of Town of

Alpine Planning and Zoning hearing of the proposed petition as required by subsection (d) of this section.

(c) No less than five (5) days prior to the prepetition conference, all landowner(s) or their legal representatives shall file a memorandum, prepared, and signed by the landowner(s) or their legal representatives, in which the following information is provided:

- (i) A clear and concise statement of the intended or planned use of the property if the annexation is granted;
- (ii) A clear and concise statement as to why the annexation of the area would be for the protection of the health, safety and welfare of the persons residing in the area and for the current residents of the Town. Statements containing conclusory statements and statements not supported by clear and convincing evidence will be deemed irrelevant;
- (iii) A clear and concise statement as to how the urban development of the area sought to be annexed would constitute a natural, geographical, economical and social part of the Town. Statements containing conclusory statements and statements not supported by clear and convincing evidence will be deemed irrelevant;
- (iv) A clear and concise statement as to how the area sought to be annexed would be a logical and feasible addition to the Town of Alpine, Wyoming and the extension of basic and other services customarily available to the residents of the Town of Alpine, Wyoming shall, within reason, be available to the area proposed to be annexed as well as a clear and concise statement of what actions the landowner(s) will take to install, pay for, and extend the services to the area sought to be annexed. Statements containing conclusory statements and statements not supported by clear and convincing evidence will be deemed irrelevant;
- (v) A clear and concise statement as to how the area sought to be annexed is contiguous with or adjacent to the Town of Alpine, Wyoming, or the area meets the requirements of W.S. § 15 – 1- 407. A map or most recent survey of the area sought to be annexed shall be included with the prepetition conference documents and statements;
- (vi) A clear and concise statement as to all utilities needed or potentially needed to serve the area sought to be annexed along with written proof that said utilities have been contacted and have received notification of the landowner(s) intent to seek annexation. The landowner(s) shall provide, as part of the exhibits included with the memorandum required under subsection (c) above, written proof from the utility provider that is ready and willing to provide the utility service;
- (v) Request for zoning of the area sought to be annexed with a clear and concise statement as to the reasoning for the zoning; and
- (vi) Proof of payment of the prepetition conference fee.

(d) If, after the prepetition conference, the representatives of the Town of Alpine, Wyoming planning and zoning department and the Town Clerk determine that the statements and

supporting documentation and exhibits are complete and meet the standards outlined in (c) (i) – (vi) above, the proposed petition, along with the prepetition conference statements and supporting documentation and exhibits submitted by the landowner(s) shall be delivered by the Town Clerk to the Town of Alpine, Wyoming Planning and Zoning Board for review at the board’s next scheduled meeting. The proposed petition, along with the prepetition conference statements and supporting documentation and exhibits submitted by the landowner(s) shall be provided to the board no less than five (5) days prior to the board’s next scheduled meeting. If the prepetition conference is held less than ten (10) days prior to the board’s next scheduled meeting, then the review by the board shall be scheduled to occur at the following regularly scheduled board meeting.

(e) During the hearing on the proposed petition and request for zoning pursuant to (d) above, the landowner(s), or their legal representative, shall be present at said hearing. It shall be the burden of the landowner(s), or their legal representative, to provide clear and convincing evidence of all statements, representations, evidence, and exhibits contained in the proposed petition, request for zoning, and any other claim are truthful and based on actual evidence and not conclusory or promotional in nature.

(f) After the prepetition review hearing held by the Town of Alpine, Wyoming Planning and Zoning Board, the board shall file with the Clerk of the Town of Alpine, Wyoming a written report of their findings and along with any recommendations or suggested edits to the proposed petition and any request for zoning. The Town of Alpine, Wyoming Planning and Zoning Board shall determine, and include in the written report, whether the proposed annexation qualifies as minor or major annexation based on the definitions given in 17 - -.

(g) Upon receipt of the information outlined in subsection (f) above, the Clerk of the Town of Alpine, Wyoming shall set a prepetition work session at the next scheduled work session of the Governing Body of the Town of Alpine, Wyoming. Notice of the work session shall be provided to the landowner(s) and/or their legal representatives. No less than five (5) days prior to the work session, the Clerk shall provide copies of the proposed petition, supporting documentation and exhibits, along with the Town of Alpine, Wyoming Planning and Zoning Board’s written report and recommendations to the members of the Governing Body.

(h) At the work session outlined in subsection (d) above, the landowners, and/or their legal representatives, shall be granted no more than twenty (20) minutes to present their proposed petition, along with their memorandum, supporting documentation and exhibits and to answer any questions from the Governing Body of the Town of Alpine, Wyoming.

(i) Following the work session presentation of the proposed petition by the landowner(s), and/or their legal representatives, the landowners may proceed to the process of filing their annexation petition pursuant to W.S. §§ 15 – 1 – 401, et. seq.

17- - Establishment of Petition Fee and Deposits

(a) All landowner(s) seeking annexation to the Town of Alpine, Wyoming shall, prior filing a petition for annexation, as outlined in W.S. § 15 – 1 – 403, shall be required to pay the following fees for annexation:

i. Minor annexation filing fee and deposit. The filing fee for all petitions for a minor annexation, as defined by § 17 - - (a), and determined to be a minor annexation by the Planning and Zoning Board pursuant to § 17 - - (d), shall be the sum of one thousand (\$1,000.00) dollars. In addition to the filing fee charged for a minor annexation, the landowner(s) shall tender to the Clerk of the Town of Alpine, Wyoming the sum of five thousand dollars (\$5,000.00). Said deposit for a minor annexation shall be held by the Clerk and the sums used to pay for costs of preparation of the annexation report required by W.S. § 15 – 1 – 402 and to pay for review of any infrastructure by the Town Engineer. The Clerk shall return any unused portion of said deposit, along with an itemized statement of the costs incurred and charged to the deposit, to the landowner(s) within thirty (30) days after approval or denial of the petition.

A. If the costs of preparation of the annexation report and review by the Town Engineer exceed the amount of the deposit, the landowner(s) shall be responsible to pay said excess amounts no later than thirty (30) days after approval or denial. If the landowner(s) fail to pay excess costs within the timeframe provided in this subsection, then the Clerk shall not record the annexation with the Clerk/Recorder, Lincoln County, Wyoming, and a lien shall be filed against the property.

ii. Major annexation filing fee and deposit. The filing fee for all petitions for a major annexation, as defined by § 17 - - (a), and determined to be a major annexation by the Planning and Zoning Board pursuant to § 17 - - (d), shall be the sum of two thousand five hundred (\$2,500) dollars. In addition to the filing fee charged for a minor annexation, the landowner(s) shall tender to the Clerk of the Town of Alpine, Wyoming the sum of ten thousand dollars (\$10,000.00). Said deposit for a minor annexation shall be held by the Clerk and the sums used to pay for costs of preparation of the annexation report required by W.S. § 15 – 1 – 402. The Clerk shall return any unused portion of said deposit, along with an itemized statement of the costs incurred and charged to the deposit, to the landowner(s) within thirty (30) days after approval or denial of the petition.

A. If the costs of preparation of the annexation report and review by the Town Engineer exceed the amount of the deposit, the landowner(s) shall be responsible to pay said excess amounts no later than thirty (30) days after approval or denial. If the landowner(s) fails to pay excess costs within the timeframe provided in this subsection, then the Clerk shall not record the annexation with the Clerk/Recorder, Lincoln County, Wyoming and a lien shall be filed against the property.

17- - Petitioner(s) required to mail notices, publish notices prepared by Clerk, and post notice on the property, size requirements of notice posted on property, payment of costs to be borne by the Petitioner(s)

(a) It shall be the responsibility of the landowner(s)/petitioner(s) to mail notice, via certified mail, to all utilities effected and any persons owning property that is adjacent to or within five hundred (500) feet of the territory proposed to be annexed, regardless of whether the property is inside or outside the corporate limits of the Town of Alpine, Wyoming. Notice shall be prepared by the Town Clerk and delivered to the landowner(s)/petitioner(s). The landowner(s)/petitioner(s) shall bear the responsibility of paying all costs and postage fees of the mailings of the certified mailing and provide proof of said mailings to the Town Clerk. The landowner(s)/petitioner(s) shall bear the responsibility of providing the notice required under W.S. § 15 – 1 – 402 (a) (vi) within the timeframe provided by said statute. Failure to provide notice within the timeframe shall result in the rejection of the petition.

(b) It shall be the responsibility of the landowner(s)/petitioner(s) to post notice on the territory proposed to be annexed. Notice shall be no less than 18” x 24” and posted on material that is visible from the property line. Costs of production of the notice and posting the notice shall be borne by the petitioner.

17 - - Severability.

If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions of application of this Ordinance which can be given affect without the invalid provision or application, and to this and the provisions of this act are severable.

17 - - Effective Date.

This Ordinance shall become effective from the date of its passage.

This Ordinance shall become effective from the date of its passage.

PASSED 1st READING THIS 20th DAY OF JANUARY 2024.

Vote: 4 yes 0 no 0 abstain 4 absent

PASSED 2nd READING THIS 19th DAY OF MARCH 2024.

Vote: yes no abstain absent

PASSED 3rd READING THIS 16th DAY OF APRIL 2024.

Vote: yes no abstain absent

TOWN OF ALPINE

BY: _____
Eric Green, Mayor

ATTEST:

BY: _____
Monica Chenault, Clerk

2ND READING

ATTESTATION OF THE TOWN CLERK

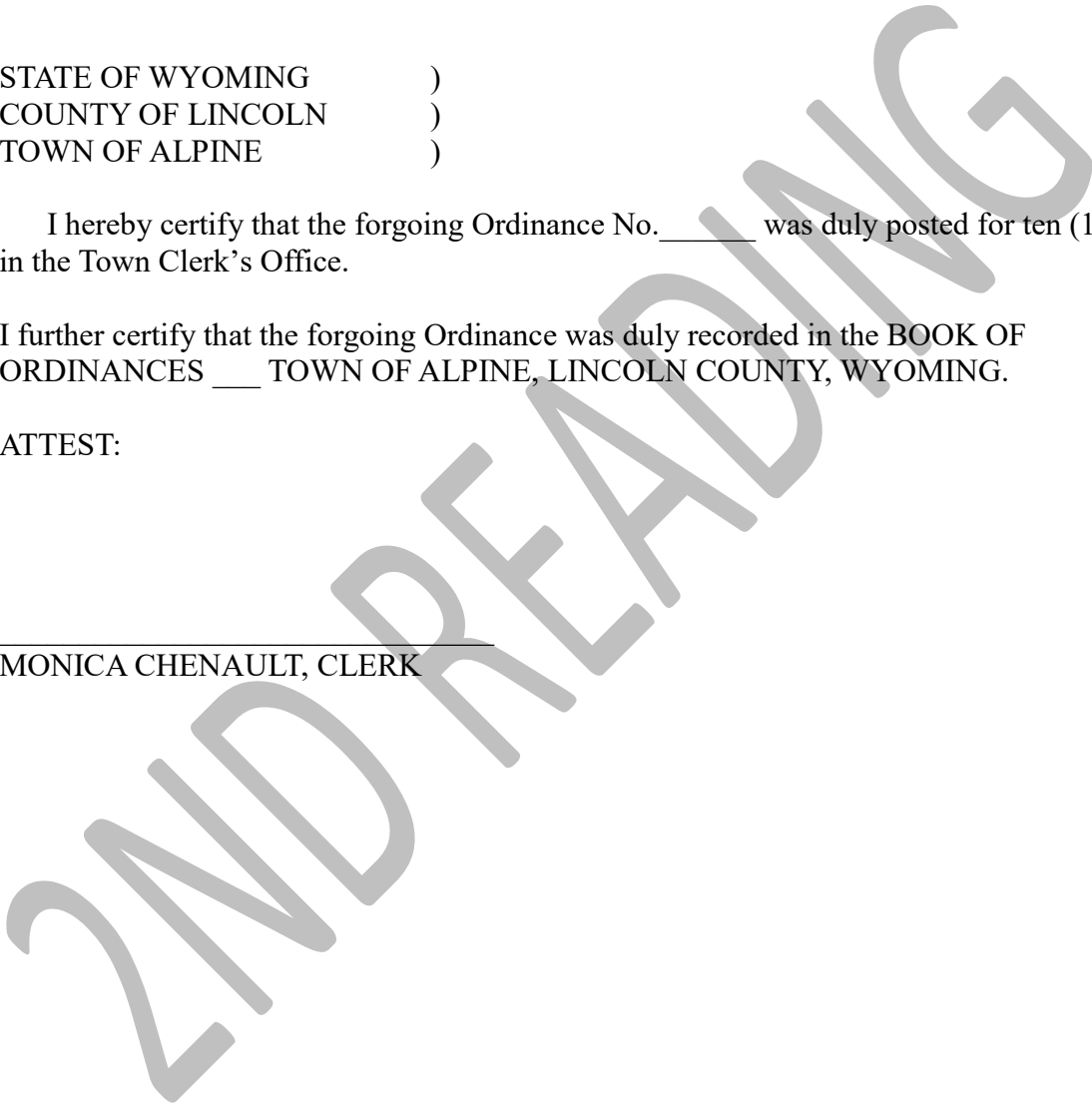
STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. _____ was duly posted for ten (10) days in the Town Clerk’s Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES ___ TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

MONICA CHENAULT, CLERK



TOWN OF ALPINE

ORDINANCE NO. 2024-002

TOWN BOUNDARIES

AN ORDINANCE APPROVING AND AUTHORIZING THE ANNEXATION OF APPROXIMATELY 6.17 +/- ACRES OF PROPERTY LOCATED IN LINCOLN COUNTY, INTO THE BOUNDARIES OF THE TOWN OF ALPINE, WYOMING

WHEREAS, on February 20, 2024, Landowner of the property depicted herein on the map “Exhibit A” and described herein as “Exhibit B” filed with the Town of Alpine a petition for Annexation into the Town of Alpine, Lincoln County, Wyoming pursuant to W.S. § 15-1-403.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE:

Section 1. That the foregoing recitals are incorporated in and made part of this Ordinance by this reference.

Section 2. That the Town of Alpine hereby finds as follows:

- (a) That the notice of a public hearing was given in compliance with W.S. 15-1-405, and
- (b) That a public hearing was held on February 20, 2024, at 6:00 p.m., and
- (c) That the annexation of the area hereinafter described is for the protection of health, safety, and welfare of the persons residing in the area and the Town of Alpine; and
- (d) That the area sought to be annexed will constitute a natural, geographical, economic, and social part of the Town of Alpine; and
- (e) That the area is a logical and feasible addition to the Town and that the extension of basic services continually available in the Town of Alpine can be furnished to the area sought to be annexed; and
- (f) The area sought to be annexed is contiguous with or adjacent to the annexing city or town, or the area is owned by the city; and
- (g) That the Governing Body is prepared to issue such franchises as are necessary to public electric utilities to serve the annexed area pursuant to W.S. § 15-1-410, and to authorize the designated utility to serve the entire annexed area.

Section 2: That all real property as described herein shall be, and the same hereby is, annexed into the Town of Alpine, Lincoln County, Wyoming, and the boundaries of the Town of Alpine corporate municipal limits are hereby extended and changed to include said tract of land described in Exhibits A and B, attached, and incorporated herein. Upon adoption of this Ordinance, said real property shall be zoned as MRC and such designation shall be shown upon the official zoning map of the Town of Alpine, Wyoming.

Section 3: In accordance with the requirements of W.S. § 15-1-406, the Alpine Town Clerk shall file with the Lincoln County Clerk a map of the area annexed hereunder together with a copy of this Ordinance approved by the Governing Body of the Town of Alpine so that the corporate municipal boundaries of the Town of Alpine can be extended and changed to

include said land and the same shall be reflected in the official real property records of Lincoln County, Wyoming.

Section 4: Annexation of the real property as described herein shall not terminate any covenants, conditions, or restrictions of record. The real property within the annexed area is still subject to any homeowners or property owners’ association fees levied by the homeowners or property owner associations or entities of record.

Section 5: Sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable. If any phrase, clause, sentence, paragraph, or section of this ordinance is declared illegal or unconstitutional, such illegality or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections.

Section 6: The annexation of any territory is effective upon publication of the ordinance.

Section 7: This ordinance passed and approved on the following dates:

Passed First Reading on this 20th day of February 2024.

VOTE: 4 YES, 0 NO, 0 ABSTAIN, 1 ABSENT

Passed Second Reading on the 19th day of March 2024.

VOTE: YES, NO, ABSTAIN, ABSENT

Passed on Third and Final Reading 16th day of April 2024.

VOTE: YES, NO, ABSTAIN, ABSENT

TOWN OF ALPINE

Eric Green, Mayor of Alpine

ATTEST:

Monica L. Chenault, Clerk / Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
COUNTY OF LINCOLN)
TOWN OF ALPINE)

I hereby certify that the forgoing Ordinance No. 2024-002 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practicable.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault Clerk / Treasurer

2ND READING

EXHIBIT A

DEAD HORSE MEADOWS ANNEXATION LEGAL DESCRIPTION

DESCRIPTION FOR DEAD HORSE MEADOWS ANNEXATION

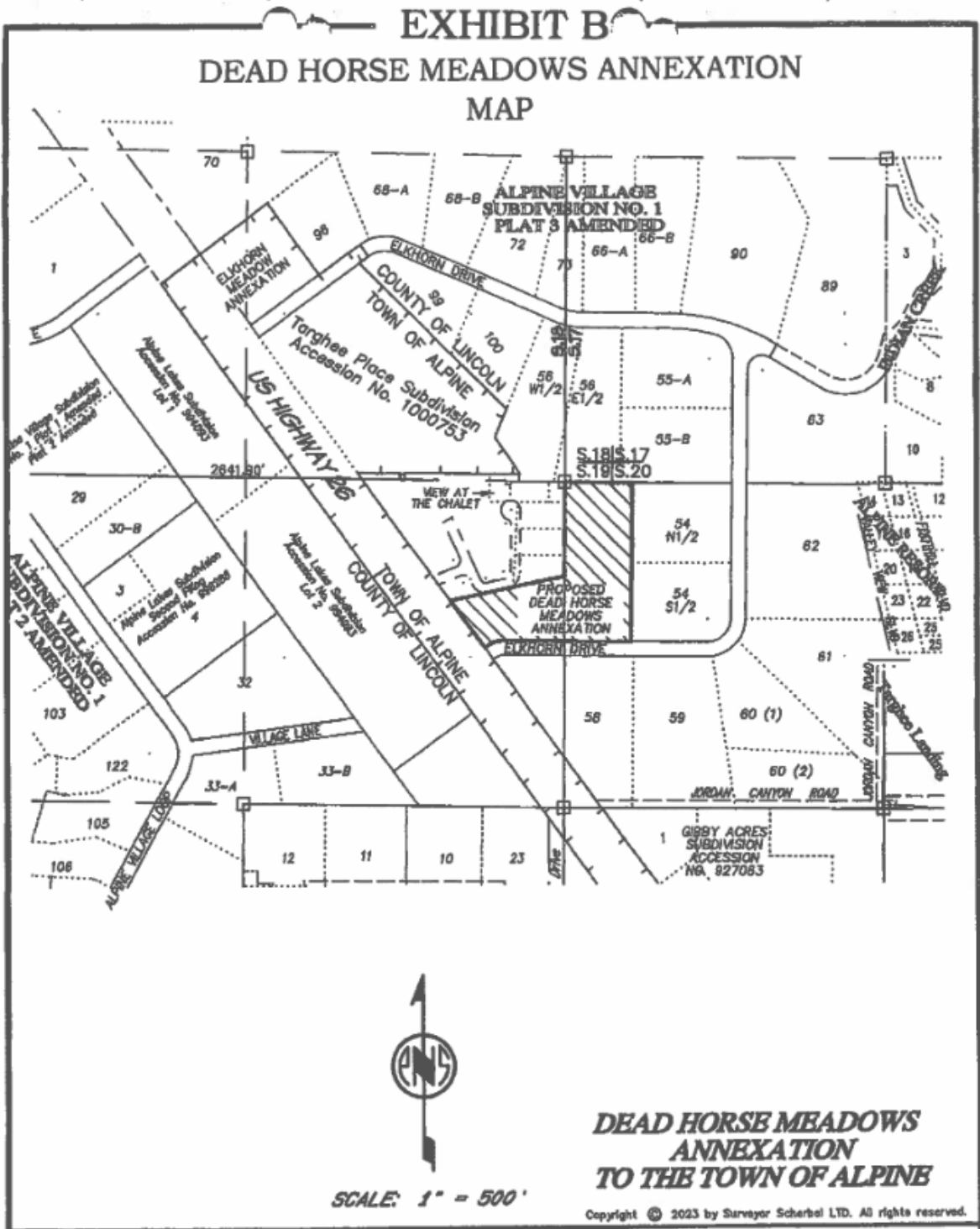
To-wit: - -

All of Lot 53 of Alpine Village Subdivision No. 1 Plat 3 Amended, Lincoln County, Wyoming as described on the official plat filed in the Office of the Clerk of Lincoln County with Accession No. 578380.

19 September 2023



2NL



INVOICE

pay request

Section 7, Itemg.

JL Concrete & Construction, Inc jaclyn1@aol.com
PO Box 3377 +1 (307) 413-1796
Alpine, WY 83128

Town Of Alpine 1

Bill to
Town Of Alpine 1
Sewer Pre Treatment
Change Orders

Invoice details

Invoice no.: 1511
Terms: Due on receipt
Invoice date: 03/12/2024
Due date: 03/12/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		1 Change Order for Electrical Conductors from LVE transformer to Disconnect 50ft of 600 Kcmil 4 Conductors 50ft of 2/0 AWG 1 Conductor		1	\$8,556.00	\$8,556.00
2.		1 Excavation Change Order Digging Trench for Electrical for Generator Prep for Generator Pad and Transformer Pad		1	\$7,554.58	\$7,554.58
3.		1 Crane for Setting Generator		1	\$1,874.64	\$1,874.64
4.		1 Ground Thaw		1	\$4,200.00	\$4,200.00
5.		1 Concrete for Generator Pad and Transformer		1	\$18,525.00	\$18,525.00

Total **\$40,710.22**

INVOICE

DATE: 07/17/2023
Date

CUSTOMER NAME: JL CONCRETE & CONSTRUCTION, INC.

SALESPERSON JOB PAYMENT TERMS DUE DATE
Gregg Hokanson Town of Alpine Building Due on receipt

QTY	DESCRIPTION	UNIT PRICE	LINE	TOTAL
	Draw on Contract			40,000.00

SUBTOTAL	40,000.00
SALES TAX	
TOTAL	40,000.00

MAKE ALL CHECKS PAYABLE TO BAHACC
Thank you for your business!

PO BOX 1124 THYANE WY 83127/ PHONE: 307-699-7094 /EMAIL:BAHACC2017@OUTLOOK.COM