



# **PLANNING AND ZONING WORK SESSION AGENDA**

July 31, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

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- 1. CALL TO ORDER** – Chairman Wilson
- 2. ROLL CALL** – Gina Corson
- 3. ADOPT THE AGENDA**
- 4. WORK SESSION ITEMS**
  - [a.](#) Land Use Development Code updates and additions.
- 5. ADJOURNMENT**

## 285 ORDINANCE NO. 2022-03

### INTERNATIONAL BUILDING CODE

AN ORDINANCE REPEALING AND REPLACING 276 ORDINANCE NO. 2020-05 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL BUILDING CODE 2021 EDITION FOR THE TOWN OF ALPINE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:

#### SECTION I.

276 Ordinance No. 2020-05 is hereby repealed in its entirety.

#### SECTION II.

##### **Permit Required- Application.**

It is unlawful for any person to erect, construct, reconstruct, alter or change the use of any building or other structure within the town limits without obtaining a building permit from the Town of Alpine. The Town shall not issue any permit unless the plans of and for the proposed erection, construction, reconstruction, alteration or use fully conforms to the zoning regulations, subdivision regulations and building regulations then in effect. All applications for building permits shall be accompanied by all documentations as required on the building permit application. All building permit fees are to be determined by the town council by resolution or ordinance and may be changed from time to time.

#### SECTION III.

##### **International Building Code.**

All buildings and temporary structures built or located within the Town from and after the established effective date, upon approval and passage of this Ordinance, shall be constructed in accordance with the requirements of the International Building Code (IBC) 2021 Edition as published by the International Code Council, specifically excluding all appendices. The International Building Code (OBC) 2018 Edition is hereby adopted and incorporated herein by reference with the exception of the following amendments:

1. Section 101.4.8 **Electrical** shall read, "The provisions of the *National Electrical Code* shall apply to the installation of electrical systems, including alterations, repairs, replacement equipment, appliances, fixtures, fittings and appurtenances thereto".
2. The last sentence of Section 101.4.3 **Plumbing** shall read, "The provisions of the *Wyoming Department of Environmental Quality* shall apply to private sewage disposal systems".
3. Section 101.4.4 **Property Maintenance** shall be deleted on its entirety.

4. Section 102.1 **General** shall have a second sentence added which shall read, "Substitute the *National Electrical Code* for all reference to the *ICC Electrical Code* throughout the IBC".
5. Section 103.3 **Deputies** shall be amended by deleting the last sentence.
6. Section 105.2 **Work exempt from permit**. Delete #1 and #2. Item 11 shall read, "Swings and other playground equipment".
7. Section 105.3.2 **Time limitation of application** shall be deleted in its entirety.
8. Section 105.5 **Expiration** shall be deleted in its entirety.
9. Section 105.5 **Expiration**. The last sentence shall be revised to read, "The Town of Alpine is authorized to grant in writing one extension of time for a period of not more than one (1) year."
10. Section 107.1 **General**. Construction documents, special inspection and structural observation programs, and other data shall be submitted in three sets with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the Planning and Zoning Commission is authorized to require additional construction documents to be prepared by a registered design professional.
11. Section 108.3 **Temporary Power**. The last sentence shall read, "The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the *National Electrical Code*".
12. Section 109.6 **Refunds** shall read, "The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code".
13. Add Section 110.3.12 **Re-inspection Fee**. "A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Town of Alpine".
14. A sixth sentence shall be added to the first paragraph of Section 1608.2 **Ground Snow Loads** and shall read, "The roof snow load shall be 100 lbs. per square foot".

## SECTION IV.

### **Stamp or Seal of Licensed Engineer Required.**

All plans for structures submitted with a permit application as required under this Ordinance shall be designed by a civil or structural engineer licensed in the State of Wyoming. Such plans shall contain the stamp or seal of a civil or structural engineer licensed in the State of Wyoming.

## **SECTION V.**

### **Priority of Ordinances.**

In the event any of the adopted ordinances of the town as codified with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

## **SECTION VI.**

### **Definitions.**

The definitions as set forth in the International Building Code as said code is adopted in Section III of this Ordinance shall apply in interpretation of said code unless there is a discrepancy between the definitions contained in said code and definitions found in Planning and Zoning Ordinance Chapter II of the Town of Alpine Municipal Code and in that event the definitions found in Planning and Zoning Ordinance Chapter II of the Town of Alpine Municipal Code shall take precedence.

## **SECTION VII.**

### **Building Permit Issuance - Compliance Required.**

The Town of Alpine shall not issue a building permit for any building or temporary structure to be built within the town unless the plan submitted for such building or temporary structure complies fully with the provisions of this chapter.

## **SECTION VIII.**

### **Business License - Non-Issuance for Non-Compliance.**

No business license shall be issued to any business located in any building or temporary structure in which the building or temporary structure fails to comply with the provisions of this chapter. No business license shall be issued to any business located in any building or temporary structure which did not comply with the equivalent or applicable zoning or building ordinance in effect at the time of the construction or placement of such building.

## **SECTION IX.**

### **Appeal to Board of Adjustments.**

An appeal from the provisions of the chapter shall be made to the Board of Adjustments on a form to be furnished by the board which may be secured at the town office. Any recommendations by the Board of Adjustments for departure from the provisions of this chapter shall be subject to the approval of the Town Council.

## **SECTION X.**

### **Severability.**

If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application and to this and the provisions of this act are severable.

## **SECTION XI.**

### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

## **SECTION XII.**

### **Effective Date.**

This Ordinance shall become effective from the date of its passage provided; however, this ordinance shall not apply to any previously approved building permits.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

TOWN OF ALPINE

BY: \_\_\_\_\_  
W. Kennis Lutz, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sharon L. Backus, Town Clerk/Treasurer

## ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING     )  
                                      )  
COUNTY OF LINCOLN    )

I hereby certify that the forgoing **285 ORDINANCE NO. 2022-03** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

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SHARON L. BACKUS, CLERK/TREASURER

## 286 ORDINANCE No. 2022-04

### INTERNATIONAL RESIDENTIAL CODE

AN ORDINANCE REPEALING 277 ORDINANCE NO. 2020-06 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE 2021 EDITION FOR THE TOWN OF ALPINE, AND PROVIDING FOR THE EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:

#### SECTION I.

277 Ordinance No. 2020-06 is hereby repealed in its entirety.

#### SECTION II.

All detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress built or located within the town from and after the established effective date upon approval and passage of this Ordinance shall be constructed in accordance with the requirements of the International Residential Code, 2021 Edition, as published by the International Code Council, specifically **including Appendix F (Radon)**. The International Residential Code (IRC) 2021 Edition is hereby adopted and incorporated herein by reference, with the exception of the following amendments:

1. **Section R102.7 Existing structures.** The first sentence shall read “The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code, the International Property Maintenance Code or the International Fire Code, or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public”.
2. **Section R105.2 Work exempt from permit** shall be amended by deleting numbers 1, 2 and 10.
3. **Section 105.3.2 Time limitation of application** shall be deleted in its entirety.
4. **Section 105.5 Expiration** shall be deleted in its entirety.
5. **Section 108.2 Schedule of permit fees shall be revised to read**, “On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as set forth in the adopted Town of Alpine permit fee schedule.”
6. **Section R113.4 Violation penalties** shall be revised to read, “Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be subject to penalties as provided in 111

Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”

7. **Section R114.2 Unlawful continuance** shall read “Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
8. The first sentence in **Section 301.1.3 Engineered design** shall be revised to read, “All residential structures shall be designed by a civil or structural engineer licensed in the State of Wyoming”.
9. **Table R302.13. Fire Protection of Floors Exceptions Sub-Section 2 shall be revised to read** “Floor assemblies located directly over a crawl space not intended for storage or for the installation of electric-powered heating appliances.”
10. **Table R302.6 Dwelling/Garage Separation, Under Material Heading shall be revised to read all materials to be 5/8-inch Type X gypsum board.**
11. **Section R313 Automatic Sprinkler Systems** shall be deleted in its entirety.
12. **Sections 403.3** shall be replaced with the sentence reading, “Front protected shallow foundations are prohibited”.
13. **Section N1102.4 Air Leakage**, shall be deleted in its entirety.
14. **Section N1102.4.1.2 Testing**, shall be deleted in its entirety.
15. **Section N1103.3.5 (R403.3.5) Duct Testing**, shall be deleted in its entirety.
16. The first sentence of **Section N1102.2.10** shall be changed to read, “Where the floor above the crawl space is un-insulated, insulation shall be installed on the crawl space walls and a Class I vapor retarder be installed according to this code”.
17. **Section G2406.2 (303.3) Prohibited locations.** Delete **Exceptions .3 and .4** in their entirety.
18. **Section G2445.2 (621.2) Prohibited Use** shall read, “Unvented room heaters shall not be installed in habitable rooms or spaces”.
19. A second sentence shall be added to **section G2445.7 Unvented Decorative Room Heaters** and shall read, “Unvented decorative room heaters shall not be installed in habitable rooms or spaces”.
20. **Section P2603.5.1 Sewer depth** shall be amended to read, “Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority”.
21. **AF104 Testing**, shall be deleted in its entirety.

### SECTION III.

#### Priority of ordinances.

In the event any of the adopted ordinances of the town as codified in this code as of the date of the adoption of the ordinance codified in this section conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

#### **SECTION IV.**

##### **Severability.**

If any provision of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or applications of this Ordinance which can be given affect without the invalid provisions or applications, and to this and the provisions of this act are severable.

#### **SECTION V.**

##### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

#### **SECTION VI.**

##### **Effective Date.**

This Ordinance shall become effective from the date of its passage, however, that this ordinance shall not apply to any previously approved building permits.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022.

Vote: \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022.

Vote: \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

PASSED ON 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022

Vote: \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

#### **TOWN OF ALPINE**

By: \_\_\_\_\_  
W. Kennis Lutz, Mayor

##### **Attest:**

By: \_\_\_\_\_  
Sharon L. Backus, Town Clerk

## ATTESTATION OF THE TOWN CLARK

STATE OF WYOMING       )  
COUNTY OF LINCOLN     )  
TOWN OF ALPINE         )

I hereby certify that the forgoing 286 Ordinance No. 2022-04 was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
SHARON L. BACKUS, TOWN CLERK

## 287 ORDINANCE NO. 2022-05

### INTERNATIONAL MECHANICAL CODE

AN ORDINANCE REPEALING 260 ORDINANCE NO. 2018-10 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL MECHANICAL CODE 2021 EDITION FOR THE TOWN OF ALPINE, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:

#### SECTION I.

260 Ordinance No. 2018-10 is hereby repealed in its entirety.

#### SECTION II.

##### **International Mechanical Code Adoption by Reference.**

All buildings and structures constructed, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance, shall be constructed or built in accordance with the requirements of the 2021 Edition of the International Mechanical Code, as promulgated by the International Code Council, and the said International Mechanical Code 2021 Edition is adopted by reference the same as if it were more fully set forth herein, except as follows:

1. **Section 101.1 Title** shall read, "These regulations shall be known as the Mechanical Code of the Town of Alpine, herein after referred to as 'this code'".
2. **Section 106.5.2 Fee schedule** shall read, "The fees for work shall be as adopted by the Town of Alpine in the Mechanical/Fuel Gas fee schedule".
3. A third sentence shall be added to **Section 107.2.3 Approval Required** and shall read, "A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees will be assessed when the approved plans are not readily available to the inspector; for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official".
4. **Section 108.4 Violation penalties** shall read, "Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto."

5. The last sentence of **Section 108.5 Stop work orders** shall read, “Any person who shall continue any work in or about the structure after having been served with a stop work, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto.”
6. A second sentence shall be added to **Section 903.3 Unvented Decorative Room Heaters** and shall read, “Unvented gas logs shall; not be installed in habitable rooms or spaces”.

### **SECTION III.**

#### **Priority of Ordinances.**

In the event any of the adopted ordinances of the town as codified in this code as of the date of the adoption of the ordinance codified in this section conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

### **SECTION IV.**

#### **Severability.**

If any provisions of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or application, and to this and the provisions of this act are severable.

### **SECTION V.**

#### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with provisions of this ordinance are hereby repealed.

### **SECTION VI.**

#### **Effective Date.**

This Ordinance shall become effective from the date of its passage, however, that this Ordinance shall not apply to any previously approved building permits.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022

Vote:     \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022

Vote:     \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

PASSED 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022

Vote:     \_\_\_\_ yes, \_\_\_\_ no, \_\_\_\_ abstain, \_\_\_\_ absent.

TOWN OF ALPINE

BY: \_\_\_\_\_  
W. Kennis Lutz, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sharon L. Backus, Clerk/Treasurer

**ATTESTATION OF THE TOWN CLERK**

STATE OF WYOMING     )  
  )  
COUNTY OF LINCOLN    )

I hereby certify that the forgoing **287 ORDINANCE NO. 2022-05** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
SHARON L. BACKUS, CLERK /TREASURER

## 288 ORDINANCE NO. 2022-06

### INTERNATIONAL FUEL GAS CODE

AN ORDINANCE REPEALING 261 ORDINANCE NO. 2018-11 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL FUEL GAS CODE 2021 EDITION FOR THE TOWN OF ALPINE, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:

#### SECTION I.

261 Ordinance No. 2018-11 is hereby repealed in its entirety.

#### SECTION II.

**International Fuel Gas Code** - Adoption by reference.

All buildings and structures constructed, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance, shall be constructed or built in accordance with the requirements of the 2021 Edition of the International Fuel Code (IFGC), as promulgated by the International Code Council, and the said International Fuel Gas Code is adopted by reference the same if it were fully set forth herein, except as follows:

1. Section 101.1 **Title** shall read, "These regulations shall be known as the Fuel Gas Code of the Town of Alpine, hereinafter referred to as 'this code'".
2. Section 106.6.2 **Fee Schedule** shall read, "The fees for work shall be indicated in the adopted Town of Alpine Mechanical/Plumbing permit schedule".
3. A third sentence shall be added to Section 107.3.3 **Re-inspection and testing** and shall read, "A re-inspection fee will be assessed for each inspection or re-inspection when such portion or the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Town of Alpine".
4. Section 108.4 **Violation Penalties** shall read, "Any person who violates a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111-Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto."

5. The last sentence of Section 108.5 **Stop work orders** shall read, "Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111-Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto".
6. Section 303.3 **Prohibited Locations** Exception number 3 and 4 shall be deleted.
7. **Unvented Decorative Room Heaters.** "Unvented Decorative Room Heaters shall not be installed in habitable spaces".

### **SECTION III.**

#### **Priority of ordinances.**

In the event any of the adopted ordinances of the town as codified in this code as of the date of the adoption of the ordinance codified in this section conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

### **SECTION IV.**

#### **Severability.**

If any provisions of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or application, and to this and the provisions of this act are severable.

### **SECTION V.**

#### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with provisions of this ordinance are hereby repealed.

### **SECTION VI.**

#### **Effective Date.**

This Ordinance shall become effective from the date of its passage.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

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PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

TOWN OF ALPINE

BY: \_\_\_\_\_  
W. Kennis Lutz, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sharon L. Backus, Town Clerk

**ATTESTATION OF THE TOWN CLERK**

STATE OF WYOMING     )  
COUNTY OF LINCOLN    )  
TOWN OF ALPINE        )

I hereby certify that the forgoing **288 ORDINANCE NO. 2022-06** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
SHARON L. BACKUS, TOWN CLERK/TREASURER

## 289 ORDINANCE NO. 2022-07

### INTERNATIONAL PLUMBING CODE

AN ORDINANCE REPEALING 262 ORDINANCE NO. 2018-12 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL PLUMBING CODE 2021 EDITION FOR THE TOWN OF ALPINE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:

#### SECTION I.

262 Ordinance No. 2018-12 is hereby repealed in its entirety.

#### SECTION II.

##### **International Plumbing Code- Adoption by reference.**

All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance shall be properly plumbed in accordance with the requirements of the International Plumbing Code, 2021 Edition, as published by the International Code Council, specifically including “**Appendix D**”. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. Section 101.1 shall read. “These regulations shall be known as the International Plumbing Code of the Town of Alpine, herein after referred to as ‘this code’”.
2. Section 101.6.2 **Fee Schedule** shall read, “The fees for work shall be paid as required in the adopted Town of Alpine plumbing fee schedule”.
3. Section 108.4 **Violation penalties** shall read, “Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction documents, or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto”.
4. The last sentence of Section 108.5 **Stop work orders** shall read, “Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto”.

5. The last sentence of Section 305.4 **Freezing** shall read, "Exterior water supply system piping shall be installed not less than 6 feet below grade".
6. Section 305.4.1 **Sewer depth** shall read, "Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority".

### **SECTION III.**

#### **Priority of Ordinances.**

In the event any if the adopted ordinances of the town as codified in this code as of the date of the adoption of the ordinance codified in this section conflict with any sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

### **SECTION IV.**

#### **Severability.**

If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions of application of this Ordinance which can be given affect without the invalid provision or application, and to this and the provisions of this act are severable.

### **SECTION V.**

#### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION VI.**

#### **Effective Date.**

This Ordinance shall become effective from the date of its passage provided; however, that this ordinance shall not apply to any previously approved building permits.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022.

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022.

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022.

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

TOWN OF ALPINE

BY: \_\_\_\_\_  
W. Kennis Lutz, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sharon L, Backus, Town Clerk/Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING     )  
COUNTY OF LINCOLN   )  
TOWN OF ALPINE       )

I hereby certify that the forgoing 289 Ordinance No. 2022-07 was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
SHARON L. BACKUS, TOWN CLERK/TREASURER

## **290 ORDINANCE NO. 2022-08**

### **INTERNATIONAL FIRE CODE**

**AN ORDINANCE REPEALING 263 ORDINANCE NO. 2018-13 AND PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL FIRE CODE 2021 EDITION FOR THE TOWN OF ALPINE AND PROVIDING FOR THE EFFECTIVE DATE.**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ALPINE, WYOMING IN REGULAR SESSION DULY ASSEMBLED THAT:**

#### **SECTION I.**

263 Ordinance No. 2018-13 is hereby repealed in its entirety.

#### **SECTION II.**

There is hereby adopted by the Town Council of the Town of Alpine, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, that certain Code and Standards known as the International Fire Code ("IFC") 2021 Edition ("IFC"), including Appendices B, C, D, E, F, and G, published by the International Code Council, hereby establishing an effect date upon approval and passage of this ordinance. The International Fire Code is hereby incorporated by reference as if the same were more fully set out herein.

#### **SECTION III.**

##### **Priority of ordinances.**

In the event any of the adopted ordinances of the town as codified in this code as of the date of the adoption of the ordinance codified in this section conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

#### **SECTION IV.**

##### **Severability.**

If any provision of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this and the provisions of this act are severable.

#### **SECTION V.**

##### **Ordinances Repealed.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

## SECTION VI.

### Effective Date.

This Ordinance shall become effective from the date of its passage.

PASSED 1<sup>ST</sup> READING THIS 15<sup>TH</sup> DAY OF MARCH 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 2<sup>ND</sup> READING THIS 19<sup>TH</sup> DAY OF APRIL 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

PASSED 3<sup>RD</sup> READING THIS 17<sup>TH</sup> DAY OF MAY 2022

Vote:     \_\_\_ yes, \_\_\_ no, \_\_\_ abstain, \_\_\_ absent.

ATTEST:

BY: \_\_\_\_\_  
Sharon L. Backus, Clerk/Treasurer

TOWN OF ALPINE

BY: \_\_\_\_\_  
W. Kennis Lutz, Mayor

### ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING     )  
                                      )  
COUNTY OF LINCOLN    )

I hereby certify that the forgoing **290 ORDINANCE NO. 2022-08** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

\_\_\_\_\_  
SHARON L. BACKUS, CLERK/TREASURER



**TOWN OF ALPINE, WYOMING  
ORDINANCE NO. 2025-xxx**

**AN ORDINANCE XXX ORDINANCE NO. AND PROVIDING FOR THE ADOPTION  
OF THE TOWN OF ALPINE- INTERNATIONAL CODE COUNCIL CODES FOR THE  
TOWN OF ALPINE, WYOMING**

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**WHEREAS**, the International Code Council (ICC) is a leading organization that develops model codes and standards used in the design, construction, and compliance process of buildings and structures; and

**WHEREAS**, the Town of Alpine, Wyoming, has reviewed and determined that it is in the best interest of the public to adopt the most recent versions of the ICC International Building Code (IBC), International Residential Code (IRC), International Plumbing Code (IPC), International Mechanical Code (IMC), International Fire Code, and International Fuel and Gas Code (IFGC) currently adopted by the State of Wyoming.

**WHEREAS**, the adoption of the ICC International Codes help ensure safe, affordable, and sustainable communities and buildings and structures which are constructed in the Town of Alpine; and

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE  
TOWN OF ALPINE, WYOMING:**

**Section 1.** The following Ordinances are repealed in their entirety

- i) 285 Ordinance No.2022-03
- ii) 286 Ordinance No. 2022-04
- iii) 287 Ordinance No. 2022-05
- iv) 288 Ordinance No. 2022-06
- v) 289 Ordinance No. 2022-07
- vi) 290 Ordinance No.2022-08

**Section 2. ADOPTION OF THE FOLLOWING MOST RECENT INTERNATIONAL  
CODE COUNCIL CODES IN USE BY THE STATE OF WYOMING**

**Section 4. EFFECTIVE DATE:** This ordinance shall take effect upon final passage and approval as required by law. This ordinance shall not apply to any previously approved building permits.

**Section 5. PRIORITY OF ORDINANCES**

In the event any of the adopted ordinances of the town, as codified in this code as of the date of the adoption of the ordinance codified in this section, conflict with any other sections of the Town of Alpine Municipal Code, the most restrictive shall apply.

## Section 6. SEVERABILITY

If any provision of this Ordinance or the application thereof any person or circumstances is held invalid or unconstitutional, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this and the provisions of this act are severable.

## Section 7. ORDINANCES REPEALED

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Passed First Reading this day of 2025**

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

**Passed Second Reading Day of 2025**

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

**Passed on Third and Final Reading Day of 2025**

VOTE: ☐ YES, ☐ NO, ☐ ABSTAIN, ☐ ABSENT

TOWN OF ALPINE

BY: \_\_\_\_\_  
Eric Green

ATTEST:

BY: \_\_\_\_\_  
Monica Chenault, Clerk

## ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING     )  
                                      )  
COUNTY OF LINCOLN    )

I hereby certify that the forgoing **ORDINANCE NO. 2025-xxx** was duly posted for ten (10) days in the Town Clerk’s Office.

ATTEST:

\_\_\_\_\_  
Monica Chenault, Clerk

DRAFT

# TOWN OF ALPINE- BUILDING CODES

Ordinance No. 2025-xxx

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# TOWN OF ALPINE- BUILDING CODE

## INTERNATIONAL CODE COUNCIL CODES

### 1. GENERAL PROVISIONS

- 1.1 INTENT: The International Code Council (ICC) is a leading organization that develops model codes and standards used in the design, construction, and compliance process of buildings and structures. The Town of Alpine, Wyoming, has reviewed and determined that it is in the best interest of the public to adopt the most recent versions of the ICC International Building Code (IBC), International Residential Code (IRC), International Plumbing Code (IPC), International Mechanical Code (IMC), International Fire Code (IFC), and International Fuel Gas Code (IFGC), as currently adopted by the State of Wyoming.
- 1.2 SCOPE: These codes, along with the Town of Alpine's Land Use Development Code (LUDC), help ensure that buildings and structures constructed in the Town of Alpine are safe, affordable, and sustainable.
- 1.3 POTENTIAL CONFLICTS IN DEFINITIONS: The definitions contained in the International Building Code shall apply in the interpretation of the International Building Code unless there is a discrepancy between the definitions contained in the International Building Code and the definitions contained in the Alpine Land Use and Development Code. In this case, the definitions contained in the Alpine Land Use and Development Code shall take precedence.
- 1.4 EXEMPTIONS TO ADOPTED BUILDING CODES: The following codes will be adopted by reference, except for the amendments listed in each Code.

### 2 INTERNATIONAL BUILDING CODE (IBC)

- 2.1 APPLICABILITY: All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance, shall be properly built in accordance with the requirements of the International Building Code (IBC), Edition currently in use by the state of Wyoming, as published by the International Code Council. The said Code is incorporated herein by reference as if the same were more fully here in set out here, except as follows:
- 2.2 IMPLEMENTATION: The International Building Code is hereby adopted and incorporated herein by reference, except for the following amendments:
- 2.2.1 Section 101.1: Title. Shall read these regulations shall be known as the Building Code of the Town of Alpine, hereinafter referred to as "this code."

- 2.2.2 The last sentence of Section 101.4.3 Plumbing. Shall read, “*The provisions of the Wyoming Department of Environmental Quality* shall apply to private sewage disposal systems.”
- 2.2.3 Section 101.4.4: Property Maintenance. shall be deleted in its entirety.
- 2.2.4 Add Section 101.4.8: Electrical. Shall read, “The provisions of the *National Electrical Code* shall apply to the installation of electrical systems, including alterations, repairs, replacement equipment, appliances, fixtures, fittings, and appurtenances thereto”.
- 2.2.5 Section 102.1: General shall have a second sentence added which shall read, “Substitute the *National Electrical Code* for all references to the *ICC Electrical Code* throughout the IBC”.
- 2.2.6 Section 103.1: Creation of enforcement agency. Shall read “The Town of Alpine Planning and Zoning Department and the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.”
- 2.2.7 Section 103.2: Appointment. Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”
- 2.2.8 Section 103.3: Deputies. Shall ~~be amended by deleting the last sentence.~~ read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to ap point a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”
- 2.2.9 Section 104.3: Applications and permits. Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning

Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards . The Town Clerk shall issue permits upon approval when presented with a complete application b y the Planning and Zoning Administrator, approval of construction documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.

- 2.2.10 Section 104.7: Planning and Zoning Administrator shall replace building official.
- 2.2.11 Section 104.7.1: Approvals. Planning and Zoning Administrator shall replace building official.
- 2.2.12 Section 104.7.5: Fees. Planning and Zoning Administrator shall replace building official.
- 2.2.13 Section 105.1: Required. The Town of Alpine shall replace building official.
- 2.2.14 Section 105.2: Work exempt from permit. Delete #1 and #2. Item #11 shall read, “Swings and other playground equipment”.
- 2.2.15 Section 105.2.1: Emergency repairs. The Planning and Zoning Administrator shall replace the building official.
- 2.2.16 Section 105.3: Application for permit. Department of Building Safety shall be replaced with the Town of Alpine.
- 2.2.17 Section 105.3: Application for permit. 7. Planning and Zoning Administrator shall replace the building official.
- 2.2.18 Section 105.3.1: Action on application. Shall in the first sentence, the Planning and Zoning Administrator replace Building Official. The last sentence shall read If the Building Official is satisfied that the proposed work conforms to the requirements of this code and laws and ordinances applicable thereto, the Town Clerk shall issue a permit therefor as soon as practicable.

- 2.2.19 Section 105.3.2: Time limitation of application. Shall be deleted in its entirety.
- 2.2.20 Section 105.5: Expiration. Shall be deleted in its entirety.
- 2.2.21 Section 105.5: Expiration. The last sentence shall be revised to read, "~~The Town of Alpine~~ The governing authority is authorized to grant in writing one extension of time for a period of not more than one (1) year.
- 2.2.22 Section 107.1: General. Construction documents, special inspection and structural observation programs, and other data shall be submitted in ~~three~~ two paper sets and one digital set with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the Planning and Zoning Commission is authorized to require additional construction documents to be prepared by a registered design professional.
- 2.2.23 Section 108.3: Temporary ~~Power~~. Service utilities. The last sentence shall read, "The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat, or power in the *National Electrical Code*."
- 2.2.24 Section R109.2: Schedule of permit fees shall be revised to read, "On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as set forth in the adopted Town of Alpine permit fee schedule."
- 2.2.25 Section 109.3: Permit valuations. The last sentence: The governing authority shall replace the building official.
- 2.2.26 Section 109.4: Work commencing before permit issuance. The governing authority shall replace the building official.

- 2.2.27 Section 109.6: Refunds shall read, “The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code”.
- 2.2.28 Add Section 110.3.12.1: Re-inspection Fee. “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Town of Alpine.”
- 2.2.29 Section 115 .4: Failure to comply shall read “Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
- 2.2.30 Section 116.3: Notice. “Or Planning and Zoning Administrator” shall be added after the building official.
- 2.2.31 Section 1608.2: Ground Snow Loads. A sixth sentence shall be added to the first paragraph and shall read, “The ground snow load shall be one hundred forty-three (143) pounds per square foot, and the roof snow load shall be one hundred (100) ~~lbs.~~ pounds per square foot.”

### **3. INTERNATIONAL RESIDENTIAL CODE (IRC)**

- 3.1 APPLICABILITY: All detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress built or located within the town from and after the established effective date upon approval and passage of this Ordinance shall be constructed in accordance with the requirements of International Residential Code (IRC), Edition

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currently in use by the state of Wyoming, as published by the International Code Council, specifically including Appendix BE (Radon Control Methods).

3.2 IMPLEMENTATION: The International Residential Code is hereby adopted and incorporated herein by reference, except for the following amendments:

- 3.2.1 Section R101.1: Title. Shall read these provisions shall be known as the Residential Code for One-and Two-family Dwellings of the Town of Alpine, hereinafter referred to as “this code.”
- 3.2.2 Section R103.1: Creation of agency. Shall read “The Town of Alpine Planning and Zoning Department and the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.”
- 3.2.3 Section R103.2: Appointment. Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”
- 3.2.4 Section R103.3: Deputies. Shall read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to appoint a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”
- 3.2.5 Section R104.3: Applications and permits. Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards. The Town Clerk shall issue permits upon approval when presented with a complete application by the Planning and Zoning Administrator, approval of construction

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- documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.
- 3.2.6 Section R104.7: Official records. The Planning and Zoning Administrator shall replace the building official.
  - 3.2.7 Section R104.7.1: Approvals. The Planning and Zoning Administrator shall replace the building official.
  - 3.2.8 Section R104.7.5: Fees. The Planning and Zoning Administrator shall replace the building official.
  - 3.2.9 Section R105.1: Required. The Town of Alpine shall replace the building official.
  - 3.2.10 Section R105.2: Work exempt from permit shall be amended by deleting ~~numbers~~ #1, #2, and #10.
  - 3.2.11 Section R105.2.1: Emergency repairs. The Planning and Zoning Administrator shall replace the building official.
  - 3.2.12 Section R105.3: Application for permit. Department of Building Safety shall be replaced with the Town of Alpine.
  - 3.2.13 Section R105.3: Application for permit. 7. Planning and Zoning Administrator shall replace the building official.
  - 3.2.14 Section R105.3.2: The Time limitation of application. Shall be deleted in its entirety.
  - 3.2.15 Section R105.5: Expiration. Shall be deleted in its entirety.
  - 3.2.16 Section R106.1.: Submittal documents. Shall read “Construction documents, special inspection and structural observation programs, and other data shall be submitted in two paper sets and one digital set with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the Planning and Zoning Commission is authorized to require additional construction documents to be prepared by a registered design professional.”

- 3.2.17 Section 107.3: Temporary Power. The last sentence shall read, “The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat, or power in the *National Electrical Code*.”
- 3.2.18 Section R108.2: Schedule of permit fees shall be revised to read, “On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as set forth in the adopted Town of Alpine permit fee schedule.”
- 3.2.19 Section R108.5: Refunds. Shall read, “The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code”.
- 3.2.20 Section R108.6: Work commencing before permit issuance. The governing authority shall replace the Building Official.
- 3.2.21 Add Section R109.3.1: Re-inspection Fee. “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine.”
- 3.2.22 Section 113.2: Notice of violation. “or the Planning and Zoning Administrator shall be added after the building official.”
- 3.2.23 Section R113.4: Violation penalties shall be revised to read, “Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be subject to penalties

as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”

- 3.2.24 Section R114.2.4: ~~Unlawful continuance~~ **Failure to comply**. Shall read “Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions there.
- 3.2.25 The first sentence in Section R301.1.3: Engineered design shall be revised to read, “All residential structures shall be designed by a civil or structural engineer licensed in the State of Wyoming”.
- 3.2.26 Section R301.2.3: **Snow Loads**. A fourth sentence shall be added to the first paragraph and shall read, “The ground snow load shall be one hundred forty-three (143) pounds per square foot and the roof snow load shall be one hundred (100) pounds per square foot.”
- 3.2.27 Table R302.13: Fire Protection of Floors Exceptions Sub-Section 2 shall be revised to read “Floor assemblies located directly over a crawl space not intended for storage or for the installation of electric-powered heating appliances.”
- 3.2.28 Table R302.6; Dwelling/Garage Separation. Under Material Heading, shall be revised to read “all materials to be 5/8-inch Type X gypsum board.”
- 3.2.29 Section R313: Automatic Sprinkler Systems shall be deleted in its entirety.
- 3.2.30 Section R403.3: Frost protection. Shall be replaced with the sentence reading, “Front-protected shallow foundations are prohibited”.
- 3.2.31 Section N1102.2.11: Crawl Space Wall. The first sentence shall be changed to read, “Where the floor above the crawl space is uninsulated, insulation shall be installed on the crawl space walls and a Class I

vapor retarder shall be installed according to this code”.

3.2.32 Section N1102.4-5: Air Leakage. Shall be deleted in its entirety.

3.2.33 Section N1102.4-5.1.2: Air Leakage Testing. Shall be deleted in its entirety.

3.2.34 Section N1103.3.5-7 : Duct **System** Testing. Shall be deleted in its entirety.

3.2.35 Section G2406.2: Prohibited Locations. Delete Exceptions #3 and #4 in their entirety.

3.2.36 Section G2445.2: Prohibited Use. Shall read, “Unvented room heaters shall not be installed in habitable rooms or spaces.”

3.2.37 A second sentence shall be added to section G2445.7: Unvented Decorative Room Heaters and shall read, “Unvented decorative room heaters shall not be installed in habitable rooms or spaces”.

3.2.38 Section P2603.5.1 Sewer Depth shall be amended to read, “Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority”.

3.2.39 ~~AF104~~ **BE104.1**: Testing. Shall be deleted in its entirety.

#### **4. INTERNATIONAL PLUMBING CODE (IPC)**

4.1 APPLICABILITY: All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance shall be properly plumbed in accordance with the requirements of the International Plumbing Code (IPC), Edition currently in use by the state of Wyoming, as published by the International Code Council, specifically including “Appendix D”. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

4.2 IMPLEMENTATION: The International Plumbing Code is hereby adopted and incorporated herein by reference, except for the following amendments:

4.2.1 Section 101.1 **Title**. Shall read. “These regulations shall be known as the International Plumbing Code of

the Town of Alpine, herein after referred to as ‘this code’”.

- 4.2.2 Add Section 101.1.1 Building Official. Building Official shall replace code official throughout this code unless otherwise specified below.
- 4.2.3 Section 103.1: Creation of agency. Shall read “The Town of Alpine Planning and Zoning Department and the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code unless otherwise specified in the amendments below.”
- 4.2.4 Section 103.2: Appointment. Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”
- 4.2.5 Section 103.3: Deputies. Shall read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to appoint a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”
- 4.2.6 Section 104.3: Applications and permits. Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards. The Town Clerk shall issue permits upon approval when presented with a complete application by the planning and zoning administrator, approval of construction documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.

- 4.2.7 Section 104.7: Planning and Zoning Administrator shall replace code official.
- 4.2.8 Section 104.7.1: Approvals. Planning and Zoning Administrator shall replace code official.
- 4.2.9 Section 104.7.5: Fees. Planning and Zoning Administrator shall replace code official.
- 4.2.10 Section 105.1: Where required. The Town of Alpine shall replace code official.
- 4.2.11 Section 105.3: Application for permit. Planning and Zoning Administrator shall replace code official.
- 4.2.12 Section 105.5.3: Expiration. Shall be deleted in its entirety.
- 4.2.13 Section 106.1: Construction documents. The first sentence shall read, "Construction documents, engineering calculations, diagrams, and other data shall be submitted in two paper sets, and one digital set, with each permit application."
- 4.2.14 Add Section 111.2.1: Re-inspection Fee. "A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine."
- 4.2.15 Section 114.2: Notice of violation. Or Planning and Zoning Administrator shall be added after Building Official.
- 4.2.16 Section ~~108.4~~ 114.4 Violation Penalties. Shall read, "Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction documents, or directive of the code official, or a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111 Ordinance

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No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto”.

- 4.2.17 ~~The last sentence of~~ Section ~~108.5~~ 115.4 ~~Failure to Comply. The last sentence~~ ~~Stop work orders.~~ shall read, “Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto”.
- 4.2.18 The last sentence of Section 305.4 Freezing. Shall read, “Exterior water supply system piping shall be installed not less than 6 feet below grade”.
- 4.2.19 Section 305.4.1 Sewer depth. Shall read, “Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority”.

## **5. INTERNATIONAL MECHANICAL CODE (IMC)**

5.1 APPLICABILITY: All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance, shall be properly plumbed in accordance with the requirements of the International Mechanical Code (IMC), Edition currently in use by the state of Wyoming, as published by the International Code Council. The said Code is incorporated herein by reference as if the same were more fully set out herein, except as follows:

5.2 IMPLEMENTATION: The International Mechanical Code is hereby adopted and incorporated herein by reference, except for the following amendments:

- 5.2.1 Section 101.1 Title. Shall read, “These regulations shall be known as the Mechanical Code of the Town of Alpine, herein after referred to as “this code”.
- 5.2.2 ~~Add Section 101.1.1 Building Official. Building Official shall replace code official throughout this code.~~
- 5.2.3 ~~Section 103.1: Creation of agency. Shall read “The Town of Alpine Planning and Zoning Department and the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency~~

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shall be the implementation, administration, and enforcement of the provisions of this code unless otherwise specified in the amendments below.”

- 5.2.4 Section 103.2: Appointment. Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”
- 5.2.5 Section 103.3: Deputies. Shall read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to appoint a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”
- 5.2.6 Section 104.3: Applications and permits. Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards. The Town Clerk shall issue permits upon approval when presented with a complete application by the planning and zoning administrator, approval of construction documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.
- 5.2.7 Section 104.7: Official records. Planning and Zoning Administrator shall replace code official.
- 5.2.8 Section 104.7.1: Approvals. Planning and Zoning Administrator shall replace code official.
- 5.2.9 Section 104.7.5: Fees. Planning and Zoning Administrator shall replace code official.
- 5.2.10 Section 105.1: Where required. The Town of Alpine shall replace code official.
- 5.2.11 Section 105.3: Application for permit. Planning and Zoning Administrator shall replace code official.

- 5.2.12 Section 105.3.2: Time limitation of application. Shall be deleted in its entirety.
- 5.2.13 Section 105.4.3: Expiration shall be deleted in its entirety.
- 5.2.14 Section 106.1: Construction documents. The first sentence shall read, "Construction documents, engineering calculations, diagrams, and other data shall be submitted in two paper sets, and one digital set, with each permit application."
- 5.2.15 Section 108.3: Permit valuations. The last sentence: The governing authority shall replace the Building Official.
- 5.2.16 Section 108.4: Work commencing before permit issuance. The governing authority shall replace code official.
- 5.2.17 Section 108.6: Refunds. Shall read, "The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code".
- 5.2.18 Add Section 111.2.2: Re-inspection Fee. "A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine."
- 5.2.19 Section 114.2: Notice of violation. Or Planning and Zoning Administrator shall be added after Building Official.
- 5.2.20 Section 114.4: Violation penalties. Shall read "Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the Building Official, or permit or certificate issued under the provisions of this code, shall be subject to penalties as provided in 111 Ordinance No. 2005-01 of the Town of

Alpine Municipal Code or any amendments or revisions thereto.”

5.2.21 Section 115.4: Failure to comply shall read “Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”

5.2.22 ~~A third sentence shall be added to Section 107.2.3 Approval Required and shall read, “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees will be assessed when the approved plans are not readily available to the inspector; for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official”.~~

5.2.23 ~~Section 108.4 Violation penalties. Shall read, “Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto.”~~

5.2.24 ~~The last sentence of Section 108.5 Stop work orders shall read, “Any person who shall continue any work in or about the structure after having been served with a stop work, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111~~

~~Ordinance No. 2005-01 of the Town of Alpine Municipal Code and any amendments or revisions thereto."~~

5.2.25 A second sentence shall be added to Section 903.3

Unvented ~~Decorative Room~~ gas log heaters. Shall read, "Unvented gas logs shall not be installed in habitable rooms or spaces."

## **6. INTERNATIONAL FIRE CODE (IFC)**

6.1 APPLICABILITY: There is hereby adopted by the Town Council of the Town of Alpine, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, that certain Code and Standards known as the International Fire Code (IFC). Edition currently in use by the state of Wyoming), including Appendices B, C, D, E, F, and G, published by the International Code Council, hereby establishing an effective date upon approval and passage of this ordinance. The International Fire Code is hereby incorporated by reference as if the same were more fully set out herein.

6.2 IMPLEMENTATION: The International Fire Code is hereby adopted and incorporated herein by reference.

## **7. INTERNATIONAL FUEL GAS CODE (IFGC)**

7.1 APPLICABILITY: All buildings and temporary structures built, located or placed within the town from and after the established effective date, upon approval and passage of this Ordinance shall be properly plumbed in accordance with the requirements of the International Fuel Gas Code (IFGC), Edition currently in use by the state of Wyoming, as published by the International Code Council. The said Code is incorporated herein by reference as if the same were more fully set out herein except as follows:

7.2 IMPLEMENTATION: The International Fuel Gas Code is hereby adopted and incorporated herein by reference, except for the following amendments:

7.2.1 Section 101.1: Title. shall read, "These regulations shall be known as the Fuel Gas Code of the Town of Alpine, hereinafter referred to as 'this code'".

7.2.2 Add Section 101.1.1 Building Official. Building Official shall replace code official throughout this code unless otherwise specified below.

7.2.3 Section 103.1: Creation of agency. Shall read "The Town of Alpine Planning and Zoning Department and

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the official in charge thereof shall be known as the Planning and Zoning Administrator. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code unless otherwise specified in the amendments below.”

7.2.4 Section 103.2: Appointment. Shall read “The Planning and Zoning Administrator shall be appointed by the chief appointing authority of the jurisdiction.”

7.2.5 Section 103.3: Deputies. Shall read “In accordance with the prescribed procedures of the jurisdiction and with the concurrence of the appointing authority, the chief appointing authority of the jurisdiction shall have the authority to appoint a building official, other related technical officers, inspectors, and other employees. Such employees shall have powers delegated by the chief appointing authority of the jurisdiction.”

7.2.6 Section 104.3: Applications and permits. Shall read “The Planning and Zoning Administrator shall receive applications. The Building Official shall review construction documents. The Planning and Zoning Commission shall review site plans. The Design Review Committee shall review construction documents and design for compliance with the current adopted Design Review Standards. The Town Clerk shall issue permits upon approval when presented with a complete application by the planning and zoning administrator, approval of construction documents by the Building Official, approval of the site plan by the Planning and Zoning Commission, and approval of the building design by the Design Review Committee if applicable.

7.2.7 Section 104.7: Planning and Zoning Administrator shall replace code official.

7.2.8 Section 104.7.1: Approvals. Planning and Zoning Administrator shall replace code official.

7.2.9 Section 104.7.5: Fees. Planning and Zoning Administrator shall replace code official.

- 7.2.10 Section 105.1: Where required. The Town of Alpine shall replace code official.
- 7.2.11 Section 105.3: Application for permit. Planning and Zoning Administrator shall replace code official.
- 7.2.12 Section 105.3.2: Time limitation of application shall be deleted in its entirety.
- 7.2.13 Section 105.4.3: Expiration shall be deleted in its entirety.
- 7.2.14 Section 106.1: Construction documents. The first sentence shall read, "Construction documents, engineering calculations, diagrams, and other data shall be submitted in two paper sets, and one digital set, with each permit application."
- ~~7.2.15 A third sentence shall be added to Section 107.3.3 Re-inspection and testing and shall read, "A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine"~~
- 7.2.16 Section 108.3: Permit valuations. The last sentence: The governing authority shall replace Building Official.
- 7.2.17 Section 108.4: Work commencing before permit issuance. The governing authority shall replace code official.
- ~~7.2.18 The last sentence of Section 108.5 Stop work orders shall read, "Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto".~~

- 7.2.19 Section 108.6: Refunds shall read, “The governing authority is authorized to establish a refund policy when no work has been done under a permit issued in accordance with this code”.
- 7.2.20 Add Section 111.3.3.1: Re-inspection Fee. “A re-inspection fee will be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from the plans requiring the approval of the Town of Alpine.”
- 7.2.21 Section 113.2: Notice of violation. Or Planning and Zoning Administrator shall be added after Building Official.
- 7.2.22 Section ~~108.4~~ 113.4 Violation Penalties. Shall read, “Any person who violates a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in 111-Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
- 7.2.23 Section 114.4: Failure to comply. Shall read “Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall upon conviction be punished as provided in 111 Ordinance No. 2005-01 of the Town of Alpine Municipal Code or any amendments or revisions thereto.”
- 7.2.24 Section 303.3: Prohibited Locations. Exception numbers 3 and 4 shall be deleted.

7.2.25 Section 303.3.1: Fireplaces and decorative appliances in Group I-2 occupancies. A third sentence will be added and read Unvented Decorative Room Heaters. “Unvented Decorative Room Heaters shall not be installed in habitable spaces”.

**8. GRACE PERIOD FOR BUILDING DESIGN PHASE AND APPLICATIONS:**

Projects that are in the building design phase and have submitted relevant applications before the effective date of this ordinance shall be granted a grace period of six (6) months from the effective date of the newly implemented codes to obtain a building permit. During this grace period, such projects may proceed under the standards, regulations, and requirements that were in effect at the time of application submission and will not be subject to the new provisions introduced by this ordinance. If a building permit is not obtained within the six-month grace period, the application shall be deemed void, and any associated application fees will be forfeited. A new application must then be submitted in compliance with the currently adopted ICC codes in effect at that time.

**9. VIOLATIONS, PENALTIES, AND REMEDIES**

9.1 Unlawful to Violate Ordinance: It will be unlawful for any person, private firm or corporation, or public agency to construct, alter, expand, renovate, or demolish any building or structure in violation of the Alpine Land Use and Development Code.

9.2 Continuing Violations and Penalties: Any person, group, firm, or corporation whether as principle, agent, employee, or otherwise, violating, causing, or permitting the violation of the provisions of this ordinance will be guilty of a misdemeanor, subject to a Seven Hundred and Fifty (\$750) dollar fine, such person, group, firm, or corporation will be deemed to be guilty of a separate offense for each and every day during which any violation of this ordinance is committed, continues or results from the action or inaction of such person, group, firm, or corporation.

9.3 Town Enforce through Appropriate Civil Remedy: The Town may also enforce this ordinance through any appropriate civil remedy.

9.4 Actions for Penalties or Fines:

9.4.1 To be brought in Corporate Name. All actions brought to recover any penalty or fine will be brought in the corporate name of the municipality.

9.4.2 Disposition of Recoveries. The recoveries, when collected, will be paid into the treasury of the municipality.

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- 9.5 Applicability of "Wyoming Administrative Procedure Act": In all proceedings before an agency or board pursuant to the rules set forth in this article, the "Wyoming Administrative Procedure Act" will apply. If a conflict arises between such act and the rules set forth in this article, the act will supersede these rules.
- 9.6 Ordinance Enforceable in Addition to Other Remedies: The Alpine International Code Council Codes will be enforceable in addition to the other remedies provided by law, by injunction, mandamus, or proceedings in abatement.