



# TOWN COUNCIL MEETING

April 16, 2024 at 7:00 PM

250 River Circle - Alpine, WY 83128

## AGENDA

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Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email [clerk@alpinewy.gov](mailto:clerk@alpinewy.gov) with any questions or comments.

YouTube LINK FOR LIVE FEED:

<https://www.youtube.com/@townofalpine>

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ANNOUNCEMENTS** – Monica Chenault

### **APPROVAL OF CONSENT AGENDA**

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. **CONSENT AGENDA** – Mayor Green
  - a. Town Council Minutes:
    - May 16, 2023 - Regular Meeting Minutes
    - June 06, 2023 - Work Session Minutes
    - June 06, 2023 - Special Meeting Minutes
    - June 20, 2023 - Regular Meeting Minutes
    - July 18, 2023 - Regular Meeting Minutes
    - November 07, 2023 - Work Session Minutes

December 19, 2023 - Regular Meeting Minutes

March 19, 2024 - Regular Meeting Minutes

March 20, 2024 - Budgetary Workshop Minutes

April 02, 2024 - Work Session Minutes

- b. Planning & Zoning Commission Minutes: March 12th, 2024
- c. Bills to Pay
- d. Seeking approval for the following "All Nighter" Permit Application:  
VR Tavern on the Greys - 07/04/2024, 10/31/2024, and 12/31/2024
- e. Seeking Approval for the following Catering Permit Application:  
Bull Moose/Rocky Mtn Rogues - 05/19/2024
- f. Financial Report:  
Final Financial Report: 02/29/2024  
Final Financial Report: 03/31/2024
- g. WSLIB Grant Draft Request #2 - Radio Read Water Meter System
- h. JL Concrete & Construction Payment Application #3 - WWPT Project:

## **6. REPORTS**

- a. Presentation - Lower Valley Energy: Jim Webb
- b. Mayor's Report – Eric Green
- c. Engineering Report – Jorgensen Engineering
- d. Planning & Zoning Report – Sue Kolbas  
Recommendation to adopt the New Building & Development Fee Schedule  
Recommendation for Replat Approval - Alpine Meadows Second Addition (Star Valley Health Property) to the Town of Alpine  
Building Permit Process  
\*\*Updated 04/16/2024
- e. Economic Development Report – Jeremiah Larsen
- f. Utility Easement Update – Jeremiah Larsen

- g. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- h. Alpine Public Education Committee Report - Emily Castillo
- i. Lincoln County Sheriff’s Report – Submitted in writing.

## 7. ACTION ITEMS

- a. Proposal to Rent Old Clinic - Skyla Hamilton

Seeking approval to enter and execute a lease agreement and authorize Mayor Green to sign.

- b. Replat Alpine Meadows Second Addition (Star Valley Health Property) to the Town of Alpine:

Seeking approval of the Simple Replat for Star Valley Health, #02-24, for the property know as Alpine Meadows Second Addition to the Town of Alpine. Final Replat is contingent upon final easement document approval by the Town's Legal Counsel and the Alpine Town Council.

- c. Ordinance No. 2024-003 - Building Department Fee Schedule - 1st Reading:

Seeking a motion to approve Ordinance No. 2024-003 - Building Department Fee Schedule - 1st Reading

- d. Maintenance Orders Proposal - Caselle:

Seeking a motion to accept the March 12, 2024 proposal from Caselle for hosted maintenance orders and granting Clerk Chenault the authorization to sign the proposal..

- e. Public Works Department - Seeking Bids.

Seeking approval for advertisement: Seeking Bids for Public Works Department Vehicle.

- f. South Lincoln County Economic Development Corporation:

Discussion on Membership

- g. Seeking approval of the Alpine Development Group, LLC Agreement and Release and authorize Mayor Green to sign.

- h. Resolution No. 2024-013 - Mill Levy FY 2025:

Seeking approval of Resolution 2024-013 - Mill Levy FY 2025.

- i. Resolution No. 2024-014 - Mountain Days Event Fund Restriction:

Seeking authorization of Resolution No. 2024-014 - Mountain Days Event Fund.

- j. Resolution No. 2024-015 - Travel and Tourism Fund Restriction:

Seeking a motion to approve Resolution No. 2024-016 - Travel and Tourism Fund Restriction.

- k. Resolution No. 2024-017 - Wastewater Fund Account Closeouts & Fund Restriction:

Seeking a motion to approve Resolution No. 2024-017 - Wastewater Fund Account Closeouts, Transfers & Fund Restriction.

- l. Resolution No. 2024-018 - Water Accounts Closeouts, Transfers, and Restriction:

Seeking approval of Resolution No. 2024-018 - Water Accounts Closeouts, Transfers, and Restriction.

- m. Ordinance No. 2024-002 - Dead Horse Meadows Annexation - 3rd Reading:

Seeking a Motion to approve Ordinance No. 2024-002 - Dead Horse Meadows Annexation - 3rd Reading.

- n. Ordinance No. 2024-005 - Amended Budget FY 2024:

Seeking approval on the 1st Reading of Ordinance No. 2024-005 - Amended Budget FY 2024.

- o. Ordinance No. 2024-006 - Budget FY 2025:

Seeking approval on the 1st Reading of Ordinance No. 2024-006 - Budget FY 2025.

## **8. PUBLIC COMMENT**

## **9. ADJOURNMENT**