



TOWN COUNCIL MEETING AGENDA

Executive Session at 6:00 PM; Regular Meeting at 7:00 PM

November 2, 2026 / 250 River Circle- Alpine, WY 83128

Notice- The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

1. CALL TO ORDER - Mayor Green

2. EXECUTIVE SESSION

- a. Seeking a motion to enter into executive session on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.

3. RECONVENE REGULAR SESSION

4. PLEDGE OF ALLEGIANCE – Mayor Green

5. ROLL CALL – Town Administrator, Riley Hovorka

6. ADOPT THE AGENDA

APPROVAL OF CONSENT AGENDA: *Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.*

7. CONSENT AGENDA – Mayor Green

- a. Town Council Minutes: October 20, 2026 Town Council Regular Meeting Minutes
- b. Planning & Zoning Commission Minutes: October 13, 2026, and September 8, 2026, Planning & Zoning Commission Meeting Minutes
- c. Bills to Pay Report: October 6, 2026 through November 2, 2026

8. REPORTS

- a. Mayor's Report - Eric Green
- b. Town Administrator Report - Riley Hovorka
- c. Engineering Report - Jorgensen Engineering
- d. Planning & Zoning Commission Report - Melisa Wilson
- e. Events Committee Report - Andrea Burchard
- f. Alpine Travel & Tourism Board Report - Jeremiah Larsen
- g. Economic Development Report - Jeremiah Larsen

9. ACTION ITEMS

a. Website and Meeting Management System Migration:

Suggested Motion: Motion to approve the website migration to CivicPlus Municipal Websites Central for an initial one-year amount not to exceed \$5,374.00 and the AMM Select Pro migration for an initial two-year total not to exceed \$8,354.88; and authorize the Mayor to execute updated agreements.

b. Resolution No. 2026-038 - A Resolution Establishing a New Public Hearing Date for the Proposed Annexation submitted by Alpine Property Holdings Group, LLC, Premier Realty Investments, LLC, and Steve Turley; Directing Public Notice; and Adopting Hearing Procedures:

Suggested Motion #1: Motion to adopt Resolution No. 2026-038 - A Resolution Establishing a New Public Hearing Date for the Proposed Annexation submitted by Alpine Property Holdings Group, LLC, Premier Realty Investments, LLC, and Steve Turley; Directing Public Notice; and Adopting Hearing Procedures.

Suggested Motion #2: Motion to direct Attorney Sanderson to prepare amendments to Town Ordinance No. 2024-001 assigning annexation notice duties to Town staff, authorizing deduction of documented notice costs from the annexation deposit, and allowing first-class mail to adjacent property owners and owners within 500 feet while retaining all certified-mail requirements imposed by state law, for Council's consideration.

c. Resolution No. 2026-039 - A Resolution Approving Mayoral Appointments:

Suggested Motion: Motion to approve Resolution No. 2026-039 - A Resolution Approving Mayoral Appointments.

d. Minor Construction Permit Authorization and Fee Waiver Request - Ice-Skating Rink:

Suggested Motion: Motion to authorize Town staff to apply for a Minor Construction Permit to install lighting at the Town of Alpine ice-skating rink, subject to all applicable permit reviews, approvals, and inspections; and to waive associated fees.

e. Civic Center Backup Power Supply - Request for Proposals:

Suggested Motion: Motion to authorize the Town of Alpine to proceed with the Request for Proposals for the purchase of a backup generator and transfer switch for the Civic Center and to direct staff to return to Council with a recommendation before awarding a contract.

10. WORK SESSION ITEMS

a. Confluence Advisory Committee Formation and Bylaws

11. PUBLIC COMMENT: *Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.*

12. ADJOURNMENT