



# TOWN COUNCIL MEETING AGENDA

June 17, 2025, at 6:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email [clerk@alpinewy.gov](mailto:clerk@alpinewy.gov) with any questions or comments.

1. **CALL TO ORDER** - Mayor Green
2. **EXECUTIVE SESSION**
3. **PLEDGE OF ALLEGIANCE** – Mayor Green
4. **ROLL CALL** – Monica Chenault
5. **ADOPT THE AGENDA**

## **APPROVAL OF CONSENT AGENDA**

*Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.*

6. **CONSENT AGENDA** – Mayor Green
  - a. Town Council Minutes: June 3, 2025 Town Council Meeting Minutes
  - b. Planning & Zoning Commission Minutes: May 13, 2025, Planning and Zoning Commission Meeting Minutes.
  - c. Bills to Pay: May 20th, 2025 - June 11, 2025.
  - d. AMI Radio Read Project - Change Order No. 2
7. **REPORTS**
  - a. Mayor's Report – Eric Green
  - b. Events Committee Report - Andrea Burchard
  - c. Engineering Report – Jorgensen Engineering
  - d. Planning & Zoning Report – Melisa Wilson
  - e. Economic Development Report – Jeremiah Larsen

- f. Utility Easement Update – Jeremiah Larsen
- g. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- h. Lincoln County Sheriff’s Report – Submitted in writing

## **8. PUBLIC COMMENT ON AGENDA ITEMS**

*Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to comment on items listed on the agenda. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.*

## **9. ACTION ITEMS**

- a. Resolution No. 2025-021 - A Resolution Declaring A Vacancy On The Town Council:

Seeking a motion to approve Resolution No. 2025-021 - A Resolution Declaring A Vacancy On The Town Council.

- b. Memorandum of Understanding between Lincoln County Police Officers Association, The Town of Alpine, Lincoln County Sheriff, and Bank of Star Valley:

Seeking a motion to approve Memorandum of Understanding between Lincoln County Police Officers Association, The Town of Alpine, Lincoln County Sheriff, and Bank of Star Valley, and authorize Mayor Green to sign.

- c. Alpine Meadows Traffic Calming Devices Application:

Seeking a motion to approve Alpine Meadows Traffic Calming Devices Application for Alpine Meadows for speed bumps 3, 5, and 6.

- d. Alpine Education Foundation Lease Agreement:

Seeking a motion to allow the Town of Alpine to enter into a lease agreement with the Alpine Education Foundation, Inc., and authorize Mayor Green to sign.

- e. Ordinance No. 2025-009 - Amended Budget for FY 2025 - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-009 - Amended Budget for FY 2025.

- f. Ordinance No. 2025-010 - Budget for FY 2026 - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-010 - Budget for FY 2026.

- g. Resolution No. 2025-020 - Mill Levy FY 2026:

Seeking a motion to approve Resolution No. 2025-020 - Mill Levy FY 2026.

- h. Resolution No. 2025-023 - Authorizing The Town Of Alpine To Apply For An Infrastructure Investment And Jobs Act (IIJA) Grant:

Seeking a motion to approve Resolution No. 2025-023 - Authorizing The Town Of Alpine To Apply For An Infrastructure Investment And Jobs Act (IIJA) Grant, and authorize Mayor Green to sign.

i. CitizenServe Contract:

Seeking a motion to approve CitizenServe Contract, and authorize Mayor Green to sign.

j. Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual:

Seeking a motion to approve Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual.

k. Service Missionary Volunteer Memorandum of Understanding:

Seeking a motion to approve Service Missionary Volunteer Memorandum of Understanding, and authorize Mayor Green to sign.

l. Ordinance No. 2025-011 - Land Use and Development Code - 1st Reading:

Seeking a motion to approve 1st Reading of Ordinance No. 2025-011 - Land Use and Development Code.

m. Jorgensen Engineering - Recommendation:

Seeking a motion to approve Jorgensen Engineering's recommendation to enter into a contract with Snake River MEP to finish the wastewater pretreatment plant's electrical/plumping/pipe-fitting and control integration systems.

## 10. GENERAL PUBLIC COMMENT

*General public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic not listed on the agenda. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.*

## 11. ADJOURNMENT