



TOWN COUNCIL MEETING AGENDA

July 15, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

1. **CALL TO ORDER** - Mayor Green
2. **PLEDGE OF ALLEGIANCE** – Mayor Green
3. **ROLL CALL** – Monica Chenault
4. **ADOPT THE AGENDA**
5. **APPOINTMENT AND OATH OF OFFICE FOR AMY WIERDA, TOWN COUNCILMEMBER**

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

6. **CONSENT AGENDA** – Mayor Green
 - a. Town Council Minutes: June 17, 2025, Town Council Meeting Minutes and July 1, 2025, Town Council Meeting Minutes.
 - b. Planning & Zoning Commission Minutes: June 10, 2025
 - c. Bills to Pay: 7/2/2025 - 7/15/2025
7. **REPORTS**
 - a. Mayor's Report – Eric Green
 - b. Events Committee Report - Andrea Burchard
 - c. Engineering Report – Jorgensen Engineering
 - d. Planning & Zoning Report – Racheal Stewart
 - e. Economic Development Report – Jeremiah Larsen

- f. Utility Easement Update – Jeremiah Larsen
- g. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- h. Lincoln County Sheriff’s Report – Submitted in writing
- i. Stephen Allen - Chief of Staff Lincoln County Commissioners

8. PUBLIC COMMENT ON AGENDA ITEMS

Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to comment on items listed on the agenda. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.

9. ACTION ITEMS

- a. Ordinance No. 2025-011 - Land Use and Development Code - 3rd Reading:

Seeking a motion to approve 3rd Reading of Ordinance No. 2025-011 - Land Use and Development Code.
- b. Resolution No. 2025-027-To create Emergency Action Plan Committee:

Seeking a motion to approve Resolution No. 2025-027-To create Emergency Action Plan Committee.
- c. Resolution No. 2025-028 - Recapture Money Restrictive Fund:

Seeking a motion to approve Resolution No. 2025-028 - Recapture Money Restrictive Fund.
- d. Resolution No. 2025-030 - Establishing A Semiquincentennial Committee:

Seeking a motion to approve Resolution No. 2025-030 - Establishing A Semiquincentennial Committee.
- e. Resolution No. 2025-031- A Resolution To Transition To A Paid Time Off (PTO) System And Modify Employee Benefit Structures For All Full-Time Employees Employed On Or Before April 21, 2025:

Seeking a motion to approve Resolution No. 2025-031- A Resolution To Transition To A Paid Time Off (PTO) System And Modify Employee Benefit Structures For All Full-Time Employees Employed On Or Before April 21, 2025.
- f. Resolution No. 2025-032 - Short Term Disability Policy:

Seeking a motion to approve Resolution No. 2025-032 - Short Term Disability Policy.
- g. WCSR Safety Evaluation and Discount Program Enrollment:

Seeking a motion to approve WCSR Safety Evaluation and Discount Program Enrollment and authorize Mayor Green to sign.

- h. Review and Approval of Snake River MEP Invoice-001:

Seeking a motion to approve Snake River MEP Invoice-001.

- i. Resolution No. 2025-033 - Ratifying The Mayor's Decision To Purchase A Pump and Motor In Well No. 3 And Approving A Budget Adjustment To Increase Line Item 5180332 – Field Ops Repairs & Maintenance

Seeking a motion to approve Resolution No. 2025-033 - Ratifying The Mayor's Decision To Purchase A Pump and Motor In Well No. 3 And Approving A Budget Adjustment To Increase Line Item 5180332 – Field Ops Repairs & Maintenance

- j. Muller Minor Construction Permit:

Seeking a motion to approve the Muller Minor Construction Permit, contingent upon submission of an updated site plan confirming the porch addition does not encroach upon the setback.

10. TABLED ITEMS

- a. Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual:

Seeking a motion to remove from the table Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual.

Seeking a motion to approve Resolution No. 2025-022 - A Resolution Adopting The Updated Employee Policy & Procedure Manual.

11. GENERAL PUBLIC COMMENT

General public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic not listed on the agenda. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.

12. ADJOURNMENT