



TOWN COUNCIL MEETING AGENDA

EXECUTIVE SESSION AT 6:00 PM

November 18, 2025, at 7:00 PM / 250 River Circle - Alpine, WY 83128

Notice - The video and audio for this meeting are streamed live to the public via the internet and mobile devices with views that encompass all areas, participants, and audience members. Please silence all electronic devices during the meeting. Comments made on YouTube will not be answered. Please email clerk@alpinewy.gov with any questions or comments.

1. **CALL TO ORDER** - Mayor Green
2. **EXECUTIVE SESSION BEGINS AT 6:00 PM**
3. **PLEDGE OF ALLEGIANCE** – Mayor Green
4. **ROLL CALL** – Monica Chenault
5. **ADOPT THE AGENDA**

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

6. **CONSENT AGENDA** – Mayor Green
 - a. Town Council Minutes: November 4, 2025 Town Council Meeting Minutes
 - b. Bills to Pay Report: 11/05/2025 through 11/18/2025
 - c. Snake River MEP Invoice-009
7. **REPORTS**
 - a. Mayor's Report – Eric Green
 - b. Events Committee Report – Andrea Burchard
 - c. Engineering Report – Jorgensen Engineering
 - d. Planning & Zoning Report
 - e. Economic Development Report – Jeremiah Larsen

- f. Alpine Travel & Tourism Board Report – Jeremiah Larsen
- g. Lincoln County Sheriff's Report – Submitted in writing

8. WORK SESSION ITEMS

- a. Utility Rate Discussion

9. ACTION ITEMS

- a. Water and Sewer Extension - Creative Properties, LLC – Lot #12, Palisades Heights (160 Hwy 89):

Seeking a motion to approve the requested water and sewer extension for Creative Properties, LLC – Lot #12, Palisades Heights (160 Hwy 89).

- b. Creative Properties, LLC Special Use Permit Application:

Seeking a motion to approve the Special Use Permit (SUP) for Creative Properties, LLC, allowing phased development of the proposed project as recommended by the Planning and Zoning Commission, based upon the conditions outlined in the suggested SUP Permit and adherence to all applicable provisions of the Town of Alpine LUDC.

- c. Ordinance No. 2025-012 - Utility Procedure Ordinance - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-012 - Utility Procedure Ordinance.

- d. Ordinance No. 2025-014 Capacity Fee Ordinance - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-014 Capacity Fee Ordinance.

- e. Ordinance No. 2025-013 Utility Rate Ordinance - 2nd Reading:

Seeking a motion to approve 2nd Reading of Ordinance No. 2025-013 Utility Rate Ordinance.

- f. Ordinance No. 2025-016 - Regulating The Operation Of Off-Road Vehicles Within Town Limits - 1st Reading:

Seeking a motion to approve 1st Reading of Ordinance No. 2025-016 - Regulating The Operation Of Off-Road Vehicles Within Town Limits.

- g. Resolution No. 2025-049 - Authorizing The Expenditure Of Funds For A Concert Deposit For The Town Of Alpine's 250th Celebration:

Seeking a motion to approve Resolution No. 2025-049 - Authorizing The Expenditure Of Funds For A Concert Deposit For The Town Of Alpine's 250th Celebration.

- h. Updated TextMyGov Agreement:

Seeking a motion to approve the updated TextMyGov agreement, establishing a new three-year term and updating the annual messaging allotment to 150,000 text messages per year at a total annual cost of \$2,600, and authorize Mayor Green to sign.

i. Equipment Lease - SR3X Snowcat Groomer:

Seeking a motion to approve of the Equipment Lease for the SR3X Snowcat Groomer and authorize Mayor Green to sign.

j. Resolution No. 2025-048 Authorizing The Transfer Of Funds From The SSFA Project Expenses Account To The FY 2026 Capital Projects Account:

Seeking a motion to approve Resolution No. 2025-048 Authorizing The Transfer Of Funds From The SSFA Project Expenses Account To The FY 2026 Capital Projects Account.

10. PUBLIC COMMENT

Public comment is limited to a total of 20 minutes, with each speaker allowed up to 3 minutes. This is an opportunity to address the Council on any topic. The Council may listen but will not take action on items raised during this time. Speakers are expected to maintain decorum and be respectful. Written comments may be submitted by 12:00 PM (Noon) on the day of the meeting.

11. ADJOURNMENT