



CITY COUNCIL SPECIAL MEETING

Thursday, December 28, 2023 at 11:00 AM

City Hall

AGENDA

1. Call to Order

2. Flag Salute

3. Roll Call

4. Approval of Agenda

5. Audience Participation

The City Council encourages public participation during meetings of the City Council and welcomes your comments. This time is set-aside for you to speak to the City Council on any issue. The Council ordinarily takes non-agenda matters under advisement before taking action. You are also invited to comment on action items as they are considered during the meeting. Individual speakers will be limited to three (3) minutes each in addressing the City Council. When addressing the Council, please speak clearly and audibly and state your name and address for the record.

6. Ordinances & Resolution

[A.](#) Ordinance 1232-23, Budget Amendment #3

7. Adjournment

To: Mayor Troy Linnell and City Council Members

From: Jessica Griess, City Administrator; Tara Dunford, CPA

Date: December 28th, 2023

Re: Ordinance No. 1232-23 2023 Budget Amendment #3

ATTACHMENTS: Ordinance No. 1232-23; Exhibit A – Proposed Budget Amendment.

TYPE OF ACTION: Action. First recommended motion: “I move to waive the three touch rule on Ordinance 1232-23.”

Recommended second motion: “I move to adopt the attached ordinance 1232-23 amending the 2023 budget as outlined in Exhibit A.”

Discussion:

This proposed budget amendment includes the following increases to the budget:

General Fund

- Legal services - \$28,000
- Valley communications - \$60,000
- Planning professional services - \$85,000

Stormwater Management Fund

- Salaries - \$10,000

CITY OF ALGONA, WASHINGTON

ORDINANCE NO. 1232-23

AN ORDINANCE OF THE CITY OF ALGONA, WASHINGTON, MAKING CERTAIN FINDINGS OF FACT AND AMENDING THE 2023 BUDGET ADOPTED WITH ORDINANCE NO. 1215-22 ON DECEMBER 12, 2022, AND AS AMENDED BY ORDINANCE NO. 1222-23 ADOPTED ON JUNE 26, 2023 AND BY ORDINANCE 1230-23 ADOPTED ON DECEMBER 11, 2023 ; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the Algona City Council adopted the 2023 Budget with Ordinance No. 1215-22 on December 12, 2022; and

WHEREAS, the Algona City Council amended the 2023 Budget with Ordinance No. 1222-23 on June 26, 2023; and

WHEREAS, the Algona City Council amended the 2023 Budget with Ordinance No. 1230-23 on December 11, 2023; and

WHEREAS, unplanned and unbudgeted expenditures have been identified; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the General Fund budget by \$173,000; and

WHEREAS, the increase in the General Fund expenditure budget will be offset by a decrease in ending fund balance of \$173,000; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Stormwater Management Fund budget by \$10,000; and

WHEREAS, the increase in the Stormwater Management expenditure budget will be offset by a decrease in ending fund balance of \$10,000; and

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF ALGONA, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The above stated recitals are hereby adopted as the council’s findings and reasons for the adoption of this ordinance.

Section 2. The 2023 budget, as adopted with ordinance 1215-22 and amended with ordinances 1222-23 and 1222-30 is hereby amended with an increase of \$183,000 to expenditures, and a decrease of \$183,000 to ending fund balance, as detailed in the attached exhibit (Exhibit A – Proposed Budget Amendment).

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance, being an exercise of power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect immediately after passage and publication of an approved summary thereof consisting of the title.

Passed by the Algona City Council the 28th day of December, 2023, and approved by the Mayor, the 28th day of December, 2023.

CITY OF ALGONA

Troy Linnell, Mayor

ATTEST/AUTHENTICATED:

Jessica Griess, City Administrator

Approved as to form:

Zach Lell, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.: 1232-23
Date of Publication:

EXHIBIT A

2023 Budget Amendment #3

Amending Section 2 of Ordinances 1215-22 & 1222-23 & 1230-23 and Page 11 of the City of Algona 2023 Budget

Fund	Expenditures		
	As of 2023 Amendment #2	Amended	Increase (Decrease)
General	3,420,760	3,593,760	173,000
Drug	2,200	2,200	-
Street	563,900	563,900	-
Rainy Day Fund	-	-	-
Capital Improvement	315,000	315,000	-
Park Impact	-	-	-
General Obligation Bond	319,000	319,000	-
Stormwater Management	1,242,300	1,252,300	10,000
Water Maintenance	812,950	812,950	-
Sewer Maintenance	1,242,350	1,242,350	-
Water Capital Improvement	564,000	564,000	-
Sewer Capital Improvement	-	-	-
Stormwater Capital Improvement	400,000	400,000	-
Equipment Replacement Fund	126,800	126,800	-
Unemployment Trust	-	-	-
Explorers Program	-	-	-
Total	9,009,260	9,192,260	183,000

Fund	Ending Fund Balance		
	As of 2023 Amendment #2	Amended	Increase (Decrease)
General	604,191	431,191	(173,000)
Drug	5,477	5,477	-
Street	14,535	14,535	-
Rainy Day Fund	321,465	321,465	-
Capital Improvement	203,170	203,170	-
Park Impact	172,680	172,680	-
General Obligation Bond	3,003	3,003	-
Stormwater Management	840,564	830,564	(10,000)
Water Maintenance	1,199,273	1,199,273	-
Sewer Maintenance	732,154	732,154	-
Water Capital Improvement	318,773	318,773	-
Sewer Capital Improvement	334,470	334,470	-
Stormwater Capital Improvement	96,071	96,071	-
Equipment Replacement Fund	774,700	774,700	-
Unemployment Trust	4,673	4,673	-
Explorers Program	27,415	27,415	-
Total	5,652,614	5,469,614	(183,000)