



## CITY COUNCIL REGULAR MEETING

TUESDAY, DECEMBER 09, 2025 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# AGENDA

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### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

### ROLL CALL

### MAYOR'S COMMENTS

### APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE NOVEMBER 18, 2025 CITY COUNCIL MEETING](#)

### OLD BUSINESS

2. NONE

### NEW BUSINESS

3. [ELECT COUNCIL PRESIDENT FOR ANNUAL TERM](#)
4. [CONSIDER MAYORAL APPOINTMENTS TO BE EFFECTIVE JANUARY 1, 2025](#)
5. [CONSIDER A MOTION TO RATIFY ALL ACTIONS, INCLUDING THE ELECTION OF THE NOMINEES TO THE LIGHT BOARD OF DIRECTORS, OF ANDREW DEVINE, OUR LIGHT REPRESENTATIVE, IDENTIFIED IN THE MINUTES OF THE ANNUAL MEMBERS' MEETING OF THE LEAGUE INSURANCE GOVERNMENT HEALTH TEAM \(LIGHT\) ON SEPTEMBER 26, 2025.](#)
6. [CONSIDER APPROVAL OF MAINTENANCE AGREEMENT #84 BETWEEN NEBRASKA DEPARTMENT OF TRANSPORTATION AND THE CITY OF ALBION FOR RENEWAL](#)
7. [CONSIDER PLAYGROUND EQUIPMENT PROPOSAL OF CREATIVE SITES, LLC. FOR THE "PARK ON CLARK" PROJECT FOR APPROVAL](#)
8. [REVIEW BID TABULATION OF THE TRAIL EXPANSION AND "PARK ON CLARK" PAVILION/RESTROOM FACILITY AND CONSIDER FOR AWARD](#)
9. [CONSIDER CHANGE ORDER #1 FOR "PARK ON CLARK" AND TRAIL EXPANSION PROJECT CONTRACT](#)

### RESOLUTIONS

10. [CONSIDER RESOLUTION 117 \(25\) REGARDING CERTIFICATION OF THE CITY STREET SUPERINTENDENT FOR 2025](#)

## ORDINANCES

11. **NONE**

## REPORTS

12. **City Administrator Report**  
City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports
13. **CONSIDER BILLS FOR APPROVAL**  
\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

14. **Next Regular Meeting: January 13, 2026 7:30pm**
15. **Public Comment for Future Consideration**

## ADJOURN

### ADJOURNMENT

**\*\*\*THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410\*\*\***



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** APPROVAL OF MINUTES OF THE NOVEMBER 18, 2025 CITY COUNCIL MEETING

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Minutes are enclosed for Mayor and Council review.

**DISCUSSION:**

**MOTION:** To approve the minutes of the November 18, 2025 City Council Meeting

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

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## CITY COUNCIL REGULAR MEETING

TUESDAY, NOVEMBER 18, 2025 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# MINUTES

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A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on November 18, 2025 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers.

### ROLL CALL

Present were Mayor James Jarecki and Council Members Jason Tisthammer, Jon Porter, Jack Dailey, and Marcus Johnson.

City staff present were City Administrator Andrew Devine, City Attorney Darren Wright, Deputy Clerk Sharon Ketteler, Street Supervisor Ron Morearty, and Police Officer Dustin Martin.

### MAYOR'S COMMENTS

Mayor Jarecki reminded residents that when removing snow from their driveways and sidewalks to keep it on their own property. Only downtown businesses are allowed to shovel snow into the street. City staff will remove snow from emergency routes first, the business district second, and residential area third. The Mayor also reminded residents that with the shorter daylight hours, to use caution when walking early morning and evening by wearing bright clothing.

### APPROVAL OF MINUTES

#### 1. APPROVAL OF MINUTES OF THE OCTOBER 14, 2025 CITY COUNCIL MEETING

Councilman Porter made a motion to approve the minutes of the October 14, 2025 City Council Meeting, seconded by Johnson. Voting Yea: Porter, Tisthammer, Dailey, Johnson. Voting Nay: None. Motion carried.

**OLD BUSINESS****2. CONSIDER APPROVAL OF LEASE AGREEMENT WITH UNION PACIFIC RAILROAD COMPANY FOR 26,338 SQUARE FEET OF PROPERTY ADJACENT TO THE CITY HALL AND CITY SHOP PROPERTY**

This lease agreement was discussed at last month's meeting. Action was postponed giving Clerk Devine an opportunity to try to negotiate a cheaper price. Devine provided the response from UPRR regarding the lease amount and how it was calculated. They would not lower the annual lease rate of \$5,000. Councilman Porter made a motion to approve lease agreement with Union Pacific Railroad Company for property adjacent to the City Hall and City Shop and to authorize the Mayor to sign the same, seconded by Johnson. Voting Yea: Tisthammer, Dailey, Porter, Johnson. Voting Nay: None. Motion carried.

**NEW BUSINESS****3. DISCUSS POTENTIAL LAND LEASE AGREEMENT WITH 23TAILS FOR USE OF PROPERTY NORTH OF COMMUNITY BURN SITE AS A DOG PARK**

Rori Erickson was present to explain her request to lease approximately 3 acres of city property north of the new burn site to serve as a fenced in community dog park. Ms. Erickson stated that a dog park came in as #4 on a recent Chamber Poll for most desired amenities in our community. She recently received a \$10,000 grant from the Blue Cross Blue Shield Foundation. The Big Give has brought in around \$18,000 in donations the past few years, which gives them just under \$30,000 to begin the project. She will continue applying for grants and seeking donations to help fund the park. She also noted that a local attorney has agreed to donate the legal work involved in setting up the agreement so there shouldn't be much cost to the city or taxpayers. Most of the expenses should be covered by organization 501(c)(3). There was discussion of the location and developing access to it. Devine asked about a maintenance plan. Ms. Erickson stated that the 23Tails board members would manage it and most likely hire someone to mow it. Ms. Erickson stated she would like to have an agreement in place so construction could begin by early spring. Clerk Devine stated that he would put this item at a future meeting to be discussed further. No action taken.

**4. CONSIDER EMPLOYEE PAY STIPEND FOR RON MOREARTY WHILE ACTING AS INTERIM WATER OPERATOR AND STREET SUPERVISOR**

Mayor Jarecki stated that Ron Morearty is currently acting as Interim Water Commissioner until David Redler gets his Water Certification. Morearty is also the only Wastewater certificate holder for the City of Albion until Corey Zoubek becomes certified. With these additional responsibilities, along with his Street Supervisor duties, the Mayor is recommending a temporary stipend of \$210 per month for Morearty. Councilman Porter made a motion to approve the employee pay stipend of \$210 per month for Ron Morearty until 6 months after David Redler obtains his Water Operator Certification, provided the stipend payment is taken out of the Wastewater budget; seconded by Dailey. Voting Yea: Porter, Tisthammer, Johnson, Dailey. Voting Nay: None. Motion carried.

**RESOLUTIONS****5. NONE****ORDINANCES****6. NONE**

## REPORTS

### 7. CITY ADMINISTRATOR REPORT

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports.

Administrator Devine had previously provided a report in the agenda packets and reviewed it with the Mayor and Council. No action taken.

### 8. CONSIDER BILLS FOR APPROVAL

\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT

Councilman Porter made a motion to approve bills report for payment and affirm all paid claims as presented, except for bills from Speed Services; seconded by Dailey. Voting Yea: Dailey, Porter, Tisthammer, Johnson. Voting Nay: None. Motion carried.

Councilman Dailey made a motion to approve bills from Speed Services for payment, seconded by Johnson. Voting Yea: Tisthammer, Dailey, Johnson. Voting Nay: None. Abstaining: Porter. Motion carried.

### 9. CONSIDER EMPLOYEE EVALUATION FOR APPROVAL

Councilman Johnson made a motion to approve the employee evaluation and Six-Month Raise of Michael Lipker, seconded by Tisthammer. Voting Yea: Johnson, Porter, Tisthammer, Dailey. Voting Nay: None. Motion carried.

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

### 10. Next Regular Meeting: December 9, 2025 - 7:30 p.m.

\*Consider Trail and Shelter Bids for Award

\*Consider Proposals for Playground Equipment for Award

\*Annual Appointments and Organization Meeting

\*Certify Street Superintendent for 2025

\*Nebraska DOT Highway Maintenance Agreement Renewal

### 11. Public Comment for Future Consideration

Danny Cox commented that for a couple of years he has been asking the City to lower a curb stop that is right off the street at 522 S. 6th Street and it still hasn't been done. He is concerned that it is going to get broken as people at the school back out or turn around there. Administrator Devine asked Ron if he could please take care of it.

**ADJOURN**

Councilman Dailey made a motion to adjourn the meeting at 8:11 p.m., seconded by Johnson. Voting Yea: Dailey, Tisthammer, Porter, Johnson. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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James Jarecki, Mayor

ATTEST:

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Sharon Ketteler, Deputy Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **ELECT COUNCIL PRESIDENT FOR ANNUAL TERM**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Marcus Johnson is the current Council President.

**DISCUSSION:**

**MOTION:** To nominate and elect \_\_\_\_\_ as the City Council President for calendar year 2026.

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER MAYORAL APPOINTMENTS TO BE EFFECTIVE JANUARY 1, 2025**

**PRESENTER(S):**

Mayor Jarecki

**Appointments**

ADMINISTRATOR/CLERK/TREASURER	ANDREW DEVINE
DEPUTY CLERK	SHARON KETTELER
UTILITY CLERK	AMBER WYNN
WATER COMMISSIONER - INTERIM	RON MOREARTY
SEWER COMMISSIONER	COREY ZOUBEK
STREET SUPERVISOR	RON MOREARTY
PUBLIC WORKS MAINTENANCE OPERATOR	JOSEPH LANDAUER
PUBLIC WORKS MAINTENANCE OPERATOR	DAVID REDLER
PUBLIC WORKS OPERATIONS LIAISON	RON MOREARTY
BUILDING INSPECTOR - INTERIM	ANDREW DEVINE
CITY ATTORNEY	DARREN WRIGHT
POLICE CHIEF	BRENT LIPKER
POLICE OFFICER	MICHAEL LIPKER
POLICE OFFICER	DUSTIN MARTIN
ECONOMIC DEVELOPMENT AND HOUSING PROGRAM DIRECTOR	SHELBY KELLEY
STREET SUPERINTENDENT	ANDREW WILSHUSEN, JEO CONSULTING GROUP, INC.
FIRE CHIEF	BRUCE BENNE
POOL MANAGER	VACANT
CITY GROUNDSKEEPER	JOE LANDAUER
CITY PHYSICIAN/MEDICAL OFFICER	DR. ANTHONY KUSEK
CITY ENGINEER	RESERVE RIGHT TO USE SPECIAL PROJECTS ENGINEER AS NEEDED

**DISCUSSION:**

**MOTION:** To approve and confirm Mayoral appointments effective January 1, 2026

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_

**SUMMARY OF DECISION:**



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER A MOTION TO RATIFY ALL ACTIONS, INCLUDING THE ELECTION OF THE NOMINEES TO THE LIGHT BOARD OF DIRECTORS, OF ANDREW DEVINE, OUR LIGHT REPRESENTATIVE, IDENTIFIED IN THE MINUTES OF THE ANNUAL MEMBERS' MEETING OF THE LEAGUE INSURANCE GOVERNMENT HEALTH TEAM (LIGHT) ON SEPTEMBER 26, 2025.**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

I attended the LIGHT Annual Members meeting in September at the LONM Annual Conference. This action is to ratify my votes at that meeting. A draft copy of the minutes are enclosed.

**DISCUSSION:**

**MOTION: TO RATIFY ALL ACTIONS, INCLUDING THE ELECTION OF THE NOMINEES TO THE LIGHT BOARD OF DIRECTORS, OF ANDREW DEVINE, OUR LIGHT REPRESENTATIVE, IDENTIFIED IN THE MINUTES OF THE ANNUAL MEMBERS' MEETING OF THE LEAGUE INSURANCE GOVERNMENT HEALTH TEAM (LIGHT) ON SEPTEMBER 26, 2025.**

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_

**MOTION:**

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

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## MINUTES

### **Annual Members' Meeting of the League Insurance Government Health Team (LIGHT) Friday, Sept. 26, 2025, at 9:15 A.M. CT Cornhusker Marriott Hotel – ABC Room 333 S 13<sup>th</sup> Street, Lincoln**

The Annual Members' Meeting of the League Insurance Government Health Team (LIGHT) was held Sept. 26, 2025, at 9:15 a.m. CT at the Cornhusker Marriott Hotel – ABC Room at 333 S 13<sup>th</sup> Street, Lincoln, Nebraska.

(AGENDA ITEM #1) **Call to Order.** At 9:21 a.m. CT, Plattsmouth Mayor Paul Lambert, Chair of the LIGHT Board, called the meeting to order.

The roll call was read with the following LIGHT members present: **Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point.** At the time of roll call, 9 voting members were present and 64 were absent: Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan.

Other participants included: **Cline Williams Wright Johnson & Oldfather, L.L.P.** – Michelle Sitorius; **McInnes Maggart Consulting Group, LLC** – Dennis Maggart (by phone); **BCBSNE** – Sue Warner and Gina Aidukas; and **League of Nebraska Municipalities** – Christy Abraham, Lash Chaffin, Shirley Riley, and Brenda Henning.

Ex Officio Board Member L. Lynn Rex, Executive Director of the League of Nebraska Municipalities (Administrator of LIGHT) indicated that on Sept. 19, 2025, a notice of this meeting with the agenda and other materials were sent to all LIGHT members and the LIGHT Board of Directors. Notice of this meeting with the agenda and other materials were available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also posted with the following links kept continually current: an electronic copy of the agenda,

all documents being considered at the meeting, and the current version of the Open Meetings Act on the website of the League of Nebraska Municipalities – [lonm.org/light/](http://lonm.org/light/).

L. Lynn Rex informed the public about the location of the Open Meetings Act which was accessible to members of the public and at [lonm.org/light/](http://lonm.org/light/) along with a copy of all reproducible written materials to be discussed at this meeting.

L. Lynn Rex stated the following regarding public comment on any agenda item(s): Pursuant to the Open Meetings Act, the LIGHT Board Chair reserves the right to limit comments on agenda items. In accordance with the Open Meetings Act, there is no time limit on comments made by members of the LIGHT Board of Directors.

Chair Lambert asked those present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

**(AGENDA ITEM #2) Consider a motion to approve the minutes of the Oct. 4, 2024, Annual Members' Meeting of LIGHT.** Andrew Devine, Administrator/Clerk/Treasurer, City of Albion, moved, seconded by Elmer Armstrong, City Administrator, City of Scribner, to approve the minutes of the Oct. 4, 2024, Annual Members' Meeting of LIGHT. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point. Nays: None. Abstentions: None. Absent Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan. **Motion carried: 9 ayes, 0 nays, 0 abstentions and 64 absent.**

**(AGENDA ITEM #3) Consider a motion to recommend to members of LIGHT at the LIGHT Annual Members' Meeting on Sept. 26, 2025, the nomination of the following municipal officials to serve the following terms on the LIGHT Board of Directors as recommended by the Nominating Committee on Sept. 18:**

- a. **Gary Greer**, City Administrator, City of Gothenburg, for **one 2-year term** of office beginning January 1, 2026, and ending December 31, 2027;
- b. **Tom Goulette**, City Administrator, City of West Point, for **one 3-year term** of office beginning Jan. 1, 2026, and ending Dec. 31, 2028;
- c. **Paul Lambert**, Mayor, City of Plattsmouth, for **one 3-year term** of office beginning Jan.1, 2026, and ending Dec. 31, 2028.

**Background:** LIGHT's Bylaws state that Directors shall serve for a term of three years, with expirations staggered to result in approximately one-third of the Directors'

terms expiring each year. Terms of office commence on Jan. 1 of the first year of the term and conclude on Dec. 31.

1. One Board position, previously held by Former Board Chair of the Village of Ansley, **CatherineJo Mills**, will terminate on Dec. 31, 2027. Ms. Mills stepped down from her position earlier this year since she no longer resides in Ansley. On Sept. 18, 2025, the LIGHT Board of Directors confirmed the recommendation of the LIGHT Administrator for **Gary Greer** to fill the vacancy. Pursuant to the Bylaws, Gothenburg City Administrator Greer will hold office for the balance of the term of the Director he replaced through December 31, 2027. Pursuant to LIGHT's Bylaws, Gary Greer will be eligible to serve two full 3-year terms of office following his term of office beginning on January 1, 2026.
2. Pursuant to LIGHT's Bylaws, **Tom Goulette** and **Paul Lambert** will be eligible to serve one full 3-year term of office following their 3-year term of office beginning on January 1, 2026.
3. Nominations may be submitted by either the Nominating Committee or by a petition of 10% of the members and submitted to the Plan Administrator (the League) at least 30 days prior to the annual meeting.

*(Presented by L. Lynn Rex)* Kyle Svec, City Administrator/Utilities Supervisor, City of Geneva, moved, seconded by Andrew Devine, Administrator/Clerk/Treasurer, City of Albion, to accept the Nominating Committee Report regarding the Election of the Board of Directors. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point. Nays: None. Abstentions: None. Absent Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan. **Motion carried: 9 ayes, 0 nays, 0 abstentions and 64 absent.**

**(AGENDA ITEM #4) LIGHT Health Plan Update and Employer Membership Report.**

- a. Report on LIGHT employer membership numbers including the number of participating employers and covered lives. *(Sue Warner stated there are over 900 covered lives in LIGHT; as provided in the materials, there are 73 LIGHT members.)*
- b. Service provider updates.

*(Presented by Dennis Maggart and Sue Warner)* Brenda Wheeler, Clerk, City of Blair, moved, seconded by Annette Brower, City Administrator, City of Kimball, to accept the report. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point. Nays: None. Abstentions: None. Absent Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan. **Motion carried: 9 ayes, 0 nays, 0 abstentions and 64 absent.**

**(AGENDA ITEM #5) Financial Report.**

- a. League services – general review.
- b. Reminder regarding LIGHT Member assessment – 2025 plan year (\$1.50 per month for each employee covered under the LIGHT Member Health Plan); invoices will be sent as soon as the relevant information is available. *(L. Lynn Rex stated the League of Nebraska Municipalities continues subsidizing LIGHT since the \$1.50 per month for each employee does not cover LIGHT's expenses.)*
  - i. Board service; D&O liability coverage.
- c. Reminder regarding distribution of Summary Plan Description and related materials.

*(Presented by L. Lynn Rex and Michelle Sitorius)* Tom Goulette, City Administrator, City of West Point, moved, seconded by Jessica Quady, City Administrator, City of Ashland, to accept the report. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point. Nays: None. Abstentions: None. Absent Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan. **Motion carried: 9 ayes, 0 nays, 0 abstentions and 64 absent.**

**(AGENDA ITEM #6) Consider a motion to adjourn.** Kyle Svec, City Administrator/Utilities Supervisor, City of Geneva, moved, seconded by Andrew Devine, Administrator/Clerk/Treasurer, City of Albion, to adjourn. Roll call vote. Ayes: Albion, Ashland, Blair, Geneva, Kimball, Louisville, Plattsmouth, Scribner, and West Point. Nays:

None. Abstentions: None. Absent Ainsworth, Alma, Ansley, Auburn, Bartley, Bassett, Beaver City, Bennington, Bloomfield, Cambridge, Cedar Bluffs, Ceresco, Creighton, Culbertson, Curtis, Deshler, DeWitt, Edgar, Elm Creek, Elwood, Fairmont, Firth, Fort Calhoun, Friend, Genoa, Gibbon, Gothenburg, Grant, Hartington, Hemingford, Henderson, Hershey, Holdrege, Imperial, Indianola, Laurel, Lyons, Madison, Marquette, Minatare, Mitchell, Morrill, Ord, Osceola, Oshkosh, Pender, Ponca, Prague, Schuyler, St. Edward, Sutherland, Sutton, Valentine, Valley, Wakefield, Walthill, Wausa, Waverly, Wayne, Wilber, Wisner, Wisner Care Center, Wymore, and Yutan. **Motion carried: 9 ayes, 0 nays, 0 abstentions and 64 absent.** The meeting was adjourned at 9:43 a.m. CT.

Approved on:

ATTEST:

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**Brenda Henning**  
Administrative Assistant of LIGHT

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**L. Lynn Rex**  
*Ex-Officio, Non-Voting, LIGHT Board Member*  
Executive Director of the League of Nebraska Municipalities (*LIGHT Administrator*)



## NOTICE

**Annual Members' Meeting of the  
League Insurance Government Health Team (LIGHT)  
Friday, Sept. 26, 2025, at 9:15 A.M. CT  
Cornhusker Marriott Hotel – ABC Room  
333 S 13<sup>th</sup> Street, Lincoln**

PLEASE TAKE NOTICE that the members of the League Insurance Government Health Team (LIGHT) will hold the **Annual Members' Meeting on Sept. 26, 2025, at 9:15 a.m. CT in the ABC Room at the Cornhusker Marriott Hotel, 333 S 13<sup>th</sup> Street, Lincoln, Nebraska.**

An agenda of subjects known at this time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LIGHT during normal business hours at 1335 L Street, Lincoln, Nebraska. A notice of this meeting with the agenda and other materials are available at this location with a copy of the Open Meetings Act posted.

On Sept. 19, 2025, notice of this meeting with the agenda and other materials were sent to all LIGHT members and the LIGHT Board of Directors. Notice of this meeting with the agenda and other materials are available for public inspection at 1335 L Street, Lincoln, Nebraska and posted with the following links kept continually current: an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act on the website of the League of Nebraska Municipalities – [lonm.org/light/](http://lonm.org/light/).



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER APPROVAL OF MAINTENANCE AGREEMENT #84 BETWEEN NEBRASKA DEPARTMENT OF TRANSPORTATION AND THE CITY OF ALBION FOR RENEWAL**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

No changes to the current agreement, except for an annual 3% increase in fee per lane mile, from \$2,030 to \$2,090. The City has 1.13 lane miles. The total annual fee for 2026 will be \$2,361.70.

**DISCUSSION:**

**MOTION:** To approve renewal of the maintenance Agreement #84 between Nebraska Dept of Transportation and the City of Albion

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_

**SUMMARY OF DECISION:**

November 3, 2025

City of Albion  
Andrew Devine  
City Clerk  
420 W. Market Street  
Albion, NE 68620-1299

Dear Andrew,

Enclosed is the City Maintenance Agreement with the Nebraska Department of Transportation for highway corridors through your community. This agreement begins January 1, 2026, and runs thru December 31, 2026. The rates for 2026 went up to \$2,090.00. Please arrange for the review and execution of these documents by the proper city officials and return to this office by **December 15, 2025** for processing. A copy will be returned to the City once it is executed by the Nebraska Department of Transportation.

Due to an increase in cost of materials and equipment, NDOT will begin using a 3-year state average (per lane mile) to create a fair rate for snow removal, system preservation and right of way maintenance. Each supplement after the 2025 agreement will show a 3% increase. Following the fourth supplement, the Department will calculate a new 3-year average for a new base rate set to begin in 2030. For budgeting purposes, the chart below shows the rates (per lane mile) for years 2026 – 2029.

	2025	2026	2027	2028	2029
System Preservation	\$ 2,030.00	\$ 2,090.00	\$ 2,160.00	\$ 2,220.00	\$ 2,290.00

Enclosed is a Certificate of Compliance for the Maintenance Agreement which confirms all the NDOT system maintenance through your city limits has been completed as required by the Agreement for the period January 1, 2025, thru December 31, 2025.

When compliance has been verified, please have it signed by the appropriate city officials and returned to my attention to our office by **January 10, 2026**.

Sincerely,

Heidi Brenneman  
Administrative Assistant  
Enclosures

# NEBRASKA

Good Life. Great Journey.

**DEPARTMENT OF TRANSPORTATION**

Attachment "A"

**MAINTENANCE OPERATION AND RESPONSIBILITY**

*Municipal extensions and connecting links*

(Streets Designated Part of the State Highway System excluding Freeways)

**Maintenance Responsibility  
Neb. Rev. Stat. § 39-2105**

<u>Maintenance Operation</u> <u>Neb. Rev. Stat. § 39-1339</u>	<u>Metropolitan Cities (Omaha)</u>	<u>Primary Cities (Lincoln)</u>	<u>1st Class Cities</u>	<u>2nd Class Cities &amp; Villages</u>
Surface Maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances (including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

**Maintenance Responsibility  
Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121**

<u>Maintenance Operation</u> <u>Neb. Rev. Stat. § 39-1339</u>	<u>Metropolitan Cities (Omaha)</u>	<u>Primary Cities (Lincoln)</u>	<u>1st Class Cities &gt; 40,000</u>	<u>1st Class Cities &lt; 40,000</u>	<u>2nd Class Cities</u>
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting not referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

### City Maintenance Agreement

#### Attachment B

City of: Albion

Date: 1/1/26

Surface Maintenance

From Attachment "C", it is determined that the City's responsibility for surface maintenance within the City limits is 1.13 lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the City agrees to pay to the State the sum of \$2,090.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the State for surface maintenance:

$$1.13 \text{ lane miles} \times \$2,090.00 \text{ per lane mile} = \$2,361.70.$$

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$ \_\_\_\_\_ per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

$$\text{lane miles} \times \$ \quad \text{per lane mile} = \$$$

Other (Explain)

**ATTACHMENT "C"**  
 City of Albion

**STATE OF NEBRASKA  
 DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE  
 OF MUNICIPAL EXTENSIONS**

**NEB. REV. STAT. 39-1339  
 and NEB. REV. STAT. 39-2101**

DESCRIPTION	HWY. NO.	REF. POST		LENGTH IN MILES	NUMBER DRIVING LANES	LANE MILES TOTAL	RESPONSIBILITY	
		FROM	TO				STATE	CITY
S.E. City Limits to Jct. 91	14	122.08	122.24	0.16	2	0.30	0.30	0.00
W. Jct. 91 to N.W. City Limits	14	122.36	123.49	1.13	3	3.39	2.26	1.13
W. City Limits to W. Jct. 14	91	125.00	125.38	0.38	2	0.76	0.76	0.00
E. Jct. 14 to E. City Limits	91	125.77	125.95	0.18	2	0.36	0.36	0.00
<b>Total Lane Miles</b>				1.85		4.81	3.68	1.13



# AGREEMENT RENEWAL

Maintenance Agreement No. 84  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of Albion  
Municipal Extensions in Albion

We hereby agree that Maintenance Agreement No. 84 described above be renewed for  
the period January 1, 2026 to December 31, 2026.

All figures, terms and exhibits to remain in effect as per the original agreement dated  
January 1, 2022, with Attachments B and C attached hereto.

In witness whereof, the parties hereto have caused these presents to be executed by  
their proper officials thereunto duly authorized as of the dates indicated below.

Executed by the City this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST: City of Albion

\_\_\_\_\_  
*City Clerk/Witness*

\_\_\_\_\_  
*Mayor/Designee*

Executed by the State this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST: State of Nebraska

\_\_\_\_\_  
*District Engineer, Department of Transportation*



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER PLAYGROUND EQUIPMENT PROPOSAL OF CREATIVE SITES, LLC. FOR THE "PARK ON CLARK" PROJECT FOR APPROVAL**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Four proposals were received and reviewed. All proposals fell within the city’s prescribed budget of \$350,000 and in essence met the specification guidelines; however, the Creative Sites proposal is being recommended for approval based upon several factors:

- 1) Onsite review of the property;
- 2) ALL suggested elements from the specification were included in the proposal;
- 3) Recent positive experience with the Eli Porter Memorial Project;
- 4) Proposed layout complements the Eli Porter Project as far as style and apparatus;
- 5) Superior Warranty; and,
- 6) Government Cooperative Purchasing Contract through Sourcewell.

With the trail and restroom/pavilion bids also in hand, I contacted Creative Sites representative about revising the proposal to a reduced budgeted amount of \$300,000 or less by removing two independent “spinner” features in order to be able to reduce the footprint of the poured rubber surfacing.

**The revised proposal is expected to be available for review on Monday and will be available at the City Council meeting.**

After review of the revision, it is recommended that the City Council approve the proposal of Creative Sites, LLC, and award the contract; however, you may wish to postpone action until review the next Agenda Item regarding the review of the formal bid items of the trail and restroom/pavilion.

**DISCUSSION:**

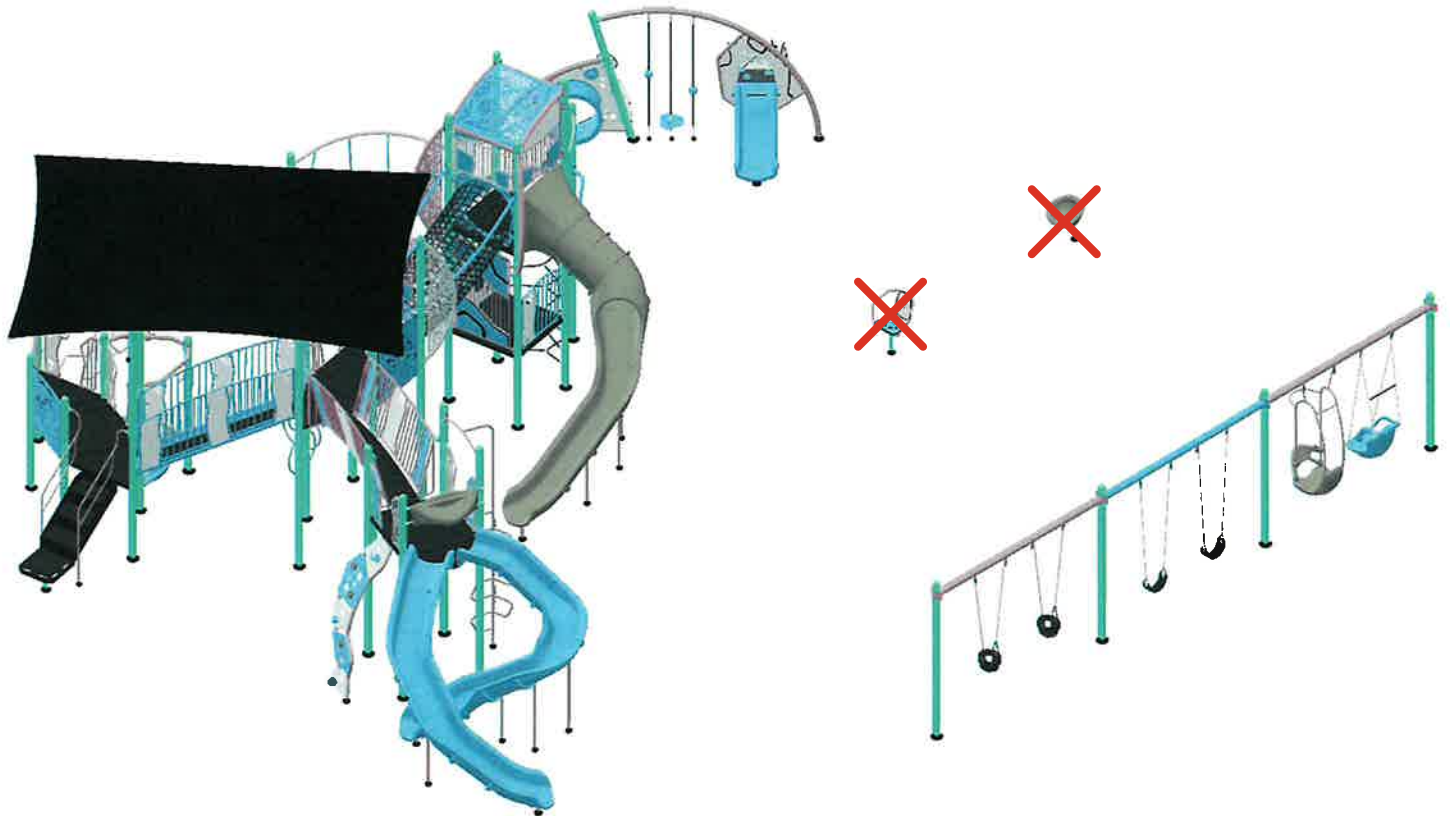
**MOTION:** To approve the proposal and award the playground equipment contract for the “Park on Clark” project to Creative Sites, LLC

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_

Notes: Two single spinner chairs to be removed so that site area may be reduced.  
Color selection to be determined later - will incorporate "Red" as an Albion Color.





## AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **REVIEW BID TABULATION OF THE TRAIL EXPANSION AND “PARK ON CLARK” PAVILION/RESTROOM FACILITY AND CONSIDER FOR AWARD**

**PRESENTER(S):**

Andrew Wilshusen

**BACKGROUND INFORMATION:**

Three bids were received and reviewed. The bid tabulation is enclosed.

Gehring Construction & Ready Mix was the apparent low bidder. Andrew Wilshusen was able to negotiate the restrooms to a deduction of \$46,000 by changing to a poured in place concrete structure rather than a block structure, alternative vandalism resistant light fixtures, and wall/ceiling/roofing materials – which if Group A is awarded will need to be ratified with a Change Order.

There are three bid groups:

- A) Trail from Clark Park to Sports Complex;
- B) Trail from Clark Park to Hwy 91 and Fairview;
- C) The Pavilion/Restroom Facility.

A complete project budget is also attached for review and discussion in regard to strategy for awarding of bid. Currently we are \$146,051.21 short of the total project budget – with known bid and negotiated items. There is a \$10,000 Valero Grant and a \$150,000 Daugherty Foundation Grant pending; however, we do not know with any certainty that those funds will be received. We can discuss a strategy that allows us to award specific bid groups to Gehring now and then change order another bid group in if/when we hit our fundraising goal in time. Reminder that we must have our RCRP grant funds expended and the project complete by September 2026.

**DISCUSSION:**

**MOTION:** To approve and award bid groups \_\_\_\_\_ to Gehring Construction and Ready Mix, and to authorize the Mayor to execute all contract documents.

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**

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Clark on Park - Trail Expansion Project

Item 8.

		Project Budget	
<b>Expenditures</b>			
Land Acquisition	\$	42,596.71	AEDC
Engineering/Design	\$	184,900.00	JEO
<b>Trail</b>			
Trail A - Clark to Sports Complex (as Bid)	\$	165,182.50	Gehring Bid
Trail B - Clark to Hwy 91 (as Bid)	\$	195,151.00	Gehring Bid
<b>Trail Total</b>	<b>\$</b>	<b>360,333.50</b>	
<b>Park Amenities</b>			
Pavillion/Restroom (as Bid & Negotiated)	\$	356,756.00	Gehring Bid
Inclusive Play Area and Poured Rubber w/ Shade Structure (as Proposed and Negotiated)	\$	300,000.00	Creative Sites Proposal
Basketball Court (as budgeted)	\$	30,000.00	Future proposal - possibly Gehring Change Order
Infinity Trail (as budgeted)	\$	22,000.00	Future proposal - possibly Gehring Change Order
<b>Park Items - Total</b>	<b>\$</b>	<b>708,756.00</b>	
<b>TOTAL PROJECT</b>	<b>\$</b>	<b>1,296,586.21</b>	

<b>Funding</b>	
RCRP Grant	\$ 1,000,000.00
City Sales Tax	\$ 105,000.00
Donations/Grants Received to Date	\$ 45,000.00
2025 Big Give (as of Friday 12/5/2025)	\$ 535.00
<b>Total Received</b>	<b>\$ 1,150,535.00</b>

**NET BUDGET SHORTFALL/SURPLUS \$ (146,051.21)**

Pending Valero Grant	\$ 10,000.00
Pending Daugherty Grant	\$ 150,000.00



November 8<sup>th</sup>, 2024

Andrew Devine  
City of Albion  
420 W. Market Street  
Albion, NE 68620

RE: Albion, Nebraska  
Albion City Trail  
JEO Project No. 242074.00

Dear Mr. Devine

On November 13, 2025, three (3) bids were received by the City of Albion for the above reference project. The bid tab is attached.

The three bidders were Gehring Construction, A Plus Contracting, and A&R Construction Company. Gehring Construction out of Columbus, Nebraska was the lowest bid submitted with the following prices: Group A: \$165,182.50, Group B: \$195,151.00, and Group C: \$402,756.00 for a grand total of the three groups to be \$763,089.50. The Engineer's estimate was \$800,000.00.

Based on our review of the bid and Gehring Construction reputation, it is our recommendation to the City Council to accept the bid and award the project to Gehring Construction.

If you have any questions about the recommendation, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Andrew Wilshusen".

Andrew Wilshusen, PE  
Project Manager



## Bid Tab

**PROJECT** | Albion City Trail

**JEO PROJECT NO.** | 242074.00

**LOCATION** | Albion, Nebraska

**LETTING** | November 13, 2025 @ 2:00 PM

**OPINION OF PROBABLE COST** | \$800,000

Bidder	Total Group A	Total Group B	Total Group C	Total Groups, A, B & C
Gehring Construction & Ready Mix Co., Inc. Columbus, NE	\$165,182.50	\$195,151.00	\$402,756.00	\$763,089.50
A Plus Contracting LLC Sutton, NE	\$184,676.50	\$200,091.00	\$438,114.74	\$822,882.24
A&R Construction Co. Plainview, NE	\$309,363.68	\$342,106.33	\$536,380.22	\$1,187,850.23



## Tab Sheet

**PROJECT** | Albion City Trail

**JEO PROJECT NO.** | 242074.00

**LOCATION** | Albion, Nebraska

				Gehring Construction	A Plus Contracting		
<b>GROUP A - W. CLARK ST. TO BASKETBALL/TENNIS COURT 49+28.75 - 72+78.94</b>							
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS		\$10,000.00		\$12,000.00
2	Bonding and Insurance	1	LS		\$1,700.00		\$2,730.00
3	Temporary Traffic Control Measures	1	EA	\$5,000.00	\$5,000.00	\$1,800.00	\$1,800.00
4	Clearing and Grubbing	1	LS		\$15,000.00		\$1,500.00
5	Adjust Curb Stop to Grade	1	EA	\$500.00	\$500.00	\$120.00	\$120.00
6	Adjust Water Valve Box to Grade	1	EA	\$500.00	\$500.00	\$150.00	\$150.00
7	Adjust Fire Hydrant to Grade	2	EA	\$750.00	\$1,500.00	\$980.00	\$1,960.00
8	Adjust Fiber Optic Box to Grade	1	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00
9	Remove and Reset Sign	3	EA	\$500.00	\$1,500.00	\$100.00	\$300.00
10	Remove Concrete Sidewalk	85	SF	\$1.50	\$127.50	\$1.00	\$85.00
11	Remove and Replace Existing Concrete Curb and Gutter	61	LF	\$30.00	\$1,830.00	\$38.00	\$2,318.00
12	Remove Tree	1	EA	\$2,800.00	\$2,800.00	\$1,500.00	\$1,500.00
13	Remove CMP Storm Pipe	18	LF	\$21.00	\$378.00	\$10.00	\$180.00
14	Repair Lawn Sprinkler Systems	5	EA	\$900.00	\$4,500.00	\$100.00	\$500.00
15	5" Concrete Trail	1,024	SY	\$52.00	\$53,248.00	\$74.00	\$75,776.00
16	8" Concrete Trail	377	SY	\$62.00	\$23,374.00	\$95.00	\$35,815.00
17	Detectable Warning Panels	120	SF	\$40.00	\$4,800.00	\$35.00	\$4,200.00
18	6" Concrete Driveway	20	SY	\$55.00	\$1,100.00	\$85.00	\$1,700.00
19	4" Aggregate Course	35	TON	\$75.00	\$2,625.00	\$80.00	\$2,800.00
20	Remove and Reset Fence	34	LF	\$15.00	\$510.00	\$40.00	\$1,360.00
21	Install Traffic Sign and Post	12	EA	\$250.00	\$3,000.00	\$385.00	\$4,620.00
22	18" Round Equivalent (RE) RCP, Class III	25	LF	\$68.00	\$1,700.00	\$156.00	\$3,900.00
23	30" Round Equivalent (RE) RCP, Class III	19	LF	\$115.00	\$2,185.00	\$200.00	\$3,800.00
24	18" Round Equivalent (RE) RCP Flared End Section	2	EA	\$1,275.00	\$2,550.00	\$1,100.00	\$2,200.00
25	30" Round Equivalent (RE) RCP Flared End Section	2	EA	\$1,500.00	\$3,000.00	\$1,400.00	\$2,800.00
26	6" PVC Pipe	14	LF	\$60.00	\$840.00	\$30.00	\$420.00
27	24" White Preformed Pavement Marking, Type 4, Grooved	30	LS		\$2,400.00		\$2,587.50
28	Flexible Traffic Delineator Posts	45	EA	\$52.00	\$2,340.00	\$190.00	\$8,550.00
29	Seeding, Fertilizer and Mulch	0.6	ACRE	\$10,000.00	\$6,000.00	\$5,000.00	\$3,000.00

				Gehring Construction		A Plus Contracting	
30	Excavation, Established Quantity	367	CY	\$25.00	\$9,175.00	\$15.00	\$5,505.00
<b>TOTAL GROUP A</b>					\$165,182.50		\$184,676.50

<b>GROUP B - SOUTH OF W. STATE STREET TO CLARK ST. 28+88 - 49+28.75</b>							
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS		\$10,000.00		\$12,000.00
2	Bonding and Insurance	1	LS		\$2,000.00		\$2,960.00
3	Temporary Traffic Control Measures	1	EA	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00
4	Clearing and Grubbing	1	LS		\$15,000.00		\$1,800.00
5	Adjust Curb Stop to Grade	2	EA	\$500.00	\$1,000.00	\$120.00	\$240.00
6	Adjust Clean Out to Grade	1	EA	\$500.00	\$500.00	\$200.00	\$200.00
7	Remove and Reset Sign	5	EA	\$500.00	\$2,500.00	\$100.00	\$500.00
8	Remove and Reset Mailbox	1	EA	\$500.00	\$500.00	\$150.00	\$150.00
9	Remove Concrete Sidewalk	2,025	SF	\$1.50	\$3,037.50	\$1.00	\$2,025.00
10	Remove and Replace Existing Concrete Curb and Gutter	255	LF	\$30.00	\$7,650.00	\$38.00	\$9,690.00
11	Remove Tree	6	EA	\$2,800.00	\$16,800.00	\$2,000.00	\$12,000.00
12	Remove Stump	2	EA	\$500.00	\$1,000.00	\$350.00	\$700.00
13	Remove driveway	222	SY	\$12.00	\$2,664.00	\$8.00	\$1,776.00
14	Repair Lawn Sprinkler Systems	15	EA	\$900.00	\$13,500.00	\$200.00	\$3,000.00
15	5" Concrete Trail	1,073	SY	\$52.00	\$55,796.00	\$74.00	\$79,402.00
16	Detectable Warning Panels	172	SF	\$40.00	\$6,880.00	\$35.00	\$6,020.00
17	6" Concrete Driveway	285	SY	\$55.00	\$15,675.00	\$85.00	\$24,225.00
18	4" Aggregate Course	6	TON	\$75.00	\$450.00	\$80.00	\$480.00
19	Concrete Curb and Gutter	19	LF	\$125.00	\$2,375.00	\$38.00	\$722.00
20	6" Riser	12	LF	\$50.00	\$600.00	\$23.00	\$276.00
21	Remove and Reset Fence	81	LF	\$25.00	\$2,025.00	\$40.00	\$3,240.00
22	Install Traffic Sign and Post	5	EA	\$250.00	\$1,250.00	\$385.00	\$1,925.00
23	24" White Preformed Pavement Marking (Type 4, Grooved)	48	LF	\$80.00	\$3,840.00	\$86.25	\$4,140.00
24	Pedestal Pole, Type PP-12 (Foundation Subsidiary to Pole)	2	EA	\$1,650.00	\$3,300.00	\$2,530.00	\$5,060.00
25	Pedestrian Push Button, Type PPB	2	EA	\$540.50	\$1,081.00	\$750.00	\$1,500.00
26	Solar-Powered Rectangular Rapid Flashing Beacon (Includes Controller, 4 Strobe Bars, 4 Pedestrian School Crossing Signs and 4 Diagonal Down Arrow Signs, 2 Solar Panels)	1	LS		\$10,627.50		\$19,000.00
27	Seeding, Fertilizer and Mulch	0.3	ACRE	\$10,000.00	\$3,000.00	\$6,000.00	\$1,800.00
28	Excavation, Established Quantity	284	CY	\$25.00	\$7,100.00	\$15.00	\$4,260.00
<b>TOTAL GROUP B</b>					\$195,151.00		\$200,091.00

<b>GROUP C - PARK</b>							
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS		\$5,000.00		\$26,500.00
2	Bonding and Insurance	1	LS		\$4,028.00		\$6,480.00
3	Clearing and Grubbing	1	LS		\$5,000.00		\$800.00

				Gehring Construction		A Plus Contracting	
4	Remove Tree	1	EA	\$800.00	\$800.00	\$1,500.00	\$1,500.00
5	Remove Pavement	33	SY	\$12.00	\$396.00	\$15.00	\$495.00
6	Repair Lawn Sprinkler Systems	1	EA	\$5,000.00	\$5,000.00	\$500.00	\$500.00
7	5" Concrete Trail	61	SY	\$52.00	\$3,172.00	\$74.00	\$4,514.00
8	8" Concrete Pavement	33	SY	\$62.00	\$2,046.00	\$95.00	\$3,135.00
9	4" PVC Sanitary Sewer Service, SDR 26	65	LF	\$58.00	\$3,770.00	\$45.00	\$2,925.00
10	1" PE Water Service (SDR 7)	104	LF	\$37.00	\$3,848.00	\$32.00	\$3,328.00
11	2-1/2" PVC-80	88	LF	\$42.00	\$3,696.00	\$5.00	\$440.00
12	Picnic Shelter/Bathroom Building	1	LS		\$364,000.00		\$385,897.74
13	Seeding, Fertilizer and Mulch	0.2	ACRE	\$10,000.00	\$2,000.00	\$8,000.00	\$1,600.00
<b>TOTAL GROUP C</b>					\$402,756.00		\$438,114.74
<b>TOTAL GROUPS A, B, &amp; C</b>					\$763,089.50		\$822,882.24



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER CHANGE ORDER #1 FOR "PARK ON CLARK" AND TRAIL EXPANSION PROJECT CONTRACT**

**PRESENTER(S):**

Andrew Wilshusen

**BACKGROUND INFORMATION:**

This is a change order to incorporate the negotiated items.

**DISCUSSION:**

**MOTION:** To approve Change Order #1 for the "Park on Clark" and Trail Expansion Project Contract

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

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**CHANGE ORDER NO.: 1**

Owner: **City of Albion, Nebraska**      Owner's Project No.:  
 Engineer: **JEO Consulting Group, Inc.**      Engineer's Project No.: **242074.00**  
 Contractor: **Gerhing Construction**      Contractor's Project No.:  
 Project: **Albion City Trail**  
 Contract Name: **Albion City Trail**  
 Date Issued: **12/5/2025**      Effective Date of Change Order: **12/9/2025**

The Contract is modified as follows upon execution of this Change Order:

Description:  
**Revisions to the Picnic Shelter to lower the price.**

Attachments:  
**None**

Change in Contract Price	Change in Contract Times
Original Contract Price:  \$ <u>763,089.50</u>	Original Contract Times: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>
<b>Net change</b> from previously approved Change Orders  \$ <u>0.00</u>	<b>Net change</b> from previously approved Change Orders  Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order:  \$ <u>763,089.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>
<b>Net change</b> for this Change Order:  \$ <u>(46,000.00)</u>	<b>Net change</b> for this Change Order:  Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price incorporating this Change Order:  \$ <u>717,089.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>

Recommended by Engineer (if required)

Authorized by Owner

By: 

Title: Project Manager

Date: 12/5/2025

Accepted by Contractor

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CHANGE ORDER NO.: 1**

Owner: **City of Albion, Nebraska**      Owner's Project No.:  
 Engineer: **JEO Consulting Group, Inc.**      Engineer's Project No.: **242074.00**  
 Contractor: **Gerhing Construction**      Contractor's Project No.:  
 Project: **Albion City Trail**  
 Contract Name: **Albion City Trail**  
 Date Issued: **12/5/2025**      Effective Date of Change Order: **12/9/2025**

The Contract is modified as follows upon execution of this Change Order:

Description:  
**Revisions to the Picnic Shelter to lower the price.**

Attachments:  
**None**

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>570,938.50</u>	Original Contract Times: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>
<b>Net change</b> from previously approved Change Orders \$ <u>0.00</u>	<b>Net change</b> from previously approved Change Orders Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>570,938.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>
<b>Net change</b> for this Change Order: \$ <u>(46,000.00)</u>	<b>Net change</b> for this Change Order: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price incorporating this Change Order: \$ <u>524,938.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 15, 2026</u> Ready for final payment: <u>August 31, 2026</u>

Recommended by Engineer (if required)

Authorized by Owner

By: 

Title: Project Manager

Date: 12/5/2025

Accepted by Contractor

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER RESOLUTION 117 (25) REGARDING CERTIFICATION OF THE CITY STREET SUPERINTENDENT FOR 2025**

**PRESENTER(S):**

Andrew Devine

**BACKGROUND INFORMATION:**

Draft enclosed.

Required annually by State of Nebraska.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution 117(25)

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_

**MOTION:**

**BY:**

**2ND:**

**ROLL CALL:**

**SUMMARY OF DECISION:**

Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2025. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2025. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2025

Resolution No. 117(25)

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor [X] Village Board Chairperson [ ] of Albion, Nebraska is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 9th day of December, 2025 at Albion, Nebraska.

City Council/Village Board Members

Marcus Johnson, Jack Dailey, Jon Porter, Jason Tisthammer

City Council/Village Board Member Moved the adoption of said resolution Member Seconded the Motion Roll Call Yes No Abstained Absent Resolution adopted, signed, and billed as adopted.

Attest: (Signature of Clerk)

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable (3) below. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2025. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2025. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

### Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2025

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2025 to December 31, 2025

\*(1)(a) The municipality of Albion, Nebraska certifies that: Andrew Wilshusen was the appointed City Street Superintendent during the above period. IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.

(b) the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality
Contract (consultant) with this Municipality
Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual assisted in the following: Reference Neb. Rev. Stat. §39-2512

- 1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as city engineer village engineer public works director city manager city administrator street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1696 and Class of License (A or B), and/or

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 20616

(2) Signature of Mayor Village Board Chairperson (Check one box)

\*(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. Copy this form as needed to account for these separate periods.

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.

(5) Failure to return by December 31, 2025, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2025 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759

## SUPERINTENDENT(S) APPOINTMENT DOCUMENTATION

Item 10.

**Attach Documentation of the City Street Superintendent(s) Appointment(s) for 2025 to the back of this Page:** For most municipalities this information may be found in the **November or December 2024 or the January 2025 meetings minutes**. Some may involve mayoral appointments, or interlocal agreement (relinquishment of funds).

Call (402) 479-4436 or email [NDOT.BLSHelp@Nebraska.gov](mailto:NDOT.BLSHelp@Nebraska.gov) if you have any questions about what to attach for documentation.

**RECORD KEEPING:** NDOT recommends that the municipality keep a copy of everything you send to NDOT (*the forms and meeting minutes*) in a separate file for future reference.

Minutes of the December 10, 2024 City Council Meeting Attached

**Water & Sewer**

Amber Wynn and Warren Myers have reviewed Chapter 6 of the Albion City Code – concerning public utilities – and are recommending some updates. Darren and I are currently reviewing these recommendations and will present to the Mayor and Council for consideration at a future meeting.

**Park**

**Phase II of the Cardinal Cage Building is underway.**

**We need to develop a lease/operation agreement with the Baseball/Softball group for the new facility.**

I will be meeting with Legion leadership to discuss formalizing an agreement with the city regarding the “Leon Nelson Memorial/Legion Field” facilities and maintenance. Any formal agreement will be provided to the Mayor and Council for formal approval.

**Street**

**The new street sweeper has been delivered AND none to soon. Our old sweeper was stuck on “limp” mode again and was not effective. Ron has reported that the new sweeper will be much faster to operate than our old sweeper.**

**Shortly after delivery of the new sweeper we got our first measurable snow of the year. It was borderline, but Ron made the (correct) call to go out and remove snow. Much of it was already packed in and then really cold weather iced over the streets. Ron made multiple attempts to de-ice the downtown area ahead of the light parade. It helped and I commend him and the guys for their efforts.**

**Police Department**

**Nothing new to report.**

**General Administration / Other:**

The Light Parade was successful. New this year was a "tree lighting" before the parade at the Courthouse lawn. Many commendations to Lori Krohn and the Chamber for all the great things they do to make our Community really, really special.

Stealth is working on their Fiber to Home project and expects this phase to be completed on or around Decemeber 15<sup>th</sup>.

I met with IT team at Applied Connective Technologies to prepare the transition from wireless ethernet network to VPN connections through the fiber optic service to city facilities.

I attended the League of Nebraska Municipalities Annual Fall Conference in September. This was one of the better annual conferences as far as content goes. The City may want to consider initiating redevelopment plan procedures including a new Blight and Substandard Study of the community so that we're better positioned for redevelopment projects that could be eligible for TIF financing. I will address with the Planning Commission at a future meeting.

I have been handling Building Permit duties. It's been a bit of an adjustment – contractors seem to be used to giving short notice for inspection requests which doesn't always work well with my schedule. Permit processing time will likely be a bit longer but I intend to process new applications within 7-10 business days.

**Planning Commission**

The planning commission will be reviewing subdivision applications for two new subdivisions located in the EJT at their January and/or February meetings. They will make a recommendation to the City Council regarding those applications and the City Council will have final approval at the February and/or March meetings.

There is still one (1) vacancy on the planning commission.

**\*Please direct any interested parties to City Hall or to the Mayor.**

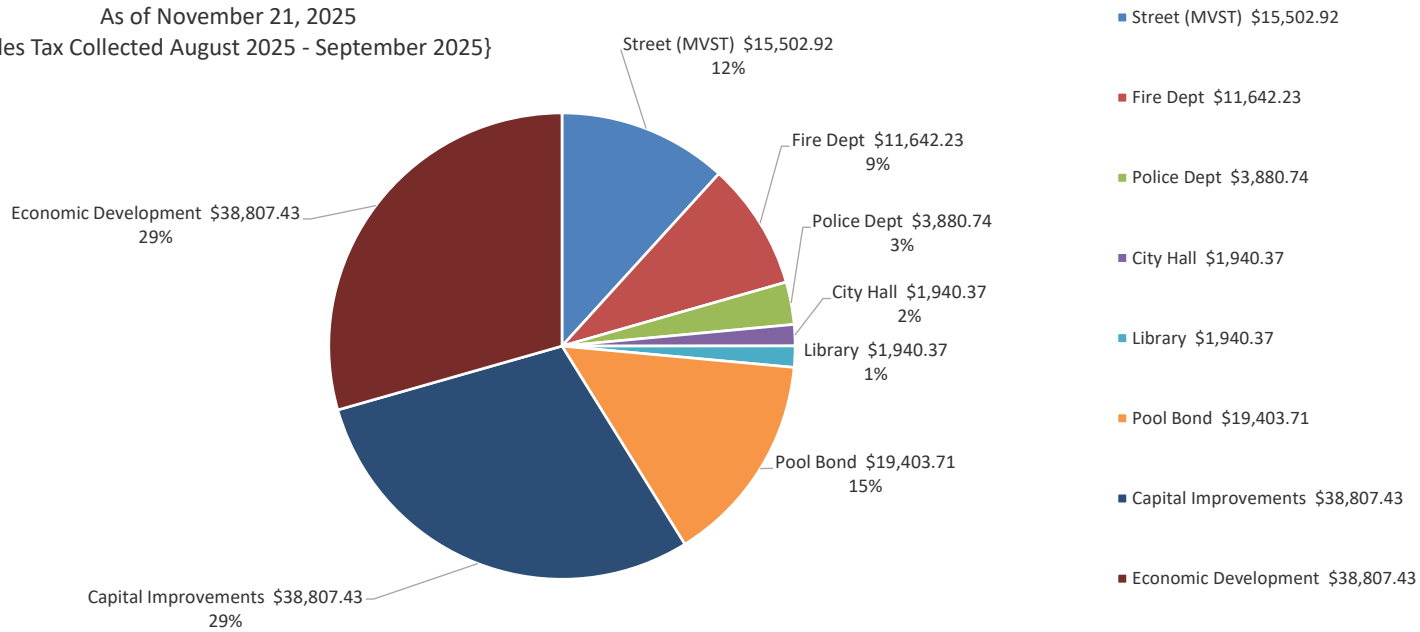
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Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.

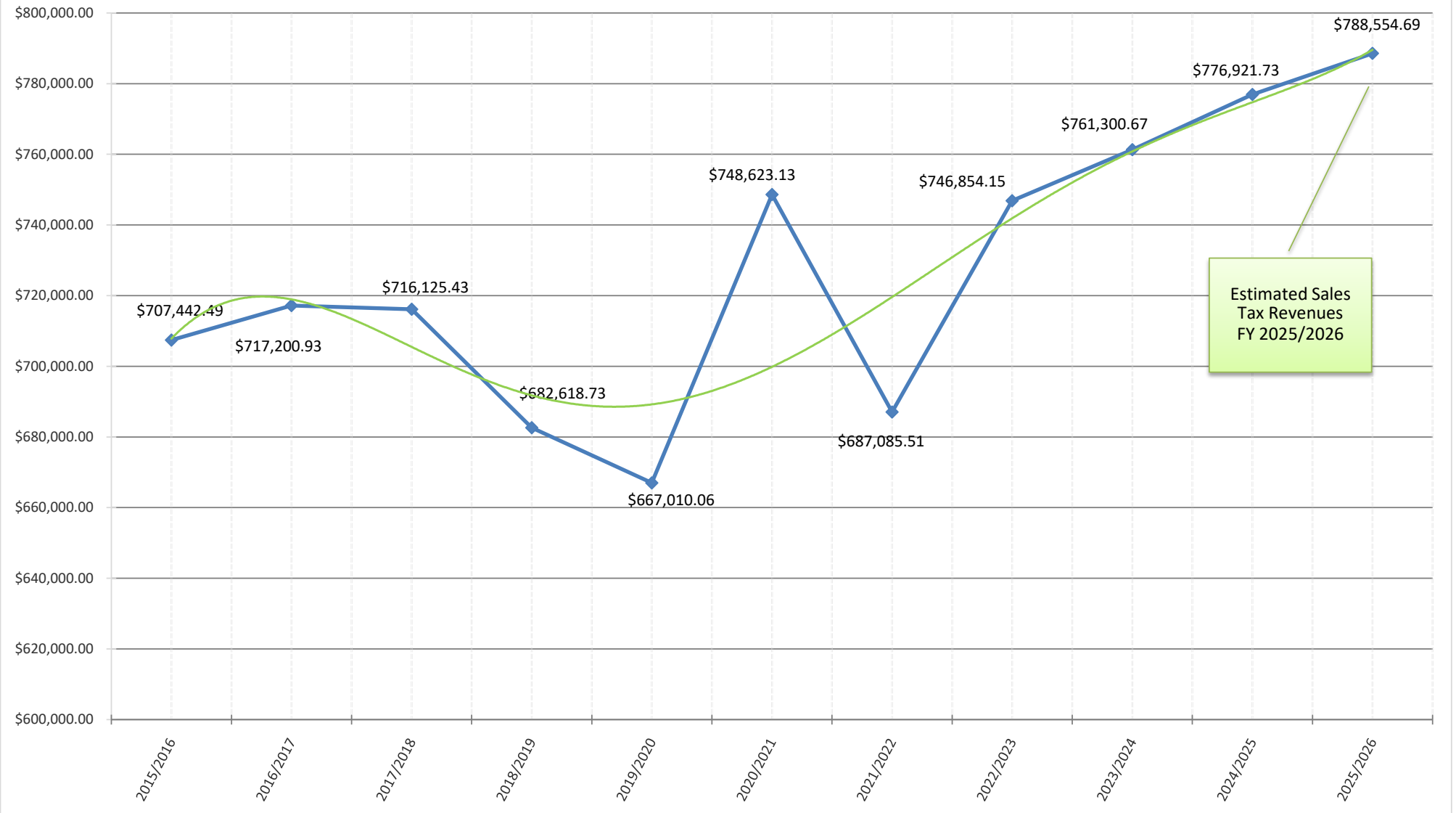
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2024 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2025/2026				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0050	\$0.0050	\$0.015	
AUG	\$ 69,439.44	\$ 9,226.42	\$ -	\$ 9,226.42	\$ 6,021.30	\$ 2,007.10	\$ 1,003.55	\$ 1,003.55	\$ 10,035.50	\$ 20,071.01	\$ 20,071.01	\$ 69,439.44	OCT
SEPT	\$ 62,485.76	\$ 6,276.50	\$ -	\$ 6,276.50	\$ 5,620.93	\$ 1,873.64	\$ 936.82	\$ 936.82	\$ 9,368.21	\$ 18,736.42	\$ 18,736.42	\$ 62,485.76	NOV
OCT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	DEC
NOV			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JAN
DEC			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
<b>YTD Total</b>	<b>\$ 131,925.20</b>	<b>\$ 15,502.92</b>	<b>\$ -</b>	<b>\$ 15,502.92</b>	<b>\$ 11,642.23</b>	<b>\$ 3,880.74</b>	<b>\$ 1,940.37</b>	<b>\$ 1,940.37</b>	<b>\$ 19,403.71</b>	<b>\$ 38,807.43</b>	<b>\$ 38,807.43</b>	<b>\$ 131,925.20</b>	

2025-26 Sales Tax Allocation Breakdown  
As of November 21, 2025  
{Sales Tax Collected August 2025 - September 2025}



Annual City of Albion Sales Tax Totals - FY Oct 1 through Sep 30  
Ten Year History



**CITY SALES TAX**

Month / Fiscal Year	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	%
<b>JULY</b>												
<b>AUG</b>	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	\$ 68,870.76	\$ 67,269.10	\$ 63,443.40	<b>\$ 69,439.44</b>	9.5%
<b>SEPT</b>	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	<b>\$ 70,310.80</b>	\$ 68,023.77	\$ 63,931.62	\$ 61,225.85	\$ 62,485.76	2.0%
<b>OCT</b>	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82	\$ 55,217.47	\$ 57,187.61	<b>\$ 65,327.80</b>	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	\$ 59,050.13		
<b>NOV</b>	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20	<b>\$ 67,355.30</b>	\$ 64,832.86		
<b>DEC</b>	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58	\$ 57,809.78	<b>\$ 73,290.60</b>	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39	\$ 70,337.54	\$ 67,263.67		
<b>JAN</b>	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18	\$ 53,255.88	\$ 47,695.44	<b>\$ 71,577.64</b>	\$ 46,098.54	\$ 63,080.82	\$ 57,387.59	\$ 67,843.48		
<b>FEB</b>	\$ 48,361.67	<b>\$ 56,369.21</b>	\$ 50,601.83	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12	\$ 47,575.64	\$ 50,922.85		
<b>MAR</b>	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94	\$ 54,812.16	\$ 52,103.29	<b>\$ 75,201.52</b>	\$ 49,633.73	\$ 60,331.14	\$ 67,941.95	\$ 61,995.62		
<b>APR</b>	\$ 56,556.84	<b>\$ 69,303.54</b>	\$ 58,107.12	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88	\$ 58,927.10	<b>\$ 75,024.12</b>		
<b>MAY</b>	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87	\$ 70,876.04	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18	\$ 69,961.90	<b>\$ 77,733.85</b>		
<b>JUNE</b>	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67	\$ 56,297.29	\$ 66,266.55	<b>\$ 73,269.83</b>	\$ 57,061.36	\$ 65,252.11	\$ 59,750.01	\$ 63,356.15		
<b>JULY</b>	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	<b>\$ 66,208.00</b>	\$ 64,386.71	\$ 65,691.19	\$ 64,229.75		
<b>Annual Totals</b>	\$707,442.49	\$717,200.93	\$716,125.43	\$682,618.73	\$667,010.06	\$ 748,623.13	\$687,085.51	\$746,854.15	\$ 761,300.67	\$ 776,921.73	\$ 131,925.20	
											<b>2025/2026 YTD</b>	<b>5.8%</b>

City of Albion  
**Profit & Loss Budget Performance**  
October 2025

Item 12.

	Oct 25	Nov 25	Oct - Nov 25	Annual Budget	Difference to Annual Budget	Notes
<b>Enterprise Funds</b>						
Sewer	40,210.18	-17,038.69	23,171.49	0.00	23,171.49	*Debt Payment on WWTF due in December *Capital projects completed n 2024-25
Solid Waste	28,669.30	-37,994.41	-9,325.11	-23,365.00	14,039.89	
Water	11,917.36	-41,097.89	-29,180.53	-41,520.00	12,339.47	*Capital projects completed in 2024-25
<b>Total Enterprise Funds</b>	<b>80,796.84</b>	<b>-96,130.99</b>	<b>-15,334.15</b>	<b>-64,885.00</b>	<b>49,550.85</b>	
<b>Governmental Funds</b>						
Municipal Lottery	218.94	273.57	492.51	-460.00	952.51	
Economic Development	9,630.87	-5,513.34	4,117.53	400.00	3,717.53	
General	-25,510.70	38,038.69	12,527.99	6,294.00	6,233.99	
Park	102,792.96	-25,914.30	76,878.66	-91,692.00	168,570.66	*Capital projects to be completed this year.
Pool	2,684.14	-2,803.72	-119.58	440.00	-559.58	
Police	-17,499.73	-35,569.78	-53,069.51	-49,775.00	-3,294.51	
Fire	2,810.57	-28,295.92	-25,485.35	-58,228.00	32,742.65	
Library	-7,302.47	-16,041.55	-23,344.02	-17,461.00	-5,883.02	
Debt Service	-184,308.22	10,132.64	-174,175.58	6,109.00	-180,284.58	*Pool and Street Debt Payments in October *Property Tax and Sales Tax Revenues throughout year will bring this back into balance
Street	-75,768.45	13,729.30	-62,039.15	43,776.00	-105,815.15	*Large transfer to Debt Service for Street Bond Payment in October
Sales Tax	20,840.89	19,498.42	40,339.31	-15,000.00	55,339.31	
<b>Total Governmental Funds</b>	<b>-171,411.20</b>	<b>-32,465.99</b>	<b>-203,877.19</b>	<b>-175,597.00</b>	<b>-28,280.19</b>	
<b>TOTAL</b>	<b>-90,614.36</b>	<b>-128,596.98</b>	<b>-219,211.34</b>	<b>-240,482.00</b>	<b>21,270.66</b>	

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of November 30, 2025

	Current		Previous Month		Previous Year		
	Nov 30, 25	Oct 31, 25	\$ Change	% Change	Nov 30, 24	\$ Change	% Change
<b>ASSETS</b>							
<b>Current Assets</b>							
<b>Checking/Savings</b>							
<b>Cash Transaction Accounts</b>							
10000 · NOW Acct - Boone Co	60,180.49	168,838.55	-108,658.06	-64.36%	148,892.39	-88,711.90	-59.58%
10005 · NOW Acct - Cornerstone	61,193.43	100,114.87	-38,921.44	-38.88%	209,725.18	-148,531.75	-70.82%
<b>Cash/CD Reserve Accounts</b>							
10007 · T-Bill General Fund Reserve	253,759.96	253,043.47	716.49	0.28%	506,612.93	-252,852.97	-49.91%
10038 · CD - General - BCB - 4/18/21	0.00	0.00	0.00	0.0%	120,832.88	-120,832.88	-100.0%
10040 · CD - General - BCB - 7/26/20 f	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10041 · CD - General - BCB - 7/26/20 g	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10042 · CD - General - BCB - 7/26/20 h	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10043 · CD - General - BCB - 7/26/21 a	0.00	0.00	0.00	0.0%	111,319.42	-111,319.42	-100.0%
10044 · CD - General - BCB - 7/26/21 b	0.00	0.00	0.00	0.0%	111,319.42	-111,319.42	-100.0%
10045 · CD - General - BCB - 7/26/20 a	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10046 · CD - General - BCB - 7/26/20 b	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10047 · CD - General - BCB - 7/26/20 c	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10048 · CD - General - BCB - 7/26/20 d	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10049 · CD - General - BCB - 7/26/20 e	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10050 · CD - CURRB DSR - BCB - 4/10/24	243,564.83	243,564.83	0.00	0.0%	234,198.75	9,366.08	4.0%
10051 · CD - 409758 - BCB - 10/20/2025	122,344.09	122,344.09	0.00	0.0%	0.00	122,344.09	100.0%
10052 · CD - General - CSB - 12/18/2025	114,841.24	114,841.24	0.00	0.0%	112,404.98	2,436.26	2.17%
10053 · CD - General - CSB - 12/18/2025	115,851.89	115,851.89	0.00	0.0%	113,236.41	2,615.48	2.31%
<b>Restricted Use Accounts</b>							
10008 · Pool Project Fund - CSB	0.00	0.00	0.00	0.0%	125,235.73	-125,235.73	-100.0%
10030 · T-Bill Mmkt - Econ. Dev.	35,205.11	35,105.71	99.40	0.28%	54,702.83	-19,497.72	-35.64%
10035 · Premier Cornerstone - Ec Dev	43,808.20	25,062.66	18,745.54	74.8%	69,776.11	-25,967.91	-37.22%
10036 · Housing Program Fund	218,099.69	217,483.88	615.81	0.28%	176,135.99	41,963.70	23.83%
10105 · Fire Department Sales Tax Fund	231,440.77	230,787.29	653.48	0.28%	223,455.27	7,985.50	3.57%
10130 · SuperNOW - Library Mem Fund	1,243.96	1,762.87	-518.91	-29.44%	517.03	726.93	140.6%
10132 · Library - TBill Memorial Account	187,075.45	186,547.24	528.21	0.28%	166,067.05	21,008.40	12.65%
<b>Cash on Hand</b>							
10200 · Cash on Hand - General	160.00	160.00	0.00	0.0%	100.00	60.00	60.0%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
<b>Custodial Cash Accounts</b>							
10300 · County Treas Cash - Street	20,231.18	20,231.18	0.00	0.0%	20,231.18	0.00	0.0%
10400 · County Treas Cash - Debt Svc	560.94	560.94	0.00	0.0%	560.94	0.00	0.0%
<b>Total Checking/Savings</b>	<b>2,280,416.43</b>	<b>2,407,155.91</b>	<b>-126,739.48</b>	<b>-5.27%</b>	<b>3,394,398.48</b>	<b>-1,113,982.05</b>	<b>-32.82%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
**As of November 30, 2025**

Item 12.

	Current		Previous Month		Previous Year		
	Nov 30, 25	Oct 31, 25	\$ Change	% Change	Nov 30, 24	\$ Change	% Change
<b>Accounts Receivable</b>							
1110 · Accounts receivable	17,667.06	28,312.61	-10,645.55	-37.6%	15,954.17	1,712.89	10.74%
<b>Total Accounts Receivable</b>	17,667.06	28,312.61	-10,645.55	-37.6%	15,954.17	1,712.89	10.74%
<b>Other Current Assets</b>							
12000 · Accounts Receivable - Water	68,685.92	68,685.92	0.00	0.0%	68,685.92	0.00	0.0%
12010 · Accounts Receivable - Sewer	78,352.27	78,352.27	0.00	0.0%	78,352.27	0.00	0.0%
12020 · Accounts Receivable - Solid Was	-223.83	-223.83	0.00	0.0%	-223.83	0.00	0.0%
12040 · A/R Offset - General	-15,080.68	-15,080.68	0.00	0.0%	-15,080.68	0.00	0.0%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	-60.00	0.00	0.0%
12100 · Unbilled Revenue - Water	17,317.00	17,317.00	0.00	0.0%	17,317.00	0.00	0.0%
12110 · Unbilled Revenue - Sewer	19,693.00	19,693.00	0.00	0.0%	19,693.00	0.00	0.0%
12150 · Accrued Interest Recv. - Water	2,155.32	2,155.32	0.00	0.0%	2,155.32	0.00	0.0%
12160 · Accrued Interest Recv. - Sewer	4,864.52	4,864.52	0.00	0.0%	4,864.52	0.00	0.0%
12170 · Accrued Interest Recv. - Solid	298.28	298.28	0.00	0.0%	298.28	0.00	0.0%
12200 · Inventory - Water	85,885.56	85,885.56	0.00	0.0%	85,885.56	0.00	0.0%
12300 · Prepaid Insurance - Water	2,720.12	2,720.12	0.00	0.0%	2,720.12	0.00	0.0%
12310 · PREPAID INSURANCE - SEWER	4,231.30	4,231.30	0.00	0.0%	4,231.30	0.00	0.0%
12320 · PREPAID INSURANCE - SOLID WASTE	906.71	906.71	0.00	0.0%	906.71	0.00	0.0%
1299 · Undeposited Funds	0.00	210.00	-210.00	-100.0%	375.00	-375.00	-100.0%
<b>Total Other Current Assets</b>	269,745.49	269,955.49	-210.00	-0.08%	270,120.49	-375.00	-0.14%
<b>Total Current Assets</b>	2,567,828.98	2,705,424.01	-137,595.03	-5.09%	3,680,473.14	-1,112,644.16	-30.23%
<b>Fixed Assets</b>							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15010 · Constr. in Progress - Water	705,033.13	705,033.13	0.00	100.0%	90,085.00	614,948.13	682.63%
15020 · Distribution System - Water	2,044,451.16	2,044,451.16	0.00	0.0%	2,025,726.16	18,725.00	0.92%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	494,204.35	494,204.35	0.00	0.0%	416,623.18	77,581.17	18.62%
15050 · Accum Depr - Water	-1,220,619.29	-1,220,619.29	0.00	0.0%	-1,220,619.29	0.00	0.0%
15100 · Land - Sewer	369,435.25	369,435.25	0.00	0.0%	369,435.25	0.00	0.0%
15110 · Constr in Progress - Sewer	396,489.09	396,489.09	0.00	100.0%	85,591.25	310,897.84	363.24%
15120 · Distribution System - Sewer	334,618.10	334,618.10	0.00	0.0%	334,618.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	159,236.29	159,236.29	0.00	0.0%	128,564.29	30,672.00	23.86%
15150 · Accum Depr - Sewer	-2,241,693.58	-2,241,693.58	0.00	0.0%	-2,241,693.58	0.00	0.0%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-3,447.29	-3,447.29	0.00	0.0%	-3,447.29	0.00	0.0%
15300 · Fixed Assets - General	123,461.95	123,461.95	0.00	0.0%	123,461.95	0.00	0.0%
15310 · Fixed Assets - Park	592,074.94	592,074.94	0.00	0.0%	592,074.94	0.00	0.0%
15320 · Fixed Assets - Police	60,264.08	60,264.08	0.00	0.0%	60,264.08	0.00	0.0%
15330 · Fixed Assets - Fire	973,777.30	973,777.30	0.00	0.0%	973,777.30	0.00	0.0%
15340 · Fixed Assets - Library	104,382.65	104,382.65	0.00	0.0%	104,382.65	0.00	0.0%
15350 · Fixed Assets - Pool	2,435,780.85	2,435,780.85	0.00	0.0%	2,435,780.85	0.00	0.0%
15360 · Fixed Assets - Streets	3,051,461.38	3,051,461.38	0.00	0.0%	3,051,461.38	0.00	0.0%
<b>Total Fixed Assets</b>	12,593,028.23	12,593,028.23	0.00	0.0%	11,540,204.09	1,052,824.14	9.12%
<b>TOTAL ASSETS</b>	<b>15,160,857.21</b>	<b>15,298,452.24</b>	<b>-137,595.03</b>	<b>-0.9%</b>	<b>15,220,677.23</b>	<b>-59,820.02</b>	<b>-0.39%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of November 30, 2025

	Current		Previous Month		Previous Year		
	Nov 30, 25	Oct 31, 25	\$ Change	% Change	Nov 30, 24	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>							
<b>Liabilities</b>							
<b>Current Liabilities</b>							
<b>Accounts Payable</b>							
2010 · Accounts payable	-2,011.35	-256.73	-1,754.62	-683.45%	-166.73	-1,844.62	-1,106.35%
<b>Total Accounts Payable</b>	<b>-2,011.35</b>	<b>-256.73</b>	<b>-1,754.62</b>	<b>-683.45%</b>	<b>-166.73</b>	<b>-1,844.62</b>	<b>-1,106.35%</b>
<b>Other Current Liabilities</b>							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
20000 · Accounts Payable - Water	14,494.60	14,494.60	0.00	0.0%	14,494.60	0.00	0.0%
20010 · Accounts Payable - Sewer	6,174.19	6,174.19	0.00	0.0%	6,174.19	0.00	0.0%
20020 · Accounts Payable - Solid Waste	15,986.34	15,986.34	0.00	0.0%	15,986.34	0.00	0.0%
20100 · Accrued Payroll - Water	2,049.30	2,049.30	0.00	0.0%	2,049.30	0.00	0.0%
20110 · Accrued Payroll - Sewer	1,880.83	1,880.83	0.00	0.0%	1,880.83	0.00	0.0%
20120 · Accrued Payroll - Solid Waste	410.36	410.36	0.00	0.0%	410.36	0.00	0.0%
20200 · Accrued Vacation - Water	5,822.48	5,822.48	0.00	0.0%	5,822.48	0.00	0.0%
20210 · Accrued Vacation - Sewer	4,821.06	4,821.06	0.00	0.0%	4,821.06	0.00	0.0%
20220 · Accrued Vacation - Solid Waste	1,640.90	1,640.90	0.00	0.0%	1,640.90	0.00	0.0%
20400 · Payroll Tax W/H - Water	181.58	181.58	0.00	0.0%	181.58	0.00	0.0%
20410 · Payroll Tax W/H - Sewer	169.17	169.17	0.00	0.0%	169.17	0.00	0.0%
20420 · Payroll Tax W/H - Solid Waste	28.40	28.40	0.00	0.0%	28.40	0.00	0.0%
20600 · Customer Deposits - Water	40,557.00	40,708.00	-151.00	-0.37%	44,407.00	-3,850.00	-8.67%
20700 · Accrued Interest Payable	4,155.48	4,155.48	0.00	0.0%	4,155.48	0.00	0.0%
20710 · Accrued Interest Payable -Sewer	10,546.67	10,546.67	0.00	0.0%	10,546.67	0.00	0.0%
20800 · HEALTH INSURANCE LIABILITY	-2,114.77	-371.39	-1,743.38	-469.42%	-2,318.58	203.81	8.79%
20801 · HSA Liabilities	-7,615.36	-6,807.68	-807.68	-11.86%	-1,615.36	-6,000.00	-371.43%
2100 · Payroll Liabilities	1,603.56	1,129.14	474.42	42.02%	1,153.12	450.44	39.06%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	102.55	670.06	-567.51	-84.7%	18.74	83.81	447.23%
20510 · Sales Tax Payable - Sewer	1,391.43	5,485.48	-4,094.05	-74.63%	363.94	1,027.49	282.32%
54007 · Sales Tax Collected	-981.98	-855.69	-126.29	-14.76%	-192.50	-789.48	-410.12%
2140 · Accrued sales taxes - Other	564.51	564.51	0.00	0.0%	52.68	511.83	971.58%
<b>Total 2140 · Accrued sales taxes</b>	<b>1,076.51</b>	<b>5,864.36</b>	<b>-4,787.85</b>	<b>-81.64%</b>	<b>242.86</b>	<b>833.65</b>	<b>343.26%</b>
2141 · Lodging Tax	-17.52	-19.20	1.68	8.75%	291.56	-309.08	-106.01%
53005-1 · Dog License - State Fee	2.44	2.44	0.00	0.0%	3.66	-1.22	-33.33%
53005-2 · Dog License - City Fee	7.14	7.14	0.00	0.0%	0.09	7.05	7,833.33%
53050 · KENO PROCEEDS - STATE SHARE	103.48	-0.15	103.63	69,086.67%	400.31	-296.83	-74.15%
55555 · RETURNED CHECKS	-20.00	-20.00	0.00	0.0%	-260.00	240.00	92.31%
<b>Total Other Current Liabilities</b>	<b>102,110.57</b>	<b>109,020.75</b>	<b>-6,910.18</b>	<b>-6.34%</b>	<b>110,832.75</b>	<b>-8,722.18</b>	<b>-7.87%</b>
<b>Total Current Liabilities</b>	<b>100,099.22</b>	<b>108,764.02</b>	<b>-8,664.80</b>	<b>-7.97%</b>	<b>110,666.02</b>	<b>-10,566.80</b>	<b>-9.55%</b>
<b>Long Term Liabilities</b>							
25030 · N/P - DEQ - Well 4 Project	135,379.43	141,416.37	-6,036.94	-4.27%	153,311.51	-17,932.08	-11.7%
25033 · Bonds - Water Well 2019	339,686.33	350,243.27	-10,556.94	-3.01%	371,121.97	-31,435.64	-8.47%
25042 · BONDS - Swimming Pool	1,265,000.00	1,265,000.00	0.00	0.0%	1,445,000.00	-180,000.00	-12.46%
25044 · Bonds - 2018 GO VP - Fairview Street	810,000.00	810,000.00	0.00	0.0%	900,000.00	-90,000.00	-10.0%
25045 · Bonds - 2019 CURRB, WWTF Project	1,240,000.00	1,240,000.00	0.00	0.0%	1,425,000.00	-185,000.00	-10.9%
25046 · Bonds - 2024 GO Water	285,000.00	285,000.00	0.00	0.0%	300,000.00	-15,000.00	-5.0%
25048 · 2025 SEWER GO BONDS	260,000.00	260,000.00	0.00	0.0%	0.00	260,000.00	100.0%
<b>Total Long Term Liabilities</b>	<b>4,335,065.76</b>	<b>4,351,659.64</b>	<b>-16,593.88</b>	<b>-0.38%</b>	<b>4,594,433.48</b>	<b>-259,367.72</b>	<b>-5.65%</b>
<b>Total Liabilities</b>	<b>4,435,164.98</b>	<b>4,460,423.66</b>	<b>-25,258.68</b>	<b>-0.57%</b>	<b>4,705,099.50</b>	<b>-269,934.52</b>	<b>-5.74%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of November 30, 2025

	Current		Previous Month		Previous Year		
	Nov 30, 25	Oct 31, 25	\$ Change	% Change	Nov 30, 24	\$ Change	% Change
<b>Equity</b>							
Fund Balance	4,946,839.07	4,946,839.07	0.00	0.0%	4,726,203.15	220,635.92	4.67%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	208,797.54	208,797.54	0.00	0.0%	208,797.54	0.00	0.0%
Fund Balance - Economic Development	126,304.08	126,304.08	0.00	0.0%	126,304.08	0.00	0.0%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	144,739.01	0.00	0.0%
Fund Balance - General	170,381.05	170,381.05	0.00	0.0%	450,906.63	-280,525.58	-62.21%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,876.40	0.00	0.0%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-20,290.12	0.00	0.0%
Fund Balance - Park	247,332.99	247,332.99	0.00	0.0%	247,332.99	0.00	0.0%
Fund Balance - Police	-85,140.52	-85,140.52	0.00	0.0%	-85,140.52	0.00	0.0%
Fund Balance - Pool	501,625.31	501,625.31	0.00	0.0%	321,625.31	180,000.00	55.97%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	141,541.34	0.00	0.0%
Fund Balance - Sewer	2,148,268.48	2,148,268.48	0.00	0.0%	1,732,735.85	415,532.63	23.98%
Fund Balance - Solid Waste	67,821.64	67,821.64	0.00	0.0%	67,821.64	0.00	0.0%
Fund Balance - Street	963,683.26	963,683.26	0.00	0.0%	873,683.26	90,000.00	10.3%
Fund Balance - Water	1,876,776.67	1,860,182.79	16,593.88	0.89%	1,181,527.78	695,248.89	58.84%
<b>Department and General Fund Equity Balances</b>	<b>11,444,761.65</b>	<b>11,428,167.77</b>	<b>16,593.88</b>	<b>0.15%</b>	<b>10,123,869.79</b>	<b>1,320,891.86</b>	<b>13.05%</b>
<b>Sinking Fund Balances</b>							
13005 · Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 · Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,236.62	0.00	0.0%
13017 · Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 · Sewer and Waste Water Improvmt	115,695.97	115,695.97	0.00	0.0%	183,030.97	-67,335.00	-36.79%
13019 · Water Tower Maintenance Sinking	61,932.00	61,932.00	0.00	0.0%	53,057.00	8,875.00	16.73%
13020 · New Pool Sinking Fund	2,974.16	2,974.16	0.00	0.0%	2,974.16	0.00	0.0%
13021 · Police Dept - Equipment Sinking	29,591.00	29,591.00	0.00	0.0%	20,591.00	9,000.00	43.71%
13022 · Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	117,227.45	0.00	0.0%
13023 · City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 · Unrestrict (retained earnings)	-885,235.91	-885,235.91	0.00	0.0%	282,875.80	-1,168,111.71	-412.94%
Net Income	-219,211.34	-90,281.11	-128,930.23	-142.81%	-326,005.69	106,794.35	32.76%
<b>Total Equity</b>	<b>10,725,692.23</b>	<b>10,838,028.58</b>	<b>-112,336.35</b>	<b>-1.04%</b>	<b>10,515,577.73</b>	<b>210,114.50</b>	<b>2.0%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,160,857.21</b>	<b>15,298,452.24</b>	<b>-137,595.03</b>	<b>-0.9%</b>	<b>15,220,677.23</b>	<b>-59,820.02</b>	<b>-0.39%</b>

\*Balances Unaudited



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** December 9, 2025

**ITEM NAME:** **CONSIDER BILLS FOR APPROVAL**  
 \*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT

**PRESENTER(S):**

Administrator Devine/Deputy Clerk Ketteler

**BACKGROUND INFORMATION:**

- 1) The Bills Report is enclosed for affirmation and approval.

**DISCUSSION:**

**MOTION:** To approve bills report for payment and affirm all paid claims as presented, except for bills from Speed Services

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**MOTION:** To approve bills from Speed Services for payment.

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**MOTION:**

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_

City of Albion  
**Bills Report**  
 December 9, 2025

Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>					
<b>Sewer</b>					
12/09/2025		Albion Thriftyway	Distilled Water, Trash Bags	60002 · Shop Supplies	-20.28
12/09/2025		Albion Thriftyway	Coffee	60002 · Shop Supplies	-2.92
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-160.18
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052204 - Materials to make a screen	61110 · SEWER SYSTEM MAI...	-75.08
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052376 - Broom, Mop, Cleaning Supplies	60010 · Janitor Supply	-72.97
12/09/2025		Cedar Valley Lumber	Inv.# 2510-197304 - 4X4 WHTVNL PYRMD POSTCAP	60002 · Shop Supplies	-5.18
12/09/2025		Frontier	private data line - Acc't 402-196-0497-040804-2	62001 · Telephone/Internet	-10.64
12/09/2025		Frontier	ACCT#402-395-9910-022513-2	62001 · Telephone/Internet	-123.00
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5703540	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
12/09/2025	Inv.# AR06230	Kayton International Inc.	Lease Case IH Max 125 Tractor 12/1-12/31/25	60015 · Equipment Rent	-375.00
12/09/2025	Inv.# 1263700	Midwest Laboratories	wastewater analysis	66016 · Lab Costs	-325.42
Total Sewer					-1,247.59
<b>Solid Waste</b>					
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-32.03
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-9.52
12/09/2025		Bud's Sanitary Service	Nov. 2025	66009 · Landfill	-16,787.75
Total Solid Waste					-16,829.30
<b>Water</b>					
12/09/2025		Albion Thriftyway	Coffee	60002 · Shop Supplies	-2.92
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-160.18
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
12/09/2025		Black Hills Energy-4228220486	acc't #4228220486	62000 · Utilities	-58.71
12/09/2025		Black Hills Energy 5933884563	acc't #5933884563	62000 · Utilities	-107.59
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052165 - (2) Sawzall Blades	60021 · Tools and Equipment	-33.98
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052343 - Bleach, Dishwasher Aerator	60002 · Shop Supplies	-13.58
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056167 - Faucet Adapter	61003 · Equipment Maintenance	-16.99
12/09/2025		Cedar Valley Lumber	Inv.# 2511-198041 - 4X8X5/8" PLYWOOD, 2X4X8' TRE...	61000 · Building Maintenance	-86.76
12/09/2025		Cedar Valley Lumber	Inv.# 2511-199166 - KEY FOR WELL # 3	60002 · Shop Supplies	-2.50
12/09/2025		Cedar Valley Lumber	Inv.# 2511-199354 - STEEL J CHANNEL PAINTED	60002 · Shop Supplies	-20.98
12/09/2025		Frontier	395.1215	62001 · Telephone/Internet	-9.33
12/09/2025		Frontier	Acc't # 4023952446 022712 2	62001 · Telephone/Internet	-144.90

10:21 AM

12/05/25

Accrual Basis

City of Albion  
Bills Report  
December 9, 2025

Item 13.

Date	Num	Name	Memo	Account	Amount
12/09/2025		Frontier	private data line - Acc't 402-196-0496-040804-2	62001 · Telephone/Internet	-10.64
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.46
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.46
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.14
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.71
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.46
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
12/09/2025	Inv.# 0962996-IN	Municipal Supply, Inc.	Inner Lid for Monitor Cover	60004 · Parts	-74.48
12/09/2025	Inv.# 0962996-IN	Municipal Supply, Inc.	(2) 21"X3" Round Foam Pad	60004 · Parts	-37.96
12/09/2025	Inv.# 0962996-IN	Municipal Supply, Inc.	(3) #69 Valve Box Riser & Ext.	60004 · Parts	-282.12
12/09/2025	Inv.# 0962996-IN	Municipal Supply, Inc.	Mueller 4 1/2" x 1'6" Hydrant	60004 · Parts	-1,036.32
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	Watts 3" LF007NRS-IOT	60004 · Parts	-7,154.26
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	(2) 3" FLG Gasket Kit w/1/8" RR RI	60004 · Parts	-18.86
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	36 STD Pent Curb Box Wrench	60021 · Tools and Equipment	-86.79
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	8' Shut Off Rod	60021 · Tools and Equipment	-99.42
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	4'-10' ADJ Valve Key	60021 · Tools and Equipment	-309.38
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	Adjustable Hydrant Wrench	60021 · Tools and Equipment	-40.25
12/09/2025	Inv.# 0962997-IN	Municipal Supply, Inc.	Shipping of parts & tools	60007 · Freight	-75.00
12/09/2025	Inv.# 0962998-IN	Municipal Supply, Inc.	2 1/2" Male NST X 2" Male NPT	60004 · Parts	-49.85
12/09/2025	Inv.# 0962998-IN	Municipal Supply, Inc.	Shipping of parts	60007 · Freight	-14.83
12/09/2025	Inv.# 5110123	One Call Concepts, Inc.	Locate Fee - Nov. 2025	66014 · Locates	-27.33
12/09/2025	Inv.# 12465-B	Rutjens Construction Inc.	Remove and replace (3) 4" Fire Hydrants	80000 · Capital Outlay	-21,600.00
12/09/2025	Inv.# 12465-B	Rutjens Construction Inc.	(1) 4" Inserta-Valves	80000 · Capital Outlay	-7,800.00
12/09/2025	Inv.# 220004570	Two Rivers Auto Parts - City	Universal Lube Pump	61003 · Equipment Maintenance	-13.99
12/09/2025	Inv# 6129564510	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.34
12/09/2025		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
12/09/2025		Viaero-Redler	acc't # 575770-Redler	62001 · Telephone/Internet	-40.00
Total Water					-39,612.34
Total Enterprise Funds					-57,689.23
<b>Governmental Funds</b>					
<b>Municipal Lottery</b>					
12/09/2025	Inv.# 503406	Core CPAs	Assistance - Keno Reporting for City Audit FY ending 9/...	70508 · Accounting Fees	-250.00
Total Municipal Lottery					-250.00
<b>Economic Development</b>					
12/09/2025		Verizon-Wetovick	acc't # 989945521-00001-Wetovick	62001 · Telephone/Internet	-40.00
Total Economic Development					-40.00

10:21 AM  
 12/05/25  
 Accrual Basis

City of Albion  
 Bills Report  
 December 9, 2025

Item 13.

Date	Num	Name	Memo	Account	Amount
<b>General</b>					
12/09/2025		Albion Thriftyway	Coffee, Creamer	60001 · Office supplies	-19.94
12/09/2025	Inv.# 230254	Applied Connective Technologies	M49ANAGED IT SERVICES	62001 · Telephone/Internet	-117.46
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
12/09/2025	Inv.#	Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
12/09/2025		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-417.70
12/09/2025	Inv.# 5695992	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-16.72
12/09/2025	Inv.# 5695992	Jackson Services	Mats	60010 · Janitor Supply	-27.45
12/09/2025	Inv.# 5699065	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-15.49
12/09/2025	Inv.# 5703540	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-19.75
12/09/2025	Inv.# 5703540	Jackson Services	Mats	60010 · Janitor Supply	-27.45
12/09/2025	Inv.# 5193339	Loffler	Contract # 17770-08-02	66004 · Copier Service Contract	-86.97
12/09/2025		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
12/09/2025		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General					-2,155.11
<b>Park</b>					
12/09/2025		Albion Thriftyway	Coffee	60002 · Shop Supplies	-2.92
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-192.21
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052618 - Pliers	60002 · Shop Supplies	-9.99
12/09/2025		Cedar Valley Lumber	Inv.# 2510-197540 - 9X1/2 WOVER ROLLER COVER	61005 · Maintenance Fuller Park	-7.99
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.72
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.72
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.72
12/09/2025	Inv.# 5703540	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
12/09/2025	Inv.# 166407	JEO - TRAIL	Albion City Trail	80000 · Capital Outlay	-13,160.00
12/09/2025		Kelly's Heating & Air Conditioning	20x20x1 Filter	61006 · Maintenance Mini Park	-7.00
12/09/2025		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 · Telephone/Internet	-40.00
Total Park					-13,482.62
<b>Pool</b>					
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-53.39
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
Total Pool					-65.29
<b>Police</b>					
12/09/2025	Inv.# 894	Albion Car Wash	10/1/25 - 10/31/25	60012 · Car Wash	-13.00
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.46
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
12/09/2025		AT&T Mobility - Martin	Acc't # 199086079676 - Martin	62001 · Telephone/Internet	-40.00
12/09/2025		Blue360 Media	2025-2026 NE Criminal & Traffic Law Manual	66002 · Printing/Legal	-107.95
12/09/2025		Bomgaars Supply Inc.	Inv.# 29052460 - Ammo	66030 · Ammunition	-39.98
12/09/2025	Inv.# 85010	Cedar Valley Ins. Agency, Inc.	Add Police Cameras w/ Chargers, Docs, & Triggers	63000 · Insurance	-24.00
12/09/2025	Inv.#	DAS State ACCTG	Nov. 2025 User Fee- Radios on the State Radio System	61003 · Equipment Maintenance	-66.00
12/09/2025	Inv.# 2-63714	Jones Automotive	Pathway w/ Rotary Knob	61003 · Equipment Maintenance	-653.30
12/09/2025	Inv.# 2-63714	Jones Automotive	Allegiant Lightbar 45"	61003 · Equipment Maintenance	-1,885.00

10:21 AM  
 12/05/25  
 Accrual Basis

City of Albion  
 Bills Report  
 December 9, 2025

Item 13.

Date	Num	Name	Memo	Account	Amount
12/09/2025	Inv.# 2-63714	Jones Automotive	Shipping of parts for Controler & Light Bar	60007 · Freight	-35.00
12/09/2025	Inv.# 24948	Justice Data Solutions Inc.	Annual Software Support- Crimes Record Management ...	61001 · Computer Maint	-950.00
12/09/2025		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
12/09/2025		Verizon-M.Lipker	ACCT#523868262-00001 - M. LIPKER	62001 · Telephone/Internet	-40.00
12/09/2025	Inv. VA15930	Virtual Academy	Online Training - Annual Subscription	64001 · Travel/Training	-207.00
<b>Total Police</b>					<b>-4,244.87</b>
<b>Fire</b>					
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.46
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
12/09/2025		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-346.33
12/09/2025		Frontier	Acc't 402-196-0503-040804-2	62001 · Telephone/Internet	-12.71
12/09/2025		Frontier	Acc't 402-196-0501-040804-2	62001 · Telephone/Internet	-27.48
12/09/2025		Great Plains Communications	High Speed Business Internet - 12/16/25-1/15/26	62001 · Telephone/Internet	-105.00
12/09/2025	Inv# 6129564510	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.34
<b>Total Fire</b>					<b>-700.50</b>
<b>Library</b>					
12/09/2025	Inv.# 42838	Advantage Archives, LLC	Digital Conversion	60001 · Office supplies	-300.00
12/09/2025	Inv.# 42838	Advantage Archives, LLC	Community History Archive Update	60001 · Office supplies	-80.00
12/09/2025	Inv.# 42838	Advantage Archives, LLC	Shipping & Handling	60007 · Freight	-15.00
12/09/2025	Inv. # 43220	Advantage Archives, LLC	Digital to Film - Albion News July 2021 - June 2023	60001 · Office supplies	-700.00
12/09/2025	Inv.#1P4P-7337-DP7D	Amazon Capital Services	Books	66017-1 · Books & Magazines	-83.51
12/09/2025	Inv.#1P4P-7337-DP7D	Amazon Capital Services	Power Sonic Rechargeable Sealed Lead Acid Battery	60001 · Office supplies	-149.98
12/09/2025	Inv.# 230485	Applied Connective Technologies	Security Managed Services	61001 · Computer Maint	-73.00
12/09/2025	Inv.# 230254	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.46
12/09/2025	Inv.# 230502	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
12/09/2025	Inv.# 1001407715	Dollar General MSG-410526	After School Program Supplies	66117 · After School Program ...	-158.65
12/09/2025	Inv.# 1598306	Follett Software, LLC	Hosted Service Renewal- Jan.'26 - Dec.'26 (software su...	61001 · Computer Maint	-704.28
12/09/2025	Inv.# 1598306	Follett Software, LLC	Titlepeek Online Service- Jan.'26 - Dec.'26 (software su...	61001 · Computer Maint	-156.72
12/09/2025	S10360-104835	Gumdrop Books	Books	66017-1 · Books & Magazines	-1,195.07
12/09/2025	Inv.# 7000136972	TK Elevator Corporation	Elevator Maintenance - replaced 1st battery	61000 · Building Maintenance	-1,095.00
12/09/2025	Inv.# 7000137644	TK Elevator Corporation	Elevator Maintenance - replaced 2nd battery	61000 · Building Maintenance	-1,095.00
12/09/2025		Vyve Broadband	Phone/Internet	62001 · Telephone/Internet	-150.58
<b>Total Library</b>					<b>-6,100.43</b>
<b>Street</b>					
12/09/2025		Albion Thriftyway	Coffee	60002 · Shop Supplies	-2.92
12/09/2025	Inv.#1P4P-7337-DP7D	Amazon Capital Services	Neoprene Rubber Sheet Roll for Gaskets, Pads for Stre...	61003 · Equipment Maintenance	-33.99
12/09/2025	Inv.#1P4P-7337-DP7D	Amazon Capital Services	(2) Nitrogen Oxide Sensors for Street Sweeper	61003 · Equipment Maintenance	-224.00
12/09/2025	Inv.# 79NV063117	Arnold Motor Sply	(2) Prime/Conv. Green-50/50-1 Gal.	60002 · Shop Supplies	-16.84
12/09/2025		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-417.70
12/09/2025	Inv.# 159563	Blackstrap, Inc.	Liquid pretreat for ice and snow	60026 · Street Maint. Program	-1,337.50
12/09/2025		Bomgaars Supply Inc.	Inv.# 29053416 - Brake Fluid	61003 · Equipment Maintenance	-24.99
12/09/2025		Bomgaars Supply Inc.	Inv.# 29053416 - Mouse Poison	61000 · Building Maintenance	-9.99
12/09/2025		Bomgaars Supply Inc.	Inv.# 29053790 - PB Blaster Pro Straw, White Litium Gr...	60002 · Shop Supplies	-10.98
12/09/2025		Bomgaars Supply Inc.	Inv.# 29055722 - Angle Iron	60002 · Shop Supplies	-30.39

10:21 AM  
 12/05/25  
 Accrual Basis

City of Albion  
 Bills Report  
 December 9, 2025

Item 13.

Date	Num	Name	Memo	Account	Amount
12/09/2025		Bomgaars Supply Inc.	Inv.# 29055737 - Male Adapter	60002 · Shop Supplies	-5.03
12/09/2025		Bomgaars Supply Inc.	Inv.# 29055777 - Battery, Battery Hold-Down, Marine Ba...	61003 · Equipment Maintenance	-150.35
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056226 - Capsule	61003 · Equipment Maintenance	-23.99
12/09/2025		Bomgaars Supply Inc.	Inv.# 29055891 - Sprayer Tips	61003 · Equipment Maintenance	-49.96
12/09/2025		Bomgaars Supply Inc.	Inv.# 29055901 - Sprayer Tip	61003 · Equipment Maintenance	-8.39
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056346 - Sprayer Tip, Cap & Gasket, Hose Sha...	61003 · Equipment Maintenance	-62.96
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056362 - Bastard File, Bur	60002 · Shop Supplies	-25.98
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056394 - Funnel, (3) Buckets & Lids	60002 · Shop Supplies	-36.43
12/09/2025		Bomgaars Supply Inc.	Inv.# 29056947 - Pump Up Sprayer	60002 · Shop Supplies	-21.99
12/09/2025	Inv. # 19706	J's Auto Repair	Change Transmission Fluid & Filter on '05 Chev 2500HD	61003 · Equipment Maintenance	-290.09
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.43
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5695992	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.43
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5699065	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.43
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Redler	70506 · Uniforms	-2.40
12/09/2025	Inv.# 5703540	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.86
12/09/2025	Inv.# 5703540	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.90
12/09/2025	Inv.# AI31672	Kayton's	O-Ring	61003 · Equipment Maintenance	-5.10
12/09/2025	Inv.# AR06230	Kayton International Inc.	Lease Case IH Max 125 Tractor 12/1-12/31/25	60015 · Equipment Rent	-375.00
12/09/2025	Inv. 1339	Levander Construction, LLC	(4) Garage door remotes & program remotes	61000 · Building Maintenance	-229.94
12/09/2025	Inv.# 220004299	Two Rivers Auto Parts - City	5 Qt. 10W30, HD Farm Oil	61003 · Equipment Maintenance	-35.19
12/09/2025		Verizon-Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Total Street					-3,509.25
Total Governmental Funds					-30,548.07
<b>TOTAL</b>					<b>-88,237.30</b>

## City of Albion Authorized Checks Report November 19 through December 9, 2025

Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>					
<b>Sewer</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-17.25
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer					-24.75
<b>Solid Waste</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.96
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste					-9.46
<b>Water</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-17.25
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
11/25/2025	ACH	UPS	Water Testing	60007 · Freight	-14.63
12/02/2025	ACH	UPS	Water Testing	60007 · Freight	-14.63
Total Water					-54.01
Total Enterprise Funds					-88.22
<b>Governmental Funds</b>					
<b>General</b>					
11/19/2025	14183	Andy Devine	November 2026 per employment contract	64002 · Automobile Expense	-500.00
11/19/2025	14184	Andy Devine	December 2026 per employment contract	64002 · Automobile Expense	-500.00
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-17.25
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General					-1,034.25
<b>Park</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.62
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Total Park					-15.12
<b>Pool</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.62
Total Pool					-10.62
<b>Police</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-20.58
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police					-34.08

10:22 AM

12/05/25

Accrual Basis

**City of Albion**  
**Authorized Checks Report**  
 November 19 through December 9, 2025

Item 13.

Date	Num	Name	Memo	Account	Amount
<b>Fire</b>					
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-20.58
Total Fire					-20.58
<b>Library</b>					
11/21/2025		Albion Thriftyway		65000 · Miscellaneous	-115.28
11/21/2025		Albion Thriftyway		65000 · Miscellaneous	-77.47
12/01/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.62
11/20/2025		Dollar General		66117 · After School Program Sup...	-157.29
11/21/2025		Dollar General		66117 · After School Program Sup...	-130.54
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
11/28/2025		USPS		66013 · Postage	-9.23
11/28/2025		USPS		66013 · Postage	-15.02
Total Library					-543.45
<b>Street</b>					
11/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street					-13.50
Total Governmental Funds					-1,671.60
<b>TOTAL</b>					<b>-1,759.82</b>



## AGENDA MEMO

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**MEETING NAME:** Albion City Council

**DATE:** December 9, 2025

**ITEM NAME:**

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### ADJOURNMENT

**MOTION:** To adjourn the meeting.

**BY:** \_\_\_\_\_ **At** \_\_\_\_\_ **p.m.**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_