



CITY COUNCIL REGULAR MEETING IMMEDIATELY FOLLOWING BUDGET HEARING

TUESDAY, SEPTEMBER 09, 2025

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

AGENDA

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

ROLL CALL

MAYOR'S COMMENTS

APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE AUGUST 26, 2025 CITY COUNCIL MEETING](#)

OLD BUSINESS

2. NONE

NEW BUSINESS

3. [CONSIDER "PARK ON CLARK" PLAYGROUND EQUIPMENT REQUEST FOR PROPOSALS SOLICITATION FOR APPROVAL AND PUBLICATION](#)

RESOLUTIONS

4. [INTRODUCE AND CONSIDER FOR APPROVAL RESOLUTION 110 \(25\) APPROVING THE REVISED 2024-2025 CITY OF ALBION BUDGET](#)
5. [CONSIDER RESOLUTION 111\(25\), APPROVING AND ADOPTING THE 2025-2026 BUDGET STATEMENT, AND SETTING THE 2025-26 PROPERTY TAX REQUEST](#)
[CONSIDER APPROVAL OF 2025-2026 CAPITAL IMPROVEMENT PLAN](#)
6. [CONSIDER RESOLUTION SERIES 112\(25\) DECLARING NUISANCES](#)
7. [CONSIDER RESOLUTION SERIES 113\(25\) ADOPTING THE CITY OF ALBION SCHEDULE OF FEES](#)

ORDINANCES

8. NONE

REPORTS

9. **City Administrator Report**
City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports
10. **CONSIDER BILLS FOR APPROVAL**

*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT
11. **CONSIDER EMPLOYEE EVALUATION FOR APPROVAL**

ITEMS TO BE PUT ON NEXT MEETING AGENDA

12. **Special Meeting:**
13. **Next Regular Meeting: October 14, 2025 - 7:30pm**
14. **Public Comment for Future Consideration**

ADJOURN

*****THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410*****



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 9, 2025

ITEM NAME: **APPROVAL OF MINUTES OF THE AUGUST 26, 2025 CITY COUNCIL MEETING**

PRESENTER(S):

BACKGROUND INFORMATION:

Minutes are enclosed for Mayor and Council review.

DISCUSSION:

MOTION: To approve the minutes of the August 26, 2025 City Council Meeting

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Dailey _____ Johnson _____

SUMMARY OF DECISION:



CITY COUNCIL - SPECIAL MEETING

TUESDAY, AUGUST 26, 2025 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

MINUTES

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on August 26, 2025 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers.

ROLL CALL

Present were Mayor James Jarecki and Council Members Jon Porter, Jack Dailey, Marcus Johnson, and Jason Tisthammer.

City staff present were City Administrator Andrew Devine and Deputy Clerk Sharon Ketteler.

MAYOR'S COMMENTS

None.

APPROVAL OF MINUTES

1. APPROVAL OF MINUTES OF THE AUGUST 12, 2025 CITY COUNCIL MEETING

Councilman Porter made a motion to approve the minutes of the August 12, 2025 City Council meeting; seconded by Johnson. Voting Yea: Johnson, Porter, Tisthammer, Dailey. Voting Nay: None. Motion carried.

OLD BUSINESS

2. CONSIDER REQUEST OF DUSTIN FREY AND JENNIFER FREY FOR A GRANT OF RIGHT OF WAY TO PLACE FREEZER UNITS

This grant of right-of-way was previously approved to the Albion Locker at the June 10, 2025 City Council meeting. However, the ROW Grant needs to be amended to be granted to the property owners Dustin and Jennifer Frey. Councilman Johnson made a motion to approve the request for a grant of right-of-way as requested and to authorize the Mayor to execute such instrument, seconded by Tisthammer. Voting Yea: Johnson, Dailey, Porter, Tisthammer. Voting Nay: None. Motion carried.

3. BUDGET WORKSHOP – 2024-25 BUDGET PERFORMANCE AND DRAFT OF 2025-26 BUDGET

Treasurer Andrew Devine had previously reviewed a draft of the preliminary budget with council members at the July 29, 2025 meeting. The draft had also been under review by accountant, Michael Hoback, of AMGL. Devine reported the Certified Valuation was received from the County Assessor on August 15, 2025 in the amount of \$229,261,692; which was less than his estimated valuation of \$231,953,100. This decrease had very little impact on the tax levy because the allowable growth percentage was also less than what was estimated. The valuation was a 3.78% increase from last year. The preliminary budget for 2025-2026 includes a levy of \$0.3924 per \$100, which is 0.4 cents lower than last year. The preliminary total Property Tax Request is \$900,352.38; which is 2.83% more than last year. The City of Albion will not be required to participate in the Joint Public Hearing with the County. Devine stated some minor line item adjustments were made in the Fire and Library budgets but did not affect overall budget or property tax amounts. Devine remarked that since the issuance of the General Obligation Sewer Bonds will close in September, 2025, it helped to reduce our 2025-2026 property tax need for the Debt Service Fund. Michael Hoback stated that the city will need to amend the 2024-2025 budget since we were over budget by \$400,000. This was due to the Water and Sewer Project, the Eli Porter Memorial Playground, and Cardinal Cage Park Project. Although some of the funding came from donations and grants, an amendment is required since it was unplanned expenses spent that weren't included in the budget. Mr. Hoback reviewed the cash history balances with the Mayor and Council, stating there is a decent amount of cash reserves in the General Fund. He noted that the Enterprise Funds and Equipment Sinking Funds were spent down the last several years. The Utility Fund reserves are borderline for what they recommend. Hoback advised that the city try to maintain the reserves we have. Mr. Hoback explained how the City of Albion's Tax Request Authority was computed, giving us a total of \$75,043.95 of unused authority that carries over to next year. The first year there is no limit to the carry-over. The next year would be a 5% limit of our tax request that could be carried over. Porter mentioned that our Capital Outlay/Capital Improvements and Maintenance budgets are lower than previous years. Devine stated that the city has been aggressive the past few years at spending cash reserves down. There isn't as much cash carried over now so this will need to be a year of conservative operation. Devine also noted that 18 months ago the city put it out to the voters to reallocate sales tax to Economic Development so they would have more resources for developers. This would help to increase the city's valuation. However, by reallocating sales tax, it reduced our capital improvement funds by approximately \$120,000 per year. Hoback commented that Mr. Devine does a good job of preparing the budget. Mayor Jarecki asked the council if they agreed to move forward with the Budget as presented. Council members agreed. Treasurer Devine explained that Mr. Hoback will put the budget in State form and create the notices to be published in the newspaper for the hearing, which will be held September 9, 2025 at 7:30 p.m. The regular monthly City Council meeting and Budget Adoption will follow the public hearing. No action taken.

NEW BUSINESS

4. CONSIDER RIGHT OF WAY PERMIT APPLICATION OF MIDSTATES DATA TRANSPORT DBA STEALTH BROADBAND FOR APPROVAL

Council members reviewed the ROW Permit Application and multiple prints of the proposed areas for trenching a utility line to install duct/fiber for telecommunication purposes. The work will be done north of State Street/Hwy 91 and east of 11th Street. The next phase would be south of State Street/Hwy 91 and residential areas. A new ROW permit application will be submitted for that phase of the project.

Councilman Dailey made a motion to approve the Right-of-Way Permit Application of Midstates Data Transport dba Stealth Broadband, seconded by Tisthammer. Voting Yea: Dailey, Porter, Tisthammer, Johnson. Voting Nay: None. Motion carried.

REPORTS**5. City Administrator Report**

Administrator Devine reported that Warren Myers submitted his resignation effective September 12, 2025. He has accepted the City Administrator position for the City of Sutton, Nebraska. Devine will begin looking for candidates to hire to fill his position. In the interim Devine will assume building code duties and nuisance enforcement as time allows. Ron Morearty has agreed to cover the Water Department as he is a certified water operator and knows our system well. Ron has also agreed to coordinate the day-to-day activities as Public Works Liaison. Porter expressed that the nuisance enforcement should go back to the Police Department; and that one police officer should be designated as the Nuisance Officer. No action taken.

6. CONSIDER EMPLOYEE EVALUATION FOR APPROVAL

Councilman Johnson made a motion to approve the employee evaluation and step raise of Amber Wynn, seconded by Porter. Voting Yea: Johnson, Porter, Tisthammer, Dailey. Voting Nay: None. Motion carried.

ITEMS TO BE PUT ON NEXT MEETING AGENDA**7. Next Regular Meeting: September 9, 2025 (following the Budget Hearing).**

* Budget Hearing: September 9, 2025 7:30 p.m.

* Budget Adoption: September 9, 2025 (following the Budget Hearing).

8. Public Comment for Future Consideration

None.

ADJOURN

At 8:14 p.m. Councilman Johnson made a motion to adjourn, seconded by Tisthammer. Voting Yea: Johnson, Porter, Dailey, Tisthammer. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 9, 2025

ITEM NAME: CONSIDER "PARK ON CLARK" PLAYGROUND EQUIPMENT REQUEST FOR PROPOSALS SOLICITATION FOR APPROVAL AND PUBLICATION

PRESENTER(S):

ANDREW DEVINE

BACKGROUND INFORMATION:

We're prepared to move forward to solicit proposals for the playground for the "Clark on Park" project.

The RFP is attached for review.

DISCUSSION:

MOTION: To approve the "Park on Clark" Playground Equipment Request for Proposals Solicitation for publication.

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Johnson _____ Dailey _____

MOTION:

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____

SUMMARY OF DECISION:

REQUEST FOR PROPOSALS
“PARK ON CLARK” PLAYGROUND PROJECT
FOR CITY OF ALBION, NEBRASKA

Proposals will be received by the City of Albion, Nebraska, at the office of the City Clerk, 420 West Market Street, Albion, NE 68620 until 2:00 pm CST on November 20, 2025, for the furnishing of all labor, materials, equipment and performing all work necessary on:

**“Park on Clark”
Playground Project**

Proposal instructions and submission are listed on Page 3 of the Request for Proposal document. Failure to comply with the prescribed format may result in disqualification.

Andrew Devine
City Clerk

PUBLISH: September 17, 2025
 September 24, 2025
 October 1, 2025

Request For Proposal (RFP)

Playground Structure and Safety Surfacing

Date of Issue: September 17, 2025

The City of Albion, Nebraska is requesting proposals from qualified playground equipment companies in order to establish a contract to provide new playground equipment, safety surfacing, and installation of the “Park on Clark” Project at Fuller Park, Albion, Nebraska

Background

The “Park on Clark” property is a 3/4-acre park that is an aging and underserved recreation area located in the northwest residential area of Albion. The project is intended to enhance an underserved residential neighborhood while complimenting the recently constructed Eli Porter Memorial Playground Structure at Albion’s “Flagship Park” - Fuller Park.

Approximately 5,250 square feet are available, but not necessary to utilize all space.

Approximate budget: \$350,000

General Equipment Requirements

The proposed playground must meet the following:

1. Vertical deck and supports posts must have a minimum diameter of 5 inches
2. Hardware should be rust resistant, stainless steel or carbon steel hardware is preferred

Safety Standard Requirements

All playground equipment must meet the most current requirements in the following and documentation must be provided to that effect.

1. American Society for Testing and Materials (ASTM) Specifications for Playground Equipment for Public Use.
2. Consumer Product Safety Commission (CPSC) Public Playground Safety Handbook
3. International Play Equipment Manufacturers Association (IPEMA) Certified
4. American Disabilities Act (ADA) Accessibility Guidelines

Note: Appropriate age signage is required in proposal.

Site Preparation

Vendor will be responsible for all site work which includes grading of selected site. The design space available including safety zones is approximately 75' x 70'

Play Element Guidelines

Target Ages: The playground structure should be designed for ages 5-12 to meet CPSC requirements but should include some elements for ages 2-5.

The following are suggested elements and are not limited to:

1. Decks or platforms of various heights
2. One small slide not to exceed 6 feet in height
3. Multiple climbing elements; rock/log climbers, stumps, nets, ropes and/or ladders
4. Swings (stand alone or integrated)
5. Canopy Shade Structure for main play structure.
6. Benches and Trash Cans.

Safety Surface Material

Poured rubber surfacing with concrete edging.

Project Budget

The maximum cost allocated for all playground equipment, safety surface, installation, and shipping is **\$350,000.**

Warranty Requirements

It is the responsibility of the supplier to provide the City of Albion a copy of the manufacturer's warranty of the proposed equipment. Warranty information must accompany the proposal.

Vendor Services

1. Meet with City staff prior to submitting the final order to confirm color, attributes, and layout of equipment.
2. Respond to inquiries from City staff concerning equipment and/or installation.
3. Coordinate installation of equipment with City staff when applicable.
4. Be responsible for providing safety precautions in connection with contracted installation work.
5. Upon completion of equipment installation, conduct an onsite audit to confirm that the equipment was installed according to manufacturer's specifications and provide written documentation of the audit to the City of Albion.

Project Completion Date

Project must be completed by August 1, 2025

Proposal Content

Each proposal shall include:

1. Verification that manufacturer/vendor participates in SourceWell Cooperative Purchasing contracts.
2. One (1) original and Five (5) copies.
3. A single total project cost including a detailed itemized breakdown of all charges.
4. Minimum 11x17 color rendering of the design.
5. Plan sheets showing entire design with dimensions. Minimum size of 11x17.
6. List of design components.
7. Copy of manufacturer's warranty and liability coverage.
8. Contractor information that will be providing professional installation services.
9. Accessibility summary.
10. List of 3 references with contact information.
11. Installation date and schedule.

Proposal Submittal

Interested firms must submit their proposal by **2:00pm on Thursday, November 20, 2025**. An incomplete proposal will not be considered. Proposals received after this deadline will not be considered. Proposals should be hand delivered or mailed to:

City of Albion, Nebraska
Attn: Andrew Devine
420 W Market Street
Albion, NE 68620

NOTE: Please mark your envelope "PARK ON CLARK PROJECT"

1. It shall be understood that any costs incurred by the firm in responding to this request are at the firm's own risk and expense as a cost of doing business and the City of Albion is not liable for reimbursement to the firm for any expense so incurred regardless of whether or not the proposal is accepted.
2. Any inquiries or requests for explanation in regards to the project requirements should be made to Andrew Devine, City Clerk. The names of any persons or firms submitting questions, clarifications, or requests will not be disclosed until after the deadline for submission.
3. At the discretion of the City, one or more firms may be asked for more detailed information or an interview.

Selection Process

The Review Committee will consist of the City Administrator, Mayor, and Shelby Kelley, Economic Development Director. The committee will make a recommendation to the City Council for formal approval.

Project Schedule

RFP Issued: September 17, 2025

Proposals Due: November 20, 2025 by 2:00 pm

City Review Process: November 20 – December 4, 2025

Council Approval: December 9, 2025

Installation Start: Spring 2025

Installation Completion: By August 1, 2025

***Firms that are not selected will be notified via US Postal Mail.**



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 9, 2025

ITEM NAME: **INTRODUCE AND CONSIDER FOR APPROVAL RESOLUTION 110 (25) APPROVING THE REVISED 2024-2025 CITY OF ALBION BUDGET**

PRESENTER(S):

BACKGROUND INFORMATION:

RESOLUTION ENCLOSED.

DISCUSSION:

MOTION: To introduce and approve Resolution 110(25) revising the 2024-2025 City of Albion Budget

BY:

2ND:

ROLL CALL: Porter _____ Dailey _____ Tisthammer _____ Johnson _____

SUMMARY OF DECISION:

NOTICE OF HEARING TO AMEND THE BUDGET FOR

City of Albion
IN
Boone County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 13-511, that the governing body will meet on the 9th day of September, 2025, at 7:30 P.M. at Albion City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to amending the budget which was originally adopted on the 26th day of September, 2024. Due to unforeseen circumstances, actual expenditures for the current fiscal year will exceed budgeted expenditures unless the current fiscal year budget of expenditures is revised. The budget is being amended for additional water and sewer capital outlay. The originally adopted budget of expenditures cannot be reduced during the remainder of the current fiscal year to meet the need for additional money because the expenditures were too large. The budget detail is available at the office of the Clerk during regular business hours.

Andrew Devine

City Administrator

Summary of Proposed Revised Budget

2022-2023 Actual Disbursements & Transfers	\$ 4,819,683.00
2023-2024 Actual/Estimated Disbursements & Transfers	\$ 4,892,871.00
2024-2025 Proposed Budget of Disbursements & Transfers	\$ 7,510,015.00
2024-2025 Necessary Cash Reserve	\$ 2,079,993.00
2024-2025 Total Resources Available	\$ 9,590,008.00
Total 2024-2025 Personal & Real Property Tax Requirement	\$ 875,577.08
Unused Budget Authority Created For Next Year	\$ 1,510,521.60

Breakdown of Property Tax:

Personal and Real Property Tax Required for Bonds	\$ 714,997.08
Personal and Real Property Tax Required for All Other Purposes	\$ 160,580.00

Summary of Originally Adopted Budget

2022-2023 Actual Disbursements & Transfers	\$ 4,819,683.00
2023-2024 Actual/Estimated Disbursements & Transfers	\$ 4,892,871.00
2024-2025 Proposed Budget of Disbursements & Transfers	\$ 6,900,015.00
2024-2025 Necessary Cash Reserve	\$ 2,079,993.00
2024-2025 Total Resources Available	\$ 8,980,008.00
Total 2024-2025 Personal & Real Property Tax Requirement	\$ 875,577.08
Unused Budget Authority Created For Next Year	\$ 1,510,521.60

Breakdown of Property Tax:

Personal and Real Property Tax Required for Bonds	\$ 714,997.08
Personal and Real Property Tax Required for All Other Purposes	\$ 160,580.00

Additional Monetary Requirements

Fund	Purpose	Amount
General Fund	Park Improvements	\$ 350,000.00
Sewer Fund	Bond Refunding	\$ 260,000.00

RESOLUTION 110 | 25

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALBION, NEBRASKA, ADOPTING THE 2024-25 BUDGET STATEMENT.

WHEREAS, Nebraska Revised Statute 13-511 provides that the governing body of the City of Albion may propose to revise the adopted budget statement due to circumstances which could not reasonably be anticipated at the time the budget for the current year was adopted; and,

WHEREAS, prior to approval of such revision the governing body of the City of Albion shall conduct a public hearing on such proposal to revise the adopted budget statement; and,

WHEREAS, upon conclusion of the public hearing on the proposed revised budget statement and approval of the proposed revised budget statement by the governing body of the City of Albion, the governing body shall file a copy of the revised budget, as adopted, with the County Clerk and with the State Auditor of Public Accounts; and,

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning property tax request; and,

WHEREAS, the governing body of the City of Albion has determined that it is in the best interests of the City of Albion to revise the previously adopted budget statement due to previously unforeseen circumstances related to capital projects and the refinancing of Sewer Department Bonded Debt.

NOW, THEREFORE, the Governing Body of the City of Albion, by a majority vote, resolves that:

1. The 2024-25 budget statement is hereby adopted as amended and revised;
2. A copy of this resolution and adopted budget statement be certified and forwarded to the County Clerk on or before October 15, 2025; and,
3. A copy of this resolution and adopted budget statement be certified and forwarded to the State of Nebraska Auditor of Public Accounts on or before October 15, 2025.

Council Member _____ made a motion to introduce and adopt Resolution # 110 (25), motion second by Council Member _____.

Vote: Yes: _____; No: _; Absent: _____.

PASSED AND APPROVED this 9th day of September, 25.

CITY OF ALBION, NEBRASKA

[SEAL]

By: _____
Mayor

ATTEST:

By: _____
Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 9, 2025

ITEM NAME: **CONSIDER RESOLUTION 111(25), APPROVING AND ADOPTING THE 2025-2026 BUDGET STATEMENT, AND SETTING THE 2025-26 PROPERTY TAX REQUEST**

- **CONSIDER APPROVAL OF 2025-2026 CAPITAL IMPROVEMENT PLAN**

PRESENTER(S):

Andrew Devine

BACKGROUND INFORMATION:

Public Hearing on the Budget was held on September 9th.

Budget Notice and levy history graph are enclosed.

Full copies of budget and key provision report are available at City Hall and will be available at the meeting.

Also enclosed: Resolution 111(25) approving and adopting the budget statement as well as setting the 2025-26 property tax request amount.

DISCUSSION:

MOTION: To introduce and approve Resolution 111 (25)

BY:

2ND:

ROLL CALL: Tisthammer _____ Dailey _____ Johnson _____ Porter _____

MOTION: To approve the 2025-2026 Capital Improvement Plan

BY:

2ND:

ROLL CALL: Johnson _____ Porter _____ Dailey _____ Tisthammer _____

SUMMARY OF DECISION:

City of Albion
 IN
 Boone County, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 9th day of September 2025, at 7:30 o'clock P.M., at Albion City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2023-2024 Actual Disbursements & Transfers	\$ 4,532,193.00
2024-2025 Actual/Estimated Disbursements & Transfers	\$ 7,292,418.00
2025-2026 Proposed Budget of Disbursements & Transfers	\$ 6,186,289.00
2025-2026 Necessary Cash Reserve	\$ 2,277,946.00
2025-2026 Total Resources Available	\$ 8,464,235.00
Total 2025-2026 Personal & Real Property Tax Requirement	\$ 900,352.38
Unused Budget Authority Created For Next Year	\$ 75,043.95

Breakdown of Property Tax:

Personal and Real Property Tax Required for Non-Bond Purposes	\$ 773,839.38
Personal and Real Property Tax Required for Bonds	\$ 126,513.00

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 9th day of September 2025, at 7:30 o'clock P.M., at Albion City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2024	2025	Change
Operating Budget	6,900,015.00	6,186,289.00	-10%
Property Tax Request	\$ 875,577.08	\$ 900,352.38	3%
Valuation	220,907,700	229,261,692	4%
Tax Rate	0.396354	0.392718	-1%
Tax Rate if Prior Tax Request was at Current Valuation	0.381912		

The Municipal Fiscal year is October 1st through September 30th.

Three Reports of Key Provisions are included:

1) Property Tax Summary - Pages 3-4

* The total Property Tax Request proposed {preliminary} for 2025-26 is **\$900,352.38**, which is **45%** of the 2025-26 budgeted Governmental Operating Expenditures.

*The total Governmental (non-Utility/non-Capital) Operating Expenditures proposed to operate the city at the existing level of service and maintenance is **\$1,979,396**. {Utility expenditures are supported by utility revenues. Capital projects are supported by Sales Tax, Donations, Grants, and Bonded Debt}

*The preliminary 2025-26 Budget includes a levy of **\$0.3927/\$100** - which is **0.4 cents** lower than last year.

*The estimated operating levy (not including bonded debt service) of **\$0.3375** remains well below the \$0.45 maximum.

>In past years we've tried to maintain an operating levy at or below the 40 cent mark.<

*We no longer have cash reserves available to supplement the budget, but I believe that our levy will stabilize in the next few years in the ranges of 35-40 cents for operating and 5-10 cents for bonded debt over the next several years, notwithstanding any unforeseen extreme circumstances. Once debt retirements begin, we may start to see a downward trend to the overall levy (if no new debt is required).

*The City will begin to retire bonded debt on the 2014 Pool project (Funded by property tax and sales tax) in 2032 and the 2018 Fairview Street project (currently funded by Street Dept, but may impact property tax asking for the Street department) in 2033. The 2013 Sewer Plant bonds (funded entirely by Sewer Revenues) retire in 2030.

>>It should also be noted that our consistently low operating levy, combined with our overall valuation, eliminates us from receiving Municipal Equalization Funding from the State. Other similar sized communities with similar valuations who have the max levy of 45 cents are estimated to receive aid in the \$10,000-\$20,000 range this fiscal year. It changes from year to year, so we've never chased this number, rather we have simply maintained the lowest levy possible to maintain our day-to-day operations.

*Property tax asking in this draft is **\$24,775 (2.83%)** more than last year and will **NOT** require participation in the joint public hearing with the County and School District.

****Certified Valuation (8/15/2025): \$229,261,692.**

>>>Budget Summary continued on Page 2

2) Proposed Budget Summary by Department - Pages 5-17

*Identifies Major Revenue and Expenditure Areas in each department / fund, and includes previous year budget comparison.

*Also identifies **ESTIMATED** current year budget performance by department and applies any available surplus to 2025-26 proposed budget.

*Combined, all operations are estimated to perform better than budget for current fiscal year - 2024-25 - by **\$299,617.**

*Governmental Funds as a whole are estimated to perform **\$239,238** better than budgeted.

*Business-Type Funds (Utilities) are estimated to perform with a budget surplus of **\$60,379.**

*Payroll and Benefits - budgeting about a 6.5% aggregate increase of this grouping. Benefit Premiums are increasing by 14%. The budget also includes a COLA increase pending approval by the City Council in August. The Health Insurance Premiums are still below the premium level we were at three years ago when we made the switch, but our new plan is not immune to inflationary conditions and premium rate creep.

*Many of our employees have primary functions in one department, but often cross-over and assist in other areas as needed so individual payroll and benefits is split up between Departments for such employees. So this year, included in each Department's Payroll & Benefits line item is the breakdown of the share of employee wages included for that department. This is not a new practice, but I thought it might be helpful for you to know this information.

For example, Our Water Commissioner/Building Inspector's Payroll and Benefits are allocated as follows:

- 50% Water Department;
- 20% General Administration;
- 15% Sewer Department;
- 15% Street Department.

*Considering lease of a new street sweeper in 2025-26. We've had our current sweeper for 11 years and are looking to go to a mechanical/conveyor style sweeper that would be more effective for our application. The make-up of the debris we sweep contains a lot of gravel and wears out the turbine/wheel that creates the suction of our current sweeper. The conveyor style will still require maintenance and parts, but at a lower cost.

3) Capital Project Plans by Department - Pages 19-24

*Lists Major Projects and Purchases that are either already planned or proposed for 2025-26 and beyond.

**Capital Improvement Sales Tax Funds proposed to be split between Parks (47% - Clark Street & Trail Project); Streets (25.5% - Street Improvements & Maintenance); Sewer (12.8% - Sewer System Improvements), Pool (5.5% - Repairs & Maintenance, and Economic Development/Housing Director Benefits (9.2%).

2023 Valuation	\$ 201,363,740	(Certified by assessor on 8/14/23)
2024 Valuation	\$ 220,907,700	(Certified by assessor on 8/16/24)
2025 Valuation	\$ 229,261,692	(Certified by assessor on 8/15/25)

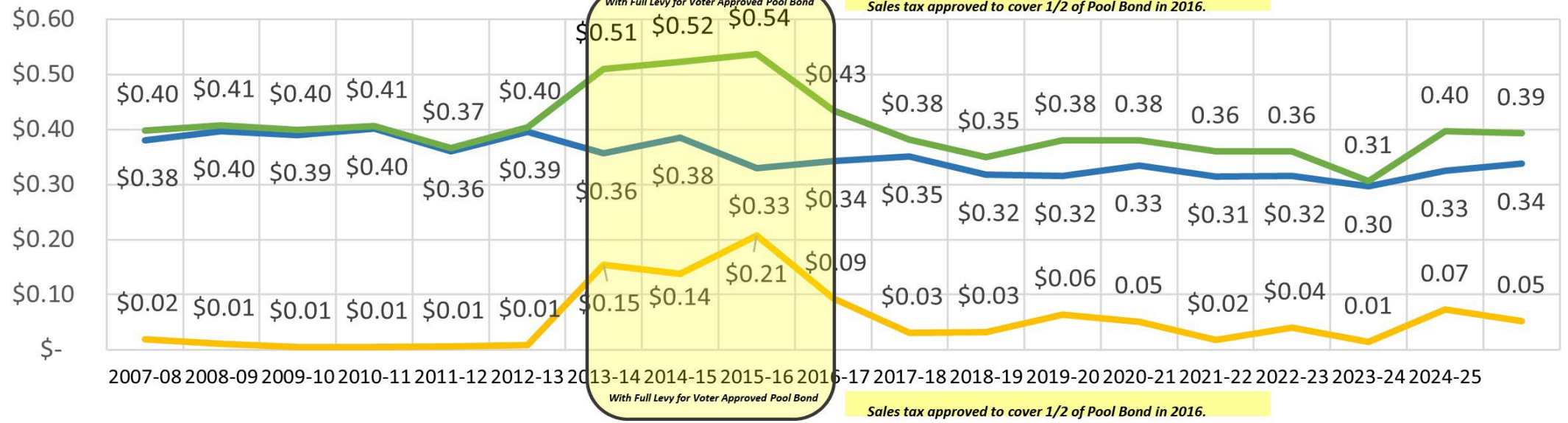
DEPT	Property Tax Required 2024-25	Proposed 2024-2025 Request (with 1% Fee)	2024-25 LEVY	Property Tax Required 2025-26	Proposed 2025-2026 Request (with 1% Fee)	Proposed 2025-26 LEVY	Property Tax Request Difference	
General Admin.	\$ 27,589	\$ 27,865	\$ 0.0126	\$ 27,389	\$ 27,662.89	\$ 0.0121	\$ (202)	
Street	\$ 35,490	\$ 35,845	\$ 0.0162	\$ 83,927	\$ 84,766.27	\$ 0.0370	\$ 48,921	
Park	\$ 115,385	\$ 116,539	\$ 0.0528	\$ 172,573	\$ 174,298.73	\$ 0.0760	\$ 57,760	
Pool	\$ 57,980	\$ 58,560	\$ 0.0265	\$ 50,560	\$ 51,065.60	\$ 0.0223	\$ (7,494)	
Police	\$ 360,260	\$ 363,863	\$ 0.1647	\$ 330,880	\$ 334,188.80	\$ 0.1458	\$ (29,674)	
Fire	\$ 2,695	\$ 2,722	\$ 0.0012	\$ 2,500	\$ 2,525.00	\$ 0.0011	\$ (197)	
Library	\$ 108,519	\$ 109,604	\$ 0.0496	\$ 98,349	\$ 99,332.49	\$ 0.0433	\$ (10,272)	
SUB TOTAL	\$ 707,918	\$ 714,997	\$ 0.3237	\$ 766,178	\$ 773,840	\$ 0.3375	\$ 58,843	24-25 Levy if use '23-24 Tax RQ
G.O. Bond Fund	\$ 50,000	\$ 50,500	\$ 0.0229	\$ 30,409	\$ 30,713	\$ 0.0134	\$ (19,787)	\$ 0.3819
Pool Bonds	\$ 108,990	\$ 110,080	\$ 0.0498	\$ 94,851	\$ 95,800	\$ 0.0418	\$ (14,280)	Percent Change in Tax Request
TOTAL	\$ 866,908	\$ 875,577	\$ 0.3964	\$ 891,438	\$ 900,352.38	\$ 0.3927	\$ 24,775	2.83%
<i>*Subject to change with modifications to budget and/or ACTUAL VALUATION</i>							\$ (0.0036) Levy Difference	
							-0.92%	CITY LEVY CHANGE

**Where does the Property Tax requested by the City of Albion go?
How is the Property Tax allocated?**

Proposed 2025-26 LEVY by Department		Below is an allocation chart of the 2025-26 City Property Tax based on property valuation.						
		\$100,000	\$150,000	\$200,000	\$250,000	\$300,000	\$350,000	\$400,000
General Admin.	\$ 0.0121	\$12.10	\$18.15	\$24.20	\$30.25	\$36.30	\$42.35	\$48.40
Street	\$ 0.0370	\$37.00	\$55.50	\$74.00	\$92.50	\$111.00	\$129.50	\$148.00
Park	\$ 0.0760	\$76.00	\$114.00	\$152.00	\$190.00	\$228.00	\$266.00	\$304.00
Pool	\$ 0.0223	\$22.30	\$33.45	\$44.60	\$55.75	\$66.90	\$78.05	\$89.20
Police	\$ 0.1458	\$145.80	\$218.70	\$291.60	\$364.50	\$437.40	\$510.30	\$583.20
Fire	\$ 0.0011	\$1.10	\$1.65	\$2.20	\$2.75	\$3.30	\$3.85	\$4.40
Library	\$ 0.0433	\$43.30	\$64.95	\$86.60	\$108.25	\$129.90	\$151.55	\$173.20
Operating Levy	\$ 0.3376	\$337.60	\$506.40	\$675.20	\$844.00	\$1,012.80	\$1,181.60	\$1,350.40
G.O. Bond Fund	\$ 0.0134	\$13.40	\$20.10	\$26.80	\$33.50	\$40.20	\$46.90	\$53.60
Pool Bonds	\$ 0.0418	\$41.80	\$62.70	\$83.60	\$104.50	\$125.40	\$146.30	\$167.20
Debt Levy	\$ 0.0552	\$55.20	\$82.80	\$110.40	\$138.00	\$165.60	\$193.20	\$220.80
Total Levy	\$ 0.3928	\$392.80	\$589.20	\$785.60	\$982.00	\$1,178.40	\$1,374.80	\$1,571.20

City of Albion Levy History - 2007-2026

Operating Levy Debt Levy Total Levy



**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALBION,
NEBRASKA, ADOPTING THE 2025-26 BUDGET STATEMENT AND SETTING THE
2025-2026 PROPERTY TAX REQUEST.**

WHEREAS, Nebraska Revised Statute 77-1601.02 and 77-1633 provides that the governing body of the City of Albion may set its property tax request by passing a resolution or ordinance setting the tax request by a majority vote; and,

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the proposed 2025-26 budget statement; and,

WHEREAS, a public hearing was held as required by law to hear and consider comments concerning the proposed property tax request; and,

WHEREAS, it is in the best interests of the City of Albion that the property tax request for the current year to be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Albion, by a majority vote, resolves that:

1. The 2025-2026 property tax request be set at:
 - a. General Fund: \$773,839.38;
 - b. Bond Fund: \$30,714.00;
 - c. Pool Bond Fund: \$95,799.00;
2. The total assessed value of property differs from last year's total assessed value by 3.78 percent;
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$.381912 per \$100 of assessed value;
4. The City of Albion proposes to adopt a property tax request that will cause its tax rate to be \$.392718 per \$100 of assessed value;
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Albion will decrease from last year's by 10.34 percent;
6. A copy of this resolution and adopted budget statement be certified and forwarded to the County Clerk on or before October 15, 2025; and,
7. A copy of this resolution and adopted budget statement be certified and forwarded to the State of Nebraska Auditor of Public Accounts on or before September 30, 2025.

Council Member _____ made a motion to introduce and adopt Resolution # 111 (25), motion second by Council Member _____.

Vote: Yes: _____; No: _____; Absent: _____.

PASSED AND APPROVED this 9th day of September, 2025.

CITY OF ALBION, NEBRASKA

[SEAL]

By: _____
Mayor

ATTEST:

By: _____
Clerk



AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: September 9, 2025

ITEM NAME: **CONSIDER RESOLUTION SERIES 112(25) DECLARING NUISANCES**

PRESENTER(S):

Warren Myers – Nuisance Officer

BACKGROUND INFORMATION:

Inspection reports available at the Council meeting.

DISCUSSION:

MOTION: To introduce and approve Resolution Series 112(25) declaring nuisances.

BY:

2ND:

ROLL CALL: Johnson _____ Tisthammer _____ Dailey _____ Porter _____

MOTION:

BY:

2ND:

ROLL CALL:

RESOLUTION NO. 112(25)-

OF DECLARED NUISANCE

The Mayor and City Council of the City of Albion, Nebraska assembled at a regular meeting of the Albion City Council at the City Hall Building, 420 W Market Street, in Albion, Nebraska on this 9th day of September, 2025 hereby resolve as follows:

WHEREAS, the City of Albion desires to declare Nuisances pursuant to Chapter 2, Article 6 of the Albion Municipal Code Book, as adopted by Ordinance 217(12);

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City Nuisance Officer has submitted an inspection report and other evidence as presented pertaining to the following property located within the nuisance jurisdiction of the City of Albion, Nebraska, to the City Council at its regular meeting on September 9, 2025, Albion, NE;

Nuisance Case #NP 25-21

Property Address: 537 W Walnut, Albion, Nebraska

Legal Description of Property: ALBION W 47 1/4' OF E 94 1/2' OF LOTS 5 & 6 BLOCK 30 MANSFIELD

ADDITION 47.25' X 137.5' 6,497SF, Albion, Boone County, Nebraska; and,

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA that the City Council found at said meeting that the following property is declared to have nuisances upon it contrary to the City Ordinances of the City of Albion and that that said nuisance declaration is ratified by this resolution:

Nuisance Case # NP 25-21

Property Address: 537 W Walnut, Albion, Nebraska

Legal Description of Property: ALBION W 47 1/4' OF E 94 1/2' OF LOTS 5 & 6 BLOCK 30 MANSFIELD

ADDITION 47.25' X 137.5' 6,497SF, Albion, Boone County, Nebraska; and,

BE IT FINALLY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City shall proceed as determined under the administrative and penal court procedures as outlined in Section 2-603 of Chapter 2, Article 6 of the Albion Municipal Code.

INTRODUCED AND PASSED THIS 9TH DAY OF September, 2025

{SEAL}

CITY OF ALBION, NEBRASKA

James C. Jarecki, Mayor

Attest:

Andrew Devine, City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: September 9, 2025

ITEM NAME: **CONSIDER RESOLUTION SERIES 113(25) ADOPTING THE CITY OF ALBION SCHEDULE OF FEES**

PRESENTER(S):

BACKGROUND INFORMATION:

Bryan and Theresa Hughett have requested that the council review the camping fees and reviving discounts for monthly campers.

DISCUSSION:

MOTION: To introduce and approve Resolution 113(25)

BY:

2ND:

ROLL CALL: Johnson _____ Dailey _____ Tisthammer _____ Porter _____

MOTION:

BY:

2ND:

ROLL CALL:

RESOLUTION 113 (25)

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALBION, NEBRASKA, ADOPTING THE FEES AS STATED AND HEREBY DECLARED IN THE ATTACHED "SCHEDULE OF FEES"; TO PROVIDE FOR AN EFFECTIVE DATE AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Albion, Nebraska, that THE City hereby approves the fees pursuant to the attached "Schedule of Fees".

This resolution shall be effective October 1, 2025, and repeal all resolutions or portions thereof in conflict within including but not limited to Resolution 108 (23).

Upon passage and reaching of effective date, all resolutions in conflict therewith become null and void.

INTRODUCED BY COUNCIL MEMBER _____.

SECONDED BY COUNCIL MEMBER _____.

Passed and approved on this the 9th day of SEPTEMBER, 2025.

CITY OF ALBION, NEBRASKA

Mayor

ATTEST:

City Clerk

SCHEDULE OF FEES
City of Albion, Nebraska
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All required insurance certificates shall name city as additional insured.

ALBION FAMILY AQUATIC CENTER

Daily Admission

Child (6 and Under) FREE (with paid adult)
Individual (7 and Over) \$ 7.00

Annual Membership - Resident

Individual (7 and Over) \$ 100
Family (Immediate Family only) \$ 150

Annual Membership – Non-Resident

Individual (7 and Over) \$ 125
Family (Immediate Family only) \$ 200

**Annual memberships may be prorated by 66% of total fee after July 15th.*

Weekly Pass

Individual (7 and Over) \$ 30
Family (Immediate Family only) \$ 75

Monthly Pass

Infant (3 and Under) FREE
Individual \$ 75

Private Party Rental

\$ 175/hr.

**Private Parties may be scheduled from 11am to 1pm or 6pm to 8pm at managers' discretion.*

Concessionaire/Vending

Concession Rates to be established annually by management.

COMMUNITY DEVELOPMENT – BUILDING PERMITS

Building Permit Application Fees

The fee schedule shall apply to all development projects including plumbing and mechanical projects.

Total Valuation of Project	Application Fee	Permit Fee
\$ 1 to 2,500	\$50	\$15
2,501 to 25,000	\$100	\$25
25,001 to 100,000	\$200	\$100
100,001 to 300,000	\$250	\$250
300,001 and up	\$500	\$1 per \$1,000 Project Value

Application Fees shall be due with application and prior to plan review.
Permit Fees shall be due prior to issuance of Building Permit and before work commences.

Maximum Permit Fees:

Residential - \$1,000
Commercial - \$6,000

Flat Permit Fees for Small Projects:

Fence Permit	\$50
Small Accessory Building	\$50
Sign Permit (sign only)	\$100
Demolition Permit	\$0
Water Conditioning Installation/Repair	\$15
Private Drive Permit Application	\$25
Sidewalk Permit Application	\$25
Property Pin Location Assistance	\$35 per trip onsite^

The fee for work commencing before permit issuance shall be double the required permit fee.

The Building Official may waive requirement for a building permit when structure is temporary in nature or less than one hundred eighty (180) square feet in floor area and has no foundation. There shall be no permit required for re-roofing or re-siding an existing structure.

[^]Additional hours due to difficulty in locating property pins due to snow, ice, or any other obstruction may be billed at the hourly labor rate of \$35 per hour, *prorated to the nearest quarter hour. When additional labor is needed/requested the labor rate included applies per additional person.*

COMMUNITY DEVELOPMENT – BUILDING MOVING PERMITS & LICENSES

Building Moving Permit	\$25 minimum or 2¢ per square foot of floor area, whichever is greater. (Fee is returned if permit is denied.)
Signs (rezoning, special use & building moving)	\$15 plus tax
Building Moving Permit (after Building already moved)	\$100
Building Moving Annual License Fee	\$ 50
Insurance requirements	\$1,000,000 aggregate

Public Liability Insurance is required naming the City as an additional insured which fully protects City or anyone else for damages sustained to person or property, resulting from the moving of any building or parts thereof within City and shall indemnify and save the City harmless from any and all suits, judgments, exactions, executions and liabilities as to personal injuries or property damage in connection with, or related to or arising from any building move.

COMMUNITY DEVELOPMENT – CONTRACTOR REGISTRATION

Contractor Registration Fee – (due every year) \$50 per year
And Bodily Injury and Property Liability Insurance of at least \$500,000 per occurrence

COMMUNITY DEVELOPMENT – PLUMBING LICENSES & PERMITS

Plumbing Licenses

Registration Fee	\$50 per year + \$10,000 surety bond And Bodily Injury and Property Liability Insurance of at least \$100,000 per occurrence
Licensing – Water Conditioning Contractor	\$50 + \$10,000 surety bond
– Water Conditioning Installer	\$50

Plumbing Permit Fees (shall be paid prior to issuance of plumbing permit):

The Building Permit Schedule of Fees located on page 2 also applies to all plumbing projects.

Homeowners doing plumbing work in their own single-family residence do not need to be registered, but permits are still recommended.

COMMUNITY DEVELOPMENT – BOARD OF ADJUSTMENT, REZONING, CONDITIONAL USE PERMIT & SUBDIVISION

Application:

Board of Adjustment Application <i>(Variances, Administrative Appeals, Map Interpretations)</i>	\$500 (includes admin. fee and publication costs)
Rezoning Application	\$500 (includes administrative fee, publication costs, signs or map update fee)
Comprehensive Plan Amendment Request	\$500 (includes administrative fee, publication costs, signs or map update fee)
Conditional Use Permit	\$300 (includes administrative fee, publication costs, signs or map update fee)
Subdivision	
Preliminary Plat	\$100 application fee plus \$25 per Lot-Review Fee (does not include administrative fee, publication costs, or map update fee)
Final Plat	\$150
Administrative Plat Application <i>(Lot Split/Lot Combination/Boundary Adjustment)</i>	\$50.00

Other:

Administrative Fee	\$15
Complete Building Report	\$24 annually
Comprehensive Plan	\$50 plus tax
Land Development Ordinance	\$25 plus tax
Map Update Fee	\$25
Property Pin Location Assistance	\$35 per trip onsite^
Publications	Actual cost of publication
Signs (rezoning, special use & house moving)	\$15 plus tax
Vacation of street, alley, or easement	\$300 application fee (does not include administrative fee, publication costs, or map update fee)

^Additional hours due to difficulty in locating property pins due to snow, ice, or any other obstruction may be billed at the hourly labor rate of \$35 per hour, prorated to the nearest quarter hour. When additional labor is needed/requested the labor rate included applies per additional person.

GENERAL ADMINISTRATION

Code Book	\$75
Code Book Updates	\$25 per year
Comprehensive Plan	\$50 plus tax
International Code Council Book(s)	Actual Cost

Copies:

City-related items:

Black & White Copies	\$ 0.10 per copied page (plus tax)
Colored Copies	\$ 0.30 per copied page (plus tax)
Document Certification (when requested)	\$ 1.00 per certification (plus tax)

Non-City related items:

Black & White Copies	\$.25 per copied page (plus tax)
Colored Copies	\$.75 per copied page (plus tax)

Faxes and Scanned Documents

Faxes (send or receive) \$ 3.50 for 1st page, \$1.75 for each thereafter (plus tax)

Scanned Documents \$ 0.10 per page (plus tax)

*Fees may be waived if produced as part of public record request.

Documents prepared by City Attorney Actual cost
(i.e., waivers, easements, etc.)

Insufficient Funds \$30 per occurrence

**See Resolution 117 (20) for policy regarding acceptance of payments for city services, fees, utility debts, and/or other debts due to the City of Albion, Nebraska*

Publication Fee for Liquor Licenses \$15

Recording/Administrative Fee \$15

Lien/Special Assessment Service Charge \$50

Research \$35 per hour (following 4 cumulative hours)

Finance Charges on Open Receivable Accounts 12% per annum* (\$10 minimum)
(Terms Net 30 days) *Rate consistent with State Statute 45-104

Finance Charges on Liens/Special Assessments 14% per annum*
*Rate consistent with State Statute 45-104.01

Miscellaneous Licenses/Permits:

Non-Resident Sales Permit	\$10/day, \$50/week, \$200/month
Special Designated Liquor License	\$10 per day
Liquor License Occupation Tax – See Albion City Code Chapter 4 – Business Regulations	
Tobacco – Retail (Fee set by State Statute)	\$10 annually plus Administrative Fee
Tobacco – Wholesale (Fee set by State Statute)	\$100 annually plus Administrative Fee

All-Terrain Vehicle, Utility Type Vehicle, Golf Car Vehicle Registration:

Annual Permit Fee (Expires December 31 st):	\$50.00
<small>*Pro-rated by 50% after October 1st.</small>	
Replacement Permits:	\$10.00

PARKS

Campground Policy and Fees

All numbered camp sites located at the Albion Public Campground are available for rent through the purchase of a camping permit on a first come first serve basis;

All camping permit fees outlined below are due upon arrival and occupancy of a numbered camp site; or, upon expiration of any valid camping permit; and,

The maximum term of any valid camping permit is 1 (month) and may be renewed no more than one week prior to expiration.

Each valid camping permit shall include access to 1 (one) numbered camp site as well as the following services, when available, during the term of the permit:

- 1) Electricity, Water, and Sewer Hookups - which will be padlocked until all permit fees due are paid;
- 2) Wireless Internet Access;
- 3) On Site Restroom and Shower Facilities; and,
- 4) On Site Campground picnic shelter, noting that:
 - a) such shelter is available for intermittent use upon a first come first serve basis;
 - b) electricity provided within the shelter is intended for intermittent public patron use within the shelter only and is not a valid electricity hookup for overnight camping use.

The fees for camping permits at the Albion Public Campground be set as follows:

\$25.00/day for Recreational Vehicles and Camper Trailers;

\$15.00/day for Tent Camping, and;

All camping permit fees include any applicable local or state sales and lodging taxes.

POLICE

Impounded Vehicle:

Towing & Storage	ACTUAL COST
Administrative Fee	\$ 25

Miscellaneous:

Reports (pick up in person)	\$ 5.00 First Page - \$1.00 each Add'l Page
Faxes	\$ 10.00 First Page - \$1.00 each Add'l Page
Photograph	\$ 1 Per Physical Photo

Traffic, Moving, Non-Moving, and other Violations:

The penalties, fines, and fees for violations shall conform to Section 3-601 of the Albion City Code as well as the current Uniform County Court Rules of Practice and Procedure Waiver/Fine Schedule whenever applicable.

Nuisances:

Abatement of Nuisance	\$200 per hour (minimum of \$200)
Removal of Snow & Ice	\$200 per hour (minimum of \$200)
Automobile Parking & Storage Restrictions	\$200 per hour (minimum of \$200)
Nuisance Abatement Administration	\$25 per abatement
Vehicle Storage/Impoundment	\$15 per day

POLICE - ANIMAL CONTROL

Licensing:

Dog (Annual)	\$10
Dog (Annual - Late)	\$20
Replacement Tag	\$ 5

Daily Boarding Fee for Animal in Custody \$25 per day

Impound \$20 per day

Unclaimed livestock found stray that are not able to be housed at the shelter will be charged same rates assessed by outside agency (i.e., sale barn, vet clinic or other organization contracted for this service.)

PUBLIC WORKS - WATER/SEWER/SOLID WASTE UTILITIES

Water/Sewer/Solid Waste Rates are reviewed and published annually by City Council. See Appendix A – to be updated annually.

Utility Service Deposits:

*See Resolution 110 (17) for detailed utility service deposit policy.

- Owner Occupied: \$75.00 *Refundable after 12-month favorable account review upon written request; or upon account closure.
- Single Tenant Occupied: \$125.00 **Refundable upon account closure.
- Multiple Tenant Occupied: \$25.00 per unit (\$125 minimum/\$500 maximum per meter) **Refundable upon account closure.

Delinquent Utility Bill Fees:

*See Albion City Code Section 6-111: Utility Bills for entire Utility Bill policy.

- Initial Delinquency (after 20th): 10% of Bill (\$25.00 maximum)
- Ten Days Delinquent: 10% of Total Bill (\$25.00 maximum)
- Cycle End Delinquency (5 Business Days prior to next Cycle): 10% of Total Bill (no maximum)
- Final Bill Delinquency (30 days after final bill due date): 10% of Total Bill (no maximum)

Bills Sixty Days or more Delinquent are Subject to Lien/Special Assessment

Finance Charges on Liens/Special Assessments: 14% per annum*

*Rate consistent with State Statute 45-104.01

Lien/Special Assessment Service Charge: \$75

Water/Sewer Miscellaneous^:

Disposal of Septic Waste or Portable Waste at the WWTF \$ 0.05 per gallon

Water – Disconnection/Reconnection – Regular Hours \$35/hour (1 hour minimum)^

Water – Disconnection/Reconnection – After Hours \$70/hour (1 hour minimum)^

*Water Commissioner may waive fees for disconnections and/or reconnections made due to consumer or city-related maintenance issues.

<u>Equipment & Service:</u>		<u>Minimum^</u>
Hydro Excavate/Vac-Wagon		\$350 per hour
Curb-Stop Replacement	\$ 200 per hour plus materials	\$1800
Pumps	\$ 60 per hour	\$60
Water Line Freeze	\$ 85 per inch plus materials	\$400
Water Tapping	\$ 85 per inch plus materials	\$350
Sewer Tapping Fee	\$ 85 per inch plus materials	\$500
Sewer Jetting:		
In-Town	\$175 per hour	\$175
Out-of-Town	\$250 per hour plus \$2/mile	\$250
Labor (per employee)	\$ 35 per hour	\$35

^All rates for the use of equipment and services are per hour and include one person unless otherwise noted. Minimum charge is for one hour. Additional time will be prorated to nearest quarter hour thereafter. When additional labor is needed/requested the labor rate included applies per additional person.

PUBLIC WORKS - STREET DEPARTMENT

Equipment and Service Charges:

Equipment	Per Hour Cost/Minimum Charge
Air Compressor	\$ 75 per hour (plus fuel)
Backhoe	\$ 150 per hour
Cement Cutting	\$ 35 per hour (plus \$4/foot)
Cement Cutting – (After Hours/Emergency)	\$ 70 per hour (plus \$8/foot)
Chipper	\$ 45 per hour
Dump Truck – in town	\$ 100 per hour (plus materials delivered, if any)
Dump Truck – out of town	\$ 200 per hour (plus \$2/mile & materials, if any)
Hammer Drill	\$ 50 per hour
Jack Hammer	\$ 125 per hour
Mowing	\$ 75 per hour
Painting (Parking, Lines, Etc.)	\$ 75 per hour (plus \$2/mile & materials)
Pickup – in town	\$ 50 per hour
Pickup – out of town	\$ 100 per hour (plus \$2/mile)
Pickup w/sprayer or spreader	\$ 125 per hour (plus \$2/mile & materials)
Skid Steer Loader w/1 attachment	\$ 150 per hour (additional attachments \$50 ea)
Snow Blower	\$ 125 per hour
Sweeper	\$ 150 per hour
Tamping	\$ 85 per hour
Tractor w/ drag (small)	\$ 75 per hour
Tractor w/ loader	\$ 100 per hour
Tractor w/ blade/box scraper	\$ 125 per hour
Hydro Excavate/Vac-Wagon	\$ 350 per hour
Handicap Paint Template	\$ 15 per day
Metal Detector	\$ 15 per day
Labor (per additional person)	\$ 35 per hour

^All rates for the use of equipment are per hour and include one person unless otherwise noted. Minimum charge is for one hour. Additional time will be prorated to nearest quarter hour thereafter. When additional labor is needed/requested the labor rate included applies per additional person.

Other Services and Fees:

Outside City Limits Grass Dump Fee (Annual): \$50 per year*.
 *May be prorated to \$25 After July 1st.

Outside City Limits Community Burn Site Fees: \$5 per cubic yard.

Pruning of Branches of Street/Park/Public Trees
 for Purpose of Moving a Building \$50 per tree

Excavation Permit:

Deposit Calculation

Concrete less than 4" depth	\$ 5 + deposit	\$ 4.80 per sq. ft.
Concrete 4" – 6" depth	\$ 5 + deposit	\$ 5.00 per sq. ft.
Concrete over 6" depth	\$ 5 + deposit	\$ 5.50 per sq. ft.
Asphalt less than 4" depth	\$ 5 + deposit	\$ 2.65 per sq. ft.
Asphalt 4" – 6" depth	\$ 5 + deposit	\$ 3.35 per sq. ft.
Asphalt over 6" depth	\$ 5 + deposit	\$ 3.50 per sq. ft.
Gravel	\$ 1 + deposit	\$ 6.00 per sq. yd.
Dirt	\$ 1 + deposit	\$25.00 per cu. yd.

(Deposit or bond will be returned after excavation has been repaired by applicant, inspected by City Street Department, and determined to have been restored to City's satisfaction. Should area not be restored by applicant, City will restore and deposit or bond will not be refunded. If cost of restoration by City exceeds amount of deposit or bond, applicant will be responsible for payment of difference. A bond must be a separate bond specifically for excavation project.)

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AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: September 9, 2025
City Administrator Report

ITEM NAME: City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports

PRESENTER(S):

Andrew Devine

BACKGROUND INFORMATION:

Written Report Enclosed

DISCUSSION:

MOTION: No Action Necessary

BY:

2ND:

ROLL CALL: Porter _____ Johnson _____ Tisthammer _____ Dailey _____

Water & Sewer

New valve installed near 5th and Fairview so can isolate the line for a future valve replacement of a leaking valve. Also will allow us to replace an old fire hydrant.

Amber Wynn and Warren Myers have reviewed Chapter 6 of the Albion City Code – concerning public utilities – and are recommending some updates. Darren and I are currently reviewing these recommendations and will present to the Mayor and Council for consideration at a future meeting.

Park

Shelby and I have received cost breakdowns for the Trail in phases. The focus will be on the trail north of the highway. The restroom/pavilion estimated cost updated by JEO is \$300,000 so we will likely bid it out as a bid alternate. We don't expect it to be nearly that expensive.

Shelby and I have met with Maggie Smith of the Nebraska Community Foundation to help provide guidance and networking for the fundraising for the "Clark on Park" and Trail Project.

I've also developed an RFP for the "Park on Clark" playground equipment that will be published mid-September. Proposals will be due in November, and the Council will consider award at the December meeting.

The Cardinal Cage Project – fundraising for Phase II continues. The Phase 1 building erection began on September 3rd. The parking lot had a mud hole on the west end, so I asked Ron to put some more rock in that area.

We need to develop a lease/operation agreement with the Baseball/Softball group for the new facility.

I will be meeting with Legion leadership to discuss formalizing an agreement with the city regarding the "Leon Nelson Memorial/Legion Field" facilities and maintenance. Any formal agreement will be provided to the Mayor and Council for formal approval.

Street

I am transitioning responsibility of supervising the grass/tree site to Corey in the Sewer Department so that Ron has more time to focus on street sweeping and the water department. Our new sweeper is planned to be delivered this fall – I want it utilized and our streets looking much, much better in the future than they do right now.

Police Department

Dustin Martin's first day was August 25th so the PD is fully staffed for the first time in quite a while.

I met with Officer Martin and Chief Lipker to develop a plan for technology updates including in-car cameras, body cameras, and tablets. There are grants available to cover 75% of equipment costs. We have developed a five year plan.

General Administration / Other:

Ron will be Albion's water operator and Public Works Coordinator for the foreseeable future.

The Mayor and I interviewed a public works candidate on September 4th and made an employment offer on Friday, September 5th. I'll update when a response is received.

I've met with Warren to review current and pending building permits and will take over the direct operation of the Building Department. Permit processing time will likely be a bit longer but I intend to process new applications within 7-10 business days.

Budget process went reasonably well – we won't have a lot of money for capital projects that aren't already underway (Cardinal Cage/Trail/Clark Street Park) this year.

Tire-Amnesty Collection Grant – was approved and will at the end of September.

Warren still anticipates that the State of Nebraska will be updating the Building Code standard to ICC 2024 this year so we will be reviewing our building codes and may present a draft ordinance this winter to update to the ICC 2024 series of codes.

Planning Commission

The planning commission has held a pre-application conference on June 7th regarding a subdivision application for property located outside of city limits but inside the city's zoning jurisdiction. I expect to receive a full application for preliminary and final plats within the next 30 days.

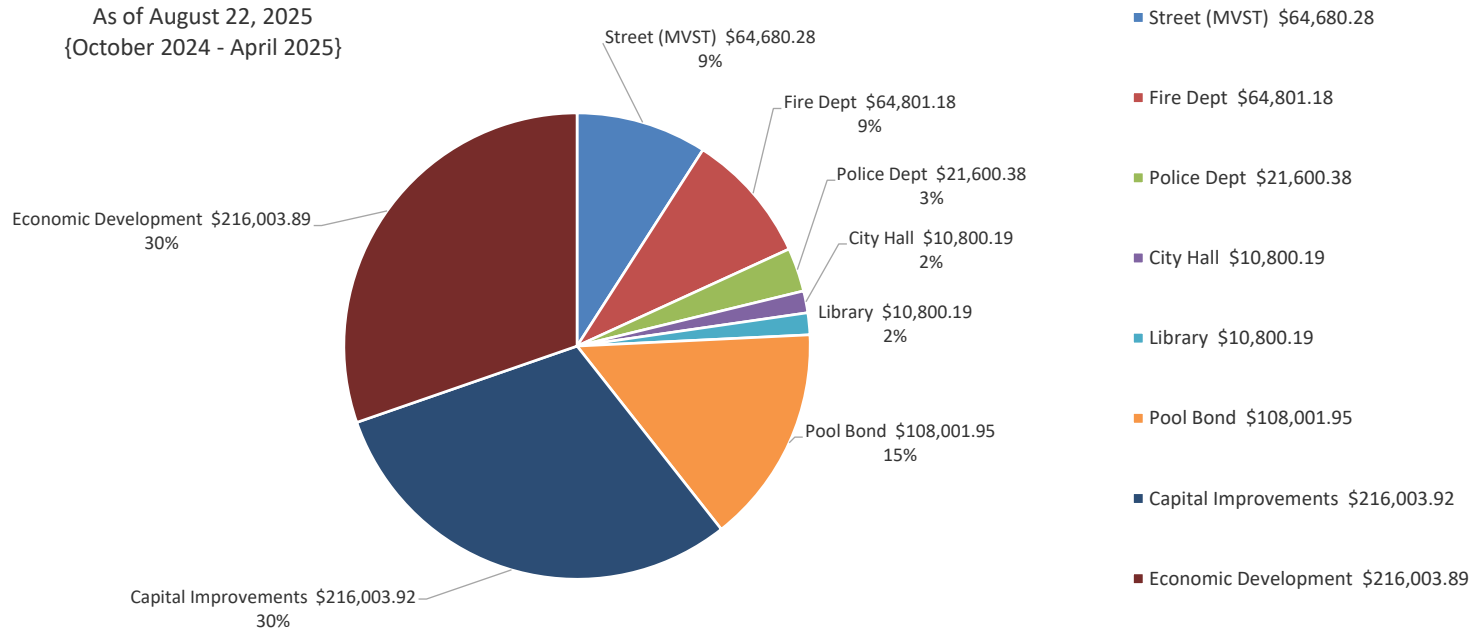
There is still one (1) vacancy on the planning commission.

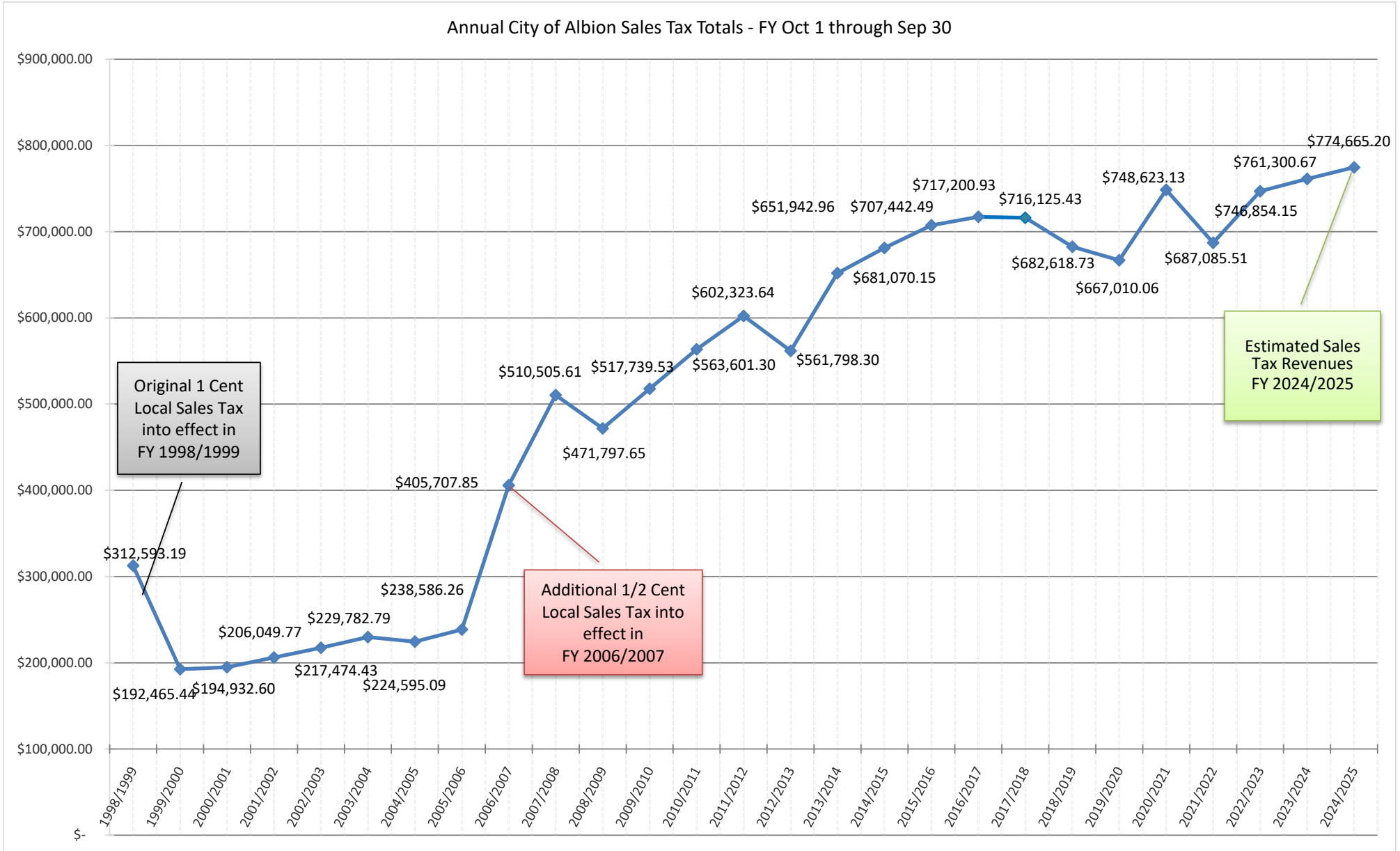
***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2024 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2024/2025				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0050	\$0.0050	\$0.015	
AUG	\$ 63,443.40	\$ 4,734.88	\$ -	\$ 4,734.88	\$ 5,870.85	\$ 1,956.95	\$ 978.48	\$ 978.48	\$ 9,784.75	\$ 19,569.51	\$ 19,569.50	\$ 63,443.40	OCT
SEPT	\$ 61,225.85	\$ 4,893.42	\$ -	\$ 4,893.42	\$ 5,633.24	\$ 1,877.75	\$ 938.87	\$ 938.87	\$ 9,388.74	\$ 18,777.48	\$ 18,777.48	\$ 61,225.85	NOV
OCT	\$ 59,050.13	\$ 4,940.49	\$ -	\$ 4,940.49	\$ 5,410.96	\$ 1,803.65	\$ 901.83	\$ 901.83	\$ 9,018.27	\$ 18,036.55	\$ 18,036.55	\$ 59,050.13	DEC
NOV	\$ 64,832.86	\$ 6,398.60	\$ -	\$ 6,398.60	\$ 5,843.43	\$ 1,947.81	\$ 973.90	\$ 973.90	\$ 9,739.04	\$ 19,478.09	\$ 19,478.09	\$ 64,832.86	JAN
DEC	\$ 67,263.67	\$ 4,590.10	\$ -	\$ 4,590.10	\$ 6,267.36	\$ 2,089.11	\$ 1,044.56	\$ 1,044.56	\$ 10,445.60	\$ 20,891.19	\$ 20,891.19	\$ 67,263.67	FEB
JAN	\$ 67,843.48	\$ 5,058.80	\$ -	\$ 5,058.80	\$ 6,278.47	\$ 2,092.82	\$ 1,046.41	\$ 1,046.41	\$ 10,464.11	\$ 20,928.23	\$ 20,928.23	\$ 67,843.48	MAR
FEB	\$ 50,922.85	\$ 5,389.62	\$ -	\$ 5,389.62	\$ 4,553.32	\$ 1,517.77	\$ 758.89	\$ 758.89	\$ 7,588.87	\$ 15,177.75	\$ 15,177.74	\$ 50,922.85	APR
MAR	\$ 61,995.62	\$ 8,473.15	\$ -	\$ 8,473.15	\$ 5,352.25	\$ 1,784.08	\$ 892.04	\$ 892.04	\$ 8,920.41	\$ 17,840.83	\$ 17,840.82	\$ 61,995.62	MAY
APR	\$ 75,024.12	\$ 5,719.74	\$ -	\$ 5,719.74	\$ 6,930.44	\$ 2,310.15	\$ 1,155.07	\$ 1,155.07	\$ 11,550.73	\$ 23,101.46	\$ 23,101.46	\$ 75,024.12	JUNE
MAY	\$ 77,733.85	\$ 9,168.58	\$ -	\$ 9,168.58	\$ 6,856.53	\$ 2,285.51	\$ 1,142.75	\$ 1,142.75	\$ 11,427.55	\$ 22,855.09	\$ 22,855.09	\$ 77,733.85	JULY
JUNE	\$ 63,356.15	\$ 5,312.90	\$ -	\$ 5,312.90	\$ 5,804.33	\$ 1,934.78	\$ 967.39	\$ 967.39	\$ 9,673.88	\$ 19,347.74	\$ 19,347.74	\$ 63,356.15	AUG
JULY				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
YTD Total	\$ 712,691.98	\$ 64,680.28	\$ -	\$ 64,680.28	\$ 64,801.18	\$ 21,600.38	\$ 10,800.19	\$ 10,800.19	\$108,001.95	\$ 216,003.92	\$ 216,003.89	\$712,691.98	

2024-25 Sales Tax Allocation Breakdown
As of August 22, 2025
{October 2024 - April 2025}





CITY SALES TAX

Month / Fiscal Year	1998/1999	1999/2000	2000/2001	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007
JULY	\$ 13,108.97								
AUG	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38
SEPT	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50
OCT	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78
NOV	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36
DEC	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08
JAN	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10
FEB	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11
MAR	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50
APR	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57
MAY	\$ 77,733.85	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20
JUNE	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86
JULY	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41
Annual Totals	\$ 312,593.19	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85

CITY SALES TAX

Month / Fiscal Year	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
JULY									
AUG	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45
SEPT	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21
OCT	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43
NOV	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91
DEC	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04
JAN	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74
FEB	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67
MAR	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89
APR	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75	\$ 46,992.21	\$ 46,604.30	\$ 57,135.28	\$ 54,526.18	\$ 56,556.84
MAY	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07
JUNE	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92
JULY	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32
Annual Totals	\$ 510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49

CITY SALES TAX

Month / Fiscal Year	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
JULY									
AUG	\$ 65,760.21	\$ 61,293.39	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	\$ 68,870.76	\$ 67,269.10	\$ 63,443.40
SEPT	\$ 58,829.71	\$ 59,484.22	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	\$ 70,310.80	\$ 68,023.77	\$ 63,931.62	\$ 61,225.85
OCT	\$ 56,993.16	\$ 59,818.82	\$ 55,217.47	\$ 57,187.61	\$ 65,327.80	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	\$ 59,050.13
NOV	\$ 53,103.45	\$ 61,092.99	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20	\$ 67,355.30	\$ 64,832.86
DEC	\$ 67,127.66	\$ 69,916.58	\$ 57,809.78	\$ 73,290.60	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39	\$ 70,337.54	\$ 67,263.67
JAN	\$ 54,429.72	\$ 52,455.18	\$ 53,255.88	\$ 47,695.44	\$ 71,577.64	\$ 46,098.54	\$ 63,080.82	\$ 57,387.59	\$ 67,843.48
FEB	\$ 56,369.21	\$ 50,601.83	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12	\$ 47,575.64	\$ 50,922.85
MAR	\$ 49,997.58	\$ 55,072.94	\$ 54,812.16	\$ 52,103.29	\$ 75,201.52	\$ 49,633.73	\$ 60,331.14	\$ 67,941.95	\$ 61,995.62
APR	\$ 69,303.54	\$ 58,107.12	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88	\$ 58,927.10	\$ 75,024.12
MAY	\$ 63,185.20	\$ 58,413.87	\$ 70,876.04	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18	\$ 69,961.90	\$ 77,733.85
JUNE	\$ 62,079.12	\$ 70,459.67	\$ 56,297.29	\$ 66,266.55	\$ 73,269.83	\$ 57,061.36	\$ 65,252.11	\$ 59,750.01	\$ 63,356.15
JULY	\$ 60,022.37	\$ 59,408.82	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	\$ 66,208.00	\$ 64,386.71	\$ 65,691.19	
Annual Totals	\$ 717,200.93	\$ 716,125.43	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 746,854.15	\$ 761,300.67	\$ 712,691.98

2024/2025 YTD

CITY SALES TAX

Month / Fiscal Year	%
JULY	
AUG	-5.6%
SEPT	-4.0%
OCT	-10%
NOV	-4%
DEC	-5%
JAN	17%
FEB	6%
MAR	-10%
APR	29%
MAY	12%
JUNE	6%
JULY	
Annual Totals	
	2.5%

City of Albion
Profit & Loss Budget Performance
October 2024 through August 2025

Item 9.

	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25
Enterprise Funds										
Sewer	59,069.33	-88,518.24	-260,976.85	179,783.79	58,705.11	-72,528.85	59,737.94	-55,661.87	52,171.23	-12,841.45
Solid Waste	28,869.69	-17,231.02	26,299.68	-17,277.50	28,296.25	-17,385.67	-1,550.16	-25,505.02	24,982.14	-38,681.24
Water	46,502.18	-22,031.93	-42,228.59	-18,618.98	-52,736.08	-77,909.87	10,756.90	-27,027.82	-96,663.09	-15,780.58
Total Enterprise Funds	134,441.20	-127,781.19	-276,905.76	143,887.31	34,265.28	-167,824.39	68,944.68	-108,194.71	-19,509.72	-67,303.27
Governmental Funds										
Municipal Lottery	-1,527.81	1,047.40	1,067.31	-2,114.71	692.89	663.58	-1,406.47	471.05	924.17	374.18
Economic Development	-2,487.99	-3,472.27	-2,528.83	-8,327.87	-3,232.35	-3,104.55	-4,134.77	6,186.57	-3,966.97	88,127.86
General	-26,877.14	9,074.59	-19,987.02	-22,424.17	19,628.09	18,316.78	25,272.83	37,772.00	-24,543.83	-1,969.47
Park	9,640.36	5,068.24	56,957.28	-199,366.62	-2,220.79	-22,286.82	65,712.33	-174,055.00	-10,628.63	19,302.32
Pool	-144.98	554.62	-3,556.73	5,556.28	3,355.21	210.66	2,203.38	24,234.94	4,713.71	-32,333.62
Police	-12,498.51	-15,792.60	-21,135.06	918.12	6,359.24	-10,364.08	-8,008.93	156,847.92	-22,753.03	-30,424.86
Fire	4,312.80	-2,463.73	-627.29	-18,058.77	11,912.12	1,861.56	-2,106.45	-15,680.43	-9,516.46	1,447.10
Library	-7,388.32	-9,421.79	-2,786.98	-3,351.47	-128.28	-4,865.87	-4,905.37	64,717.65	-6,932.13	-11,580.27
Debt Service	-190,714.31	9,545.90	9,058.70	20,785.51	20,396.58	29,507.30	880.04	89,277.87	-6,249.48	13,719.75
Street	-85,876.59	-38,104.38	14,203.71	-24,107.18	27,549.66	14,509.00	-91,699.83	28,335.16	-18,026.79	27,978.37
Sales Tax	4,994.25	19,816.56	19,074.21	-27,007.80	-17,029.64	21,771.85	-126,286.20	18,649.81	23,894.00	23,765.57
Total Governmental Funds	-308,568.24	-24,147.46	49,739.30	-277,498.68	67,282.73	46,219.41	-144,479.44	236,757.54	-73,085.44	98,406.93
TOTAL	-174,127.04	-151,928.65	-227,166.46	-133,611.37	101,548.01	-121,604.98	-75,534.76	128,562.83	-92,595.16	31,103.66

City of Albion
Profit & Loss Budget Performance
October 2024 through August 2025

Item 9.

	Aug 25	Oct '24 - Aug 25	Annual Budget	Difference to Annual Budget	Notes
Enterprise Funds					
Sewer	100,785.43	19,725.57	-41,940.00	61,665.57	*Debt Payment on WWTF made in December *Capital projects under way in 2024-25
Solid Waste	27,756.03	18,573.18	-32,230.00	50,803.18	
Water	-179,451.81	-475,189.67	-519,640.00	44,450.33	*Capital projects under way in 2024-25
Total Enterprise Funds	-50,910.35	-436,890.92	-593,810.00	156,919.08	
Governmental Funds					
Municipal Lottery	438.06	629.65	-680.00	1,309.65	
Economic Development	-3,709.45	59,349.38	-700.00	60,049.38	*Donations received in July 2025
General	-5,997.30	8,265.36	-10,196.00	18,461.36	
Park	-8,226.38	-260,103.71	-393,292.00	133,188.29	*Capital projects for Park Department under way in 2024-25
Pool	-32,961.05	-28,167.58	8,660.00	-36,827.58	
Police	-24,906.82	18,241.39	-6,380.00	24,621.39	
Fire	-14,566.36	-43,485.91	-51,493.00	8,007.09	
Library	-11,582.02	1,775.15	139.00	1,636.15	
Debt Service	11,780.43	7,988.29	5,850.00	2,138.29	*Pool and Street Debt Payments in October *Property Tax and Sales Tax Revenues throughout year will bring this back into balance
Street	16,017.03	-129,221.84	-72,638.00	-56,583.84	*Carry-over project (Downtown Alleys) was expected billed in 2023-24, but was billed in 2024-25 *Large transfer to Debt Service for Street Bond Payment in October
Sales Tax	-73,723.13	-112,080.52	-50,000.00	-62,080.52	
Total Governmental Funds	-147,436.99	-476,810.34	-570,730.00	93,919.66	
TOTAL	-198,347.34	-913,701.26	-1,164,540.00	250,838.74	

City of Albion
Balance Sheet Prev Month / Year Comparison
As of August 31, 2025

	Current		Previous Month		Previous Year		
	Aug 31, 25	Jul 31, 25	\$ Change	% Change	Aug 31, 24	\$ Change	% Change
ASSETS							
Current Assets							
Checking/Savings							
Cash Transaction Accounts							
10000 · NOW Acct - Boone Co	292,225.73	260,388.50	31,837.23	12.23%	307,572.38	-15,346.65	-4.99%
10005 · NOW Acct - Cornerstone	155,339.50	155,308.65	30.85	0.02%	186,446.77	-31,107.27	-16.68%
Cash/CD Reserve Accounts							
10007 · T-Bill General Fund Reserve	102,456.46	251,975.29	-149,518.83	-59.34%	716,043.58	-613,587.12	-85.69%
10038 · CD - General - BCB - 4/18/21	0.00	0.00	0.00	0.0%	119,348.90	-119,348.90	-100.0%
10040 · CD - General - BCB - 7/26/20 f	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10041 · CD - General - BCB - 7/26/20 g	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10042 · CD - General - BCB - 7/26/20 h	0.00	0.00	0.00	0.0%	111,070.68	-111,070.68	-100.0%
10043 · CD - General - BCB - 7/26/21 a	0.00	0.00	0.00	0.0%	111,319.42	-111,319.42	-100.0%
10044 · CD - General - BCB - 7/26/21 b	0.00	0.00	0.00	0.0%	111,319.42	-111,319.42	-100.0%
10045 · CD - General - BCB - 7/26/20 a	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10046 · CD - General - BCB - 7/26/20 b	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10047 · CD - General - BCB - 7/26/20 c	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10048 · CD - General - BCB - 7/26/20 d	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10049 · CD - General - BCB - 7/26/20 e	114,144.04	114,144.04	0.00	0.0%	111,145.39	2,998.65	2.7%
10050 · CD - CURRB DSR - BCB - 4/10/24	238,823.18	238,823.18	0.00	0.0%	229,639.43	9,183.75	4.0%
10051 · CD - 409758 - BCB - 10/20/2025	122,344.09	122,344.09	0.00	0.0%	0.00	122,344.09	100.0%
10052 · CD - General - CSB - 10/18/2025	114,222.25	114,222.25	0.00	0.0%	112,002.54	2,219.71	1.98%
10053 · CD - General - CSB - 12/18/2025	115,187.02	115,187.02	0.00	0.0%	112,586.55	2,600.47	2.31%
Restricted Use Accounts							
10008 · Pool Project Fund - CSB	0.00	0.00	0.00	0.0%	124,183.82	-124,183.82	-100.0%
10030 · T-Bill Mmkt - Econ. Dev.	15,429.34	89,843.93	-74,414.59	-82.83%	60,108.56	-44,679.22	-74.33%
10035 · Premier Cornerstone - Ec Dev	4,987.37	4,983.74	3.63	0.07%	31,122.64	-26,135.27	-83.98%
10036 · Housing Program Fund	233,865.25	233,164.22	701.03	0.3%	192,378.40	41,486.85	21.57%
10105 · Fire Department Sales Tax Fund	229,462.17	228,774.34	687.83	0.3%	221,379.84	8,082.33	3.65%
10130 · SuperNOW - Library Mem Fund	3,431.64	5,370.98	-1,939.34	-36.11%	1,935.87	1,495.77	77.27%
10132 · Library - TBill Memorial Account	184,801.20	184,247.25	553.95	0.3%	164,524.62	20,276.58	12.32%
Cash on Hand							
10200 · Cash on Hand - General	160.00	160.00	0.00	0.0%	100.00	60.00	60.0%
10210 · Cash on Hand - Pool		150.00	-150.00	-100.0%		0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
Custodial Cash Accounts							
10300 · County Treas Cash - Street	20,231.18	20,231.18	0.00	0.0%	12,060.96	8,170.22	67.74%
10400 · County Treas Cash - Debt Svc	560.94	560.94	0.00	0.0%	1,370.32	-809.38	-59.07%
Total Checking/Savings	2,404,382.52	2,596,590.76	-192,208.24	-7.4%	3,704,518.01	-1,300,135.49	-35.1%

*Balances Unaudited

City of Albion
Balance Sheet Prev Month / Year Comparison
As of August 31, 2025

	Current		Previous Month		Previous Year		
	Aug 31, 25	Jul 31, 25	\$ Change	% Change	Aug 31, 24	\$ Change	% Change
Accounts Receivable							
1110 · Accounts receivable	23,777.70	24,654.24	-876.54	-3.56%	16,601.02	7,176.68	43.23%
Total Accounts Receivable	23,777.70	24,654.24	-876.54	-3.56%	16,601.02	7,176.68	43.23%
Other Current Assets							
12000 · Accounts Receivable - Water	68,685.92	68,685.92	0.00	0.0%	63,153.92	5,532.00	8.76%
12010 · Accounts Receivable - Sewer	78,352.27	78,352.27	0.00	0.0%	76,958.34	1,393.93	1.81%
12020 · Accounts Receivable - Solid Was	-223.83	-223.83	0.00	0.0%	207.06	-430.89	-208.1%
12040 · A/R Offset - General	-15,080.68	-15,080.68	0.00	0.0%	-11,106.62	-3,974.06	-35.78%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	-60.00	0.00	
12100 · Unbilled Revenue - Water	17,317.00	17,317.00	0.00	0.0%	15,898.00	1,419.00	8.93%
12110 · Unbilled Revenue - Sewer	19,693.00	19,693.00	0.00	0.0%	19,208.00	485.00	2.53%
12150 · Accrued Interest Recv. - Water	2,155.32	2,155.32	0.00	0.0%	1,407.68	747.64	53.11%
12160 · Accrued Interest Recv. - Sewer	4,864.52	4,864.52	0.00	0.0%	3,482.25	1,382.27	39.7%
12170 · Accrued Interest Recv. - Solid	298.28	298.28	0.00	0.0%	200.85	97.43	48.51%
12200 · Inventory - Water	85,885.56	85,885.56	0.00	0.0%	81,437.29	4,448.27	5.46%
12300 · Prepaid Insurance - Water	2,720.12	2,720.12	0.00	0.0%	2,189.19	530.93	24.25%
12310 · PREPAID INSURANCE - SEWER	4,231.30	4,231.30	0.00	0.0%	3,431.26	800.04	23.32%
12320 · PREPAID INSURANCE - SOLID WASTE	906.71	906.71	0.00	0.0%	652.16	254.55	39.03%
1299 · Undeposited Funds	92.25	5,505.00	-5,412.75	-98.32%	90.00	2.25	2.5%
Total Other Current Assets	269,837.74	275,250.49	-5,412.75	-1.97%	257,149.38	12,688.36	4.93%
Total Current Assets	2,697,997.96	2,896,495.49	-198,497.53	-6.85%	3,978,268.41	-1,280,270.45	-32.18%
Fixed Assets							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15010 · Constr. in Progress - Water	705,033.13	484,397.21	220,635.92	100.0%	0.00	705,033.13	100.0%
15020 · Distribution System - Water	2,044,451.16	2,044,451.16	0.00	0.0%	2,025,726.16	18,725.00	0.92%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	494,204.35	494,204.35	0.00	0.0%	430,366.21	63,838.14	14.83%
15050 · Accum Depr - Water	-1,220,619.29	-1,220,619.29	0.00	0.0%	-1,142,131.50	-78,487.79	-6.87%
15100 · Land - Sewer	369,435.25	369,435.25	0.00	0.0%	369,439.25	-4.00	-0.0%
15110 · Constr in Progress - Sewer	396,489.09	499,728.46	-103,239.37	100.0%	0.00	396,489.09	100.0%
15120 · Distribution System - Sewer	334,618.10	334,618.10	0.00	0.0%	258,253.10	76,365.00	29.57%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	159,236.29	159,236.29	0.00	0.0%	126,071.40	33,164.89	26.31%
15150 · Accum Depr - Sewer	-2,241,693.58	-2,241,693.58	0.00	0.0%	-2,073,698.68	-167,994.90	-8.1%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-3,447.29	-3,447.29	0.00	0.0%	-2,657.16	-790.13	-29.74%
15300 · Fixed Assets - General	123,461.95	123,461.95	0.00	0.0%	137,256.66	-13,794.71	-10.05%
15310 · Fixed Assets - Park	592,074.94	592,074.94	0.00	0.0%	638,023.86	-45,948.92	-7.2%
15320 · Fixed Assets - Police	60,264.08	60,264.08	0.00	0.0%	72,450.28	-12,186.20	-16.82%
15330 · Fixed Assets - Fire	973,777.30	973,777.30	0.00	0.0%	1,099,467.03	-125,689.73	-11.43%
15340 · Fixed Assets - Library	104,382.65	104,382.65	0.00	0.0%	121,303.74	-16,921.09	-13.95%
15350 · Fixed Assets - Pool	2,435,780.85	2,435,780.85	0.00	0.0%	2,582,842.10	-147,061.25	-5.69%
15360 · Fixed Assets - Streets	3,051,461.38	3,051,461.38	0.00	0.0%	3,442,913.35	-391,451.97	-11.37%
Total Fixed Assets	12,593,028.23	12,475,631.68	117,396.55	0.94%	12,299,743.67	293,284.56	2.38%
TOTAL ASSETS	15,291,026.19	15,372,127.17	-81,100.98	-0.53%	16,278,012.08	-986,985.89	-6.06%

*Balances Unaudited

City of Albion
Balance Sheet Prev Month / Year Comparison
As of August 31, 2025

	Current		Previous Month		Previous Year		
	Aug 31, 25	Jul 31, 25	\$ Change	% Change	Aug 31, 24	\$ Change	% Change
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
2010 · Accounts payable	-256.73	-256.73	0.00	0.0%	-166.73	-90.00	-53.98%
Total Accounts Payable	-256.73	-256.73	0.00	0.0%	-166.73	-90.00	-53.98%
Other Current Liabilities							
A/P OFFSET							
19999 · A/P Offset - Street	0.00	0.00	0.00	0.0%	21.17	-21.17	-100.0%
20000 · Accounts Payable - Water	14,494.60	14,494.60	0.00	0.0%	15,650.59	-1,155.99	-7.39%
20010 · Accounts Payable - Sewer	6,174.19	6,174.19	0.00	0.0%	3,374.09	2,800.10	82.99%
20020 · Accounts Payable - Solid Waste	15,986.34	15,986.34	0.00	0.0%	15,702.50	283.84	1.81%
20100 · Accrued Payroll - Water	2,049.30	2,049.30	0.00	0.0%	1,455.10	594.20	40.84%
20110 · Accrued Payroll - Sewer	1,880.83	1,880.83	0.00	0.0%	1,314.65	566.18	43.07%
20120 · Accrued Payroll - Solid Waste	410.36	410.36	0.00	0.0%	307.43	102.93	33.48%
20200 · Accrued Vacation - Water	5,822.48	5,822.48	0.00	0.0%	5,821.04	1.44	0.03%
20210 · Accrued Vacation - Sewer	4,821.06	4,821.06	0.00	0.0%	5,243.16	-422.10	-8.05%
20220 · Accrued Vacation - Solid Waste	1,640.90	1,640.90	0.00	0.0%	1,937.91	-297.01	-15.33%
20400 · Payroll Tax W/H - Water	181.58	181.58	0.00	0.0%	167.61	13.97	8.34%
20410 · Payroll Tax W/H - Sewer	169.17	169.17	0.00	0.0%	154.20	14.97	9.71%
20420 · Payroll Tax W/H - Solid Waste	28.40	28.40	0.00	0.0%	26.18	2.22	8.48%
20600 · Customer Deposits - Water	41,596.00	41,911.00	-315.00	-0.75%	39,258.00	2,338.00	5.96%
20700 · Accrued Interest Payable	4,155.48	4,155.48	0.00	0.0%	2,675.99	1,479.49	55.29%
20710 · Accrued Interest Payable -Sewer	10,546.67	10,546.67	0.00	0.0%	11,596.67	-1,050.00	-9.05%
20800 · HEALTH INSURANCE LIABILITY	3,115.37	4,858.75	-1,743.38	-35.88%	464.15	2,651.22	571.2%
20801 · HSA Liabilities	-5,192.32	-4,384.64	-807.68	-18.42%	-1,923.10	-3,269.22	-170.0%
2100 · Payroll Liabilities	2,090.82	3,217.69	-1,126.87	-35.02%	1,807.00	283.82	15.71%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	703.89	88.46	615.43	695.72%	930.19	-226.30	-24.33%
20510 · Sales Tax Payable - Sewer	5,272.73	993.80	4,278.93	430.56%	5,155.08	117.65	2.28%
54007 · Sales Tax Collected	-170.58	558.31	-728.89	-130.55%	-699.10	528.52	75.6%
2140 · Accrued sales taxes - Other	318.44	290.79	27.65	9.51%	470.43	-151.99	-32.31%
Total 2140 · Accrued sales taxes	6,124.48	1,931.36	4,193.12	217.11%	5,856.60	267.88	4.57%
2141 · Lodging Tax	-62.25	-85.65	23.40	27.32%	512.07	-574.32	-112.16%
53005-1 · Dog License - State Fee	286.70	281.82	4.88	1.73%	318.42	-31.72	-9.96%
53005-2 · Dog License - City Fee	7.05	6.93	0.12	1.73%	7.86	-0.81	-10.31%
53050 · KENO PROCEEDS - STATE SHARE	174.78	553.56	-378.78	-68.43%	265.86	-91.08	-34.26%
55555 · RETURNED CHECKS	0.00	0.00	0.00	0.0%	-297.77	297.77	100.0%
Total Other Current Liabilities	116,668.72	116,818.91	-150.19	-0.13%	111,884.11	4,784.61	4.28%
Total Current Liabilities	116,411.99	116,562.18	-150.19	-0.13%	111,717.38	4,694.61	4.2%
Long Term Liabilities							
25030 · N/P - DEQ - Well 4 Project	141,416.37	141,416.37	0.00	0.0%	153,311.51	-11,895.14	-7.76%
25033 · Bonds - Water Well 2019	350,243.27	350,243.27	0.00	0.0%	371,121.97	-20,878.70	-5.63%
25042 · BONDS - Swimming Pool	1,445,000.00	1,445,000.00	0.00	0.0%	1,630,000.00	-185,000.00	-11.35%
25044 · Bonds - 2018 GO VP - Fairview Street	900,000.00	900,000.00	0.00	0.0%	985,000.00	-85,000.00	-8.63%
25045 · Bonds - 2019 CURRB, WWTF Project	1,240,000.00	1,240,000.00	0.00	0.0%	1,430,000.00	-190,000.00	-10.9%
25046 · Bonds - 2024 GO Water	285,000.00	300,000.00	-15,000.00	-5.0%	300,000.00	-15,000.00	-5.0%
25047 · Bonds - 2025 Sewer BANS	200,000.00	200,000.00	0.00	0.0%	0.00	200,000.00	100.0%
Total Long Term Liabilities	4,561,659.64	4,576,659.64	-15,000.00	-0.33%	4,869,433.48	-307,773.84	-6.32%
Total Liabilities	4,678,071.63	4,693,221.82	-15,150.19	-0.32%	4,981,150.86	-303,079.23	-6.09%

*Balances Unaudited

City of Albion
Balance Sheet Prev Month / Year Comparison
As of August 31, 2025

	Current		Previous Month		Previous Year		
	Aug 31, 25	Jul 31, 25	\$ Change	% Change	Aug 31, 24	\$ Change	% Change
Equity							
Fund Balance	4,946,839.07	4,726,203.15	220,635.92	4.67%	4,870,160.04	76,679.03	1.57%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	208,797.54	208,797.54	0.00	0.0%	209,606.92	-809.38	-0.39%
Fund Balance - Economic Development	126,304.08	126,304.08	0.00	0.0%	126,221.57	82.51	0.07%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	144,739.01	0.00	0.0%
Fund Balance - General	170,381.05	170,381.05	0.00	0.0%	460,697.73	-290,316.68	-63.02%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,876.40	0.00	0.0%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-20,290.12	0.00	0.0%
Fund Balance - Park	247,332.99	247,332.99	0.00	0.0%	246,978.78	354.21	0.14%
Fund Balance - Police	-85,140.52	-85,140.52	0.00	0.0%	-49,714.67	-35,425.85	-71.26%
Fund Balance - Pool	321,625.31	321,625.31	0.00	0.0%	311,538.93	10,086.38	3.24%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	141,541.34	0.00	0.0%
Fund Balance - Sewer	2,199,568.48	2,302,807.85	-103,239.37	-4.48%	1,728,291.87	471,276.61	27.27%
Fund Balance - Solid Waste	67,821.64	67,821.64	0.00	0.0%	68,782.66	-961.02	-1.4%
Fund Balance - Street	873,683.26	873,683.26	0.00	0.0%	1,179,163.85	-305,480.59	-25.91%
Fund Balance - Water	1,860,182.79	1,845,182.79	15,000.00	0.81%	1,178,647.75	681,535.04	57.82%
Department and General Fund Equity Balances	11,209,467.77	11,077,071.22	132,396.55	1.2%	11,209,467.77		100.0%
Sinking Fund Balances							
13005 · Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 · Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,236.62	0.00	0.0%
13017 · Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 · Sewer and Waste Water Improvmt	63,030.97	63,030.97	0.00	0.0%	183,030.97	-120,000.00	-65.56%
13019 · Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	53,057.00	0.00	0.0%
13020 · New Pool Sinking Fund	2,974.16	2,974.16	0.00	0.0%	72,217.16	-69,243.00	-95.88%
13021 · Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 · Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	117,227.45	0.00	0.0%
13023 · City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 · Unrestrict (retained earnings)	282,875.80	282,875.80	0.00	0.0%	113.76	282,762.04	248,560.16%
Net Income	-1,194,226.84	-995,879.50	-198,347.34	-19.92%	190,219.12	-1,384,445.96	-727.82%
Total Equity	10,612,954.56	10,678,905.35	-65,950.79	-0.62%	11,296,861.22	-683,906.66	-6.05%
TOTAL LIABILITIES & EQUITY	15,291,026.19	15,372,127.17	-81,100.98	-0.53%	16,278,012.08	-986,985.89	-6.06%

*Balances Unaudited

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AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: September 9, 2025

ITEM NAME: **CONSIDER BILLS FOR APPROVAL**
*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT

PRESENTER(S):

Administrator Devine/Deputy Clerk Ketteler

BACKGROUND INFORMATION:

- 1) The Bills Report is enclosed for affirmation and approval.

DISCUSSION:

MOTION: To approve bills report for payment and affirm all paid claims as presented, except for bills from Speed Services

BY:

2ND:

ROLL CALL: Porter _____ Johnson _____ Tisthammer _____ Dailey _____

MOTION: To approve bills from Speed Services for payment.

BY:

2ND:

ROLL CALL: Johnson _____ Porter _____ Dailey _____ Tisthammer _____

City of Albion
Bills Report
September 9, 2025

Date	Num	Name	Memo	Account	Amount
Enterprise Funds					
Sewer					
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	(3) Ink Cartridges	60001 · Office supplies	-108.57
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-160.08
09/09/2025		Bomgaars Supply Inc.	Inv.# 29028001 - Replacement Gasket 1-1/2", EPDM 3" ...	61003 · Equipment Maintenance	-6.78
09/09/2025		Bomgaars Supply Inc.	Inv.# 29029714 - Air Duster	60002 · Shop Supplies	-19.47
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5624014	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.89
09/09/2025	Inv.#163721	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Se...	61120 · SEWER & WASTE W...	-2,145.00
09/09/2025	Inv.#	Kayton International Inc.	Lease Case IH Max 125 Tractor 8/1-8/31/25	60015 · Equipment Rent	-375.00
09/09/2025	Inv.# 76452	Loup Power District	wastewater analysis	62000 · Utilities	-2,638.23
09/09/2025	Inv.# 1250620	Midwest Laboratories	High Speed Business Internet - 9/1/25-9/30/25	66016 · Lab Costs	-419.42
09/09/2025	Inv.# 253983	Stealth Broadband		62001 · Telephone/Internet	-20.89
Total Sewer					-5,981.71
Solid Waste					
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-9.52
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-32.02
09/09/2025		Bud's Sanitary Service	Aug. 2025	66009 · Landfill	-16,839.50
09/09/2025	Inv.# 9722	Bygland Dirt Contracting, Inc.	Bury & level old tree dump	66009 · Landfill	-735.00
09/09/2025	Inv.# 9722	Bygland Dirt Contracting, Inc.	1.5" Red Rock on road at new tree dump	60013-3 · Crushed Rock	-763.75
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-4.63
Total Solid Waste					-18,384.42

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Date	Num	Name	Memo	Account	Amount
Water					
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-160.08
09/09/2025		Bomgaars Supply Inc.	Inv.# 29032714 - Gaskets	60004 · Parts	-3.58
09/09/2025		Frontier	395.1215	62001 · Telephone/Internet	-9.33
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-6.34
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5624014	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-6.34
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-6.34
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-1.18
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-6.34
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.#163721	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Se...	91010 · Capital Improvements	-2,145.00
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-2,249.12
09/09/2025		NDEE	Grade I Water Operator License Renewal	64000 · Dues	-115.00
09/09/2025		NDEE	Grade VI Water Operator License Renewal	64000 · Dues	-115.00
09/09/2025		NDEE	Water Operator License Renewal	64000 · Dues	-115.00
09/09/2025	Inv. # 593672	NE Public Health Environmental Lab	EPA 525.2 (Pesticides)	66016 · Lab Costs	-247.00
09/09/2025	Inv.# 5080103	One Call Concepts, Inc.	Locate Fee - Aug. 2025	66014 · Locates	-17.18
09/09/2025	Inv.# 4780	Speed Services, LLC	Locate curb stop at 931 S. 9th St.	61004 · Maintenance - Distrib. ...	-140.00
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-20.89
09/09/2025		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 · Telephone/Internet	-40.00
09/09/2025	Inv# 6122096906	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.31
09/09/2025		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
09/09/2025	Inv. # 7761	Wahoo Heritage Inn	Morearty - Trench Safety & Confined Space Workshops...	64001 · Travel/Training	-163.90
Total Water					-5,740.66
Total Enterprise Funds					-30,106.79
Governmental Funds					
Economic Development					
09/09/2025		Verizon-Wetovick	acc't # 989945521-00001-Wetovick	62001 · Telephone/Internet	-40.00
Total Economic Development					-40.00

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Date	Num	Name	Memo	Account	Amount
General					
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal -Notice of BOA Meeting	66002 · Printing/Legal	-6.98
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal -Notice of BOA Hearing - Shanno	66002 · Printing/Legal	-19.63
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - Veteran's Club Liquor License Renewal	66002 · Printing/Legal	-10.91
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - The J Bar & Grill Liquor License Renewal	66002 · Printing/Legal	-11.34
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - Time Out Liquor License Renewal	66002 · Printing/Legal	-11.34
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - Hwy 14 Brewery Liquor License Renewal	66002 · Printing/Legal	-10.91
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal -Notice of Special CC Meeting	66002 · Printing/Legal	-6.54
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - CC Proceedings	66002 · Printing/Legal	-61.09
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal -Notice of PC Meeting	66002 · Printing/Legal	-6.11
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal -Notice of CC Meeting	66002 · Printing/Legal	-6.54
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Legal - CC Proceedings	66002 · Printing/Legal	-98.17
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	Albion News Subscription	60001 · Office supplies	-45.00
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
09/09/2025	Inv.# 226916	Applied Connective Technologies	M49ANAGED IT SERVICES	62001 · Telephone/Internet	-117.39
09/09/2025	Inv.#	Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
09/09/2025		Boone County Development Agency	1st Half of 2025-2026 BCDA Inc. Membership Fees	80001 · Boone County Ec	-10,402.50
09/09/2025	Inv.# 349227	CivicPlus	Ultimate Web Open Subscription, Business Directory, S...	80000 · Capital Outlay	-7,407.88
09/09/2025	Inv.# 349606	CivicPlus	Municode Meetings Ultimate Annual	80000 · Capital Outlay	-3,750.71
09/09/2025	Inv.# 9186087-1	Eakes	Post-It Note Pads	60001 · Office supplies	-13.50
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.53
09/09/2025	Inv.# 5624014	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-19.79
09/09/2025	Inv.# 5624014	Jackson Services	Mats	60010 · Janitor Supply	-27.45
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.53
09/09/2025	Inv.# 5628968	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-15.53
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.53
09/09/2025	Inv.# 5637212	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-16.41
09/09/2025	Inv.# 5637212	Jackson Services	Mats	60010 · Janitor Supply	-27.45
09/09/2025	Inv.# 5637212	Jackson Services	Case of Paper Towels for Airport	65000 · Miscellaneous	-62.37
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.53
09/09/2025	Inv.# 5639632	Jackson Services	Inventory Maintenance, Service Charge & Market Based...	65000 · Miscellaneous	-15.27
09/09/2025	Inv.# 5109893	Loffler	Contract # OS-17770-08-02	66004 · Copier Service Contract	-86.97
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-458.63
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-14.24
09/09/2025		U. S. Bank	LONM Annual Conf. 9/25-9/26/25 - Devine Treasurer Ho...	64001 · Travel/Training	-411.00
09/09/2025		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
09/09/2025		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General					-24,557.95

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Date	Num	Name	Memo	Account	Amount
Park					
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Park Radio	60002 · Shop Supplies	-6.56
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-192.09
09/09/2025		Bomgaars Supply Inc.	Inv.# 29027768 - Drum Liners	60010 · Janitor Supply	-21.98
09/09/2025		Bomgaars Supply Inc.	Inv.# 29030168 - Antifreeze	61003 · Equipment Maintenance	-71.76
09/09/2025		Bomgaars Supply Inc.	Inv.# 29031873 - Buckets & Lids, Lead-In Hose	60010 · Janitor Supply	-33.95
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192014 - White Spray Paint	61002 · Maint Sports Complex	-14.18
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192330 - Supplies for Cardinal Cage	80000 · Capital Outlay	-3,099.57
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192835 - Drip Cap & Door Sweep for Conces...	61002 · Maint Sports Complex	-15.99
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192677 - 3POS Toggle Switch	61003 · Equipment Maintenance	-9.79
09/09/2025	Inv. #1709	Ed Liss Maintenance	Testing of Backflow Device @ Mini Park	61006 · Maintenance Mini Park	-80.00
09/09/2025	Inv. # 25414	Green Turf	Fixed leak in the drip line in the landscaping at the Mini ...	91050 · Sprinkler Reserve	-91.00
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.90
09/09/2025	Inv.# 5624014	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.89
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.90
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.90
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-5.90
09/09/2025	Inv.# 5639632	Jackson Services	Toilet Tissue	60010 · Janitor Supply	-111.24
09/09/2025	Inv.# 163963	JEO - TRAIL	Albion City Trail	80000 · Capital Outlay	-17,325.00
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-1,563.55
09/09/2025	Inv.# 22945844-001	Reams Sprinkler Supply	Sprinkler Parts	91050 · Sprinkler Reserve	-878.00
09/09/2025	Inv.# 22945844-001	Reams Sprinkler Supply	Shipping of sprinkler parts	60007 · Freight	-21.84
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-23.84
09/09/2025	Inv.# 1637	Tunink Roots LLC	Planted new oak tree	61011 · Tree Replacement	-449.99
Total Park					-24,079.28
Pool					
09/09/2025	Inv.# 82734	Albion News/Boone County Tribune	"For Deposit Only" Stamp	60001 · Office supplies	-36.00
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-53.36
09/09/2025		Bomgaars Supply Inc.	Inv.# 29026018 - Cleaning Supplies	60010 · Janitor Supply	-14.99
09/09/2025		Bomgaars Supply Inc.	Inv.# 29030168 - Antifreeze	61003 · Equipment Maintenance	-71.76
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-2,675.20
09/09/2025	Inv.# 4804	Speed Services, LLC	Repair 4 breaks in 2" PVC lines & 3 breaks on 8" ines at...	61008 · Pool Maintenance	-16,499.50
09/09/2025	Inv.# 4805	Speed Services, LLC	Underwater repairs/adjustments. Adjusted jets & cleane...	61008 · Pool Maintenance	-1,187.50
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-7.03
09/09/2025	Inv.# 640087 01	Winsupply	(2) Solenoids	61008 · Pool Maintenance	-631.64
Total Pool					-21,188.88

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Date	Num	Name	Memo	Account	Amount
Police					
09/09/2025	Inv.# 61767	911 Custom	Safarivault Level 3 RDS Duty Holster for Glock 17 w/Light	60003 · Equipment	-248.00
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	9MM Mag Pouches, (2) Auto Jump Starters, Clip Light, (...	60003 · Equipment	-1,142.18
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Flag Patches, Name Tapes, (2) Police Shirts, Gloves, (4...	70506 · Uniforms	-456.90
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Animal Control Pole, Wheel Cover Cap, Zozen Measuri...	66027 · Hardware	-261.71
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Shooting Target Stand	66030 · Ammunition	-159.88
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	File Organizer, Pelican Micro Case, Car Seat Organizer,...	60001 · Office supplies	-44.94
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Leveling Lift Kit, Remote Pressure Switch Plug	61003 · Equipment Maintenance	-78.70
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Shipping of Police Equipment	60007 · Freight	-13.01
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.39
09/09/2025	Inv.# 22482	Benchmark Government Solutions, LLC	M. Lipker meals at Basic Training	64001 · Travel/Training	-173.65
09/09/2025		Bomgaars Supply Inc.	Inv.# 29030797 - Steering Wheel Cover, Fasteners	60003 · Equipment	-19.71
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192548 - (11) Keys	60001 · Office supplies	-27.50
09/09/2025	Inv.#	DAS State ACCTG	Aug. 2025 User Fee- Radios on the State Radio System	61003 · Equipment Maintenance	-69.00
09/09/2025	Inv.# 032219885	Galls	(2) Pants	70506 · Uniforms	-190.00
09/09/2025	Inv.# 032219885	Galls	(1) Pant	70506 · Uniforms	-95.00
09/09/2025	Inv.# 032219885	Galls	Leather Belt	70506 · Uniforms	-63.99
09/09/2025	Inv.# 032219885	Galls	Belt Keeper	70506 · Uniforms	-24.99
09/09/2025	Inv.# 032219885	Galls	Shipping of Uniform Items	60007 · Freight	-24.99
09/09/2025	Inv.# 032311090	Galls	(1) Polo	70506 · Uniforms	-47.62
09/09/2025	Inv.# 76452	Loup Power District	Targets	62000 · Utilities	-116.16
09/09/2025	Inv.# 22504629	Qualification Targets, Inc.	Targets	66030 · Ammunition	-174.18
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-14.24
09/09/2025	Inv.# 0012272-IN	Sunset Law Enforcement	Horn 223 Rem 62 gr TAP Barrier	66030 · Ammunition	-451.75
09/09/2025		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
09/09/2025		Verizon-M.Lipker	ACCT#523868262-00001 - M. LIPKER	62001 · Telephone/Internet	-40.00
Total Police					-4,121.67
Fire					
09/09/2025	Inv.# 82735	Albion News/Boone County Tribune	Notice of July meeting	66002 · Printing/Legal	-2.18
09/09/2025	Inv.# 82735	Albion News/Boone County Tribune	Notice of Aug. meeting	66002 · Printing/Legal	-2.62
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.39
09/09/2025	Inv.# 2075081	Central Community College	BLS Renewal - C. Slaymaker, R. Lindhorst	64001 · Travel/Training	-110.00
09/09/2025	Inv.# 19296	Frohberg Electric Company	Service on Generator	61003 · Equipment Maintenance	-766.49
09/09/2025		Great Plains Communications	High Speed Business Internet - 9/16/25-10/15/25	62001 · Telephone/Internet	-105.00
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-393.36
09/09/2025	Inv# 6122096906	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.31
09/09/2025		Young, Cathie	Cleaning Firehall 7/23/25	61000 · Building Maintenance	-100.00
09/09/2025		Young, Cathie	Cleaning Firehall 8/13/25	61000 · Building Maintenance	-100.00
Total Fire					-1,788.53

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Date	Num	Name	Memo	Account	Amount
Library					
09/09/2025	Inv.# 82935	Albion News/Boone County Tribune	Legal - Notice of 8/5/25 Meeting	66002 · Printing/Legal	-1.75
09/09/2025	Inv.# 82935	Albion News/Boone County Tribune	Albion News Subscription	66017 · Library Collection Addi...	-45.00
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Books	66017-1 · Books & Magazines	-1,212.11
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	(2) Shark Vacuum Cleaners	60010 · Janitor Supply	-566.89
09/09/2025	Inv. #1796-CYQG-3...	Amazon Capital Services	Envelopes	60001 · Office supplies	-40.23
09/09/2025	Inv.# 227172	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
09/09/2025	Inv.# 227155	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
09/09/2025	Inv.# 227155	Applied Connective Technologies	SentinelOne Complete Protection Platform	61001 · Computer Maint	-14.00
09/09/2025	Inv.# 227155	Applied Connective Technologies	Ninja RMM Workstation w/ Remote Access, Patch Man...	61001 · Computer Maint	-8.00
09/09/2025	Inv.# 226916	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-117.39
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-316.80
09/09/2025	Inv.# 253983	Stealth Broadband	High Speed Business Internet - 9/1/25-9/30/25	62001 · Telephone/Internet	-14.24
09/09/2025		Vyve Broadband	Phone/Internet	62001 · Telephone/Internet	-150.58
Total Library					-2,553.17
Street					
09/09/2025	Inv.# 74807	Bob's Radiator Repair Co., Inc.	Dump Truck - Repair leaks in bottom of tank	61003 · Equipment Maintenance	-225.00
09/09/2025		Bomgaars Supply Inc.	Inv.# 29022281 - Supplies to paint lines	60017 · Paint	-36.96
09/09/2025		Bomgaars Supply Inc.	Inv.# 29027874 - Trash Can, Trash Bags	60010 · Janitor Supply	-51.98
09/09/2025		Bomgaars Supply Inc.	Inv.# 29028138 - Molding Bar, Strike End Chisel	60002 · Shop Supplies	-24.98
09/09/2025		Bomgaars Supply Inc.	Inv.# 29029128 - Key Ring	60002 · Shop Supplies	-1.10
09/09/2025		Bomgaars Supply Inc.	Inv.# 29030905 - Floor Chisel	60002 · Shop Supplies	-12.99
09/09/2025		Bomgaars Supply Inc.	Inv.# 29031445 - Posts	60013 · Materials	-15.92
09/09/2025		Bomgaars Supply Inc.	Inv.# 29031516 - Drain Spade	60002 · Shop Supplies	-29.99
09/09/2025		Cedar Valley Lumber	Inv.# 2508-192181 - Key	60002 · Shop Supplies	-5.00
09/09/2025	Inv.# 7341	Cox Tire Service LLC	Tire Repair	61003 · Equipment Maintenance	-40.00
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.53
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5624014	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5624014	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.90
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.53
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5628968	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.53
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5637212	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-3.53
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.89
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.90
09/09/2025	Inv.# 5639632	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.95
09/09/2025	Inv.# A128980	Kayton's	10HTP 5 GL	61003 · Equipment Maintenance	-190.40
09/09/2025	Inv.# A128980	Kayton's	3/4 Hose; End	61003 · Equipment Maintenance	-95.60
09/09/2025	Inv.#	Kayton International Inc.	Lease Case IH Max 125 Tractor 8/1-8/31/25	60015 · Equipment Rent	-375.00
09/09/2025	Inv.# 76452	Loup Power District		62000 · Utilities	-2,602.97

8:09 AM
09/05/25
Accrual Basis

City of Albion
Bills Report
September 9, 2025

Item 10.

Date	Num	Name	Memo	Account	Amount
09/09/2025	Inv.# 220001837	Two Rivers Auto Parts - City	Ignition Lock - Dump Truck	61003 · Equipment Maintenance	-18.99
09/09/2025	Inv.# 220001839	Two Rivers Auto Parts - City	Ignition Lock - Dump Truck (exchanged item)	61003 · Equipment Maintenance	-10.00
09/09/2025	Inv.# 220001876	Two Rivers Auto Parts - City	Steering Wheel Lock - Dump Truck	61003 · Equipment Maintenance	-23.99
09/09/2025	Inv.# 220001951	Two Rivers Auto Parts - City	Crimped Wire Wheel	61003 · Equipment Maintenance	-6.99
09/09/2025	Inv.# 220001951	Two Rivers Auto Parts - City	Permatex Ultra Black	61003 · Equipment Maintenance	-28.99
09/09/2025		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 · Telephone/Internet	-40.00
09/09/2025		Verizon-Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Total Street					-3,938.83
Total Governmental Funds					-82,268.31
TOTAL					-112,375.10

City of Albion Authorized Checks Report August 13 through September 9, 2025

Date	Num	Name	Memo	Account	Amount
Enterprise Funds					
Sewer					
08/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-26.32
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.89
08/29/2025	20733	Corey Zoubek	240 miles @ .70 to Lincoln for Sewer Testing	64001 · Travel/Training	-168.00
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer					-218.71
Solid Waste					
08/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-13.75
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.67
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste					-22.92
Water					
08/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-19.73
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.89
08/22/2025	20686	Heying, K.	bal o f meter dep/918 S 1st St	66021 · Meter Deposit Return	-37.57
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
09/03/2025	20735	Kayberly Leifeld	bal of service deposit/804 S 3rd St	66021 · Meter Deposit Return	-45.27
08/29/2025	20734	Rasmussen, J.	dep refund-628 S 2nd St	66021 · Meter Deposit Return	-75.00
08/13/2025	20600	Ron Morearty	265 miles @ .70 to Wahoo, NE-Shoring, Trenching, & Confined Space t...	64001 · Travel/Training	-185.50
08/13/2025	20600	Ron Morearty	Meals at Shoring, Trenching, & Confined Space training	64001 · Travel/Training	-37.80
09/02/2025	ACH	UPS	Water Testing	60007 · Freight	-40.83
Total Water					-466.09
Total Enterprise Funds					-707.72
Governmental Funds					
Economic Development					
08/25/2025	20688	Kelley, Shelby	226 miles @ .70 to Kearney for Governor's Summit	64001 · Travel/Training	-158.20
Total Economic Development					-158.20
General					
08/27/2025	20687	Andy Devine	September 2025 per employment contract	64002 · Automobile Expense	-500.00
08/28/2025	20732	Carissa Clark	Reimburse fence permit fee	65000 · Miscellaneous	-50.00
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.89
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General					-583.89
Park					
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.39
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-10.00
Total Park					-20.39

City of Albion
Authorized Checks Report
 August 13 through September 9, 2025

Date	Num	Name	Memo	Account	Amount
Pool					
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.39
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-75.50
Total Pool					-85.89
Police					
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-20.14
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police					-33.64
Fire					
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-20.14
Total Fire					-20.14
Library					
08/15/2025		AVG Technologies		61001 · Computer Maint	-105.49
09/02/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.39
08/28/2025	1159	Drew Niewohner	2 CPU	65000 · Miscellaneous	-40.00
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
08/20/2025		USPS		66013 · Postage	-15.89
08/20/2025		USPS		66013 · Postage	-27.01
Total Library					-226.78
Street					
08/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street					-13.50
Sales Tax					
08/22/2025	20685	Albion Economic Develop...	Approved Sales Tax Release for Albion Economic Development Progra...	99992 · Sales Tax Transfer - Econ....	-94,000.00
Total Sales Tax					-94,000.00
Total Governmental Funds					-95,142.43
TOTAL					-95,850.15



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 9, 2025

ITEM NAME: **CONSIDER EMPLOYEE EVALUATION FOR APPROVAL**

PRESENTER(S):

BACKGROUND INFORMATION:

ENCLOSED in Mayor and Council Packets only

DISCUSSION:

MOTION: To approve the employee evaluation of Ron Morearty

BY:

2ND:

ROLL CALL: Johnson _____ Porter _____ Tisthammer _____ Dailey _____

MOTION:

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____

SUMMARY OF DECISION:



AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: September 9, 2025

ITEM NAME:

ADJOURNMENT

MOTION: To adjourn the meeting.

BY: _____ **At** _____ **p.m.**

2ND:

ROLL CALL: Porter _____ Dailey _____ Tisthammer _____ Johnson _____