



# 1/16/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, JANUARY 16, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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## AGENDA

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### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

### ROLL CALL

### MAYOR'S COMMENTS

### APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE DECEMBER 12, 2023 CITY COUNCIL MEETING](#)

### OLD BUSINESS

2. NONE

### NEW BUSINESS

3. [CONSIDER AEDC REQUEST TO RELEASE \\$43,000 IN ECONOMIC DEVELOPMENT SALES TAX FUNDS FOR ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES:](#)
  - [\\$13,000 FOR HOUSING DEVELOPMENT LAND PURCHASE INTEREST EXPENSES,](#)
  - [\\$25,000 FOR ANNUAL EXPENSES AND FUTURE OBLIGATIONS DUE TO JOINT AGREEMENT,](#)
  - [\\$5,000 FOR DOWNTOWN IMPROVEMENT REBATE PROGRAM;](#)

[AND TO CONFIRM REALLOCATION OF \\$18,582 IN PREVIOUSLY RELEASED FUNDS TOWARDS AEDC OPERATING EXPENSES TO IMPROVE BUILDING AT 127 S 4<sup>TH</sup> STREET](#)

### RESOLUTIONS

4. [CONSIDER RESOLUTION 101\(24\) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC](#)
5. [CONSIDER RESOLUTION 102\(24\) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC](#)
6. [CONSIDER RESOLUTION 103\(24\) ADOPTING THE ECONOMIC DEVELOPMENT PLAN FOR THE CITY OF ALBION, NEBRASKA:](#)
7. [CONSIDER RESOLUTION 104\(24\) APPROVING THE THIRD AMENDED INTERLOCAL SOLID WASTE MANAGEMENT AGREEMENT PURSUANT TO MEMBERSHIP IN THE NORTHEAST NEBRASKA SOLID WASTE COALITION](#)

8. [CONSIDER RESOLUTION 105\(24\) APPROVING APPOINTMENTS OF REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION BOARD OF DIRECTORS](#)

#### ORDINANCES

9. [CONSIDER INTRODUCTION OF ORDINANCE 329\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.](#)
10. [CONSIDER INTRODUCTION OF ORDINANCE 330\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET, ALBION, NEBRASKA.](#)

#### REPORTS

11. [City Administrator Report](#)  
[City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports](#)
12. [CONSIDER BILLS FOR APPROVAL](#)  
  
[\\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT](#)

#### ITEMS TO BE PUT ON NEXT MEETING AGENDA

13. **Next Regular Meeting:**  
  
**February 13, 2024 - 7:30pm**  
  
**Formal Acceptance of Christopher and Dana Reeve Foundation Grant**
14. **Public Comment for Future Consideration**

#### ADJOURN

\*\*\*THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410\*\*\*



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** APPROVAL OF MINUTES OF THE DECEMBER 12, 2023 CITY COUNCIL MEETING

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Minutes are enclosed for Mayor and Council Review.

**DISCUSSION:**

**MOTION:** To approve the minutes of the December 12, 2023 City Council Meetings

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**



# 12/12/2023 - ALBION CITY COUNCIL - REGULAR MEETING

TUESDAY, DECEMBER 12, 2023 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

## MINUTES

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on December 12, 2023 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

### ROLL CALL

Present were Mayor Jarecki and Councilmembers Jason Tisthammer, Jack Dailey, Marcus Johnson, and Jon Porter.

City staff present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, Utility Clerk Amber Wynn, Water Commissioner/Building Inspector Warren Myers, Economic Development and Housing Director Maggie Smith, and City Attorney Darren Wright.

### MAYOR'S COMMENTS

Mayor Jarecki congratulated the Boone Central Football team for their C1 State Championship on November 21, 2023. The Mayor stated that he and Administrator Devine will be reviewing city assets in January, followed by his semi-annual department head meeting.

### APPROVAL OF MINUTES

#### 1. APPROVAL OF MINUTES OF THE NOVEMBER 14, 2023 AND NOVEMBER 17, 2023 CITY COUNCIL MEETINGS

The minutes of the November 14, 2023 and November 17, 2023 City Council meetings were distributed to the Mayor and Council in the agenda packets. Councilman Johnson made a motion to approve the minutes of the November 14, 2023 and November 17, 2023 City Council meetings, seconded by Porter. Voting Yea: Johnson, Porter, Dailey, Tisthammer. Voting Nay: None. Motion carried.

### OLD BUSINESS

#### 2. NONE



## NEW BUSINESS

**3. CONSIDER ACCEPTANCE OF UTILITY EASEMENT FROM ALBION DEVELOPMENT COMPANY, INC CONSISTING OF THE EAST 10 FEET OF SUB LOT "B" AND SUB LOT "C" OF 2010 REPLAT OF LOKEN SUBDIVISION LOT 1, A REPLAT OF A TRACT OF LAND LOCATED IN LOT 1, BLOCK A, LOKEN SUBDIVISION TO THE CITY OF ALBION, BOONE COUNTY, NEBRASKA.**

Clerk Devine explained the necessity of the easement is due to gas lines and fiberoptic cables being in the right-of-way, which would leave little room for water and sewer lines. The requested easement is adjacent to the right-of-way. Councilman Porter questioned if it would just go across the north property. Maggie Smith stated it would go across both properties. Ms. Smith added the intent of AEDC would be to dedicate to the City the 6" sewer line that would T off of the main to the north so that each of those properties would only be responsible for the sewer line that it takes for them to connect to the main that would drop south. This would eliminate the north property owner from having to grant an easement to the south property owner. Ms. Smith showed the council a map of where the sewer lines would be placed. Porter had concern that it would create a shared sewer line. Devine stated it was planned to be built as a main. Porter also had concerns about access for jetting and the fact that it was only a 6" line instead of an 8" line. There was continued discussion regarding the placement of the lines. Mayor Jarecki reminded everyone that this item for consideration was just for considering acceptance of the utility easement, and that placement of lines could be discussed further at a later time.

Councilman Johnson made a motion to accept the utility easement from Albion Development Company, Inc. consisting of the East 10 feet of Sub Lot "B" and Sub Lot "C" of 2010 Replat of Loken Subdivision Lot 1, a replat of a tract of land located in Lot 1, Block A, Loken Subdivision to the City of Albion, Boone County, Nebraska; seconded by Dailey. Voting Yea: Tisthammer, Johnson, Dailey. Voting Nay: Porter. Motion carried.

**4. CONSIDER CITIZEN REQUEST TO DESIGNATE LOADING/UNLOADING ZONE ON MAIN STREET DIRECTLY ADJACENT TO 3C'S CLEVELAND'S CAFÉ & CATERING, LLC, 100 S 4<sup>TH</sup> STREET**

Hannah Cleveland was present to explain her request for a loading/unloading designated area for her catering vehicle. Ms. Cleveland stated that when she or her staff need to load or unload for her catering business, or when delivering senior meals at noon, they need to be close to the side door of her café. If there is no parking space available, she has to park in the middle of the street which is not only inconvenient, but also dangerous. Councilman Dailey pointed out that the café does not have access to the alley. Ms. Cleveland stated she would like for two parking spaces to be designated for the loading/unloading area so she can park her catering vehicle sideways. Since it is a very long vehicle it creates a sight issue when it is parked diagonally into just 1 parking stall. Mayor Jarecki spoke of concern for snow removal if the vehicle is left there continuously. Ms. Cleveland stated that she only leaves it parked there overnight if she has a late catering event or when there's catering on consecutive days. Devine received direction from the council on drafting a formal resolution to be considered at the January City Council meeting. No action taken.

**5. CITIZEN REQUEST TO ADDRESS COUNCIL REGARDING ROAD CONDITIONS OF 11<sup>TH</sup> STREET FROM FAIRVIEW STREET TO SOUTH STREET**

Chuck Rolf, manager of the Boone County Fairgrounds, spoke of the need for repair on 11th Street from Fairview Street to South Street. Mayor Jarecki stated that it is on the One- and Six-Year Street Plan. Rolf stated there are two major holes that need immediate attention. Warren Myers noted that City Staff has attempted to fill with cold patch, without long-term success. The Mayor stated the City can do a temporary repair until we have enough funds to pave it. Following further discussion, Devine stated the

best solution would probably be to pave as much as we can this spring for less than \$30,000 to eliminate engineering fees. No action taken.

**6. CONSIDER APPROVAL OF MAINTENANCE AGREEMENT #84 BETWEEN NEBRASKA DEPARTMENT OF TRANSPORTATION AND THE CITY OF ALBION FOR RENEWAL**

Clerk Devine noted there are no changes from the previous agreement. Councilman Johnson made a motion to approve renewal of the Maintenance Agreement # 84 between Nebraska Department of Transportation and the City of Albion, seconded by Dailey. Voting Yea: Tisthammer, Porter, Johnson, Dailey. Voting Nay: None. Motion carried.

**7. CONSIDER APPROVAL OF CITY OF ALBION JOB DESCRIPTIONS AND ORGANIZATIONAL CHART**

A draft of the Organizational Chart and changed Job Descriptions were previously distributed to the council in the agenda packets. Administrator Devine explained the changes to the job descriptions and organizational chart that he and the Mayor recommended. The Public Works Coordinator job title would be eliminated. A Public Works Liaison (Tag\*) would be created. A Street Supervisor title would be brought back. Instead of a Parks Foreman title there would be a City Groundskeeper. And instead of Parks Laborers they would be Seasonal Laborers. Devine also corrected a couple of typographic errors.

Councilman Johnson made a motion to approve the City of Albion Job Descriptions and Organizational Chart dated December 12, 2023; along with the necessary changes of typographic errors; seconded by Porter. Voting Yea: Porter, Johnson, Tisthammer, Dailey. Voting Nay: None. Motion carried.

**8. ELECT COUNCIL PRESIDENT FOR ANNUAL TERM**

Councilman Porter made a motion to nominate and elect Councilman Johnson as the City Council President for calendar year 2024, seconded by Tisthammer. Voting Yea: Porter, Johnson, Dailey, Tisthammer. Voting Nay: None. Motion carried.

**9. CONSIDER MAYORAL APPOINTMENTS TO BE EFFECTIVE JANUARY 1, 2024**

ADMINISTRATOR/CLERK/TREASURER - ANDREW DEVINE  
 DEPUTY CLERK - SHARON KETTELER  
 UTILITY CLERK - AMBER WYNN  
 WATER COMMISSIONER - WARREN MYERS  
 SEWER COMMISSIONER - COREY ZOUBEK  
 STREET SUPERVISOR - RON MOREARTY  
 PUBLIC WORKS MAINTENANCE OPERATOR - JOSEPH LANDAUER  
 PUBLIC WORKS OPERATIONS LIAISON - WARREN MYERS  
 BUILDING INSPECTOR - WARREN MYERS  
 CITY ATTORNEY - DARREN WRIGHT  
 POLICE CHIEF - BRENT LIPKER  
 POLICE LIEUTENANT - JOE PREDMORE  
 POLICE OFFICER - VACANT  
 STREET SUPERINTENDENT - ANDREW WILSHUSEN, JEO CONSULTING GROUP, INC.  
 FIRE CHIEF - BRUCE BENNE  
 POOL MANAGER - VACANT  
 CITY PHYSICIAN/MEDICAL OFFICER - DR. ANTHONY KUSEK  
 CITY ENGINEER - RESERVE RIGHT TO USE SPECIAL PROJECTS ENGINEER AS NEEDED

Councilman Dailey made a motion to confirm Mayoral appointments effective January 1, 2024; seconded by Johnson. Voting Yea: Tisthammer, Porter, Johnson, Dailey. Voting Nay: None. Motion carried.

## RESOLUTIONS

### 10. CONSIDER RESOLUTION 129(23) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC

Council members discussed where the weight limit signs are currently located. Since there is no restriction for the half block west of the fuel islands, the council decided it was not necessary to change the weight restriction on north 7<sup>th</sup> Street between State Street and Old Mill Road. No action taken.

## ORDINANCES

### 11. CONSIDER SECOND AND THIRD READINGS, AND FINAL PASSAGE, OF ORDINANCE 327(23) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF LEETCH PROPERTIES LLC, 818 WEST MARKET STREET, ALBION, NEBRASKA.

The first reading was read at the November 14, 2023 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the second reading of Ordinance 327(23). Councilman Porter made a motion to move that the statutory rules requiring the ordinance to be read at three separate occasions be suspended, seconded by Johnson. Voting Yea: Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried. Mayor Jarecki instructed Clerk Devine to read the third reading of Ordinance 327(23). Councilman Porter made a motion to approve the second and third readings of Ordinance 327(23), and to move for final passage and adoption of Ordinance 327(23); seconded by Tisthammer. Johnson called the question. Mayor Jarecki declared Ordinance 327(23) having been read by title three different times, the rules have been suspended, the question is "Shall Ordinance 327(23) finally pass?" Voting Yea: Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

### 12. CONSIDER ORDINANCE 328(23) AN ORDINANCE ADOPTING THE CITY OF ALBION, NEBRASKA PAY PLAN.

Clerk Devine explained the reasons for proposing the new pay plan. The minimum wage increase effective January 1, 2024; and cost-of-living adjustments due to inflation, have both made it necessary to increase beginning wages in order to remain competitive in the existing employment market. The new Pay Plan would also recognize the new job descriptions. Councilman Dailey questioned if there were any changes to the Step Raise Rates. Devine stated there were not.

Councilman Johnson introduced Ordinance 328(23). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Johnson made a motion to move that the statutory rules requiring the ordinance to be read at three separate occasions be suspended, seconded by Porter. Voting Yea: Dailey, Johnson, Tisthammer, Porter. Voting Nay: None. Motion carried. Mayor Jarecki instructed Clerk Devine to read the ordinance by title for the second and third time. Councilman Porter made a motion to approve all three readings of the ordinance, and to move for final passage and adoption of Ordinance 328(23), seconded by Johnson. Johnson called the question. Mayor Jarecki declared Ordinance 328(23) having been read by title three different times, the rules have been suspended, the question is "Shall Ordinance 328(23) finally pass?" Voting Yea: Johnson, Porter, Tisthammer, Dailey. Voting Nay: None. Motion carried.

## REPORTS

### 13. City Administrator Report

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports.

Administrator Devine had previously provided a written report for council review. Devine added that there was an updated total from The Big Give for donations to the Eli Porter Memorial Project. The new total is \$61,856. Devine thanked JoAnn Porter and The Big Give Crew for promoting this project. Mr. Devine was also notified that this project was awarded another \$15,000 through contributions and match funds from the Nebraska Community Foundation Fund Youth Engagement Grant. There are other Grant applications pending. No action taken.

### 14. CONSIDER BILLS FOR APPROVAL

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

Councilman Porter made a motion to approve bills report for payment and affirm all paid claims as presented, seconded by Johnson. Voting Yea: Porter, Tisthammer, Dailey, Johnson. Voting Nay: None. Motion carried.

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

### 15. Next Regular Meeting: January 16, 2024 - 7:30 p.m.

Two of the council members stated they would be out of town for the regularly scheduled council meeting in January. Councilman Johnson made a motion to change next month's meeting to January 16, 2024; seconded by Porter. Voting Yea: Johnson, Porter, Dailey, Tisthammer. Voting Nay: None. Motion carried.

### 16. Public Comment for Future Consideration

Water commissioner, Warren Myers, stated that last March he participated in Nebraska's "Best Tasting Water" contest at the Nebraska Rural Water Conference in Kearney, NE by bringing a sample of water from the City of Albion. Our city won 1st Place in this contest. Rural Water will be holding "Best Tasting Water" contest again at the National Conference in Washington, D.C. Albion qualifies to represent Nebraska, so Mr. Myers will be submitting a water sample to Washington D.C. to compete for the "Best Tasting Water" in the national competition.

**ADJOURN**

At 8:54 p.m. Councilman Dailey made a motion to adjourn the meeting, seconded by Johnson. Voting Yea: Dailey, Johnson, Tisthammer, Porter. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

\_\_\_\_\_  
James Jarecki, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Ketteler, Deputy Clerk

# TREASURER REPORT

“The Albion Economic Development Corporation (AEDC) is an active agent for development activities in Albion.

Local sales tax provides the funding for a number of business-related projects.”

*Prepared By:* Steven Ruzek, Treasurer

*Date:* December 21, 2023

## AEDC ASSETS/COMMITMENTS

\$8,168.14	Checking
\$47,279.97	Savings
<u>\$100,000</u>	Account Receivables: Due from Rural Workforce Fund
<b>\$155,448.11</b>	<b>Total Current Assets</b>

## CURRENT REVENUE SOURCES

### The Venue - 2023

\$4,200	YID Income
<u>\$2,968.51</u>	YID Expenses
<b>\$1,231.49</b>	<b>Net Income</b>

### Membership Drive - 2023

\$4,100	41 members generating \$4,100 in membership revenue.
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### Office Rent - 2023

\$2,500	\$250/month paid thru 12/31/2023.
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### City Sales Tax Funds Available - As of 12/22/2023

\$113,056.03	City Sales Tax Available for AEDC.
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### Housing Program Fund - As of 11/13/2023

\$129,209.89	Housing Program Fund. \$63,032 designated for payroll.
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### Rural Work Force Housing Grant Fund - Albion Match

\$553,000	Matching Funds	\$1,000,000	Award Funds
<u>\$14,047.67</u>	Interest Earned	<u>\$437.26</u>	Interest Earned
\$569,679.26		\$1,000,437.26	Balance as of 12/20/2023

# RESERVED CASH

Item 3.

Project	Reserved	Paid Out	Total Project
Housing/Land Loan Interest (22')	\$13,000.00		
November/Dec Bills Not Paid	\$1,351.06	\$10,676.48	
BOONE BEGINNINGS (DEC) (19')	\$0	\$40,000 PD	\$50,000.00
FAIRGROUNDS PROJECT (JUNE 1) (18')	\$50,000.00	\$50,000 PD	\$100,000.00
Albion Sports Complex-Baseball (19')	\$18,582.00	\$1,418 PD	\$20,000.00
Lot Improvement-The Venue (21')	\$1,052.51	\$33,947.49 PD	\$35,000
*The Venue-CSB Contribution*(21')	\$988.43	\$49,811.57 PD	\$50,800
Demolition Assistance (23')	\$5,500.00	\$4,500 PD	\$10,000.00
Vet Clinic (22')	\$30,000.00		\$30,000
Housing Program Director (23')	\$646.66	\$1,050.55 PD	\$2,000
Façade Improvement Grant (22')	\$4,178.00	\$5,822 PD	\$10,000
Infrastructure Assistance (23')	\$20,000.00		
The Venue-Stage (23')	\$10,000.00		
Albion Sign to be repaired (23')	\$974.01		
Misc. Bills (23')	\$0		
<b>Total Reserved Cash</b>	<b>\$156,272.67</b>		
<b>TOTAL UNRESERVED CASH</b>	<b>-\$824.56</b>		

## PREVIOUS PROJECT ALLOCATION

Levander Infrastructure	2023	\$39,050
AEDC Building Purchase	2023	\$65,000
Downtown Improvement Rebate Program	2023	\$10,000
Town and Country Vet Clinic	2022	\$30,000
“Welcome to Albion” Signs	2021	\$21,000
Carquest-Demo/Sign Program	2021	\$50,000
Applied Connective	2019	\$30,000
Firehall Purchase	2019	\$22,500
Boilesen Property	2018	\$115,000
Cardinal Inn	2017	\$75,000
DIR Grant-Various years	2018-2021	\$120,000

# CD VALUE-PROJECT SECURITY

## AS OF 9/8/2023

CD-Great Plains (Boot Rack) 2/6/2025	\$4,903.86
CD-Great Plains (Boot Rack) 1/9/2024	\$4,896.72
CD-Great Plains (3 C's Catering) 1/2/2026	\$3,268.54
CD-Great Plains (3 C's Catering) 7/9/24	\$3,264.48
CD-CRSB-(ALM) 8/31/30	\$5,000.00
<b>TOTAL CDS-PROJECT LOAN SECURITY</b>	<b>\$21,333.60</b>

**Total Loan Balances: \$13,955.31**

**Equity: \$7,378.29**

## CURRENT BILLS FOR APPROVAL

Date	Status	Name	Description	Amount
12/18/2023	PD	Clearly	Phone	\$ 127.38
12/18/2023	PD	Stealth	Internet	\$ 65.00
12/12/2023	PD	Boone Beginnings	Donation 4 of 5	\$ 10,000.00
	NPD	Black Hills Energy	127 S 4th	\$ 214.58
12/08/2023	PD	Loup Public Power	127 S 4th	\$ 156.53
12/08/2023	PD	Loup Public Power	129 S 4th	\$ 160.80
	NPD	Gragerts Market	Supplies	\$ 70.18
12/18/2023	PD	City Of Albion	129 S 4th	\$ 30.85
12/18/2023	PD	City Of Albion	127 S 4th	\$ 135.92
	NPD	Credit Card	Multiple charges	\$ 483.44
	NPD	USPS	Safety dep box	\$ 118.00
	NPD	Kevin Kruse	Mowing	\$ 320.00
	NPD	Albion News	Supplies	\$ 144.86
<b>Total:</b>				<b>\$ 12,027.54</b>



## AEDC TYPICAL CASH FLOW

<b>Sales Tax Projection</b>		
Income from Sales Tax		\$106,000
<b>Projected Expenses</b>		
Boone Beginnings (4 of 5)	\$	10,000.00
Maggie - Education	\$	2,000
Operating Exp.	\$	15,000.00
Total	\$	27,000.00
<b>Projected Net Income</b>	<b>\$</b>	<b>79,000.00</b>

**AGENDA**  
**ALBION CITIZENS ADVISORY COMMITTEE**  
**Tuesday, January 9, 2024**  
**ALBION CITY HALL – COUNCIL CHAMBERS; 7:00 P.M.**

Chairperson Ed Knott called the meeting to order at 7:01pm. Roll was taken, members present were: Chairperson Knott, Amy Zaruba, Shelley Lueken, Doug Young and Katie Score. Stacy Gragert was absent. Member Jay Wolf joined via phone (non-voting). Secretary Maggie Smith and City Administrator Andrew Devine were also present. The guest in attendance was Jeff Jarecki from AEDC. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

Approve minutes of the October 17, 2023 Meeting

The minutes of the October 17, 2023 meeting were reviewed. Doug Young **moved to approve the minutes as read**, seconded by Zaruba.

**Vote:** (Yes) Knott, Young, Zaruba, Lueken, Score (No) None (Absent) Wolf, Gragert

**Motion carried.**

REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SUPPORT OF THE LAND PURCHASE IN INTEREST WHILE IT IS BEING DEVELOPED FOR HOUSING OR SALE.

*Detail from Request:* Albion Economic Development Corporation's ("AEDC") real estate holding company, Albion Development Company, Inc. has purchased land for development of housing (28 20 6 LOT 2 BLOCK 4 ANDERSEN SECOND SUBDIVISION). AEDC requests \$13,000 to service the interest on the loan while working with the City of Albion to develop and sell and/or build on the lots.

Chairperson Knott read the details regarding this agenda item from the submitted request and asked for discussion.

AEDC President Jeff Jarecki presented. Albion Development Company acquired the Anderson (South Park) Subdivision and Cornerstone Bank is allowing ADC to make interest only payments until development is ready to move forward. Jarecki explained that the focus shifted from this property to the lots at 11<sup>th</sup> and State because donors to the RWHF were ready to see development take place and the 11<sup>th</sup> and State lots were build ready, whereas the subdivision was in need of infrastructure build out before development of housing can take place. Zaruba asked for clarification if the lots by Joel Johnson (7<sup>th</sup> and State) would not be used. Jarecki stated that if a developer comes forward for that property, AEDC is ready to move forward with a project there. He also mentioned that a duplex/triplex has been discussed for that lot, however, reaffirmed that no projects have been decided on that lot and it is available for development.

Knott asked if the RWHF accounts could be used to service that debt. Smith asserted that the RWHF could be used to service the debt, however, once the RWHF money touches the property the 24-month clock to have the property "reasonably ready for occupancy" begins and AEDC feels it would be best to wait until the development plan is finalized. Jarecki mentioned that the lots on 11<sup>th</sup> and State were paid off with RWHF money. Knott reminded the group that CAC was made

aware previously that there would be interest expense on the land purchased by ADC/AEDC and this was not a new expense/occurrence.

Amy Zaruba moved to **recommend approval of the release of \$13,000 in sales tax funds for support of the interest on the AEDC-owned South Park Subdivision while it is being developed for housing or sale.** Seconded by Knott.

**Vote:** (Yes) Score, Zaruba, Young, Knott, Lueken (No) None (Absent) Gragert, Wolf

**Motion carried.**

#### REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SPECIFIC PURPOSES, PROGRAMS, AND/OR PROJECTS AND CONSIDER RECOMMENDATION REGARDING THE SAME

*Detail from Request:* AEDC requests \$22,000 for annual expenses (insurance, taxes, utility bills, etc.), which includes the \$10,000.00 for its annual commitment to Boone Beginnings Early Childhood and Family Development Center, Inc. AEDC further requests \$3,000.00 for miscellaneous expenses regarding the work of this office.

Chairperson Knott read the details regarding this agenda item from the submitted request and asked for discussion.

Smith stated that the total requested amount for item number two is \$25,000 and it is the same request as in January of 2023. Knott commented on the new format for the treasurer's report and expressed appreciation for the improvements. Knott asked if this was the final payment for AEDC's Boone Beginnings pledge. Smith referred the group to the Reserved Cash Detail on the second page of the treasurer's report showing that 2024 is the last payment to Boone Beginnings. Jarecki affirmed that this request is consistent with what was requested in 2023. Knott inquired about the "office rent" denoted in the report. Smith said the office rent was actually funds received in 2023 from the Albion Arts Council for their rental of an office in the AEDC building. Smith mentioned that the Arts Council is discontinuing their lease. Jarecki asserted that he doesn't believe a new tenant is needed in that office space unless it is the right fit and it furthers development and clarified that this was his opinion and not an official position of the board.

Katie Score moved to **recommend approval of the release of \$22,000 in sales tax funds for AEDC annual expenses and \$3,000 for miscellaneous expenses regarding the work of the AEDC office.** Seconded by Lueken.

**Vote:** (Yes) Score, Zaruba, Young, Knott, Lueken (No) None (Absent) Gragert, Wolf

**Motion carried.**

#### REVIEW PROPOSED REALLOCATION OF FUNDS CURRENTLY EARMARKED FOR THE ALBION SPORTS COMPLEX.

*Detail from Request:* AEDC requests the reallocation of \$18,582.00 from the Albion Sports Complex to building maintenance. AEDC seeks to reinforce and repair the building at 127 S 4th Street and has

received two bids toward that completion in 2024. The Albion Sports Complex funds were allocated to baseball repairs and projects and have not been dedicated for use.

Chairperson Knott read the details regarding this agenda item from the submitted request and asked for discussion.

Jarecki informed the board that the initial \$20,000 allocation to the sports complex was completed in 2019 for the baseball program. Board members followed up with Mike Malander (lead of the baseball program at the time of award) in February of 2023 and asked for a plan for the funds in the first part of March. A desired use was presented but no funds timeline was given. The funds were to be paid out upon completion of the projects. AEDC followed up in the fall of 2023 and determined that the project was not scheduled, other fundraising had taken place for some of the needs and that the money would not be used immediately. Jarecki said that many people in the community sit on a variety of boards and these projects simply did not rise to a top priority at this time. When it was conveyed that the money would not be used anytime soon, the AEDC board considered utilizing those funds for repairs on the exterior of the building at 127 S 4<sup>th</sup> Street. Jarecki said those on the receiving end of the funds were given fair warning that they needed to be used.

Smith stated that the fundraising efforts happening in the Fall of 2023 for the sport complex were a part of the softball group's efforts, where the previously allocated funds were given to baseball. Traci Hedlund stated the current fundraisers were aware of this fact and had not planned on this money for their projects. Devine mentioned that softball is looking to purchase a new scoreboard. Smith stated that the AEDC board is more than willing to hear a future request for baseball projects when those projects are shovel ready. Devine affirmed implementing a sunset timeline for the use of funds when future projects are planned. Knott noted that the group did use a small amount of the additional award. Zaruba stated that it is only fair if the group has not used the money or made firm plans to use the money that it be returned to the budget for another use. Jarecki stated that it is not a "no" to the project but rather a reallocation so the funds can be used now and then a later approval for future projects.

Amy Zaruba moved to **recommend approval of the reallocation of \$18,582 in sales tax funds currently earmarked for the Albion Sports Complex to AEDC building maintenance.** Seconded by Knott.

**Vote:** (Yes) Score, Zaruba, Young, Knott, Lueken (No) None (Absent) Gragert, Wolf

**Motion carried.**

#### REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SUPPORT OF DOWNTOWN FAÇADE IMPROVEMENT PROJECTS.

*Detail from Request:* AEDC requests the release of \$5,000 for support of the Downtown Improvement Rebate Program. These funds would support façade improvements for Main Street Sports, a sporting goods business being operated by John and Wes Buck and slated to open in 2024.

Chairperson Knott read the details regarding this agenda item from the submitted request and asked for discussion.

Jarecki said AEDC was approached by Bucks for downtown improvement rebate funds for their business that is opening and AEDC is looking to award the maximum amount allowable under that program. Jarecki said the AEDC board placed a stipulation on the award with it being paid on the first day Main Street Sports is open for business. Jarecki said the board is excited about a new business opening downtown. He affirmed the entrepreneurial nature of Albion and its downtown and that AEDC is happy to support that development. Jarecki stated that the board asked Bucks to present to the board in January with their business plan. Smith said John and Wes are working with Loren Kucera from the Nebraska Business Development Center on their business plan and will have it ready in January.

Young asked if they had presented a plan for what the money requested would be used for. Smith said that John Buck submitted a detailed application along with two potential projects with two bids for each project, signage and windows on the east side of the building. Smith stated that under AEDC's Downtown Improvement Rebate Program that maximum amount of award is 50% or \$5,000 whichever comes first.

Knott inquired about the already existing amount in the façade improvement line item on the treasurer's report. Smith confirmed that there is still just over \$4,100 in the account, but AEDC knew that the Main Street Sports ask would wipe out that account. AEDC is hoping to maintain that account for future smaller requests throughout 2024. Jarecki stated that AEDC has a history of helping new businesses with signage and they would like to continue.

Doug Young moved to **recommend approval of the release of \$5,000 in sales tax funds for support of downtown façade improvement projects, including the project by John & Wes Buck, Main Street Sports.** Seconded by Score.

**Vote:** (Yes) Score, Zaruba, Young, Knott, Lueken (No) None (Absent) Gragert, Wolf

**Motion carried.**

Discuss recommendations for the City of Albion Economic Development Plan, and/or future activities.

Smith presented the board with a 2023 Impact Report showing a highlight of most visible efforts of 2023. Smith discussed the two new homes being built on 11<sup>th</sup> and State and the future that is hoped with the Rural Workforce Housing Funds. The homes will be completed early this summer and AEDC has already communicated with local realtors on details of the homes and a set commission available to them if they sell the home. Smith also discussed the hope of collecting information on infill lots and creating a pamphlet on them to distribute to contractors with RWHF information to encourage builds.

Smith highlighted that in 2023 over 1600 people attended events in The Venue and admitted that this was a conservative estimate. Smith voiced appreciation for the work of the Albion Area Arts Council in bringing sizable crowds to downtown for the summer concert series and to the Albion Chamber of Commerce for hosting a large tour group and Tour de Nebraska in downtown. Smith

will be working with Nick Krohn and Jerene Kruse to plan for a future gallery experience in the AEDC office in mid-2024.

Young inquired about the status of the summer concert series. Smith said that in a recent arts council meeting she heard that the kickoff concert on July 4<sup>th</sup> has been confirmed. Smith stated that in 2023, the concerts for the summer were fully confirmed in approximately February.

Smith reported the AEDC Facebook page and the new and improved website for AEDC and the City of Albion have been great marketing tools.

Jarecki stated his appreciation for Smith in her role, which Knott confirmed.

Devine stated that the Eli Porter Memorial Accessible Playground is within \$19,000 of its total goal of \$430,000 and that the fundraising only began in fall of 2023. The playground has received donations from the Boone County Big Give, the Boone County Foundation Fund, the Nebraska Community Foundation, and a \$24,999 award from the Christopher Reeve Foundation. The project will commence this year if the funds are raised. Devine stated that the lead time on equipment is 8-10 weeks, so a 2024 completion date is possible.

Seeing all discussion exhausted, Chairman Knott announced the meeting adjourned at 7:35pm.

**FUNDS REQUEST MEMORANDUM**

FROM: Albion Economic Development Corporation

DATE: January 9, 2024

TO: Citizens Advisory Committee and Albion City Council

AMOUNT: \$13,000 – Interest Expenses  
\$25,000.00 – Annual Expenses & Future Obligations due to Joint Agreement  
\$18,582.00 – Reallocation of Funds from Sports Complex to AEDC Operating  
\$5,000.00 – Downtown Improvement Rebate Program for Main Street Sports  
(John & Wes Buck)

PURPOSES:

1. Albion Economic Development Corporation’s (“AEDC”) real estate holding company, Albion Development Company, Inc. has purchased land for development of housing (28 20 6 LOT 2 BLOCK 4 ANDERSEN SECOND SUBDIVISION). AEDC requests \$13,000 to service the interest on the loan while working with the City of Albion to develop and sell and/or build on the lots.
2. AEDC requests \$22,000 for annual expenses (insurance, taxes, utility bills, etc.), which includes the \$10,000.00 for its annual commitment to Boone Beginnings Early Childhood and Family Development Center, Inc. AEDC further requests \$3,000.00 for miscellaneous expenses regarding the work of this office.
3. AEDC requests the reallocation of \$18,582.00 from the Albion Sports Complex to building maintenance. AEDC seeks to reinforce and repair the building at 127 S 4<sup>th</sup> Street and has received two bids toward that completion in 2024. The Albion Sports Complex funds were allocated to baseball repairs and project and have not been dedicated for use.
4. AEDC requests the release of \$5,000 for support of the Downtown Improvement Rebate Program. These funds would support façade improvements for Main Street Sports, a sporting goods business being operated by John and Wes Buck and slated to open in 2024.

ALBION ECONOMIC DEVELOPMENT CORPORATION

BY: 



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER AEDC REQUEST TO RELEASE \$43,000 IN ECONOMIC DEVELOPMENT SALES TAX FUNDS FOR ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES:**

- **\$13,000 FOR HOUSING DEVELOPMENT LAND PURCHASE INTEREST EXPENSES,**
- **\$25,000 FOR ANNUAL EXPENSES AND FUTURE OBLIGATIONS DUE TO JOINT AGREEMENT,**
- **\$5,000 FOR DOWNTOWN IMPROVEMENT REBATE PROGRAM;**

**AND TO CONFIRM REALLOCATION OF \$18,582 IN PREVIOUSLY RELEASED FUNDS TOWARDS AEDC OPERATING EXPENSES TO IMPROVE BUILDING AT 127 S 4<sup>TH</sup> STREET**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

AEDC REQUEST IS ATTACHED – CAC REVIEWED JANUARY 9, 2024 AND RECOMMENDED APPROVAL.

CAC MINUTES ENCLOSED

**DISCUSSION:**

**MOTION:** To approve economic development sales tax fund release to AEDC in the amount of \$43,000 for Economic Development Program activities: \$13,000 FOR HOUSING DEVELOPMENT LAND PURCHASE INTEREST EXPENSES, \$25,000 FOR ANNUAL EXPENSES AND FUTURE OBLIGATIONS DUE TO JOINT AGREEMENT, \$5,000 FOR DOWNTOWN IMPROVEMENT REBATE PROGRAM; and, TO CONFIRM REALLOCATION OF \$18,582 IN PREVIOUSLY RELEASED FUNDS TOWARDS AEDC OPERATING EXPENSES TO IMPROVE BUILDING AT 127 S 4TH STREET

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**





# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 101(24) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

3c's/Hannah Cleveland has requested a loading/unloading designated area to be able to back catering vehicle up to side door (facing Main Street) to load and unload for all catering activity.

Per City Code, the City Council may designate loading/unloading areas on City Street with specific time constraints.

The Council discussed the request at the December City Council meeting and it was the consensus of the Council to consider formal action by Resolution at the January meeting. A draft resolution is attached for consideration however, the specific location needs to be specifically determined. {Note: I missed good weather days to go out and measure this out – at the time of drafting we're in a winter storm warning. I WILL measure out potential layouts prior to the meeting on Tuesday.

**DISCUSSION:**

**MOTION: To introduce and approve Resolution 101(24) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC.**

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_

**SUMMARY OF DECISION:**

**A RESOLUTION OF THE CITY OF ALBION, NEBRASKA REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC AND PARKING**

**WHEREAS**, the City Council is authorized by Section 3-115 of the City of Albion Municipal Code to provide for, by resolution, the placing of stop signs, restricted parking, or other signs, signals, standards or mechanical devices in any street or alley for the purpose of regulating or prohibiting traffic and parking thereon; and,

**WHEREAS**, the City Council of the City of Albion, Nebraska has determined that it is in the public interest to designate a loading/unloading zone on the south side of Main Street, directly north of 100 S 4<sup>th</sup> Street, more specifically described as:

\_\_\_\_\_

**THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA**, that a loading/unloading zone be designated on the south side of Main Street, directly north of 100 S 4<sup>th</sup> Street, more specifically described as:

\_\_\_\_\_

**Introduced by:** \_\_\_\_\_;

**Seconded by:** \_\_\_\_\_

Passed and approved this 16<sup>th</sup> day of January, 2024.

CITY OF ALBION, NEBRASKA

BY: \_\_\_\_\_  
Mayor, James Jarecki

ATTEST:

\_\_\_\_\_  
City Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 9, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 102(24) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

It is recommended by Mayor Jarecki that the Council consider making a no parking zone on the East Side of 8<sup>th</sup> Street from South Street to 350 feet north of South Street.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution 102(24) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

**A RESOLUTION OF THE CITY OF ALBION, NEBRASKA REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC AND PARKING**

**WHEREAS**, the City Council is authorized by Section 3-115 of the City of Albion Municipal Code to provide for, by resolution, the placing of stop signs, restricted parking, or other signs, signals, standards or mechanical devices in any street or alley for the purpose of regulating or prohibiting traffic and parking thereon; and,

**WHEREAS**, the City Council of the City of Albion, Nebraska has determined that it is in the public interest to prohibit parking along the east side of Eighth Street from South Street to three hundred fifty (350) feet north of South Street;

**THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA**, that parking shall be prohibited along the east side of Eighth Street from South Street to three hundred fifty (350) feet north of South Street and signs shall be placed indicating the public of the same.

**Introduced by:** \_\_\_\_\_;

**Seconded by:** \_\_\_\_\_;

Passed and approved this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024.

CITY OF ALBION, NEBRASKA

BY: \_\_\_\_\_  
Mayor, James Jarecki

ATTEST:

\_\_\_\_\_  
City Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 103(24) ADOPTING THE ECONOMIC DEVELOPMENT PLAN FOR THE CITY OF ALBION, NEBRASKA:**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

AEDC is requesting that the Albion City Council review and adopt the Albion Economic Development Plan prior to the 2028 sunset for the following reasons:

- 1) To explicitly name Work Force Housing development as a goal and eligible program of the Plan;
- 2) To increase the sales tax allocation from ¼ of 1 cent to ½ of 1 cent so that they may generate increased funds with the intention of assisting in infrastructure development for private subdivisions. The current allocation was originally set in 1998 and does not provide sufficient resources in today’s market.
  - a. NOTE: this does not change the sales tax amount on transactions within the city, only how the sales tax funds are allocated once the city receives them.

This would change the estimated annual resources for economic development to increase from approximately \$112,500 per year, to \$225,000 per year.

This would reduce the amount of funds that are now going to City Public Works Capital Improvement and support various Capital Improvement Plan projects.

Draft enclosed.

**DISCUSSION:**

**MOTION: To introduce and approve Resolution 103(24) ADOPTING THE ECONOMIC DEVELOPMENT PLAN FOR THE CITY OF ALBION, NEBRASKA:**

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

**RESOLUTION 103 (24)****A RESOLUTION ADOPTING THE ECONOMIC DEVELOPMENT PLAN FOR THE CITY OF ALBION, NEBRASKA:**

WHEREAS, the voters of Nebraska at the November, 1990, general election, by a majority of more than 100,000 voters, approved Amendment 3(LR 11CA) and amended the State Constitution to authorize the legislature to pass statutes granting cities and villages the power to use local sources of revenue for economic and industrial projects or programs, subject to local voter approval; and

WHEREAS, the Revised Nebraska State Statutes, Section 77-27,142 through 77-27,144, does authorize incorporated cities and villages other than cities of the metropolitan class to authorize and impose a local sales and use tax at a rate of one half percent, one percent, one and one-half percent, one and three-quarter percent, or two percent upon the same transactions that are sourced under the provision of sections 77-2703.01 to 77-2703.04 within such incorporated municipality on which the State of Nebraska is authorized to impose a tax pursuant to the Nebraska Revenue Act of 1967, as amended from time to time after approval by the governing body of the city and a majority of the votes cast in a city, county, or state general or primary election held within the city, but only if the sales and use tax is levied in accordance within the following specific conditions:

WHEREAS, it is the right of the registered voters of the City of Albion to respond to the question, "Shall the City of Albion establish an Economic Development Program as described in the Economic Development Plan?";

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, THAT:

1. The Mayor and City Council of Albion, a statutory City under the Nebraska statutes, hereby formally adopts the Economic Development Plan, attached to this Resolution, for the City of Albion.
2. A copy of this resolution along with the Economic Development Plan will be filed with the City Clerk and made available for public review at the City Hall.
3. The Mayor and City Council of Albion proposes the economic development program as described in the attached Economic Development Plan.
4. By adoption of this resolution, the Economic Development Plan shall be submitted to the registered voters of Albion, at the Primary Election on May 14, 2024.
5. The wording of the question on the ballot shall be:

“Shall the City of Albion establish an economic development program as described hereby appropriating fifty percent (50%) of the existing 1% local option sales and use tax revenues for a period of ten years beginning October 1, 2024?”

- a. The funds for the economic development program will be allocated from a portion of the current 1% sales and use tax. The funds will be appropriated for a ten year period (October 1, 2024 to September 30, 2034).
- b. The total amount to be collected for the Economic Development Program is estimated to be \$225,000 for each of the ten years. This total amount to be allocated for the Economic Development Program during the ten-year period is estimated to be \$2,250,000.
- c. The City proposes, to be authorized, as and to the extent determined advisable by the Mayor and Council, to issue bonds pursuant to the Local Option Municipal Economic Development Act to provide funds to carry out such economic development program.
- d. Additional funds from other non-city sources (such as Federal, State and private grants) may be sought beyond those derived from local sources of revenue.
- e. The goals of the Economic Development Plan are to:
  - 1) Create jobs through new business development;
  - 2) Assist exiting businesses;
  - 3) Provide support for projects to benefit the community;
  - 4) Promote community events and tourism activities; and,
  - 5) Support community work force housing development through program activities.

\_\_\_\_\_ FOR the Albion Economic Development Program

\_\_\_\_\_ AGAINST the Albion Economic Development Program

INTRODUCED BY \_\_\_\_\_.

SECONDED BY \_\_\_\_\_.

PASSED AND APPROVED this 16TH Day of JANUARY, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

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City Clerk



# **ALBION, NEBRASKA**

## **LB 840-Local Option Municipal Economic Development Act**

### **ECONOMIC DEVELOPMENT PROGRAM**

#### **SECTION I. COMMUNITY STRATEGY, MISSION & GOALS**

In June of 1997, Town Hall Focus conducted strategic planning sessions with a cross section of residents from the area. They analyzed data obtained through a comprehensive community needs survey as well as personal interviews with existing business to assess their needs. The major program goals were established by these focus meetings. This strategy recognized that agriculture is and will continue to be a major component of Albion's economy but with the subsequent loss in jobs and population, the retail district will be more dependent on other sectors for support. The economic base of rural communities must adjust to the changes of agriculture. Building upon primary-based businesses will strengthen our rural communities, examples being: businesses which manufacture products for export outside the community; businesses which conduct research; businesses which process, store, and transport; businesses which sell services outside the community; telecommunication businesses; and tourism related activities and businesses. These businesses all bring new dollars into the community to circulate and improve the local economy.

As the world economy has changed from the industrial age to the information age, business has changed. National boundaries are irrelevant. The major source of new jobs has changed from the expansion of large corporations to the creation of new and expanded small businesses which do not produce for a mass but to a niche market, stressing quality not quantity. This is an avenue of opportunity for the creation of jobs in small rural communities. Albion must be the initiator of business by encouraging entrepreneurs, assisting new businesses, and promoting the expansion of existing businesses.

#### **ALBION'S COMMUNITY AND ECONOMIC DEVELOPMENT STRATEGY IS:**

To maintain and promote the Albion area by enhancing community resources that contribute to the quality of life for the creation and retention of jobs.

It is imperative that Albion expand local efforts to actively work to improve that quality of life. Since restrictions of the Nebraska Constitution were eliminated by the voters through the passage of a Constitution amendment in 1990, the opportunity now exists for communities to affect their own destiny by identifying shortcomings and being able to provide, through self-determination, those aspects considered necessary to new businesses considering the community or existing businesses looking to expand. The Local Option Municipal Economic Development Act allows Albion to invest local tax revenues for economic development purposes.

Albion’s Economic Development Program identifies a mission and goals that relate directly to the strategy which has been identified through a combination of processes over recent years.

### **PROGRAM MISSION**

Area institutions and businesses that are thriving in our current environment cannot always adapt as changes occur. We need to focus some of our resources toward two main objectives:

1. Assist our existing businesses to adapt and grow as the environment changes and the development of new business.
2. Enhance the quality of our community and area.

### **PROGRAM GOALS**

1. Create jobs through new and existing business development.
2. Assist existing businesses in maintaining and expanding Market Share.
3. Provide support for projects to benefit the community.
4. Promote community events and tourism activities.
5. Support community work force housing development through program activities.

## **SECTION II. SOURCE OF FUNDING AND EXISTENCE OF PROGRAM**

Albion’s Economic Development Program will be funded by a portion of a 1-cent city sales tax for Albion. **The City of Albion will appropriate from the sales tax collected for the Economic Development Program an amount of approximately 50% of 1 cent per year for a 10-year period.**

Funds appropriated but not spent, may be re-appropriated which may well exceed the estimation. These revenues for Albion’s Economic Development Fund shall be deposited into a separate fund from other city assets. This fund will be named the “Economic Development Fund.” The City of Albion will have the authority to issue bonds pursuant to the Local Options Municipal Economic Development Act to provide funds to carry out the Economic Development Program.

**The Economic Development Plan will be in effect for a ten year period.  
(October 1, 2024 to September 30, 2034).**

### **ECONOMIC DEVELOPMENT FUNDS:**

The City will establish a separate Economic Development Fund. All funds derived from local fund sources of revenue for the Economic Development Program, any earnings from the investment of such funds, any loan payments, any proceeds from the sale by the City of Albion’s assets purchased by the City of Albion under the Economic Development Program, or any other money received by the City by reason of the Economic Development Program, shall be deposited into the Economic Development Fund.

No money in the Economic Development Fund shall be deposited in the General Fund of the City except as provided for by statute. The City shall not transfer or remove funds from the

Economic Development Fund other than for purposes described in the Act and this plan. The funds from the Economic Development Fund shall not be commingled with any other City funds. Any money in the Economic Development Fund not currently required or committed for the purposes of economic development shall be invested as provided by Section 77-2341 of Nebraska State Statutes.

In the event the Economic Development Program is terminated, any uncommitted funds will be transferred and used as provided by state statute.

### SECTION III: ADMINISTRATIVE SYSTEM

It is the intent of the City Council to contract with the Albion Economic Development Corporation to serve as the Program Administrator for Albion's Economic Development Program.

The Program Administrator:

- 1) Will be responsible for the day-to-day activities of administering the program;
- 2) Will develop and make available an "Albion Economic Development Program Application for Financial Assistance" form;
- 3) Will assist applicants and conduct active recruiting for potential applicants to the extent possible;
- 4) Will review applications on a timely basis;
- 5) Will verify business information provided by eligible businesses to the extent applicable and possible;
- 6) Will negotiate the terms and conditions of the assistance to be provided;
- 7) Will make recommendations to the City Council on program expenditures;
- 8) Will monitor participating businesses to ensure they are meeting or have met funding requirements as necessary ( to include verifying employment figures of participating businesses' various Nebraska business locations to ensure they remain eligible in Albion's program by keeping employment levels in all Nebraska communities at levels required by law);
- 9) Will be responsible for the procedures to insure that all applicable laws, regulations, and requirements are met;
- 10) Will provide for the review of all contracts, official documents land transactions, and other official actions related to the economic development program;
- 11) Will provide someone to attend meetings of the Citizens Advisory Review Committee who will provide the committee with necessary information either directly or through the City's ex-officio member of the Committee.

The Program Administrator will be responsible for procedures to ensure that all applicable laws, regulations and requirements are met by the municipality and the qualifying businesses that

receive financial assistance. These procedures will be subject to review and approval by the City Council.

The Program Administrator may use the City Attorney to review all contracts, official documents, land transactions, and other official actions related to the economic development program, as well as applicable laws annually, to ensure compliance with applicable laws, regulations, and requirements. The Program Administrator may retain separate counsel, rather than using the City Attorney, for the review of any or all documents and laws with the approval of the City Council.

If there is a conflict between this plan and the ordinance that governs this plan and Nebraska State Statutes (both current and future), State Statutes will prevail.

The Albion City Council:

- 1) Will establish the Albion Economic Development Program;
- 2) Will contract with the Albion Economic Development Corporation to serve as Program Administrator;
- 3) Will appoint a Citizen Advisory Review Committee as described in this plan and will take responsibility for scheduling their meetings, as well as a public hearing, every six-month period;
- 4) Will appoint a city official or employee to serve as an ex-officio, non voting member of the Citizen Advisory Review Committee, and provide the committee with necessary advice and information;
- 5) Will develop and approve procedures to ensure the confidentiality of business information received from applicants;
- 6) Will have final authority on expenditures of funds in support of the economic development program;
- 7) Will arrange for an annual audit of the program;
- 8) Will annually review the process to assure that applicable laws and regulations are being met;
- 9) Will have ultimate responsibility for the economic development program.

#### **Citizen's Advisory Review Committee:**

This program will be reviewed by a seven member Citizen's Advisory Review Committee. This committee is a "watch dog" committee, and not a committee that plays a role in the decision-making process in regard to where program funds are spent. Five members of this committee will be selected and appointed by the Mayor and City Council for a four year term, with the members rotating on and off to provide continuity. One member will be appointed by the Albion Economic Development Corporation Board with the remaining member to be appointed by the Chamber of Commerce Board. At least one member of the committee shall have expertise or experience in the field of business finance or accounting.

No member of the Citizen's Advisory Review Committee shall be an elected or appointed city official, an employee of the city, a participant in a decision making position regarding expenditures of program funds, or an official or employee of any qualifying business receiving financial assistance under the Economic Development Program or of any financial institution participating directly in the Economic Development Program.

The Citizen's Advisory Review Committee shall meet quarterly or more often as needed to review the functioning and progress of the Economic Development Program and to advise the governing body of the City with regard to the program. The Committee shall report to the governing body on its findings and suggestions at a public hearing called for that purpose at least every six months.

Members of the citizen advisory review committee, in their capacity as members and consistent with their responsibilities as members, may be permitted access to business information received by the City in the course of its administration of the economic development program, which information would otherwise be confidential (a) under section 84-712.05, (b) by agreement with a qualifying business participating in the economic development program, or (c) under any ordinance of the City providing access to such records to members of the committee and guaranteeing the confidentiality of business information received by reason of its administration of the economic development program. Such ordinance may provide that unauthorized disclosure of any business information which is confidential under section 84-712.05 shall be a Class III misdemeanor.

## **AUDIT**

The City shall provide for an annual, outside, independent audit of its Economic Development Program by a qualified private auditing business. The auditing business shall not, at the time of the audit or for any period during the term subject to the audit, have any contractual or business relationship with any qualifying business receiving funds or assistance under the Economic Development Program or any financial institution directly involved with a qualifying business receiving fund or assistance under the Economic Development Program. The results of such audit shall be filed with the City Clerk and made available for public review during normal business hours.

In order to stay current with Nebraska Statutes, the City of Albion retains the right to amend the Economic Development Plan when such amendment pertains to changes made to the Local Option Municipal Economic Development act or to other statutes that affect the Albion Program. Such amendments can only be made:

1. to conform to the provisions of any existing or future state or federal law or
2. after notice, at least one public hearing, and a two-thirds vote of the members of the Albion City Council, when necessary to accomplish the purposes of the original enabling resolution.

The City of Albion shall not amend the Albion Economic Development Program so as to fundamentally alter its basic structure or goals, either with regard to the qualifying businesses that are eligible to participate, the uses of the funds collected, or the basic terms set out in the original enabling resolution, without submitting the proposed changes to a new vote of the registered voters of the City of Albion.

#### **LOAN FUND GUIDELINES:**

The governing body of the City of Albion shall designate an appropriate individual to assume primary responsibility for loan servicing and shall provide such other assistance or additional personnel as may be required. The individual may be an employee of the City of Albion, or the City may contract with an appropriate business or financial institution for loan servicing functions. The governing body of the City of Albion shall be provided with an account of the status of each loan outstanding, program income, and current investments of unexpended funds on a quarterly basis. Program income shall mean payments of principal and interest on loans made from the loan fund and the interest earned on these funds.

The individual responsible for loan servicing shall establish a separate account in a financial institution for each loan made from the loan fund. The individual responsible for loan servicing shall monitor the status of each loan and, with the cooperation of the governing body of the City of Albion and the primary lender or lenders, take appropriate action when a loan becomes delinquent. The governing body shall establish a process to provide for consultation, agreement, and joining action between the City of Albion and the primary lender or lenders in pursuing appropriate remedies following the default of a qualifying business in order to collect amounts owed under the loan.

If the proposed Economic Development Program involves the creation of a loan fund, the proposed plan shall also specify:

- A) The types of financial assistance that will be available, stating the maximum proportion of financial assistance that will be provided to any single qualifying business and specifying the criteria that will be used to determine the appropriate level of assistance;
- B) The criteria and procedures that will be used to determine the necessity and appropriateness of permitting a qualifying business to participate in the loan fund program,
- C) The criteria for determining the time within which a qualifying business must meet the goals set for it under its participation agreement;
- D) What personnel or other assistance beyond regular city employees will be needed to assist in the administration of the loan fund program and the manner in which they will be paid or reimbursed.
- E) The methods of auditing and verification that will be used by the City of Albion to insure that the assistance given is used in an appropriate manner and that the City of Albion is protected against fraud or deceit in the conduct or administration of the economic development program.

## SECTION IV: ALBION’S ECONOMIC DEVELOPMENT PROGRAM

### **Application Process:**

Direct financial assistance under the Albion Economic Development Program, an applicant must provide the following unless waived by the Program Administrator:

1. A completed “Albion Economic Development Program Application for Financial Assistance” form (An application shall be developed for the Economic Development Program and may be revised from time to time to include pertinent information. Applications will be made available at the City of Albion offices.)
2. A detailed description of the proposed project;
3. A business plan, including employment and financial projections;
4. Current financial statements, financing requirements for the project, and total project cost;
5. Additional information, to determine the economic viability of the proposed project(s), may be requested by the Program Administrator.

Generally, applications will be reviewed in the order in which they were received. When an application is received that is deemed “urgent” by the Program Administrator, it may be reviewed and approved, before other applications received. However other pending applications will then be addressed in a timely manner.

Application review and approval, or disapproval, will be based on project feasibility as determined by review of the applicant’s application and documents, along with the potential future economic benefit to the community. Applications may be prioritized by the Program Administrator with the most cost-effective project to receive a priority for the use of funds.

Before final approval, the Program Administrator will be responsible for the verification of business information provided by eligible businesses that receive a recommendation for financial assistance.

Upon completion of the negotiations on the terms and conditions of assistance between the Program Administrator and the applicant, the project will be submitted to the City Council for its review and approval. The council will consider the overall benefits to the community in its deliberation and will provide the Program Administrator a decision. Once approved, the program administrator will take the necessary action to execute agreements made.

In the process of gathering information about a qualifying business, the City may receive confidential information about the business which if released, could cause harm to the business or give unfair advantage to its competitors. State law authorized cities and other public entities to maintain the confidentiality of the information it receives. Procedures will be developed and approved by the City Council to insure the confidentiality of business information received from applicants for financial assistance. These will include the adoption of an ordinance which makes such information confidential and punishes disclosure; a restriction on the number of people with access to files; the designation of a responsible party for their safekeeping; and requirements for personnel involved in the program review or with access to any business information, to sign statements on confidentiality regarding all personal and private submittals. These procedures may be revised from time to time with City Council approval.

### **Eligible Businesses**

Any corporation, partnership, limited liability company, or sole proprietorship, without regard to its principal source of income, shall be a qualifying business under the Albion Economic Development Program. A qualifying business need not be located within the territorial boundaries of the City.

If a business which would otherwise be a qualifying business employs people and carries on activities in more than one city in Nebraska or will do so at any time during the first year following its application for participation in the Economic Development Program, it shall be a qualifying business only if in each such city, it maintains employment for the first two years following the date on which such business begins operations in the City as a participant in the Economic Development Program at a level not less than its average employment in such city over the twelve-month period preceding participation. This requirement of Nebraska state statutes applies to all Economic Development Programs operated under the Local Option Municipal Economic Development Act to prevent communities from “stealing” jobs from other Nebraska communities.



## Eligible Activities

Eligible activities under Albion's Economic Development shall include any project or program utilizing funds derived from local sources of revenue for the purpose of providing direct or indirect financial assistance to qualifying business or the payment of related costs and expenses or both, without regard to whether that business is identified at the time the project or program is initiated or is to be determined by specified means at some time in the future. Eligible activities include, but are not limited to:

1. The purchase of real estate, options for such purchases, and the renewal or extension of such options;
2. Public works improvements essential to the location or expansion of a qualifying business;
3. Expenses for locating a qualifying business into the area or an existing business to a more suitable location;
4. Job creation incentives;
5. Grants to qualifying businesses;
6. Loans to qualifying businesses;
7. Loan guarantees to qualifying businesses;
8. The provisions of technical assistance such as marketing assistance, management, counseling, preparing business plans, engineering assistance, etc.;
9. Job training grants or agreements;
10. Tourism related activities;
11. Payment of salaries to implement the Economic Development Program or the contracting of such to an outside entity;
12. Development of work force housing;
13. All other activities allowed by law, both now and through future amendments to the Local Option Municipal Economic Development Act.

## Land Purchases:

Land purchases shall be identified for purchase or option to purchase through local analysis by the City of Albion or through other methods such as a Site Evaluation Team organized by the City or Program Administrator. Land to be purchased or optioned may be within or outside the corporate limits. The property should be properly zoned and have no excessive easements, covenants, or other encumbrances. Flood plain issues will also be considered when buying property for economic development purposes. If infrastructure is not in place at the site, there should be a plan of action developed for the extension of necessary utilities. Real estate purchases shall be approved by the City Council. The proceeds from the sale or lease of land purchased and /or developed with funds generated may be used for the purchase and development of additional real estate or for any other eligible activities under the program. Sites and facilities may be sold or leased at a price at or below current market values.

**Loan Funds:**

At the time when a qualifying business makes application to the Albion Economic Development Agency to participate in a loan fund program, the qualifying business shall provide to the Albion Economic Development Agency appropriate documentation evidencing its negotiations with one or more primary lenders and the terms upon which it has received or will receive the portion of the total financing for its activities which will not be provided by the Albion Economic Development Agency.

## Albion Economic Development Corporation Application Information Checklist

This list is a useful tool to help you make sure you have all pertinent information when you turn in your application. The loan committee requests that you provide the following information. There may, however, be additional information the committee will request.

### Business Financial Information:

- \_\_\_ Albion Economic Development Corporation Loan application (signed)
- \_\_\_ Business Plan, including projected two year income and expenses
- \_\_\_ Current year-to-date Profit and Loss Statement (signed)
- \_\_\_ Recent balance sheet (signed) and previous two years, if available
- \_\_\_ Detailed description of proposed project
- \_\_\_ *If Corporation:* Two years complete corporate tax returns (signed), Articles of Incorporation, By-Laws, Minutes of last meeting and Corporate Resolution authorizing loan application and execution of required documents
- \_\_\_ *If Partnership:* Copy of Partnership Agreement and two years partnership tax returns (signed)
- \_\_\_ *If LLC or LLP:* Two years complete entity tax returns (signed)
- \_\_\_ If purchasing an existing business, then supply the business's previous three years financial statements and tax returns

### Personal Financial Information:

- \_\_\_ *If Sole Proprietor:* Two years completed individual federal tax returns (signed)
- \_\_\_ *If "S" or "C" Corp, LLC or LLP:* Two years complete individual federal tax returns, if over 25% ownership (signed)
- \_\_\_ *If Partnership:* Two years complete individual federal tax returns for general partners and for limited partners, if over 25% ownership (signed)
- \_\_\_ Credit Bureau Report ([www.freecreditreport.com](http://www.freecreditreport.com)) for individual sole proprietors or for:
  - If Corporation:* all shareholders with over 25% ownership
  - If Partnership:* all general partners
  - If LLC or LLP:* managers

### Other Information:

- \_\_\_ Copy of Valid Driver's License
- \_\_\_ Certification and Authorization form (completed and signed)
- \_\_\_ Child Registry and Criminal History Checks

**ALBION ECONOMIC DEVELOPMENT CORPORATION APPLICATION  
FOR BUSINESS LOANS AND GUARANTEES**

PLEASE COMPLETE ENTIRE FORM – DO NOT LEAVE ANY QUESTIONS BLANK

**A. Business (Borrower) Information:**

Name of Business to Receive Assistance: \_\_\_\_\_

Federal ID# \_\_\_\_\_

Business Entity:    \_\_\_Sole Proprietorship    \_\_\_General Partnership  
                          \_\_\_"S" Corporation        \_\_\_"C" Corporation        \_\_\_Limited Partnership  
                          \_\_\_Limited Liability Company    \_\_\_Limited Liability Partnership

*(Depending on entity type, certain supporting documentation is needed –see checklist)*

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_

Fax No. (\_\_\_\_) \_\_\_\_\_ E-Mail: (if applicable) \_\_\_\_\_

Web Address (if applicable): \_\_\_\_\_

Business Classification: \_\_\_Manufacturing \_\_\_Warehousing & Distribution \_\_\_Service  
                                  \_\_\_Retail \_\_\_Research & Development \_\_\_Tourism  
                                  \_\_\_Administrative Mgmt. Headquarters \_\_\_Telecommunications  
                                  \_\_\_Other, please explain: \_\_\_\_\_

Does the business have a parent or subsidiaries? \_\_\_ Yes \_\_\_ No  
If Yes, Identify name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Business Type: \_\_\_Start-up (0-5 years old) \_\_\_Acquisition \_\_\_\*Existing  
\*If Existing, list years in business \_\_\_\_\_

Ownership Identification: List all officers, directors, partners, owners, co-owners and all stockholders.  
Enter under Minority Code, a "1" if the person is a woman, and "2" if a member of a minority group, and a "3" if the person is disabled. (Minority code is only needed if you are also applying for CDBG funds).

Name	Title	Ownership Percent	Minority Code
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Personnel: (Full-Time Equivalent, FTE is based upon 2,080 hours per year).

Existing Number of FTE Positions: \_\_\_\_\_

FTE Positions to be created within 18 months of Application Approval: \_\_\_\_\_

Total Number of Season FTE Jobs Created (i.e. Jobs which will be available for at least 3 continuous months and recur annually): \_\_\_\_\_

Starting wage per hour for your personnel: \$ \_\_\_\_\_

**B. Project Information:**

<b>USES OF FUNDS</b>	<b>Total Project Cost</b>	<b>Albion Funds Requested</b>
Land Acquisition	_____	_____
Building Acquisition/Renovation	_____	_____
New Facility Construction	_____	_____
Acquisition of Machinery/Equip.	_____	_____
Acquisition of Furniture/Fixtures	_____	_____
Working Capital (includes Inventory)	_____	_____
Other (specify) _____	_____	_____
<b>TOTAL:</b>	_____	_____

**SOURCES OF FUNDS**

**Note:** Public financing requires the participation of a private financier and equity funds.

**Participating Lender Information:**

Name of Lending Institution: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Loan Amount: \$ \_\_\_\_\_ Loan Term in years: \_\_\_\_\_

Interest Rate: \_\_\_\_\_ Percent      \_\_\_ Variable    \_\_\_ Fixed

Collateral Required: \_\_\_\_\_ Equity Required: \_\_\_\_\_

**Equity Information:**

Amount available by business or owners for investment: \$ \_\_\_\_\_

Project Location:

\_\_\_ Within the City Limits of Albion

\_\_\_ Outside the City Limits, but w/in the Zoning Jurisdiction of Albion

\_\_\_ Outside the City Limits, but w/in Boone County

**C. Other Information Needed:**

**Personal Financial Statement:** Complete the attached Personal Financial Statements Form or submit an acceptable substitute for each person.

**Business Documentation:** See Information Checklist for detailed outline depending on business entity type. Info to include Credit Bureau Report, tax returns, profit and loss statement, balance sheet, articles of incorporation, by-laws and minutes of last meeting, corporate resolution and business plan.

**In addition, provide required information as detailed in the Albion Economic Development Corporation Program.**

The above information is accurate to the best of my knowledge and belief. The above information is provided to help you evaluate the feasibility of obtaining public financial assistance. I further authorize release of personal information and business credit information.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 104(24) APPROVING THE THIRD AMENDED INTERLOCAL SOLID WASTE MANAGEMENT AGREEMENT PURSUANT TO MEMBERSHIP IN THE NORTHEAST NEBRASKA SOLID WASTE COALITION**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

The City of Albion has previously submitted an application for membership to the Northeast Nebraska Solid Waste Coalition.

Such application was approved.

Now, the City Council may approve the Third Amended Interlocal Solid Waste Management Agreement to formally join the Coalition.

Draft enclosed.

**DISCUSSION:**

**MOTION: To introduce and approve RESOLUTION 104(24) APPROVING THE THIRD AMENDED INTERLOCAL SOLID WASTE MANAGEMENT AGREEMENT PURSUANT TO MEMBERSHIP IN THE NORTHEAST NEBRASKA SOLID WASTE COALITION**

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

**A RESOLUTION OF THE CITY OF ALBION, NEBRASKA APPROVING THE THIRD AMENDED INTERLOCAL SOLID WASTE MANAGEMENT AGREEMENT PURSUANT TO MEMBERSHIP IN THE NORTHEAST NEBRASKA SOLID WASTE COALITION**

**WHEREAS**, the City of Albion, Nebraska has solid waste jurisdiction pursuant to the terms of the Integrated Solid Waste Management Act; and

**WHEREAS**, the City of Albion, Nebraska has made an application for membership into the Northeast Nebraska Solid Waste Coalition; and

**WHEREAS**, the Board of Directors of the Northeast Nebraska Solid Waste Coalition did on December 13, 2023 approve the application of the City of Albion, Nebraska for membership in the Northeast Nebraska Solid Waste Coalition.

**NOW THEREFORE**, in consideration of the foregoing recitals, the Mayor and City Council of the City of Albion, Nebraska hereby adopts the following Resolution:

**BE IT RESOLVED** by the Mayor and City Council of the City of Albion, Nebraska that:

- (1) The proposed Third Amended Interlocal Solid Waste Management Agreement is hereby approved;
- (2) That the Mayor of the City of Albion, Nebraska is authorized to sign the Third Amended Interlocal Solid Waste Management Agreement on behalf of the City of Albion, Nebraska.

**Introduced by:** \_\_\_\_\_;

**Seconded by:** \_\_\_\_\_;

Passed and approved this 16<sup>th</sup> day of January, 2024.

CITY OF ALBION, NEBRASKA

BY: \_\_\_\_\_  
Mayor, James Jarecki

ATTEST:

\_\_\_\_\_



City Clerk

**THIRD AMENDED AND RESTATED  
INTERLOCAL  
SOLID WASTE MANAGEMENT AGREEMENT  
NORTHEAST NEBRASKA SOLID WASTE COALITION  
ADOPTED October 1, 2023**

THIS THIRD AMENDED AND RESTATED AGREEMENT (“Third Amended Agreement”) is made and entered into by and among the undersigned political subdivisions comprising the membership of the Northeast Nebraska Solid Waste Coalition (“Coalition”), listed on Exhibit "A" hereto, whose governing bodies approved, by resolution, this Amended Agreement on or before October 1, 2023. It is the intent of the members of the Coalition that this Third Amended Agreement shall supersede all prior agreements.

WITNESSETH:

WHEREAS, the undersigned political subdivisions have previously affiliated as members of the Coalition and endeavor to ratify their membership in the Coalition;

WHEREAS, the members of the Coalition have found it necessary to amend the existing interlocal agreement to provide a mechanism for utilization in allowing additional political subdivisions to join the Coalition together with a need to amend certain provisions of the previously executed interlocal agreement;

WHEREAS, the members of the Coalition are desirous of having a single document which describes the amended agreement of the parties and therefore all prior iterations of the Interlocal Agreement of the Coalition are superseded by this Third Amended Agreement;

WHEREAS, the members of the Coalition for their common good are desirous of adopting this Third Amended Agreement pursuant to the Nebraska Interlocal Cooperation Act, Neb. Rev. Stat. §§13-801, *et seq.*, as the same may from time to time be amended (the “Act”), for the purpose of providing solid waste management to their respective constituencies by the means of building, maintaining, and operating a solid waste disposal facility (“Facility”); and

WHEREAS, the members of the Coalition are in agreement for their joint and mutual benefit and to avoid any unnecessary risks associated with or liability for environmental clean-up as a result of hazardous material contamination to ground water and/or other segments of the environment, as well as any post-closure risks or liability for the same, that any solid waste disposal facility or landfill created, built, and operated as provided herein shall accept only solid wastes from the parties hereto or as approved by the Board of Directors of the Coalition (“Board”), subject to the terms and conditions set forth herein and the By-Laws of the Coalition;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the members of the Coalition being parties hereto agree as follows:

1. The purpose of the Coalition is to build, maintain, and operate a solid waste disposal, recycling, and education facility for the citizens who are constituents of the parties hereto, and for certain types of waste from non-parties. Parties who associate with the Coalition may withdraw from the Coalition as set forth in Paragraph 14 of this Third Amended Agreement, and in no event shall such withdrawing party be relieved of liabilities of the Coalition incurred prior to such withdrawing party's notice of withdrawal.

2. The parties hereto agree pursuant to the provisions of the Act, that the Coalition a separate body politic. The Coalition shall function as a local subdivision of government providing for solid waste management, recycling, and disposal, and as a nonprofit agency, which shall be empowered to make all financial and policy decisions affecting the purpose for which it is created.

3. Additional political subdivisions or entities may seek to become parties to this Third Amended Agreement and added as members to the Coalition upon providing to the Chairperson of the Board a letter of application which shall be considered by the Board at the next regular or special Board meeting. The application must identify the total population served by such political subdivision or entity, including any other political subdivisions, entities, or unincorporated areas (hereafter, "Communities") which rely upon the applicant for disposal of solid waste, and identify which, if any, transfer station the applicant intends to utilize, and/or any private haulers that serve the applicant. Upon receiving the approval of two-thirds (2/3) of the Directors and upon the governing body of the political subdivision applying for membership authorizing the execution of this Third Amended Agreement by Resolution and upon the execution of this Third Amended Agreement, including any addendum, amendment or modification thereto, the political subdivision applying for membership shall become a member of the Coalition. Further, the parties agree to comply with the terms of the host Agreement for the Facility entered into with Stanton County dated November 4, 1993, as amended from time to time. Until such time as an applicant becomes a member, the applicant is subject to non-member rates, or denial of the use of the Facility.

4. The parties hereto are hereby authorized and encouraged to establish by separate Interlocal Agreement relationships with other parties hereto to provide for the most economically feasible location and development of their own transfer stations, including but not limited to the transfer station's capitalization, debt service, operation and maintenance, and related capital and operating reserve costs required to transport their waste to the solid waste disposal facility, whether by the political subdivision(s) involved, or through private haulers that serve the parties.

5. Subject to Paragraph 17, the Coalition shall continue in existence and operation for the active life of the Facility and post-closure; it is the intent of the parties that the Coalition shall terminate on or as soon as practicable after the post-closure timeframe established by the rules of the Nebraska Department of Environment and Energy ("NDEE"), or its successor agency.

6. The Coalition shall be governed by the Board, which shall be made up of representatives as set forth below. Each Director shall be appointed by Resolution of the applicable governing body, and each such applicable governing body may name an alternate person to act and vote in the absence of the governing body's named representative. The Coalition shall have, through the exercise of a majority vote of its Board, those responsibilities and powers set forth in the Act, as well as the power to issue bonds and notes pursuant to Neb. Rev. Stat. §13-808, *et. seq.*, and the power to enter into service agreements pursuant to Neb. Rev. Stat. §§13-2024.

(A) A single representative from each of the three (3) largest municipalities which are parties to this Third Amended Agreement;

(B) A single representative, which shall rotate annually, for all other members which are a party to this Third Amended Agreement excluding representatives in a) and c) of this Section.

(C) A representative from the township where the solid waste disposal facility is located, currently Maple Creek Township.

7. Powers and responsibilities of the Board shall include, but not be limited to the following:

(A) Set budgets and rates ("user fees") and to provide for a system of budgeting, accounting, auditing and reporting of all Coalition funds and transactions, for a depository, and for the bonding of employees and officials or the provision of equivalent insurance coverage provided by the Coalition;

(B) Establish solid waste disposal facility use rules and regulations for the Coalition facility, including those prohibiting various types of wastes;

(C) Establish goals and/or mandates regarding waste reduction, reuse, and recycling;

(D) Contract for the design, development, construction, operation, and maintenance of a publicly owned solid waste disposal facility with public or private entities as allowed by Nebraska law;

(E) Manage and review solid waste disposal facility operations;

- (F) Organize efforts to keep the general public informed of desired solid waste facility operations and procedures, and making the public aware of potential problems and concerns;
- (G) Address questions and concerns of the general public;
- (H) Make application for any permits or licenses required by regulating agencies;
- (I) See that the solid waste disposal facility operating personnel are kept abreast of latest developments and concerns regarding the solid waste disposal facility;
- (J) Employ such personnel as are needed to carry out the objectives of the Coalition set forth herein, fix their compensation, benefits, enact personnel rules and regulations, and terminate their employment;
- (K) Adopt By-Laws regarding the organization and operation of the Coalition;
- (L) Make application for and receive grants related to the solid waste management purposes for which the Coalition was formed;
- (M) Borrow funds as necessary;
- (N) To contract with and compensate consultants for professional services including, but not limited to, architects, engineers, planners, lawyers, accountants, rate specialists, and others found necessary or useful and convenient to the stated purposes of the Coalition;
- (O) To sue and be sued;
- (P) To purchase, plan, develop, construct, equip, maintain, and improve facilities and systems for use in solid waste management and lease or acquire land in fee by gift, grant, purchase or condemnation, as necessary for the construction and operation of such a facility or system;
- (Q) To acquire, hold, use and dispose of the reserves derived from the operation of solid waste management facilities and systems and other moneys of the Coalition;
- (R) To acquire, hold, use and dispose of other personal property for the purposes of the Coalition; and

(S) To make or cause to be made studies and surveys necessary or useful and convenient to carrying out the functions of the Coalition.

8. The Coalition shall be funded by the revenues derived from the rates ("user fees") set by the Board for solid waste disposed at Coalition facilities in accordance with the provisions set forth by the Board. NO PROPERTY TAX SHALL BE LEVIED FOR ANY COST RELATED TO THE CREATION, BUILDING, OR OPERATION OF THE SOLID WASTE DISPOSAL FACILITY provided, however, that (1) in the event that funds derived from "user fees" are insufficient to service debt of the Coalition, then and in that event the individual members of the Coalition shall be assessed (which assessment may be provided for in any service agreement with each such member) on a per-capita basis on the basis of the entire population served by the members of the Coalition as determined by the most recent decennial census which assessment shall be paid by revenues derived from local property taxes or other local revenue sources; and (2) in the event of a request from the Board for the members' assistance in meeting state or federal financial assurance requirements of Coalition for closure, post-closure care or for corrective action, then and in that event the members shall participate in the Local Government Financial Test, the Local Government Guarantee, a State-Approved Mechanism, or in any combination of these financial assurance mechanisms as requested by the Board, on a per-capita basis on the basis of the entire population of the members of the Coalition as determined by the most recent decennial census. The rates charged by the Coalition shall be uniform for all members for disposal costs at the gate of said facility based on the tonnage or volume of waste. Rates charged by the parties hereto to their constituents for collection and transfer to the solid waste disposal facility shall be the function and responsibility of each of the said parties hereto. The Coalition is hereby empowered and authorized to establish classes of user fees for the following:

- (A) Members that send qualifying waste directly to the Facility;
- (B) Member transfer stations that send waste to the Facility;
- (C) Non-member transfer stations that send waste to the Facility;
- (D) Non-transfer station and non-qualifying waste to Facility;
- (E) City of Clarkson;
- (F) Minimum charges;
- (G) Landfill Inspection Fee;
- (H) Administrative Fee;
- (H) Equipment Use Fee or special waste fee; and

## (l) Non-typical waste

9. The parties hereto agree to:

(A) pass appropriate ordinances or resolutions requiring their citizens to manage their solid wastes in compliance with the policies of the Coalition, and require any Community served by such member to do the same;

(B) where legally required by law to do so, to require the disposal of said wastes only through a transfer station approved by Coalition; and

(C) incorporate the rates for solid waste disposal as set annually by the Coalition Board of Directors into any rate charged to their respective constituents and Communities served.

10. The Coalition shall set the standards of and for the solid waste it shall accept from transfer stations and at the solid waste disposal facility. Said standards shall be in compliance with applicable permits, rules and regulations of state and federal agencies with jurisdiction over the solid waste disposal facility.

11. The parties hereto agree that the solid waste disposal rates and classes shall be approved by the Board, and shall be calculated to fund capital, debt service, operating, closure, post-closure, financial assurance, reserve funds, self-funded insurance costs, and other costs which may arise from the operation, management, design, expansion, or replacement of the Facility.

12. Any party to this Third Amended Agreement which does not agree with the rates established by the Board which apply to such party shall be allowed to challenge the reasonableness of said rate at a meeting before the Board within thirty (30) days after the Board adopts annual rates as provided herein. The Board's decision as to such challenge shall be final.

13. The parties hereto further agree to comply with the Coalition's permits, and shall cooperate with the Coalition's efforts to obtain and maintain necessary permits for the solid waste facility. Transfer station operators shall be required to keep exacting records of the tonnage and volume of waste they initially receive, what is diverted, reused or recycled, what is excluded as hazardous material, what is excluded as required by the Coalition, and the tonnage or volume approved for transfer to the solid waste disposal facility on not less than a monthly basis.

14. The parties hereto shall remain parties to this Third Amended Agreement, except as provided in Paragraph 1 of this Third Amended Agreement, for the duration of the amortization schedule of all revenue bond issues and until the required post-closure

care and any required corrective action has been completed. In the event any party hereto desires to withdraw from this Third Amended Agreement, said party shall forfeit any future opportunities for self-insurance reimbursement from the funds established for this purpose, but shall remain responsible for any assessments or any financial assurance mechanism participation as requested, directed or agreed under the provisions this Third Amended Agreement. Any member seeking to withdraw from membership in the Coalition shall file with the Board a certified copy of the resolution of the member's governing body approving withdrawal. The withdrawal shall be effective upon such filing.

15. Any refund of post-closure self-funded insurance funds shall be redistributed to the parties hereto at the time of such refund on a per-capita basis (using the most recent decennial census) weighted by Coalition membership years.

16. Any party to this Third Amended Agreement shall have the right to conduct an inspection of the solid waste disposal facility with not less than one (1) day's advance written notice to the Chairperson of the Board.

17. The Coalition may be dissolved only by the adoption of resolutions approving such action by the governing body of each member, provided that the Coalition may not be dissolved until all outstanding bonds, notes, service agreements or other contractual or regulatory obligations and legal claims shall have been satisfied in full. Upon dissolution of the Coalition, each member shall become the owner of a fractional undivided interest in all remaining assets of the Coalition. Each member's undivided fractional interest in such assets shall be determined in accordance with that fraction which is produced, based upon the most recent decennial census, by dividing the population of each member by the entire population of all members of the Coalition.

18. The title to all property, personal or real, owned by the Coalition shall be held in the name of the Coalition. All conveyances of real property owned or held in the name of the Coalition shall be authorized by resolution of the Board and executed by the Chairperson or Vice Chairperson on behalf of the Coalition.

19. Each party to this Third Amended Agreement shall execute duplicate copies of this Third Amended Agreement and provide one executed copy to the Board. The parties agree that the separately executed copies of this Third Amended Agreement shall constitute the Interlocal Agreement of the Coalition, shall be given full force and effect, and shall supersede all prior iterations of the Coalition's Interlocal Agreement.

20. Each member shall provide to the Coalition a certified copy of the resolution of the governing body of the member approving this Third Amended Agreement and a certified copy of the resolution appointing said members representative to the board of directors, said resolutions being effective upon their filing with the Coalition.



21. This Third Amended Agreement may be amended upon approving resolutions adopted by the governing bodies of sixty percent (60%) of the population based upon the most recent decennial census, of the members at the time of the proposed amendment. A certified copy of each approving resolution shall be submitted to and kept on file with the Board.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Third Amended Agreement in duplicate this 16th day of JANUARY 2024.

CITY OF ALBION, NEBRASKA, a  
Municipal Corporation,

ATTEST:

\_\_\_\_\_  
JAMES C. JARECKI, Mayor

\_\_\_\_\_  
SHARON KETTELER, Deputy City Clerk

( S E A L )

## EXHIBIT "A"

MEMBERS OF THE  
NORTHEAST NEBRASKA SOLID WASTE COALITION

- (1) City of Battle Creek, Nebraska
- (2) Burt County, Nebraska
- (3) City of Columbus, Nebraska
- (4) Village of Craig, Nebraska
- (5) Village of Creston, Nebraska
- (6) Dodge County, Nebraska
- (7) Village of Duncan, Nebraska
- (8) City of Fremont, Nebraska
- (9) City of Hooper, Nebraska
- (10) Village of Hoskins, Nebraska
- (11) Village of Inglewood, Nebraska
- (12) City of Madison, Nebraska
- (13) Madison County, Nebraska
- (14) Village of Meadow Grove, Nebraska
- (15) Village of Nickerson, Nebraska
- (16) City of Norfolk, Nebraska
- (17) City of Oakland, Nebraska
- (18) Village of Pilger, Nebraska
- (19) Platte County, Nebraska
- (20) Village of Silver Creek, Nebraska
- (21) City of Stanton, Nebraska
- (22) Stanton County, Nebraska
- (23) Village of Uehling, Nebraska
- (24) Village of Winslow, Nebraska



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 105(24) APPROVING APPOINTMENTS OF REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION BOARD OF DIRECTORS**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Admin recommends naming Amber Wynn as the representative to the Solid Waste Coalition Board of Directors, and Andrew Devine as the alternate representative.

Draft enclosed.

**DISCUSSION:**

**MOTION: To introduce and approve RESOLUTION 104(24) APPROVING APPOINTMENTS OF REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION BOARD OF DIRECTORS**

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

**A RESOLUTION OF THE CITY OF ALBION, NEBRASKA APPROVING APPOINTMENTS OF REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION BOARD OF DIRECTORS**

**WHEREAS**, the City of Albion, Nebraska is a member of the NORTHEAST NEBRASKA SOLID WASTE COALITION; and

**WHEREAS**, as a member of the NORTHEAST NEBRASKA SOLID WASTE COALITION, the City of Albion, Nebraska is authorized to name a representative to the Board of Directors of the Northeast Nebraska Solid Waste Coalition.

**NOW THEREFORE**, in consideration of the foregoing recitals, the Mayor and City Council of the City of Albion, Nebraska hereby adopts the following Resolution:

**BE IT RESOLVED** by the Mayor and City Council of the City of Albion, Nebraska that:

- 1) AMBER WYNN is hereby appointed as the representative of the City of Albion, Nebraska to the NORTHEAST NEBRASKA SOLID WASTE COALITION Board of Directors and, in the event of his absence, then ANDREW DEVINE shall be declared as the alternate representative to the Board and shall act and vote on behalf of the City of Albion, Nebraska.
- 2) That the above-named representative of the City of Albion, Nebraska to the Northeast Nebraska Solid Waste Coalition Board of Directors shall serve as the representative until his or her successor is appointed by resolution of the Mayor and City Council.

**Introduced by:** \_\_\_\_\_;

**Seconded by:** \_\_\_\_\_;

Passed and approved this 16<sup>th</sup> day of January, 2024.

CITY OF ALBION, NEBRASKA

BY: \_\_\_\_\_  
Mayor, James Jarecki

ATTEST:

\_\_\_\_\_  
City Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER INTRODUCTION OF ORDINANCE 329(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Enclosed is an ordinance to place special assessment/lien upon property at 554 S 11<sup>TH</sup> Street for unpaid utility bills.

First Reading Only at this time – if the utility bill remains unpaid at the next meeting further action may be considered to adopt the ordinance.

**DISCUSSION:**

**MOTION:** To introduce Ordinance 329(24).

**BY:** \_\_\_\_\_ **2ND:** \_\_\_\_\_

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE**

**MOTION:** To approve the first reading of Ordinance 329(24).

**BY:** \_\_\_\_\_ **2ND:** \_\_\_\_\_

**QUESTION CALLED BY:** \_\_\_\_\_

**MAYOR DECLARES:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

**ORDINANCE NO. 329 (24)**

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11<sup>TH</sup> STREET, ALBION, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for water, sewer and garbage service for Jared D Swan on the following described property:

*A fraction of the Northwest Quarter (NW1/4 Southeast Quarter (SE1/4), Section Twenty One (21), Township Twenty (20) North, Range Six (6) West of the 6<sup>th</sup> P.M., Boone County, Nebraska, described as follows: Commencing 30 feet West of the Southwest corner of Block 4 in F.B. Tiffany's Addition to Albion, Boone County, Nebraska; thence North 68 ½ feet; thence West 150 feet; thence South 20 feet; thence West 114 feet, thence South 78 ½ feet; thence East 264 feet; thence North 30 feet to the point of beginning, subject to the 11<sup>th</sup> Street on the East thereof; subject to Easement Deed to City of Albion for city street Recorded March 17, 1976 in Book 89 Deed 131. (AKA) 554 S 11<sup>th</sup> St*

for the unpaid utility bill and service charges as heretofore assessed, as well as for future utility bills as they become delinquent. This ordinance is hereby setting up a district to levy special assessment for the unpaid bill and service charges in the amount of \$207.07 as of October 21, 2023 plus \$50 in service charges and the amount of future utility bills and service charges as they become delinquent, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
SECONDED BY: \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.  
EFFECTIVE UPON PUBLICATION THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

CITY OF ALBION, NEBRASKA

\_\_\_\_\_  
James Jarecki, Albion City Mayor

ATTEST:

\_\_\_\_\_  
Andrew Devine, Albion City Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER INTRODUCTION OF ORDINANCE 330(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET, ALBION, NEBRASKA.**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Enclosed is an ordinance to place special assessment/lien upon property at 804 West Main Street for unpaid utility bills.

First Reading Only at this time – if the utility bill remains unpaid at the next meeting further action may be considered to adopt the ordinance.

**DISCUSSION:**

**MOTION:** To introduce Ordinance 330(24).

**BY:** \_\_\_\_\_ **2ND:** \_\_\_\_\_

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE**

**MOTION:** To approve the first reading of Ordinance 330(24).

**BY:** \_\_\_\_\_ **2ND:** \_\_\_\_\_

**QUESTION CALLED BY:** \_\_\_\_\_

**MAYOR DECLARES:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**



**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for water, sewer and garbage service for Leetch Properties, LLC on the following described property:

*Lot 8, Block 3, Clark, Connelly and Stout's Addition to Albion, Boone County, Nebraska  
(AKA) 804 W Main St*

for the unpaid utility bill and service charges as heretofore assessed, as well as for future utility bills as they become delinquent. This ordinance is hereby setting up a district to levy special assessment for the unpaid bill and service charges in the amount of \$223.05 as of October 21, 2023 plus \$50 in service charges and the amount of future utility bills and service charges as they become delinquent, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
SECONDED BY: \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.  
EFFECTIVE UPON PUBLICATION THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

CITY OF ALBION, NEBRASKA

\_\_\_\_\_  
James Jarecki, Albion City Mayor

ATTEST:

\_\_\_\_\_  
Andrew Devine, Albion City Clerk

Public Works

The North Public Works heating project. Heat installed and working well. Still need permanent electrical/thermostat installed.

Water

Nothing new to report.

Streets

Snow removal has gone well so far. The wind has been a set back on the most recent snow event, but they plowed through as best they could.

Parks/Rec

Eli Porter Memorial Project

We've had a very productive month as far as donations/grants go.

We received an anonymous \$7,500 donation related to youth development through the Nebraska Community Foundation and the Boone County Foundation Fund matched that donation. Also, the Boone County Foundation Fund announced another \$10,000 donation to be made on January 15<sup>th</sup>.

We also received exciting news from the Christopher and Dana Reeve Foundation that we have been selected to receive a \$24,999 donation for the project!

Last month we reported that we had \$93,000 left to raise for our goal, and that number is down to \$39,000.

Pool

Off-season work to be completed includes repair of piping leak at deep end of the pool.

General Administration / Other:

Planning Commission Vacancy

There is still one (1) vacancy.

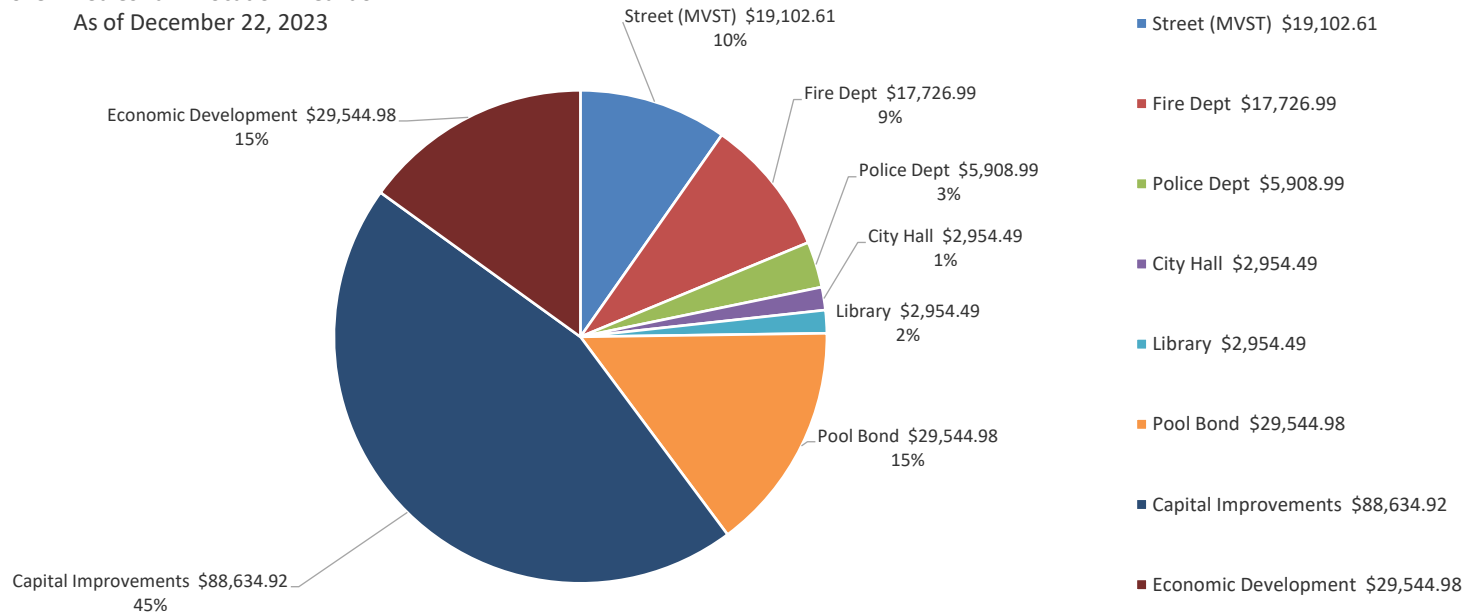
**\*Please direct any interested parties to City Hall or to the Mayor.**

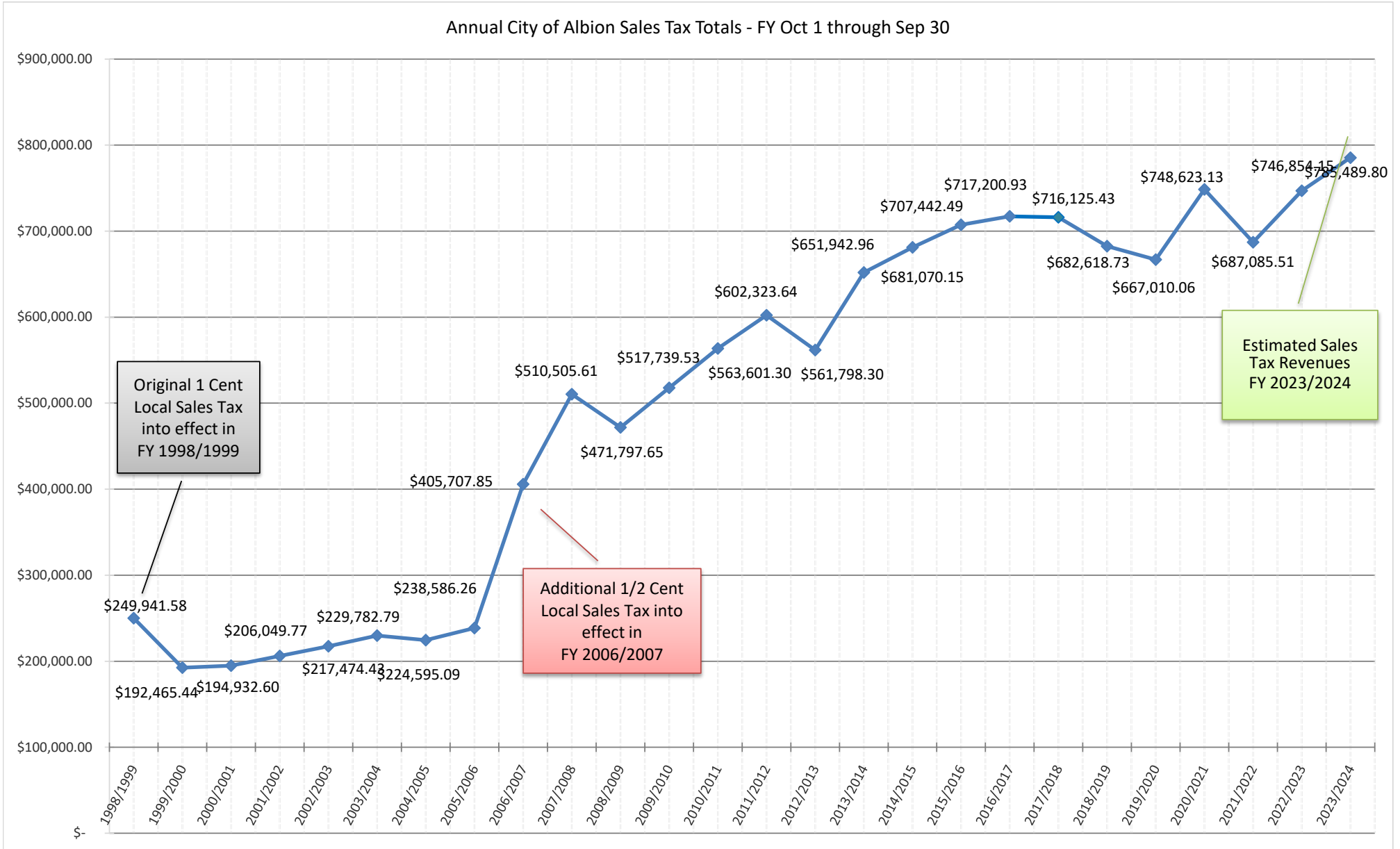
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Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.  
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2018 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2023/2024				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0075	\$0.0025	\$0.015	
AUG	\$ 67,269.10	\$ 8,727.42	\$ -	\$ 8,727.42	\$ 5,854.17	\$ 1,951.39	\$ 975.69	\$ 975.69	\$ 9,756.95	\$ 29,270.84	\$ 9,756.95	\$ 67,269.10	OCT
SEPT	\$ 63,931.62	\$ 2,628.31	\$ -	\$ 2,628.31	\$ 6,130.33	\$ 2,043.44	\$ 1,021.72	\$ 1,021.72	\$ 10,217.22	\$ 30,651.66	\$ 10,217.22	\$ 63,931.62	NOV
OCT	\$ 65,171.73	\$ 7,746.88	\$ -	\$ 7,746.88	\$ 5,742.49	\$ 1,914.16	\$ 957.08	\$ 957.08	\$ 9,570.81	\$ 28,712.42	\$ 9,570.81	\$ 65,171.73	DEC
NOV			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JAN
DEC			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
<b>YTD Total</b>	<b>\$ 196,372.45</b>	<b>\$ 19,102.61</b>	<b>\$ -</b>	<b>\$ 19,102.61</b>	<b>\$ 17,726.99</b>	<b>\$ 5,908.99</b>	<b>\$ 2,954.49</b>	<b>\$ 2,954.49</b>	<b>\$ 29,544.98</b>	<b>\$ 88,634.92</b>	<b>\$ 29,544.98</b>	<b>\$ 196,372.45</b>	

2023-24 Sales Tax Allocation Breakdown  
As of December 22, 2023





**CITY SALES TAX**

<b>Month / Fiscal Year</b>	<b>1998/1999</b>	<b>1999/2000</b>	<b>2000/2001</b>	<b>2001/2002</b>	<b>2002/2003</b>
<b>JULY</b>	\$ 13,108.97				
<b>AUG</b>	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
<b>SEPT</b>	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
<b>OCT</b>	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
<b>NOV</b>	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
<b>DEC</b>	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
<b>JAN</b>	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
<b>FEB</b>	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
<b>MAR</b>	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
<b>APR</b>	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
<b>MAY</b>	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
<b>JUNE</b>	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
<b>JULY</b>	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
<b>Annual Totals</b>	\$ 249,941.58	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43

% column indicates the percentage of growth/decline over same period in the previous year

**CITY SALES TAX**

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
<b>JULY</b>								
<b>AUG</b>	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34
<b>SEPT</b>	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91
<b>OCT</b>	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35
<b>NOV</b>	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81
<b>DEC</b>	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37
<b>JAN</b>	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44
<b>FEB</b>	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76
<b>MAR</b>	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56
<b>APR</b>	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75
<b>MAY</b>	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62
<b>JUNE</b>	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63
<b>JULY</b>	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76
<b>Annual Totals</b>	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$ 510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30

% column indicates the percentage of growth/decline over same period in the previous year

**CITY SALES TAX**

Month / Fiscal Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
JULY							
AUG	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39
SEPT	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22
OCT	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82
NOV	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99
DEC	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58
JAN	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18
FEB	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	\$ <b>56,369.21</b>	\$ 50,601.83
MAR	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ <b>63,504.01</b>	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94
APR	\$ 46,992.21	\$ 46,604.30	\$ <b>57,135.28</b>	\$ 54,526.18	\$ 56,556.84	\$ <b>69,303.54</b>	\$ 58,107.12
MAY	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87
JUNE	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67
JULY	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82
Annual Totals	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49	\$ 717,200.93	\$ 716,125.43

% column indicates the percentage of growth/decline over same period in the previous year

**CITY SALES TAX**

Month / Fiscal Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	%
JULY							
AUG	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	<b>\$ 68,870.76</b>	\$ 67,269.10	-2.5%
SEPT	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	<b>\$ 70,310.80</b>	\$ 68,023.77	\$ 63,931.62	-5.8%
OCT	\$ 55,217.47	\$ 57,187.61	<b>\$ 65,327.80</b>	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	12%
NOV	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	<b>\$ 62,512.20</b>		
DEC	\$ 57,809.78	<b>\$ 73,290.60</b>	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39		
JAN	\$ 53,255.88	\$ 47,695.44	<b>\$ 71,577.64</b>	\$ 46,098.54	\$ 63,080.82		
FEB	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12		
MAR	\$ 54,812.16	\$ 52,103.29	\$ 75,201.52	\$ 49,633.73	\$ 60,331.14		
APR	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88		
MAY	<b>\$ 70,876.04</b>	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18		
JUNE	\$ 56,297.29	\$ 66,266.55	<b>\$ 73,269.83</b>	\$ 57,061.36	\$ 65,252.11		
JULY	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	<b>\$ 66,208.00</b>	\$ 64,386.71		
Annual Totals	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 746,854.15	\$ 196,372.45	
						<b>2023/2024 YTD</b>	<b>0.4%</b>

% column indicates the percentage of growth/decline over same period in the previous year



**City of Albion**  
**Profit & Loss Budget Performance**  
 October 2023 through September 2024

Item 11.

	Oct 23	Nov 23	Dec 23	Oct - Dec 23
<b>Enterprise Funds</b>				
<b>Sewer</b>	57,751.48	-8,348.66	-152,896.91	-103,494.09
<b>Solid Waste</b>	24,707.02	-13,650.67	25,654.31	36,710.66
<b>Water</b>	34,623.84	-18,502.89	-6,084.18	10,036.77
<b>Total Enterprise Funds</b>	117,082.34	-40,502.22	-133,326.78	-56,746.66
<b>Governmental Funds</b>				
<b>Municipal Lottery</b>	-2,250.13	684.18	929.32	-636.63
<b>Economic Development</b>	-14,023.56	-8,398.62	-5,626.21	-28,048.39
<b>General</b>	-17,448.32	22,884.35	-15,158.92	-9,722.89
<b>Park</b>	-1,223.09	1,441.07	49,937.39	50,155.37
<b>Pool</b>	3,086.81	-2,985.11	-5,213.73	-5,112.03
<b>Police</b>	-12,354.23	-23,373.56	-24,369.20	-60,096.99
<b>Fire</b>	1,708.10	-2,995.85	2,506.68	1,218.93
<b>Library</b>	-8,433.55	-12,498.30	-2,502.23	-23,434.08
<b>Debt Service</b>	-284,261.48	10,405.36	9,674.44	-264,181.68
<b>Street</b>	54,834.41	-2,491.22	37,993.10	90,336.29
<b>Sales Tax</b>	10,637.66	11,074.95	10,467.67	32,180.28
<b>Total Governmental Funds</b>	-269,727.38	-6,252.75	58,638.31	-217,341.82
<b>TOTAL</b>	<b>-152,645.04</b>	<b>-46,754.97</b>	<b>-74,688.47</b>	<b>-274,088.48</b>

**City of Albion**  
**Profit & Loss Budget Performance**  
October 2023 through September 2024

Item 11.

	Annual Budget	Difference to Annual Budget	
<b>Enterprise Funds</b>			
Sewer	-101,455.00	-2,039.09	*Debt Payment to be paid in December
Solid Waste	-8,195.00	44,905.66	
Water	-253,760.00	263,796.77	
<b>Total Enterprise Funds</b>	-363,410.00	306,663.34	
<b>Governmental Funds</b>			
Municipal Lottery	-330.00	-306.63	
Economic Development	0.00	-28,048.39	
General	-24,000.00	14,277.11	
Park	-92,387.00	142,542.37	*Capital projects for Park Department in 2023-24
Pool	0.00	-5,112.03	
Police	-45,725.00	-14,371.99	
Fire	-30,438.00	31,656.93	
Library	-3,281.00	-20,153.08	
Debt Service	-73,625.00	-190,556.68	*Debt Service and Street to reconcile during year as property tax and sales tax revenues are received.
Street	-307,785.00	398,121.29	*Major Microsurfacing Project in Spring 2024
Sales Tax	-116,525.00	148,705.28	
<b>Total Governmental Funds</b>	-694,096.00	476,754.18	
<b>TOTAL</b>	<b>-1,057,506.00</b>	<b>783,417.52</b>	

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of December 31, 2023

Item 11.

	Current		Previous Month		Previous Year		
	Dec 31, 23	Nov 30, 23	\$ Change	% Change	Dec 31, 22	\$ Change	% Change
<b>ASSETS</b>							
<b>Current Assets</b>							
<b>Checking/Savings</b>							
<b>Cash Transaction Accounts</b>							
10000 · NOW Acct - Boone Co	198,144.68	297,812.67	-99,667.99	-33.47%	261,698.01	-63,553.33	-24.29%
10005 · NOW Acct - Cornerstone	245,351.80	239,254.01	6,097.79	2.55%	146,517.74	98,834.06	67.46%
<b>Cash/CD Reserve Accounts</b>							
10007 · T-Bill General Fund Reserve	372,649.29	371,393.88	1,255.41	0.34%	558,032.81	-185,383.52	-33.22%
10018 · CD - General - BCB - 4/18/21	117,883.14	117,883.14	0.00	0.0%	116,059.23	1,823.91	1.57%
10025 · CD - General - CSB - 4/18/21	110,379.91	110,379.91	0.00	0.0%	109,254.29	1,125.62	1.03%
10026 · CD - General - CSB - 6/18/20	111,396.17	111,396.17	0.00	0.0%	111,007.13	389.04	0.35%
10040 · CD - General - BCB - 7/26/20 f	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10041 · CD - General - BCB - 7/26/20 g	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10042 · CD - General - BCB - 7/26/20 h	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10043 · CD - General - BCB - 7/26/21 a	108,601.93	108,601.93	0.00	0.0%	107,899.44	702.49	0.65%
10044 · CD - General - BCB - 7/26/21 b	108,601.93	108,601.93	0.00	0.0%	107,899.44	702.49	0.65%
10045 · CD - General - BCB - 7/26/20 a	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10046 · CD - General - BCB - 7/26/20 b	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10047 · CD - General - BCB - 7/26/20 c	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10048 · CD - General - BCB - 7/26/20 d	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10049 · CD - General - BCB - 7/26/20 e	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10050 · CD - CURRB DSR - BCB - 4/10/24	226,482.70	226,482.70	0.00	0.0%	220,315.37	6,167.33	2.8%
<b>Restricted Use Accounts</b>							
10008 · Pool Project Fund - CSB	122,910.14	122,774.55	135.59	0.11%	121,286.33	1,623.81	1.34%
10030 · T-Bill Mmkt - Econ. Dev.	31,577.20	31,470.82	106.38	0.34%	32,021.76	-444.56	-1.39%
10035 · Premier Cornerstone - Ec Dev	81,649.38	72,014.40	9,634.98	13.38%	71,369.00	10,280.38	14.41%
10036 · Housing Program Fund	129,646.65	129,209.89	436.76	0.34%	128,025.81	1,620.84	1.27%
10105 · Fire Department Sales Tax Fund	215,592.62	214,866.31	726.31	0.34%	207,597.58	7,995.04	3.85%
10130 · SuperNOW - Library Mem Fund	3,409.47	3,586.34	-176.87	-4.93%	8,636.34	-5,226.87	-60.52%
10132 · Library - TBill Memorial Account	160,223.67	159,683.89	539.78	0.34%	159,224.79	998.88	0.63%
<b>Cash on Hand</b>							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	100.00	0.00	0.0%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
<b>Custodial Cash Accounts</b>							
10300 · County Treas Cash - Street	12,060.96	12,060.96	0.00	0.0%	15,152.57	-3,091.61	-20.4%
10400 · County Treas Cash - Debt Svc	1,370.32	1,370.32	0.00	0.0%	1,788.09	-417.77	-23.36%
<b>Total Checking/Savings</b>	<b>3,222,729.23</b>	<b>3,303,641.09</b>	<b>-80,911.86</b>	<b>-2.45%</b>	<b>3,340,747.68</b>	<b>-118,018.45</b>	<b>-3.53%</b>

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of December 31, 2023

Item 11.

	Current		Previous Month		Previous Year		
	Dec 31, 23	Nov 30, 23	\$ Change	% Change	Dec 31, 22	\$ Change	% Change
<b>Accounts Receivable</b>							
1110 · Accounts receivable	22,152.15	22,144.12	8.03	0.04%	2,064.69	20,087.46	972.9%
<b>Total Accounts Receivable</b>	22,152.15	22,144.12	8.03	0.04%	2,064.69	20,087.46	972.9%
<b>Other Current Assets</b>							
12000 · Accounts Receivable - Water	63,153.92	63,153.92	0.00	0.0%	69,116.88	-5,962.96	-8.63%
12010 · Accounts Receivable - Sewer	76,958.34	76,958.34	0.00	0.0%	73,184.04	3,774.30	5.16%
12020 · Accounts Receivable - Solid Was	207.06	207.06	0.00	0.0%	-146.83	353.89	241.02%
12040 · A/R Offset - General	-11,106.62	-11,106.62	0.00	0.0%	-2,078.24	-9,028.38	-434.42%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	0.00	-60.00	
12100 · Unbilled Revenue - Water	15,898.00	15,898.00	0.00	0.0%	17,347.00	-1,449.00	-8.35%
12110 · Unbilled Revenue - Sewer	19,208.00	19,208.00	0.00	0.0%	18,341.00	867.00	4.73%
12150 · Accrued Interest Recv. - Water	1,407.68	1,407.68	0.00	0.0%	414.28	993.40	239.79%
12160 · Accrued Interest Recv. - Sewer	3,482.25	3,482.25	0.00	0.0%	3,042.33	439.92	14.46%
12170 · Accrued Interest Recv. - Solid	200.85	200.85	0.00	0.0%	69.27	131.58	189.95%
12200 · Inventory - Water	81,437.29	81,437.29	0.00	0.0%	65,763.59	15,673.70	23.83%
12300 · Prepaid Insurance - Water	2,189.19	2,189.19	0.00	0.0%	0.00	2,189.19	100.0%
12310 · PREPAID INSURANCE - SEWER	3,431.26	3,431.26	0.00	0.0%	0.00	3,431.26	100.0%
12320 · PREPAID INSURANCE - SOLID WASTE	652.16	652.16	0.00	0.0%	0.00	652.16	100.0%
1299 · Undeposited Funds	3,761.17	472.50	3,288.67	696.02%	17,907.44	-14,146.27	-79.0%
<b>Total Other Current Assets</b>	<b>260,820.55</b>	<b>257,531.88</b>	<b>3,288.67</b>	<b>1.28%</b>	<b>262,960.76</b>	<b>-2,140.21</b>	<b>-0.81%</b>
<b>Total Current Assets</b>	<b>3,505,701.93</b>	<b>3,583,317.09</b>	<b>-77,615.16</b>	<b>-2.17%</b>	<b>3,605,773.13</b>	<b>-100,071.20</b>	<b>-2.78%</b>
<b>Fixed Assets</b>							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,025,726.16	0.00	0.0%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	430,366.21	430,366.21	0.00	0.0%	421,577.21	8,789.00	2.09%
15050 · Accum Depr - Water	-1,142,131.50	-1,142,131.50	0.00	0.0%	-1,041,120.23	-101,011.27	-9.7%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	126,071.40	0.00	0.0%
15150 · Accum Depr - Sewer	-2,073,698.68	-2,073,698.68	0.00	0.0%	-1,905,880.33	-167,818.35	-8.81%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-2,657.16	-2,657.16	0.00	0.0%	-1,867.03	-790.13	-42.32%
15300 · Fixed Assets - General	137,256.66	137,256.66	0.00	0.0%	114,317.94	22,938.72	20.07%
15310 · Fixed Assets - Park	638,023.86	638,023.86	0.00	0.0%	646,442.68	-8,418.82	-1.3%
15320 · Fixed Assets - Police	37,025.28	37,025.28	0.00	0.0%	47,464.99	-10,439.71	-22.0%
15330 · Fixed Assets - Fire	1,099,467.03	1,099,467.03	0.00	0.0%	1,264,562.29	-165,095.26	-13.06%
15340 · Fixed Assets - Library	121,303.74	121,303.74	0.00	0.0%	115,271.86	6,031.88	5.23%
15350 · Fixed Assets - Pool	2,582,842.10	2,582,842.10	0.00	0.0%	2,737,929.11	-155,087.01	-5.66%
15360 · Fixed Assets - Streets	3,124,241.37	3,124,241.37	0.00	0.0%	3,240,624.70	-116,383.33	-3.59%
<b>Total Fixed Assets</b>	<b>11,945,646.69</b>	<b>11,945,646.69</b>	<b>0.00</b>	<b>0.0%</b>	<b>12,632,930.97</b>	<b>-687,284.28</b>	<b>-5.44%</b>
<b>TOTAL ASSETS</b>	<b>15,451,348.62</b>	<b>15,528,963.78</b>	<b>-77,615.16</b>	<b>-0.5%</b>	<b>16,238,704.10</b>	<b>-787,355.48</b>	<b>-4.85%</b>

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of December 31, 2023

Item 11.

	Current		Previous Month		Previous Year		
	Dec 31, 23	Nov 30, 23	\$ Change	% Change	Dec 31, 22	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>							
<b>Liabilities</b>							
<b>Current Liabilities</b>							
<b>Accounts Payable</b>							
2010 · Accounts payable	-213.77	-286.69	72.92	25.44%	-166.73	-47.04	-28.21%
<b>Total Accounts Payable</b>	<b>-213.77</b>	<b>-286.69</b>	<b>72.92</b>	<b>25.44%</b>	<b>-166.73</b>	<b>-47.04</b>	<b>-28.21%</b>
<b>Other Current Liabilities</b>							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
19999 · A/P Offset - Street	21.17	21.17	0.00	0.0%	0.00	21.17	100.0%
20000 · Accounts Payable - Water	15,650.59	15,650.59	0.00	0.0%	32,620.19	-16,969.60	-52.02%
20010 · Accounts Payable - Sewer	3,374.09	3,374.09	0.00	0.0%	42,474.00	-39,099.91	-92.06%
20020 · Accounts Payable - Solid Waste	15,702.50	15,702.50	0.00	0.0%	29,579.74	-13,877.24	-46.92%
20100 · Accrued Payroll - Water	1,455.10	1,455.10	0.00	0.0%	1,285.30	169.80	13.21%
20110 · Accrued Payroll - Sewer	1,314.65	1,314.65	0.00	0.0%	1,151.14	163.51	14.2%
20120 · Accrued Payroll - Solid Waste	307.43	307.43	0.00	0.0%	277.80	29.63	10.67%
20200 · Accrued Vacation - Water	5,821.04	5,821.04	0.00	0.0%	4,713.27	1,107.77	23.5%
20210 · Accrued Vacation - Sewer	5,243.16	5,243.16	0.00	0.0%	3,226.63	2,016.53	62.5%
20220 · Accrued Vacation - Solid Waste	1,937.91	1,937.91	0.00	0.0%	1,509.47	428.44	28.38%
20400 · Payroll Tax W/H - Water	167.61	167.61	0.00	0.0%	123.06	44.55	36.2%
20410 · Payroll Tax W/H - Sewer	154.20	154.20	0.00	0.0%	113.97	40.23	35.3%
20420 · Payroll Tax W/H - Solid Waste	26.18	26.18	0.00	0.0%	20.80	5.38	25.87%
20600 · Customer Deposits - Water	41,858.00	42,093.00	-235.00	-0.56%	38,442.00	3,416.00	8.89%
20700 · Accrued Interest Payable	2,675.99	2,675.99	0.00	0.0%	2,831.32	-155.33	-5.49%
20710 · Accrued Interest Payable -Sewer	11,596.67	11,596.67	0.00	0.0%	12,566.46	-969.79	-7.72%
20800 · HEALTH INSURANCE LIABILITY	-4,769.12	1,574.20	-6,343.32	-402.96%	-7,930.81	3,161.69	39.87%
20801 · HSA Liabilities	-1,846.30	-769.20	-1,077.10	-140.03%	-1,307.54	-538.76	-41.2%
2100 · Payroll Liabilities	-2,640.57	-2,437.88	-202.69	-8.31%	4,290.95	-6,931.52	-161.54%
<b>2140 · Accrued sales taxes</b>							
20500 · Sales Tax Payable - Water	723.97	276.72	447.25	161.63%	506.08	217.89	43.05%
20510 · Sales Tax Payable - Sewer	4,460.38	580.81	3,879.57	667.96%	4,301.28	159.10	3.7%
54007 · Sales Tax Collected	-588.06	-497.79	-90.27	-18.13%	-368.74	-219.32	-59.48%
2140 · Accrued sales taxes - Other	121.17	-19.85	141.02	710.43%	157.37	-36.20	-23.0%
<b>Total 2140 · Accrued sales taxes</b>	<b>4,717.46</b>	<b>339.89</b>	<b>4,377.57</b>	<b>1,287.94%</b>	<b>4,595.99</b>	<b>121.47</b>	<b>2.64%</b>
2141 · Lodging Tax	327.99	324.99	3.00	0.92%	252.18	75.81	30.06%
53005-1 · Dog License - State Fee	8.54	8.54	0.00	0.0%	23.18	-14.64	-63.16%
53005-2 · Dog License - City Fee	0.24	0.24	0.00	0.0%	0.54	-0.30	-55.56%
53050 · KENO PROCEEDS - STATE SHARE	569.87	261.74	308.13	117.72%	696.01	-126.14	-18.12%
55555 · RETURNED CHECKS	-134.18	-134.18	0.00	0.0%	-178.54	44.36	24.85%
<b>Total Other Current Liabilities</b>	<b>103,706.95</b>	<b>106,876.36</b>	<b>-3,169.41</b>	<b>-2.97%</b>	<b>171,543.84</b>	<b>-67,836.89</b>	<b>-39.55%</b>
<b>Total Current Liabilities</b>	<b>103,493.18</b>	<b>106,589.67</b>	<b>-3,096.49</b>	<b>-2.91%</b>	<b>171,377.11</b>	<b>-67,883.93</b>	<b>-39.61%</b>
<b>Long Term Liabilities</b>							
25030 · N/P - DEQ - Well 4 Project	159,170.90	164,972.28	-5,801.38	-3.52%	170,716.22	-11,545.32	-6.76%
25033 · Bonds - Water Well 2019	381,444.89	391,690.97	-10,246.08	-2.62%	401,860.77	-20,415.88	-5.08%
25042 · BONDS - Swimming Pool	1,630,000.00	1,630,000.00	0.00	0.0%	1,805,000.00	-175,000.00	-9.7%
25044 · Bonds - 2018 GO VP - Fairview Street	985,000.00	985,000.00	0.00	0.0%	1,065,000.00	-80,000.00	-7.51%
25045 · Bonds - 2019 CURRB, WWTF Project	1,430,000.00	1,605,000.00	-175,000.00	-10.9%	1,605,000.00	-175,000.00	-10.9%
<b>Total Long Term Liabilities</b>	<b>4,585,615.79</b>	<b>4,776,663.25</b>	<b>-191,047.46</b>	<b>-4.0%</b>	<b>5,047,576.99</b>	<b>-461,961.20</b>	<b>-9.15%</b>
<b>Total Liabilities</b>	<b>4,689,108.97</b>	<b>4,883,252.92</b>	<b>-194,143.95</b>	<b>-3.98%</b>	<b>5,218,954.10</b>	<b>-529,845.13</b>	<b>-10.15%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of December 31, 2023

Item 11.

	Current		Previous Month		Previous Year		
	Dec 31, 23	Nov 30, 23	\$ Change	% Change	Dec 31, 22	\$ Change	% Change
<b>Equity</b>							
<b>Fund Balance</b>	4,870,160.04	4,870,160.04	0.00	0.0%	5,041,613.57	-171,453.53	-3.4%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	209,606.92	209,606.92	0.00	0.0%	200,175.74	9,431.18	4.71%
Fund Balance - Economic Development	126,221.57	126,221.57	0.00	0.0%	101,935.08	24,286.49	23.83%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	130,386.56	14,352.45	11.01%
Fund Balance - General	460,697.73	460,697.73	0.00	0.0%	524,465.89	-63,768.16	-12.16%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,753.36	123.04	4.47%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-4,735.05	-15,555.07	-328.51%
Fund Balance - Park	246,978.78	246,978.78	0.00	0.0%	496,478.94	-249,500.16	-50.25%
Fund Balance - Police	-85,139.67	-85,139.67	0.00	0.0%	-123,091.70	37,952.03	30.83%
Fund Balance - Pool	311,538.93	311,538.93	0.00	0.0%	349,735.22	-38,196.29	-10.92%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	287,348.91	-145,807.57	-50.74%
Fund Balance - Sewer	1,728,291.87	1,553,291.87	175,000.00	11.27%	1,700,294.57	27,997.30	1.65%
Fund Balance - Solid Waste	68,782.66	68,782.66	0.00	0.0%	78,709.67	-9,927.01	-12.61%
Fund Balance - Street	860,491.87	860,491.87	0.00	0.0%	626,815.34	233,676.53	37.28%
Fund Balance - Water	1,462,465.44	1,446,417.98	16,047.46	1.11%	1,551,277.97	-88,812.53	-5.73%
<b>Department and General Fund Equity Balances</b>	<b>10,532,168.22</b>	<b>10,341,120.76</b>	<b>191,047.46</b>	<b>1.85%</b>	<b>10,967,369.52</b>	<b>-435,201.30</b>	<b>-3.97%</b>
<b>Sinking Fund Balances</b>							
13005 - Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 - Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,169.62	67.00	0.26%
13017 - Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 - Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	183,030.97	0.00	0.0%
13019 - Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	44,238.00	8,819.00	19.94%
13020 - New Pool Sinking Fund	72,217.16	72,217.16	0.00	0.0%	96,362.16	-24,145.00	-25.06%
13021 - Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 - Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	130,987.45	-13,760.00	-10.51%
13023 - City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 - Unrestrict (retained earnings)	79.08	79.08	0.00	0.0%	-366.95	446.03	121.55%
Net Income	-274,088.48	-199,400.01	-74,688.47	-37.46%	-480,352.40	206,263.92	42.94%
<b>Total Equity</b>	<b>10,762,239.65</b>	<b>10,645,880.66</b>	<b>116,358.99</b>	<b>1.09%</b>	<b>11,019,750.00</b>	<b>-257,510.35</b>	<b>-2.34%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,451,348.62</b>	<b>15,528,263.05</b>	<b>-76,914.43</b>	<b>-0.5%</b>	<b>16,238,704.10</b>	<b>-787,355.48</b>	<b>-4.85%</b>



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** January 16, 2024

**ITEM NAME:** **CONSIDER BILLS FOR APPROVAL**

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

**PRESENTER(S):**

Administrator Devine/Deputy Clerk Ketteler

**BACKGROUND INFORMATION:**

Enclosed for affirmation and approval

**DISCUSSION:**

**MOTION:** To approve bills report for payment and affirm all paid claims as presented, except for bills submitted by Speed Services.

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**MOTION:** To approve bills submitted by Speed Services for payment.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

**City of Albion**  
**Class QuickReport**  
 December 13, 2023 through January 16, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Check	12/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-25.57
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	12/18/2023	13166	Corey Zoubek	140 miles @ .655 to G.I. for Sewer Certification Testing	64001 · Travel/Training	-91.70
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-288.16
Total Sewer						-428.19
<b>Solid Waste</b>						
Check	12/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-13.05
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.05
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste						-21.60
<b>Water</b>						
Check	12/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-15.78
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-576.33
Check	12/15/2023	13164	Petty Cash	curb stop repair letter	66013 · Postage	-7.21
Total Water						-622.08
Total Enterprise Funds						-1,071.87
<b>Governmental Funds</b>						
<b>General</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-806.86
Total General						-839.12
<b>Park</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.38
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-576.33
Total Park						-590.21
<b>Pool</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.38
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-1,325.53
Total Pool						-1,334.91
<b>Police</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-18.20
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 · Payroll Taxes	-576.33
Total Police						-608.03



City of Albion  
**Class QuickReport**

December 13, 2023 through January 16, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Fire</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 - Telephone/Internet	-18.20
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 - Payroll Taxes	-86.45
Total Fire						-104.65
<b>Library</b>						
Check	01/02/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 - Telephone/Internet	-9.38
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 - Computer Maint	-28.00
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 - Payroll Taxes	-950.94
Total Library						-988.32
<b>Street</b>						
Check	12/20/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 - Computer Maint	-13.50
Check	01/02/2024		NE UC Fund	VOLUNTARY PAYMENT TO REDUCE 2024 COMBINED TAX RATE from 5.4% to 1.03%	70501 - Payroll Taxes	-576.33
Check	01/05/2024	13253	Ron Morearty	12V Battery Maintainer for Pickup	61003 - Equipment Maintenance	-7.51
Total Street						-597.34
Total Governmental Funds						-5,062.58
<b>TOTAL</b>						<b>-6,134.45</b>

**City of Albion  
Bills Report  
January 16, 2024**

Ty...	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Bill	01/16/2024		Albion Thriftyway	Ticket #6343 - Cleaning Supplies	60010 - Janitor Supply	-37.85
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 - Telephone/Internet	-35.70
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 - Telephone/Internet	-64.05
Bill	01/16/2024		BJ'S Sandhill Electric	Outside Fixture (West)	61000 - Building Maintenance	-267.24
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29864015 - Welding Kit	60021 - Tools and Equipment	-99.99
Bill	01/16/2024	Inv. #J3-146...	Cummins Sales and Service	Preventative Maintenance, Equipment Make/Model - Cummins Genset	61110 - SEWER SYSTEM MAI...	-910.51
Bill	01/16/2024	Inv. #J3-149...	Cummins Sales and Service	Preventative Maintenance, Equipment Make/Model - Onan 150 DSGAC	61110 - SEWER SYSTEM MAI...	-871.51
Bill	01/16/2024		Frontier	private data line - Acc't 402-196-0497-040804-2	62001 - Telephone/Internet	-10.64
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Shop Towels	60010 - Janitor Supply	-22.50
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Toilet Tissue	60010 - Janitor Supply	-10.70
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Shop Towels	60010 - Janitor Supply	-6.02
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	01/16/2024	Inv.# 147168	JEO Consulting Group, Inc.	Coranco Letter (Services through 12/15/23)	70503 - Engineering Fees	-191.25
Bill	01/16/2024	Inv.#147206	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements - Services through 12/15/23	70503 - Engineering Fees	-9,885.00
Bill	01/16/2024	Inv.#	Kayton International Inc.	Lease Case IH Max 125 Tractor 12/1-12/31/23	60015 - Equipment Rent	-375.00
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 - Utilities	-1,736.16
Bill	01/16/2024	Inv.# 1166810	Midwest Laboratories	wastewater analysis	66016 - Lab Costs	-169.35
Bill	01/16/2024	Inv.# 42561	NDEE	Waste Water Operator License Renewal [File # 39245]	64000 - Dues	-150.00
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 - Telephone/Internet	-21.00
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 - Telephone/Internet	-20.55
<b>Total Sewer</b>						<b>-14,932.12</b>
<b>Solid Waste</b>						
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 - Telephone/Internet	-9.52
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 - Telephone/Internet	-12.80
Bill	01/16/2024		Bud's Sanitary Service	Dec. 2023	66009 - Landfill	-15,608.25
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 - Telephone/Internet	-4.20
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 - Telephone/Internet	-4.56
<b>Total Solid Waste</b>						<b>-15,639.33</b>

**City of Albion  
Bills Report  
January 16, 2024**

Ty...	Date	Num	Name	Memo	Account	Amount
<b>Water</b>						
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 Telephone/Internet	-35.70
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 Telephone/Internet	-64.05
Bill	01/16/2024		Black Hills Energy-4228220486	acct #4228220486	62000 Utilities	-41.35
Bill	01/16/2024		Black Hills Energy 5933884563	acct #5933884563	62000 Utilities	-153.90
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862585 - Swivel Hose Adapter, Comp Connector, Pipe Bushing, Cable	60004 Parts	-35.56
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862774 - Pipe Plug, 12PT Sockets	60004 Parts	-40.56
Bill	01/16/2024	Inv.# G1026	Bomgaars Supply Inc.	Inv.# 29866513 - Adapter, Bushings, Female Couplers, Tee, Coupler Plug, Elbow Barbs, PVC Nipple,...	60004 Parts	-97.17
Bill	01/16/2024		Central District Health Dept.	Coliform Tests	66016 Lab Costs	-270.00
Bill	01/16/2024		Frontier	395.1215	62001 Telephone/Internet	-9.33
Bill	01/16/2024		Frontier	Acc't # 4023952446 022712 2	62001 Telephone/Internet	-106.03
Bill	01/16/2024		Frontier	private data line - Acc't 402-196-0496-040804-2	62001 Telephone/Internet	-10.64
Bill	01/16/2024	Inv.# 11558	HOA Solutions, Inc.	Troubleshooting the Flouride Pump	61003 Equipment Maintenance	-2,197.73
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 Uniforms	-5.54
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 Uniforms	-5.54
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Shop Towels	60010 Janitor Supply	-22.50
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 Uniforms	-5.54
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Toilet Tissue	60010 Janitor Supply	-10.70
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 Uniforms	-5.54
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Shop Towels	60010 Janitor Supply	-6.02
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 Uniforms	-5.54
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 Uniforms	-2.59
Bill	01/16/2024	Inv.#147206	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements - Services through 12/15/23	70503 Engineering Fees	-9,885.00
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 Utilities	-983.73
Bill	01/16/2024	Inv.# 08950...	Municipal Supply, Inc.	STD & Largo Pentagon Nut & Curb Box Key	60004 Parts	-79.84
Bill	01/16/2024	Inv.# 08950...	Municipal Supply, Inc.	Shipping of Pentagon Nut & Curb Box Key	60007 Freight	-18.26
Bill	01/16/2024	Inv.# 08962...	Municipal Supply, Inc.	1" NL FIP BR Curb Stop W/MN PA	60004 Parts	-950.58
Bill	01/16/2024	Inv.# 08962...	Municipal Supply, Inc.	1" NL P/J/CTS BR Curb Stop MN P	60004 Parts	-1,166.76
Bill	01/16/2024	Inv.# 08962...	Municipal Supply, Inc.	Shipping of parts	60007 Freight	-27.60
Bill	01/16/2024	Inv.# 08962...	Municipal Supply, Inc.	(6) REG Pro-Coder R9001 V4 CFT 5/8	60022 Water Meters	-1,216.02
Bill	01/16/2024	Inv.# 08962...	Municipal Supply, Inc.	Shipping of meters	60007 Freight	-22.81
Bill	01/16/2024	Inv.# 08968...	Municipal Supply, Inc.	DI Cutter	60004 Parts	-390.00
Bill	01/16/2024	Inv.# 08968...	Municipal Supply, Inc.	DI Cutter	60004 Parts	-450.00
Bill	01/16/2024	Inv.# 08968...	Municipal Supply, Inc.	Shipping of DI Cutters	60007 Freight	-23.42
Bill	01/16/2024	Inv.# 572404	NE Public Health Environmental...	EPA 525.2 (Pesticides)	66016 Lab Costs	-247.00
Bill	01/16/2024	Inv.# 572404	NE Public Health Environmental...	Nitrate, EPA 353.2	66016 Lab Costs	-16.00
Bill	01/16/2024		NE Rural Water Assoc.	Dues - 2024 Membership Renewal	64000 Dues	-400.00
Bill	01/16/2024	Inv.# 3120100	One Call Concepts, Inc.	Locate Fee - Dec. 2023	66014 Locates	-19.96
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 Telephone/Internet	-21.00
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 Telephone/Internet	-20.55
Bill	01/16/2024		U. S. Bank	NE Municipal Utilities- Myers Conference Registration 1/10-1/12/24	64001 Travel/Training	-407.00
Bill	01/16/2024		U. S. Bank	Aquatap - (2) Housing Packing Kits	60004 Parts	-110.90
Bill	01/16/2024	Inv.# 20F8X...	U. S. Bank	UPS - Shipping of Samples	60007 Freight	-12.56
Bill	01/16/2024	Inv.# 20F8X...	U. S. Bank	UPS - Shipping of Samples	60007 Freight	-21.01
Bill	01/16/2024	Inv.# 20F8X...	U. S. Bank	UPS - Shipping of Samples	60007 Freight	-18.34
Bill	01/16/2024	Inv.# 20F8X...	U. S. Bank	UPS - Shipping of Samples	60007 Freight	-13.32
Bill	01/16/2024		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 Telephone/Internet	-40.00

**City of Albion  
Bills Report  
January 16, 2024**

Ty...	Date	Num	Name	Memo	Account	Amount
Bill	01/16/2024	Inv# 995280...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-65.30
Bill	01/16/2024		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2446	60011 · Fuel	-67.79
Total Water						-19,889.59
Total Enterprise Funds						-50,461.04
<b>Governmental Funds</b>						
<b>Economic Development</b>						
Bill	01/16/2024		Verizon - Smith	Acc't # 583122137-00001 - Smith	62001 · Telephone/Internet	-40.00
Total Economic Development						-40.00
<b>General</b>						
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Legal - Ord. 327(23) Leetch Lien	66002 · Printing/Legal	-9.16
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Legal - Ord. 328(23) City Pay Plan	66002 · Printing/Legal	-9.60
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Legal - Notice of PC Meeting	66002 · Printing/Legal	-6.98
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Legal - Proceedings	66002 · Printing/Legal	-69.66
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Thank You Cards - Eli Porter Park Donations	60001 · Office supplies	-19.00
Bill	01/16/2024	Inv.# 58753	Albion News/Boone County Trib...	Envelopes for Thank You Cards	60001 · Office supplies	-3.50
Bill	01/16/2024		Albion Thriftyway	Ticket #4534 - Coffee & Creamer	60001 · Office supplies	-20.57
Bill	01/16/2024		Albion Thriftyway	Ticket #8407 - Coffee & Creamer	60001 · Office supplies	-20.27
Bill	01/16/2024	111-089941...	Amazon Capital Services	(4) Accessory Cords w/ LED Light Bulbs	60001 · Office supplies	-14.99
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.00
Bill	01/16/2024		Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
Bill	01/16/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-370.24
Bill	01/16/2024	Inv.# 1776	Cornerstone Mapping	Orthophotography - Aerial Mapping	80000 · Capital Outlay	-11,755.00
Bill	01/16/2024	Inv.# 88554...	Eakes	(2) Cases Paper, Glue Stick, Cleaning Supplies	60001 · Office supplies	-150.18
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-14.00
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-14.80
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-14.80
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Toilet Tissue	60001 · Office supplies	-10.70
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Inventory Maintenance, Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-16.33
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.71
Bill	01/16/2024		Kelly's Heating & Air Conditioning	(6) Filters - Office	61000 · Building Maintenance	-85.00
Bill	01/16/2024	Inv.# 4564494	Loffler	Contract # C5860i-37S01351-01	66004 · Copier Service Contract	-339.96
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 · Utilities	-283.67
Bill	01/16/2024	Inv.# 35829...	Quill Corporation	Quickbooks Envelopes	60001 · Office supplies	-134.95
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 · Telephone/Internet	-15.40
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 · Telephone/Internet	-14.01
Bill	01/16/2024		U. S. Bank	Devine - LONM Midwinter Conference 2/26 - 2/27/24	64001 · Travel/Training	-469.00
Bill	01/16/2024		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
Bill	01/16/2024		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General						-15,390.52

City of Albion  
Bills Report  
January 16, 2024

Ty...	Date	Num	Name	Memo	Account	Amount
<b>Park</b>						
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 Telephone/Internet	-40.46
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 Telephone/Internet	-77.00
Bill	01/16/2024		BJ'S Sandhill Electric	Bathroom Fixtures	61002 Maint Sports Complex	-262.39
Bill	01/16/2024		BJ'S Sandhill Electric	Awining Fixture, Phot Eye	61002 Maint Sports Complex	-115.87
Bill	01/16/2024		BJ'S Sandhill Electric	Urd Splice Kit	61002 Maint Sports Complex	-23.27
Bill	01/16/2024		BJ'S Sandhill Electric	#12 UF	61002 Maint Sports Complex	-23.09
Bill	01/16/2024		BJ'S Sandhill Electric	3/4" PVC (80)	61002 Maint Sports Complex	-20.25
Bill	01/16/2024		BJ'S Sandhill Electric	Midwest Outlet Box (GFCI)	61002 Maint Sports Complex	-125.60
Bill	01/16/2024		BJ'S Sandhill Electric	Tandem Breaker (SQD-20)	61002 Maint Sports Complex	-37.85
Bill	01/16/2024		BJ'S Sandhill Electric	Service Call (No power to camera)	61002 Maint Sports Complex	-100.00
Bill	01/16/2024		BJ'S Sandhill Electric	Solar Lighting	61002 Maint Sports Complex	-458.73
Bill	01/16/2024		BJ'S Sandhill Electric	Trencher	61002 Maint Sports Complex	-100.00
Bill	01/16/2024		BJ'S Sandhill Electric	Lift	61002 Maint Sports Complex	-100.00
Bill	01/16/2024		BJ'S Sandhill Electric	Labor	61002 Maint Sports Complex	-100.00
Bill	01/16/2024		BJ'S Sandhill Electric	Inside Vapor Tight Fixtures (Park Bathroom Fixtures)	61002 Maint Sports Complex	-1,105.00
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867894 - Shower Head Repair	61000 Building Maintenance	-1,010.60
Bill	01/16/2024	Inv.# 201800	Jackson Services	Toilet Tissue	60010 Janitor Supply	-39.98
Bill	01/16/2024	Inv.# 72373	Loup Power District		60010 Janitor Supply	-10.68
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62000 Utilities	-721.98
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 Telephone/Internet	-25.20
					62001 Telephone/Internet	-23.45
Total Park						-4,421.40
<b>Pool</b>						
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 Telephone/Internet	-11.90
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 Telephone/Internet	-21.35
Bill	01/16/2024		BJ'S Sandhill Electric	Inside Vapor Tight Fixtures - Chemical Rooms	61000 Building Maintenance	-393.53
Bill	01/16/2024		BJ'S Sandhill Electric	Pool Outside Fixtures	80000 Capital Outlay	-4,174.30
Bill	01/16/2024	Inv.# SRV10...	Rasmussen Mechanical Services	Service work on Pool Boiler	61008 Pool Maintenance	-6,627.48
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 Telephone/Internet	-7.00
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 Telephone/Internet	-6.92
Total Pool						-11,242.48
<b>Police</b>						
Bill	01/16/2024	Inv.# 767	Albion Car Wash	11/1/23-11/30/23	60012 Car Wash	-26.00
Bill	01/16/2024	113-199929...	Amazon Capital Services	10 Pack 32GB USB 2.0 Memory Sticks	60001 Office supplies	-27.24
Bill	01/16/2024	113-199929...	Amazon Capital Services	10 Pack 8GB USB 2.0 Memory Sticks	60001 Office supplies	-24.99
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 Telephone/Internet	-26.18
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 Telephone/Internet	-47.00
Bill	01/16/2024		Blue360 Media	NE Criminal & Traffic Law Manual	66002 Printing/Legal	-94.95
Bill	01/16/2024	Inv.# 1966078	Central Community College	BLS Renewal: B. Lipker	64001 Travel/Training	-30.30
Bill	01/16/2024	Inv.# 1407295	DAS State ACCTG	Dec. 2023 User Fee- Radios on the State Radio System	61003 Equipment Maintenance	-69.00
Bill	01/16/2024	Inv.# 02650...	Galls	Gun Mount	60003 Equipment	-257.82
Bill	01/16/2024	Inv.# 02660...	Galls	Compact Tactical Gun Light	60003 Equipment	-110.83
Bill	01/16/2024	Inv.# 24282	Justice Data Solutions Inc.	Annual Software Support	61001 Computer Maint	-800.00
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 Utilities	-60.53
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 Telephone/Internet	-15.40
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 Telephone/Internet	-14.01
Bill	01/16/2024		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 Telephone/Internet	-40.00
Bill	01/16/2024		Verizon-Predmore	ACCT#489224726-00001 - PREDMORE	62001 Telephone/Internet	-40.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1699, Charger	60011 Fuel	-19.87
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 5810, Charger	60011 Fuel	-25.31
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 5811	60012 Car Wash	-10.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 4765, Charger	60011 Fuel	-21.13
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 6168, Charger	60011 Fuel	-15.61

**City of Albion  
Bills Report  
January 16, 2024**

Ty...	Date	Num	Name	Memo	Account	Amount
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 6852, Charger	60011 · Fuel	-16.65
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 7951, Charger	60011 · Fuel	-28.52
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 9424, Charger	60011 · Fuel	-23.74
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 875, Charger	60011 · Fuel	-17.92
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 885, Truck	60011 · Fuel	-65.30
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1471, Charger	60011 · Fuel	-40.25
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2870, Charger	60011 · Fuel	-15.95
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 3582, Charger	60011 · Fuel	-14.97
<b>Total Police</b>						<b>-1,999.47</b>
<b>Fire</b>						
Bill	01/16/2024	Inv.# 58760	Albion News/Boone County Trib...	Notice of Jan. Meeting	66002 · Printing/Legal	-3.05
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.00
Bill	01/16/2024		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-510.62
Bill	01/16/2024	Inv.# 57688	Complete Pest Elimination, Inc.	Pest Control	61000 · Building Maintenance	-75.00
Bill	01/16/2024	Inv.# 131993	Danko Emergency Equipment Co.	(8) Belts	70506 · Uniforms	-136.70
Bill	01/16/2024	Inv.# 85500...	Electronic Engineering	Repair work on pagers	70510 · Pager & Radio Expense	-202.45
Bill	01/16/2024	Inv.# 85500...	Electronic Engineering	Repair work on pagers	70510 · Pager & Radio Expense	-202.45
Bill	01/16/2024		Frontier	Acc't 402-196-0503-040804-2	62001 · Telephone/Internet	-12.71
Bill	01/16/2024		Frontier	Acc't 402-196-0501-040804-2	62001 · Telephone/Internet	-27.48
Bill	01/16/2024		Great Plains Communications	High Speed Business Internet - 12/16/23-1/15/24	62001 · Telephone/Internet	-45.50
Bill	01/16/2024	Inv.# 766567	Kenny's Small Engine Repair	Replace Auxillary Pump Motor on Unit #31	61003 · Equipment Maintenance	-2,971.91
Bill	01/16/2024	#3193	Kyncl Repair	Repair Safety System - Unit 61	61003 · Equipment Maintenance	-160.90
Bill	01/16/2024	#3216	Kyncl Repair	Replace Fuel Pump, Spark Plugs, & Fuel Filters - Unit 31	61003 · Equipment Maintenance	-220.39
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 · Utilities	-218.52
Bill	01/16/2024		NE State Volunteer Firefighters ...	Zoro Tools - SCBA Molded Plastic Case	60003 · Equipment	-349.71
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 · Telephone/Internet	-15.40
Bill	01/16/2024	Inv.# 995280...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-65.30
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 5826	60011 · Fuel	-75.36
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 5225 - #30	60011 · Fuel	-89.63
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 7330	60011 · Fuel	-40.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 3475 - #31	60011 · Fuel	-41.64
<b>Total Fire</b>						<b>-5,537.90</b>
<b>Library</b>						
Bill	01/16/2024	Inv.# 58752	Albion News/Boone County Trib...	Notice of Jan. Meeting	66002 · Printing/Legal	-3.05
Bill	01/16/2024	Inv.# 205529	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
Bill	01/16/2024	Inv.# 205529	Applied Connective Technologies	Ninja RMM w/ Webroot, TeamViewer Enterprise, Patch Management & Reporting Module	61001 · Computer Maint	-10.00
Bill	01/16/2024	Inv.# 205553	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	01/16/2024	Inv.# 205259	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.00
Bill	01/16/2024	Inv.# 515920	Eakes	Contract # SS5947-01 - Copies	66005 · Copies	-278.09
Bill	01/16/2024	Inv.# 1526252	Follett School Solutions, Inc.	Titlepeek Online Service - Single Site Support 1/1/24-12/31/24 (software support)	61001 · Computer Maint	-790.25
Bill	01/16/2024		Ingram Book Company	Inv.# 79373052 - Books	66017-1 · Books & Magazines	-20.69
Bill	01/16/2024		Ingram Book Company	Inv.# 79665584 - Books	66017-1 · Books & Magazines	-23.62
Bill	01/16/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	01/16/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	01/16/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	01/16/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 · Utilities	-586.08
Bill	01/16/2024		Omaha World Herald	Daily Newspaper Subscription	66017-1 · Books & Magazines	-368.99

City of Albion  
Bills Report  
January 16, 2024

Ty...	Date	Num	Name	Memo	Account	Amount
Bill	01/16/2024	Inv.# 148491	Stealth Broadband	High Speed Business Internet - 12/1/23-12/31/23	62001 · Telephone/Internet	-15.40
Bill	01/16/2024	Inv.# 150200	Stealth Broadband	High Speed Business Internet - 1/1/24-1/31/24	62001 · Telephone/Internet	-14.01
Total Library						-2,223.36
<b>Street</b>						
Bill	01/16/2024	Inv.# 764200	Ag Spray Equipment	Parts for Salt Sprayer	61003 · Equipment Maintenance	-458.96
Bill	01/16/2024	Inv.# 764629	Ag Spray Equipment	Parts for Salt Sprayer	61003 · Equipment Maintenance	-27.87
Bill	01/16/2024	Inv.# 765061	Ag Spray Equipment	Parts for Salt Sprayer	61003 · Equipment Maintenance	-147.61
Bill	01/16/2024	Inv.# 765802	Ag Spray Equipment	Parts for Salt Sprayer	61003 · Equipment Maintenance	-128.68
Bill	01/16/2024	Inv.# 79NV0...	Arnold Motor Sply	(2) Safety Stripe STD Heater Hoses - 3/4X5'	61003 · Equipment Maintenance	-3.34
Bill	01/16/2024	Inv.# IN-248...	Barco Products	"No Parking" Sign	60008 · Traffic Control	-33.95
Bill	01/16/2024	Inv.# IN-248...	Barco Products	Shipping of Signs	60007 · Freight	-26.86
Bill	01/16/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-370.24
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29856204 - Pipe Nipple	60002 · Shop Supplies	-12.99
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862433 - Drill Bit	60021 · Tools and Equipment	-24.99
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862586 - Trash Bags	60002 · Shop Supplies	-15.99
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862626 - Bulk Bolts, Straight Coil Chain	60002 · Shop Supplies	-11.61
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29862736 - Hanger Iron	60002 · Shop Supplies	-2.59
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29863706 - Increasing Adapter	60002 · Shop Supplies	-7.99
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29864036 - Peg Hook	60002 · Shop Supplies	-3.29
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29864305 - Extension Wire, Switch, Brush Set	60002 · Shop Supplies	-35.47
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29863806 - Toilet Bolt, Pick/Hook Set, Disp.Gloves, Chop Saw Wheels	60002 · Shop Supplies	-48.95
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867481 - Hose & Hose Clamp for Salt Sprayer	61003 · Equipment Maintenance	-46.89
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867550 - Adapters, Check Valve for Salt Sprayer	61003 · Equipment Maintenance	-22.77
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867746 - Suction Hose, Adapter, Teflon Tape, Hose Clamps for Salt Sprayer	61003 · Equipment Maintenance	-39.79
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867811 - PVC Pressure Pipe, Adapters, Bushings, Nipple, Elbows for Salt Sprayer	61003 · Equipment Maintenance	-70.65
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29867924 - U-Bolts for Salt Sprayer	61003 · Equipment Maintenance	-10.76
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29868178 - (2) Furniture Dolly's	60002 · Shop Supplies	-79.98
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29868190 - Angle Irons, Flat Irons	61000 · Building Maintenance	-109.94
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29869122 - Thermo Cube, Thermostate	61000 · Building Maintenance	-76.48
Bill	01/16/2024		Bomgaars Supply Inc.	Inv.# 29869539 - Shovel	60002 · Shop Supplies	-16.99
Bill	01/16/2024	Inv.# 15526-...	Carquest of Albion	Wall Battery Charger	61003 · Equipment Maintenance	-217.79
Bill	01/16/2024	Inv.# 15526-...	Carquest of Albion	Cigarette Light Adapter	61003 · Equipment Maintenance	-29.22
Bill	01/16/2024		Casey's Business MasterCard	Card 9948 - Newer Chev P/U - Auth. # 891228 - Mileage 12660	60011 · Fuel	-98.00
Bill	01/16/2024		Casey's Business MasterCard	Card 9948 - Newer Chev P/U - Auth. # - Mileage	60011 · Fuel	
Bill	01/16/2024		Casey's Business MasterCard	Card 9948 - Newer Chev P/U - Auth. # - Mileage	60011 · Fuel	
Bill	01/16/2024	Inv.# 2312-...	Cedar Valley Lumber	Building materials for walls for new Shop Building	61000 · Building Maintenance	-1,116.11
Bill	01/16/2024	Inv.# 3817	Cox Tire Service LLC	(2) Tires for Skid Steer	61003 · Equipment Maintenance	-511.98
Bill	01/16/2024	Inv.# 1703	H.L. Molt and Sons Inc.	Repair Snow Pusher	61003 · Equipment Maintenance	-175.00
Bill	01/16/2024	Inv.# 83507...	Helena Agri-Enterprises, LLC	Banjo Poly Valve for salt sprayer	66007 · Snow Removal	-654.00
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	01/16/2024	Inv.# 5193015	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	01/16/2024	Inv.# 5199770	Jackson Services	Shop Towels	60002 · Shop Supplies	-45.00
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	01/16/2024	Inv.# 5201800	Jackson Services	Toilet Tissue	60001 · Office supplies	-10.70
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35

**City of Albion  
Bills Report  
January 16, 2024**

Ty...	Date	Num	Name	Memo	Account	Amount
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	01/16/2024	Inv.# 5207764	Jackson Services	Shop Towels	60002 · Shop Supplies	-6.03
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	01/16/2024	Inv.# 5212698	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	01/16/2024	Inv.# AI16880	Kayton's	Parts for Backhoe	61003 · Equipment Maintenance	-43.00
Bill	01/16/2024	Inv.#	Kayton International Inc.	Lease Case IH Max 125 Tractor 12/1-12/31/23	60015 · Equipment Rent	-375.00
Bill	01/16/2024	Inv.# 16403	Loco's Designer T's	Stickers for 2024 ATV/UTV/Golf Carts	60001 · Office supplies	-300.00
Bill	01/16/2024	Inv.# 72373	Loup Power District		62000 · Utilities	-2,984.22
Bill	01/16/2024	Inv.# 3465	Speed Services, LLC	10' 1-1/4" Schedule 40 Pipe (conduit for gas line to new shop building)	61000 · Building Maintenance	-17.50
Bill	01/16/2024		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 · Telephone/Internet	-40.00
Bill	01/16/2024		Verizon - Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 5590 - Street Sweeper, 5786 miles	60011 · Fuel	-78.40
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1832 - Bobcat, 79 hrs.	60011 · Fuel	-61.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2445	60011 · Fuel	-30.98
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2753	60011 · Fuel	-16.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 3189	60011 · Fuel	-27.35
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 6810 - Street Sweeper, 5832 miles	60011 · Fuel	-70.19
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1248 - White Snow Truck, 146888 miles	60011 · Fuel	-60.00
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1252	60011 · Fuel	-61.51
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 1631 - Bobcat, 90 hrs.	60011 · Fuel	-62.01
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2038	60011 · Fuel	-32.52
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2024	60011 · Fuel	-29.97
Bill	01/16/2024		White Star Oil Co. LLC	Inv.# 2085 - Back Hoe, 4056 hrs.	60011 · Fuel	-76.80
Total Street						<u>-9,204.76</u>
Total Governmental Funds						<u>-50,059.89</u>
<b>Unclassified</b>						
Bill	01/16/2024		Casey's Business MasterCard	Card 9922 - Sewer P/U - Auth.# - Mileage	60011 · Fuel	
Bill	01/16/2024		Casey's Business MasterCard	Card 0946 - Park P/U - Auth.# - Mileage	60011 · Fuel	
Total unclassified						<u>0.00</u>
<b>TOTAL</b>						<u><b>-100,520.93</b></u>



