

**AGENDA
ALBION CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 14, 2023**

**7:30 P.M., COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET STREET,
ALBION, NE 68620**

1. CALL TO ORDER –
 - A COPY OF THE OPEN MEETINGS ACT IS POSTED AND PROVIDED FOR THE PUBLIC ON THE BILLBOARD OF THE COUNCIL CHAMBERS
 - ROLL CALL
 - MAYOR'S COMMENTS &/or PROCLAMATIONS
2. CONSIDER MINUTES OF FEBRUARY 14, 2023 CITY COUNCIL MEETING FOR APPROVAL
3. CONSIDER RESOLUTION 106 (23) ESTABLISHING MUTUAL LAW ENFORCEMENT JURISDICTION WITH BOONE COUNTY
4. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN BOONE COUNTY SHERIFF'S DEPARTMENT AND THE CITY OF ALBION, NEBRASKA REGARDING POLICE COVERAGE INSIDE THE CITY LIMITS OF ALBION, NEBRASKA
5. CONSIDER MANAGER APPLICATION OF CHRISTOPHER C SIECK FOR CASEY'S GENERAL STORE #43 UNDER LICENSE # D-122364
6. OPEN 2023 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS
7. DISCUSS ATV/UTV/GOLF CAR REGISTRATION RATES FOR FUTURE ADOPTION IN THE CITY'S MASTER FEE SCHEDULE
8. REVIEW ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS
9. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS
10. CONSIDER BILLS FOR APPROVAL
 - REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT
11. ITEMS TO BE PUT ON NEXT MEETING AGENDA
 - Next Regular Meeting: APRIL 11, 2023 7:30 pm
 - *Master Fee Schedule
 - *Resolution on ADA Parking Downtown
12. ADJOURN

THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION AS PROVIDED IN R.S.N. 84-1410

PROCLAMATION

WHEREAS: Child abuse and neglect is a serious problem that affects every segment of our community, and finding solutions requires input and action from everyone; and,

WHEREAS: Child abuse can have long-term psychological, emotional, and physical effects that present life-long consequences for victims of abuse; and,

WHEREAS: Protective factors are conditions that reduce or eliminate risk and promote the social, emotional and developmental well-being of children; and,

WHEREAS: Prevention remains the best defense for our children and families; and,

WHEREAS: Effective child abuse prevention activities succeed because of the meaningful connections and partnerships created between child welfare professionals, education, health, community and faith-based organizations, businesses, law enforcement agencies, and families; and,

WHEREAS: Our children are our most valuable resources and will shape the future of the city of Albion; and,

WHEREAS: The Albion community must make every effort to promote programs and activities that create strong and thriving children and families; and,

WHEREAS: It is acknowledged that we must work together as a community to increase awareness about child abuse and support the social and emotional well-being of children and families in a safe, stable, and nurturing environment.

NOW THEREFORE, I, JIM JARECKI, MAYOR OF THE CITY OF ALBION, NEBRASKA do hereby proclaim the month of April 2023 as: “**Child Abuse & Neglect Prevention Month**” in the City of Albion, Nebraska, and encourage all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of the City to be affixed this 14th day of March in the year of our Lord two thousand and twenty-three.

James C. Jarecki, Mayor
City of Albion, Nebraska





AGENDA MEMO

Item # 2	Body ALBION CITY COUNCIL
Subject 2. CONSIDER MINUTES OF FEBRUARY 14, 2023 CITY COUNCIL MEETING FOR APPROVAL	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Enclosed
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Discussion	
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Motion	To approve the minutes of the February 14, 2023 City Council Meeting
2nd	
Roll Call	Dailey _____ Tisthammer _____ Porter _____ Johnson _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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MINUTES
ALBION CITY COUNCIL
REGULAR MEETING

TUESDAY, FEBRUARY 14, 2023

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on February 14, 2023 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Jason Tisthammer, Jon Porter, and Marcus Johnson. Absent was Jack Dailey. (Mr. Dailey joined by teleconference, however, was not counted toward quorum and did not qualify to vote.) City staff present were: City Administrator Andrew Devine, City Attorney Darren Wright, Utility Clerk Amber Wynn, Economic Development and Housing Director Maggie Smith, and Lieutenant Joe Predmore. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

Councilman Porter made a motion to excuse the absence of Councilman Dailey, second by Johnson. **Vote: Yeas; Tisthammer, Johnson, Porter. Nays; None. Motion carried.**

MAYOR'S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor proclaimed March 2023 as Colorectal Cancer Awareness Month in the City of Albion, Nebraska. Mayor Jarecki provided a report of his semi-annual Department Head Meeting held on January 27, 2023; and reviewed it with the Council. Mayor Jarecki noted copies of the report are available for the public at City Hall.

2. CONSIDER APPROVAL OF MINUTES OF THE JANUARY 10, 2023 CITY COUNCIL MEETING

Councilman Porter made a motion to approve the minutes of the January 10, 2023 City Council meeting as presented, second by Tisthammer. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

3. REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2022-AMGL, CPAS

Marcy Luth of AMGL joined by teleconference to review the audit report that was previously provided to the council. Ms. Luth stated that the City of Albion has once again achieved an unmodified opinion, the highest level of assurance given by an independent auditing firm. Our valuation is \$96,857 per capita, which is much higher than other cities our size. Albion's levy rate is at .31 cents while the average levy rate for a city our size is about .43 cents. Due to our City's high valuation and low tax levy, we do not qualify for Municipal Equalization. Our Outstanding GO debt compared to valuation is 1.90%, which is excellent valuation to service governmental debt. The City's Net Depreciation of Capital Assets shows we've had good solid investments through the years by putting dollars back into our facilities and keeping our capital assets well maintained. Operating Income for Utility Funds is lower than

recommended highly due to large repair expense in our water fund. Ms. Luth stated the City has good cash reserves in both General and Business-type Funds. The City has budgeted to spend the general fund down an additional \$457,252 for the 2022-2023 budget year.

Councilman Johnson made a motion to acknowledge and accept the annual audit report for fiscal year ended September 30, 2022; second by Porter. **Vote: Yeas; Porter, Johnson, Tisthammer. Nays; None. Absent; Dailey. Motion carried.**

4. **CONSIDER AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SUPPORT OF THE LAND PURCHASE IN INTEREST WHILE IT IS BEING DEVELOPED FOR HOUSING OR SALE**

Clerk Devine noted that the Citizens Advisory Committee reviewed this request on February 7, 2023 and recommended approval.

Jeff Jarecki spoke on behalf of the Albion Economic Development Corporation. Mr. Jarecki explained that AEDC has purchased real estate for housing development. AEDC sought competitive bids for the financing of the property. They are asking for release of \$13,000 to service the annual interest on the loan while the land is being developed with Workforce Housing Development funds. These funds will consist of \$500,000 that the City raises; and \$1,000,000 in grant money that the State of Nebraska matches. In addition, the City of Albion is applying for another grant of \$1,000,000 to also be used for housing development and infrastructure. Mr. Jarecki added that these will become revolving funds to be used for continued housing development. Following discussion, Councilman Johnson made a motion to approve AEDC Sales Tax Release request in the amount of \$13,000 for support of land purchase in interest while developed for housing or sale, second by Tisthammer. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

5. **CONSIDER AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SPECIFIC PURPOSES, PROGRAMS, AND/OR PROJECTS**

Clerk Devine noted that the Citizens Advisory Committee reviewed this request on February 7, 2023 and recommended approval.

Jeff Jarecki spoke on behalf of the Albion Economic Development Corporation. Mr. Jarecki explained that the request is for annual expenses. The request is slightly higher than last year due to owning the building and having their own office equipment and supplies. \$10,000 of this request is for their annual commitment to Boone Beginnings Early Childhood and Family Development Center, Inc. This is the fourth year of the five-year commitment.

Councilman Johnson made a motion to approve AEDC Sales Tax Release request in the amount of \$25,000 for specific purposes, programs, and/or projects; second by Tisthammer. **Vote: Yeas; Porter, Tisthammer, Johnson. Nays; None. Absent; Dailey. Motion carried.**

6. **CONSIDER TRANSFER OF ALBION HOUSING INITIATIVE PROGRAM FUNDS AND ECONOMIC DEVELOPMENT SALES TAX FUNDS TO BE PLACED IN THE RURAL WORKFORCE HOUSING FUND MATCH ACCOUNT**

Clerk Devine noted that the Citizens Advisory Committee reviewed this request on February 7, 2023 and recommended approval.

Jeff Jarecki spoke on behalf of the Albion Economic Development Corporation. Mr. Jarecki stated that before they begin soliciting for donations for the Rural Workforce Housing Grant Match Fund, AEDC believes they need to show the community what they have contributed. They are asking for release of \$25,000 from the Housing Initiative fund and \$25,000 in sales tax funds for their contribution toward the \$500,000 goal.

Councilman Johnson made a motion to approve transfer from the Albion Housing Account to the Rural Workforce Housing Grant Match Fund in the amount of \$25,000 and to approve release of Economic Development sales tax funds to AEDC to place in the Rural Workforce Housing Grant Match Fund in the amount of \$25,000; second by Tisthammer. **Vote: Yeas; Johnson, Porter, Tisthammer. Nays; None. Absent; Dailey. Motion carried.**

7. **CONSIDER TRANSFER OF SALES TAX CAPITAL IMPROVEMENT FUNDS TO THE RURAL WORKFORCE HOUSING GRANT MATCH FUND**

Clerk Devine explained that the City of Albion has Capital Improvement Sales Tax Funds available in the amount of \$200,000 to contribute to the Rural Workforce Housing Grant Match Fund. This would delay the Sports Complex Lighting project; however, we are not ready to begin that project anyway. The housing project is a higher priority; and a budget amendment would not be needed. Devine recommended the City commits \$200,000 to the RWH Grant Match Fund,

Councilman Johnson made a motion to approve the transfer and payment of \$200,000 in sales tax capital improvement funds to the Rural Workforce Housing Grant Match Fund; second by Tisthammer. **Vote: Yeas; Johnson, Tisthammer, Porter. Nays; None. Absent; Dailey. Motion carried.**

8. **CONSIDER PROPOSED AMENDMENT TO SOLID WASTE AGREEMENT WITH BUD'S SANITARY**

Mayor Jarecki explained that the recent annexations affected revenue for Bud's Sanitation. Daryl Guthard of Bud's Sanitation stated there is a significant loss because of the commercial accounts that were annexed. Clerk Devine noted that Bud's Sanitation proposes a rate increase to the City's agreement for commercial accounts only. It would not change the rate for the consumers.

Councilman Porter made a motion to approve an amendment to item twelve (12) of the Solid Waste Agreement with Bud's Sanitary Service to increase commercial service rates that the City pays Bud's Sanitary Service by \$7.00 per month; with no direct change to the City's Consumer Utility Rate schedule; second by Johnson. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

9. **CONSIDER FURTHER READINGS AND ACTION ON ORDINANCE 323(23) REPEALING SECTIONS 3-511, 3-512, 3-513, 3-514, 3-515, 3-516, 3-517, 3-518, 3-519, AND 3-601 OF THE MUNICIPAL CODE, CHANGING THE NAME OF CHAPTER THREE, ARTICLE FIVE, ADOPTING CHAPTER THREE, ARTICLE SIX OF THE MUNICIPAL CODE ESTABLISHING RULES AND REGULATIONS FOR THE OPERATION OF ALL-TERRAIN VEHICLES, UTILITY TYPE VEHICLES AND GOLF CAR VEHICLES WITHIN THE CITY LIMITS OF THE CITY OF ALBION AND ADOPTING CHAPTER THREE, ARTICLE NINE OF THE MUNICIPAL CODE ESTABLISHING PENAL PROVISIONS FOR THE VIOLATION OF THE PROVISIONS OF CHAPTER THREE**

The ordinance was introduced and the first reading read at the January 10, 2023 City Council meeting. Clerk Devine recommended the effective date be changed to May 1, 2023. Mayor Jarecki instructed Clerk Devine to read the second reading. Councilman Porter made a motion to approve the second reading of Ordinance 323(23) with the amendment of changing the effective date of section 20 to May 1, 2023; second by Johnson. **Vote: Yeas; Porter, Johnson, Tisthammer. Nays; None. Absent; Dailey. Motion carried.**

Councilman Porter made a motion to suspend the rules requiring reading of ordinance at three separate meetings, second by Johnson. **Vote: Yeas; Tisthammer, Johnson, Porter. Nays; None. Absent; Dailey. Motion carried.**

Mayor Jarecki instructed Clerk Devine to read Ordinance 323(23) for the third time. Councilman Porter made a motion to approve the third reading of Ordinance 323(23) with the amended date in section 20, and move for final passage and adoption, second by Johnson. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 323(23) having been read by title three different times, the question is, "Shall Ordinance 323(23) finally pass?" **Vote: Yeas; Tisthammer, Johnson, Porter. Nays; None. Absent; Dailey. Motion carried.**

10. **CONSIDER INTRODUCTION AND ACTION ON RESOLUTION 101(23) REGARDING TRAFFIC CONTROL SIGNAGE**

Clerk Devine provided a draft of Resolution 101(23) based on discussion at the January 10, 2023 City Council meeting. The proposed resolution includes a "Stop" sign at the railroad crossing east of 2nd Street for east and west bound traffic on Church Street. There would also be a "Stop Ahead" sign for west bound traffic. Another "Stop" sign would be placed at 11th Street and Fairview Street for east bound traffic. There would also be a "Stop Ahead" sign for east bound traffic.

Councilman Johnson made a motion to introduce and approve Resolution 101(23) regarding traffic control signs, second by Porter. **Vote: Yeas; Porter, Tisthammer, Johnson. Nays; None. Absent; Dailey. Motion carried.**

11. **CONSIDER INTRODUCTION AND ACTION ON RESOLUTION 102(23) REGARDING A POLICY FOR PAYMENT OF CERTAIN CLAIMS**

Clerk Devine stated that the League of Municipalities recommended that all municipalities formally adopt a resolution for paying claims which are due and payable

between council meetings. The resolution does not change our current practice of paying claims, and all claims will continue to be submitted for council approval and dual signature requirement.

Councilman Johnson made a motion to introduce and approve Resolution 102(23) regarding policy for payment of certain claims, second by Tisthammer. **Vote: Yeas; Johnson, Tisthammer, Porter. Nays; None. Absent; Dailey. Motion carried.**

12. CONSIDER INTRODUCTION AND ACTION ON RESOLUTION 103(23) WAIVING THE PAYMENT IN LIEU OF TAXES FOR THE ALBION HOUSING AUTHORITY

Albion Housing Authority director, Tracy Lipker, provided an annual report and stated that the Albion Housing Authority has continued to be a high performer. Ms. Lipker requested renewal of the waiver that was adopted in 2018. The current waiver will expire September 30, 2023. This resolution would be effective from October 1, 2023 through September 30, 2028. Councilman Johnson made a motion to introduce and approve Resolution 103(23) waiving the payment in lieu of taxes for the Albion Housing Authority, second by Porter. **Vote: Yeas; Johnson, Porter, Tisthammer. Nays; None. Absent; Dailey. Motion carried.**

13. CONSIDER APPLICATION FOR ADDITION TO LIQUOR LICENSE OF HWY 14 BREWING CO LLC, LICENSE L-121969 & CKG-121970

Clerk Devine provided the full application for council review. Devine explained that Hwy 14 Brewing Co. LLC has purchased the building to the north of them to expand their business. This application adds the new area to their liquor licenses. Councilman Porter made a motion to recommend approval of application for addition to liquor license of Hwy 14 Brewing Co. LLC, License L-121969 & CKG-121970; second by Johnson. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

14. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS

Administrator Devine had previously provided a report for council review. **No action taken.**

15. CONSIDER BILLS FOR APPROVAL

- Consider monthly bills for approval.

Councilman Johnson made a motion to approve and affirm payment of all monthly bills as presented, second by Porter. **Vote: Yeas; Johnson, Porter, Tisthammer. Nays; None. Absent; Dailey. Motion carried.**

16. **CONSIDER EMPLOYEE EVALUATIONS FOR APPROVAL**

Councilman Tisthammer made a motion to approve the 6-month evaluations and associated step raises for Corey Zoubek, Ron Morearty, and Margaret Smith; second by Johnson. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

17. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

Next Regular Meeting: March 14, 2023 at 7:30 p.m.

* Resolution for Traffic Control/Parking – Downtown ADA Parking Spaces

18. **ADJOURN**

At 8:36 p.m. Council Member Johnson made a motion to adjourn the meeting, second by Tisthammer. **Vote: Yeas; Tisthammer, Porter, Johnson. Nays; None. Absent; Dailey. Motion carried.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk



AGENDA MEMO

Item # 3	Body ALBION CITY COUNCIL
Subject 3. CONSIDER RESOLUTION 106 (23) ESTABLISHING MUTUAL LAW ENFORCEMENT JURISDICTION WITH BOONE COUNTY	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Enclosed
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Discussion	
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Motion	Introduce and approve resolution 106 (23)
2nd	
Roll Call	Dailey _____ Porter _____ Johnson _____ Tisthammer _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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INTERLOCAL AGREEMENT

This agreement is made between the City of Albion and the County of Boone, both political subdivisions of the State of Nebraska, made pursuant to § 29-215 and § 13-801 to 13-827, cited as the Interlocal Cooperation Act.

WHEREAS the City of Albion provides police protection within the city limits of the City of Albion;

WHEREAS the County of Boone provides police protection within the city limits of the City of Albion;

WHEREAS the political subdivisions desire to agree on the joint jurisdiction of the two law enforcement agencies for the extra-territorial zoning jurisdiction area outside of the City of Albion, but within the zoning jurisdiction of the City of Albion for law enforcement purposes and for the mutual safety and protection of persons and property.

IT IS THEREFORE AGREED between the parties as follows:

1. The City of Albion Police Department shall have law enforcement authority within the extra-territorial zoning jurisdiction area outside of the City of Albion. Since this area is all within the County of Boone, it is within the jurisdiction of the County of Boone. The City of Albion Police Department shall have the authority to exercise law-enforcement jurisdiction in the same manner as if the property were located within the City of Albion.
2. Each political subdivision shall assume responsibility for their own law enforcement personnel, including the writing of liability insurance.
3. No joint entity is created by this agreement.

4. This agreement terminates previous Resolution 2022-06 / 101 (22) fully executed the 21st day of March, 2022.
5. This agreement between the City of Albion and the County of Boone shall continue in force and effect for one (1) year commencing on April 1, 2023, shall be reviewed by both parties on an annual basis thereafter, and may be renewed by resolution and execution by both parties.

Approved and executed by the City of Albion, Nebraska this 14th day of March 2023.

Approved and executed by the County of Boone, Nebraska this _____ day of _____, 2023.

COUNTY OF BOONE

CITY OF ALBION

Boone County Sheriff
Denny Johnson

Albion Police Chief
Brent Lipker

Chairman of the Board

Mayor of Albion
James Jarecki

ATTEST:

ATTEST:

County of Boone, Clerk
Sarah Robinson

City of Albion, Clerk
Andrew Devine

{Seal}

{Seal}



AGENDA MEMO

Item #	4	Body	ALBION CITY COUNCIL
Subject	4. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN BOONE COUNTY SHERIFF'S DEPARTMENT AND THE CITY OF ALBION, NEBRASKA REGARDING POLICE COVERAGE INSIDE THE CITY LIMITS OF ALBION, NEBRASKA	Meeting Date	3/14/2023

Presenter(s)	
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Background Information	Enclosed
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Discussion	
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Motion	To approve and ratify Memorandum of Understanding with Boone County Sheriff's Department
2nd	
Roll Call	Porter _____ Johnson _____ Dailey _____ Tisthammer _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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Memorandum of Understanding (MOU)

Between Boone County Sheriff's Department and

City of Albion, Nebraska

FEBRUARY 14, 2023

This document is for the purpose of setting out the terms of an agreement under which the Boone County Sheriff's Department (hereinafter BCSO) commits to provide police coverage within the city limits of the City of Albion (hereinafter City) as needed by City and as available from BCSO.

It is the understanding of both parties that City will endeavor to have officers of the Albion Police Department (hereinafter APD) handle the law enforcement needs of City whenever possible. However, it is understood there may be times where due to staffing issues officers of the APD may not be available. In these situations, City or APD will contact BCSO and if BCSO has officers available to cover, they will do so. City agrees to pay BCSO for any such coverage at the flat rate of \$20 per hour scheduled.

The term of this agreement shall be perpetual from the date signed unless terminated in writing 90 days in advance.

Entity/Individual: Boone County Sheriff's Department

By: _____

Title: _____

Entity: City of Albion, Nebraska

By: 

Title: MAYOR

*This memorandum is subject to ratification by the Albion City Council at the next City Council Meeting scheduled for March 14, 2023.

*This memorandum is subject to ratification by the Boone County Commissioners at the next Commissioner Meeting scheduled for _____.



AGENDA MEMO

Item #	5	Body	ALBION CITY COUNCIL
Subject	5. CONSIDER MANAGER APPLICATION OF CHRISTOPHER C SIECK FOR CASEY'S GENERAL STORE #43 UNDER LICENSE # D-122364	Meeting Date	3/14/2023

Presenter(s)	
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Background Information	Full Application available for review at City Hall
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Discussion	
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Motion	Recommend approval of MANAGER APPLICATION OF CHRISTOPHER C SIECK FOR CASEY'S GENERAL STORE #43 UNDER LICENSE # D-122364
2nd	
Roll Call	Tisthammer _____ Dailey _____ Porter _____ Johnson _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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AGENDA MEMO

Item # 6	Body ALBION CITY COUNCIL
Subject 6.OPEN 2023 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Mayor Jarecki has submitted a bid and has provided the required disclosure statements with the City Clerk.
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Discussion	
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Motion	To approve lawn care bid of _____ in the amount of _____ and award contract to the same.
2nd	
Roll Call	Dailey _____ Porter _____ Tisthammer _____ Johnson _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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NOTICE TO BIDDERS

The Albion City Council will be taking sealed bids from Lawn Care Providers for the City of Albion 2023 Lawn Care Program. Bid specifications for the program can be obtained from City Hall during normal business hours. The interested contractors need to submit a sealed bid which includes an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible of the program. The sealed bids are due no later than 4:00 p.m., on Tuesday March 14, 2023; and will be opened at the City Council meeting that evening at 7:30 p.m. The City of Albion reserves the right to reject any or all bids. For more information please contact Andrew Devine at 402-395-2428.

Andrew L. Devine
City Clerk, City of Albion

Please publish February 22, 2023; and, March 1 and 8, 2023

BID SPECIFICATIONS

City of Albion Lawn Care Program - 2023

FEE: As determined by bid, 50% shall be payable by the City of Albion no later than May 1, 2023; 25% shall be made payable by the City of Albion no later than July 1, 2023, and the remaining 25% shall be made payable by the City of Albion upon completion of the application program.

LENGTH OF CONTRACT: Annual – Term to begin April 1, 2023

SITES: Fuller Park including Campgrounds and the Albion Family Aquatic Center; Clark Street Park; Downtown Mini-Park; City Offices Lawn; Library Lawn; Entire Sports Complex lawns including the Leon Nelson Memorial, A, B, D, E, and Soccer fields, and all the common areas surrounding the fields.

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The sealed bid shall include an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible for the program.

Base Bid (all items required): The operator will bid on the implementation of a 4-step Fertilizer, Grub & Weed Control Plan for the sites listed above. Also to be included in this year's program is a blanket application for yellow nutsedge control.

All items in base bid above must be included in base bid amount. Specific services included in the base bid may be itemized to provide detail concerning services and methods; however, a total base bid amount for all required items must be clearly identified.

Optional Bid Components: Any other services recommended by provider.

Bid to be awarded based upon total base bid amount.



AGENDA MEMO

Item # 7	Body ALBION CITY COUNCIL
Subject 7. DISCUSS ATV/UTV/GOLF CAR REGISTRATION RATES FOR FUTURE ADOPTION IN THE CITY'S MASTER FEE SCHEDULE	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	<p>By the adopted ordinance, registrations are annual and expire December 31st. Administration recommends setting the annual registration fee at \$100, pro-rated to 50% after October 1st, and also recommends considering a 25% fee for replacement of lost/damaged registrations.</p> <p>Open for discussion - will present Master Fee Schedule resolution at next regular meeting.</p>
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Discussion	
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Motion	No Action Required
2nd	
Roll Call	

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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AGENDA MEMO

Item # 8	Body ALBION CITY COUNCIL
Subject 8. REVIEW ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Enclosed for Council Review.
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Discussion	
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Motion	No Action Required
2nd	
Roll Call	

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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2022 Annual Utility Report



Presented March 14, 2023



Water Department

2022 update

Warren Myers, Water Commissioner

Another remarkable and busy year! I am still learning new things all the time and am implementing what I have been learning at conferences to better serve our residents. For example, backflow prevention has been a key topic and after some inspections of local businesses I've noticed not many have backflow prevention. I have been tackling this issue over the winter, to reduce the possibility of contamination of our public water system.

Sargent Drilling performed their annual well and pump test with Well #4 having an average 82% efficiency which is excellent. It was producing 54 gallons of water per foot of drawdown. Well #5 had a pump efficiency of 82% which is also excellent. It was producing 77 gallons of water per foot of draw down.

The upgraded meter reading software has been beneficial; it has so many helpful tools: from top 10 highest water usage customers, reverse flow, to continuous consumption, which is a way to identify possible leaks. The capabilities to data log meters is also nice. Since we are now 100% radio read, I am replacing some of the older radio reads that are reaching their end of life.

We had to replace a couple of water main shut off valves on 3rd and Fairview and 4th and Fairview. The one on 3rd was due to the top key breaking off and the one on 4th was due to trying to isolate the one on 3rd. I was very glad the breaking and replacing of valves didn't continue on down the line! It worked out and reminded me how important valve exercising and other maintenance is.

Well #3 was decommissioned due to the casing collapsing during rehab.

Campground expansion was also done this year, which has been on the list for a couple years now. It's just water and electric for now but we have a dump station in the north campgrounds which has been working well. The camper spots were already being utilized with an event at the arena shortly after installation was completed.

Overall, we were all very busy, and I am excited for the many projects that will be done in 2023, like replacing a couple fire hydrants, continuing preventative maintenance on water main valves, and some repairs to valve boxes.

Thank you for your support and time. Please reach out with any questions or concerns.

Sincerely,

Warren Myers

City of Albion Water Department

.....

Gallons of water pumped

	2020	2021	2022
January	5,371,000	5,527,542	5,552,165
February	5,404,000	4,748,763	4,761,542
March	5,443,000	5,842,872	5,742,763
April	7,401,002	8,329,706	11,792,686
May	9,548,581	12,957,746	12,409,338
June	10,602,278	19,310,697	20,848,974
July	13,325,000	20,278,568	18,957,564
August	10,855,478	20,218,278	22,565,730
September	17,214,808	14,103,156	20,819,023
October	11,946,168	12,944,064	14,043,018
November	6,019,480	4,951,784	5,434,890
December	5,655,666	5,240,467	5,493,763
Total	108,786,461	134,453,643	148,421,456
Daily Average	297,231	368,366	406,634

Water Department

Water Loss

We have the majority of our city facilities now metered, with the exception of the campground & the mini park.

2022 Recorded Pumpage	148,421,456 gallons
Billed water	118,004,869 gallons
Unbilled water	*10,535,864 gallons approximately 7%*
Unbilled Fairgrounds Water	- 1,184,944 gallons less than 1%
Water Loss	18,695,779 gallons approximately 12.50%

*The 7% of unbilled water includes all of the city facilities except the campground and mini park.

The 12.50% of unaccounted water loss includes valve box leaks on water mains at 3rd & Fairview and 4th & Fairview as well as hydrant flushing.

*According to the latest data provided by the EPA, the avg water loss experienced by a PWS is 16%. Dave Jundt, NDEE field rep stated the goal should be 15% or less and any system will be experience at least 5%.

Water Usage Per Household

Estimates vary, but the average water usage per household in the U.S. is 300 gallons per day. Based on water billed to residential use meters in the amount of 11,093,105 cubic ft (82,976,425 gallons), the City of Albion's residential water usage is approximately 328 gallons per household per day.

Test Results

The City's Water System is tested twice each month for coliform bacteria, monthly for fluoride, annually for nitrates. Other tests are based on the schedules set by Nebraska Dept of Environment & Energy.

Well #4

2012	2.35	2019	3.61
2013	2.82	2020	3.56
2014	2.84	2021	3.73
2015	2.89	2022	n/a
2016	3.08	2023	3.58
2017	3.25		
2018	3.56		

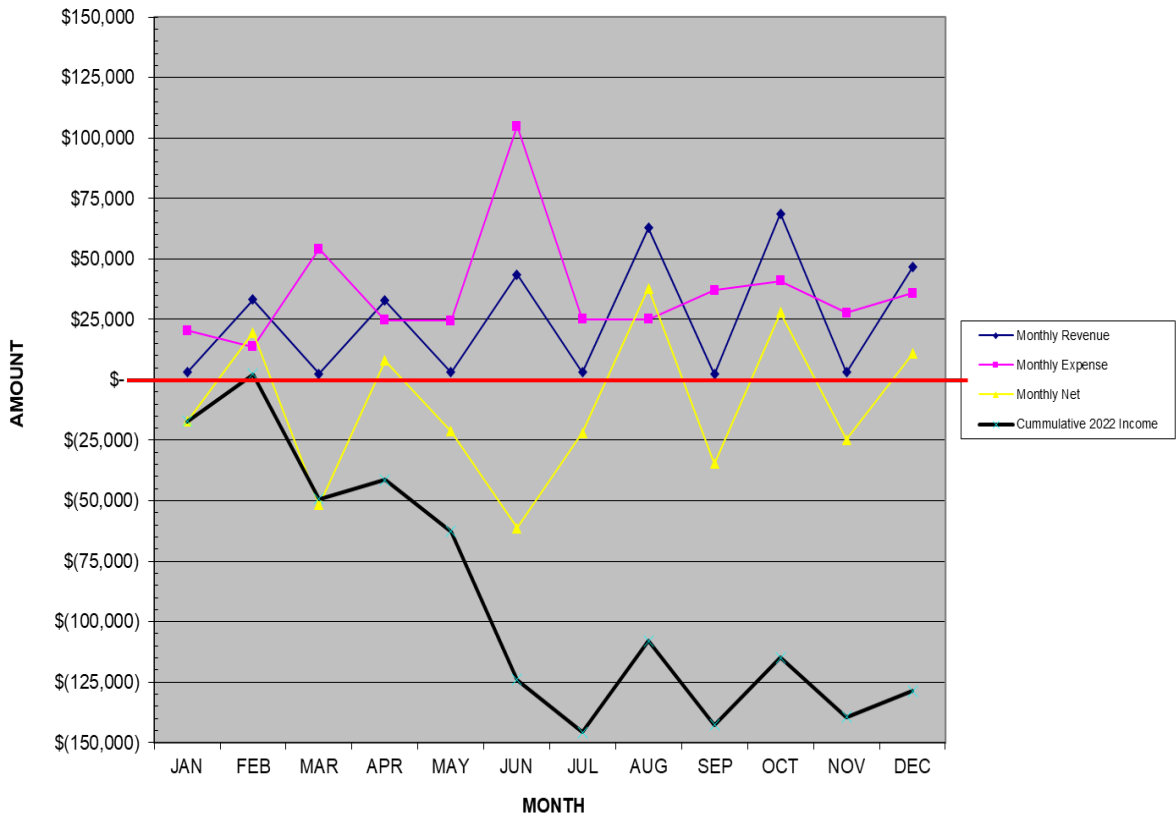
Well #5

Oct '21	3.91
Jan '22	3.74
Mar '22	3.68
Apr '22	3.42
July '22	3.88
Oct '22	3.92

Nitrate levels continue to rise. Although the MCL is 10, which triggers the treatment of water, additional testing becomes necessary when the numbers reach 5. Ron Morearty, past water commissioner, had hopes that decommissioning the stock well at the Fairgrounds Property in 2019 would show us a decrease in Nitrate levels, but that theory hasn't panned out.

2022	WATER CASH FLOW STATEMENT			
	REVENUE	EXPENSE	NET	CUMMULATIVE 2022
JAN	\$ 3,118	\$ 20,303	\$ (17,186)	\$ (17,186)
FEB	\$ 33,239	\$ 13,763	\$ 19,475	\$ 2,290
MAR	\$ 2,519	\$ 54,166	\$ (51,647)	\$ (49,357)
APR	\$ 32,711	\$ 24,691	\$ 8,020	\$ (41,337)
MAY	\$ 3,126	\$ 24,462	\$ (21,336)	\$ (62,673)
JUN	\$ 43,527	\$ 104,781	\$ (61,255)	\$ (123,928)
JUL	\$ 3,053	\$ 24,967	\$ (21,914)	\$ (145,842)
AUG	\$ 62,908	\$ 25,088	\$ 37,820	\$ (108,022)
SEP	\$ 2,322	\$ 36,998	\$ (34,677)	\$ (142,699)
OCT	\$ 68,638	\$ 40,842	\$ 27,796	\$ (114,902)
NOV	\$ 3,135	\$ 27,744	\$ (24,609)	\$ (139,511)
DEC	\$ 46,527	\$ 35,791	\$ 10,735	\$ (128,776)
TOTAL			\$ (128,776)	

WATER DEPT 2022 CASH FLOW



Sewer Department Report 2022

Corey Zoubek, Interim Sewer Commissioner

I began working for the City of Albion in May of 2022 as Interim Sewer Commissioner. I started training with Doug Morgan on daily tasks at the Sewer Plant. In late June, Doug would take employment elsewhere, leaving me to run the Sewer Plant. With that, I reached out to Roger Protzman of JEO with questions and suggestions on what I could do to keep the Sewer Plant running efficiently. We decided to keep the Sewer Plant running in the same manner as the former Sewer Commissioner, as in wasting for settling reasons. Also, former Sewer Commissioner, Joe Luettel, was extremely helpful and answered any questions I would have. I also have been training to take my Class 1 Operator license coming up in March.

Some of the changes I have made at the Sewer Plant have been making a post maintenance schedule on equipment from greasing to oil changes and having documentation on that equipment. Also, setting up a scheduled maintenance on Lift Stations in town. Also, doing more daily samples at the Sewer Plant and documenting them.

We also had Johnson Service Company here for jetting and sewer camera inspection to identify problem areas that need to be addressed. Currently, Johnson Service is here on phase two of jetting and sewer camera inspections in town and we'll have them quote some new manholes and sewer line replacements.

One of the major projects in the works is installing a pivot at the Sewer Plant to help with the removal of sludge and cut down on man hours hauling sludge. We are in the process with Two Rivers Irrigation on designs and price quotes. We will also have JEO involved in this process with engineering tie ins with the existing sewer plant.

Overall, in closing, my time at the Sewer Plant has been challenging with learning, but I have been fortunate to have access to help from people and other Sewer Plant operators. I will continue learn to and come up with cost saving ideas to help the City.

Thank you for the opportunity to work for the City of Albion and if you have any questions, please feel free to contact me.

Corey Zoubek

Interim Sewer Commissioner

CITY OF ALBION

Wastewater Department

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Gallons of wastewater treated

	2020	2021	2022
January	3,868,800	3,354,689	4,404,235
February	3,610,500	3,610,010	3,824,390
March	3,617,700	4,788,663	4,051,560
April	3,228,000	4,237,410	4,008,281
May	3,630,100	4,235,993	3,923,081
June	3,483,000	4,440,217	3,964,934
July	3,723,100	4,221,874	4,345,172
August	3,865,700	4,156,954	4,461,291
September	3,573,000	3,999,851	5,198,008
October	3,661,100	4,262,105	4,858,101
November	3,255,000	4,062,109	4,053,357
December	3,403,800	4,268,593	4,365,018
TOTAL	42,919,800	49,638,468	51,457,428
Daily Average	117,589	135,996	140,979

**NEBRASKA DEPARTMENT OF ENVIRONMENTAL CONTROL
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM**

2022

	BOD mg/L	TSS mg/L	AM mg/L	PH
January	3.0	<4	<0.10	7.72
LMA	(25)	(30)	(report)	(6.5-9)
February	3.0	<4	<0.10	7.85
LMA	(25)	(30)	(report)	(6.5-9)
March	4.0	4.0	<0.10	7.80
LMA	(25)	(30)	(report)	(6.5-9)
April	13.0	<4	<0.10	7.85
LMA	(25)	(30)	(report)	(6.5-9)
May	6.0	<4	<0.10	8.05
LMA	(25)	(30)	(report)	(6.5-9)
June	5.0	<4	<0.10	7.71
LMA	(25)	(30)	(5.66)	(6.5-9)
July	5.0	<4	<0.10	8.0
LMA	(25)	(30)	(5.66)	(6.5-9)
August	7.0	6.0	<0.10	8.12
LMA	(25)	(30)	(5.66)	(6.5-9)
September	<2	<4	<0.10	8.21
LMA	(25)	(30)	(5.66)	(6.5-9)
October	3.0	6.0	<0.10	8.35
LMA	(25)	(30)	(5.66)	(6.5-9)
November	3.0	6.0	<0.10	8.22
LMA	(25)	(30)	(report)	(6.5-9)
December	6.0	6.0	<0.10	8.07
LMA	(25)	(30)	(report)	(6.5-9)

NOTES

BOD - Biological Oxygen Demand

TSS - Total Suspended Solids

AM - Ammoniacal Nitrogen

(Nitrogen, ammonia total (as N))

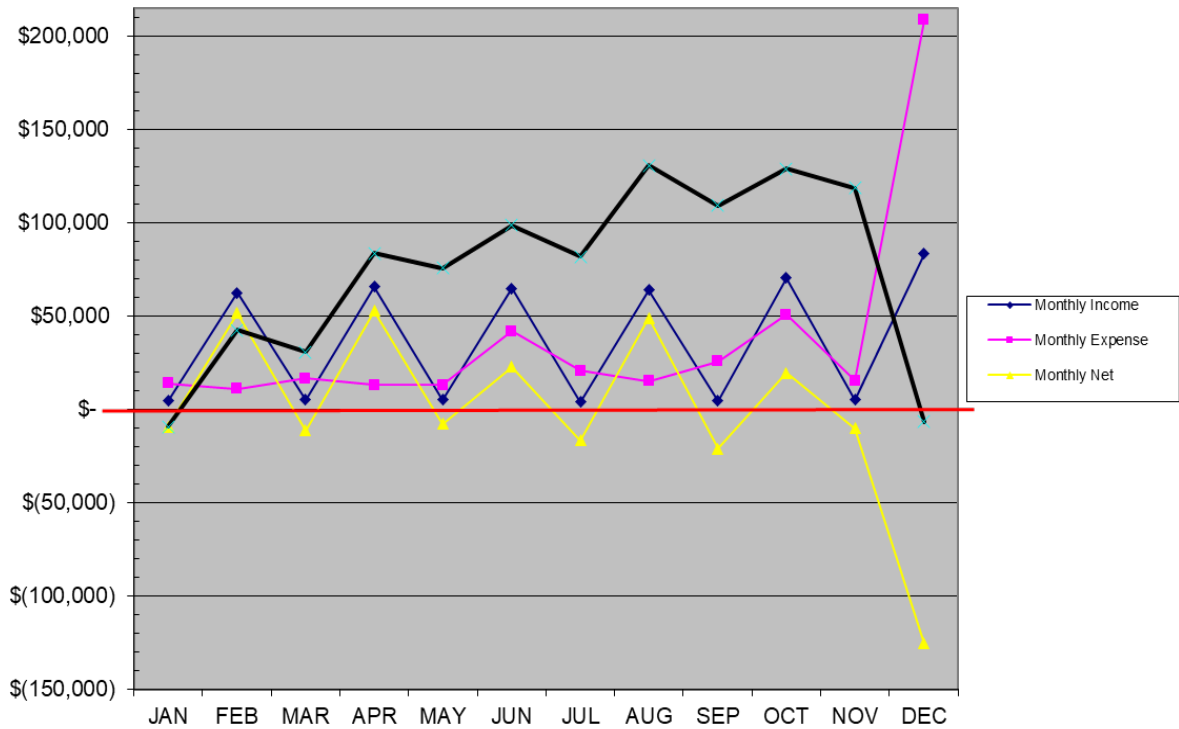
(Req. Mon. MO AVG)

LMA - Limits Monthly Average

2022	SEWER CASH FLOW STATEMENT			
	REVENUE	EXPENSE	NET	CUMMULATIVE 2022
JAN	\$ 4,591	\$ 13,820	\$ (9,228)	\$ (9,228)
FEB	\$ 62,524	\$ 11,033	\$ 51,491	\$ 42,262
MAR	\$ 5,095	\$ 16,611	\$ (11,516)	\$ 30,746
APR	\$ 65,724	\$ 13,026	\$ 52,697	\$ 83,444
MAY	\$ 5,070	\$ 12,898	\$ (7,828)	\$ 75,616
JUN	\$ 64,691	\$ 41,852	\$ 22,839	\$ 98,455
JUL	\$ 4,009	\$ 20,787	\$ (16,777)	\$ 81,677
AUG	\$ 63,881	\$ 15,056	\$ 48,826	\$ 130,503
SEP	\$ 4,351	\$ 25,576	\$ (21,225)	\$ 109,278
OCT	\$ 70,198	\$ 50,725	\$ 19,473	\$ 128,751
NOV	\$ 5,162	\$ 15,265	\$ (10,103)	\$ 118,647
DEC	\$ 83,152	\$ 208,459	\$ (125,306)	\$ (6,659)
TOTAL	\$ 438,448	\$ 445,107	\$ (6,659)	

*WWTF Principal Payment is made each December.

2022 Sewer Dept Cash Flow



Utility Billing Department

Since implementation in August of 2016, emailed bills are a viable option for billing, both for consumers relying on paperless options, and for the City Office as a way to whittle down postage costs. This option continues to grow at a steady pace of 1-1 ½ % of our consumer base per year. The younger age range tends to opt for only emailed bills without automatic draft, while the middle age range seems to like the emailed bill/automatic draft combination. The 50+ customer base prefers delivery of the paper bill, but they do lean toward automatic draft for payment. Automatic draft continues to be popular. This is the first year that the percentage of the consumer base paying by ACH bank draft has remained level at 35%. Online bill payment remains a viable, popular option, giving the customer the advantage of setting up their payment to draft from their account, on a date of their choosing. It is much like Automatic Draft (Automatic Clearing House (ACH)), but instead of the City Office and the bank being in control of their payments, the customer is in control, and they can stop, start and change payments easily and whenever they choose.

At the end of 2022 we had two utility billing customers and one non-utility billing customer on cash only basis.

The Low Income Household Water Assistance Program (LIHWAP) has been up and running throughout 2022, providing assistance to qualifying households for water and wastewater services. Residents apply through DHHS. The program will last until September 2023 or until funds are exhausted, whichever is sooner. This program as well as our Utilities Disconnection Prevention Program has provided relief to several of our residential consumers over the last year.

The MRX and belt clip hardware for meter reading has cut back meter reading time significantly, and the Neptune 360 software has many beneficial features to monitor high/low usage, continuous usage, reverse flow, etc. It has been a timesaver and useful tool for our meter reading and water use monitoring.

Feel free to ask questions if you would like more information regarding anything in the report.

Respectfully Submitted,
Amber Wynn,
Utility Billing Clerk



AGENDA MEMO

Item # 9	Body ALBION CITY COUNCIL
Subject 9.ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Enclosed for Council Review.
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Discussion	
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Motion	No Action Required
2nd	
Roll Call	

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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Street

As temperatures moderate, we're dealing with thawing and refreezing – which causes issues with potholes in streets and alleys. Crews are addressing as practicable.

Will be prioritizing and getting quotes this month for paving 2-3 commercial alleys.

According to our maintenance schedule we've budgeted microsurfacing of all asphalt streets this year. I have contacted several contractors for proposals and unit prices are over 2 times higher than what they were 5 years ago, so will likely only be able to have about ½ our asphalt streets at this time and look at our budget for the other half in a future year. I'll be re-prioritizing those and getting new proposals soon.

Water

An odd contaminant associated with rubber production industry has been indicated in Well 5 – although it's not at threatening levels we are monitoring as this is very out of place. We're told that there have been no other cases in the State. **No new information.**

Sewer

Corey attended Waste Water Operator training, but has not yet taken the test.

Parks/Rec

Project

Planning for the Eli Porter Memorial Play area improvements at Fuller park and Clark park is underway! We've held a kick-off meeting and will have more to report in the future as plans start to develop.

Trees

If anyone is interested in donating funds/trees we will be open to accept these into the foreseeable future.

Pool

We still need a pool managers. Duties are from May until closure (mid/late August) Need to be responsible, 19+ years of age, and obtain CPR and Pool Manager certification.

Jeff Steele to come clean this fall and prepare for Spring repainting as scheduled and budgeted.

General Administration / Other:**Boone Central Speech**

I've volunteered as an assistant coach for the Boone Central Speech team for many years, utilizing vacation time when possible to attend practices and meets. I'm proud to say that the team is once again District Champions! The kids have worked extremely hard, putting in countless hours to hone their skills and talents. They are a very talented bunch. We feel like all of our kids are worthy to represent our community at the State level, and 14 of the 20 events presented at the district meet did qualify. We're heartbroken for the 6 that just missed the cut, but are extremely proud of the them all! The State meet is this Thursday, March 16th, at Kearney High School.

Camera Project

Applied has started phase 1 of the new camera system project to incorporate existing cameras and also add new cameras at:

City Hall, the Mini-Park, Fuller Park, and the Campground.

Property Maintenance Code Update

Two of the three structures ordered for demolition by the City Board of Health in June have been demolished. The third demotion is pending asbestos inspection.

The Albion Board of Health has issued 4 new demolition orders in January and one of those structures has already been demolished.

AEDC/City Housing Initiative

Maggie is progressing on project management work for the City's website/social media presence including integration of City meeting Agenda, Minutes, Ordinances/Codes, Citizen Requests, and Permitting.

Maggie has also started researching other community housing projects and visiting other communities to see how their programs are structured.

Rural Workforce Housing Program has been at the forefront the last 30-60 days and a deadline for AEDC application is approaching.

Maggie will be working on developing a community housing specific survey with NENEDD.

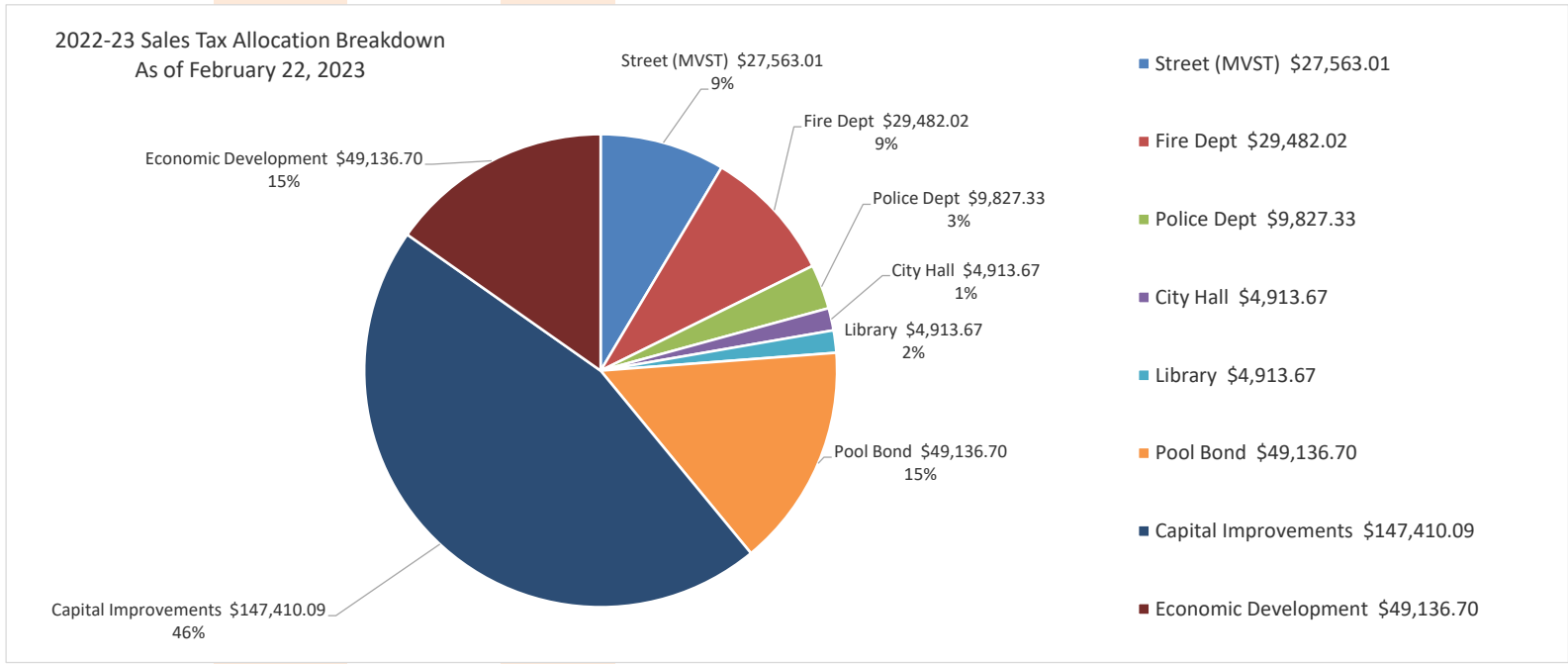
Planning Commission Vacancy

Mike Pugh resigned due to relocating to Florida for a career opportunity. ***Please direct any interested parties to City Hall or to the Mayor.**

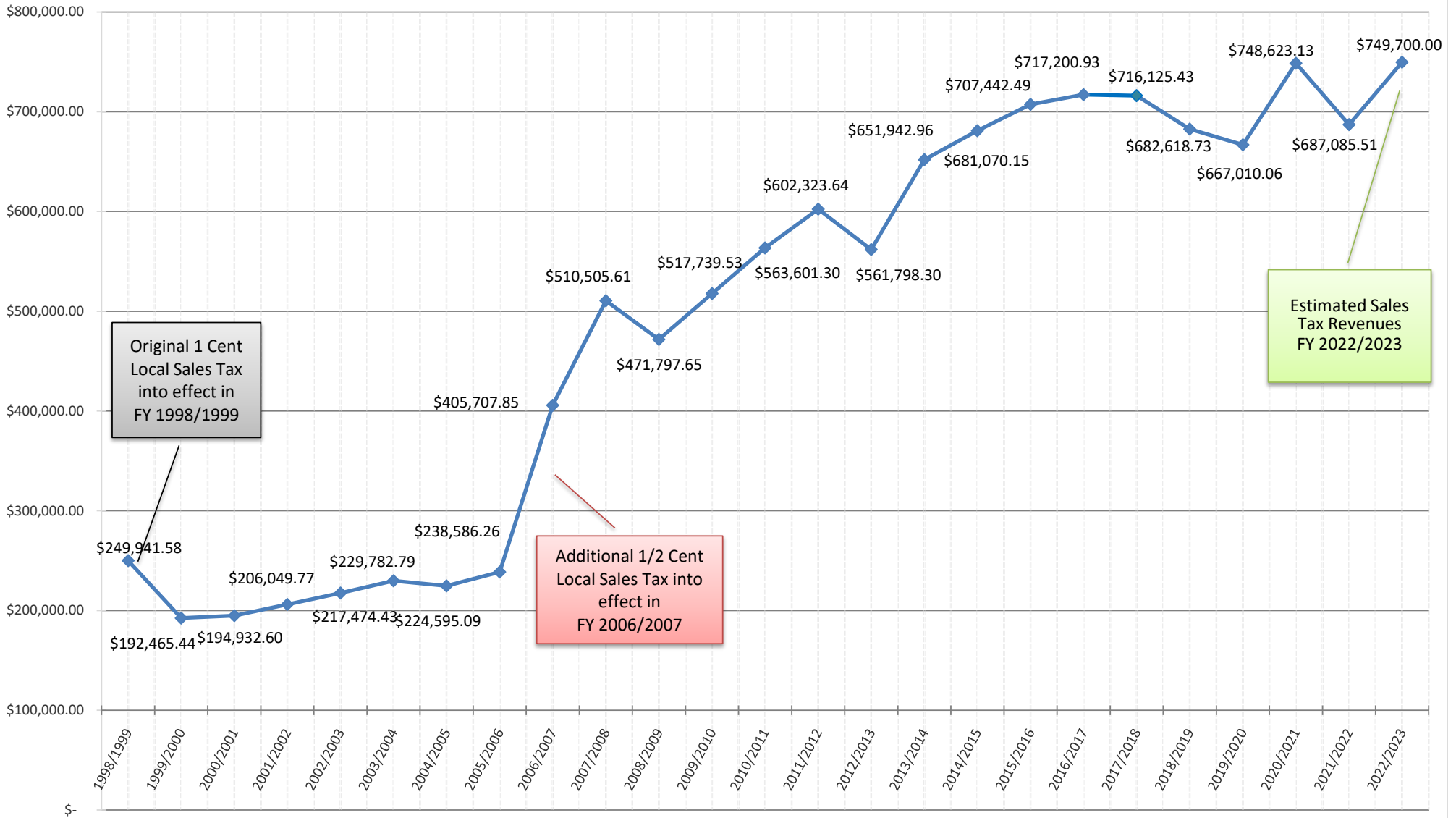
Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.

Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2018 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2022/23				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0075	\$0.0025	\$0.015	
AUG	\$ 68,911.34	\$ 5,671.29	\$ 40.58	\$ 5,671.29	\$ 6,319.95	\$ 2,106.65	\$ 1,053.32	\$ 1,053.32	\$ 10,533.25	\$ 31,599.74	\$ 10,533.24	\$ 68,870.76	OCT
SEPT	\$ 68,023.77	\$ 7,114.06	\$ -	\$ 7,114.06	\$ 6,090.97	\$ 2,030.32	\$ 1,015.16	\$ 1,015.16	\$ 10,151.62	\$ 30,454.86	\$ 10,151.62	\$ 68,023.77	NOV
OCT	\$ 58,669.07	\$ 5,994.63	\$ -	\$ 5,994.63	\$ 5,267.44	\$ 1,755.81	\$ 877.91	\$ 877.91	\$ 8,779.07	\$ 26,337.22	\$ 8,779.08	\$ 58,669.07	DEC
NOV	\$ 62,543.75	\$ 6,570.23	\$ 31.55	\$ 6,570.23	\$ 5,594.20	\$ 1,864.73	\$ 932.37	\$ 932.37	\$ 9,323.66	\$ 27,970.98	\$ 9,323.66	\$ 62,512.20	JAN
DEC	\$ 64,307.39	\$ 2,212.80	\$ -	\$ 2,212.80	\$ 6,209.46	\$ 2,069.82	\$ 1,034.91	\$ 1,034.91	\$ 10,349.10	\$ 31,047.29	\$ 10,349.10	\$ 64,307.39	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
YTD Total	\$ 322,455.32	\$ 27,563.01	\$ 72.13	\$ 27,563.01	\$ 29,482.02	\$ 9,827.33	\$ 4,913.67	\$ 4,913.67	\$ 49,136.70	\$ 147,410.09	\$ 49,136.70	\$ 294,820.18	



Annual City of Albion Sales Tax Totals - FY Oct 1 through Sep 30



CITY SALES TAX

Month / Fiscal Year	1998/1999	1999/2000	2000/2001	2001/2002	2002/2003
JULY	\$ 13,108.97				
AUG	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
SEPT	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
OCT	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
NOV	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
DEC	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
JAN	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
FEB	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
MAR	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
APR	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
MAY	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
JUNE	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
JULY	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
Annual Totals	\$ 249,941.58	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43
<p>% column indicates the percentage of growth/decline over same period in the previous year</p>					

CITY SALES TAX

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
JULY								
AUG	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34
SEPT	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91
OCT	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35
NOV	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81
DEC	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37
JAN	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44
FEB	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76
MAR	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56
APR	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75
MAY	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62
JUNE	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63
JULY	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76
Annual Totals	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
JULY							
AUG	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39
SEPT	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22
OCT	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82
NOV	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99
DEC	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58
JAN	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18
FEB	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	\$ 56,369.21	\$ 50,601.83
MAR	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94
APR	\$ 46,992.21	\$ 46,604.30	\$ 57,135.28	\$ 54,526.18	\$ 56,556.84	\$ 69,303.54	\$ 58,107.12
MAY	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87
JUNE	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67
JULY	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82
Annual Totals	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49	\$ 717,200.93	\$ 716,125.43

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	%
JULY						
AUG	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	\$ 68,870.76	6.4%
SEPT	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	\$ 70,310.80	\$ 68,023.77	-3.3%
OCT	\$ 55,217.47	\$ 57,187.61	\$ 65,327.80	\$ 53,435.62	\$ 58,669.07	10%
NOV	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20	29%
DEC	\$ 57,809.78	\$ 73,290.60	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39	-4%
JAN	\$ 53,255.88	\$ 47,695.44	\$ 71,577.64	\$ 46,098.54		
FEB	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97		
MAR	\$ 54,812.16	\$ 52,103.29	\$ 75,201.52	\$ 49,633.73		
APR	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16		
MAY	\$ 70,876.04	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16		
JUNE	\$ 56,297.29	\$ 66,266.55	\$ 73,269.83	\$ 57,061.36		
JULY	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	\$ 66,208.00		
Annual Totals	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 322,383.19	
					2022/2023 YTD	6.1%
% column indicates the percentage of growth/decline over same period in the previous year						

City of Albion
Profit & Loss Budget Performance
October 2022 through September 2023

	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Oct '22 - Feb 23
Enterprise Funds						
Sewer	19,472.77	-10,103.44	-125,306.39	-11,820.59	52,424.10	-75,333.55
Solid Waste	6,160.25	-2,620.45	20,606.57	-15,449.64	23,220.81	31,917.54
Water	27,796.38	-24,609.34	10,735.17	-29,205.48	18,255.53	2,972.26
Total Enterprise Funds	53,429.40	-37,333.23	-93,964.65	-56,475.71	93,900.44	-40,443.75
Governmental Funds						
Municipal Lottery	1,001.39	870.71	917.68	1,321.82	1,208.21	5,319.81
Economic Development	-3,552.27	-6,332.71	17,525.06	-7,396.76	-232,298.82	-232,055.50
General	-8,589.46	-4,916.34	-32,637.55	-30,897.23	14,990.21	-62,050.37
Park	-34,407.13	-14,395.02	551.45	5,037.24	-83.38	-43,296.84
Pool	387.66	-4,241.71	260.27	1,879.28	-1,139.13	-2,853.63
Police	-16,699.96	-33,459.88	-23,567.90	3,720.77	-2,000.61	-72,007.58
Fire	4,302.98	-7,853.24	654.71	1,996.97	9,000.74	8,102.16
Library	-8,109.37	-8,635.67	-12,519.54	-1,044.37	-1,383.06	-31,692.01
Debt Service	-285,487.41	10,262.42	9,136.50	16,082.20	14,519.21	-235,487.08
Street	43,772.55	40,463.37	36,222.25	34,063.27	42,104.44	196,625.88
Sales Tax	-83,519.70	10,662.44	9,449.50	10,024.93	-52,009.86	-105,392.69
Total Governmental Funds	-390,900.72	-17,575.63	5,992.43	34,788.12	-207,092.05	-574,787.85
TOTAL	-337,471.32	-54,908.86	-87,972.22	-21,687.59	-113,191.61	-615,231.60

City of Albion
Profit & Loss Budget Performance
 October 2022 through September 2023

	Annual Budget	Difference to Annual Budget	
Enterprise Funds			
Sewer	-3,780.00	-71,553.55	*Annual debt payment made in December
Solid Waste	-25,660.00	57,577.54	
Water	-16,681.00	19,653.26	
Total Enterprise Funds	-46,121.00	5,677.25	
Governmental Funds			
Municipal Lottery	250.00	5,069.81	
Economic Development	4,850.00	-236,905.50	*Budgeted Capital Improvements moved to '23-24 - \$200,000 to ED for housing
General	-69,385.00	7,334.63	
Park	-347,517.00	304,220.16	*Budgeted Capital Improvements moved to '23-24 - \$200,000 to ED for housing
Pool	-12,460.00	9,606.37	
Police	-13,025.00	-58,982.58	
Fire	-18,763.00	26,865.16	
Library	-952.00	-30,740.01	
Debt Service	-1,090.00	-234,397.08	Debt payments were made in October. Budget to reconcile throughout the year as property tax and sales tax revenues come in.
Street	-120,389.00	317,014.88	Maintenance budgeted for 2023.
Sales Tax	-56,860.00	-48,532.69	
Total Governmental Funds	-635,341.00	60,553.15	
TOTAL	-681,462.00	66,230.40	

City of Albion
Balance Sheet Prev Month / Year Comparison
As of January 31, 2022

	Current		Previous Month		Previous Year		
	Feb 28, 23	Jan 31, 23	\$ Change	% Change	Feb 28, 22	\$ Change	% Change
ASSETS							
Current Assets							
Checking/Savings							
Cash Transaction Accounts							
10000 · NOW Acct - Boone Co	293,557.74	298,861.69	-5,303.95	-1.78%	511,249.83	-217,692.09	-42.58%
10005 · NOW Acct - Cornerstone	258,011.68	87,104.23	170,907.45	196.21%	335,588.73	-77,577.05	-23.12%
Cash/CD Reserve Accounts							
10007 · T-Bill General Fund Reserve	360,742.68	559,549.44	-198,806.76	-35.53%	408,993.70	-48,251.02	-11.8%
10018 · CD - General - BCB - 4/18/21	116,059.23	116,059.23	0.00	0.0%	115,308.50	750.73	0.65%
10025 · CD - General - CSB - 4/18/21	109,336.90	109,336.90	0.00	0.0%	109,009.51	327.39	0.3%
10026 · CD - General - CSB - 6/18/20	111,105.06	111,105.06	0.00	0.0%	110,608.04	497.02	0.45%
10040 · CD - General - BCB - 7/26/20 f	107,504.78	107,504.78	0.00	0.0%	106,862.65	642.13	0.6%
10041 · CD - General - BCB - 7/26/20 g	107,504.78	107,504.78	0.00	0.0%	106,862.65	642.13	0.6%
10042 · CD - General - BCB - 7/26/20 h	107,504.78	107,504.78	0.00	0.0%	106,862.65	642.13	0.6%
10043 · CD - General - BCB - 7/26/21 a	108,253.00	108,253.00	0.00	0.0%	107,552.77	700.23	0.65%
10044 · CD - General - BCB - 7/26/21 b	108,253.00	108,253.00	0.00	0.0%	107,552.77	700.23	0.65%
10045 · CD - General - BCB - 7/26/20 a	107,630.57	107,630.57	0.00	0.0%	106,456.33	1,174.24	1.1%
10046 · CD - General - BCB - 7/26/20 b	107,630.57	107,630.57	0.00	0.0%	106,456.33	1,174.24	1.1%
10047 · CD - General - BCB - 7/26/20 c	107,630.57	107,630.57	0.00	0.0%	106,456.33	1,174.24	1.1%
10048 · CD - General - BCB - 7/26/20 d	107,630.57	107,630.57	0.00	0.0%	106,456.33	1,174.24	1.1%
10049 · CD - General - BCB - 7/26/20 e	107,630.57	107,630.57	0.00	0.0%	106,456.33	1,174.24	1.1%
10050 · CD - CURRB DSR - BCB - 4/10/24	220,315.37	220,315.37	0.00	0.0%	214,315.98	5,999.39	2.8%
Restricted Use Accounts							
10008 · Pool Project Fund - CSB	121,542.33	121,421.24	121.09	0.1%	120,884.19	658.14	0.54%
10030 · T-Bill Mmkt - Econ. Dev.	17,500.83	32,108.79	-14,607.96	-45.5%	73,773.31	-56,272.48	-76.28%
10035 · Premier Cornerstone - Ec Dev	51,609.06	89,553.32	-37,944.26	-42.37%	63,294.60	-11,685.54	-18.46%
10036 · Housing Program Fund	90,357.14	114,766.82	-24,409.68	-21.27%	0.00	90,357.14	100.0%
10105 · Fire Department Sales Tax Fund	208,704.15	208,161.79	542.36	0.26%	204,731.61	3,972.54	1.94%
10130 · SuperNOW - Library Mem Fund	5,490.55	6,125.03	-634.48	-10.36%	141,811.58	-136,321.03	-96.13%
10132 · Library - TBill Memorial Account	160,073.51	159,224.79	848.72	0.53%	0.00	160,073.51	100.0%
Cash on Hand							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	65.00	35.00	53.85%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
Custodial Cash Accounts							
10300 · County Treas Cash - Street	15,152.57	15,152.57	0.00	0.0%	18,889.68	-3,737.11	-19.78%
10400 · County Treas Cash - Debt Svc	1,788.09	1,788.09	0.00	0.0%	2,570.78	-782.69	-30.45%
Total Checking/Savings	3,218,755.08	3,328,042.55	-109,287.47	-3.28%	3,499,205.18	-280,450.10	-8.02%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of January 31, 2022

	Current		Previous Month		Previous Year		
	Feb 28, 23	Jan 31, 23	\$ Change	% Change	Feb 28, 22	\$ Change	% Change
Accounts Receivable							
1110 · Accounts receivable	2,136.54	2,224.82	-88.28	-3.97%	5,529.17	-3,392.63	-61.36%
Total Accounts Receivable	2,136.54	2,224.82	-88.28	-3.97%	5,529.17	-3,392.63	-61.36%
Other Current Assets							
12000 · Accounts Receivable - Water	69,116.88	69,116.88	0.00	0.0%	60,484.81	8,632.07	14.27%
12010 · Accounts Receivable - Sewer	73,184.04	73,184.04	0.00	0.0%	70,688.15	2,495.89	3.53%
12020 · Accounts Receivable - Solid Was	-146.83	-146.83	0.00	0.0%	357.99	-504.82	-141.02%
12040 · A/R Offset - General	-2,078.24	-2,078.24	0.00	0.0%	-1,625.00	-453.24	-27.89%
12045 · A/R Offset - Park	0.00	0.00	0.00	0.0%	-250.00	250.00	100.0%
12100 · Unbilled Revenue - Water	17,347.00	17,347.00	0.00	0.0%	15,097.00	2,250.00	14.9%
12110 · Unbilled Revenue - Sewer	18,341.00	18,341.00	0.00	0.0%	17,441.00	900.00	5.16%
12150 · Accrued Interest Recv. - Water	414.28	414.28	0.00	0.0%	553.73	-139.45	-25.18%
12160 · Accrued Interest Recv. - Sewer	3,042.33	3,042.33	0.00	0.0%	2,962.85	79.48	2.68%
12170 · Accrued Interest Recv. - Solid	69.27	69.27	0.00	0.0%	78.28	-9.01	-11.51%
12200 · Inventory - Water	65,763.59	65,763.59	0.00	0.0%	28,326.96	37,436.63	132.16%
12300 · Prepaid Insurance - Water	0.00	0.00	0.00	0.0%	1,232.66	-1,232.66	-100.0%
12310 · PREPAID INSURANCE - SEWER	0.00	0.00	0.00	0.0%	1,931.38	-1,931.38	-100.0%
12320 · PREPAID INSURANCE - SOLID WASTE	0.00	0.00	0.00	0.0%	369.20	-369.20	-100.0%
1299 · Undeposited Funds	10.00	192.91	-182.91	-94.82%	45.00	-35.00	-77.78%
Total Other Current Assets	245,063.32	245,246.23	-182.91	-0.08%	197,694.01	47,369.31	23.96%
Total Current Assets	3,465,954.94	3,575,513.60	-109,558.66	-3.06%	3,702,428.36	-236,473.42	-6.39%
Fixed Assets							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15010 · Constr. in Progress - Water	0.00	0.00	0.00	0.0%	852.50	-852.50	-100.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,029,745.16	-4,019.00	-0.2%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	421,577.21	421,577.21	0.00	0.0%	437,577.01	-15,999.80	-3.66%
15050 · Accum Depr - Water	-1,041,120.23	-1,041,120.23	0.00	0.0%	-981,895.23	-59,225.00	-6.03%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	124,353.06	1,718.34	1.38%
15150 · Accum Depr - Sewer	-1,905,880.33	-1,905,880.33	0.00	0.0%	-1,738,160.03	-167,720.30	-9.65%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-1,867.03	-1,867.03	0.00	0.0%	-1,076.90	-790.13	-73.37%
15300 · Fixed Assets - General	114,317.94	114,317.94	0.00	0.0%	77,917.47	36,400.47	46.72%
15310 · Fixed Assets - Park	646,442.68	646,442.68	0.00	0.0%	610,743.39	35,699.29	5.85%
15320 · Fixed Assets - Police	47,464.99	47,464.99	0.00	0.0%	54,939.65	-7,474.66	-13.61%
15330 · Fixed Assets - Fire	1,264,562.29	1,264,562.29	0.00	0.0%	1,139,468.50	125,093.79	10.98%
15340 · Fixed Assets - Library	115,271.86	115,271.86	0.00	0.0%	119,230.48	-3,958.62	-3.32%
15350 · Fixed Assets - Pool	2,737,929.11	2,737,929.11	0.00	0.0%	2,873,201.40	-135,272.29	-4.71%
15360 · Fixed Assets - Streets	3,240,624.70	3,240,624.70	0.00	0.0%	3,347,919.59	-107,294.89	-3.21%
Total Fixed Assets	12,632,930.97	12,632,930.97	0.00	0.0%	12,936,626.27	-303,695.30	-2.35%
TOTAL ASSETS	16,098,885.91	16,208,444.57	-109,558.66	-0.68%	16,639,054.63	-540,168.72	-3.25%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of January 31, 2022

	Current		Previous Month		Previous Year		
	Feb 28, 23	Jan 31, 23	\$ Change	% Change	Feb 28, 22	\$ Change	% Change
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
2010 · Accounts payable	-166.73	-166.73	0.00	0.0%	-166.73	0.00	0.0%
Total Accounts Payable	-166.73	-166.73	0.00	0.0%	-166.73	0.00	0.0%
Other Current Liabilities							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
20000 · Accounts Payable - Water	32,620.19	32,620.19	0.00	0.0%	2,702.56	29,917.63	1,107.01%
20010 · Accounts Payable - Sewer	42,474.00	42,474.00	0.00	0.0%	2,154.61	40,319.39	1,871.31%
20020 · Accounts Payable - Solid Waste	29,579.74	29,579.74	0.00	0.0%	12,892.10	16,687.64	129.44%
20100 · Accrued Payroll - Water	1,285.30	1,285.30	0.00	0.0%	888.49	396.81	44.66%
20110 · Accrued Payroll - Sewer	1,151.14	1,151.14	0.00	0.0%	812.27	338.87	41.72%
20120 · Accrued Payroll - Solid Waste	277.80	277.80	0.00	0.0%	203.91	73.89	36.24%
20200 · Accrued Vacation - Water	4,713.27	4,713.27	0.00	0.0%	5,293.97	-580.70	-10.97%
20210 · Accrued Vacation - Sewer	3,226.63	3,226.63	0.00	0.0%	4,179.13	-952.50	-22.79%
20220 · Accrued Vacation - Solid Waste	1,509.47	1,509.47	0.00	0.0%	1,155.36	354.11	30.65%
20400 · Payroll Tax W/H - Water	123.06	123.06	0.00	0.0%	146.56	-23.50	-16.03%
20410 · Payroll Tax W/H - Sewer	113.97	113.97	0.00	0.0%	130.62	-16.65	-12.75%
20420 · Payroll Tax W/H - Solid Waste	20.80	20.80	0.00	0.0%	32.82	-12.02	-36.62%
20600 · Customer Deposits - Water	38,102.00	38,402.00	-300.00	-0.78%	38,544.78	-442.78	-1.15%
20700 · Accrued Interest Payable	2,831.32	2,831.32	0.00	0.0%	2,984.03	-152.71	-5.12%
20710 · Accrued Interest Payable -Sewer	12,566.46	12,566.46	0.00	0.0%	13,510.73	-944.27	-6.99%
20800 · HEALTH INSURANCE LIABILITY	-9,916.49	-10,658.15	741.66	6.96%	-1,724.53	-8,191.96	-475.03%
20801 · HSA Liabilities	-1,084.44	-699.84	-384.60	-54.96%	-1,730.90	646.46	37.35%
2100 · Payroll Liabilities	1,693.80	3,753.65	-2,059.85	-54.88%	2,173.26	-479.46	-22.06%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	420.28	42.04	378.24	899.72%	497.92	-77.64	-15.59%
20510 · Sales Tax Payable - Sewer	4,490.79	713.74	3,777.05	529.19%	4,126.12	364.67	8.84%
54007 · Sales Tax Collected	-478.85	-469.72	-9.13	-1.94%	-300.56	-178.29	-59.32%
2140 · Accrued sales taxes - Other	220.39	174.26	46.13	26.47%	171.78	48.61	28.3%
Total 2140 · Accrued sales taxes	4,652.61	460.32	4,192.29	910.73%	4,495.26	157.35	3.5%
2141 · Lodging Tax	33.60	24.60	9.00	36.59%	2.05	31.55	1,539.02%
53005-1 · Dog License - State Fee	31.72	28.06	3.66	13.04%	37.82	-6.10	-16.13%
53005-2 · Dog License - City Fee	0.75	0.66	0.09	13.64%	0.78	-0.03	-3.85%
53050 · KENO PROCEEDS - STATE SHARE	457.53	1.18	456.35	38,673.73%	283.47	174.06	61.4%
55555 · RETURNED CHECKS	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
Total Other Current Liabilities	166,630.96	163,972.36	2,658.60	1.62%	89,335.88	77,295.08	86.52%
Total Current Liabilities	166,464.23	163,805.63	2,658.60	1.62%	89,169.15	77,295.08	86.68%
Long Term Liabilities							
25030 · N/P - DEQ - Well 4 Project	170,716.22	170,716.22	0.00	0.0%	182,034.05	-11,317.83	-6.22%
25033 · Bonds - Water Well 2019	401,860.77	401,860.77	0.00	0.0%	421,973.83	-20,113.06	-4.77%
25042 · BONDS - Swimming Pool	1,805,000.00	1,805,000.00	0.00	0.0%	1,980,000.00	-175,000.00	-8.84%
25044 · Bonds - 2018 GO VP - Fairview Street	1,065,000.00	1,065,000.00	0.00	0.0%	1,145,000.00	-80,000.00	-6.99%
25045 · Bonds - 2019 CURRB, WWTF Project	1,605,000.00	1,605,000.00	0.00	0.0%	1,780,000.00	-175,000.00	-9.83%
Total Long Term Liabilities	5,047,576.99	5,047,576.99	0.00	0.0%	5,509,007.88	-461,430.89	-8.38%
Total Liabilities	5,214,041.22	5,211,382.62	2,658.60	0.05%	5,598,177.03	-384,135.81	-6.86%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of January 31, 2022

	Current		Previous Month		Previous Year		
	Feb 28, 23	Jan 31, 23	\$ Change	% Change	Feb 28, 22	\$ Change	% Change
Equity							
Department and General Fund Equity Balances	10,967,369.52	10,967,369.52	0.00	0.0%	10,558,189.57	409,179.95	3.88%
Sinking Fund Balances							
13005 · Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 · Street Equipment Sinking Fund	26,169.62	26,169.62	0.00	0.0%	17,557.62	8,612.00	49.05%
13017 · Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 · Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	170,867.97	12,163.00	7.12%
13019 · Water Tower Maintenance Sinking	44,238.00	44,238.00	0.00	0.0%	38,228.00	6,010.00	15.72%
13020 · New Pool Sinking Fund	96,362.16	96,362.16	0.00	0.0%	142,762.16	-46,400.00	-32.5%
13021 · Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 · Library Equipment Sinking	130,987.45	130,987.45	0.00	0.0%	31,251.51	99,735.94	319.14%
13023 · City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	39,583.65	-28,000.00	-70.74%
3010 · Unrestrict (retained earnings)	-393.06	-393.06	0.00	0.0%	0.00	-393.06	-100.0%
Net Income	-615,231.60	-503,014.34	-112,217.26	-22.31%	1,709.14	-616,940.74	-36,096.56%
Total Equity	10,884,844.69	10,997,061.95	-112,217.26	-1.02%	11,040,877.60	-156,032.91	-1.41%
TOTAL LIABILITIES & EQUITY	16,098,885.91	16,208,444.57	-109,558.66	-0.68%	16,639,054.63	-540,168.72	-3.25%



AGENDA MEMO

Item # 10	Body ALBION CITY COUNCIL
Subject 10.CONSIDER BILLS FOR APPROVAL •REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT	Meeting Date 3/14/2023

Presenter(s)	
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Background Information	Enclosed for Council Review.
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Discussion	
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Motion	To approve bills report for payment and affirm all paid claims as presented.
2nd	
Roll Call	Johnson _____ Porter _____ Dailey _____ Tisthammer _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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AGENDA MEMO

Item #	11 and 12	Body	ALBION CITY COUNCIL
Subject	11. ITEMS TO BE PUT ON NEXT MEETING AGENDA 12. ADJOURN	Meeting Date	3/14/2023

Presenter(s)	
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Background Information	<p>Next Regular Meeting: APRIL 11, 2023 7:30 pm</p> <ul style="list-style-type: none"> *Master Fee Schedule *Resolution on ADA Parking downtown
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Discussion	
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Motion	At _____ Council Member _____ made a motion to adourn the meeting.
2nd	
Roll Call	Johnson _____ Porter _____ Dailey _____ Tisthammer _____

Motion	
Second	
Roll Call	

Motion	
2nd	
Roll Call	

Summary of Decision	
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