



11/14/2023 - CITY COUNCIL REGULAR MEETING

TUESDAY, NOVEMBER 14, 2023 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

AGENDA

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

ROLL CALL

MAYOR'S COMMENTS

APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE OCTOBER 10, 2023 CITY COUNCIL MEETINGS](#)

OLD BUSINESS

2. [CONSIDER APPROVAL OF 2023-2024 CAPITAL IMPROVEMENT PLAN](#)

NEW BUSINESS

3. [CONSIDER APPLICATION TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION](#)
4. [CONSIDER CITY TREASURER REQUEST FOR AUTHORITY TO TRANSFER \\$67,500.00 OUT OF THE HOUSING FUND FOR PAYROLL EXPENSES THROUGH SEPTEMBER 30, 2024](#)
5. [CONSIDER REPEALING RESOLUTION 117\(23\) REGARDING THE PROHIBITION OF PARKING ALONG THE SOUTH SIDE OF WALNUT STREET FROM 5TH TO 6TH STREET](#)

RESOLUTIONS

6. [CONSIDER RESOLUTION 126 \(23\) REGARDING CERTIFICATION OF THE CITY STREET SUPERINTENDENT FOR 2023](#)

ORDINANCES

7. [CONSIDER FIRST READING OF ORDINANCE 327\(23\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF LEETCH PROPERTIES LLC, 818 WEST MARKET STREET, ALBION, NEBRASKA.](#)

REPORTS

8. [NUISANCE REPORT](#)

9. **City Administrator Report**
City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports

10. **CONSIDER BILLS FOR APPROVAL**

***REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

ITEMS TO BE PUT ON NEXT MEETING AGENDA

11. **Next Regular Meeting: December 12, 2023 7:30 pm**
12. **Public Comment for Future Consideration**

ADJOURN

*****THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410*****



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: APPROVAL OF MINUTES OF THE OCTOBER 10, 2023 CITY COUNCIL MEETINGS

PRESENTER(S):

BACKGROUND INFORMATION:

Minutes are enclosed for Mayor and Council Review.

DISCUSSION:

MOTION: To approve the minutes of the October 10, 2023 City Council Meeting

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____

SUMMARY OF DECISION:



10/10/2023 - ALBION CITY COUNCIL - REGULAR MEETING & PUBLIC HEARING ON PROPERTY TAX REQUEST

TUESDAY, OCTOBER 10, 2023 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

MINUTES

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on October 10, 2023 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

ROLL CALL

Present were Mayor James Jarecki and Council members Jason Tisthammer, Jack Dailey, Marcus Johnson, and Jon Porter.

City staff present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, Utility Clerk Amber Wynn, Economic Development and Housing Director Maggie Smith, and Lieutenant Joe Predmore.

MAYOR'S COMMENTS

Mayor Jarecki congratulated Taylor Beierman for placing 3rd at the High School Girls State Golf Tournament in North Platte. She shot a 78 and 77. That tied the 36-hole record for Boone Central High School. Also, the Fire and Rescue Squad were honored a few weeks ago for their individual years of service. The Mayor thanked them for their time and commitment.

APPROVAL OF MINUTES

1. APPROVAL OF MINUTES OF THE SEPTEMBER 28, 2023 CITY COUNCIL MEETING

The minutes of the September 28, 2023 meeting were distributed to the Mayor and Council in the agenda packets.

Councilman Johnson made a motion to approve the minutes of the September 28, 2023 Council Meeting, seconded by Porter. Voting Yea: Council members Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

PUBLIC HEARINGS

2. PUBLIC HEARING - REGARDING THE 2023-24 PROPERTY TAX REQUEST

***Resolution 122(23) to be considered following the Public Hearing**

Mayor Jarecki opened the public hearing at 7:31 p.m. regarding the 2023-2024 Property Tax Request. The Mayor sought public comment. None at this time. City Treasurer Andrew Devine gave a presentation of the City's property tax request. The amount of property tax request for the fiscal year 2023-2024 is \$615,813.99. The total assessed value of property has increased from last year to this year by 20.7 percent. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new assessed value of property, would be \$0.2997 per \$100 of assessed value. The proposed property tax request would cause the tax rate to be \$0.3058 per \$100 of assessed value. Based on the proposed property tax request and changes in other revenue, the total operating budget for the City will increase by 49.83 percent. Mayor Jarecki again sought public comment. None given. The Mayor sought questions or comments from the council. There was none. Once again Mayor Jarecki sought public comment. Hearing none, the Mayor closed the public hearing at 7:34 p.m.

3. PUBLIC HEARING - REGARDING THE PROPOSED AMENDMENT TO THE 2023-24 BUDGET FOR THE CITY OF ALBION, NEBRASKA

***Resolution 124(23) will be considered for approval following the Public Hearing**

Mayor Jarecki opened the public hearing at 7:35 p.m. regarding the proposed amendment to the 2023-2024 Budget. City Treasurer Andrew Devine explained that State Statutes require holding separate hearings for the Property Tax Request and for the Budget. The Budget is due September 30th of every year, and the Property Tax Request is due October 15th of every year. This year, due to the original amount of the property tax request, the City was required to attend a joint public hearing. Mr. Devine was unintentionally absent due to illness so the amount for property tax request had to be lowered. The City had already adopted the Budget at the September 12, 2023 City Council Meeting with the original property tax amount. Since the new budgeted property tax amount is different from the original, the City needs to amend the Budget Statement. Mayor Jarecki sought public comment. None given. The Mayor asked for questions or comments from the council. Councilman Johnson thanked Mr. Devine for the explanation. Mayor Jarecki again sought comment from the public. Hearing none, the Mayor closed the public hearing at 7:39 p.m.

OLD BUSINESS

4. NONE

NEW BUSINESS

5. CONSIDER CITIZEN CONCERN REGARDING PAVING REPAIR AT THE CORNER OF 4TH AND WALNUT

A citizen asked that paving repairs be put on the agenda for holes at the corner of 4th and Walnut. It tends to hold mud and debris. Street operator Joe Landauer has agreed to fill the holes, frequently check the area, and clean as necessary. No action taken.

RESOLUTIONS

6. INTRODUCE AND CONSIDER FOR APPROVAL RESOLUTION 122(23) SETTING THE 2023-2024 PROPERTY TAX REQUEST

Council members reviewed the resolution. Councilman Johnson made a motion to introduce and approve Resolution 122(23) Setting the 2023-2024 Property Tax Request, seconded by Porter. Voting Yea: Council members Dailey, Johnson, Porter, Tisthammer. Voting Nay: None. Motion carried.

7. INTRODUCE AND CONSIDER FOR APPROVAL RESOLUTION 124(23) APPROVING THE REVISED 2023-2024 CITY OF ALBION BUDGET

Councilman Dailey made a motion to introduce and approve Resolution 124(23) Approving the Revised 2023-2024 City of Albion Budget, seconded by Johnson. Voting Yea: Council members Johnson, Dailey, Tisthammer, Porter. Voting Nay: None. Motion carried.

8. INTRODUCE AND CONSIDER FOR APPROVAL RESOLUTION 125(23) DECLARING NUISANCE AT 631 W MAIN STREET

Council members reviewed the Nuisance Report provided by Police Chief Lipker for property at 631 W. Main Street. Councilman Porter made a motion to introduce and approve Resolution 125(23) Declaring nuisance at 631 W. Main Street, seconded by Dailey. Voting Yea: Council members Porter, Dailey, Tisthammer, Johnson. Voting Nay: None. Motion carried.

ORDINANCES

9. CONSIDER SECOND READING, THIRD READING, AND FINAL PASSAGE OF ORDINANCE 325(23) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF ANDREW GRUPP, 942 SOUTH 9TH STREET, ALBION, NEBRASKA.

The first reading of the ordinance was approved at the September 12, 2023 City Council meeting. Councilman Porter made a motion to suspend the statutory rule that the ordinance be read at three different meetings, seconded by Johnson. Voting Yea: Council members Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

Mayor Jarecki instructed Clerk Devine to read the ordinance for the second and third time. Councilman Dailey made a motion to approve the second and third readings and for final passage of Ordinance 325(23), seconded by Tisthammer. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 325(23) having been read by title three different times, the rules have been suspended, the question is "Shall Ordinance 325(23) finally pass?" Voting Yea: Council members Dailey, Johnson, Porter, Tisthammer. Voting Nay: None. Motion carried.

10. CONSIDER SECOND READING, THIRD READING, AND FINAL PASSAGE OF ORDINANCE 326(23) AN ORDINANCE AMENDING SECTION 2-117 REMOVING THE PROHIBITION AGAINST THE CARRYING OF CONCEALED WEAPONS WITHIN CITY LIMITS.

The first reading was approved at the September 12, 2023 City Council meeting. Mayor Jarecki sought comment from the council. Councilman Dailey asked if the City has an ordinance for Reckless Endangerment. Attorney Wright stated that type of issue would be covered by State Statute. Mr. Wright questioned if Dailey was referring to his concern at the last regular City Council meeting when he requested to add a provision to the ordinance to allow for discharging a weapon in self-defense. Dailey said he was. Attorney Wright stated that self-defense is covered by national and federal law so there is no need to add that verbiage to our ordinance. Discussion ensued.

Councilman Dailey made a motion to suspend the statutory rule requiring reading of the ordinance at three separate meetings, seconded by Porter. Voting Yea: Council members Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

Mayor Jarecki instructed Clerk Devine to read the second and third readings of the ordinance. Councilman Johnson made a motion to approve the second and third readings and final passage of Ordinance 326(23), seconded by Tisthammer. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 326(23) having been read by title three different times, the rules have been suspended, the question is "Shall Ordinance 326(23) finally pass?" Voting Yea: Council members Johnson, Tisthammer, Dailey, Porter. Voting Nay: None. Motion carried.

REPORTS

11. NUISANCE REPORT

Clerk Devine stated that a contractor has been hired by the City for abatement of property at 934 W. Ruby Street. Work is to be completed this month. Mr. Devine added that City staff abated a couple of tall grass and weed nuisances that hadn't been cleaned up within the allotted timeframe.

Lieutenant Predmore updated the council on the nuisance at 631 West Main, stating that the property owner reported they would have the property cleaned up within a week. No action taken.

12. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS

Administrator Devine had previously provided a written report for council review. Devine added that he is submitting the first grant application for the Park Project. It is to the Christopher Reeve Foundation for \$25,000 in grant funds for inclusive and accessible playground equipment. He has also been in correspondence with a trustee at the Peter Kiewit Foundation to request a pre-application. Mr. Devine also stated that the Sales Tax Report for the fiscal year is in. There was 8.7% more this year in sales tax revenue than last year. No action taken.

13. CONSIDER BILLS FOR APPROVAL***REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

Councilman Johnson made a motion to approve bills report for payment and affirm all paid claims as presented, seconded by Porter. Voting Yea: Council members Porter, Tisthammer, Dailey, Johnson. Voting Nay: None. Motion carried.

ITEMS TO BE PUT ON NEXT MEETING AGENDA**14. Next Regular Meeting:**

November 14, 2023, 7:30pm

15. Public Comment for Future Consideration

None.

ADJOURN

At 8:03 p.m. Councilman Dailey made a motion to adjourn, seconded by Tisthammer. Voting Yea: Council members Tisthammer, Johnson, Porter, Dailey. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

CONSIDER APPROVAL OF 2023-2024 CAPITAL IMPROVEMENT PLAN

ITEM NAME:

PRESENTER(S):

Andrew Devine

BACKGROUND INFORMATION:

Planning Commission reviewed and recommended approval of the Capital Improvement Plan at the November 6, 2023 meeting

DISCUSSION:

MOTION: To approve the 2023-2024 Capital Improvement Plan

BY:

2ND:

ROLL CALL: Tisthammer _____ Dailey _____ Johnson _____ Porter _____

MOTION:

BY:

2ND:

ROLL CALL:

SUMMARY OF DECISION:

The City's Capital Improvement Plan is developed by the City based upon critical community needs as well as citizen concerns expressed in regular surveys. The following areas of City Capital Improvement Planning were ranked as the highest priority and/or concern of citizens as compiled by the 2016 Community Survey

Red Flag - High Need:	
* Recreational Walking/Running Trails	Added to the Capital Improvement Plan in 2016 - construction of phase I to be complete FY 2017-18. Objective Complete 2018 Future Phase TBD - tentatively added to plan for 2023-24
* Campground Expansion	Added to Capital Improvement Plan in 2016. 20 sites with Water and Electricity added in FY '21-22.
* Storm Water Drainage Improvements	Phases I thru III Complete - 2016-2020 Necessity of future phases to be determined
* Boone Beginnings Infrastructure	Complete in 2021
Orange Flag - Moderate to High Need:	
* West Ball Field Improvements	*Based on 2017 input from parents and coaches due to volume of participants/teams. Complete Spring 2018. Objective Complete - 2018.
* Irrigation System for Sludge Application	Qualifying use of ARPA funds. Project would be more efficient method of application, could rotate crops and also potentially apply compost from grass pile on crop ground ourselves, rather than pay to have it hauled away. *Target for FY '22-23
* Sports Complex Improvements	*Based on 2019 input from parents and coaches. Replace aged light poles, additional fencing, drainage improvements, new concession stand. Target for '23-24
* Assurance of safe drinking water	New Well online in 2020; however, wells 2 and 3 collapsed and are decommissioned. Mayor recommends planning for new well in deeper water formation further south.
Yellow Flag - Moderate Need:	
* General Street Conditions/Maintenance	Maintenance program included in 2021-22 O&M Budget (Crack sealing every year. Significant Microsurfacing occurred 2017 & scheduled for 2023) ON GOING
* Outdoor Basketball Facilities	Multipurpose court project complete in 2017. Objective Complete.
* Tennis Court Improvement	Multipurpose court project complete in 2017. Objective Complete.
* Trees in Public Spaces	Added to Parks Operation & Maintenance Budget
* Playground Equipment Updates - including accessible features	\$100,000 available in 2021-22 plan, carried to 2022-23. Project may increase with additional community donations. Final plans tbd this fall/winter pending final funding amount. *Project still pending for '22-23 - need organization and planning among City staff, stakeholders/donors.

*Current pending projects may have been developed based upon the previous survey.

City of Albion Capital Improvement Plan - by Department

Street Department	
<i>Funds Available for Capital Projects</i>	
\$97,785	Cash Balance/Budget Suplus - 9/30/2023
\$25,000	2023-2024 Transfer in from Street Equipment Reserve
\$180,000	Transfer in from Sales Tax - for Future Development - South Park Subdivision Project
\$302,785	Total Estimated Resources Available for Street Department Capital Improvements and Additions 2023-24
<i>Projects Estimated Cost</i>	
\$38,764	General Capital Outlay/Equipment 2023-24
\$264,021	Remainder for Projects/Equipment - Allocate to Other Maintenance Items listed below
\$180,000	Project 104 - Parkview Street and associated infrastructure - New South Park Subdivision Project - 2023-2024? (Carried over from 2017-18 & 2018-19 & 2019-20)
\$300,000	Estimated - Project 108 - 11th Street South of Fairview - 6 year Plan
\$250,000	Estimated - Project 109 - 11th Street South of Fairview - 6 year Plan
\$20,000	Estimated - Project 87 - Fuller Street back to gravel - 6 Year Plan
\$450,000	Estimated - Project 106 - Main Street and Church Street - RCP Storm Sewer - 6 year plan
\$450,000	Estimate needs revised - Project 88 - Sale Barn Road - 5th Street to Hiway 14 - Drainage structures to existing storm drainage - 6 year plan
	Needs Estimates - Project 107 (1-16) - Paving of Commercial Alleys - 6 year plan
\$1,650,000	Total Estimated Cost of Known Planned Projects & Capital Expenditures
**Other Maintenance Items	
\$30,000	2024 Crack Sealing & Maintenance Program
\$20,000	2024 Storm Sewer Maintenance Program
\$50,000	2024 - Street Repairs - Priority to 11th Street - North of Church and South of Fairview
\$100,000	Total 2024 Maintenance Items
\$250,000	2025 Asphalt Maintenance Program - Microsealing Surfaces
General	
<i>Funds Available for Capital Projects</i>	
	\$0 Total Resources Available for General Fund Capital Improvements 2023-24
<i>Projects Estimated Cost</i>	
\$185,000	City Hall Parking Improvements 24-26
Parks Department	
<i>Funds Available for Capital Projects</i>	
	\$175,000 Total Resources Available for Parks Department Capital Outlay 2023-24 {Designated for Eli Porter Memorial Project in Fuller Park}
<i>Project Estimated Cost</i>	
\$375,000	Estimated - Accessible Park Equipment Replacement/Improvements/Updates (23-24) {Pending \$200,000 in Donations for Eli Porter Memorial Park}
\$300,000	Estimated - Sports Complex Improvements - Replace Light Systems (24-26)
\$35,000	Estimated - Sports Complex Improvements - Central Drain System Behind Fields (24-26)
\$0	Sports Complex Improvements - New concessions stand/RR Building (24-26) - no estimate of cost yet.

\$250,000

Estimated - Boone County Trail System Future Phase (2026-28) - Pending plan and fundraising

\$375,000 Total Estimated Cost of Capital Projects/Purchases - 23-24

-\$200,000 Remainder for Projects - Allocate or Carry into 2023-24

Pool Department	
<u>Funds Available for Capital Projects</u>	
\$96,326	City Sinking Funds reserved for Pool Project - Future Improvement and Maintenance
\$96,326	Total Resources Available for Pool Department Capital Improvments 2023-24
 <u>Projects Estimated Cost</u>	
\$15,000	Additional Manhole for access to spray pad piping and valves & repair spray feature - 23-24
\$15,000	New Awnings, Shade Structures, Umbrellas - 23-24
\$27,000	Repaint Pool - 25-26
\$57,000	Total Estimated Cost of Known Projects through 2025
\$39,326 Recommend to leave in Sinking Fund for future improvements/replacements	
Library Department	
<u>Funds Available for Capital Projects</u>	
\$130,987	Total Resources Available for Library Department Capital Improvments 2023-24
 <u>Projects Estimated Cost</u>	
\$130,987	Make old basement accessible Project for 2024-26 - No cost estimate yet (Library board investigating)
\$130,987	Total Estimated Cost of Known Projects
\$0 Remainder for Projects - Allocate or Carry into next FY via sinking fund	
Fire Department	
<u>Funds Available for Capital Projects</u>	
\$211,326	Estimated Equipment Sales Tax Reserve Balance - 9/30/23
\$30,438	Estimated Cash Balance - 9/30/2023
\$67,870	2023-24 Transfer in from Sales Tax for Equipment and Maintenance
\$309,634	Total Resources Available for Fire Department Capital Improvements 2023-24
 <u>Projects Estimated Cost</u>	
\$78,683	Uniforms, Equipment Maintenance, Equipment Purchases (funded by sales tax/sinking funds) - unused transferred to future equipment sinking fund
\$78,683	Total Estimated Cost of Known Projects
\$230,951 Remainder for Equipment & Maintenance in Fire Dept Fund - Allocate or Carry into 2024-25	

Water Department

Budgeted Funds Available for Capital Projects

\$250,000	Cash Reserves for Capital Projects
\$38,362	Sales Tax for Future Developments
\$300,000	Proposed Financing - Bonds/SRF
\$140,262	ARPA Funds for Capital Projects
\$728,624	Total Resources Available for Water Department Capital Improvements 2023-24

Future Projects Estimated Cost

Priority 1 Annexation Water Projects

\$318,100	<i>Annexation Area 1-B Group 1A - Developed Lots - State Street near Fairgrounds Road - New 6" main - abandon 2"</i>
\$170,200	<i>Annexation Area 1-C - Developed lots - Norco Road North of Old Mill Road - New 6" main - abandon 2"</i>
\$196,500	<i>Annexation Area 1-D -Group 3A - Developed Lots on 4th South of Fairview - New 6" main - abandon 2"</i>
\$684,800	2023-24 Total

Priority 2 Annexation Water Projects

\$266,300	<i>Annexation Area 1-B Group 1B - Undeveloped Lots - State Street near Fairgrounds Road</i>
\$66,000	<i>Annexation Area 1-D -Group 3B - Undeveloped Lots on 4th South of Fairview - future 6" main</i>
\$332,300	2025 & Beyond

\$38,362	<i>Future Developments Reserve - 2024 & Beyond</i>
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\$1,500,000	New Well/Distribution/Transmission Expansion (2024-26)
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\$2,555,462 Total Estimated of Current/Future Projects

-\$1,826,838 Remainder for Projects

Sewer Department	
<i>Budgeted Funds Available for Capital Projects</i>	
\$100,000	Cash Reserves for Capital Projects
\$38,363	Sales Tax for Future Developments
\$950,000	Proposed Financing - Bonds/SRF
\$140,262	ARPA Funds for Capital Projects
\$1,228,625	Total Resources Available for Sewer Department Capital Improvements 2023-24
<i>Future Projects Estimated Cost</i>	
Priority System Upgrade and Rehab Projects - '23-24	
\$80,000	Manhole Projects/Sewer Inspection/Other Maintenance and Improvements
\$20,000	General Capital Outlay - Equipment, etc.
\$140,262	Sludge Application / Irrigation
\$240,262	2023-24 Total
Priority System Upgrade and Rehab Projects - '24-26	
\$500,000	Sewer Main Lining Rehab
\$500,000	Total Priority System Upgrade and Rehab Projects 2024-2026
Priority 1 Annexation Sanitary Projects - 2023-24	
\$468,400	Annexation Area 1-B Group 1A - Developed Lots - State Street near Fairgrounds Road
\$195,300	Annexation Area 1-C Group 2A - Extension of Sewer North on 11th Street to Old Mill Road
\$202,200	Annexation Area 1-D Group 3A - Developed Lots on 4th South of Fairview - New 8" main
\$151,700	Annexation Area 1-F Future Sanitary along Hwy 14 across front of Applied/FSA office lots
\$1,017,600	2023-24 Total
Priority 2 Annexation Sanitary Projects - 2025 & Beyond	
\$334,000	Annexation Area 1-B Group 1B - Undeveloped Lots - State Street near Fairgrounds Road
\$495,000	Annexation Area 1-C Group 2B - Old Mill Road and Norco Road
\$110,000	Annexation Area 1-D Group 3B - Undeveloped Lots on 4th South of Fairview - future 8" main
\$939,000	2025 & Beyond Total
\$38,363	<i>Future Developments Reserve</i>
\$2,735,225	Total Estimated Cost Current/Future Projects
-\$1,506,600	Remainder for Projects - Allocate or Carry into 2024-25
Funds Available - Unallocated	
\$140,262	<u>2020-2021 - ARPA Special Revenue Funds - can be used for Water/Sewer Projects (Now-2026)</u>
\$140,262	<u>2021-2022 - ARPA Special Revenue Funds - can be used for Water/Sewer Projects (Now-2026)</u>



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: CONSIDER APPLICATION TO THE NORTHEAST NEBRASKA SOLID WASTE COALITION

PRESENTER(S):

BACKGROUND INFORMATION:

The City of Albion is required to apply for membership in the Northeast Nebraska Solid Waste Coalition in order for solid waste to continue to be accepted at the landfill. In the past, the landfill has accepted non-member solid waste, but going forward that is no longer going to be acceptable practice.

DISCUSSION:

MOTION: To approve application to the Northeast Nebraska Solid Waste Coalition and authorize the Mayor to sign the same.

BY:

2ND:

ROLL CALL: Porter _____ Johnson _____ Tisthammer _____ Dailey _____

SUMMARY OF DECISION:

BUDS'S SANITARY SERVICE, LLC

**PO Box 178
Newman Grove, NE 68758
402-447-6472**

Date: November 2, 2023

Dear City Council Members:

As you know, the State of Nebraska and the solid waste disposal industry is constantly changing its rules and regulations. With that being said we received the attached letter in the mail along with some other correspondence I have had since the letter to verify what exactly needs to be done. The NNSWC Landfill, where we take our trash from our transfer station is requiring all haulers, cities and villages to become a "member" of the collation in order for us to bring "your" trash there. There are no fees required to this membership but is REQUIRED for ALL HAULERS including ROLLOFF companies and anyone they service.

Brianna Duerst is the Secretary that is facilitating this paperwork. I am attaching an email she sent me with some explanation on how this should work out. She told me the City/Village will need to write a letter to the Northeast Nebraska Solid Waste Coalition requesting to become a member in order to stay within the requirements to bring solid waste to the State licensed landfill. I have included a mock letter that she suggested. You will need to send out the letter on your behalf. Once the letter is signed at your meeting requesting "membership" you can email that to her at bduerst@norfolkne.gov. Her phone number is 402-844-2012 if you have more questions. They will then approve the membership at their meeting in December.

I am also including the Resolution, Clerk's Certificate and membership Interlocal Agreement that the City will need to mail in after the "membership request" is accepted. The Interlocal agreement will need a new signature page with your information on it. It currently shows the City of Norfolk for signature, but she could not find it in word form to send over. I wanted you to be able to have this for your records.

We appreciate your cooperation in this matter. Please call us if you have any questions, and we will try our best to facilitate an answer.

-Holly Guthard

Bud's Sanitary Service, LLC

November 2, 2023

Northeast Nebraska Solid Waste Coalition
Attn: Brianna Duerst
610 E Monroe Ave.
Norfolk, NE 68701

Emailed: bduerst@norfolkne.gov

The City of Albion, Nebraska, population of approximately 1800, would like to submit this letter of application into the Northeast Nebraska Solid Waste Coalition. Please advise us of the necessary steps for membership.

Thank you.

Sincerely,

James C. Jarecki, Mayor

City of Albion, Nebraska



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: October 24, 2023

ITEM NAME: CONSIDER CITY TREASURER REQUEST FOR AUTHORITY TO TRANSFER \$67,500.00 OUT OF THE HOUSING FUND FOR PAYROLL EXPENSES THROUGH SEPTEMBER 30, 2024

PRESENTER(S):

BACKGROUND INFORMATION:

The CAC met on October 17, 2023 and recommends approval of the city treasurer request for authority to transfer \$67,500 out of the housing fund for payroll expenses through September 30, 2024

DISCUSSION:

MOTION: To approve City Treasurer Request for authority to transfer \$67,500.00 out of the Housing Fund for Payroll Expenses through September 30, 2024.

BY:

2ND:

ROLL CALL: Porter _____ Dailey _____ Johnson _____ Tisthammer _____

SUMMARY OF DECISION:

Albion Housing Program Fund

Date: September 28, 2023

Request for Authority to Transfer

Proposed Amount: \$67,500

Specific Use: Payroll Expenses for the Economic Development and Housing Director through September 30, 2024.

The City Treasurer is requesting authority to transfer a total of \$67,500 to be released from the Housing Fund on a quarterly basis and reconciled against the City's bi-weekly payroll schedule through September 30, 2024.

Andrew Devine

City Administrator/Clerk/Treasurer

***CAC recommended City Council approval - October 17, 2023**

AGENDA
ALBION CITIZENS ADVISORY COMMITTEE
Monday, October 17, 2023,
ALBION CITY HALL – COUNCIL CHAMBERS; 5:00 P.M.

Chairperson Ed Knott called the meeting to order at 5:00pm. Roll was taken, members present were: Chairperson Knott, Stacy Gragert, Amy Zaruba, Shelley Lueken and Katie Score. Doug Young was absent. Member Jay Wolf arrived at 5:02pm. Secretary Maggie Smith was also present. The guests in attendance were Tony Levander and Andy Roberts from AEDC. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

Approve minutes of the August 7, 2023 Meeting

The minutes of the August 7, 2023 meeting were reviewed. Stacy Gragert **moved to approve the minutes as read**, seconded by Lueken.

Vote: (Yes) Knott, Wolf, Gragert, Zaruba, Lueken, Score (No) None (Absent) Young

Motion carried.

REVIEW THE REQUEST FOR AUTHORITY TO TRANSFER \$67,500 FOR PAYROLL EXPENSES FOR THE ECONOMIC DEVELOPMENT AND HOUSING DIRECTOR THROUGH SEPTEMBER 30, 2024. THE CITY TREASURER IS REQUESTING AUTHORITY TO TRANSFER A TOTAL OF \$67,500 TO BE RELEASED FROM THE HOUSING FUND ON A QUARTERLY BASIS AND RECONCILED AGAINST THE CITY'S BI-WEEKLY PAYROLL SCHEDULE THROUGH SEPTEMBER 30, 2024.

Chairperson Knott asked for discussion on the request. Administrator Devine updated the committee on the balance of the City of Albion Housing Initiative Fund, currently at \$128,336.71.

Knott asked Devine to remind the committee on how the director position is supported in salary and benefits and how each organization contributes. Devine relayed that the City covers all benefits and retirement. AEDC covers all travel, training, and program expenses. And the salary benefits and payroll taxes come from the Housing Initiative Fund. The Housing Initiative Fund is separate from any other funds, sales tax or AEDC. Knott asked to clarify where the money for the Fund has come from. Both Devine and Levander clarified that the money in the Housing Initiative Fund has come from an initial deposit from AEDC and then has continued to be grown by grant donations from the Mansfield Foundation, the Wolf Foundation and the Nebraska Community Foundation. Knott asked the group what the plan is for the sustainability of the funding for this position. Roberts cited keeping donors up to speed on projects and continuing to make progress on projects that fulfill the aim of the position as ways to continue to receive money from these supporters.

Wolf commented that he hopes AEDC will look at a new format for their Treasurer Reports. Levander and Roberts stated that Steven Ruzek has been given the authority to reformat the reporting structure and is looking into it already.

Jay Wolf moved to **recommend approval of the City Treasurer request for authority to transfer \$67,500 for payroll expenses for the Economic Development and Housing Director through September 30, 2024, a total of \$67,500 to be released from the Housing Fund on a quarterly basis and reconciled against the City's bi-weekly payroll schedule through September 30, 2024.** Seconded by Zaruba.

Vote: (Yes) Knott, Wolf, Gragert, Zaruba, Lueken, Score (No) None (Absent) Young

Motion carried.

Discuss recommendations for the City of Albion Economic Development Plan, and/or future activities.

Roberts mentioned that AEDC has worked diligently on housing. AEDC's award from the State of \$1 million has still not been released due to problems within the electronic system at NDED. As a result, the \$566,000 that was raised locally is also still not available for use. AEDC is one of only two communities who have requested to use funds so far out of 27 awards given. Zaruba asked what reason NDED is giving for why the funds are not being released. Smith stated that the AmpliFund system is being used for the RWHF grants for the first time this cycle and the request feature was only live the 2nd week of September and when AEDC put in a request for funds, it was discovered that the request feature was broken. Smith said that as of this meeting, the request feature is still broken and NDED is continuing to figure out a work around for requesting funds. Devine mentioned that AmpliFund seems to be a system that after all the bugs are worked out, functions quite well, however, the time to get all the fixes worked out for each grant seems to be a challenge. Roberts mentioned that our request made it to the State Auditor but was sent back due to our annual review being completed by our CPA and not an independent CPA. Smith stated Joe Pritchard of BEP CPA's from Spalding has been hired to complete the annual review of AEDC's last fiscal year and gave a completion window of October 23 – November 3.

Roberts reported on the AEDC purchase of three infill lots in Albion. He discussed that these lots were offered on a one-time opportunity and due to the fact that AEDC had been trying unsuccessfully to engage local builders to apply to the fund, it is necessary to buy for AEDC to become the developer of these projects. Local builders need to see that homes built at this price point are marketable and worth building. AEDC has reached out to Granville Custom Homes Co-Owner Steven Ramaekers to build on the two lots purchased at 11th and State. Ramaekers is very interested in the Albion market and is ready to build two homes for AEDC to see what type of homes are marketable in Albion. Roberts reported that with AEDC as the developer, building two homes allows us to enter the market slowly and learn the process, as well as build a relationship with Granville Custom homes for a potential future purchase of other lots or ground in Albion to develop more housing. Zaruba asked for clarification on the size of the homes. Roberts responded 1432 sq ft with a three-car garage. Zaruba stated that this is a great size for a house and very marketable. Smith mentioned that Ramaekers seemed very interested in Albion and all the facets of the housing market that could be addressed and that he showed excitement for future projects.

Wolf asked how many lots AEDC owns now. Roberts responded with three recently purchased and a potential 8-10 in the South Park Subdivision. Roberts mentioned that the committee will note that the

balance sheet for AEDC looks stretched. Knott asked how AEDC intends to fund development with the balance sheet as such. Roberts noted that Ramaekers is willing to bankroll the project until the Rural Workforce Housing Funds are released. Wolf asked how the remaining RWHF will be used after the approximately \$700,000 is utilized on the 11th and State build. Roberts mentioned that AEDC intends to roll the other properties into the RWHF, this will save on interest cost for the subdivision property and will right the balance sheet.

Knott asked if any of the lots had homes to be removed. Roberts said they are all bare lots. Wolf asked for the address of the three lots. Smith responded there are two lots at 11th and State, one lot at 7th and State and the potential 8-10 lots south of the the corner of 8th and South Streets. Discussion was had about the type of house and the inclusion of the unfinished basement. Wolf noted how the unfinished basement will allow for the homeowner to put in sweat equity and build on their investment. Roberts talked about how the balance sheet may be rearranged to support housing in the short term by reallocating funds away from projects that are not happening after several years. Smith clarified for Wolf that AEDC must begin revolving funds from the \$1.5 million within two years, not revolve all of it within two years. Smith also clarified that when workforce housing money touches land, the development clock starts and structures are required to be reasonable ready for occupancy in twenty-four months from that time. Devine confirmed that Granville Custom Homes would also be able to utilize and assessment district with the City if desired for the South Park Subdivision ground. Wolf asserted that he doesn't see much push back coming from local builders due to their lengthy timelines and desire for a higher margin.

Knott noted appreciation for AEDC taking the risk on these three lots and the two potential builds with Granville Custom Homes to create movement on housing in Albion. Knott asked if there would be any future requests. Roberts and Levander said they would be coming back with a request for some necessary maintenance on the AEDC headquarters building (tuck pointing brick) but that estimates were still being gathered.

Knott and Wolf asked for clarification on the process with lots being cleared and who ends up owning the lots. Devine explained procedures for assessing the costs of the necessary clearing to the lots and that the owner of the lot still owns the lot, but the city is essentially placing a lien on the property. He also explained that the condemnation of the structure is a completely different process than the clearing of junk. The condemnation and clearing process takes between 18 and 24 months in total.

Seeing all discussion exhausted, Chairman Knott announced the meeting adjourned at 5:40pm.



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: **CONSIDER REPEALING RESOLUTION 117(23) REGARDING THE PROHIBITION OF PARKING ALONG THE SOUTH SIDE OF WALNUT STREET FROM 5TH TO 6TH STREET**

PRESENTER(S):

BACKGROUND INFORMATION:

Boone Central Schools requested no parking along the south side of Walnut Street between 5th and 6th Streets in August.

The City Council agreed that no parking in this area was appropriate and adopted Resolution 117(23) on August 8th, 2023.

Now, Boone Central Schools is asking City Council to repeal the Resolution.

DISCUSSION:

MOTION:

BY:

2ND:

ROLL CALL: Johnson _____ Tisthammer _____ Porter _____ Dailey _____

SUMMARY OF DECISION:



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: **CONSIDER RESOLUTION 126 (23) REGARDING CERTIFICATION OF THE CITY STREET SUPERINTENDENT FOR 2023**

PRESENTER(S):

Andrew Devine

BACKGROUND INFORMATION:

Draft enclosed.

Required annually by State of Nebraska.

DISCUSSION:

MOTION: To introduce and approve Resolution 126(23)

BY:

2ND:

ROLL CALL: Dailey _____ Johnson _____ Tisthammer _____ Porter _____

MOTION:

BY:

2ND:

ROLL CALL:

SUMMARY OF DECISION:

Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2023.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2023

Resolution No. 126 (23)

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of Albion, Nebraska
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 14th day of November, 2023 at Albion, Nebraska.
(Date) (Month)

City Council/Village Board Members

<u>Marcus Johnson</u>	<u>Jon Porter</u>
<u>Jack Dailey</u>	<u>Jason Tisthammer</u>
_____	_____
_____	_____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable; see below. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023.** Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2023.

Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2023

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2023 to December 31, 2023
(Month) (Day) (Month) (Day)

*(1)(a) The municipality of Albion, Nebraska certifies that: Andrew Wilshusen
(Print name of City or Village) (Print name of Superintendent as it appears on license card if applicable)

was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

(b) the superintending services of the above listed individual were provided by: *(Check one box)*

- Employment with this Municipality
- Contract (consultant) with this Municipality
- Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as *(Check all boxes that apply)* city engineer village engineer
public works director city manager city administrator street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 1696
and Class of License A, and/or
(A or B)

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- _____

(2) _____
Signature of Mayor **Village Board Chairperson**
(Check one box)

*(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

(5) Failure to return by December 31, 2023, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2023 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759

Attach Documentation of the City Street Superintendent(s) Appointment(s) for 2023 her

For most municipalities this information may be found in the November or December 2022 or the January 2023 meetings minutes. Some may involve mayoral appointments, or interlocal agreement (relinquishment of funds). Call 402-479-4436 if you have any questions about what to submit for documentation.

Minutes of the December 13, 2022 City Council meeting attached.

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 13, 2022

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on December 13, 2022 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Marcus Johnson, Jack Dailey, Jason Tisthammer, and Jon Porter. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Economic Development and Housing Director Maggie Smith, City Attorney Darren Wright, and Water Commissioner Warren Myers. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR'S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor stated that he and Administrator Devine will be reviewing city assets in January, followed by his semi-annual department head meeting. Mayor Jarecki also reminded everyone to be considerate when removing snow by not placing it on other people's property.

2. CONSIDER APPROVAL OF MINUTES OF THE NOVEMBER 8, 2022 AND NOVEMBER 22, 2022 CITY COUNCIL MEETINGS

Councilman Johnson made a motion to approve the minutes of the November 8, 2022 and November 22, 2022 City Council meetings as presented, second by Dailey. **Vote: Yeas; Porter, Dailey, Tisthammer, Johnson. Nays; None. Motion carried.**

3. CONSIDER AEDC REQUEST FOR AUTHORITY TO BORROW FUNDS FOR HOUSING DEVELOPMENT PROGRAM

Jeff Jarecki spoke on behalf of the Albion Economic Development Corporation. Mr. Jarecki stated that AEDC Director, Maggie Smith, has been researching the "Rural Workforce Housing Fund" program for the State of Nebraska. There is a 2 to 1 match of funds to be used for housing development. There are less strings attached to this grant than any other grant she has researched. To be eligible for this program it is necessary to have a property or project for development in place. AEDC has a proposed property to purchase that would work well for this housing development project; but it would be necessary for them to borrow funds to acquire it. Much planning for this property is already in place, making them well prepared to qualify for the grant. Ms. Smith added that the program is set up so this grant money could become a perpetually revolving fund to be used for continued housing development. If AEDC applies for this grant, the City would be eligible to apply for a Rural Workforce Housing Fund Land Development grant. Andy Roberts noted there are several donors in our community that are interested in contributing to this project.

Clerk Devine questioned if the available property would qualify for the match funds. Mr. Jarecki stated that this particular property should qualify for the grant as other communities had similar property that qualified. Clerk Devine asked if

acquisition of property is a qualified expenditure. Ms. Smith stated that in the municipality land development program, acquisition of property is a qualified expenditure; but in the Rural Workforce Housing Development Program that AEDC would apply for, acquisition of property is not a qualifying expense. Councilman Dailey asked the cost of the proposed property. Mr. Jarecki stated it is approximately \$168,000. Following further discussion by the council, Councilman Dailey made a motion to approve AEDC request for authority to borrow funds for Housing Development Program, second by Tisthammer. **Vote: Yeas; Tisthammer, Johnson, Dailey. Nays; Porter. Motion carried.**

4. CONSIDER THIRD READING AND FINAL PASSAGE OF ORDINANCE 317(22) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF, AND TO ANNEX TO, THE CITY OF ALBION, NEBRASKA A FRACTION OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 6 WEST OF THE SIXTH P.M., BOONE COUNTY, NEBRASKA; AND TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE

The first reading of Ordinance 317(22) was read at the November 8, 2022 City Council meeting. The second reading was read at the November 22, 2022 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the third time. Johnson made a motion to approve the third reading and for final passage and adoption of Ordinance 317(22), second by Porter. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 317(22) having been read by title three different times, the question is “Shall Ordinance 317(22) finally pass?” **Vote: Yeas; Porter, Dailey, Tisthammer, Johnson. Nays; None. Motion carried.**

5. CONSIDER THIRD READING OF ORDINANCE 318(22) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF, AND TO ANNEX TO, THE CITY OF ALBION, NEBRASKA A FRACTION OF THE SOUTH HALF OF SECTION 16, AND A FRACTION OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 6 WEST OF THE SIXTH P.M., BOONE COUNTY, NEBRASKA; AND TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE

The first reading of Ordinance 318(22) was read at the November 8, 2022 City Council meeting. The second reading was read at the November 22, 2022 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the third time. Johnson made a motion to approve the third reading and for final passage and adoption of Ordinance 318(22), second by Porter. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 318(22) having been read by title three different times, the question is “Shall Ordinance 318(22) finally pass?” **Vote: Yeas; Johnson, Tisthammer, Porter, Dailey. Nays; None. Motion carried.**

6. **CONSIDER THIRD READING OF ORDINANCE 319(22) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF, AND TO ANNEX TO, THE CITY OF ALBION, NEBRASKA A FRACTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 20 NORTH, RANGE 6 WEST OF THE SIXTH P.M., BOONE COUNTY, NEBRASKA; AND TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE**

The first reading of Ordinance 319(22) was read at the November 8, 2022 City Council meeting. The second reading was read at the November 22, 2022 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the third time. Johnson made a motion to approve the third reading and for final passage and adoption of Ordinance 319(22), second by Porter. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 319(22) having been read by title three different times, the question is “Shall Ordinance 319(22) finally pass?” **Vote: Yeas; Dailey, Porter, Tisthammer, Johnson. Nays; None. Motion carried.**

7. **CONSIDER THIRD READING OF ORDINANCE 320(22) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF, AND TO ANNEX TO, THE CITY OF ALBION, NEBRASKA A FRACTION OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 20 NORTH, RANGE 6 WEST OF THE SIXTH P.M., BOONE COUNTY, NEBRASKA; AND TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE**

The first reading of Ordinance 320(22) was read at the November 8, 2022 City Council meeting. The second reading was read at the November 22, 2022 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the third time. Johnson made a motion to approve the third reading and for final passage and adoption of Ordinance 320(22), second by Porter. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 320(22) having been read by title three different times, the question is “Shall Ordinance 320(22) finally pass?” **Vote: Yeas; Johnson, Dailey, Tisthammer, Porter. Nays; None. Motion carried.**

8. **CONSIDER THIRD READING OF ORDINANCE 321(22) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF, AND TO ANNEX TO, THE CITY OF ALBION, NEBRASKA ALL OF LOT 1, NIEWOHNERS SOUTHEAST ADDITION, COMPRISING A FRACTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 20 NORTH, RANGE 6 WEST OF THE SIXTH P.M., BOONE COUNTY, NEBRASKA; AND TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE**

The first reading of Ordinance 321(22) was read at the November 8, 2022 City Council meeting. The second reading was read at the November 22, 2022 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the third time. Johnson made a motion to approve the third reading and for final passage and adoption of Ordinance 321(22), second by Porter. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 321(22) having been read by title three different times, the question is “Shall Ordinance 321(22) finally pass?” **Vote: Yeas; Porter, Dailey, Johnson, Tisthammer. Nays; None. Motion carried.**

9. **ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS**

Administrator Devine had previously provided a report for council review. Devine presented certification of election results from County Election Commissioner from the November 8, 2022 election. Mayor Jarecki was elected to another 4-year term with 544 votes. There were two seats open for Albion City Council. Jason Tisthammer received 634 votes and Jon Porter received 645 votes. They were also elected to a 4-year term. Administrator Devine added that the City is proposing to purchase a liquid de-icer in addition to the salt and gravel spreader we currently have. **No action taken.**

10. **CONSIDER BILLS FOR APPROVAL**

- **CONSIDER MONTHLY BILLS FOR APPROVAL**

Councilman Porter made a motion to approve the monthly bills for payment as presented, second by Dailey. **Vote: Yeas; Porter, Dailey, Tisthammer, Johnson. Nays; None. Motion carried.**

11. ELECT COUNCIL PRESIDENT FOR ANNUAL TERM

Councilman Porter made a motion to nominate and elect Marcus Johnson as City Council President for the calendar year 2023, second by Tisthammer. **Vote: Yeas; Tisthammer, Johnson, Porter, Dailey. Nays; None. Motion carried.**

12. CONSIDER MAYORAL APPOINTMENTS TO BE EFFECTIVE JANUARY 1, 2023

ADMINISTRATOR/CLERK/TREASURER	ANDREW DEVINE
DEPUTY CLERK	SHARON KETTELER
UTILITY CLERK	AMBER WYNN
WATER COMMISSIONER	WARREN MYERS
SEWER COMMISSIONER	COREY ZOUBEK
PUBLIC WORKS COORDINATOR	VACANT
PUBLIC WORKS OPERATOR	JOSEPH LANDAUER
PUBLIC WORKS OPERATOR	RON MOREARTY
BUILDING INSPECTOR	WARREN MYERS
CITY ATTORNEY	DARREN WRIGHT
POLICE CHIEF	BRENT LIPKER
POLICE OFFICER	JOE PREDMORE
POLICE OFFICER	VACANT
STREET SUPERINTENDENT	ANDREW WILSHUSEN, JEO CONSULTING GROUP
FIRE CHIEF	BRUCE BENNE
POOL MANAGER	VACANT
CITY PHYSICIAN/MEDICAL OFFICER	DR. ANTHONY KUSEK
CITY ENGINEER	RESERVE RIGHT TO USE SPECIAL PROJECTS ENGINEER AS NEEDED

Councilman Porter made a motion to confirm 2023 Mayoral Appointments as presented, second by Johnson. **Vote: Yeas; Dailey, Johnson, Porter, Tisthammer. Nays; None. Motion carried.**

13. CONSIDER APPROVAL OF MAINTENANCE AGREEMENT #84 BETWEEN NEBRASKA DEPARTMENT OF TRANSPORTATION AND THE CITY OF ALBION

Clerk Devine noted there are no changes from the previous agreement. Councilman Johnson made a motion to approve renewal of Maintenance Agreement #84 with Nebraska Department of Transportation, second by Porter. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None. Motion carried.**

14. ITEMS TO BE PUT ON NEXT MEETING AGENDA

Next Regular Meeting: January 10, 2023 at 7:30 p.m.

- * Discuss Golf Cart Ordinance
- * Traffic Control - Handicap Parking Request
- * Audit Report

15. ADJOURN

At 8:00 p.m. Council Member Johnson made a motion to adjourn the meeting, second by Porter. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None.**
Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: CONSIDER FIRST READING OF ORDINANCE 327(23) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF LEETCH PROPERTIES LLC, 818 WEST MARKET STREET, ALBION, NEBRASKA.

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 818 West Market Street for unpaid nuisance abatement costs and fees.

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the first reading of Ordinance 327 (23).

BY:

2ND:

ROLL CALL: Tisthammer _____ Dailey _____ Johnson _____ Porter _____

SUMMARY OF DECISION:

ORDINANCE NO. 327(23)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF Leetch Properties, LLC, *818 West Market Street, Albion, NE 68620.*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for nuisance abatement costs, as applicable, for Leetch Properties, LLC on the following described property:

Lot 8, Block 2, F.C. Hawk's Addition to Albion, Boone County, Nebraska

for the unpaid nuisance costs and service charges as heretofore assessed. This ordinance is hereby setting up a district to levy special assessment for the unpaid nuisance abatement bill and service charges in the amount of \$9,000.00 as of October 8, 2023, plus \$25 Nuisance Abatement Administration Fee and \$50 in service charges, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____, 20__.
SECONDED BY: _____ on the ____ day of _____, 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: November 14, 2023

ITEM NAME: **NUISANCE REPORT**

PRESENTER(S):

ALBION POLICE DEPARTMENT

BACKGROUND INFORMATION:

Police Department to report on follow-up of declared nuisances.

Nuisance abatement at 934 W Ruby Street completed by property owner.

Nuisance abatement is pending at 631 W Main Street which was declared last month.

No new nuisance reports to be considered.

DISCUSSION:

MOTION:

BY:

2ND:

ROLL CALL: Dailey _____ Johnson _____ Porter _____ Tisthammer _____

SUMMARY OF DECISION:

Public Works

The North Public Works building is being insulated heated utilizing budgeted building maintenance funds from the Street/Sewer/Water/Parks department budgets. This will make the building more versatile and useful in the winter months. It was originally constructed in 2018-19 as a storage building to replace the use of the old fire hall. It works well in that regard, but has limited use in winter months.

Parks/Rec

Eli Porter Memorial Project

The fund-raising campaign has been launched and we have received over \$15,000 in new donations in the past couple of weeks, which brings the amount remaining to raise to \$151,000. The project will be listed on the Big Give and the Albion News is also publicizing the fundraising progress. We've been notified by the Kiewit Foundation that they are not funding parks/playground projects this year. We have applied for a Christopher Reeve Foundation Grant. Other grants are also being pursued.

Pool

Off-season work to be completed includes repair of piping leak at deep end of the pool.

General Administration / Other:

Annual Audit

Our annual audit was held on October 23rd and went well. We will notify the City Council when the audit is complete and ready for review at a future meeting.

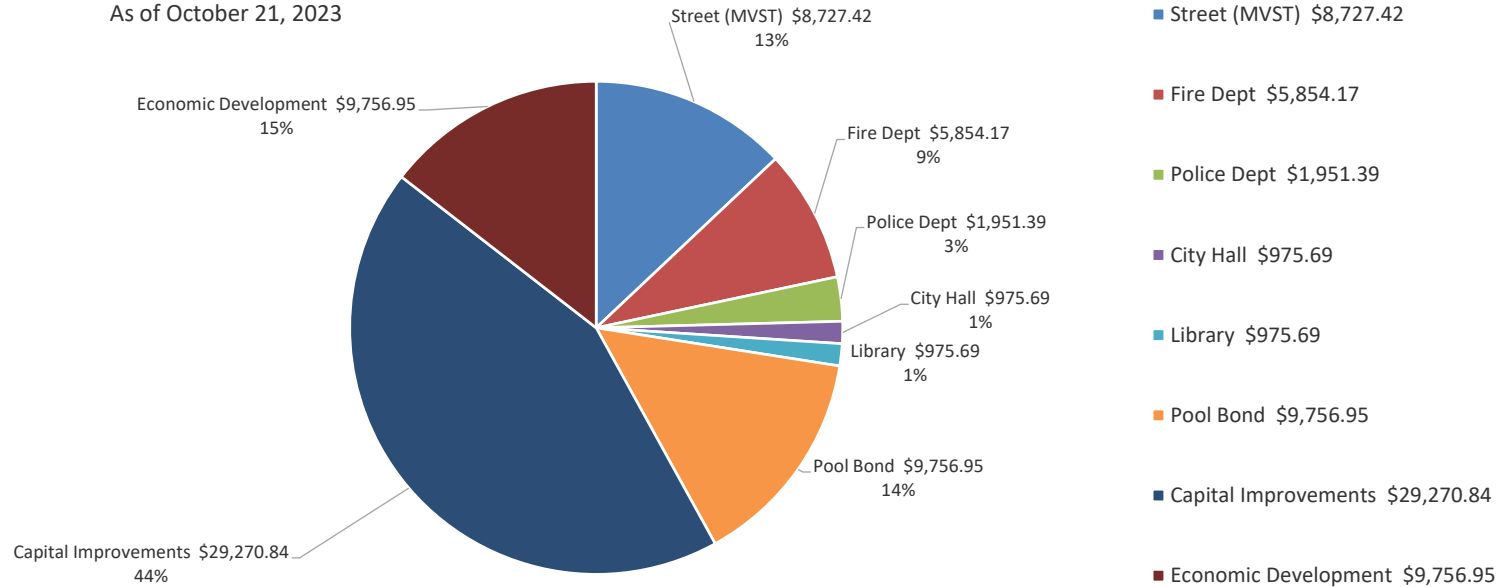
Planning Commission Vacancy

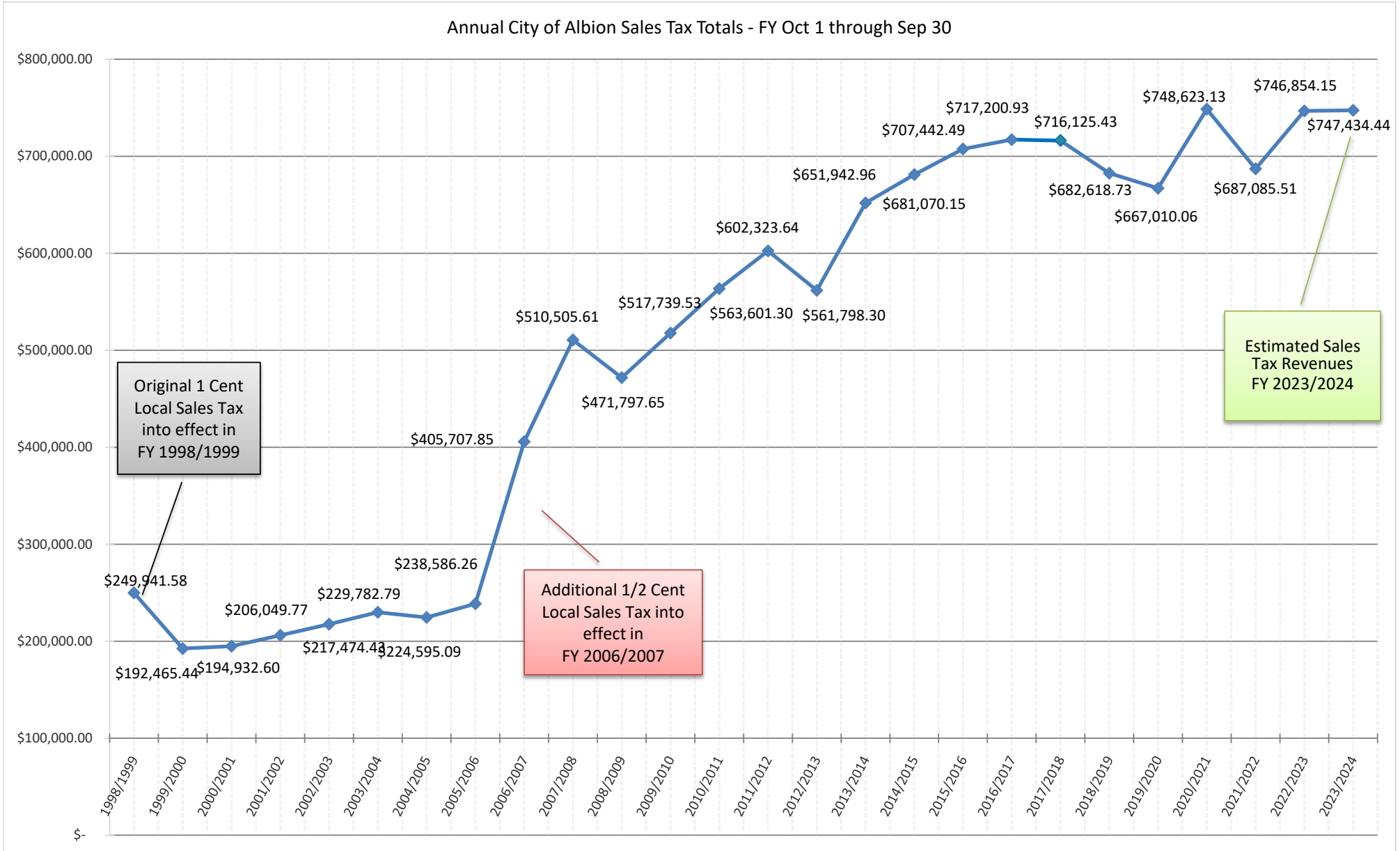
There is still one (1) vacancy. ***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2018 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2023/2024				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0075	\$0.0025	\$0.015	
AUG	\$ 67,269.10	\$ 8,727.42	\$ -	\$ 8,727.42	\$ 5,854.17	\$ 1,951.39	\$ 975.69	\$ 975.69	\$ 9,756.95	\$ 29,270.84	\$ 9,756.95	\$ 67,269.10	OCT
SEPT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NOV
OCT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	DEC
NOV			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JAN
DEC			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
YTD Total	\$ 67,269.10	\$ 8,727.42	\$ -	\$ 8,727.42	\$ 5,854.17	\$ 1,951.39	\$ 975.69	\$ 975.69	\$ 9,756.95	\$ 29,270.84	\$ 9,756.95	\$ 67,269.10	

2023-24 Sales Tax Allocation Breakdown
As of October 21, 2023





CITY SALES TAX

Month / Fiscal Year	1998/1999	1999/2000	2000/2001	2001/2002	2002/2003
JULY	\$ 13,108.97				
AUG	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
SEPT	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
OCT	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
NOV	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
DEC	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
JAN	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
FEB	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
MAR	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
APR	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
MAY	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
JUNE	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
JULY	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
Annual Totals	\$ 249,941.58	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
JULY								
AUG	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34
SEPT	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91
OCT	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35
NOV	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81
DEC	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37
JAN	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44
FEB	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76
MAR	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56
APR	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75
MAY	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62
JUNE	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63
JULY	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76
Annual Totals	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
JULY							
AUG	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39
SEPT	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22
OCT	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82
NOV	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99
DEC	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58
JAN	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18
FEB	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	\$ 56,369.21	\$ 50,601.83
MAR	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94
APR	\$ 46,992.21	\$ 46,604.30	\$ 57,135.28	\$ 54,526.18	\$ 56,556.84	\$ 69,303.54	\$ 58,107.12
MAY	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87
JUNE	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67
JULY	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82
Annual Totals	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49	\$ 717,200.93	\$ 716,125.43

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	%
JULY							
AUG	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	\$ 68,870.76	\$ 67,269.10	-2.5%
SEPT	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	\$ 70,310.80	\$ 68,023.77		
OCT	\$ 55,217.47	\$ 57,187.61	\$ 65,327.80	\$ 53,435.62	\$ 58,669.07		
NOV	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20		
DEC	\$ 57,809.78	\$ 73,290.60	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39		
JAN	\$ 53,255.88	\$ 47,695.44	\$ 71,577.64	\$ 46,098.54	\$ 63,080.82		
FEB	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12		
MAR	\$ 54,812.16	\$ 52,103.29	\$ 75,201.52	\$ 49,633.73	\$ 60,331.14		
APR	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88		
MAY	\$ 70,876.04	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18		
JUNE	\$ 56,297.29	\$ 66,266.55	\$ 73,269.83	\$ 57,061.36	\$ 65,252.11		
JULY	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	\$ 66,208.00	\$ 64,386.71		
Annual Totals	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 746,854.15	\$ 67,269.10	
						2023/2024 YTD	-2.3%

% column indicates the percentage of growth/decline over same period in the previous year

City of Albion
Profit & Loss Budget Performance
October 2023 through September 2024

Item 9.

	Oct 23	Annual Budget	Difference to Annual Budget	
Enterprise Funds				
Sewer	57,742.06	-101,455.00	159,197.06	*Debt Payment to be paid in December
Solid Waste	24,707.02	-8,195.00	32,902.02	
Water	34,613.12	-253,760.00	288,373.12	
Total Enterprise Funds	117,062.20	-363,410.00	480,472.20	
Governmental Funds				
Municipal Lottery	-2,250.13	-330.00	-1,920.13	
Economic Development	-14,023.56	0.00	-14,023.56	
General	-17,459.83	-24,000.00	6,540.17	
Park	-1,223.09	-92,387.00	91,163.91	*Capital projects for Park Department in 2023-24
Pool	3,086.81	0.00	3,086.81	
Police	-12,354.23	-45,725.00	33,370.77	
Fire	1,708.10	-30,438.00	32,146.10	
Library	-8,433.55	-3,281.00	-5,152.55	
Debt Service	-284,261.48	-73,625.00	-210,636.48	*Debt Service and Street to reconcile during year as property tax and sales tax revenues are received.
Street	31,358.46	-307,785.00	339,143.46	*Major Microsurfacing Project in Spring 2024
Sales Tax	10,637.66	-116,525.00	127,162.66	
Total Governmental Funds	-293,214.84	-694,096.00	400,881.16	
TOTAL	-176,152.64	-1,057,506.00	881,353.36	

City of Albion
Balance Sheet Prev Month / Year Comparison
As of October 31, 2023

Item 9.

	Current		Previous Month		Previous Year		
	Oct 31, 23	Sep 30, 23	\$ Change	% Change	Oct 31, 22	\$ Change	% Change
ASSETS							
Current Assets							
Checking/Savings							
Cash Transaction Accounts							
10000 · NOW Acct - Boone Co	260,284.56	428,366.76	-168,082.20	-39.24%	322,366.93	-62,082.37	-19.26%
10005 · NOW Acct - Cornerstone	318,415.55	341,575.66	-23,160.11	-6.78%	275,448.20	42,967.35	15.6%
Cash/CD Reserve Accounts							
10007 · T-Bill General Fund Reserve	370,182.93	368,935.83	1,247.10	0.34%	555,469.39	-185,286.46	-33.36%
10018 · CD - General - BCB - 4/18/21	117,883.14	116,435.39	1,447.75	1.24%	116,059.23	1,823.91	1.57%
10025 · CD - General - CSB - 4/18/21	109,902.52	109,417.78	484.74	0.44%	109,254.29	648.23	0.59%
10026 · CD - General - CSB - 6/18/20	111,299.14	111,200.95	98.19	0.09%	111,007.13	292.01	0.26%
10040 · CD - General - BCB - 7/26/20 f	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10041 · CD - General - BCB - 7/26/20 g	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10042 · CD - General - BCB - 7/26/20 h	107,824.64	107,824.64	0.00	0.0%	107,180.60	644.04	0.6%
10043 · CD - General - BCB - 7/26/21 a	108,601.93	108,601.93	0.00	0.0%	107,899.44	702.49	0.65%
10044 · CD - General - BCB - 7/26/21 b	108,601.93	108,601.93	0.00	0.0%	107,899.44	702.49	0.65%
10045 · CD - General - BCB - 7/26/20 a	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10046 · CD - General - BCB - 7/26/20 b	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10047 · CD - General - BCB - 7/26/20 c	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10048 · CD - General - BCB - 7/26/20 d	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10049 · CD - General - BCB - 7/26/20 e	108,217.67	108,217.67	0.00	0.0%	107,037.03	1,180.64	1.1%
10050 · CD - CURRB DSR - BCB - 4/10/24	226,482.70	223,369.36	3,113.34	1.39%	220,315.37	6,167.33	2.8%
Restricted Use Accounts							
10008 · Pool Project Fund - CSB	122,634.44	122,485.18	149.26	0.12%	121,119.53	1,514.91	1.25%
10030 · T-Bill Mmkt - Econ. Dev.	41,125.16	31,262.53	9,862.63	31.55%	31,874.67	9,250.49	29.02%
10035 · Premier Cornerstone - Ec Dev	51,985.70	51,932.17	53.53	0.1%	61,136.87	-9,151.17	-14.97%
10036 · Housing Program Fund	128,788.59	144,908.68	-16,120.09	-11.12%	102,345.80	26,442.79	25.84%
10105 · Fire Department Sales Tax Fund	214,165.72	213,444.22	721.50	0.34%	206,643.94	7,521.78	3.64%
10130 · SuperNOW - Library Mem Fund	4,287.10	3,200.60	1,086.50	33.95%	13,698.11	-9,411.01	-68.7%
10132 · Library - TBill Memorial Account	159,163.23	158,627.03	536.20	0.34%	158,493.36	669.87	0.42%
Cash on Hand							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	100.00	0.00	0.0%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
Custodial Cash Accounts							
10300 · County Treas Cash - Street	15,152.57	15,152.57	0.00	0.0%	15,152.57	0.00	0.0%
10400 · County Treas Cash - Debt Svc	1,788.09	1,788.09	0.00	0.0%	1,788.09	0.00	0.0%
Total Checking/Savings	3,335,542.27	3,524,103.93	-188,561.66	-5.35%	3,494,934.31	-159,392.04	-4.56%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of October 31, 2023

Item 9.

	Current		Previous Month		Previous Year		
	Oct 31, 23	Sep 30, 23	\$ Change	% Change	Oct 31, 22	\$ Change	% Change
Accounts Receivable							
1110 · Accounts receivable	23,235.83	15,537.24	7,698.59	49.55%	14,124.11	9,111.72	64.51%
Total Accounts Receivable	23,235.83	15,537.24	7,698.59	49.55%	14,124.11	9,111.72	64.51%
Other Current Assets							
12000 · Accounts Receivable - Water	69,116.88	69,116.88	0.00	0.0%	69,116.88	0.00	0.0%
12010 · Accounts Receivable - Sewer	73,184.04	73,184.04	0.00	0.0%	73,184.04	0.00	0.0%
12020 · Accounts Receivable - Solid Was	-146.83	-146.83	0.00	0.0%	-146.83	0.00	0.0%
12040 · A/R Offset - General	-2,078.24	-2,078.24	0.00	0.0%	-2,078.24	0.00	0.0%
12100 · Unbilled Revenue - Water	17,347.00	17,347.00	0.00	0.0%	17,347.00	0.00	0.0%
12110 · Unbilled Revenue - Sewer	18,341.00	18,341.00	0.00	0.0%	18,341.00	0.00	0.0%
12150 · Accrued Interest Recv. - Water	414.28	414.28	0.00	0.0%	414.28	0.00	0.0%
12160 · Accrued Interest Recv. - Sewer	3,042.33	3,042.33	0.00	0.0%	3,042.33	0.00	0.0%
12170 · Accrued Interest Recv. - Solid	69.27	69.27	0.00	0.0%	69.27	0.00	0.0%
12200 · Inventory - Water	65,763.59	65,763.59	0.00	0.0%	65,763.59	0.00	0.0%
1299 · Undeposited Funds	0.00	153.03	-153.03	-100.0%	679.10	-679.10	-100.0%
Total Other Current Assets	245,053.32	245,206.35	-153.03	-0.06%	245,732.42	-679.10	-0.28%
Total Current Assets	3,603,831.42	3,784,847.52	-181,016.10	-4.78%	3,754,790.84	-150,959.42	-4.02%
Fixed Assets							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,025,726.16	0.00	0.0%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	421,577.21	421,577.21	0.00	0.0%	421,577.21	0.00	0.0%
15050 · Accum Depr - Water	-1,041,120.23	-1,041,120.23	0.00	0.0%	-1,041,120.23	0.00	0.0%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	126,071.40	0.00	0.0%
15150 · Accum Depr - Sewer	-1,905,880.33	-1,905,880.33	0.00	0.0%	-1,905,880.33	0.00	0.0%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-1,867.03	-1,867.03	0.00	0.0%	-1,867.03	0.00	0.0%
15300 · Fixed Assets - General	114,317.94	114,317.94	0.00	0.0%	114,317.94	0.00	0.0%
15310 · Fixed Assets - Park	646,442.68	646,442.68	0.00	0.0%	646,442.68	0.00	0.0%
15320 · Fixed Assets - Police	47,464.99	47,464.99	0.00	0.0%	47,464.99	0.00	0.0%
15330 · Fixed Assets - Fire	1,264,562.29	1,264,562.29	0.00	0.0%	1,264,562.29	0.00	0.0%
15340 · Fixed Assets - Library	115,271.86	115,271.86	0.00	0.0%	115,271.86	0.00	0.0%
15350 · Fixed Assets - Pool	2,737,929.11	2,737,929.11	0.00	0.0%	2,737,929.11	0.00	0.0%
15360 · Fixed Assets - Streets	3,240,624.70	3,240,624.70	0.00	0.0%	3,240,624.70	0.00	0.0%
Total Fixed Assets	12,632,930.97	12,632,930.97	0.00	0.0%	12,632,930.97	0.00	0.0%
TOTAL ASSETS	16,236,762.39	16,417,778.49	-181,016.10	-1.1%	16,387,721.81	-150,959.42	-0.92%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of October 31, 2023

Item 9.

	Current		Previous Month		Previous Year		
	Oct 31, 23	Sep 30, 23	\$ Change	% Change	Oct 31, 22	\$ Change	% Change
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
2010 · Accounts payable	-115.31	-187.90	72.59	38.63%	119.27	-234.58	-196.68%
Total Accounts Payable	-115.31	-187.90	72.59	38.63%	119.27	-234.58	-196.68%
Other Current Liabilities							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
20000 · Accounts Payable - Water	32,620.19	32,620.19	0.00	0.0%	32,620.19	0.00	0.0%
20010 · Accounts Payable - Sewer	42,474.00	42,474.00	0.00	0.0%	42,474.00	0.00	0.0%
20020 · Accounts Payable - Solid Waste	29,579.74	29,579.74	0.00	0.0%	29,579.74	0.00	0.0%
20100 · Accrued Payroll - Water	1,285.30	1,285.30	0.00	0.0%	1,285.30	0.00	0.0%
20110 · Accrued Payroll - Sewer	1,151.14	1,151.14	0.00	0.0%	1,151.14	0.00	0.0%
20120 · Accrued Payroll - Solid Waste	277.80	277.80	0.00	0.0%	277.80	0.00	0.0%
20200 · Accrued Vacation - Water	4,713.27	4,713.27	0.00	0.0%	4,713.27	0.00	0.0%
20210 · Accrued Vacation - Sewer	3,226.63	3,226.63	0.00	0.0%	3,226.63	0.00	0.0%
20220 · Accrued Vacation - Solid Waste	1,509.47	1,509.47	0.00	0.0%	1,509.47	0.00	0.0%
20400 · Payroll Tax W/H - Water	123.06	123.06	0.00	0.0%	123.06	0.00	0.0%
20410 · Payroll Tax W/H - Sewer	113.97	113.97	0.00	0.0%	113.97	0.00	0.0%
20420 · Payroll Tax W/H - Solid Waste	20.80	20.80	0.00	0.0%	20.80	0.00	0.0%
20600 · Customer Deposits - Water	34,346.00	34,721.00	-375.00	-1.08%	39,642.00	-5,296.00	-13.36%
20700 · Accrued Interest Payable	2,831.32	2,831.32	0.00	0.0%	2,831.32	0.00	0.0%
20710 · Accrued Interest Payable -Sewer	12,566.46	12,566.46	0.00	0.0%	12,566.46	0.00	0.0%
20800 · HEALTH INSURANCE LIABILITY	-3,741.46	-2,167.09	-1,574.37	-72.65%	-2,781.16	-960.30	-34.53%
20801 · HSA Liabilities	454.16	838.76	-384.60	-45.85%	0.00	454.16	100.0%
2100 · Payroll Liabilities	2,200.56	6,518.88	-4,318.32	-66.24%	2,892.61	-692.05	-23.93%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	617.99	97.02	520.97	536.97%	541.57	76.42	14.11%
20510 · Sales Tax Payable - Sewer	5,129.66	1,195.85	3,933.81	328.96%	4,278.59	851.07	19.89%
54007 · Sales Tax Collected	-1,475.73	-1,090.60	-385.13	-35.31%	-168.90	-1,306.83	-773.73%
2140 · Accrued sales taxes - Other	1,294.30	1,360.71	-66.41	-4.88%	79.27	1,215.03	1,532.77%
Total 2140 · Accrued sales taxes	5,566.22	1,562.98	4,003.24	256.13%	4,730.53	835.69	17.67%
2141 · Lodging Tax	472.62	425.01	47.61	11.2%	244.39	228.23	93.39%
53005-1 · Dog License - State Fee	2.44	312.32	-309.88	-99.22%	4.88	-2.44	-50.0%
53005-2 · Dog License - City Fee	7.74	7.65	0.09	1.18%	0.09	7.65	8,500.0%
53050 · KENO PROCEEDS - STATE SHARE	0.57	776.67	-776.10	-99.93%	1.25	-0.68	-54.4%
55555 · RETURNED CHECKS	-327.35	-134.18	-193.17	-143.96%	0.00	-327.35	-100.0%
Total Other Current Liabilities	171,641.38	175,521.88	-3,880.50	-2.21%	177,394.47	-5,753.09	-3.24%
Total Current Liabilities	171,526.07	175,333.98	-3,807.91	-2.17%	177,513.74	-5,987.67	-3.37%
Long Term Liabilities							
25030 · N/P - DEQ - Well 4 Project	164,972.28	170,716.22	-5,743.94	-3.37%	176,403.29	-11,431.01	-6.48%
25033 · Bonds - Water Well 2019	391,690.97	401,860.77	-10,169.80	-2.53%	411,954.87	-20,263.90	-4.92%
25042 · BONDS - Swimming Pool	1,630,000.00	1,805,000.00	-175,000.00	-9.7%	1,805,000.00	-175,000.00	-9.7%
25044 · Bonds - 2018 GO VP - Fairview Street	985,000.00	1,065,000.00	-80,000.00	-7.51%	1,065,000.00	-80,000.00	-7.51%
25045 · Bonds - 2019 CURRB, WWTF Project	1,605,000.00	1,605,000.00	0.00	0.0%	1,780,000.00	-175,000.00	-9.83%
Total Long Term Liabilities	4,776,663.25	5,047,576.99	-270,913.74	-5.37%	5,238,358.16	-461,694.91	-8.81%
Total Liabilities	4,948,189.32	5,222,910.97	-274,721.65	-5.26%	5,415,871.90	-467,682.58	-8.64%

*Balances Unaudited

City of Albion
Balance Sheet Prev Month / Year Comparison
As of October 31, 2023

Item 9.

	Current		Previous Month		Previous Year		
	Oct 31, 23	Sep 30, 23	\$ Change	% Change	Oct 31, 22	\$ Change	% Change
Equity							
Fund Balance	5,041,613.57	5,041,613.57	0.00	0.0%	5,041,613.57	0.00	0.0%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	200,175.74	200,175.74	0.00	0.0%	200,175.74	0.00	0.0%
Fund Balance - Economic Development	101,935.08	101,935.08	0.00	0.0%	101,935.08	0.00	0.0%
Fund Balance - Fire	130,386.56	130,386.56	0.00	0.0%	130,386.56	0.00	0.0%
Fund Balance - General	524,465.89	524,465.89	0.00	0.0%	524,465.89	0.00	0.0%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,753.36	2,753.36	0.00	0.0%	2,753.36	0.00	0.0%
Fund Balance - Library	-4,735.05	-4,735.05	0.00	0.0%	-4,735.05	0.00	0.0%
Fund Balance - Park	496,478.94	496,478.94	0.00	0.0%	496,478.94	0.00	0.0%
Fund Balance - Police	-123,091.70	-123,091.70	0.00	0.0%	-123,091.70	0.00	0.0%
Fund Balance - Pool	524,735.22	349,735.22	175,000.00	50.04%	349,735.22	175,000.00	50.04%
Fund Balance - Sales Tax	287,348.91	287,348.91	0.00	0.0%	287,348.91	0.00	0.0%
Fund Balance - Sewer	1,700,294.57	1,700,294.57	0.00	0.0%	1,525,294.57	175,000.00	11.47%
Fund Balance - Solid Waste	78,709.67	78,709.67	0.00	0.0%	78,709.67	0.00	0.0%
Fund Balance - Street	706,815.34	626,815.34	80,000.00	12.76%	626,815.34	80,000.00	12.76%
Fund Balance - Water	1,567,191.71	1,551,277.97	15,913.74	1.03%	1,535,496.80	31,694.91	2.06%
Department and General Fund Equity Balances	11,238,283.26	10,967,369.52	270,913.74	2.47%	10,776,588.35	461,694.91	4.28%
Sinking Fund Balances							
13005 - Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 - Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,169.62	67.00	0.26%
13017 - Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 - Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	183,030.97	0.00	0.0%
13019 - Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	44,238.00	8,819.00	19.94%
13020 - New Pool Sinking Fund	72,217.16	72,217.16	0.00	0.0%	96,362.16	-24,145.00	-25.06%
13021 - Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 - Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	130,987.45	-13,760.00	-10.51%
13023 - City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 - Unrestrict (retained earnings)	-277,638.38	-393.06	-277,245.32	-70,535.11%	-366.95	-277,271.43	-75,561.09%
Net Income	-176,152.64	-276,189.77	100,037.13	36.22%	-337,471.32	161,318.68	47.8%
Total Equity	11,288,573.07	11,194,867.52	93,705.55	0.84%	10,971,849.91	316,723.16	2.89%
TOTAL LIABILITIES & EQUITY	16,236,762.39	16,417,778.49	-181,016.10	-1.1%	16,387,721.81	-150,959.42	-0.92%



AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: November 14, 2023

ITEM NAME: **CONSIDER BILLS FOR APPROVAL**

***REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

PRESENTER(S):

Administrator Devine/Deputy Clerk Ketteler

BACKGROUND INFORMATION:

Enclosed for affirmation and approval

DISCUSSION:

MOTION: To approve bills report for payment and affirm all paid claims as presented, except for bills submitted by Speed Services.

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Dailey _____ Johnson _____

MOTION: To approve bills submitted by Speed Services for payment.

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____

SUMMARY OF DECISION:

**City of Albion
Bills Report
November 14, 2023**

Type	Date	Num	Name	Memo	Account	Amount
Enterprise Funds						
Sewer						
Bill	11/14/2023		Albion Thriftyway	Ticket #9964 - Cleaning Supplies	60010 · Janitor Supply	-15.93
Bill	11/14/2023		Albion Thriftyway	Ticket #5748, Coffee	60001 · Office supplies	-9.11
Bill	11/14/2023	Inv.# 202917	Applied Connective Technologies	Network/Phones at Sewer Plant	62001 · Telephone/Internet	-56.25
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-64.40
Bill	11/14/2023	Inv.# 79NV02...	Arnold Motor Sply	FUEL INJ PRES TESTER	61003 · Equipment Maintenance	-58.27
Bill	11/14/2023	Inv.# 79NV02...	Arnold Motor Sply	Fuel Filter for 2005 Chev Silverado 1500	61003 · Equipment Maintenance	-20.22
Bill	11/14/2023	Inv.# 79NV02...	Arnold Motor Sply	Ignition Coil-Distributor for 2005 Chev Silverado	61003 · Equipment Maintenance	-40.41
Bill	11/14/2023	Inv.# 79NV02...	Arnold Motor Sply	Module Assm-Ign (SCDM) for 2005 Chev Silverado	61003 · Equipment Maintenance	-119.96
Bill	11/14/2023	Inv.# 79NV02...	Arnold Motor Sply	Ignition Control Module for 2005 Chev Silverado	61003 · Equipment Maintenance	-90.06
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29847659 - Nitrile Gloves	60002 · Shop Supplies	-27.98
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-871.75
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-2,484.79
Bill	11/14/2023		Cedar Valley Lumber	Inv.# 2310-156711 - Toilet Bolt Set & Flanged Wax Gas...	61000 · Building Maintenance	-9.28
Bill	11/14/2023		Cedar Valley Lumber	Inv.# 2310-155821 - WHT PLST PULL	60002 · Shop Supplies	-9.96
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.17
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Shop Towels	60010 · Janitor Supply	-4.52
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.17
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.17
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Paper Towels	60010 · Janitor Supply	-20.18
Bill	11/14/2023	Inv.# AR05182	Kayton International Inc.	Lease Case IH Max 125 Tractor 8/1-8/31/23	60015 · Equipment Rent	-375.00
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-1,650.30
Bill	11/14/2023	Inv.# 1157428	Midwest Laboratories	wastewater analysis	66016 · Lab Costs	-169.35
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-21.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 8078	60011 · Fuel	-25.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 487	60011 · Fuel	-90.00
Total Sewer						-6,297.68
Solid Waste						
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-9.52
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-12.88
Bill	11/14/2023		Bud's Sanitary Service	Oct. 2023	66009 · Landfill	-15,576.50
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-186.80
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-451.78
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-4.20
Total Solid Waste						-16,241.68

**City of Albion
Bills Report
November 14, 2023**

Type	Date	Num	Name	Memo	Account	Amount
Water						
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Local Ad - Water Chlorination	66002 · Printing/Legal	-43.20
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Local Ad - Water Chlorination	66002 · Printing/Legal	-43.20
Bill	11/14/2023		Albion Thriftyway	Ticket #5748, Coffee	60001 · Office supplies	-9.11
Bill	11/14/2023	Inv.# 202917	Applied Connective Technologies	Network/Phones at Water Tower	62001 · Telephone/Internet	-56.25
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-64.40
Bill	11/14/2023		Black Hills Energy-4228220486	acc't #4228220486	62000 · Utilities	-39.94
Bill	11/14/2023		Black Hills Energy 5933884563	acc't #5933884563	62000 · Utilities	-83.46
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29848171 - Cleaners	60010 · Janitor Supply	-12.99
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29848171 - Fly Trap	61000 · Building Maintenance	-12.99
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29849669 - (2) Pneumatic Tires	61003 · Equipment Maintenance	-23.98
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29831839 - Pipe Nipple & Coupling	60004 · Parts	-20.58
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29834735 - Couplings	60004 · Parts	-19.98
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-560.41
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-1,581.23
Bill	11/14/2023		Frontier	395.1215	62001 · Telephone/Internet	-9.33
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Shop Towels	60010 · Janitor Supply	-4.51
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Paper Towels	60010 · Janitor Supply	-20.18
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-1,626.34
Bill	11/14/2023	Inv.# 089029...	Municipal Supply, Inc.	Hold Down Nut Wrench	60021 · Tools and Equipment	-349.95
Bill	11/14/2023		NDEE	Water Operator License Renewal	64000 · Dues	-115.00
Bill	11/14/2023		NDEE	Water Operator License Renewal	64000 · Dues	-115.00
Bill	11/14/2023		NDEE	Grade VI Water Operator License Renewal	64000 · Dues	-115.00
Bill	11/14/2023		NDEE	Grade I Water Operator License Renewal	64000 · Dues	-115.00
Bill	11/14/2023	Inv. # 570258	NE Public Health Environmental Lab	Gross Alpha, Radium-228 & 226	66016 · Lab Costs	-221.00
Bill	11/14/2023	Inv. # 570258	NE Public Health Environmental Lab	EPA 525.2 (Pesticides)	66016 · Lab Costs	-247.00
Bill	11/14/2023	Inv. # 570258	NE Public Health Environmental Lab	Fluoride- special	66016 · Lab Costs	-18.00
Bill	11/14/2023	Inv. # 570258	NE Public Health Environmental Lab	Fluoride- special	66016 · Lab Costs	-18.00
Bill	11/14/2023	Inv.# 13899	Obrist	Installation of 1 fire hydrant	61004 · Maintenance - Distrib. ...	-3,200.00
Bill	11/14/2023	Inv.# 13899	Obrist	Equipment use for fire hydrant installation	61004 · Maintenance - Distrib. ...	-3,450.00
Bill	11/14/2023	Inv.# 13899	Obrist	Misc. Materials for fire hydrant installation	61004 · Maintenance - Distrib. ...	-350.00
Bill	11/14/2023	Inv.# 3100099	One Call Concepts, Inc.	Locate Fee - Oct. 2023	66014 · Locates	-47.96
Bill	11/14/2023	Inv.# 3291	Speed Services, LLC	Hydro-excavate at 3rd & Columbia & install 5' curb stop...	61004 · Maintenance - Distrib. ...	-383.60
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-21.00
Bill	11/14/2023	Inv.# 20F8X4...	U. S. Bank	UPS - Shipping of Samples	60007 · Freight	-85.26
Bill	11/14/2023		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 · Telephone/Internet	-40.00
Bill	11/14/2023	Inv# 9947891...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-80.30
Bill	11/14/2023		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00

**City of Albion
Bills Report
November 14, 2023**

Type	Date	Num	Name	Memo	Account	Amount
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4232	60011 · Fuel	-97.80
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4277	60011 · Fuel	-93.39
Total Water						-13,503.20
Total Enterprise Funds						-36,042.56
Governmental Funds						
Economic Development						
Bill	11/14/2023		Verizon - Smith	Acc't # 583122137-00001 - Smith	62001 · Telephone/Internet	-40.00
Total Economic Development						-40.00
General						
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - Amended Budget Notice	66002 · Printing/Legal	-174.31
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Extra copy of affidavit Amended Budget Notice	66002 · Printing/Legal	-10.00
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - Notice of Citizens Advisory Committee Meeting	66002 · Printing/Legal	-8.29
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - CC Proceedings	66002 · Printing/Legal	-32.78
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - Ordinance 325(23)	66002 · Printing/Legal	-7.85
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - Ordinance 326(23)	66002 · Printing/Legal	-8.73
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - CC Proceedings	66002 · Printing/Legal	-70.34
Bill	11/14/2023	Inv.# 58234	Albion News/Boone County Tribune	Legal - Notice of PC Meeting	66002 · Printing/Legal	-9.16
Bill	11/14/2023		Albion Thriftyway	Ticket #2112, Coffee, Creamer, Coffee Filters	60001 · Office supplies	-24.26
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.22
Bill	11/14/2023		ASCAP	Dues 11/1/23 - 10/31/24	64000 · Dues	-445.00
Bill	11/14/2023		Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
Bill	11/14/2023		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-138.83
Bill	11/14/2023	Inv.# 8252	Bygland Dirt Contracting, Inc.	Demolition of house @ 524 S 9th St., Albion, NE (Cynth...	95000 · Nuisance Abatement ...	-8,500.00
Bill	11/14/2023	Inv.# 8254	Bygland Dirt Contracting, Inc.	Sept. 30 - Oct. 7, 2023; Compactor Site - Sawing 2 hrs...	80000 · Capital Outlay	-100.00
Bill	11/14/2023	Inv.# 8254	Bygland Dirt Contracting, Inc.	950F Loader 5 hrs. @ \$115	80000 · Capital Outlay	-575.00
Bill	11/14/2023	Inv.# 8254	Bygland Dirt Contracting, Inc.	320 Excavator 10.25 hrs. @ \$150	80000 · Capital Outlay	-1,537.50
Bill	11/14/2023	Inv.# 8254	Bygland Dirt Contracting, Inc.	160 Grader 1 hr. @ \$140	80000 · Capital Outlay	-140.00
Bill	11/14/2023	Inv.# 8275	Bygland Dirt Contracting, Inc.	Demolition of Alton Meyer garage @ 715 S 3rd St., Albi...	95000 · Nuisance Abatement ...	-854.05
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-747.21
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-2,033.00
Bill	11/14/2023		Gragerts Shur Save	Ticket# 9561 - Trash Bags	60010 · Janitor Supply	-9.99
Bill	11/14/2023		IIMC	Deputy Clerk Ketteler 2023-2024 Annual Dues	64000 · Dues	-125.00
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Inventory Maintenance, Service Charge & Market Base...	65000 · Miscellaneous	-10.99
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-9.26
Bill	11/14/2023	Inv.# 5160708	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-14.70
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Paper Towels	60010 · Janitor Supply	-20.18
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-323.39
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-15.40

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Accrual Basis

**City of Albion
Bills Report
November 14, 2023**

Item 10.

Type	Date	Num	Name	Memo	Account	Amount
Bill	11/14/2023		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
Bill	11/14/2023		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General						-17,456.04
Park						
Bill	11/14/2023		Albion Thriftyway	Ticket #5748, Coffee	60002 · Shop Supplies	-9.11
Bill	11/14/2023		Albion Thriftyway	Ticket #4873, Bleach	61006 · Maintenance Mini Park	-31.17
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-77.27
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29851156 - Shower Head & Arm for girls restroom	61005 · Maintainance Fuller P...	-26.48
Bill	11/14/2023	Inv.# 15526-...	Carquest of Albion	Air Flow Sensor - 2005 Chev Silverado 1500	61003 · Equipment Maintenance	-113.26
Bill	11/14/2023		Casey's Business MasterCard	Card 0946 - Park P/U - Auth.#135376 - Mileage 47564	60011 · Fuel	-93.50
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-560.41
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-1,581.22
Bill	11/14/2023		Cedar Valley Lumber	Inv.# 2310-156843 - Torx Screws for Trail Lights	60002 · Shop Supplies	-32.27
Bill	11/14/2023	Inv. 139387	Edgehill Motors Inc	1 Case of 10W40 Oil	61003 · Equipment Maintenance	-81.00
Bill	11/14/2023	Inv.# 5151813	Jackson Services	Shop Towels	60010 · Janitor Supply	-4.52
Bill	11/14/2023	Inv.# 5167255	Jackson Services	Paper Towels	60010 · Janitor Supply	-40.38
Bill	11/14/2023		Kelly's Heating & Air Conditioning	(2) Filters - Mini Park bathrooms	61000 · Building Maintenance	-10.00
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-803.63
Bill	11/14/2023	Inv.# 3356	Speed Services, LLC	Pump holding tank at south campground bathroom	61014 · Campground Mainten...	-150.00
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-25.20
Bill	11/14/2023		Verizon-Inman	Account #883747975-00001-Inman	62001 · Telephone/Internet	-40.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 5336 - Z-Turn Mower, 464 hrs.	60011 · Fuel	-41.85
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 7547 - Z-Turn Mower, 165 hrs.	60011 · Fuel	-40.01
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 83 - Z-Turn Mower, 469 hrs.	60011 · Fuel	-39.30
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 1484 - Z-Turn Mower, 477 hrs.	60011 · Fuel	-41.75
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4270 - Z-Turn Mower, 483 hrs.	60011 · Fuel	-35.80
Total Park						-3,918.59
Pool						
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-21.47
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-809.48
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-2,258.90
Bill	11/14/2023		Loup Power District	Aquatic Center - Disconnect Fee	62000 · Utilities	-20.00
Bill	11/14/2023	Inv# 128805	NE State Fire Marshal/Boiler Div	Boiler Inspection	61000 · Building Maintenance	-36.00
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-7.00
Total Pool						-3,164.75

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Accrual Basis

**City of Albion
Bills Report
November 14, 2023**

Item 10.

Type	Date	Num	Name	Memo	Account	Amount
Police						
Bill	11/14/2023	Inv.# 202677	Applied Connective Technologies	USB to Mini USB Cable-10'	60001 · Office supplies	-14.75
Bill	11/14/2023	Inv.# 202759	Applied Connective Technologies	Remote IT on Laptop	61001 · Computer Maint	-75.00
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.22
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29840526 - Charging Cables, Car Freshener	61003 · Equipment Maintenance	-13.46
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29840526 - Ammunition	66030 · Ammunition	-77.97
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29844532 - Light Bulbs, Glass Cleaner, Duster	60001 · Office supplies	-67.95
Bill	11/14/2023		Boone Central School	CentraCard Ad	66002 · Printing/Legal	-50.00
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-996.28
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-2,936.57
Bill	11/14/2023		Cedar Valley Lumber	Inv.# 2310-155695 - Staple Gun & Staples	60001 · Office supplies	-39.17
Bill	11/14/2023	Inv.# 803741	J.P. Cooke Company	Dog Tags & O Rings for 2024 Year	66028 · Dog Expense	-103.83
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-70.15
Bill	11/14/2023	Inv.# 5703	POAN	Lipker- 2023 Police Officers' Assoc. of NE Membership	64000 · Dues	-20.00
Bill	11/14/2023	Inv.# 5703	POAN	Predmore- 2023 Police Officers' Assoc. of NE Members...	64000 · Dues	-20.00
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-15.40
Bill	11/14/2023		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
Bill	11/14/2023		Verizon-Predmore	ACCT#489224726-00001 - PREDMORE	62001 · Telephone/Internet	-40.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4152, Charger	60011 · Fuel	-37.37
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 6099, Charger	60011 · Fuel	-20.59
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 7267, Truck	60011 · Fuel	-76.32
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 8127, Charger	60011 · Fuel	-25.11
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 8737, Charger	60011 · Fuel	-21.42
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 9415, Truck	60011 · Fuel	-54.47
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 703, Charger	60011 · Fuel	-24.88
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 1575, Charger	60011 · Fuel	-23.46
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 2671, Charger	60011 · Fuel	-16.30
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 3540, Charger	60011 · Fuel	-21.13
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4459, Charger	60011 · Fuel	-29.37
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 6983, Charger	60011 · Fuel	-22.41
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 6983, Charger	60012 · Car Wash	-10.00
Total Police						-5,036.76
Fire						
Bill	11/14/2023	Inv.# 58251	Albion News/Boone County Tribune	Local Ad - Pancake Breakfast	66002 · Printing/Legal	-64.80
Bill	11/14/2023	Inv.# 58251	Albion News/Boone County Tribune	Want Ad - Thank You	66002 · Printing/Legal	-12.80
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.22
Bill	11/14/2023		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-117.23
Bill	11/14/2023	Inv.# 361525	Bo. Co. Health Center	Flu Shots for Firemen	70509 · Vaccines - Hep B, Flu,...	-420.00
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy	63000 · Insurance	-554.00
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-4,743.69
Bill	11/14/2023	#3192	Kyncl Repair	Air Brakes leaking air, replaced solenoid valve - 2011 F...	61003 · Equipment Maintenance	-327.27
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-213.88
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-15.40
Bill	11/14/2023	Inv.# 138448	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-65.00
Bill	11/14/2023		United States Postal Service	PO Box 227 for AVFD	66013 · Postage	-118.00

**City of Albion
Bills Report
November 14, 2023**

Type	Date	Num	Name	Memo	Account	Amount
Bill	11/14/2023	Inv# 9947891...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-80.30
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 7408 - #61	60011 · Fuel	-50.01
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 9684 - #30	60011 · Fuel	-88.53
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 2473 - #99A	60011 · Fuel	-54.25
Bill	11/14/2023		White Star Oil Co. LLC	Inv.#2481 - #31	60011 · Fuel	-34.95
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 2490 - #22	60011 · Fuel	-29.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 2493 - #22	60011 · Fuel	-25.44
Total Fire						-7,087.95
Library						
Bill	11/14/2023	Inv.# 58170	Albion News/Boone County Tribune	Local Ad - Kids Events	66002 · Printing/Legal	-50.40
Bill	11/14/2023	Inv.# 58170	Albion News/Boone County Tribune	Local Ad - Kids Events	66002 · Printing/Legal	-50.40
Bill	11/14/2023	Inv.# 58170	Albion News/Boone County Tribune	Notice of Nov. Meeting	66002 · Printing/Legal	-2.18
Bill	11/14/2023	Inv.# 202580	Applied Connective Technologies	Remote IT on Library computers	61001 · Computer Maint	-195.00
Bill	11/14/2023	Inv.# 203483	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
Bill	11/14/2023	Inv.# 203483	Applied Connective Technologies	Ninja RMM w/ Webroot, TeamViewer Enterprise, Patch ...	61001 · Computer Maint	-10.00
Bill	11/14/2023	Inv.# 203484	Applied Connective Technologies	Annual Faronics Renewal-Deep Freeze Cloud Basic Su...	61001 · Computer Maint	-612.00
Bill	11/14/2023	Inv.# 203506	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	11/14/2023	Inv.# 203201	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-47.22
Bill	11/14/2023	Inv.# 203840	Applied Connective Technologies	Onsite IT	61001 · Computer Maint	-225.00
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29849064 - Silicone Caulk Remover, Spray Varnis...	61000 · Building Maintenance	-19.98
Bill	11/14/2023		Bomgaars Supply Inc.	Inv.# 29832585 - Cleaning Supplies	60010 · Janitor Supply	-6.98
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	WC Policy Installment	63000 · Insurance	-373.60
Bill	11/14/2023	Inv# 65993	Cedar Valley Ins. Agency, Inc.	Installment	63000 · Insurance	-1,129.45
Bill	11/14/2023	Inv.# 1708362	EBSCO	Magazines	66017-1 · Books & Magazines	-634.30
Bill	11/14/2023	Inv.# 1453328	Follett School Solutions, Inc.	Single Site LM License Support Renewal 9/1/20-8/31/2...	61001 · Computer Maint	-458.89
Bill	11/14/2023	Inv.# 368710	H.W. Wilson	Abridged Readers' Guide to Periodical Lit.2023	66017-1 · Books & Magazines	-292.75
Bill	11/14/2023		Ingram Book Company	Inv.# 78417739 - Books	66017-1 · Books & Magazines	-29.47
Bill	11/14/2023		Ingram Book Company	Inv.# 78574040 - Books	66017-1 · Books & Magazines	-23.11
Bill	11/14/2023		Ingram Book Company	Inv.# 78203315 - Books	66017-1 · Books & Magazines	-66.13
Bill	11/14/2023		Ingram Book Company	Inv.# 78632290 - Books	66017-1 · Books & Magazines	-20.06
Bill	11/14/2023		Ingram Book Company	Inv.# 78672454 - Books	66017-1 · Books & Magazines	-329.75
Bill	11/14/2023		Ingram Book Company	Inv.# 78749610 - Books	66017-1 · Books & Magazines	-65.24
Bill	11/14/2023	Inv.# 71954	Loup Power District		62000 · Utilities	-161.51
Bill	11/14/2023	Inv.# IN104759	M & O Door Products	2PR Special Order Insulated Replacement Glass for Door	61000 · Building Maintenance	-1,350.00
Bill	11/14/2023	Inv.# 138620	Stealth Broadband	High Speed Business Internet - 11/1/23-11/30/23	62001 · Telephone/Internet	-15.40
Bill	11/14/2023	Inv.# 100055...	TK Elevator Corporation	Service work on elevator - installed 2 UPS backup batte...	61000 · Building Maintenance	-691.86
Total Library						-6,926.86

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Accrual Basis

City of Albion
Bills Report
November 14, 2023

Item 10.

Type	Date	Num	Name	Memo	Account	Amount
Bill	11/14/2023		Verizon - Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 7544	60011 · Fuel	-102.20
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 8582 - Back Hoe	60011 · Fuel	-37.42
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 2664 - Hustler Mower, 120 hrs.	60011 · Fuel	-40.01
Bill	11/14/2023		White Star Oil Co. LLC	Inv. # 1952 - Bob Cat, 54 hrs.	60011 · Fuel	-87.02
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 4085 - Street Sweeper, 5660 miles	60011 · Fuel	-79.00
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 3201 - Chev Pkp, 60,300 miles	60011 · Fuel	-110.15
Bill	11/14/2023		White Star Oil Co. LLC	Inv.# 5166 - Ford Truck, 94541 miles	60011 · Fuel	-125.00
Total Street						-24,759.04
Total Governmental Funds						-68,389.99
Unclassified						
Bill	11/14/2023		Casey's Business MasterCard	Card 9922 - Sewer P/U - Auth.# - Mileage	60011 · Fuel	
Bill	11/14/2023		Casey's Business MasterCard	Card 0946 - Park P/U - Auth.# - Mileage	60011 · Fuel	
Total unclassified						0.00
TOTAL						-104,432.55

City of Albion
Class QuickReport
 October 11 through November 14, 2023

Type	Date	Num	Name	Memo	Account	Amount
Enterprise Funds						
Sewer						
Check	10/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-17.80
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer						-40.56
Solid Waste						
Check	10/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-12.95
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.05
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste						-21.50
Water						
Check	10/20/2023		Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-23.20
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Check	10/12/2023	12952	Nebraska State Treasurer	check #14166 to Justin McCall,119 N 6th St, utilit...	66021 · Meter Deposit Return	-26.11
Total Water						-72.07
Total Enterprise Funds						-134.13
Governmental Funds						
General						
Check	11/07/2023	12989	Andy Devine	November per employment contract	64002 · Automobile Expense	-500.00
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General						-532.26
Park						
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.39
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Total Park						-13.89
Pool						
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.39
Total Pool						-9.39
Police						
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-18.20
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police						-31.70

11:54 AM

11/09/23

Accrual Basis

City of Albion
Class QuickReport
 October 11 through November 14, 2023

Item 10.

Type	Date	Num	Name	Memo	Account	Amount
Fire						
Check	11/03/2023	12971	Bruce Benne	NSVFA Annual Conf.- 293 miles @ .655/mile to ...	64001 · Travel/Training	-191.91
Check	11/03/2023	12971	Bruce Benne	Meals at NSVFA Conference	64001 · Travel/Training	-38.74
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-18.20
Check	11/03/2023	12969	Paul Rasmussen	NSVFA Annual Conference - 270 miles to Sioux ...	64001 · Travel/Training	-176.85
Check	11/03/2023	12969	Paul Rasmussen	Meals at NSVFA Conference	64001 · Travel/Training	-67.05
Check	11/03/2023	12970	Whitney Paulson	NSVFA Annual Conf. 258 miles @ .655 to S.Sio...	64001 · Travel/Training	-168.99
Check	11/03/2023	12970	Whitney Paulson	Meals at NSVFA Conference	64001 · Travel/Training	-40.53
Total Fire						-702.27
Library						
Check	10/20/2023		BOMGAARS		65000 · Miscellaneous	-16.41
Check	11/01/2023	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.39
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
Check	10/23/2023		Thrifty Way		66117 · After School Program Sup...	-30.52
Total Library						-84.32
Street						
Check	10/25/2023	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street						-13.50
Total Governmental Funds						-1,387.33
TOTAL						-1,521.46